

**CITY OF HANOVER
PARK BOARD MEETING
MAY 24, 2016**

CHAIR
MAT BOIE

BOARD MEMBERS
TOM GLEASON
ABBY PETERSON
ABBY STREHLOW

VICE CHAIR
DEE ZAJICEK

COUNCIL LIAISON
JIM ZAJICEK

- 1. Call to Order and Pledge of Allegiance: 6:00 p.m**
- 2. Spring walk through with Public Works 6:01 p.m.**
- 3. Approval of Agenda**
- 4. Approval of Minutes from April 26th Meeting**
- 5. Open Forum**
- 6. Unfinished Business**
 - a. Concert in the Park Update 6/16/16**
 - b. Allina Bike Rodeo Update**
 - c. Park Comp Plan Update**
 - d. Park Board Survey Results – article for Newsletter**
 - e. Update from Hanover Athletic Association Liaison Gleason**
- 7. New Business**
- 8. Reports and announcements**
- 9. Adjournment**

**CITY OF HANOVER
PARK BOARD MEETING
APRIL 26, 2016 – DRAFT MINUTES**

Call to Order and Pledge of Allegiance

Chair Mat Boie called the Park Board meeting of April 26, 2016 to order at 7:00 p.m. Present were Mat Boie, Dee Zajicek, Tom Gleason, Abby Peterson, Abby Strehlow, Council Liaison Jim Zajicek, City Administrator Brian Hagen, Public Works Supervisor Scott Vogel, and City Accountant/Deputy Clerk Elizabeth Lindrud. Guests present were Councilman John Vajda, Linda and Dean Ecklund, Marty and Vonnie Waters, Claudia Pingreem Janet McDaniel, Stan Kolasa, Brenda and Bryan Arthur, and others.

Approval of Agenda:

MOTION by Peterson to approve the Agenda, seconded by Gleason. **Motion carried unanimously.**

Approval of Minutes from March 22, 2016 Meeting

Zajicek asked that a typo be fixed from tress to trees. Gleason stated that the tentative date of 7/06/16 for the Zoomobile was finalized and is 7/14/16.

MOTION by Zajicek to approve the minutes as amended from March 22, 2016, seconded by Peterson. **Motion carried unanimously.**

Open Forum:

Marty Waters

Marty Waters addressed the Park Board about the new ballfield redesign. He thanked the Park Board for having a presentation on the ballfield redesign. He stated he would like to advocate for the trees. He also inquired as to how information around the tree removal was being communicated and if other options were being considered before taking the trees down. City Administrator Hagen stated that he would be giving a presentation on the ballfield redesign and the trees impacted that could answer many of the audiences questions and if they could hold their questions until then.

Unfinished Business:

Settlers Park Ballfield Redesign Informational Presentation

City Administration Hagen gave a history of the ballpark redesign discussions that dated back to 2013, he further detailed out discussions that occurred at two Park Board meetings and three Council meetings. Hagen explained the current design and gave a description of the approved redesign plans.

Vonnie Waters inquired what the plan was to avoid damage to the remaining trees. Hagen stated the type of construction would be minimal, he further stated that he didn't feel there would be much soil dug up near the remaining trees, but more soil may need to be added. It would be feathered in so it would not damage the tree. Waters asked what experts were being brought in, what size and kinds of trees were being planted, and what is the plan for the park. Hagen stated the City has not had an expert come in, but is aware there are many residents with knowledge. He stated there would be approximately 12 replacement trees, types have not been discussed yet, but the intent is to also use the trees to screen the park from the industrial park. Hagen stated the area would still remain open to the public. Vonnie asked if the grant funding was driving the new ballfield or betterment of the community. Zajicek stated it was for the betterment of the community. She further stated that the Park Board sent out a survey in January to solicit input from residents on how to better the park to help guide their decisions so they benefit the majority of the community. Further discussion took place around the value of the shade the trees provide and the use families get from the green space. Zajicek and Peterson stated they took this decision seriously and requested further information from Youth Ball after their January presentation. The Board has walked out to the field and looked at the trees and have been discussing the ballfield design since January. Boie and the Board thanked everyone for coming to the meeting.

Easter Egg Hunt 3/26/16 – Recap

Boie stated that the volunteers did a great job and Gleason added that he felt it was the best one so far. Boie stated the Easter Eggs are back in storage. Zajicek stated that Liaison Zajicek received another large donation of prizes from Cub Foods for next year.

Concert in the Park 6/16/16

Peterson explained that the down payment has been sent in and she has already contacted Mark to bring the stage over. Boie will contact the Lions, Bankwest, and Hanover Elementary School to advertise on their signs. Lindrud will contact Crow River

News to have the event advertised in the newspaper. Vogel and Peterson discussed placement of the stage and where the band will be able to have access to power. Gleason noted that the date on the agenda was incorrect; it should be 6/16/16.

Park Comp Plan Update

Lindrud explained that during next month's Park walk-through, Board Members should focus on future park development and replacement of old playground equipment. She stated there currently are not funds in the Park Capital fund, but reviewing the Comp Plan will guide staff in determining what funds should be set aside for future maintenance of the park equipment. Vogel added that some of the parks are getting older and the equipment dated.

Update from Hanover Athletic Association Liaison Gleason

Gleason stated the HAA discussed and approved the Settlers Ballfield redesign and it was a spilt vote. He further stated that Mayor Kauffman was also at the meeting and answered questions on the HAA leasing the ballfield from the HAA, the lease would be for 99 years for one dollar.

New Business:

Replacement Options for Park Borders

Vogel gave an update on the maintenance of the park playground borders. He explained that some are wood timbers and others are a plastic timber that can be damaged or require replacement. Vogel stated he would like the Park Board to consider replacing these borders with a concrete curbing, which are maintenance free. Vogel also stated he has been looking into pea gravel to replace the woodchips. Lindrud stated the curbing is another item to keep in mind for the Park Comp Plan.

MOTION by Peterson to recommend if park borders need to be replaced, the City install concrete curbing moving forward, seconded by Zajicek. **Motion carried unanimously**

Purchase of Easter Bunny Suit

Peterson stated that since there are extra donated funds to be used for the Easter Egg Hunt, she would like to purchase a new Easter Bunny Suit for the Easter Egg hunt. Peterson stated she found a suit online for \$124 and would like the City to make the purchase.

MOTION by Strehlow approving the purchase of an Easter Bunny Suit, seconded by Gleason. **Motion carried unanimously**

Allina Bike Rodeo

Boie stated that he has been in discussions with Stacy Besonen with Allina to have a bike rodeo on Hanover. He explained St. Michael has one in May and Albertville has one in the fall. Boie would like to have on mid-summer so it does not overlap with St. Michael or Albertville's event. He stated there is no cost to the City, it is all volunteer based, they have a mechanic available for free bike tune ups and hand out free bike helmets for kids. The Board agreed to a tentative date of July 23rd.

