

**AGENDA
HANOVER CITY COUNCIL
JANUARY 2, 2018**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items:
 - a. Approve Minutes of December 5, 2017 Special City Council Meeting (3)
 - b. Approve Minutes of December 19, 2017 City Council Work Session Meeting (4)
 - c. Approve Claims as Presented: (7)

➤ Claims	\$ 165,281.23
➤ Payroll	\$ 13,993.20
➤ P/R taxes & Exp	\$ 4,319.04
➤ Other Claims	<u>\$ 1,739.46</u>
➤ Total Claims	<u>\$ 185,332.93</u>
 - d. Res No 01-02-18-01 – Approving 2018 Annual Appointments (33)
 - e. Res No 01-02-18-02 – Approving Firefighter Wage Adjustment (36)
4. Citizen’s Forum:
5. Public Hearings
6. Unfinished Business
 - a. Ordinance 2018-01 – Amending Chapters 1, 2, 6, & 8 (37)
7. New Business
 - a. Res No 01-02-18-03 – Approving Public Works Facility Fire Alarm System Monitoring (40)
8. Reports
9. Adjournment

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: December 28, 2017
Re: Review of January 2, 2018 City Council Agenda

1. **Call to Order/Pledge of Allegiance: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items: *See enclosed consent agenda.***
 - a. **Approve Minutes of December 5, 2017 Special City Council Meeting (3)**
 - b. **Approve Minutes of December 19, 2017 City Council Work Session Meeting (4)**
 - c. **Approve Claims as Presented: (7)**

➤ Claims	\$ 165,281.23
➤ Payroll	\$ 13,993.20
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➤ Other Claims	<u>\$ 1,739.46</u>
➤ Total Claims	<u>\$ 185,332.93</u>
 - d. **Res No 01-02-18-01 – Approving 2018 Annual Appointments (33)**
 - e. **Res No 01-02-18-02 – Approving Firefighter Wage Adjustment (36)**
4. **Citizen’s Forum:**

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
5. **Public Hearings**
6. **Unfinished Business**
 - a. **Ordinance 2018-01 – Amending Chapters 1, 2, 6, & 8 (37)**

This ordinance amendment includes items previously discussed at the November Work Session. This ordinance does not include the gambling regulations, as they will come at a later date.
7. **New Business**
 - a. **Res No 01-02-18-03 – Approving Public Works Facility Fire Alarm System Monitoring (40)**

This proposal would approve a three year agreement with WH Security to provide monitoring for the Public Works Facility Fire Alarm System. This proposal is required due to the type of system required for the facility.
8. **Reports**
9. **Adjournment**

**CITY OF HANOVER
SPECIAL CITY COUNCIL MEETING
DECEMBER 5, 2017 – DRAFT MINUTES**

Call to Order:

Mayor Chris Kauffman called the special meeting of Tuesday, December 5, 2017 to order at 6:30 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present was City Administrator Brian Hagen. Councilor MaryAnn Hallstein was absent.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Closed Session – City Administrator Annual Review

MOTION by Warpula to close the meeting at 6:31 p.m. for the purpose of conducting an annual review, seconded by Hammerseng. **Motion carried unanimously.**

A closed session was held to discuss the performance of the City Administrator. Areas of accomplishments and areas needing improvement were discussed.

MOTION by Hammerseng to reopen the special meeting at 7:10 p.m., seconded by Zajicek. **Motion carried unanimously.**

Adjournment

MOTION by Warpula to adjourn at 7:11 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
DECEMBER 19, 2017 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, December 19, 2017, to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, City Planner Cindy Nash, and Public Works Supervisor Jason Doboszanski. Guest present were Doug Voerding of the Wright County Journal Press and Gary Fehn of Fehn Companies.

Approval of Agenda

Hagen requested to move the agenda item “Downtown Parking Lot Ownership/Funding” after Ordinance No. 2017-09.

MOTION by Hammerseng to approve the amended agenda, seconded by Warpula. **Motion carried unanimously.**

Consent Agenda

Hagen added \$452.49 to the claims for the payment of Hennepin County Truth in Taxation Notices and payment for an MS4 permit application.

MOTION by Warpula to approve the consent agenda, seconded by Hammerseng.

Motion carried unanimously.

- a. **Approve Minutes of November 27, 2017 Joint City Council/Planning Commission Meeting**
- b. **Approve Minutes of December 5, 2017 City Council Meeting**
- c. **Approve Claims as Presented:**
 - **Claims** \$ 362,453.76
 - **Payroll** \$ 8,789.01
 - **P/R taxes & Exp** \$ 3,437.05
 - **Other Claims** \$ 2,272.12
 - **Total Claims** \$ 376,951.94
- d. **Res No 12-19-17-123 – Approving Public Works Facility Construction Pay Voucher #3**
- e. **Res No 12-19-17-124 – Adopting the 2018 Final Budget and Levy**
- f. **Res No 12-19-17-125 – Approving Fifth Street Watermain Final Pay Voucher**
- g. **Res No 12-19-17-126 – Approving Veolia Contract Extension**
- h. **Ordinance No 2017-08 – Adopting 2018 Fee Schedule**

Motion carried unanimously.

