

**CITY OF HANOVER**  
**ECONOMIC DEVELOPMENT AUTHORITY MINUTES**  
**November 8, 2012**

**CALL TO ORDER/ROLL CALL**

Acting President Randy Whitcomb called the Economic Development Authority meeting of November 08, 2012 to order at 8:08 a.m. at Hanover City Hall. Commissioners present were: Jim Hennessey, Joe Kaul, Chris Kauffman, Randy Whitcomb, and John Vajda; Todd Bartels arrived at 8:10 a.m. Absent was Keith Ulstad. Also present were Interim City Administrator Bob Derus and EDA Consultant Heidi Peper. No guests were present.

**SET AGENDA**

**MOTION** by Hennessey, second by Kaul, to approve the agenda for the November 08, 2012 EDA meeting, as submitted, motion carried unanimously.

**APPROVE MINUTES**

**MOTION** by Vajda, second by Kauffman, to approve the minutes of October 11, 2012, as presented, motion carried unanimously.

**ACCOUNTS PAYABLE AND FINANCIAL REPORT**

**MOTION** by Kaul, second by Hennessey, to approve the accounts payable and the October 31, 2012 Financial Report, as presented, motion carried unanimously.

**Old Business**

**Follow-up from Green House Assisted Living Project Open House**

The EDA discussed the October 16, 2012 Open House with "The Bridges At Hanover" neighborhood. The EDA generally thought the open house accomplished the goal of informing the neighborhood and there were no serious concerns that came out of the meeting. The EDA suggested that Jeff Rupp, the Association President be a part of future planning process, so he can keep the neighborhood informed. The next step is for staff to put together a developer agreement; the goal will be to have that agreement together by the December EDA meeting.

**Follow-up from Candidate Forum**

The EDA briefly discussed the candidate forum that the EDA hosted and the Chamber facilitated on October 23. The forum was well attended and the event was a success.

**Utility Undergrounding**

The EDA suggested that this item be taken off the agenda; the EDA thought this is more of a City Council decision.

**EDA Business Breakfast**

The EDA briefly discussed the annual Business Breakfast, including attendance which has declined. There was a suggestion to hold off until January. The EDA also discussed the possibility of having a "Happy Hour" session at a local business. Derus will check with Bryan Reitzner at Maverick Construction to see if we can have a catered event at Maverick on Thursday, January 12.

**Plug Technologies Update**

Staff updated that Plug Technology is looking at a new site in Hanover. Plug may have made an offer to purchase the building.

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**New Business**

**Request by Village Bank for Consideration of Delaying Payment of Part of the Building Permit Fee**

The EDA briefly discussed the request by Village Bank to allow delaying payment of part of the building permit fee. They questioned the amount of savings; delaying payment of \$7,500 at approximately 3% for 120 days is not a significant savings. Also, staff suggested that it would be easy for the contract inspector to drop the ball on issuing a Certificate of Occupancy, without getting the balance of fees. The EDA also suggested that, whatever the city does with this development, has to be also offered to anyone else building a house.

**MOTION** by Hennessey, second by Whitcomb, to deny the request based on the discussion about precedent and potential administrative headache of collecting the outstanding fees, motion carried unanimously.

**Board Member Reports**

The following Board Member reports were given:

- Peper mentioned that Vajda's term expires on the first of the year. Hennessey suggested that the newly elected Councilor, Doug Hammerseng, would be a good fit on the Planning Commission.
- Kaul noted that there are a number of foreclosed properties around the city with overgrown weeds.

**Adjournment**

**MOTION** by Hennessey, second by Whitcomb, to adjourn at 8:35 a.m. Motion carried unanimously.

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Bob Derus, Secretary