

**CITY OF HANOVER  
CITY COUNCIL MEETING  
MARCH 5, 2013-OFFICIAL MINUTES**

**Call to Order/ Pledge of Allegiance: 7:00 p.m.**

Mayor Kauffman called the Regular Council Meeting of Tuesday, March 5, 2013 to order at 7:00 p.m. The Pledge of Allegiance was said. Present were Mayor Kauffman, Councilors Warpula, Hammerseng, and Pinor. Councilor Vajda was absent. Also present were Interim City Administrator Bob Derus, Accountant/Deputy Clerk Annita Smythe, Administrative Intern Brian Hagen, Lead Maintenance Worker Scott Vogel, City Attorney Jay Squires, City Engineers Justin Messner and Mike Nielson, and City Planner Cindy Nash. Guest Present included Guests present were Ray Ploetz, Mr. Ploetz's Attorney Erick Kaardal, other associates of Ploetz's, Bob Roman, Brad Blackhawk, Arlee Anderson and her husband, Vonnie and Marty Waters, two Sheriff Deputies, and other residents of Hanover.

**Approval of Agenda:**

Mayor Kauffman introduced the agenda for the City Council Meeting. Administrator Derus informed Council that there was an amended agenda with additional claims and the following additional resolution added to the consent agenda; Approving Agreement between City of Hanover and Initiative Foundation for \$192,000 Award to Plug Technologies, Inc. No additional items were changed.

**MOTION** to approve revised Agenda as presented by Pinor, seconded by Warpula. Motion carried unanimously.

**Consent Agenda Items:**

Before approving the Consent Agenda, Councilor Hammerseng wanted clarification of the Ploetz Interim Use Permit cause of death. City Planner Nash responded that if a dog passes away that the Ploetz's, according to the agreed upon conditions, would not be able to replace the pet. If the Ploetz's felt their pets were intentionally killed, they could address Council on that concern. Mayor Kauffman asked for clarification on the Planning Commission meeting date change. Administrator Derus and City Planner Nash explained the Planning Commission felt they would benefit from changing the meeting to the fourth Monday of the Month because of the second Council meeting changing to a work session; matters heard by the Planning commission would have to wait three weeks to be heard by Council. Mayor Kauffman also asked what the status of the trail agreement. Engineer Messner explained everything is moving forward as planned.

**MOTION** to approve to following Consent Agenda by Pinor, seconded by Warpula.

**a. Approve Minutes of February 19, 2013 Regular City Council Work Session Minutes**

**b. Approve Claims as Presented:**

➤ Claims	\$ 38,685.26
➤ Payroll	\$ 6,294.58
➤ P/R taxes & Exp	\$ 2,239.24
➤ Other Claims	\$ 1,461.30
➤ Total Claims	\$ 48,680.38

**c. Resolution 03-05-13-18, Approving Initiative Foundation 2013 Funding Request of \$250**

**d. Resolution 03-05-13-19, Approving 2013/14 Wright County Assessment Services Agreement**

**e. Resolution 03-05-13-20, Approving Appointment of Ken Warpula to EDA**

**f. Resolution 03-05-13-21, Approving Agreement between City of Hanover and Initiative Foundation for \$192,000 Award to Plug Technologies, Inc.**

**g. Resolution 03-05-13-22, Acknowledging Planning Commission Meeting Change to 4<sup>th</sup> Monday**

**h. Resolution 03-05-13-23, Approving Elimination of the Position of Grounds Keeper**

**i. Resolution 03-05-13-24, Approving Ploetz Interim Use Permit**

**j. Resolution 03-05-13-25, Approving Scott Vogel's 2012 Performance Review**

**k. Resolution 03-05-13-26, Approving the Form to not Waive Liability Coverage**

**l. Resolution 03-05-13-27, Approving 2013 Seal Coat Quote to Pearson Brothers**

**m. Resolution 03-05-13-28, Designating Initiative Foundation as Local Development Organization**

**n. Resolution 03-05-13-29, Approving 2013 Budget for Heidi Peper**

**o. Resolution 03-05-13-30, Designating the March 25, 2013 Planning Commission Meeting as a Joint Special Meeting with City Council**

**p. Resolution 03-05-13-31, Approving Construction Cooperative Trail Agreement with Wright County and the City of St. Michael**

**q. Resolution 03-05-13-32, Approving Cooperative Trail Agreement with St. Michael**

**r. Resolution 03-05-13-33, Accepting Beebe Lake trail Plans and Specs and Ordering Advertisement for Bids**

Motion carried unanimously.

### **Citizens' Forum:**

Vonnie Waters addressed Council and staff about the Hanover Harvest Festival. It will be held August 4<sup>th</sup>. She wanted to affirm the support from the new Council and new staff members. She addressed some concerns from the past years with electrical shortages. Mrs. Waters hopes to work with Council and staff to gain volunteers in order to keep the Festival going strong. She also explained how royalty from the pageant has an opportunity to attend an Aguatennial in order to represent the City of Hanover. There is an entry fee, and Vonnie suggested the city look for ways to assist in finding donations. Councilor Hammerseng stated the city should help with the Festival because it does benefit the city. He suggested we formally advertise for volunteers to other board members and residents. Mrs. Waters noted the Hanover Harvest Festival Board meets every third Monday of the month.