Ordinance No 2017-09 – Amending Chpt. 10 Related to Mineral Extraction

Nash presented an ordinance which would regulate mining within the city limits. The version presented to Council was reviewed and received recommendation for approval from the Planning Commission. Nash further explained that Hanover currently does not have an ordinance which would allow mining to be approved within the City. This ordinance would allow mining as an IUP, with a focus on the reclamation plan and escrow funds submitted.

Fehn asked questions related to obtaining a county permit, which Nash stated a county permit would be required only if applicable to county regulations. Fehn further asked about the stock pile size of 30,000 yards of recycle material. Fehn explained that often times mining operations will collect material to be recycled, but hire a contractor to bring equipment in to complete the recycle process. Due to the mobilization efforts and costs, a 50,000 yard stockpile would be better suited for this regulation. Lastly, Fehn inquired as to what tonnage road 15th St. NE is rated at. Staff felt 15th St. is a collector road and that long term, 15th St. NE is the best route for mining traffic.

Council consensus was to have Nash determine possibility of collecting fees for recycled material, collector road determinations, stockpile maximum size, and to bring back to the Planning Commission for an additional review.

MOTION by Hammerseng to direct Planning Commission to continue review of the Ordinance, seconded by Hallstein. **Motion carried unanimously.**

Downtown Parking Lot Ownership/Funding

Hagen outlined discussions held at the most recent EDA meeting. Hagen stated that the vacant lot has not been improved to a parking lot, yet people have begun using the site as such. Hagen is concerned that vehicles will pick up debris from the house demo in their vehicle tires and then come to the City as the property owners. After discussion, Council consensus was to post the site with no trespassing signs and any other form of notices to prevent liability to the City if people disregard the fact the lot is not a parking lot.

Hagen continued the discussion by asking what Council's intentions are for future ownership. Hagen has found that in most cases, the city owns public parking lots and pays for maintenance and repairs. Nash explained the process for site plan approval as well as preliminary requirements for the improvements. Council consensus was that the Hanover EDA shall continue the project through site plan approval, then the City would take ownership of the property and pay for the parking lot improvements and future maintenance and repairs.

Res No 12-19-17-127 – Approving Phone System Upgrade

Hagen explained he received quotes from Comcast Business and GuidancePoint Technologies for a Voice over IP phone system. The proposals were similar in nature and estimated costs were comparable. Hagen recommends using GuidancePoint Technologies as they are the City's current IT provider.

MOTION by Hallstein to approve Res No 12-19-17-127, seconded by Zajicek. **Motion carried unanimously.**

Discussion of 2018 Annual Appointments

Consensus was to leave appointments related to the board liaison positions the same as 2017. The Council was also supportive of appointing Todd Bartels and Ted Zrust to the Hanover EDA and appointing Dean Kuitunen to the Planning Commission. The Hanover EDA would still have one vacant position needing to be filled and the Park Board would still have two vacant positions needing to be filled.

CSAH 19/Co. Rd. 117/Co. Rd. 203 Intersection Improvements

Hagen presented a concern brought by Tom Therrien related to the intersection adjacent to Crow Hassan Park. Therrien requested information on who to contact regarding plans for an improvement. Hagen explained that he has had some conversations with Hennepin County and he has heard little support to complete an improvement project at this time. Hagen further stated that this project has not been discussed in regards to Council's priority.

Hagen asked what involvement Hanover would like to have in pressuring an intersection improvement. Council consensus was to have the administrators of Hanover, Corcoran, and Rogers if desired meet with the County to gauge their actual interest. The discussion would involve seeking grant funding and plan preparation.

2017 Salary Compensation Study

Hagen presented data collected for the 2017 Salary Compensation Study. He then requested direct from Council and how to proceed. Council direct Hagen to prepare an analysis and recommendation for consideration.

Reports

Hagen

- Stated a draft copy of the newsletter was provided for their review. Any comments or suggestions could be direct to Amy Biren.
- Provided an update of the Public Works Facility. The building is down to finishing touches and a cleaning of the building is scheduled for early January. Staff should be able to begin moving equipment in during the last half of January.

Doboszanski

- State ice rinks are ready to start using the Zamboni for layering ice sheets moving forward. So far the public has loved the new additions to the two parks.

Hallstein

- Requested direct from Council to bring back to the EDA related to the EDA's involvement in downtown redevelopment. No initial thoughts were provided.

Zajicek

- Inquired on the Hanover Historical Society request of funds from the EDA. Hagen stated that Joe Kaul attended the EDA meeting and presented the reason for the request. Kaul outlined challenges of CenturyLink vs. Comcast internet service. The EDA direct Hagen to determine if an incentive program is eligible to apply for by the Historical Society. Hagen has not had an opportunity to make the determination at that time.
- Inquired on status of reaching out to neighboring cities regarding building inspection services. Hagen stated he has not reached out, but would move it up the priority list now that the budget and levy have been approve.

Kauffman

- Stated the I-94 West State of the Cities Luncheon is approaching. Should anyone want to attend, let Hagen know so he can sign you up.