Reports:

Gleason:

- Gave an update on the sport court costs, he spoke with a representative at Dermco-LaVine and was given an estimate for \$45,000-50,000 for one court. He stated the estimate was high, as the company did not know the landscape and construction would take six weeks.
- Inquired on the status of the Lion Head drinking fountain. Lindrud stated it was delivered Monday afternoon.

Strehlow:

- Stated that Jodi from River Inn wanted the Park Board to know she is willing to donate if they ever need anything for events.

Zajicek:

- Asked the Park Board to attend next Tuesday's Council meeting if they are able too.

Adjournment:

MOTION to adjourn by Peterson to adjourn at 9:55 p.m., seconded by Zajicek. **Motion carried unanimously.**

ATTEST:

Elizabeth Lindrud, Accountant/Deputy Clerk

Park Board Events 2016

Event Name	Date(s)	Budget	YTD Expenditures	Current Donations	Budget Available
Reading in the Park		6,800.00			6,800.00
Easter Egg Hunt	3/26/2016	-	(185.24)	500.00	314.76
Zoomobile/Animal Event	7/14/2016	325.00			325.00
August Event - (Bike Day?)		400.00			400.00
Concert in the Park	6/18/2016	275.00	(800.00)	1,600.00	1,075.00
Totals		7,800.00	(985.24)	2,100.00	8,914.76

Budget Accounts:

E 100-45200-440 (Parks: Programs/FYCC)

Playground Equipment

Bridges		
	Purchase Year	Replacement Year
	2007	2027
Midwest Playscapes		
Playworld Systems Play Area		\$23,669.00
2 Bay Swings		\$1,629.00
Rules Sign		\$419.00
Recycled Border Timber		\$2,432.00
Wood Carpet Surfacing		\$2,849.00
Discount		(\$6,114.13)
Freight		\$1,992.08
Tax		\$1,746.94
Total		\$28,622.89

Settlers Park		
	Purchase Year	Replacement Year
	2005	2025
	2004	2024
Play Power (2005)		\$ 32,397.00
Little Tikes (2004)		\$ 49,048.81
Total		\$ 81,445.81

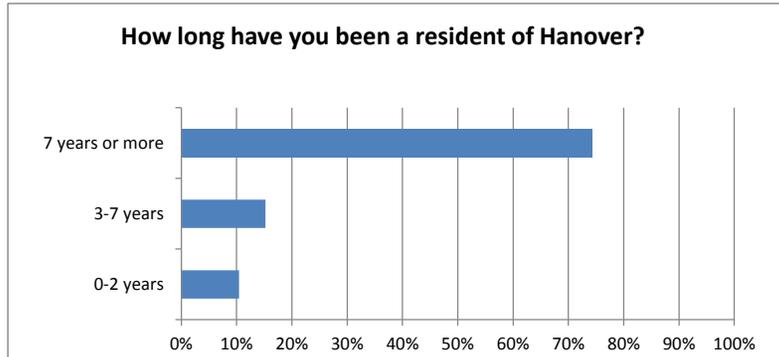
Cardinal		
	Purchase Year	Replacement Year
	2008	2028
Play Power		\$52,770.00
Little Tikes		\$13,200.28
Total		\$65,970.28

Eagle View		
	Purchase Year	Replacement Year
	1997	2017
Playground Equipment		\$ 21,250.00
Total		\$ 21,250.00

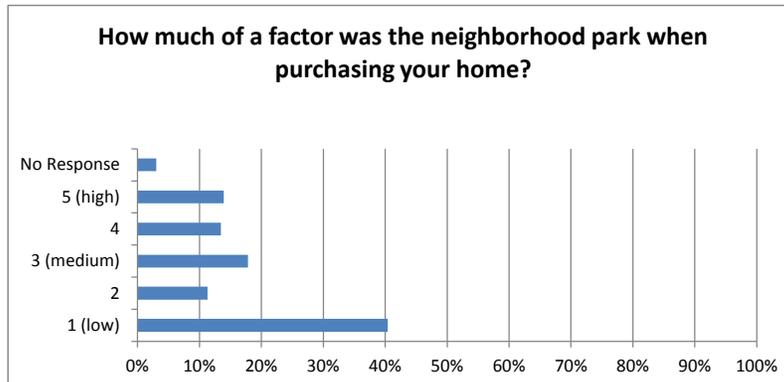
Mallard		
	Purchase Year	Replacement Year
	2008	2028
Play Power		\$32,571.72
Little Tikes		\$7,536.70
Total		\$40,108.42

Pheasant Run		
	Purchase Year	Replacement Year
	2004	2024
Playground Equipment		\$ 27,977.00
Total		\$ 27,977.00

Summary of Park Board Survey Results 2016

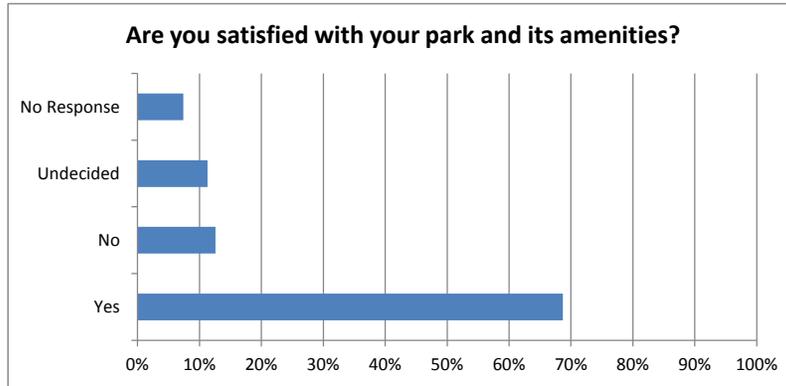


Questions	Total Votes	Percentage
How long have you been a resident of Hanover?		
0-2 years	24	10%
3-7 years	35	15%
7 years or more	171	74%
Total Responses	230	100%

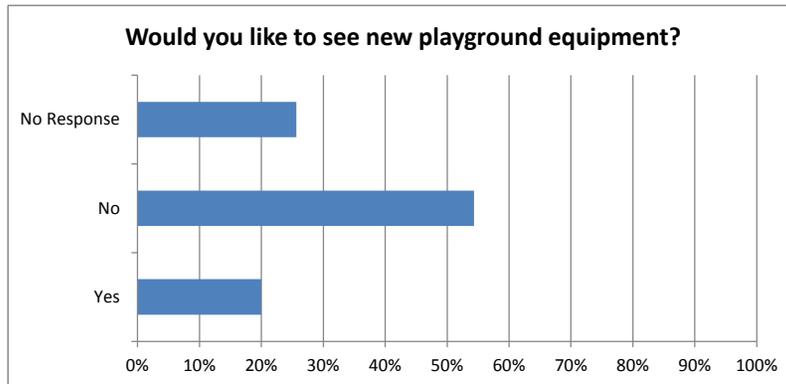


How much of a factor was the neighborhood park when purchasing your home? (5=high; 1=low)		
1 (low)	93	40%
2	26	11%
3 (medium)	41	18%
4	31	13%
5 (high)	32	14%
No Response	7	3%
Total Responses	230	100%

