

**CITY OF HANOVER
PARK BOARD MEETING
NOVEMBER 24, 2015**

**CHAIR
DEE ZAJICEK**

**VICE CHAIR
MATHEW BOIE**

**COUNCIL LIAISON
JIM ZAJICEK**

**BOARD MEMBERS
TOM GLEASON
ABBY PETERSON
ARLEE ANDERSON**

- 1. Call to Order and Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Approval of Minutes from the October 24, 2015 Meeting**
- 4. Citizens Forum**
- 5. Unfinished Business**
 - a. Movie in City Hall (Jan. 23, 2016) Final Details**
 - b. Resident Survey Editing**
- 6. New Business**
- 7. Reports**
- 8. Adjournment**

**CITY OF HANOVER
PARK BOARD MEETING
OCTOBER 27, 2015 – DRAFT MINUTES**

Call to Order and Pledge of Allegiance

Chair Dee Zajicek called the Park Board meeting of October 27, 2015 to order at 7:05 p.m. Present were Dee Zajicek, Mathew Boie, Tom Gleason, Abby Peterson, Council Liaison Jim Zajicek and City Accountant/Deputy Clerk Elizabeth Lindrud. Also in attendance was Missy Thompson with Hanover Youth Ball. Arlee Anderson was absent.

Approval of Agenda:

MOTION by Gleason to approve the Agenda as presented, seconded by Peterson. **Motion carried unanimously.**

Approval of Minutes from August 25, 2015 Meeting

MOTION by Peterson to approve the minutes from August 25, 2015, seconded by Gleason. **Motion carried unanimously.**

Open Forum:

Missy Thompson came to speak on behalf of the Hanover Youth Ball about the baseball field maintenance. She stated that members of Hanover Youth Ball attended the October 6 City Council meeting to address the issue of the field maintenance and wanted to update the Park Board so they were also aware. There are currently over 300 kids ages 4-14 in the Hanover Youth Ball program, the field in Settlers Park and Cardinal Circle are the fields used for games, the other fields are used for practices. Before a game the fields need to be dragged and chalked to meet league requirements. Scott Vogel drags the fields when he is able too. Parent volunteers and umpires will hand drag when needed and also chalk the fields. The main concern is for safety, divots in the field can cause a ball to bounce up into a players face. She also stated that when they host other towns for home games the field conditions are reflection on Hanover. She and the Youth Ball are working with the City to determine who should do this maintenance and when can it be done.

There was discussion around how many games are played and how long it takes drag the fields. Thompson stated there is usually a game every night Monday through Thursday and that it takes Vogel 2 hours to drag the fields. The Youth Ball season starts in April, currently the Public Works summer help doesn't normally start until end of May/start of June. Vogel wants the fields to be in good condition. Thompson stated Vogel has always been responsive to their requests. There were inquires to what the fees for Youth Ball are used for and could some be budgeted towards hiring someone to help prep the field or if there could be a designated parent that does field preparation.

Unfinished Business:

Movie in the Park

Dee Zajicek stated that since the August 22nd Movie in the Park was cancelled due to severe weather, the City currently has a credit for that movie on their account. She inquired if the Board should take the refund, Lindrud stated that is not an option, it has to be used for another showing. Peterson and Gleason inquired why the City would take the refund instead of holding the event. Discussion began that Movie in the Park was not well attended in the past, Gleason and Peterson stated that they have had 150 or more people show up in the past. Jim Zajicek stated the Park Board should extend an invitation to Brian Hagen, so he can see the turn out. Jim Zajicek also asked if there was a way to generate any revenue to offset the costs, Peterson mentioned that the Lions give back 10% proceeds when they hold their events. Peterson also stated that these programs were created so the City could have an event for the family that was free of cost.

The date for the Movie in the Park showing was set for January, 23rd 2015 and for Lindrud to provide a movie list for that date and Boie could head up the Movie in the Park.