Adjournment

MOTION by Warpula to adjourn at 8:11 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

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Payments

Current Period: December 2017

Batch Name	12/31/17 PAY	Payment	Computer Dollar Amt	\$38,349.39	Posted
Refer	2247 ALL CITY HOME INSPECTION		Ck# 033122	12/31/2017	
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 12/25/17 Event		\$200.00
Invoice					
Transaction Date	12/28/2017	Due 0	Cash	10100	Total \$200.00
Refer	2255 AMERICAN ENGINEERING TESTIN		Ck# 002216E	1/2/2018	
Cash Payment	E 411-41940-310 Other Professional Servi		Public Works Building: Special Inspections & Construction Testing 11/19/17 - 12/10/17		\$168.00
Invoice	261710	12/13/2017		Project 208218	
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$168.00
Refer	2253 ANDERSON, MARJORIE		Ck# 033123	12/31/2017	
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 12/17/17 Event		\$200.00
Invoice					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$200.00
Refer	2259 ARMSTRONG, MICHELLE		Ck# 033124	12/31/2017	
Cash Payment	E 100-41330-111 Committee Wages/Meeti		Planning Commission Meetings - 2017		\$360.00
Invoice					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$360.00
Refer	2250 BANKWEST - ROCKFORD		Ck# 033125	12/31/2017	
Cash Payment	E 407-46500-812 Tax Increment Financing		T.I.F. Payment #8		\$5,904.21
Invoice		12/28/2017			
Transaction Date	12/28/2017	Due 0	Cash	10100	Total \$5,904.21
Refer	2267 BARTELS, TODD		Ck# 002220E	1/2/2018	
Cash Payment	E 201-41330-111 Committee Wages/Meeti		EDA Meetings - 2017		\$450.00
Invoice					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$450.00
Refer	2272 BOIE, MATHEW		Ck# 033126	12/31/2017	
Cash Payment	E 100-41330-111 Committee Wages/Meeti		Park Board Meetings - 2017		\$510.00
Invoice					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$510.00
Refer	2258 BURSCHVILLE CONSTRUCTION		Ck# 033127	12/31/2017	
Cash Payment	E 100-43122-224 Street Maint Materials		Grading & Rolling of Gravel Roads 11/15/17		\$795.00
Invoice	4304	12/16/2017			
Cash Payment	E 201-41330-437 Other Miscellaneous		EDA Property: Class 5 Recycled Aggregate		\$957.60
Invoice	4304	12/16/2017		12/14/17	
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$1,752.60
Refer	2249 CARGILL, INCORPORATED		Ck# 033128	12/31/2017	
Cash Payment	E 100-43125-224 Street Maint Materials		Ice Control Salt - 46.94 Ton @ 64.86 per Ton		\$3,044.53
Invoice	2903775915	12/4/2017			
Cash Payment	E 100-43125-224 Street Maint Materials		Ice Control Salt - 24.72 Ton @ 64.86 per Ton		\$1,603.34
Invoice	2903781435	12/6/2017			
Cash Payment	E 100-43125-224 Street Maint Materials		Ice Control Salt - 72.57 Ton @ 64.86 per Ton		\$4,706.89
Invoice	2903772967	12/1/2017			

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Payments

Current Period: December 2017

Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$9,354.76
Refer	2262 <u>CHRISTENSON, MIKE</u>			<u>Ck# 002219E 1/2/2018</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti		Planning Commission Meetings - 2017			\$510.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$510.00
Refer	2241 <u>CLASSIC CLEANING COMPANY, LL</u>			<u>Ck# 033129 12/31/2017</u>		
Cash Payment	E 100-41940-310 Other Professional Servi		City Hall Monthly Cleaning - December 2017			\$325.00
Invoice 25995	12/8/2017					
Cash Payment	E 100-41940-310 Other Professional Servi		Hall Special Cleanings: 12/17/17			\$65.00
Invoice 25995	12/8/2017					
Cash Payment	E 100-41940-310 Other Professional Servi		Fire Department Monthly Cleaning - December 2017			\$155.00
Invoice 25996	12/8/2017					
Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$545.00
Refer	2257 <u>COMFORT MATTERS</u>			<u>Ck# 033130 12/31/2017</u>		
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE		No Heat in Public Works Portion of City Hall			\$392.00
Invoice 21064	12/13/2017					
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE		Remove Defective Inducer Motor Assembly and Install New			\$696.00
Invoice 21091	12/18/2017					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$1,088.00
Refer	2265 <u>DISMANG, BRIAN</u>			<u>Ck# 033131 12/31/2017</u>		
Cash Payment	E 201-41330-111 Committee Wages/Meeti		EDA Meetings - 2017			\$450.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$450.00
Refer	2269 <u>GLEASON, TOM</u>			<u>Ck# 002222E 1/2/2018</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti		Park Board Meetings - 2017			\$450.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$450.00
Refer	2273 <u>GRUPP, JEFF</u>			<u>Ck# 033132 12/31/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti		Park Board Meetings - 2017			\$480.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$480.00
Refer	2254 <u>HACKENMUELLER, PAUL</u>			<u>Ck# 033133 12/31/2017</u>		
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 12/16/17 Event			\$200.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$200.00
Refer	2264 <u>JOHNSON, JESSICA</u>			<u>Ck# 033134 12/31/2017</u>		
Cash Payment	E 201-41330-111 Committee Wages/Meeti		EDA Meetings - 2017			\$420.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$420.00
Refer	2263 <u>KOLASA, STAN</u>			<u>Ck# 033135 12/31/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti		Planning Commission Meetings - 2017			\$510.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$510.00
Refer	2261 <u>KUITUNEN, DEAN</u>			<u>Ck# 002218E 1/2/2018</u>		

