

**AGENDA  
HANOVER CITY COUNCIL  
AUGUST 18, 2015**

**MAYOR  
CHRIS KAUFFMAN**

**COUNCIL  
JOHN VAJDA  
DOUGLAS HAMMERSENG  
KEN WARPULA  
JIM ZAJICEK**

- 1. Call to Order: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
  - a. Approve Minutes of August 3, 2015 City Council Meeting (page 4)**
  - b. Approve Claims as Presented: (page 9)**

➤ Claims	<b>\$ 89,817.70</b>
➤ Payroll	<b>\$ 7,506.38</b>
➤ P/R taxes & Exp	<b>\$ 2,921.08</b>
➤ Other Claims	<b><u>\$ 2,491.16</u></b>
➤ Total Claims	<b><u>\$ 102,736.30</u></b>
- 4. Res No 08-03-15-47 – Receiving and Awarding Bid for Historic Bridge Project (page 47)**
- 5. Res No 08-18-15-54 – Authorizing Bids for Bridge Rehabilitation (page 51)**
- 6. Allina Medical Training Contract (page 53)**
- 7. Hanover Fire Service Coverage Contract (page 57)**
- 8. Joint Powers Water Board Substitute**
- 9. 2016 Preliminary Budget Draft 1 (page 66)**
- 10. Reports**
- 11. Adjournment**

**To: Mayor Kauffman & Members of the Hanover City Council**  
**From: Brian Hagen, City Administrator**  
**Date: August 13, 2015**  
**Re: Review of August 18, 2015 City Council Agenda**

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1. **Call to Order: 6:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items: see attached consent agenda packet.**
  - a. **Approve Minutes of August 3, 2015 City Council Meeting (page 4)**
  - b. **Approve Claims as Presented: (page 9)**

➤ <b>Claims</b>	<b>\$ 89,817.70</b>
➤ <b>Payroll</b>	<b>\$ 7,506.38</b>
➤ <b>P/R taxes &amp; Exp</b>	<b>\$ 2,921.08</b>
➤ <b>Other Claims</b>	<b>\$ 2,491.16</b>
➤ <b>Total Claims</b>	<b><u>\$ 102,736.30</u></b>
4. **Res No 08-03-15-47 – Receiving and Awarding Bid for Historic Bridge Project (page 47)**

*This resolution was tabled at the last meeting. Staff recommends a motion to deny the resolution, which essentially rejects all bids for the project.*
5. **Res No 08-18-15-54 – Authorizing Bids for Bridge Rehabilitation (page 51)**

*WSB has prepared new plans and specs for the bridge rehabilitation project. Per Council direction, the bids with have alternative options in them in order to help reduce costs of the project.*
6. **Allina Medical Training Contract (page 53)**

*Enclosed is a contract that has been reviewed by the Fire Chief, staff, and the attorney. Chief Malewicki will be present to discuss the contract with Council.*
7. **Hanover Fire Service Coverage Contract (page 57)**

*The existing contract with neighboring entities is outdate. The Fire Chief, staff, and attorney have drafted the enclosed contract. Additionally, the contract has been reviewed multiple times with the other entities on the Fire Board. Chief Malewicki will be present to discuss the contract.*

**8. Joint Powers Water Board Substitute**

*It has been suggested that a substitute be designated for the Joint Powers Water Board in the event the Mayor or Vice Mayor are unable to attend the meeting.*

**9. 2016 Preliminary Budget Draft 1 (page 66)**

*Enclosed is the first draft of the 2016 preliminary budget. It is not 100% percent complete, but it does give us good assumptions to begin discussions on.*

**10. Reports**

**11. Adjournment**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
AUGUST 3, 2015 – DRAFT MINUTES**

**Call to Order/Pledge of Allegiance:**

Vice Mayor John Vajda called the regular meeting of Monday, August 3, 2015 to order at 7:00 p.m. Present were Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen, Public Works Supervisor Scott Vogel, Accountant/Deputy Clerk Elizabeth Lindrud, City Engineer Justin Messner, and City Attorney Jay Squires. Guests present included Wayne Elit, Trina & Ed Hunter, Ron Smith, Pat Athmann, Dawn Sprauangel, and Maintenance Worker Jason Doboszanski.

Mayor Kauffman arrived at 7:14pm.

**Approval of Agenda:**

**MOTION** by Hammerseng to approve the agenda as presented, seconded by Zajicek. **Motion carried unanimously. Kauffman absent.**

**Consent Agenda:**

**MOTION** by Warpula to approve the consent agenda as presented, seconded by Hammerseng. **Motion carried unanimously.**

**a. Approve Minutes of July 21, 2015 City Council Work Session Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 96,483.74
➤ Payroll	\$ 7,804.24
➤ P/R taxes & Exp	\$ 3,053.82
➤ Other Claims	<u>\$ 1,383.65</u>
➤ Total Claims	<u>\$ 108,724.45</u>

**c. Res No 08-03-15-43 – Approval of WSB Proposal to Implement MS4 Requirements.**

**Motion carried unanimously. Kauffman absent.**

**Citizen’s Forum:**

None

**Public Hearings**

None

**Unfinished Business:**

**Res No 08-03-15-44 – Accepting Bench Donation from Wayne Elit**

Vajda stated that Wayne Elit came to the City to donate two memorial benches to the City in the memory of his late wife. One will be in Settlers Park and the other in Mallard’s Landing Park. Public Works will install the bench within the next few weeks. Council thanked Elit for his donation.

**MOTION** by Warpula to approve Res No 08-03-15-44, seconded by Zajicek. **Motion carried unanimously. Kauffman absent.**

**Res No 08-03-15-45 – Adopting 2015 Budget Amendment #1**

Hagen stated that the final budget amendment in the resolution has changed little from the first draft shown to Council. Corrections were made to the Fire Department tax revenue as well as some expenditure items. Expenditures better reflect actuals. Some expenditures are already at 100% of budget due to one-time payments throughout the year.

**MOTION** by Hammerseng to approve Res No 08-03-15-45, seconded by Vajda. **Motion carried unanimously. Kauffman absent.**

Mayor Kauffman arrived at this time.

**New Business**

**Hall Rental Fee Waiver**

Trina Hunter spoke to Council requesting a fee waiver for the Hall Rental fee for an upcoming benefit for Stephanie Drevlow O'Rourke. Hagen asked Council to clarify whether the fee for a special cleaning would also be waived if it was required, or if the City should follow past procedure of charging that fee of the special hall cleaning if needed. Council stated that fee would still be charged if a cleaning was required. Ms. Hunter also asked further questions regarding the fee for a Sheriff's Deputy to be on sight. Hagen stated those fees are handled through the Sheriff's office and that she will need to contact them directly.

**MOTION** by Vajda to approve the Hall Rental Fee Waiver for the O'Rourke benefit, seconded by Warpula. **Motion carried unanimously.**

**Res No 08-03-15-46 – Approving Variance for 10231 Beebe Lake Road**

Hagen stated the barn on the property no longer meets current standards to house animals. The property owner would like a variance granted to allow for farm animals to be housed on the property. Warpula inquired if this variance would stay with the property or with the current owner. Hagen stated it would stay with the property.

**MOTION** by Vajda to approve Res No 08-03-15-46, seconded by Hammerseng. **Motion carried unanimously.**

**Res No 08-03-15-47 – Receiving and Awarding Bid for Historic Bridge Project**

Messner included a report with three bids for the Historic Bridge Project ranging from \$180,000 to \$312,000. The Engineer estimate was \$79,000. The bridge engineer and his manager felt the initial engineer estimate is still accurate. Messner stated he called all three contractors with follow up questions as to why their bids were not in line with the engineer estimate. Redstone felt the deck replacement could be costly because of the disposal of the old deck boards. Kauffman inquired why there would be extra cost, as the City was keeping the deck boards. Messner explained the deck boards are considered a hazardous waste because they were treated with creosote. Since the City is accepting State aid there specific guidelines they must follow in documenting and disposing of the old deck boards.

Kauffman also inquired about the cost of painting the bridge. Messner stated LS Black Constructors misunderstood the plans and thought they were bidding to paint the entire bridge, not just the railings. Messner feels the third contract may have made that same error in their bid.

Messner recommended that council re-bid the project, with more specific plans and a mandatory pre-bid meeting for the contractors, as well as adding alternate options within the project. Messner will also call the State to get further information on the state regulations for disposing of hazardous waste. Vogel will pull a board for testing.

**MOTION** by Vajda to table Res 08-03-15-47, seconded by Zajicek. **Motion carried unanimously.**

**Res No. 08-03-15-48 – Approving Transfer of CSAH 19 Trail Easement**

Hagen stated that Three Rivers Park District has requested transfer of easements per the cooperative agreement between them and the City. They will not reimburse the City until the easements have been transferred. Warpula inquired about lawn maintenance along the trail and who would be responsible. Squires stated that the mowing is a separate issue; the park must maintain the grass along the trail, but the City could work with them if more frequent mowing are desired.. Kauffman asked if the project is complete. Hagen stated that it is close, the final grading has been done and the grass will need to establish. Hammerseng mentioned that the striping has not been done at the crosswalks.

**MOTION** by Warpula to approve Res No 08-03-15-48, seconded by Vajda. **Motion carried unanimously**

**Res No 08-03-15-49 – Approving Amendment to Hennepin County Recycling Grant Agreement**

Hagen stated that extra funding from Hennepin County for recycling has been extended to December, 31 2016. Warpula inquired as to how much the City receives; Hagen stated he will need to check on that information. It was also asked if the City will have to continue using Randy’s Sanitation. Hagen stated that the City just has to participate in a recycling program; the County does not specify a provider to be used. Squires stated that the provider would need to meet the requirements outlined by the County as to which materials they are able to recycle.

**MOTION** by Hammerseng to approve Res No 08-03-15-49, seconded by Zajicek. **Motion carried unanimously**

**Res No 08-03-15-50 – Approving 2016-2017 Wright County Sheriff Contract**

Hagen stated that the City has a two year contract with the Wright County Sheriff’s Department. The contract costs increased approximately 4% each renewal period.

**MOTION** by Vajda to approve Res No 08-03-15-49, seconded by Hammerseng. **Motion carried unanimously**

**Res No 08-03-15-51 – Requesting Acquisition of Tax Forfeited Land**

Hagen stated that there are four parcels of forfeited land. All four parcels are or can be used for public use. Zajicek inquired if this would be an additional cost to the City, Hagen stated there would be a nominal fee to obtain ownership of the land, but the City is currently maintaining the parcels. Warpula asked who brought them to the City’s attention. Hagen stated the counties are required to send a notice to the City.

**MOTION** by Vajda to approve Res No 08-03-15-51, seconded by Hammerseng. **Motion carried unanimously**

**Res No 08-03-15-52- Approving the Release of Tax Forfeited Land**

Hagen stated there is a parcel of land in the north eastern portion of Hanover that is an out lot. Cindy Nash recommended against acquiring this parcel to develop. It was part of a subdivision but little information could be found on why this parcel remained to be an out lot. Kauffman inquired as to who would then sell the land, Hagen stated the County would sell to a private party.

**MOTION** by Vajda to approve Res No 08-03-15-52, seconded by Hammerseng. **Motion carried unanimously**

### **Res No 08-03-15-53 – Approving 2014 General Fund Surplus Transfer**

Hagen stated that with the completion of the 2014 audit the City had a surplus of \$207,300 in the General Fund. He recommends transferring \$28,300 to the Fire Department Capital Fund and the remaining \$179,000 to Street Capital.

**MOTION** by Vajda to approve Res No 08-03-15-53, seconded by Warpula. **Motion carried unanimously**

### **Second Quarter Budget Review**

Hagen walked the Council through the Second Quarter Budget Review. The report was created from a combination of the reports out of the City's accounting software and the First Quarter Report created by AEM. Overall the City is at 40% of the expenditure budget. Over 50% of the tax revenue has been released to the City as well.

### **Reports**

#### Squires

- Presented a draft of language to add to the code around what laws the City follows. States that the City follows the laws of the Federal Government of the United States.

#### Lindrud

- Completed a day and half of the proposed training. AEM will come back for an overview on budget and then for audit prep.

#### Hagen

- Focus in the coming weeks will be on the preliminary 2016 budget, special meetings may be needed prior to preliminary levy certification at the end of September.
- EDA Levy will need to be certified in September as well.

#### Vogel

- The part time summer help's last day with the City was last Friday. Will be looking for someone to work the final month of summer.
- The contractor on 107<sup>th</sup> and 9<sup>th</sup> completed backfilling with dirt along the street. There was minimal damage caused, mainly scratches in the surface that will wear away.
- Worked the Harvest Festival, there were a lot of people attending and it was busy, but a good time.

#### Messner

- CSAH 19 trail finished grading and seeding will be going back and redoing the seeding and removing sticks and rocks. Vajda asked about the trees that are down in the park along the trail. Messner will check, if the trees were cut down by the construction they will take care of them. Any trees that were already down, the park asked that they leave down. Warpula asked about the fences, and Messner stated they will be up after the seeding is redone.

#### Vajda

- Thanked Scott Vogel and Jason Doboszinski for all their hard work during the Harvest Festival. Vendors commented on how helpful they were. He also said Amy Biren went above and beyond helping prepare for the Harvest Festival.

Zajicek

- Park Board would like to install Free Little Libraries in the parks. Bob Hegland happened to be in attendance at the Park Board meeting and stated he would donate the materials and his services to build the libraries.
- Park Board received some free advice from Bob Hegland regarding the band shell, with the understanding that the project would have to go through the bidding processes. Hegland gave ideas on how to save costs on the design, such as changing the roof line and getting donations from local contractors. He also suggested building in a retractable screen for Movies in the Park.
- Movie in the Park will be August 22, Park Board will be putting up additional advertising and signs.

Hammerseng

- The Harvest Festival Committee did a good job.

Warpula

- The Fire Department is advertising for Firefighters
- Thanked Scott and Jason for their help at the Harvest Festival, as well as John Vajda.
- Thanked Justin for his help resolving issues with the new trail.

Kauffman

- The Harvest Festival had largest attendance and the largest number of racers in the 5k this year. Thanked everyone for their work.

**Adjournment:**

**MOTION** by Vajda to adjourn at 8:35 pm, seconded by Warpula. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

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## Payments

Current Period: August 2015

Batch Name	08/18/15 PAY	Payment	Computer Dollar Amt	\$89,817.70	Posted
Refer	1168	ACE SMALL ENGINE CENTER	-		
Cash Payment	E 100-45200-220	Repair/Maint Supply (GE Service Lawn Mower			\$47.31
Invoice	13984	7/31/2015			
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b> \$47.31
Refer	1184	ADVANCED DISPOSAL SERVICES	-		
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos Standard Trash 7/01/15-7/31/15			\$199.18
Invoice		7/31/2015			
Transaction Date	8/11/2015	Due 0	Cash	10100	<b>Total</b> \$199.18
Refer	1200	ANCOM COMMUNITCATIONS	-		
Cash Payment	E 100-42220-221	Equipment Parts Low Volume Issue			\$107.00
Invoice	54609	8/7/2015			
Transaction Date	8/13/2015	Due 0	Cash	10100	<b>Total</b> \$107.00
Refer	1179	BRAINERD, WENDELL & DANA	-		
Cash Payment	E 100-48205-810	Refunds & Reimburseme Damage Deposit 8/8/15 Shleter Rental			\$100.00
Invoice		8/10/2015			
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b> \$100.00
Refer	1162	CARSON, CLELLAND & SCHREDE	-		
Cash Payment	E 100-41610-304	Legal Fees July Support/Work			\$46.88
Invoice		7/30/2015			
Transaction Date	8/4/2015	Due 0	Cash	10100	<b>Total</b> \$46.88
Refer	1172	CENTERPOINT ENERGY	-		
Cash Payment	E 100-41940-383	Gas Utilities City Hall			\$57.51
Invoice		7/31/2015			
Cash Payment	E 100-42280-383	Gas Utilities 369 Labeaux Ave			\$19.14
Invoice		7/31/2015			
Transaction Date	8/6/2015	Due 0	Cash	10100	<b>Total</b> \$76.65
Refer	1198	CENTURY LINK	-		
Cash Payment	E 100-42280-321	Telephone Fire Hall Landline 7/28-8/24/15			\$30.10
Invoice		8/19/2015			
Transaction Date	8/13/2015	Due 0	Cash	10100	<b>Total</b> \$30.10
Refer	1181	CITY OF ST. MICHAEL	-		
Cash Payment	E 602-49455-310	Other Professional Servi July SAC Fees - 11606 8th St			\$4,712.00
Invoice		8/10/2015			
Cash Payment	E 602-49455-310	Other Professional Servi July SAC Fees - 1381 Oakwood			\$4,712.00
Invoice		8/10/2015			
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b> \$9,424.00
Refer	1191	CLASSIC CLEANING COMPANY	-		
Cash Payment	E 100-41940-310	Other Professional Servi City Hall Cleaning August			\$325.00
Invoice	22563	8/10/2015			
Cash Payment	E 100-41940-310	Other Professional Servi Special Event Cleanings - 1 extra			\$65.00
Invoice	22563	8/10/2015			
Cash Payment	E 100-41940-310	Other Professional Servi Shelter Cleanings - 1 extra			\$45.00
Invoice	22563	8/10/2015			



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## Payments

Current Period: August 2015

Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Harvest Festival - Electrical Supplies				\$16.49
Invoice	6/30/2015					
Cash Payment	E 100-43100-215 Shop Supplies	Engine Oil				\$12.58
Invoice	6/30/2015					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Harvest Festival - Electrical Supplies				\$47.43
Invoice	6/30/2015					
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$129.29</b>
Refer	1163 HEINS, DENICE					
Cash Payment	E 100-41940-520 Buildings and Structures	Storage Lease September				\$120.00
Invoice	8/4/2015					
Transaction Date	8/4/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$120.00</b>
Refer	1186 HENNEPIN CTY PROPERTY TAX					
Cash Payment	E 100-41550-310 Other Professional Servi	Special Assessment Annual Service Fee				\$87.00
Invoice	8/10/2015					
Transaction Date	8/11/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$87.00</b>
Refer	1170 JOHN DEERE LANSCAPES, LLC					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	5 Pop Up Sprinkler Nozzle & Riser extensions				\$77.87
Invoice 72280174	6/19/2015					
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$77.87</b>
Refer	1182 JOINT POWERS WATER BOARD					
Cash Payment	E 601-49410-310 Other Professional Servi	July WAC Fees - 11606 8th St				\$2,001.00
Invoice	8/10/2015					
Cash Payment	E 601-49410-310 Other Professional Servi	July WAC Fees - 1381 Oakwood				\$2,001.00
Invoice	8/10/2015					
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$4,002.00</b>
Refer	1165 KAUL DESIGN GROUP, LLC					
Cash Payment	E 201-41330-437 Other Miscellaneous	Priority Maintenance Pkg Monthly fee Aug 2015				\$200.00
Invoice 15-115	8/4/2015					
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	1164 MCFOA					
Cash Payment	E 100-41435-306 Dues & Subscriptions	Membership Dues - Elizabeth Lindrud				\$35.00
Invoice	8/4/2015					
Transaction Date	8/4/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$35.00</b>
Refer	1167 MENARDS-BUFFALO					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Harvest Festival - Electrical Supplies				\$107.79
Invoice 90807	7/29/2015					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Harvest Festival - Electrical Supplies				\$191.46
Invoice 91054	8/1/2015					
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	T8 Light bulbs				\$79.96
Invoice 90807	7/29/2015					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Harvest Festival - Electrical				\$15.27
Invoice 90807	7/29/2015					
Cash Payment	E 100-43100-215 Shop Supplies	Bolts for Bridge Decking				\$29.77
Invoice 91375	7/29/2015					
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$424.25</b>
Refer	1196 MN DEPT OF LABOR AND INDUST					

