

**CITY OF HANOVER
PARK BOARD MEETING
SEPTEMBER 22, 2015**

CHAIR
DEE ZAJICEK

VICE CHAIR
MATHEW BOIE

COUNCIL LIAISON
JIM ZAJICEK

BOARD MEMBERS
TOM GLEASON
ABBY PETERSON
ARLEE ANDERSON

- 1. Call to Order and Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Approval of Minutes from the August 25, 2015 Meeting**
- 4. Citizens Forum**
- 5. Unfinished Business**
 - a. Movie in the Park Reschedule Date**
 - b. Resident Survey Details**
 - c. Spring/Summer Season Recap**
 - d. City Updates**
 - a. Little Libraries**
 - b. Garbage Cans along Trail**
 - c. Lion Head**
 - d. Historical Bridge**
 - e. Band Shell Funds**
- 6. New Business**
 - a. Budget Update**
- 7. Reports**
- 8. Adjournment**

**CITY OF HANOVER
PARK BOARD MEETING
August 25th, 2015 – DRAFT MINUTES**

Call to Order and Pledge of Allegiance: 7:00 p.m.

The Regular Park Board Meeting of Tuesday, August 25th, 2015 was called to order at 7:00 pm by Vice Chair Mathew Boie. Park Board members present were Mathew Boie, Tom Gleason, Abby Peterson, Dee Zajicek, and City Council Liaison Jim Zajicek. Also present was Accountant/Deputy Clerk Elizabeth Lindrud. Arlee Anderson was absent.

Dee Zajicek arrived at 7:25pm.

Approval of Agenda:

Movie in the Park was added to the Agenda under Unfinished Business

MOTION by Gleason to approve the Amended Agenda. Seconded by Peterson. **Motion carried unanimously. Anderson and Zajicek were Absent.**

Approval of Minutes from July 28, 2015 Meeting

MOTION by Peterson to approve the minutes from July 28, 2015 as presented. Seconded by Gleason. Minutes were approved with no changes. **Motion carried unanimously. Anderson and Zajicek were Absent.**

Open Forum:

No Requests were presented.

Unfinished Business:

Band Shell - Peterson and Jim Zajicek attended a concert in Buffalo and toured the Band Shell. She stated it was a very simple design made of brick. The back area had open space for chair storage. Jim Zajicek updated the Board on the condition of the boards from the Historical Bridge. The creosote leaks out and has a very strong odor and cannot be used on the Band Shell. He went on to explain that the Buffalo Band Shell had plaques and bricks with names of companies and residents who had made donations. Lindrud stated that staff was researching how the donation process works, as the City is not allowed to solicit donations.

Boie asked if Bob Hegland had come back with a 2nd drawing. Jim Zajicek stated that he would contact Brian Hagen to see if a request could be added to the next Council Meeting Agenda. Hegland came back with a fee of \$500-600.

Peterson inquired as to how the excess donation amounts from the Hanover Athletic Association could be used or if they carry over from year to year. Lindrud will look into how those funds can be allocated and provide detail of the Park Board budget.

Concert in the Park: 2016 - Peterson stated she found a new band that charges \$600 and would like to add a second Concert in the Park for next year. Discussion to place around rotating out the bands so the same band doesn't play twice in a row. Also, Gleason offered to approach the Lions to see if they would be willing to sell food and beverages at the Concert in the Park. Lindrud updated the Board that the park does not have any other events on June 16th, 2016. **MOTION** by Peterson to approve the booking the Whiteside Walls for June 16, 2016 for Concert in the Park. Seconded by Dee Zajicek. **Motion carried unanimously. Anderson was Absent.**

Little Free Library – Lindrud provided an update on the Little Free Library placement in City Parks. Other cities saw vandalism to the libraries that are placed in parks; the libraries placed on private property were not vandalized as often. The City Staff will advertise the libraries on the City Website and Facebook page and help to facilitate bringing residents in touch with Dawn Sprangel to get the libraries.