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Payments

Current Period: December 2017

Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2017				\$510.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$510.00
Refer	2250 LANO EQUIPMENT - LORETTO		Ck# 033136	12/31/2017		
Cash Payment	E 201-41330-437 Other Miscellaneous	EDA Property - Excavator Rental for House Demo				\$1,600.00
Invoice 02-524622 12/13/2017						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$1,600.00
Refer	2243 MOORE, ROBERT		Ck# 033137	12/31/2017		
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/23/17 Event				\$200.00
Invoice						
Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$200.00
Refer	2270 PETERSON, ABBY		Ck# 002223E	1/2/2018		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Park Board Meetings - 2017				\$540.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$540.00
Refer	2248 POSTMASTER		Ck# 033138	12/31/2017		
Cash Payment	E 100-41570-322 Postage	Postage - 1st Quarter Newsletter				\$249.61
Invoice 12/28/2017						
Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$249.61
Refer	2245 RANDYS ENVIRONMENTAL SERVI		Ck# 002232E	1/2/2018		
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	Recycling - December 2017				\$3,328.18
Invoice						
Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$3,328.18
Refer	2256 S E H		Ck# 002217E	1/2/2018		
Cash Payment	E 201-41330-310 Other Professional Servi	EDA Services - November 2017				\$342.50
Invoice 342975 12/14/2017						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$342.50
Refer	2260 SCHENDEL, JIM		Ck# 033139	12/31/2017		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2017				\$270.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$270.00
Refer	2271 STREHLOW, ABBY		Ck# 033140	12/31/2017		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Park Board Meetings - 2017				\$240.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$240.00
Refer	2268 ULSTAD, KEITH		Ck# 002221E	1/2/2018		
Cash Payment	E 201-41330-111 Committee Wages/Meeti	EDA Meetings - 2017				\$120.00
Invoice						
Transaction Date	12/21/2017	Due 0	Cash	10100	Total	\$120.00
Refer	2246 VEIT DISPOSAL SYSTEMS		Ck# 033141	12/31/2017		
Cash Payment	E 201-41330-437 Other Miscellaneous	6 - 30 Yard Dumpsters to Demo EDA House				\$2,508.00
Invoice 527332 12/17/2017						
Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$2,508.00
Refer	2238 VISA - BANKWEST		Ck# 033142	12/31/2017		

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Payments

Current Period: December 2017

Cash Payment	E 100-41570-322 Postage	Postage			\$6.65
Invoice	023	11/20/2017			
Cash Payment	E 402-45200-400 Repairs & Maint Cont (G	Settlers Park Playground Old Border Disposal			\$411.79
Invoice	1068988	11/21/2017			
Cash Payment	E 100-43000-260 Uniforms	Sweatshirts, Coveralls, Gloves, Hats			\$431.93
Invoice	6473	11/30/2017			
Cash Payment	E 100-41570-200 Office Supplies (GENER	Calendar			\$14.99
Invoice	986970643-001	12/5/2017			
Cash Payment	E 100-41570-200 Office Supplies (GENER	Manilla Folders, Stadium File, Monthly Index, Paper, Deskpad			\$81.47
Invoice	986969909-001	12/5/2017			
Cash Payment	E 201-41330-437 Other Miscellaneous	Appliance Disposal from EDA House			\$30.80
Invoice	1744	12/8/2017			
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange			\$104.00
Invoice	E06004ZPKS	12/13/2017			
Transaction Date	12/28/2017	Due 0	Cash	10100	Total \$1,081.63
Refer	2252 WEX BANK - FD		Ck# 033143	12/31/2017	
Cash Payment	E 100-42260-212 Motor Fuels	Fire Dept. Fuel			\$193.61
Invoice	52446724	12/15/2017			
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$193.61
Refer	2251 WEX BANK-PW		Ck# 033144	12/31/2017	
Cash Payment	E 100-43000-212 Motor Fuels	Public Works - Fuel			\$928.69
Invoice	52451143	12/15/2017			
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$928.69
Refer	2266 WHITCOMB, RANDY		Ck# 033145	12/31/2017	
Cash Payment	E 201-41330-111 Committee Wages/Meeti	EDA Meetings - 2017			\$270.00
Invoice					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$270.00
Refer	2237 XCEL ENERGY		Ck# 033146	12/31/2017	
Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 11/03/17 - 12/05/17			\$302.31
Invoice					
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 11/03/17 - 12/05/17			\$743.33
Invoice	573625171	12/18/2017			
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 11/02/17 - 12/05/17			\$102.32
Invoice	573625171	12/18/2017			
Cash Payment	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 11/02/17 - 12/05/17			\$37.02
Invoice	573625171	12/18/2017			
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 11/05/17 - 12/06/17			\$15.06
Invoice	573625171	12/18/2017			
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 11/05/17 - 12/06/17			\$11.24
Invoice	573625171	12/18/2017			
Cash Payment	E 100-45200-381 Electric Utilities	751 LaBeaux Avenue NE 11/05/17 - 12/06/17			\$90.79
Invoice	573625171	12/18/2017			
Transaction Date	12/28/2017	Due 0	Cash	10100	Total \$1,302.07
Refer	2239 YANTES, PATTY		Ck# 033147	12/31/2017	
Cash Payment	E 205-49300-318 EDA BIF: Matching Gran	Matching Grant for Signage at 4th Street Building			\$766.25
Invoice					

