

**AGENDA
HANOVER CITY COUNCIL
JULY 7, 2015**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
JOHN VAJDA
DOUG HAMMERSENG
KEN WARPULA
JIM ZAJICEK**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of June 16, 2015 City Council Work Session Meeting (page 4)**
 - b. Approve Minutes of June 25, 2015 City Council Special Meeting (page 7)**
 - c. Approve Claims as Presented: (page 8)**

➤ Claims	\$ 127,375.52
➤ Payroll	\$ 12,481.42
➤ P/R taxes & Exp	\$ 4,827.66
➤ Other Claims	\$ <u>3,738.23</u>
➤ Total Claims	\$ <u>147,422.83</u>
 - d. Ordinance 2015-03 – Amending Chapter 9 Related to Garage Floor Drains (page 46)**
 - e. Ordinance 2015-04 – Amending Chapter 4 Related to Rental Dwelling Licenses (page 47)**
- 4. Citizen’s Forum:**

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
- 5. Public Hearings**
- 6. Unfinished Business**
 - a. Res No 07-07-15-38 – Approving Stormwater Facility Maintenance (page 49)**
- 7. New Business**
 - a. Res No 07-07-15-39 – Approving Variance for 935 Labeaux Ave NE (page 51)**
 - b. Res No 07-07-15-40 – Approving Master Subscriber Agreement for MN Court Services Data (page 62)**
 - c. Res No 07-07-15-41 – Approving 6 Month Review of Amy Biren (page 63)**
 - d. Res No 07-07-15-42 – Approving AEM Training Proposal (page 64)**
 - e. Fire Hall & Fire Truck Repairs (page 70)**
 - f. August 4, 2015 Regular Council Meeting Time Change**
- 8. Reports of Mayor and Council Members, Staff, Boards, and Committees**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: July 2, 2015
Re: Review of July 7, 2015 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *see attached consent agenda packet*
4. Approve Minutes of June 16, 2015 City Council Work Session Meeting (page 4)
5. Approve Minutes of June 25, 2015 City Council Special Meeting (page 7)
6. Approve Claims as Presented: (page 8)
 - a. Claims \$ 127,375.52
 - b. Payroll \$ 12,481.42
 - c. P/R taxes & Exp \$ 4,827.66
 - d. Other Claims \$ 3,738.23
 - e. Total Claims \$ 147,422.83
7. Ordinance 2015-03 – Amending Chapter 9 Related to Garage Floor Drains (page 46)
8. Ordinance 2015-04 – Amending Chapter 4 Related to Rental Dwelling Licenses (page 47)
9. Citizen’s Forum:
To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
10. Public Hearings
11. Unfinished Business
 - a. Res No 07-07-15-38 – Approving Stormwater Facility Maintenance (page 49)
Enclosed is a resolution and quote to complete stormwater facility maintenance beyond the rear yard of 11112 12th St NE.
12. New Business
 - a. Res No 07-07-15-39 – Approving Variance for 935 LaBeaux Ave NE (page 51)
See enclosed memo from Cindy.
 - b. Res No 07-07-15-40 – Approving Master Subscriber Agreement for MN Court Services Data (page 62)
This resolution is required in order for our prosecuting attorney to gain access to Court Data.

c. Res No 07-07-15-41 – Approving 6 Month Review of Amy Biren (page 63)

Amy's six month review was completed and Council was given the opportunity to provide feedback. Upon receiving feedback, and taking the feedback into consideration, Amy's review was completed. Results show Amy meets expectations for the first six months of full-time employment. According to the job offer presented last year, a meets expectations six month review results in a 3% increase to wage. Moving forward, Amy would be subject to the regular annual review cycle.

d. Res No 07-07-15-42 – Approving AEM Training Proposal (page 64)

Enclosed with the resolution is a proposal to provide training services to the new hire, as well as assist in audit preparation for the 2015 audit. This proposal is on an as needed/hourly basis. The proposal outlines what AEM has experience with other cities in the past.

e. Fire Hall & Fire Truck Repairs (page 70)

Enclosed are estimates for repairs to both the Fire Hall and Fire Truck, of which, both sustained damage in an accident when pulling a truck out of the building. An insurance claim has been submitted. Chief Malewicki is proposing to repair the door jamb as noted in the estimate from Cottonwood Construction in the amount of \$4,275. Further, Chief Malewicki is proposing to upgrade the front façade of the Fire Hall to replace the existing red tin with cinder block. This will assist with preventing salt damage at the base of the building. Malewicki proposes hiring a local contractor, Dan Steman, to complete this work for \$2,700.

Fire Truck repairs include damage from the accident in the amount of \$3,357.05, and completing other body repair due to the age of the vehicle in the amount of \$1,945.17.

f. August 4, 2015 Regular Council Meeting Time Change

This meeting falls on National Night Out. In years past Council has adjusted the meeting time in order to provide an opportunity for Council to attend neighborhood gatherings.

13. Reports of Mayor and Council Members, Staff, Boards, and Committees

14. Adjournment

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
JUNE 16, 2015 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, June 16, 2015 to order at 6:09 p.m. Present were Mayor Chris Kauffman, Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen, City Attorney Jay Squires, and Public Works Supervisor Scott Vogel. Guest present were Representative Eric Lucero, Senator Mary Kiffmeyer, Tammy Omdal, and Hanover resident Pat Athmann.

Approval of Agenda

Hagen stated that Dave Libert no longer plans to address Council at this meeting. Mayor Kauffman informed the Council and guests that Representative Lucero and Senator Kiffmeyer requested the opportunity to update the Council on this year's legislative session. Discussion on hiring an Accountant/Deputy Clerk was moved to the last item on the agenda.

MOTION by Warpula to approve agenda as amended, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda

Hagen corrected a typo to the consent agenda.

MOTION by Warpula to approve consent agenda as amended, seconded by Hammerseng.

a. Approve Minutes of June 2, 2015 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 82,671.41
➤ Payroll	\$ 8,362.09
➤ P/R taxes & Exp	\$ 3,386.21
➤ Other Claims	\$ 2,021.41
➤ Total Claims	<u>\$ 96,441.12</u>

Motion carried unanimously.

Representative Lucero/Senator Kiffmeyer Update

Lucero and Kiffmeyer provided an overview of the 2015 Legislative Session. They discussed actions that happened which they were proud of, as well as actions they felt needed further attention in the future. They thanked everyone present for the opportunity to address Hanover and thanked everyone for the opportunity to serve for them on the State level.

Public Works Facility/Pavement Management Bonding

Ms. Omdal from Northland Securities presented to Council on bonding options. Omdal explained the types of bonds cities can issue and for what reasons those bonds can be used for. Council had questions on how long a city has to spend the bonded money and if one bond can support multiple projects. Omdal explained that cities have in place a capital improvement plan which dictates upcoming projects. Bond money must be spent down within three years of issuance, but can be used for multiple projects noted at time of issuance. In regards to pavement management, Hammerseng asked if cities can bond upfront to initially fund a pavement management project, but in the end use it to set up a fund which pays for pavement management in the future. Omdal stated they refer to that as a pay go method of funding. Omdal will work with staff to explain that process and to see if it will work for Hanover.

Res No 06-16-15-36 – Authorizing Bids for the Historic Bridge Rehabilitation Project

Messner provided a set of plans for the rehabilitation project. He further stated the resolution in front of Council allows the advertisement for the project. Bids would be set to be opened in July.

MOTION by Warpula to approve Res No 06-16-15-36, seconded by Hammerseng. **Motion carried unanimously.**

Ordinance Amendments

Public Bathroom Use Ordinance

Squires addressed Council on an ordinance which would restrict the use of public bathrooms for use to the specific sex of a person. Squires explained that state laws and the human rights act prevent discrimination and preventing the use of public bathrooms. There is current cases where the EEOC is attacking organizations who are preventing use of bathrooms. Squires further expressed caution when considering an ordinance of this nature because of changing laws in today’s world. Squires did state that the City could adopt a policy versus an ordinance on the use of public bathrooms, however, the City would remain vulnerable to claims against it initiated by various organizations. After continued discussion about whether it is right or wrong for a person of one sex to use the bathroom of the opposite sex Squires noted that the Council is a protector of City resources. Squires noted one last time that restrictions of this nature may make the City vulnerable to claims against it.

Restricted Residence Ordinance

Squires stated this ordinance would restrict where registered sex offenders are allowed to live within Hanover. Squires noted that there is already detailed state law placing regulations on these offenders. Squires asked if the draft ordinance provided in the confidential opinion letter was sufficient to the Council’s desire. Council had no objections.

Medical Marijuana Facilities

Squires explained to Council that a set number of licenses have been established by the state to operate in the medical marijuana field. These licenses have been filled. Squires did state that the license is for specific properties versus the license holder. If the City did want to place restrictions on medical marijuana operations in the City, that could be done via the Zoning Ordinance. Council directed this ordinance amendment to be heard by the Planning Commission.

Ordinance 2015-03 – Garage Floor Drains

Hagen stated a draft version of the ordinance was based of the MPCA’s regulations on garage floor drains. The drain would be required to be daylighted. Further, no illegal dumping on liquid would be allowed, i.e. used oil.

There was some opposition from Council for fear of illegal dumping. Fear included someone planting shrubs around the outlet of the drain to hide it from plain view. Council has no objection to the ordinance, but requested language be added to state that the outlet must remain in clear site.

Ordinance 2015-04 – Single Family Rental Dwelling License

Hagen reminded Council that this amendment clears up existing language related to single family rental dwellings. The City no longer requires this rental license, however, language still existed. Council had no objection to the amendments.

Payment of Hanover Lions Clean Up Day

Staff explained that the Hanover Lions were happy with this year’s clean up day. As in year’s past, the Lions forwarded the difference in the bill from revenue to expenses. This year’s total was \$1,784. Staff also noted that approximately a day and a half of staff time was spent on the event. Council directed staff to work with the Lions in the future to assist with pricing and vendor setup to try to come closer to breaking even.

Reports

Messner

- CSAH 19 Trail has experience some rain delays. Site is ready for paving. Goal is to have paving, final grading, and hydroseeding complete before July 4th.
- 11112 12th St NE was visited to look at remaining drainage concerns. The area is more than 15 years old and has not likely seen any maintenance completed other than some fallen leaves being removed. Part of MS4 requirements would be to conduct maintenance to these stormwater facilities. In this case, it is a depression area designed to collect water and let in infiltrate. Staff will collect quotes to clean the second half of the riprap area and bring to Council at a future date.
- Beebe Lake Trail final payment is being prepared. A meeting is getting set with the contractor to discuss details of one last list of items to complete. The Army Corp. is planning to visit the site to look at any wetland impact that may have occurred.

Vogel

- Summer help is working out great
- Public Works is working with youthball in order to prepare their fields each week for games. Moving forward staff hopes to work with the organization earlier to set expectations. Council suggested attending one of their meetings this fall after the season is completed to make a plan for future years.
- 107th Ave and 9th St pavement projects will begin in July.

Res No 06-16-15-37 – Approving Hire of Accountant/Deputy Clerk

Hagen provided a brief summary of the top applicant. The applicant is Elizabeth Lindrud, she lives in Albertville. Elizabeth had very positive reference checks and Hagen feels she will be a good fit for Hanover. Both Kauffman and Vajda sat in the final interviews. They agreed with Hagen stating they feel she is qualified for the position and will be a good addition to Hanover. Hagen stated that the offer has not be presented because a starting salary needs to be determined. Kauffman suggested \$24.00 per hour. Hagen stated this does fall approximately half way in the salary range.

MOTION by Kauffman to approve Res No 06-16-15-37 hiring Elizabeth Lindrud at a salary equivalent to \$24/hr., seconded by Warpula. **Motion carried unanimously.**

Adjournment

MOTION by Warpula to adjourn at 9:32 p.m., seconded by Vajda. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
CITY COUNCIL SPECIAL MEETING
JUNE 25, 2015 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Special City Council Meeting of Thursday, June 25, 2015 to order at 7:30 a.m. Present were Mayor Chris Kauffman, Councilors John Vajda, Ken Warpula, and Jim Zajicek. Also present was City Administrator Brian Hagen. Councilor Doug Hammerseng was absent.

Approval of Agenda

Hagen stated item number 4 was not needed as the Fire Hall air conditioner/furnace was repaired.

MOTION by Warpula to approve agenda as amended, seconded by Zajicek. **Motion carried unanimously.**

Tree Clearing on City Owned 10 Acres

Hagen stated that Jim Stewart received a quote of \$2,100 per day to clear trees. Stewart stated he is unable to complete the site location digging without the trees cleared. It is predicted to take two days to clear the trees.