The Park Board would like to see them in the parks with higher visibility to avoid vandalism. Jim Zajicek stated he will bring before City Council.

Movie in the Park – Due to weather conditions Movie in the Park was cancelled on August, 22. Lindrud stated that Swank does have a rain out policy and will credit the City's account for up to one year. The Board agreed to send Big Hero 6 back to Swank and schedule a new Movie in the Park for later in the year.

MOTION by Peterson to approve returning Big Hero 6 and taking a credit for a future event. Seconded by Gleason. **Motion carried unanimously. Anderson was Absent.**

New Business:

Crow River Paddler's Patch – Lindrud stated that the Crow River Paddler's Patch sent information to the City on their Paddler's Patch program to help spread awareness. The program hopes to encourage people to explore the Crow River. If you spend 2 hours or more on the Crow River there is an application to fill out for the Paddler's Patch detailing your experience.

Survey to Residents - Dee Zajicek would like to revisit a survey to residents to see what residents interests are as related to the Park Board. She inquired if the city could provide email addresses, Lindrud stated that she didn't think the City had residents email, Gleason stated that information can't be given out due to privacy laws. Peterson stated that a paper survey would have to be sent out. The Board agreed that to review the original survey and then also utilize the City Newsletter and Facebook page to ask residents to fill out and return the mailed surveys.

Reports and announcements

Gleason

- The Bison Football Pancake Breakfast has been cancelled.
- Inquired about an update on the Lion's Head for the park. Lindrud responded that there was a delay with the manufacturing.
- Inquired about an update on additional garbage cans along the trails by River Road and Riverview Road. Lindrud responded that she would check with Public Works.

Boie

- Inquired about an update on the trail opening ceremony. Lindrud responded that a date hasn't been set yet.

Lindrud

- Toured FYCC's office last week, Sandy Greninger mentioned she would like to do more events in Hanover and if that was something that Park Board was interested in. The City Budget is being finalized if funds needed to be added.

Adjournment

MOTION by Boie to adjourn and seconded by Gleason. **Motion carried unanimously. Anderson Absent.** Meeting adjourned at 8:05 pm.

ATTEST: _____
Elizabeth Lindrud, Accountant/Deputy Clerk

Donations	Year		
	2014	2015	2016
Concert in the Park	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Easter Egg Hunt	\$ 75.00	\$ 280.00	\$ 200.00
Totals	\$ 2,075.00	\$ 2,280.00	\$ 2,200.00

Used past Donation amounts to set budget for highlighted events

\$107.70 in donations left for Easter Egg Hunt

\$800.00 in donations left for Concert in the Park

Event	Budget	Year			Budget	Actual	Over/(Under)	2016 Prelim Budget
		2014	Actual	Over/(Under)				
Easter Egg Hunt	\$ 75.00	\$ 89.14	\$ 14.14	\$ 280.00	\$ 158.16	\$ (121.84)	\$ 200.00	
Zoomobile	\$ 350.00	\$ 325.00	\$ (25.00)	\$ 325.00	\$ 325.00	\$ -	\$ 350.00	
Concert in the Park	\$ 2,000.00	\$ 1,600.00	\$ (400.00)	\$ 2,000.00	\$ 1,600.00	\$ (400.00)	\$ 2,000.00	
Movie in the Park	\$ 375.00	\$ 374.00	\$ (1.00)	\$ 375.00	\$ 426.00	\$ 51.00	\$ 450.00	
Park Board Totals	\$ 2,800.00	\$ 2,388.14	\$ (411.86)	\$ 2,980.00	\$ 2,509.16	\$ (470.84)	\$ 3,000.00	
FYCC Programs	\$ 2,600.00	\$ 2,604.00	\$ 4.00	\$ 6,020.00	\$ 6,080.00	\$ 60.00	\$ 8,000.00	
Overall Parks Programs Totals	\$ 5,400.00	\$ 4,992.14	\$ (407.86)	\$ 9,000.00	\$ 8,589.16	\$ (410.84)	\$ 11,000.00	