

**AGENDA
HANOVER CITY COUNCIL
JANUARY 5, 2016**

MAYOR

CHRIS KAUFFMAN

COUNCIL

JOHN VAJDA

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

1. **Call to Order/Pledge of Allegiance: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:**
 - a. **Approve Minutes of December 9, 2015 Special City Council Meeting (pg. 4)**
 - b. **Approve Minutes of December 15, 2015 City Council Work Session Meeting (pg. 6)**
 - c. **Approve Claims as Presented: (pg. 10)**

➤ Claims	\$ 189,442.82
➤ Payroll	\$ 44,596.01
➤ P/R taxes & Exp	\$ 10,702.26
➤ Other Claims	\$ 2,767.30
➤ Total Claims	<u>\$ 247,508.39</u>
 - d. **Res No 01-05-16-01 – Accepting Donation from Hanover Lions Club (pg. 75)**
 - e. **Res No 01-05-16-02 – Accepting Donation from Hanover Athletic Association (pg. 76)**
 - f. **Res No 01-05-16-03 – Accepting Insurance Dividend (pg. 77)**
 - g. **Res No 01-05-16-04 – Approving UBS Financial Services Authorized User (pg. 78)**
4. **Citizen’s Forum:**

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
5. **Public Hearings**
6. **Unfinished Business**
7. **New Business**
 - a. **Hall Rental Inquiry – Tatiana Menth**
 - b. **Hall Rental Inquiry – Jennifer Swanson**
 - c. **Res No 01-05-16-05 – Approving Annual Appointments (pg. 79)**
 - d. **Res No 01-05-16-06 – Approving 2016 Solid Waste Hauler Licenses (pg. 82)**
 - e. **Future Public Works Facility Site Engineering**
 - f. **Soil Borings for Future Public Works Facility**
 - g. **Tree Clearing on Future Public Works Facility Site**
 - h. **Res No 01-05-16-07 – Authorizing Plans and Specs. for 5th Street Water Extension (pg. 83)**
 - i. **Res No 01-05-16-08 – Approving Lot 40, Block 8, The Bridges At Hanover Purchase Agreement (pg. 90)**
 - j. **Res No 01-05-16-09 – Approving Developer’s Agreement for The Greenhouse Assisted Living (pg. 94)**
 - k. **Fire Department Helmet Lights Purchase**
 - l. **Division Street Reclamation (pg. 106)**
8. **Reports of Mayor and Council Members, Staff, Boards, and Committees**
9. **Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: December 31, 2015
Re: Review of January 5, 2016 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.

2. Approval of Agenda

3. Consent Agenda Items: *See enclosed consent packet.*

- a. **Approve Minutes of December 9, 2015 Special City Council Meeting** (pg. 4)
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4. Citizen’s Forum:

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5. Public Hearings

6. Unfinished Business

7. New Business

a. Hall Rental Inquiry – Tatiana Menth

Tatiana will be hosting a Russian Dinner as part of her Girl Scout Gold Award requirement. She has requested to address Council on the Hall Rental Rate for the event.

b. Hall Rental Inquiry – Jennifer Swanson

Jennifer has requested to address Council on the Hall Rental Rate regarding the use of the hall in order to allow students a place to stretch prior to track practice. Jennifer estimates the use of the hall two times per week until the weather warms up and Settlers Park can be utilized for a stretching area.

c. Res No 01-05-16-05 – Approving Annual Appointments (pg. 79)

Enclosed with the resolution is a list of 2016 annual appointments. The vacancies in need of filling are highlighted in yellow.

d. Res No 01-05-16-06 – Approving 2016 Solid Waste Hauler Licenses (pg. 82)

Enclosed is a resolution approving the 2016 Solid Waste Hauler Licenses.

e. Site Engineering for Future Public Works Facility

As the City continues to work with Kinghorn Construction, it has been recommended the City hire Scott Dahlke of Civil Engineering Site Design, LLC. To complete the site and stormwater plan needed for the Public Works Facility. Mr. Dahlke estimates just the site plan at \$10,000 and the site plan with storm water management design at \$16,000. Council could approve site plan with storm water management design at a not to exceed \$16,000 amount.

f. Soil Borings for Future Public Works Facility

Quotes for soil borings of the public works site will be provided at the meeting.

g. Tree Clearing for Future Public Works Facility

It has been recommended to move forward with clearing the remaining trees on the public works site. This is in preparation of grading the site at time of construction. Quotes will be provided at the meeting.

h. Res No 01-05-16-07 – Authorizing Plans and Specs. for 5th Street Water Extension (pg. 83)

Enclosed is a resolution with a proposal from WSB to prepare plans and specs as well as management the project. Justin will be present to answer any questions.

i. Res No 01-05-16-08 – Approving Lot 40, Block 8, The Bridges At Hanover Purchase Agreement (pg. 90)

Enclosed is a resolution approving the purchase agreement between the City of Hanover and Bradford Development for the sale of the land located in The Bridges At Hanover development. This is in relationship to the Greenhouse project.

j. Res No 01-05-16-09 – Approving Developer’s Agreement for The Greenhouse Assisted Living (pg. 94)

Enclosed is a resolution approving the developer’s agreement for the Greenhouse Assisted Living Facility.

k. Fire Department Helmet Lights Purchase

Per City policies, Council must be informed of purchases which utilize funds from a donation account. The Fire Department made a purchase of 30 helmet lights from donated funds.

l. Division Street Reclamation (pg. 106)

Rockford Township approached the City with a request of reclaiming Division St. Approximately 1,000 feet of this road is asphalt. The reclamation cost would be split between Rockford Township and The City of Hanover. Given the City’s plans for the Hanover Hills pavement project in 2016, it would be most efficient for the City to management this project. Discussion on the feasibility of this project will be held. Justin has provided a cost estimate, and will also be present to answer any questions.

8. Reports of Mayor and Council Members, Staff, Boards, and Committees

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL SPECIAL MEETING
DECEMBER 9, 2015 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Special City Council Meeting of Wednesday, December 9, 2015 to order at 6:05 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen, Fire Chief Dave Malewicki, and Assistant Fire Chief Brian Kottke. Councilor John Vajda was absent.

Approval of Agenda

MOTION by Hammerseng to approve agenda, seconded by Warpula. **Motion carried unanimously.**

Fire Department Policies

Hagen opened the discussion by stating policies related to the Fire Department operations were to be discussed. Two main policies are Officer Selection and City Staff as members of the department. Additional policies will be explained, but no action would be expected tonight.

Chief Malewicki provided three scenarios for the officer selection process. The first was the current way where individuals are graded by their peers on a set of qualifications. Based on the scores, an individual could be placed on the ballot for voting. A second scenario is to have a straight vote. There would be zero qualifying factors. The third option would be a combination of testing, fire department member choice, and Chief discretion. Malewicki explained that he felt the department needed a selection process that is current with today's legal requirements related to employment. He stated the current process was put in place, but he fears that it is not as effective as it was meant to be. Discussion continued on an effective process which allows Council to continue to have final approval of the Fire Department Officers, while still allowing the members to have input.

MOTION by Hammerseng to recess the meeting at 6:45 p.m., seconded by Warpula. **Motion carried unanimously.**

MOTION by Warpula to resume the meeting at 6:48 p.m., seconded by Zajicek. **Motion carried unanimously.**

Fire Department policy discussion continued with how can City Staff members assist the Fire Department on emergency calls. The Chief stated that day time call response availability is minimal. He suggested that staff be able to assist on calls in order to allow for better response rates. Council was open to the suggestion. Council stated they would be willing to pay regular hourly wages if a fire call was responded to during normal working hours. Hagen asked about over time. Council did not want employees staying on calls and responding to calls past 40 hours per week. Additionally, staff would need to use judgement on what task at hand is priority, either the fire call, or main job responsibility.

Hagen continued the policy discussion by stating he was going to turn some of his focus to the Fire Department in order to develop a better understanding of the operations of the department. Hagen stated that past Administrators have spoken highly of the department, but he has not had the opportunity to learn the department. Hagen also felt there were areas that could require changes in order to ensure proper processes are being followed. Hagen explained that staff is willing to assist the department where needed and desired. Malewicki and Warpula both commented that the hiring process is in need of changes. The hiring should be controlled by the City's HR representative and not the Fire Department.

Public Works Facility Topographical Survey

Hagen stated that a company by the name of Lot Surveys is able to complete a topographical survey for the Public Works Facility. They quoted a price of not to exceed \$3,300. Hammerseng suggested getting a price for the entire 10 acres in order to continue the joint efforts between JS Stewart Companies and the City. This could bring the cost down for both parties.

MOTION by Hammerseng to approve a not to exceed amount of \$3,300 for a topographical survey by Lot Surveys, seconded by Zajicek. **Motion carried unanimously.**

Adjournment

MOTION by Hammerseng to adjourn at 8:05 p.m., seconded by Warpula. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
DECEMBER 15, 2015 – DRAFT MINUTES**

Call to Order

Acting Mayor Hammerseng called the Regular City Council Work Session Meeting of Tuesday, December 15, 2015 to order at 6:03 p.m. Present were Councilors Ken Warpula and Jim Zajicek. Mayor Kauffman and Councilor Vajda were absent. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Elizabeth Lindrud, and City Planner Cindy Nash. Guests present were Carol Dixon, Kelly Browning from Veolia, and Doug Voerding from the Wright County Journal Press.

Approval of Agenda

Hagen requested to remove item 7, 5th Street Water Extension, from the agenda since there were only 3 members present and felt it would be a better discussion to have when the entire Council was present.

MOTION by Zajicek to approve the amended agenda, seconded by Warpula. **Motion carried unanimously.**

Consent Agenda

Hagen stated that claims were amended due to several invoices that were due before the next Council meeting. The amended claims totaled \$149,361.58 bringing the total claims to \$161,171.11.

MOTION by Warpula to approve consent agenda as amended, seconded by Zajicek.

a. **Approve Minutes of December 1, 2015 City Council Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 149,361.58
➤ Payroll	\$ 7,216.60
➤ P/R taxes & Exp	\$ 2,844.85
➤ Other Claims	\$ 2,288.08
➤ Total Claims	<u>\$ 161,171.11</u>

c. **Res No 12-15-15-88 – Approving Bridge Rehabilitation Pay Request No. 1**

d. **Res No 12-15-15-89 – Approving City Consultant Rates**

e. **Res No 12-15-15-90 – Approving 2015 Budget Transfers**

Motion carried unanimously.

Public Hearing – Ordinance 2015-08-2016 Fee Schedule

MOTION by Warpula to open the public hearing at 6:06 p.m., seconded by Zajicek. **Motion carried unanimously.**

Hammerseng asked if there were any comments from the public. There were none.

MOTION by Warpula to close the Public Hearing at 6:07 p.m., seconded by Hammerseng. **Motion carried unanimously.**

Doug Voerding asked what the changes were. Hagen stated that the water and utility fees changed and that Staff had put together a comparison of St. Michael and Albertville’s fees to Hanover’s fees. Hanover revisits the fees each year and has raised them for 2016. Hagen stated that the auditors have noted in the past that the utility fees have been covering the operating costs, but not the total depreciation. Browning provided a rate survey that showed how Hanover’s fees compare to other cities with populations under 5,000. Hanover’s fees are currently on the lower end for the survey.

Hagen stated that the escrow amounts for building permits have increased; the amounts collected in the past would not have been able to cover work done if required. The erosion control fee was also changed to one flat fee for all lot sizes; due to the fact the City has minimal large lot parcels available.

MOTION by Zajicek to adopt Ordinance 2015-08, seconded by Warpula. **Motion carried unanimously.**

Mahler Pit Update

Hammerseng asked Carol Dixon to give a brief background on the Mahler Pit Mining agreement. Dixon stated that Mahler's permit started out as a 6 year permit, but was then extended another 6 years expiring in 2018. As a part of this agreement Mahler Enterprises provides an annual update to Council. She said that work did pick up the second half of the year and approximately 32% of the project is complete.

MOTION by Zajicek to accept the Mahler Enterprises annual update, seconded by Hammerseng. **Motion carried unanimously.**

Resolution 12-15-15-91 – Approving 2016 Final Budget

Kelly Browning presented Veolia's 2016 budget with Council. Browning stated there were few changes from 2015. There was an increase in labor and postage. Veolia is having a difficult time and finding employees. She found that most people currently are working and are expecting higher wages than in past years. Hagen compared it to the last WCAT meeting stating that the Trailblazer Transit has also had to increase wages to attract and retain employees.

Hagen stated that the City budget received minor changes since the December 1st meeting. The public works telephone budget of \$3,500 was an error and has been adjusted to \$2,000. The levy remains the same \$1,410,972 amount from previous drafts.

Hagen stated that the EDA's final budget received zero changes from the preliminary budget.

Hagen stated there is a clerical error, that line referencing Joint Powers Water Board should be changed to Veolia in the resolution.

MOTION by Warpula to approve Res No 12-15-15-91, seconded by Zajicek. **Motion carried unanimously.**

Ordinance 2015-07 – Amending Chapter 10, B-1 Downtown River Commercial District

Nash spoke to clarify the ordinance amendment. She stated that the original amendment was drafted to allow PHS West to expand. She stated the proposed amendment in discussion would amend the ordinance to allow for limited manufacturing.

MOTION by Warpula to adopt Ordinance 2015-07, seconded by Zajicek. **Motion carried unanimously.**

Res No 12-01-15-80 – Approving Library Funding Agreement

Hagen stated that the proposed library funding agreement was included in the agenda packet and he also added a copy of the agreement between St. Michael and Albertville. He stated in the St. Michael/Albertville agreement section VII addresses the concerns Council had over what would happen if the Library were to close. The section states that should the Library close, St. Michael will reimburse Albertville in an amount equal to the proportion of the library building's bond payments that have been paid by Albertville under this Agreement multiplied by the value of the library portion of the building at the time of such discontinuance, with the value of the library portion of the building being that as determined by an appraiser. Hagen advised that this same wording should be added to the St. Michael/Hanover agreement.

MOTION by Hammerseng to approve Res No 12-15-15-80 with the added verbiage found in section vii of the St. Michael/Albertville agreement, seconded by Zajicek. **Motion carried unanimously.**

Res No 12-01-15-83 – Approving Northland Securities Underwriter Engagement Letter

Hagen stated that this resolution was tabled from the December 1, 2015 meeting. Hagen stated that Northland Securities would receive 1.96% of the total bond issued for a \$1.5 million bond. The percentage varies with the bond amount. There would also be some legal counsel fees. There is a \$10,000 bond ratings fee included in the total charge. This is not required, however, a new bond rating is estimated to save the City \$60,000 over the life of the bond.

MOTION by Warpula to approve Res No 12-01-15-83, seconded by Hammerseng. **Motion carried unanimously.**

Res No 12-15-15-92 – Approving Dissemination Agreement with Northland Securities

Hagen stated that the City’s 2011 bond requires that financial information be uploaded annually. This has not been done in the past and Northland Securities can handle this annual filing for \$450 yearly fee.

MOTION by Zajicek to approve Res No 12-15-15-92, seconded by Hammerseng. **Motion carried unanimously.**

Res No 12-15-15-93 – Approving the Hire of Fire Department Member

Hagen stated the Chief Malewicki would like to hire an additional member to the fire department. The fire department currently has 28 members and can have up to 30, however there are many members nearing retirement and Malewicki would like to have enough experienced members in place as members begin to retire.

MOTION by Warpula to approve Res No 12-15-15-93, seconded by Hammerseng. **Motion carried unanimously.**

Board Appointments

Hagen included a list of 2015 appointments as an FYI. He stated these appointments are annual.

Reports

Lindrud:

- Transferred an initial \$1 million into the 4M fund. 4M will provide rates for short term investment opportunities and a savings account. The current balance at Bankwest was too large for Bankwest to insure in its entirety. The funds with 4M will remain accessible for the upcoming street maintenance project.
- Year-end payroll has been completed for Council, Board Members, and the Fire Department.

Hagen:

- The Historical Bridge deck timbers still have not been able to harvested due to weather. The ground is still too soft. It is estimated that it will take one week to cut the trees down and another week to cut boards.
- Vogel and Doboszenski added rip rap and erosion control under the bridge.
- Year end and the tax levy certification are the main focus right now.
- Wright County doesn’t anticipate any costs related to the BCA agreement that was approved at the December 1 meeting.

Warpula:

- Stated that it was a great year and that the City has a great team and wanted to thank everyone for their hard work.
- Inquired on goal setting for 2016, Hagen stated that will be on the agenda for January or February.

Zajicek:

- Attended the Hanover Lions meeting to see if they would like to sell candy and drinks for Movie at City Hall. They stated that they would discuss it and get back to the City.
- Stated that he drove through the Bridges neighborhood and the brush near the new stop sign was trimmed back, but with the activity from the Greenhouse construction, he didn't feel the signs should be removed yet.

Hammerseng:

- Requested an update on the Greenhouse project. Hagen stated that the attorney is trying to get in contact with Brad Bass for the Purchase Agreement. He further stated that Scott Cole said to move forward with the permit process after January 30th when the new building codes come out.