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Payments

Current Period: December 2017

Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$766.25
Refer	2242 ZEP SALES & SERVICE		Ck# 033148 12/31/2017			
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE Toilet Paper, Handwash Foam					\$346.28
Invoice	9003163742	12/6/2017				
Transaction Date	12/28/2017	Due 0	Cash	10100	Total	\$346.28

Fund Summary

	10100 Cash
411 FACILITIES CAPITAL PROJ FUND	\$168.00
407 TIF REDEV DIST #1	\$5,904.21
402 PARKS CAPITAL PROJECTS	\$411.79
205 EDA BUSINESS INCENTIVE FUND	\$766.25
201 EDA SPECIAL REVENUE FUND	\$7,148.90
100 GENERAL FUND	\$23,950.24
	<u>\$38,349.39</u>

Pre-Written Check	\$38,349.39
Checks to be Generated by the Computer	\$0.00
Total	\$38,349.39

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*Check Summary Register©

Cks 12/31/2017 - 12/31/2017

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 033122	ALL CITY HOME INSPECTION	12/31/2017	\$200.00 Hall Damage Deposit Release -
Paid Chk# 033123	ANDERSON, MARJORIE	12/31/2017	\$200.00 Hall Damage Deposit Release -
Paid Chk# 033124	ARMSTRONG, MICHELLE	12/31/2017	\$360.00 Planning Commission Meetings -
Paid Chk# 033125	BANKWEST - ROCKFORD	12/31/2017	\$5,904.21 T.I.F. Payment #8
Paid Chk# 033126	BOIE, MATHEW	12/31/2017	\$510.00 Park Board Meetings - 2017
Paid Chk# 033127	BURSCHVILLE CONSTRUCTION	12/31/2017	\$1,752.60 EDA Property: Class 5 Recycled
Paid Chk# 033128	CARGILL, INCORPORATED	12/31/2017	\$9,354.76 Ice Control Salt - 24.72 Ton @
Paid Chk# 033129	CLASSIC CLEANING COMPANY	12/31/2017	\$545.00 Fire Department Monthly Cleani
Paid Chk# 033130	COMFORT MATTERS	12/31/2017	\$1,088.00 No Heat in Public Works Portio
Paid Chk# 033131	DISMANG, BRIAN	12/31/2017	\$450.00 EDA Meetings - 2017
Paid Chk# 033132	GRUPP, JEFF	12/31/2017	\$480.00 Park Board Meetings - 2017
Paid Chk# 033133	HACKENMUELLER, PAUL	12/31/2017	\$200.00 Hall Damage Deposit Release -
Paid Chk# 033134	JOHNSON, JESSICA	12/31/2017	\$420.00 EDA Meetings - 2017
Paid Chk# 033135	KOLASA, STAN	12/31/2017	\$510.00 Planning Commission Meetings -
Paid Chk# 033136	LANO EQUIPMENT - LORETTO	12/31/2017	\$1,600.00 EDA Property - Excavator Renta
Paid Chk# 033137	MOORE, ROBERT	12/31/2017	\$200.00 Hall Damage Deposit Release -
Paid Chk# 033138	POSTMASTER	12/31/2017	\$249.61 Postage - 1st Quarter Newslett
Paid Chk# 033139	SCHENDEL, JIM	12/31/2017	\$270.00 Planning Commission Meetings -
Paid Chk# 033140	STREHLOW, ABBY	12/31/2017	\$240.00 Park Board Meetings - 2017
Paid Chk# 033141	VEIT DISPOSAL SYSTEMS	12/31/2017	\$2,508.00 6 - 30 Yard Dumpsters to Demo
Paid Chk# 033142	VISA	12/31/2017	\$1,081.63 Postage
Paid Chk# 033143	WEX BANK - FD	12/31/2017	\$193.61 Fire Dept. Fuel
Paid Chk# 033144	WEX BANK	12/31/2017	\$928.69 Public Works - Fuel
Paid Chk# 033145	WHITCOMB, RANDY	12/31/2017	\$270.00 EDA Meetings - 2017
Paid Chk# 033146	XCEL ENERGY	12/31/2017	\$1,302.07 1033 Mallard Street NE 11/05/1
Paid Chk# 033147	YANTES, PATTY	12/31/2017	\$766.25 Matching Grant for Signage at
Paid Chk# 033148	Acuity Specialty Products, Inc	12/31/2017	\$346.28 Toilet Paper, Handwash Foam
Total Checks			\$31,930.71

FILTER: None



Invoice

2217

Invoice Number: 342975

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:	
Brian Hagen City of Hanover 11250 5th St NE Hanover MN 55341	