MOTION by Peterson to have Mat Boie select the movie for Movie in the Park, seconded by Boie. **Motion carried unanimously.**

Resident Survey Details

Dee Zajicek went through the questions of the draft survey that she had prepared and solicited input from the Board. Zajicek would like to send out the survey in time to receive results back before the final budget is approved. She brought the idea of the survey before the City Council during their October 20th Work Session, they advised to leave the questions open ended. She would like to see if there is a desire for more equipment/activities for the older kids and the adults in the

community. The Park Board gave input and altered some of the questions. Zajicek stated she will then send new draft to Lindrud and Hagen to review and bring before Council to review.

Summer/Spring Recap

Gleason stated that he thought Park Board had a great season, everyone agreed. Lindrud gathered details on which members attended the events for payroll purposes.

City Updates

- **Little Libraries**

Lindrud stated the City does not want the Little Libraries on park property at this time; there is not staff to help maintain them.

- **Garbage Cans along Trail**

Lindrud stated at this time the City will not be adding additional garbage cans along the trails.

- **Lion Head**

Lindrud stated the Lion Head will not be in place this fall, but that Public Works have installed the concrete pad in the park so that it will be ready this spring when the Lion Head Fountain arrives.

- **Historical Bridge**

Lindrud stated that construction began on the Historical Bridge, the old decking is being removed and that Public Works has been taking photos as the work is being done and Amy Biren has been posting images on the City's Facebook Page.

- **Band Shell Funds**

Lindrud gave an update on whether or not the City can fundraise for a band shell. They answer is the City cannot. A nonprofit group, 501(c), would need to be formed to fundraise. City Staff, elected officials and appointed officials would not be able to participate.

New Business:

Budget Update

Lindrud prepared a breakdown of the Park Boards budget by event. There are excess funds available for the Easter Egg Hunt and the Concert in the Park as the costs of the events were less than the donated funds. The preliminary budget for 2016 would include Reading the Park and then funds for the Park Board events as separate line items.

Reports:

Gleason:

- Found additional Easter Egg Hunt eggs/prizes.
- Stated he appreciated the work that Dee Zajicek had done preparing the survey for the residents.
- Restated that he thought the Park Board had a great year this year.

Peterson:

- Inquired if the Park Board had decided if Bob Hegland would design the Band Shell. Jim Zajicek replied that the idea may be put on hold, as the idea of a brick structure is also being considered.

Boie:

- Expressed continued interest in coordinating a trail opening event for both of the trails since the construction of both will be complete this year.

Adjournment:

MOTION to adjourn by Gleason to adjourn at 9:18 p.m., seconded by Peterson. **Motion carried unanimously.**

ATTEST:

Elizabeth Lindrud, Accountant/Deputy Clerk

Hanover Residents Park Board Survey 2015

Parks

How long have you been a resident of Hanover?

0 - 2 years 3 - 7 years 7 years or more

How much of a factor was the neighborhood park when purchasing your home?

High value (5) (4) (3) (2) (1) Low value

For which park(s) are you completing this survey?

- Settler's Park – Community Park
- Eagle View Park – Neighborhood Park
- Pheasant Run Park – Neighborhood Park
- Cardinal Circle Park – Neighborhood Park
- Mallard's Landing Park – Neighborhood Park
- Bridgeview Park – Neighborhood Park
- None, our neighborhood doesn't have a park

Are you satisfied with your park and its amenities?

Would you like to see new playground equipment purchased and if so, please provide examples.

In considering playground equipment for your park, which age group(s) should it be geared towards?

If replacement of playground equipment were an option, how should the Park Board prioritize the parks?

If you see the potential or existence of a problem in any of our Hanover parks, would you take the time to notify the city?

Did you know that the Hanover Athletic Association and the Park Board are two separate entities? Yes No

Are there particular activities the Park Board should consider for 2016?

Survey may be completed online at hanovermn.org or
Mail to City of Hanover, 11250 5th Street NE, Hanover MN 55341

Overall, are you satisfied with your neighborhood park?

