

The Hanover Bridge

Budget Review for the City of Hanover

2016 Summary Budget Report

State of Minnesota

The purpose of this report is to provide 2016 budget information concerning the City of Hanover to interested citizens. The budget is published in accordance with Minn. Stat. 471.6965. The budget is not complete: the complete budget may be examined at the Hanover City Hall, 11250 5th Street NE, Hanover, MN. The City Council approved this budget on December 15, 2015.

The budget will continue with the expenditures on page 2.

Revenues

	2015	2016
Property Taxes (excludes MV credits)	1,091,352	883,853
Tax Increments	0	0
All Other Taxes (franchise, hotel/motel, etc.)	10,000	12,000
Special Assessments	0	0
Licenses & Permits	82,350	112,200
Federal Grants	0	0
State General Purpose Aid (MV Credits, etc.)	105,859	107,496
State Categorical Aid (state aid for streets, etc.)	30,439	41,839
Grants from County and Other Local Governments	0	0
Charges for Services	124,344	125,735
Fines and Forfeits	1,500	1,500
Interest on Investments	0	0
Misc. Revenues	21,000	21,000
Total Revenues *	1,466,844	1,305,623
Proceeds from Bond Sales	0	0
Other Financing Sources	0	0
Transfers from Other Funds	0	0
Total Revenues and Other Financing Sources	1,466,844	1,305,623

From the City Administrator: Budget Review

With the close of 2015 and the fresh start of 2016, it is time for the City of Hanover to focus on the priorities designated by the City Council.

The 2016 priorities caused changes in the budget to be needed. Apart from regular increases to the operating budget, the City has increased the allotted funding towards annual road maintenance. Moving forward, the City will have budgeted monies to be used towards crack-filling. As it sounds, crack-filling involves filling the cracks in the roadways as a means to prevent water from getting below the road's surface. Once water is below the road's surface, it can cause damage to the surface, especially during the freeze-thaw cycle. In addition, the City is in the process of preparing for the first major road surface improvement project in several years. Comparable projects will continue in the following years. These projects will begin in the Hanover

Hills development, and then follow our pavement management plan for the coming year's projects.

As Hanover has grown in population and size, the City has outgrown the existing Public Works Facility which was built in 2002. The Council and staff have been working on plans for a new facility on the parcel of land owned by the City located on Fifth Street Northeast. This site will allow all of the City's facilities to remain centrally located to each other as well as allow for future growth. This project is set to begin in the spring.

The City plans to hold an open house for residents where the pavement management projects and the proposed Public Works Facility will be showcased. The open house is scheduled to take place sometime during the first quarter. Residents may visit the City's website, www.hanovermn.org, for further information on the date and time of the open house. It will also be published in the local newspapers.

Expenditures (excludes Capital Outlay)

	2015	2016
General Government (board, administration, etc.)	508,966	514,764
Public Safety	350,180	396,320
Streets and Highways (excluding construction)	251,728	342,739
Sanitation	0	0
Human Services	0	0
Health	0	0
Culture and Recreation	41,950	50,800
Conservation of Natural Resources	0	0
Economic Development	0	0
Misc. Current Expenditures	5,000	1,000.00
	1,157,82	
Total Current Expenditures *	3	1,305,623
Debt Service - Principal	311,642	316,805
Interest and Fiscal Charges	53,317	48,209
Streets and Highways Construction	0	0
Capital Outlay	0	0
Other Financing Uses	0	0
Transfers to Other Funds (include Enterprise Funds)	299,000	0
Total Expenditures and Other Financing Uses *	1,821,78	1,670,637

New Board Members

Several Hanover residents were appointed during the first Council meeting in January as members of the EDA, the Planning Commission, and the Park Board.

Jessica Johnson, a 13 year resident, joins the EDA. She is a marketing director and brings skills of strategic planning, business development and branding to the board. She believes economic development is key to the success of the community and welcomes the opportunity to be part of making that success happen.

Michael Christenson begins his first year on the Planning Commission this January. He has lived in Hanover for almost 13 years. He wants to represent Hanover's residents and businesses and give back to the community. He is looking forward to learning more about current and future developments as well as continuing to make Hanover a great community.

Continue on p. 6

What does MS4 mean to Hanover?

The City of Hanover has become part of the MS4, or the Municipal Separate Storm Sewer System.

MS4 programs are a requirement by the US Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA) for cities with populations of 50,000 or more, some smaller designated cities such as Hanover, and other public entities that have significant stormwater drainage systems. The goal of the MS4 program is to improve water quality by reducing pollutants in stormwater discharges.

