

**AGENDA  
HANOVER CITY COUNCIL  
NOVEMBER 15, 2016**

**MAYOR  
CHRIS KAUFFMAN**

**COUNCIL  
JOHN VAJDA  
DOUGLAS HAMMERSENG  
KEN WARPULA  
JIM ZAJICEK**

- 1. Call to Order: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
  - a. Approve Minutes of November 1, 2016 City Council Meeting (3)**
  - b. Approve Claims as Presented: (6)**

➤ Claims	<b>\$ 89,448.65</b>
➤ Payroll	<b>\$ 7,868.66</b>
➤ P/R taxes & Exp	<b>\$ 3,140.50</b>
➤ Other Claims	<b>\$ <u>2,541.44</u></b>
➤ Total Claims	<b>\$ <u>102,999.25</u></b>
- 4. Assessment Hearing - Fifth Street NE Watermain Extension Project**
- 5. Res No 11-15-16-122 – Adopting 5<sup>th</sup> St. Watermain Extension Assessment (30)**
- 6. Crow River Dr. No Parking**
- 7. Speed Limit Follow Up**
- 8. Local Board of Appeals vs. Open Book Meeting Option**
- 9. Third Public Works Position**
- 10. Final Budget Draft 1 (34)**
- 11. Reports**
- 12. Adjournment**

**To:** Mayor Kauffman & Members of the Hanover City Council  
**From:** Brian Hagen, City Administrator  
**Date:** November 10, 2016  
**Re:** Review of November 15, 2016 City Council Agenda

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1. **Call to Order: 6:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:** *See enclosed consent packet.*
  - a. **Approve Minutes of November 1, 2016 City Council Meeting (3)**
  - b. **Approve Claims as Presented: (6)**
    - **Claims** \$ 89,448.65
    - **Payroll** \$ 7,868.66
    - **P/R taxes & Exp** \$ 3,140.50
    - **Other Claims** \$ 2,541.44
    - **Total Claims** \$ 102,999.25
4. **Assessment Hearing - Fifth Street NE Watermain Extension Project**  
*A hearing will be held to receive comment from affected property owners.*
5. **Res No 11-15-16-122 – Adopting 5<sup>th</sup> St. Watermain Extension Assessment (30)**  
*The enclosed resolution adopts the assessment to be certified against the property.*
6. **Crow River Dr. No parking**  
*Of the responses received, there is support of restricting parking to a minimum of one side.*
7. **Speed Limit Follow Up**  
*Discussion will be held regarding input received from both Sheriff Departments.*
8. **Local Board of Appeals vs. Open Book Meeting Option**  
*Discussion will be held regarding switching to an Open Book meeting format from the LBAE process. Pros and cons of the switch will be discussed.*
9. **Third Public Works Position**  
*An outline of responsibilities and winter tasks will be provided and discussed at the meeting.*
10. **Final Budget Draft 1 (34)**  
*Enclosed is draft 1 of the final budget. The 2016A bond amount estimate has been updated.*
11. **Reports**
12. **Adjournment**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
NOVEMBER 1, 2016 – DRAFT MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the regular meeting of Tuesday, November 1, 2016 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen and Accountant/Deputy Clerk Elizabeth Lindrud. Guests present included James Calder, Joe Kaul, Grady Kinghorn, Stephanie Gleason, Jim Schendel and Doug Voerding with the Wright County Journal Press.

**Approval of Agenda:**

Hagen noted the additional information he provided related to item 7b and 7d.

**MOTION** by Vajda to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Vajda to approve the consent agenda, seconded by Hammerseng.

a. **Approve Minutes of October 18, 2016 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 203,342.30
➤ Payroll	\$ 7,625.99
➤ P/R taxes & Exp	\$ 3,028.43
➤ Other Claims	<u>\$ 1,437.00</u>
➤ Total Claims	<u>\$ 215,433.72</u>

c. **Res No 11-01-16-116 – Accepting Donation from Corcoran Lions Club**

d. **Res No 11-01-16-117 – Certifying Assessments of Delinquent Utilities**

e. **Res No 11-01-16-118 – Approving Purchase Fire Department Turnout Gear**

**Motion carried unanimously.**

**Citizen's Forum:**

**Joe Kaul**

Joe Kaul requested that Council consider some alternatives for the 5<sup>th</sup> Street Watermain Assessment. He felt that there are seven properties that can hook up to the watermain and his first alternative would be to spread the assessment across all seven properties. The second alternative would be for the City to take on the entire project cost and not assess any of the properties.

Council explained that the properties that will be assessed are the properties that will receive a new benefit from the watermain installation. The three properties that were not assessed already have the access to a watermain in a different location.

**James Calder**

James Calder stated he would like to know why the City has not taken action to improve Riverview Road. He explained he has lived there for 20 years and there has never been any repair work done to the road. Calder stated that in a 2010 pavement management plan Riverview was classified as the worst road in Hanover, so he would like to know why Hanover Hills was repaired first.

Hagen explained that a multiple meetings were held to discuss a road and sewer project in the Pheasant Run Development and the project was not backed by the neighborhood and ultimately was put on hold. Hagen further explained the current pavement management plan has the Pheasant Run neighborhood scheduled for 2018 without any assessments to property owners. Hagen stated that since the Hanover Hills project came in under budget there is a potential that Pheasant Run could be moved to 2017, but ultimately the City will need

to skip a year of road projects to allow the funding plan to be successful. Hagen also explained that the Hanover Hills project was done first, because City Staff determined that roads in Hanover Hills were deteriorating at a faster rate than the roads in Pheasant Run.

**Public Hearings:**

None

**Unfinished Business:**

None

**New Business:**

**Res No 11-01-16-119 – Approving JS Stewart Site Plan**

Hagen stated that a site plan application was submitted for JS Stewart for the eastern half of the City owned five acres and both the City Planner and City Engineer have reviewed the plan. They provided comments on the site plan for Planning Commission and City Council consideration. These comments are incorporated into the approving resolution. Planning Commission has recommended approval of the request.

**MOTION** by Warpula to approve Res No 11-01-16-119, seconded by Hammerseng. **Motion carried unanimously.**

**Res No 11-01-16-120 – Awarding Hanover Public Works Facility Soils Correction Bid**

Hagen explained that six bids came in for the soil corrections on the future public works site. The low bid came in from Fehn in the amount of \$192,593. Knowing the site has buried debris, Hagen requested an additional \$75,000 contingency that would be available for additional import or export of materials if needed without the need to hold a Council meeting to approve a change order. The resolution also includes a proposal from American Engineering Testing to be on site testing to make sure the soil meets all the requirements and is properly compacted and any required permit costs.

**MOTION** by Hammerseng to approve Res No 11-01-16-120, seconded by Vajda. **Motion carried unanimously.**

**Res No 11-01-16-121 – Approving Hanover Public Works Site Plan**

Hagen stated the site plan is for the future Public Works Facility and both the City Planner and City Engineer have reviewed the plan. They provided comments on the site plan for Planning Commission and City Council consideration. These comments are incorporated into the approving resolution. Planning Commission has recommended approval of the request.

**MOTION** by Hammerseng to approve Res No 11-01-16-120, seconded by Warpula. **Motion carried unanimously.**

**2016A Bond Amount – Hanover Public Works Facility**

Hagen stated the City has authority to bond up to \$2 million for the project costs. There has been discussion on funding a portion of the project with cash. The estimated project total is still approximately \$1.8 million. Hagen recommends bonding for \$1.5 million. The General Fund has an excess of approximately \$130,000 that can be transferred from the General Fund to the Facilities Capital Fund, in addition there will be an estimated \$1.1 million in the General Capital Fund by the end of the year that is not earmarked for any current or upcoming projects. Hagen stated that by reducing the bond amount, the annual bond payment would lower to around \$100,000 and reduce the levy and tax rate for 2017. Kauffman inquired if any additional action would be needed if the City did not bond until 2017. Hagen stated that to meet the December 31<sup>st</sup> deadline from the approval of Res No 05-17-16-66 he would need direction this evening to go forward with the bond issuance. If Council does not issue the bond before December 31<sup>st</sup> then additional steps will be required to extend until next year. Warpula inquired of the project cost estimates are still accurate, as they were compiled in May. Grady Kinghorn stated that are still accurate and when the estimate was created it was created with a spring 2017 start date. Council agreed to bond for \$1.5 million.

### **Choosing Date to Canvas the Returns of the Local Election Results**

Hagen stated that City Council is responsible to canvas local election results within three to ten days of after the General Election. The November 15<sup>th</sup> Work Session falls within that date range. Council agreed to meet at 5:45 p.m. November 15<sup>th</sup> to canvas the election results.

### **2016 Third Quarter Budget Review**

Lindrud reviewed the Third Quarter Budget Reports. Total cash and investments is up \$686,744 since 2015. The increase in miscellaneous revenues is comprised of \$19,200 in unclaimed escrows and \$98,570 from the sale of land for the Greenhouse Assisted Living facility. Overall expenditures are at 60.61% of the budget. Lindrud explained the change in cash balances are due the closing of the trail projects, the Historical Bridge Project, Hanover Hills street project, and the 5<sup>th</sup> Street Watermain extension. Both the water and sewer enterprise fund variances are due to an increase in new home construction, there were 16 new home permits by third quarter 2015 and there are 25 by third quarter 2016.

### **Reports**

#### **Hagen**

- Vogel requested quotes for the additional 350 feet of trail in the Bridges of Hanover and they came in lower than Brennen Construction. Hennepin West will be installing the trail for just under \$12,000.
- A motorcycle caused permanent damage to the Historical Bridge, there is a hole that has been worn down into the decking, a police report was filed. Staff is working on quotes for additional bollards to be placed in the middle of the existing bollards to deter motorcycles from using the bridge.
- Around 150 absentee ballots have been issued for the election.
- Public Works is preparing the equipment changeover for winter.

#### **Lindrud**

- Has been busy with elections and issuing absentee ballots.

#### **Warpula**

- The Hanover Fire Department went on their 170<sup>th</sup> fire call today.

### **Adjournment**

**MOTION** by Vajda to adjourn at 8:10 p.m., seconded by Warpula. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

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Payments

Current Period: November 2016

Batch Name	11/15/16 PAY	Payment	Computer Dollar Amt	\$89,448.65	Posted
Refer	1794 <u>ADVANCED DISPOSAL SERVICES</u>				-
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	Standard Trash - October		\$214.00
Invoice	G20001639293	10/31/2016			
Transaction Date	11/7/2016	Due 0	Cash	10100	<b>Total</b> \$214.00
Refer	1813 <u>ALEX AIR APPARATUS, INC</u>				-
Cash Payment	E 100-42220-221	Equipment Parts	Lighting Strike Repair		\$659.31
Invoice	30870	10/3/2016			
Cash Payment	E 100-42280-220	Repair/Maint Supply (GE	Compressor Air Quality Test		\$115.00
Invoice	30871	10/3/2016			
Cash Payment	E 100-42280-220	Repair/Maint Supply (GE	Bauer Compressor Servicec		\$615.00
Invoice	30871	10/3/2016			
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b> \$1,389.31
Refer	1811 <u>ALLINA HEALTH SYSTEM</u>		<u>Ck# 001779E 11/15/2016</u>		-
Cash Payment	E 100-42240-208	Training and Instruction	First Responder Training - EMR		\$1,437.00
Invoice	II10021238	9/30/2016			
Cash Payment	E 100-41940-310	Other Professional Servi	Heartsafe Package - AED		\$100.00
Invoice	II10021220	9/30/2016			
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b> \$1,537.00
Refer	1798 <u>ARMSTRONG, MICHELLE</u>				-
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge - 2016 General Election		\$167.50
Invoice		11/10/2016			
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge Training		\$20.00
Invoice		11/10/2016			
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge Training - Mileage		\$14.04
Invoice		11/10/2016			
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b> \$201.54
Refer	1817 <u>B.K. AUTO</u>				-
Cash Payment	E 100-42220-221	Equipment Parts	Flares, Bulbs, Batteries		\$282.84
Invoice		11/9/2016			
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b> \$282.84
Refer	1797 <u>BIREN, AMY</u>				-
Cash Payment	E 100-41410-310	Other Professional Servi	General Election - Food for Judges		\$155.08
Invoice		11/10/2016			
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b> \$155.08
Refer	1799 <u>BIREN, SARA</u>				-
Cash Payment	E 100-41410-310	Other Professional Servi	Public Accuracy Testing		\$40.00
Invoice		11/9/2016			
Cash Payment	E 100-41410-310	Other Professional Servi	Election Judge - 2016 General Election		\$182.50
Invoice		11/9/2016			
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b> \$222.50
Refer	1775 <u>BOYER TRUCKS</u>		<u>Ck# 001770E 11/15/2016</u>		-
Cash Payment	E 100-43000-220	Repair/Maint Supply (GE	Cover - Batt		\$136.18
Invoice	174817R	10/27/2016			

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Payments

Current Period: November 2016

Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$136.18</b>
Refer	1789 BRAD BAKLUND LLC					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE		Rework Pivot Pin - Toro Mower			\$40.00
Invoice	152065	10/31/2016				
Transaction Date	11/4/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$40.00</b>
Refer	1772 CARSON, CLELLAND & SCHREDE					
Cash Payment	E 100-41610-304 Legal Fees		Legal Support/Work - October 2016			\$28.22
Invoice		10/28/2016				
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$28.22</b>
Refer	1800 CEASS, VICKI					
Cash Payment	E 100-41410-310 Other Professional Servi		Election Judge Training - Mileage			\$11.88
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi		Election Judge Training			\$25.00
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi		Election Judge - 2016 General Election			\$167.50
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$204.38</b>
Refer	1782 CENTERPOINT ENERGY					
Cash Payment	E 100-41940-383 Gas Utilities		City Hall - 09/27/16 - 10/26/16			\$132.20
Invoice		10/28/2016				
Cash Payment	E 100-42280-383 Gas Utilities		Fire Department - 09/27/16 - 10/26/16			\$39.18
Invoice		10/28/2016				
Transaction Date	11/3/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$171.38</b>
Refer	1816 CENTURY LINK					
Cash Payment	E 100-42280-321 Telephone		Fire Hall Landline - 10/28/16 - 11/27/16			\$30.90
Invoice		10/21/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$30.90</b>
Refer	1781 CITY OF ST. MICHAEL					
Cash Payment	E 602-49455-310 Other Professional Servi		SAC Fee - 10119 Kaitline Ave			\$4,712.00
Invoice		11/1/2016				
Cash Payment	E 602-49455-310 Other Professional Servi		SAC Fee - 10814 Settlers Lane			\$4,712.00
Invoice		11/1/2016				
Cash Payment	E 602-49455-310 Other Professional Servi		SAC Fee - 564 Kayla			\$4,712.00
Invoice		11/1/2016				
Cash Payment	E 602-49455-310 Other Professional Servi		SAC Fee - 1037 Emerald			\$4,712.00
Invoice		11/1/2016				
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$18,848.00</b>
Refer	1791 COLLABORATIVE PLANNING LLC					
Cash Payment	G 818-20200 Accounts Payable		Ginseng CUP			\$98.00
Invoice	2016-092	11/7/2016		Project 208226		
Cash Payment	E 100-41910-310 Other Professional Servi		General Planning			\$3,479.00
Invoice	2016-091	11/7/2016				
Transaction Date	11/7/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$3,577.00</b>
Refer	1771 COLONIAL LIFE					
Cash Payment	G 100-21706 Medical/Dental Ins		Supplemental Insurance - November 2016			\$30.26
Invoice	11013116	10/21/2016				

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Current Period: November 2016

Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$30.26</b>
Refer	1770 COMCAST					
Cash Payment	E 100-41940-321 Telephone			Digital Voice & Internet - November 2016		\$259.28
Invoice	10/25/2016					
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$259.28</b>
Refer	1790 CONTINENTAL RESEARCH CORP					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE			Inhib Liq Rust Conv 6 Qt		\$198.00
Invoice	441147-CRC-1 10/28/2016					
Transaction Date	11/4/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$198.00</b>
Refer	1784 COTTENS, INC.					
Cash Payment	E 100-43121-224 Street Maint Materials			Gallon Por 15		\$256.74
Invoice	233-44980 10/17/2016					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE			Battery Cable		\$72.49
Invoice	233-46167 10/25/2016					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE			Fuse (4)		\$27.96
Invoice	233-46167 10/25/2016					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE			Macs Battery (2)		\$7.58
Invoice	233-46275 10/17/2016					
Transaction Date	11/3/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$364.77</b>
Refer	1795 DRAKE CONSTRUCTION, INC.					
Cash Payment	E 815-48200-810 Refunds & Reimburseme			Landscape - 11562 11th St		\$2,000.00
Invoice	11/7/2016					
Cash Payment	E 811-48200-810 Refunds & Reimburseme			Erosion - 11562 11th St		\$2,000.00
Invoice	11/7/2016					
Cash Payment	E 817-48200-810 Refunds & Reimburseme			Infrastructure - 11562 11th St		\$1,000.00
Invoice	11/7/2016					
Cash Payment	E 817-48200-810 Refunds & Reimburseme			Landscape - 11586 11th St		\$2,000.00
Invoice	11/7/2016					
Cash Payment	E 811-48200-810 Refunds & Reimburseme			Erosion - 11586 11th St		\$2,000.00
Invoice	11/7/2016					
Cash Payment	E 817-48200-810 Refunds & Reimburseme			Infrastructure - 11586 11th St		\$1,000.00
Invoice	11/7/2016					
Transaction Date	11/7/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$10,000.00</b>
Refer	1773 ECM PUBLISHERS, INC. Ck# 001769E 11/15/2016					
Cash Payment	E 100-41970-351 Legal Notices Publishing			5th St NE Assessment		\$174.30
Invoice	424327 10/27/2016 Project 208223					
Cash Payment	E 411-41970-351 Legal Notices Publishing			Public Works Soil Corrections Bids		\$332.43
Invoice	424326 10/27/2016 Project 208218					
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$506.73</b>
Refer	1774 FINANCE & COMMERCE					
Cash Payment	E 411-41970-351 Legal Notices Publishing			Public Works Soil Correction Bids		\$131.03
Invoice	742981692 10/20/2016 Project 208218					
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$131.03</b>
Refer	1815 FINKEN WATER SOLUTIONS					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE			Drinking Water 5 Gallons		\$12.40
Invoice	54810TF 10/17/2016					

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Payments

Current Period: November 2016

Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler - 11/01/16 - 11/30/16				\$9.50
Invoice 4272852	10/17/2016					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler - 11/01/16 - 11/30/16				\$9.50
Invoice 4272862	10/17/2016					
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	\$31.40
Refer	1776 GOPHER SIGN COMPANY					
Cash Payment	E 100-43000-226 Sign Repair Materials	Street Signs 9" (2)				\$92.60
Invoice 99737	10/24/2016					
Cash Payment	E 100-43000-226 Sign Repair Materials	Shipping				\$10.16
Invoice 99737	10/24/2016					
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	\$102.76
Refer	1796 HAGEN, BRIAN	Ck# 001777E 11/15/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	General Election Supplies Wright County - Mileage				\$12.96
Invoice						
Cash Payment	E 100-41410-310 Other Professional Servi	General Election Results Wright County - Mileage				\$12.96
Invoice						
Cash Payment	E 100-41410-310 Other Professional Servi	General Election Results - Hennepin County				\$18.36
Invoice						
Cash Payment	E 100-41410-310 Other Professional Servi	General Election Results - Parking				\$20.00
Invoice						
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	\$64.28
Refer	1785 HARDWARE HANK					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Blub Fluo (2)				\$13.47
Invoice 1354982	10/13/2016					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Bushing Galv				\$2.87
Invoice 1354721	10/12/2016					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Pipe Nipple Galv				\$3.02
Invoice 1354721	10/12/2016					
Transaction Date	11/3/2016	Due 0	Cash	10100	<b>Total</b>	\$19.36
Refer	1778 HEINS, DENICE	Ck# 001772E 11/15/2016				
Cash Payment	E 100-41940-520 Buildings and Structures	Storage - December 2016				\$120.00
Invoice	11/1/2016					
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	\$120.00
Refer	1786 HENNEPIN WEST PAVING & CONC					
Cash Payment	E 402-43123-310 Other Professional Servi	Bridges of Hanover - Trail Extension				\$11,897.00
Invoice 476	11/3/2016					
Transaction Date	11/3/2016	Due 0	Cash	10100	<b>Total</b>	\$11,897.00
Refer	1780 JOINT POWERS WATER BOARD					
Cash Payment	E 601-49410-310 Other Professional Servi	WAC Fee - 10119 Kaitlin Ave				\$2,001.00
Invoice	11/1/2016					
Cash Payment	E 601-49410-310 Other Professional Servi	WAC Fee - 10814 Settlers Lane				\$2,001.00
Invoice	11/1/2016					
Cash Payment	E 601-49410-310 Other Professional Servi	WAC Fee - 564 Kayla				\$2,001.00
Invoice	11/1/2016					
Cash Payment	E 601-49410-310 Other Professional Servi	WAC Fee - 1037 Emerald				\$2,001.00
Invoice	11/1/2016					

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Payments

Current Period: November 2016

Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$8,004.00</b>
Refer	1783 KAUL DESIGN GROUP, LLC					
Cash Payment	E 201-41330-437 Other Miscellaneous					\$200.00
Invoice	16-175	11/3/2016				
Transaction Date	11/3/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	1820 KINGHORN COMPANY					
Cash Payment	E 411-41940-310 Other Professional Servi					\$8,424.30
Invoice	2283	11/8/2016			Project 208218	
Transaction Date	11/10/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$8,424.30</b>
Refer	1818 KOTTKE, BRIAN					
Cash Payment	E 100-42240-331 Travel Expenses					\$61.02
Invoice		11/9/2016				
Cash Payment	E 100-42240-331 Travel Expenses					\$30.00
Invoice		11/9/2016				
Cash Payment	E 100-42210-306 Dues & Subscriptions					\$57.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$148.02</b>
Refer	1769 MACK, TANYA					
Cash Payment	G 100-22000 Deposits					\$200.00
Invoice		11/1/2016				
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	1801 MAHLER, LOIS					
Cash Payment	E 100-41410-310 Other Professional Servi					\$92.50
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$92.50</b>
Refer	1802 MARSHALL, MARION					
Cash Payment	E 100-41410-310 Other Professional Servi					\$167.50
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$167.50</b>
Refer	1777 MTI DISTRIBUTING					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$7.98
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$37.74
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$40.32
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$132.86
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$42.17
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$121.76
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$12.88
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE					\$42.70
Invoice	1095419-00	10/27/2016				

CITY OF HANOVER

Payments

Current Period: November 2016

Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Filter - Spin On				\$15.33
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Joint-Ball				\$49.77
Invoice	1095419-00	10/27/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Shipping				\$11.40
Invoice	1095419-00	10/27/2016				
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$514.91</b>
Refer	1803 <i>NORDBERG, LYNNETTE</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$70.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$70.00</b>
Refer	1804 <i>PETERSON, ABBY</i>					
						<u>Ck# 001778E 11/15/2016</u>
Cash Payment	E 100-41410-310 Other Professional Servi	Public Accuracy Testing				\$44.50
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$155.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$199.50</b>
Refer	1805 <i>REDPATH, DEBORAH</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$145.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$145.00</b>
Refer	1806 <i>ROBINSON, KATHLEEN</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$167.50
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$167.50</b>
Refer	1807 <i>RUTER, DEE</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$165.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$165.00</b>
Refer	1808 <i>RYHORCHUK, DUNCAN</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training - Mileage				\$12.96
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$20.00
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$75.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$107.96</b>
Refer	1809 <i>SABA, ANNE</i>					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$20.00
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$75.00
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training - Mileage				\$12.96
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	<b>\$107.96</b>
Refer	1814 <i>ULTIMATE SAFETY CONCEPTS, IN</i>					

CITY OF HANOVER

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Payments

Current Period: November 2016

Cash Payment	E 100-42220-221	Equipment Parts	Replacement Nozzle for Tanker 12	\$440.81
Invoice	168741	11/4/2016		
Transaction Date	11/9/2016	Due 0	Cash	10100
			<b>Total</b>	<b>\$440.81</b>
Refer	1787	VEOLIA WATER NORTH AMERICA		
Cash Payment	E 601-43252-310	Other Professional Servi	Water Services - December 2016	\$2,884.38
Invoice	00062500	11/15/2016		
Cash Payment	E 602-43252-310	Other Professional Servi	Sewer Services - December 2016	\$3,983.20
Invoice	00062500	11/15/2016		
Transaction Date	11/4/2016	Due 0	Cash	10100
			<b>Total</b>	<b>\$6,867.58</b>
Refer	1779	VISA - BANKWEST		
Cash Payment	E 100-41530-208	Training and Instruction	MNGFOA - Governmental Accounting	\$30.00
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Velcro Adhesive Dots	\$4.96
Invoice		10/19/2016		
Cash Payment	E 100-41110-437	Other Miscellaneous	Candy - Council Meetings	\$53.95
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Paper (5)	\$138.40
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Calendar (2)	\$19.51
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Coffee (2)	\$21.99
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Name Badges	\$74.54
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Map Pins	\$2.21
Invoice		10/19/2016		
Cash Payment	E 100-43121-224	Street Maint Materials	Concrete	\$183.43
Invoice		10/19/2016		
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Lights	\$48.95
Invoice		10/19/2016		
Cash Payment	E 100-41940-220	Repair/Maint Supply (GE	Shipping	\$9.71
Invoice		10/19/2016		
Cash Payment	E 100-41570-207	Computer Supplies	Wireless Mouse (2)	\$29.98
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Batteries	\$13.99
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Labels	\$29.99
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	DYMO Labels	\$14.19
Invoice		10/19/2016		
Cash Payment	E 100-41570-200	Office Supplies (GENER	Paper (3)	\$83.97
Invoice		10/19/2016		
Cash Payment	E 100-41570-322	Postage	Postage	\$3.40
Invoice		10/19/2016		
Cash Payment	E 100-41570-322	Postage	Postage	\$470.00
Invoice		10/19/2016		
Cash Payment	E 100-42220-240	Small Tools and Minor E	Postage	\$6.80
Invoice		10/19/2016		

CITY OF HANOVER

Payments

Current Period: November 2016

Cash Payment	E 100-41600-310 Other Professional Servi	MSFT Online Exchange				\$28.00
Invoice		10/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	CNDT CLPFTR 2in Pipe				\$12.99
Invoice		10/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Fid LED 76W				\$159.98
Invoice		10/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	BTTN PC 120V				\$6.90
Invoice		10/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Shipping				\$9.00
Invoice		10/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	White Light - 4 pack (5)				\$244.75
Invoice		10/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Shipping				\$12.44
Invoice		10/19/2016				
Transaction Date	11/1/2016	Due 0	Cash	10100	<b>Total</b>	\$1,714.03
Refer	1812 WALDORF, BOB					
Cash Payment	E 100-42280-215 Shop Supplies	Eyewash Station Refill				\$131.40
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	\$131.40
Refer	1810 WANKE, MISSY					
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training				\$25.00
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge - 2016 General Election				\$147.50
Invoice		11/9/2016				
Cash Payment	E 100-41410-310 Other Professional Servi	Election Judge Training - Mileage				\$12.96
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	\$185.46
Refer	1792 WRIGHT COUNTY AUDITOR-TREA					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Services - November 2016				\$8,174.00
Invoice		10/28/2016				
Transaction Date	11/7/2016	Due 0	Cash	10100	<b>Total</b>	\$8,174.00
Refer	1819 WRIGHT COUNTY JOURNAL PRES					
Cash Payment	G 100-15500 Prepaid Items	Annual Subscription - 2017				\$40.00
Invoice		11/9/2016				
Transaction Date	11/9/2016	Due 0	Cash	10100	<b>Total</b>	\$40.00
Refer	1793 XCEL ENERGY					
Cash Payment	E 100-43160-381 Electric Utilities	City Lights - 10/03/16 - 11/02/16				\$2,074.02
Invoice	522964946	11/3/2016				
Transaction Date	11/7/2016	Due 0	Cash	10100	<b>Total</b>	\$2,074.02
Refer	1788 ZEROREZ					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Carpet Cleaning - Fire Hall				\$344.00
Invoice	332155	10/26/2016				
Transaction Date	11/4/2016	Due 0	Cash	10100	<b>Total</b>	\$344.00

Payments

Current Period: November 2016

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$98.00
817 INFRASTRUCTURE ESCROW FUND	\$4,000.00
815 LANDSCAPE ESCROW FUND	\$2,000.00
811 EROSION CONTROL ESCROW FUND	\$4,000.00
602 SEWER ENTERPRISE FUND	\$22,831.20
601 WATER ENTERPRISE FUND	\$10,888.38
411 FACILITIES CAPITAL PROJ FUND	\$8,887.76
402 PARKS CAPITAL PROJECTS	\$11,897.00
201 EDA SPECIAL REVENUE FUND	\$200.00
100 GENERAL FUND	\$24,646.31
	<hr/>
	\$89,448.65

Pre-Written Check	\$34,127.90
Checks to be Generated by the Computer	\$55,320.75
Total	<hr/>
	\$89,448.65

CITY OF HANOVER

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\*Check Summary Register©

Cks 11/15/2016 - 11/15/2016

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
Paid Chk# 001769E ECM PUBLISHERS, INC.	11/15/2016	\$506.73	5th St NE Assessment
Paid Chk# 001770E BOYER TRUCKS	11/15/2016	\$136.18	Cover - Batt
Paid Chk# 001771E MTI DISTRIBUTING	11/15/2016	\$514.91	Filter - Oil
Paid Chk# 001772E Heins, Denice	11/15/2016	\$120.00	Storage - December 2016
Paid Chk# 001773E CITY OF ST. MICHAEL	11/15/2016	\$18,848.00	SAC Fee - 10119 Kaitline Ave
Paid Chk# 001774E KAUL DESIGN GROUP, LLC	11/15/2016	\$200.00	Priority Maintenance Package -
Paid Chk# 001776E Collaborative Planning LLC	11/15/2016	\$3,577.00	Ginseng CUP
Paid Chk# 001777E Hagen, Brian	11/15/2016	\$64.28	General Election Supplies Wrig
Paid Chk# 001778E PETERSON, ABBY	11/15/2016	\$199.50	Public Accuracy Testing
Paid Chk# 001779E ALLINA HEALTH SYSTEM	11/15/2016	\$1,537.00	First Responder Training - EMR
Paid Chk# 001780E KINGHORN COMPANY	11/15/2016	\$8,424.30	Civil Engineering Site Design
Paid Chk# 032204 ADVANCED DISPOSAL SERVICE	11/15/2016	\$214.00	Standard Trash - October
Paid Chk# 032205 ALEX AIR APPARATUS, INC	11/15/2016	\$1,389.31	Compressor Air Quality Test
Paid Chk# 032206 ARMSTRONG, MICHELLE	11/15/2016	\$201.54	Election Judge Training - Mile
Paid Chk# 032207 B.K. AUTO	11/15/2016	\$282.84	Flares, Bulbs, Batteries
Paid Chk# 032208 BIREN, AMY	11/15/2016	\$155.08	General Election - Food for Ju
Paid Chk# 032209 BIREN, SARA	11/15/2016	\$222.50	Election Judge - 2016 General
Paid Chk# 032210 BRAD BAKLUND LLC	11/15/2016	\$40.00	Rework Pivot Pin - Toro Mower
Paid Chk# 032211 CARSON, CLELLAND & SCHRED	11/15/2016	\$28.22	Legal Support/Work - October 2
Paid Chk# 032212 CEASS, VICKI	11/15/2016	\$204.38	Election Judge - 2016 General
Paid Chk# 032213 CENTERPOINT ENERGY	11/15/2016	\$171.38	City Hall - 09/27/16 - 10/26/1
Paid Chk# 032214 CENTURY LINK	11/15/2016	\$30.90	Fire Hall Landline - 10/28/16
Paid Chk# 032215 COLONIAL LIFE	11/15/2016	\$30.26	Supplemental Insurance - Novem
Paid Chk# 032216 COMCAST	11/15/2016	\$259.28	Digital Voice & Internet - Nov
Paid Chk# 032217 CONTINENTAL RESEARCH COR	11/15/2016	\$198.00	Inhib Liq Rust Conv 6 Qt
Paid Chk# 032218 COTTENS, INC	11/15/2016	\$364.77	Gallon Por 15
Paid Chk# 032219 DRAKE CONSTRUCTION, INC.	11/15/2016	\$10,000.00	Infrastructure - 11586 11th St
Paid Chk# 032220 FINANCE & COMMERCE	11/15/2016	\$131.03	Public Works Soil Correction B
Paid Chk# 032221 FINKEN WATER SOLUTIONS	11/15/2016	\$31.40	Cook & Cold Rental Cooler - 11
Paid Chk# 032222 GOPHER SIGN COMPANY	11/15/2016	\$102.76	Street Signs 9" (2)
Paid Chk# 032223 HARDWARE HANK	11/15/2016	\$19.36	Blub Fluo (2)
Paid Chk# 032224 HENNEPIN WEST PAVING & CO	11/15/2016	\$11,897.00	Bridges of Hanover - Trail Ext
Paid Chk# 032225 JOINT POWERS WATER BOARD	11/15/2016	\$8,004.00	WAC Fee - 10814 Settlers Lane
Paid Chk# 032226 KOTTKE, BRIAN	11/15/2016	\$148.02	Mileage - MN Fire Chiefs Confe
Paid Chk# 032227 MACK, TANYA	11/15/2016	\$200.00	Hall Rental - 10/22/16
Paid Chk# 032228 MAHLER, LOIS	11/15/2016	\$92.50	Election Judge - 2016 General
Paid Chk# 032229 MARSHALL, MARION	11/15/2016	\$167.50	Election Judge - 2016 General
Paid Chk# 032230 NORDBERG, LYNNETTE	11/15/2016	\$70.00	Election Judge - 2016 General
Paid Chk# 032231 REDPATH, DEBORAH	11/15/2016	\$145.00	Election Judge - 2016 General
Paid Chk# 032232 ROBINSON, KATHLEEN	11/15/2016	\$167.50	Election Judge - 2016 General
Paid Chk# 032233 RUTER, DEE	11/15/2016	\$165.00	Election Judge - 2016 General
Paid Chk# 032234 RYHORCHUK, DUNCAN	11/15/2016	\$107.96	Election Judge Training
Paid Chk# 032235 SABA, ANNE	11/15/2016	\$107.96	Election Judge Training - Mile
Paid Chk# 032236 ULTIMATE SAFETY CONCEPTS,	11/15/2016	\$440.81	Replacement Nozzle for Tanker
Paid Chk# 032237 Veolia Water North America	11/15/2016	\$6,867.58	Water Services - December 2016
Paid Chk# 032238 VISA	11/15/2016	\$1,714.03	Shipping

