

**AGENDA
HANOVER CITY COUNCIL
AUGUST 16, 2016**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
JOHN VAJDA
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK**

- 1. Call to Order: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of August 2, 2016 City Council Meeting (pg. 4)**
 - b. Approve Claims as Presented: (pg. 13)**

➤ Claims	\$ 443,877.88
➤ Payroll	\$ 8,034.49
➤ P/R taxes & Exp	\$ 3,229.50
➤ Other Claims	\$ 2,953.12
➤ Total Claims	<u>\$ 458,094.99</u>
 - c. Res No 08-16-16-96 – Approving Historic Bridge Rehab Pay Voucher #5 (pg. 41)**
 - d. Res No 08-16-16-97 – Approving Historic Bridge Rehab Final Pay Voucher (pg. 45)**
 - e. Res No 08-16-16-98 – Approving Hanover Hills Surface Improvement Pay Voucher #1 (pg. 54)**
 - f. Res No 08-16-16-99 – Approving Spray Patch Quote (pg. 61)**
- 4. JS Stewart Purchase Agreement**
- 5. Perpendicular House Orientation**
- 6. Res No 08-02-16-95 – Approving Hanover Athletic Association Lease Agreement**
- 7. Future Sanitary Sewer Lift Station Location**
- 8. Little Libraries**
- 9. Second Quarter Budget Review (pg. 63)**
- 10. Reports**
- 11. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: August 11, 2016
Re: Review of August 16, 2016 City Council Agenda

1. Call to Order: 6:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *See enclosed consent packet.*
 4. Approve Minutes of August 2, 2016 City Council Meeting (pg. 4)
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 9. Res No 08-16-16-99 – Approving Spray Patch Quote (pg. 61)
10. JS Stewart Purchase Agreement

An update on the purchase agreement will be provided. The 90 day period will elapse on August 15, 2016. Jim Stewart will also be present.
11. Perpendicular House Orientation

Staff will discuss with Council the response received from the City Attorney and City Planner in regards to how house may be orientated on a lot.
12. Res No 08-02-16-95 – Approving Hanover Athletic Association Lease Agreement

This resolution was tabled from the previous meeting. The Athletic Association discussed the lease and had concerns of their own that they are having an attorney review. If the Athletic Association provides approval of the lease, I will bring it back to the meeting. If not, this resolution will need to be tabled to a future meeting.

13. Future Sanitary Sewer Lift Station Location

Staff has been approached by a local land owner inquiring if the City would be interested in purchasing land for a future lift station location. Justin will discuss the location and the considerations.

14. Little Libraries

Liz will discuss a recommendation from the Park Board.

15. Second Quarter Budget Review (pg. 63)

Liz will provide an overview of the 2015 second quarter finances.

16. Reports of Mayor and Council Members, Staff, Boards, and Committees

17. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
AUGUST 2, 2016 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Vice Mayor John Vajda called the regular meeting of Tuesday, August 2, 2016 to order at 5:00 p.m. Present were Vice Mayor John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Mayor Chris Kauffman was absent. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Elizabeth Lindrud, Public Works Supervisor Scott Vogel, City Attorney Jay Squires, City Planner Cindy Nash and City Engineer Justin Messner. Guests present included Hennepin County Commissioner Jeff Johnson, Abby Peterson, Thomas Jones, Clark and Carol Lee, Jessica Peters, Joseph Tushar, Bryan Arthur, Stephanie Gleason, Michael Kehn, Linda Eckard, Ed Sjolín, Claudia Pingree, Bruce Shoemaker, Susan Peterson, Mary Coons, Gerhardt Kottke, Gary Smith, Mark Mischke, David Phillips, Vonnie Waters, Tom Spier, Tom Gleason, Mike Straub, Bob Pink, Suzanne and Dan Heinecke, Matt Peterson, Tom Therrien, Joe Kaul, Tim Bienias, Michelle Dufner, Janet McDaniel, Greg Hiniker, Dan and Lois Mahler, Nick Cooper, and Doug Voerding with the Wright County Journal Press.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

Hagen revised the title of Res 08-02-16-86 to read “A Resolution Approving Purchase of Fire Department Quick Response Kit” and to revise Res 08-02-16-88 to read that Dee Zajicek is resigning from the Park Board, not the Hanover Fire Department. Lindrud updated claims to include payment of Pay Voucher 1 for R. L. Larson Excavating in the amount of \$229,418.09 for the 5th Street Watermain Extension, which updates Total Claims to \$315,225.81.

Warpula recognized and thanked Jake Heinz, Larry Sperr, and Greg Snodgrass for their service on the Hanover Fire Department and Dee Zajicek for her service on the Park Board.

MOTION by Warpula to approve the consent agenda as amended, seconded by Hammerseng.

a. **Approve Minutes of July 19, 2016 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 73,095.39
➤ Payroll	\$ 8,045.21
➤ P/R taxes & Exp	\$ 3,230.12
➤ Other Claims	\$ 1,437.00
➤ Total Claims	\$ <u>85,807.72</u>

c. **Res No 08-02-16-84 – Approving Purchase of Fire Department iPads**

d. **Res No 08-02-16-85 – Approving Purchase of Fire Department Quick Response Kit**

e. **Res No 08-02-16-86 – Approving Purchase of Fire Department Portable Drop Tank**

f. **Res No 08-02-16-87 – Recognizing Fire Department Resignations**

g. **Res No 08-02-16-88 – Recognizing Park Board Resignation**

h. **Res No 08-02-16-89 – Approving Pay Voucher No. 1, Fifth St. NE Watermain Extension**

i. **Res No 08-02-16-90 – Approving Band Contract for 125th Anniversary Celebration**

j. **Res No 08-02-16-91 – Approving Animal Control Contract**

Motion carried unanimously.

Citizen’s Forum:

Hennepin County Commissioner Jeff Johnson

Hennepin County Commissioner Jeff Johnson gave an update on the budget, he stated that in 2016 there was a little under a 5% property tax increase, which he did not support. He believes Hennepin County is spending more than it should. He stated the other commissions are starting to see the demographic changes and how thinking will need to change, the people who receive the services will soon outnumber those who pay for the services provided. Warpula inquired as to where Johnson believes the County is spending too much money. Johnson responded that there are many areas, but Health and Human Services is one area. He explained that there are many outdated programs offered and money should be put towards new programs that work. He also stated that Transit is spending more money than it should on the light rail, which only benefits 2% of the population. Hagen thanked Johnson and Hennepin County for helping with costs of the bike trails.

Thomas Jones

Thomas Jones addressed Council in regards to perpendicular placement of homes and current city ordinances. Jones, stated that currently a home can be built perpendicular to a neighboring home, in essence putting their front yard into the neighboring homes backyard. He further explained that the lot next to his home has proposed such a design and that he wrote a letter to Planning Commission and City Council with more detail. He stated it raises two issues, one if perpendicular placement of a home is allowed in Hanover. The second issue would be based on City Ordinances and how the setbacks would be defined on a perpendicular placed home. If the front and back yard are based on the orientation of the structure, would the side yard then be subject to 30 foot setbacks. Jones asked that no building permits be issued until Council holds a public hearing, ordinance definitions are clarified, and Council votes. Jones stated this is a legal issue and could cost the City time and financial resources.

Claudia Pingree

Claudia Pingree stated she is here to talk about the trees. She would like to first thank Dee Zajicek for putting in a lot of hard work on the Park Board. Pingree urged everyone not to act hastily, the money from the MN Twins is not enough to make a huge mistake. She further explained that Dutch Elm disease was found in St. Michael and the City might as well take down all the Elm trees, because they will not survive. Pingree offered to help find a place for the ballfield, she is also for the kids, kids come to her house to bake cookies and talk with her. She requested again that Council think their decision through so they will not regret it later.

Jessica Peters

Jessica Peters stated that she is potential Hanover resident, she has been coming to Hanover for years and has always wanted to live in Hanover and is at a place where her family now can move. She stated that Hanover is quiet, has community involvement and trusted elected officials. Peterson stated that now she is having second thoughts, that removing the oak trees is disturbing and the Council is ignoring resident's opinions and has obvious disregard for its residents. She stated that they are not representing the residents and that she will not be moving to Hanover because it is not the place she believed it to be.

Abby Peterson

Abby Peterson stated she has been a resident for 15 years and is on the Park Board. She said she has a petition with 450 signatures that are in favor of the ballfield redesign. She explained that she does not want to be bullied into a decision and that there are other people who support the ballfield and Council is hearing both sides.

Brian Arthur

Brian Arthur explained that he has not heard of anyone against baseball. He stated that people are for a great open space with more than a baseball diamond. He stated that the plan of planting new trees in the

outfield is comparable to him taking someone's Cadillac and giving them a Ford Fiesta back. He stated the other issue is the proximity to the playground and the fly balls that are going to hurt someone. He stated that insurance will not prevent an injury. Arthur requested that Council give a safe unstructured place for children to play.

Michael Kehn

Michael Kehn wanted to thank Tom Gleason for making a motion to rescind the Park Board approval of the ballfield redesign. The motion died because no one had the courage to second. Kehn stated the redesign is government sponsored vandalism. He stated that the Crow River Youth Baseball League rules require a base distance of 90ft, but no enclosed fencing is required. He further stated that the season finished on July 16th and inquired why the City would take down the trees when there would only be 12 games total, with six home games.

Dan Heinecke

Dan Heinecke stated that he is a good representative of many residents of Hanover. He has two kids in middle school and does not have a lot of free time in the evenings. He stated there are a lot of people with concerns about perpendicular homes being allowed to be built. He inquired as to what this would open the door too for future developments.

Heinecke stated he is also in support of the ballfield, he stated he is out volunteering and there is a lot of support for the ballfields, but similar to himself, many of those residents cannot make it to the meeting, because they are so busy it is hard to make it to the meetings.

Linda Eckard

Linda Eckard stated that she has been a resident of Hanover for 27 years, has two kids and has been through the ball system. She stated that she is a CPA and the extrapolation of the survey numbers was bothering her, so she went to the US Census to gather some data. She explained there are 1,916 registered voters, who elected Council to represent them. She explained that 12% of the population are age 10-17, and would be the population using the new ballfield. She realized that not 100% of those children would be using the field, and allowed for two-thirds that may actually use the ballfield, which is 7% of the population. She stated it is crazy to make a decision for 7% of the population. She explained that children play ball and then move on, while the parents stay in Hanover. Those residents want the current facilities to be here so they can use them, Council should protect the City's assets. She stated to cut down the trees and give the park away is disheartening and is asking Council to change their vote.

Stephanie Gleason

Stephanie Gleason explained that when Council voted to approve the ballfield redesign, only a few residents knew about it. Council should have looked at their own survey, now residents are informed and have given feedback through multiple calls, emails, and petition signatures and comments. She stated it is clear that residents do not want a ball park, and requested Council read the 12 pages of comments from the petition. She stated there is an alternative site at Hanover Athletic Association. She further expressed concerns that the least agreement does not require a background check and what the plan is for the foul balls near the playground. She requested that Council do the right thing and make a motion to stop the ballfield redesign.

Matt Peterson

Matt Peterson thanked Council for supporting the ballfield. He is excited about it and his kids are a part Hanover Youth Ball. He stated they have games in other cities, where they see the other fields and Hanover's is left wanting. He explained that the Community Garden has several trees and there will still be shade at Settlers Park.

Tim Bienias

Tim Bienias stated that he has been to most meetings and has seen some new faces at the last couple. He stated most people are in favor of ballfields, and does not feel that people are as far apart on the issue as they think they are. He explained that \$17,000 for the MN Twins is roughly 1.25% of Hanover's annual budget and not enough to justify plowing forward. He explained that there are other ways to raise funds for something everyone can use.

Suzanne Heinecke

Suzanne Heinecke explained that she is in love with nature and trees, but is in favor of the ballfield. She stated there are other cities that take pride in their ballfields and there is something to be said for having pride in the ballfield.

Tom Therrien

Tom Therrien explained that the baseball season is now over, he has not been able to attend previous meetings because he has been out in the fields. He explained that Hanover Youth Ball has 14 of the 31 teams in the Crow River Little League. He explained the season is March through the fall, after July 15th there is a pause, then fall ball begins. He was able to talk to Michael Kehn at the Hanover Youth Ball picnic and loves the passion for the trees, and he also loves trees. However, his passion is related to providing the kids an outdoor activity. Therrien explained that when he was here last time Hanover Youth Ball had 321 kids and now they have 361. More kids are staying in the Hanover league and Hanover Youth Ball is now larger than Buffalo. Therrien referred to a social media post made by Michael Kehn that stated that baseball has a 41% decrease in participation and explained that does not reflect the Hanover Youth Ball program, which is growing. Hanover Youth Ball wants to get kids into parks instead of sitting home on gaming devices and there are no 16U fields available in Hanover.

Linda Eckard

Linda Eckard inquired on a few concerns regarding the lease with the Hanover Athletic Association. She requested more detail on the section allowing Hanover Athletic Association access to the field 24 hours a day/7 days a week and what about the residents of Hanover, will they need to pay to use the field or schedules use? She also pointed out the section that allows the Hanover Athletic Association to use the field for baseball or other recreational functions and inquired what those other functions will be. She requested that council back up and consider other options before signing the lease agreement.

Greg Hiniker

Greg Hiniker stated that residents are more engaged on one item than ever before and it sounds like Council made their decision and will not be changing that decision, either way one side will be happy and one will not. He suggested that it would be good to get both groups together to build something more in line of a sports facility.

Bruce Shoemaker

Bruce stated that he has been a resident for six years and in the latter half of the 1800's all the trees were cut down for farm land. The Settlers Park oak trees were growing when Abraham Lincoln was shot, 10 years old when the city was platted, 25 years old when the City was incorporated, and 20 years old when the bridge was built....It is rare to see 150-year-old trees and could like Council to consider these facts because the trees are really special.

Jim Zajicek addressed the audience and stated that when Hanover Youth Ball came to the Park Board in January it took a couple of meetings to approve and they did try to find a way to position the field to

save the trees. He explained that it was a tough decision and Council discussed it thoroughly. He explained that Ken Warpula spoke up at the Council meeting with concerns and he did not, and asked that residents not blame the Park Board. He further explained that in the back of his mind he was thinking about the 75 trees that were cut down for the Historic Bridge, which could have been part of someone else's future park. He stated there is a lot of misinformation and name calling, other locations or a 20-acre park with splash pads cost a lot of money. Settlers Park is the perfect location, they cannot have two games going at once currently, since the outfields backup to each other. He explained that 40 new kids signed up after the ballfield redesign was approved. He is favor of the kids and keeping them in town and off electronic devices. A 20-acre park would cost millions of dollars and there are no funds in the park budget. This proposal allows the City to have a nice ballfield for little to no cost. He further explained that building a new sports facility would require an additional full time public works employee, plus additional utility and maintenance costs. Zajicek explained that if you take emotion out of the decision, it is an easy decision, the population has grown four times and the ballfields have not changed.