Pay This Amount	\$342.50
Due Date	13-JAN-18
Invoice Date	14-DEC-17
Bill Through Date	30-NOV-17
Terms	30 NET
SEH Customer Acct #	13874
Customer Project #	
Agreement / PO #	140239

REMIT PAYMENT TO:	
Short Elliott Hendrickson, Inc. NW6262 PO Box 1450 Minneapolis, MN 55485-6262	

Project Manager	Heidi Peper hpeper@sehinc.com 320.229.4300
Client Service Manager	Heidi Peper hpeper@sehinc.com 320.229.4300
Accounting Representative	Mary Graff mgraft@sehinc.com 720.540.6800

Project #	Project Name	Project Description
140239	HANOV 2017 EDA Services	2017 EDA Services

November 2017

Notes:

DEC 18 2017

Direct

Personnel	Hours	Rate	Amount
Graff, Mary A	0.25	90.00	\$22.50
Peper, Heidi L	2.00	160.00	\$320.00
	<u>2.25</u>		<u>\$342.50</u>

Invoice total **\$342.50**

Project Billing Summary

	<u>Current Amount Due</u>	Previously Invoiced	Cumulative
Totals	\$342.50	\$3,060.00	\$3,402.50

E# 201-41330-310

EDA Spc. Rev. Fund

↳ Boards & Comm.

↳ Other Prof. Svcs.

CITY OF HANOVER

Cash Balances

December 2017

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$453,730.16	\$465,047.92	\$138,487.39	\$780,290.69
107 FIRE DEPT DONATIONS FUND	\$17,411.92	\$1,082.00	\$0.00	\$18,493.92
201 EDA SPECIAL REVENUE FUND	\$48,940.09	\$23,241.85	\$7,629.83	\$64,552.11
205 EDA BUSINESS INCENTIVE FUND	\$245,814.20	\$633.53	\$766.25	\$245,681.48
311 2008A GO CIP REFUNDING BOND	\$56,930.08	\$21,344.00	\$0.00	\$78,274.08
312 2009A GO IMP REFUNDING BOND	\$2,762.81	\$2,479.69	\$0.00	\$5,242.50
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$355,467.98	\$81,393.85	\$0.00	\$436,861.83
315 2016A GO CIP BOND	\$30,833.69	\$55,018.00	\$0.00	\$85,851.69
401 GENERAL CAPITAL PROJECTS	\$1,340,807.19	\$6,069.78	\$0.00	\$1,346,876.97
402 PARKS CAPITAL PROJECTS	\$51,849.39	\$12,500.00	\$502.29	\$63,847.10
403 FIRE DEPT CAPITAL FUND	\$191,971.23	\$15,000.00	\$42,890.50	\$164,080.73
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$9,693.47	\$3,280.11	\$5,904.21	\$7,069.37
409 MAHLER PIT - 15TH ST IMP FUND	\$658.47	\$0.00	\$0.00	\$658.47
411 FACILITIES CAPITAL PROJ FUND	\$144,972.04	\$0.00	\$268,217.69	-\$123,245.65
417 EQUIPMENT CAPITAL FUND	\$133,567.85	\$26,174.00	\$0.00	\$159,741.85
418 STREET CAPITAL PROJ FUND	\$516,969.07	\$80,000.00	\$0.00	\$596,969.07
601 WATER ENTERPRISE FUND	\$849,708.79	\$1,485.45	\$4,002.00	\$847,192.24
602 SEWER ENTERPRISE FUND	\$307,659.51	\$1,118.91	\$39,658.27	\$269,120.15
603 STORM WATER ENTERPRISE FUND	\$205,629.86	\$1,704.35	\$400.00	\$206,934.21
611 WATER CAPITAL IMP FUND	\$156,764.07	\$0.00	\$21,170.98	\$135,593.09
612 SEWER CAPITAL IMP FUND	\$1,834,726.57	\$19,418.36	\$0.00	\$1,854,144.93
613 STORM WATER CAPITAL IMP FUND	\$543,235.36	\$0.00	\$568.50	\$542,666.86
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$23,000.00	\$0.00	\$0.00	\$23,000.00
815 LANDSCAPE ESCROW FUND	\$22,000.00	\$0.00	\$0.00	\$22,000.00
817 INFRASTRUCTURE ESCROW FUND	\$14,000.00	\$0.00	\$0.00	\$14,000.00
818 MISC ESCROWS FUND	\$7,609.47	\$1,353.45	\$0.00	\$8,962.92
820 BRIDGES TOWNHOMES ESC FUND	\$3,608.60	\$0.00	\$0.00	\$3,608.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$181,329.04	\$0.00	\$18,194.25	\$163,134.79
900 INTEREST	\$18,621.87	\$0.00	\$0.00	\$18,621.87
	\$7,771,642.78	\$818,345.25	\$548,392.16	\$8,041,595.87