Summary of Park Board Survey Results 2016

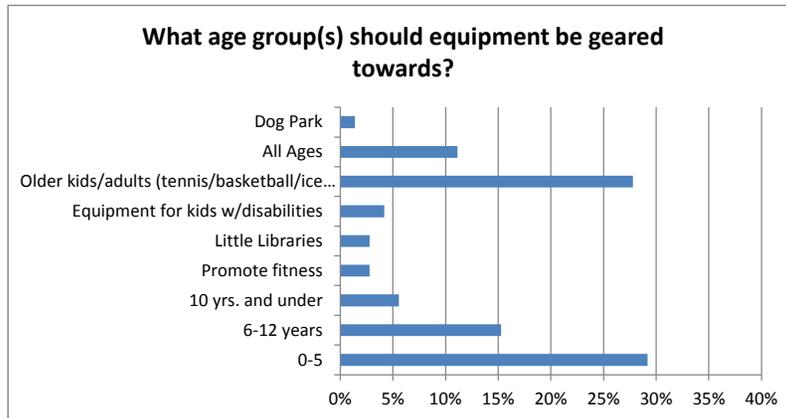


Are you satisfied with your park and its amenities?		
Yes	158	69%
No	29	13%
Undecided	26	11%
No Response	17	7%
Total Responses	230	100%



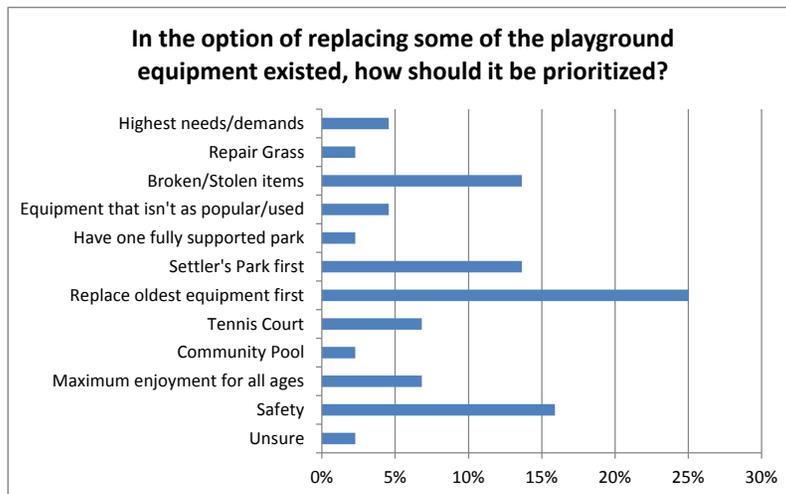
Would you like to see new playground equipment?		
Yes	46	20%
No	125	54%
No Response	59	26%
Total Responses	230	100%

Summary of Park Board Survey Results 2016



What age group(s) should equipment be geared towards?

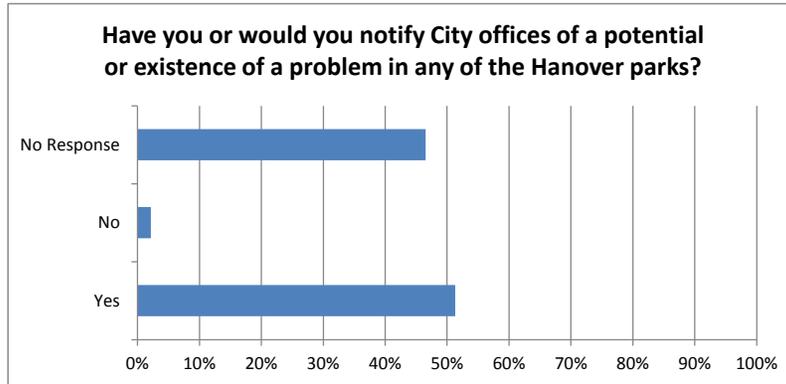
0-5	21	29%
6-12 years	11	15%
10 yrs. and under	4	6%
Promote fitness	2	3%
Little Libraries	2	3%
Equipment for kids w/disabilities	3	4%
Older kids/adults (tennis/basketball/ice rink/exercise stations)	20	28%
All Ages	8	11%
Dog Park	1	1%
Total Responses	72	100%



If the option of replacing some of the playground equipment existed, how should it be prioritized?

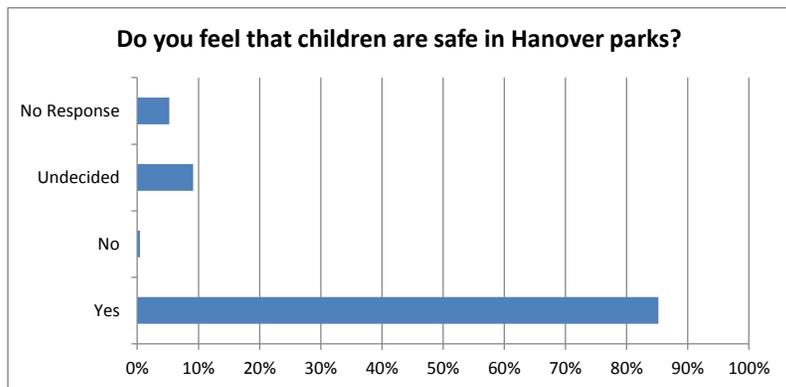
Unsure	1	2%
Safety	7	16%
Maximum enjoyment for all ages	3	7%
Community Pool	1	2%
Tennis Court	3	7%
Replace oldest equipment first	11	25%
Settler's Park first	6	14%
Have one fully supported park	1	2%
Equipment that isn't as popular/used	2	5%
Broken/Stolen items	6	14%
Repair Grass	1	2%
Highest needs/demands	2	5%
Total Responses	44	100%

Summary of Park Board Survey Results 2016



Have you or would you notify the city offices of a potential or existence of a problem in any of the Hanover Parks?