Public Hearings:

None

Unfinished Business:

Res No 08-02-16-92 – Approving Kinghorn Construction, Construction Manager Contract

Hagen explained that the contract with Kinghorn Construction of the building of the new public works facility has been reviewed by City Attorney Jay Squires. Squires explained that if there is any potential of not moving forward with the project that they City should not enter into a contract. Hagen inquired if the contract should be approved after the City advertises for bids. Squires stated that wording could be added to have the contract terminable after bids come back, the City would pay for the work done up to that point. Hagen explained that soil correction estimates came back and to export any bad material would cost too much to make the project feasible. The alternative is to raise the site elevation to allow bad material to be spoiled on site. There would be added costs for extra material to be brought in, but the added cost is substantially lower than exporting material. Council requested that Squires add language that the contract would be terminable if the soil correction costs come back at a rate higher than expected.

MOTION by Hammerseng to approve Res No 08-02-16-92 with revised language, seconded by Zajicek. **Motion carried unanimously.**

Res No 08-02-16-93 – Authorizing Advertisement of Bid, Public Works Facility Soil Correction

Hagen explained that this resolution authorizes staff to advertise for bids. Warpula requested that there be a discussion with Kinghorn Construction and the entire Council on the plans to date of the public works facility before advertising for bids. Council agreed with Warpula.

MOTION by Vajda to table Res No 08-02-16-93 until August 16, 2016, seconded by Warpula. **Motion carried unanimously.**

New Business:

Clark Lee – Hanover Resident

Clark Lee explained that he attended two Planning Commission meetings dealing with the single family dwelling minimum size requirements. He stated that it has been two weeks since the moratorium was lifted and the homes that were being held up due to the moratorium have had time to submit their permits to the City. He would like Council to place a new moratorium from August 2nd to September 6th on homes that are under the recommended 1000 square foot habitable living space above ground. Council took no action on Lee's request.

Lee also requested that the City place a moratorium on perpendicular homes for six months to allow time for the ordinances to be clarified. Squires stated that if there is a home plan submitted that Staff questions, they can defer to Cindy Nash and himself before approving. Vajda stated he will abstain from conversation since one of the lots in question is next to his home. Hammerseng stated the proposed perpendicular home plan has not been submitted and the property owners do not intend to build until next year. Council took no further action.

Commemorative Cups for 125th Anniversary

Hagen stated that the 125th Anniversary committee has prepared a design for commemorative cups with the 125th Anniversary Logo and that Council did budget funds to go towards the celebration. The cups will be given out free of charge the day of the celebration. Council agreed to purchase 500 cups at a cost of \$360.00.

MOTION by Vajda to approve the \$360 purchase of 500 commemorative cups for the 125th Anniversary Celebration, seconded by Warpula. **Motion carried unanimously.**

Settlers Park Maintenance Items – Oak Tree, Bathroom Vandalism, Volleyball Court

Vogel stated that there has been vandalism to the Settlers Park Shelter bathrooms. Council gave direction for Vogel to change the hours the bathrooms are open based on what he feels is necessary.

Vogel stated that one of the oak trees in Settlers Park sustained damage from the July 5th storm and the trunk is cracked and it is leaning into another tree. Since it is one of the five oak trees that would be removed with the ballfield redesign, he did not want to take action without Council direction. Council directed Vogel to have a licensed arborist look at the tree first.

Lindrud stated that the Park Board made a motion to recommend the removal of the current Volleyball Court and to replace it with removable posts and a grass court. Council agreed that it would be a better use of space and to dig the sand out and replace with black dirt before reseeding.

2017 Preliminary Budget DRAFT 1

Hagen stated this is only the first draft and only wanted to touch on the larger points and get direction before going further. Major changes to revenue are reflected in a decrease to building permit revenue. The decrease is attributed to the less than 10 vacant single family home lots. Hagen noted that the prior two years building permit revenue remained high due to the Elementary School addition and the Assisted Living facility. Hagen noted that tax revenue will need to increase to offset the decrease in building permit revenue.

Expenditures remained mostly the same, the two areas with increases were the potential to hire a third full time public works employee and a second public works summer seasonal help. Hagen explained this will allow Staff to do more projects in house, for example, the crack filling. The other increase is the switch from an \$8 per call rate to \$12 per hour for the fire department. Vajda stated he will meet with Fire Chief Malewicki to discuss the hourly rate and what surrounding fire departments rates are. Hagen stated with the assumptions in the budget the tax rate did increase from 49.5% to 51.4%. A more accurate assumption will be provided after the counties provide staff with actual tax capacity figures prior to the adoption of the preliminary levy.

Res No 08-02-16-94 – Approving CUP for Sales & Warehousing Automotive Parts

Nash stated that Rhino Auto has been before Planning Commission with the request to amend the current CUP. Planning Commission recommended approval of the amendment. Conditions of the CUP would allow for six vehicles with no more than one major part missing, one flatbed truck, a trailer, and a

forklift to be stored outside. No other exterior storage would be allowed. Hammerseng noted that some parts will be stored at an alternative location the owner has in Wisconsin.

MOTION by Hammerseng to approve Res No 08-02-16-94, seconded by Warpula. **Motion carried unanimously.**

Ordinance 2016-05 – Opting-Out of the Requirements of Minn. Stat., Sec. 462.3593

Nash explained that this Ordinance allows the City to opt out of the newly passed legislation for a temporary family health care dwelling to be placed on a residential property. The pod unit would be hooked up to the main home and bypasses City zoning regulations on accessory buildings or recreational vehicles. If the City does have a desire to allow such a use, Nash recommended the City amend the zoning ordinances to place its' own regulations on the use.

MOTION by Vajda to approve Ordinance 2106-05, seconded by Warpula. **Motion carried unanimously.**

Res No 08-02-16-95 – Approving Hanover Athletic Association Lease Agreement

Hagen reviewed the following items in discussion with lease agreement:

- Hagen inquired of an aerial photo outlining the area or a full legal description is preferred by Council. Squires stated that an aerial photo is acceptable to use. Council agreed.
- Hagen stated the term of the lease can be open to anything, currently it is earmarked at a ten-year lease and would be renegotiated at the end of those ten years. Council agreed to the ten-year term.
- Hagen inquired what Council would like to see for compensation, \$1 per year or per ten-year term. Council agreed to \$1 per year.
- Hagen explained that Wright County has stated the tax status would remain as exempt as long as the ballfield remains open to public use. If that were to change, then the Hanover Athletic Association would be responsible for those taxes. Hammerseng requested that there be language ensuring the ballfield would be open to the public. Squires suggested that language be added to have a priority of use and the Hanover Athletic Association submit a schedule to the City for review.
- Hagen stated that the League of Minnesota Cities advised that the requirement of background checks be removed. Squires stated that if the insurer recommends it not be in the lease, then it should be removed. It was further clarified that the Athletic Association does not organize youth activities.
- Hagen further explained that if the Hanover Athletic Association broke the lease early, the ballfield would revert back to the City with the improvements. He further explained that the lighting and scoreboards depicted in the rendering are not part of the initial improvement funding. Zajicek inquired on the safety of the playground and if nets would be added to the side facing the playground. Hagen stated that safety should always be part of importance and will be considered as part of initial design.

Council held a desire to have the Athletic Association weigh in the language regarding the priority of use. Hagen stated Council could table the resolution until there is clarification language.

MOTION by Vajda to table Res No 08-02-16-95 until August 16, 2016, seconded by Hammerseng. **Motion carried unanimously.**

Reports

Messner

- 5th Street water main extension work is completed. There were washouts with the heavy rains and they have been restored. There is also a two-year warranty on the work.
- Hanover Hills pavement reconstruction and shouldering is complete, they will return next week to start with seeding, especially on 3rd street.
- The decorative bollards for the Historical Bridge were ordered and there is a six-week turnaround and they will be installed with the concrete approach.
- Burschville Construction will start on the County Road 19 sidewalk extension mid-August. The portion extending up to the school is on hold, Wright County is not assisting in payment, Xcel Energy will move the pole if needed.

Nash

- Stated that Hennepin County has new flood insurance rate maps and she working on drafting a new ordinance for planning commission to review.

Vogel

- Stated they are prepping for Harvest Festival.
- Stated that the brush pick up took three weeks to complete and has set them back.

Zajicek

- Park Board held the Zoomobile event last month and it was very popular.
- Park Board held the first bike rodeo and it was well attended, free helmets were given out and there was a course for the kids to bike through that taught them control and balance. Hagen stated that a mother called in to City Hall and told Staff that her son had gotten into a bike accident shortly after the bike rodeo and was very thankful for the free helmet he had received at the bike rodeo.

Warpula

- Thanked Staff for the tree clean-up.
- Stated that Council is not perfect and not to hold that against them, it is a thankless job at times.
- Requested that Council meetings not be held on Night to Unite in the future.

Lindrud

- Park Board started planning their events for next year. Currently they are not looking to add new events, but enhance existing events.

Hagen

- The senior housing facility construction has been underway for a couple weeks now. There have been some concerned emails about the construction start times before 7:00 a.m., Hagen contacted Brad Bass, Scott Cole, and Brennen to remind them of the start time. Vogel has also been attending the weekly construction meetings so Staff is aware of the construction time frame. A semi was blocking a resident's driveway, Hagen has directed the contractors to park on the opposite side of the driveways. There was also a concern that the setbacks were not being met, staff and Metro West measured and they are accurate.

Vajda

- Commended residents for coming out in support of something import to them. He stated that Council discusses issues and it is tough when they do not know an opinion. A lot of time was taken by Park Board, Council, and Staff on the ballfield and they will continue to try and listen to everyone’s concern.

Adjournment

MOTION by Warpula to adjourn at 8:30p.m., seconded by Vajda. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

08/11/16 3:06 PM

Page 1

Payments

Current Period: August 2016

Batch Name	08/03/16 PAY Payment	Computer Dollar Amt	\$385.00	Posted	
Refer	1706 MN DEPT OF LABOR AND INDUST Ck# 032022 8/3/2016				
Cash Payment	E 100-43000-310 Other Professional Servi	Harvest Festival - Electrical Inspection			\$385.00
Invoice	8/3/2014				
Transaction Date	8/3/2016	Due 0	Cash	10100	Total \$385.00

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$385.00	
	<u> </u>	\$385.00

Pre-Written Check	\$385.00
Checks to be Generated by the Computer	\$0.00
Total	<u> </u> \$385.00

CITY OF HANOVER

08/11/16 3:05 PM

Page 1

*Check Summary Register©

Cks 8/3/2016 - 8/3/2016

Name	Check Date	Check Amt
10100 Cash		
Paid Chk# 032022 MN DEPT OF LABOR AND INDUS	8/3/2016	\$385.00
		Harvest Festival - Electrical
	Total Checks	\$385.00

FILTER: None

CITY OF HANOVER

08/11/16 2:59 PM

Page 1

Payments

Current Period: August 2016

Batch Name	08/16/16 PAY	Payment	Computer Dollar Amt	\$443,877.88	Posted
Refer	1693	ADVANCED DISPOSAL SERVICES	-		
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	Standard Trash - July		\$214.12
Invoice	G20001613708	7/31/2016			
Transaction Date	8/9/2016	Due 0	Cash	10100	Total \$214.12
Refer	1692	AT&T MOBILITY	-		
Cash Payment	E 100-43000-321	Telephone	PW Cell Phone - 06/18/16 - 07/17/16		\$138.16
Invoice	X07252016	7/25/2016			
Transaction Date	8/1/2016	Due 0	Cash	10100	Total \$138.16
Refer	1706	BIREN, SARA	-		
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge Training		\$30.00
Invoice		8/10/2016			
Cash Payment	E 100-41410-310	Other Professional Servi	Public Accuracy Testing		\$25.00
Invoice		8/10/2016			
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge Training - Mileage		\$12.96
Invoice		8/10/2016			
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge - 2016 Primary		\$165.00
Invoice		8/10/2016			
Transaction Date	8/10/2016	Due 0	Cash	10100	Total \$232.96
Refer	1697	CARDMEMBER SRVC (CENTRAL B	-		
Cash Payment	E 100-41570-205	Bank Fees	Interest for late payment		\$12.16
Invoice		7/26/2016			
Transaction Date	8/1/2016	Due 0	Cash	10100	Total \$12.16
Refer	1696	CARSON, CLELLAND & SCHREDE	-		
Cash Payment	E 100-41610-304	Legal Fees	Legal Support/Work - July 2016		\$66.62
Invoice		7/29/2016			
Transaction Date	8/1/2016	Due 0	Cash	10100	Total \$66.62
Refer	1709	CENTERPOINT ENERGY	-		
Cash Payment	E 100-42280-383	Gas Utilities	Fire Department - 06/27/16 - 07/27/16		\$20.35
Invoice		8/26/2016			
Cash Payment	E 100-41940-383	Gas Utilities	City Hall - 06/24/16 - 07/27/16		\$55.94
Invoice		8/26/2016			
Transaction Date	8/4/2016	Due 0	Cash	10100	Total \$76.29
Refer	1704	CITY OF ST. MICHAEL	Ck# 001676E 8/16/2016		
Cash Payment	E 602-49455-310	Other Professional Servi	SAC Fees - 11633 11th St NE		\$4,712.00
Invoice		8/2/2016			
Cash Payment	E 602-49455-310	Other Professional Servi	SAC Fees - 11553 Erin St		\$4,712.00
Invoice		8/2/2016			
Transaction Date	8/2/2016	Due 0	Cash	10100	Total \$9,424.00
Refer	1710	COLLABORATIVE PLANNING LLC	Ck# 001694E 8/16/2016		
Cash Payment	G 818-20200	Accounts Payable	Rhino Auto CUP		\$122.50
Invoice	2016-068	8/10/2016			
				Project 208221	
Cash Payment	E 100-41910-310	Other Professional Servi	General Planning		\$2,719.50
Invoice	2016-067	8/10/2016			

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Payments

Current Period: August 2016

Cash Payment	G 818-20200 Accounts Payable	Libert CUP				\$73.50
Invoice	2016-067	8/10/2016			Project 208215	
Transaction Date	8/11/2016	Due 0	Cash	10100	Total	\$2,915.50
Refer	1694 COLONIAL LIFE					
Cash Payment	G 100-21706 Medical/Dental Ins	Supplemental Insurance - August 2016				\$30.26
Invoice	4475836-080140	7/21/2016				
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$30.26
Refer	1693 COMCAST					
Cash Payment	E 100-41940-321 Telephone	Digital Voice & Internet - August 2016				\$259.28
Invoice		4/19/2016				
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$259.28
Refer	1707 COTTENS, INC.					
Cash Payment	E 100-43000-215 Shop Supplies	Oil Dry (4)				\$33.16
Invoice	233-33320	7/27/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE Battery					\$109.00
Invoice	233-33375	7/28/2016				
Transaction Date	8/4/2016	Due 0	Cash	10100	Total	\$142.16
Refer	1691 HAGEN, BRIAN	Ck# 001693E 8/16/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Curtain - 2016 Primary Election				\$40.00
Invoice		8/8/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Primary Election Supplies Wright County - Mileage				\$19.98
Invoice		8/8/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Primary Election Supplies Wright County - Mileage				\$12.96
Invoice		8/8/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Primary Election Ballot Drop off Hennepin County - Mileage				\$18.36
Invoice		8/8/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Primary Election - Food for Judge				\$11.98
Invoice		8/8/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Primary Election Ballot Drop off Hennepin County - Parking				\$3.00
Invoice		8/8/2016				
Transaction Date	8/9/2016	Due 0	Cash	10100	Total	\$106.28
Refer	1698 HEINS, DENICE	Ck# 001674E 8/16/2016				
Cash Payment	E 100-41940-520 Buildings and Structures	Storage - September 2016				\$120.00
Invoice						
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$120.00
Refer	1691 HENNEPIN COUNTY SHERIFF SER					
Cash Payment	E 100-42101-310 Other Professional Servi	HC Sheriff Patrol Services - 2nd Quarter 2016				\$17,851.24
Invoice	1000079368	7/25/2016				
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$17,851.24
Refer	1694 INTAB, LLC					
Cash Payment	E 100-41410-200 Office Supplies (GENER	Thermal Tape Rolls for Ballot Counters				\$23.47
Invoice	146616A	8/2/2016				
Transaction Date	8/9/2016	Due 0	Cash	10100	Total	\$23.47