MOTION by Vajda to approve up to two days of tree clearing at \$2,100/day, seconded by Warpula. **Motion carried unanimously.**

Adjournment

MOTION by Warpula to adjourn at 7:34 a.m., seconded by Vajda. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

HANOVER

Payments

Current Period: June 2015

Batch Name	06/19/15 PAY Payment	Computer Dollar Amt	\$800.00	Posted
------------	-------------------------	---------------------	----------	---------------

Refer	983 <i>PETERSON, ABBY</i>	Ck# 031038 6/22/2015	
Cash Payment	E 100-45200-440 Programs/FYCC	Reimbursement for The Whitesidewalls Concert 6/18/15	\$800.00

Invoice	6/19/2015		
Transaction Date	6/19/2015	Due 0 Cash	10100 Total \$800.00

Fund Summary

	10100 Cash
100 GENERAL FUND	\$800.00
	\$800.00

Pre-Written Check	\$800.00
Checks to be Generated by the Computer	\$0.00
Total	\$800.00

HANOVER

Payments

07/02/15 1:54 PM

Page 1

Current Period: July 2015

Batch Name	07/07/15PAY	Payment	Computer Dollar Amt	\$127,375.52	Posted
Refer	996	<u>AFLAC</u>	Ck# 031039	7/7/2015	
Cash Payment	E 100-41430-151	Med/Dental Insurance			\$32.63
Invoice	546704				
Cash Payment	E 100-41400-151	Med/Dental Insurance			\$126.36
Invoice	546704				
Cash Payment	E 100-43000-151	Med/Dental Insurance			\$98.28
Invoice	546704				
Transaction Date	6/19/2015	Due 0	Cash	10100	Total \$257.27
Refer	1006	<u>ASSURANT EMPLOYEE BENEFITS</u>	Ck# 031040	7/7/2015	
Cash Payment	E 100-41430-134	Employer Paid Life	Premium for July		\$88.10
Invoice	6/18/2015				
Cash Payment	E 100-43000-134	Employer Paid Life	Premium for July		\$75.03
Invoice	6/18/2015				
Cash Payment	E 100-41400-134	Employer Paid Life	Premium for July		\$30.67
Invoice	6/18/2015				
Cash Payment	E 100-43000-134	Employer Paid Life	Premium for July		\$80.13
Invoice	6/18/2015				
Transaction Date	6/23/2015	Due 0	Cash	10100	Total \$273.93
Refer	1031	<u>AT&T MOBILITY</u>	Ck# 031041	7/7/2015	
Cash Payment	E 100-43000-321	Telephone	Service 5-18 to 6-17-15		\$158.46
Invoice	6/17/2015				
Transaction Date	6/29/2015	Due 0	Cash	10100	Total \$158.46
Refer	1039	<u>BANKWEST - ROCKFORD</u>	Ck# 031042	7/7/2015	
Cash Payment	E 313-47000-611	Bond Interest	Spartan Engine		\$417.54
Invoice	7/1/2015				
Cash Payment	E 313-47000-601	Debt Srv Bond Principal	Spartan Engine		\$10,944.34
Invoice	7/1/2015				
Cash Payment	E 313-47000-611	Bond Interest	Tanker		\$955.17
Invoice	7/1/2015				
Cash Payment	E 313-47000-601	Debt Srv Bond Principal	Tanker		\$9,734.21
Invoice	7/1/2015				
Transaction Date	7/1/2015	Due 0	Cash	10100	Total \$22,051.26
Refer	1017	<u>BECHTOLD, RODNEY OR LUCILLE</u>	Ck# 031043	7/7/2015	
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Refund on Shelter Rental 6/20/15		\$100.00
Invoice					
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Refund for plumbing issue in Shelter Kitchen		\$50.00
Invoice					
Transaction Date	6/23/2015	Due 0	Cash	10100	Total \$150.00
Refer	1027	<u>BIFFS INC.</u>	Ck# 031044	7/7/2015	
Cash Payment	E 100-45200-580	Other Equipment	Pheasant Run		\$95.00
Invoice	W564184	6/24/2015			
Cash Payment	E 100-45200-580	Other Equipment	Eagle View		\$95.00
Invoice	W564185	6/24/2015			

HANOVER

Payments

07/02/15 1:54 PM

Page 2

Current Period: July 2015

Cash Payment	E 100-45200-580 Other Equipment	Mallard				\$95.00
Invoice	W564186	6/24/2015				
Cash Payment	E 100-45200-580 Other Equipment	Cardinal				\$95.00
Invoice	W564187	6/24/2015				
Cash Payment	E 100-45200-580 Other Equipment	Hanover Elementary				\$125.89
Invoice	W564188	6/24/2015				
Transaction Date	6/26/2015	Due 0	Cash	10100	Total	\$505.89
Refer	986 BRAD BAKLUND LLC				<u>Ck# 031045 7/7/2015</u>	
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE Hub					\$45.00
Invoice						
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$45.00
Refer	1012 BRIDGES AT HANOVER HOA				<u>Ck# 031046 7/7/2015</u>	
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Refund on Hall Rental 4/23/15				\$200.00
Invoice						
Transaction Date	6/23/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1002 DELTA DENTAL				<u>Ck# 031047 7/7/2015</u>	
Cash Payment	G 100-21706 Medical/Dental Ins	July Premium				\$115.80
Invoice	6051616	6/15/2015				
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$115.80
Refer	1040 DOBOSZENSKI, JASON				<u>Ck# 031048 7/7/2015</u>	
Cash Payment	E 100-43100-260 Uniforms	Uniforms-Boots				\$118.99
Invoice		7/1/2015				
Cash Payment	E 100-43100-260 Uniforms	Uniforms-Shirts				\$22.96
Invoice		7/1/2015				
Transaction Date	7/1/2015	Due 0	Cash	10100	Total	\$141.95
Refer	1003 DRAKE CONSTRUCTION, INC.				<u>Ck# 031049 7/7/2015</u>	
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscape for 1045 Emerald Pm 85-14				\$1,500.00
Invoice						
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Escrow for 1045 Emerald Pmt 85-14				\$750.00
Invoice						
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure for 1045 Emerald Pmt 85-14				\$1,000.00
Invoice						
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$3,250.00
Refer	998 ECM PUBLISHERS, INC.				<u>Ck# 031050 7/7/2015</u>	
Cash Payment	G 818-20200 Accounts Payable	PHN-935 Labeaux Ave Variance				\$79.15
Invoice	227700	6/11/2015				
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$79.15
Refer	985 ESS BROTHERS AND SONS INC.				<u>Ck# 031051 7/7/2015</u>	
Cash Payment	E 100-43121-224 Street Maint Materials	Lids				\$365.00
Invoice	UU3166	6/9/2015				
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$365.00
Refer	1024 FEDERATED CO-OPS INC.				<u>Ck# 031052 7/7/2015</u>	
Cash Payment	E 100-45200-400 Repairs & Maint Cont (G	Tordon RTU				\$58.62
Invoice	34019225	6/23/2015				
Transaction Date	6/26/2015	Due 0	Cash	10100	Total	\$58.62
Refer	1016 FIRSLAB				<u>Ck# 031053 7/7/2015</u>	

HANOVER

Payments

07/02/15 1:54 PM

Page 3

Current Period: July 2015

Cash Payment	E 100-42210-437 Other Miscellaneous	FD Background Check-Sperr			\$21.25
Invoice	FL00123269	6/12/2015			
Cash Payment	E 100-41110-437 Other Miscellaneous	PW Background Check-Schmitz			\$32.25
Invoice	FL00123269	6/12/2015			
Transaction Date	6/23/2015	Due 0	Cash	10100	Total \$53.50
Refer	1011 <u>GIRL SCOUTS CRSU DAY CAMP</u>	<u>Ck# 031054 7/7/2015</u>			
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Refund on Shelter Week of June 15th			\$200.00
Invoice					
Transaction Date	6/23/2015	Due 0	Cash	10100	Total \$200.00
Refer	1000 <u>GROSS, SUZANNE</u>	<u>Ck# 031055 7/7/2015</u>			
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Rental 5/30/15			\$100.00
Invoice					
Transaction Date	6/19/2015	Due 0	Cash	10100	Total \$100.00
Refer	990 <u>GUIDANCE POINT TECHNOLOGIE</u>	<u>Ck# 031056 7/7/2015</u>			
Cash Payment	E 100-41600-220 Repair/Maint Supply (GE	Service for AEM user Jan 2015			\$240.00
Invoice	8654	6/10/2015			
Cash Payment	E 100-41600-220 Repair/Maint Supply (GE	Updates-Skype issues			\$180.00
Invoice	8662	6/20/2015			
Cash Payment	E 100-41600-220 Repair/Maint Supply (GE	Scott's Computer Service			\$60.00
Invoice	8663	6/20/2015			
Transaction Date	6/19/2015	Due 0	Cash	10100	Total \$480.00
Refer	997 <u>HEALTH PARTNERS</u>	<u>Ck# 031057 7/7/2015</u>			
Cash Payment	E 100-41430-151 Med/Dental Insurance				\$413.08
Invoice	PB A6042	6/8/2015			
Cash Payment	E 100-43000-151 Med/Dental Insurance				\$828.70
Invoice	PB A6042	6/8/2015			
Cash Payment	E 100-41400-151 Med/Dental Insurance				\$253.66
Invoice	PB A6042	6/8/2015			
Cash Payment	E 100-43000-151 Med/Dental Insurance				\$352.95
Invoice	PB A6042	6/8/2015			
Transaction Date	6/19/2015	Due 0	Cash	10100	Total \$1,848.39
Refer	1026 <u>HENNEPIN COUNTY TREASURER</u>	<u>Ck# 031058 7/7/2015</u>			
Cash Payment	E 100-41550-310 Other Professional Servi	Assessment Service for 2015			\$6,128.71
Invoice	1000062028	6/23/2015			
Transaction Date	6/26/2015	Due 0	Cash	10100	Total \$6,128.71
Refer	1001 <u>INTERNAL REVENUE SERVICE</u>	<u>Ck# 031059 7/7/2015</u>			
Cash Payment	G 100-21701 Federal Withholding	Tax on Council Pay Special Meeting 12/24 paid 2015			\$18.47
Invoice	CP161	6/15/2015			
Transaction Date	6/19/2015	Due 0	Cash	10100	Total \$18.47
Refer	1004 <u>JIM LEUER CONSTRUCTION</u>	<u>Ck# 031060 7/7/2015</u>			
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscape for 780 Kayla Pmt 40-14			\$1,500.00
Invoice					
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion for 780 Kayla Pmt 40-14			\$750.00
Invoice					
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Infrastructure for 780 Kayla Pmt 40-14			\$1,000.00
Invoice					

HANOVER Payments

07/02/15 1:54 PM

Page 4

Current Period: July 2015

Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$3,250.00
Refer	1025 <i>KDV. LTD.</i>					
						<u>Ck# 031061 7/7/2015</u>
Cash Payment	E 100-42290-301 Auditing and Acctg Servi					FRA Audit \$6,500.00
Invoice	228524					6/25/2015
Transaction Date	6/26/2015	Due 0	Cash	10100	Total	\$6,500.00
Refer	1030 <i>KIRSCHER, ERIC</i>					
						<u>Ck# 031062 7/7/2015</u>
Cash Payment	E 100-48205-810 Refunds & Reimburseme					Shelter Rental 6-27-15 \$100.00
Invoice						6/29/2015
Transaction Date	6/29/2015	Due 0	Cash	10100	Total	\$100.00
Refer	987 <i>LANO EQUIPMENT - LORETTO</i>					
						<u>Ck# 031063 7/7/2015</u>
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE					Kubota part \$56.63
Invoice	03-281726					6/16/2015
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$56.63
Refer	1020 <i>LEAGUE OF MN CITIES INS. TRUS</i>					
						<u>Ck# 031064 7/7/2015</u>
Cash Payment	E 100-42210-150 Worker s Comp (GENER					Fire Workers Comp \$7,325.19
Invoice	30189					6/16/2015
Cash Payment	E 100-41430-150 Worker s Comp (GENER					Clerical Workers Comp \$207.34
Invoice	30189					6/16/2015
Cash Payment	E 100-43000-150 Worker s Comp (GENER					PW Workers Comp Parks \$343.42
Invoice	30189					6/16/2015
Cash Payment	E 100-41400-150 Worker s Comp (GENER					City Admin Workers Comp \$330.46
Invoice	30189					6/16/2015
Cash Payment	E 100-41530-150 Worker s Comp (GENER					Accountant Workers Comp \$330.46
Invoice	30189					6/16/2015
Cash Payment	E 100-41110-150 Worker s Comp (GENER					Council Workers Comp \$53.46
Invoice	30189					6/16/2015
Cash Payment	E 100-43000-150 Worker s Comp (GENER					PW Workers Comp Maintenance \$7,449.92
Invoice	30189					6/16/2015
Cash Payment	E 100-41330-150 Worker s Comp (GENER					Boards/Comm Workers Comp \$158.75
Invoice	30189					6/16/2015
Transaction Date	6/24/2015	Due 0	Cash	10100	Total	\$16,199.00
Refer	989 <i>LOFFLER COMPANIES, INC.</i>					
						<u>Ck# 031065 7/7/2015</u>
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE					Overage Charge \$62.23
Invoice	1999093					6/8/2015
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$62.23
Refer	1010 <i>MACARI-COONS, MELISSA</i>					
						<u>Ck# 031066 7/7/2015</u>
Cash Payment	E 100-48205-810 Refunds & Reimburseme					Refund on Hall Rental 6/21/15 \$200.00
Invoice						
Transaction Date	6/23/2015	Due 0	Cash	10100	Total	\$200.00
Refer	993 <i>MALEWICKI, DAVID</i>					
						<u>Ck# 031067 7/7/2015</u>
Cash Payment	E 100-48205-810 Refunds & Reimburseme					Shelter Rental 6/11-15 \$100.00
Invoice						
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$100.00
Refer	1013 <i>MARATHON FLEET - PUBLIC WOR</i>					
						<u>Ck# 031068 7/7/2015</u>
Cash Payment	E 100-43100-212 Motor Fuels					\$586.22
Invoice						