CITY OF HANOVER

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\*Check Summary Register©

Cks 11/15/2016 - 11/15/2016

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
Paid Chk# 032239	WALDORF, BOB	11/15/2016	\$131.40	Eyewash Station Refill
Paid Chk# 032240	WANKE, MISSY	11/15/2016	\$185.46	Election Judge Training - Mile
Paid Chk# 032241	WRIGHT COUNTY AUDITOR-TRE	11/15/2016	\$8,174.00	WC Patrol Services - November
Paid Chk# 032242	WRIGHT COUNTY JOURNAL PR	11/15/2016	\$40.00	Annual Subscription - 2017
Paid Chk# 032243	XCEL ENERGY	11/15/2016	\$2,074.02	City Lights - 10/03/16 - 11/02
Paid Chk# 032244	ZEROREZ	11/15/2016	\$344.00	Carpet Cleaning - Fire Hall
		<b>Total Checks</b>	<u>\$89,448.65</u>	

FILTER: None

**CCS** Carson, Clelland  
& Schreder

ATTORNEYS AT LAW  
6300 SHINGLE CREEK PARKWAY STE 305  
MINNEAPOLIS, MN 55430-2190  
(763)-561-2800

October 28, 2016

CITY OF HANOVER  
CITY ADMINISTRATOR  
11250 5TH STREET NE  
HANOVER, MN 55341

Client Expense Charges :

	<u>Amount</u>
<u>Criminal Expenses:</u>	
Monthly support fee (two months)	28.22
SUBTOTAL:	[ 28.22]
<b>Total Client Expense Charges</b>	<b>\$28.22</b>
<b>Previous balance</b>	<b>\$30.36</b>
10/24/2016 Payment - thank you	(\$30.36)
<b>Total payments and adjustments</b>	<b>(\$30.36)</b>
<b>Balance due</b>	<b>\$28.22</b>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

  
John J. Thames, City Attorney

100-41610-304-28.22  


OCT 31 2016

Collaborative Planning, LLC  
 PO Box 251  
 Medina, MN 55340  
 763-473-0569

#1776

November 7, 2016

City of Hanover  
 PO Box 278  
 Hanover, MN 55341

100-41910-310-3,479.00  


Reference to: City of Hanover -- General Planning  
 Invoice # 2016-091

Date	Task	Hours	Amount
8/1/2016	Review packet, phone conference with Amy. Calling council members.	0.5	49.00
8/2/2016	Prep for and attend Council meeting.	5.5	539.00
8/3/2016	Review floodplain ordinance background information. Various emails, review letter, phone conference with Amy.	1.25	122.50
8/5/2016	Draft public hearing notice for newspaper. Various emails.	0.5	49.00
8/9/2016	Review house plans, various emails, phone conference with Amy, phone conference with Jay.	1.5	147.00
8/10/2016	Various emails.	0.25	24.50
8/11/2016	Various re: perpendicular houses, Quail Pass 2nd, shed accessory structure. Phone conference with Amy.	1.75	171.50
8/12/2016	Prepare single-family home ordinance for PC packets. Various re: Bechtold pit.	1.25	122.50
8/15/2016	Drafting floodplain ordinance. Prepare for PC packets. Phone conference with Brian, various emails.	3.5	343.00
8/16/2016	Various re: accessory structures.	0.5	49.00
8/17/2016	Editing floodplain ordinance. Various emails.	2.25	220.50
8/18/2016	Meeting on Bechtold pit. Meeting on floodplain ordinance.	4.5	441.00
8/19/2016	Review letter, various re: business.	0.5	49.00
8/22/2016	Research building orientation issue. Prep for PC meeting, attend PC meeting. Phone conference with Brian.	5.25	514.50
8/23/2016	Various re: Corcoran Comp Plan amendment, shed.	0.5	49.00
8/24/2016	Various re: accessory buildings, various calls/emails.	1.75	171.50
8/25/2016	Review DNR info, pool, various emails.	0.75	73.50
8/26/2016	Various re: floodplain.	0.25	24.50
8/29/2016	Phone conference with Brian re: Hengler, various.	0.5	49.00
8/30/2016	Phone conference with Brian re: potential business, Stewart.	1.25	122.50
8/31/2016	Preparing floodplain ordinance.	1.5	147.00
		35.5	\$3,479.00

Additional Charges	\$0.00
Total Amount of this Invoice	\$3,479.00
Previous Balance	\$2,964.50
Payments Received	\$2,964.50
Balance Due	\$3,479.00

---

Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569

November 7, 2016

# 1776

City of Hanover  
PO Box 278  
Hanover, MN 55341

Reference to: City of Hanover -- Ginseng CUP  
Invoice # 2016-092

Date	Task	Hours	Amount
8/5/2016	Draft public hearing notice.	0.25	24.50
8/18/2016	Prepare memo for PC packet, review application.	0.75	73.50
		<hr/>	
		1	\$98.00

Additional Charges	\$0.00
Total Amount of this Invoice	\$98.00
Previous Balance	\$0.00
Payments Received	\$0.00
Balance Due	\$98.00

818-20200-98.00  
996

CITY OF HANOVER

Cash Balances

November 2016

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$879,553.38	\$832.06	\$58,575.40	\$821,810.04
107 FIRE DEPT DONATIONS FUND	\$27,193.87	\$0.00	\$0.00	\$27,193.87
201 EDA SPECIAL REVENUE FUND	\$119,603.13	\$0.00	\$782.50	\$118,820.63
205 EDA BUSINESS INCENTIVE FUND	\$239,325.76	\$184.30	\$0.00	\$239,510.06
311 2008A GO CIP REFUNDING BOND	\$48,809.34	\$0.00	\$0.00	\$48,809.34
312 2009A GO IMP REFUNDING BOND	\$31,108.69	\$0.00	\$0.00	\$31,108.69
313 2010 GO EQUIPMENT CERTIFICATES	-\$13,631.64	\$0.00	\$0.00	-\$13,631.64
314 2011A GO IMP CROSSOVER REF BD	\$492,118.91	\$0.00	\$150,387.50	\$341,731.41
401 GENERAL CAPITAL PROJECTS	\$1,014,776.00	\$0.00	\$0.00	\$1,014,776.00
402 PARKS CAPITAL PROJECTS	\$209,925.53	\$0.00	\$15,053.75	\$194,871.78
403 FIRE DEPT CAPITAL FUND	\$178,856.78	\$0.00	\$0.00	\$178,856.78
404 HISTORICAL CAPITAL PROJ FUND	-\$71,111.46	\$0.00	\$3,100.00	-\$74,211.46
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$9,187.39	\$0.00	\$0.00	\$9,187.39
411 FACILITIES CAPITAL PROJ FUND	\$42,008.32	\$0.00	\$9,129.76	\$32,878.56
417 EQUIPMENT CAPITAL FUND	\$108,669.21	\$0.00	\$0.00	\$108,669.21
418 STREET CAPITAL PROJ FUND	\$395,608.66	\$0.00	\$3,057.60	\$392,551.06
601 WATER ENTERPRISE FUND	\$826,441.85	\$0.00	\$11,603.34	\$814,838.51
602 SEWER ENTERPRISE FUND	\$305,342.01	\$0.00	\$22,831.20	\$282,510.81
603 STORM WATER ENTERPRISE FUND	\$170,893.73	\$0.00	\$0.00	\$170,893.73
611 WATER CAPITAL IMP FUND	\$157,327.89	\$0.00	\$1,722.50	\$155,605.39
612 SEWER CAPITAL IMP FUND	\$1,785,528.56	\$0.00	\$0.00	\$1,785,528.56
613 STORM WATER CAPITAL IMP FUND	\$558,286.08	\$0.00	\$0.00	\$558,286.08
804 SCHENDELS FIELD ESC FUND	\$148,505.58	\$0.00	\$0.00	\$148,505.58
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$41,000.00	\$0.00	\$12,000.00	\$29,000.00
815 LANDSCAPE ESCROW FUND	\$43,000.00	\$0.00	\$10,000.00	\$33,000.00
817 INFRASTRUCTURE ESCROW FUND	\$20,000.00	\$0.00	\$8,000.00	\$12,000.00
818 MISC ESCROWS FUND	\$8,050.54	\$0.00	\$98.00	\$7,952.54
820 BRIDGES TOWNHOMES ESC FUND	\$3,606.26	\$0.00	\$0.00	\$3,606.26
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,955.93	\$0.00	\$0.00	\$11,955.93
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,779,833.80	\$1,016.36	\$306,341.55	\$7,474,508.61

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$435,357.82	\$771,014.33	\$335,656.51	56.47%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$56,419.00	\$112,838.38	\$56,419.38	50.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$10,605.18	\$12,000.00	\$1,394.82	88.38%
Source Alt Code TAXES		\$0.00	\$502,382.00	\$895,852.71	\$393,470.71	56.08%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$150.00	\$7,035.00	\$8,000.00	\$965.00	87.94%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$350.00	\$400.00	\$50.00	87.50%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$1,433.00	\$2,000.00	\$567.00	71.65%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$124.50	\$50.00	-\$74.50	249.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$65,056.79	\$104,284.82	\$39,228.03	62.38%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$3,927.40	\$6,000.00	\$2,072.60	65.46%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,687.44	\$3,000.00	\$312.56	89.58%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$3,650.00	\$2,000.00	-\$1,650.00	182.50%
Source Alt Code SERVICE		\$150.00	\$84,264.13	\$125,734.82	\$41,470.69	67.02%
MISC	R 100-36100 Special Assessments	\$0.00	\$1,414.14	\$0.00	-\$1,414.14	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$104,469.20	\$0.00	-\$104,469.20	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$5,164.12	\$1,000.00	-\$4,164.12	516.41%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$5,943.83	\$6,000.00	\$56.17	99.06%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$6,000.00	\$0.00	-\$6,000.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$100.00	\$8,000.00	\$7,900.00	1.25%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$4.49	\$0.00	-\$4.49	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$1,702.00	\$0.00	-\$1,702.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$19,200.00	\$0.00	-\$19,200.00	0.00%
Source Alt Code MISC		\$0.00	\$143,997.78	\$21,000.00	-\$122,997.78	685.70%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,420.00	\$10,300.00	-\$120.00	101.17%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$57.00	\$100.00	\$43.00	57.00%
LIC PERM	R 100-32210 Building Permits	\$282.06	\$182,106.42	\$100,000.00	-\$82,106.42	182.11%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$180.00	\$100.00	-\$80.00	180.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$795.00	\$150.00	-\$645.00	530.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$48.00	\$50.00	\$2.00	96.00%
Source Alt Code LIC PERM		\$282.06	\$195,106.42	\$112,200.00	-\$82,906.42	173.89%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$53,748.00	\$107,496.00	\$53,748.00	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$848.37	\$0.00	-\$848.37	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$38,746.40	\$36,000.00	-\$2,746.40	107.63%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,728.68	\$5,500.00	-\$228.68	104.16%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$99,240.95	\$149,335.00	\$50,094.05	66.46%
FINES	R 100-35100 Court Fines	\$0.00	\$2,213.76	\$1,500.00	-\$713.76	147.58%
Source Alt Code FINES		\$0.00	\$2,213.76	\$1,500.00	-\$713.76	147.58%
<b>Fund 100 GENERAL FUND</b>		<b>\$432.06</b>	<b>\$1,027,205.04</b>	<b>\$1,305,622.53</b>	<b>\$278,417.49</b>	<b>78.68%</b>

