

**CITY OF HANOVER  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
JUNE 11, 2015 – OFFICIAL MINUTES**

**Call to Order**

Chair Todd Bartels called the regular EDA meeting of June 11, 2015 to order at 8:00 a.m. Present were Todd Bartels, Randy Whitcomb, Jim Hennessey, Matt Hanson, John Vajda, and Ken Warpula. Also present was City Administrator Brian Hagen. Member Keith Ulstad was absent.

**Approval of Agenda**

**MOTION** by Warpula to approve the agenda as presented, seconded by Whitcomb. **Motion carried unanimously.**

**Approval of Minutes from May 14, 2015 Regular Meeting**

**MOTION** by Warpula to approve minutes as presented, seconded by Hanson. **Motion carried unanimously.**

**Approval of Accounts Payable and Financial Reports**

**MOTION** by Hennessey to approve the Accounts Payable and Financial Reports as presented, seconded by Warpula. **Motion carried unanimously.**

**Unfinished Business**

**10 Acres**

Hagen stated that the appraisal was recently finished and would forward it to the EDA for their information. The next steps would be to set a meeting with Jim Stewart to discuss purchase price. The EDA encouraged that to be as quick as possible.

Hennessey noted that we have made progress on the list as we stated we would. We have the appraisal completed, as well as met with a representative from the MPCA to discuss potential obligations. Next we would set a purchase price, extend that amount to Stewart for his feedback. After that he could complete some more specific building spot test dig locations.

**PHS West**

Hagen did not have any new information to update the board with.

**Greenhouse Project**

Hagen informed the EDA that the City will be mediating soil borings on the second building site as well as other areas of the 6 acre parcel. The boring information will be forwarded to Bradford Development. At this point the developer is hesitant due to soil correction costs. Additional borings will determine if there is an onsite solution.

**New Business**

**Housing Down Payment Assistance Program**

Hagen stated this is a program advertised to us by the Wright Economic Development Partnership. In information received on the program, Hanover is mentioned as a program recipient in one of the developments. None of the EDA recalled the program. Hagen did state he would collect more information on how the program works and if it could be beneficial to Hanover.

### **2015 Hanover Harvest Festival Donation**

Hagen noted that in year's past the EDA has paid for a specific invoice related to the event. Last year the EDA authorized up to \$1,500. Members suggested donation a set \$1,500 amount to be used by the Harvest Festival organization at their discretion moving forward.

**MOTION** by Warpula to donate \$1,500 to Hanover Harvest Festival, seconded by Bartels. **Motion carried unanimously.**

### **Reports**

Bartels suggested the EDA consider a project that would take a parcel of land in Hanover and develop it into senior housing. His suggestion would result in single level complexes occupied by independent seniors. The development could be a single building housing four units with garages. The suggestion came from continued talks of senior housing in Hanover, but zero results. Bartels noted that there are cities that do have this, but was unsure on costs/benefits to completing such a project. Hagen stated he would ask other cities for details of their operations and we can revisit the suggestion in future meetings.

### **Adjournment**

**MOTION** by Warpula to adjourn at 8:47 a.m., seconded by Bartels. **Motion carried unanimously.**

ATTEST:

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Brian Hagen, City Administrator