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## Payments

Current Period: August 2015

<b>Cash Payment</b>	E 100-43100-310 Other Professional Servi	Harvest Festival - Electrical Inspection				<b>\$420.00</b>
Invoice 13837	7/30/2015					
Transaction Date	8/12/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$420.00</b>
Refer	1199 <i>MN FIRE SERVICE CERTIFICATIO</i>	-				
<b>Cash Payment</b>	E 100-42240-208 Training and Instruction	Fire Fighter II & Haz Mat Training - 10 firefighters				<b>\$240.00</b>
Invoice	8/13/2015					
<b>Cash Payment</b>	E 100-42240-208 Training and Instruction	Fire Fighter II - 2 fire fighters				<b>\$40.00</b>
Invoice	8/13/2015					
<b>Cash Payment</b>	E 100-42240-208 Training and Instruction	Local Hazard Zone Mgmt Training - 2 fire fighters				<b>\$40.00</b>
Invoice	8/13/2015					
Transaction Date	8/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$320.00</b>
Refer	1193 <i>PREFERRED BUILDER, INC</i>	-				
<b>Cash Payment</b>	E 815-48200-810 Refunds & Reimburseme	Landscape - 10787 Settlers Ln				<b>\$1,500.00</b>
Invoice	8/11/2015					
<b>Cash Payment</b>	E 811-48200-810 Refunds & Reimburseme	Erosion - 10787 Settlers Ln				<b>\$750.00</b>
Invoice	8/11/2015					
<b>Cash Payment</b>	E 817-48200-810 Refunds & Reimburseme	Infrastructure - 10787 Settlers Ln				<b>\$1,000.00</b>
Invoice	8/11/2015					
Transaction Date	8/11/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$3,250.00</b>
Refer	1180 <i>RON'S MOWING</i>	-				
<b>Cash Payment</b>	E 100-42800-310 Other Professional Servi	Lawn Maintenance - Cemetary				<b>\$50.00</b>
Invoice 271424	8/6/2015					
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$50.00</b>
Refer	1173 <i>RUPP ANDERSON SQUIRES &amp; WA</i>	-				
<b>Cash Payment</b>	E 100-41610-304 Legal Fees	Miscellaneous				<b>\$1,798.55</b>
Invoice	8/5/2015					
<b>Cash Payment</b>	E 100-41610-304 Legal Fees	City Council and Board/Commission Meetings				<b>\$300.00</b>
Invoice	8/5/2015					
<b>Cash Payment</b>	E 100-41610-304 Legal Fees	Marijuana Ordinance				<b>\$992.00</b>
Invoice	8/5/2015					
<b>Cash Payment</b>	E 100-41610-304 Legal Fees	Public Bathroom Use Ordinance				<b>\$1,625.42</b>
Invoice	8/5/2015					
<b>Cash Payment</b>	E 818-41910-310 Other Professional Servi	Libert				<b>\$153.00</b>
Invoice	8/5/2015					
Transaction Date	8/6/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$4,868.97</b>
Refer	1175 <i>RUSSELL SECURITY RESOURCE I</i>	-				
<b>Cash Payment</b>	E 100-41940-520 Buildings and Structures	Keys				<b>\$14.75</b>
Invoice A25872	8/3/2015					
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$14.75</b>
Refer	1176 <i>SCHIRMERS, DEBRA</i>	-				
<b>Cash Payment</b>	E 100-48205-810 Refunds & Reimburseme	Damage Deposit 8/10/15 Hall Rental				<b>\$200.00</b>
Invoice	8/10/2015					
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	1166 <i>T&amp;S TRUCKING OF BUFFALO INC</i>	-				

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## Payments

Current Period: August 2015

Cash Payment	E 100-43100-310 Other Professional Servi	2.25 hrs Storm Sewer Streets May				\$168.75
Invoice 107		8/1/2015				
Cash Payment	E 100-43100-310 Other Professional Servi	38 hrs after patching May				\$2,850.00
Invoice 107		8/1/2015				
Cash Payment	E 100-43100-310 Other Professional Servi	2.25 hrs Storm Sewer Streets June				\$187.50
Invoice 107		8/1/2015				
Cash Payment	E 100-43100-310 Other Professional Servi	5 hrs Storm Sewer Streets July				\$375.00
Invoice 107		8/1/2015				
Cash Payment	E 100-43100-310 Other Professional Servi	1.5 hrs Day before Harvest Festival				\$112.50
Invoice 107		8/1/2015				
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$3,693.75</b>
Refer	1169 WESTSIDE WHOLESALE TIRE & S	-				
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Hankook Radial Mount Tire				\$76.35
Invoice 750107		8/3/2015				
Transaction Date	8/5/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$76.35</b>
Refer	1174 WRIGHT COUNTY AUDITOR-TREA	-				
Cash Payment	E 100-42102-310 Other Professional Servi	Patrol Services - August				\$7,847.50
Invoice		7/31/2015				
Transaction Date	8/6/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$7,847.50</b>
Refer	1183 WSB & ASSOCIATES, INC.	-				
Cash Payment	E 401-41950-303 Engineering Fees	Hennepin CR Trail Project				\$24,031.00
Invoice 54		7/30/2015				
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering Services				\$1,676.00
Invoice 6		7/30/2015				
Cash Payment	E 100-41910-310 Other Professional Servi	Greenhouse Geotechnical Investigation				\$3,498.20
Invoice 1		7/30/2015				
Cash Payment	E 404-46323-310 Other Professional Servi	Bridge 92366 Rehabilitation				\$15,379.75
Invoice 6		7/30/2015				
Transaction Date	8/11/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$44,584.95</b>
Refer	1185 XCEL ENERGY	-				
Cash Payment	E 100-43160-381 Electric Utilities	City Lights				\$1,958.88
Invoice		8/3/2015				
Transaction Date	8/11/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$1,958.88</b>
Refer	1178 ZUSTIAK, ELSIE	-				
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Damage Deposit 8/9/15 Hall Rental				\$200.00
Invoice		8/10/2015				
Transaction Date	8/10/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>

Payments

Current Period: August 2015

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$3,104.25
817 INFRASTRUCTURE ESCROW FUND	\$1,000.00
815 LANDSCAPE ESCROW FUND	\$1,500.00
811 EROSION CONTROL ESCROW FUND	\$750.00
602 SEWER ENTERPRISE FUND	\$9,424.00
601 WATER ENTERPRISE FUND	\$4,002.00
404 HISTORICAL CAPITAL PROJ FUND	\$15,379.75
401 GENERAL CAPITAL PROJECTS	\$24,031.00
201 EDA SPECIAL REVENUE FUND	\$200.00
100 GENERAL FUND	\$30,426.70
	<hr/>
	\$89,817.70

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$89,817.70
Total	<hr/>
	\$89,817.70



Carson, Clelland & Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

July 30, 2015

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

Professional Services

Amount

Criminal

Table with 2 columns: Description and Amount. Includes entries for 7/27/2015 regarding criminal files and discovery requests.

SUBTOTAL: [ 46.88]

For professional services rendered \$46.88

Previous balance \$79.11

7/24/2015 Payment - thank you (\$79.11)

Total payments and adjustments (\$79.11)

Balance due \$46.88

Handwritten red text: 100-411610-304 498

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

Signature of Jeffrey A. Carson, City Attorney

JUL 31 2015

Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569

August 12, 2015

City of Hanover  
PO Box 278  
Hanover, MN 55341

Reference to: City of Hanover -- Greenhouse  
Invoice # 2015-089

Date	Task	Hours	Amount
7/21/2015	Phone conference with Brian, various emails.	0.75	71.25
7/22/2015	Various emails.	0.25	23.75
7/23/2015	Various emails.	0.25	23.75
7/28/2015	Phone conference with Brian, various emails.	1.25	118.75
7/29/2015	Various emails.	0.25	23.75
7/30/2015	Phone conference with Brian, various emails.	0.5	47.50
7/31/2015	Review various info, geotech, various emails.	0.5	47.50
		<hr/>	
		3.75	\$356.25

Additional Charges	\$0.00
Total Amount of this Invoice	\$356.25
Previous Balance	\$71.25
Payments Received	\$71.25
Balance Due	\$356.25

100-41910-310

*ES*

**Collaborative Planning, LLC**  
**PO Box 251**  
**Medina, MN 55340**  
**763-473-0569**

August 12, 2015

**City of Hanover**  
**PO Box 278**  
**Hanover, MN 55341**

**Reference to:** City of Hanover -- General Planning  
**Invoice #** 2015-087

Date	Task	Hours	Amount
7/1/2015	Various emails.	0.25	23.75
7/5/2015	Various emails.	0.5	47.50
7/6/2015	Phone conference with Amy, various re: Duinick pit, rolling crow, easements.	0.75	71.25
7/7/2015	Various emails.	0.25	23.75
7/10/2015	Conference re: Duinick pit, various emails/calls.	3	285.00
	Conference call with Greenfield, phone conference with Brian re: various. Various emails.	2.75	261.25
7/13/2015			
7/17/2015	Review Council packet.	0.25	23.75
7/20/2015	Phone conference with Brian, various emails.	0.5	47.50
7/21/2015	Review file, draft letter re: Bechtold.	1.25	118.75
7/23/2015	Various emails.	0.25	23.75
7/28/2015	Phone conference with Amy, various emails.	0.25	23.75
7/29/2015	Various re: pit LOC, 520 Kadler.	0.5	47.50
7/30/2015	Various emails.	0.25	23.75
		10.75	\$1,021.25

Additional Charges		\$0.00
Total Amount of this Invoice		\$1,021.25
Previous Balance		\$2,446.25
Payments Received	100-41910-310	\$2,446.25
Balance Due		\$1,021.25 <span style="color: red;">gob</span>

Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569

August 12, 2015

City of Hanover  
PO Box 278  
Hanover, MN 55341

Reference to: City of Hanover -- Libert  
Invoice # 2015-088

Date	Task	Hours	Amount
7/7/2015	Various emails.	0.25	23.75
7/9/2015	Review application, draft public hearing notice, various emails.	0.5	47.50
7/23/2015	Prepare item for PC agenda.	1	95.00
7/27/2015	Prep for and attend PC meeting.	2.25	213.75
7/30/2015	Prep item for Council packet, various emails.	0.75	71.25
		<hr/> 4.75	<hr/> \$451.25

Additional Charges	\$0.00
Total Amount of this Invoice	\$451.25
Previous Balance	\$23.75
Payments Received	\$23.75
Balance Due	\$451.25



818-41910-310



# Rupp, Anderson, Squires & Waldspurger, P.A.

527 Marquette Avenue South, Suite 1200  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2015  
Statement Date: 8/5/2015  
Statement No. 3172

City of Hanover  
11250 5th St NE  
Hanover, MN 55341

4011(1)-0001: Miscellaneous	1,951.55
4011(1)-0004: City Council and Board/Commission Meetings	300.00
4011(1)-0076: Marijuana Ordinance	992.00
4011(1)-0077: Public Bathroom Use Ordinance	1,625.42

Total Fees and Expenses: \$4,868.97

Previous Balance: -

Total Now Due: \$4,868.97

100-41610-304 - 4715.97  
 818-41910-310 - 153.00  
 -----  
 4868.97

AUG 6 2015



# Rupp, Anderson, Squires & Waldspurger, P.A.

527 Marquette Avenue South, Suite 1200  
 Minneapolis, MN 55402  
 Office (612) 436-4300 Fax (612) 436-4340  
 www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 6/30/2015  
 Statement Date: 8/5/2015  
 Statement No. 3172

City of Hanover  
 11250 5th St NE  
 Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
06/08/2015	AMN Conduct legal research regarding sex offender ordinance; Draft opinion letter to City regarding legality of ordinance; Begin drafting proposed ordinance.	2.40	160.00	384.00
06/08/2015	JTS Cindy message regarding Greenfield issues; Analyze and reply.	0.50	170.00	85.00
06/09/2015	JTS Review cases regarding public bathrooms; Revise opinion letter.	0.90	170.00	153.00
06/09/2015	JTS Review sex offender draft ordinance and opinion letter; Revise.	0.50	170.00	85.00
06/09/2015	AMN Finish drafting proposed ordinance; Review and revise Opinion Letter and Ordinance.	2.30	160.00	368.00
06/09/2015	JTS Telephone conference with Cindy regarding Greenfield plat.	0.30	170.00	51.00
06/10/2015	JTS Review and revise opinion letters regarding sexual predator ordinance and marijuana.	0.60	170.00	102.00
06/11/2015	JTS Brian e-mail regarding opinion letters; Reply.	0.10	170.00	17.00
06/15/2015	JTS Telephone conference with Cindy regarding Greenfield plat.	0.30	170.00	51.00
06/15/2015	JTS Review e-mail regarding Libert property; Review aerial photo.	0.20	170.00	34.00
06/15/2015	JTS Review documents regarding Libert horse barn; Analyze same.	0.70	170.00	119.00
06/16/2015	JTS Prepare for workshop issues.	1.00	170.00	170.00
06/17/2015	JTS Review fire department SOPs; Telephone conference with fire chief regarding firefighter issue.	1.00	170.00	170.00
06/18/2015	JTS Mayor e-mail regarding ordinances.	0.20	170.00	34.00
Sub-total Fees:				<u>\$1,823.00</u>



# Rupp, Anderson, Squires & Waldspurger, P.A.

527 Marquette Avenue South, Suite 1200  
 Minneapolis, MN 55402  
 Office (612) 436-4300 Fax (612) 436-4340  
 www.raswlaw.com

Federal Tax ID 46-1641135

## 4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount
06/16/2015	JTS Council meeting.	5.00	170.00	300.00
			<hr/>	
			Sub-total Fees:	\$300.00

## 4011(1)-0076: Marijuana Ordinance

		Hours	Rate	Amount
06/08/2015	KCN Conduct research regarding medical marijuana law framework; Conduct research about Minnesota Department of Health regulations on marijuana facilities; Conduct research on marijuana facilities regulations by other municipalities in Minnesota; Begin drafting advice letter regarding zoning options for marijuana facilities.	3.50	160.00	560.00
06/09/2015	KCN Continue research on medical marijuana facilities; Continue drafting advice letter to client regarding regulation of medical marijuana facilities; Review and revise same.	2.20	160.00	352.00
06/10/2015	KCN Finalize advice letter.	0.50	160.00	80.00
			<hr/>	
			Sub-total Fees:	\$992.00

## 4011(1)-0077: Public Bathroom Use Ordinance

		Hours	Rate	Amount
06/08/2015	RAC Legal research regarding Minnesota Human Rights Act and transgender discrimination; Review and analyze recent complaint filed by Equal Employment Opportunity Commission regarding transgender use of bathroom facilities; Review and analyze recent policies regarding transgender bathroom use promulgated by Occupational Safety and Health Administration; Legal research regarding recent state and federal transgender cases; Begin drafting Opinion Letter for Jay Squires regarding City ordinance restricting bathroom use.	2.90	160.00	464.00
06/09/2015	RAC Legal research regarding status of federal and state law on transgender rights; Draft Opinion Letter for Jay Squires regarding recommendation that Council not enact ordinance; Edit and revise Opinion Letter based on Jay Squires' suggestions; Legal research regarding bases upon which individual and/or private business may sue City for allegedly unlawful ordinance; Draft additional section of Opinion Letter regarding possible litigation City may face if ordinance is enacted.	4.70	160.00	752.00

06/10/2015 RAC	Revise and edit Opinion Letter to City regarding bathroom use ordinance.	0.20	160.00	32.00
06/10/2015 JTS	Revise opinion letter; Brian e-mail regarding same.	0.40	170.00	68.00
06/17/2015 RAC	Draft e-mail to Jay Squires regarding applicability of Minnesota Statutes Section 363A.24 to public bathroom use ordinance analysis.	0.80	160.00	128.00
			Sub-total Fees:	\$1,444.00

**Rate Summary**

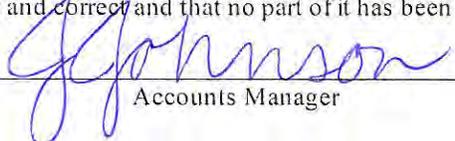
Rachel A. Centinario	8.60 hours at \$160.00/hr	1,376.00
Kristin C. Nierengarten	6.20 hours at \$160.00/hr	992.00
Abby M. Novak	4.70 hours at \$160.00/hr	752.00
Jay T. Squires	11.70 hours at \$170.00/hr	1,439.00
Total hours:	31.20	4,559.00

**Expenses**

	Units	Price	Amount
06/16/2015 Mileage.	1.00	43.13	43.13
06/30/2015 Online Legal Research.	1.00	14.62	14.62
06/30/2015 Online Legal Research.	1.00	181.42	181.42
06/30/2015 Photocopies.	354.00	0.20	70.80
		Sub-total Expenses:	\$309.97

Total Fees and Expenses:	\$4,868.97
Previous Balance:	-
<b>Total Now Due:</b>	<b>\$4,868.97</b>

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

  
 Accounts Manager



July 30, 2015

Mr. Brian Hagen  
City of Hanover  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341

Re: June, 2015 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of June for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

*WSB & Associates, Inc.*

*for*   
Justin Messner  
Associate

Enclosures

kc

AUG 10 2015

# WSB City Project Budget Tracking

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2015	Billed to Date June 30, 2015
1020-561	Utility Permit Reviews			\$4,637.75
1272-210	General Engineering Services (2012) -\$6.50 Credit			\$16,829.25
1272-330	Bridges at Hanover Plat Changes			\$780.00
1272-390	Hanover Bicycle & Pedestrian Trail			\$146,423.70
1272-420	Storm Water Utility Justification			\$14,069.25
1272-430	Wetter Property Development Review			\$9,937.00
1272-460	School Sidewalk - CR 19			\$1,005.00
1272-470	Public Works Site Grading Plan			\$12,593.50
1272-480	CR 34 Bike Trail Fed. Enhancement Grant			\$6,728.50
1272-500	2010-2014 Street Maintenance Report			\$335.00
1272-520	Hennepin CR 19 Trail Project	\$24,031.00	\$73,169.50	\$230,894.04
1272-530	Beebe Lake Regional Trail - CR 34		\$1,670.75	\$244,396.00
1272-540	Drainage Analysis for Future PW Site			\$4,327.50
1272-550	2012 Seal Coat / Road Rehabilitation			\$11,499.50
1272-560	PHS West Site Plan Review 2012			\$428.00
1272-570	CR 19 at CR 34 Signal			\$23,081.25
1272-580	Jonquil Lane Ditch Grading			\$2,399.25
1272-590	Lamont Avenue Extension 2012			\$86,667.64
1272-600	Pingree Drainage			\$10,656.25
2082-000	Pheasant Run Street and Sewer Extension			\$17,951.50
2082-010	2013 General Engineering Services			\$15,877.00
2082-011	2014 General Engineering Services			\$19,612.75
2082-012	2015 General Engineering Services	\$1,676.00	\$7,677.75	\$7,677.75
2082-020	GIS Services			\$11,920.50
2082-030	Pavement Management Plan			\$13,548.50
2082-040	Bridges of Hanover Assisted Living Project			\$3,023.21
2082-050	Bridge 92366 Rehabilitation Report			\$2,272.00
2082-070	CSAH 19 Sidewalk Extension			\$4,640.50
2082-080	Greenhouse Geotechnical Investigation	\$3,498.20	\$3,498.20	\$3,498.20
2931-000	Bridge 92366 Rehabilitation	\$15,379.75	\$30,832.25	\$30,832.25
	<b>Current Invoice Total</b>	<b>\$44,584.95</b>	<b>\$116,848.45</b>	

401-41950-303

100-41950-303

100-41910-310  
~~101-41844-400~~  
 104-41823-320

*882*



& Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

July 30, 2015  
Project No: 01272-520  
Invoice No: 54

Hennepin CR 19 Trail Project

**Professional Services from June 01, 2015 to June 30, 2015**

Phase 3 Construction

**Professional Personnel**

		Hours	Rate	Amount
Project Management/Coordination				
Messner, Justin	6/2/2015	.50	133.00	66.50
Property Owner Meeting				
Messner, Justin	6/4/2015	1.50	133.00	199.50
Weekly Construction Meeting				
Messner, Justin	6/11/2015	1.00	133.00	133.00
Weekly Progress Meeting				
Construction Observation				
Eggert, Jeffrey	6/1/2015	14.00	98.00	1,372.00
067				
Eggert, Jeffrey	6/2/2015	12.00	98.00	1,176.00
067				
Eggert, Jeffrey	6/3/2015	8.00	98.00	784.00
067				
Eggert, Jeffrey	6/4/2015	12.00	98.00	1,176.00
067				
Eggert, Jeffrey	6/5/2015	6.00	98.00	588.00
067				
Eggert, Jeffrey	6/8/2015	6.00	98.00	588.00
067				
Eggert, Jeffrey	6/9/2015	13.00	98.00	1,274.00
067				
Eggert, Jeffrey	6/10/2015	4.50	98.00	441.00
067				
Eggert, Jeffrey	6/11/2015	12.00	98.00	1,176.00
067				
Eggert, Jeffrey	6/12/2015	10.00	98.00	980.00
067				
Eggert, Jeffrey	6/15/2015	4.00	98.00	392.00
067				
Eggert, Jeffrey	6/16/2015	12.00	98.00	1,176.00
067				
Eggert, Jeffrey	6/17/2015	10.00	98.00	980.00
067				
Eggert, Jeffrey	6/22/2015	2.00	98.00	196.00
067				
Eggert, Jeffrey	6/24/2015	3.00	98.00	294.00
067				
Roll test				

Project	01272-520	HANO - Hennepin CR 19 Trail Project		Invoice	54
Eggert, Jeffrey	067	6/29/2015	2.00	98.00	196.00
Eggert, Jeffrey	067	6/30/2015	1.00	98.00	98.00
Eichhorst, Kory		6/29/2015	3.00	78.00	234.00
Site inspection					
Nelson, Michael		6/10/2015	13.00	89.00	1,157.00
Shoulder paving on CR 19					
Nelson, Michael		6/11/2015	3.50	89.00	311.50
Daily report (06/10), document and picture organization, quantity reviews.					
Totals			154.00		14,988.50
<b>Total Labor</b>					<b>14,988.50</b>

**Consultants**

Braun Intertec Corp.					
6/30/2015	Braun Intertec Corporation	Invoice No. B030811		8,242.50	
<b>Total Consultants</b>				<b>8,242.50</b>	<b>8,242.50</b>

**Field Services Billing**

2-Person Survey Crew					
		5.0 Hours @ 160.00		800.00	
<b>Total Field Services</b>				<b>800.00</b>	<b>800.00</b>
				<b>Total this Phase</b>	<b>\$24,031.00</b>
				<b>Total this Invoice</b>	<b>\$24,031.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	14,988.50	173,218.75	188,207.25
Consultant	8,242.50	11,539.50	19,782.00
Expense	0.00	1,178.79	1,178.79
Field Services	800.00	20,926.00	21,726.00
<b>Totals</b>	<b>24,031.00</b>	<b>206,863.04</b>	<b>230,894.04</b>

**Comments:**

Approved by:



Reviewed by: Andrew Brotzler

Project Manager: Justin Messner

# INVOICE

KC

# BRAUN INTERTEC

The Science You Build On.