HANOVER Payments

07/02/15 1:54 PM

Page 5

Current Period: July 2015

Transaction Date	6/23/2015	Due 0	Cash	10100	Total	\$586.22
Refer	1029 <u>MASUDA, DELORES</u>			<u>Ck# 031069 7/7/2015</u>		
Cash Payment	E 100-48205-810 Refunds & Reimburseme		Hall Rental 6-28-15			\$200.00
Invoice	6/29/2015					
Transaction Date	6/29/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1008 <u>MENARDS-BUFFALO</u>			<u>Ck# 031070 7/7/2015</u>		
Cash Payment	E 100-45200-441 Community Garden		Potting Soil			\$64.62
Invoice 4899	6/2/2015					
Cash Payment	E 100-45200-441 Community Garden		Insect Dust Powder			\$8.99
Invoice 4899	6/2/2015					
Transaction Date	6/23/2015	Due 0	Cash	10100	Total	\$73.61
Refer	1021 <u>METRO WEST INSPECTION SERVI</u>			<u>Ck# 031071 7/7/2015</u>		
Cash Payment	E 100-42401-310 Other Professional Servi		Inspections			\$454.92
Invoice	6/20/2015					
Transaction Date	6/25/2015	Due 0	Cash	10100	Total	\$454.92
Refer	1023 <u>MTI DISTRIBUTING</u>			<u>Ck# 031072 7/7/2015</u>		
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE		T5 Rotor-5 inch			\$199.14
Invoice 1018701-00	6/17/2015					
Transaction Date	6/26/2015	Due 0	Cash	10100	Total	\$199.14
Refer	1015 <u>NORTHLAND TRUST</u>			<u>Ck# 031073 7/7/2015</u>		
Cash Payment	E 311-47000-611 Bond Interest		Capital Improv Plan Series 2008A			\$4,492.50
Invoice	6/8/2015					
Cash Payment	E 311-47000-620 Fiscal Agents Fees		Capital Improv Plan Series 2008A			\$495.00
Invoice	6/8/2015					
Cash Payment	E 312-47000-611 Bond Interest		Gen Oblig Series 2009A			\$2,567.00
Invoice	6/8/2015					
Cash Payment	E 312-47000-620 Fiscal Agents Fees		Gen Oblig Series 2009A			\$425.00
Invoice	6/8/2015					
Transaction Date	6/23/2015	Due 0	Cash	10100	Total	\$7,979.50
Refer	1019 <u>RANDYS ENVIRONMENTAL SERVI</u>			<u>Ck# 031074 7/7/2015</u>		
Cash Payment	E 100-43245-384 Refuse/Garbage Disposa		June 2015 Service Period			\$3,033.20
Invoice	6/19/2015					
Transaction Date	6/24/2015	Due 0	Cash	10100	Total	\$3,033.20
Refer	991 <u>READY WATT ELECTRIC</u>			<u>Ck# 031075 7/7/2015</u>		
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE		Siren maintenance			\$1,370.00
Invoice 99294	6/11/2015					
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$1,370.00
Refer	1032 <u>S E H</u>			<u>Ck# 031076 7/7/2015</u>		
Cash Payment	E 201-41330-310 Other Professional Servi		EDA May 2015			\$747.27
Invoice 299224	6/13/2015					
Transaction Date	6/29/2015	Due 0	Cash	10100	Total	\$747.27
Refer	1014 <u>SCHULTES GREENHOUSE</u>			<u>Ck# 031077 7/7/2015</u>		
Cash Payment	E 100-45200-225 Landscaping Materials		Flowers for Gardens/Pots			\$383.36
Invoice 3269	6/2/2015					
Transaction Date	6/23/2015	Due 0	Cash	10100	Total	\$383.36

HANOVER

Payments

07/02/15 1:54 PM

Page 6

Current Period: July 2015

Refer	994 <u>SILBERNICK, LISA & JEREMIAH</u>	<u>Ck# 031078 7/7/2015</u>				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Rental 6/14/15				\$100.00
Invoice						
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$100.00
Refer	1018 <u>SPRINGSTED INCORPORATED</u>	<u>Ck# 031079 7/7/2015</u>				
Cash Payment	E 201-41330-310 Other Professional Servi	Preliminary TIF Run 2015				\$1,762.50
Invoice	Project1672.106	6/10/2015				
Transaction Date	6/24/2015	Due 0	Cash	10100	Total	\$1,762.50
Refer	995 <u>THOMSEN, JODI</u>	<u>Ck# 031080 7/7/2015</u>				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Rental 5/31/15				\$200.00
Invoice						
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1028 <u>THURBER, SARA</u>	<u>Ck# 031081 7/7/2015</u>				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Rental 6-28-15				\$100.00
Invoice		6/29/2015				
Transaction Date	6/29/2015	Due 0	Cash	10100	Total	\$100.00
Refer	999 <u>VAN PELT, SUSAN G.</u>	<u>Ck# 031082 7/7/2015</u>				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Rental 6/13/15				\$200.00
Invoice						
Transaction Date	6/19/2015	Due 0	Cash	10100	Total	\$200.00
Refer	1038 <u>VEOLIA WATER NORTH AMERICA</u>	<u>Ck# 031083 7/7/2015</u>				
Cash Payment	E 601-43252-310 Other Professional Servi	Water for August				\$2,812.75
Invoice	49403	6/30/2015				
Cash Payment	E 602-43252-310 Other Professional Servi	Sewer for August				\$3,849.83
Invoice	49403	6/30/2015				
Transaction Date	6/30/2015	Due 0	Cash	10100	Total	\$6,662.58
Refer	1033 <u>VISA - BANKWEST</u>	<u>Ck# 031084 7/7/2015</u>				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Paper and office				\$96.68
Invoice		6/18/2015				
Cash Payment	E 100-41570-322 Postage	Stamps				\$147.00
Invoice		6/18/2015				
Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	Reversal Tech Dump Charge				-\$295.00
Invoice		6/18/2015				
Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	Reversal Tech Dump Charge				-\$660.00
Invoice		6/18/2015				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Endorsement Stamp				\$24.87
Invoice		6/18/2015				
Cash Payment	E 100-45200-580 Other Equipment					\$75.08
Invoice		6/18/2015				
Cash Payment	E 100-43100-215 Shop Supplies					\$203.79
Invoice		6/18/2015				
Cash Payment	E 100-43100-215 Shop Supplies					-\$53.63
Invoice		6/18/2015				
Cash Payment	E 100-41940-580 Other Equipment	Screen - Amazon				\$151.42
Invoice		6/18/2015				
Cash Payment	E 100-41940-580 Other Equipment	Projectors - Amazon				\$935.58
Invoice		6/18/2015				

HANOVER

Payments

07/02/15 1:54 PM
Page 7

Current Period: July 2015

Cash Payment	E 100-41940-580 Other Equipment	Wireless - Amazon							\$175.78
Invoice	6/18/2015								
Transaction Date	6/29/2015	Due 0	Cash	10100			Total		\$801.57
Refer	992 WAREHIME, JILLAYNE								
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Shelter Rental 6/13/15							\$100.00
Invoice									
Transaction Date	6/19/2015	Due 0	Cash	10100			Total		\$100.00
Refer	1005 WRIGHT-HENNEPIN COOPERATIV								
Cash Payment	E 100-45200-381 Electric Utilities	Park Lighting							\$56.73
Invoice	6/17/2015								
Transaction Date	6/23/2015	Due 0	Cash	10100			Total		\$56.73
Refer	1022 WSB & ASSOCIATES, INC.								
Cash Payment	E 401-41950-303 Engineering Fees	Hennepin CR 19 Trail							\$34,065.00
Invoice 53	6/23/2015					Project 127252			
Cash Payment	E 100-41950-303 Engineering Fees	General Services							\$971.00
Invoice 5	6/23/2015								
Cash Payment	E 401-49844-400 Repairs & Maint Cont (G	Bridge 92366 Rehab							\$2,076.00
Invoice 5	6/23/2015					Project 208205			
Transaction Date	6/25/2015	Due 0	Cash	10100			Total		\$37,112.00
Refer	984 XCEL ENERGY								
Cash Payment	E 100-41940-381 Electric Utilities	City Hall							\$396.04
Invoice 05/16-06/10	6/12/2015								
Cash Payment	E 100-42280-381 Electric Utilities	Fire Hall							\$204.87
Invoice 05/16-06/10	6/12/2015								
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge							\$50.39
Invoice 05/14-06/10	6/11/2015								
Cash Payment	E 100-43160-381 Electric Utilities	209 Labeaux Ave							\$35.37
Invoice 05/14-06/10	6/11/2015								
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard							\$11.92
Invoice 05/17-06/15	6/16/2015								
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Park							\$15.53
Invoice 05/17-06/15	6/16/2015								
Cash Payment	E 100-43160-381 Electric Utilities	751 LaBeaux							\$63.17
Invoice 05/17-06/16	6/16/2015								
Transaction Date	6/19/2015	Due 0	Cash	10100			Total		\$777.29
Refer	1009 YOUNG, DARNITA								
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Refund on Shelter Rental 6/21/15							\$100.00
Invoice									
Transaction Date	6/23/2015	Due 0	Cash	10100			Total		\$100.00
Refer	988 ZARNOTH BRUSH WORKS, INC.								
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Cablewrap							\$434.00
Invoice 0155379-IN	6/2/2015								
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Cablewrap core							\$696.00
Invoice 0155379-IN	6/2/2015								
Transaction Date	6/19/2015	Due 0	Cash	10100			Total		\$1,130.00
Refer	1007 ZEP SALES & SERVICE								

HANOVER

Payments

Current Period: July 2015

Cash Payment	E 100-41940-520 Buildings and Structures	Black Bags			\$118.46
Invoice	9001687108	6/8/2015			
Cash Payment	E 100-41940-520 Buildings and Structures	Towels			\$152.01
Invoice	9001687108	6/8/2015			
Cash Payment	E 100-41940-520 Buildings and Structures	Shipping			\$25.90
Invoice	9001687108	6/8/2015			
Transaction Date	6/23/2015	Due 0	Cash	10100	Total <u>\$296.37</u>

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$79.15
817 INFRASTRUCTURE ESCROW FUND	\$2,000.00
815 LANDSCAPE ESCROW FUND	\$3,000.00
811 EROSION CONTROL ESCROW FUND	\$1,500.00
602 SEWER ENTERPRISE FUND	\$3,849.83
601 WATER ENTERPRISE FUND	\$2,812.75
401 GENERAL CAPITAL PROJECTS	\$36,141.00
313 2010 GO EQUIPMENT CERTIFICATES	\$22,051.26
312 2009A GO IMP REFUNDING BOND	\$2,992.00
311 2008A GO CIP REFUNDING BOND	\$4,987.50
201 EDA SPECIAL REVENUE FUND	\$2,509.77
100 GENERAL FUND	<u>\$45,452.26</u>
	\$127,375.52

Pre-Written Check	\$127,375.52
Checks to be Generated by the Computer	<u>\$0.00</u>
Total	\$127,375.52



Invoice

Invoice Number: **299224**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 1 of 2

BILL TO:

Brian Hagen
City of Hanover
11250 5th St NE
Hanover MN 55341

Pay This Amount \$747.27

Due Date	13-JUL-15
Invoice Date	13-JUN-15
Bill Through Date	31-MAY-15
Terms	30 NET
SEH Client #	13874
Client Project #	
Agreement / PO #	130741

REMIT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Project Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Client Service Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Accounting Representative / Email / Phone
Mary Graff / mgraff@sehinc.com / 720.540.6800

Project #	Project Name	Project Description
130741	HANOV Hanover 2015 EDA Serv	HANOV Hanover 2015 EDA Services

Project Billing Summary

	Current	Prior	To Date
Totals	\$747.27	\$4,907.37	\$5,654.64

Notes:

JUN 29 2015



Invoice

Invoice Number: **299224**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 2 of 2

Direct

Personnel	Hours	Rate	Amount	
Graff, Mary A	0.25	90.00	\$22.50	
Peper, Heidi L	5.00	138.00	\$690.00	
	<u>5.25</u>			\$712.50

Reimbursed - Expenses

Expenditure Type	Amount	
Mileage	\$34.77	
		\$34.77

Invoice total \$747.27



June 23, 2015

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: May, 2015 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of May for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

for Justin Messner
Justin Messner
Associate

Enclosures

kc

JUN 25 2015

WSB ▲ City Project Budget Tracking

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2015	Billed to Date May 31, 2015
1020-561	Utility Permit Reviews			\$4,637.75
1272-210	General Engineering Services (2012) -\$6.50 Credit			\$16,829.25
1272-330	Bridges at Hanover Plat Changes			\$780.00
1272-390	Hanover Bicycle & Pedestrian Trail			\$146,423.70
1272-420	Storm Water Utility Justification			\$14,069.25
1272-430	Wetter Property Development Review			\$9,937.00
1272-460	School Sidewalk - CR 19			\$1,005.00
1272-470	Public Works Site Grading Plan			\$12,593.50
1272-480	CR 34 Bike Trail Fed. Enhancement Grant			\$6,728.50
1272-500	2010-2014 Street Maintenance Report			\$335.00
1272-520	Hennepin CR 19 Trail Project	\$34,065.00	\$49,138.50	\$206,863.04
1272-530	Beebe Lake Regional Trail - CR 34		\$1,670.75	\$244,396.00
1272-540	Drainage Analysis for Future PW Site			\$4,327.50
1272-550	2012 Seal Coat / Road Rehabilitation			\$11,499.50
1272-560	PHS West Site Plan Review 2012			\$428.00
1272-570	CR 19 at CR 34 Signal			\$23,081.25
1272-580	Jonquil Lane Ditch Grading			\$2,399.25
1272-590	Lamont Avenue Extension 2012			\$86,667.64
1272-600	Pingree Drainage			\$10,656.25
2082-000	Pheasant Run Street and Sewer Extension			\$17,951.50
2082-010	2013 General Engineering Services			\$15,877.00
2082-011	2014 General Engineering Services			\$19,612.75
2082-012	2015 General Engineering Services	\$971.00	\$6,001.75	\$6,001.75
2082-020	GIS Services			\$11,920.50
2082-030	Pavement Management Plan			\$13,548.50
2082-040	Bridges of Hanover Assisted Living Project			\$3,023.21
2082-050	Bridge 92366 Rehabilitation Report			\$2,272.00
2082-070	CSAH 19 Sidewalk Extension			\$4,640.50
2931-000	Bridge 92366 Rehabilitation	\$2,076.00	\$15,452.50	\$15,452.50
	Current Invoice Total	\$37,112.00	\$72,263.50	



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

June 23, 2015
Project No: 01272-520
Invoice No: 53

Hennepin CR 19 Trail Project

Professional Services from May 01, 2015 to May 31, 2015

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Pederson, Karla 5/1/2015	1.50	73.00	109.50
Enter bid tabs and create IRA			
Totals	1.50		109.50
Total Labor			109.50
Total this Phase			\$109.50