Adjournment

MOTION by Warpula to adjourn at 7:01 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Doug Hammerseng, Acting Mayor

ATTEST:

Brian Hagen, City Administrator

HANOVER

12/17/15 8:12 AM

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Payments

Current Period: December 2015

Batch Name 12/17/15 PAY
Payment Computer Dollar Amt \$42,156.63 Posted

Refer 1583 LS BLACK CONSTRUCTORS, INC Ck# 031553 12/17/2015
Cash Payment E 404-46323-310 Other Professional Servi Historical Bridge Rehabilitation \$42,156.63
Invoice 1 12/2/2015 Project 208205
Transaction Date 12/17/2015 Due 0 Cash 10100 Total \$42,156.63

Fund Summary

	10100 Cash	
404 HISTORICAL CAPITAL PROJ FUND	\$42,156.63	
	<hr/>	\$42,156.63

Pre-Written Check	\$42,156.63
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$42,156.63

HANOVER

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*Check Summary Register©

December 2015

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 031553 LS BLACK CONSTRUCTORS, IN	12/17/2015	<u>\$42,156.63</u>	Historical Bridge Rehabilitati
	Total Checks	\$42,156.63	

FILTER: None

HANOVER

12/17/15 8:12 AM

Page 1

Payments

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HANOVER

12/31/15 12:52 PM

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Payments

Current Period: December 2015

Batch Name	12/31/15 PAY	Payment	Computer Dollar Amt	\$73,931.43	Posted	
Refer	1577	A-1 OUTDOOR POWER, INC.	Ck# 001482E	1/5/2016		
Cash Payment	E 100-43100-215	Shop Supplies	Chop Saw			\$918.75
Invoice	371737	12/14/2015				
Cash Payment	E 100-43100-215	Shop Supplies	FW 20 (TS Cart)			\$314.75
Invoice	371737	12/14/2015				
Cash Payment	E 100-43100-215	Shop Supplies	TS 410/420 Mounting Kit			\$134.75
Invoice	371737	12/14/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$1,368.25
Refer	1578	AFLAC	Ck# 001483E	1/5/2016		
Cash Payment	G 100-21706	Medical/Dental Ins	Supplemental Insurance G1V17 - December			\$134.16
Invoice	133291	12/12/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$134.16
Refer	1613	AMERICAN SOLUTIONS FOR BUS.				
Cash Payment	E 100-41570-220	Repair/Maint Supply (GE Checks				\$217.95
Invoice	INV02393910	12/21/2015				
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$217.95
Refer	1614	AT&T MOBILITY				
Cash Payment	E 100-43000-321	Telephone	PW Cell Phone - 11/18/15-12/17/15			\$138.64
Invoice	12252015	12/17/2015				
Cash Payment	E 100-43000-321	Telephone	PW Phone Replacement - Scott			\$99.99
Invoice	12252015	12/17/2015				
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$238.63
Refer	1592	CITY OF ST. MICHAEL	Ck# 001487E	1/5/2016		
Cash Payment	E 100-43100-215	Shop Supplies	Fork for Loader			\$425.00
Invoice	12042015-3	12/4/2015				
Cash Payment	E 602-49455-310	Other Professional Servi	SAC Fees - 1044 Emerald ST			\$4,712.00
Invoice		12/31/2015				
Cash Payment	E 602-49455-310	Other Professional Servi	SAC Fees - 10651 108th Ave			\$4,712.00
Invoice		12/31/2015				
Cash Payment	E 602-49455-310	Other Professional Servi	SAC Fees - 11574 11th Ave			\$4,712.00
Invoice		12/31/2015				
Transaction Date	12/22/2015	Due 0	Cash	10100	Total	\$14,561.00
Refer	1621	COLLABORATIVE PLANNING LLC	Ck# 001497E	1/5/2016		
Cash Payment	G 818-20200	Accounts Payable	Greenhouse			\$1,045.00
Invoice	2015-135	12/29/2015			Project 208217	
Cash Payment	E 100-41910-310	Other Professional Servi	General Planning			\$1,163.75
Invoice	2015-136	12/29/2015				
Cash Payment	G 818-20200	Accounts Payable	Plantenburg			\$95.00
Invoice	2015-136	12/29/2015			Project 208210	
Transaction Date	12/29/2015	Due 0	Cash	10100	Total	\$2,303.75
Refer	1589	FAMILY HERITAGE LIFE INSURAN				
Cash Payment	G 100-21706	Medical/Dental Ins	Supplemental Insurance - December			\$76.09
Invoice	552938	12/15/2015				

HANOVER Payments

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Current Period: December 2015

Transaction Date	12/22/2015	Due 0	Cash	10100	Total	\$76.09
Refer	1576 <i>GOPHER SIGN COMPANY</i>					
Cash Payment	E 100-43121-226 Sign Repair Materials			Street Sign - Whitetail LN		\$167.94
Invoice	97536	12/8/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$167.94
Refer	1612 <i>GUIDANCE POINT TECHNOLOGIE</i>					
Cash Payment	E 100-41600-220 Repair/Maint Supply (GE			Fix Scott's Outlook & Excel after Windows 10 upgrade		\$60.00
Invoice	9192	12/24/2015				
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$60.00
Refer	1591 <i>HACKENMUELLER, FRANCIS OR J</i>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme			Damage Deposit Hall Rental - 12/19/15		\$200.00
Invoice		12/21/2015				
Transaction Date	12/22/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1575 <i>HANOVER WINE & SPIRITS LLC</i>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme			Damage Deposit Hall Rental - 12/11/15		\$200.00
Invoice		12/15/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1615 <i>HENNEPIN COUNTY SHERIFF SER</i>					
Cash Payment	E 100-42101-310 Other Professional Servi			HC Sheriff Patrol Services - 4th Quarter		\$17,333.35
Invoice	1000068423	12/22/2015				
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$17,333.35
Refer	1581 <i>HENNEPIN COUNTY TREASURER</i>					
Cash Payment	E 100-41410-310 Other Professional Servi			Return of Election Supplies		\$79.12
Invoice	1215-1	12/11/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$79.12
Refer	1574 <i>HOLAN, ROSEE</i>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme			Damage Deposit Hall Rental - 12/12/15		\$200.00
Invoice		12/15/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1585 <i>JIFFY-JR. PRODUCTS</i>					
Cash Payment	E 100-43100-215 Shop Supplies			Ck# 001484E 1/5/2016 Hand & Nail Brush Kit w/security cord		\$39.48
Invoice	161085	12/14/2015				
Transaction Date	12/18/2015	Due 0	Cash	10100	Total	\$39.48
Refer	1597 <i>JOINT POWERS WATER BOARD</i>					
Cash Payment	E 601-49410-310 Other Professional Servi			WAC Fees - 1044 Emerald St		\$2,001.00
Invoice		12/31/2015				
Cash Payment	E 601-49410-310 Other Professional Servi			WAC Fees - 10651 108th Ave		\$2,001.00
Invoice		12/31/2015				
Cash Payment	E 601-49410-310 Other Professional Servi			WAC Fees - 11574 11th Ave		\$2,001.00
Invoice		12/31/2015				
Transaction Date	12/24/2015	Due 0	Cash	10100	Total	\$6,003.00
Refer	1620 <i>KINGHORN COMPANY</i>					
Cash Payment	E 411-41940-310 Other Professional Servi			Public Works Site - Topo Survey		\$1,975.00
Invoice	2174	12/28/2015		Project 208218		

HANOVER

12/31/15 12:52 PM

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Payments

Current Period: December 2015

Transaction Date	12/29/2015	Due 0	Cash	10100	Total	\$1,975.00
Refer	1584 <u>LIVING ESSENTIALLY SPOILED LL</u> -					
Cash Payment	E 100-48205-810 Refunds & Reimburseme		Hall Rental Refund - Paid by Classic Cleaning			\$100.00
Invoice	12/15/2015					
Cash Payment	E 100-48205-810 Refunds & Reimburseme		Damage Deposit Hall Rental - 12/13/15			\$200.00
Invoice	12/15/2015					
Transaction Date	12/18/2015	Due 0	Cash	10100	Total	\$300.00
Refer	1561 <u>LOFFLER COMPANIES, INC.</u> -					
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE		Contract Overage Charge - 11/17/15-12/16/15			\$31.74
Invoice	2128962	12/10/2015				
Transaction Date	12/14/2015	Due 0	Cash	10100	Total	\$31.74
Refer	1625 <u>M. MILLER TRUCK & TRAILER</u> <u>Ck# 001498E 1/5/2016</u>					
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE		Repairs to Tanker 12			\$722.74
Invoice	R2065	12/14/2015				
Transaction Date	12/31/2015	Due 0	Cash	10100	Total	\$722.74
Refer	1579 <u>MENARDS-BUFFALO</u> -					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE		Polarized Plug/Poly Elbow			\$10.40
Invoice	1645	12/11/2015				
Cash Payment	E 100-43122-224 Street Maint Materials		48" Driveway Marker			\$39.80
Invoice	1645	12/11/2015				
Cash Payment	E 100-41570-200 Office Supplies (GENER		Coffee for Board Meetings			\$23.82
Invoice	1645	12/11/2015				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE		Historical Bridge - Deep Patch			\$83.88
Invoice	1645	12/11/2015				
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$157.90
Refer	1593 <u>METRO WEST INSPECTION SERVI</u> -					
Cash Payment	E 100-42101-310 Other Professional Servi		553 Dayla			\$1,056.33
Invoice						
Cash Payment	E 100-42101-310 Other Professional Servi		10565 Prairie			\$33.25
Invoice		12/15/2015				
Cash Payment	E 100-42101-310 Other Professional Servi		1381 Oakwood			\$2,238.11
Invoice		12/15/2015				
Cash Payment	E 100-42101-310 Other Professional Servi		11554 11th			\$1,286.51
Invoice		12/15/2015				
Cash Payment	E 100-42101-310 Other Professional Servi		11651 10th			\$33.25
Invoice		12/15/2015				
Cash Payment	E 100-42101-310 Other Professional Servi		11305 Riverview			\$17.50
Invoice		12/15/2015				
Cash Payment	E 100-42101-310 Other Professional Servi		329 Labeaux			\$96.59
Invoice		12/15/2015				
Cash Payment	E 100-42101-310 Other Professional Servi		820 Meadowlark			\$35.00
Invoice		12/15/2015				
Transaction Date	12/23/2015	Due 0	Cash	10100	Total	\$4,796.54
Refer	1560 <u>MITYLITE, INC</u> -					
Cash Payment	E 100-41940-560 Furniture and Fixtures		Hall Tables - 6			\$1,477.99
Invoice	00017791	12/9/2015				
Transaction Date	12/14/2015	Due 0	Cash	10100	Total	\$1,477.99

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Payments

Current Period: December 2015

Refer	1610	MPLS OVERHEAD GARAGE DOOR	-					
Cash Payment	E 100-42280-220	Repair/Maint Supply (GE	Fire Hall Garage Door Track Repair					\$2,057.96
Invoice	529053	12/22/2015						
Transaction Date	12/28/2015	Due 0	Cash	10100			Total	\$2,057.96
Refer	1623	PETTY CASH	-					
Cash Payment	E 100-41570-322	Postage	Postage					\$7.29
Invoice		12/31/2015						
Cash Payment	E 100-41910-310	Other Professional Servi	Copies for survey of 108-500-33301					\$9.00
Invoice		12/31/2015						
Transaction Date	12/30/2015	Due 0	Cash	10100			Total	\$16.29
Refer	1617	QUIGLEY, MARILYN T	-					
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Damage Deposit Hall Rental - 12/27/15					\$200.00
Invoice		12/28/2015						
Transaction Date	12/28/2015	Due 0	Cash	10100			Total	\$200.00
Refer	1595	RANDYS ENVIRONMENTAL SERVI	-					
Cash Payment	E 100-43245-384	Refuse/Garbage Dispos	Recycling - December 2015					\$3,096.00
Invoice		12/19/2015						
Transaction Date	12/23/2015	Due 0	Cash	10100			Total	\$3,096.00
Refer	1594	S E H	Ck# 001488E 1/5/2016					
Cash Payment	E 201-41330-310	Other Professional Servi	EDA Services - November 2015					\$1,748.04
Invoice	130741	12/15/2015						
Transaction Date	12/23/2015	Due 0	Cash	10100			Total	\$1,748.04
Refer	1626	SMITH, JEANINE	-					
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Damage Deposit Hall Rental - 12/25/15					\$200.00
Invoice		12/31/2015						
Transaction Date	12/31/2015	Due 0	Cash	10100			Total	\$200.00
Refer	1590	SNYDER, MICHAEL	-					
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Damage Deposit Hall Rental - 12/18/15					\$200.00
Invoice		12/21/2015						
Transaction Date	12/22/2015	Due 0	Cash	10100			Total	\$200.00
Refer	1622	VISA - BANKWEST	-					
Cash Payment	E 100-41940-560	Furniture and Fixtures	2 tables					\$267.13
Invoice		12/20/2015						
Cash Payment	E 100-41570-200	Office Supplies (GENER	Tax Forms - 2015					\$103.29
Invoice		12/20/2015						
Cash Payment	E 100-41110-437	Other Miscellaneous	Pizza - Council Work Session					\$42.73
Invoice		12/20/2015						
Cash Payment	E 100-43100-260	Uniforms	Work Boots					\$219.98
Invoice		12/20/2015						
Cash Payment	E 100-43100-260	Uniforms	Work Boots					\$139.99
Invoice		12/20/2015						
Cash Payment	E 100-43100-260	Uniforms	Jeans/Work Bibs/Gloves/Shirts					\$350.90
Invoice		12/20/2015						
Cash Payment	E 100-41570-200	Office Supplies (GENER	Calendars/key tags/paper/battery/clock/bankers boxes					\$290.33
Invoice		12/20/2015						

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Payments

Current Period: December 2015

Cash Payment	E 100-41570-200 Office Supplies (GENER	Lap Top Bag/Laser Pointed				\$58.08
Invoice	12/20/2015					
Cash Payment	E 107-42210-437 Other Miscellaneous	Helmet Mounted lights - 30				\$3,089.69
Invoice	12/20/2015					
Cash Payment	E 100-41570-322 Postage	Postage Stamps				\$490.00
Invoice	12/20/2015					
Cash Payment	E 100-43100-240 Small Tools and Minor E	MSFT Online Exchange				\$28.00
Invoice	12/20/2015					
Cash Payment	E 100-43000-321 Telephone	PW Phone - Screen Protector				\$26.04
Invoice	12/20/2015					
Cash Payment	E 100-43000-321 Telephone	PW Phone - Case				\$17.99
Invoice	12/20/2015					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Control for Plow Truck				\$292.85
Invoice	12/20/2015					
Transaction Date	12/29/2015	Due 0	Cash	10100	Total	\$5,417.00
Refer	1616 WARPULA, KEN					
Cash Payment	E 100-42240-331 Travel Expenses	Mileage to Monticello for Fire Department				\$29.90
Invoice	12/28/2015					
Cash Payment	E 100-41110-331 Travel Expenses	Mileage for Mayor's Association Dinner				\$14.95
Invoice	12/28/2015					
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$44.85
Refer	1582 WEX BANK					
Cash Payment	E 100-42260-212 Motor Fuels	FD Fuel				\$110.29
Invoice 43401378	12/15/2015					
Cash Payment	E 100-43100-212 Motor Fuels	PW Vehicle Wash				\$6.48
Invoice 43394019	12/15/2015					
Cash Payment	E 100-43100-212 Motor Fuels	PW Fuel				\$311.17
Invoice 43394019	12/15/2015					
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$427.94
Refer	1588 WRIGHT-HENNEPIN COOPERATIV	Ck# 001486E 1/5/2016				
Cash Payment	E 100-45200-381 Electric Utilities	Eagleview Park				\$55.47
Invoice	12/17/2015					
Transaction Date	12/22/2015	Due 0	Cash	10100	Total	\$55.47
Refer	1611 WSB & ASSOCIATES, INC.	Ck# 001496E 1/5/2016				
Cash Payment	E 401-41950-303 Engineering Fees	Hennepin CR 19 Trail Project				\$294.00
Invoice	12/28/2015	Project 127252				
Cash Payment	E 100-41950-303 Engineering Fees	Subdivision 5th Street Parcel				\$917.50
Invoice	12/28/2015	Project 208218				
Cash Payment	E 100-41950-303 Engineering Fees	Bankwest Survey Hennepin County				\$480.00
Invoice	12/28/2015					
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering				\$2,398.50
Invoice	12/28/2015					
Cash Payment	G 818-20200 Accounts Payable	Greenhouse				\$153.00
Invoice	12/28/2015	Project 208217				
Cash Payment	E 404-46323-310 Other Professional Servi	Bridge 92366 Rehabilitation				\$3,146.22
Invoice	12/28/2015	Project 208205				
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$7,389.22
Refer	1624 ZEP SALES & SERVICE					

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Payments

Current Period: December 2015

Cash Payment	E 100-41940-220 Repair/Maint Supply (GE Floor Stripper and Wax Supplies	\$434.03
Invoice	9002021495 12/15/2015	
Transaction Date	12/30/2015	
Due 0	Cash	
	10100	
	Total	\$434.03

Fund Summary

	10100 Cash	
818 MISC ESCROWS FUND	\$1,293.00	
602 SEWER ENTERPRISE FUND	\$14,136.00	
601 WATER ENTERPRISE FUND	\$6,003.00	
411 CITY HALL CAPITAL PROJ FUND	\$1,975.00	
404 HISTORICAL CAPITAL PROJ FUND	\$3,146.22	
401 GENERAL CAPITAL PROJECTS	\$294.00	
201 EDA SPECIAL REVENUE FUND	\$1,748.04	
107 FIRE DEPT DONATIONS FUND	\$3,089.69	
100 GENERAL FUND	\$42,246.48	
	<hr/>	
	\$73,931.43	

Pre-Written Check	\$28,322.11	
Checks to be Generated by the Computer	\$45,609.32	
	<hr/>	
Total	\$73,931.43	

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Payments

Current Period: January 2016

Batch Name 01/05/16 PAY						
Payment						
Computer Dollar Amt \$73,354.76 Posted						
Refer 1598 ASSURANT EMPLOYEE BENEFITS						
Cash Payment	G 100-21707 Life Ins			Life Insurance - January 2016		\$355.60
Invoice	1/1/2016					
Transaction Date	12/24/2015	Due 0	Cash	10100	Total	\$355.60
Refer 1587 DELTA DENTAL						
Cash Payment	G 100-21706 Medical/Dental Ins			Dental Premiums - January 2016		\$119.10
Invoice 6300718	12/15/2015					
Transaction Date	12/21/2015	Due 0	Cash	10100	Total	\$119.10
Refer 1618 DVS RENEWAL						
Cash Payment	E 100-43100-325 Taxes			66 FAYE Tabs - 2016		\$16.00
Invoice	12/28/2015					
Cash Payment	E 100-43100-325 Taxes			97 JERR Tabs - 2016		\$16.00
Invoice	12/28/2015					
Cash Payment	E 100-43100-325 Taxes			08 FRHT Tabs - 2016		\$16.00
Invoice	12/28/2015					
Cash Payment	E 100-43100-325 Taxes			03 CHEV Tabs - 2016		\$16.00
Invoice	12/28/2015					
Cash Payment	E 100-43100-325 Taxes			13 DOOL Tabs - 2016		\$39.00
Invoice	12/28/2015					
Cash Payment	E 100-43100-325 Taxes			12 FORD Tabs - 2016		\$16.00
Invoice	12/28/2015					
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$119.00
Refer 1586 HEALTH PARTNERS Ck# 001485E 1/5/2016						
Cash Payment	G 100-21706 Medical/Dental Ins			Medical Premiums - January		\$2,716.68
Invoice 63074232	12/16/2015					
Transaction Date	12/18/2015	Due 0	Cash	10100	Total	\$2,716.68
Refer 1564 HEINS, DENICE Ck# 001480E 1/5/2016						
Cash Payment	E 100-41940-520 Buildings and Structures			Storage - January 2016		\$120.00
Invoice	1/1/2016					
Transaction Date	12/14/2015	Due 0	Cash	10100	Total	\$120.00
Refer 1580 HENNEPIN COUNTY TREASURER						
Cash Payment	E 100-41410-400 Repairs & Maint Cont (G			Maintenance - 2016		\$1,014.40
Invoice 1215-2	12/11/2015					
Transaction Date	12/16/2015	Due 0	Cash	10100	Total	\$1,014.40
Refer 1599 NORTHLAND TRUST						
Cash Payment	E 312-47000-601 Debt Srv Bond Principal			G.O. Series 2009A Bond		\$19,000.00
Invoice	12/14/2015					
Cash Payment	E 312-47000-611 Bond Interest			G.O. Series 2009A Bond		\$2,567.00
Invoice	12/14/2015					
Cash Payment	E 311-47000-601 Debt Srv Bond Principal			Capital Improvement Series 2008A Bond		\$35,000.00
Invoice	12/14/2015					
Cash Payment	E 311-47000-611 Bond Interest			Capital Improvement Series 2008A Bond		\$4,492.50
Invoice	12/14/2015					