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$377,213.17	\$835,905.25	\$830,523.52	-\$5,381.73	100.65%
TAXES	R 100-31020 Property Taxes - Fire	\$55,600.00	\$111,200.00	\$111,200.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$11,766.34	\$12,000.00	\$233.66	98.05%
Source Alt Code TAXES		\$432,813.17	\$958,871.59	\$953,723.52	-\$5,148.07	100.54%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$125.00	\$10,355.00	\$9,175.00	-\$1,180.00	112.86%
SERVICE	R 100-34107 Assessment Search Fees	\$50.00	\$650.00	\$400.00	-\$250.00	162.50%
SERVICE	R 100-34108 Administrative Fees	\$300.00	\$3,300.00	\$1,500.00	-\$1,800.00	220.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$26.00	\$50.00	\$24.00	52.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$30,521.71	\$114,824.87	\$114,324.87	-\$500.00	100.44%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$55.00	\$5,736.90	\$6,000.00	\$263.10	95.62%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,220.26	\$3,000.00	\$779.74	74.01%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$6,050.00	\$2,000.00	-\$4,050.00	302.50%
Source Alt Code SERVICE		\$31,051.71	\$143,413.03	\$136,449.87	-\$6,963.16	105.10%
MISC	R 100-36100 Special Assessments	\$428.08	\$856.16	\$740.00	-\$116.16	115.70%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$1,115.52	\$900.00	-\$215.52	123.95%
MISC	R 100-36210 Interest Earnings	\$0.00	\$4,213.25	\$3,000.00	-\$1,213.25	140.44%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$935.67	\$6,000.00	\$6,935.67	-15.59%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$2,425.00	\$3,600.00	\$1,175.00	67.36%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$7.99	\$177.38	\$0.00	-\$177.38	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$773.40	\$0.00	-\$773.40	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$436.07	\$8,625.04	\$22,240.00	\$13,614.96	38.78%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,420.00	\$10,370.00	-\$50.00	100.48%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$100.00	\$2,870.00	\$100.00	-\$2,770.00	2870.00%
LIC PERM	R 100-32210 Building Permits	\$192.00	\$76,480.38	\$50,000.00	-\$26,480.38	152.96%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$100.00	\$100.00	\$0.00	100.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$90.00	\$0.00	-\$90.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$63.00	\$50.00	-\$13.00	126.00%
Source Alt Code LIC PERM		\$292.00	\$91,523.38	\$62,120.00	-\$29,403.38	147.33%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$12,591.00	\$0.00	-\$12,591.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$54,084.50	\$108,169.00	\$54,084.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$791.77	\$0.00	-\$791.77	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$43,018.26	\$36,000.00	-\$7,018.26	119.50%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,910.92	\$5,500.00	-\$410.92	107.47%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$116,565.95	\$150,008.00	\$33,442.05	77.71%
FINES	R 100-35100 Court Fines	\$0.00	\$3,915.10	\$2,000.00	-\$1,915.10	195.76%
Source Alt Code FINES		\$0.00	\$3,915.10	\$2,000.00	-\$1,915.10	195.76%
Fund 100 GENERAL FUND		\$464,592.95	\$1,322,914.09	\$1,326,541.39	\$3,627.30	99.73%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$464,592.95	\$1,322,914.09	\$1,326,541.39	\$3,627.30	99.73%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$5,525.00	\$11,967.35	\$11,000.00	-\$967.35	108.79%
COUNCIL	E 100-41110-122 FICA	\$342.55	\$740.28	\$682.00	-\$58.28	108.55%
COUNCIL	E 100-41110-123 Medicare	\$80.11	\$173.13	\$159.50	-\$13.63	108.55%
COUNCIL	E 100-41110-208 Training and Instructio	\$250.00	\$575.00	\$400.00	-\$175.00	143.75%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,506.82	\$7,500.00	\$993.18	86.76%
COUNCIL	E 100-41110-331 Travel Expenses	\$46.01	\$138.03	\$500.00	\$361.97	27.61%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$1,353.45	\$6,035.33	\$3,000.00	-\$3,035.33	201.18%
Dept 41110 Council		\$7,597.12	\$26,135.94	\$23,241.50	-\$2,894.44	112.45%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$4,380.00	\$4,380.00	\$4,000.00	-\$380.00	109.50%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$4,380.00	\$4,380.00	\$5,400.00	\$1,020.00	81.11%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$8,031.21	\$68,043.55	\$69,629.63	\$1,586.08	97.72%
CITYADM	E 100-41400-121 PERA	\$602.34	\$5,216.93	\$5,222.22	\$5.29	99.90%
CITYADM	E 100-41400-122 FICA	\$497.94	\$4,312.71	\$4,317.04	\$4.33	99.90%
CITYADM	E 100-41400-123 Medicare	\$116.46	\$1,008.67	\$1,009.63	\$0.96	99.90%
CITYADM	E 100-41400-134 Employer Paid Life	\$31.38	\$370.85	\$384.00	\$13.15	96.58%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$701.02	\$8,401.02	\$8,400.00	-\$1.02	100.01%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$681.00	\$1,500.00	\$819.00	45.40%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$253.80	\$500.00	\$246.20	50.76%
Dept 41400 City Administrator		\$9,980.35	\$88,288.53	\$90,962.52	\$2,673.99	97.06%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$64.40	\$64.40	\$7,000.00	\$6,935.60	0.92%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$450.14	\$1,651.74	\$1,300.00	-\$351.74	127.06%