Do you feel that children are safe in Hanover parks?

Do you see the gazebos or park shelters being used regularly?

If funds were available, is there something you would like changed about your park or any of the other parks?

	Excellent (5)	Above Average (4)	Average (3)	Below Average (2)	Poor (1)
General condition of park/facility you frequent (Well-maintained i.e., weeds, grass, equipment)	<input type="checkbox"/>				
Cleanliness of park facility	<input type="checkbox"/>				
Cleanliness of restrooms if applicable	<input type="checkbox"/>				
Accessibility	<input type="checkbox"/>				

Comments

Did you know the Hanover Athletic Association and the Park Board are two separate entities? Yes No

Do you think the new bike trails that connect Hanover to other communities was a worthwhile project and does it bring value to our community?

Do you see people using the bike/walking trails regularly?

Would you like to see benches placed at certain locations along the trails?

Does Hanover need more waste receptacles in the parks?

Community Events

Which community events organized by the Park Board do you and your family attend?

- Easter Egg Hunt
- Reading in the Park
- Concert in the Park
- Zoomobile
- Movie in the Park

Are there particular activities the Park Board should consider for 2016?

When considering new or alternative events for our community, here are a few examples and we would like to get your thoughts on these and your suggestions for new events:

- Family/Community Game Night
- Family/Community Bicycling Day
- Family/Community Walk-a-Thon to support...good health, getting outdoors, spending time together
- Bring Oktoberfest back
- City of Hanover Ski Day – rent a bus
- Christmas Tree lighting ceremony in Settlers' Park with hot chocolate, cider, cookies
- Other ideas - please provide:

Settler's Park

We have a few more important questions so please stay with us. You're almost done! Do the baseball fields at Settler's Park meet the needs of the community?

In considering additional playground equipment for Settler's Park, which age group(s) should it be geared towards?

Do you have any suggestions for future enhancements at Settler's Park? If so, please share with us.

Settler's Park provides many opportunities for Hanover residents to enjoy getting to know one another. It serves as our community gathering place offering athletic fields, playgrounds, picnic shelter, and large open area just to mention a few and on the east side of City Hall, a community garden.

An idea presented to the Park Board, was to consider creating the Community Garden at Settler's Park to be more of a destination for residents and non-residents. This would begin by adding more of a variety of perennials, shrubs, and annuals to the existing gardens and creating more of a showcase garden experience to host events such as weddings, concerts, plays, and the list goes on. The goal would be to receive enough revenue from events to maintain the landscape.

Would you like to see a band shell built in Settler's Park on the east side of City Hall?

In considering playground equipment for Settler's Park, which age group(s) should it be geared towards?

Were you aware that outdoor weddings are currently held at Settler's Park, and the community room at the City can be rented for events? Yes No

Do you think investing into Settler's Park as a unique outdoor venue would be good for Hanover?

Do you know any gardeners who would enjoy volunteering his/her time to maintain future gardens in the community park?

Do you have perennials you would like to donate to our community park? If so, please contact the city office.

Do you think your neighborhood might like to sponsor a garden in Settler's Park? Yes No

Survey may be completed online at hanovermn.org or
Mail to City of Hanover, 11250 5th Street NE, Hanover MN 55341

Would you be interested in participating in fundraisers not connected with the City of Hanover to get things rolling forward for a band shell?

When there is an opening for a member on the City of Hanover's Park Board, would you be interested in joining? If so, ask for an application by contacting City Hall at 763-497-3777 or cityhall@ci.hanover.mn.us.

Thank you for completing our survey and providing valuable input into future community events and park planning.

City of Hanover's Park Board,

Have all members sign paper survey and electronic survey on City's website.

Dee Zajicek, Chairperson
Mat Boie, Vice Chairperson
Arlee Anderson
Abby Peterson
Tom Gleason

Enclosed: postage paid envelope for reply