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Payments

Current Period: January 2016

Transaction Date	12/24/2015	Due 0	Cash	10100	Total	\$61,059.50
Refer	1563 <i>SELECTACCOUNT</i>					
Cash Payment	E 100-41435-310 Other Professional Servi			Annual Fee - 12/01/15-11/30/16		\$150.00
Invoice	1129395		12/8/2015			
Transaction Date	12/14/2015	Due 0	Cash	10100	Total	\$150.00
Refer	1596 <i>VEOLIA WATER NORTH AMERICA</i>					
Cash Payment	E 601-43252-310 Other Professional Servi			Water Services - January 2016		\$2,884.38
Invoice	00053571		12/23/2015			
Cash Payment	E 602-43252-310 Other Professional Servi			Sewer Services - January 2016		\$3,983.20
Invoice	00053571		12/23/2015			
Transaction Date	12/23/2015	Due 0	Cash	10100	Total	\$6,867.58
Refer	1619 <i>WCEDP</i>					
Cash Payment	E 100-41110-306 Dues & Subscriptions			Member Investor Dues - 2016		\$832.90
Invoice			11/9/2015			
Transaction Date	12/28/2015	Due 0	Cash	10100	Total	\$832.90

Fund Summary

	10100 Cash
602 SEWER ENTERPRISE FUND	\$3,983.20
601 WATER ENTERPRISE FUND	\$2,884.38
312 2009A GO IMP REFUNDING BOND	\$21,567.00
311 2008A GO CIP REFUNDING BOND	\$39,492.50
100 GENERAL FUND	\$5,427.68
	<u>\$73,354.76</u>

Pre-Written Check	\$2,836.68
Checks to be Generated by the Computer	\$70,518.08
Total	\$73,354.76

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*Check Summary Register©

Cks 1/5/2016 - 1/5/2016

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 001480E Heins, Denice	1/5/2016	\$120.00	Storage - January 2016
Paid Chk# 001482E A-1 OUTDOOR POWER, INC.	1/5/2016	\$1,368.25	Chop Saw
Paid Chk# 001483E AFLAC	1/5/2016	\$134.16	Supplemental Insurance G1V17 -
Paid Chk# 001484E JIFFY-JR. PRODUCTS	1/5/2016	\$39.48	Hand & Nail Brush Kit w/securi
Paid Chk# 001485E HEALTH PARTNERS	1/5/2016	\$2,716.68	Medical Premiums - January
Paid Chk# 001486E Wright-Hennepin Coop Electric	1/5/2016	\$55.47	Eagleview Park
Paid Chk# 001487E CITY OF ST. MICHAEL	1/5/2016	\$14,561.00	Fork for Loader
Paid Chk# 001488E Short Elliott Hendrickson, Inc	1/5/2016	\$1,748.04	EDA Services - November 2015
Paid Chk# 001496E WSB & ASSOCIATES, INC.	1/5/2016	\$7,389.22	Hennepin CR 19 Trail Project
Paid Chk# 001497E Collaborative Planning LLC	1/5/2016	\$2,303.75	Greenhouse
Paid Chk# 001498E M. MILLER TRUCK & TRAILER	1/5/2016	\$722.74	Repairs to Tanker 12
Paid Chk# 031554 AMERICAN SOLUTIONS FOR BU	1/5/2016	\$217.95	Checks
Paid Chk# 031555 AT&T MOBILITY	1/5/2016	\$238.63	PW Phone Replacement - Scott
Paid Chk# 031556 FAMILY HERITAGE LIFE INSURA	1/5/2016	\$76.09	Supplemental Insurance - Decem
Paid Chk# 031557 GOPHER SIGN COMPANY	1/5/2016	\$167.94	Street Sign - Whitetail LN
Paid Chk# 031558 Guidance Point Technologies	1/5/2016	\$60.00	Fix Scott's Outlook & Excel af
Paid Chk# 031559 HACKENMUELLER, FRANCIS OR	1/5/2016	\$200.00	Damage Deposit Hall Rental - 1
Paid Chk# 031560 Hanover Wine & Spirits LLC	1/5/2016	\$200.00	Damage Deposit Hall Rental - 1
Paid Chk# 031561 HENNEPIN COUNTY SHERIFF S	1/5/2016	\$17,333.35	HC Sheriff Patrol Services - 4
Paid Chk# 031562 HENNEPIN COUNTY TREASURE	1/5/2016	\$79.12	Return of Election Supplies
Paid Chk# 031563 HOLAN, ROSEE	1/5/2016	\$200.00	Damage Deposit Hall Rental - 1
Paid Chk# 031564 JOINT POWERS WATER BOARD	1/5/2016	\$6,003.00	WAC Fees - 1044 Emerald St
Paid Chk# 031565 KINGHORN COMPANY	1/5/2016	\$1,975.00	Public Works Site - Topo Surve
Paid Chk# 031566 LIVING ESSENTIALLY SPOILED	1/5/2016	\$300.00	Damage Deposit Hall Rental - 1
Paid Chk# 031567 LOFFLER COMPANIES, INC.	1/5/2016	\$31.74	Contract Overage Charge - 11/1
Paid Chk# 031568 MENARDS-BUFFALO	1/5/2016	\$157.90	Polarized Plug/Poly Elbow
Paid Chk# 031569 METRO WEST INSPECTION SER	1/5/2016	\$4,796.54	11554 11th
Paid Chk# 031570 MITYLITE, INC	1/5/2016	\$1,477.99	Hall Tables - 6
Paid Chk# 031571 MPLS OVERHEAD GARAGE DOO	1/5/2016	\$2,057.96	Fire Hall Garage Door Track Re
Paid Chk# 031572 PETTY CASH	1/5/2016	\$16.29	Copies for survey of 108-500-3
Paid Chk# 031573 MARILYN T. QUIGLEY	1/5/2016	\$200.00	Damage Deposit Hall Rental - 1
Paid Chk# 031574 Randy's Environmental Services	1/5/2016	\$3,096.00	Recycling - December 2015
Paid Chk# 031575 SMITH, JEANINE	1/5/2016	\$200.00	Damage Deposit Hall Rental - 1
Paid Chk# 031576 SNYDER, MICHAEL	1/5/2016	\$200.00	Damage Deposit Hall Rental - 1
Paid Chk# 031577 VISA	1/5/2016	\$5,417.00	PW Phone - Screen Protector
Paid Chk# 031578 WARPULA, KEN	1/5/2016	\$44.85	Mileage for Mayor's Associatio
Paid Chk# 031579 WEX BANK	1/5/2016	\$427.94	PW Fuel
Paid Chk# 031580 Acuity Specialty Products, Inc	1/5/2016	\$434.03	Floor Stripper and Wax Supplie
Paid Chk# 031581 ASSURANT EMPLOYEE BENEFIT	1/5/2016	\$355.60	Life Insurance - January 2016
Paid Chk# 031582 Delta Dental of Minnesota	1/5/2016	\$119.10	Dental Premiums - January 2016
Paid Chk# 031583 DVS RENEWAL	1/5/2016	\$119.00	66 FAYE Tabs - 2016
Paid Chk# 031584 HENNEPIN COUNTY TREASURE	1/5/2016	\$1,014.40	Maintenance - 2016
Paid Chk# 031585 Northland Trust Services	1/5/2016	\$61,059.50	G.O. Series 2009A Bond
Paid Chk# 031586 SELECTACCOUNT	1/5/2016	\$150.00	Annual Fee - 12/01/15-11/30/16
Paid Chk# 031587 Veolia Water North America	1/5/2016	\$6,867.58	Water Services - January 2016
Paid Chk# 031588 WCEDP	1/5/2016	\$832.90	Member Investor Dues - 2016

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*Check Summary Register©

Cks 1/5/2016 - 1/5/2016

Name	Check Date	Check Amt
Total Checks		\$147,286.19

FILTER: None

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

\$ 1479

December 29, 2015

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: **City of Hanover -- Greenhouse**
Invoice # **2015-135**

Date	Task	Hours	Amount
11/2/2015	Various emails re: HOA covenants.	0.5	47.50
11/3/2015	Attend Council meeting. Various re: HOA arch guidelines, lighting plan, trail.	4.5	427.50
11/4/2015	Various calls and emails.	0.5	47.50
11/5/2015	Various re: developer agreement, stone, November PC meeting.	0.75	71.25
11/6/2015	Various email.	0.25	23.75
11/12/2015	Various emails.	0.25	23.75
11/13/2015	Various emails.	0.25	23.75
11/16/2015	Various emails.	0.25	23.75
11/17/2015	Review amended purchase agreement and draft development agreement, email to attorney.	0.5	47.50
11/18/2015	Prep for PC packet.	0.75	71.25
11/20/2015	Phone conference with Brian, various emails.	0.5	47.50
11/23/2015	Prep for meeting, attend PC meeting.	2	190.00
			0.00
		11	\$1,045.00

818-20200 - 1045.00
cod

Additional Charges	\$0.00
Total Amount of this Invoice	\$1,045.00
Previous Balance	\$1,567.50
Payments Received	\$1,567.50
Balance Due	\$1,045.00

City of Hanover
Greenhouse

December 29, 2015
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Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

December 29, 2015

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- General Planning
Invoice # 2015-136

Date	Task	Hours	Amount
11/2/2015	Phone conference with potential developer of Liebert property, various research and calls/emails. Various re: Riverview Road property.	2.25	213.75
11/3/2015	Editing Plantenburg easements, various calls/emails. Various re: Liebert property.	1.25	118.75
11/4/2015	Edit easement. Various re: public hearing notices. Phone conference with Brian.	0.75	71.25
11/6/2015	Prep for and attend meeting with developer. Draft public hearing notice for ordinance amendment, email to newspaper.	3.25	308.75
11/7/2015	Various emails.	0.25	23.75
11/12/2015	Various emails.	0.25	23.75
11/13/2015	Review council packet.	0.25	23.75
11/17/2015	Review zoning map, send corrections to Justin. Various re: council packet and PC packet.	1.5	142.50
11/18/2015	Prep ordinance for PC packet.	1	95.00
11/23/2015	Various emails.	0.25	23.75
11/24/2015	Prep ordinance for council packet, various emails.	0.5	47.50
11/25/2015	Put together background info for developer, various emails.	1.5	142.50
11/30/2015	Review council packet.	0.25	23.75
		13.25	\$1,258.75

818-20200 - 95.00 - Plantenburg
 100-41910-310 - 1163.75
 1258.75
 [Signature]

Additional Charges		\$0.00
Total Amount of this Invoice		\$1,258.75
Previous Balance		\$712.50
Payments Received		\$712.50

City of Hanover
 General Planning

December 29, 2015
 Page 1

Balance Due

\$1,258.75



Invoice

Invoice Number: **308408**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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\$ 1,788

BILL TO:

Brian Hagen
City of Hanover
11250 5th St NE
Hanover MN 55341

Pay This Amount	\$1,748.04
Due Date	14-JAN-16
Invoice Date	15-DEC-15
Bill Through Date	28-NOV-15
Terms	30 NET
SEH Client #	13874
Client Project #	
Agreement / PO #	130741

REMIT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Project Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Client Service Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Accounting Representative / Email / Phone
Mary Graff / mgraff@sehinc.com / 720.540.6800

Project #	Project Name	Project Description
130741	HANOV Hanover 2015 EDA Serv	HANOV Hanover 2015 EDA Services

Project Billing Summary

	Current	Prior	To Date
Totals	\$1,748.04	\$6,790.04	\$8,538.08

Notes:

201-41330-310-174804

ee

DEC 23 2015



Invoice

Invoice Number: **308408**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 2 of 2

Direct

Personnel	Hours	Rate	Amount	
Graff, Mary A	0.25	90.00	\$22.50	
Peper, Heidi L	12.00	138.00	\$1,656.00	
	<u>12.25</u>			\$1,678.50

Reimbursed - Expenses

Expenditure Type	Amount	
Mileage	\$69.54	
		\$69.54

Invoice total \$1,748.04



December 17, 2015

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: November, 2015 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of November for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink that reads "Justin Messner". The signature is written in a cursive style.

for Justin Messner
Associate

Enclosures

kc

DEC 28 2015

1496

WSB ▲ City Project Budget Tracking

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2015	Billed to Date November 30, 2015
1020-561	Utility Permit Reviews			\$4,637.75
1272-210	General Engineering Services (2012) -\$6.50 Credit			\$16,829.25
1272-330	Bridges at Hanover Plat Changes			\$780.00
1272-390	Hanover Bicycle & Pedestrian Trail			\$146,423.70
1272-420	Storm Water Utility Justification			\$14,069.25
1272-430	Wetter Property Development Review			\$9,937.00
1272-460	School Sidewalk - CR 19			\$1,005.00
1272-470	Public Works Site Grading Plan			\$12,593.50
1272-480	CR 34 Bike Trail Fed. Enhancement Grant			\$6,728.50
1272-500	2010-2014 Street Maintenance Report			\$335.00
1272-520	Hennepin CR 19 Trail Project	\$294.00	\$86,519.25	\$244,243.79
1272-530	Beebe Lake Regional Trail - CR 34		\$1,670.75	\$244,396.00
1272-540	Drainage Analysis for Future PW Site			\$4,327.50
1272-550	2012 Seal Coat / Road Rehabilitation			\$11,499.50
1272-560	PHS West Site Plan Review 2012			\$428.00
1272-570	CR 19 at CR 34 Signal			\$23,081.25
1272-580	Jonquil Lane Ditch Grading		\$917.50	\$917.50
1272-590	Lamont Avenue Extension 2012		\$480.00	\$480.00
1272-600	Pingree Drainage			\$86,667.64
1272-610	Simple Sub-division 5th Street Parcel	\$917.50	\$917.50	\$10,656.25
1272-620	Bankwest Survey Hennepin County	\$480.00	\$480.00	\$2,399.25
2082-000	Pheasant Run Street and Sewer Extension			\$86,667.64
2082-010	2013 General Engineering Services			\$17,951.50
2082-011	2014 General Engineering Services			\$15,877.00
2082-012	2015 General Engineering Services	\$2,398.50	\$19,465.00	\$19,612.75
2082-020	GIS Services			\$19,465.00
2082-030	Pavement Management Plan			\$11,920.50
2082-040	Bridges of Hanover Assisted Living Project	\$153.00	\$3,651.71	\$13,548.50
2082-050	Bridge 92366 Rehabilitation Report			\$3,651.71
2082-070	CSAH 19 Sidewalk Extension			\$2,272.00
2082-080	Greenhouse Geotechnical Investigation		\$5,978.20	\$4,640.50
2931-000	Bridge 92366 Rehabilitation	\$3,146.22	\$37,574.47	\$5,978.20
	Current Invoice Total	\$7,389.22	\$156,256.88	\$37,574.47

401-41950-203

100-41950-203
100-41950-203

100-41950-203

118-20200

404-41950-210

F:\WFP\WINT\2020-00\November 2015

ca



& Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 17, 2015
Project No: 01272-520
Invoice No: 57

Hennepin CR 19 Trail Project

Professional Services from November 01, 2015 to November 30, 2015

Phase 3 Construction

Professional Personnel

		Hours	Rate	Amount	
Construction Observation					
Eggert, Jeffrey	11/24/2015	3.00	98.00	294.00	
Final Quantities, Federal Contracts and Final Voucher					
Totals		3.00		294.00	
Total Labor					294.00
				Total this Phase	\$294.00
				Total this Invoice	\$294.00

Billings to Date

	Current	Prior	Total
Labor	294.00	197,605.50	197,899.50
Consultant	0.00	23,439.50	23,439.50
Expense	0.00	1,178.79	1,178.79
Field Services	0.00	21,726.00	21,726.00
Totals	294.00	243,949.79	244,243.79

Comments:

Approved by:

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 17, 2015
Project No: 01272-610
Invoice No: 1

Simple Sub-division 5th Street Parcel

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

		Hours	Rate	Amount
Office Survey				
Klasen, Kyle	11/24/2015	2.50	143.00	357.50
boundary comps				
Totals		2.50		357.50
Total Labor				357.50

Field Services Billing

2-Person Survey Crew

	3.5 Hours @ 160.00	560.00
Total Field Services		560.00

Billing Limits

	Current	Prior	To-Date
Total Billings	917.50	0.00	917.50
Limit			3,000.00
Remaining			2,082.50

Total this Invoice \$917.50

Comments: _____

Approved by: _____

Reviewed by: Justin Messner
Project Manager: Kyle Klasen



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 17, 2015
Project No: 01272-620
Invoice No: 1

Bankwest Survey Hennepin County

Professional Services from November 01, 2015 to November 30, 2015

Field Services Billing

2-Person Survey Crew

3.0 Hours @ 160.00 480.00

Total Field Services 480.00 480.00

Billing Limits

	Current	Prior	To-Date
Total Billings	480.00	0.00	480.00
Limit			1,700.00
Remaining			1,220.00

Total this Invoice \$480.00

Comments: _____

Approved by: 

Reviewed by: Justin Messner
Project Manager: Kyle Klasen



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 17, 2015
Project No: 02082-012
Invoice No: 11

2015 General Engineering Services

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Messner, Justin 11/3/2015	1.50	133.00	199.50
Record drawings and create new details for Libert Development			
Messner, Justin 11/23/2015	2.00	133.00	266.00
Udapte \$ for Hnaover Hills Street Project			
Messner, Justin 11/25/2015	2.00	133.00	266.00
Staff Report and Resolutions for Hanover Hills Project			
Base Mapping			
Klasen, Kyle 11/9/2015	1.50	143.00	214.50
Lot corner comps on bb trail			
Perkey, Benjamin 11/2/2015	2.50	83.00	207.50
Hanover Maps			
Perkey, Benjamin 11/11/2015	4.00	83.00	332.00
Seal Coat Map			
Perkey, Benjamin 11/24/2015	1.00	83.00	83.00
Spec			
Reutiman, Anita 11/13/2015	3.00	86.00	258.00
Seal Coat Map			
Reutiman, Anita 11/20/2015	2.00	86.00	172.00
zoning layer update/create zoning map			
Totals	19.50		1,998.50
Total Labor			1,998.50

Field Services Billing

2-Person Survey Crew	2.0 Hours @ 160.00	320.00	
Council Mtg and/or Planning Commission	2.0 Meetings @ 40.00	80.00	
Total Field Services		400.00	400.00

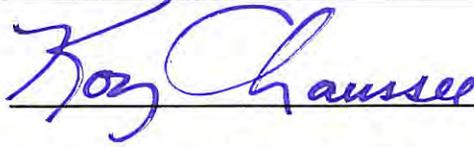
Total this Invoice \$2,398.50

Billings to Date

	Current	Prior	Total
Labor	1,998.50	16,106.50	18,105.00
Field Services	400.00	960.00	1,360.00
Totals	2,398.50	17,066.50	19,465.00

Comments: _____

Approved by:



Reviewed by: Andrew Brotzler

Project Manager: Justin Messner



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 17, 2015
Project No: 02082-040
Invoice No: 9

Bridges of Hanover Assisted Living Project

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Brotzler, Andrew 11/4/2015	1.00	153.00	153.00
Plan review			
Totals	1.00		153.00
Total Labor			153.00
		Total this Invoice	\$153.00

Billings to Date

	Current	Prior	Total
Labor	153.00	3,041.00	3,194.00
Expense	0.00	10.71	10.71
Field Services	0.00	447.00	447.00
Totals	153.00	3,498.71	3,651.71

Comments: _____

Approved by:

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner



& Associates, Inc.