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
		\$432.06	\$1,027,205.04	\$1,305,622.53	\$278,417.49	78.68%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
<b>Dept 41110 Council</b>						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$5,605.00	\$12,000.00	\$6,395.00	46.71%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$347.51	\$744.00	\$396.49	46.71%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$81.28	\$174.00	\$92.72	46.71%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$450.00	\$450.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$7,655.73	\$7,000.00	-\$655.73	109.37%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$897.80	\$11,287.11	\$25,202.92	\$13,915.81	44.78%
<b>Dept 41110 Council</b>		<b>\$897.80</b>	<b>\$24,976.63</b>	<b>\$46,570.92</b>	<b>\$21,594.29</b>	<b>53.63%</b>
<b>Dept 41330 Boards and Commissions</b>						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
<b>Dept 41330 Boards and Commissions</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,250.00</b>	<b>\$4,250.00</b>	<b>0.00%</b>
<b>Dept 41400 City Administrator</b>						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,587.50	\$55,714.55	\$67,275.00	\$11,560.45	82.82%
CITYADM	E 100-41400-121 PERA	\$194.06	\$4,266.70	\$5,045.63	\$778.93	84.56%
CITYADM	E 100-41400-122 FICA	\$160.43	\$3,527.29	\$4,171.05	\$643.76	84.57%
CITYADM	E 100-41400-123 Medicare	\$37.52	\$824.93	\$975.49	\$150.56	84.57%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$306.70	\$384.00	\$77.30	79.87%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$279.16	\$7,253.76	\$8,400.00	\$1,146.24	86.35%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$410.00	\$1,500.00	\$1,090.00	27.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$249.26	\$500.00	\$250.74	49.85%
<b>Dept 41400 City Administrator</b>		<b>\$3,258.67</b>	<b>\$72,553.19</b>	<b>\$88,251.17</b>	<b>\$15,697.98</b>	<b>82.21%</b>
<b>Dept 41410 Elections</b>						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$289.04	\$2,000.00	\$1,710.96	14.45%
ELECTION	E 100-41410-310 Other Professional Serv	\$2,256.16	\$3,914.28	\$5,000.00	\$1,085.72	78.29%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$63.32	\$174.13	\$300.00	\$125.87	58.04%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$1,014.40	\$1,000.00	-\$14.40	101.44%
<b>Dept 41410 Elections</b>		<b>\$2,319.48</b>	<b>\$5,391.85</b>	<b>\$8,300.00</b>	<b>\$2,908.15</b>	<b>64.96%</b>
<b>Dept 41430 Clerical Staff</b>						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,617.61	\$34,846.92	\$42,059.16	\$7,212.24	82.85%
CLERICAL	E 100-41430-121 PERA	\$121.32	\$2,668.41	\$3,154.44	\$486.03	84.59%
CLERICAL	E 100-41430-122 FICA	\$100.29	\$2,205.85	\$2,607.67	\$401.82	84.59%
CLERICAL	E 100-41430-123 Medicare	\$23.46	\$515.99	\$609.86	\$93.87	84.61%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$1,077.14	\$1,080.00	\$2.86	99.74%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$222.81	\$7,222.81	\$8,400.00	\$1,177.19	85.99%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$255.00	\$500.00	\$245.00	51.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$99.00	\$250.00	\$151.00	39.60%
<b>Dept 41430 Clerical Staff</b>		<b>\$2,085.49</b>	<b>\$48,891.12</b>	<b>\$58,661.13</b>	<b>\$9,770.01</b>	<b>83.35%</b>
<b>Dept 41435 Staff Expenses</b>						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$222.00	\$1,000.00	\$778.00	22.20%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$538.84	\$2,000.00	\$1,461.16	26.94%
<b>Dept 41435 Staff Expenses</b>		<b>\$0.00</b>	<b>\$760.84</b>	<b>\$3,300.00</b>	<b>\$2,539.16</b>	<b>23.06%</b>
<b>Dept 41530 Accounting</b>						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,958.40	\$42,174.48	\$50,918.40	\$8,743.92	82.83%
ACCTING	E 100-41530-121 PERA	\$146.88	\$3,230.21	\$3,818.88	\$588.67	84.59%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$109.02	\$2,482.29	\$3,156.94	\$674.65	78.63%
ACCTING	E 100-41530-123 Medicare	\$25.50	\$580.57	\$738.32	\$157.75	78.63%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$817.00	\$504.00	-\$313.00	162.10%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$9,000.00	\$10,800.00	\$1,800.00	83.33%
ACCTING	E 100-41530-208 Training and Instructio	\$30.00	\$690.00	\$1,000.00	\$310.00	69.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$120.00	\$214.98	\$500.00	\$285.02	43.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$2,456.80	\$3,000.00	\$543.20	81.89%
Dept 41530 Accounting		\$2,389.80	\$61,646.33	\$74,436.54	\$12,790.21	82.82%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$29,242.87	\$27,400.00	-\$1,842.87	106.73%
Dept 41540 Auditing		\$0.00	\$29,242.87	\$27,400.00	-\$1,842.87	106.73%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$17,669.25	\$18,000.00	\$330.75	98.16%
Dept 41550 Assessing		\$0.00	\$17,669.25	\$18,000.00	\$330.75	98.16%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$403.75	\$2,832.09	\$4,000.00	\$1,167.91	70.80%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$95.91	\$100.00	\$4.09	95.91%
PURCHASE	E 100-41570-207 Computer Supplies	\$29.98	\$4,876.32	\$3,500.00	-\$1,376.32	139.32%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$530.95	\$3,147.92	\$5,800.00	\$2,652.08	54.27%
PURCHASE	E 100-41570-322 Postage	\$473.40	\$2,786.98	\$1,500.00	-\$1,286.98	185.80%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570 Purchasing		\$1,438.08	\$13,739.22	\$18,900.00	\$5,160.78	72.69%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$28.00	\$2,191.23	\$4,000.00	\$1,808.77	54.78%
Dept 41600 Computer		\$28.00	\$2,191.23	\$4,000.00	\$1,808.77	54.78%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$28.22	\$19,579.74	\$21,786.56	\$2,206.82	89.87%
Dept 41610 City Attorney		\$28.22	\$19,579.74	\$21,786.56	\$2,206.82	89.87%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$3,479.00	\$13,189.00	\$17,000.00	\$3,811.00	77.58%
Dept 41910 Planning and Zoning		\$3,479.00	\$13,189.00	\$17,000.00	\$3,811.00	77.58%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$254.24	\$1,360.83	\$5,000.00	\$3,639.17	27.22%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$504.72	\$4,380.63	\$10,000.00	\$5,619.37	43.81%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$645.00	\$5,645.33	\$8,400.00	\$2,754.67	67.21%
GOVTBLDG	E 100-41940-321 Telephone	\$259.28	\$2,858.96	\$3,500.00	\$641.04	81.68%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$213.59	\$250.00	\$36.41	85.44%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$754.57	\$6,810.96	\$9,000.00	\$2,189.04	75.68%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$132.20	\$2,089.62	\$5,000.00	\$2,910.38	41.79%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$214.00	\$2,121.64	\$2,400.00	\$278.36	88.40%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$3,333.69	\$5,000.00	\$1,666.31	66.67%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$241.51	\$2,500.00	\$2,258.49	9.66%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$226.16	\$1,000.00	\$773.84	22.62%
Dept 41940 General Govt Buildings/Plant		\$2,884.01	\$29,532.92	\$52,850.00	\$23,317.08	55.88%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$1,463.75	\$23,683.00	\$25,000.00	\$1,317.00	94.73%
Dept 41950 Engineer		\$1,463.75	\$23,683.00	\$25,000.00	\$1,317.00	94.73%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$8,543.02	\$9,317.50	\$774.48	91.69%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$19,245.09	\$24,740.10	\$5,495.01	77.79%
Dept 41960 Insurance		\$0.00	\$27,788.11	\$34,057.60	\$6,269.49	81.59%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$273.78	\$250.00	-\$23.78	109.51%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$39.00	\$250.00	\$211.00	15.60%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$332.60	\$1,584.57	\$2,000.00	\$415.43	79.23%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$332.60	\$1,897.35	\$3,000.00	\$1,102.65	63.25%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$53,553.72	\$71,404.96	\$17,851.24	75.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$53,553.72	\$71,404.96	\$17,851.24	75.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,174.00	\$90,827.24	\$98,088.00	\$7,260.76	92.60%
Dept 42102 Wright County Sheriff		\$8,174.00	\$90,827.24	\$98,088.00	\$7,260.76	92.60%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$7,946.77	\$10,000.00	\$2,053.23	79.47%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$195.99	\$200.00	\$4.01	98.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$2,177.00	\$4,000.00	\$1,823.00	54.43%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$57.00	\$505.00	\$950.00	\$445.00	53.16%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$4,743.07	\$6,119.40	\$1,376.33	77.51%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$57.00	\$15,567.83	\$58,253.40	\$42,685.57	26.72%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$1,382.96	\$2,790.67	\$15,500.00	\$12,709.33	18.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$370.04	\$1,500.00	\$1,129.96	24.67%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$6.80	\$537.49	\$850.00	\$312.51	63.23%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$744.26	\$4,500.00	\$3,755.74	16.54%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$968.08	\$5,000.00	\$4,031.92	19.36%
Dept 42220 Fire Dept Equipment		\$1,389.76	\$5,410.54	\$27,350.00	\$21,939.46	19.78%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$1,437.00	\$3,486.87	\$7,500.00	\$4,013.13	46.49%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$2,209.75	\$3,000.00	\$790.25	73.66%
FIRETRNG	E 100-42240-331 Travel Expenses	\$91.02	\$1,602.25	\$1,500.00	-\$102.25	106.82%
Dept 42240 Fire Dept Training		\$1,528.02	\$7,298.87	\$12,000.00	\$4,701.13	60.82%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$46.94	\$1,770.75	\$5,000.00	\$3,229.25	35.42%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$415.00	\$8,400.93	\$9,000.00	\$599.07	93.34%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$53.57	\$2,000.00	\$1,946.43	2.68%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,422.00	\$7,465.00	\$4,043.00	45.84%
Dept 42260 Fire Vehicles		\$461.94	\$13,647.25	\$23,465.00	\$9,817.75	58.16%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$131.40	\$329.99	\$1,650.00	\$1,320.01	20.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$1,470.25	\$2,708.52	\$3,500.00	\$791.48	77.38%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$30.90	\$339.83	\$800.00	\$460.17	42.48%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$307.62	\$2,807.15	\$5,000.00	\$2,192.85	56.14%
FIREBLDG	E 100-42280-383 Gas Utilities	\$39.18	\$1,434.21	\$3,000.00	\$1,565.79	47.81%
Dept 42280	Fire Stations and Bldgs	\$1,979.35	\$7,619.70	\$14,125.00	\$6,505.30	53.94%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$38,746.40	\$36,000.00	-\$2,746.40	107.63%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$5,566.79	\$11,133.58	\$5,566.79	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,100.00	\$6,500.00	\$400.00	93.85%
Dept 42290	Fire Relief Association	\$0.00	\$50,413.19	\$53,633.58	\$3,220.39	94.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$41,547.14	\$35,000.00	-\$6,547.14	118.71%
Dept 42401	Building Inspection Admin	\$0.00	\$41,547.14	\$35,000.00	-\$6,547.14	118.71%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42700	Animal Control	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$2,173.50	\$2,500.00	\$326.50	86.94%
Dept 42800	Cemetery	\$0.00	\$2,173.50	\$2,500.00	\$326.50	86.94%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$4,100.80	\$88,288.74	\$106,604.16	\$18,315.42	82.82%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$1,386.32	\$1,000.00	-\$386.32	138.63%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$782.25	\$12,200.46	\$15,000.00	\$2,799.54	81.34%
PUBWRKS	E 100-43000-121 PERA	\$307.56	\$6,864.73	\$7,995.31	\$1,130.58	85.86%
PUBWRKS	E 100-43000-122 FICA	\$302.75	\$6,410.52	\$6,609.46	\$198.94	96.99%
PUBWRKS	E 100-43000-123 Medicare	\$70.81	\$1,499.38	\$1,545.76	\$46.38	97.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$1,551.60	\$1,584.00	\$32.40	97.95%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$27.50	\$500.00	\$472.50	5.50%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$402.47	\$16,402.47	\$19,200.00	\$2,797.53	85.43%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,379.30	\$1,500.00	\$120.70	91.95%
PUBWRKS	E 100-43000-212 Motor Fuels	\$181.59	\$4,267.25	\$7,000.00	\$2,732.75	60.96%
PUBWRKS	E 100-43000-215 Shop Supplies	\$37.47	\$2,374.30	\$2,500.00	\$125.70	94.97%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$2,130.73	\$8,215.78	\$6,000.00	-\$2,215.78	136.93%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$102.76	\$1,146.21	\$1,500.00	\$353.79	76.41%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$88.89	\$1,968.62	\$5,000.00	\$3,031.38	39.37%
PUBWRKS	E 100-43000-260 Uniforms	\$104.99	\$722.55	\$2,000.00	\$1,277.45	36.13%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$13,320.75	\$16,000.00	\$2,679.25	83.25%
PUBWRKS	E 100-43000-321 Telephone	\$138.02	\$1,602.58	\$2,000.00	\$397.42	80.13%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$120.00	\$200.00	\$80.00	60.00%
Dept 43000	Public Works (GENERAL)	\$8,751.09	\$169,749.06	\$203,738.69	\$33,989.63	83.32%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$28.72	\$0.00	-\$28.72	0.00%
Dept 43100	Hwys, Streets, & Roads	\$0.00	\$28.72	\$0.00	-\$28.72	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$3,390.17	\$38,579.59	\$50,000.00	\$11,420.41	77.16%
Dept 43121	Paved Streets	\$3,390.17	\$38,579.59	\$50,000.00	\$11,420.41	77.16%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$9,929.18	\$10,000.00	\$70.82	99.29%
Dept 43122	Unpaved Streets	\$0.00	\$9,929.18	\$10,000.00	\$70.82	99.29%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160	Street Lighting					
	STLGHTG E 100-43160-381 Electric Utilities	\$2,204.94	\$21,335.83	\$27,000.00	\$5,664.17	79.02%
Dept 43160	Street Lighting	\$2,204.94	\$21,335.83	\$27,000.00	\$5,664.17	79.02%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$2,073.20	\$2,000.00	-\$73.20	103.66%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$2,073.20	\$2,000.00	-\$73.20	103.66%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$3,141.61	\$31,333.12	\$35,000.00	\$3,666.88	89.52%
Dept 43245	Recycling: Refuse	\$3,141.61	\$31,333.12	\$35,000.00	\$3,666.88	89.52%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$0.00	\$5,070.56	\$8,000.00	\$2,929.44	63.38%
Dept 45186	Senior Center	\$0.00	\$5,070.56	\$8,000.00	\$2,929.44	63.38%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$233.78	\$1,403.75	\$3,000.00	\$1,596.25	46.79%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$1,709.39	\$4,225.65	\$6,000.00	\$1,774.35	70.43%
	PARKS E 100-45200-225 Landscaping Materials	\$0.00	\$4,115.88	\$7,000.00	\$2,884.12	58.80%
	PARKS E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$169.50	\$1,621.24	\$2,000.00	\$378.76	81.06%
	PARKS E 100-45200-400 Repairs & Maint Cont (	\$0.00	\$1,538.43	\$3,000.00	\$1,461.57	51.28%
	PARKS E 100-45200-440 Programs	\$0.00	\$2,216.47	\$1,000.00	-\$1,216.47	221.65%
	PARKS E 100-45200-580 Other Equipment	\$380.00	\$6,895.74	\$7,000.00	\$104.26	98.51%
Dept 45200	Parks (GENERAL)	\$2,492.67	\$22,017.16	\$35,800.00	\$13,782.84	61.50%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$0.00	\$9,571.09	\$10,500.00	\$928.91	91.15%
Dept 45500	Libraries (GENERAL)	\$0.00	\$9,571.09	\$10,500.00	\$928.91	91.15%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	\$0.00	\$3,516.25	\$9,000.00	\$5,483.75	39.07%
Dept 48205	Damage Deposit Refunds	\$0.00	\$3,516.25	\$9,000.00	\$5,483.75	39.07%
Dept 49360	Transfers Out					
	TRANSFERS E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
	TRANSIT E 100-49800-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Fund 100	GENERAL FUND	\$54,175.45	\$994,495.39	\$1,309,122.55	\$314,627.16	75.97%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	November 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
		\$54,175.45	\$994,495.39	\$1,309,122.55	\$314,627.16	75.97%

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Chris Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 15<sup>th</sup> day of November, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

.....

**RESOLUTION NO 11-15-16-122**

**A RESOLUTION ADOPTING AND CONFIRMING ASSESSMENTS FOR  
THE 5<sup>TH</sup> STREET WATERMAIN EXTENSION PROJECT**

1. The amount proper and necessary to be specially assessed at this time for public improvements is 25% assessable as follows:

<u>Years</u>	<u>First Year Levy</u>	<u>First Year Collectible</u>	<u>Assessed</u>
15	2016	2017	\$69,246.43

For improvements to the following:

- Water main extension
  - 5<sup>th</sup> Street NE between CR 19 to River Road NE

against every assessable lot, piece, or parcel of land affected thereby has been duly calculated upon the basis of benefits, without regard to cash valuation, in accordance with the provisions of Minnesota Statutes, Chapter 429, and notice has been duly published, as required by law that this Council would meet to hear, consider and pass upon all objections, if any, and said proposed assessment has at all time since its filing been open for public inspection and an opportunity has been given to all interested persons to present their objections if any, to such proposed assessments.

2. This Council, having heard and considered all objections so presented, finds that each of the lots, pieces and parcels of land enumerated in the proposed assessment was and is specially benefited by the construction of said improvement in not less than the amount of the assessment set opposite the description of each such lot, piece and parcel of land respectively, and such amount so set out is hereby levied against each of the respective lots, pieces and parcels of land therein described.
3. The proposed assessments are hereby adopted and confirmed as the proper special assessments for each of said lots, pieces and parcels of land respectively, and the assessment against each parcel, together with interest at the rate calculated at 2% over the interest cost per annum on the bonds to be issued by the City for said improvement, accruing on the full amount thereof unpaid, shall be a lien concurrent with general taxes upon parcel and all thereof. The total amount of each such assessment not pre-paid shall be payable in equal annual principal installments extending over a period of years,

as indicated in each case. The first of said installments, together with interest on the entire assessment for the period of January 1, 2016 through December 31, 2016 will be payable with general taxes for the levy year of 2016 collectible in 2017, and one of each of the remaining installments, together with one year's interest on that and all other unpaid installments, will be payable with general taxes for each consecutive year thereafter until the entire assessment is paid.

4. The owner of any property so assessed may, at any time prior to certification, make payments (partial or full) towards the balance owed. The owner may, at any time after certification, pay the whole of the assessment, with interest accrued to the date of payment, except that no interest be charged if the entire assessment is paid by November 30<sup>th</sup> of the assessment year.
5. The City Clerk shall, as soon as may be, prepare and transmit to the County Auditor a certified duplicate of the assessment roll, with each installment and interest on each unpaid assessment set forth separately, to be extended upon the property tax lists of the County and the County Auditor shall thereafter collect said assessment in the manner provided by law.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council does hereby adopt the assessment as described above.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 15<sup>th</sup> day of November, 2016.