Phase 3 Construction

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Ekdom, Dane 5/20/2015	.50	78.00	39.00
Shop drawing review			
Messner, Justin 5/4/2015	2.00	133.00	266.00
Project Management			
Messner, Justin 5/14/2015	2.00	133.00	266.00
Construction Meeting and Site Visit			
Messner, Justin 5/21/2015	2.00	133.00	266.00
Weekly Meeting and Site Visit			
Messner, Justin 5/28/2015	2.00	133.00	266.00
Project Management			
Vogt, Richard 5/1/2015	1.00	101.00	101.00
Survey comps for construction-jack only			
Construction Observation			
Eggert, Jeffrey 5/1/2015	10.00	98.00	980.00
067 Construction Inspection			
Eggert, Jeffrey 5/4/2015	11.00	98.00	1,078.00
Construction Inspection			
Eggert, Jeffrey 5/5/2015	11.50	98.00	1,127.00
Construction Inspection			
Eggert, Jeffrey 5/6/2015	7.00	98.00	686.00
Construction Inspection			
Eggert, Jeffrey 5/7/2015	10.00	98.00	980.00
Construction Inspection			
Eggert, Jeffrey 5/8/2015	10.50	98.00	1,029.00
Construction Inspection			
Eggert, Jeffrey 5/11/2015	8.00	98.00	784.00
067			

Project	01272-520	HANO - Hennepin CR 19 Trail Project	Invoice	53
Eggert, Jeffrey 067	5/12/2015	12.00 98.00	1,176.00	
Eggert, Jeffrey 067	5/13/2015	12.00 98.00	1,176.00	
Eggert, Jeffrey 067	5/14/2015	8.00 98.00	784.00	
Eggert, Jeffrey 067	5/15/2015	13.00 98.00	1,274.00	
Eggert, Jeffrey 067	5/18/2015	12.00 98.00	1,176.00	
Eggert, Jeffrey 067	5/19/2015	12.50 98.00	1,225.00	
Eggert, Jeffrey 067	5/20/2015	13.00 98.00	1,274.00	
Eggert, Jeffrey 067	5/21/2015	12.00 98.00	1,176.00	
Eggert, Jeffrey 067	5/22/2015	11.50 98.00	1,127.00	
Eggert, Jeffrey 067	5/26/2015	10.00 98.00	980.00	
Eggert, Jeffrey 067	5/27/2015	12.50 98.00	1,225.00	
Eggert, Jeffrey 067	5/28/2015	13.00 98.00	1,274.00	
Eggert, Jeffrey 067	5/29/2015	10.00 98.00	980.00	
Survey Comps				
Vogt, Richard jack only comps	5/11/2015	1.00 101.00	101.00	
Vogt, Richard jack only comps	5/13/2015	1.50 101.00	151.50	
Vogt, Richard jack only comps	5/15/2015	1.00 101.00	101.00	
Vogt, Richard jack only	5/28/2015	1.50 101.00	151.50	
Totals		234.00	23,220.00	
Total Labor				23,220.00
Consultants				
Braun Intertec Corp.				
5/31/2015	Braun Intertec Corporation	Invoice No. B028361	2,655.50	
Total Consultants			2,655.50	2,655.50
Field Services Billing				
2-Person Survey Crew				
		46.0 Hours @ 160.00	7,360.00	
3-Person Survey Crew				
		4.0 Hours @ 180.00	720.00	
Total Field Services			8,080.00	8,080.00
Total this Phase				\$33,955.50
Total this Invoice				\$34,065.00

Billings to Date

	Current	Prior	Total
Labor	23,329.50	149,889.25	173,218.75
Consultant	2,655.50	8,884.00	11,539.50
Expense	0.00	1,178.79	1,178.79
Field Services	8,080.00	12,846.00	20,926.00
Totals	34,065.00	172,798.04	206,863.04

Comments: _____

Approved by: _____



Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

INVOICE

BRAUN INTERTEC

The Science You Build On.

PLEASE REMIT TO

Braun Intertec Corporation
NW 7644 PO Box 1450
Minneapolis, MN 55485

Telephone (952) 995-2000
Fax (952) 995-2020
Tax I.D. 41-1684205

KC

Justin Messner
City of Hanover
c/o WSB & Associates, Inc.
477 Temperance Street
Saint Paul, MN 55101

Date 5/20/2015
Invoice number B028361
Project ID B1503198
Customer account 13400
Customer PO

Hennepin CSAH19 Trail

QA Testing
SP 027-619-023
CSAH 19
Hanover, MN

For Professional Services rendered through 5/15/2015

1 - MnDOT Testing

1.1 - Soil Testing \$1,867.00
1.4 - Project Management \$788.50

\$2,655.50

Total Fees \$2,655.50

Amount Previously Invoiced: \$0.00
Amount Invoiced to Date: \$2,655.50

OK Signature 
Project # 1272-52 Phase # 3
Accounting Use: _____ AP
Account Code 511-01
AMEX

Please pay from this invoice.

Terms: Due on receipt, 1 1/2% per month after 30 days, 18% annual percentage rate.

We accept



	Qty/Hours	Rate	Amount
1 - MnDOT Testing			
1.1 - Soil Testing			
Consulting Services Detail			
Compaction Testing - Nuclear	13.50	74.00	999.00
Sample pick-up	0.75	74.00	55.50
Non-Salary Detail			
Nuclear moisture-density meter charge, per hour	13.50	21.00	283.50
Standard Proctor Test(ASTM D 698)	1.00	175.00	175.00
CMT Trip Charge	6.00	59.00	354.00
Total 1.1 - Soil Testing			\$1,867.00
1.4 - Project Management			
Consulting Services Detail			
Project Manager	4.25	158.00	671.50
Project Assistant	1.50	78.00	117.00
Total 1.4 - Project Management			\$788.50
Total 1 - MnDOT Testing			\$2,655.50
Total Project			\$2,655.50



engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

June 23, 2015
Project No: 02082-012
Invoice No: 5

2015 General Engineering Services
Professional Services from May 01, 2015 to May 31, 2015
Professional Personnel

	Hours	Rate	Amount
Meetings			
Messner, Justin 5/14/2015 Engineering Update and Site Visit	2.00	133.00	266.00
Messner, Justin 5/21/2015 Weekly meeting	2.00	133.00	266.00
Messner, Justin 5/28/2015 Weekly Engineering Meeting	2.00	133.00	266.00
Messner, Justin 5/29/2015 Greenfield Estates Review	1.00	133.00	133.00
Totals	7.00		931.00
Total Labor			931.00

Field Services Billing

Council Mtg and/or Planning Commission	1.0 Meeting @ 40.00	40.00	
Total Field Services		40.00	40.00
Total this Invoice			\$971.00

Billings to Date

	Current	Prior	Total
Labor	931.00	4,830.75	5,761.75
Field Services	40.00	200.00	240.00
Totals	971.00	5,030.75	6,001.75

Comments: _____

Approved by: _____

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

June 23, 2015
Project No: 02931-000
Invoice No: 5

Bridge 92366 Rehabilitation

Professional Services from May 01, 2015 to May 31, 2015

Phase 2 Load Rating

Professional Personnel

	Hours	Rate	Amount	
Bridge Rating				
Winters, James	1.00	99.00	99.00	
Materials, timeline discussion				
Winters, James	2.00	99.00	198.00	
Rating Back Check				
Yoder, Kasey	15.00	94.00	1,410.00	
Rating Review Results				
Totals	18.00		1,707.00	
Total Labor				1,707.00
				Total this Phase
				\$1,707.00

Phase 3 Plans & Specifications

Professional Personnel

	Hours	Rate	Amount	
Bridge Design				
Robinson, Bradley	2.00	108.00	216.00	
Totals	2.00		216.00	
Total Labor				216.00
				Total this Phase
				\$216.00

Phase 4 SHPO

Professional Personnel

	Hours	Rate	Amount	
SHPO				
Osberg, Carl	1.00	153.00	153.00	
Rating Check				
Totals	1.00		153.00	
Total Labor				153.00
				Total this Phase
				\$153.00

Billing Limits	Current	Prior	To-Date
Total Billings	2,076.00	13,376.50	15,452.50
Limit			31,846.00
Remaining			16,393.50

Total this Invoice \$2,076.00

Project 02931-000 HANO - Bridge 92366 Rehabilitation Invoice 5

Comments: _____

Approved by:  _____

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500294	000000003	Hagen, Brian S.	13	Bi-Weekly	\$1,797.13	6/19/2015	Outstanding
500293	000000008	Doboszinski, Jason	13	Bi-Weekly	\$1,306.98	6/19/2015	Outstanding
500292	000000011	Biren, Amy	13	Bi-Weekly	\$1,033.70	6/19/2015	Outstanding
EFT	000000006	Bursch, Jeffrey	13	Bi-Weekly	\$0.00	6/19/2015	Outstanding
EFT	000000007	Heins, Russell	13	Bi-Weekly	\$0.00	6/19/2015	Outstanding
500296	000000005	Vogel, Scott F.	13	Bi-Weekly	\$1,608.78	6/19/2015	Outstanding
500295	000000058	Schmitz, Luke	13	Bi-Weekly	\$345.19	6/19/2015	Outstanding
					\$6,091.78		

HANOVER

06/30/15 8:11 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(13)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$179.70	
	000000008 Doboszinski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000058 Schmitz, Luke	\$15.77	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		<hr/>
005 State Tax - MN	000000011 Biren, Amy	\$76.41	
	000000008 Doboszinski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000058 Schmitz, Luke	\$8.44	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		<hr/>
049 Medicare	000000011 Biren, Amy	\$21.78	
	000000008 Doboszinski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000058 Schmitz, Luke	\$5.80	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		<hr/>
051 Social Security	000000011 Biren, Amy	\$93.15	
	000000008 Doboszinski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000058 Schmitz, Luke	\$24.80	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		<hr/>
501 Social Security Benefit	000000011 Biren, Amy		\$93.15
	000000008 Doboszinski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000058 Schmitz, Luke		\$24.80
	000000005 Vogel, Scott F.		\$133.92
	<i>Social Security Benefit</i>		<hr/>
502 Medicare Benefit	000000011 Biren, Amy		\$21.78
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000058 Schmitz, Luke		\$5.80

HANOVER

06/30/15 8:11 AM

Page 2

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(13)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$120.60
<i>Grand Total</i>		\$1,711.17	\$636.29

HANOVER

06/30/15 8:12 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(13)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$97.66	
	000000008 Doboszinski, Jason	\$114.09	
	000000003 Hagen, Brian S.	\$162.50	
	000000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>	<hr/>	
		\$514.65	
503 PERA ER	000000011 Biren, Amy		\$112.68
	000000008 Doboszinski, Jason		\$131.64
	000000003 Hagen, Brian S.		\$187.50
	000000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>	<hr/>	\$593.82
	<i>Grand Total</i>	\$514.65	\$593.82

HANOVER
Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500300	000000003	Hagen, Brian S.	14	Bi-Weekly	\$1,797.13	7/3/2015	Outstanding
500299	000000008	Doboszinski, Jason	14	Bi-Weekly	\$1,306.98	7/3/2015	Outstanding
500298	000000011	Biren, Amy	14	Bi-Weekly	\$1,033.70	7/3/2015	Outstanding
EFT	000000006	Bursch, Jeffrey	14	Bi-Weekly	\$0.00	7/3/2015	Outstanding
EFT	000000007	Heins, Russell	14	Bi-Weekly	\$0.00	7/3/2015	Outstanding
500302	000000005	Vogel, Scott F.	14	Bi-Weekly	\$1,608.78	7/3/2015	Outstanding
500301	000000058	Schmitz, Luke	14	Bi-Weekly	\$643.05	7/3/2015	Outstanding
					<hr/>		
					\$6,389.64		

HANOVER

06/30/15 8:09 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(14)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$179.70	
	000000008 Doboszinski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000058 Schmitz, Luke	\$65.91	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		<hr/>
005 State Tax - MN	000000011 Biren, Amy	\$76.41	
	000000008 Doboszinski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000058 Schmitz, Luke	\$29.84	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		<hr/>
049 Medicare	000000011 Biren, Amy	\$21.78	
	000000008 Doboszinski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000058 Schmitz, Luke	\$11.60	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		<hr/>
051 Social Security	000000011 Biren, Amy	\$93.15	
	000000008 Doboszinski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000058 Schmitz, Luke	\$49.60	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		<hr/>
501 Social Security Benefit	000000011 Biren, Amy		\$93.15
	000000008 Doboszinski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000058 Schmitz, Luke		\$49.60
	000000005 Vogel, Scott F.		\$133.92
	<i>Social Security Benefit</i>		<hr/>
502 Medicare Benefit	000000011 Biren, Amy		\$21.78
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000058 Schmitz, Luke		\$11.60

HANOVER

06/30/15 8:09 AM

Page 2

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(14)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$126.40
<i>Grand Total</i>		\$1,813.31	\$666.89

HANOVER

06/30/15 8:10 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(14)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	00000011 Biren, Amy	\$97.66	
	00000008 Doboszinski, Jason	\$114.09	
	00000003 Hagen, Brian S.	\$162.50	
	00000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>	\$514.65	
503 PERA ER	00000011 Biren, Amy		\$112.68
	00000008 Doboszinski, Jason		\$131.64
	00000003 Hagen, Brian S.		\$187.50
	00000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>		\$593.82
<i>Grand Total</i>		\$514.65	\$593.82

HANOVER

06/30/15 8:10 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(14)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
505 HSA Contribution	000000011 Biren, Amy		\$215.69
	000000008 Doboszinski, Jason		\$71.30
	000000003 Hagen, Brian S.		\$279.16
	000000005 Vogel, Scott F.		\$155.14
	<i>HSA Contribution</i>		\$721.29
<hr/>			
	<i>Grand Total</i>		\$721.29