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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 17, 2015
Project No: 02931-000
Invoice No: 10

Bridge 92366 Rehabilitation

Professional Services from November 01, 2015 to November 30, 2015

Phase 3 Plans & Specifications

Professional Personnel

	Hours	Rate	Amount	
Specifications				
Osberg, Carl	.25	153.00	38.25	
Bearing discussion with Manufacturer				
Osberg, Carl	1.00	153.00	153.00	
bearing order				
Osberg, Carl	1.00	153.00	153.00	
bearing purchase request				
Osberg, Carl	2.00	153.00	306.00	
Bearing Shop Drawing Review				
Osberg, Carl	.50	153.00	76.50	
Bearing Shop Drawings				
Osberg, Carl	.25	153.00	38.25	
bearings				
Osberg, Carl	.75	153.00	114.75	
shop drawing scan and email				
Totals	5.75		879.75	
Total Labor				879.75
				Total this Phase
				\$879.75

Phase 5 Construction

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Messner, Justin	.50	133.00	66.50	
Project Management				
Osberg, Carl	1.00	153.00	153.00	
Bearing purchase				
Totals	1.50		219.50	
Total Labor				219.50

Reimbursable Expenses

Misc Reimbursable Expense				
11/30/2015	VISA Signature Business Company Card	Canam Group- Foreign Transaction Fee	59.62	
11/30/2015	VISA Signature Business Company Card	Canam Group- Goodco Z-Tech Bearings	1,987.35	
	Total Reimbursables		2,046.97	2,046.97

Project	02931-000	HANO - Bridge 92366 Rehabilitation	Invoice	10
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Total this Phase	\$2,266.47
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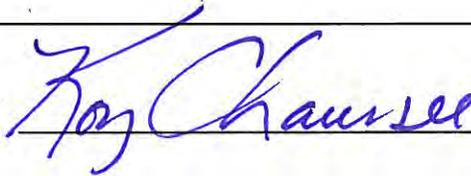
Billing Limits

	Current	Prior	To-Date
Total Billings	3,146.22	34,428.25	37,574.47
Limit			57,382.00
Remaining			19,807.53

Total this Invoice	\$3,146.22
---------------------------	-------------------

Comments: _____

Approved by: _____



Reviewed by: Andrew Brotzler
Project Manager: Justin Messner



PHONE: 450-786-1300
FAX: 450-786-1301

INVOICE NO: 354948
SEQUENCE: 1
INVOICE DATE: 24-NOV-15
CUSTOMER NO: GO5447
Page: 1 Of 1

A division of Canam Group Inc.
807, MARSHALL, BUREAU 100
Laval QC CA
H7S 1J9

INVOICE

SOLD TO
WSB & ASSOCIATES INC
701, XENIA AVENUE SOUTH, SUITE 300
MINNEAPOLIS, MN 55416

REMIT PAYMENT TO
270 CHEMIN DU TREMBLAY
BOUCHERVILLE, QC
J4B 5X9

PROJECT NUMBER	PROJECT NAME	CUSTOMER P.O.
CRO9079	HANOVER HISTORIC BDG LAVAL, QC	SIGN QUOTE
BILL OF LADING NO.	SHIP VIA	P.O.B.
DESCRIPTION		AMOUNT
2 X SLIDING BEARING GOODCO Z-TECH SERIE ETR 362525 @ 1150\$/UN		2,300.00
AMOUNT OF CONTRACT	2,300.00	
MODIFICATION TO CONTRACT	0.00	
CONTRACT TOTAL	2,300.00	
DEPOSIT ON CONTRACT	0.00	
PREVIOUSLY INVOICED	0.00	
THIS INVOICE	2,300.00	
INVOICE TO DATE	2,300.00	
INVOICING TO FOLLOW	0.00	
TOTAL		2,300.00
GST / TPS	5.00 %	115.00
T.V.Q.	9.975 %	229.43
CURRENCY: Canadian Dollar		AMOUNT DUE 2,644.43

RBQ License # 2634-2030-18 GST NO. 893189381 RT0001 QST NO. 1019694794 TQ0001

At any time, you may send us your comments and/or complete our sales survey via our web site at the following address: www.canamgroup.ws/satisfaction.

USD \$1987.35
+FTF \$89.02

\$2046.97

OK signature C. Osberg
Project # 2931-00 Phase # _____
Accounting Use:
Account Code 529.00 APV ✓

==RELEVÉ DE TRANSACTION==
==TRANSACTION RECORD==

TPV91814761 MARCH30966801
GROUPE CANAM INC
200 BOUL INDUSTRIEL
BOUCHERVILLE QC

CARTE/CARD: VISA

NO. **** * 2697
SEQ.: 002 LOT/BATCH: 450
2015/11/30 14:21 T01

ACHAT TELEPHONE/POSTE

TEL/MAIL PURCHASE \$2,644.43
AUTOR./AUTHOR.: 310312

X _____
OO APPROUVEE - MERCI

COPIE : MARCHAND

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500382	000000003	Hagen, Brian S.	26	Bi-Weekly	\$1,797.13	12/18/2015	Outstanding
500381	000000008	Doboszinski, Jason	26	Bi-Weekly	\$1,306.98	12/18/2015	Outstanding
500380	000000011	Biren, Amy	26	Bi-Weekly	\$1,063.44	12/18/2015	Outstanding
500384	000000005	Vogel, Scott F.	26	Bi-Weekly	\$1,608.78	12/18/2015	Outstanding
500383	000000060	Lindrud, Elizabeth	26	Bi-Weekly	\$1,325.84	12/18/2015	Outstanding
EFT	000000061	Dalchow, Larry	26	Bi-Weekly	\$0.00	12/18/2015	Outstanding
					<hr/>		
					\$7,102.17		

HANOVER

12/30/15 4:23 PM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$186.10	
	000000008 Doboszinski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000060 Lindrud, Elizabeth	\$171.69	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		\$909.92
005 State Tax - MN	000000011 Biren, Amy	\$79.41	
	000000008 Doboszinski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000060 Lindrud, Elizabeth	\$73.89	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		\$395.73
049 Medicare	000000011 Biren, Amy	\$22.45	
	000000008 Doboszinski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000060 Lindrud, Elizabeth	\$26.63	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		\$142.10
051 Social Security	000000011 Biren, Amy	\$95.98	
	000000008 Doboszinski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000060 Lindrud, Elizabeth	\$113.88	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		\$607.60
501 Social Security Benefit	000000011 Biren, Amy		\$95.98
	000000008 Doboszinski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000060 Lindrud, Elizabeth		\$113.88
	000000005 Vogel, Scott F.		\$133.92
	<i>Social Security Benefit</i>		\$607.60
502 Medicare Benefit	000000011 Biren, Amy		\$22.45
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000060 Lindrud, Elizabeth		\$26.63

HANOVER

12/30/15 4:23 PM

Page 2

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$142.10
<i>Grand Total</i>		\$2,055.35	\$749.70

HANOVER

12/14/15 10:45 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$100.62	
	000000008 Doboszinski, Jason	\$114.09	
	000000003 Hagen, Brian S.	\$162.50	
	000000060 Lindrud, Elizabeth	\$124.80	
	000000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>	\$642.41	
503 PERA ER	000000011 Biren, Amy		\$116.10
	000000008 Doboszinski, Jason		\$131.64
	000000003 Hagen, Brian S.		\$187.50
	000000060 Lindrud, Elizabeth		\$144.00
	000000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>		\$741.24
	<i>Grand Total</i>	\$642.41	\$741.24

HANOVER
Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500393	000000061	Dalchow, Larry	26.01	Bi-Weekly	\$236.88	12/18/2015	Outstanding
					<hr/> \$236.88		

HANOVER

12/14/15 1:19 PM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26.01)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000061 Dalchow, Larry	\$20.15	
	<i>Federal</i>	\$20.15	
005 State Tax - MN	000000061 Dalchow, Larry	\$10.78	
	<i>State Tax - MN</i>	\$10.78	
049 Medicare	000000061 Dalchow, Larry	\$4.21	
	<i>Medicare</i>	\$4.21	
051 Social Security	000000061 Dalchow, Larry	\$17.98	
	<i>Social Security</i>	\$17.98	
501 Social Security Benefit	000000061 Dalchow, Larry		\$17.98
	<i>Social Security Benefit</i>		\$17.98
502 Medicare Benefit	000000061 Dalchow, Larry		\$4.21
	<i>Medicare Benefit</i>		\$4.21
<i>Grand Total</i>		\$53.12	\$22.19

HANOVER
Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500386	00000012	Hammerseng, Doug	2	Council	\$798.83	12/18/2015	Outstanding
500387	00000013	Kauffman, Christopher	2	Council	\$1,149.76	12/18/2015	Outstanding
500388	00000015	Vajda, John	2	Council	\$743.42	12/18/2015	Outstanding
500389	00000016	Warpula, Ken	2	Council	\$881.94	12/18/2015	Outstanding
500390	00000059	Zajicek, Jim	2	Council	\$798.83	12/18/2015	Outstanding
					<hr/>		
					\$4,372.78		

HANOVER

12/14/15 10:44 AM

Page 1

Deduction/Benefit Register

Pay Group: 02 Council

Pay Periods: 2015(2)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
049 Medicare	00000012 Hammerseng, Doug	\$12.54	
	00000013 Kauffman, Christopher	\$18.05	
	00000015 Vajda, John	\$11.67	
	00000016 Warpula, Ken	\$13.85	
	00000059 Zajicek, Jim	\$12.54	
	<i>Medicare</i>		\$68.65
051 Social Security	00000012 Hammerseng, Doug	\$53.63	
	00000013 Kauffman, Christopher	\$77.19	
	00000015 Vajda, John	\$49.91	
	00000016 Warpula, Ken	\$59.21	
	00000059 Zajicek, Jim	\$53.63	
	<i>Social Security</i>		\$293.57
501 Social Security Benefit	00000012 Hammerseng, Doug		\$53.63
	00000013 Kauffman, Christopher		\$77.19
	00000015 Vajda, John		\$49.91
	00000016 Warpula, Ken		\$59.21
	00000059 Zajicek, Jim		\$53.63
	<i>Social Security Benefit</i>		
502 Medicare Benefit	00000012 Hammerseng, Doug		\$12.54
	00000013 Kauffman, Christopher		\$18.05
	00000015 Vajda, John		\$11.67
	00000016 Warpula, Ken		\$13.85
	00000059 Zajicek, Jim		\$12.54
	<i>Medicare Benefit</i>		
<i>Grand Total</i>		\$362.22	\$362.22

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
031517	000000027	Bechtold, Rodney	1	Annually	\$591.04	12/18/2015	Outstanding
031518	000000028	Brown, Timothy K.	1	Annually	\$823.77	12/18/2015	Outstanding
031520	000000029	Engel, Richard M	1	Annually	\$842.24	12/18/2015	Outstanding
031521	000000030	Gronsborg, Brian J.	1	Annually	\$1,026.94	12/18/2015	Outstanding
031522	000000031	Heinz, Jake K.	1	Annually	\$731.42	12/18/2015	Outstanding
031523	000000032	Heinz, Toby R	1	Annually	\$923.50	12/18/2015	Outstanding
031526	000000034	Kottke, David E.	1	Annually	\$1,270.74	12/18/2015	Outstanding
031525	000000035	Kottke, Brian S.	1	Annually	\$1,710.33	12/18/2015	Outstanding
031527	000000036	Lange, Adam E.	1	Annually	\$938.28	12/18/2015	Outstanding
031528	000000037	Malewicki, David S.	1	Annually	\$1,536.70	12/18/2015	Outstanding
031531	000000038	Pinor, David P.	1	Annually	\$1,078.64	12/18/2015	Outstanding
031532	000000040	Pollock, Lucas	1	Annually	\$746.18	12/18/2015	Outstanding
031533	000000041	Schendel, James Earl	1	Annually	\$753.58	12/18/2015	Outstanding
031534	000000042	Slaney, Brett D.	1	Annually	\$716.64	12/18/2015	Outstanding
031535	000000043	Snodgrass, Greg M	1	Annually	\$672.30	12/18/2015	Outstanding
031537	000000044	Stumne, Aaron	1	Annually	\$694.48	12/18/2015	Outstanding
031539	000000045	Vrieze, Steven J.	1	Annually	\$1,141.45	12/18/2015	Outstanding
031541	000000046	Wandersee, Darcy R.	1	Annually	\$679.70	12/18/2015	Outstanding
031542	000000047	Warpula, Kenneth N.	1	Annually	\$1,248.58	12/18/2015	Outstanding
031543	000000048	Wychgram, Anthony J.	1	Annually	\$953.06	12/18/2015	Outstanding
031544	000000049	Young, Roderick R.	1	Annually	\$694.48	12/18/2015	Outstanding
031540	000000050	Waldorf, Robert J.	1	Annually	\$938.28	12/18/2015	Outstanding
031519	000000051	Diaz, George	1	Annually	\$783.12	12/18/2015	Outstanding
031545	000000052	Zimmerman, Jacob C.	1	Annually	\$495.00	12/18/2015	Outstanding
031538	000000053	Trullinger, Michael J.	1	Annually	\$834.84	12/18/2015	Outstanding
031530	000000055	Olson, Carl P.	1	Annually	\$724.02	12/18/2015	Outstanding
031529	000000056	Olsen, Joseph	1	Annually	\$687.08	12/18/2015	Outstanding
031524	000000057	Kiphuth, Karl	1	Annually	\$783.12	12/18/2015	Outstanding
031536	000000062	Sperr, Larry	1	Annually	\$509.78	12/18/2015	Outstanding
					\$25,529.29		

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Deduction/Benefit Register

Pay Group: 03 Annually

Pay Periods: 2015(1)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
049 Medicare	000000027	Bechtold, Rodney	\$9.28
	000000028	Brown, Timothy K.	\$12.93
	000000051	Diaz, George	\$12.30
	000000029	Engel, Richard M	\$13.22
	000000030	Gronsberg, Brian J.	\$16.12
	000000031	Heinz, Jake K.	\$11.48
	000000032	Heinz, Toby R	\$14.50
	000000057	Kiphuth, Karl	\$12.30
	000000035	Kottke, Brian S.	\$26.85
	000000034	Kottke, David E.	\$19.95
	000000036	Lange, Adam E.	\$14.73
	000000037	Malewicki, David S.	\$24.13
	000000056	Olsen, Joseph	\$10.79
	000000055	Olson, Carl P.	\$11.37
	000000038	Pinor, David P.	\$16.94
	000000040	Pollock, Lucas	\$11.72
	000000041	Schendel, James Earl	\$11.83
	000000042	Slaney, Brett D.	\$11.25
	000000043	Snodgrass, Greg M	\$10.56
	000000062	Sperr, Larry	\$8.00
	000000044	Stumne, Aaron	\$10.90
	000000053	Trullinger, Michael J.	\$13.11
	000000045	Vrieze, Steven J.	\$17.92
	000000050	Waldorf, Robert J.	\$14.73
	000000046	Wandersee, Darcy R.	\$10.67
	000000047	Warpula, Kenneth N.	\$19.60
	000000048	Wychgram, Anthony J.	\$14.96
	000000049	Young, Roderick R.	\$10.90
	000000052	Zimmerman, Jacob C.	\$7.77
		<i>Medicare</i>	
051 Social Security	000000027	Bechtold, Rodney	\$39.68
	000000028	Brown, Timothy K.	\$55.30
	000000051	Diaz, George	\$52.58
	000000029	Engel, Richard M	\$56.54
	000000030	Gronsberg, Brian J.	\$68.94
	000000031	Heinz, Jake K.	\$49.10
	000000032	Heinz, Toby R	\$62.00

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Deduction/Benefit Register

Pay Group: 03 Annually

Pay Periods: 2015(1)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
051 Social Security	000000057	Kiphuth, Karl	\$52.58
	000000035	Kottke, Brian S.	\$114.82
	000000034	Kottke, David E.	\$85.31
	000000036	Lange, Adam E.	\$62.99
	000000037	Malewicki, David S.	\$103.17
	000000056	Olsen, Joseph	\$46.13
	000000055	Olson, Carl P.	\$48.61
	000000038	Pinor, David P.	\$72.42
	000000040	Pollock, Lucas	\$50.10
	000000041	Schendel, James Earl	\$50.59
	000000042	Slaney, Brett D.	\$48.11
	000000043	Snodgrass, Greg M	\$45.14
	000000062	Sperr, Larry	\$34.22
	000000044	Stumne, Aaron	\$46.62
	000000053	Trullinger, Michael J.	\$56.05
	000000045	Vrieze, Steven J.	\$76.63
	000000050	Waldorf, Robert J.	\$62.99
	000000046	Wandersee, Darcy R.	\$45.63
	000000047	Warpula, Kenneth N.	\$83.82
	000000048	Wychgram, Anthony J.	\$63.98
000000049	Young, Roderick R.	\$46.62	
000000052	Zimmerman, Jacob C.	\$33.23	
	<i>Social Security</i>		\$1,713.90
501 Social Security Benefit	000000027	Bechtold, Rodney	\$39.68
	000000028	Brown, Timothy K.	\$55.30
	000000051	Diaz, George	\$52.58
	000000029	Engel, Richard M	\$56.54
	000000030	Gronsberg, Brian J.	\$68.94
	000000031	Heinz, Jake K.	\$49.10
	000000032	Heinz, Toby R	\$62.00
	000000057	Kiphuth, Karl	\$52.58
	000000035	Kottke, Brian S.	\$114.82
	000000034	Kottke, David E.	\$85.31
	000000036	Lange, Adam E.	\$62.99
	000000037	Malewicki, David S.	\$103.17
	000000056	Olsen, Joseph	\$46.13
000000055	Olson, Carl P.	\$48.61	

