

**CITY OF HANOVER
PLANNING COMMISSION MEETING
NOVEMBER 23, 2015
OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance

Chair Kolasa called the November 23, 2015, Planning Commission Meeting to order at 7:00 pm. Members present were Chair Stan Kolasa, Jim Schendel, Reid Rabon, Michelle Armstrong and Dean Kuitunen. Also present were Council Liaison Doug Hammerseng, City Planner Cindy Nash and City Administrator Brian Hagen. Also present was Scott Cole for Bradford Development.

Approval of Agenda

MOTION by Schendel to approve the agenda as presented, seconded by Armstrong. **Motion carried unanimously.**

Approval of Minutes from the October 26, 2015, Regular Meeting

MOTION by Armstrong to approve the October 26, 2015, minutes as presented, seconded by Schendel. **Motion carried unanimously.**

Citizen's Forum

None.

Public Hearing

Amending Chapter 10 Related to the B-1, Downtown River Commercial District

Kolasa opened the Public Hearing at 7:02 p.m. Nash explained this amendment follows the intent of an Ordinance pass in 2012. When the Zoning Ordinance was recodified in 2013, the 2012 amendment was not included. The Ordinance in front of Planning Commission at this meeting would allow certain forms of limited industrial in the Downtown River Commercial District.

At this time Kolasa asked for any public input or comments. There were none and the Public hearing was closed at 7:07 p.m.

MOTION: Schendel moved to follow the recommendations presented by Nash, seconded by Rabon. **Motion carried unanimously.**

Unfinished Business

Landscaping and Photometry Plans for 10875 Settlers Lane

Nash presented the Photometry plans to the members. She stated the lights to be used will be directing the lighting downward. Cole clarified to the members where the light poles will be located on the property, as well as on the building. He further explained the brightness of the lights.

MOTION: Schendel moved to approve the photometry plans, seconded by Rabon. **Motion carried unanimously.**

The landscaping plan was reviewed. Consensus of the members was the plan meets expectations. They were pleased with the locations of the proposed trees and the desire to create screening. Hammerseng asked where sod will be installed versus seed. Cole stated that sod will be installed ten feet out from the edge of the building, with seeding covering the remaining disturbed areas.

MOTION: Armstrong moved to approve the landscaping plan, seconded by Schendel. **Motion carried unanimously.**

Cole did provide clarification of the siding material. The architect had made a change to the plans based off a different project. The Greenhouse Facility in Hanover will have a hardy board siding.

New Business

None

Reports:

Planning Commission:

Schendel inquired about a sign along Co. Rd. 19 advertising a realtor's business. This sign is located on residential property.

Liaison Report:

Hammerseng provided a public works facility update. The Council consensus is to have a portion of the 10 acre parcel along 5th St. NE be the future home of the facility.

Staff Reports:

Hagen provided an update of the Historic Bridge Project. He also discussed the plans for road projects and funding options. Hagen further explained that the City is planning for an Open House event in January.

Adjournment

MOTION by Armstrong to adjourn, seconded by Rabon. **Motion carried unanimously.** Meeting adjourned at 7:36 pm.

ATTEST:

Brian Hagen, City Administrator