HANOVER
Cash Balances
 July 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$390,827.24	\$1,008.63	\$57,160.49	\$334,675.38
107 FIRE DEPT DONATIONS FUND	\$29,270.28	\$0.00	\$0.00	\$29,270.28
201 EDA SPECIAL REVENUE FUND	\$75,034.82	\$0.00	\$2,509.77	\$72,525.05
205 EDA BUSINESS INCENTIVE FUND	\$204,294.34	\$0.00	\$0.00	\$204,294.34
311 2008A GO CIP REFUNDING BOND	\$37,604.68	\$0.00	\$4,987.50	\$32,617.18
312 2009A GO IMP REFUNDING BOND	\$18,521.35	\$0.00	\$2,992.00	\$15,529.35
313 2010 GO EQUIPMENT CERTIFICATES	-\$20,234.25	\$0.00	\$22,051.26	-\$42,285.51
314 2011A GO IMP CROSSOVER REF BD	\$359,913.52	\$0.00	\$0.00	\$359,913.52
401 GENERAL CAPITAL PROJECTS	\$353,344.29	\$0.00	\$36,141.00	\$317,203.29
402 PARKS CAPITAL PROJECTS	\$233,547.94	\$0.00	\$0.00	\$233,547.94
403 FIRE DEPT CAPITAL FUND	\$111,115.94	\$0.00	\$0.00	\$111,115.94
404 HISTORICAL CAPITAL PROJ FUND	\$75,407.72	\$0.00	\$0.00	\$75,407.72
407 TIF REDEV DIST #1	\$4,807.40	\$0.00	\$0.00	\$4,807.40
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$55,328.83	\$0.00	\$0.00	\$55,328.83
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$52,581.87	\$0.00	\$0.00	\$52,581.87
418 STREET CAPITAL PROJ FUND	\$433,615.77	\$0.00	\$0.00	\$433,615.77
601 WATER ENTERPRISE FUND	\$739,492.65	\$0.00	\$2,812.75	\$736,679.90
602 SEWER ENTERPRISE FUND	\$333,808.51	\$0.00	\$3,849.83	\$329,958.68
603 STORM WATER ENTERPRISE FUND	\$131,989.66	\$0.00	\$0.00	\$131,989.66
611 WATER CAPITAL IMP FUND	\$402,621.26	\$0.00	\$0.00	\$402,621.26
612 SEWER CAPITAL IMP FUND	\$1,673,175.41	\$0.00	\$0.00	\$1,673,175.41
613 STORM WATER CAPITAL IMP FUND	\$546,109.59	\$0.00	\$0.00	\$546,109.59
804 SCHENDELS FIELD ESC FUND	\$145,266.61	\$0.00	\$0.00	\$145,266.61
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$38,500.00	\$0.00	\$1,500.00	\$37,000.00
815 LANDSCAPE ESCROW FUND	\$53,000.00	\$0.00	\$3,000.00	\$50,000.00
817 INFRASTRUCTURE ESCROW FUND	\$26,000.00	\$0.00	\$2,000.00	\$24,000.00
818 MISC ESCROWS FUND	\$9,269.75	\$0.00	\$79.15	\$9,190.60
820 BRIDGES TOWNHOMES ESC FUND	\$3,527.60	\$0.00	\$0.00	\$3,527.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,728.91	\$0.00	\$0.00	\$11,728.91
900 INTEREST	\$28,554.16	\$0.00	\$0.00	\$28,554.16
	\$6,544,549.35	\$1,008.63	\$139,083.75	\$6,406,474.23

Revenue Budget by Source

Source Alt Code	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$995,728.00	\$995,728.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$95,624.00	\$95,624.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,058.64	\$10,000.00	\$6,941.36	30.59%
Source Alt Code TAXES		\$0.00	\$3,058.64	\$1,101,352.00	\$1,098,293.36	0.28%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$5,425.00	\$5,000.00	-\$425.00	108.50%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$275.00	\$300.00	\$25.00	91.67%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$1,346.55	\$2,000.00	\$653.45	67.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$7.25	\$80.00	\$72.75	9.06%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$25,558.10	\$106,964.00	\$81,405.90	23.89%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$2,131.40	\$6,000.00	\$3,868.60	35.52%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,270.85	\$2,000.00	-\$270.85	113.54%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$0.00	\$38,964.15	\$124,344.00	\$85,379.85	31.34%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$7,894.98	\$0.00	-\$7,894.98	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$1,023.03	\$1,000.00	-\$23.03	102.30%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$4,603.59	\$7,000.00	\$2,396.41	65.77%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$4,345.00	\$0.00	-\$4,345.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$6,400.00	\$7,000.00	\$600.00	91.43%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$24,266.60	\$21,000.00	-\$3,266.60	115.56%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$262.00	\$100.00	-\$162.00	262.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$62,746.36	\$70,000.00	\$7,253.64	89.64%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$80.00	\$100.00	\$20.00	80.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$10.00	\$50.00	\$40.00	20.00%
Source Alt Code LIC PERM		\$0.00	\$73,968.36	\$82,350.00	\$8,381.64	89.82%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$105,859.00	\$105,859.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$2,000.00	\$24,000.00	\$22,000.00	8.33%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$2,000.00	\$136,298.00	\$134,298.00	1.47%
FINES	R 100-35100 Court Fines	\$0.00	\$1,242.48	\$1,500.00	\$257.52	82.83%
Source Alt Code FINES		\$0.00	\$1,242.48	\$1,500.00	\$257.52	82.83%
Fund 100 GENERAL FUND		\$0.00	\$143,500.23	\$1,466,844.00	\$1,323,343.77	9.78%

HANOVER

Expenditure Budget Report

Dept Abbrev	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	-\$9.18	\$13,700.00	\$13,709.18	-0.07%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$199.00	\$199.00	0.00%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$53.46	\$73.80	\$150.00	\$76.20	49.20%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$315.00	\$1,500.00	\$1,185.00	21.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,292.40	\$2,500.00	-\$3,792.40	251.70%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$61.24	\$2,000.00	\$1,938.76	3.06%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$32.25	\$2,055.55	\$5,000.00	\$2,944.45	41.11%
Dept 41110 Council		\$85.71	\$8,788.81	\$25,899.00	\$17,110.19	33.93%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
BRDCOMM	E 100-41330-150 Worker s Comp (GENE	\$158.75	\$158.75	\$0.00	-\$158.75	0.00%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$21.06	\$0.00	-\$21.06	0.00%
Dept 41330 Boards and Commissions		\$158.75	\$179.81	\$5,850.00	\$5,670.19	3.07%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$12,033.30	\$65,500.00	\$53,466.70	18.37%
CITYADM	E 100-41400-121 PERA	\$0.00	\$1,182.02	\$4,900.00	\$3,717.98	24.12%
CITYADM	E 100-41400-122 FICA	\$0.00	\$977.13	\$4,100.00	\$3,122.87	23.83%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$228.52	\$900.00	\$671.48	25.39%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$721.29	\$3,133.47	\$0.00	-\$3,133.47	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$30.67	\$110.08	\$0.00	-\$110.08	0.00%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$330.46	\$330.46	\$0.00	-\$330.46	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$380.02	\$3,808.03	\$10,890.00	\$7,081.97	34.97%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$823.90	\$1,000.00	\$176.10	82.39%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$185.00	\$0.00	-\$185.00	0.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$1,462.44	\$22,811.91	\$87,290.00	\$64,478.09	26.13%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$4,002.40	\$62,359.98	\$82,600.00	\$20,240.02	75.50%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$300.18	\$4,531.68	\$6,200.00	\$1,668.32	73.09%
CLERICAL	E 100-41430-122 FICA	\$248.15	\$4,321.25	\$5,100.00	\$778.75	84.73%
CLERICAL	E 100-41430-123 Medicare	\$58.03	\$1,010.56	\$1,200.00	\$189.44	84.21%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$494.85	\$3,463.95	\$0.00	-\$3,463.95	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$88.10	\$2,018.95	\$0.00	-\$2,018.95	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$357.00	\$0.00	-\$357.00	0.00%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-150 Worker s Comp (GENE	\$207.34	\$207.34	\$0.00	-\$207.34	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$445.71	\$9,595.49	\$16,932.00	\$7,336.51	56.67%
Dept 41430	Clerical Staff	\$5,844.76	\$87,866.20	\$117,032.00	\$29,165.80	75.08%
Dept 41435	Staff Expenses					
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$135.00	\$1,500.00	\$1,365.00	9.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$0.00	\$165.36	\$4,000.00	\$3,834.64	4.13%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$1,000.00	\$850.00	15.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$165.76	\$1,500.00	\$1,334.24	11.05%
Dept 41435	Staff Expenses	\$0.00	\$616.12	\$8,300.00	\$7,683.88	7.42%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$330.46	\$330.46	\$0.00	-\$330.46	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$33,250.00	\$0.00	-\$33,250.00	0.00%
Dept 41530	Accounting	\$330.46	\$33,580.46	\$0.00	-\$33,580.46	0.00%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$23,400.00	\$26,000.00	\$2,600.00	90.00%
Dept 41540	Auditing	\$0.00	\$23,400.00	\$26,000.00	\$2,600.00	90.00%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Serv	\$6,128.71	\$17,522.96	\$17,600.00	\$77.04	99.56%
Dept 41550	Assessing	\$6,128.71	\$17,522.96	\$17,600.00	\$77.04	99.56%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$121.55	\$1,503.57	\$5,500.00	\$3,996.43	27.34%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$4.75	\$100.00	\$95.25	4.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$2,109.99	\$3,000.00	\$890.01	70.33%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$62.23	\$1,203.48	\$6,800.00	\$5,596.52	17.70%
PURCHASE	E 100-41570-322 Postage	\$147.00	\$904.39	\$1,500.00	\$595.61	60.29%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570	Purchasing	\$330.78	\$5,726.18	\$20,900.00	\$15,173.82	27.40%
Dept 41600	Computer					
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$480.00	\$1,645.00	\$0.00	-\$1,645.00	0.00%
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600	Computer	\$480.00	\$1,645.00	\$0.00	-\$1,645.00	0.00%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$4,336.24	\$27,295.00	\$22,958.76	15.89%
Dept 41610	City Attorney	\$0.00	\$4,336.24	\$27,295.00	\$22,958.76	15.89%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$5,296.25	\$17,000.00	\$11,703.75	31.15%
Dept 41910	Planning and Zoning	\$0.00	\$5,296.25	\$17,000.00	\$11,703.75	31.15%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$617.12	\$5,000.00	\$4,382.88	12.34%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$1,370.00	\$3,156.96	\$10,000.00	\$6,843.04	31.57%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$2,632.25	\$8,400.00	\$5,767.75	31.34%
GOVTBLDG	E 100-41940-321 Telephone	\$0.00	\$1,564.57	\$5,500.00	\$3,935.43	28.45%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$396.04	\$3,453.41	\$9,000.00	\$5,546.59	38.37%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,402.13	\$5,000.00	\$3,597.87	28.04%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$0.00	\$966.33	\$2,000.00	\$1,033.67	48.32%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$120.50	\$500.00	\$379.50	24.10%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$296.37	\$2,621.67	\$5,000.00	\$2,378.33	52.43%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$1,262.78	\$1,262.78	\$1,000.00	-\$262.78	126.28%
Dept 41940	General Govt Buildings/Plant	\$3,325.19	\$18,267.72	\$60,900.00	\$42,632.28	30.00%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$971.00	\$5,336.75	\$25,000.00	\$19,663.25	21.35%
Dept 41950	Engineer	\$971.00	\$5,336.75	\$25,000.00	\$19,663.25	21.35%
Dept 41960	Insurance					
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$29,738.07	\$2,500.00	-\$27,238.07	189.52%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$9,153.50	\$35,000.00	\$25,846.50	26.15%
Dept 41960	Insurance	\$0.00	\$38,891.57	\$37,500.00	-\$1,391.57	103.71%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$435.42	\$250.00	-\$185.42	174.17%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$269.12	\$2,000.00	\$1,730.88	13.46%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$704.54	\$3,000.00	\$2,295.46	23.48%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$17,333.35	\$69,335.00	\$52,001.65	25.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$17,333.35	\$69,335.00	\$52,001.65	25.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$47,468.29	\$94,170.00	\$46,701.71	50.41%
Dept 42102	Wright County Sheriff	\$0.00	\$47,468.29	\$94,170.00	\$46,701.71	50.41%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$22.21	\$0.00	-\$22.21	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$7,325.19	\$10,071.14	\$10,000.00	-\$71.14	100.71%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$430.00	\$4,000.00	\$3,570.00	10.75%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$572.29	\$950.00	\$377.71	60.24%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,370.08	\$0.00	-\$2,370.08	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$21.25	\$88.50	\$10,000.00	\$9,911.50	0.89%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210	Fire Dept Administration	\$7,346.44	\$13,554.22	\$62,134.00	\$48,579.78	21.81%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$802.29	\$5,500.00	\$4,697.71	14.59%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$233.14	\$1,500.00	\$1,266.86	15.54%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$5,323.74	\$4,500.00	-\$823.74	118.31%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$835.79	\$5,000.00	\$4,164.21	16.72%
Dept 42220	Fire Dept Equipment	\$0.00	\$7,194.96	\$17,350.00	\$10,155.04	41.47%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$3,863.00	\$7,500.00	\$3,637.00	51.51%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$447.61	\$1,500.00	\$1,052.39	29.84%
Dept 42240 Fire Dept Training		\$0.00	\$4,310.61	\$9,000.00	\$4,689.39	47.90%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$1,546.63	\$5,000.00	\$3,453.37	30.93%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$3,456.17	\$9,000.00	\$5,543.83	38.40%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$5,035.47	\$7,465.00	\$2,429.53	67.45%
Dept 42260 Fire Vehicles		\$0.00	\$10,038.27	\$23,465.00	\$13,426.73	42.78%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$179.65	\$1,650.00	\$1,470.35	10.89%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$1,627.12	\$3,500.00	\$1,872.88	46.49%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$170.70	\$800.00	\$629.30	21.34%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$204.87	\$1,537.00	\$5,000.00	\$3,463.00	30.74%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$3,496.45	\$2,600.00	-\$896.45	134.48%
Dept 42280 Fire Stations and Bldgs		\$204.87	\$7,010.92	\$13,725.00	\$6,714.08	51.08%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$2,000.00	\$29,500.00	\$27,500.00	6.78%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$6,500.00	\$6,500.00	\$6,000.00	-\$500.00	108.33%
Dept 42290 Fire Relief Association		\$6,500.00	\$8,500.00	\$35,500.00	\$27,000.00	23.94%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$454.92	\$25,715.53	\$25,000.00	-\$715.53	102.86%
Dept 42401 Building Inspection Admin		\$454.92	\$25,715.53	\$25,000.00	-\$715.53	102.86%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700 Animal Control		\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$3,915.20	\$46,163.21	\$92,700.00	\$46,536.79	49.80%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$296.40	\$0.00	-\$296.40	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$800.00	\$1,554.75	\$1,500.00	-\$54.75	103.65%
PUBWRKS	E 100-43000-121 PERA	\$293.64	\$3,912.64	\$7,000.00	\$3,087.36	55.89%
PUBWRKS	E 100-43000-122 FICA	\$292.34	\$3,330.56	\$5,700.00	\$2,369.44	58.43%
PUBWRKS	E 100-43000-123 Medicare	\$68.37	\$778.91	\$1,300.00	\$521.09	59.92%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$226.44	\$1,538.92	\$0.00	-\$1,538.92	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$155.16	\$1,464.04	\$0.00	-\$1,464.04	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$238.10	\$0.00	-\$238.10	0.00%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$7,793.34	\$10,673.41	\$9,000.00	-\$1,673.41	118.59%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,279.93	\$16,182.73	\$19,328.00	\$3,145.27	83.73%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$950.00	\$1,500.00	\$550.00	63.33%
PUBWRKS	E 100-43000-321 Telephone	\$158.46	\$929.62	\$0.00	-\$929.62	0.00%
Dept 43000 Public Works (GENERAL)		\$14,982.88	\$88,013.29	\$138,028.00	\$50,014.71	63.76%
Dept 43100 Hwys, Streets, & Roads						