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Deduction/Benefit Register

Pay Group: 03 Annually

Pay Periods: 2015(1)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
501 Social Security Benefit	000000038	Pinor, David P.	\$72.42
	000000040	Pollock, Lucas	\$50.10
	000000041	Schendel, James Earl	\$50.59
	000000042	Slaney, Brett D.	\$48.11
	000000043	Snodgrass, Greg M	\$45.14
	000000062	Sperr, Larry	\$34.22
	000000044	Stumne, Aaron	\$46.62
	000000053	Trullinger, Michael J.	\$56.05
	000000045	Vrieze, Steven J.	\$76.63
	000000050	Waldorf, Robert J.	\$62.99
	000000046	Wandersee, Darcy R.	\$45.63
	000000047	Warpula, Kenneth N.	\$83.82
	000000048	Wychgram, Anthony J.	\$63.98
	000000049	Young, Roderick R.	\$46.62
	000000052	Zimmerman, Jacob C.	\$33.23
		<i>Social Security Benefit</i>	
502 Medicare Benefit	000000027	Bechtold, Rodney	\$9.28
	000000028	Brown, Timothy K.	\$12.93
	000000051	Diaz, George	\$12.30
	000000029	Engel, Richard M	\$13.22
	000000030	Gronsberg, Brian J.	\$16.12
	000000031	Heinz, Jake K.	\$11.48
	000000032	Heinz, Toby R	\$14.50
	000000057	Kiphuth, Karl	\$12.30
	000000035	Kottke, Brian S.	\$26.85
	000000034	Kottke, David E.	\$19.95
	000000036	Lange, Adam E.	\$14.73
	000000037	Malewicki, David S.	\$24.13
	000000056	Olsen, Joseph	\$10.79
	000000055	Olson, Carl P.	\$11.37
	000000038	Pinor, David P.	\$16.94
	000000040	Pollock, Lucas	\$11.72
	000000041	Schendel, James Earl	\$11.83
	000000042	Slaney, Brett D.	\$11.25
	000000043	Snodgrass, Greg M	\$10.56
	000000062	Sperr, Larry	\$8.00
000000044	Stumne, Aaron	\$10.90	

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Deduction/Benefit Register

Pay Group: 03 Annually

Pay Periods: 2015(1)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000053 Trullinger, Michael J.		\$13.11
	000000045 Vrieze, Steven J.		\$17.92
	000000050 Waldorf, Robert J.		\$14.73
	000000046 Wandersee, Darcy R.		\$10.67
	000000047 Warpula, Kenneth N.		\$19.60
	000000048 Wychgram, Anthony J.		\$14.96
	000000049 Young, Roderick R.		\$10.90
	000000052 Zimmerman, Jacob C.		\$7.77
	<i>Medicare Benefit</i>		\$400.81
	<i>Grand Total</i>	\$2,114.71	\$2,114.71

HANOVER
Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500399	000000061	Dalchow, Larry	26.02	Bi-Weekly	\$82.88	12/31/2015	Outstanding
500401	000000003	Hagen, Brian S.	26.02	Bi-Weekly	\$1,797.13	12/31/2015	Outstanding
500403	000000005	Vogel, Scott F.	26.02	Bi-Weekly	\$1,608.78	12/31/2015	Outstanding
500400	000000008	Doboszanski, Jason	26.02	Bi-Weekly	\$1,306.98	12/31/2015	Outstanding
500398	000000011	Biren, Amy	26.02	Bi-Weekly	\$1,063.44	12/31/2015	Outstanding
500402	000000060	Lindrud, Elizabeth	26.02	Bi-Weekly	\$1,384.86	12/31/2015	Outstanding
					\$7,244.07		

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26.02)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$186.10	
	000000061 Dalchow, Larry	\$0.15	
	000000008 Doboszanski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000060 Lindrud, Elizabeth	\$184.18	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		\$922.56
005 State Tax - MN	000000011 Biren, Amy	\$79.41	
	000000061 Dalchow, Larry	\$0.08	
	000000008 Doboszanski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000060 Lindrud, Elizabeth	\$79.28	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		\$401.20
049 Medicare	000000011 Biren, Amy	\$22.45	
	000000061 Dalchow, Larry	\$1.31	
	000000008 Doboszanski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000060 Lindrud, Elizabeth	\$27.84	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		\$144.62
051 Social Security	000000011 Biren, Amy	\$95.98	
	000000061 Dalchow, Larry	\$5.58	
	000000008 Doboszanski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000060 Lindrud, Elizabeth	\$119.04	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		\$618.34
501 Social Security Benefit	000000011 Biren, Amy		\$95.98
	000000061 Dalchow, Larry		\$5.58
	000000008 Doboszanski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000060 Lindrud, Elizabeth		\$119.04
	000000005 Vogel, Scott F.		\$133.92

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26.02)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
	<i>Social Security Benefit</i>		\$618.34
502 Medicare Benefit	000000011 Biren, Amy		\$22.45
	000000061 Dalchow, Larry		\$1.31
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000060 Lindrud, Elizabeth		\$27.84
	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$144.62
	<i>Grand Total</i>	\$2,086.72	\$762.96

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(26.02)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$100.62	
	000000008 Doboszinski, Jason	\$114.09	
	000000003 Hagen, Brian S.	\$162.50	
	000000060 Lindrud, Elizabeth	\$124.80	
	000000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>	\$642.41	
503 PERA ER	000000011 Biren, Amy		\$116.10
	000000008 Doboszinski, Jason		\$131.64
	000000003 Hagen, Brian S.		\$187.50
	000000060 Lindrud, Elizabeth		\$144.00
	000000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>		\$741.24
	<i>Grand Total</i>	\$642.41	\$741.24

HANOVER
Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
EFT	00000012	Hammerseng, Doug	3	Council	\$0.00	12/31/2015	Outstanding
500395	00000013	Kauffman, Christopher	3	Council	\$55.41	12/31/2015	Outstanding
EFT	00000015	Vajda, John	3	Council	\$0.00	12/31/2015	Outstanding
500396	00000016	Warpula, Ken	3	Council	\$55.41	12/31/2015	Outstanding
EFT	00000059	Zajicek, Jim	3	Council	\$0.00	12/31/2015	Outstanding
					\$110.82		

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Deduction/Benefit Register

Pay Group: 02 Council

Pay Periods: 2015(2.01)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
049 Medicare	000000013 Kauffman, Christopher	\$0.87	
	000000016 Warpula, Ken	\$0.87	
	<i>Medicare</i>	\$1.74	
051 Social Security	000000013 Kauffman, Christopher	\$3.72	
	000000016 Warpula, Ken	\$3.72	
	<i>Social Security</i>	\$7.44	
501 Social Security Benefit	000000013 Kauffman, Christopher		\$3.72
	000000016 Warpula, Ken		\$3.72
	<i>Social Security Benefit</i>		\$7.44
502 Medicare Benefit	000000013 Kauffman, Christopher		\$0.87
	000000016 Warpula, Ken		\$0.87
	<i>Medicare Benefit</i>		\$1.74
<i>Grand Total</i>		\$9.18	\$9.18

HANOVER
Cash Balances
December 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$643,949.67	\$645,511.03	\$203,320.04	\$1,086,140.66
107 FIRE DEPT DONATIONS FUND	\$34,410.84	\$12,000.00	\$7,264.69	\$39,146.15
201 EDA SPECIAL REVENUE FUND	\$97,315.53	\$22,689.26	\$2,935.94	\$117,068.85
205 EDA BUSINESS INCENTIVE FUND	\$213,703.07	\$29,187.17	\$28,016.92	\$214,873.32
311 2008A GO CIP REFUNDING BOND	\$52,715.61	\$19,885.00	\$0.00	\$72,600.61
312 2009A GO IMP REFUNDING BOND	-\$108,203.15	\$148,609.53	\$0.00	\$40,406.38
313 2010 GO EQUIPMENT CERTIFICATES	-\$19,042.42	\$24,649.00	\$0.00	\$5,606.58
314 2011A GO IMP CROSSOVER REF BD	\$447,396.91	\$79,977.16	\$136,637.50	\$390,736.57
401 GENERAL CAPITAL PROJECTS	\$775,898.82	\$5,927.29	\$294.00	\$781,532.11
402 PARKS CAPITAL PROJECTS	\$234,393.79	\$0.00	\$0.00	\$234,393.79
403 FIRE DEPT CAPITAL FUND	\$139,949.21	\$0.00	\$0.00	\$139,949.21
404 HISTORICAL CAPITAL PROJ FUND	\$42,567.63	\$0.00	\$47,696.85	-\$5,129.22
407 TIF REDEV DIST #1	\$8,634.13	\$3,795.34	\$6,831.60	\$5,597.87
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$55,585.32	\$0.00	\$8,975.00	\$46,610.32
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$51,873.12	\$0.00	\$57.95	\$51,815.17
418 STREET CAPITAL PROJ FUND	\$505,027.20	\$0.00	\$0.00	\$505,027.20
601 WATER ENTERPRISE FUND	\$735,451.67	\$25,493.35	\$8,815.75	\$752,129.27
602 SEWER ENTERPRISE FUND	\$224,214.60	\$76,527.26	\$46,680.33	\$254,061.53
603 STORM WATER ENTERPRISE FUND	\$123,490.78	\$7,039.46	\$0.00	\$130,530.24
611 WATER CAPITAL IMP FUND	\$404,450.82	\$0.00	\$0.00	\$404,450.82
612 SEWER CAPITAL IMP FUND	\$1,706,710.37	\$20,591.49	\$0.00	\$1,727,301.86
613 STORM WATER CAPITAL IMP FUND	\$548,591.17	\$0.00	\$0.00	\$548,591.17
804 SCHENDELS FIELD ESC FUND	\$145,926.71	\$0.00	\$0.00	\$145,926.71
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$31,000.00	\$3,750.00	\$3,000.00	\$31,750.00
815 LANDSCAPE ESCROW FUND	\$39,500.00	\$7,500.00	\$6,000.00	\$41,000.00
817 INFRASTRUCTURE ESCROW FUND	\$16,000.00	\$5,000.00	\$5,000.00	\$16,000.00
818 MISC ESCROWS FUND	\$5,510.36	\$1,547.74	\$3,731.00	\$3,327.10
820 BRIDGES TOWNHOMES ESC FUND	\$3,543.63	\$0.00	\$0.00	\$3,543.63
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,782.28	\$0.00	\$0.00	\$11,782.28
900 INTEREST	\$17,956.28	\$0.00	\$0.00	\$17,956.28
	\$7,176,827.45	\$1,139,680.08	\$515,257.57	\$7,801,249.96

Revenue Budget by Source

Source Alt Code	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$449,534.27	\$1,022,134.63	\$995,728.00	-\$26,406.63	102.65%
TAXES	R 100-31020 Property Taxes - Fire	\$47,812.00	\$95,624.00	\$95,624.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$9,672.71	\$10,000.00	\$327.29	96.73%
Source Alt Code TAXES		\$497,346.27	\$1,127,431.34	\$1,101,352.00	-\$26,079.34	102.37%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$1,125.00	\$8,915.00	\$5,000.00	-\$3,915.00	178.30%
SERVICE	R 100-34107 Assessment Search Fees	\$25.00	\$475.00	\$300.00	-\$175.00	158.33%
SERVICE	R 100-34108 Administrative Fees	\$250.00	\$2,446.55	\$2,000.00	-\$446.55	122.33%
SERVICE	R 100-34109 Copies/Faxes	\$1.00	\$15.00	\$80.00	\$65.00	18.75%
SERVICE	R 100-34207 Fire Protection Services	\$40,953.00	\$107,464.30	\$106,964.00	-\$500.30	100.47%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$5,627.60	\$6,000.00	\$372.40	93.79%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,805.21	\$2,000.00	-\$805.21	140.26%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$42,354.00	\$129,698.66	\$124,344.00	-\$5,354.66	104.31%
MISC	R 100-36100 Special Assessments	\$0.00	\$7,964.80	\$0.00	-\$7,964.80	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$160.00	\$11,952.03	\$0.00	-\$11,952.03	0.00%
MISC	R 100-36210 Interest Earnings	-\$12.58	\$6,044.71	\$1,000.00	-\$5,044.71	604.47%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$2,731.46	\$7,000.00	\$4,268.54	39.02%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$4,345.00	\$0.00	-\$4,345.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$8,597.00	\$8,597.00	\$6,000.00	-\$2,597.00	143.28%
MISC	R 100-36250 Damage Deposits	\$1,400.00	\$11,500.00	\$7,000.00	-\$4,500.00	164.29%
MISC	R 100-36260 Refunds or Reimbursements	\$460.27	\$522.89	\$0.00	-\$522.89	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$10,604.69	\$53,657.89	\$21,000.00	-\$32,657.89	255.51%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$100.00	\$362.00	\$100.00	-\$262.00	362.00%
LIC PERM	R 100-32210 Building Permits	\$16,872.91	\$139,675.14	\$120,000.00	-\$19,675.14	116.40%
LIC PERM	R 100-32240 Animal Licenses	\$60.00	\$260.00	\$100.00	-\$160.00	260.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$4.00	\$45.00	\$50.00	\$5.00	90.00%
Source Alt Code LIC PERM		\$17,036.91	\$151,212.14	\$132,350.00	-\$18,862.14	114.25%
INTGOVT	R 100-33400 State Grants and Aids	\$19,379.50	\$38,757.00	\$38,755.00	-\$2.00	100.01%
INTGOVT	R 100-33401 Local Government Aid	\$52,929.50	\$105,859.00	\$105,859.00	\$0.00	100.00%
INTGOVT	R 100-33410 MV Credit	\$991.08	\$1,865.91	\$0.00	-\$1,865.91	0.00%
INTGOVT	R 100-33420 PERA Aid	\$169.50	\$339.00	\$339.00	\$0.00	100.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$37,914.77	\$24,000.00	-\$13,914.77	157.98%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,565.62	\$4,600.00	-\$965.62	120.99%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$13,341.50	\$1,500.00	-\$11,841.50	889.43%
Source Alt Code INTGOVT		\$73,469.58	\$203,642.80	\$175,053.00	-\$28,589.80	116.33%
FINES	R 100-35100 Court Fines	\$0.00	\$2,642.88	\$1,500.00	-\$1,142.88	176.19%
Source Alt Code FINES		\$0.00	\$2,642.88	\$1,500.00	-\$1,142.88	176.19%
Fund 100 GENERAL FUND		\$640,811.45	\$1,668,285.71	\$1,555,599.00	-\$112,686.71	107.24%

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Dept Abbrev	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$4,855.00	\$9,880.82	\$10,500.00	\$619.18	94.10%
COUNCIL	E 100-41110-122 FICA	\$301.01	\$631.65	\$651.00	\$19.35	97.03%
COUNCIL	E 100-41110-123 Medicare	\$70.39	\$143.39	\$152.00	\$8.61	94.34%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$52.39	\$75.00	\$22.61	69.85%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$365.00	\$450.00	\$85.00	81.11%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,488.34	\$7,000.00	\$511.66	92.69%
COUNCIL	E 100-41110-331 Travel Expenses	\$14.95	\$76.19	\$1,000.00	\$923.81	7.62%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$888.41	\$3,128.25	\$5,000.00	\$1,871.75	62.57%
Dept 41110 Council		\$6,129.76	\$20,766.03	\$24,828.00	\$4,061.97	83.64%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$4,440.00	\$4,440.00	\$5,500.00	\$1,060.00	80.73%
BRDCOMM	E 100-41330-150 Worker s Comp (GENE	\$0.00	\$95.16	\$160.00	\$64.84	59.48%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$21.06	\$100.00	\$78.94	21.06%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$4,440.00	\$4,556.22	\$6,010.00	\$1,453.78	75.81%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$7,500.00	\$74,533.30	\$72,588.00	-\$1,945.30	102.68%
CITYADM	E 100-41400-121 PERA	\$562.50	\$5,869.52	\$5,400.00	-\$469.52	108.69%
CITYADM	E 100-41400-122 FICA	\$465.00	\$4,852.13	\$4,500.00	-\$352.13	107.83%
CITYADM	E 100-41400-123 Medicare	\$108.75	\$1,134.77	\$1,100.00	-\$34.77	103.16%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$279.16	\$3,595.62	\$3,360.00	-\$235.62	107.01%
CITYADM	E 100-41400-134 Employer Paid Life	\$30.67	\$414.22	\$360.00	-\$54.22	115.06%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$198.08	\$350.00	\$151.92	56.59%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$498.51	\$5,237.15	\$3,600.00	-\$1,637.15	145.48%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$1,309.80	\$1,000.00	-\$309.80	130.98%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$256.16	\$500.00	\$243.84	51.23%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$9,444.59	\$97,400.75	\$92,758.00	-\$4,642.75	105.01%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$79.12	\$79.12	\$0.00	-\$79.12	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$79.12	\$79.12	\$1,000.00	\$920.88	7.91%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$4,644.00	\$52,575.19	\$54,043.00	\$1,467.81	97.28%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$348.30	\$3,797.82	\$4,100.00	\$302.18	92.63%
CLERICAL	E 100-41430-122 FICA	\$287.94	\$3,714.64	\$3,400.00	-\$314.64	109.25%
CLERICAL	E 100-41430-123 Medicare	\$67.35	\$868.73	\$800.00	-\$68.73	108.59%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$222.80	\$2,537.79	\$2,580.00	\$42.21	98.36%
CLERICAL	E 100-41430-134 Employer Paid Life	\$88.10	\$1,580.78	\$700.00	-\$880.78	225.83%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$357.00	\$1,428.00	\$1,071.00	25.00%