Hanover has been designated an MS4 because its stormwater system is located in an urban area that meets the criteria established in the State Rule for population and discharge points. Hanover's stormwater infrastructure includes curbs, ditches, culverts, stormwater ponds and storm sewer pipes. The focus will be to reduce the pollution that enters these systems and discharges to

wetlands, streams, rivers, and lakes.

Stormwater, especially in urban areas, frequently contain litter, oil, chemicals, bacteria and excess nutrients such as nitrogen and phosphorous. These pollutants contribute to excess algae growth, poor water quality, and to advisories against eating fish. Poorly managed stormwater systems can also alter the natural flow and infiltration of water, affect stream or river banks, and harm or eliminate aquatic organisms and ecosystems.

The City of Hanover is in the process of creating a Stormwater Pollution Prevention Program which needs to be in place by October 2016. Components of the program include:

- Public education and outreach including teaching residents about better stormwater management.
- Public participation where residents will be included in solving stormwater pollution problems. A public meeting and annual report will also be held as part of this requirement.
- Implementation of a plan to detect and eliminate illicit discharges to the stormwater system.
- Implementation of

construction site runoff controls.

- Implementation of post-construction site runoff controls.
- Pollution prevention and municipal "good housekeeping" measures such as street sweeping and covering salt piles.

Residents in Hanover can already start planning changes to reduce stormwater pollution and improve the quality of the area's water. Residents can sweep grass clippings and rake leaves away from the curbs. If the curb is clean, the water has less chance of carry pollutants. Fertilize the lawn with phosphorous-free fertilizer and don't overspray it into the street. Residents can also make sure that discharge from gutters or sump pumps is going onto the lawn and not into the street.

Residents will be informed when public educational meetings will be held and additional ways they can help prevent stormwater pollution.



Pollution in stormwater is NOT treated before it reaches streams or rivers.



Do you “Wish-cycle”?

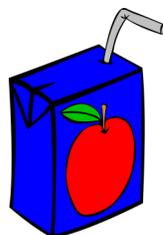
Happy New Year! What resolutions have been made this year? Besides the usual resolutions of getting a gym membership, reading more books or learning a new language, consider adding a few green resolutions to the list. Perhaps learning more about recycling, creating a recycling “center” at home, or repurposing items can be added to the list of resolutions for 2016.

Have items been tossed in the recycling bin that you were not 100 percent sure were recyclable, but hoped they were? There’s a term for that—“wish-cycling”—and we all have been guilty of it. Many items that are tempting to throw in the recycling cart are actually problematic at recycling facilities. These can damage equipment or contaminate other materials, lowering the value of recyclables. Some of these problematic items include plastic bags, food pouches, loose shredded paper, needles or syringes, tires, and more.

Recycle with Certainty

Randy’s Sanitation handles the recycling for the City of Hanover. Every other week your recycling is collected in a single-sort container—no sorting necessary! Here is a list of the acceptable items:

- Newspapers and magazines
- Mixed mail, office paper, envelopes
- Boxboard such as cereal, cracker, shoe boxes
- Computer and fax paper
- Aluminum beverage cans
- Metal food cans
- Glass bottles and jars (all colors)
- Plastic containers and lids (#1-#7)
- Aseptic and gable-top containers



How to handle the “wish-cycle” items

So what to do with the items not accepted, those “wish-cycles”? Options for these items include reusing or recycling at another location.



Plastic shopping bags can be reused as garbage bags or to pick up pet waste. These bags are accepted at retailers such as Coborn’s, Cub Foods and

Target as long as they are clean and dry.



Residents may drop off used batteries at City Hall. The batteries are collected quarterly by Hennepin County.



Styrofoam is a petroleum-based plastic is used in a variety of products such as packing supplies, cups and other containers. Some items can be

can be cleaned and repurposed into decorations or seed-starters. The only drop-off site for foam blocks of Styrofoam is at the Coon Rapids Recycling Center.

Learn More

Minnesotans recycle over 2.3 million tons of paper, glass, metals, plastics and more each year, which creates new products such as cans, cardboard, newspaper, carpet, clothing, furniture and more. A guide to learn more about waste and recycling is available at RethinkRecycling.com provided by the Solid Waste Management Coordinating Board.