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Payments

Current Period: August 2016

Refer	1697	JEREMY GIBBS LAWN SERVICE	Ck# 001690E 8/16/2016				
Cash Payment	E 100-43000-310	Other Professional Servi	Lawn Mowing - 10026 4th St (7/29)			\$215.00	
Invoice	7-2017	7/31/2016			Project ASMT16		
Transaction Date	8/10/2016	Due 0	Cash	10100		Total	\$215.00
Refer	1711	JIFFY-JR. PRODUCTS	Ck# 001684E 8/16/2016				
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Floor Machine Pads Spray Buffing			\$14.82	
Invoice	16202	8/2/2016					
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Floor Machine Pads Black Stripping			\$14.82	
Invoice	16202	8/2/2016					
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Box (200 pair) earplugs			\$36.63	
Invoice	16202	8/2/2016					
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Extra Large Black Nitrile Gloves			\$11.58	
Invoice	16202	8/2/2016					
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Shipping			\$6.41	
Invoice	16202	8/2/2016					
Transaction Date	8/4/2016	Due 0	Cash	10100		Total	\$84.26
Refer	1703	JOINT POWERS WATER BOARD	-				
Cash Payment	E 601-49410-310	Other Professional Servi	WAC Fees - 11633 11th St NE			\$2,001.00	
Invoice		8/2/2016					
Cash Payment	E 601-49410-310	Other Professional Servi	WAC Fees - 11553 Erin St			\$2,001.00	
Invoice		8/2/2016					
Transaction Date	8/2/2016	Due 0	Cash	10100		Total	\$4,002.00
Refer	1701	KNIFE RIVER	-				
Cash Payment	E 418-43121-310	Other Professional Servi	Hanover Hills Surface Improvement Project			\$363,339.17	
Invoice	1	8/1/2016					
Transaction Date	8/1/2016	Due 0	Cash	10100		Total	\$363,339.17
Refer	1695	LANO EQUIPMENT - LORETTO	-				
Cash Payment	E 100-43000-310	Other Professional Servi	Pan Grapple - July 5 Storm Clean-up			\$150.00	
Invoice	03-380589	7/27/2016			Project 208225		
Transaction Date	8/1/2016	Due 0	Cash	10100		Total	\$150.00
Refer	1690	LS BLACK CONSTRUCTORS, INC	-				
Cash Payment	E 404-46323-310	Other Professional Servi	Historical Bridge Rehabilitation			\$21,611.28	
Invoice	5	4/6/2016			Project 208205		
Transaction Date	8/9/2016	Due 0	Cash	10100		Total	\$21,611.28
Refer	1698	MAHLER, LOIS	-				
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge - 2016 Primary			\$72.50	
Invoice		8/10/2016					
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge Training			\$20.00	
Invoice		8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100		Total	\$92.50
Refer	1696	MALEWICKI, DUAYNE	-				
Cash Payment	G 100-22000	Deposits	Hall Rental - 08/08/16			\$200.00	
Invoice		8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100		Total	\$200.00
Refer	1699	MARSHALL, MARION	-				

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Payments

Current Period: August 2016

Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 Primary				\$152.50
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training - Mileage				\$12.96
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$20.00
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$185.46
Refer	1708 <i>MENARDS-BUFFALO</i>					
Cash Payment	E 100-43000-215 Shop Supplies	30A 125V RV CNCTR				\$12.97
Invoice 20031	8/5/2016					
Cash Payment	E 100-43000-215 Shop Supplies	Hornet & Wasp Spray				\$23.40
Invoice 20031	8/5/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$36.37
Refer	1692 <i>MINNESOTA PIPE & EQUIPMENT</i>					
Cash Payment	E 601-43252-227 Utility Maint Supplies	Water Meters - Greenhouse				\$1,672.11
Invoice 0361064	8/3/2016					
Transaction Date	8/9/2016	Due 0	Cash	10100	Total	\$1,672.11
Refer	1707 <i>MN DEPT OF LABOR AND INDUST</i>	<u>Ck# 001691E 8/16/2016</u>				
Cash Payment	E 100-42401-310 Other Professional Servi	Surcharge Fees - 2nd Qtr 2016 - Confirmation # 25399053085				\$1,859.45
Invoice						
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$1,859.45
Refer	1708 <i>MTI DISTRIBUTING</i>	<u>Ck# 001682E 8/16/2016</u>				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Bearing Ball (2)				\$27.69
Invoice 1082489-00	8/3/2016					
Transaction Date	8/4/2016	Due 0	Cash	10100	Total	\$27.69
Refer	1700 <i>NORDBERG, LYNNETTE</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 Primary				\$75.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$30.00
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$105.00
Refer	1711 <i>PAPA MURPHYS</i>					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Refund given in error on 7/07/16 order				\$65.00
Invoice	8/11/2016	Project 208225				
Transaction Date	8/11/2016	Due 0	Cash	10100	Total	\$65.00
Refer	1701 <i>PETERSON, ABBY</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 Primary				\$150.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$30.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Public Accuracy Testing				\$30.00
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$210.00
Refer	1709 <i>PETTY CASH</i>					

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Payments

Current Period: August 2016

Cash Payment	E 100-41435-310 Other Professional Servi	Harvest Festival - Enlargements				\$60.00
Invoice	8/11/2016			Project HHF16		
Cash Payment	E 100-41435-310 Other Professional Servi	Ballfield Rendering Enlargements				\$12.00
Invoice	8/11/2016					
Cash Payment	E 100-41570-322 Postage	Postage				\$47.00
Invoice	8/11/2016					
Transaction Date	8/11/2016	Due 0	Cash	10100	Total	\$119.00
Refer	1690 <i>PIRTEK</i>					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Hydrolic Hose for Tractor				\$325.53
Invoice	S2326705.001 7/27/2016					
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$325.53
Refer	1702 <i>REDPATH, DEBORAH</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 Primary				\$145.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$40.00
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$185.00
Refer	1705 <i>ROBINSON, KATHLEEN</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$20.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Trainng - 2016 Primary				\$147.50
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training - Mileage				\$12.96
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$180.46
Refer	1703 <i>RUTER, DEE</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 Primary				\$147.50
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$20.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training - Mileage				\$12.96
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$180.46
Refer	1704 <i>SPRAUNGEL, DAWN</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 Primary				\$70.00
Invoice	8/10/2016					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$30.00
Invoice	8/10/2016					
Transaction Date	8/10/2016	Due 0	Cash	10100	Total	\$100.00
Refer	1700 <i>TEAM LABORATORY CHEMICAL C</i>	<i>Ck# 001675E 8/16/2016</i>				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Dumpster & Trash Can Insect Repellent				\$69.00
Invoice	IN0002741 7/29/2016					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	White Inverted Spray Paint				\$72.00
Invoice	IN0002741 7/29/2016					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Shipping				\$16.50
Invoice	IN0002741 7/29/2016					
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$157.50

CITY OF HANOVER

Payments

Current Period: August 2016

Refer	1702 VEOLIA WATER NORTH AMERICA	-				
Cash Payment	E 602-43252-310 Other Professional Servi	Sewer Services - September 2016				\$3,983.20
Invoice	00060041	8/15/2016				
Cash Payment	E 601-43252-310 Other Professional Servi	Water Services - September 2016				\$2,884.38
Invoice	00060041	8/15/2016				
Transaction Date	8/2/2016	Due 0	Cash	10100	Total	\$6,867.58
Refer	1710 WESTSIDE WHOLESALE TIRE & S	Ck# 001683E 8/16/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	8X300X4 SM Solid 2.25 2 Piece (2)				\$53.82
Invoice	772151	8/3/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	235/80R16/10 Road Rider				\$89.00
Invoice	771228	7/21/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Mount Tire				\$10.00
Invoice	771228	7/21/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Tire Disposal				\$4.00
Invoice	771228	7/21/2016				
Transaction Date	8/4/2016	Due 0	Cash	10100	Total	\$156.82
Refer	1699 WRIGHT COUNTY AUDITOR-TREA	-				
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Services - August 2016				\$8,174.00
Invoice		7/28/2016				
Transaction Date	8/1/2016	Due 0	Cash	10100	Total	\$8,174.00
Refer	1695 XCEL ENERGY	-				
Cash Payment	E 100-43160-381 Electric Utilities	City Lights - 07/03/16 - 08/02/16				\$1,963.74
Invoice	511316904	8/3/2016				
Transaction Date	8/9/2016	Due 0	Cash	10100	Total	\$1,963.74

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$196.00
602 SEWER ENTERPRISE FUND	\$13,407.20
601 WATER ENTERPRISE FUND	\$8,558.49
418 STREET CAPITAL PROJ FUND	\$363,339.17
404 HISTORICAL CAPITAL PROJ FUND	\$21,611.28
100 GENERAL FUND	\$36,765.74
	\$443,877.88

Pre-Written Check	\$15,066.50
Checks to be Generated by the Computer	\$428,811.38
Total	\$443,877.88

Cash and Investments

The City's cash and investment balances are as follows:

	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>Increase/(Decrease)</u>
Checking	1,277,164	1,387,678	(110,515)
Investments (at market value)	7,154,485	6,022,307	1,132,178
Total cash and Investments	<u>8,431,649</u>	<u>7,409,986</u>	<u>1,021,663</u>

<u>Investment Type</u>	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>Increase/(Decrease)</u>
Checking	1,277,164	1,387,678	(110,515)
Money Market	1,559,686	667,379	892,308
Negotiable CDs	4,766,985	3,985,417	781,569
Municipal bond	827,814	869,362	(41,549)
Government agency securities	-	500,150	(500,150)
Total Investments	<u>8,431,649</u>	<u>7,409,986</u>	<u>1,021,663</u>

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City of Hanover, Minnesota

Cash Position

As of 6/30/16

<u>Bank West</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Current Balance</u>	<u>% of Total</u>
Checking Account (reconciled)	N/A	0.10%	\$ 1,045,335	
Money Market Savings Account	N/A	0.15%	\$ 316,856	
Bank Certificates of Deposit	24-48 months	0.61% <i>avg</i>	\$ 373,091	
averages	35 months	0.22%		
Total Bank West			\$ 1,735,283	21%
<u>MidwestOne Bank</u>				
Savings Account	N/A	0.20%	\$ 242,896	
Total MidwestOne Bank			\$ 242,896	3%
<u>Financial Security Bank</u>				
Money Market Savings Account	N/A	0.35%	\$ 101,602	
Total Financial Security Bank			\$ 101,602	1%
<u>FNB of Elk River</u>				
Non-brokered Certificates of Deposit	41 months	0.85%	\$ 260,093	
Total FNB of Elk River			\$ 260,093	3%
<u>UBS</u>				
Money Market Savings Account	N/A	0.03%	\$ 140,131	
Brokered Certificates of Deposit	2-66 months	1.74% <i>avg</i>	\$ 4,133,801	
Municipal Securities	17-98 months	3.09% <i>avg</i>	\$ 827,814	
averages		1.91%		
Total UBS			\$ 5,101,745	60%
<u>4M Fund</u>				
Money Market Savings Account	N/A	0.03%	\$ 1,001,097	
Brokered Certificates of Deposit			\$ -	
averages		0.03%		
Total 4M Fund			\$ 1,001,097	12%
Total Deposits and Investments			\$ 8,442,717	
Average Interest	N/A	0.03%		
<u>Petty Cash</u>				
Administration	N/A	N/A	\$ 200	
Total Petty Cash			\$ 200	

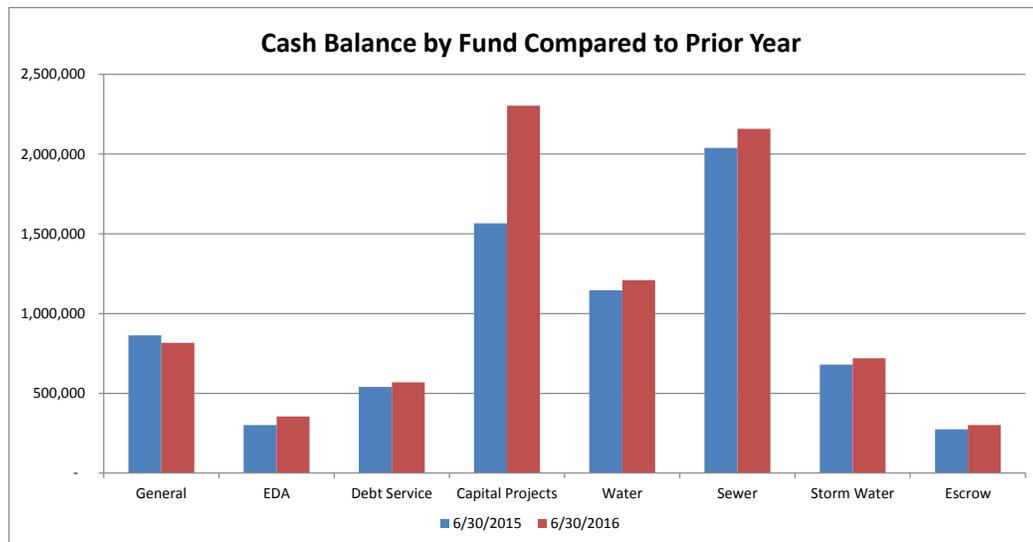
City of Hanover, Minnesota
Statement of Revenues and Expenditures - Budget and Actual - General Fund (Unaudited)
For the Quarter ended June 30, 2016