**PLEASE REMIT TO**

Braun Intertec Corporation  
NW 7644 PO Box 1450  
Minneapolis, MN 55485

Telephone (952) 995-2000  
Fax (952) 995-2020  
Tax I.D. 41-1684205

Justin Messner  
City of Hanover  
c/o WSB & Associates, Inc.  
477 Temperance Street  
Saint Paul, MN 55101

Date 6/22/2015  
Invoice number B030811  
Project ID B1503198  
Customer account 13400  
Customer PO

Hennepin CSAH19 Trail  
QA Testing  
SP 027-619-023  
CSAH 19  
Hanover, MN

OK signature \_\_\_\_\_

Project # 1272-520 Phase # 3

Accounting Use:  
Account Code 511.01 AP

*AMEX*

For Professional Services rendered through 6/12/2015

1 - MnDOT Testing

1.1 - Soil Testing	\$3,418.50
1.2 - Concrete Testing	\$2,811.00
1.3 - Pavement Testing	\$1,284.00
1.4 - Project Management	\$729.00

\$8,242.50

**Total Fees** \$8,242.50

Amount Previously Invoiced: \$2,655.50  
Amount Invoiced to Date: \$10,898.00

Please pay from this invoice.

Terms: Due on receipt, 1 1/2% per month after 30 days, 18% annual percentage rate.

We accept



	Qty/Hours	Rate	Amount
<b>1 - MnDOT Testing</b>			
<b>1.1 - Soil Testing</b>			
<b>Consulting Services Detail</b>			
Compaction Testing - Nuclear	11.00	74.00	814.00
Sample pick-up	7.50	74.00	555.00
<b>Non-Salary Detail</b>			
Moisture content (ASTM D 2216), per sample	5.00	17.50	87.50
Sieve analysis with 200 wash (ASTM C 136 and C 117), per sample	9.00	125.00	1,125.00
Nuclear moisture-density meter charge, per hour	11.00	21.00	231.00
Standard Proctor Test(ASTM D 698)	1.00	175.00	175.00
Percent crushed (ASTM D5821), per sample	1.00	77.00	77.00
CMT Trip Charge	6.00	59.00	354.00
<b>Total 1.1 - Soil Testing</b>			<b>\$3,418.50</b>
<b>1.2 - Concrete Testing</b>			
<b>Consulting Services Detail</b>			
Sample pick-up	0.50	74.00	37.00
Concrete Ready Mix Plant Monitoring	7.00	96.00	672.00
Concrete Testing	19.00	74.00	1,406.00
Concrete Cylinder Pick up	0.50	74.00	37.00
<b>Non-Salary Detail</b>			
Compressive strength of 4 x 8" concrete cylinders (ASTM C 39), per unit	13.00	28.00	364.00
CMT Trip Charge	5.00	59.00	295.00
<b>Total 1.2 - Concrete Testing</b>			<b>\$2,811.00</b>
<b>1.3 - Pavement Testing</b>			
<b>Consulting Services Detail</b>			
Bituminous Verification Testing	12.50	98.00	1,225.00
<b>Non-Salary Detail</b>			
CMT Trip Charge	1.00	59.00	59.00
<b>Total 1.3 - Pavement Testing</b>			<b>\$1,284.00</b>
<b>1.4 - Project Management</b>			
<b>Consulting Services Detail</b>			
Project Manager	3.75	158.00	592.50
Project Assistant	1.75	78.00	136.50
<b>Total 1.4 - Project Management</b>			<b>\$729.00</b>
<b>Total 1 - MnDOT Testing</b>			<b>\$8,242.50</b>
<b>Total Project</b>			<b>\$8,242.50</b>



City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

July 30, 2015  
Project No: 02082-012  
Invoice No: 6

2015 General Engineering Services  
**Professional Services from June 01, 2015 to June 30, 2015**  
**Professional Personnel**

	Hours	Rate	Amount
Meetings			
Messner, Justin 6/4/2015 Weekly Engineering Meeting	2.00	133.00	266.00
Messner, Justin 6/11/2015 Weekly Engineering Meeting and meet with resident in Easterly Oaks	2.00	133.00	266.00
Messner, Justin 6/15/2015 5th Street Watermain Ext Cost Estimate	4.00	133.00	532.00
Messner, Justin 6/18/2015 Weekly meeting/Meeting with St. Michael	4.00	133.00	532.00
Totals	12.00		1,596.00
<b>Total Labor</b>			<b>1,596.00</b>

**Field Services Billing**

Council Mtg and/or Planning Commission	2.0 Meetings @ 40.00	80.00	
<b>Total Field Services</b>		<b>80.00</b>	<b>80.00</b>

**Total this Invoice \$1,676.00**

**Billings to Date**

	Current	Prior	Total
Labor	1,596.00	5,761.75	7,357.75
Field Services	80.00	240.00	320.00
<b>Totals</b>	<b>1,676.00</b>	<b>6,001.75</b>	<b>7,677.75</b>

Comments:

Approved by:

Reviewed by: Andrew Brotzler  
Project Manager: Justin Messner



City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

July 30, 2015  
Project No: 02082-080  
Invoice No: 1

Greenhouse Geotechnical Investigation  
**Professional Services from June 01, 2015 to June 30, 2015**  
**Professional Personnel**

		Hours	Rate	Amount	
Drilling					
Craig, Aaron	6/23/2015	9.50	72.00	684.00	
Drill borings 1-10					
Kurth, Roger	6/23/2015	9.50	95.00	902.50	
Drilling					
Project Management / Logging					
Osborn, Mark	6/17/2015	7.00	117.00	819.00	
Geotech					
Osborn, Mark	6/23/2015	.50	117.00	58.50	
Geotech					
Totals		26.50		2,464.00	
<b>Total Labor</b>					<b>2,464.00</b>

**Field Services Billing**

Drill Rig					
Drill Rig Hours		9.5 Hours @	50.00	475.00	
Drill Rig Mileage					
Drill Rig Miles		233.0 Miles @	1.35	314.55	
Support Vehicle Mileage					
Support Vehicle Miles		233.0 Miles @	1.05	244.65	
<b>Total Field Services</b>				<b>1,034.20</b>	<b>1,034.20</b>

Billing Limits	Current	Prior	To-Date
Total Billings	3,498.20	0.00	3,498.20
Limit			5,200.00
Remaining			1,701.80

**Total this Invoice \$3,498.20**

Comments: \_\_\_\_\_

Approved by:

Reviewed by: Andrew Brotzler  
Project Manager: Justin Messner



& Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

City of Hanover  
Attn: Brian Hagen  
11250 5th Street NE  
Hanover, MN 55341

July 30, 2015  
Project No: 02931-000  
Invoice No: 6

Bridge 92366 Rehabilitation

**Professional Services from June 01, 2015 to June 30, 2015**

Phase 2 Load Rating

**Professional Personnel**

	Hours	Rate	Amount
Bridge Rating			
Herber, Chelsey	2.00	51.00	102.00
Herber, Chelsey	6.00	51.00	306.00
Analyzed the Truss in STAAD to determine which truss members were controlling due to the pedestrian load.			
Osberg, Carl	2.00	153.00	306.00
Bridge Rating Review			
Osberg, Carl	1.50	153.00	229.50
Rating Review comment resolution for Henn County			
Osberg, Carl	.50	153.00	76.50
Rating REview			
Osberg, Carl	9.00	153.00	1,377.00
Truss - ped load check			
Osberg, Carl	1.00	153.00	153.00
Truss analysis			
Winters, James	2.00	99.00	198.00
Finalizing rating			
Winters, James	2.00	99.00	198.00
Project file updating, city coordination			
Winters, James	1.00	99.00	99.00
Rating comment resolution for County			
Winters, James	2.00	99.00	198.00
Rating updates for PA			
Winters, James	2.50	99.00	247.50
STAAD, VIRTIS Model Updates			
Winters, James	1.00	99.00	99.00
Submitting final rating			
Yoder, Kasey	5.00	94.00	470.00
Yoder, Kasey	6.00	94.00	564.00
Spec and Rating			
Totals	43.50		4,623.50
<b>Total Labor</b>			<b>4,623.50</b>
<b>Total this Phase</b>			<b>\$4,623.50</b>

Phase 3 Plans & Specifications

**Professional Personnel**

	Hours	Rate	Amount	
<b>Bridge Design</b>				
Robinson, Bradley	54.00	108.00	5,832.00	
Winters, James	4.00	99.00	396.00	
Bearing Pad Design, Plan Review				
Winters, James	1.00	99.00	99.00	
Coordination with City				
Winters, James	3.00	99.00	297.00	
Project meetings to advance plans, plan questions				
Winters, James	3.00	99.00	297.00	
Reviewing VIRTIS and STAAD models, bearing determinations				
<b>Specifications</b>				
Osberg, Carl	1.00	153.00	153.00	
Bearings				
Osberg, Carl	1.00	153.00	153.00	
Heat straightening and bearings				
Osberg, Carl	1.50	153.00	229.50	
Meeting with Justin Messner				
Osberg, Carl	1.00	153.00	153.00	
Plan and Rating REview				
Osberg, Carl	3.00	153.00	459.00	
Plan and Spec Review				
Osberg, Carl	1.25	153.00	191.25	
Quantity Check and REview				
Osberg, Carl	.50	153.00	76.50	
Spec and drawing changes				
Osberg, Carl	2.50	153.00	382.50	
Spec and Plan Review				
Pederson, Karla	3.00	73.00	219.00	
Start front end of spec, determine name, prepare AFB				
Pederson, Karla	.50	73.00	36.50	
Advertise project to 4 papers - reference2925-011, 012, 013				
Winters, James	4.00	99.00	396.00	
Final Plan Modifications				
Winters, James	2.00	99.00	198.00	
Meeting and review of plans and spec				
Winters, James	3.00	99.00	297.00	
Plan Reviews for Rating				
Winters, James	5.00	99.00	495.00	
Preparing specifications and plan review				
Winters, James	4.00	99.00	396.00	
Specifications Review				
Totals	98.25		10,756.25	
<b>Total Labor</b>				<b>10,756.25</b>
		<b>Total this Phase</b>		<b>\$10,756.25</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	15,379.75	15,452.50	30,832.25
Limit			31,846.00
Remaining			1,013.75

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Project	02931-000	HANO - Bridge 92366 Rehabilitation	Invoice	6
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<b>Total this Invoice</b>	<b>\$15,379.75</b>
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**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by: 

Reviewed by: Andrew Brotzler  
Project Manager: Justin Messner

**HANOVER**  
**Paid Register**

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500326	000000003	Hagen, Brian S.	17	Bi-Weekly	\$1,797.13	8/14/2015	Outstanding
500325	000000008	Doboszinski, Jason	17	Bi-Weekly	\$1,306.98	8/14/2015	Outstanding
500324	000000011	Biren, Amy	17	Bi-Weekly	\$1,063.44	8/14/2015	Outstanding
500329	000000005	Vogel, Scott F.	17	Bi-Weekly	\$1,608.78	8/14/2015	Outstanding
500328	000000058	Schmitz, Luke	17	Bi-Weekly	\$345.19	8/14/2015	Outstanding
500327	000000060	Lindrud, Elizabeth	17	Bi-Weekly	\$1,384.86	8/14/2015	Outstanding
					\$7,506.38		

# HANOVER

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## Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(17)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$186.10	
	000000008 Doboszanski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000060 Lindrud, Elizabeth	\$184.18	
	000000058 Schmitz, Luke	\$15.77	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		\$938.18
005 State Tax - MN	000000011 Biren, Amy	\$79.41	
	000000008 Doboszanski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000060 Lindrud, Elizabeth	\$79.28	
	000000058 Schmitz, Luke	\$8.44	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		\$409.56
049 Medicare	000000011 Biren, Amy	\$22.45	
	000000008 Doboszanski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000060 Lindrud, Elizabeth	\$27.84	
	000000058 Schmitz, Luke	\$5.80	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		\$149.11
051 Social Security	000000011 Biren, Amy	\$95.98	
	000000008 Doboszanski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000060 Lindrud, Elizabeth	\$119.04	
	000000058 Schmitz, Luke	\$24.80	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		\$637.56
501 Social Security Benefit	000000011 Biren, Amy		\$95.98
	000000008 Doboszanski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000060 Lindrud, Elizabeth		\$119.04
	000000058 Schmitz, Luke		\$24.80
	000000005 Vogel, Scott F.		\$133.92

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(17)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
	<i>Social Security Benefit</i>		\$637.56
502 Medicare Benefit	000000011 Biren, Amy		\$22.45
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000060 Lindrud, Elizabeth		\$27.84
	000000058 Schmitz, Luke		\$5.80
	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$149.11
	<i>Grand Total</i>	\$2,134.41	\$786.67

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(17)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$100.62	
	000000008 Doboszinski, Jason	\$114.09	
	000000003 Hagen, Brian S.	\$162.50	
	000000060 Lindrud, Elizabeth	\$124.80	
	000000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>		\$642.41
503 PERA ER	000000011 Biren, Amy		\$116.10
	000000008 Doboszinski, Jason		\$131.64
	000000003 Hagen, Brian S.		\$187.50
	000000060 Lindrud, Elizabeth		\$144.00
	000000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>		
<i>Grand Total</i>		\$642.41	\$741.24

# HANOVER

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## Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(17)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
505 HSA Contribution	000000011 Biren, Amy		\$215.69
	000000008 Doboszenski, Jason		\$71.30
	000000003 Hagen, Brian S.		\$279.16
	000000060 Lindrud, Elizabeth		\$387.22
	000000005 Vogel, Scott F.		\$155.14
	<i>HSA Contribution</i>		\$1,108.51
<hr/>			
	<i>Grand Total</i>		\$1,108.51

**HANOVER**  
**Cash Balances**  
**August 2015**

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,031,590.74	\$17,516.45	\$280,757.84	\$768,349.35
107 FIRE DEPT DONATIONS FUND	\$34,361.46	\$0.00	\$0.00	\$34,361.46
201 EDA SPECIAL REVENUE FUND	\$98,083.31	\$0.00	\$347.50	\$97,735.81
205 EDA BUSINESS INCENTIVE FUND	\$206,280.83	\$633.53	\$0.00	\$206,914.36
311 2008A GO CIP REFUNDING BOND	\$52,636.52	\$0.00	\$0.00	\$52,636.52
312 2009A GO IMP REFUNDING BOND	\$28,391.70	\$0.00	\$0.00	\$28,391.70
313 2010 GO EQUIPMENT CERTIFICATES	-\$19,042.42	\$0.00	\$0.00	-\$19,042.42
314 2011A GO IMP CROSSOVER REF BD	\$446,725.73	\$0.00	\$0.00	\$446,725.73
401 GENERAL CAPITAL PROJECTS	\$558,850.66	\$0.00	\$24,031.00	\$534,819.66
402 PARKS CAPITAL PROJECTS	\$234,042.15	\$0.00	\$0.00	\$234,042.15
403 FIRE DEPT CAPITAL FUND	\$111,453.41	\$28,300.00	\$0.00	\$139,753.41
404 HISTORICAL CAPITAL PROJ FUND	\$75,679.26	\$0.00	\$15,379.75	\$60,299.51
407 TIF REDEV DIST #1	\$8,621.17	\$0.00	\$0.00	\$8,621.17
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$55,501.93	\$0.00	\$0.00	\$55,501.93
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$52,741.56	\$0.00	\$0.00	\$52,741.56
418 STREET CAPITAL PROJ FUND	\$434,932.71	\$179,000.00	\$0.00	\$613,932.71
601 WATER ENTERPRISE FUND	\$745,381.92	\$5,550.68	\$19,811.19	\$731,121.41
602 SEWER ENTERPRISE FUND	\$212,221.41	\$21,046.02	\$46,483.08	\$186,784.35
603 STORM WATER ENTERPRISE FUND	\$133,623.29	\$3,197.97	\$0.00	\$136,821.26
611 WATER CAPITAL IMP FUND	\$403,844.07	\$0.00	\$0.00	\$403,844.07
612 SEWER CAPITAL IMP FUND	\$1,704,150.00	\$0.00	\$0.00	\$1,704,150.00
613 STORM WATER CAPITAL IMP FUND	\$547,768.19	\$0.00	\$0.00	\$547,768.19
804 SCHENDELS FIELD ESC FUND	\$145,707.80	\$0.00	\$0.00	\$145,707.80
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$34,750.00	\$0.00	\$5,250.00	\$29,500.00
815 LANDSCAPE ESCROW FUND	\$50,000.00	\$0.00	\$7,500.00	\$42,500.00
817 INFRASTRUCTURE ESCROW FUND	\$23,000.00	\$0.00	\$4,000.00	\$19,000.00
818 MISC ESCROWS FUND	\$7,296.85	\$0.00	\$3,183.40	\$4,113.45
820 BRIDGES TOWNHOMES ESC FUND	\$3,538.31	\$0.00	\$0.00	\$3,538.31
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,764.60	\$0.00	\$0.00	\$11,764.60
900 INTEREST	-\$5,712.60	\$0.00	\$0.00	-\$5,712.60
	\$7,414,708.06	\$255,244.65	\$406,743.76	\$7,263,208.95

Revenue Budget by Source

Source Alt Code	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$572,600.36	\$995,728.00	\$423,127.64	57.51%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$47,812.00	\$95,624.00	\$47,812.00	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$6,320.51	\$10,000.00	\$3,679.49	63.21%
Source Alt Code TAXES		\$0.00	\$626,732.87	\$1,101,352.00	\$474,619.13	56.91%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$55.00	\$6,155.00	\$5,000.00	-\$1,155.00	123.10%
SERVICE	R 100-34107 Assessment Search Fees	\$50.00	\$325.00	\$300.00	-\$25.00	108.33%
SERVICE	R 100-34108 Administrative Fees	\$50.00	\$1,396.55	\$2,000.00	\$603.45	69.83%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$7.25	\$80.00	\$72.75	9.06%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$53,982.25	\$106,964.00	\$52,981.75	50.47%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$2,131.40	\$6,000.00	\$3,868.60	35.52%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,671.62	\$2,000.00	-\$671.62	133.58%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$155.00	\$68,619.07	\$124,344.00	\$55,724.93	55.18%
MISC	R 100-36100 Special Assessments	\$0.00	\$7,914.80	\$0.00	-\$7,914.80	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$270.00	\$11,522.03	\$0.00	-\$11,522.03	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$4,407.27	\$1,000.00	-\$3,407.27	440.73%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$3,124.70	\$7,000.00	\$3,875.30	44.64%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$4,345.00	\$0.00	-\$4,345.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$200.00	\$7,600.00	\$7,000.00	-\$600.00	108.57%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$470.00	\$38,913.80	\$21,000.00	-\$17,913.80	185.30%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$262.00	\$100.00	-\$162.00	262.00%
LIC PERM	R 100-32210 Building Permits	\$16,468.75	\$92,438.33	\$120,000.00	\$27,561.67	77.03%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$120.00	\$100.00	-\$20.00	120.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$10.00	\$50.00	\$40.00	20.00%
Source Alt Code LIC PERM		\$16,468.75	\$103,700.33	\$132,350.00	\$28,649.67	78.35%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$19,377.50	\$38,755.00	\$19,377.50	50.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$52,929.50	\$105,859.00	\$52,929.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$2,000.00	\$24,000.00	\$22,000.00	8.33%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$74,476.50	\$175,053.00	\$100,576.50	42.55%
FINES	R 100-35100 Court Fines	\$0.00	\$2,182.66	\$1,500.00	-\$682.66	145.51%
Source Alt Code FINES		\$0.00	\$2,182.66	\$1,500.00	-\$682.66	145.51%
Fund 100 GENERAL FUND		\$17,093.75	\$914,625.23	\$1,555,599.00	\$640,973.77	58.80%