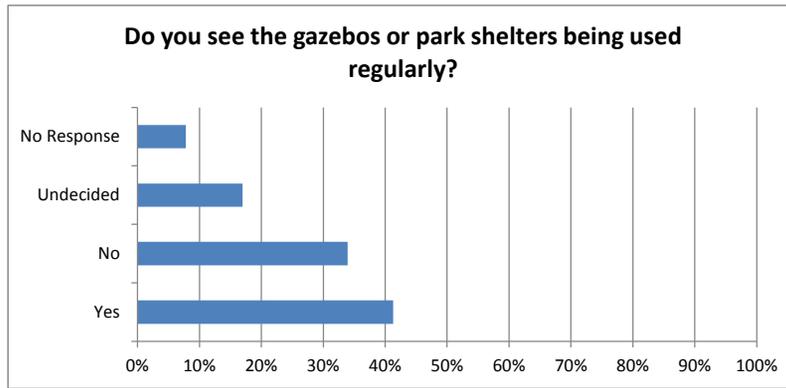
Yes	118	51%
No	5	2%
No Response	107	47%
Total Responses	230	100%



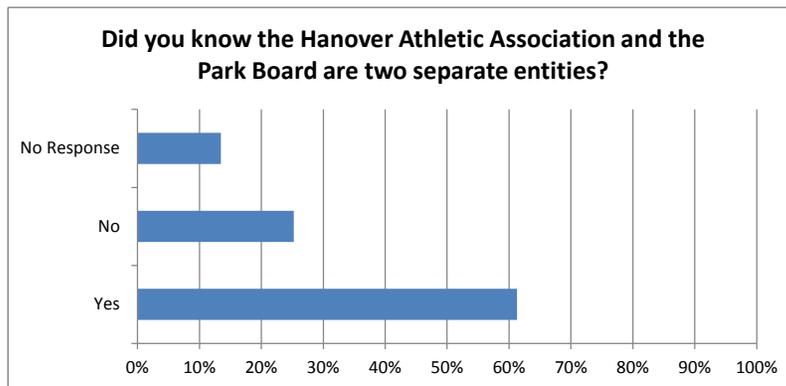
Do you feel that children are safe in Hanover parks?

Yes	196	85%
No	1	0%
Undecided	21	9%
No Response	12	5%
Total Responses	230	100%

Summary of Park Board Survey Results 2016

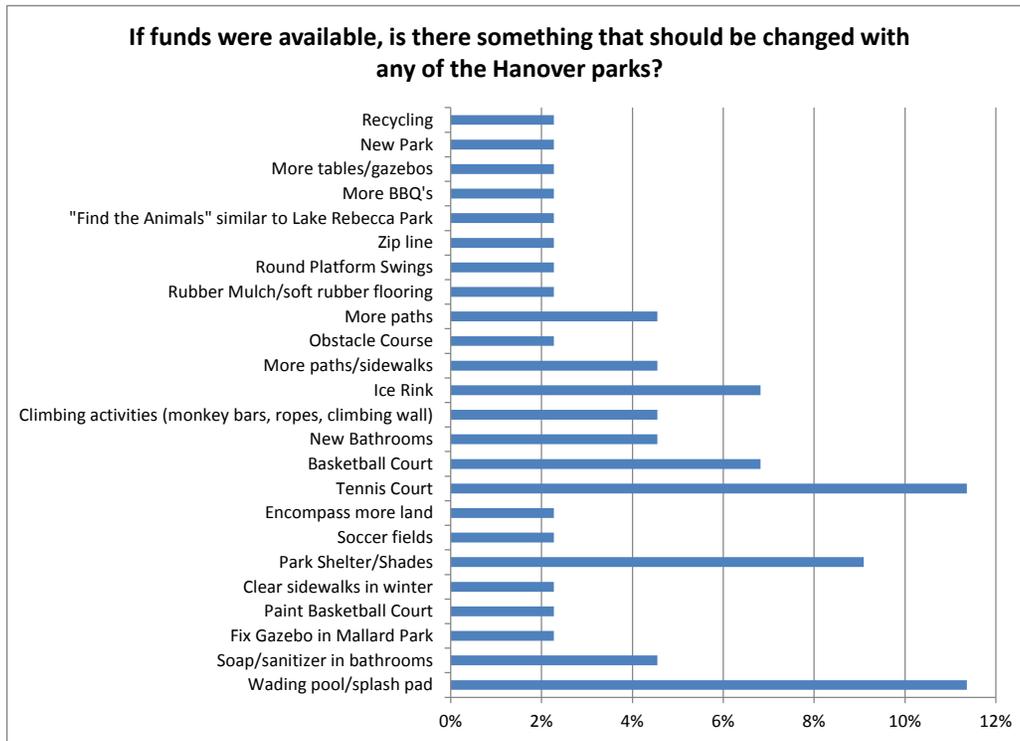


Do you see the gazebos or park shelters being used regularly?		
Yes	95	41%
No	78	34%
Undecided	39	17%
No Response	18	8%
Total Responses	230	100%



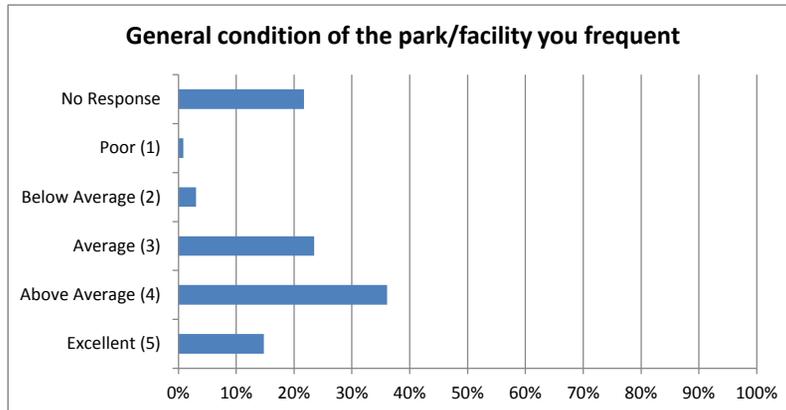
Did you know the Hanover Athletic Association and the Park Board are two separate entities?		
Yes	141	61%
No	58	25%
No Response	31	13%
Total Responses	230	100%

Summary of Park Board Survey Results 2016

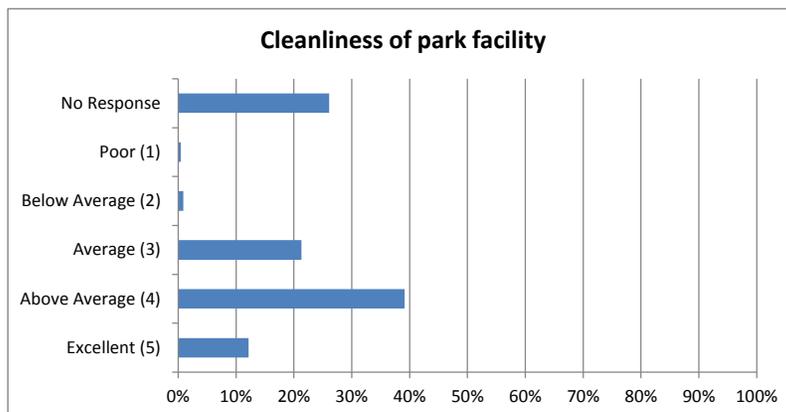


If funds were available, is there something that should be changed with any of the Hanover parks?		
Wading pool/splash pad	5	11%
Soap/sanitizer in bathrooms	2	5%
Fix Gazebo in Mallard Park	1	2%
Paint Basketball Court	1	2%
Clear sidewalks in winter	1	2%
Park Shelter/Shades	4	9%
Soccer fields	1	2%
Encompass more land	1	2%
Tennis Court	5	11%
Basketball Court	3	7%
New Bathrooms	2	5%
Climbing activities (monkey bars, ropes, climbing wall)	2	5%
Ice Rink	3	7%
More paths/sidewalks	2	5%
Obstacle Course	1	2%
More paths	2	5%
Rubber Mulch/soft rubber flooring	1	2%
Round Platform Swings	1	2%
Zip line	1	2%
"Find the Animals" similar to Lake Rebecca Park	1	2%
More BBQ's	1	2%
More tables/gazebos	1	2%
New Park	1	2%
Recycling	1	2%
Total Responses	44	100%