	Annual Budget	Actual Thru 6/30/16	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget thru 6/30/16
Revenues				
Taxes	895,853	302,919.83	(592,933)	33.81
Licenses and permits	112,200	124,388.57	12,189	110.86
Local government aid	107,496	-	(107,496)	-
Intergovernmental	41,839	2,000.00	(39,839)	4.78
Fines and forfeitures	1,500	1,571.13	71	104.74
Interest earnings	7,000	9,378.14	2,378	133.97
Charges for service	125,735	34,248.18	(91,487)	27.24
Contributions & Donations	-	5,400.00	5,400	-
Miscellaneous revenue	14,000	28,879.12	14,879	206.28
Total Revenues	1,305,623	508,784.97	(796,838)	38.97
	-	-	-	
Expenditures				
City Council & Commissions	50,821	7,125	(43,696)	14.02
Administration	157,212	68,605	(88,608)	43.64
Elections	8,300	1,014	(7,286)	12.22
Accounting & Auditing	138,737	89,659	(49,077)	64.63
City Attorney	21,787	9,816	(11,971)	45.05
Planning & Zoning	17,000	3,316	(13,685)	19.50
General Govt Buildings	51,850	13,230	(38,620)	25.52
Engineering	25,000	21,607	(3,393)	86.43
Insurance	34,058	25,281	(8,777)	74.23
Public safety	388,820	119,919	(268,901)	30.84
Cemetery	2,500	1,023	(1,477)	40.92
Public works	305,739	115,120	(190,619)	37.65
Recycling	37,000	17,796	(19,204)	48.10
Culture and recreation	47,300	11,340	(35,960)	23.98
Miscellaneous (Damage Deposit	9,000	7,549	(1,451)	83.88
Transit	1,000	250	(750)	25.00
Capital outlay	13,000	5,984	(7,016)	46.03
Operating transfers out	-	-	-	-
Total Expenditures	1,309,123	518,634	(790,488)	39.62
	-	-	-	
Excess (Deficiency) of Revenues over (Under) Expenditures	(3,500)	(9,849)	(6,349)	

Item Explanation of expense items overbudget

City of Hanover, Minnesota
Unaudited Cash Balances by Fund
June 30, 2015, March 31, 2016 and June 30, 2016

Fund	Balance 6/30/15	3/31/2016	6/30/2016	YTD Change from 3/31/16	Change from 6/30/16
100 GENERAL FUND	834,165	712,551	789,238	76,687	(44,927)
107 FIRE DEPT DONATIONS FUND	29,361	53,548	27,924	(25,625)	(1,438)
201 EDA SPECIAL REVENUE FUND	95,620	98,455	115,875	17,420	20,255
205 EDA BUSINESS INCENTIVE FUND	204,908	234,069	238,375	4,306	33,468
311 2008A GO CIP REFUNDING BOND	57,624	33,432	52,996	19,565	(4,628)
312 2009A GO IMP REFUNDING BOND	31,384	19,003	33,782	14,779	2,398
313 2010 GO EQUIPMENT CERTIFICATES	4,415	(17,851)	(2,784)	15,067	(7,198)
314 2011A GO IMP CROSSOVER REF BD	446,726	396,222	484,711	88,490	37,986
401 GENERAL CAPITAL PROJECTS	592,913	776,933	984,106	207,174	391,193
402 PARKS CAPITAL PROJECTS	234,270	236,571	227,811	(8,760)	(6,459)
403 FIRE DEPT CAPITAL FUND	111,453	162,449	178,553	16,104	67,099
404 HISTORICAL CAPITAL PROJ FUND	75,679	(19,319)	(27,430)	(8,111)	(103,109)
407 TIF REDEV DIST #1	8,621	5,651	9,172	3,521	551
411 CITY HALL CAPITAL PROJ FUND	55,502	47,047	53,614	6,567	(1,888)
417 EQUIPMENT CAPITAL FUND	52,742	107,774	108,485	711	55,743
418 STREET CAPITAL PROJ FUND	434,933	689,596	769,554	79,958	334,622
601 WATER ENTERPRISE FUND	741,760	777,650	797,453	19,804	55,694
602 SEWER ENTERPRISE FUND	334,934	314,954	375,916	60,962	40,982
603 STORM WATER ENTERPRISE FUND	132,910	137,748	162,104	24,356	29,194
611 WATER CAPITAL IMP FUND	403,844	409,119	411,816	2,697	7,972
612 SEWER CAPITAL IMP FUND	1,704,150	1,751,221	1,782,494	31,273	78,344
613 STORM WATER CAPITAL IMP FUND	547,768	553,687	557,337	3,650	9,569
804 SCHENDELS FIELD ESC FUND	145,708	147,282	148,253	971	2,545
809 BRIDGES AT HANOVER ESC FUND	(13,477)	(13,477)	(13,477)	-	-
811 EROSION CONTROL ESCROW FUND	38,500	33,250	52,500	19,250	14,000
815 LANDSCAPE ESCROW FUND	53,000	43,000	61,500	18,500	8,500
817 INFRASTRUCTURE ESCROW FUND	26,000	24,000	30,000	6,000	4,000
818 MISC ESCROWS FUND	9,270	8,709	6,233	(2,476)	(3,037)
820 BRIDGES TOWNHOMES ESC FUND	3,538	3,577	3,600	24	62
821 QUAIL PASS 2ND ADD ESCROW FD	11,765	11,857	11,936	78	171
Total	\$ 7,409,986	\$ 7,738,708	\$ 8,431,649	\$ 692,940	\$ 1,021,663



City of Hanover, Minnesota
Statement of Revenues and Expenditures - Budget and Actual - Water Fund (Unaudited)
For the six months ended June 30, 2016

	<u>Actual Thru 6/30/15</u>	<u>Actual Thru 6/30/16</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues			
Water and sewer sales	52,163	78,013	25,850
Interest earnings	7,825	11,784	3,959
Special Assessments	-	110	110
Total Revenues	<u>59,989</u>	<u>89,907</u>	<u>29,919</u>
Expenses			
Other services and charges	28,937	48,460	(19,523)
Repairs and maintenance	-	-	-
Utilities	-	-	-
Depreciation	-	-	-
Total Expenses	<u>28,937</u>	<u>48,460</u>	<u>(19,523)</u>
Excess (Deficiency) of Revenues over (under) Expense	31,052	41,448	10,396
Other Financing Sources and (Uses)			
Transfers In	-	-	-
Transfers Out	-	-	-
Excess (Deficiency) of Revenues and other Financing Sources over (Under) Expenditures	<u>31,052</u>	<u>41,448</u>	<u>10,396</u>

Item Explanation of items percentage received/expended with a variance greater than \$10,000

- (1) Difference in Sales is due to new construction permits received, 12 in the 1st half 2015 and 21 for 1st half 2016
(2) Difference in Expenses is due to new construction connections paid to JPWB, 4 in 1st half 2015 and 14 in the 1st half 2016. (June connections were paid in July)

City of Hanover, Minnesota
Statement of Revenues and Expenditures - Budget and Actual - Sewer Fund (Unaudited)
For the six months ended June 30, 2016

	<u>Actual Thru 6/30/15</u>	<u>Actual Thru 6/30/16</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues			
Water and sewer sales	172,274	223,262	50,987
Interest earnings	2,896	4,759	1,863
Special Assessments	912	387	(525)
Total Revenues	<u>176,082</u>	<u>228,407</u>	<u>52,325</u>
Expenses			
Other services and charges	95,240	123,542	(28,302)
Interest	6,675	5,611	1,065
Depreciation	-	-	-
Total Expenses	<u>101,916</u>	<u>129,153</u>	<u>27,237</u>
Excess (Deficiency) of Revenues over (under) Expense	74,167	99,254	25,088
Other Financing Sources and (Uses)			
Transfers In	-	-	-
Transfers Out	-	-	-
Excess (Deficiency) of Revenues and other Financing Sources over (Under)			
Expenditures	<u>74,167</u>	<u>99,254</u>	<u>25,088</u>

Item Explanation of items percentage received/expended with a variance greater than \$10,000

- (1) Difference in Sales is due to new construction permits received, 12 in the 1st half 2015 and 21 for 1st half 2016
(2) Difference in Expenses is due to new construction connections paid to St. Michael, 4 in 1st half 2015 and 14 in the 1st half 2016.
(June connections were paid in July)



Carson, Clelland & Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

July 29, 2016

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

100-411610-204-666.62
[Handwritten signature]

Professional Services

Amount

Criminal

Table with 2 columns: Description and Amount. Includes entries for 7/6/2016 and 7/27/2016, and a subtotal of 52.51.

Client Expense Charges :

Criminal Expenses:

Table with 2 columns: Description and Amount. Includes Monthly support fee, subtotals, Total Client Expense Charges (\$14.11), Total amount of this bill (\$66.62), Previous balance (\$67.86), and Payment - thank you (\$67.86).

AUG 1 2016

	<u>Amount</u>
Total payments and adjustments	<u>(\$67.86)</u>
Balance due	<u><u>\$66.62</u></u>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



John J. Thames, City Attorney

1694

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

August 10, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Rhino Auto
Invoice # 2016-068

Date	Task	Hours	Amount
5/17/2016	Various emails.	0.25	24.50
5/19/2016	Phone conference with Dave, various emails.	0.25	24.50
5/20/2016	Review letter, various emails.	0.25	24.50
5/31/2016	Review site plan, various emails.	0.25	24.50
6/1/2016	Various emails.	0.25	24.50
		<hr/>	
		1.25	\$122.50

Additional Charges	\$0.00
Total Amount of this Invoice	\$122.50
Previous Balance	\$49.00
Payments Received	\$49.00
Balance Due	\$122.50

818-20200-122.50

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

August 10, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- General Planning
Invoice # 2016-067

Date	Task	Hours	Amount
5/16/2016	Prep for and attend meeting with Brian and Justin re: Comp Plan. Review FEMA floodplain info.	4.5	441.00
5/17/2016	Various re: PC meeting, business owner.	0.25	24.50
5/18/2016	Review packet.	0.25	24.50
5/19/2016	Various emails/calls.	0.5	49.00
5/20/2016	Review packet. Phone conference with Brian re: CUP, various emails.	0.75	73.50
5/23/2016	Prep for and attend Planning Commission meeting. Conference with Brian re: industrial property. Various emails.	4.5	441.00
5/24/2016	Conference with Brian and developer re: industrial use.	3	294.00
5/25/2016	Various emails.	0.25	24.50
5/26/2016	Various emails.	0.25	24.50
5/27/2016	Phone conference with Amy, various emails.	0.5	49.00
5/31/2016	Review background info for floodplain ord prep, various emails. Various re: dome home, hoffman design, industrial lot, phone conference with Brian.	3.5	343.00
6/1/2016	Review info for floodplain ordinance. Various re: Stewart. Phone conference with Brian re: property behind city hall, various emails.	1.5	147.00
6/2/2016	Various re: Libert, floodplain.	0.75	73.50
6/3/2016	Various with Amy, reviewing plans and answering questions. Various re: floodplain ordinance. Phone conference with potential purchaser of home. Various with Brian re: coffee business.	5.25	514.50
6/6/2016	Various re: flood mapping. Phone conference with Amy.	1.25	122.50
6/7/2016	Edit Libert letter, various emails.	0.5	49.00
6/8/2016	Phone conference with Amy.	0.25	24.50
6/9/2016	Phone conference with Justin re: Comp Plan, Phone conference with Amy.	0.75	73.50
		28.5	\$2,793.00

818-20200 - 73.50
100-41910-310 - 2,719.50

2793.00

City of Hanover
General Planning

August 10, 2016
Page 1

Additional Charges	\$0.00
Total Amount of this Invoice	\$2,793.00
Previous Balance	\$784.00
Payments Received	\$784.00
Balance Due	\$2,793.00

CITY OF HANOVER

Cash Balances

August 2016

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,064,080.46	\$13,883.83	\$85,160.38	\$992,803.91
107 FIRE DEPT DONATIONS FUND	\$28,523.56	\$0.00	\$0.00	\$28,523.56
201 EDA SPECIAL REVENUE FUND	\$120,411.98	\$0.00	\$442.50	\$119,969.48
205 EDA BUSINESS INCENTIVE FUND	\$238,073.15	\$0.00	\$0.00	\$238,073.15
311 2008A GO CIP REFUNDING BOND	\$48,726.39	\$0.00	\$0.00	\$48,726.39
312 2009A GO IMP REFUNDING BOND	\$31,055.83	\$0.00	\$0.00	\$31,055.83
313 2010 GO EQUIPMENT CERTIFICATES	-\$2,783.59	\$0.00	\$0.00	-\$2,783.59
314 2011A GO IMP CROSSOVER REF BD	\$484,711.49	\$6,574.84	\$0.00	\$491,286.33
401 GENERAL CAPITAL PROJECTS	\$986,464.81	\$24,421.52	\$5,297.00	\$1,005,589.33
402 PARKS CAPITAL PROJECTS	\$227,811.00	\$0.00	\$1,463.50	\$226,347.50
403 FIRE DEPT CAPITAL FUND	\$178,552.83	\$0.00	\$0.00	\$178,552.83
404 HISTORICAL CAPITAL PROJ FUND	-\$44,146.10	\$0.00	\$21,611.28	-\$65,757.38
407 TIF REDEV DIST #1	\$9,171.78	\$0.00	\$0.00	\$9,171.78
411 FACILITIES CAPITAL PROJ FUND	\$53,613.72	\$0.00	\$5,440.50	\$48,173.22
417 EQUIPMENT CAPITAL FUND	\$108,484.54	\$0.00	\$0.00	\$108,484.54
418 STREET CAPITAL PROJ FUND	\$769,554.30	\$0.00	\$366,303.67	\$403,250.63
601 WATER ENTERPRISE FUND	\$811,630.84	\$2,766.00	\$8,558.49	\$805,838.35
602 SEWER ENTERPRISE FUND	\$286,801.65	\$5,337.00	\$13,407.20	\$278,731.45
603 STORM WATER ENTERPRISE FUND	\$164,933.81	\$0.00	\$400.00	\$164,533.81
611 WATER CAPITAL IMP FUND	\$411,815.81	\$0.00	\$253,839.61	\$157,976.20
612 SEWER CAPITAL IMP FUND	\$1,782,494.22	\$0.00	\$0.00	\$1,782,494.22
613 STORM WATER CAPITAL IMP FUND	\$557,337.32	\$0.00	\$0.00	\$557,337.32
804 SCHENDELS FIELD ESC FUND	\$148,253.21	\$0.00	\$0.00	\$148,253.21
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$48,750.00	\$2,000.00	\$8,250.00	\$42,500.00
815 LANDSCAPE ESCROW FUND	\$54,000.00	\$2,000.00	\$12,000.00	\$44,000.00
817 INFRASTRUCTURE ESCROW FUND	\$27,000.00	\$1,000.00	\$6,000.00	\$22,000.00
818 MISC ESCROWS FUND	\$6,510.65	\$1,000.00	\$196.00	\$7,314.65
820 BRIDGES TOWNHOMES ESC FUND	\$3,600.13	\$0.00	\$0.00	\$3,600.13
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,935.61	\$0.00	\$0.00	\$11,935.61
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$8,603,892.90	\$58,983.19	\$788,370.13	\$7,874,505.96