Collect Labels to Help Hanover Elementary

Hanover Elementary students earn “money” by collecting a variety of labels from food products. Students collect the following labels:

- Box Tops for Education
- Campbell’s soup labels
- Marketplace Labels 2 Lean
- Coborn’s Labels for Learning
- Milk Moola

Each label turned in goes toward purchasing materials for classrooms and the school.

Hanover residents can drop off collected labels at Hanover Elementary or at City Hall.



Alzheimer's Association
Minnesota – North Dakota
4550 W 77th Street, Suite 200
Minneapolis, MN 55435

952.830.0512
24/7 Information Helpline: 800.232.0851

alzheimer's support & education

Are you affected by Alzheimer's disease?

“ Our Support Group is a safe place where ideas, struggles and hope can be shared. ”

“ Proven to be an excellent place to find information, education, friendship and support. ”

Location:

Date/Time:

Crow River Senior Center
11800 Town Center Drive NE
Suite 200
St. Michael, MN 55376

2nd Thursday of the month 6:30-8:00 PM
Next Meetings:
January 14th
February 11th

Supported by:

alzheimer's  association

the compassion to care, the leadership to conquer

For more information, call Angie at 952.857.0522



Want to give your kids a positive environment in which they can develop their skills and compete in a healthy way? Choose Hanover Youth Ball! Youth Ball focuses on:

Boys and girls' tee ball (ages 5-6)

Boys' coach pitch and machine-pitch baseball (ages 7-9)

Girls' softball (ages 7-14)

Traveling boys' baseball (ages 10-16)

Spring is just around the corner – make sure your kids get in on the fun!

To learn more visit HanoverYouthBall.org. For questions, please contact the league coordinator listed on the website.



Help Fund the Book

The Hanover Historical Society has commissioned a new book.

Tentatively titled *Planks of History*, Mary Coons, author of *Safe From the Outside World*, is researching and writing a book based exclusively on Hanover's historic pedestrian bridge and the history of the Crow River. It will be available this summer.

The 5"x7" book will be an accompaniment to the bridge documentary currently in production. The film's focus is on the modern history and renovations of the bridge. Included is the opening scene of the canoe reenactment of Jacob Vollbrecht first arriving in the area. The Historical Society felt the book would be an excellent complement to the documentary. Since the documentary will not be sold, the public will be able to purchase the book.

The Hanover Historical Society, formed in 2002, has been an active partner in our community. Having just marked its 11th year, the annual Caroling at the Historic Bridge promotes a sense of community and camaraderie and is a free, family-friendly event. The bridge has been the scene of numerous celebrations, including the bridge's 125th anniversary in 2010; weddings; Harvest Festival activities; and history talks to area senior groups and civic organizations. The bridge is on the National Register of Historic Places as one of few remaining Pratt through truss bridges.

The Fund the Book program is tailored toward area businesses, individuals, families and civic organizations:

- An anonymous donation of any amount less than \$49.
- Donation of \$50: Donor is mentioned in the back of the book and receives one free autographed copy.
- Donation by a business in the amount of \$250: Donor would have their business card reproduced in the back of the book.
- Donation of \$500: A business, church or civic organization would have a half page historical bio along with their logo.
- Donation of \$1,000: A business, church or civic organization would have a full page historical bio along with their logo.

All proceeds go toward the design and printing of the book. The Hanover Historical Society is a 501(c)(3) charitable organization, and your donation may be eligible for a tax deduction.

Checks can be made out and mailed to the Hanover Historical Society, PO Box 13, Hanover, MN 55341. A receipt will be sent to you. For more information, please contact Joe Kaul, Treasurer, at info@hanoverhistoricalsociety.org.



Thank you for your support of our community and its storied history.

The Hanover Historical Society:
Michael Kehn, President
Tim Zimmerman, Past President
Martin Waters, Vice President
Mary Coons, Secretary
Joe Kaul, Treasurer

Board Members cont.

Jim Schendel was reappointed to the Planning Commission. He has lived in Hanover for 38 years and been on the board for 15 years. He brings knowledge as a business owner, construction expert, and long-time resident.

Arlee Anderson was reappointed to the Park Board. Arlee has lived in Hanover for 23 years. This is her second term on the Park Board. She desires to help the community.

Park Board Position Still Open

There is still one position open on the Park Board. The Park Board meets the fourth Tuesday of the month at 7 pm. If any Hanover resident is interested in joining the Park Board, visit the City's website: www.hanovermn.org and click on Board Openings for an application to complete.