Summary of Park Board Survey Results 2016

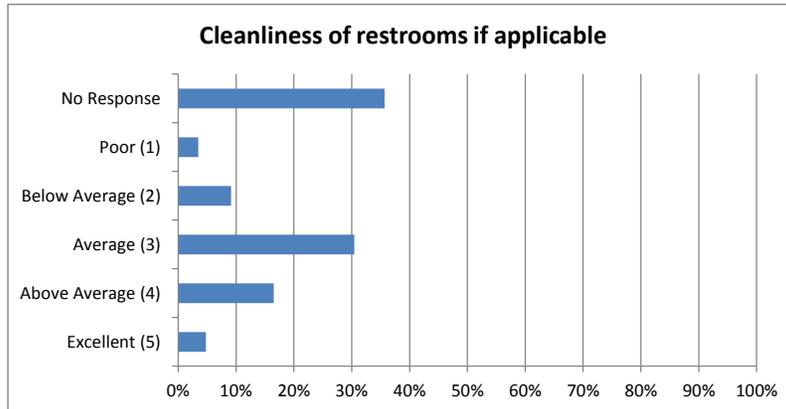


General condition of park/facility you frequent		
Excellent (5)	34	15%
Above Average (4)	83	36%
Average (3)	54	23%
Below Average (2)	7	3%
Poor (1)	2	1%
No Response	50	22%
Total Responses	230	100%

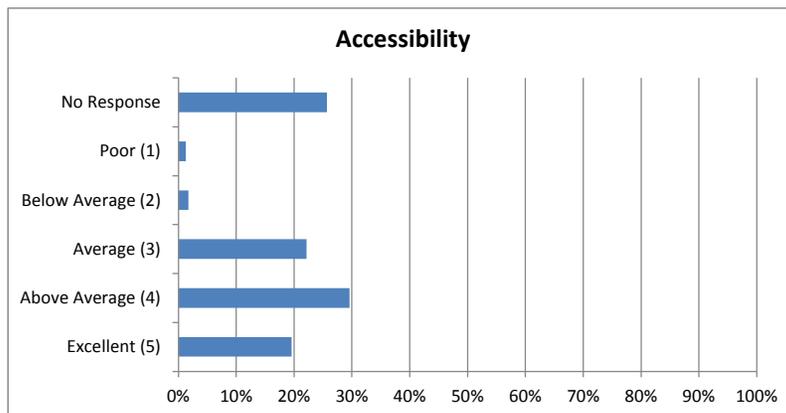


Cleanliness of park facility		
Excellent (5)	28	12%
Above Average (4)	90	39%
Average (3)	49	21%
Below Average (2)	2	1%
Poor (1)	1	0%
No Response	60	26%
Total Responses	230	100%

Summary of Park Board Survey Results 2016

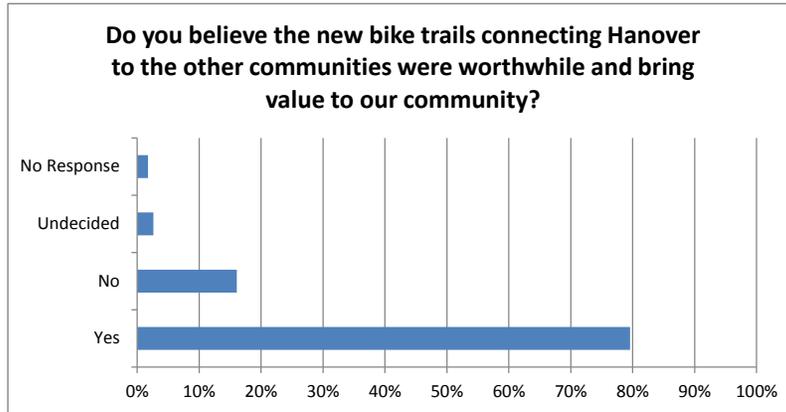


Cleanliness of restrooms if applicable		
Excellent (5)	11	5%
Above Average (4)	38	17%
Average (3)	70	30%
Below Average (2)	21	9%
Poor (1)	8	3%
No Response	82	36%
Total Responses	230	100%



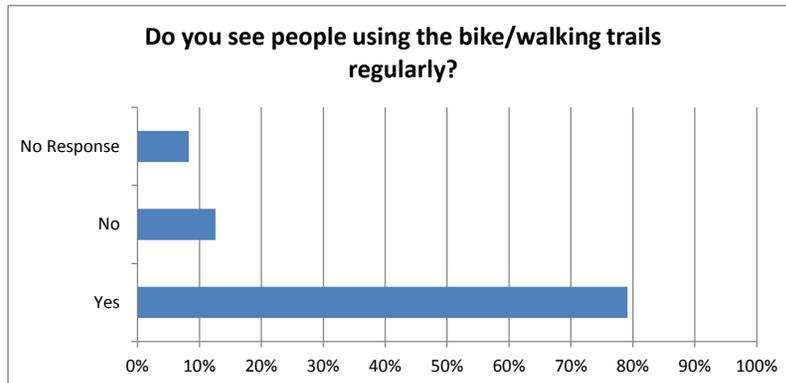
Accessibility		
Excellent (5)	45	20%
Above Average (4)	68	30%
Average (3)	51	22%
Below Average (2)	4	2%
Poor (1)	3	1%
No Response	59	26%
Total Responses	230	100%

Summary of Park Board Survey Results 2016



Do you believe the new bike trails connecting Hanover to the other communities were worthwhile and brings value to our community?

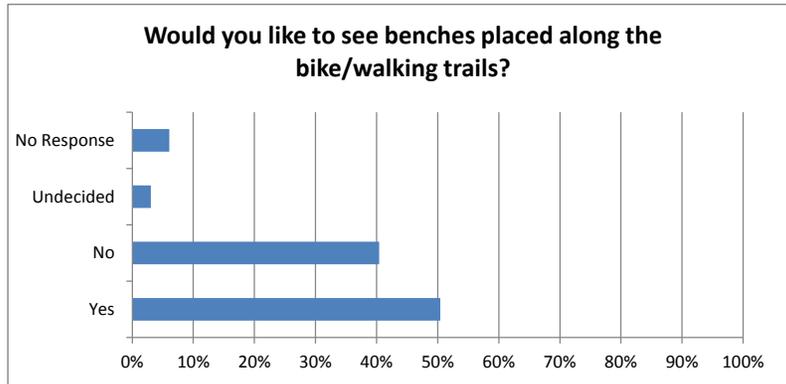
Yes	183	80%
No	37	16%
Undecided	6	3%
No Response	4	2%
Total Responses	230	100%



Do you see people using the bike/walking trails regular?