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$435,357.82	\$771,014.33	\$335,656.51	56.47%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$56,419.00	\$112,838.38	\$56,419.38	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$6,931.38	\$12,000.00	\$5,068.62	57.76%
Source Alt Code TAXES		\$0.00	\$498,708.20	\$895,852.71	\$397,144.51	55.67%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$975.00	\$4,408.59	\$8,000.00	\$3,591.41	55.11%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$175.00	\$400.00	\$225.00	43.75%
SERVICE	R 100-34108 Administrative Fees	\$350.00	\$925.00	\$2,000.00	\$1,075.00	46.25%
SERVICE	R 100-34109 Copies/Faxes	\$1.25	\$92.00	\$50.00	-\$42.00	184.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$39,193.13	\$104,284.82	\$65,091.69	37.58%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,784.20	\$6,000.00	\$4,215.80	29.74%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,186.67	\$3,000.00	\$813.33	72.89%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$3,000.00	\$2,000.00	-\$1,000.00	150.00%
Source Alt Code SERVICE		\$1,326.25	\$51,764.59	\$125,734.82	\$73,970.23	41.17%
MISC	R 100-36100 Special Assessments	\$0.00	\$1,414.14	\$0.00	-\$1,414.14	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$101,980.49	\$0.00	-\$101,980.49	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$3,182.74	\$1,000.00	-\$2,182.74	318.27%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$6,195.40	\$6,000.00	-\$195.40	103.26%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$5,400.00	\$0.00	-\$5,400.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	-\$7,458.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$4.49	\$0.00	-\$4.49	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$1,702.00	\$0.00	-\$1,702.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$19,200.00	\$0.00	-\$19,200.00	0.00%
Source Alt Code MISC		-\$7,458.00	\$139,079.26	\$21,000.00	-\$118,079.26	662.28%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$57.00	\$100.00	\$43.00	57.00%
LIC PERM	R 100-32210 Building Permits	\$9,062.44	\$146,096.61	\$100,000.00	-\$46,096.61	146.10%
LIC PERM	R 100-32240 Animal Licenses	\$20.00	\$80.00	\$100.00	\$20.00	80.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$250.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$795.00	\$150.00	-\$645.00	530.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$10.00	\$30.00	\$50.00	\$20.00	60.00%
Source Alt Code LIC PERM		\$9,342.44	\$158,928.61	\$112,200.00	-\$46,728.61	141.65%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$53,748.00	\$107,496.00	\$53,748.00	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$2,000.00	\$36,000.00	\$34,000.00	5.56%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$55,917.50	\$149,335.00	\$93,417.50	37.44%
FINES	R 100-35100 Court Fines	\$0.00	\$1,640.46	\$1,500.00	-\$140.46	109.36%
Source Alt Code FINES		\$0.00	\$1,640.46	\$1,500.00	-\$140.46	109.36%
Fund 100 GENERAL FUND		\$3,210.69	\$906,038.62	\$1,305,622.53	\$399,583.91	69.40%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
		\$3,210.69	\$906,038.62	\$1,305,622.53	\$399,583.91	69.40%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$5,605.00	\$12,000.00	\$6,395.00	46.71%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$347.51	\$744.00	\$396.49	46.71%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$81.28	\$174.00	\$92.72	46.71%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$450.00	\$450.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,452.06	\$7,000.00	\$547.94	92.17%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$673.06	\$25,202.92	\$24,529.86	2.67%
Dept 41110 Council		\$0.00	\$13,158.91	\$46,570.92	\$33,412.01	28.26%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$4,250.00	\$4,250.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,587.50	\$40,189.55	\$67,275.00	\$27,085.45	59.74%
CITYADM	E 100-41400-121 PERA	\$194.06	\$3,102.34	\$5,045.63	\$1,943.29	61.49%
CITYADM	E 100-41400-122 FICA	\$160.43	\$2,564.71	\$4,171.05	\$1,606.34	61.49%
CITYADM	E 100-41400-123 Medicare	\$37.52	\$599.81	\$975.49	\$375.68	61.49%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$214.69	\$384.00	\$169.31	55.91%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$279.16	\$5,161.38	\$8,400.00	\$3,238.62	61.45%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$410.00	\$1,500.00	\$1,090.00	27.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$210.51	\$500.00	\$289.49	42.10%
Dept 41400 City Administrator		\$3,258.67	\$52,452.99	\$88,251.17	\$35,798.18	59.44%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$23.47	\$23.47	\$2,000.00	\$1,976.53	1.17%
ELECTION	E 100-41410-310 Other Professional Serv	\$1,658.12	\$1,658.12	\$5,000.00	\$3,341.88	33.16%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$110.81	\$110.81	\$300.00	\$189.19	36.94%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,014.40	\$1,000.00	-\$14.40	101.44%
Dept 41410 Elections		\$1,792.40	\$2,806.80	\$8,300.00	\$5,493.20	33.82%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,617.60	\$25,141.29	\$42,059.16	\$16,917.87	59.78%
CLERICAL	E 100-41430-121 PERA	\$121.32	\$1,940.49	\$3,154.44	\$1,213.95	61.52%
CLERICAL	E 100-41430-122 FICA	\$100.29	\$1,604.11	\$2,607.67	\$1,003.56	61.52%
CLERICAL	E 100-41430-123 Medicare	\$23.46	\$375.23	\$609.86	\$234.63	61.53%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$728.78	\$1,080.00	\$351.22	67.48%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$222.81	\$5,122.81	\$8,400.00	\$3,277.19	60.99%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$255.00	\$500.00	\$245.00	51.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$81.50	\$99.00	\$250.00	\$151.00	39.60%
Dept 41430 Clerical Staff		\$2,166.98	\$35,266.71	\$58,661.13	\$23,394.42	60.12%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$72.00	\$222.00	\$1,000.00	\$778.00	22.20%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$172.80	\$2,000.00	\$1,827.20	8.64%
Dept 41435 Staff Expenses		\$72.00	\$394.80	\$3,300.00	\$2,905.20	11.96%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,958.40	\$30,424.08	\$50,918.40	\$20,494.32	59.75%
ACCTING	E 100-41530-121 PERA	\$146.88	\$2,348.93	\$3,818.88	\$1,469.95	61.51%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$109.02	\$1,806.45	\$3,156.94	\$1,350.49	57.22%
ACCTING	E 100-41530-123 Medicare	\$25.50	\$422.50	\$738.32	\$315.82	57.22%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$571.90	\$504.00	-\$67.90	113.47%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$6,300.00	\$10,800.00	\$4,500.00	58.33%
ACCTING	E 100-41530-208 Training and Instructio	\$25.00	\$435.00	\$1,000.00	\$565.00	43.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$17.50	\$94.98	\$500.00	\$405.02	19.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$2,456.80	\$3,000.00	\$543.20	81.89%
Dept 41530 Accounting		\$2,282.30	\$44,860.64	\$74,436.54	\$29,575.90	60.27%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$29,242.87	\$27,400.00	-\$1,842.87	106.73%
Dept 41540 Auditing		\$0.00	\$29,242.87	\$27,400.00	-\$1,842.87	106.73%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$17,669.25	\$18,000.00	\$330.75	98.16%
Dept 41550 Assessing		\$0.00	\$17,669.25	\$18,000.00	\$330.75	98.16%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$1,685.42	\$4,000.00	\$2,314.58	42.14%
PURCHASE	E 100-41570-205 Bank Fees	\$24.79	\$86.91	\$100.00	\$13.09	86.91%
PURCHASE	E 100-41570-207 Computer Supplies	\$333.47	\$4,846.34	\$3,500.00	-\$1,346.34	138.47%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$0.00	\$2,443.46	\$5,800.00	\$3,356.54	42.13%
PURCHASE	E 100-41570-322 Postage	\$47.00	\$1,600.74	\$1,500.00	-\$100.74	106.72%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570 Purchasing		\$405.26	\$10,662.87	\$18,900.00	\$8,237.13	56.42%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$163.00	\$2,019.73	\$4,000.00	\$1,980.27	50.49%
Dept 41600 Computer		\$163.00	\$2,019.73	\$4,000.00	\$1,980.27	50.49%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$2,776.82	\$16,482.98	\$21,786.56	\$5,303.58	75.66%
Dept 41610 City Attorney		\$2,776.82	\$16,482.98	\$21,786.56	\$5,303.58	75.66%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$2,719.50	\$6,745.50	\$17,000.00	\$10,254.50	39.68%
Dept 41910 Planning and Zoning		\$2,719.50	\$6,745.50	\$17,000.00	\$10,254.50	39.68%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$154.44	\$5,000.00	\$4,845.56	3.09%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$1,454.26	\$3,374.15	\$10,000.00	\$6,625.85	33.74%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$3,620.24	\$8,400.00	\$4,779.76	43.10%
GOVTBLDG	E 100-41940-321 Telephone	\$259.28	\$2,081.12	\$3,500.00	\$1,418.88	59.46%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$213.59	\$250.00	\$36.41	85.44%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$764.74	\$4,269.26	\$9,000.00	\$4,730.74	47.44%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$55.94	\$1,884.83	\$5,000.00	\$3,115.17	37.70%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$214.12	\$1,480.10	\$2,400.00	\$919.90	61.67%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$162.50	\$1,558.10	\$5,000.00	\$3,441.90	31.16%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$226.16	\$1,000.00	\$773.84	22.62%
Dept 41940 General Govt Buildings/Plant		\$2,910.84	\$19,111.99	\$52,850.00	\$33,738.01	36.16%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	-\$1,244.50	\$20,362.75	\$25,000.00	\$4,637.25	81.45%
Dept 41950 Engineer		-\$1,244.50	\$20,362.75	\$25,000.00	\$4,637.25	81.45%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$8,384.37	\$9,317.50	\$933.13	89.99%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$21,496.79	\$24,740.10	\$3,243.31	86.89%
Dept 41960 Insurance		\$0.00	\$29,881.16	\$34,057.60	\$4,176.44	87.74%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$273.78	\$250.00	-\$23.78	109.51%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$39.00	\$250.00	\$211.00	15.60%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$63.32	\$848.29	\$2,000.00	\$1,151.71	42.41%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$63.32	\$1,161.07	\$3,000.00	\$1,838.93	38.70%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$17,851.24	\$35,702.48	\$71,404.96	\$35,702.48	50.00%
Dept 42101 Hennepin County Sheriff		\$17,851.24	\$35,702.48	\$71,404.96	\$35,702.48	50.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,174.00	\$65,808.62	\$98,088.00	\$32,279.38	67.09%
Dept 42102 Wright County Sheriff		\$8,174.00	\$65,808.62	\$98,088.00	\$32,279.38	67.09%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$7,820.42	\$10,000.00	\$2,179.58	78.20%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$103.00	\$2,177.00	\$4,000.00	\$1,823.00	54.43%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$355.00	\$950.00	\$595.00	37.37%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,491.37	\$6,119.40	\$3,628.03	40.71%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$103.00	\$12,843.79	\$58,253.40	\$45,409.61	22.05%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$64.80	\$1,253.71	\$15,500.00	\$14,246.29	8.09%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$370.04	\$370.04	\$1,500.00	\$1,129.96	24.67%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$77.54	\$850.00	\$772.46	9.12%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$604.26	\$4,500.00	\$3,895.74	13.43%
FIREEQUIP	E 100-42220-580 Other Equipment	\$10.89	\$773.39	\$5,000.00	\$4,226.61	15.47%
Dept 42220 Fire Dept Equipment		\$445.73	\$3,078.94	\$27,350.00	\$24,271.06	11.26%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$226.99	\$1,354.87	\$7,500.00	\$6,145.13	18.06%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$729.50	\$1,480.25	\$3,000.00	\$1,519.75	49.34%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$1,511.23	\$1,500.00	-\$11.23	100.75%
Dept 42240 Fire Dept Training		\$956.49	\$4,346.35	\$12,000.00	\$7,653.65	36.22%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$391.69	\$1,456.33	\$5,000.00	\$3,543.67	29.13%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$790.85	\$7,656.56	\$9,000.00	\$1,343.44	85.07%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$53.57	\$2,000.00	\$1,946.43	2.68%
FIREVEH	E 100-42260-323 Radio Units	\$249.50	\$3,422.00	\$7,465.00	\$4,043.00	45.84%
Dept 42260 Fire Vehicles		\$1,432.04	\$12,588.46	\$23,465.00	\$10,876.54	53.65%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$132.27	\$1,650.00	\$1,517.73	8.02%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$56.15	\$1,079.25	\$3,500.00	\$2,420.75	30.84%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$30.32	\$213.40	\$800.00	\$586.60	26.68%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$310.78	\$1,732.69	\$5,000.00	\$3,267.31	34.65%
FIREBLDG	E 100-42280-383 Gas Utilities	\$20.35	\$1,353.73	\$3,000.00	\$1,646.27	45.12%
Dept 42280	Fire Stations and Bldgs	\$417.60	\$4,511.34	\$14,125.00	\$9,613.66	31.94%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$2,000.00	\$36,000.00	\$34,000.00	5.56%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,133.58	\$11,133.58	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,100.00	\$6,500.00	\$400.00	93.85%
Dept 42290	Fire Relief Association	\$0.00	\$8,100.00	\$53,633.58	\$45,533.58	15.10%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$1,859.45	\$34,221.81	\$35,000.00	\$778.19	97.78%
Dept 42401	Building Inspection Admin	\$1,859.45	\$34,221.81	\$35,000.00	\$778.19	97.78%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$1,023.00	\$2,500.00	\$1,477.00	40.92%
Dept 42800	Cemetery	\$0.00	\$1,023.00	\$2,500.00	\$1,477.00	40.92%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$4,100.80	\$63,683.94	\$106,604.16	\$42,920.22	59.74%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$190.49	\$687.87	\$1,000.00	\$312.13	68.79%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$840.00	\$7,890.21	\$15,000.00	\$7,109.79	52.60%
PUBWRKS	E 100-43000-121 PERA	\$321.85	\$4,966.99	\$7,995.31	\$3,028.32	62.12%
PUBWRKS	E 100-43000-122 FICA	\$318.14	\$4,574.48	\$6,609.46	\$2,034.98	69.21%
PUBWRKS	E 100-43000-123 Medicare	\$74.41	\$1,069.95	\$1,545.76	\$475.81	69.22%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$1,086.12	\$1,584.00	\$497.88	68.57%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$27.50	\$500.00	\$472.50	5.50%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$402.47	\$11,602.47	\$19,200.00	\$7,597.53	60.43%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,379.30	\$1,500.00	\$120.70	91.95%
PUBWRKS	E 100-43000-212 Motor Fuels	\$623.81	\$2,939.92	\$7,000.00	\$4,060.08	42.00%
PUBWRKS	E 100-43000-215 Shop Supplies	\$109.55	\$1,719.96	\$2,500.00	\$780.04	68.80%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$1,523.74	\$3,941.47	\$6,000.00	\$2,058.53	65.69%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$170.70	\$1,500.00	\$1,329.30	11.38%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$1,017.40	\$1,441.16	\$5,000.00	\$3,558.84	28.82%
PUBWRKS	E 100-43000-260 Uniforms	\$259.73	\$416.64	\$2,000.00	\$1,583.36	20.83%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$8,537.00	\$12,070.75	\$16,000.00	\$3,929.25	75.44%
PUBWRKS	E 100-43000-321 Telephone	\$138.16	\$1,138.49	\$2,000.00	\$861.51	56.92%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$120.00	\$200.00	\$80.00	60.00%
Dept 43000	Public Works (GENERAL)	\$18,457.55	\$120,927.92	\$203,738.69	\$82,810.77	59.35%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100	Hwys, Streets, & Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$22,958.54	\$50,000.00	\$27,041.46	45.92%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$22,958.54	\$50,000.00	\$27,041.46	45.92%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$3,663.60	\$9,116.68	\$10,000.00	\$883.32	91.17%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 43122	Unpaved Streets	\$3,663.60	\$9,116.68	\$10,000.00	\$883.32	91.17%
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160	Street Lighting					
	STLGHGTG E 100-43160-381 Electric Utilities	\$2,076.53	\$14,854.20	\$27,000.00	\$12,145.80	55.02%
Dept 43160	Street Lighting	\$2,076.53	\$14,854.20	\$27,000.00	\$12,145.80	55.02%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$2,073.20	\$2,000.00	-\$73.20	103.66%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$2,073.20	\$2,000.00	-\$73.20	103.66%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$3,084.28	\$21,940.18	\$35,000.00	\$13,059.82	62.69%
Dept 43245	Recycling: Refuse	\$3,084.28	\$21,940.18	\$35,000.00	\$13,059.82	62.69%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$0.00	\$3,124.65	\$8,000.00	\$4,875.35	39.06%
Dept 45186	Senior Center	\$0.00	\$3,124.65	\$8,000.00	\$4,875.35	39.06%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$142.12	\$790.79	\$3,000.00	\$2,209.21	26.36%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$241.51	\$2,150.73	\$6,000.00	\$3,849.27	35.85%
	PARKS E 100-45200-225 Landscaping Materials	\$0.00	\$649.88	\$7,000.00	\$6,350.12	9.28%
	PARKS E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$108.03	\$1,159.51	\$2,000.00	\$840.49	57.98%
	PARKS E 100-45200-400 Repairs & Maint Cont (\$0.00	\$1,126.60	\$3,000.00	\$1,873.40	37.55%
	PARKS E 100-45200-440 Programs	\$0.00	\$2,216.47	\$1,000.00	-\$1,216.47	221.65%
	PARKS E 100-45200-580 Other Equipment	\$380.00	\$5,755.74	\$7,000.00	\$1,244.26	82.22%
Dept 45200	Parks (GENERAL)	\$871.66	\$13,849.72	\$35,800.00	\$21,950.28	38.69%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$0.00	\$8,714.06	\$10,500.00	\$1,785.94	82.99%
Dept 45500	Libraries (GENERAL)	\$0.00	\$8,714.06	\$10,500.00	\$1,785.94	82.99%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	-\$5,333.00	\$3,416.25	\$9,000.00	\$5,583.75	37.96%
Dept 48205	Damage Deposit Refunds	-\$5,333.00	\$3,416.25	\$9,000.00	\$5,583.75	37.96%
Dept 49360	Transfers Out					
	TRANSFERS E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
	TRANSIT E 100-49800-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Fund 100	GENERAL FUND	\$71,426.76	\$705,731.21	\$1,309,122.55	\$603,391.34	53.91%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	August 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
		\$71,426.76	\$705,731.21	\$1,309,122.55	\$603,391.34	53.91%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of August, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by __ and seconded by __.