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Dept Abbrev	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-150 Worker s Comp (GENE	\$0.00	\$124.29	\$250.00	\$125.71	49.72%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$477.20	\$7,843.93	\$5,412.00	-\$2,431.93	144.94%
Dept 41430 Clerical Staff		\$6,135.69	\$73,400.17	\$72,713.00	-\$687.17	100.95%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$770.00	\$1,500.00	\$730.00	51.33%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$28.00	\$455.95	\$300.00	-\$155.95	151.98%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$787.25	\$1,000.00	\$212.75	78.73%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$1,276.96	\$1,500.00	\$223.04	85.13%
Dept 41435 Staff Expenses		\$28.00	\$3,290.16	\$4,600.00	\$1,309.84	71.53%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$5,760.00	\$24,000.00	\$24,960.00	\$960.00	96.15%
ACCTING	E 100-41530-121 PERA	\$432.00	\$1,800.00	\$1,900.00	\$100.00	94.74%
ACCTING	E 100-41530-122 FICA	\$351.96	\$1,446.46	\$1,500.00	\$53.54	96.43%
ACCTING	E 100-41530-123 Medicare	\$82.31	\$338.29	\$400.00	\$61.71	84.57%
ACCTING	E 100-41530-132 Employer Paid HSA	\$0.00	\$656.31	\$0.00	-\$656.31	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$81.70	\$347.89	\$0.00	-\$347.89	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$198.08	\$350.00	\$151.92	56.59%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$663.74	\$3,321.52	\$2,000.00	-\$1,321.52	166.08%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$35,032.78	\$38,500.00	\$3,467.22	90.99%
Dept 41530 Accounting		\$7,371.71	\$67,141.33	\$69,610.00	\$2,468.67	96.45%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$23,400.00	\$27,000.00	\$3,600.00	86.67%
Dept 41540 Auditing		\$0.00	\$23,400.00	\$27,000.00	\$3,600.00	86.67%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$17,609.96	\$17,600.00	-\$9.96	100.06%
Dept 41550 Assessing		\$0.00	\$17,609.96	\$17,600.00	-\$9.96	100.06%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$475.52	\$3,145.54	\$4,900.00	\$1,754.46	64.19%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$20.75	\$100.00	\$79.25	20.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$3,092.05	\$2,500.00	-\$592.05	123.68%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$301.14	\$2,366.95	\$6,800.00	\$4,433.05	34.81%
PURCHASE	E 100-41570-322 Postage	\$551.61	\$2,462.89	\$1,500.00	-\$962.89	164.19%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$209.98	\$4,000.00	\$3,790.02	5.25%
Dept 41570 Purchasing		\$1,328.27	\$11,298.16	\$19,800.00	\$8,501.84	57.06%
Dept 41600 Computer						
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$447.77	\$3,692.75	\$4,000.00	\$307.25	92.32%
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600 Computer		\$447.77	\$3,692.75	\$4,000.00	\$307.25	92.32%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,477.26	\$15,630.94	\$21,152.00	\$5,521.06	73.90%
Dept 41610 City Attorney		\$1,477.26	\$15,630.94	\$21,152.00	\$5,521.06	73.90%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$2,115.25	\$18,448.45	\$17,000.00	-\$1,448.45	108.52%
Dept 41910 Planning and Zoning		\$2,115.25	\$18,448.45	\$17,000.00	-\$1,448.45	108.52%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$617.12	\$5,000.00	\$4,382.88	12.34%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$434.03	\$4,268.39	\$10,000.00	\$5,731.61	42.68%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%

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GOVTBLDG	E 100-41940-310 Other Professional Serv	\$238.00	\$6,016.24	\$8,400.00	\$2,383.76	71.62%
GOVTBLDG	E 100-41940-321 Telephone	\$257.26	\$3,282.13	\$5,500.00	\$2,217.87	59.68%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$2,611.69	\$11,380.50	\$9,000.00	-\$2,380.50	126.45%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$285.73	\$3,159.67	\$5,000.00	\$1,840.33	63.19%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$204.22	\$2,337.49	\$2,400.00	\$62.51	97.40%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$120.50	\$500.00	\$379.50	24.10%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$115.50	\$5,346.10	\$5,000.00	-\$346.10	106.92%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$1,745.12	\$1,960.72	\$2,500.00	\$539.28	78.43%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$1,262.78	\$1,000.00	-\$262.78	126.28%
Dept 41940 General Govt Buildings/Plant		\$5,891.55	\$40,221.64	\$61,600.00	\$21,378.36	65.29%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$9,034.50	\$19,931.50	\$25,000.00	\$5,068.50	79.73%
Dept 41950 Engineer		\$9,034.50	\$19,931.50	\$25,000.00	\$5,068.50	79.73%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$259.37	\$250.00	-\$9.37	103.75%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$24,785.33	\$25,200.00	\$414.67	98.35%
Dept 41960 Insurance		\$0.00	\$25,044.70	\$25,450.00	\$405.30	98.41%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$435.42	\$500.00	\$64.58	87.08%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$150.39	\$522.41	\$2,000.00	\$1,477.59	26.12%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$150.39	\$957.83	\$3,250.00	\$2,292.17	29.47%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$24,401.83	\$91,645.95	\$69,335.00	-\$22,310.95	132.18%
Dept 42101 Hennepin County Sheriff		\$24,401.83	\$91,645.95	\$69,335.00	-\$22,310.95	132.18%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$7,847.50	\$95,900.09	\$94,170.00	-\$1,730.09	101.84%
Dept 42102 Wright County Sheriff		\$7,847.50	\$95,900.09	\$94,170.00	-\$1,730.09	101.84%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$27,804.00	\$27,804.00	\$34,340.00	\$6,536.00	80.97%
FIREADMIN	E 100-42210-122 FICA	\$1,713.90	\$1,713.90	\$2,129.00	\$415.10	80.50%
FIREADMIN	E 100-42210-123 Medicare	\$400.81	\$400.81	\$515.00	\$114.19	77.83%
FIREADMIN	E 100-42210-125 Other Retirement Contr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$22.21	\$0.00	-\$22.21	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$7,136.87	\$10,000.00	\$2,863.13	71.37%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$131.40	\$200.00	\$68.60	65.70%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$4,037.50	\$4,000.00	-\$37.50	100.94%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$572.29	\$950.00	\$377.71	60.24%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,370.08	\$0.00	-\$2,370.08	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$88.50	\$10,000.00	\$9,911.50	0.89%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$29,918.71	\$44,277.56	\$62,134.00	\$17,856.44	71.26%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$47.99	\$1,055.77	\$5,500.00	\$4,444.23	19.20%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$782.14	\$1,500.00	\$717.86	52.14%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%

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Dept Abbrev	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
FIREEQUIP	E 100-42220-260 Uniforms	-3,702.05	\$2,098.69	\$4,500.00	\$2,401.31	46.64%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$855.79	\$5,000.00	\$4,144.21	17.12%
Dept 42220	Fire Dept Equipment	<u>-3,654.06</u>	<u>\$4,792.39</u>	<u>\$17,350.00</u>	<u>\$12,557.61</u>	<u>27.62%</u>
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$576.49	\$4,549.50	\$7,500.00	\$2,950.50	60.66%
FIRETRNG	E 100-42240-331 Travel Expenses	\$344.78	\$792.39	\$1,500.00	\$707.61	52.83%
Dept 42240	Fire Dept Training	<u>\$921.27</u>	<u>\$5,341.89</u>	<u>\$9,000.00</u>	<u>\$3,658.11</u>	<u>59.35%</u>
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$253.77	\$3,145.71	\$5,000.00	\$1,854.29	62.91%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$892.03	\$6,920.57	\$9,000.00	\$2,079.43	76.90%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$198.04	\$198.04	\$2,000.00	\$1,801.96	9.90%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$5,035.47	\$7,465.00	\$2,429.53	67.45%
Dept 42260	Fire Vehicles	<u>\$1,343.84</u>	<u>\$15,299.79</u>	<u>\$23,465.00</u>	<u>\$8,165.21</u>	<u>65.20%</u>
Dept 42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$9.50	\$189.15	\$1,650.00	\$1,460.85	11.46%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$2,446.61	\$14,968.58	\$3,500.00	-\$11,468.58	427.67%
FIREBLDG	E 100-42280-321 Telephone	\$30.07	\$350.66	\$800.00	\$449.34	43.83%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$268.13	\$3,364.44	\$5,000.00	\$1,635.56	67.29%
FIREBLDG	E 100-42280-383 Gas Utilities	\$89.88	\$2,566.52	\$2,600.00	\$33.48	98.71%
Dept 42280	Fire Stations and Bldgs	<u>\$2,844.19</u>	<u>\$21,439.35</u>	<u>\$13,725.00</u>	<u>-\$7,714.35</u>	<u>156.21%</u>
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$40,414.77	\$42,414.77	\$29,500.00	-\$12,914.77	143.78%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,580.00	\$6,000.00	-\$580.00	109.67%
Dept 42290	Fire Relief Association	<u>\$40,414.77</u>	<u>\$48,994.77</u>	<u>\$35,500.00</u>	<u>-\$13,494.77</u>	<u>138.01%</u>
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$664.91	\$30,191.08	\$50,000.00	\$19,808.92	60.38%
Dept 42401	Building Inspection Admin	<u>\$664.91</u>	<u>\$30,191.08</u>	<u>\$50,000.00</u>	<u>\$19,808.92</u>	<u>60.38%</u>
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$185.00	\$500.00	\$315.00	37.00%
Dept 42700	Animal Control	<u>\$0.00</u>	<u>\$185.00</u>	<u>\$500.00</u>	<u>\$315.00</u>	<u>37.00%</u>
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$50.00	\$150.00	\$100.00	33.33%
Dept 42800	Cemetery	<u>\$0.00</u>	<u>\$50.00</u>	<u>\$150.00</u>	<u>\$100.00</u>	<u>33.33%</u>
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$11,745.60	\$96,753.65	\$98,000.00	\$1,246.35	98.73%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$603.56	\$0.00	-\$603.56	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$440.00	\$4,994.75	\$5,500.00	\$505.25	90.81%
PUBWRKS	E 100-43000-121 PERA	\$880.92	\$7,729.96	\$7,400.00	-\$329.96	104.46%
PUBWRKS	E 100-43000-122 FICA	\$755.50	\$6,637.46	\$6,400.00	-\$237.46	103.71%
PUBWRKS	E 100-43000-123 Medicare	\$176.70	\$1,552.31	\$1,500.00	-\$52.31	103.49%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$402.47	\$3,340.34	\$2,717.00	-\$623.34	122.94%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$155.16	\$1,729.04	\$1,532.00	-\$197.04	112.86%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$238.10	\$300.00	\$61.90	79.37%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$0.00	\$7,551.60	\$7,500.00	-\$51.60	100.69%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,251.48	\$15,616.23	\$14,664.00	-\$952.23	106.49%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$997.40	\$1,500.00	\$502.60	66.49%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Expenditure Budget Report

Dept Abbrev	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-321 Telephone	\$439.38	\$1,929.17	\$2,000.00	\$70.83	96.46%
Dept 43000	Public Works (GENERAL)	\$16,247.21	\$149,673.57	\$149,013.00	-\$660.57	100.44%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-212 Motor Fuels	\$561.82	\$5,787.98	\$10,000.00	\$4,212.02	57.88%
HWYROAD	E 100-43100-215 Shop Supplies	\$2,905.89	\$3,929.44	\$5,000.00	\$1,070.56	78.59%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$586.33	\$5,612.97	\$6,000.00	\$387.03	93.55%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$52.29	\$2,041.39	\$2,500.00	\$458.61	81.66%
HWYROAD	E 100-43100-260 Uniforms	\$790.83	\$1,293.29	\$2,000.00	\$706.71	64.66%
HWYROAD	E 100-43100-310 Other Professional Serv	\$3,687.50	\$11,963.50	\$3,000.00	-\$8,963.50	398.78%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$39.00	\$200.00	\$161.00	19.50%
Dept 43100	Hwys, Streets, & Roads	\$8,584.66	\$30,667.57	\$28,700.00	-\$1,967.57	106.86%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$71,521.54	\$71,000.00	-\$521.54	100.73%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$167.94	\$4,233.27	\$7,000.00	\$2,766.73	60.48%
Dept 43121	Paved Streets	\$167.94	\$75,754.81	\$78,000.00	\$2,245.19	97.12%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$39.80	\$9,752.62	\$12,500.00	\$2,747.38	78.02%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
UNPAVSTS	E 100-43122-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets	\$39.80	\$9,752.62	\$13,000.00	\$3,247.38	75.02%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$14,999.93	\$15,000.00	\$0.07	100.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$14,999.93	\$15,000.00	\$0.07	100.00%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$129.68	\$19,363.35	\$27,000.00	\$7,636.65	71.72%
Dept 43160	Street Lighting	\$129.68	\$19,363.35	\$27,000.00	\$7,636.65	71.72%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$1,784.00	\$2,000.00	\$216.00	89.20%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$1,784.00	\$2,000.00	\$216.00	89.20%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$6,168.00	\$36,111.64	\$35,000.00	-\$1,111.64	103.18%
Dept 43245	Recycling: Refuse	\$6,168.00	\$36,111.64	\$35,000.00	-\$1,111.64	103.18%
Dept 43260	Weed Control					
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$1,936.49	\$5,330.00	\$7,250.00	\$1,920.00	73.52%
Dept 45186	Senior Center	\$1,936.49	\$5,330.00	\$7,250.00	\$1,920.00	73.52%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-160 Liability Insurance Emp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$352.33	\$4,512.58	\$5,000.00	\$487.42	90.25%
PARKS	E 100-45200-225 Landscaping Materials	\$83.97	\$2,624.73	\$3,300.00	\$675.27	79.54%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$259.08	\$1,910.56	\$1,100.00	-\$810.56	173.69%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$18.00	\$2,249.16	\$6,000.00	\$3,750.84	37.49%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
PARKS	E 100-45200-440 Programs	\$0.00	\$9,041.16	\$9,000.00	-\$41.16	100.46%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$179.49	\$1,000.00	\$820.51	17.95%
PARKS	E 100-45200-580 Other Equipment	\$760.00	\$6,780.32	\$7,000.00	\$219.68	96.86%
Dept 45200 Parks (GENERAL)		\$1,473.38	\$27,298.00	\$32,400.00	\$5,102.00	84.25%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$1,750.00	\$5,250.00	\$7,000.00	\$1,750.00	75.00%
Dept 45500 Libraries (GENERAL)		\$1,750.00	\$5,250.00	\$7,000.00	\$1,750.00	75.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$2,350.00	\$11,078.59	\$5,000.00	-\$6,078.59	221.57%
Dept 48205 Damage Deposit Refunds		\$2,350.00	\$11,078.59	\$5,000.00	-\$6,078.59	221.57%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$207,300.00	\$269,000.00	\$61,700.00	77.06%
Dept 49360 Transfers Out		\$0.00	\$207,300.00	\$269,000.00	\$61,700.00	77.06%
Dept 49800 Transit (GENERAL)						
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$197,623.98	\$1,395,351.66	\$1,537,063.00	\$141,711.34	90.78%

HANOVER
Cash Balances
January 2016

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,086,140.66	\$0.00	\$5,427.68	\$1,080,712.98
107 FIRE DEPT DONATIONS FUND	\$39,146.15	\$0.00	\$0.00	\$39,146.15
201 EDA SPECIAL REVENUE FUND	\$117,068.85	\$0.00	\$0.00	\$117,068.85
205 EDA BUSINESS INCENTIVE FUND	\$214,873.32	\$0.00	\$0.00	\$214,873.32
311 2008A GO CIP REFUNDING BOND	\$72,600.61	\$0.00	\$39,492.50	\$33,108.11
312 2009A GO IMP REFUNDING BOND	\$40,406.38	\$0.00	\$21,567.00	\$18,839.38
313 2010 GO EQUIPMENT CERTIFICATES	\$5,606.58	\$0.00	\$0.00	\$5,606.58
314 2011A GO IMP CROSSOVER REF BD	\$390,736.57	\$0.00	\$0.00	\$390,736.57
401 GENERAL CAPITAL PROJECTS	\$781,532.11	\$0.00	\$0.00	\$781,532.11
402 PARKS CAPITAL PROJECTS	\$234,393.79	\$0.00	\$0.00	\$234,393.79
403 FIRE DEPT CAPITAL FUND	\$139,949.21	\$0.00	\$0.00	\$139,949.21
404 HISTORICAL CAPITAL PROJ FUND	-\$5,129.22	\$0.00	\$0.00	-\$5,129.22
407 TIF REDEV DIST #1	\$5,597.87	\$0.00	\$0.00	\$5,597.87
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$46,610.32	\$0.00	\$0.00	\$46,610.32
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$51,815.17	\$0.00	\$0.00	\$51,815.17
418 STREET CAPITAL PROJ FUND	\$505,027.20	\$0.00	\$0.00	\$505,027.20
601 WATER ENTERPRISE FUND	\$752,129.27	\$0.00	\$2,884.38	\$749,244.89
602 SEWER ENTERPRISE FUND	\$254,061.53	\$0.00	\$3,983.20	\$250,078.33
603 STORM WATER ENTERPRISE FUND	\$130,530.24	\$0.00	\$0.00	\$130,530.24
611 WATER CAPITAL IMP FUND	\$404,450.82	\$0.00	\$0.00	\$404,450.82
612 SEWER CAPITAL IMP FUND	\$1,727,301.86	\$0.00	\$0.00	\$1,727,301.86
613 STORM WATER CAPITAL IMP FUND	\$548,591.17	\$0.00	\$0.00	\$548,591.17
804 SCHENDELS FIELD ESC FUND	\$145,926.71	\$0.00	\$0.00	\$145,926.71
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$31,750.00	\$0.00	\$0.00	\$31,750.00
815 LANDSCAPE ESCROW FUND	\$41,000.00	\$0.00	\$0.00	\$41,000.00
817 INFRASTRUCTURE ESCROW FUND	\$16,000.00	\$0.00	\$0.00	\$16,000.00
818 MISC ESCROWS FUND	\$3,327.10	\$0.00	\$0.00	\$3,327.10
820 BRIDGES TOWNHOMES ESC FUND	\$3,543.63	\$0.00	\$0.00	\$3,543.63
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,782.28	\$0.00	\$0.00	\$11,782.28
900 INTEREST	\$17,956.28	\$0.00	\$0.00	\$17,956.28
	\$7,801,249.96	\$0.00	\$73,354.76	\$7,727,895.20

Revenue Budget by Source

Source Alt Code	Account Descr	January 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code TAXES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Expenditure Budget Report

Dept Abbrev	Account Descr	January 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$832.90	\$832.90	\$0.00	-\$832.90	0.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41110 Council		\$832.90	\$832.90	\$0.00	-\$832.90	0.00%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$1,014.40	\$1,014.40	\$0.00	-\$1,014.40	0.00%
Dept 41410 Elections		\$1,014.40	\$1,014.40	\$0.00	-\$1,014.40	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Dept Abbrev	Account Descr	January 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430	Clerical Staff	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41435	Staff Expenses					
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41435	Staff Expenses	\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-132 Employer Paid HSA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41540	Auditing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550	Assessing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570	Purchasing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600	Computer					
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600	Computer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41610	City Attorney	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910	Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Dept Abbrev	Account Descr	January 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$120.00	\$0.00	-\$120.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$120.00	\$120.00	\$0.00	-\$120.00	0.00%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41960 Insurance		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42102 Wright County Sheriff		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-125 Other Retirement Contr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Expenditure Budget Report

Dept Abbrev	Account Descr	January 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220	Fire Dept Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240	Fire Dept Training	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42260	Fire Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery					
CEMTERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Dept Abbrev	Account Descr	January 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-325 Taxes	\$119.00	\$119.00	\$0.00	-\$119.00	0.00%
Dept 43100	Hwys, Streets, & Roads	\$119.00	\$119.00	\$0.00	-\$119.00	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNPAVSTS	E 100-43122-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control					
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-160 Liability Insurance Emp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200 Parks (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45500 Libraries (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205 Damage Deposit Refunds		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360 Transfers Out		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)						
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$2,236.30	\$2,236.30	\$0.00	-\$2,236.30	0.00%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-05-16-01

**A RESOLUTION ACCEPTING A DONATION FROM THE
HANOVER LIONS CLUB**

WHEREAS, the Hanover Lions Club has donated \$7,000 to the Hanover Fire Department to be used towards a fire extraction tool.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby accepts the donation of \$7,000 from the Hanover Lions Club.