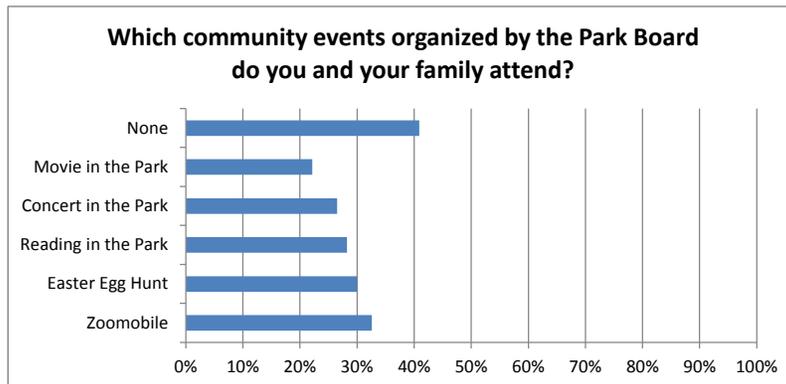
Yes	182	79%
No	29	13%
No Response	19	8%
Total Responses	230	100%

Summary of Park Board Survey Results 2016



Would you like to see benches placed along the bike/walking trails?

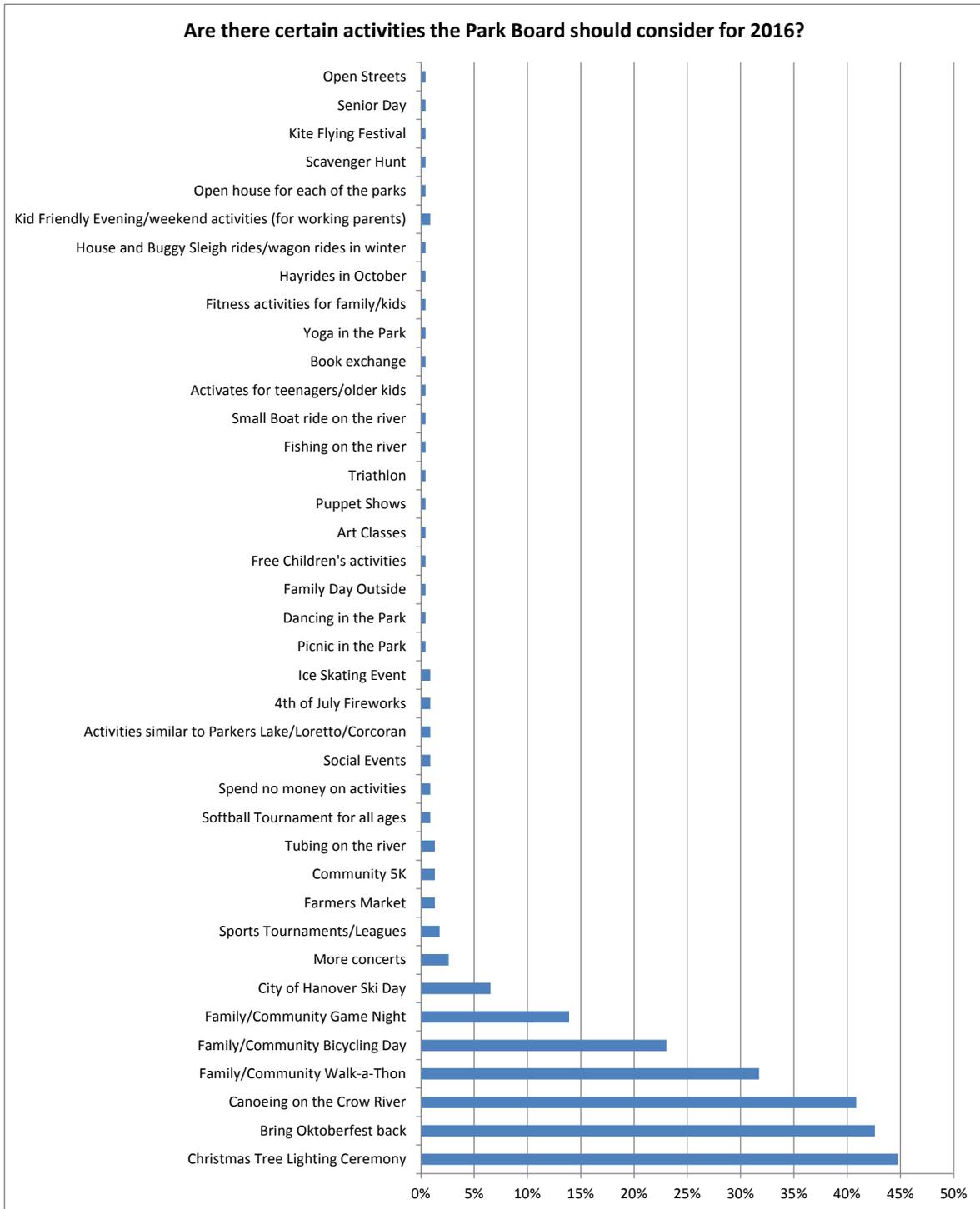
Yes	116	50%
No	93	40%
Undecided	7	3%
No Response	14	6%
Total Responses	230	100%



Which community events organized by the Park Board do you and your family attend?

Zoomobile	75	33%
Easter Egg Hunt	69	30%
Reading in the Park	65	28%
Concert in the Park	61	27%
Movie in the Park	51	22%
None	94	41%
Total Respondents	230	100%

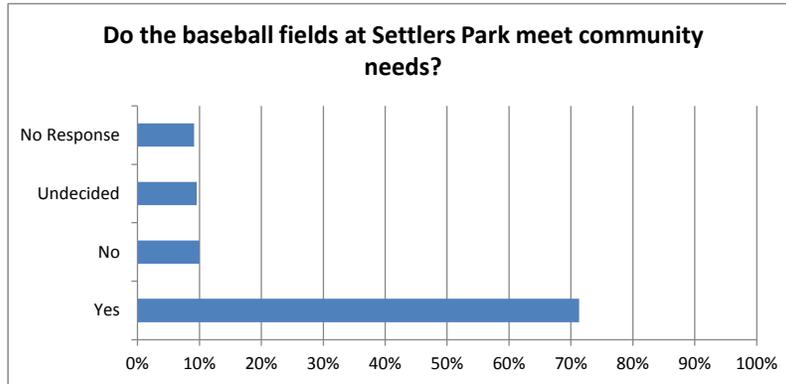
Summary of Park Board Survey Results 2016