RESOLUTION NO 08-16-16-96

A RESOLUTION APPROVING BRIDGE REHABILITATION PAY REQUEST #5

WHEREAS, the City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by LS Black Constructors, Inc. for work completed on the Bridge Rehabilitation Project previously authorized by Council; and

WHEREAS, Staff recommends to make payment as per the attached Pay Request #5, in the amount of \$21,611.28.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Request #5, as per the attachment.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of August, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



Owner: City of Hanover
 11250 5th Street NE
 Hanover, MN 55341-0278

Date: 4/6/2016

For Period: 3/5/2016 to 4/6/2016
 Contractor: LS Black Constructors, Inc.
 1959 Sloan Place
 St. Paul, MN 55117

Request No.: 5

Pay Voucher

HANO - Hanover Bridge 92366 Rehabilitation
 Client Contract No.:
 Project No.: 02931-00
 Client Project No.:

Project Summary			
1	Original Contract Amount		\$139,242.00
2	Contract Changes - Addition	\$0.00	
3	Contract Changes - Deduction	\$0.00	
4	Revised Contract Amount		\$139,242.00
5	Value Completed to Date		\$135,602.04
6	Material on Hand		\$0.00
7	Amount Earned		\$135,602.04
8	Less Retainage 5%		\$6,780.10
9	Subtotal		\$128,821.94
10	Less Amount Paid Previously		\$107,210.66
11	Liquidated Damages		\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 5		\$21,611.28

THIS IS TO CERTIFY THAT THE ITEMS OF WORK SHOWN IN THIS CERTIFICATE OF PARTIAL PAYMENT HAVE BEEN ACTUALLY FINISHED FOR THE WORK COMPRISING THE ABOVE MENTIONED PROJECTS IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS HERETOFORE APPROVED.

Recommended for Approval by:
WSB & Associates, Inc.

Approved by Contractor:
LS Black Constructors, Inc.

Specified Contract Completion Date:
5/1/2016

Comment:

Construction Observer:

Approved by Owner:
City of Hanover

 Date:

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
SCHEDULE A - BRIDGE REHABILITATION								
1	2021.501	MOBILIZATION	LS	\$26,400.00	1	1	0.0473	\$26,400.00
2	2403.502	TREATED TIMBER (ABUTMENT/PIER CAP)	MBM	\$66,000.00	0.516	0.516	0	\$34,056.00
3	2403.622	INSTALL TIMBER BRIDGE DECK (CITY SUPPLIED)	S F	\$7.20	3700	3194.45	2986.11	\$23,000.04
4	2433.602	GREASE EXP BEARING ASSEMBLIES	EACH	\$10,200.00	2	2	0	\$20,400.00
5	2541.618	TUCKPOINT HISTORIC STRUCTURE	S F	\$52.80	330	330	0	\$17,424.00
6	2564.531	SIGN PANELS TYPE C	S F	\$102.00	12	12	0	\$1,224.00
Totals For Section SCHEDULE A - BRIDGE REHABILITATION:								\$122,504.04
ALTERNATE #2								
8	2433.505	REMOVE & DISPOSE TIMBER BRIDGE DECK	S F	\$3.54	3700	3700	0	\$13,098.00
Totals For ALTERNATE #2:								\$13,098.00
Project Totals:								\$135,602.04

Project Payment Status
 Owner: City of Hanover
 Client Project No.:
 Client Contract No.:
 Project No.: 02931-00
 Contractor: LS Black Constructors, Inc.

Contract Changes

No.	Type	Date	Description	Amount
Change Order Totals:				\$0.00

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	10/19/2015	12/2/2015	\$42,156.63	\$42,156.63	\$2,218.77	\$2,218.77	\$44,375.40	\$44,375.40	\$44,375.40
2	12/3/2015	1/11/2016	\$26,968.58	\$69,125.21	\$1,419.40	\$3,638.17	\$72,763.38	\$28,387.98	\$72,763.38
3	1/12/2016	2/5/2016	\$32,384.27	\$101,509.48	\$1,704.43	\$5,342.60	\$106,852.08	\$34,088.70	\$106,852.08
4	2/6/2016	3/4/2016	\$5,701.18	\$107,210.66	\$300.07	\$5,642.67	\$112,853.33	\$6,001.25	\$112,853.33
5	3/5/2016	4/6/2016	\$21,611.28	\$128,821.94	\$1,137.43	\$6,780.10	\$135,602.04	\$22,748.71	\$135,602.04
Payment Totals:				\$128,821.94		\$6,780.10	\$135,602.04		\$135,602.04

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$128,821.94	Original Contract:	\$139,242.00
Total Retainage:	\$6,780.10	Contract Changes:	\$0.00
Total Amount Earned:	\$135,602.04	Revised Contract:	\$139,242.00

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of August, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by __ and seconded by __.



RESOLUTION NO 08-16-16-97

A RESOLUTION APPROVING BRIDGE REHABILITATION FINAL PAY REQUEST

WHEREAS, the City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by LS Black Constructors, Inc. for work completed on the Bridge Rehabilitation Project previously authorized by Council; and

WHEREAS, Council recognizes payment on July 19, 2016 as the final pay request per the attached Pay Request #6, in the amount of \$16,716.55.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the final Pay Request #6, as per the attachment.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of August, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



Building a legacy – *your* legacy.

477 Temperance Street
St. Paul, MN 55101
Tel: 651-286-8450
Fax: 651-286-8488

June 27, 2016

Mr. Brian Hagen, City Administrator
City of Hanover
11250 5th Street NE
Hanover, MN 55341

JUN 29 2016

Re: Construction Pay Voucher No. 6 (Final)
Hanover Historic Bridge Rehabilitation Project
City of Hanover, MN
WSB Project No. 02931-00

Dear Mr. Hagen:

Three copies of construction Pay Voucher No. 6 (Final) for the above referenced project in the amount of \$16,716.55 are enclosed. The quantities completed to date have been reviewed and agreed upon by the contractor. We hereby recommend that the City of Hanover approve the Final Construction Pay Voucher for LS Black Constructors, Inc.

We have also enclosed the following required documents:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. Two-year maintenance bond **beginning from the date** on the final voucher.

Please include one executed copy of the pay voucher with the payment to LS Black Constructors, Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8465. Thank you.

Sincerely,

WSB & Associates, Inc.

Justin Messner, PE
Hanover City Engineer/Associate

Enclosures

cc: Jamie Redding - LS Black Constructors, Inc.

kkp



Owner: City of Hanover
 11250 5th Street NE
 Hanover, MN 55341-0278
 For Period: 4/7/2016 to 5/25/2016
 Contractor: LS Black Constructors, Inc.
 1959 Sloan Place
 St. Paul, MN 55117

Date: 5/25/2016

Request No.: 6 & FINAL

Pay Voucher
 HANO - Hanover Bridge 92366 Rehabilitation
 Client Contract No.:
 Project No.: 02931-00
 Client Project No.:

Project Summary			
1	Original Contract Amount		\$139,242.00
2	Contract Changes - Addition	\$6,296.49	
3	Contract Changes - Deduction	\$0.00	
4	Revised Contract Amount		\$145,538.49
5	Value Completed to Date		\$145,538.49
6	Material on Hand		\$0.00
7	Amount Earned		\$145,538.49
8	Less Retainage		\$0.00
9	Subtotal		\$145,538.49
10	Less Amount Paid Previously		\$128,821.94
11	Liquidated Damages		\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 6 & FINAL		\$16,716.55

I HEREBY CERTIFY THAT A FINAL EXAMINATION HAS BEEN MADE OF THE ABOVE NOTED CONTRACT, THAT THE CONTRACT HAS BEEN COMPLETED, THAT THE ENTIRE AMOUNT OF WORK SHOWN IN THE FINAL VOUCHER HAS BEEN PERFORMED AND THE TOTAL VALUE OF THE WORK PERFORMED IN ACCORDANCE WITH, AND PURSUANT TO, THE TERMS OF THE CONTRACT IS AS SHOWN IN THIS FINAL VOUCHER.

Recommended for Approval by:
 WSB & Associates, Inc.

Approved by Contractor:
 LS Black Constructors, Inc.
 5/13/16

Construction Observer:

Approved by Owner:
 City of Hanover

Specified Contract Completion Date:
 5/1/2016

Date:

Comment:

404-46323-310-16,716.55

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
SCHEDULE A - BRIDGE REHABILITATION								
1	2021.501	MOBILIZATION	LS	\$26,400.00	1	1	0	\$26,400.00
2	2403.502	TREATED TIMBER (ABUTMENT/PIER CAP)	MBM	\$66,000.00	0.516	0.516	0	\$34,056.00
3	2403.622	INSTALL TIMBER BRIDGE DECK (CITY SUPPLIED)	S F	\$7.20	3700	3700	505.55	\$26,640.00
4	2433.602	GREASE EXP BEARING ASSEMBLIES	EACH	\$10,200.00	2	2	0	\$20,400.00
5	2541.618	TUCKPOINT HISTORIC STRUCTURE	S F	\$52.80	330	330	0	\$17,424.00
6	2564.531	SIGN PANELS TYPE C	S F	\$102.00	12	12	0	\$1,224.00
Totals For Section SCHEDULE A - BRIDGE REHABILITATION:								\$126,144.00
ALTERNATE #2								
8	2433.505	REMOVE & DISPOSE TIMBER BRIDGE DECK	S F	\$3.54	3700	3700	0	\$13,098.00
Totals For Section ALTERNATE #2:								\$13,098.00
Work Order 1								
9	2433.604	CONCRETE REPAIR	LUMP SUM	\$6,296.49	1	1	1	\$6,296.49
Totals For Work Order 1:								\$6,296.49
Project Totals:								\$145,538.49

Project Payment Status
 Owner: City of Hanover
 Client Project No.:
 Client Contract No.:
 Project No.: 02931-00
 Contractor: LS Black Constructors, Inc.

Contract Changes

No.	Type	Date	Description	Amount
WO1	Work Order	5/25/2016	REPAIRS TO ABUTMENT PADS, PIERS, END CAPS, AND HANDRAIL	\$6,296.49
Change Order Totals:				\$6,296.49

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	10/19/2015	12/2/2015	\$42,156.63	\$42,156.63	\$2,218.77	\$2,218.77	\$44,375.40	\$44,375.40	\$44,375.40
2	12/3/2015	1/11/2016	\$26,968.58	\$69,125.21	\$1,419.40	\$3,638.17	\$72,763.38	\$28,387.98	\$72,763.38
3	1/12/2016	2/5/2016	\$32,384.27	\$101,509.48	\$1,704.43	\$5,342.60	\$106,852.08	\$34,088.70	\$106,852.08
4	2/6/2016	3/4/2016	\$5,701.18	\$107,210.66	\$300.07	\$5,642.67	\$112,853.33	\$6,001.25	\$112,853.33
5	3/5/2016	4/6/2016	\$21,611.28	\$128,821.94	\$1,137.43	\$6,780.10	\$135,602.04	\$22,748.71	\$135,602.04
6 & FINAL	4/7/2016	5/25/2016	\$16,716.55	\$145,538.49	(\$6,780.10)	\$0.00	\$145,538.49	\$9,936.45	\$145,538.49
Payment Totals:			\$145,538.49			\$0.00	\$145,538.49		\$145,538.49

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$145,538.49	Original Contract:	\$139,242.00
Total Retainage:	\$0.00	Contract Changes:	\$6,296.49
Total Amount Earned:	\$145,538.49	Revised Contract:	\$145,538.49



Owner: City of Hanover
 11250 5th Street NE
 Hanover, MN 55341-0278
 For Period: 4/7/2016 to 5/25/2016
 Contractor: LS Black Constructors, Inc.
 1959 Sloan Place
 St. Paul, MN 55117

Date: 5/25/2016

Request No.: 6 & FINAL

Pay Voucher
 HANO - Hanover Bridge 92366 Rehabilitation
 Client Contract No.:
 Project No.: 02931-00
 Client Project No.:

Project Summary		
1	Original Contract Amount	\$139,242.00
2	Contract Changes - Addition	\$6,296.49
3	Contract Changes - Deduction	\$0.00
4	Revised Contract Amount	\$145,538.49
5	Value Completed to Date	\$145,538.49
6	Material on Hand	\$0.00
7	Amount Earned	\$145,538.49
8	Less Retainage	\$0.00
9	Subtotal	\$145,538.49
10	Less Amount Paid Previously	\$128,821.94
11	Liquidated Damages	\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 6 & FINAL	\$16,716.55

I HEREBY CERTIFY THAT A FINAL EXAMINATION HAS BEEN MADE OF THE ABOVE NOTED CONTRACT, THAT THE CONTRACT HAS BEEN COMPLETED, THAT THE ENTIRE AMOUNT OF WORK SHOWN IN THE FINAL VOUCHER HAS BEEN PERFORMED AND THE TOTAL VALUE OF THE WORK PERFORMED IN ACCORDANCE WITH, AND PURSUANT TO, THE TERMS OF THE CONTRACT IS AS SHOWN IN THIS FINAL VOUCHER.