Bob Roman asked Council how multiple neighbors were overruled on the Ploetz Interim Use Permit. He also asked if anyone knew how a kennel next door would affect his property value. Administrator Derus responded the property value is difficult to estimate. Mayor Kauffman answered Mr. Roman's first question by stating that Council choose to accept the Interim Use Permit with strict conditions, mainly because the City's ordinance is weak with respect to restricting kennels. The strict limits on the Permit should be the best choice the City had. Councilor Pinor also stated the city's ordinances are being revised in order to better regulate kennels and other similar issues.

### **Public Hearings:**

None

### **Unfinished Business:**

#### **a. Follow-up on Pheasant Run Assessment Scenarios**

Mayor Kauffman asked Engineer Messner if he also brought information along on the GIS software cost. Engineer Messner explained that would be a good topic for a work session meeting.

Engineer Messner presented three possible scenarios for the Pheasant Run project. They described the amount assessed to residents at 30%, 35%, and 40%. He explained the benefits of each scenario and what is included with the cost. Councilor Hammerseng asked what was involved with the ditch work. Engineer Messner explained that over time the ditches where there is no curb and gutter (like there currently is on Pheasant Run) fill in with dirt, sand, and debris. The cost would include all work needed for the road work as well as all work needed to dig the ditches back to their proper levels and fix/repair and needed culverts. Councilor Warpula asked what the advantages of curb and gutter are. Engineer Messner responded that full curb and gutter has some advantage for structural integrity; It also keeps water on the street an into a storm sewer; moves water away to a specific destination the quickest, and it can add to property values. Administrator Derus also explained that full curb and gutter looks cleaner in that it sets a nice edge for grass, people don't drive of the side of the road, which damages the turf, etc. He also stated that without curb and gutter you need ditches, which, because lots in Pheasant Run smaller, they may not have room for the needed ditch. Councilor Hammerseng asked if some kind of form of curb was needed. Engineer Messner explained there is not much data on the ribbon curb, but concrete is stronger than asphalt so any form of curb will extend road life vs. asphalt, which can break on the edge when driven over. Mayor Kauffman asked when the public hearing would need to be held. Administrator Derus stated May at the latest. That would allow enough time to complete the project before winter.

**MOTION** to table the Pheasant Run Scenarios by Pinor, seconded by Warpula. Motion carried unanimously.

### **New Business:**

#### **a. Arlee R. Anderson, Emerald Ash Borer Specialist**

Arlee Anderson presented a slide show to Council, staff, and guests present on the Emerald Ash Borer. She explained what the insect is, how it invades Ash trees, and the damage that the insect does. She also explained how trees can be treated with different methods in order to prevent death. Mrs. Anderson is a long time resident of Hanover and she has a concern for the City's Ash trees. She asked Council to consider implementing a plan to address the Emerald Ash Borer. She stated there may not be infected trees in Hanover now, but it may happen soon.

#### **b. Thousand Hearts – Crow River Serve Day; May 5, 2013**

No one was present to speak on this topic.

#### **c. Planning Commission Minutes**

Administrator Derus explained the draft minutes were inserted for Councils information on what was discussed.

#### **d. EDA Minutes**

Administrator Derus explained the draft minutes were inserted for Councils information on what was discussed.

#### **e. Park Board Appointment**

Arlee Anderson applied for the vacant position on the Park Board Committee. Mayor Kauffman stated that no one else has applied for the position. Councilors stated that Mrs. Anderson could work with the park board to check the health of the trees. Mrs. Anderson explained she would enjoy this position and wants to help the city.

**MOTION** to appoint Arlee Anderson to the Park Board Committee by Pinor, seconded by Hammerseng. Motion carried unanimously.

**Reports of Mayor and Council Members, Staff, Boards and Committees:**

Attorney Squires- confirmed Council understood that for Resolution 03-05-13-23 they were accepting the agreement that was attached with the resolution and not just the elimination of the Maintenance Worker position

City Planner Nash- informed Council the City Ordinances will be discussed at the Joint Planning Commission/Council meeting on March 25, 2013.

Mayor Kauffman- stated he recently attended a meeting where the discussed a new plan that would require sales tax on more services like consultants. He asked Administrator Derus to research how the city may be affected by this and what it would additional cost the city could see.

Councilor Warpula- informed everyone that the Hanover Fire Department will be hosting their pancake breakfast on March 24<sup>th</sup>

Councilor Pinor- asked if any new information is available about the potential wedding on the bridge. Administrator Derus stated that because of the limited number of people that could safely be on the bridge at once, he feels the wedding may not happen on the bridge. Pinor also asked if the city has a emergency preparedness plan. Council held a short discussion on the topic and then asked if staff could look for a plan during the organization part of the office remodel.

**Adjournment**

**MOTION** to adjourn by Pinor, seconded by Warpula. Motion carried unanimously. Adjourned at 8:20 p.m.

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Bob Derus, Interim City Administrator