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator



November 10, 2016

The Honorable Mayor, City Council and Staff  
c/o Brian Hagen  
City of Hanover  
11250 5th Street NE  
Hanover, MN 55341

Re: 5th Street Watermain Extension Project  
City of Hanover, MN  
WSB Project No. 02082-100

Dear Honorable Mayor, City Council, and Staff:

Following this letter is a Resolution Adopting and Confirming Assessments for the 5<sup>th</sup> Street Watermain Extension Project.

Included in the Council packet are the assessments that have been calculated in accordance with the City's assessment policy and as directed by City Council. This resolution declares the amount to be assessed at \$62,246.43 and outlines the assessment process in accordance with Minnesota Statutes Chapter 429.

If you have any questions, I will be present at the November 15, 2016 Council Meeting to discuss those with you or please call me at 651-286-8465.

Sincerely,

***WSB & Associates, Inc.***

A handwritten signature in black ink, appearing to read "Justin Messner", written over a horizontal line.

Justin Messner  
City Engineer

Attachments

## Assessment Roll

*WSB Project:* 5th Street Watermain Extension  
*Project Location:* City of Hanover  
*City Project No.:* 2016-02  
*WSB Project No.:* 02082-10

*Date:* 10/17/2016

### Assessment/Funding Source

No.	Property Identification No.		Property Owner	Property Address		Property Owner Address		Total Assessable Units	Watermain Assessment	Total Assessment
1	PID:	108500362306	MILLER PROPERTIES OF HANOVER	11150 5TH ST NE	HANOVER, MN 55341	1255 IRVINE DR	HANOVER, MN 55341	1	\$17,311.61	\$17,311.61
2	PID:	108500363207	TERRY D COX & KATHRYN A LOKKEN-COX	UNASSIGNED	HANOVER, MN 55341	298 JANDEL AVE NE	HANOVER, MN 55341	1	\$17,311.61	\$17,311.61
3	PID:	108500363226	CITY OF HANOVER	11149 5TH ST NE	HANOVER, MN 55341	11250 5TH ST NE	HANOVER, MN 55341	2	\$17,311.61	\$34,623.22
Subtotal - Total Special Assessments										\$69,246.43
City Costs										\$207,739.30
<b>Grand Total - Watermain Improvements for 5th Street Watermain Extension</b>										<b>\$276,985.73</b>

Preliminary Levy Certification  
2017 Revenue Budget

Return by: September 15, 2016

Account	Description	Category	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	9/6/2016	2016 Budget	% of Budget	2017 Budget	% Change	Comments
<b>Revenue Accounts</b>														
100-31000	Property Taxes - City	TAXES	949,730	947,465	957,722	981,814	940,618	1,026,640	435,358	771,014		919,853		
100-31020	Property Taxes - Fire Dept	TAXES	93,603	94,892	96,217	95,882	99,864	95,624	56,419	112,838		111,500		
100-31800	Franchise Fees	TAXES	9,577	10,334	8,096	14,452	12,194	13,150	6,931	12,000		12,000		
		<b>TOTAL TAXES</b>	<b>1,052,909</b>	<b>1,052,691</b>	<b>1,062,035</b>	<b>1,092,148</b>	<b>1,052,676</b>	<b>1,135,414</b>	<b>498,708</b>	<b>895,853</b>	<b>56%</b>	<b>1,043,353</b>	<b>16%</b>	
100-32110	Alcoholic Beverages	LIC PERM	10,270	10,295	10,387	10,305	10,370	10,370	10,370	10,300		10,370		
100-32180	Other Bus. Lic. & Permits	LIC PERM	100	568	650	1,561	700	362	57	100		100		
100-32210	Building Permits	LIC PERM	39,857	47,327	77,849	190,003	154,881	139,675	157,648	100,000		50,000		limited vacant lots
100-32240	Animal Licenses	LIC PERM	175	230	240	340	120	260	120	100		100		
100-32260	Solid Waste Hauler Licenses	LIC PERM	1,200	1,600	400	3,000	1,000	500	1,500	1,500		1,500		
100-32270	Rental Dwelling Licenses	LIC PERM	225	125	1,105	-	1,050	-	795	150		0		
100-32280	Other Non-Bus. Lic. & Permits	LIC PERM	45	36	374	74	37	45	34	50		50		
		<b>TOTAL LIC PERM</b>	<b>51,872</b>	<b>60,181</b>	<b>91,005</b>	<b>205,283</b>	<b>168,158</b>	<b>151,212</b>	<b>170,524</b>	<b>112,200</b>	<b>152%</b>	<b>62,120</b>	<b>-45%</b>	
100-33400	State Grants and Aid	INTGOVT	-	-	-	-	2,915	38,757	-	-		-		
100-33401	Local Gov't Aid (LGA)	INTGOVT	63,204	63,614	63,203	63,203	100,494	105,859	53,748	107,496		108,169		
100-33410	MV Credit	INTGOVT	1,579	1,475	-	-	1,297	1,866	-	-		-		
100-33420	PERA Aid	INTGOVT	339	339	339	339	339	339	170	339		339		
100-33422	State Fire Aid	INTGOVT	21,786	24,422	24,521	34,204	36,371	42,219	2,000	36,000		36,000		estimate
100-33426	State Police Aid	INTGOVT	4,681	4,668	4,542	5,057	5,265	5,566	-	5,500		5,500		estimate
100-33610	County Grants/Aid for Roads	INTGOVT	-	-	-	-	14,488	13,342	-	-		-		
		<b>TOTAL INTGOVT</b>	<b>91,589</b>	<b>94,517</b>	<b>92,605</b>	<b>102,803</b>	<b>161,169</b>	<b>207,947</b>	<b>55,918</b>	<b>149,335</b>	<b>37%</b>	<b>150,008</b>	<b>0%</b>	
100-34000	Charges for Service	SERVICE	-	-	-	-	16,643	-	-	-		-		
100-34101	City Hall Rentals	SERVICE	6,120	4,758	5,050	4,800	6,700	8,915	5,325	8,000		7,000		
100-34105	Sales of Maps & Publications	SERVICE	6	3	9	-	-	-	-	-		-		
100-34107	Assessment Searches	SERVICE	225	175	375	725	350	475	200	400		400		
100-34108	Administrative Fees	SERVICE	2,367	2,675	1,346	1,402	2,710	2,447	983	2,000		1,500		
100-34109	Copies/Faxes	SERVICE	61	60	104	76	83	15	103	50		50		
100-34207	Fire Protection	SERVICE	100,812	102,116	102,210	102,210	105,899	107,464	52,642	104,285		114,648		
100-34403	Recycling Rev/Reimb	SERVICE	6,034	5,246	3,494	8,264	26	6,902	2,990	6,000		6,000		
100-34780	Park Shelter Rental Fees	SERVICE	2,000	1,825	2,571	2,351	3,013	2,805	2,320	3,000		3,000		
100-34940	Cemetery Revenues	SERVICE	3,000	2,500	2,000	-	2,950	1,950	3,000	2,000		2,000		
		<b>TOTAL SERVICE</b>	<b>120,624</b>	<b>119,356</b>	<b>117,159</b>	<b>119,827</b>	<b>138,374</b>	<b>130,973</b>	<b>67,564</b>	<b>125,735</b>	<b>54%</b>	<b>134,598</b>	<b>7%</b>	
100-35100	Court Fines	FINES	4,385	4,298	861	1,420	315	2,643	1,763	1,500		1,500		
		<b>TOTAL FINES</b>	<b>4,385</b>	<b>4,298</b>	<b>861</b>	<b>1,420</b>	<b>315</b>	<b>2,643</b>	<b>1,763</b>	<b>1,500</b>	<b>118%</b>	<b>1,500</b>	<b>0%</b>	
100-36100	Special Assessments	MISC	5,908	400	-	951	54	429	1,414	-		-		
100-36200	Misc Revenues	MISC	7,042	9,009	5,355	67,479	2,592	13,012	102,744	-		-		
100-36210	Interest Earnings	MISC	13,996	13,708	9,074	4,476	(528)	36,318	3,183	1,000		1,000		
100-36215	Investment Income/Loss	MISC	-	-	-	-	7,518	(100)	6,195	6,000		6,000		
100-36218	Grants	MISC	2,377	1,000	2,799	1,205	-	6,280	-	-		-		
100-36230	Contributions & Donations	MISC	2,450	5,500	5,096	2,742	2,075	8,597	5,400	6,000		1,600		
100-36235	Insurance Dividends	MISC	4,800	5,976	10,241	7,094	5,123	11,500	-	8,000		8,000		
100-36250	Damage Deposits	MISC	6,350	5,700	6,934	6,291	7,441	6,501	-	-		-		Moved to GL
100-36260	Refunds or Reimbursements	MISC	-	-	-	-	-	-	4	-		-		
100-36291	Sale of Vehicles/Equipment	MISC	-	-	3,300	1,300	100	-	1,702	-		-		
100-39203	Transfers from Other Funds	MISC	-	-	-	-	-	-	19,200	-		-		
		<b>TOTAL MISC</b>	<b>42,923</b>	<b>41,294</b>	<b>42,798</b>	<b>91,538</b>	<b>24,375</b>	<b>82,538</b>	<b>139,843</b>	<b>21,000</b>	<b>666%</b>	<b>16,600</b>	<b>-21%</b>	
		<b>TOTAL REVENUE</b>	<b>1,364,303</b>	<b>1,372,337</b>	<b>1,406,462</b>	<b>1,613,019</b>	<b>1,545,068</b>	<b>1,710,727</b>	<b>934,319</b>	<b>1,305,623</b>	<b>72%</b>	<b>1,408,179.52</b>	<b>7.86%</b>	

**Preliminary Levy Certification  
2017 Expenditure Budget**

Return by: September 15, 2016

Account	Description	Category	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	9/6/2016	2016 Budget	% of Budget	2017 Budget	% Change	Dollar Change	Comments
<b>Expenditure Accounts</b>														
<b>General Government</b>														
100-41110-111	Committee Wages	COUNCIL	11,680	12,786	12,176	9,359	9,881	5,605	12,000		12,000	0%	0	
100-41110-122	FICA	COUNCIL	724	793	755	572	632	348	744		744	0%	0	
100-41110-123	Medicare	COUNCIL	169	185	177	134	143	81	174		174	0%	0	
100-41110-208	Training & Instruction	COUNCIL	992	1,109	398	-	365	-	450		1,500	233%	1,050	Checking on training costs/LMC for 5 members
100-41110-306	Dues & Subscriptions	COUNCIL	1,520	2,552	670	2,912	6,488	6,452	7,000		7,500	7%	500	
100-41110-331	Travel Expenses	COUNCIL	1,080	801	158	160	76	-	1,000		1,000	0%	0	
100-41110-437	Discretionary Miscellaneous	COUNCIL	3,486	3,396	3,586	5,701	3,128	2,942	25,203		17,700	-30%	(7,503)	Removed 125th celebration allocation
<b>Total Council</b>			<b>19,696</b>	<b>21,667</b>	<b>17,967</b>	<b>18,888</b>	<b>20,766</b>	<b>15,427</b>	<b>46,571</b>	<b>33%</b>	<b>40,618</b>	<b>-13%</b>	<b>(5,953)</b>	
100-41330-111	Committee Wages	BRDS & COMM	3,300	2,850	2,280	2,820	2,820	-	4,000		4,000	0%	0	
100-41330-208	Training & Instruction	BRDS & COMM	-	110	-	-	-	-	150		3,500	2233%	3,350	Training costs for 10 board members
100-41330-331	Travel Expenses	BRDS & COMM	-	-	374	18	21	-	100		100	0%	0	
<b>Total Brds &amp; Comm</b>			<b>3,300</b>	<b>2,960</b>	<b>2,654</b>	<b>2,838</b>	<b>2,936</b>	<b>-</b>	<b>4,250</b>	<b>0%</b>	<b>7,600</b>	<b>79%</b>	<b>3,350</b>	
100-41400-101	Full-Time Wages	CITY ADMIN	80,829	72,582	12,433	63,612	75,707	45,365	67,275		70,639	5%	3,364	
100-41400-121	PERA	CITY ADMIN	5,856	4,377	-	4,553	5,870	3,490	5,046		5,298	5%	252	
100-41400-122	FICA	CITY ADMIN	4,830	4,278	590	3,894	4,852	2,886	4,171		4,380	5%	209	
100-41400-123	Medicare	CITY ADMIN	1,130	1,001	138	911	1,135	675	975		1,024	5%	49	
100-41400-132	Employer Paid Life	CITY ADMIN	-	-	-	1,073	414	245	384		384	0%	0	Does not reflect 2017 amount
100-41400-151	Health Insurance Premium	CITY ADMIN	9,135	6,238	-	5,676	5,237	5,859	8,400		8,400	0%	0	reflects monthly allotment
100-41400-208	Training & Instruction	CITY ADMIN	250	465	464	561	1,310	410	1,500		1,500	0%	0	
100-41400-306	Dues & Subscriptions	CITY ADMIN	-	-	-	445	256	249	500		500	0%	0	
<b>Total City Admin</b>			<b>102,030</b>	<b>116,408</b>	<b>57,941</b>	<b>82,640</b>	<b>98,574</b>	<b>59,179</b>	<b>88,251</b>	<b>67%</b>	<b>92,125</b>	<b>4%</b>	<b>3,873</b>	
100-41410-200	Office Supplies	ELECTION	-	1,162	-	3,005	-	289	2,000		7,000	250%	5,000	WC Equip upgrades estimated costs
100-41410-310	Other Professional Services	ELECTION	-	3,660	-	5,317	79	1,658	5,000		-	-100%	(5,000)	No election
100-41410-351	Legal Notices Publishing	ELECTION	-	-	-	279	-	111	300		-	-100%	(300)	No election
100-41410-400	Repairs & Maintenance Cont	ELECTION	751	-	762	-	-	1,014	1,000		1,000	0%	0	Check w/HC and WC
<b>Total Election</b>			<b>751</b>	<b>4,822</b>	<b>762</b>	<b>8,601</b>	<b>79</b>	<b>3,072</b>	<b>8,300</b>	<b>37%</b>	<b>8,000</b>	<b>-4%</b>	<b>(300)</b>	
100-41430-101	Full-Time Wages	CLERICAL	37,550	39,200	43,120	80,994	53,307	28,377	42,059		44,160	5%	2,101	
100-41430-121	PERA	CLERICAL	2,788	2,827	1,832	5,711	3,798	2,183	3,154		3,312	5%	158	
100-41430-122	FICA	CLERICAL	2,384	2,417	2,544	5,607	3,715	1,805	2,608		2,738	5%	130	
100-41430-123	Medicare	CLERICAL	558	565	595	1,311	869	422	610		640	5%	30	
100-41430-134	Employer Paid Life	CLERICAL	-	-	-	(3,996)	1,581	845	1,080		1,080	0%	0	Does not reflect 2017 amount
100-41430-151	Health Insurance Premium	CLERICAL	8,984	8,946	17,319	10,443	7,844	5,823	8,400		8,400	0%	0	reflects monthly allotment
100-41430-208	Training & Instruction	CLERICAL	-	-	-	-	-	255	500		500	0%	0	
100-41430-306	Dues & Subscriptions	CLERICAL	-	-	-	-	-	99	250		250	0%	0	
<b>Total Clerical</b>			<b>53,269</b>	<b>53,956</b>	<b>65,410</b>	<b>115,462</b>	<b>74,280</b>	<b>39,808</b>	<b>58,661</b>	<b>68%</b>	<b>61,081</b>	<b>4%</b>	<b>2,420</b>	
100-41435-260	Uniforms	STAFF EXP	-	80	-	224	-	-	300		300	0%	0	
100-41435-310	Other Professional Services	STAFF EXP	-	9,845	5,763	578	787	222	1,000		1,000	0%	0	
100-41435-331	Travel Expenses	STAFF EXP	1,539	1,101	368	561	1,277	173	2,000		2,000	0%	0	
<b>Total Staff Exp</b>			<b>8,821</b>	<b>17,144</b>	<b>14,017</b>	<b>2,620</b>	<b>3,290</b>	<b>395</b>	<b>3,300</b>	<b>12%</b>	<b>3,300</b>	<b>0%</b>	<b>0</b>	
100-41530-101	Full-Time Wages	ACCNT	59,367	59,281	78,673	-	24,895	34,341	50,918		53,464	5%	2,546	
100-41530-121	PERA	ACCNT	4,301	3,464	5,869	-	1,800	2,643	3,819		4,010	5%	191	
100-41530-122	FICA	ACCNT	3,678	3,676	5,019	-	1,446	2,032	3,157		3,315	5%	158	
100-41530-123	Medicare	ACCNT	860	860	1,174	-	338	475	738		775	5%	37	
100-41530-134	Employer Paid Life	ACCNT	-	-	-	-	348	654	504		980	95%	476	Does not reflect 2017 amount
100-41530-151	Health Insurance Premium	ACCNT	8,481	6,021	9,149	-	3,322	7,200	10,800		10,800	0%	0	reflects monthly allotment
100-41530-208	Training & Instruction	ACCNT	-	-	-	-	-	660	1,000		1,000	0%	0	
100-41530-306	Dues & Subscriptions	ACCNT	-	-	-	-	-	95	500		500	0%	0	
100-41530-310	Other Professional Services	ACCNT	-	-	-	-	35,468	2,457	3,000		1,000	-67%	(2,000)	
<b>Total Accnt</b>			<b>76,687</b>	<b>73,301</b>	<b>99,885</b>	<b>-</b>	<b>68,471</b>	<b>50,556</b>	<b>74,437</b>	<b>68%</b>	<b>75,844</b>	<b>2%</b>	<b>1,408</b>	
100-41540-301	Auditing & Accounting	AUDITING	19,075	19,840	22,740	27,812	23,400	29,243	27,400		30,000	9%	2,600	Actual audit and potential prep costs
<b>Total Auditing &amp; Accounting</b>			<b>19,075</b>	<b>19,840</b>	<b>22,740</b>	<b>27,812</b>	<b>23,400</b>	<b>29,243</b>	<b>27,400</b>	<b>107%</b>	<b>30,000</b>	<b>9%</b>	<b>2,600</b>	
100-41550-310	Other Professional Services	ASSESSING	16,378	16,316	16,889	17,328	17,772	17,669	18,000		18,000	0%	0	
<b>Total Assessing</b>			<b>16,378</b>	<b>16,316</b>	<b>16,889</b>	<b>17,328</b>	<b>17,772</b>	<b>17,669</b>	<b>18,000</b>	<b>98%</b>	<b>18,000</b>	<b>0%</b>	<b>0</b>	
100-41570-200	Office Supplies	PURCHASING	2,898	6,172	5,587	1,128	3,146	2,448	4,000		4,000	0%	0	
100-41570-205	Bank Fees	PURCHASING	159	212	124	74	49	90	100		100	0%	0	
100-41570-207	Computer Supplies	PURCHASING	1,425	1,268	4,472	4,284	3,092	4,846	3,500		12,000	243%	8,500	Approx \$7k for server upgrade
100-41570-220	Repair/Maintenance Supply	PURCHASING	4,728	6,724	8,425	1,939	2,367	2,568	5,800		4,500	-22%	(1,300)	
100-41570-322	Postage	PURCHASING	2,049	1,222	458	951	2,463	2,080	1,500		2,000	33%	500	
100-41570-570	Office Equipment/Furniture	PURCHASING	2,599	2,501	1,305	120	210	-	4,000		4,000	0%	0	
<b>Total Purchasing</b>			<b>13,859</b>	<b>18,099</b>	<b>20,370</b>	<b>8,496</b>	<b>11,326</b>	<b>12,033</b>	<b>18,900</b>	<b>64%</b>	<b>26,600</b>	<b>41%</b>	<b>7,700</b>	
100-41600-310	Other Professional Services	COMPUTER	-	-	-	-	-	2,048	4,000		4,000	0%	0	