Recommended for Approval by:
 WSB & Associates, Inc.

Approved by Contractor:
 LS Black Constructors, Inc.
 5/31/16

Construction Observer:

Approved by Owner:
 City of Hanover
 B:

Specified Contract Completion Date:
 5/1/2016

Date: 7-19-16

Comment:



Owner: City of Hanover
 11250 5th Street NE
 Hanover, MN 55341-0278
 For Period: 4/7/2016 to 5/25/2016
 Contractor: LS Black Constructors, Inc.
 1959 Sloan Place
 St. Paul, MN 55117

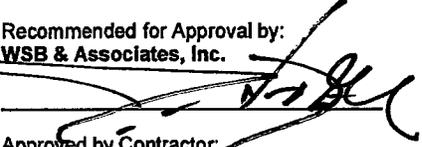
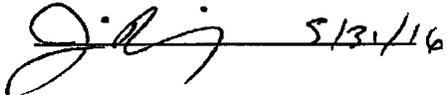
Date: 5/25/2016
 Request No.: 6 & FINAL

Pay Voucher
 HANO - Hanover Bridge 92366 Rehabilitation
 Client Contract No.:
 Project No.: 02931-00
 Client Project No.:

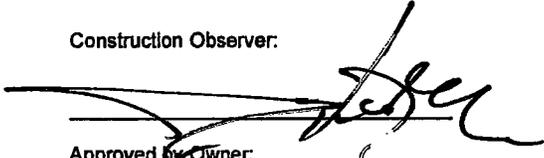
Project Summary		
1	Original Contract Amount	\$139,242.00
2	Contract Changes - Addition	\$6,296.49
3	Contract Changes - Deduction	\$0.00
4	Revised Contract Amount	\$145,538.49
5	Value Completed to Date	\$145,538.49
6	Material on Hand	\$0.00
7	Amount Earned	\$145,538.49
8	Less Retainage	\$0.00
9	Subtotal	\$145,538.49
10	Less Amount Paid Previously	\$128,821.94
11	Liquidated Damages	\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 6 & FINAL	\$16,716.55

I HEREBY CERTIFY THAT A FINAL EXAMINATION HAS BEEN MADE OF THE ABOVE NOTED CONTRACT, THAT THE CONTRACT HAS BEEN COMPLETED, THAT THE ENTIRE AMOUNT OF WORK SHOWN IN THE FINAL VOUCHER HAS BEEN PERFORMED AND THE TOTAL VALUE OF THE WORK PERFORMED IN ACCORDANCE WITH, AND PURSUANT TO, THE TERMS OF THE CONTRACT IS AS SHOWN IN THIS FINAL VOUCHER.

Recommended for Approval by:
 WSB & Associates, Inc.


 Approved by Contractor:
 LS Black Constructors, Inc.
 5/31/16

Construction Observer:


 Approved by Owner:
 City of Hanover
 B: 

Specified Contract Completion Date:
 5/1/2016

Date: 7-19-16

Comment:

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
SCHEDULE A - BRIDGE REHABILITATION								
1	2021.501	MOBILIZATION	LS	\$26,400.00	1	1	0	\$26,400.00
2	2403.502	TREATED TIMBER (ABUTMENT/PIER CAP)	MBM	\$66,000.00	0.516	0.516	0	\$34,056.00
3	2403.622	INSTALL TIMBER BRIDGE DECK (CITY SUPPLIED)	S F	\$7.20	3700	3700	505.55	\$26,640.00
4	2433.602	GREASE EXP BEARING ASSEMBLIES	EACH	\$10,200.00	2	2	0	\$20,400.00
5	2541.618	TUCKPOINT HISTORIC STRUCTURE	S F	\$52.80	330	330	0	\$17,424.00
6	2564.531	SIGN PANELS TYPE C	S F	\$102.00	12	12	0	\$1,224.00
Totals For Section SCHEDULE A - BRIDGE REHABILITATION:								\$126,144.00
ALTERNATE #2								
8	2433.505	REMOVE & DISPOSE TIMBER BRIDGE DECK	S F	\$3.54	3700	3700	0	\$13,098.00
Totals For Section ALTERNATE #2:								\$13,098.00
Work Order 1								
9	2433.604	CONCRETE REPAIR	LUMP SUM	\$6,296.49	1	1	1	\$6,296.49
Totals For Work Order 1:								\$6,296.49
Project Totals:								\$145,538.49

Project Payment Status
 Owner: City of Hanover
 Client Project No.:
 Client Contract No.:
 Project No.: 02931-00
 Contractor: LS Black Constructors, Inc.

Contract Changes

No.	Type	Date	Description	Amount
WO1	Work Order	5/25/2016	REPAIRS TO ABUTMENT PADS, PIERS, END CAPS, AND HANDRAIL	\$6,296.49
Change Order Totals:				\$6,296.49

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	10/19/2015	12/2/2015	\$42,156.63	\$42,156.63	\$2,218.77	\$2,218.77	\$44,375.40	\$44,375.40	\$44,375.40
2	12/3/2015	1/11/2016	\$26,968.58	\$69,125.21	\$1,419.40	\$3,638.17	\$72,763.38	\$28,387.98	\$72,763.38
3	1/12/2016	2/5/2016	\$32,384.27	\$101,509.48	\$1,704.43	\$5,342.60	\$106,852.08	\$34,088.70	\$106,852.08
4	2/6/2016	3/4/2016	\$5,701.18	\$107,210.66	\$300.07	\$5,642.67	\$112,853.33	\$6,001.25	\$112,853.33
5	3/5/2016	4/6/2016	\$21,611.28	\$128,821.94	\$1,137.43	\$6,780.10	\$135,602.04	\$22,748.71	\$135,602.04
6 & FINAL	4/7/2016	5/25/2016	\$16,716.55	\$145,538.49	(\$6,780.10)	\$0.00	\$145,538.49	\$9,936.45	\$145,538.49
Payment Totals:				\$145,538.49		\$0.00	\$145,538.49		\$145,538.49

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$145,538.49	Original Contract:	\$139,242.00
Total Retainage:	\$0.00	Contract Changes:	\$6,296.49
Total Amount Earned:	\$145,538.49	Revised Contract:	\$145,538.49

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of August, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by __ and seconded by __.

.....

RESOLUTION NO 08-16-16-98

**A RESOLUTION APPROVING
HANOVER HILLS SURFACE IMPROVEMENT PAY VOUCHER #1**

WHEREAS, the City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by Knife River Corporation for work completed on the Hanover Hills Surface Improvement Project previously authorized by Council; and

WHEREAS, staff recommends to make payment as per attached Pay Request #1, in the amount of \$363,339.17.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Request #1, as per the attachment.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of August, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

August 1, 2016

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: Pay Voucher No. 1
Hanover Hills Surface Improvement Project
City of Hanover, MN
WSB Project No. 2082-09

Dear Mr. Hagen:

Please find enclosed Construction Pay Voucher No. 1 for the above referenced project in the amount of \$363,339.17. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Hanover approve Construction Pay Voucher No. 1 for Knife River Corporation.

The amount indicated above reflects work certified to date through August 1, 2016, with a 5% retainage applied. Please include one executed copy with the payment to Knife River Corporation and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8465. Thank you.

Sincerely,

WSB & Associates, Inc.

Justin Messner, PE
Project Manager

Enclosures

cc: Brian Hagen, City of Hanover

kkp



CITY OF HANOVER

11250 5th Street NE
Hanover, MN 55341-0278

Project 02082-09 - HANO - HANOVER HILLS SURFACE IMPROVEMENT PROJECT
Pay Voucher No. 1

Contractor: Knife River
4787 Shadow Wood Drive NE
Sauk Rapids, MN 56379

Contract No.
Vendor No.
For Period: 4/19/2016 - 8/1/2016
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$491,969.80
Contract Changes	\$0.00
Revised Contract	\$491,969.80

Work Certified To Date

Base Bid Items	\$382,462.28
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$382,462.28

Funds Encumbered

Original	\$491,969.80
Additional	N/A
Total	\$491,969.80

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
02082-09	\$382,462.28	\$382,462.28	\$19,123.11	\$0.00	\$363,339.17	\$363,339.17
Percent Retained: 5%				Percent Complete: 77.741%		
Amount Paid This Pay Voucher					\$363,339.17	

This is to certify that the items of work shown in this certificate of Pay Voucher have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By Knife River

County/City/Project Engineer

Contractor

August 1, 2016
Date

8-1-16
Date

City of Hanover

Date

02082-09 Payment Summary

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	04/19/2016	08/01/2016	\$382,462.28	\$19,123.11	\$363,339.17
Totals:			\$382,462.28	\$19,123.11	\$363,339.17

02082-09 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date	
UNF	382,462.28	19,123.11	0.00	363,339.17	363,339.17	
Totals:		\$382,462.28	\$19,123.11	\$0.00	\$363,339.17	\$363,339.17

02082-09 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
UNF	Unfunded	363,339.17	491,969.80	491,969.80	363,339.17
Totals:		\$363,339.17	\$491,969.80	\$491,969.80	\$363,339.17

02082-09 Project Material Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
Schedule A - Base Bid									
1	2021.501	MOBILIZATION	LUMP SUM	\$7,000.00	1	1	\$7,000.00	1	\$7,000.00
2	2104.501	REMOVE PIPE CULVERTS	L F	\$15.00	90	81	\$1,215.00	81	\$1,215.00
3	2104.509	REMOVE SIGN	EACH	\$25.00	14	0	\$0.00	0	\$0.00
4	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$10.00	30	0	\$0.00	0	\$0.00
5	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.50	440	0	\$0.00	0	\$0.00
6	2105.501	COMMON EXCAVATION	CU YD	\$10.00	270	0	\$0.00	0	\$0.00
7	2105.507	SUBGRADE EXCAVATION	CU YD	\$8.00	500	0	\$0.00	0	\$0.00
8	2105.526	SELECT TOPSOIL BORROW (LV)	CU YD	\$30.00	350	0	\$0.00	0	\$0.00
9	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$50.00	10	0	\$0.00	0	\$0.00
10	2211.501	AGGREGATE BASE CLASS 5 (100% CRUSHED)	TON	\$9.00	700	0	\$0.00	0	\$0.00
11	2215.501	FULL DEPTH RECLAMATION	SQ YD	\$1.50	9985	9925.6	\$14,888.40	9925.6	\$14,888.40
12	2221.501	AGGREGATE SHOULDERING CLASS 2	TON	\$30.00	430	366.02	\$10,980.60	366.02	\$10,980.60
13	2232.501	MILL BITUMINOUS SURFACE (0.5")	SQ YD	\$0.90	15220	15280	\$13,752.00	15280	\$13,752.00
14	2332.604	EDGE MILL BITUMINOUS SURFACE 7' WIDE (0.5" TO 1.75")	SQ YD	\$1.25	14290	14261	\$17,826.25	14261	\$17,826.25
15	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$2.00	3450	2595	\$5,190.00	2595	\$5,190.00
16	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$42.00	3700	3436.79	\$144,345.18	3436.79	\$144,345.18
17	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$50.00	1250	1101.38	\$55,069.00	1101.38	\$55,069.00
18	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	\$50.00	1250	1142	\$57,100.00	1142	\$57,100.00

02082-09 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
19	2501.511	18" RC PIPE CULVERT CLASS V	LIN FT	\$50.00	64	64	\$3,200.00	64	\$3,200.00
20	2501.515	18" RC PIPE APRON WITH TRASH GUARD	EACH	\$1,500.00	4	4	\$6,000.00	4	\$6,000.00
21	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$100.00	20	0	\$0.00	0	\$0.00
22	2540.602	TEMPORARY MAIL BOX	LUMP SUM	\$200.00	1	0	\$0.00	0	\$0.00
23	2563.601	TRAFFIC CONTROL	LUMP SUM	\$1,400.00	1	1	\$1,400.00	1	\$1,400.00
24	2564.531	SIGN PANELS TYPE C	SQ FT	\$40.00	68.5	0	\$0.00	0	\$0.00
25	2564.531	SIGN PANELS TYPE D	SQ FT	\$30.00	24.375	0	\$0.00	0	\$0.00
26	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	\$3.00	360	0	\$0.00	0	\$0.00
27	2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	\$3.00	600	0	\$0.00	0	\$0.00
28	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$50.00	2	0	\$0.00	0	\$0.00
29	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	\$3.00	180	0	\$0.00	0	\$0.00
30	2575.605	BLOWN COMPOST SEEDING	SQ YD	\$4.00	4160	0	\$0.00	0	\$0.00
31	2582.502	24" SOLID LINE WHITE-EPOXY	LIN FT	\$9.80	126	0	\$0.00	0	\$0.00
Totals For Section Schedule A - Base Bid:							\$337,966.43		\$337,966.43
Schedule B - Alternate Bid									
32	2021.501	MOBILIZATION	LS	\$750.00	1	1	\$750.00	1	\$750.00
33	2104.509	REMOVE SIGN	EACH	\$25.00	4	0	\$0.00	0	\$0.00
34	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.50	180	0	\$0.00	0	\$0.00
35	2105.501	COMMON EXCAVATION	C Y	\$10.00	30	0	\$0.00	0	\$0.00
36	2105.507	SUBGRADE EXCAVATION	C Y	\$8.00	340	0	\$0.00	0	\$0.00
37	2105.522	SELECT GRANULAR BORROW (LV)	C Y	\$16.00	220	0	\$0.00	0	\$0.00
38	2105.603	DITCH CLEANING	L F	\$12.50	500	0	\$0.00	0	\$0.00

02082-09 Project Material Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
39	2211.501	AGGREGATE BASE CLASS 5 (100% CRUSHED)	TON	\$10.00	315	0	\$0.00	0	\$0.00
40	2215.501	FULL DEPTH RECLAMATION	S Y	\$1.50	3020	2571.9	\$3,857.85	2571.9	\$3,857.85
41	2221.501	AGGREGATE SHOULDERING CLASS 2	TON	\$32.00	50	50	\$1,600.00	50	\$1,600.00
42	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	155	155	\$310.00	155	\$310.00
43	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$50.00	380	380	\$19,000.00	380	\$19,000.00
44	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	\$50.00	380	373.56	\$18,678.00	373.56	\$18,678.00
45	2540.602	TEMPORARY MAIL BOX	LS	\$100.00	1	0	\$0.00	0	\$0.00
46	2563.601	TRAFFIC CONTROL	LS	\$300.00	1	1	\$300.00	1	\$300.00
47	2564.531	SIGN PANELS TYPE C	S F	\$50.00	20.25	0	\$0.00	0	\$0.00
48	2564.531	SIGN PANELS TYPE D	S F	\$55.00	3.75	0	\$0.00	0	\$0.00
49	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$50.00	2	0	\$0.00	0	\$0.00
50	2575.605	BLOWN COMPOST SEEDING	S Y	\$4.00	700	0	\$0.00	0	\$0.00
51	2582.502	24" SOLID LINE WHITE-EPOXY	L F	\$9.80	15	0	\$0.00	0	\$0.00
Totals For Section Schedule B - Alternate Bid:							\$44,495.85		\$44,495.85
Schedule A - Base Bid									
52	2575.535	WATER (TURF ESTABLISHMENT)	MGAL	\$20.00	280	0	\$0.00	0	\$0.00
Totals For Section Schedule A - Base Bid:							\$0.00		\$0.00
Schedule B - Alternate Bid									
53	2575.535	WATER (TURF ESTABLISHMENT)	MGAL	\$20.00	45	0	\$0.00	0	\$0.00
Totals For Schedule B - Alternate Bid:							\$0.00		\$0.00
Project Totals:							\$382,462.28		\$382,462.28

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of August, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by __ and seconded by __.