# HANOVER

## Expenditure Budget Report

Dept Abbrev	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$5,025.82	\$10,500.00	\$5,474.18	47.86%
COUNCIL	E 100-41110-122 FICA	\$18.47	\$330.64	\$651.00	\$320.36	50.79%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$73.00	\$152.00	\$79.00	48.03%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$73.80	\$75.00	\$1.20	98.40%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$315.00	\$450.00	\$135.00	70.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,292.40	\$7,000.00	\$707.60	89.89%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$61.24	\$1,000.00	\$938.76	6.12%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$24.56	\$2,080.11	\$5,000.00	\$2,919.89	41.60%
Dept 41110 Council		\$43.03	\$14,252.01	\$24,828.00	\$10,575.99	57.40%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
BRDCOMM	E 100-41330-150 Worker s Comp (GENE	\$0.00	\$158.75	\$160.00	\$1.25	99.22%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$21.06	\$0.00	-\$21.06	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$179.81	\$6,010.00	\$5,830.19	2.99%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,500.00	\$49,533.30	\$72,588.00	\$23,054.70	68.24%
CITYADM	E 100-41400-121 PERA	\$187.50	\$3,994.52	\$5,400.00	\$1,405.48	73.97%
CITYADM	E 100-41400-122 FICA	\$155.00	\$3,302.13	\$4,500.00	\$1,197.87	73.38%
CITYADM	E 100-41400-123 Medicare	\$36.25	\$772.27	\$1,100.00	\$327.73	70.21%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	-\$2,606.00	\$2,481.59	\$3,360.00	\$878.41	73.86%
CITYADM	E 100-41400-134 Employer Paid Life	\$30.67	\$355.44	\$360.00	\$4.56	98.73%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$330.46	\$350.00	\$19.54	94.42%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$126.36	\$3,851.64	\$3,600.00	-\$251.64	106.99%
CITYADM	E 100-41400-208 Training and Instructio	\$230.90	\$1,054.80	\$1,000.00	-\$54.80	105.48%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$155.00	\$340.00	\$500.00	\$160.00	68.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$815.68	\$66,016.15	\$92,758.00	\$26,741.85	71.17%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,548.00	\$37,095.18	\$54,043.00	\$16,947.82	68.64%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$116.10	\$2,636.82	\$4,100.00	\$1,463.18	64.31%
CLERICAL	E 100-41430-122 FICA	\$95.98	\$2,754.84	\$3,400.00	\$645.16	81.02%
CLERICAL	E 100-41430-123 Medicare	\$22.45	\$644.23	\$800.00	\$155.77	80.53%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$215.69	\$1,725.52	\$2,580.00	\$854.48	66.88%
CLERICAL	E 100-41430-134 Employer Paid Life	-\$10.57	\$1,874.36	\$700.00	-\$1,174.36	267.77%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$357.00	\$1,428.00	\$1,071.00	25.00%

# HANOVER

## Expenditure Budget Report

Dept Abbrev	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-150 Worker s Comp (GENE	\$0.00	\$207.34	\$250.00	\$42.66	82.94%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$32.63	\$5,434.68	\$5,412.00	-\$22.68	100.42%
Dept 41430 Clerical Staff		\$2,020.28	\$52,729.97	\$72,713.00	\$19,983.03	72.52%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$135.00	\$1,500.00	\$1,365.00	9.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$35.00	\$200.36	\$300.00	\$99.64	66.79%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$32.25	\$387.25	\$1,000.00	\$612.75	38.73%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$165.76	\$1,500.00	\$1,334.24	11.05%
Dept 41435 Staff Expenses		\$67.25	\$888.37	\$4,600.00	\$3,711.63	19.31%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,920.00	\$4,800.00	\$24,960.00	\$20,160.00	19.23%
ACCTING	E 100-41530-121 PERA	\$144.00	\$360.00	\$1,900.00	\$1,540.00	18.95%
ACCTING	E 100-41530-122 FICA	\$119.04	\$297.60	\$1,500.00	\$1,202.40	19.84%
ACCTING	E 100-41530-123 Medicare	\$27.84	\$69.60	\$400.00	\$330.40	17.40%
ACCTING	E 100-41530-132 Employer Paid HSA	\$387.22	\$387.22	\$0.00	-\$387.22	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$50.00	\$0.00	-\$50.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$330.46	\$350.00	\$19.54	94.42%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$33,250.00	\$38,500.00	\$5,250.00	86.36%
Dept 41530 Accounting		\$2,598.10	\$39,544.88	\$69,610.00	\$30,065.12	56.81%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$23,400.00	\$27,000.00	\$3,600.00	86.67%
Dept 41540 Auditing		\$0.00	\$23,400.00	\$27,000.00	\$3,600.00	86.67%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$87.00	\$17,609.96	\$17,600.00	-\$9.96	100.06%
Dept 41550 Assessing		\$87.00	\$17,609.96	\$17,600.00	-\$9.96	100.06%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$841.59	\$2,345.16	\$4,900.00	\$2,554.84	47.86%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$8.75	\$100.00	\$91.25	8.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$3,443.99	\$2,500.00	-\$943.99	137.76%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	-\$48.74	\$1,190.96	\$6,800.00	\$5,609.04	17.51%
PURCHASE	E 100-41570-322 Postage	\$490.00	\$1,626.37	\$1,500.00	-\$126.37	108.42%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570 Purchasing		\$1,282.85	\$8,615.23	\$19,800.00	\$11,184.77	43.51%
Dept 41600 Computer						
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$325.00	\$1,970.00	\$4,000.00	\$2,030.00	49.25%
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600 Computer		\$325.00	\$1,970.00	\$4,000.00	\$2,030.00	49.25%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$4,762.85	\$10,166.54	\$21,152.00	\$10,985.46	48.06%
Dept 41610 City Attorney		\$4,762.85	\$10,166.54	\$21,152.00	\$10,985.46	48.06%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$4,875.70	\$12,689.45	\$17,000.00	\$4,310.55	74.64%
Dept 41910 Planning and Zoning		\$4,875.70	\$12,689.45	\$17,000.00	\$4,310.55	74.64%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$617.12	\$5,000.00	\$4,382.88	12.34%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$79.96	\$3,236.92	\$10,000.00	\$6,763.08	32.37%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%

**HANOVER**  
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Dept Abbrev	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$590.00	\$3,967.25	\$8,400.00	\$4,432.75	47.23%
GOVTBLDG	E 100-41940-321 Telephone	\$264.26	\$2,086.09	\$5,500.00	\$3,413.91	37.93%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$696.43	\$4,149.84	\$9,000.00	\$4,850.16	46.11%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$57.51	\$1,515.06	\$5,000.00	\$3,484.94	30.30%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$199.18	\$1,364.91	\$2,400.00	\$1,035.09	56.87%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$120.50	\$500.00	\$379.50	24.10%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$527.33	\$3,310.86	\$5,000.00	\$1,689.14	66.22%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$1,262.78	\$1,000.00	-\$262.78	126.28%
Dept 41940 General Govt Buildings/Plant		\$2,414.67	\$22,101.33	\$61,600.00	\$39,498.67	35.88%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$1,676.00	\$7,012.75	\$25,000.00	\$17,987.25	28.05%
Dept 41950 Engineer		\$1,676.00	\$7,012.75	\$25,000.00	\$17,987.25	28.05%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$29,738.07	\$250.00	-\$29,488.07	895.23%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$9,153.50	\$25,200.00	\$16,046.50	36.32%
Dept 41960 Insurance		\$0.00	\$38,891.57	\$25,450.00	-\$13,441.57	152.82%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$435.42	\$500.00	\$64.58	87.08%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$269.12	\$2,000.00	\$1,730.88	13.46%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$0.00	\$704.54	\$3,250.00	\$2,545.46	21.68%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$17,333.35	\$34,666.70	\$69,335.00	\$34,668.30	50.00%
Dept 42101 Hennepin County Sheriff		\$17,333.35	\$34,666.70	\$69,335.00	\$34,668.30	50.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$7,847.50	\$63,163.29	\$94,170.00	\$31,006.71	67.07%
Dept 42102 Wright County Sheriff		\$7,847.50	\$63,163.29	\$94,170.00	\$31,006.71	67.07%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$22.21	\$0.00	-\$22.21	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$10,071.14	\$10,000.00	-\$71.14	100.71%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$430.00	\$4,000.00	\$3,570.00	10.75%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$572.29	\$950.00	\$377.71	60.24%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,370.08	\$0.00	-\$2,370.08	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$88.50	\$10,000.00	\$9,911.50	0.89%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$0.00	\$13,554.22	\$62,134.00	\$48,579.78	21.81%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$107.00	\$909.29	\$5,500.00	\$4,590.71	16.53%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$233.14	\$1,500.00	\$1,266.86	15.54%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$5,800.74	\$4,500.00	-\$1,300.74	128.43%

**HANOVER**  
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Dept Abbrev	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
	FIREEQUIP E 100-42220-580 Other Equipment	\$0.00	\$835.79	\$5,000.00	\$4,164.21	16.72%
Dept 42220	Fire Dept Equipment	\$107.00	\$7,778.96	\$17,350.00	\$9,571.04	44.84%
Dept 42240	Fire Dept Training					
	FIRETRNG E 100-42240-208 Training and Instructio	\$120.00	\$6,201.00	\$7,500.00	\$1,299.00	82.68%
	FIRETRNG E 100-42240-331 Travel Expenses	\$0.00	\$447.61	\$1,500.00	\$1,052.39	29.84%
Dept 42240	Fire Dept Training	\$120.00	\$6,648.61	\$9,000.00	\$2,351.39	73.87%
Dept 42260	Fire Vehicles					
	FIREVEH E 100-42260-212 Motor Fuels	\$0.00	\$1,907.19	\$5,000.00	\$3,092.81	38.14%
	FIREVEH E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$3,631.52	\$9,000.00	\$5,368.48	40.35%
	FIREVEH E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	FIREVEH E 100-42260-323 Radio Units	\$0.00	\$5,035.47	\$7,465.00	\$2,429.53	67.45%
Dept 42260	Fire Vehicles	\$0.00	\$10,574.18	\$23,465.00	\$12,890.82	45.06%
Dept 42280	Fire Stations and Bldgs					
	FIREBLDG E 100-42280-215 Shop Supplies	\$0.00	\$179.65	\$1,650.00	\$1,470.35	10.89%
	FIREBLDG E 100-42280-220 Repair/Maint Supply (G	\$364.39	\$2,130.96	\$3,500.00	\$1,369.04	60.88%
	FIREBLDG E 100-42280-321 Telephone	\$30.10	\$230.32	\$800.00	\$569.68	28.79%
	FIREBLDG E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
	FIREBLDG E 100-42280-381 Electric Utilities	\$307.11	\$1,844.11	\$5,000.00	\$3,155.89	36.88%
	FIREBLDG E 100-42280-383 Gas Utilities	\$19.14	\$3,535.45	\$2,600.00	-\$935.45	135.98%
Dept 42280	Fire Stations and Bldgs	\$720.74	\$7,920.49	\$13,725.00	\$5,804.51	57.71%
Dept 42290	Fire Relief Association					
	FIRERELIEF E 100-42290-124 Fire Pension Contributi	\$0.00	\$2,000.00	\$29,500.00	\$27,500.00	6.78%
	FIRERELIEF E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,500.00	\$6,000.00	-\$500.00	108.33%
Dept 42290	Fire Relief Association	\$0.00	\$8,500.00	\$35,500.00	\$27,000.00	23.94%
Dept 42401	Building Inspection Admin					
	INSPADMN E 100-42401-310 Other Professional Serv	\$0.00	\$25,872.70	\$50,000.00	\$24,127.30	51.75%
Dept 42401	Building Inspection Admin	\$0.00	\$25,872.70	\$50,000.00	\$24,127.30	51.75%
Dept 42700	Animal Control					
	ANIMCTRL E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	ANIMCTRL E 100-42700-310 Other Professional Serv	\$135.00	\$185.00	\$500.00	\$315.00	37.00%
Dept 42700	Animal Control	\$135.00	\$185.00	\$500.00	\$315.00	37.00%
Dept 42800	Cemetery					
	CEMETERY E 100-42800-310 Other Professional Serv	\$50.00	\$50.00	\$150.00	\$100.00	33.33%
Dept 42800	Cemetery	\$50.00	\$50.00	\$150.00	\$100.00	33.33%
Dept 43000	Public Works (GENERAL)					
	PUBWRKS E 100-43000-101 Full-Time Employees R	\$3,915.20	\$57,908.81	\$98,000.00	\$40,091.19	59.09%
	PUBWRKS E 100-43000-102 Full-Time Employees O	\$0.00	\$296.40	\$0.00	-\$296.40	0.00%
	PUBWRKS E 100-43000-103 Part-Time Employees	\$400.00	\$3,554.75	\$5,500.00	\$1,945.25	64.63%
	PUBWRKS E 100-43000-121 PERA	\$293.64	\$4,793.56	\$7,400.00	\$2,606.44	64.78%
	PUBWRKS E 100-43000-122 FICA	\$267.54	\$4,182.78	\$6,400.00	\$2,217.22	65.36%
	PUBWRKS E 100-43000-123 Medicare	\$62.57	\$978.22	\$1,500.00	\$521.78	65.21%
	PUBWRKS E 100-43000-132 Employer Paid HSA	\$226.44	\$1,765.36	\$2,717.00	\$951.64	64.97%
	PUBWRKS E 100-43000-134 Employer Paid Life	\$155.16	\$1,746.90	\$1,532.00	-\$214.90	114.03%
	PUBWRKS E 100-43000-142 Unemployment Benefit	\$0.00	\$238.10	\$300.00	\$61.90	79.37%
	PUBWRKS E 100-43000-150 Worker s Comp (GENE	\$0.00	\$10,673.41	\$7,500.00	-\$3,173.41	142.31%
	PUBWRKS E 100-43000-151 Med/Dental Insurance	\$98.28	\$9,229.71	\$14,664.00	\$5,434.29	62.94%
	PUBWRKS E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	PUBWRKS E 100-43000-208 Training and Instructio	\$0.00	\$950.00	\$1,500.00	\$550.00	63.33%
	PUBWRKS E 100-43000-321 Telephone	\$146.88	\$1,076.50	\$2,000.00	\$923.50	53.83%

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Dept Abbrev	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$5,565.71	\$97,394.50	\$149,013.00	\$51,618.50	65.36%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-212 Motor Fuels	\$0.00	\$3,795.58	\$10,000.00	\$6,204.42	37.96%
HWYROAD	E 100-43100-215 Shop Supplies	\$42.35	\$649.20	\$5,000.00	\$4,350.80	12.98%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$449.50	\$3,151.64	\$6,000.00	\$2,848.36	52.53%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$0.00	\$637.93	\$2,500.00	\$1,862.07	25.52%
HWYROAD	E 100-43100-260 Uniforms	\$294.19	\$474.50	\$2,000.00	\$1,525.50	23.73%
HWYROAD	E 100-43100-310 Other Professional Serv	\$4,113.75	\$6,256.75	\$3,000.00	-\$3,256.75	208.56%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$39.00	\$200.00	\$161.00	19.50%
Dept 43100	Hwys, Streets, & Roads	\$4,899.79	\$15,004.60	\$28,700.00	\$13,695.40	52.28%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$49.50	\$71,108.00	\$71,000.00	-\$108.00	100.15%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$0.00	\$3,930.24	\$7,000.00	\$3,069.76	56.15%
Dept 43121	Paved Streets	\$49.50	\$75,038.24	\$78,000.00	\$2,961.76	96.20%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$4,156.91	\$7,835.42	\$12,500.00	\$4,664.58	62.68%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 43122	Unpaved Streets	\$4,156.91	\$7,835.42	\$13,000.00	\$5,164.58	60.27%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$15,999.93	\$15,000.00	-\$999.93	106.67%
Dept 43125	Ice & Snow Removal	\$0.00	\$15,999.93	\$15,000.00	-\$999.93	106.67%
Dept 43160	Street Lighting					
STLGHGTG	E 100-43160-381 Electric Utilities	\$2,070.69	\$14,789.64	\$27,000.00	\$12,210.36	54.78%
Dept 43160	Street Lighting	\$2,070.69	\$14,789.64	\$27,000.00	\$12,210.36	54.78%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$1,784.00	\$2,000.00	\$216.00	89.20%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$1,784.00	\$2,000.00	\$216.00	89.20%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,067.59	\$20,731.59	\$35,000.00	\$14,268.41	59.23%
Dept 43245	Recycling: Refuse	\$3,067.59	\$20,731.59	\$35,000.00	\$14,268.41	59.23%
Dept 43260	Weed Control					
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45186	Senior Center	\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$82.18	\$0.00	-\$82.18	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$598.98	\$3,565.51	\$5,000.00	\$1,434.49	71.31%
PARKS	E 100-45200-225 Landscaping Materials	\$509.50	\$2,302.64	\$3,300.00	\$997.36	69.78%
PARKS	E 100-45200-381 Electric Utilities	\$143.39	\$1,115.73	\$1,100.00	-\$15.73	101.43%
PARKS	E 100-45200-400 Repairs & Maint Cont (	\$0.00	\$622.38	\$6,000.00	\$5,377.62	10.37%
PARKS	E 100-45200-440 Programs/FYCC	\$0.00	\$8,589.16	\$9,000.00	\$410.84	95.44%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$179.49	\$1,000.00	\$820.51	17.95%
PARKS	E 100-45200-580 Other Equipment	\$565.00	\$4,781.21	\$7,000.00	\$2,218.79	68.30%
Dept 45200	Parks (GENERAL)	\$1,816.87	\$21,238.30	\$32,400.00	\$11,161.70	65.55%

**HANOVER**  
**Expenditure Budget Report**

Dept Abbrev	Account Descr	August 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 45500 Libraries (GENERAL)		\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$1,143.59	\$7,043.59	\$5,000.00	-\$2,043.59	140.87%
Dept 48205 Damage Deposit Refunds		\$1,143.59	\$7,043.59	\$5,000.00	-\$2,043.59	140.87%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$207,300.00	\$207,300.00	\$269,000.00	\$61,700.00	77.06%
Dept 49360 Transfers Out		\$207,300.00	\$207,300.00	\$269,000.00	\$61,700.00	77.06%
Dept 49800 Transit (GENERAL)						
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$277,352.65	\$983,053.54	\$1,537,063.00	\$554,009.46	63.96%

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3<sup>rd</sup> day of August, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajcek.

The following Council Members were absent: None.

A motion to table the following resolution was made by Vajda and seconded by Zajcek.

.....  
**RESOLUTION NO 08-03-15-47**

**A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT  
FOR THE HANOVER HISTORIC BRIDGE  
REHABILITATION PROJECT BRIDGE NO. 92366**

**WHEREAS**, pursuant to an advertisement for bids for the improvement as shown on the plan for the above-referenced project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	<b>Contractor</b>	<b>Total Bid</b>
1	Redstone Construction Co., Inc	\$180,570.00
2	LS Black Constructors	\$241,921.00
3	Duininck, Inc.	\$311,898.40

**WHEREAS**, it appears that Redstone Construction Co., Inc. of Mora, MN is the lowest responsible bidder,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hanover that:

1. The Mayor and City Administrator are hereby authorized to enter into a contract with Redstone Construction Co., Inc. in the amount of \$180,570.00 in the name the City of Hanover, Minnesota for the improvement outlined in the above-referenced project according to the plans and specifications, therefore, approved by the City Council and on file in the office of the City Clerk.
2. The Engineer, WSB & Associates, Inc. is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 3<sup>rd</sup> day of August, 2015.

