

**CITY OF HANOVER  
CITY COUNCIL WORK SESSION  
JULY 15, 2014 – OFFICIAL MINUTES**

**Call to Order**

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, July 15, 2014 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Wendy Pinor, Doug Hammerseng, and Ken Warpula. Councilor John Vajda was absent. Also present were City Administrator Annita Smythe, Administrative Assistant Brian Hagen, and Public Works Supervisor Scott Vogel. Guests present included two Hanover residents.

**Approval of Agenda**

Smythe stated two visitors are present with hopes to address the Council. Mayor Kauffman recommended putting the visitors as item number two.

**MOTION** by Warpula to approve the amended agenda, and seconded by Pinor. **Motion carried unanimously.**

**Visitors Address Council**

Two residents addressed Council on their recent action to have the Planning Commission review a chicken ordinance. The residents feel that Hanover is a rural City, and they feel farming related uses should be allowed in certain parts. However, they feel that the Residential Agriculture District (RA) is not all similar. For example, Hanover Hills is more of a residential neighborhood in nature. They wanted to address their concern to Council about the proposed chicken ordinance which would allow chickens on parcels of 2.5 acres or larger. They prefer that the ordinance related to farm animals remains in its current state. Council thanked them for their input, and advised them to also submit their comments for consideration by the Planning Commission at the Public Hearing for the chicken ordinance on July 25, 2014.

**Consent Agenda**

Warpula asked if the pay voucher for the Beebe Lake Trail would be the last one. Smythe informed him no, work continues to happen on the trail. Pay vouchers will continue to be submitted until work is completed and the project is closed. Mayor Kauffman corrected the previous meeting minutes. In the transit discussion, he stated that service would continue for 18 months. **MOTION** by Warpula to approve consent agenda with amended minutes of July 1, 2014, seconded by Pinor.

**a. Approve Minutes of July 1, 2014 Regular City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 320,800.27
➤ Payroll	\$ 8,642.37
➤ P/R taxes & Exp	\$ 3,285.79
➤ Other Claims	<u>\$ 1,571.28</u>
➤ Total Claims	<u>\$ 334,299.71</u>

**c. Res No 07-15-14-61 – Approving Beebe Lake Trail Pay Voucher #4**

**Motion carried unanimously.**

**2014 Budget Review/2015 Budget Preliminary Goal Discussion**

Smythe outlined the revenue portions of the budget that were ahead of budget. Smythe informed Council that the first half of taxes have not been received to date. She noted that some revenue sources

are already at 100% for the year. Smythe also noted expenditures which were ahead of budget. Smythe corrected one of the expenditure sources, and concluded that overall Hanover is on track to meet budget expectations.

A brief discussion was held on 2015 goals. Some focus areas include funding of the Capital Improvement Plan (CIP) items which haven't had designated funds in the past, including pavement management, and a future Public Works facility.

### **Zoning Enforcement**

Smythe and Hagen outlined enforcement issues the City faces. The main concerns are erosion control during new home construction, and long grass on vacant lots. Staff has attempted to have the building inspector enforce the erosion issue, however, the inspector tends to only focus on building code issues. Staff further stated that the contract for building inspection services is written quite vague. Council suggested staff obtain contracts from other cities and revise our contract. Staff's main concern with the long grass is the length of the enforcement process. Staff would like to shorten the time allotted to owners to bring their lawns into compliance. Council directed staff to create draft ordinances which allow for easier enforcement on these issues.

### **Public Works Facility**

Tabled.

### **Mahler Mining Overview**

Council thanked staff for providing the information related to the Mahler Mining permit. They wanted it for their information since the permit was approved before their terms on Council.

### **Adjournment**

**MOTION** by Hammerseng to adjourn at 8:20 p.m., seconded by Pinor. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Annita Smythe, City Administrator