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
HWYROAD	E 100-43100-212 Motor Fuels	\$586.22	\$2,998.62	\$10,000.00	\$7,001.38	29.99%
HWYROAD	E 100-43100-215 Shop Supplies	\$150.16	\$512.96	\$5,000.00	\$4,487.04	10.26%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$1,231.63	\$2,596.43	\$7,500.00	\$4,903.57	34.62%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$0.00	\$623.94	\$4,000.00	\$3,376.06	15.60%
HWYROAD	E 100-43100-260 Uniforms	\$141.95	\$180.31	\$2,000.00	\$1,819.69	9.02%
HWYROAD	E 100-43100-310 Other Professional Serv	\$0.00	\$1,343.00	\$3,000.00	\$1,657.00	44.77%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$39.00	\$200.00	\$161.00	19.50%
Dept 43100	Hwys, Streets, & Roads	\$2,109.96	\$8,294.26	\$31,700.00	\$23,405.74	26.16%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$365.00	\$71,058.50	\$16,000.00	-\$55,058.50	444.12%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$0.00	\$3,930.24	\$7,000.00	\$3,069.76	56.15%
Dept 43121	Paved Streets	\$365.00	\$74,988.74	\$23,000.00	-\$51,988.74	326.04%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$660.00	\$12,500.00	\$11,840.00	5.28%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$660.00	\$13,000.00	\$12,340.00	5.08%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$15,999.93	\$15,000.00	-\$999.93	106.67%
Dept 43125	Ice & Snow Removal	\$0.00	\$15,999.93	\$15,000.00	-\$999.93	106.67%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$98.54	\$10,743.98	\$30,000.00	\$19,256.02	35.81%
Dept 43160	Street Lighting	\$98.54	\$10,743.98	\$30,000.00	\$19,256.02	35.81%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	-\$955.00	\$1,784.00	\$1,000.00	-\$784.00	178.40%
Dept 43240	Waste (refuse) Disposal	-\$955.00	\$1,784.00	\$1,000.00	-\$784.00	178.40%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,033.20	\$17,664.00	\$28,000.00	\$10,336.00	63.09%
Dept 43245	Recycling: Refuse	\$3,033.20	\$17,664.00	\$28,000.00	\$10,336.00	63.09%
Dept 43260	Weed Control					
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45186	Senior Center	\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$199.14	\$2,918.59	\$5,000.00	\$2,081.41	58.37%
PARKS	E 100-45200-225 Landscaping Materials	\$383.36	\$1,716.23	\$3,300.00	\$1,583.77	52.01%
PARKS	E 100-45200-381 Electric Utilities	\$134.57	\$972.34	\$1,100.00	\$127.66	88.39%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$58.62	\$414.48	\$6,000.00	\$5,585.52	6.91%
PARKS	E 100-45200-440 Programs/FYCC	\$0.00	\$8,589.16	\$5,300.00	-\$3,289.16	162.06%
PARKS	E 100-45200-441 Community Garden	\$73.61	\$73.61	\$4,500.00	\$4,426.39	1.64%
PARKS	E 100-45200-580 Other Equipment	\$580.97	\$4,216.21	\$2,500.00	-\$1,716.21	168.65%
Dept 45200	Parks (GENERAL)	\$1,430.27	\$18,900.62	\$27,700.00	\$8,799.38	68.23%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	July 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 45500	Libraries (GENERAL)	\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbusem	\$2,050.00	\$5,150.00	\$5,000.00	-\$150.00	103.00%
Dept 48205	Damage Deposit Refunds	\$2,050.00	\$5,150.00	\$5,000.00	-\$150.00	103.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$56,738.88	\$661,502.51	\$1,456,823.00	\$795,320.49	45.41%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 2015-03

**AN ORDINANCE AMENDING CHAPTER 9, SECTION 9.10
PERTAINING TO GARAGE FLOOR DRAINS**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

Section 1. Section 9.10, subparagraph S., of the City of Hanover Code of Ordinances is repealed in its entirety and a new Section 9.10, subparagraph S., is added as follows:

Construction of garages from one and two family residences have the option of a garage drain which discharges to daylight. Running the floor drain “to daylight” means the liquid waste from the garage drain would discharge onto the ground surface outside the garage. The liquid waste could not discharge into surface water or otherwise leave the property where it was generated. The following conditions must be met:

1. No commercial or industrial use of the garage.
2. No discharge can be disposed of on-site, either through drywells or on-site sewage treatment systems.
3. No discharge into surface water or surface depression which lead to surface water such as swales, ditches, and tile lines.
4. Discharged water must not cross property lines.
5. Discharge area must remain clearly visible.

Section 2. This Ordinance shall be in force and effect after adoption and publication in summary form in the official newspaper of the City of Hanover in accordance with applicable law. Staff is directed to prepare a summary form of the ordinance.

Adopted by the Hanover City Council this _____ day of _____ 2015.

CITY OF HANOVER

Chris Kauffman, Mayor

Attest:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 2015-04

**AN ORDINANCE AMENDING CHAPTER 4, SECTIONS 4.61, 4.62, 4.65, 4.70 & 4.74
PERTAINING TO RENTAL DWELLING LICENSES**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

Section 1. Section 4.61, subsection C., of the City of Hanover Code of Ordinances is repealed in its entirety and a new Section 4.61, subsection C., is added as follows:

- C. “Provisional Rental License” means a Multi-Family rental license containing certain provisions and/or criteria as required by the City Council.

Section 2. Section 4.61, subsection F., of the City of Hanover Code of Ordinances is repealed in its entirety.

Section 3. Section 4.62 of the City of Hanover Code of Ordinances is repealed in its entirety and a new Section 4.62 is added as follows:

No person, firm or corporation shall allow to be occupied or let another a living unit in a rental dwelling for which a license has not been granted by the City. There shall be two (2) types of licenses: multi-family and provisional.

Section 4. Section 4.65, subsection A., of the City of Hanover Code of Ordinances is repealed in its entirety and a new Section 4.65, subsection A., is added as follows:

- A. Multi-Family Rental Licenses. Initial and renewal licenses shall be issued for a period of two (2) years and shall expire the second year after the date that the license was issued. The license period shall commence on the date of the approved application. Renewal applications shall be filed at least sixty (60) days prior to license expiration date.

Section 5. Section 4.70, subsection A., subparagraph 3 of the City of Hanover Code of Ordinances is repealed in its entirety.

Section 6. Section 4.74, subsection C., of the City of Hanover Code of Ordinances is repealed in its entirety and a new Section 4.74, subsection C., is added as follows:

- C. Multi-Family License. A Multi-Family license may be revoked, if at midterm, or not renewed, if at the end of a term, upon a finding that the premises are only eligible for a provisional license as provided in Section 4.70 hereof.

Section 7. This Ordinance shall be in force and effect after adoption and publication in summary form in the official newspaper of the City of Hanover in accordance with applicable law. Staff is directed to prepare a summary form of the ordinance.

Adopted by the Hanover City Council this _____ day of _____ 2015.

CITY OF HANOVER

Chris Kauffman, Mayor

Attest:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 7th day of July, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-07-15-38

A RESOLUTION APPROVING STORMWATER FACILITY MAINTENANCE

WHEREAS, the City completed a stormwater facility maintenance project in 2014 in the rear yard of 11112 12th St NE; and

WHEREAS, the stormwater facility located at the previously reference address extends beyond the rear yard; and

WHEREAS, the remaining area of the stormwater facility requires maintenance; and

WHEREAS, the staff collected a quote from Squirrel's Landscaping in the amount of \$4,480 to remove riprap, remove sediment, clean riprap, and re-establish the area.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the stormwater facility maintenance project to be completed by Squirrel's Landscaping per the attached quote

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 7TH day of July, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Squirrel's Landscaping

Proposal

Squirrel's Landscaping

Troy Schroeder
P.O. Box 521
Rockford, MN 55373
Business: 612-363-7399
~~Fax: 763-477-5521~~

Date: 6/30/2015

PROPOSAL SUBMITTED TO:

Name: City of Hanover Attn: Scott Vogel
Address: 11250 5th St. NE Hanover, Mn 55341
Phone: (c) 612-477-2596

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
RE: Job address 11112 12th St. Hanover

Bid to lay down plywood to access back yard.
Dig out existing riprap rock, also remove dirt/
silt/weeds/plants and dispose. Regrade/install
fabric, new riprap rock, seed patch to any damaged
areas.

Total all materials and labor: \$4480.00

This proposal is valid for 30 days.

If accepting, please sign and return to above address ~~or feel free to fax to the number above.~~

Signature _____

Date _____

If there are any questions regarding this proposal, please feel free to contact me.

Troy Schroeder
Squirrel's Landscaping

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 7th day of July, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-07-15-39

A RESOLUTION APPROVING A VARIANCE FOR 935 LABEAUX AVE

WHEREAS, Brennan Torkelson (“Developer”) is the applicant for an application related to property located at 935 LaBeaux NE; and

WHEREAS, the property is zoned R-A, Residential Agricultural District; and

WHEREAS, the Developer has applied for a variance to permit the use of an existing accessory building for a home occupation consisting of cabinet making; and

WHEREAS, the zoning ordinance does not permit accessory buildings to be used for a home occupation; and

WHEREAS, the property contains an existing Conditional Use Permit for an autobody repair business, but the Conditional Use Permit cannot be amended under current zoning regulations to allow for a different type of commercial use within the building; and

WHEREAS, Minnesota Statute Section 462.357, subd. 6 provides:

- a. Variances shall only be permitted (a) when they are in harmony with the general purposes and intent of the ordinance and (b) when the variances are consistent with the comprehensive plan.
- b. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. “Practical difficulties,” as used in connection with the granting of a variance, means that (a) the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; (b) the plight of the landowner is due to circumstances unique to the property not created by the landowner; and (c) the variance, if granted, will not alter the essential character of the locality.

WHEREAS, the public hearing was properly noticed and scheduled for June 22, 2015; and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on June 22, 2015. The Planning Commission recommended approval of the request; and

WHEREAS, the City Council reviewed the request in regards to this property at its meeting on July 7, 2015; and

WHEREAS, the City Council concurred with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota does hereby make the following conclusions of law:

1. The proposed variance is a reasonable use of the land. An existing accessory building has a Conditional Use Permit for an autobody repair. The use will meet all other terms of the city ordinances pertaining to home occupations. The proposed request is in harmony with the purpose and intent of the ordinance.
2. The variance will not alter the essential character of the locality.

BE IT FURTHER RESOLVED that the City Council hereby approves the application to issue a variance to permit the use of the existing accessory building for a home occupation (specifically a cabinet maker) subject to the following conditions:

1. The existing accessory building may be used for a cabinet shop. No additions to the building or construction of additional buildings is permitted.
2. The property must be in compliance with all other conditions of the City's regulations pertaining to home occupations.
3. The business must be in compliance with any other required permits.
4. The business shall be subject to meeting any changes to the building required by the Building Inspector for the proposed use.
5. Prior to conversion to the proposed use, a termination of the existing Conditional Use Permit shall be prepared by the City and executed by the property owner. Said document shall be recorded by the City in the Wright County Records office.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 7TH day of July, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Memorandum

Date: June 24, 2015
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Variance for 935 LaBeaux

The City has received a Variance application for review and consideration.

Overview of Request

The subject property is a lot of record in Crow River Heights. A variance request is being made to permit a home occupation in an accessory building.

The property contains an existing Conditional Use Permit, which is attached for your reference. A CUP runs with the property and not the owner, however, the CUP was issued for a different type of business. The existing zoning ordinance does not permit a business as a CUP in this zoning district.

The cabinet business would be located within the building that is currently permitted under the CUP for an auto body repair.

The owner of the property will occupy the home and will also own the business.

Legal Background on Variances

Minnesota statutes on variances were amended in 2011 to reflect a "practical difficulties" standard, rather than the previously used "undue hardship" standard.

Evaluation of Request

In evaluating variance requests, the following questions should be considered:

1. Is the request a reasonable use of the land?
Staff Note: The proposed variance is a reasonable use of the land. The building has an existing CUP and has been used for business purposes.
2. Is the plight of the landowner due to circumstances unique to the property not created by the landowner?
Staff Note: The situation was not created by the landowner. The lot is existing and already has a CUP for a business.
3. Will the variance, if granted, alter the essential character of the locality?
Staff Note: The variance will not alter the essential character of the locality.