	<b>Total Computer</b>	-	-	-	<b>4,693</b>	<b>3,693</b>	<b>2,048</b>	<b>4,000</b>	<b>51%</b>	<b>4,000</b>	<b>0%</b>	<b>0</b>		
100-41610-304	Legal Fees	ATTORNEY	21,767	13,799	19,286	20,536	18,947	17,925	21,787	22,440	3%	654	increase of 3%	
	<b>Total Attorney</b>		<b>21,767</b>	<b>13,799</b>	<b>19,286</b>	<b>20,536</b>	<b>18,947</b>	<b>17,925</b>	<b>21,787</b>	<b>22,440</b>	<b>3%</b>	<b>654</b>		
100-41910-310	Other Professional Services	PLANNING & ZONING	22,022	11,489	24,092	26,511	19,945	6,746	17,000	29,500	74%	12,500	\$12,500 towards 2017 Comp Plan Update	
	<b>Total Planning &amp; Zoning</b>		<b>22,022</b>	<b>11,489</b>	<b>24,092</b>	<b>26,511</b>	<b>19,945</b>	<b>6,746</b>	<b>17,000</b>	<b>29,500</b>	<b>74%</b>	<b>12,500</b>		
100-41940-210	Operating Supplies	BLDG & GRNDS	3,579	3,484	4,454	2,494	617	417	5,000	1,000	-80%	(4,000)	cleaning suplies, garbage bags, etc.	
100-41940-220	Repair/Maintenance Supply	BLDG & GRNDS	7,109	4,943	10,195	(3,187)	9,461	3,374	10,000	10,000	0%	0		
100-41940-306	Dues & Subscriptions	BLDG & GRNDS	-	-	-	250	250	300	300	300	0%	0	Liquor License	
100-41940-310	Other Professional Services	BLDG & GRNDS	430	432	6,508	6,998	6,016	3,620	8,400	7,500	-11%	(900)	cleaning contract, pest control, etc	
100-41940-321	Telephone	BLDG & GRNDS	5,020	4,851	5,851	4,476	3,282	2,340	3,500	3,500	0%	0		
100-41940-325	Taxes	BLDG & GRNDS	6,988	6,723	6,439	258	220	214	250	250	0%	0	sales and use tax	
100-41940-381	Electric Utility	BLDG & GRNDS	6,196	6,964	10,328	8,927	14,122	5,272	9,000	11,250	25%	2,250	6 mo PW works building	
100-41940-383	Gas Utilities	BLDG & GRNDS	4,252	3,382	4,799	6,698	3,642	1,885	5,000	6,250	25%	1,250	6 mo PW works building	
100-41940-384	Refuse/Garbage Disposal	BLDG & GRNDS	1,871	1,862	5,313	(502)	2,540	1,480	2,400	3,250	35%	850	6 mo PW works building	
100-41940-415	Other Equipment Rental	BLDG & GRNDS	-	499	-	-	121	-	500	500	0%	0		
100-41940-520	Buildings & Structures	BLDG & GRNDS	-	-	637	5,591	5,346	2,892	5,000	5,000	0%	0		
100-41940-560	Furniture & Fixtures	BLDG & GRNDS	1,634	-	3,149	535	1,961	-	2,500	2,500	0%	0		
100-41940-580	Other Equipment	BLDG & GRNDS	-	160	352	308	1,263	226	1,000	500	-50%	(500)		
	<b>Total Bldg &amp; Grnds</b>		<b>97,440</b>	<b>97,170</b>	<b>106,016</b>	<b>32,848</b>	<b>48,842</b>	<b>21,971</b>	<b>52,850</b>	<b>51,800</b>	<b>42%</b>	<b>51,800</b>	<b>-2%</b>	<b>(1,050)</b>
100-41950-303	Engineering Fee	ENGINEERING	13,193	14,114	22,511	19,613	23,493	21,424	25,000	32,500	30%	7,500	\$7,500 towards 2017 Comp Plan Update	
	<b>Total Engineering</b>		<b>13,193</b>	<b>14,114</b>	<b>22,511</b>	<b>19,613</b>	<b>23,493</b>	<b>21,424</b>	<b>25,000</b>	<b>32,500</b>	<b>30%</b>	<b>7,500</b>		
100-41960-150	Workers Comp Premium	INSURANCE	1,893	1,730	2,086	845	259	8,384	9,318	9,055	-3%	(262)	entire City less Fire Department (8% increase)	
100-41960-361	General Liability Insurance	INSURANCE	23,061	22,340	21,946	24,476	24,785	19,245	24,740	20,592	-17%	(4,148)	entire City less Fire Department (7% increase)	
	<b>Total Insur</b>		<b>24,954</b>	<b>24,070</b>	<b>24,032</b>	<b>27,982</b>	<b>25,045</b>	<b>27,629</b>	<b>34,058</b>	<b>29,647</b>	<b>-13%</b>	<b>(4,410)</b>		
100-41970-341	Employment	LEGAL PUB	-	636	231	235	435	274	250	300	20%	50		
100-41970-343	Other Advertising	LEGAL PUB	-	-	-	38	-	39	250	250	0%	0		
100-41970-351	Legal Notices Publishing	LEGAL PUB	1,642	985	1,925	1,621	768	999	2,000	2,000	0%	0		
100-41970-354	Recording Fees	LEGAL PUB	-	654	128	441	-	-	500	500	0%	0		
	<b>Total Legal Pub</b>		<b>1,642</b>	<b>2,274</b>	<b>2,284</b>	<b>2,336</b>	<b>1,203</b>	<b>1,311</b>	<b>3,000</b>	<b>3,050</b>	<b>44%</b>	<b>3,050</b>	<b>2%</b>	<b>50</b>
100-48205-810	Refunds & Reimbursements	DAMAGE DEPOSIT	5,200	6,205	7,720	7,554	11,079	3,416	9,000	-	-100%	(9,000)	Moved to GL	
	<b>Total Damage Deposit</b>		<b>5,200</b>	<b>6,205</b>	<b>7,720</b>	<b>7,554</b>	<b>11,079</b>	<b>3,416</b>	<b>9,000</b>	<b>-</b>	<b>-100%</b>	<b>(9,000)</b>		
	<b>Total General Gov't</b>		<b>500,082</b>	<b>513,634</b>	<b>524,577</b>	<b>426,758</b>	<b>473,140</b>	<b>329,853</b>	<b>514,764</b>	<b>536,105</b>	<b>64%</b>	<b>536,105</b>	<b>4%</b>	<b>21,341</b>
<b>Public Safety</b>														
100-42101-310	Other Professional Services	HC SHERIFF	63,443	64,977	65,503	75,078	69,333	35,702	71,405	78,731	10%	7,326	proposed contract price	
	<b>Total HC Sheriff</b>		<b>63,443</b>	<b>64,977</b>	<b>65,503</b>	<b>75,078</b>	<b>69,333</b>	<b>35,702</b>	<b>71,405</b>	<b>78,731</b>	<b>10%</b>	<b>7,326</b>		
100-42102-310	Other Professional Services	WC SHERIFF	86,140	87,474	88,330	83,726	95,900	65,809	98,088	101,748	4%	3,660	based on contracted rate for 2017 of \$69.50	
	<b>Total WC Sheriff</b>		<b>86,140</b>	<b>87,474</b>	<b>88,330</b>	<b>83,726</b>	<b>95,900</b>	<b>65,809</b>	<b>98,088</b>	<b>101,748</b>	<b>4%</b>	<b>3,660</b>		
100-42210-103	Part-Time Wages	FIRE ADMIN	20,068	18,420	29,404	28,116	27,804	-	34,340	55,000	60%	20,660	\$10/hr. for calls and \$16/mtg	
100-42210-122	FICA	FIRE ADMIN	1,244	1,142	1,823	1,743	1,714	-	2,129	3,410	60%	1,281		
100-42210-123	Medicare	FIRE ADMIN	291	267	426	408	401	-	515	798	55%	283		
100-42210-150	Workers Comp Premium	FIRE ADMIN	5,556	6,731	7,042	6,679	7,137	7,820	10,000	8,446	-16%	(1,554)	projected increase of approx 8%	
100-42210-200	Office Supplies	FIRE ADMIN	301	-	359	167	131	196	200	200	0%	0		
100-42210-305	Medical/Physical Fees	FIRE ADMIN	1,917	363	3,975	1,260	4,735	2,177	4,000	4,000	0%	0		
100-42210-306	Dues & Subscriptions	FIRE ADMIN	2,961	1,042	884	562	572	355	950	950	0%	0		
100-42210-361	General Liability Insurance	FIRE ADMIN	6,747	10,108	6,875	5,869	2,370	4,743	6,119	5,075	-17%	(1,044)	projected increase of approx 7%	
	<b>Total Fire Admin</b>		<b>39,086</b>	<b>38,073</b>	<b>50,788</b>	<b>45,975</b>	<b>45,125</b>	<b>15,291</b>	<b>58,253</b>	<b>77,879</b>	<b>26%</b>	<b>77,879</b>	<b>34%</b>	<b>19,626</b>
100-42220-221	Equipment Parts	FIRE EQUIP	5,424	7,812	3,665	6,025	1,056	1,254	15,500	13,500	-13%	(2,000)	added amount subtracted from other misc.	
100-42220-228	Medical Supplies	FIRE EQUIP	-	-	-	-	782	370	1,500	1,500	0%	0		
100-42220-240	Small Tools/Equipment	FIRE EQUIP	765	581	718	132	-	390	850	850	0%	0		
100-42220-260	Uniforms	FIRE EQUIP	11,315	7,551	8,599	780	10,864	604	4,500	4,500	0%	0		
100-42220-580	Other Equipment	FIRE EQUIP	5,942	4,959	4,315	2,056	856	839	5,000	5,000	0%	0		
	<b>Total Fire Equip</b>		<b>23,446</b>	<b>20,903</b>	<b>17,296</b>	<b>8,993</b>	<b>13,557</b>	<b>3,458</b>	<b>27,350</b>	<b>25,350</b>	<b>13%</b>	<b>25,350</b>	<b>-7%</b>	<b>(2,000)</b>
100-42240-208	Training & Instruction	FIRE TRG	5,400	3,558	3,401	7,517	8,869	1,355	7,500	12,500	67%	5,000	To cover physicals for new recruits	
100-42240-310	Other Professional Services	FIRE TRG	-	-	-	-	-	1,480	3,000	3,000	0%	0	Allina Medical Direction Contract remains same fr	
100-42240-331	Travel Expenses	FIRE TRG	1,101	1,468	1,099	852	792	1,511	1,500	1,500	0%	0		
	<b>Total Fire Trg</b>		<b>6,501</b>	<b>5,025</b>	<b>4,500</b>	<b>8,369</b>	<b>9,661</b>	<b>4,346</b>	<b>12,000</b>	<b>17,000</b>	<b>36%</b>	<b>17,000</b>	<b>42%</b>	<b>5,000</b>
100-42260-212	Motor Fuels	FIRE VEHICLE	4,365	4,243	5,428	3,780	3,146	1,568	5,000	4,500	-10%	(500)		
100-42260-220	Repair/Maintenance Supply	FIRE VEHICLE	3,071	4,985	7,438	14,342	7,855	7,657	9,000	9,000	0%	0		
100-42260-240	Small Tools/Equipment	FIRE VEHICLE	386	1,845	2,335	1,860	198	54	2,000	2,000	0%	0		
100-42260-323	Radio Units	FIRE VEHICLE	2,025	2,250	1,107	2,661	5,035	3,422	7,465	7,465	0%	0		
	<b>Total Fire Vehicle</b>		<b>9,847</b>	<b>13,324</b>	<b>16,307</b>	<b>22,643</b>	<b>16,235</b>	<b>12,700</b>	<b>23,465</b>	<b>22,965</b>	<b>54%</b>	<b>22,965</b>	<b>-2%</b>	<b>(500)</b>
100-42280-215	Shop Supplies	FIRE BLDG	402	1,220	1,121	741	189	132	1,650	1,650	0%	0		
100-42280-220	Repair/Maintenance Supply	FIRE BLDG	3,163	4,958	-	522	14,969	1,105	3,500	3,500	0%	0		
100-42280-321	Telephone	FIRE BLDG	490	458	1,002	430	351	247	800	800	0%	0		
100-42280-325	Taxes	FIRE BLDG	172	165	138	-	-	-	175	175	0%	0		
100-42280-381	Electric Utilities	FIRE BLDG	5,207	4,450	4,696	3,722	3,636	2,139	5,000	4,500	-10%	(500)		
100-42280-383	Gas Utilities	FIRE BLDG	2,298	1,483	2,569	3,673	2,855	1,354	3,000	3,000	0%	0		