BE IT FURTHER RESOLVED, that the City Council expresses its thanks and appreciation for the donation from the Hanover Lions Club.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 01-05-16-02

**A RESOLUTION ACCEPTING A DONATION FROM THE
HANOVER ATHLETIC ASSOCIATION**

WHEREAS, the Hanover Athletic Association has donated \$5,000 to the Hanover Fire Department to be used towards a fire extraction tool.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby accepts the donation of \$5,000 from the Hanover Athletic Association.

BE IT FURTHER RESOLVED, that the City Council expresses its thanks and appreciation for the donation from the Hanover Athletic Association.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-05-16-03

**A RESOLUTION ACCEPTING AN INSURANCE DIVIDEND FROM THE
LEAGUE OF MINNESOTA CITIES**

WHEREAS, the City of Hanover has received a dividend payment in the amount of \$8,597.00 from the League of Minnesota Cities Property/Casualty Insurance Program for 2015.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby accepts the dividend from the League of Minnesota Cities.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 01-05-16-04

**A RESOLUTION APPROVING AN AUTHORIZED REPRESENTATIVE FOR
UBS FINANCIAL SERVICES INC.**

WHEREAS, the City of Hanover invests money with UBS Financial Services Inc.; and

WHEREAS, the City authorizes an additional representative for the investments; and

WHEREAS, the City authorizes Elizabeth Lindrud as an Officer/Representative of the City with UBS Financial Services Inc.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby recognizes Elizabeth Lindrud as an Officer/Authorized Representative of the City for the account with UBS Financial Services Inc.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 01-05-16-05

A RESOLUTION APPROVING 2016 APPOINTMENTS

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the 2016 appointments as attached.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER
ANNUAL APPOINTMENTS
JANUARY 2016

Mayor:	Chris Kauffman	4 Year Term 2013-2016
Council:	John Vajda	4 Year Term 2013-2016
	Doug Hammerseng	4 Year Term 2013-2016
	Ken Warpula	4 Year Term 2015-2018
	Jim Zajicek	4 Year Term 2015-2018

APPOINTMENTS

Vice-Mayor: [redacted] 2016

Planning Commission: (3 Year Terms)

Stan Kolasa	2014-2016
Michelle Armstrong	2014-2016
Dean Kuitunen	2015-2017
[redacted]	2016-2018
[redacted]	2016-2018

Council Liaison: [redacted] 2016

Park Board: (3 Year Terms)

Dee Zajicek	2014-2016
Matthew Boie	2014-2016
Tom Gleason	2015-2017
[redacted]	2016-2017 (finishing Peterson 2015-2017 term)
[redacted]	2016-2018

Council Liaison: [redacted] 2015

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Matt Hanson	2015-2016 (finishing Kaul term 2011-2016)
Randy Whitcomb	2012-2017
Todd Bartels	2012-2017
Keith Ulstad	2012-2017
[redacted]	2016-2021
John Vajda	2013-2016 (Council Member)
Ken Warpula	2015-2018 (Council Member)

Joint Powers Water Board: [redacted] and [redacted]

Wright County Area Transportation (WCAT) Board:

[redacted] (primary)
City Administrator (alternate)

Safety Committee:

City Hall Staff

NW Hennepin League: (These meetings are open to any council member)

Vacant

NW Hennepin Human Services:

Vacant	Executive Board	2016 (1 Year Term)
Vacant	Advisory Committee	2015-2016 (2 Year Term)

Fire Department: (selected by the dept. and ratified by Council)

Fire Chief:	Dave Malewicki
Chief 2:	Brian Kottke
Captain 1	Toby Heinz
Captain 2	Ken Warpula
Captain 3	Adam Lange
Captain 4	Carl Olson
Lieutenant 3	Dave Kottke
Lieutenant 4	Steve Vrieze

Fire Relief Association:

Ex-Officio:	Fire Chief
Ex-Officio:	Mayor
Ex-Officio:	City Administrator

Weed Inspectors:

Mayor (statutory)
City Administrator (assistant)
Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments) and Springsted (Bonds and Other)

Official Depositories:

BankWest, Central Bank, Financial Security Bank, First National Bank of Elk River,
UBS Financial, Minnesota Municipal Money Market Fund

Official Newspaper:

Crow River News

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, EDA Consultant, and Building Inspection Services are all under contract with the City.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-05-16-06

A RESOLUTION APPROVING THE 2016 SOLID WASTER HAULER LICENSES

WHEREAS, the City issues annual Solid Waste Hauler Licenses; and

WHEREAS, the City’s Ordinance allows six licenses; and

WHEREAS, the City has issued licenses to the same haulers from year to year.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby issues, upon receipt of payment and application, a Solid Waste Hauler License to the following companies:

- ACE Solid Waste, Inc.
- Advanced Disposal
- Allied Waste Services
- Randy’s Sanitation
- Richmond Refuse Corp.
- Waste Management

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-05-16-07

**A RESOLUTION AUTHORIZING THE PREPARATION OF
PLANS AND SPECIFICATIONS FOR THE 5TH STREET WATERMAIN EXTENSION**

WHEREAS, the City proposes to extend the municipal water supply system along 5th Street NE between CR 19 to River Road NE; and

WHEREAS, the proposed improvements will include options for installing watermain along (1) all of 5th Street NE from CR 19 to River Road NE, and (2) only a portion of 5th Street NE necessary to provide municipal water access to the 10 acre City-owned parcel located on the south side of 5th Street NE.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves that:

1. The consulting engineers, WSB & Associates, Inc. are hereby directed to prepare plans and specifications for said improvements and perform construction services detailed in their proposal at an estimated cost of \$25,600.
2. Project costs for the 5th Street Watermain Extension Project, City Project No. 2016-02, are estimated between \$108,000 - \$193,000 which includes 15% contingency and 15% for indirect costs.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



January 5, 2016

Honorable Mayor and City Council
c/o, Brian Hagen, City Administrator
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: Proposal to Provide Professional Engineering Services for the
5th Street Watermain Extension Project
City of Hanover, MN

Dear Mayor and Council:

WSB & Associates, Inc. (WSB) is pleased to present this proposal to the City of Hanover to provide professional engineering services as they relate to the 5th Street Watermain Extension Project. Our scope of work includes the following project tasks:

- existing condition data collection
- topographic survey
- meetings
- final design
- permits
- project bidding
- construction administration
- construction staking
- record plans

The proposed scope of services presented in this proposal is based on site visits, discussions with City Staff, and review of maps and record drawings.

PROJECT UNDERSTANDING

The City of Hanover wishes to extend watermain along 5th Street NE to provide water service to the city-owned 10 acre parcel located along the south side of 5th Street NE midway between CR 19 on the west and River Road on the east.

PROJECT APPROACH/SCOPE OF SERVICES

WSB's project scope and proposed tasks are based on our understanding of the project and we propose the following scope of services:

1. Project Management

This task includes planning and coordination of all work tasks, establishment and monitoring of budgets, meetings, and correspondence with the City and other agencies. The City Engineer will provide technical direction on all aspects of the project and keep the City informed of the project progress.

2. Data Collection

This task involves gathering physical data, as well as record information, regarding the project area. Information and tasks to be completed under this item will include the following:

- Private Utility Information – WSB will order a Gopher State One Call design locate and from that, identify all private utilities in the area. WSB will contact the identified utilities to obtain facility mapping along with establishing a contact person to discuss the proposed improvements. Based on the preliminary layout, utility conflicts will be identified and design measures will be considered to accommodate these conflicts.

3. Meetings

WSB will attend and assist in facilitating the following meetings as listed below:

- 1 meetings with City staff to discuss final design
- Attend bid opening
- City Council meeting for accept plans/specs and authorize ad for bid
- City Council meeting to review bids and award contract for construction

4. Topographic Survey

WSB will perform a topographic survey of the project area. Elements collected in the survey will include streets, driveways, mailboxes, manholes/catch basins/culverts, private utilities, grades within right-of-way areas and any other pertinent information. In addition to information collected during the topographic survey, as-built drawings shall be reviewed and utilized.

5. Final Design

The final design shall be based on the preliminary design option accepted in the feasibility report.

- A. Title Sheet/Index Map** – Plan title sheet with index and location map. The sheet shall identify the general project area to be reconstructed.
- B. General Layout** – Overall layout of project area.

- C. Construction Notes and Details** – City of Hanover standard details shall be used and any standard City notes. If there is no existing detail or note for a given situation, WSB shall provide the information for City review and approval. Typical street sections shall be included in these sheets.
- D. Traffic Control / Staging Plan** – A traffic control plan and staging plan, noting detours and construction stage necessary during construction, shall be developed and coordinated with the City.
- E. Removal/Demolition Plan** – Plan sheets shall be based on information gathered during the topographic survey. Items to be removed, demolished, or salvaged shall be identified on this plan.
- F. Street and Utility Plan / Profile** – Plans shall indicate right-of-way width, street and driveway replacements, utility alignments and profiles. Any signage that needs to be added or replaced on this project shall be identified in these plan sheets.
- G. Storm Water Pollution Prevention Plan (SWPPP)** – Plan sheets containing erosion and sedimentation control strategies and notes for construction operations. SWPPP is required per the Minnesota Pollution Control Agency (MPCA) NPDES Storm Water Permit.
- H. Project Manual** – The project manual shall contain all project documents pertinent to construction including: advertisement for bids, bidding instructions, bid proposal form, bonding documents, contract agreements, insurance certificates, general conditions, technical specifications, appendices and any other information required by the City of Hanover. The specifications shall be written to conform to the City of Hanover’s standards and format.

6. Permitting

It is anticipated that the following permits will be needed for the projects:

- NPDES Storm Water Permit (MPCA)
- Minnesota Department of Health Watermain Extension Permit

Permit applications for these permits will be prepared and submitted to the permitting agencies. It is assumed the City will pay for any permit fees. These tasks include time for follow-up with the agencies to obtain the permits.

7. Project Bidding

WSB will complete the bidding process including providing the bidding documents to the contractor. WSB will provide the City with a plan holders list. WSB will prepare the advertisement for bids, respond to bidders questions, issue addenda (if required), attend bid opening and tabulate results, prepare a letter of award recommendation to the City, prepare notice of award and contract agreement, and forward to the contractor.

8. Construction Staking

WSB will provide location and offset stakes for project roads and infrastructure during construction. One (1) set of stakes will be provided per project component and location.

9. Construction Inspection and Administration

WSB will provide on-site construction inspection on a full-time basis or as necessary during construction activities. In addition, we will perform reviews of temporary and permanent erosion control measures on the project for compliance with applicable permits and specifications. WSB will track material quantities and prepare construction pay vouchers for the City’s approval.

10. Record Plans

WSB will perform a post-construction survey of structures, hydrants, valves, service heads, castings, and other pertinent information. We will then use construction data, along with the survey, to create record drawings.

SCHEDULE

We are available to start the project immediately upon your approval.

Topographic survey	January 2016
Approve plans/authorize advertisement for bid	March 15, 2016
Receive Bids/award project	April 2016
Begin Construction.....	June 2016
Final completion of construction/restoration	August 2016

PROPOSED FEE

WSB will provide the services as outlined in Project Approach / Scope of Services. Our budget was developed based on our understanding of the scope and experience with similar type projects. A summary of the costs for each phase of the projects are as follows:

TASK	DESCRIPTION	FEE
1	TOPOGRAPHIC SURVEY	\$2,900
2	FINAL DESIGN	\$12,500
3	CONSTRUCTION STAKING	\$2,100
4	CONSTRUCTION INSPECTION/ADMINISTRATION	\$8,100
TOTAL PROPOSED FEE		\$25,600

We propose to complete Tasks 1 through 4 as indicated on an hourly not-to-exceed fee of \$25,600.

If additional work outside of the above-described scope, it will proceed only after City approval. WSB would work with the City to define the scope of any additional work for City approval. This additional work would be billed on an hourly basis in accordance with WSB’s 2016 Fee Schedule, which has been attached for your reference.

Honorable Mayor and City Council

January 5, 2016

Page 2

The proposed scope and fee, presented herein, represents our complete understanding of the project. If you are in agreement with our proposal, please sign two copies and return one copy to our office.

If you have any questions or concerns, please feel free to contact me at (651)286-8465. Once again, we appreciate the opportunity to submit this proposal and look forward to working with you and your staff.

Sincerely,

WSB & Associates, Inc.



Justin Messner, PE
City Engineer

Enclosure

ACCEPTED BY:

City of Hanover

Name _____

Title _____

Date _____

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-05-16-08

**A RESOLUTION APPROVING PURCHASE AGREEMENT AMENDMENT FOR
LOT 40, BLOCK 8, THE BRIDGES AT HANOVER**

WHEREAS, the City entered into a purchase agreement for property legally described as Lot 40, Block 8, The Bridges At Hanover; and

WHEREAS, an amendment to the agreement is required due to a change in plans and construction date; and

WHEREAS, the City has given proper approval of the site plan for the Greenhouse Assisted Living Facility.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the attached Purchase Agreement Amendment between the City of Hanover and Bradford Development for the sale of Lot 40, Block 8, The Bridges At Hanover.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

AMENDMENT TO PURCHASE AGREEMENT

This Amendment to Purchase Agreement (“Amendment”) is made and entered into by and between the City of Hanover, a Minnesota municipal corporation, (“Seller”) and Bradford Development, LLC (“Buyer”).

WHEREAS, Seller and Buyer are parties to a Purchase Agreement (“Agreement”) involving the sale of real property located at 10875 Settlers Lane North, Hanover, Minnesota, which is legally described as Lot 40, Block 8, The Bridges At Hanover;

WHEREAS, the Agreement called for closing to occur no later than May 31, 2015;

WHEREAS, the Parties did not close by the deadline specified in the Agreement and mutually desire to amend the closing date and other provisions of the Agreement as set forth in this Amendment; and

WHEREAS, amendments to the Agreement must be set forth in writing and signed by both parties.

NOW, THEREFORE, the Agreement is amended as follows:

1. Section 3(c) is amended as follows: Development Agreement: Buyer will be required to execute a Development Agreement by which Buyer is committed to commence construction of a senior care facility on the property by no later than ~~December 31, 2015~~ July 1, 2016.
2. Section 3(d) is amended as follows: Reconveyance: Buyer is obligated to reconvey the Property to the Seller at the price that the Seller received from the Buyer, free and clear of any and all liens and encumbrances, if the construction of the senior care facility has not commenced by ~~December 31, 2015~~ July 1, 2016, ~~or the date agreed upon to commence construction included within a Development Agreement for the Property, whichever is later.~~
3. In addition to the conditions of sale outlined in Section 3, Buyer agrees to reimburse the City in the amount of \$5,978.20 for soil borings conducted on the Property. Buyer will provide this reimbursement at the time of closing and it will be factored into the closing statement referenced in Section 4c.

4. Section 4 is amended as follows:

The closing date of the purchase and sale of the Property contemplated by this Purchase Agreement shall occur on a “Closing Date” which shall occur no later than ~~May 31, 2015~~ thirty days after the effective date of this Amendment. The closing shall be conducted at a mutually agreeable time and place. Seller agrees to deliver possession of the Property to Buyer on the Closing Date. At the closing, Buyer shall pay the Purchase Price to Seller and the following closing documents shall be executed and delivered:

- a. A limited warranty deed conveying to Buyer fee simple title of the Property, free and clear of all encumbrances, except the following “Permitted Encumbrances”:
 - (1) Property taxes and special assessments to be allocated between the parties as provided in Section 5 of this Agreement;
 - (2) Building codes and laws and ordinances relating to zoning, land use and environmental matters;
 - (3) Easements and Restrictions and Covenants of Record; and
 - (4) All encroachments upon the Property, if any.
- b. A Corporation Affidavit by Seller indicating no adverse matters.
- c. A closing statement detailing the financial terms of the closing.
- d. All other documents necessary to transfer the Property to Buyer free and clear of all encumbrances except the Permitted Encumbrances.
- e. An executed copy of the Development Agreement required by Section 3(c).

5. In addition to the representations and warranties referenced in Section 8, Buyer makes the following representation:

Blocked Persons. Buyer has not received written notice that Buyer is:

- (1) listed on the Specifically Designated Nationals and Blocked Persons List maintained by the Office of Foreign Assets Control, Department of the Treasury (“OFAC”) pursuant to Executive Order No. 13224, 66 Fed. Reg. 49079 Sept. 25, 2001 (“Order”) and/or on any other list of terrorists or terrorist organizations maintained pursuant to any of the rules and

regulations of OFAC or pursuant to any other applicable Orders (such lists are collectively referred to as the “Lists”);

- (2) a person who has been determined by competent authority to be subject to the prohibitions contained in the Order; or
- (3) owned or controlled by, or acts for or on behalf of, any person or entity who is (x) on the Lists or any other person or entity who has been determined by competent authority to be subject to the prohibitions contained in the Order, (y) a citizen of the United States who is prohibited to engage in transactions by any trade embargo, economic sanction, or other prohibition of United States law, regulation or Executive Order of the President of the United States, or (z) an “Embargoed Person,” meaning any person, entity or government subject to trade restrictions under U.S. law, including , but not limited to the International Emergency Economic Powers Act, 50 U.S.C. § 1701 et seq., the Trading with the Enemy Act, 50 U.S.C. App. 1 et seq., and any Executive Orders or regulations promulgated under such acts.

- 6. Section 15 is amended to include Brian Hagen in place of Annita Smythe as the City of Hanover’s City Administrator.
- 7. Except as expressly modified by this Amendment, all other provisions of the Agreement are unmodified and remain in full force and effect.

IN WITNESS WHEREOF, Buyer and Seller have caused this Amendment to be executed on the dates set forth below.

