

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
AUGUST 19, 2014 – OFFICIAL MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, August 19, 2014 to order at 6:02 p.m. Present were Mayor Chris Kauffman, Councilors John Vajda, Doug Hammerseng, and Ken Warpula. Councilor Wendy Pinor was absent. Also present were City Administrator Annita Smythe, Administrative Assistant Brian Hagen, Public Works Supervisor Scott Vogel, City Attorney Jay Squires and City Planner Cindy Nash. There were no guests present.

Approval of Agenda

Smythe requested to add a reports item after budget. Warpula agreed and asked to discuss the ball field lease proposal from the Athletic Association.

MOTION by Hammerseng to approve amended agenda, and seconded by Warpula. **Motion carried unanimously.**

Consent Agenda

MOTION by Vajda to approve consent agenda as presented, and seconded by Hammerseng.

a. **Approve Minutes of August 4, 2014 Regular City Council Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 328,841.74
➤ Payroll	\$ 9,519.78
➤ P/R taxes & Exp	\$ 3,103.74
➤ Other Claims	<u>\$ 1,196.28</u>
➤ Total Claims	<u>\$ 342,661.54</u>

c. **Res No 08-19-14-65 – Approving Beebe Lake Trail Pay Voucher #5**

d. **Res No 08-19-14-66 – Approving 2015-16 Hennepin County Sheriff Contract**

Motion carried unanimously.

Closed Session for purposes of discussing offer to purchase property known as Outlot H, The Bridges at Hanover, and pursuant to attorney/client privilege

Mayor Kauffman closed the regular meeting at 6:07 p.m. to discuss purchasing the property known as Outlot H, The Bridges at Hanover. The regular meeting was re-opened at 6:57 p.m.

Res No 08-19-14-67 – Rejecting All Bids for Hennepin CSAH 19 Trail Project

Smythe explained to Council that one company submitted a bid for the trail. The bid was higher than the engineer's estimated cost. The engineer's recommendation is to reject the bids and re-advertise in the winter. By re-advertising we will be advertising in a time of year more prone to multiple companies submitting bids, and have a better cost amount. Smythe further stated that current funding availability would make it difficult to begin the trail project until other projects are closed out and grant funding is received from those projects to be put towards the CSAH 19 Trail Project. Council suggested re-bidding the project in October before companies start booking their spring projects.

MOTION by Vajda to approve Res No 08-19-14-67, and seconded by Warpula. **Motion carried unanimously.**

2015 Proposed Budget Overview

Council’s overall feedback on the proposed budget was that it appeared fair. The focus of the 2015 budget and subsequent discussion was to fund the pavement management plan. In order to do this, the tax levy may need to increase slightly, approximately 3%. However, it is predicted that with the number of new homes constructed recently, the overall tax rate would remain flat or slightly decrease. Council stressed that the tax levy has not been raised in seven years. Staff noted that other increases to the budget were mainly due to contracts increasing and a second public works employee budgeted for the entire year. Further discussion and action on the proposed budget deferred to the regular Council meeting on September 2, 2014.

Reports

Smythe stated that an alternate person should be appointed to the WCAT Board to attend in the event of Councilor Warpula’s absence. Currently Councilor Warpula is the only appointed member from Hanover. Other cities have more than one appointee. Council questioned if other cities appoint only elected officials, or both elected and staff as members. Smythe and Warpula confirmed that other cities have both elected and appointed officials as members.

MOTION by Warpula to appoint City Administrator Annita Smythe as alternate to the WCAT Board, and seconded by Vajda. **Motion carried unanimously.**

Smythe also noted that the seasonal summer employee is nearing the completion of her work with the City. Vogel requested for Council to allow the other full time public works employee to work an additional 5 hours per week. This would be overtime pay, but it would be for a short time to keep up with the grass mowing that is still needed this fall yet. Council consensus was to allow five hours of overtime per week.

Warpula stated he spoke with some individuals regarding the Settler’s Park Baseball Field lease agreement. Smythe informed Council that there has been difficulty getting a consensus opinion from the Athletic Association on direction, but that we are working on scheduling a meeting. Council directed Smythe to start conversations again.

Adjournment

MOTION by Hammerseng to adjourn at 8:40 p.m., seconded by Vajda. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Annita Smythe, City Administrator