	<b>Total Fire Bldg</b>		<b>11,732</b>	<b>12,733</b>	<b>9,526</b>	<b>9,088</b>	<b>21,999</b>	<b>4,977</b>	<b>14,125</b>	<b>35%</b>	<b>13,625</b>	<b>-4%</b>	<b>(500)</b>	
100-42290-124	State Aid Pensions	FRA	27,922	27,621	41,704	37,871	42,415	2,000	36,000		36,000	0%	0	pass through fund
100-42290-125	Other Retirement Contributions	FRA	-	-	-	-	-	-	11,134		11,134	0%	(0)	31% of two year's prior state aid paid by City for ti
100-42290-301	Auditing & Accounting	FRA	4,475	-	10,683	5,800	6,580	6,100	6,500		6,500	0%	0	billed hourly, this is estimated amount
	<b>Total FRA</b>		<b>32,397</b>	<b>27,621</b>	<b>52,387</b>	<b>43,671</b>	<b>48,995</b>	<b>8,100</b>	<b>53,634</b>	<b>15%</b>	<b>53,634</b>	<b>0%</b>	<b>(0)</b>	
100-42401-310	Other Professional Services	BLDG INSP	17,719	17,271	72,360	32,860	53,391	36,109	35,000		35,000	-50%	(17,500)	lack of vacant lots
	<b>Total Bldg Insp</b>		<b>17,719</b>	<b>17,271</b>	<b>72,360</b>	<b>32,860</b>	<b>53,391</b>	<b>36,109</b>	<b>35,000</b>	<b>103%</b>	<b>17,500</b>	<b>-50%</b>	<b>(17,500)</b>	
100-42700-310	Other Professional Services	ANIMAL CTRL	688	-	189	180	185	-	500		500	0%	0	
	<b>Total Animal Ctrl</b>		<b>688</b>	<b>-</b>	<b>189</b>	<b>180</b>	<b>185</b>	<b>-</b>	<b>500</b>	<b>0%</b>	<b>500</b>	<b>0%</b>	<b>0</b>	
100-42800-310	Other Professional Services	CEMETERY	-	-	-	-	50	1,023	2,500		50	-98%	(2,450)	
	<b>Total Cemetery</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>1,023</b>	<b>2,500</b>	<b>41%</b>	<b>50</b>	<b>-98%</b>	<b>(2,450)</b>	
	<b>Total Public Safety</b>		<b>290,998</b>	<b>287,401</b>	<b>377,186</b>	<b>330,583</b>	<b>374,432</b>	<b>187,516</b>	<b>396,320</b>	<b>47%</b>	<b>408,981</b>	<b>3%</b>	<b>12,661</b>	

**Public Works**

100-43000-101	Full-Time Wages - Reg	PUBLIC WORKS	43,250	45,643	61,257	74,389	98,608	71,886	106,604		143,963	35%	37,359	3 full time workers, with 3rd Full Time w/April sta
100-43000-102	Full-Time Wages - OT	PUBLIC WORKS	-	-	-	1,340	604	1,302	1,000		1,050	5%	50	
100-43000-103	Part-Time Wages	PUBLIC WORKS	2,551	8,615	4,010	14,370	5,170	9,570	15,000		25,400	69%	10,400	(2) 6 mo. Summer help and snow plow drivers
100-43000-121	PERA	PUBLIC WORKS	3,133	3,498	3,462	5,168	7,730	5,628	7,995		10,381	30%	2,386	
100-43000-122	FICA	PUBLIC WORKS	2,679	3,274	3,846	5,688	6,637	5,225	6,609		8,486	28%	1,877	
100-43000-123	Medicare	PUBLIC WORKS	945	765	899	1,274	1,552	1,222	1,546		2,456	59%	910	
100-43000-134	Employer Paid Life	PUBLIC WORKS	-	-	-	1,107	1,729	1,241	1,584		2,508	58%	924	
100-43000-142	Unemployment Benefits	PUBLIC WORKS	-	-	-	369	264	28	500		500	0%	0	
100-43000-151	Health Insurance Premiums	PUBLIC WORKS	5,615	5,378	5,537	10,892	15,616	13,202	19,200		27,600	44%	8,400	
100-43000-208	Training & Instruction	PUBLIC WORKS	95	1,140	-	225	997	1,379	1,500		2,500	67%	1,000	to reflect additional worker
100-43000-212	Motor Fuels	PUBLIC WORKS	8,257	9,113	10,110	8,790	-	3,627	7,000		7,000	0%	0	plow, loader, bobcat, pickups
100-43000-215	Shop Supplies	PUBLIC WORKS	1,980	929	4,608	3,569	-	2,084	2,500		2,500	0%	0	
100-43000-220	Repair/Maintenance Supply	PUBLIC WORKS	4,347	5,806	7,116	8,726	378	4,050	6,000		6,000	0%	0	
100-43000-226	Sign Repair Materials	PUBLIC WORKS	-	-	-	-	-	171	1,500		1,500	0%	0	consolidated all street sign resources here
100-43000-240	Small Tools/Equipment	PUBLIC WORKS	1,374	2,022	1,986	4,432	-	1,452	5,000		5,000	0%	0	
100-43000-260	Uniforms	PUBLIC WORKS	552	830	907	1,974	-	618	2,000		3,000	50%	1,000	to reflect additional worker
100-43000-310	Other Professional Services	PUBLIC WORKS	5,000	7,775	6,708	5,174	-	12,071	16,000		17,000	6%	1,000	Compost, street sweepings addl \$1000 for keyfobs
100-43000-321	Telephone	PUBLIC WORKS	-	-	-	555	1,929	1,277	2,000		2,800	40%	800	to reflect additional worker
100-43000-325	Taxes	PUBLIC WORKS	-	-	-	119	-	120	200		200	0%	0	
	<b>Total Public Works</b>		<b>83,094</b>	<b>97,872</b>	<b>113,432</b>	<b>155,840</b>	<b>152,107</b>	<b>136,152</b>	<b>203,739</b>	<b>67%</b>	<b>269,844</b>	<b>32%</b>	<b>66,105</b>	
100-43121-224	Street Maintenance Materials	PAVED STREETS	283	811	5,636	13,661	71,522	22,959	50,000		50,000	0%	0	
	<b>Total Paved Streets</b>		<b>6,419</b>	<b>7,454</b>	<b>6,225</b>	<b>14,625</b>	<b>75,755</b>	<b>22,959</b>	<b>50,000</b>	<b>46%</b>	<b>50,000</b>	<b>0%</b>	<b>0</b>	
100-43122-224	Street Maintenance Materials	UNPAVED STREETS	2,909	2,655	2,240	7,094	10,403	9,117	10,000		10,000	0%	0	
	<b>Total Unpaved Streets</b>		<b>13,083</b>	<b>4,967</b>	<b>6,400</b>	<b>7,094</b>	<b>10,403</b>	<b>9,117</b>	<b>10,000</b>	<b>91%</b>	<b>10,000</b>	<b>0%</b>	<b>0</b>	
100-43125-224	Street Maintenance Materials	SNOW/ICE	12,786	2,246	600	11,926	15,000	-	15,000		15,000	0%	0	
	<b>Total Snow/Ice</b>		<b>12,786</b>	<b>2,246</b>	<b>600</b>	<b>11,926</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>	<b>0%</b>	<b>15,000</b>	<b>0%</b>	<b>0</b>	
100-43160-381	Electric Utilities	STREET LIGHTS	29,063	26,483	27,036	25,125	19,475	14,973	27,000		25,000	-7%	(2,000)	
	<b>Total Street Lights</b>		<b>29,063</b>	<b>26,483</b>	<b>27,036</b>	<b>25,125</b>	<b>19,475</b>	<b>14,973</b>	<b>27,000</b>	<b>55%</b>	<b>25,000</b>	<b>-7%</b>	<b>(2,000)</b>	
100-43240-384	Refuse/Garbage Disposal	CITY CLEAN UP	-	487	828	887	1,784	2,073	2,000		2,000	0%	0	Lions Clean up
	<b>Total City Clean Up</b>		<b>-</b>	<b>487</b>	<b>828</b>	<b>887</b>	<b>1,784</b>	<b>2,073</b>	<b>2,000</b>	<b>104%</b>	<b>2,000</b>	<b>0%</b>	<b>0</b>	
100-43245-384	Refuse/Garbage Disposal	RECYCLING	14,540	18,637	25,354	33,931	36,112	24,435	35,000		36,000	3%	1,000	recycling contract cost
	<b>Total Recycling</b>		<b>14,540</b>	<b>18,637</b>	<b>25,354</b>	<b>33,931</b>	<b>36,112</b>	<b>24,435</b>	<b>35,000</b>	<b>70%</b>	<b>36,000</b>	<b>3%</b>	<b>1,000</b>	
	<b>Total Public Works</b>		<b>159,359</b>	<b>159,233</b>	<b>180,693</b>	<b>249,428</b>	<b>341,883</b>	<b>209,709</b>	<b>342,739</b>	<b>61%</b>	<b>407,844</b>	<b>19%</b>	<b>65,105</b>	

**Culture & Recreation**

100-45186-437	Senior Center Contribution	SENIOR CENTER	1,250	625	1,250	7,654	5,330	3,125	8,000		8,000	0%	0	
	<b>Total Senior Center Contribution</b>		<b>1,250</b>	<b>625</b>	<b>1,250</b>	<b>7,654</b>	<b>5,330</b>	<b>3,125</b>	<b>8,000</b>	<b>39%</b>	<b>8,000</b>	<b>0%</b>	<b>0</b>	
100-45200-212	Motor Fuels	PARKS	-	-	-	1,958	-	962	3,000		2,000	-33%	(1,000)	lawn mower fuel
100-45200-220	Repair/Maintenance Supply	PARKS	2,031	6,508	3,801	4,477	4,513	2,507	6,000		5,000	-17%	(1,000)	mower repairs, park maintenance equipment
100-45200-225	Landscaping Materials	PARKS	1,572	2,352	4,055	1,788	2,625	650	7,000		10,000	43%	3,000	playground rock, seed, soil, fertilizer, etc.
100-45200-310	Other Professional Services	PARKS	-	-	-	-	-	-	6,800		6,800	0%	0	FYCC Costs
100-45200-381	Electric Utilities	PARKS	817	825	2,729	1,932	2,054	1,295	2,000		2,000	0%	0	
100-45200-400	Repairs & Maintenance Cont	PARKS	3,579	2,704	4,489	4,469	2,249	1,127	3,000		1,500	-50%	(1,500)	
100-45200-440	Programs	PARKS	2,676	2,957	5,171	4,992	9,041	2,216	1,000		2,200	120%	1,200	city hosted events (offset by donations)
100-45200-580	Other Equipment	PARKS	6,696	2,484	1,182	2,711	7,190	6,136	7,000		7,000	0%	0	portable toilets
	<b>Total Parks</b>		<b>27,153</b>	<b>21,298</b>	<b>24,199</b>	<b>22,610</b>	<b>27,852</b>	<b>14,893</b>	<b>35,800</b>	<b>42%</b>	<b>36,500</b>	<b>2%</b>	<b>700</b>	
100-45500-437	Contribution & Operation	ROY SIMMS LIBRARY	7,000	7,000	7,000	7,000	5,250	8,714	10,500		10,500	0%	0	
	<b>Total Roy Simms Library</b>		<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>5,250</b>	<b>8,714</b>	<b>10,500</b>	<b>83%</b>	<b>10,500</b>	<b>0%</b>	<b>0</b>	
	<b>Total Culture &amp; Rec</b>		<b>35,403</b>	<b>28,923</b>	<b>32,449</b>	<b>37,264</b>	<b>38,432</b>	<b>26,732</b>	<b>54,300</b>	<b>49%</b>	<b>55,000</b>	<b>1%</b>	<b>700</b>	

**Transfers Out**

100-49360-700	Transfer Out	GENERAL CAPITAL	336,140	145,203	221,307	100,000	-	-	-		#DIV/0!	0	eliminated as an operating expense
100-49360-700	Transfer Out	PARKS CAPITAL	-	-	-	-	-	-	-		#DIV/0!	0	eliminated as an operating expense
100-49360-700	Transfer Out	FIRE DEPT CAPITAL	4,694	-	-	20,000	52,300	-	-		#DIV/0!	0	eliminated as an operating expense

100-49360-700	Transfer Out	HISTORICAL FUND	10,000	10,000	10,000	10,000	-	-	-	#DIV/0!	0	eliminated as an operating expense	
100-49360-700	Transfer Out	CITY HALL FUND	30,000	100,000	30,000	30,000	-	-	-	#DIV/0!	0	eliminated as an operating expense	
100-49360-700	Transfer Out	EQUIPMENT FUND	32,500	20,000	32,500	32,500	55,000	-	-	#DIV/0!	0	eliminated as an operating expense	
100-49360-700	Transfer Out	STREET CAPITAL	53,000	100,000	275,000	100,000	369,000	-	-	#DIV/0!	0	eliminated as an operating expense	
<b>Total Transfers Out</b>			<b>466,334</b>	<b>375,203</b>	<b>568,807</b>	<b>292,500</b>	<b>476,300</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>#DIV/0!</b>	<b>0</b>

Transit

100-49800-310	Other Professional Services	TRANSIT				1,107		250	1,000		250	-75%	(750)	Annual Cost
<b>Total Transit</b>						<b>1,107</b>	<b>-</b>	<b>250</b>	<b>1,000</b>	<b>25%</b>	<b>250</b>	<b>-75%</b>	<b>(750)</b>	
<b>Total Fund Expend.</b>			<b>1,452,175</b>	<b>1,364,394</b>	<b>1,683,711</b>	<b>1,337,640</b>	<b>1,704,187</b>	<b>754,060</b>	<b>1,309,122</b>	<b>58%</b>	<b>1,408,180</b>	<b>7.57%</b>	<b>99,057</b>	
<b>Total Revenue Over Expenditures</b>			<b>(79,838)</b>	<b>42,068</b>	<b>(70,692)</b>	<b>207,428</b>	<b>6,540</b>	<b>180,259</b>	<b>(3,500)</b>		<b>(0)</b>			

**Preliminary Levy Certification  
Capital Improvement Fund Levy Revenue**

Return by: September 15, 2016

Fund No.	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
401	General	336,140	145,203	221,307	100,000				
402	Parks							25,000	
403	Fire Department	4,694			20,000	24,000	30,000	30,000	
404	Historical Park	10,000	10,000	10,000	10,000				
407	TIF Redev. Dist #1								
408	8th St. Project								
411	City Hall	30,000	100,000	30,000	30,000				
412	Crow River Crossing								
416	River Rd Recon.								
417	Equipment	32,500	20,000	32,500	32,500	55,000	65,000	2,500	
418	Street Project	53,000	100,000	275,000	100,000	190,000	215,000	160,000	
<b>Total Revenue</b>		<b>466,334</b>	<b>375,203</b>	<b>568,807</b>	<b>292,500</b>	<b>269,000</b>	<b>310,000</b>	<b>217,500</b>	<b>-19%</b>

\*Check 2016 capital transfer amount against Tammy's projections.

Dated this 21st day of September, 2016.