SELLER: CITY OF HANOVER

By: _____
Its: Mayor

Dated: _____

By: _____
Its: City Administrator

Dated: _____

BUYER: BRADFORD DEVELOPMENT, LLC

By: _____
Its:

Dated: _____

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of January, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-05-16-09

**A RESOLUTION APPROVING THE DEVELOPER’S AGREEMENT FOR THE
GREENHOUSE ASSISTED LIVING OF HANOVER**

WHEREAS, the City of Hanover and Bradford Development enter into the attached Developer’s Agreement for the Greenhouse Assisted Living of Hanover for the purpose of setting forth and memorializing for the parties and subsequent owners the understanding and agreements of the parties concerning the development of the Lot 40, Block 8, The Bridges At Hanover.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the attached Developer’s Agreement between the City of Hanover and Bradford Development for the development of Lot 40, Block 8, The Bridges At Hanover.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of January, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**DEVELOPER’S AGREEMENT FOR THE GREENHOUSE ASSISTED
LIVING OF HANOVER, CITY OF HANOVER, COUNTIES OF WRIGHT
AND HENNEPIN, STATE OF MINNESOTA**

THIS AGREEMENT made and entered into the ___ day of _____, 2015, by and between the City of Hanover, a Minnesota municipal corporation, 11250 5th St. N.E., Hanover, Minnesota 55341 (hereinafter referred to as the “City”) and Bradford Development, LLC, 501 N. Riverfront Drive, Mankato, Minnesota 56001 (hereinafter referred to as the “Developer”).

RECITALS:

WHEREAS, the City is the fee owner of property located at 10875 Settlers Lane North, Hanover, Minnesota, which is legally described as Lot 40, Block 8, The Bridges At Hanover (hereinafter referred to as the “Property”); and

WHEREAS, the City and Developer have entered into a purchase agreement whereby Developer will purchase the Property for the purpose of constructing a senior care facility (hereinafter referred to as the “Greenhouse Project”);

WHEREAS, the City Council, on November 4, 2015, passed Resolution No. 11-04-15-75, approving the rezoning of the Property to amend an existing planned unit development in order to allow for the construction of a 24-unit senior care living facility. The City Council, on November 4, 2015, also passed Resolution No. 11-04-15-76, approving a conditional use permit and site plan for the Greenhouse Project; and

WHEREAS, this Agreement is entered into for the purpose of setting forth and memorializing for the parties and subsequent owners the understandings and agreements of the parties concerning the development of the Property.

NOW, THEREFORE, it is hereby agreed by and between the City and the Developer as follows:

1. INCORPORATION BY REFERENCE. The above Recitals, as well as Developer's plans, dated October 2, 2015, and City Resolution Nos. 11-04-15-75 and 11-04-15-76 (hereinafter referred to as "City Resolutions"), are a material part of this Agreement and are incorporated herein by reference.
2. CONSTRUCTION. Construction on the Property shall be completed in accordance with Developer's plans, dated October 2, 2015, (hereinafter referred to as "Plans") and any amendments thereto approved by City Staff, the City Resolutions, all applicable local, state and federal rules and regulations, and this Agreement.
3. REPRESENTATIONS AND WARRANTIES OF THE DEVELOPER. The Developer, as an inducement to the City to enter into this Agreement, hereby represents, warrants and covenants to the City as follows:
 - a. Authorization. The Developer is a duly organized limited liability company under the laws of the State of Minnesota and is in good standing and authorized to do business in the State of Minnesota and is under no restriction to enter into this Agreement. The Developer has full authority to enter into this Agreement and make it binding on itself and its successors and assigns, and to make this Agreement, and the Covenants herein, binding upon and running with the Property.
 - b. Execution No Violation. The execution, delivery and performance of this Agreement does not and will not result in any breach of, or constitute a default under, any indenture, mortgage, contract, agreement or instrument to which the Developer is a party or by which it, or the Property, is bound.
 - c. Litigation. There are no pending or, to the knowledge of the Developer, threatened actions or proceedings before any court or administrative agency which will adversely affect the financial condition, business or operation of the Developer or the ability of the Developer to perform its obligations under this Agreement.
 - d. Compliance. The Developer will comply with and promptly perform all of the Developer's obligations under this Agreement and all related documents and instruments.
 - e. Wetlands. Developer agrees that the Property development of the Property shall at all times be in compliance with the Wetland Conservation Act.
 - f. Environmental Laws. To the best of the Developer's knowledge, as of the date of the execution of this Agreement, Developer is not in violation of any local, state or federal environmental law, regulation or review procedure, which would give any person a valid claim under the Minnesota

Environmental Rights Act with respect to the Property. Developer further agrees that the Property shall at all times be in compliance with any local, state or federal environmental law, regulation or review procedure, which would give any person a valid claim under the Minnesota Environmental Rights Act.

4. GREENHOUSE PROJECT REQUIREMENTS:

- a. Senior Living Facility. The Developer will construct a 24-unit senior living facility on the Property as set forth in the Plans and any amendments thereto approved by City Staff, the City Resolutions, the City Code and this Agreement. All labor and work shall be done and performed in the best and most workman like manner and in strict conformance with the Plans and any amendments thereto approved by City Staff, City Resolutions, City Code and this Agreement unless otherwise approved in writing by the City Engineer.
- b. Developer's Architect and Engineer. The Developer hereby warrants that it has engaged, at Developer's expense, a duly registered architect and professional civil engineer authorized to practice within the State of Minnesota to prepare the Plans and that said architect and engineer have made representation to Developer and the City that the same have been prepared in accordance with all applicable local, state, and federal rules and regulations.
- c. Permits. It shall be the responsibility of the Developer to determine and obtain prior to construction all the necessary approvals, permits, and licenses required for the Greenhouse Project from any regulatory or jurisdictional agency affected by or having jurisdiction over the Greenhouse Project required for this development. Any design requirements of such agencies shall be determined prior to completion and shall be incorporated into the Plans. All costs incurred to obtain said approvals, permits, and licenses and also all fines or penalties levied by any agency due to the failure of the Developer to obtain or comply with the conditions of such approvals, permits, and licenses shall be the sole responsibility of the Developer. The Developer agrees to defend and hold the City, its officers, employees and agents harmless from any action initiated by a regulatory agency resulting from any failure of the Developer.
- d. Time of Performance. The Developer shall complete the Greenhouse Project to the satisfaction of the City. Construction shall commence on the Greenhouse Project on or before July 1, 2016. The Developer may request an extension of time from the City, which may be granted at the City's sole discretion. If an extension is granted, Developer must agree in writing to reconvey the Property to the City if construction is not commenced by the extended deadline in accordance with Section 7 below and the City may impose additional reasonable conditions.

- e. Records. Copies of all documents and information relating to the construction of the Greenhouse Project, including, but not limited to, all bids, changes orders, suppliers, subcontractors shall be retained in the Developer's files and provided to the City for review upon the City's request.
- f. No Expense to City. The construction of the Greenhouse Project and all work to be completed by the Developer under this Agreement shall be done at no expense to the City.
- g. License. The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the Property to perform all work and inspections deemed appropriate by the City in conjunction with the development of the Property.
- h. Landscaping: Developer will submit a landscape plan showing the location, species, and size of all plant materials proposed for the Property for the City's approval. Upon the City's approval, the Developer will complete landscaping in accordance with the approved landscape plan.
- i. Trail: Developer must prepare plans for the construction of an 8-foot bituminous trail meeting City standards on Outlot H, Bridges At Hanover, in locations that are adjacent to the Property and submit the same to the City Engineer for review and approval. Upon the City's approval, Developer will construct, at its sole expense, the trail in accordance with the approved plan. Developer must also construct a sidewalk from the senior living facility to the trail as required in the City Resolutions.
- j. Indemnification. Any and all claims that arise or may arise against the Developer, its agents, servants, or employees while engaged in the performance of the development of the Property, shall in no way be the obligation of the City. Furthermore, the Developer shall indemnify, hold harmless, and defend the City, its officers, employees, consultants and agents against any and all liability, loss, costs, damages, expenses, claims, actions, or judgments, including attorneys' fees which the City, its officers, employees, consultants and agents may hereafter sustain, incur, or be required to pay, arising out of or connected in any manner to the activities contemplated by this Agreement, the Greenhouse Project or by reason of any act or failure to act by the Developer, its agents, servants and/or employees.
- k. Insurance. The Developer shall furnish proof of insurance, subject to the review and approval of the City, covering any public liability, bodily injury, or property damage arising out of the Greenhouse Project and Developer's obligations under this Agreement with minimum limits equal to or greater than the liability limitations set forth in Minnesota Statutes section 466.04, as amended. The insurance must name the City as an additional insured and must provide that the insurer will give the City not less than 30 days written notice prior to cancellation or termination of the insurance policy.

10. STREET CLEANING. During the development of the Property, Developer shall keep the streets adjoining its development free of dirt and debris caused by its development. In the event dirt and/or debris has accumulated on streets within or adjacent to the Property, City is hereby authorized to immediately commence street cleaning operation if streets are not cleaned by the Developer after twenty-four (24) hours of the violation. Street cleaning shall be defined as the use of any equipment specifically designed for sweeping, necessary for cleaning dirt, mud and debris from the City right-of-way. If conditions are such that street cleaning operation is immediately necessary, City may perform the necessary street cleaning. City will then bill Developer, as the delinquent party for all associated street cleaning costs. Failure to reimburse City for street cleaning costs within ten (10) days of such billing shall be cause for default under this Agreement.

11. SURETY. The Developer shall provide financial sureties as follows:
 - a. Establishment. Developer shall cause to be provided to the City on or before any grading is permitted on the Property an irrevocable letter of credit, with the form and providing institution subject to the review and approval of the City, in the amount of \$50,000 (herein after “Security”) to assure compliance with this Agreement guaranteeing installation of the Trail Improvement referenced in Section 4i (hereinafter “Trail Improvement”) in a good and worker like manner and payment of all fees related thereto. The Security shall remain in place until the expiration of the warranty period for the Trail Improvement referenced in Section 4i above. The Developer may post alternate security during the warranty period if the alternate security is acceptable to the City. In the event Developer fails to complete the Trail Improvement in accordance with the provisions of this Agreement or is otherwise in default of this Agreement, the City shall notify Developer in writing of such default. In the event Developer fails to cure the default required within thirty (30) days of receipt of the City’s written notice the City may declare a default under the Agreement. Thereafter the City may draw upon the Security in such amount as is reasonably adequate to cure the default. Said Security shall be renewable on an annual basis and shall provide for the City to receive notice of renewal at least thirty (30) days prior to the date of renewal.
 - b. Release/Reduction of Security. In addition to the above, the Developer may apply to City for release of all or a portion of the Security as follows:
 - i. When another form of surety, acceptable to the City, is furnished to the City by Developer to replace the Security;

- ii. When the Trail Improvement is completed and accepted by the City pursuant to this Agreement;
- iii. The Security may be reduced, as applicable, from time to time to an amount that is not less than One Hundred Twenty Five percent (125%) of the amount determined by the City for the costs of the remaining Trail Improvement.

The City may grant or deny the Developer's request for a release under this Section 11b at its sole discretion. City's costs for processing said reduction or release request shall be billed to Developer at \$125.00 per hour with a minimum of one (1) hour per reduction or release, and shall be paid by Developer to the City within thirty (30) days of billing. Any request for reduction or release of the applicable Letters of Credit shall be either approved or denied within thirty (30) days of being made in writing to the City.

- c. Failure to Perform. As it relates to those items covered by the Security, it is further agreed that, should the Developer fail to perform any of the duties, conditions or terms of the City Resolutions or this Agreement in the time permitted herein, or in such extended time as may be granted in writing by the City Council, the City shall be entitled to draw on the Security and shall have the right, but not the obligation, to enter the Property to cure Developer's failure to perform. In that event, the City shall complete the performance, acquisition, project or work in accordance with this Agreement or the Plans set forth above, or in such other manner as is deemed reasonable by the City, or defend against any claims pursuant to Paragraph 4j, the City may reimburse itself for all costs and expenses, including, but not limited to legal and consulting fees, from Security funds. Any Improvements completed by the City pursuant to this paragraph are not warranted or guaranteed. The Developer shall indemnify, hold harmless, and defend the City, its officers and employees against any and all liability, loss, costs, damages, expenses, claims, actions, or judgments, including attorneys' fees which the City, its officers or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of the City exercising its power under this Paragraph. The City may reimburse itself for all costs and expenses, including, but not limited to legal and consulting fees, arising out of or related to curing the Developer's default from the Security funds.
- d. Deficiency. In the event the Security is used by the City and found to be deficient in amount to pay or reimburse the City in total as required

herein, Developer agrees that upon being billed by the City, Developer will pay said deficiency amount to City within thirty (30) days of receipt of said billings to Developer. If Developer fails to pay, the City may assess all costs, including, but not limited to, staff time, engineering fees and legal fees against the Property. In the event the City does so specially assess the Property the Developer agrees that the Property has been benefited in an amount up to \$50,000. Any such assessments shall be for a period of one (1) year. Developer acknowledges that the City has the authority, pursuant to Minnesota Statutes Chapters 412 and 429, to specially assess property benefited by improvements. Developer also expressly waives all rights to hearings before the City afforded under Minn. Stat., Chapter 429, specifically including, but not limited to, hearings under Minn. Stat. § 429.031, and § 429.061. In addition, Developer waives all rights to appeal in the Courts, any objection to any irregularity or noncompliance with statutory procedure, and any claim that the assessment of \$50,000 being levied against the Property, as provided above, is excessive, as the said rights therein granted relate to the said deficiency. Nevertheless, the amount of the special assessment shall not exceed the deficiency and above-mentioned costs. If there should be an overage in the amount of utilized security City will, upon making said determination, refund to Developer any monies which City has in its possession which are in excess of the surety needed by City. In addition to the above, the City may seek a civil judgment against the Developer for the above amounts demanded by the City.

- e. Expiration. In the event the Security which by its terms will become null and void prior to the time at which all money or obligation of Developer is paid or completed pursuant to this Agreement, it is agreed that Developer shall provide City with surety, acceptable to City, at least sixty (60) days prior to the expiration of the said expiring Security. If a new irrevocable letter of credit is not received as required above, City may declare a default in the terms of this Agreement and draw in part or in total, at City's discretion, upon the expiring Security to avoid the loss of surety for the continued obligations.

12. MISCELLANEOUS.

- a. Runs with the Property. The terms and conditions of this Agreement shall be binding on the parties hereto, their respective successors and assigns and the benefits and burdens shall run with the Property. Notwithstanding the foregoing, no conveyance of the Property or any part thereof shall relieve the Developer of its personal liability for full

performance of this Agreement unless the City expressly so releases the Developer in writing.

- b. Recording. This Agreement shall be recorded against the Property by the Developer. No building permits shall be issued until the City is provided with recording information.
- c. Integration. This Agreement, including any documents incorporated by reference, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the parties as it relates to the specific terms and obligations herein, and supersedes any other such written or oral agreements between the parties.
- d. Warrant of Authority. Developer warrants and guarantees that it has the authority to enter into this Agreement and to make it a covenant on the Property binding all current and future owners.
- e. Default. In the event the Developer, its successors or assigns violates any of the covenants and agreements herein contained, the City is hereby granted the right and privilege to immediately and without notice declare the Developer in default of this Agreement. City may thence bring legal action against Developer as a result of the default.
- f. Attorney's Fees. Developer will pay to City, if the City prevails, reasonable attorney's fees to be fixed by the Court in the event a suit or action is brought to enforce the terms of this Agreement.
- g. Severability. In case any one or more of the provisions contained in this Agreement shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein and any other application thereof shall not in anyway be affected or impaired thereby.
- h. Data Practices Compliance. Developer will have access to data collected or maintained by the City to the extent necessary to perform Developer's obligations under this Agreement. Developer agrees to maintain all data obtained from the City in the same manner as the City is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 or other applicable law (hereinafter the "Act"). Developer will not release or disclose the contents of data classified as not public to any person except at the written direction of the City. Developer agrees to defend and indemnify the City from any claim, liability, damage or loss asserted against the City as a result of Developer's failure to comply with the requirements of the Act or this Agreement. Upon termination and/or completion of this Agreement, Developer agrees to return all data to the City, as requested by the City.

- i. Governing Law. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.
- j. Time is of the Essence. Time is of the essence in the performance of the terms and obligations of this Agreement.
- k. Modification. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party. It is understood that subsequent agreements may be necessary to complete the understandings of the parties relating to necessary improvements and uses of the Property.
- l. Non-Waiver. The action or inaction of the City shall not constitute a waiver or amendment of the provisions of this Agreement. The waiver by or the failure of the City to enforce any particular section, portion or requirement of this Agreement at any particular time shall not in any way constitute a waiver of any other section, provision, requirement, time element, or the right to enforce such provision at a subsequent time. To be binding, any amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.
- m. Cumulative Rights. Each right, power, or remedy herein conferred upon the City is cumulative and in addition to every other right, power, or remedy, express or implied, now or hereinafter arising, available to the City, at law or in equity, or under any other agreement, and each and every right, power, and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and will not be a waiver of the right to exercise at any time thereafter any other right, power, or remedy.

[SIGNATURE PAGE FOLLOWS]

Opinion of Probable Cost

Project: Division Street Reclamation
Project Location: Division Street E
Design By: BJP
Checked By: JGM
Date: 12/4/2015

Item No.	MN/DOT Specification No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost	Rockford Township	City of Hanover
1	2021.501	MOBILIZATION	LS	1	\$2,100.00	\$2,100.00	\$1,050.00	\$1,050.00
2	2112.501	SUBGRADE PREPARATION	RD ST	10.2	\$500.00	\$5,100.00	\$2,550.00	\$2,550.00
3	2231.601	BITUMINOUS PAVEMENT RECLAMATION	SQ YD	2,950	\$2.00	\$5,900.00	\$2,950.00	\$2,950.00
4	2357.502	BITMINOUS MATERIAL FOR TACK COAT	GAL	300	\$3.00	\$900.00	\$450.00	\$450.00
5	2360.501	TYPE SP 12.5 WEARING COURSE MIX	TON	370	\$78.00	\$28,860.00	\$14,430.00	\$14,430.00
6	2360.502	TYPE SP 12.5 NON WEAR COURSE MIX	TON	370	\$78.00	\$28,860.00	\$14,430.00	\$14,430.00
7	2563.601	TRAFFIC CONTROL	LS	1	\$2,500.00	\$2,500.00	\$1,250.00	\$1,250.00
SUBTOTAL						\$74,220.00	\$37,110.00	\$37,110.00
+15% CONTINGENCY						\$11,133.00	\$5,566.50	\$5,566.50
TOTAL						\$85,353.00	\$42,676.50	\$42,676.50