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

TABLED

July 31, 2015

Honorable Mayor and City Council  
City of Hanover  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341

Re: Hanover Historic Bridge Rehabilitation Project Bridge No. 92366  
City of Hanover, MN  
WSB Project No. 2931-00

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Thursday, July 30, 2015, and were opened and read aloud. Three bids were received. The bids were checked for mathematical accuracy and tabulated. Please find enclosed the bid tabulation indicating the low bid as submitted by Redstone Construction Co., Inc., Mora, Minnesota in the amount of \$180,570.00. The Engineer's Estimate was \$79,320.00.

We recommend that the City Council consider these bids and award a contract in the amount of \$180,570.00 to Redstone Construction Co., Inc. based on the results of the bids received.

Sincerely,

*WSB & Associates, Inc.*



Justin Messner, PE  
Project Manager

Enclosures

kkp



**WSB  
Project Bid Abstract**

Project Name: **Hanover Historic Bridge 92366 Rehabilitation**  
 Client: **City of Hanover**  
 Bid Opening: **07/30/2015 10:00 AM**

Contract No.:  
 Project No.: **02931-00**  
 Owner: **Hanover, MN**

Project: 02931-00 - Hanover Historic Bridge 92366 Rehabilitation				Engineers Estimate		Redstone Construction, LLC		LS Black Constructors, Inc.		Duininck Brothers, Inc.		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
<b>SCHEDULE A - BRIDGE REHABILITATION</b>												
1	2021.501	MOBILIZATION	LS	1	\$3,000.00	\$3,000.00	\$37,500.00	\$37,500.00	\$29,900.00	\$29,900.00	\$78,500.00	\$78,500.00
2	2401.618	PAINTED SURFACE FINISH (INPLACE)	S F	4520	\$4.00	\$18,080.00	\$2.00	\$9,040.00	\$22.43	\$101,383.60	\$16.75	\$75,710.00
3	2403.502	TREATED TIMBER	MBM	0.516	\$10,000.00	\$5,160.00	\$10,000.00	\$5,160.00	\$51,750.00	\$26,703.00	\$33,650.00	\$17,363.40
4	2403.622	INSTALL TIMBER BRIDGE DECK	S F	3700	\$6.00	\$22,200.00	\$16.00	\$59,200.00	\$8.05	\$29,785.00	\$18.90	\$69,930.00
5	2433.505	REMOVE TIMBER BRIDGE DECK	S F	3700	\$5.00	\$18,500.00	\$13.00	\$48,100.00	\$3.16	\$11,692.00	\$11.95	\$44,215.00
6	2433.602	GREASE EXP BEARING ASSEMBLIES	EACH	2	\$1,200.00	\$2,400.00	\$6,000.00	\$12,000.00	\$8,625.00	\$17,250.00	\$4,600.00	\$9,200.00
7	2541.618	TUCKPOINT HISTORIC STRUCTURE	S F	190	\$50.00	\$9,500.00	\$45.00	\$8,550.00	\$126.50	\$24,035.00	\$84.00	\$15,960.00
8	2564.531	SIGN PANELS TYPE C	S F	12	\$40.00	\$480.00	\$85.00	\$1,020.00	\$97.75	\$1,173.00	\$85.00	\$1,020.00
Total SCHEDULE A - BRIDGE REHABILITATION:						\$79,320.00		\$180,570.00		\$241,921.60		\$311,898.40
Total SCHEDULE A - BRIDGE REHABILITATION:						\$79,320.00		\$180,570.00		\$241,921.60		\$311,898.40
Totals for Project 02931-00						\$79,320.00		\$180,570.00		\$241,921.60		\$311,898.40
% of Estimate for Project 02931-00								127.65%		204.99%		293.22%

I hereby certify that this is an exact reproduction of bids received.

Certified By:  License No. 45857  
 Date: July 31, 2015

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 18<sup>th</sup> day of August, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

.....

**RESOLUTION NO 06-16-15-36**

**A RESOLUTION ACCEPTING PLANS AND SPECIFICATIONS FOR THE  
HANOVER HISTORIC BRIDGE REHABILITATION PROJECT  
AND ORDERING ADVERTISEMENT OF BIDS**

**WHEREAS**, the City of Hanover has previously entered into an agreement regarding the rehabilitation of the Historic Bridge; and

**WHEREAS**, the City advertised for bids and rejected all bids; and

**WHEREAS**, the City still desires to complete the project in accordance to the agreement for the State bonding money; and

**WHEREAS**, the engineering firm of WSB & Associates, Inc. has prepared plans and specifications for the improvement by rehabilitation of the Hanover Historic Bridge No. 92336.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Hanover, Minnesota, that:

1. Such improvements are necessary, cost-effective, and feasible.
2. Such plans and specifications are hereby approved.
3. The consulting engineering firm shall prepare and cause to be inserted in the official paper and in the Finance and Commerce, an advertisement for bids upon the making of such improvements under such approved plans and specifications. The advertisement shall be published for two times, shall specify the work to be done, shall state that bids will be opened on or about September 3, 2015, and bids will be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City of Hanover for Five (5%) percent of the amount of such bid.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 18<sup>th</sup> day of August, 2015.

APPROVED BY:

---

Chris Kauffman, Mayor

ATTEST:

---

Brian Hagen, City Administrator

## Agreement

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between Allina Health Emergency Medical Services (Allina Health EMS), a division of Allina Hospitals and Clinics, a Minnesota nonprofit corporation having principal office at 167 Grand Avenue, St. Paul, Minnesota 55102, and Hanover Fire Department (First Responder) having principle offices at 369 LaBeaux Avenue Northeast, Hanover, Minnesota 55341.

## Witnesseth

WHEREAS, First Responder is an entity engaged in providing emergency response, care and treatment services to patients within its geographical service area: and

WHEREAS, Allina Health EMS is the ALS and/or BLS service provider in First Responder's service area and has the personnel and resources to provide medical direction services to First Responder; and

WHEREAS, First Responder wishes to utilize those medical direction services in the manner and to the extent set forth in this Agreement and the attachments hereto:

NOW, THEREFORE, the parties hereto hereby agree as follows:

1. Medical Direction. Allina Health EMS hereby agrees to provide medical direction to First Responders throughout the term of this Agreement. For the purpose of this Agreement, medical direction services will include:
  - a. Training as specified in Exhibit A.
  - b. Annual physician/designee skills review.
  - c. Use of Allina Health EMS protocols.
  - d. Medical direction oversight will be provided by the Allina Health EMS Medical Director such other physicians as Allina Health EMS may contract with from time-to-time for such services.
  
2. Contract Administration. Communication between the First Responder and Allina Health EMS shall be coordinated through the education coordinator of Allina Health EMS assigned to First Responder. Physician medical direction services will be provided through Allina Health EMS Medical Director and such other physicians as Allina Health EMS may contract with from time-to-time for such services.

3. Conditions of Medical Director Services. As a prerequisite of condition to Allina Health EMS providing the Medical Director services contemplated herein, the First Responder agrees that it will at all times during the term of this Agreement:
  - a. Operate under Allina Health EMS Services protocols.
  - b. Utilize only certified EMTs and/or First Responders (EMR) to provide direct medical care.
  - c. Document the care and services of the First Responders utilizing the standard format provided by Allina Health EMS.
  - d. Consult with the Allina Health EMS Coordinator and/or Medical Director on major equipment purchases.
  
4. Additional Services. In addition to the Medical Directorship Services identified above, Allina Health EMS may make available from time-to-time other services including, but not limited to, those services set forth in Exhibit B attached hereto.
  
5. Fee. In exchange for the services to be provided by Allina Health EMS, First Responder agrees to pay Allina Health EMS the annual fee(s) set forth in Exhibit C attached hereto. Payment shall be due Allina Health EMS within thirty (30) days following the effective date if this Agreement and the remainder paid quarterly over the term of the Agreement. In the event Allina Health EMS terminates this Agreement prior to the expiration of the term hereof, Allina Health EMS shall refund to First Responder a pro rata portion of the annual fee(s).
  
6. Term and Termination. This Agreement shall be effective for a term of two (2) years from the date hereof. This Agreement will have an auto-renewal date of \_\_\_\_\_, 2017. The auto-renewal will be for a period of two (2) years and will include a five (5) percent increase per year. This Agreement may be terminated at any time by either party, with or without cause, upon the giving of thirty (30) day written notices to the other.
  
7. Insurance.
  - a. Allina Health EMS agrees to maintain such policies of insurance, self-insurance reserves, or combinations thereof in amounts not less than \$1,000,000 per occurrence and \$3,000,000 umbrella coverage. In addition, Allina Health EMS agrees to hold harmless and indemnify First Responder from any and all liability which Responder may incur as a result of the negligent or intentional misconduct of any Allina Health EMS employee providing services pursuant to this Agreement.

b. First Responder agrees to provide and maintain insurance with limits of not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate unless such entity is governmental entity. First Responder agrees to indemnify and hold harmless Allina Health EMS from any and all liability arising out of the negligent or intentional misconduct of any of its employees.

8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

9. Nothing herein shall constitute a waiver of any defense or limitation on liability established by M. S. Chapter 466. No person shall be considered as a third party beneficiary of this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Allina Health EMS

By: \_\_\_\_\_

Brian LaCroix, Its President

By: \_\_\_\_\_

Charles Lick, MD, Its Medical Director

Hanover Fire Department

By: \_\_\_\_\_

Dave Malewicki, Its Fire Chief

By: \_\_\_\_\_

Its

By: \_\_\_\_\_

Its



Attachment A

Mail Route: 54101  
 167 Grand Avenue  
 St. Paul, MN 55102  
 Office: 651-251-4479  
 Fax: 651-228-8496

DATE September 1, 2014  
 CUSTOMER ID Hanover Fire Department  
 EXPIRATION DATE September 1, 2014

[david.gammell@allina.com](mailto:david.gammell@allina.com)

TO Dave Malewicki, Fire Chief  
 Hanover Fire Department  
 369 Labeaux Avenue NE  
 Hanover, MN 55341

Clinical Lead	Medical Direction Agreement	Payment Terms	Initial Contract Expiration	Renewed Contract Expiration
David Gammell	Dr. Charles Lick & Dr. Paul Satterlee	Quarterly Billing, Due post 90 Days	9/30/2016	9/30/2018

QTY	ITEM #	UNIT PRICE	LINE TOTAL
			-
1.00	*Medical Direction Administration and Education for 2015-2016	\$5,836.00	5,836.00
	*Medical Direction Administration and Education for 2017-2018	\$6,419.60	-

\*Medical Direction includes education at the EMR and EMT level with CPR to meet EMSRB Standards. 10 hours of instruction will be provided per year. This contract DOES NOT include EMT testing that is performed outside of scheduled class time per EMSRB requirements. In 2015, the cost of the NREMT Psychomotor Exam is \$181.25. Exams will be held throughout the Allina Health EMS External Education service area; however, an exam will not be held at each service without additional charges.

	Additional In-service or Instructor/Hr. 2015	\$55.13	-
	Additional In-service or Instructor/Hr. 2016	\$57.89	-
	Additional In-service or Instructor/Hr. 2017	\$60.78	-
	Additional In-service or Instructor/Hr. 2018	\$63.82	-
			-
	**Quotes for other classes will be provided when requested**		-
		Total	5,836.00
		Quarterly Bill	8 729.50

Contract prepared by David Gammell, Clinical Lead, External Education

**THANK YOU FOR YOUR BUSINESS!**

# Hanover Volunteer Fire Department

## Fire Protection Contract

**THIS AGREEMENT**, effective January 1, 2016, by and between the Hanover Volunteer Fire Department, a Minnesota non-profit corporation with its registered office at Hanover, Minnesota (hereinafter referred to as “the Department”); and the cities of Corcoran, Greenfield, Hanover and Rockford Township, Minnesota municipal corporations in the Counties of Hennepin and Wright and the State of Minnesota (hereinafter referred to individually as “a City” and collectively as “the Cities”).

### WITNESSETH:

**WHEREAS**, the Cities desire to contract with the Department for fire protection and emergency medical response services (hereinafter referred to as “the Contracted Services”) within each City’s Fire Service Area described in Exhibit A attached hereto and made a part of hereof (hereinafter referred to as “Fire Service Area”); and

**WHEREAS**, the Department has the necessary equipment, trained manpower and facilities to provide Contracted Services and is willing and able to provide such services to the City on the terms and conditions contained herein; and

**WHEREAS**, the parties have agreed upon pricing of Contracted Services to the Cities by formula, based upon (a) the Contracting City’s Market Value for the Sections serviced, (b) the Total Market Value of all areas serviced, (c) the Contracting City’s Market Value Percentage of area serviced, (d) the Contracting City’s Call Hours for the Sections serviced, (e) the Total Call Hours of all areas serviced, (f) the Contracting City’s Call Hours Percentage of the area serviced and (g) the budget as seen in Exhibit B.

**NOW, THEREFORE**, in consideration of the foregoing premises, the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. DEFINITION OF TERMS.** For the purpose of this Agreement, the terms in this section shall have the following meanings:
  - 1.1.** “Contracting City” means any city which is a party to this Agreement for purposes of apportioning costs of Contracted Services. At the effective date hereof the Contracting Cities are Corcoran, Greenfield, Hanover and Rockford Township.
  - 1.2.** “Contract term” means the three (3) year term of this Agreement which Contracted Services will be rendered to the Cities by the Department, commencing January 1, 2016, and expiring December 31, 2018.
  - 1.3.** “Budget” means the Department’s annual expense budget contained in Exhibit B attached hereto and made a part hereof. The Budget shall be amended and restated annually in substantially the same form for each subsequent calendar year during the term hereof, or any extended or renewal term, and costs reapportioned accordingly, as provided herein. An amended and restated Budget for the following calendar year shall be submitted annually to the Contracting Cities not later than August 15 during the Contract Term and any extended or renewal term.



- 4.2. The allocated costs of Contracted Services to the City shall be payable twice yearly or, upon mutual agreement of the Department and the Contracting City, in quarterly installments.
- 4.3. The estimated market value for the Fire Service Area of each Contracting City is based upon the estimated market value of all properties within the Fire Service Area for the budget year. The source of estimated market value shall be amounts compiled by the offices of the Hennepin County Assessor and the Wright County Assessor.
- 4.4. In the event that the Department incurs an unbudgeted expenditure to rent or lease specialized equipment or contracts with personnel to provide fire protection or emergency response services in a specific instance, the Contract City where the services are provided shall bear all costs incidental thereto, less any amounts reimbursed or otherwise recovered by the Department from the property owner or the property owner's insurer.
- 4.5. In the event of a third false alarm within a 12 month span (January through December), the contracted City where the false alarm occurred will agree to pay the fee stated on the current fee schedule. Subsequent false alarms during the same 12 months will be charged at an additional fee.
- 4.6. In the event that the Contract City has unpaid fire charges, Minnesota State law provides the City the "power under sections Minn. Stat. § 366.011 and 366.012 relating to charges for emergency services." Under this power, the City has the ability to certify for collection with taxes the unpaid fire charges on property located outside the City limits that is anywhere within the State.

## 5. ADMINISTRATIVE RESPONSIBILITY

- 5.1. Contracted Services rendered to the Contracting Cities pursuant to this Agreement shall be under the sole direction of the Department, and the Department shall have exclusive and complete control over the delivery and performance of Contracted Services.
- 5.2. The level of services rendered, standards of performance, hiring and discipline of personnel assigned, and all matters related to Department policies, procedures, rules and regulations shall be consistent with historic levels of service provided by the Department and shall remain solely within the control of the Department.
- 5.3. Personnel assigned to provide Contracted Services hereunder shall be volunteer officer and firefighter members of the Department, which shall assume all obligations with respect to workers' compensation, Firefighter Relief Association payment and benefits, withholding tax, and insurance for each Department member or volunteer firefighter. The Department and its members, employee, and agents shall be independent contractors and not employees of any Contracting City, and the Department shall be responsible for timely payments of all taxes, workers' compensation benefits, and compensation for injuries to its members, employees and agents while performing their duties. No Contracting City shall be required to provide any of the foregoing compensation or non-wage benefits or assume any other liability of employment to any employee or other person assigned to duty by the Department within the Contracting City.
- 5.4. Dispute resolution. Any disputes between parties to this Agreement concerning functions and services to be rendered hereunder or the level or manner of delivery and performance of such services shall be resolved by the Fire Chief of the Department and a duly authorized representative of any Contracting City that is involved in the dispute.

**5.5. Annual report.** The Department shall provide an annual report to each Contracting City to reflect the most recent five (5) year history of fire and emergency medical response calls in the Fire Service Area, the most recent three (3) year summary of Department revenues and expenses, a current list of fixed assets and capital equipment, and any other information that the Contracting City may reasonably request.

**6. TERM AND TERMINATION.**

**6.1.** The term of this Agreement shall be three (3) years, commencing January 1, 2016, and terminating December 31, 2018, and shall be renewed automatically thereafter for successive three-year terms unless terminated prior thereto pursuant to the following:

(a) For any reason at least one (1) year prior to termination date;

**6.2.** Any notice of termination shall be given in writing in the manner provided in Section 9.1 of this Agreement.

**7. FIRE ADVISORY BOARD.** A Fire Advisory Board (hereinafter referred to as the “Advisory Board”) will be comprised of city administrators and police chiefs or other designee from each of the Contracting Cities. The Advisory Board will meet not less frequently than twice yearly to review Department policies and standard operating procedures, operating and capital budgets, future fire service needs, capital improvement plans, and pension funding requirement.

**8. FIRE DEPARTMENT RELIEF ASSOCIATION.** Annual retirement costs paid to the Fire Department Relief Association shall be included as a line item expense in the Budget.

**9. MISCELLANEOUS.**

**9.1. Notice.** Any notice required or permitted to be delivered in connection with this Agreement shall be in writing and may be given by certified mail, facsimile or electronic mail, hand delivery, or by overnight courier and shall be deemed to have been received (a) if given by certified mail, return receipt requested, three (3) days after date of deposit in the United States mail, postage prepaid; (b) if given by facsimile, electronic mail, or hand delivery, when such notice is received by the party to whom it is addressed; or (c) if given by overnight courier, when delivered. Notice shall be sent to the parties at the address set forth below; PROVIDED, that any party having a change of address shall provide such change of address within five (5) business days to the other parties:

**If to the Department:**

**Hanover Volunteer Fire Department  
Attention: Dave Malewicki, Fire Chief  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341  
Telephone: 763-497-3777  
Facsimile: 763-497-1873  
E-mail:**

**With copy to:**

**Jay Squires**  
**Rupp, Anderson, Squires & Waldspurger**  
527 Marquette Ave. S., Suite 1200  
Minneapolis, MN 55402

**If to Cities:**

**City of Corcoran**  
**Attention: Jeanie Heinecke,**  
**City Clerk**  
8200 County Road 116  
Corcoran, MN 55340  
Telephone: 763-400-7032  
Facsimile: 763-420-6056  
E-mail: jheinecke@ci.corcoran.mn.us

**City of Greenfield**  
**Attention: Bonnie Ritter,**  
**Administrator-Clerk**  
7738 Commerce Circle  
Greenfield, MN 55373  
Telephone: 763-477-6464  
Facsimile: 763-477-6472  
E-mail: britter@ci.greenfield.mn.us

**City of Hanover**  
**Attention: Brian Hagen,**  
**City Administrator**  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341  
Telephone: 763-497-3777  
Facsimile: 763-497-1873  
E-mail: brianh@ci.hanover.mn.us

**Rockford Township**  
**Attention: Sharon Leintz,**  
**Deputy Clerk**  
3039 Dague Avenue SE  
Buffalo, MN 55313  
Telephone: 763-682-3499  
Facsimile: 763-682-6256  
E-mail: rockfordtownship@rockfordtownship.net

- 9.2. Captions.** Captions and paragraph headings contained in this Agreement are for convenience of reference only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. All capitalized terms shall have the meanings ascribed to them in this Agreement.
- 9.3. Entire agreement.** This Agreement, together with exhibits hereto, constitutes the entire agreement between the parties, supersedes any prior or contemporaneous oral or written agreements regarding the subject matter hereof, and may not amended or changed, nor any provision waived, except in writing by the parties.
- 9.4. Benefit and succession.** This Agreement shall bind and inure to the benefit of the parties hereto and their respective successors and permitted assigns, but may not be assigned without the written consent of the party or parties to be charged.
- 9.5. Severability.** If any provisions of this Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provisions shall be fully severable, and this Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never comprised a part of this Agreement, and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from this Agreement; PROVIDED, that the parties continue to realize the principal benefits of the transaction or rendering of services contemplated hereby.