Recommendation

The Planning Commission and City Planner recommend approval of the variance with the following conditions:

1. The existing accessory building may be used for a cabinet shop. No additions to the building or construction of additional buildings is permitted.
2. The property must be in compliance with all other conditions of the City's regulations pertaining to home occupations.
3. The business must be in compliance with any other required permits.
4. The business shall be subject to meeting any changes to the building required by the Building Inspector for the proposed use.
5. Prior to conversion to the proposed use, a termination of the existing Conditional Use Permit shall be prepared by the City and executed by the property owner. Said document shall be recorded by the City in the Wright County Records office.

CITY OF HANOVER
11250 - 5TH STREET NE
HANOVER, MN 55341-0278
763.497.3777 / 763.497.1873 FAX

**NOTICE OF PUBLIC HEARING
FOR REQUESTED VARIANCE RELATED TO A HOME OCCUPATION**

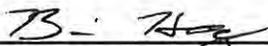
TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Hanover, Counties of Hennepin and Wright, State of Minnesota, will hold a public hearing on **Monday, June 22, 2015 at 7:00 p.m.** or as soon thereafter as possible, at Hanover City Hall for the purpose of receiving written and oral comments from the public on a Variance application to permit a home occupation in an accessory building on property located at 935 LaBeaux Avenue NE, Hanover, MN 55341.

Applicant: Brennan Torkelson
555 Packer Avenue West
Dassel, MN 55325

If you desire to be heard in reference to this matter, comments may be made at the public hearing or submitted to City Hall in writing prior to the hearing.

Dated this 5th day of June, 2015.



Brian Hagen, City Administrator
City of Hanover

Published in the June 11, 2015 issue of the North Crow River News and posted at the Hanover City Hall and Hanover Post Office.

935 LADEAUX AVE NE



1 inch = 376 feet



Sec. 10.68 HOME OCCUPATIONS

Home Occupations are permitted by this Ordinance but must be established and maintained so as to comply with the provisions of the following standards:

- A. No Home Occupation shall require internal or external alterations or involve construction features not customarily found in dwellings except where required to comply with local and State fire and police recommendations.
- B. Conduct of the Home Occupation does not generate more noise, vibration, glare, fumes, odors, or electrical interference than normally associated with residential occupancy in the neighborhood.
- C. The Home Occupation is not of a scale requiring the use of a commercial vehicle for the delivery of materials to or from the premises.
- D. The use shall not generate sewage of a nature or rate greater than that normally associated with residential occupancy nor shall it generate hazardous waste or solid waste at a rate greater than that normally associated with residential occupancy.
- E. The Home Occupation may increase vehicular traffic flow and parking by no more than one additional vehicle at a time and any need for parking generated by the conduct of a Home Occupation shall be met off the street, other than in a required front yard, and, if in a driveway, in such a manner that access to the garage is not eliminated.
- F. No more than one person other than those living in the residence may be employed in the Home Occupation.
- G. No outdoor display of goods or outside storage of equipment or materials shall be permitted.
- H. No accessory building may be used for operations, display of goods or the storage of equipment or materials used in the Home Occupation.
- I. No Home Occupation will be allowed that jeopardizes the health and safety of residents of the City.
- J. There shall be no renting of space in a residence for non-residential purposes.
- K. Retail is not a permitted home occupation.
- L. There shall be no exterior display or exterior signs or interior display or interior signs that are visible from outside the dwelling with the exception of one (1) directional or identification/business sign not to exceed two (2) square feet in area.



LAKEVIEW

WOOD PRODUCTS

Cabinets Tailored to Your Needs

Kitchens, Bathrooms, Home Offices, Laundry Rooms, Entertainment Centers, Home Bars, Closet Systems, Laminate Countertops, Fireplace Surrounds, Crown Moulding, Curio, Gun Cabinets, Stain Matches.

Brennan Torkelson, Owner

320.221.1343

555 Parker Avenue West
Dassel, Mn 55325
lakeviewwoodproducts@gmail.com

SUPPLEMENTAL APPLICATION - CONDITIONAL USE PERMIT

Name: BRENNAN TORKELSON

Phone: 320-221-1343

Address: 935 LABEAUX AVE NE

PID #: 108500362202

1. Present zoning of above described property: SINGLE FAMILY RESIDENTIAL
2. Application made for Conditional Use Permit to conduct: CABINET SHOP BUSINESS
3. Is the proposed use compatible with present and future land use(s) of the area? Please explain.
YES. PROPERTY HAS A CONCORT CUP.
4. Will the proposed use depreciate the area in which it is proposed? Please explain.
NO. THE BUILDING IS NOT VISIBLE FROM THE ROAD AND DAILY OPERATIONS WILL NOT EFFECT SURROUNDING NEIGHBORS
5. Can the proposed use be accommodated with existing City services without overburdening the system? Please explain. YES NO ADDITIONAL UTILITIES ARE NEEDED TO OPERATE THE BUSINESS.
6. Are local streets capable of handling traffic which is generated by the proposed use? Please explain. YES. 90% OF MEETINGS ARE CONDUCTED ON SITE SO VERY LITTLE TRAFFIC WILL BE GENERATED BY THE BUSINESS IN THE AREA.
7. Attach to this application a site plan illustrating curb cut locations, access to a public street, location of buildings and their square footage, location of easements, parking utilities and sidewalks.
8. Attach information specified in the "Required Material Submission Checklist" for CUP applications.

Applicant Signature: Brennan Torkelson

Date: 5-27-2015

X Owner Signature: [Signature]

Date: 5-27-2015



HOME ADDRESS:
 17330 56TH ST NE
 555660 MN 55374

For Office Use Only	
Case Number:	
Fee Paid:	928/15
Received by:	dm
Date Filed:	5/28/15
Date Complete:	
Base Fee:	300
Escrow:	1000

Hanover, MN 55341-0278
 Phone: 763.497.3777 fax: 763.497.1873
 www.hanovermn.org
 cityhall@ci.hanover.mn.us

DEVELOPMENT APPLICATION

TYPE OF APPLICATION		
<input type="checkbox"/> Annexation	<input type="checkbox"/> Site Plan & Building Plan	<input type="checkbox"/> Simple Land Division
<input type="checkbox"/> Appeal	<input type="checkbox"/> Sketch Plan	<input type="checkbox"/> Subdivision Sketch Plan
<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Ordinance Amendment (Text or Map)	<input checked="" type="checkbox"/> Variance on Home Occupation	<input type="checkbox"/> Final Plat
<input type="checkbox"/> Planned Unit Development (Concept/Gen)	<input type="checkbox"/> Vacation	<input type="checkbox"/> Other
PROPERTY INFORMATION		
Street Address: 935 LABEAUX AVE NE		
Property Identification Number (PIN#): 108500362202		
Legal Description (Attach if necessary): ATTACHED		
APPLICANT INFORMATION		
Name: BRENNAN TORGERSON	Business Name: LAKEVIEW WOOD PRODUCTS LLC	
Address: 555 PARKER AVENUE WEST		
City: PASSEZ	State: MN	Zip Code: 55325
Telephone: 320-221-1343	Fax: N/A	E-mail:
Contact: BRENNAN	Title: OWNER	
OWNER INFORMATION (if different from applicant)		
Name: MARK A. LADDA	Business Name: HANOVER AUTO BODY	
Address: 935 LABEAUX AVE NE		
City: ST MICHAEL	State: MN	Zip Code: 55376
Telephone: 763-497-2060	Fax:	E-mail: lynn.ladda@netscape.net
Contact:	Title: OWNER	
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: AUTO BODY REPAIR		mark.ladda@bomag.com
Nature of Proposed Use: TO OPERATE CABINET BUSINESS ON THE PROPERTY		
Reason(s) to Approve Request: WE WOULD LIKE TO MOVE TO THE AREA AND OPERATE CABINET BUSINESS IN MINNOCHE.		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name: HANOVER AUTO BODY	Date of Application: 11/1991	
Nature of Request: AUTO BODY REPAIR		
NOTE: Applications only accepted with ALL required support documents. See Application Instructions and City Code		

APPLICATION FEES AND EXPENSES:

The City of Hanover required all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner:

E-mail lakeviewwoodproducts@gmail.com Fax _____ USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

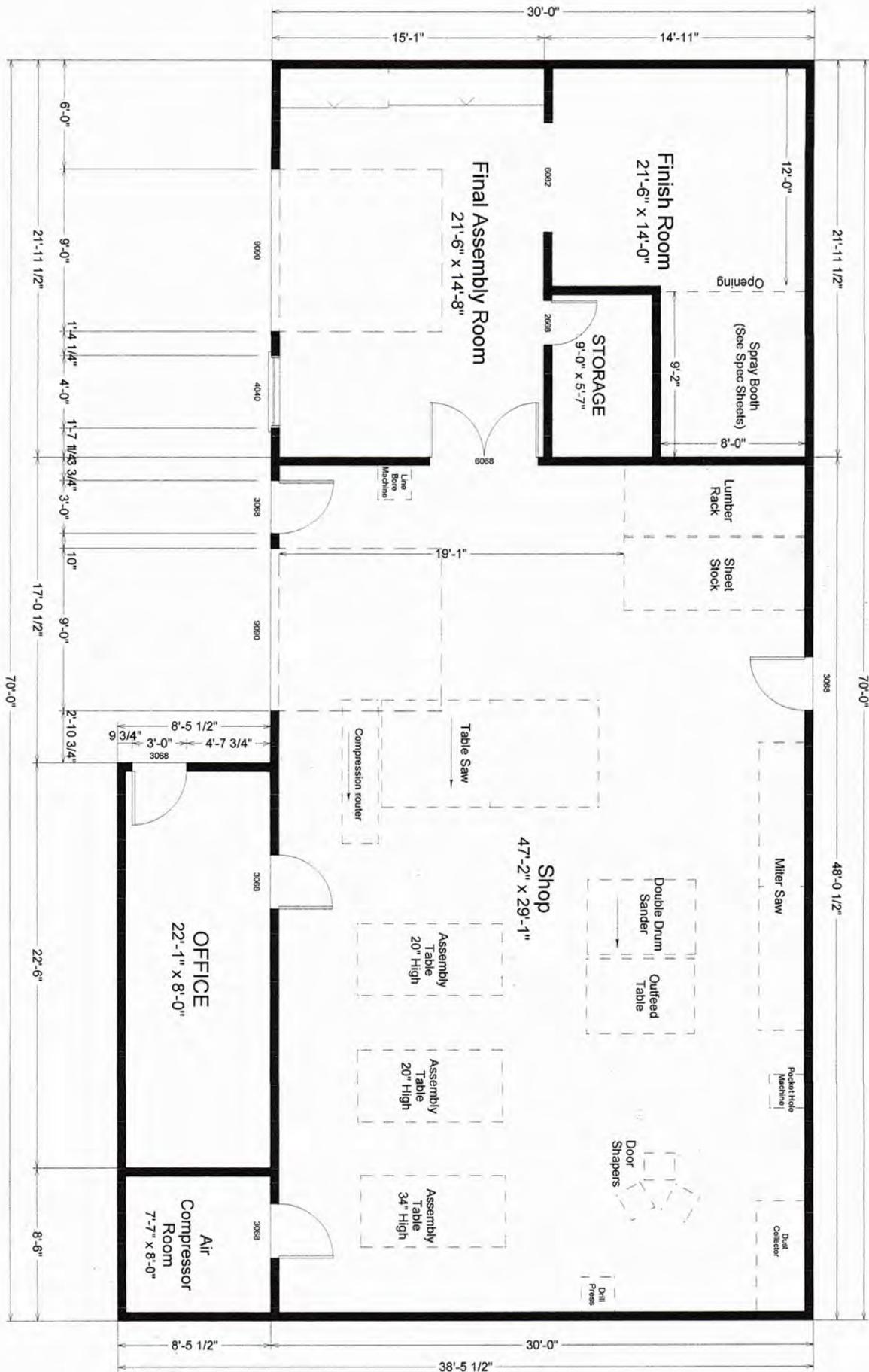
I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: Brian Tolson Date: 5-27-2015

X Owner: Mark [Signature] Date: 5-27-15

NOTE: Applications only accepted with ALL required support documents.
See Application Checklist and City Code



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 7th day of July, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-07-15-40

A RESOLUTION APPROVING MASTER SUBSCRIBER AGREEMENT

WHEREAS, the City has approved the Master Subscriber Agreement for Minnesota Court Services for Governmental Agencies and Agency Request Forms on behalf of the City with for the benefit of the City Prosecutor's office; and

WHEREAS, the City Council now directs the City Administrator to execute the Master Subscriber Agreement and Agency Requests Forms on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves City Administrator to execute the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies on behalf of the City.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 7TH day of July, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 7th day of July, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-07-15-41

A RESOLUTION APPROVING SIX MONTH REVIEW OF AMY BIREN

WHEREAS, the City hired Amy in a full-time capacity on 12-01-14; and

WHEREAS, the job offer stated upon of a six month review with a minimum rating of "meets expectation" the salary would increase 3% to \$19.35; and

WHEREAS, the six month review was completed by the City Administrator and review by Council for feedback; and

WHEREAS, the City Administrator made adjustments based on feedback and tallied the final score; and

WHEREAS, the six month review results in a meets expectations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the six month review completed by the City Administrator.

BE IT FURTHER RESOLVED that the City Council approves an hourly wage increase to \$19.35 retroactive to June 1, 2015 in accordance with the job offer.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 7TH day of July, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 7th day of July, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 07-07-15-42

**A RESOLUTION APPROVING PROPOSAL FROM ABDO, EICK, & MEYERS, LLP.
FOR TRAINING AND 2015 AUDIT PREPARATION**

WHEREAS, the City has hired an Accountant/Deputy Clerk; and

WHEREAS, a training period and assistance with the 2015 audit has been recommended; and

WHEREAS, Abdo, Eick, & Meyers, LLP has submitted a proposal to complete these services.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the proposal as attached to provide training services and 2015 audit preparation.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 7TH day of July, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



AEM Financial Solutions™

July 1, 2015

Proposal for Consulting Services

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, Minnesota 55341

Dear Mr. Hagen,

Thank you for the opportunity to submit this proposal to the City of Hanover (the City) for Training and Audit Preparation services. In order to document the understanding between us as to the scope of the work that AEM Financial Solutions, LLC (AEMFS) will perform, we are entering into this agreement with the City of Hanover. This agreement defines the services we will perform for you as well as your responsibilities under the agreement.