.....

RESOLUTION NO 08-16-16-99

A RESOLUTION APPROVING SPRAY PATCH QUOTE

WHEREAS, staff has inspected manhole locations within the roadways; and

WHEREAS, maintenance is needed on some manholes to build the roadway up around the manhole to prevent damage to infrastructure; and

WHEREAS, staff has used a method called spray patching in the past to repair similar issues.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the attached quote in the amount of \$2,950.00 to perform spray patching on the City's roadways.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of August, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



SealTech, Inc.
 743 Pioneer Trail SE
 Cambridge, MN 55008
 651-341-5975
 www.sealtechinc.com

Estimate

Date: _____

Company Name: _____

Job Address: _____
Address City State Zip

Billing Address: _____
Address City State Zip

Contact: _____ Phone: _____ Email: _____

Seal Coating	\$
Asphalt Rejuvenation	\$
Crack Routing (3/4 x 3/4) & Filling	\$
Crack Cleaning and Filling	\$
Striping	\$
Paving	\$
Asphalt Repair	\$
Spray Patching	\$
Sweeping	\$
Other	\$
TOTAL	\$

Job Description/Notes:

.....

Signature: _____ Date: _____

This estimate is good for 90 days. By signing this estimate, it becomes a binding contract. We will notify you as to the approximate start date of your project.

Cash and Investments

The City's cash and investment balances are as follows:

	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>Increase/(Decrease)</u>
Checking	1,277,164	1,387,678	(110,515)
Investments (at market value)	7,154,485	6,022,307	1,132,178
Total cash and Investments	<u>8,431,649</u>	<u>7,409,986</u>	<u>1,021,663</u>

<u>Investment Type</u>	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>Increase/(Decrease)</u>
Checking	1,277,164	1,387,678	(110,515)
Money Market	1,559,686	667,379	892,308
Negotiable CDs	4,766,985	3,985,417	781,569
Municipal bond	827,814	869,362	(41,549)
Government agency securities	-	500,150	(500,150)
Total Investments	<u>8,431,649</u>	<u>7,409,986</u>	<u>1,021,663</u>

-

-

City of Hanover, Minnesota

Cash Position

As of 6/30/16

<u>Bank West</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Current Balance</u>	<u>% of Total</u>
Checking Account (reconciled)	N/A	0.10%	\$ 1,045,335	
Money Market Savings Account	N/A	0.15%	\$ 316,856	
Bank Certificates of Deposit	24-48 months	0.61% <i>avg</i>	\$ 373,091	
<i>averages</i>	35 months	0.22%		
Total Bank West			\$ 1,735,283	21%
<u>MidwestOne Bank</u>				
Savings Account	N/A	0.20%	\$ 242,896	
Total MidwestOne Bank			\$ 242,896	3%
<u>Financial Security Bank</u>				
Money Market Savings Account	N/A	0.35%	\$ 101,602	
Total Financial Security Bank			\$ 101,602	1%
<u>FNB of Elk River</u>				
Non-brokered Certificates of Deposit	41 months	0.85%	\$ 260,093	
Total FNB of Elk River			\$ 260,093	3%
<u>UBS</u>				
Money Market Savings Account	N/A	0.03%	\$ 140,131	
Brokered Certificates of Deposit	2-66 months	1.74% <i>avg</i>	\$ 4,133,801	
Municipal Securities	17-98 months	3.09% <i>avg</i>	\$ 827,814	
<i>averages</i>		1.91%		
Total UBS			\$ 5,101,745	60%
<u>4M Fund</u>				
Money Market Savings Account	N/A	0.03%	\$ 1,001,097	
Brokered Certificates of Deposit			\$ -	
<i>averages</i>		0.03%		
Total 4M Fund			\$ 1,001,097	12%
Total Deposits and Investments			\$ 8,442,717	
Average Interest	N/A	0.03%		
<u>Petty Cash</u>				
Administration	N/A	N/A	\$ 200	
Total Petty Cash			\$ 200	

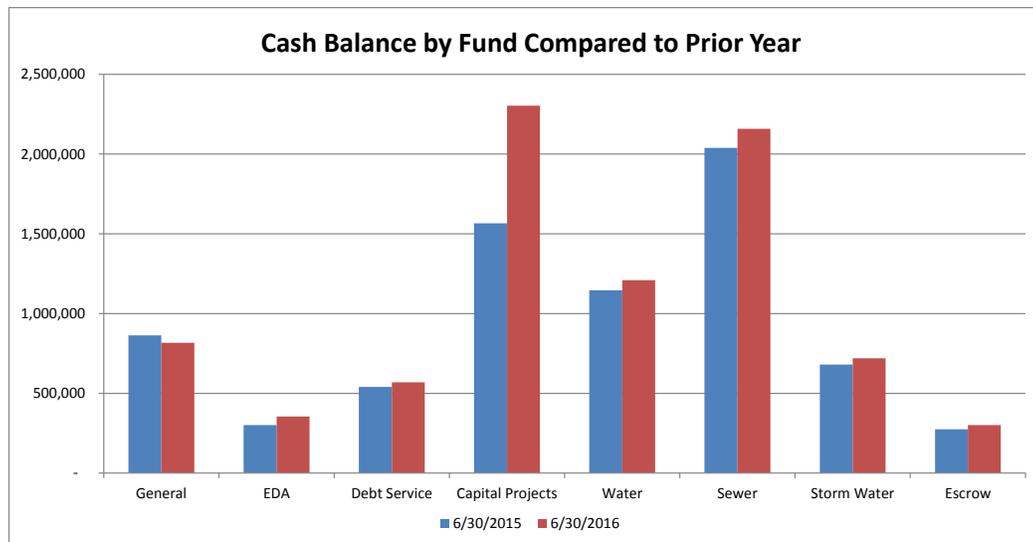
City of Hanover, Minnesota
Statement of Revenues and Expenditures - Budget and Actual - General Fund (Unaudited)
For the Quarter ended June 30, 2016

	Annual Budget	Actual Thru 6/30/16	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget thru 6/30/16
Revenues				
Taxes	895,853	302,919.83	(592,933)	33.81
Licenses and permits	112,200	124,388.57	12,189	110.86
Local government aid	107,496	-	(107,496)	-
Intergovernmental	41,839	2,000.00	(39,839)	4.78
Fines and forfeitures	1,500	1,571.13	71	104.74
Interest earnings	7,000	9,378.14	2,378	133.97
Charges for service	125,735	34,248.18	(91,487)	27.24
Contributions & Donations	-	5,400.00	5,400	-
Miscellaneous revenue	14,000	28,879.12	14,879	206.28
Total Revenues	1,305,623	508,784.97	(796,838)	38.97
	-	-	-	
Expenditures				
City Council & Commissions	50,821	7,125	(43,696)	14.02
Administration	157,212	68,605	(88,608)	43.64
Elections	8,300	1,014	(7,286)	12.22
Accounting & Auditing	138,737	89,659	(49,077)	64.63
City Attorney	21,787	9,816	(11,971)	45.05
Planning & Zoning	17,000	3,316	(13,685)	19.50
General Govt Buildings	51,850	13,230	(38,620)	25.52
Engineering	25,000	21,607	(3,393)	86.43
Insurance	34,058	25,281	(8,777)	74.23
Public safety	388,820	119,919	(268,901)	30.84
Cemetery	2,500	1,023	(1,477)	40.92
Public works	305,739	115,120	(190,619)	37.65
Recycling	37,000	17,796	(19,204)	48.10
Culture and recreation	47,300	11,340	(35,960)	23.98
Miscellaneous (Damage Deposit	9,000	7,549	(1,451)	83.88
Transit	1,000	250	(750)	25.00
Capital outlay	13,000	5,984	(7,016)	46.03
Operating transfers out	-	-	-	-
Total Expenditures	1,309,123	518,634	(790,488)	39.62
	-	-	-	
Excess (Deficiency) of Revenues over (Under) Expenditures	(3,500)	(9,849)	(6,349)	

Item Explanation of expense items overbudget

City of Hanover, Minnesota
Unaudited Cash Balances by Fund
June 30, 2015, March 31, 2016 and June 30, 2016

Fund	Balance 6/30/15	3/31/2016	6/30/2016	YTD Change from 3/31/16	Change from 6/30/16
100 GENERAL FUND	834,165	712,551	789,238	76,687	(44,927)
107 FIRE DEPT DONATIONS FUND	29,361	53,548	27,924	(25,625)	(1,438)
201 EDA SPECIAL REVENUE FUND	95,620	98,455	115,875	17,420	20,255
205 EDA BUSINESS INCENTIVE FUND	204,908	234,069	238,375	4,306	33,468
311 2008A GO CIP REFUNDING BOND	57,624	33,432	52,996	19,565	(4,628)
312 2009A GO IMP REFUNDING BOND	31,384	19,003	33,782	14,779	2,398
313 2010 GO EQUIPMENT CERTIFICATES	4,415	(17,851)	(2,784)	15,067	(7,198)
314 2011A GO IMP CROSSOVER REF BD	446,726	396,222	484,711	88,490	37,986
401 GENERAL CAPITAL PROJECTS	592,913	776,933	984,106	207,174	391,193
402 PARKS CAPITAL PROJECTS	234,270	236,571	227,811	(8,760)	(6,459)
403 FIRE DEPT CAPITAL FUND	111,453	162,449	178,553	16,104	67,099
404 HISTORICAL CAPITAL PROJ FUND	75,679	(19,319)	(27,430)	(8,111)	(103,109)
407 TIF REDEV DIST #1	8,621	5,651	9,172	3,521	551
411 CITY HALL CAPITAL PROJ FUND	55,502	47,047	53,614	6,567	(1,888)
417 EQUIPMENT CAPITAL FUND	52,742	107,774	108,485	711	55,743
418 STREET CAPITAL PROJ FUND	434,933	689,596	769,554	79,958	334,622
601 WATER ENTERPRISE FUND	741,760	777,650	797,453	19,804	55,694
602 SEWER ENTERPRISE FUND	334,934	314,954	375,916	60,962	40,982
603 STORM WATER ENTERPRISE FUND	132,910	137,748	162,104	24,356	29,194
611 WATER CAPITAL IMP FUND	403,844	409,119	411,816	2,697	7,972
612 SEWER CAPITAL IMP FUND	1,704,150	1,751,221	1,782,494	31,273	78,344
613 STORM WATER CAPITAL IMP FUND	547,768	553,687	557,337	3,650	9,569
804 SCHENDELS FIELD ESC FUND	145,708	147,282	148,253	971	2,545
809 BRIDGES AT HANOVER ESC FUND	(13,477)	(13,477)	(13,477)	-	-
811 EROSION CONTROL ESCROW FUND	38,500	33,250	52,500	19,250	14,000
815 LANDSCAPE ESCROW FUND	53,000	43,000	61,500	18,500	8,500
817 INFRASTRUCTURE ESCROW FUND	26,000	24,000	30,000	6,000	4,000
818 MISC ESCROWS FUND	9,270	8,709	6,233	(2,476)	(3,037)
820 BRIDGES TOWNHOMES ESC FUND	3,538	3,577	3,600	24	62
821 QUAIL PASS 2ND ADD ESCROW FD	11,765	11,857	11,936	78	171
Total	\$ 7,409,986	\$ 7,738,708	\$ 8,431,649	\$ 692,940	\$ 1,021,663



City of Hanover, Minnesota
Statement of Revenues and Expenditures - Budget and Actual - Water Fund (Unaudited)
For the six months ended June 30, 2016

	<u>Actual Thru 6/30/15</u>	<u>Actual Thru 6/30/16</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues			
Water and sewer sales	52,163	78,013	25,850
Interest earnings	7,825	11,784	3,959
Special Assessments	-	110	110
Total Revenues	<u>59,989</u>	<u>89,907</u>	<u>29,919</u>
Expenses			
Other services and charges	28,937	48,460	(19,523)
Repairs and maintenance	-	-	-
Utilities	-	-	-
Depreciation	-	-	-
Total Expenses	<u>28,937</u>	<u>48,460</u>	<u>(19,523)</u>
Excess (Deficiency) of Revenues over (under) Expense	31,052	41,448	10,396
Other Financing Sources and (Uses)			
Transfers In	-	-	-
Transfers Out	-	-	-
Excess (Deficiency) of Revenues and other Financing Sources over (Under) Expenditures	<u>31,052</u>	<u>41,448</u>	<u>10,396</u>

Item Explanation of items percentage received/expended with a variance greater than \$10,000

- (1) Difference in Sales is due to new construction permits received, 12 in the 1st half 2015 and 21 for 1st half 2016
(2) Difference in Expenses is due to new construction connections paid to JPWB, 4 in 1st half 2015 and 14 in the 1st half 2016. (June connections were paid in July)

City of Hanover, Minnesota
Statement of Revenues and Expenditures - Budget and Actual - Sewer Fund (Unaudited)
For the six months ended June 30, 2016

	<u>Actual Thru 6/30/15</u>	<u>Actual Thru 6/30/16</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues			
Water and sewer sales	172,274	223,262	50,987
Interest earnings	2,896	4,759	1,863
Special Assessments	912	387	(525)
Total Revenues	<u>176,082</u>	<u>228,407</u>	<u>52,325</u>
Expenses			
Other services and charges	95,240	123,542	(28,302)
Interest	6,675	5,611	1,065
Depreciation	-	-	-
Total Expenses	<u>101,916</u>	<u>129,153</u>	<u>27,237</u>
Excess (Deficiency) of Revenues over (under) Expense	74,167	99,254	25,088
Other Financing Sources and (Uses)			
Transfers In	-	-	-
Transfers Out	-	-	-
Excess (Deficiency) of Revenues and other Financing Sources over (Under)			
Expenditures	<u>74,167</u>	<u>99,254</u>	<u>25,088</u>

Item Explanation of items percentage received/expended with a variance greater than \$10,000

- (1) Difference in Sales is due to new construction permits received, 12 in the 1st half 2015 and 21 for 1st half 2016
(2) Difference in Expenses is due to new construction connections paid to St. Michael, 4 in 1st half 2015 and 14 in the 1st half 2016.
(June connections were paid in July)