**Preliminary Levy Certification  
Debt Services**

Return by: September 15, 2016

**2008A GO CIP Refunding Bond Fund**

Acct No.	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
<b><u>Revenue Accounts</u></b>										
311-31000	PROPERTY	74,585	80,380	79,197	79,457	40,934	39,770	38,603	42,688	
311-33410	MV CRED	111	112							
311-36210	INTEREST	1,197	1,121	1,340	504	50	400	100	100	
311-36215	INVESTMENT INCOME/LOSS					413	(92)	400	400	
311-39100	BOND PROCEEDS									
311-39200	TRANSFERS IN									
	<b>Total Revenue</b>	<b>75,893</b>	<b>81,613</b>	<b>80,537</b>	<b>79,961</b>	<b>41,397</b>	<b>40,079</b>	<b>39,103</b>	<b>43,188</b>	<b>10%</b>
<b><u>Expenditure Accounts</u></b>										
311-47000-601	DS: PRINC	60,000	65,000	70,000	70,000	70,000	25,000	30,000	30,000	
311-47000-611	DS: INTER	18,920	17,260	15,370	13,270	11,030	9,448	8,430	7,320	
311-47000-620	DS: FISCA	425	425	425	495	495	495	495	495	
	<b>Total Expenditure</b>	<b>79,345</b>	<b>82,685</b>	<b>85,795</b>	<b>83,765</b>	<b>81,525</b>	<b>34,943</b>	<b>38,925</b>	<b>37,815</b>	<b>-3%</b>
	<b>Total Revenue</b>	<b>(3,452)</b>	<b>(1,072)</b>	<b>(5,258)</b>	<b>(3,804)</b>	<b>(40,128)</b>	<b>5,136</b>	<b>178</b>	<b>5,373</b>	<b>2914%</b>

**City of Hanover  
Debt Services**

**2009A GO Refunding Bond Fund**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
<b><u>Revenue Accounts</u></b>										
312-31000	PROPERTY	21,420	15,400	15,000	19,765	19,929	18,292	22,982	20,949	
312-33410	MV CRED	32	21							
312-36100	SPECIAL A	9,216	10,517	8,236	7,919	10,205	6,473	6,017	5,636	
312-36210	INTEREST	154	419	235	189	29	59	50	50	
312-36215	INVESTMENT INCOME/LOSS					229	56	300	300	

312-39100	BOND PRO	11,835								
312-39200	TRANSFERS IN									
<b>Total Reve</b>		<b>42,657</b>	<b>26,357</b>	<b>23,471</b>	<b>27,873</b>	<b>30,392</b>	<b>24,880</b>	<b>29,349</b>	<b>26,936</b>	<b>-8%</b>

**Expenditure Accounts**

312-47000-601	DS: PRINCIPAL		15,000	17,000	21,000	21,000	20,000	19,000	24,000	
312-47000-611	DS: INTER	5,738	7,556	7,108	6,576	5,988	5,414	4,868	3,666	
312-47000-620	DS: FISCA	425	425		425	425	425	425	425	
<b>Total Expe</b>		<b>6,163</b>	<b>22,981</b>	<b>24,108</b>	<b>28,001</b>	<b>27,413</b>	<b>25,839</b>	<b>24,293</b>	<b>28,091</b>	<b>16%</b>
<b>Total Reve</b>		<b>36,494</b>	<b>3,376</b>	<b>(637)</b>	<b>(128)</b>	<b>2,979</b>	<b>(959)</b>	<b>5,056</b>	<b>(1,155)</b>	<b>-123%</b>

**City of Hanover  
Debt Services**

**2010 GO CIP Equipment Certificates Bond Fund**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
<b><u>Revenue Accounts</u></b>										
313-31000	PROPERTY TAXES-CIT		74,516	75,000	74,940	62,653	49,298	30,134	22,781	
313-33410	MV CREDIT		106	0	0					
313-36210	INTEREST	(1)	(480)	100	(245)	(29)	(6)			
313-36215	INVESTMENT INCOME/LOSS					(349)				
313-39100	BOND PRO	350,920								
313-39200	TRANSFERS IN					5,000				
<b>Revenue A</b>		<b>350,919</b>	<b>74,142</b>	<b>75,100</b>	<b>74,695</b>	<b>67,275</b>	<b>49,292</b>	<b>30,134</b>	<b>22,781</b>	<b>-24%</b>
<b><u>Expenditure Accounts</u></b>										
313-47000-601	DS: PRINC	342,547	58,487	62,619	64,855	67,145	43,868	32,805	21,138	
313-47000-611	DS: INTER	2,229	13,853	9,722	7,486	5,196	3,046	1,500	558	
313-47000-620	DS: FISCA	6,216	0	0	0	0	0			
<b>Total Expe</b>		<b>350,992</b>	<b>72,340</b>	<b>72,341</b>	<b>72,341</b>	<b>72,341</b>	<b>46,914</b>	<b>34,305</b>	<b>21,696</b>	<b>-37%</b>
<b>Total Reve</b>		<b>(73)</b>	<b>1,802</b>	<b>2,759</b>	<b>2,354</b>	<b>(5,066)</b>	<b>2,377</b>	<b>(4,172)</b>	<b>1,085</b>	<b>-126%</b>

**City of Hanover  
Debt Services**

**2011 GO Improvement Crossover Refunding Bond Fund**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
<b><u>Revenue Accounts</u></b>										
314-31000	PROPERTY TAXES-CIT		74,516	75,000	34,403	74,174	110,246	125,400	124,490	
314-33410	MV CREDIT		106							
314-36100	SPECIAL ASSESSMENTS				79,169	93,196	71,146	57,161	54,531	
314-36210	INTEREST	-1	-480	100	2,756	417	3,965	300	300	
314-36215	INVESTMENT INCOME/LOSS					4,553	(299)	4,000	4,000	
314-39100	BOND PRO	350,920								
314-39200	TRANSFERS IN									
	<b>Revenue A</b>	<b>350,919</b>	<b>74,142</b>	<b>75,100</b>	<b>116,328</b>	<b>172,341</b>	<b>185,058</b>	<b>186,861</b>	<b>183,321</b>	<b>-2%</b>
<b><u>Expenditure Accounts</u></b>										
314-47000-601	DS: PRINC	342,547	58,487	62,619	80,000	125,000	125,000	140,000	140,000	
314-47000-611	DS: INTER	2,229	13,853	9,722	27,375	25,775	23,275	20,775	17,975	
314-47000-620	DS: FISCA	6,216			425	495	495	495	495	
	BALANCING (Fund 309 residuals)									
	<b>Total Exp</b>	<b>350,992</b>	<b>72,340</b>	<b>72,341</b>	<b>107,800</b>	<b>151,270</b>	<b>148,770</b>	<b>161,270</b>	<b>158,470</b>	<b>-2%</b>
	<b>Total Reve</b>	<b>(73)</b>	<b>1,802</b>	<b>2,759</b>	<b>8,528</b>	<b>21,071</b>	<b>36,288</b>	<b>25,591</b>	<b>24,851</b>	<b>-3%</b>

**City of Hanover  
Debt Services**

**2016 GO Public Works Building Bond**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
<b><u>Revenue Accounts</u></b>										
411-31000	PROPERTY TAXES-CITY								108,980	
411-36210	INTEREST EARNINGS									

411-36215	INVESTMENT INCOME/LOSS													
411-39100	BOND PROCEEDS													
411-39200	TRANSFERS IN													
<b>Revenue A</b>		-	-	-	-	-	-	-	-	\$	-	\$	108,980	#DIV/0!
<i>Expenditure Accounts</i>														
411-47000-601	DS: PRINCIPAL													132,362
411-47000-611	DS: INTEREST													
411-47000-620	DS: FISCAL AGENT FEES													
<b>Total Expe</b>		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ 132,362 #DIV/0!
<b>Total Reve</b>		-	-	-	-	-	-	-	-	\$	-	\$	(23,382)	#DIV/0!

**City of Hanover  
Debt Services**

**Minnesota PFA Loan**

Acct No.	Account Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	% Change
<i>Expenditure Accounts</i>										
602-47000-601	PRINCIPAL							95,000	98,000	
602-47000-611	INTEREST						12,463	11,221	9,046	
<b>Total Expenditures</b>							<b>12,463</b>	<b>106,221</b>	<b>107,046</b>	<b>1%</b>

<b>Total Debt Services Tax Revenue</b>	217,606	217,119	319,888	<b>47%</b>
<b>Total Debt Services Revenues</b>	299,308	285,447	385,206	<b>35%</b>
<b>Total Debt Services Expenditures</b>	<b>268,929</b>	<b>365,014</b>	<b>485,479</b>	<b>33%</b>
			378,434	

## Preliminary Levy Certification

### Bond Register/Debt Levy Supplement

Return by: September 15, 2016

Bond Issues	Original Principal	Date Issued	Paid by Levy Dollars (Y/N)	Debt Levy per Issued Bond for Pay 2017	Reductions to Levied Amount	Certified Debt Levy 2017
GO Wastewater Treatment Note - Mn PFA	\$1,909,275	1999	N	\$0.00	\$0.00	\$0.00
GO Improvement Plan Refunding	\$660,000	2008	Y	\$42,687.75	\$0.00	\$42,687.75
GO Improvement Refunding	\$231,000	2009	Y	\$20,949.45	\$0.00	\$20,949.45
GO Equipment Certificates of Indebtedness	\$350,920	2010	Y	\$22,780.91	\$0.00	\$22,780.91
GO Improvement Crossover Refunding	\$1,225,000	2011	Y	\$124,490.35	\$0.00	\$124,490.35
GO Bond	\$2,070,000	2016	Y	\$108,979.75	\$0.00	\$108,979.75
<b>Total</b>	<b>\$4,536,920</b>			<b>\$319,888</b>	<b>\$0.00</b>	<b>\$319,888.21</b>

\* Reductions include assessments still being received under the 2006A bond, which was paid off through this refunding bond. Those assessments are being applied here.

I hereby certify that the above schedule of bond levies to be spread on payable 2017 tax rolls agrees with your records and is true and correct. Copies of any resolutions which increase or reduce these levies are attached.

Dated this 21st day of September, 2016.

\_\_\_\_\_  
Brian Hagen, City Administrator

**Preliminary Levy Certification**

**STATE of MINNESOTA  
COUNTY of WRIGHT  
CITY OF HANOVER**

Return by: September 15, 2016  
City Taxes Voted

To the Auditor of Wright County: I hereby certify that the Council for the City of Hanover, County of Wright, Minnesota, did at a meeting on September 20, 2016 levy the following amount to be raised by taxation for the City of Hanover for the payable year 2017.

**2016 Final**

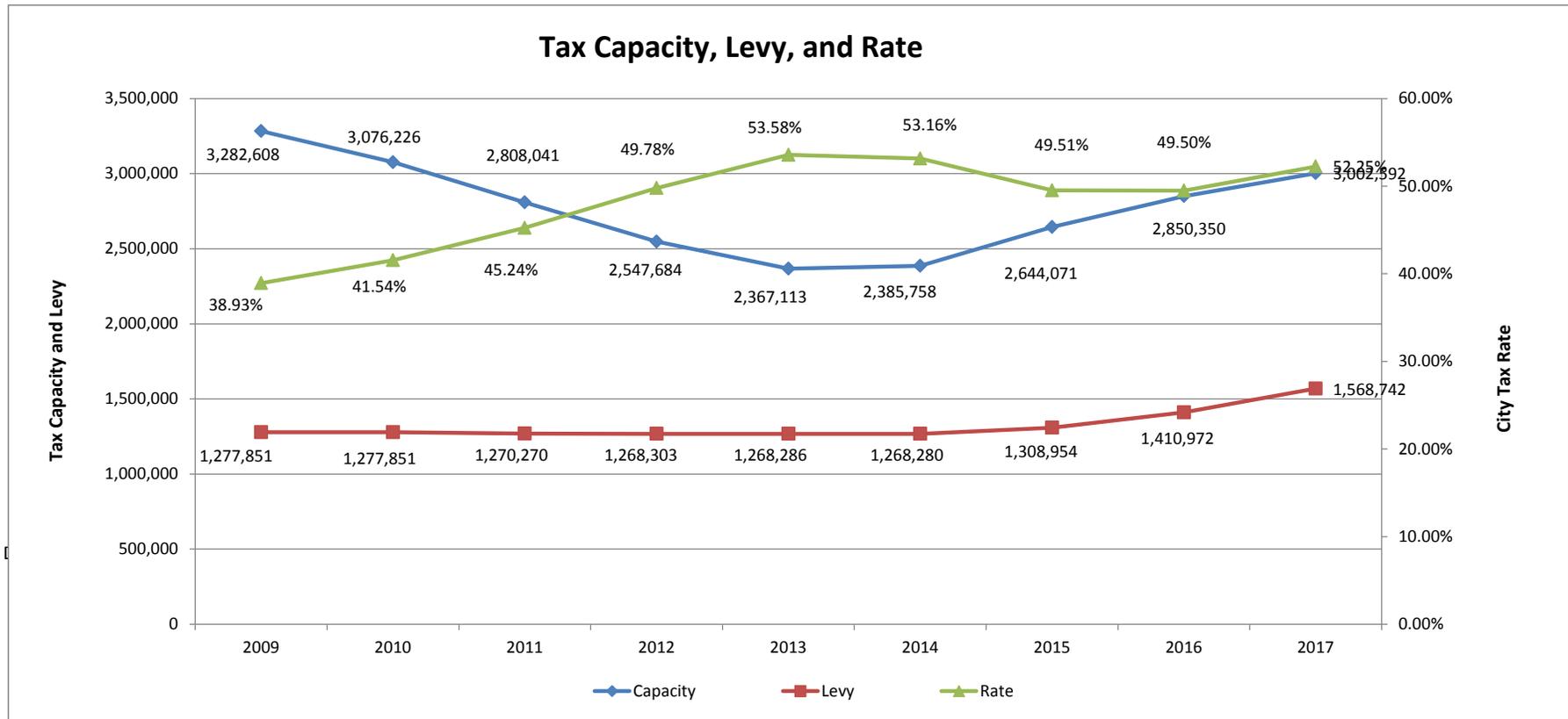
**2017 Proposed**

2016 Budget Requirement	2016 LGA	2016 Other Resources	2016 Tax Levy	# Fund	2017 Budget Requirement	2017 LGA	2017 Other Resources	2017 Certified Levy
1,052,499	107,496	173,989	771,014	5 Rev	1,146,031.20	108,169.00	118,009.00	919,853.20
253,123	36,000	104,285	112,838	7 Fire Prot.	262,148.32	36,000.00	114,648.20	111,500.12
258,793		41,674	217,119	19 Debt Services	378,433.77		58,545.56	\$319,888.21
310,000			310,000	26 Capital Improv.	217,500.00			217,500.00
<b>1,874,416</b>	<b>143,496</b>	<b>319,948</b>	<b>1,410,972</b>	<b>Total</b>	<b>2,004,113.29</b>	<b>144,169.00</b>	<b>291,202.76</b>	<b>1,568,741.53</b>

Dated this 21st day of September, 2016.

\_\_\_\_\_  
Brian Hagen, City Administrator

Preliminary Lev	2009	2010	2011	2012	2013	2014	2015	2016	2017
Capacity	3,282,608	3,076,226	2,808,041	2,547,684	2,367,113	2,385,758	2,644,071	2,850,350	3,002,592
Levy	1,277,851	1,277,851	1,270,270	1,268,303	1,268,286	1,268,280	1,308,954	1,410,972	1,568,742
Rate	38.93%	41.54%	45.24%	49.78%	53.58%	53.16%	49.51%	49.50%	52.25%



	Tax Rate	Levy
2016	49.50%	1,410,972
Preliminary	53.25%	1,598,742
Prelim w/o PW Bond	48.62%	1,459,762

**Option #1**  
- Bond \$1.5 million for Public Works (approx \$108,000 annual bond payment)

Fund	Current Fund Balance	Est. funds for Public Works	End Balance
General Capital	1,135,997.00	(500,000.00)	635,997

2017 Tax Rate	52.25%
2017 Levy	1,568,742

**Option #2**  
- Pay-off 2009A and Equipment Bonds in 2016 with transfer from General Capital Fund  
- Bond \$1.5 million for Public Works (approx \$108,000 annual bond payment)

Bond	Pay-off Amount	Current Fund Balance	Difference	Interest Saved
2009A	118,000.00	42,600.00	(75,400)	11,622
Equipment	21,138.00	1,435.00	(19,703)	558
<b>Total</b>	<b>139,138.00</b>	<b>44,035.00</b>	<b>(95,103)</b>	<b>12,180</b>

Fund	Current Fund Balance	Transfer for Bond Pay-off	Est. funds for Public Works	End Fund Balance
General Capital	1,135,997	(95,103)	(500,000)	540,894

2017 Tax Rate	50.79%
2017 Levy	1,525,011

**Option #3**  
- Pay-off 2008A in 2016 with transfer from General Capital Fund  
- Bond \$1.5 million for Public Works (approx \$108,000 annual bond payment)

Bond	Pay-off Amount	Current Fund Balance	Difference	Interest Saved
2008A	205,000.00	38,111.00	(166,889)	25,133

Fund	Current Fund Balance	Transfer for Bond Pay-off	Est. funds for Public Works	End Balance
General Capital	1,135,997	(166,889)	(500,000)	469,108

2017 Tax Rate	50.82%
2017 Levy	1,526,054

**Option #4**  
- Pay-off 2008A and Equipment Bonds in 2016 with transfer from General Capital Fund  
- Bond \$1.5 million for Public Works (approx \$108,000 annual bond payment)

Bond	Pay-off Amount	Current Fund Balance	Difference	Interest Saved
2008A	205,000.00	38,111.00	(166,889)	25,133
Equipment	21,138.00	1,435.00	(19,703)	558
<b>Total</b>	<b>226,138.00</b>	<b>39,546.00</b>	<b>(186,592)</b>	<b>25,691</b>

Fund	Current Fund Balance	Transfer for Bond Pay-off	Est. funds for Public Works	End Balance
General Capital	1,135,997	(186,592)	(500,000)	449,405

2017 Tax Rate	50.07%
2017 Levy	1,503,273