9.6. Counterparts. This Agreement may be executed in counterparts, all of which shall constitute one and the same instrument, but each copy shall be deemed an original. Facsimile or electronic signatures shall be binding as if they were an original signature.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed as of the effective date hereinabove stated.

**HANOVER VOLUNTEER FIRE DEPARTMENT**

By: \_\_\_\_\_  
Dave Malewicki, Fire Chief

and

By: \_\_\_\_\_  
Assistant Fire Chief

**CITY OF CORCORAN**

By: \_\_\_\_\_  
Mayor Ken Guenther

and

By: \_\_\_\_\_

**CITY OF GREENFIELD**

By: \_\_\_\_\_  
Mayor Brad Johnson

and

By: \_\_\_\_\_

**CITY OF HANOVER**

By: \_\_\_\_\_  
Mayor Chris Kauffman

and

By: \_\_\_\_\_

**ROCKFORD TOWNSHIP**

By: \_\_\_\_\_  
Supervisor

and

By: \_\_\_\_\_

**Exhibits to be included:**

**A—Fire Map/Coverage Area**

**B—Budget**

**C—Formulas/Allocations**

DRAFT

**Fire Department  
2015 Budget Allocation**

2014 Budget	\$205,264	
2014 Hanover Contrib	\$20,000	
2014 Total Allocated	\$185,264	
2015 Budget	\$125,674	base general fund budget
	\$6,000	Audit Expenses
	\$46,914	bond payments for 2 fire vehicles (2010 CIP bond)
	\$24,000	CIP - safety equipment
<b>Total Budget Requirement</b>	<b>\$202,589</b>	
2015 Host City Contribution	\$15,000	Reflects loss of St. Michael, being phased into overall budget
<b>Total to be Allocated</b>	<b>\$187,589</b>	

Contract Area	2014 Market Value	%	2014 Share	2015 Market Value	%	2015 Share	Contract Change	Contract Change	Mkt Value
							- %	- \$\$	Change
Corcoran	\$145,223,800	25.16%	\$46,613.28	\$171,429,500	26.72%	\$50,116.20	7.51%	\$3,503	18.05%
Greenfield	\$107,918,300	18.70%	\$34,639.13	\$113,102,000	17.63%	\$33,064.57	-4.55%	(\$1,575)	4.80%
				\$63,069,600					
				\$212,717,500					
<b>Total Hanover</b>	<b>\$248,817,700</b>	<b>43.11%</b>	<b>\$99,864.38</b>	<b>\$275,787,100</b>	<b>42.98%</b>	<b>\$95,624.40</b>	<b>-4.25%</b>	<b>(\$4,240)</b>	<b>10.84%</b>
Rockford Township	\$75,229,200	13.03%	\$24,146.73	\$81,354,300	12.68%	\$23,783.35	-1.50%	(\$363)	8.14%
<b>Totals</b>	<b>\$577,189,000</b>	<b>100.00%</b>	<b>\$205,263.52</b>	<b>\$641,672,900</b>	<b>100.00%</b>	<b>\$202,588.52</b>	<b>-1.30%</b>	<b>(\$2,675)</b>	<b>11.17%</b>
<b>Billed Out</b>			<b>\$105,399.14</b>			<b>\$106,964.12</b>		<b>\$1,565</b>	

MV Report Contacts

Jollette Adelman - IT	(763) 682-7871	WC	<a href="mailto:Jollette.Adelman@co.wright.mn.us">Jollette.Adelman@co.wright.mn.us</a>
Paul Sandvik - IT	612-348-8642	HC	<a href="mailto:Paul.Sandvik@co.hennepin.mn.us">Paul.Sandvik@co.hennepin.mn.us</a>

2015 Estimated Market Values	HC	WC	TOTAL	
City of Corcoran	\$171,429,500		\$171,429,500	26.716%
City of Greenfield	\$113,102,000		\$113,102,000	17.626%
City of Hanover	\$63,069,600	\$212,717,500	\$275,787,100	42.979%
Rockford Township		\$81,354,300	\$81,354,300	12.678%
	<u>\$347,601,100</u>	<u>\$294,071,800</u>	<u>\$641,672,900</u>	100.00%

Total Calls by Year	2010	2011	2012	2013	2014	Total	Average	
City of Corcoran	23	33	25	24	\$34	139	27.8	21.093%
City of Greenfield	16	15	13	13	\$12	69	13.8	10.470%
City of Hanover	84	64	71	77	\$73	369	73.8	55.994%
Rockford Township	7	11	14	22	\$28	82	16.4	12.443%
	<u>130</u>	<u>123</u>	<u>123</u>	<u>136</u>	<u>147</u>	<u>659</u>	<u>131.80</u>	<u>100.000%</u>

**2015 Budget:**

- \$202,589** Total Budgeted Expenditures
- (\$15,000)** Hanover's assumption of St. Michael's share
- \$187,589** Amount to be allocated

**Payment from City is based on dividing the budget evenly in half and then determining costs based on Market Value and Call Hours.**

	MV %	MV Payment	CH %	CH Payment	Payment
City of Corcoran	26.716%	25,058.16	21.093%	19,783.67	<b>44,841.83</b>
City of Greenfield	17.626%	16,532.33	10.470%	9,820.67	<b>26,352.99</b>
City of Hanover	42.979%	40,312.30	55.994%	52,519.23	<b>92,831.53</b>
Rockford Township	12.678%	11,891.71	12.443%	11,670.94	<b>23,562.65</b>
	100.0000%	93,794.50	100.0000%	93,794.50	<b>187,589.00</b>
		<b>93,794.50</b>		<b>93,794.50</b>	

**2015 Proposed Payment Per City:**

City of Corcoran	<b>\$44,841.83</b>	
City of Greenfield	<b>\$26,352.99</b>	
City of Hanover	<b>\$107,831.53</b>	(Includes \$15,000)
Rockford Township	<b>\$23,562.65</b>	
	<b>\$202,589.00</b>	

**City of Hanover  
2016 Revenue Budget**

Account	Description	Category	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual		% of Budget	2016 Budget	% Change
								7/31/15	2015 Budget			
<b>Revenue Accounts</b>												
100-31000	Property Taxes - City	TAXES	949,730	947,465	957,722	981,814	940,618	572,600	995,728		1,025,600	3% increase
100-31020	Property Taxes - Fire Dept	TAXES	93,603	94,892	96,217	95,882	99,864	47,812	95,624		126,785	33% increase, caused by increased budget and new contract
100-31800	Franchise Fees	TAXES	9,577	10,334	8,096	14,452	12,194	6,320	10,000		12,000	
		<b>TOTAL TAXES</b>	<b>1,052,909</b>	<b>1,052,691</b>	<b>1,062,035</b>	<b>1,092,148</b>	<b>1,052,676</b>	<b>626,732</b>	<b>1,101,352</b>	<b>57%</b>	<b>1,164,384</b>	<b>6%</b>
100-32110	Alcoholic Beverages	LIC PERM	10,270	10,295	10,387	10,305	10,370	10,370	10,300		10,300	
100-32180	Other Bus. Lic. & Permits	LIC PERM	100	568	650	1,561	700	262	100		100	
100-32210	Building Permits	LIC PERM	39,857	47,327	77,849	190,003	154,881	75,970	120,000		100,000	decrease for dwindling empty lots
100-32240	Animal Licenses	LIC PERM	175	230	240	340	120	120	100		100	
100-32260	Solid Waste Hauler Licenses	LIC PERM	1,200	1,600	400	3,000	1000	500	1,500		1,500	
100-32270	Rental Dwelling Licenses	LIC PERM	225	125	1,105	0	1050	0	300		1050	
100-32280	Other Non-Bus. Lic. & Permits	LIC PERM	45	36	374	74	37	10	50		50	
		<b>TOTAL LIC PERM</b>	<b>51,872</b>	<b>60,181</b>	<b>91,005</b>	<b>205,283</b>	<b>168,158</b>	<b>87,232</b>	<b>132,350</b>	<b>66%</b>	<b>113,100</b>	<b>-15%</b>
100-33400	State Grants and Aid	INTGOVT	0	0	0	0	2,915	0	38755		0	
100-33401	Local Gov't Aid (LGA)	INTGOVT	63,204	63,614	63,203	63,203	100,494	0	105,859		107,496	certified amount
100-33410	MV Credit	INTGOVT	1,579	1,475	0	0	1,297	0	0		0	
100-33420	PERA Aid	INTGOVT	339	339	339	339	339	0	339		339	
100-33422	State Fire Aid	INTGOVT	21,786	24,422	24,521	34,204	36,371	2,000	24,000		29,500	
100-33426	State Police Aid	INTGOVT	4,681	4,668	4,542	5,057	5,265	0	4,600		4,600	
100-33610	County Grants/Aid for Roads	INTGOVT	0	0	0	0	14,488	0	1500		0	
		<b>TOTAL INTGOVT</b>	<b>91,589</b>	<b>94,517</b>	<b>92,605</b>	<b>102,803</b>	<b>161,169</b>	<b>2,000</b>	<b>175,053</b>	<b>1%</b>	<b>141,935</b>	<b>-19%</b>
100-34000	Chargers for Service	SERVICE					16,643					
100-34101	City Hall Rentals	SERVICE	6,120	4,758	5,050	4,800	6,700	6,100	5,000		7,000	
100-34105	Sales of Maps & Publications	SERVICE	6	3	9	0	0		0		0	
100-34107	Assessment Searches	SERVICE	225	175	375	725	350	275	300		300	
100-34108	Administrative Fees	SERVICE	2,367	2,675	1,346	1,402	2,710	1,347	2,000		2,000	
100-34109	Copies/Faxes	SERVICE	61	60	104	76	82.5	7.25	80		50	
100-34207	Fire Protection	SERVICE	100,812	102,116	102,210	102,210	105,899	53,982	106,964		118,917	assumes 5% increase to market values in WC
100-34403	Recycling Rev/Reimb	SERVICE	6,034	5,246	3,494	8,264	26	2,131	6,000		5,000	
100-34780	Park Shelter Rental Fees	SERVICE	2,000	1,825	2,571	2,351	3,013	2,672	2,000		3,000	
100-34940	Cemetery Revenues	SERVICE	3,000	2,500	2,000	0	2,950	1,950	2,000		2,000	
		<b>TOTAL SERVICE</b>	<b>120,624</b>	<b>119,356</b>	<b>117,159</b>	<b>119,827</b>	<b>138,374</b>	<b>68,464</b>	<b>124,344</b>	<b>55%</b>	<b>138,267</b>	<b>11%</b>
100-35100	Court Fines	FINES	4,385	4,298	861	1,420	315	1723	1,500		1,500	
		<b>TOTAL FINES</b>	<b>4,385</b>	<b>4,298</b>	<b>861</b>	<b>1,420</b>	<b>315</b>	<b>1723</b>	<b>1,500</b>	<b>115%</b>	<b>1,500</b>	<b>0%</b>
100-36100	Special Assessments	MISC	5,908	400	0	951	53.98	7914.8	0		0	
100-36200	Misc Revenues	MISC	7,042	9,009	5,355	67,479	2,592	11,252	0		0	
100-36210	Interest Earnings	MISC	13,996	13,708	9,074	4,476	-528	4,407	1,000		1,000	
100-36215	Investment Income/Loss	MISC	0	0	0	0	7,518	3,125	7000		6,000	
100-36218	Grants	MISC	2,377	1,000	2,799	1,205			0		0	
100-36230	Contributions & Donations	MISC	2,450	5,500	5,096	2,742	2,075	4,345	0		0	
100-36235	Insurance Dividends	MISC	4,800	5,976	10,241	7,094	5123	0	6,000		6,000	
100-36250	Damage Deposits	MISC	6,350	5,700	6,934	6,291	7,441	7,400	7,000		8,000	
100-36291	Sale of Vehicles/Equipment	MISC	0	0	3,300	1,300	100	0	0		0	
100-39203	Transfers from Other Funds	MISC	0	0	0	0	0	0	0		0	
		<b>TOTAL MISC</b>	<b>42,923</b>	<b>41,294</b>	<b>42,798</b>	<b>91,538</b>	<b>24,375</b>	<b>38,444</b>	<b>21,000</b>	<b>183%</b>	<b>21,000</b>	<b>0%</b>
		<b>TOTAL REVENUE</b>	<b>1,364,303</b>	<b>1,372,337</b>	<b>1,406,462</b>	<b>1,613,019</b>	<b>1,545,068</b>	<b>824,595</b>	<b>1,555,599</b>	<b>53%</b>	<b>1,580,186</b>	<b>1.58%</b>

City of Hanover  
Budget 2015

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual 7/31/15	2015 Budget	% of Budget	2016 Budget	% Change	Dollar Change
<b>Expenditure Accounts</b>											
<b>General Government</b>											
100-41110-111	COUNCIL: COMMITTEE WAGES	11,680	12,786	12,176	9,359	5,026	10,500		12,000		1,500
100-41110-122	COUNCIL: FICA	724	793	755	572	312	651		744		93
100-41110-123	COUNCIL: MEDICARE	169	185	177	134	73	152		174		22
100-41110-150	COUNCIL: WORKERS COMP PREM	44	44	48	50	74	75		0		(75)
100-41110-208	COUNCIL: TRAINING & INSTRUCTION	992	1,109	398	0	315	450		450		0
100-41110-306	COUNCIL: DUES & SUBSCRIPTIONS	1,520	2,552	670	2,912	6,292	7,000		7,000		0
100-41110-331	COUNCIL: TRAVEL EXPENSES	1,080	801	158	160	61	1,000		1,000		0
100-41110-437	COUNCIL: DISCRETIONARY MISC	3,486	3,396	3,586	5,701	2,056	5,000		5,000		0
	<b>Total Council</b>	<b>19,696</b>	<b>21,667</b>	<b>17,967</b>	<b>18,888</b>	<b>14,209</b>	<b>24,828</b>	<b>57%</b>	<b>26,368</b>	<b>6%</b>	<b>1,540</b>
100-41330-111	BRDS & COMM: COMMITTEE WAGES	3,300	2,850	2,280	2,820	0	5,500		5,500		0
100-41330-150	BRDS & COMM: WORKERS COMP PREM					159	160		0		(160)
100-41330-160	BRDS & COMM: LIAB INSUR PREMIUM	0	0	0	0	0	100		0		(100)
100-41330-208	BRDS & COMM: TRAINING & INSTRUC	0	110	0	0	0	150		150		0
100-41330-331	BRDS & COMM: TRAVEL EXPENSES	0	0	374	18	0	100		100		0
100-41330-437	BRDS & COMM: OTHER MISC					21	0		0		0
	<b>Total Brds &amp; Comm</b>	<b>3,300</b>	<b>2,960</b>	<b>2,654</b>	<b>2,838</b>	<b>180</b>	<b>6,010</b>	<b>3%</b>	<b>5,750</b>	<b>-4%</b>	<b>(260)</b>
100-41400-101	CITY ADMIN: FULL-TIME WAGES	80,829	72,582	12,433	63,612	47,033	72,588		70,000		(2,588)
100-41400-121	CITY ADMIN: PERA	5,856	4,377	0	4,553	3,807	5,400		5,250		(150)
100-41400-122	CITY ADMIN: FICA	4,830	4,278	590	3,894	3,147	4,500		4,340		(160)
100-41400-123	CITY ADMIN: MEDICARE	1,130	1,001	138	911	736	1,100		1,015		(85)
100-41400-132	CITY ADMIN: EMPLOYER PAID HSA.				1,623	5,088	3,360		0		(3,360)
100-41400-134	CITY ADMIN: EMPLOYER PAID LIFE				1,073	325	360		400		40 additional to health insurance
100-41400-150	CITY ADMIN: WORKERS COMP PREM					330	350		0		(350)
100-41400-151	CITY ADMIN: HEALTH INSUR PREM	9,135	6,238	0	5,676	3,725	3,600		8,400		4,800 reflects monthly allotment
100-41400-208	CITY ADMIN: TRAINING & INSTRUC	250	465	464	561	824	1,000		1,000		0
100-41400-306	CITY ADMIN: DUES & SUBSCRIPTIONS				445	185	500		500		0
100-41400-310	CITYADMIN: OTHER PROF SERVICES	0	27,467	44,317	292	0	0		0		0
	<b>Total City Admin</b>	<b>102,030</b>	<b>116,408</b>	<b>57,941</b>	<b>82,640</b>	<b>65,200</b>	<b>92,758</b>	<b>70%</b>	<b>90,905</b>	<b>-2%</b>	<b>(1,853)</b>
100-41410-200	ELECT: OFFICE SUPPLIES	0	1,162	0	3,005	0	0		2,000		2,000
100-41410-310	ELECT: OTHER PROF SVCS	0	3,660	0	5,317	0	0		5,000		5,000
100-41410-351	ELECT: LEGAL NOTICES PUBLISHING	0	0	0	279	0	0		300		300
100-41410-400	ELECT: REPAIRS & MAINT CONTR	751	0	762	0	0	1,000		1,000		0
	<b>Total Elect</b>	<b>751</b>	<b>4,822</b>	<b>762</b>	<b>8,601</b>	<b>0</b>	<b>1,000</b>	<b>0%</b>	<b>8,300</b>	<b>730%</b>	<b>7,300</b>
100-41430-101	CLERICAL: FULL-TIME WAGES	37,550	39,200	43,120	80,994	35,547	54,043		41,850		(12,193)
100-41430-103	CLERICAL: PART-TIME WAGES	1,005		0	13,031	0	0		0		0
100-41430-121	CLERICAL: PERA	2,788	2,827	1,832	5,711	2,521	4,100		3,139		(961)
100-41430-122	CLERICAL: FICA	2,384	2,417	2,544	5,607	2,657	3,400		2,595		(805)
100-41430-123	CLERICAL: MEDICARE	558	565	595	1,311	622	800		607		(193)
100-41430-132	CLERICAL: EMPLOYER PAID HSA.				1,870	1,510	2,580		0		(2,580)
100-41430-134	CLERICAL: EMPLOYER PAID LIFE				(3,996)	1,885	700		1,000		300 additional to health insurance
100-41430-142	CLERICAL: UNEMPLOYMENT BENEFIT				491	357	1,428		0		(1,428)
100-41430-150	CLERICAL: WORKERS COMP PREM					207	250		0		(250)
100-41430-151	CLERICAL: HEALTH INSUR PREM	8,984	8,946	17,319	10,443	5,402	5,412		8,400		2,988 reflects monthly allotment
100-41430-208	CLERICAL: TRAINING & INSTRUC								500		500
100-41430-306	CLERICAL: DUES & SUBSCRIPTIONS								250		250
	<b>Total Clerical</b>	<b>53,269</b>	<b>53,956</b>	<b>65,410</b>	<b>115,462</b>	<b>50,708</b>	<b>72,713</b>	<b>70%</b>	<b>58,340</b>	<b>-20%</b>	<b>(14,373)</b>
100-41435-208	STAFF EXP: TRAINING & INSTRUCTION	1,745	494	920	1,060	135	1,500		0		(1,500)
100-41435-260	STAFF EXP: UNIFORMS	0	80	0	224	0	300		300		0
100-41435-306	STAFF EXP: DUES & SUBSCRIPTIONS	5,537	5,625	6,967	197	165	300		0		(300)
100-41435-310	STAFF EXP: OTHER PROF SVCS	0	9,845	5,763	578	355	1,000		1,000		0
100-41435-331	STAFF EXP: TRAVEL EXPENSES	1,539	1,101	368	561	166	1,500		1,500		0
	<b>Total Staff</b>	<b>8,821</b>	<b>17,144</b>	<b>14,017</b>	<b>2,620</b>	<b>821</b>	<b>4,600</b>	<b>18%</b>	<b>2,800</b>	<b>-39%</b>	<b>(1,800)</b>