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City Council

Mayor Chris Kauffman
Vice Mayor John Vajda
Councilor Doug Hammerseng
Councilor Ken Warpula
Councilor Jim Zajicek

EDA

Todd Bartels
Randy Whitcomb
Keith Ulstad
Matt Hanson
Jessica Johnson
Ken Warpula
John Vajda

Planning Commission

Stan Kolasa
James Schendel
Michelle Armstrong
Dean Kuitunen
Mike Christenson
Doug Hammerseng, Council
Liaison

Park Board

Dee Zajicek
Mathew Boie
Arlee Anderson
Tom Gleason
Abby Peterson
Jim Zajicek, Council Liaison

Hanover Happenings

Crow River Lions Club
Meets at City Hall the first and third Wednesday at 7 pm. Contact Al Kvistero at 612-708-6753 or crowriverlions.org.

Hanover AA
Meets at St. Paul's Lutheran Church Mondays at 6:30 pm and Tuesdays at 7 pm.

Hanover Athletic Association
Meets at City Hall every second Wednesday of the month at 7 pm. Contact Stan Kolasa at 763-286-6030 or hanoverathleticassociation.org

Hanover Boy Scouts Troop #563
Contact Michael Snyder at Masnyder92@yahoo.com.

Hanover Cub Scouts Troop #563
Contact Carl Roehl at carlroehl@hotmail.com.

Hanover Fire Department
Meets at the Fire Hall every second Tuesday at 8 pm. Contact Chief Dave Malewicki at 763-286-6501.

Hanover Golden Age Club
Meets at City Hall every first Tuesday of the month at 11:30 am. Contact Al Berge at 763-425-2883.

Hanover Harvest Festival
Meets at City Hall every third Monday of the month at 6:30 pm. Contact John Vajda at 763-657-0763.

Hanover Historical Society
Meets at City Hall every first Thursday of the month at 7 pm. Contact Mary Coons at 763-476-8414 or Joe Kaul at 763-463-8610 or hanoverhistoricalsociety.org.

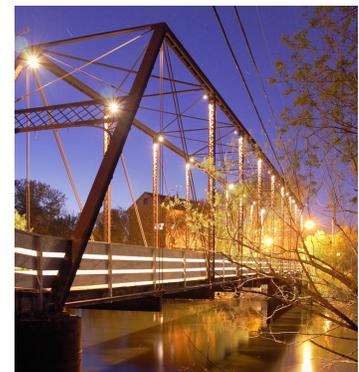
Hanover Lions Club
Meets at City Hall every second and third Thursday of the month at 7 pm. Contact Ed Lucht at 763-497-3184.

Hanover Youth Ball
T-ball, Coach Pitch, Girls Softball, and Boys Baseball. Meets at City Hall every first Tuesday of the month at 7 pm. Visit hanoveryouthball.org or contact Missy Thompson at 763-497-2278 or via missy@hanoveryouthball.org.

Meals on Wheels
Contact Crow River Senior Center at 763-497-8900 or crowriverseniorcenter.com.

City Staff

Brian Hagen, City
Administrator
Scott Vogel
Jason Doboszanski
Amy L. Biren
Liz Lindrud





11250 Fifth Street NE
Hanover, MN 55341
T: 763-497-3777
F: 763-497-1873

www.hanovermn.org
cityhall@ci.hanover.mn.us

Monday, Wednesday &
Thursday: 8 am-4:30 pm
Tuesday: 8 am-5:30 pm
Friday: 8 am-3:30 pm

Winter Reminders: Parking, Plowing, Postal Service

Parking

Hanover residents are reminded of the Snowbird Ordinance that went into effect November 1st. Parking is prohibited on City streets from 2-6 am. This time period may be extended to until snowplowing is finished if a snow event lasts longer. This is in effect November 1st until April 1st every year.

Parked vehicles make it difficult for the snow plow drivers to efficiently clear the snow from City streets and make it dangerous for the workers and the residents. Vehicles will be towed if violating this parking ordinance.

Plowing

Snowplowing will occur in the City when the following occurs:

- Snow accumulation of 2+ inches with continual snowfall.
- Drifting snow causing travel issues.
- Icing and/or freezing rain.
- Timing of snowfall in relation to heavy use of streets.

Residents are reminded that snow plow drivers will make more than one sweep during routes to ensure clearing the streets. When driving, please

stay back from the plow and do not try to pass the plow.

The full snowplowing policy can be found at www.hanovermn.org under the Residents tab.

Postal Service

The Hanover Post Office would like to remind residents to keep their mailboxes shoveled in order for mail to be delivered. Also, children should not play near the mailboxes or in the streets.