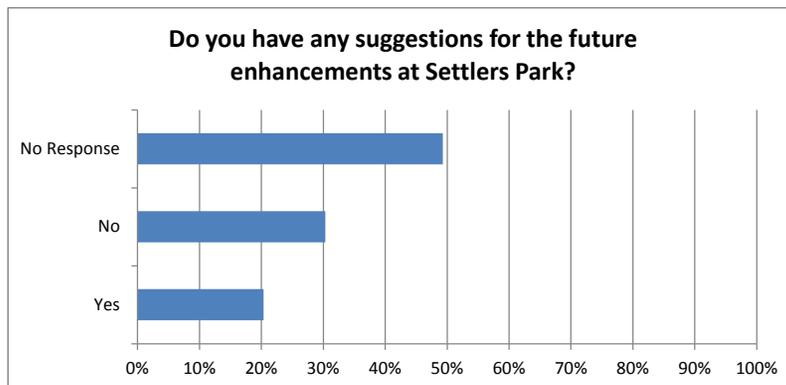
Summary of Park Board Survey Results 2016

Are there certain activities the Park Board should consider for 2016?		
Christmas Tree Lighting Ceremony	103	45%
Bring Oktoberfest back	98	43%
Canoeing on the Crow River	94	41%
Family/Community Walk-a-Thon	73	32%
Family/Community Bicycling Day	53	23%
Family/Community Game Night	32	14%
City of Hanover Ski Day	15	7%
More concerts	6	3%
Sports Tournaments/Leagues	4	2%
Farmers Market	3	1%
Community 5K	3	1%
Tubing on the river	3	1%
Softball Tournament for all ages	2	1%
Spend no money on activities	2	1%
Social Events	2	1%
Activities similar to Parkers Lake/Loretto/Corcoran	2	1%
4th of July Fireworks	2	1%
Ice Skating Event	2	1%
Picnic in the Park	1	0%
Dancing in the Park	1	0%
Family Day Outside	1	0%
Free Children's activities	1	0%
Art Classes	1	0%
Puppet Shows	1	0%
Triathlon	1	0%
Fishing on the river	1	0%
Small Boat ride on the river	1	0%
Activates for teenagers/older kids	1	0%
Book exchange	1	0%
Yoga in the Park	1	0%
Fitness activities for family/kids	1	0%
Hayrides in October	1	0%
House and Buggy Sleigh rides/wagon rides in winter	1	0%
Kid Friendly Evening/weekend activities (for working parents)	2	1%
Open house for each of the parks	1	0%
Scavenger Hunt	1	0%
Kite Flying Festival	1	0%
Senior Day	1	0%
Open Streets	1	0%
Total Respondents	230	

Summary of Park Board Survey Results 2016

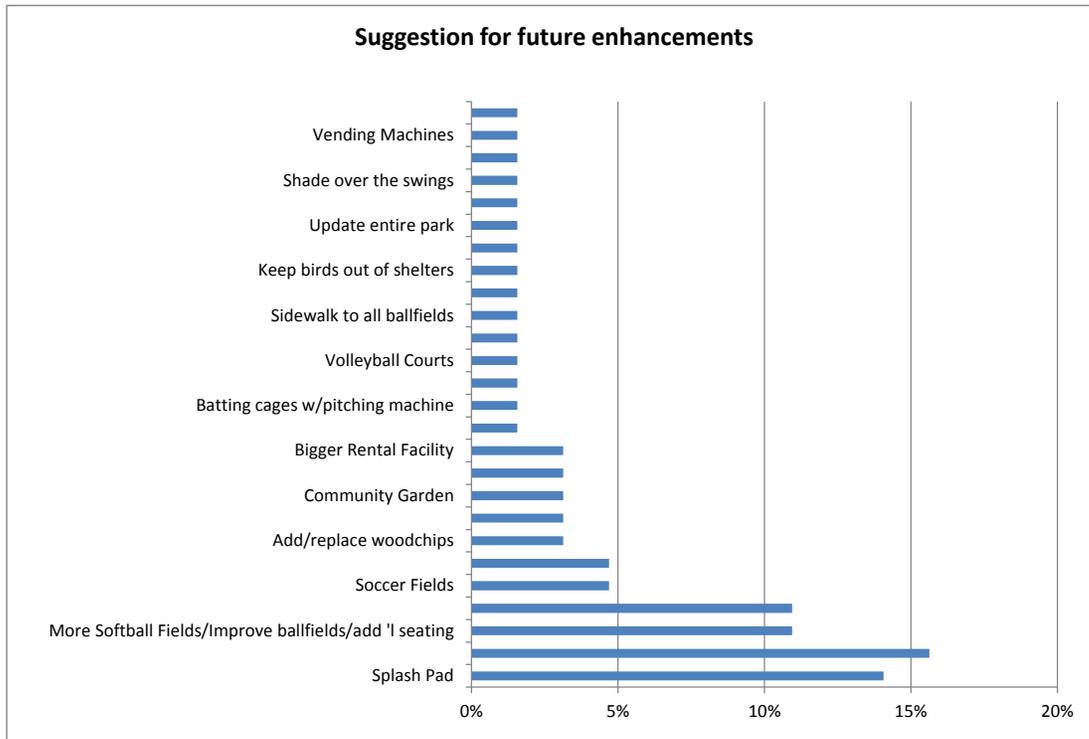


Do the baseball fields at Settlers Park meet the community needs?		
Yes	164	71%
No	23	10%
Undecided	22	10%
No Response	21	9%
Total Responses	230	100%



Do you have any suggestions for future enhancements at Settlers Park?		
Yes	45	20%
No	67	30%
No Response	109	49%
Total Responses	221	100%

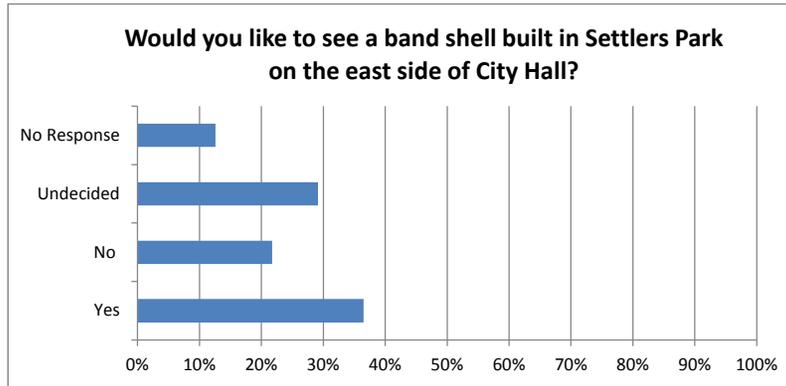
Summary of Park Board Survey Results 2016