100-41530-101	ACCNT: FULL-TIME WAGES	59,367	59,281	78,673	0	2,880	24,960	51,917	26,957		
100-41530-121	ACCNT: PERA	4,301	3,464	5,869	0	216	1,900	3,894	1,994		
100-41530-122	ACCNT: FICA	3,678	3,676	5,019	0	179	1,500	3,219	1,719		
100-41530-123	ACCNT: MEDICARE	860	860	1,174	0	42	400	753	353		
100-41530-134	ACCNT: LIFE					50		550	550	additional to health insurance	
100-41530-150	ACCNT: WORKERS COMP PREM				0	330	350	0	(350)		
100-41530-151	ACCNT: HEALTH INSUR PREM	8,481	6,021	9,149	0	0	2,000	8,400	6,400	reflects monthly allotment	
100-41530-208	ACCNT: TRAINING & INSTRUC							1,000	1,000		
100-41530-306	ACCNT: DUES & SUBSCRIPTIONS							500	500		
100-41530-310	ACCNT: OTHER PROF SVCS				0	33,250	38,500	3,000	(35,500)	audit prep. training	
	<b>Total Acct</b>	<b>76,687</b>	<b>73,301</b>	<b>99,885</b>	<b>0</b>	<b>36,947</b>	<b>69,610</b>	<b>53%</b>	<b>73,232</b>	<b>5%</b>	<b>3,622</b>
100-41540-301	AUDITING: AUDITING & ACCOUNTING	19,075	19,840	22,740	27,812	23,400	27,000	30,000	3,000	cost of audit (23,500) and audit prep. (6,500)	
	<b>Total Auditing &amp; Accounting</b>	<b>19,075</b>	<b>19,840</b>	<b>22,740</b>	<b>27,812</b>	<b>23,400</b>	<b>27,000</b>	<b>87%</b>	<b>30,000</b>	<b>11%</b>	<b>3,000</b>
100-41550-310	ASSESSING: OTHER PROF SVCS	16,378	16,316	16,889	17,328	17,523	17,600	18,000	400		
	<b>Total Assessing</b>	<b>16,378</b>	<b>16,316</b>	<b>16,889</b>	<b>17,328</b>	<b>17,523</b>	<b>17,600</b>	<b>100%</b>	<b>18,000</b>	<b>2%</b>	<b>400</b>
100-41570-200	PURCH: OFFICE SUPPLIES	2,898	6,172	5,587	1,128	1,504	4,900	4,900	0		
100-41570-205	PURCH: BANK FEES	159	212	124	74	7	100	100	0		
100-41570-207	PURCH: COMPUTER SUPPLIES	1,425	1,268	4,472	4,284	3,444	2,500	3,500	1,000		
100-41570-220	PURCH: REPAIRS/MAINTENANCE	4,728	6,724	8,425	1,939	1,240	6,800	5,800	(1,000)		
100-41570-322	PURCH: POSTAGE	2,049	1,222	458	951	1,136	1,500	1,500	0		
100-41570-570	PURCH: OFFICE EQUIP/FURNISH	2,599	2,501	1,305	120	0	4,000	4,000	0		
	<b>Total Purch</b>	<b>13,859</b>	<b>18,099</b>	<b>20,370</b>	<b>8,496</b>	<b>7,330</b>	<b>19,800</b>	<b>37%</b>	<b>19,800</b>	<b>0%</b>	<b>0</b>
100-41600-220	COMPUTER: REPAIR/MAINT SUPPLY				4,693	1,645	4,000	0	(4,000)		
100-41600-310	COMPUTER: OTHER PROF SVCS					0	0	4,000	4,000		
	<b>Total Computer</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,693</b>	<b>1,645</b>	<b>4,000</b>	<b>41%</b>	<b>4,000</b>	<b>0%</b>	<b>0</b>
100-41610-304	ATTORNEY: LEGAL FEES	21,767	13,799	19,286	20,536	5,404	21,152	21,787	635	increase of 3%	
	<b>Total Attorney</b>	<b>21,767</b>	<b>13,799</b>	<b>19,286</b>	<b>20,536</b>	<b>5,404</b>	<b>21,152</b>	<b>26%</b>	<b>21,787</b>	<b>3%</b>	<b>635</b>
100-41910-310	PLANNING & ZONING: OTH PROF SVCS	22,022	11,489	24,092	26,511	7,814	17,000	17,000	0		
	<b>Total Planning &amp; Zoning</b>	<b>22,022</b>	<b>11,489</b>	<b>24,092</b>	<b>26,511</b>	<b>7,814</b>	<b>17,000</b>	<b>46%</b>	<b>17,000</b>	<b>0%</b>	<b>0</b>
100-41940-101	BLDG/GRDS: FULL-TIME WAGES	43,783	46,834	34,845	0	0	0	0	0		
100-41940-121	BLDG/GRDS: PERA	3,174	3,382	755	0	0	0	0	0		
100-41940-122	BLDG/GRDS: FICA	2,820	2,893	2,283	0	0	0	0	0		
100-41940-123	BLDG/GRDS: MEDICARE	659	677	534	0	0	0	0	0		
100-41940-150	BLDG/GRDS: WORKERS COMP	1,478	1,664	1,649	0	0	0	0	0		
100-41940-151	BLDG/GRDS: INSURANCE PREMIUM	8,447	8,420	7,924	0	0	0	0	0		
100-41940-210	BLDG/GRDS: OPERATING SUPPLIES	3,579	3,484	4,454	2,494	617	5,000	5,000	0		
100-41940-220	BLDG/GRDS: REPAIR/MAINT SUPPLY	7,109	4,943	10,195	(3,187)	3,157	10,000	10,000	0		
100-41940-306	BLDG/GRDS: DUES & SUBSCRIPTIONS					250	300	300	0	Liquor License	
100-41940-310	BLDG/GRDS: OTHER PROF SVCS	430	432	6,508	6,998	3,377	8,400	8,400	0		
100-41940-321	BLDG/GRDS: TELEPHONE	5,020	4,851	5,851	4,476	1,822	5,500	5,500	0		
100-41940-325	BLDG/GRDS: REAL ESTATE TAXES	6,988	6,723	6,439	258	220	7,000	250	(6,750)	sales and use tax	
100-41940-361	BLDG/GRDS: GENERAL LIABILITY INSUR							0	0		
100-41940-381	BLDG/GRDS: ELECTRIC UTILITY	6,196	6,964	10,328	8,927	3,453	9,000	9,000	0		
100-41940-383	BLDG/GRDS: GAS UTILITY	4,252	3,382	4,799	6,698	1,458	5,000	5,000	0		
100-41940-384	BLDG/GRDS: REFUSE/GARBAGE DISP	1,871	1,862	5,313	(502)	1,166	2,400	2,400	0		
100-41940-415	BLDG/GRDS: OTHER EQUIP RENTAL	0	499	0	0	121	500	500	0		
100-41940-520	BLDG/GRDS: BLDGS & STRUCTURES	0	0	637	5,591	2,784	5,000	5,000	0		
100-41940-560	BLDG/GRDS: FURNITURE & FIXTURES	1,634	0	3,149	535	0	2,500	2,500	0		
100-41940-580	BLDG/GRDS: OTHER EQUIPMENT	0	160	352	308	1,263	1,000	1,000	0		
	<b>Total Bldg</b>	<b>97,440</b>	<b>97,170</b>	<b>106,016</b>	<b>32,848</b>	<b>19,687</b>	<b>61,600</b>	<b>32%</b>	<b>54,850</b>	<b>-11%</b>	<b>(6,750)</b>
100-41950-303	ENG: ENGINEERING FEE	13,193	14,114	22,511	19,613	5,337	25,000	25,000	0		
	<b>Total Bldg</b>	<b>13,193</b>	<b>14,114</b>	<b>22,511</b>	<b>19,613</b>	<b>5,337</b>	<b>25,000</b>	<b>21%</b>	<b>25,000</b>	<b>0%</b>	<b>0</b>
100-41960-142	INSUR: UNEMPLOYMENT BENEFIT				2,661	0		0	0		
100-41960-150	INSUR: WORKERS COMP PREM	1,893	1,730	2,086	845	29,738	250	9,318	9,068	entire City less Fire Department	
100-41960-152	INSUR: WORKERS COMP BENE	0	0	0	0	0	0	0	0		
100-41960-361	INSUR: GENERAL LIABILITY INS	23,061	22,340	21,946	24,476	9,154	25,200	24,740	(460)	entire City less Fire Department	
	<b>Total Insur</b>	<b>24,954</b>	<b>24,070</b>	<b>24,032</b>	<b>27,982</b>	<b>38,892</b>	<b>25,450</b>	<b>153%</b>	<b>34,058</b>	<b>34%</b>	<b>8,608</b>
100-41970-341	LEGAL PUB: EMPLOYMENT	0	636	231	235	435	500	250	(250)		
100-41970-343	LEGAL PUB: OTHER ADVERTISING	0	0	0	38	0	250	250	0		

100-41970-351	LEGAL PUB: LEGAL NOTICES	1,642	985	1,925	1,621	269	2,000	2,000	0		
100-41970-354	LEGAL PUB: RECORDING FEES	0	654	128	441	0	500	500	0		
	<b>Total Legal Pub</b>	<b>1,642</b>	<b>2,274</b>	<b>2,284</b>	<b>2,336</b>	<b>705</b>	<b>3,250</b>	<b>22%</b>	<b>3,000</b>	<b>-8%</b>	<b>(250)</b>
100-48205-810	DAMAGE DEPOSIT: REFUNDS/REIMB	5,200	6,205	7,720	7,554	5,900	5,000	8,000	3,000		
	<b>Total Damage Deposit</b>	<b>5,200</b>	<b>6,205</b>	<b>7,720</b>	<b>7,554</b>	<b>5,900</b>	<b>5,000</b>	<b>8,000</b>	<b>60%</b>	<b>3,000</b>	
	<b>Total General Gov't</b>	<b>500,081.58</b>	<b>513,634.00</b>	<b>524,576.71</b>	<b>426,758.12</b>	<b>301,700</b>	<b>498,370</b>	<b>61%</b>	<b>501,189</b>	<b>1%</b>	<b>2,819</b>

this is a pass through account

**Public Safety**

100-42101-310	HC SHERIFF: OTHER PROF SVCS	63,443	64,977	65,503	75,078	17,333	69,335	71,405	2,070		
	<b>Total HC Sheriff</b>	<b>63,443</b>	<b>64,977</b>	<b>65,503</b>	<b>75,078</b>	<b>17,333</b>	<b>69,335</b>	<b>25%</b>	<b>71,405</b>	<b>3%</b>	<b>2,070</b>
100-42102-310	WC SHERIFF: OTHER PROF SVCS	86,140	87,474	88,330	83,726	55,316	94,170	98,088	3,918		
	<b>Total WC Sheriff</b>	<b>86,140</b>	<b>87,474</b>	<b>88,330</b>	<b>83,726</b>	<b>55,316</b>	<b>94,170</b>	<b>59%</b>	<b>98,088</b>	<b>4%</b>	<b>3,918</b>
100-42210-103	FIRE ADMIN: PART-TIME WAGES	20,068	18,420	29,404	28,116	0	34,340	34,340	0		
100-42210-122	FIRE ADMIN: FICA	1,244	1,142	1,823	1,743	0	2,129	2,129	0		
100-42210-123	FIRE ADMIN: MEDICARE	291	267	426	408	0	515	515	0		
100-42210-142	FIRE ADMIN: UNEMPLOYMENT BENEFITS	0	0	0	0	22	0	0	0		
100-42210-150	FIRE ADMIN: WORKERS COMP	5,556	6,731	7,042	6,679	10,071	10,000	10,000	0		
100-42210-200	FIRE ADMIN: OFFICE SUPPLIES	301	0	359	167	0	200	200	0		
100-42210-305	FIREADMIN: MEDICAL/PHYSICAL FEE	1,917	363	3,975	1,260	430	4,000	4,000	0		
100-42210-306	FIRE ADMIN: DUES/SUBSCRIPTIONS	2,961	1,042	884	562	572	950	950	0		
100-42210-361	FIRE ADMIN: GENERAL LIABILITY INSURANCE	6,747	10,108	6,875	5,869	2,370	0	6,119	6,119		
100-42210-437	FIRE ADMIN: OTHER MISCELLANEOUS	0	0	0	1,172	89	10,000	0	(10,000)		
100-42210-700	FIRE ADMIN: TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0	0		
	<b>Total Fire</b>	<b>39,086</b>	<b>38,073</b>	<b>50,788</b>	<b>45,975</b>	<b>13,554</b>	<b>62,134</b>	<b>22%</b>	<b>58,253</b>	<b>-6%</b>	<b>(3,881)</b>
100-42220-221	FIRE EQUIP: EQUIPMENT PARTS	5,424	7,812	3,665	6,025	802	5,500	15,500	10,000		
100-42220-228	FIRE EQUIP: MEDICAL SUPPLIES	0	0	0	0	233	1,500	1,500	0		
100-42220-240	FIRE EQUIP: SMALL TOOLS/EQUIPMENT	765	581	718	132	0	850	850	0		
100-42220-260	FIRE EQUIP: UNIFORMS	11,315	7,551	8,599	780	5,801	4,500	4,500	0		
100-42220-580	FIRE EQUIP: OTHER EQUIPMENT	5,942	4,959	4,315	2,056	836	5,000	5,000	0		
	<b>Total Fire Equip</b>	<b>23,446</b>	<b>20,903</b>	<b>17,296</b>	<b>8,993</b>	<b>7,672</b>	<b>17,350</b>	<b>44%</b>	<b>27,350</b>	<b>58%</b>	<b>10,000</b>
100-42240-208	FIRE TRAINING: TRAINING/INSTRUCTION	5,400	3,558	3,401	7,517	7,814	7,500	7,500	0		
	FIRE TRAINING: MEDICAL TRAINING							3,000			
100-42240-331	FIRE TRAINING: TRAVEL EXPENSES	1,101	1,468	1,099	852	448	1,500	1,500	0		
	<b>Total Fire TRG</b>	<b>6,501</b>	<b>5,025</b>	<b>4,500</b>	<b>8,369</b>	<b>8,262</b>	<b>9,000</b>	<b>92%</b>	<b>12,000</b>	<b>33%</b>	<b>3,000</b>
100-42260-212	FIRE VEH: MOTOR FUELS	4,365	4,243	5,428	3,780	1,907	5,000	5,000	0		
100-42260-220	FIRE VEH: REPAIRS/MAINT SUPPLIES	3,071	4,985	7,438	14,342	3,632	9,000	9,000	0		
100-42260-240	FIRE VEH: SMALL TOOLS/EQUIPMENT	386	1,845	2,335	1,860	0	2,000	2,000	0		
100-42260-323	FIRE VEH: RADIO UNITS	2,025	2,250	1,107	2,661	5,035	7,465	7,465	0		
	<b>Total Fire Veh</b>	<b>9,847</b>	<b>13,324</b>	<b>16,307</b>	<b>22,643</b>	<b>10,574</b>	<b>23,465</b>	<b>45%</b>	<b>23,465</b>	<b>0%</b>	<b>0</b>
100-42280-215	FIRE BLDG: SHOP SUPPLIES	402	1,220	1,121	741	180	1,650	1,650	0		
100-42280-220	FIRE BLDG: REPAIRS/MAINT SUPPLIES	3,163	4,958	0	522	1,767	3,500	3,500	0		
100-42280-321	FIRE BLDG: TELEPHONE	490	458	1,002	430	200	800	800	0		
100-42280-325	FIRE BLDG: REAL ESTATE TAXES	172	165	138	0	0	175	175	0		
100-42280-381	FIRE BLDG: ELECTRIC UTILITIES	5,207	4,450	4,696	3,722	1,537	5,000	5,000	0		
100-42280-383	FIRE BLDG: GAS UTILITIES	2,298	1,483	2,569	3,673	3,516	2,600	2,600	0		
	<b>Total Fire Bldg</b>	<b>11,732</b>	<b>12,733</b>	<b>9,526</b>	<b>9,088</b>	<b>7,200</b>	<b>13,725</b>	<b>52%</b>	<b>13,725</b>	<b>0%</b>	<b>0</b>
100-42290-124	FRA: STATE AID PENSIONS	27,922	27,621	41,704	37,871	2,000	29,500	29,500	0		
	FRA: MUNICIPAL AID PENSIONS							10,603	10,603		
100-42290-301	FRA: AUDITING & ACCTG FEES	4,475	0	10,683	5,800	6,500	6,000	6,500	500		
	<b>Total FRA</b>	<b>32,397</b>	<b>27,621</b>	<b>52,387</b>	<b>43,671</b>	<b>8,500</b>	<b>35,500</b>	<b>24%</b>	<b>46,603</b>	<b>31%</b>	<b>11,103</b>
100-42401-310	BLDG INSP: OTHER PROF SVCS	17,719	17,271	72,360	32,860	25,873	50,000	35,000	(15,000)		
	<b>Total Bldg Insp</b>	<b>17,719</b>	<b>17,271</b>	<b>72,360</b>	<b>32,860</b>	<b>25,873</b>	<b>50,000</b>	<b>52%</b>	<b>35,000</b>	<b>-30%</b>	<b>(15,000)</b>
100-42700-310	ANIMAL CTRL: OTHER PROF SVCS	688	0	189	180	50	500	500	0		
	<b>Total Animal Ctrl</b>	<b>688</b>	<b>0</b>	<b>189</b>	<b>180</b>	<b>50</b>	<b>500</b>	<b>10%</b>	<b>500</b>	<b>0%</b>	<b>0</b>
100-42800-310	CEMETERY: CONTRACTED SERVICES	0	0	0	0	0	150	150	0		
	<b>Total Cemetery</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0%</b>	<b>150</b>	<b>0%</b>	<b>0</b>
	<b>Total Public Safety</b>	<b>290,998</b>	<b>287,401</b>	<b>377,186</b>	<b>330,583</b>	<b>154,334</b>	<b>375,329</b>	<b>41%</b>	<b>386,539</b>	<b>3%</b>	<b>11,210</b>

projected increase of approx 5%

added amount subtracted from other misc.