Executive Summary

AEM Financial Solutions, LLC (AEMFS) is pleased to offer this proposal to the City of Hanover for Training and Audit Preparation services.

The Scope of Services to be provided includes the following:

- Provide training for the Accountant on governmental accounting, software and audit preparation
- Prepare work papers and gather support for the annual audit of the financial statements
- Prepare the Management Discussion and Analysis for the audit report
- Participate in responding to auditor inquiries during field work

The goal of this compilation is to provide training for the newly hired Accountant and assist in preparing the City for the annual audit. Services will be conducted by on-site visits and interviews, phone conversations and information provided by the City to AEMFS.

Our solution will provide excellent financial accounting services and tap into the best practices we have developed over the past 50 years we have been in business. Our proposal is based on similar services we provide to other cities of relative size.

An AEMFS representative will be in the City offices as necessary to perform responsibilities as noted in the Scope of Services page. Services will also be performed remotely as necessary.

The preparation will begin in early July and continue through the annual audit which is to be determined prior to June 30, 2016.

Investment by the City for services is indicated in the financial page.

AEMFS would like to thank the City for the opportunity. We look forward to exceeding your expectations and continuing with a long-term, mutually beneficial relationship.

Sincerely,

AEM Financial Solutions, LLC
an Abdo, Eick & Meyers, LLP Company

Steven R. McDonald, CPA
CEO

Jean D. McGann, CPA
President

Scope of Services

Contract Task	City Responsibility	Planned Time Frame
1. Training		
Provide four days of training in the following areas for the Accountant Accounting transaction process Accounting procedures Software processes and input procedures Quarterly reports and year end processes Transactional coding by budget allocation Financial statement analysis Budget process and allocations Financial deadlines/requirements on annual basis	Provide dedicated time for training	7/1/2015 - 12/31/2015
2. Audit Preparation		
Provide training for Accountant throughout the Audit Preparation process, including review of work papers prepared by Accountant	Cooperation in location supporting documentation as needed	1/1/2016 - 6/30/2016
Prepare work papers and gather support for the annual audit of the financial statements	Cooperation in location supporting documentation as needed	1/1/2016 - 6/30/2016
Prepare the Management Discussion and Analysis for the audit report	City Administrator to review and approve	1/1/2016 - 6/30/2016
Provide assistance during audit fieldwork	City to provide fieldwork dates	1/1/2016 - 6/30/2016

Unanticipated services

While this agreement entitles the City to unlimited consultation with us, if your question or issue requires additional research and analysis beyond the consultation, the work will be subject to an additional price, payment terms, and scope to be agreed upon before the service is performed and a change order will be issued to document this understanding.

Furthermore the parties agree that if an unanticipated need arises (training to different groups, researching a new issue, etc.) we hereby agree to perform this additional work at a mutually agreed upon price. This service will be priced separately to the City, using a change order.

Service Guarantee

Our work is guaranteed to the complete satisfaction of the customer. If you are not completely satisfied with the services performed by AEMFS, we will, at the option of the City, either refund the price or accept a portion of said price that reflects the City’s level of value received. Upon payment of each of your scheduled payments, we will judge you have been satisfied.

Price Guarantee

Furthermore, if you ever receive an invoice without first authorizing the service, payment terms, and price, you are not obligated to pay for that service.

City Financial Investment

<u>Services Period</u>	<u>Fee</u>	<u>Monthly</u>
Finance and software training for Accountant July 1, 2015 - December 31, 2016	\$ 8,400	As incurred *
Audit Preparation	Hourly	As incurred *

Payment Schedule

* Training to be invoiced as incurred based on an hourly rate of either \$125 or \$165 depending on the type of training requested. AEMFS will identify hourly rate prior to specific training.

*Audit preparation will be invoiced on an hourly basis. We anticipate that the audit preparation services will not exceed \$11,200 and will notify the City Administrator if there are unanticipated challenges.

City of Hanover
11250 5th Street NE
Hanover, Minnesota 55341

Name _____

Title Mayor

Date _____

Name _____

Title Administrator

Date _____

AEM Financial Solutions, LLC
5201 Eden Ave. Suite 250
Edina, Minnesota 55436

Name _____

Title CEO

Date July 1, 2015

Proposed Training Schedule

	Trainee	Trainer	Proposed Date	Estimated Length
1 General Accounting				
a Financial Statements	Liz	Vicki		
b Support and internal controls (general discussion of all sections)	Liz	Vicki		
c Accounting periods	Liz	Vicki	July 8th, 2015	This section is estimated to take 2-3 hours to cover.
d Transaction dates	Liz	Vicki		
e Closing periods	Liz	Vicki		
f Cash flows (general)	Liz	Vicki		
2 Budget				
a Budget process	Liz	Vicki		
b Budget entry	Liz	Vicki		
c Budget amendments	Liz	Vicki	July 8th, 2015	This section is estimated to take 2-3 hours to cover.
d Support and internal controls	Liz	Vicki		
e Budget reports	Liz	Vicki		
f Wage and benefit budgeting	Liz	Vicki		
3 Transfers				
a Support and internal controls	Liz	Vicki		
b Accounting transfers	Liz	Vicki	July 8th, 2015	This section is estimated to take 1 hour to cover.
c Cash transfers	Liz	Vicki		
4 Journal entries				
a Support and internal controls	Liz	Vicki		
b Debits and credits	Liz	Vicki	July 8th, 2015	This section is estimated to take 2-3 hours to cover.
c Posting entries	Liz	Vicki		
d Balancing entries	Liz	Vicki		
5 Cash & Investments				
a Support and internal controls	Liz	Katelyn		
b Investment schedule	Liz	Katelyn		
c Cash reconciliation	Liz	Katelyn	July 15th, 2015	This section is estimated to take 3-5 hours to cover.
d Interest & fair market value allocations	Liz	Katelyn		
e Unclaimed property	Liz	Katelyn		
6 *Accounts Payable				
a Support and internal controls	Liz	Katelyn		
b Coding	Liz	Katelyn		
c Capital items	Liz	Katelyn	July 15th, 2015	This section is estimated to take 1-2 hours to cover.
d Sales & Use Tax	Liz	Katelyn		
e Refunds	Liz	Katelyn		
f Year-end procedures	Liz	Katelyn		
7 *Accounts Receivable				
a Support and internal controls	Liz	Katelyn		
b Coding	Liz	Katelyn		
c Sales & Use Tax	Liz	Katelyn	July 15th, 2015	This section is estimated to take 1-2 hours to cover.
d Refunds	Liz	Katelyn		
e Year-end procedures	Liz	Katelyn		
8 *Payroll				
a Support and internal controls	Liz	Katelyn		
b Deductions and benefits	Liz	Katelyn		
c Taxes	Liz	Katelyn		
d Proofing payroll	Liz	Katelyn	July 15th, 2015	This section is estimated to take 3-4 hours to cover.
e Allocations	Liz	Katelyn		
f Reconciling payroll liabilities	Liz	Katelyn		
g Payroll Tax Returns	Liz	Katelyn		

9 Financial Analysis & Reporting				
a Report Writer functionality	Liz	Katelyn		
b Quarterly reports	Liz	Katelyn	July 15th, 2015	This section is estimated to take 1-2 hours to cover.
10 Other Reporting				
a Reporting Calendar (legal compliance, funding agency reqs, etc.)	Liz	Vicki		
b General review of reporting requirements	Liz	Vicki	October - November	This section is estimated to take 1-2 hours to cover.
11 CIP, LT Plan and Cash flows				
a Capital Improvements Plan	Liz	Vicki		
b Long-term Planning	Liz	Vicki	October - November	This section is estimated to take 4-5 hours to cover.
c Cash flows	Liz	Vicki		
12 Audit Preparation (separate proposal)	Liz	Vicki		
a Work papers	Liz	Vicki		
b Support	Liz	Vicki	January - February	This section is included in a separate proposal for audit prep.
c Closing entries	Liz	Vicki		
d Reversing entries	Liz	Vicki		

* Hours under our typical schedule have been adjusted to account for training that will be conducted in-house.

Summary of hours and cost estimate

July	3 days	cost estimate	\$	6,300
October - November	1 days	cost estimate	\$	2,100
January - February	*separate proposal	cost estimate	\$	6,500

General Contractors
Commercial – Industrial
New – Remodel



9240 Cottonwood Lane N.
Maple Grove, MN 55369
Phone: 763-424-3341
Fax: 763-424-6118

PROPOSAL

To: Hanover Fire Station

Date: May 18, 2015

Attn: Dave Malewicki
Job: Hanover fire hall

Description	Price
For the repair to one door jamb that was damaged by a fire truck leaving the building. Price includes all labor and material for bringing back to normal condition, including electrical.	\$ 4,725.00
Option to rework four existing red metal areas in front of building (these area are rusted toward the bottom, this would be the time to review this since the color on the new red will not match existing)	
ADD \$ 3,040.00	
Option to install modular brick in area of existing red metal at front of Fire hall.	
ADD \$ 8,030.00	
NOTE - NO permit included for this work - Color of new metal might not match existing do to age.	

Accepted By:

Cottonwood Construction, Inc.
Thomas J Loeffler
President

Hanover Fire Department

369 Labeauxe Ave NE

Hanover, MN

(763) 498-7518

5 Pier Replacement – 4' x 8'

- Tear down, remove and haul away existing corrugated steel siding
- Replace with 5 block piers to match existing block
- 2 course dark (grey/blue)
- 10 course rose/red
- Colored mortar to match both
- Lay block piers
- Core file
- Wash/clean new block
- Remove all debris

Total- \$2700.00

ALBERTVILLE BODY SHOP

5890 MAIN AVENUE, PO Box 85, ALBERTVILLE,
MN 55301

Phone: (763) 497-2656
FAX: (763) 497-9734

Workfile ID: b775e3f1
Federal ID: 41-1961584

Preliminary Estimate

Customer: Hanover Fire Dept.

Job Number:

Written By: Jamie Stevens

Insured: Hanover Fire Dept.
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Hanover Fire Dept.
Cty Rd 19
Hanover, MN
(612) 661-4972 Business

Inspection Location:
ALBERTVILLE BODY SHOP
5890 MAIN AVENUE
PO Box 85
ALBERTVILLE, MN 55301
Repair Facility
(763) 497-2656 Day

Insurance Company:

VEHICLE

Year:	Body Style:	VIN: 1FV6HLCB1XHA65718	Mileage In:
Make:	Engine:	License:	Mileage Out:
Model:	Production Date:	State:	Vehicle Out:
Color: Int:	Condition:	Job #:	

Preliminary Estimate

Customer: Hanover Fire Dept.

Job Number:

Vehicle:

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr Repair and Paint Damaged Side Panels				6.0	14.0
2	#	Repl Door Hinge		1	125.00	1.0	
3	#	Repl Replace Shocks		1	170.00		
4	#	Repl Decals		1	700.00	4.0	
5	#	Rpr Add For Disassemble For Paint				3.0	
6	#	Repl Drip Rail Edge		1	225.00		
7	#	CORROSION PROTECTION		1			0.3
8	#	HAZARD WASTE		1	5.00		
SUBTOTALS					1,225.00	14.0	14.3

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,225.00
Body Labor	14.0 hrs @	\$ 54.00 /hr	756.00
Paint Labor	14.3 hrs @	\$ 54.00 /hr	772.20
Paint Supplies	14.3 hrs @	\$ 34.00 /hr	486.20
Subtotal			3,239.40
Sales Tax	\$ 1,711.20 @	6.8750 %	117.65
Grand Total			3,357.05
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			3,357.05

Albertville Body Shop Vision Statement:

To create strong bonds with the families within our community for generations to come through caring communication and superior auto body repair.

MN ST 60A.955 - A PERSON WHO FILES A CLAIM WITH INTENT TO DEFRAUD OR HELPS COMMIT A FRAUD AGAINST AN INSURER IS GUILTY OF A CRIME.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

ALBERTVILLE BODY SHOP
5890 MAIN AVENUE, PO Box 85, ALBERTVILLE,
MN 55301
Phone: (763) 497-2656
FAX: (763) 497-9734

Workfile ID: b775e3f1
Federal ID: 41-1961584

Unrelated Prior Damage

Customer: Hanover Fire Dept.

(Information Only)

Written By:

Insured: Hanover Fire Dept.
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Hanover Fire Dept.
City Rd 19
Hanover, MN
(612) 661-4972 Business

Inspection Location:
ALBERTVILLE BODY SHOP
5890 MAIN AVENUE
PO Box 85
ALBERTVILLE, MN 55301
Repair Facility
(763) 497-2656 Day

Insurance Company:

VEHICLE

Year:	Body Style:	VIN: 1FV6HLCB1XHA65718	Mileage In:
Make:	Engine:	License:	Mileage Out:
Model:	Production Date:	State:	Vehicle Out:
Color: Int:	Condition:	Job #:	

Unrelated Prior Damage

Customer: Hanover Fire Dept.

Vehicle:

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr Repair Corrosion Damage				12.0	14.0
2	#	CORROSION PROTECTION		1			0.3
3	#	HAZARD WASTE		1	5.00		
SUBTOTALS					5.00	12.0	14.3

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			5.00
Body Labor	12.0 hrs @	\$ 54.00 /hr	648.00
Paint Labor	14.3 hrs @	\$ 54.00 /hr	772.20
Paint Supplies	14.3 hrs @	\$ 34.00 /hr	486.20
Subtotal			1,911.40
Sales Tax	\$ 491.20 @	6.8750 %	33.77
Grand Total			1,945.17

MN ST 60A.955 - A PERSON WHO FILES A CLAIM WITH INTENT TO DEFRAUD OR HELPS COMMIT A FRAUD AGAINST AN INSURER IS GUILTY OF A CRIME.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.