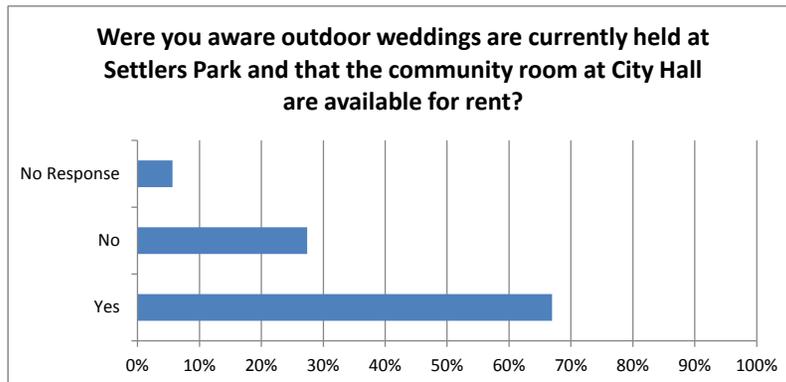
Suggestions for future enhancements

Splash Pad	9	14%
Improve Bathrooms	10	16%
More Softball Fields/Improve ballfields/add 'l seating	7	11%
Tennis Courts	7	11%
Soccer Fields	3	5%
Add Ice Skating rink	3	5%
Add/replace woodchips	2	3%
Sidewalk/path access to playground/bike path	2	3%
Community Garden	2	3%
Better maintained	2	3%
Bigger Rental Facility	2	3%
Swimming Pool	1	2%
Batting cages w/pitching machine	1	2%
Horseshoe pits	1	2%
Volleyball Courts	1	2%
Create park similar to Lake Rebecca Park	1	2%
Sidewalk to all ballfields	1	2%
More Benches	1	2%
Keep birds out of shelters	1	2%
Sledding Hill	1	2%
Update entire park	1	2%
Adult Exercise area	1	2%
Shade over the swings	1	2%
Frisbee Golf	1	2%
Vending Machines	1	2%
Improve Water Fountains	1	2%
Total Responses	64	100%

Summary of Park Board Survey Results 2016

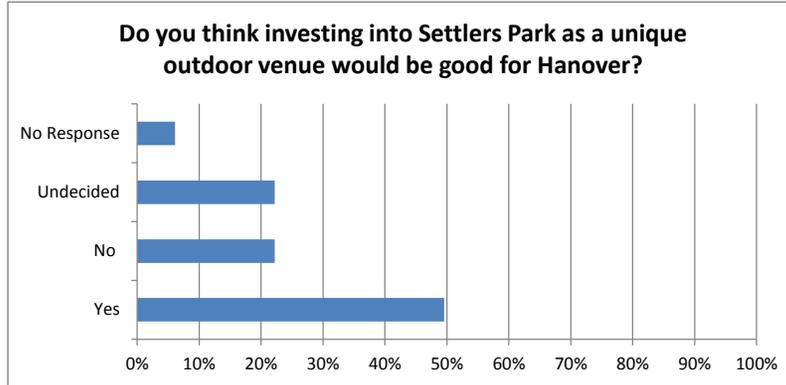


Would you like to see a band shell built in Settlers Park on the east side of City Hall?		
Yes	84	37%
No	50	22%
Undecided	67	29%
No Response	29	13%
Total Responses	230	100%



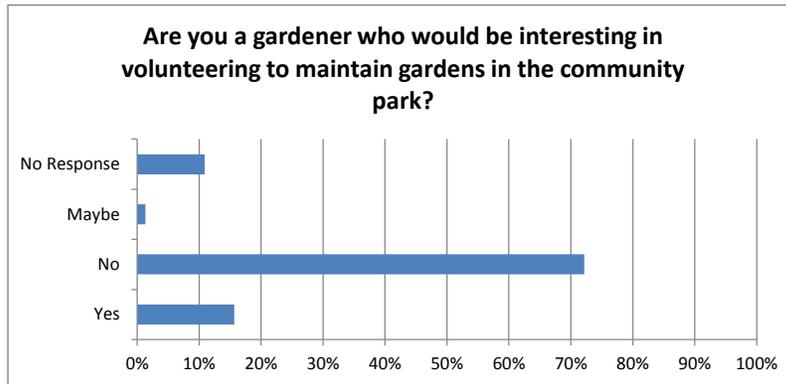
Were you aware outdoor weddings are currently held at Settler's Park and the community room at City Hall is available for rental?		
Yes	154	67%
No	63	27%
No Response	13	6%
Total Responses	230	100%

Summary of Park Board Survey Results 2016



Do you think investing into Settler's Park as a unique outdoor venue would be good for Hanover?

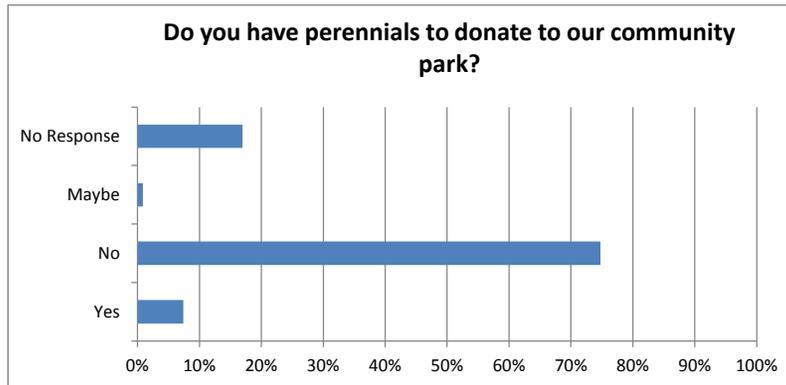
Yes	114	50%
No	51	22%
Undecided	51	22%
No Response	14	6%
Total Responses	230	100%



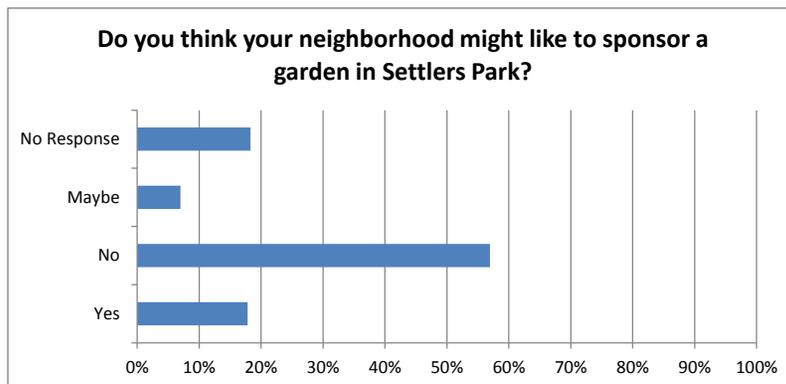
Are you a gardener who would be interesting in volunteering to maintain gardens in the community park?

Yes	36	16%
No	166	72%
Maybe	3	1%
No Response	25	11%
Total Responses	230	100%

Summary of Park Board Survey Results 2016



Do you have perennials to donate to our community park?		
Yes	17	7%
No	172	75%
Maybe	2	1%
No Response	39	17%
Total Responses	230	100%



Do you think your neighborhood might like to sponsor a garden in Settler's Park?		
Yes	41	18%
No	131	57%
Maybe	16	7%
No Response	42	18%
Total Responses	230	100%