new line item based on new contract

pass through fund based on 10% of prior year's state aid

**Public Works**

100-43000-101	PW: FULL-TIME WAGES - REG	43,250	45,643	61,257	74,389	53,994	98,000	105,867	7,867		
100-43000-102	PW: FULL-TIME WAGES - OT				1,340	296	0	1,000	1,000		
100-43000-103	PW: PART-TIME WAGES	2,551	8,615	4,010	14,370	3,155	5,500	10,000	4,500	5 month summer help and snow plow drivers	
100-43000-121	PW: PERA	3,133	3,498	3,462	5,168	4,500	7,400	7,940	540		
100-43000-122	PW: FICA	2,679	3,274	3,846	5,688	3,915	6,400	6,564	164		
100-43000-123	PW: MEDICARE	945	765	899	1,274	916	1,500	1,535	35		
100-43000-132	PW: EMPLOYER PAID HSA				1,710	1,539	2,717	0	(2,717)		
100-43000-134	PW: EMPLOYER PAID LIFE				1,107	1,592	1,532	1,600	68		
100-43000-142	PW: UNEMPLOYMENT BENE	0	0	0	369	238	300	500	200		
100-43000-150	PW: WORKERS COMP PREM	3,316	3,084	2,985	5,969	10,673	7,500	0	(7,500)		
100-43000-151	PW: HEALTH INS PREM	5,615	5,378	5,537	10,892	9,131	14,664	19,200	4,536		
100-43000-152	PW: WORKERS COMP BENE	0	0	0	0	0	0	0	0		
100-43000-208	PW: TRAINING & INSTRUCTION	95	1,140	0	225	950	1,500	1,500	0		
100-43000-212	PW: MOTOR FUELS	8,257	9,113	10,110	8,790			10,000	10,000		
100-43000-215	PW: SHOP SUPPLIES	1,980	929	4,608	3,569			5,000	5,000		
100-43000-220	PW: REPAIR/MAINT SUPPLY (GENERAL)	4,347	5,806	7,116	8,726			6,000	6,000		
	PW: STREET SIGN REPAIR							1,500	1,500	consolidated all street sign resources here	
100-43000-240	PW: SMALL TOOLS/EQUIP	1,374	2,022	1,986	4,432			2,500	2,500		
100-43000-260	PW: UNIFORMS	552	830	907	1,974			2,000	2,000		
100-43000-310	PW: OTHER PROFESSIONAL SERVICES	5,000	7,775	6,708	5,174			9,000	9,000	Compost cost and street sweepings	
100-43000-321	PW: TELEPHONE				555	930	2,000	2,000	0		
100-43000-325	PW: TAXES	0	0	0	119			200	200		
	<b>Total Public Works</b>	<b>83,094</b>	<b>97,872</b>	<b>113,432</b>	<b>155,840</b>	<b>91,829</b>	<b>149,014</b>	<b>62%</b>	<b>193,906</b>	<b>30%</b>	<b>44,892</b>
100-43100-212	HWYS & ROADS: MOTOR FUELS					3,796	10,000		(10,000)		moved to 43000 fund number
100-43100-215	HWYS & ROADS: SHOP SUPPLIES					607	5,000		(5,000)		moved to 43000 fund number
100-43100-220	HWYS & ROADS: REPAIR/MAINT SUPPLY					2,702	6,000		(6,000)		moved to 43000 fund number
100-43100-240	HWYS & ROADS: SMALL TOOLS/EQUIP					638	2,500		(2,500)		moved to 43000 fund number
100-43100-260	HWYS & ROADS: UNIFORMS					180	2,000		(2,000)		moved to 43000 fund number
100-43100-310	HWYS & ROADS: OTHER PROF SVCS					2,143	3,000		(3,000)		moved to 43000 fund number
100-43100-325	HWYS & ROADS: TAXES					39	200		(200)		moved to 43000 fund number
	<b>Total Public Works</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,105</b>	<b>28,700</b>	<b>35%</b>	<b>0</b>	<b>-100%</b>	<b>(28,700)</b>
100-43121-224	PAVED STRS: STREET MAINT MTLs	283	811	5,636	13,661	71,059	71,000	50,000	(21,000)		increase from orig. 2015 budget for annual crack fill and blow patching
100-43121-226	PAVED STRS: SIGN REPAIR MTLs	6,136	6,643	589	963	3,930	7,000	0	(7,000)		
	<b>Total Paved Streets</b>	<b>6,419</b>	<b>7,454</b>	<b>6,225</b>	<b>14,625</b>	<b>74,989</b>	<b>78,000</b>	<b>96%</b>	<b>50,000</b>	<b>-36%</b>	<b>(28,000)</b>
100-43122-224	UNPAVED STRS: STREET MAINT MTLs	2,909	2,655	2,240	7,094	3,679	12,500	10,000	(2,500)		
100-43122-226	UNPAVED STR: SIGN REPAIR MTLs	10,175	2,312	4,160	0	0	500	0	(500)		
	<b>Total Unpaved Streets</b>	<b>13,083</b>	<b>4,967</b>	<b>6,400</b>	<b>7,094</b>	<b>3,679</b>	<b>13,000</b>	<b>28%</b>	<b>10,000</b>	<b>-23%</b>	<b>(3,000)</b>
100-43125-224	SNOW/ICE: STREET MAINT MTLs	12,786	2,246	600	11,926	16,000	15,000	15,000	0		
	<b>Total Snow/Ice</b>	<b>12,786</b>	<b>2,246</b>	<b>600</b>	<b>11,926</b>	<b>16,000</b>	<b>15,000</b>	<b>107%</b>	<b>15,000</b>	<b>0%</b>	<b>0</b>
100-43160-381	STR LTG: ELECTRICITY	29,063	26,483	27,036	25,125	12,719	27,000	27,000	0		
	<b>Total Street Lights</b>	<b>29,063</b>	<b>26,483</b>	<b>27,036</b>	<b>25,125</b>	<b>12,719</b>	<b>27,000</b>	<b>47%</b>	<b>27,000</b>	<b>0%</b>	<b>0</b>
100-43240-384	CITY CLEAN UP: REFUSE	0	487	828	887	1,784	2,000	2,000	0		
	<b>Total City Clean Up</b>	<b>0</b>	<b>487</b>	<b>828</b>	<b>887</b>	<b>1,784</b>	<b>2,000</b>	<b>89%</b>	<b>2,000</b>	<b>0%</b>	<b>0</b>
100-43245-384	RECYCLING: REFUSE DISPOSAL	14,540	18,637	25,354	33,931	17,664	35,000	35,000	0		
	<b>Total Recycling</b>	<b>14,540</b>	<b>18,637</b>	<b>25,354</b>	<b>33,931</b>	<b>17,664</b>	<b>35,000</b>	<b>50%</b>	<b>35,000</b>	<b>0%</b>	<b>0</b>
100-43260-310	WEED CTRL: OTHER PROF SVCS	374	1,087	818	0	0	0	0	0		
	<b>Total Weed Control</b>	<b>374</b>	<b>1,087</b>	<b>818</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>
	<b>Total Public Works</b>	<b>159,359</b>	<b>159,233</b>	<b>180,693</b>	<b>249,428</b>	<b>228,768</b>	<b>347,714</b>	<b>66%</b>	<b>332,906</b>	<b>-4%</b>	<b>(14,808)</b>

\$ 53,178 increas from orig. 2015 budget

**Culture & Recreation**

100-45186-437	SENIOR CENTER CONTRIBUTION	1,250	625	1,250	7,654	1,457	7,250	7,250	0		
	<b>Total Senior Center Contribution</b>	<b>1,250</b>	<b>625</b>	<b>1,250</b>	<b>7,654</b>	<b>1,457</b>	<b>7,250</b>	<b>20%</b>	<b>7,250</b>	<b>0%</b>	<b>0</b>
100-45200-208	PARKS: MOWING SERVICES CONTRACT	5,266	0	0	0	0	0	0	0		
100-45200-212	PARKS: MOTOR FUELS				1,958	82		0	0		
100-45200-220	PARKS: REPAIRS/MAINT SUPPLIES	2,031	6,508	3,801	4,477	2,967	5,000	5,000	0		
100-45200-225	PARKS: LANDSCAPING MATLS	1,572	2,352	4,055	1,788	1,793	3,300	4,000	700		
100-45200-381	PARKS: ELECTRIC UTILITIES	817	825	2,729	1,932	972	1,100	2,000	900		
100-45200-400	PARKS: MAINTENANCE CONTRACT	3,579	2,704	4,489	4,469	622	6,000	1,000	(5,000)		
100-45200-440	PARKS: PROGRAMS/FYCC	2,676	2,957	5,171	4,992	8,589	9,000	9,000	0		

100-45200-441	PARKS: COMMUNITY GARDEN	4,516	3,467	2,772	283	179	1,000	0	(1,000)		
100-45200-580	PARKS: OTHER EQUIPMENT	6,696	2,484	1,182	2,711	4,216	7,000	7,000	0		
	<b>Total Parks</b>	<b>27,153</b>	<b>21,298</b>	<b>24,199</b>	<b>22,610</b>	<b>19,421</b>	<b>32,400</b>	<b>60%</b>	<b>28,000</b>	<b>-14%</b>	<b>(4,400)</b>
100-45500-437	ROY SIMMS LIBRARY: CONTRIB	7,000	7,000	7,000	7,000	1,750	7,000	7,000	0		
	<b>Total Roy Simms Library</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>1,750</b>	<b>7,000</b>	<b>25%</b>	<b>7,000</b>	<b>0%</b>	<b>0</b>
	<b>Total Culture &amp; Rec</b>	<b>35,403</b>	<b>28,923</b>	<b>32,449</b>	<b>37,264</b>	<b>22,628</b>	<b>46,650</b>	<b>49%</b>	<b>42,250</b>	<b>-9%</b>	<b>(4,400)</b>

Transfers Out

100-49360-700	TRANSFER OUT: GENERAL CAPITAL	336,140	145,203	221,307	100,000	0	0		0		
100-49360-700	TRANSFER OUT: PARKS CAPITAL	0	0	0	0	0	0		0		
100-49360-700	TRANSFER OUT: FIRE DEPT CAPITAL	4,694	0	0	20,000	0	24,000	30,000	6,000		
100-49360-700	TRANSFER OUT: HISTORICAL FUND	10,000	10,000	10,000	10,000	0	0		0		
100-49360-700	TRANSFER OUT: CITY HALL FUND	30,000	100,000	30,000	30,000	0	0		0		
100-49360-700	TRANSFER OUT: EQUIPMENT FUND	32,500	20,000	32,500	32,500	0	55,000	65,000	10,000		
100-49360-700	TRANSFER OUT: STREET CAPITAL	53,000	100,000	275,000	100,000	0	190,000	215,000	25,000		
	<b>Total Transfers Out</b>	<b>466,334</b>	<b>375,203</b>	<b>568,807</b>	<b>292,500</b>	<b>0</b>	<b>269,000</b>	<b>0%</b>	<b>310,000</b>	<b>15%</b>	<b>41,000</b>

Transit

100-49800-310	TRANSIT: OTHER PROFESSIONAL SERVICES				1,107	0	0		0		
	<b>Total Transit</b>				<b>1,107</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>

<b>Total Fund Expend.</b>	<b>1,452,175</b>	<b>1,364,394</b>	<b>1,683,711</b>	<b>1,337,640</b>	<b>707,430</b>	<b>1,537,063</b>	<b>46%</b>	<b>1,572,884</b>	<b>2%</b>	<b>35,821</b>
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<b>Total Revenue Over Expenditures</b>	<b>(79,838)</b>	<b>42,068</b>	<b>(70,692)</b>	<b>207,428</b>	<b>117,165</b>	<b>18,536</b>		<b>7,302</b>		
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2016 Estimated Market Values	HC	WC	TOTAL	
City of Corcoran	\$183,055,000		\$183,055,000	26.97%
City of Greenfield	\$117,712,700		\$117,712,700	17.34%
City of Hanover	\$69,189,000	\$223,353,375	\$292,542,375	43.10%
Rockford Township		\$85,422,015	\$85,422,015	12.59%
	<b>\$369,956,700</b>	<b>\$308,775,390</b>	<b>\$678,732,090</b>	<b>100.00%</b>

Total Calls by Year	2010	2011	2012	2013	2014 Total	Average		
City of Corcoran	23	33	25	24	34	139	27.8	21.09%
City of Greenfield	16	15	13	13	12	69	13.8	10.47%
City of Hanover	84	64	71	77	73	369	73.8	55.99%
Rockford Township	7	11	14	22	28	82	16.4	12.44%
	<b>130</b>	<b>123</b>	<b>123</b>	<b>136</b>	<b>147</b>	<b>659</b>	<b>131.8</b>	<b>100.00%</b>

**2016 Budget:**

245,702 Total Budgeted Expenditures (General Fund, Bonds, Capital Transfer)  
(\$10,000) Hanover's assumption of St. Michael's share  
**\$235,702 Amount to be allocated**

**Payment from City is based on dividing the budget in half and then determining costs based on Market Value and Call Hours.**

	MV %	MV Pymt.	CH %	CH Pymt.	Payment
City of Corcoran	26.97%	31,784.53	21.09%	24,857.76	56,642.29
City of Greenfield	17.34%	20,438.90	10.47%	12,339.46	32,778.36
City of Hanover	43.10%	50,795.23	55.99%	65,989.30	116,784.54
Rockford Township	12.59%	14,832.15	12.44%	14,664.29	29,496.44
	<b>100.00%</b>	<b>117,850.81</b>	<b>100.00%</b>	<b>117,850.81</b>	<b>235,701.62</b>
		<b>117,850.81</b>		<b>117,850.81</b>	

**\*2015 Payment Per City:**

City of Corcoran	<b>\$44,841.83</b>
City of Greenfield	<b>\$26,352.99</b>
City of Hanover	<b>\$107,831.53</b> (Includes \$15,000)
Rockford Township	<b>\$23,562.65</b>
	<b>\$202,589.00</b>

**2016 Payment Per City:**

City of Corcoran	<b>\$56,642.29</b>
City of Greenfield	<b>\$32,778.36</b>
City of Hanover	<b>\$126,784.54</b> (Includes \$10,000)
Rockford Township	<b>\$29,496.44</b>
	<b>\$245,702</b>

\*2015 contract costs based solely on market values

City of Hanover

2008A GO CIP Refunding Bond Fund

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	% Change
<b><u>Revenue Accounts</u></b>									
311-31000	PROPERTY TAXES-CITY	74,585	80,380	79,197	79,457	40,934	39,769	38,603	
311-33410	MV CREDIT	111	112	0	0		0		
311-36210	INTEREST EARNINGS	1,197	1,121	1,340	504	50	100	100	
311-36215	INVESTMENT INCOME/LOSS	0	0	0	0	413	400	400	
311-39100	BOND PROCEEDS	0	0	0	0		0		
311-39200	TRANSFERS IN	0	0	0	0		0		
<b>Total Revenue</b>		<b>75,892</b>	<b>81,613</b>	<b>80,537</b>	<b>79,962</b>	<b>41,397</b>	<b>40,269</b>	<b>39,103</b>	<b>-3%</b>
<b><u>Expenditure Accounts</u></b>									
311-47000-601	DS: PRINCIPAL	60,000	65,000	70,000	70,000	70,000	30,000	30,000	
311-47000-611	DS: INTEREST	18,920	17,260	15,370	13,270	11,030	8,985	8,430	
311-47000-620	DS: FISCAL AGENT FEES	425	425	425	495	495	550	495	
<b>Total Expenditures</b>		<b>79,345</b>	<b>82,685</b>	<b>85,795</b>	<b>83,765</b>	<b>81,525</b>	<b>39,535</b>	<b>38,925</b>	<b>-2%</b>
<b>Total Revenue Over Expenditures</b>		<b>(3,453)</b>	<b>(1,072)</b>	<b>(5,258)</b>	<b>(3,803)</b>	<b>(40,128)</b>	<b>734</b>	<b>178</b>	<b>-76%</b>

2009A GO Refunding Bond Fund

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	% Change
<b><u>Revenue Accounts</u></b>									
312-31000	PROPERTY TAXES-CITY	21,420	15,400	15,000	19,765	19,929	18,291	22,982	
312-33410	MV CREDIT	32	21	0	0		0	0	
312-36100	SPECIAL ASSESSMENTS	9,216	10,517	8,236	7,919	10,205	6,900	6,017	
312-36210	INTEREST EARNINGS	154	419	235	189	29	50	50	
312-36215	INVESTMENT INCOME/LOSS	0	0	0	0	229	300	300	
312-39100	BOND PROCEEDS	11,835	0	0	0		0	0	
312-39200	TRANSFERS IN	0	0	0	0		0	0	
<b>Total Revenue</b>		<b>42,657</b>	<b>26,357</b>	<b>23,471</b>	<b>27,873</b>	<b>30,392</b>	<b>25,541</b>	<b>29,349</b>	<b>15%</b>
<b><u>Expenditure Accounts</u></b>									
312-47000-601	DS: PRINCIPAL	0	15,000	17,000	21,000	21,000	19,000	19,000	

312-47000-611	DS: INTEREST	5,738	7,556	7,108	6,576	5,988	5,134	4,868	
312-47000-620	DS: FISCAL AGENT FEES	425	425	0	425	425	500	425	
<b>Total Expenditures</b>		<b>6,163</b>	<b>22,981</b>	<b>24,108</b>	<b>28,001</b>	<b>27,413</b>	<b>24,634</b>	<b>24,293</b>	<b>-1%</b>
<b>Total Revenue Over Expenditures</b>		<b>36,494</b>	<b>3,376</b>	<b>(637)</b>	<b>(128)</b>	<b>2,979</b>	<b>907</b>	<b>5,056</b>	<b>457%</b>

**2010 GO CIP Equipment Certificates Bond Fund**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	% Change
<b><u>Revenue Accounts</u></b>									
313-31000	PROPERTY TAXES-CITY	0	74,516	75,000	74,940	62,653	49,297	36,020	
313-33410	MV CREDIT	0	106	0	0	0	0	0	
313-36210	INTEREST EARNINGS	-1	-480	100	-245	-29	0	0	
313-36215	INVESTMENT INCOME/LOSS	0	0	0	0	-349.04	0	0	
313-39100	BOND PROCEEDS	350,920	0	0	0	0	0	0	
313-39200	TRANSFERS IN	0	0	0	0	5000	0	0	
<b>Revenue Accounts</b>		<b>350,919</b>	<b>74,141</b>	<b>75,100</b>	<b>74,696</b>	<b>67,275</b>	<b>49,297</b>	<b>36,020</b>	<b>-27%</b>
<b><u>Expenditure Accounts</u></b>									
313-47000-601	DS: PRINCIPAL	342,547	58,487	62,619	64,855	67,145	44,642	32,805	
313-47000-611	DS: INTEREST	2,229	13,853	9,722	7,486	5,196	2,272	1,500	
313-47000-620	DS: FISCAL AGENT FEES	6,216	0	0	0	0	0	0	
<b>Total Expenditures</b>		<b>350,992</b>	<b>72,340</b>	<b>72,341</b>	<b>72,341</b>	<b>72,341</b>	<b>46,914</b>	<b>34,305</b>	<b>-27%</b>
<b>Total Revenue Over Expenditures</b>		<b>(73)</b>	<b>1,801</b>	<b>2,759</b>	<b>2,355</b>	<b>(5,066)</b>	<b>2,383</b>	<b>1,715</b>	<b>-28%</b>

**2011 GO Improvement Crossover Refunding Bond Fund**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	% Change
<b><u>Revenue Accounts</u></b>									
314-31000	PROPERTY TAXES-CITY	0	74,516	75,000	34,403	74,174	110,245	125,400	
314-33410	MV CREDIT	0	106	0	0	0	0	0	
314-36100	SPECIAL ASSESSMENTS	0	0	0	79,169	93,196	61,100	57,161	
314-36210	INTEREST EARNINGS	-1	-480	100	2,756	417.14	300	300	
314-36215	INVESTMENT INCOME/LOSS	0	0	0	0	4,553	4,000	4,000	
314-39100	BOND PROCEEDS	350,920	0	0	0	0	0	0	

314-39200	TRANSFERS IN	0	0	0	0	0	0	0	
	<b>Revenue Accounts</b>	<b>350,919</b>	<b>74,141</b>	<b>75,100</b>	<b>116,328</b>	<b>172,341</b>	<b>175,645</b>	<b>186,861</b>	<b>6%</b>
	<u>Expenditure Accounts</u>								
314-47000-601	DS: PRINCIPAL	342,547	58,487	62,619	80,000	125,000	125,000	140,000	
314-47000-611	DS: INTEREST	2,229	13,853	9,722	27,375	25,775	22,025	20,775	
314-47000-620	DS: FISCAL AGENT FEES	6,216	0	0	425	495	500	495	
	BALANCING (Fund 309 residuals)						32,144	0	
	<b>Total Expenditures</b>	<b>350,992</b>	<b>72,340</b>	<b>72,341</b>	<b>107,800</b>	<b>151,270</b>	<b>179,669</b>	<b>161,270</b>	<b>-10%</b>
	<b>Total Revenue Over Expenditures</b>	<b>(73)</b>	<b>1,801</b>	<b>2,759</b>	<b>8,528</b>	<b>21,071</b>	<b>(4,024)</b>	<b>25,591</b>	<b>-736%</b>

Minnesota PFA Loan

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	% Change
	<u>Expenditure Accounts</u>								
602-47000-601	PRINCIPAL						93,000	95,000	
602-47000-611	INTEREST						13,351	11,221	
	<b>Total Expenditures</b>						<b>106,351</b>	<b>106,221</b>	<b>0%</b>

<b>Total Debt Services Revenues</b>	290,752	291,334	<b>0%</b>
<b>Total Debt Services Expenditures</b>	<b>397,103</b>	<b>365,014</b>	<b>-8%</b>

**Proposed Levy Certification**

**STATE of MINNESOTA  
COUNTY of WRIGHT  
CITY OF HANOVER**

Return by: September 30, 2015  
District Taxes Voted

To the Auditor of Wright County: I hereby certify that the Council for the City of Hanover, County of Wright, Minnesota, did at a meeting on \_\_\_\_\_ levy the following amount to be raised by taxation for the City of Hanover for the payable year 2016.

**2015 Proposed**

**2016 Proposed**

2015 Budget Requirement	2015 LGA	2015 Other Resources	2015 Tax Levy	# Fund	2016 Budget Requirement	2016 LGA	2016 Other Resources	2016 Certified Levy
1,264,256	105,859	162,669	995,728	5 Rev	1,334,485	107,496	201,389	1,025,600
202,588		106,964	95,624	7 Fire Prot.	245,702		118,917	126,785
-			-	37 Tax Abatement	-			-
290,752		73,150	217,602	50 Bonded Debt	258,793		68,328	223,006
<b>1,757,596</b>	<b>105,859</b>	<b>342,783</b>	<b>1,308,954</b>	<b>Total</b>	<b>1,838,980</b>	<b>107,496</b>	<b>388,634</b>	<b>1,375,391</b>

Total Levy Increase  
5.08%

Market Value Based Referendum Levy \$ \_\_\_\_\_

\* Do not include any Disparity Reduction Aid or Fiscal Disparity taxes.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Brian Hagen, City Administrator