Dept 41410 Elections		\$514.54	\$1,716.14	\$8,300.00	\$6,583.86	20.68%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$5,078.76	\$42,851.25	\$43,739.90	\$888.65	97.97%
CLERICAL	E 100-41430-121 PERA	\$380.91	\$3,285.10	\$3,280.49	-\$4.61	100.14%
CLERICAL	E 100-41430-122 FICA	\$314.88	\$2,715.70	\$2,711.87	-\$3.83	100.14%
CLERICAL	E 100-41430-123 Medicare	\$73.63	\$635.02	\$634.23	-\$0.79	100.12%
CLERICAL	E 100-41430-134 Employer Paid Life	\$121.48	\$1,466.68	\$1,440.00	-\$26.68	101.85%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$701.02	\$8,401.02	\$8,400.00	-\$1.02	100.01%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$17.50	\$250.00	\$232.50	7.00%
Dept 41430 Clerical Staff		\$6,670.68	\$59,372.27	\$60,956.49	\$1,584.22	97.40%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$373.25	\$500.00	\$126.75	74.65%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$750.26	\$2,000.00	\$1,249.74	37.51%
Dept 41435 Staff Expenses		\$0.00	\$1,123.51	\$2,800.00	\$1,676.49	40.13%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$6,082.50	\$50,082.26	\$52,954.72	\$2,872.46	94.58%
ACCTING	E 100-41530-121 PERA	\$456.19	\$3,490.64	\$3,971.60	\$480.96	87.89%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$377.12	\$3,096.19	\$3,283.19	\$187.00	94.30%
ACCTING	E 100-41530-123 Medicare	\$88.20	\$724.08	\$767.84	\$43.76	94.30%
ACCTING	E 100-41530-134 Employer Paid Life	\$86.36	\$820.20	\$996.00	\$175.80	82.35%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$700.00	\$8,500.00	\$10,800.00	\$2,300.00	78.70%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$285.00	\$1,000.00	\$715.00	28.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$122.86	\$250.00	\$127.14	49.14%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$5,776.00	\$0.00	-\$5,776.00	0.00%
Dept 41530 Accounting		\$7,790.37	\$72,897.23	\$74,023.35	\$1,126.12	98.48%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41540 Auditing		\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$157.46	\$18,942.31	\$18,000.00	-\$942.31	105.24%
Dept 41550 Assessing		\$157.46	\$18,942.31	\$18,000.00	-\$942.31	105.24%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$230.45	\$2,581.11	\$3,500.00	\$918.89	73.75%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$215.75	\$100.00	-\$115.75	215.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$11,452.54	\$12,000.00	\$547.46	95.44%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$2,750.97	\$4,000.00	\$1,249.03	68.77%
PURCHASE	E 100-41570-322 Postage	\$308.75	\$2,267.13	\$2,000.00	-\$267.13	113.36%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$9,610.80	\$0.00	-\$9,610.80	0.00%
Dept 41570 Purchasing		\$715.25	\$28,878.30	\$21,600.00	-\$7,278.30	133.70%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$275.50	\$4,616.07	\$4,000.00	-\$616.07	115.40%
Dept 41600 Computer		\$275.50	\$4,616.07	\$4,000.00	-\$616.07	115.40%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,117.58	\$18,920.52	\$22,440.16	\$3,519.64	84.32%
Dept 41610 City Attorney		\$1,117.58	\$18,920.52	\$22,440.16	\$3,519.64	84.32%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$4,192.24	\$23,674.98	\$29,500.00	\$5,825.02	80.25%
Dept 41910 Planning and Zoning		\$4,192.24	\$23,674.98	\$29,500.00	\$5,825.02	80.25%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$1,080.07	\$1,500.00	\$419.93	72.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$1,700.40	\$7,360.75	\$7,000.00	-\$360.75	105.15%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$1,524.24	\$7,214.07	\$1,000.00	-\$6,214.07	721.41%
GOVTBLDG	E 100-41940-321 Telephone	\$351.06	\$4,204.18	\$3,500.00	-\$704.18	120.12%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$349.03	\$250.00	-\$99.03	139.61%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,250.38	\$7,724.24	\$11,250.00	\$3,525.76	68.66%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$525.46	\$3,330.28	\$6,250.00	\$2,919.72	53.28%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$214.64	\$2,936.51	\$3,250.00	\$313.49	90.35%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$500.00	\$2,111.70	\$4,500.00	\$2,388.30	46.93%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$116.99	\$2,500.00	\$2,383.01	4.68%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$6,066.18	\$36,677.82	\$42,300.00	\$5,622.18	86.71%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$3,859.25	\$14,892.75	\$32,500.00	\$17,607.25	45.82%
Dept 41950 Engineer		\$3,859.25	\$14,892.75	\$32,500.00	\$17,607.25	45.82%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$9,375.76	\$8,799.31	-\$576.45	106.55%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$21,536.22	\$18,860.19	-\$2,676.03	114.19%
Dept 41960 Insurance		\$0.00	\$30,911.98	\$27,659.50	-\$3,252.48	111.76%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$362.16	\$300.00	-\$62.16	120.72%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$104.00	\$50.00	-\$54.00	208.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$23.96	\$336.95	\$2,000.00	\$1,663.05	16.85%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$52.65	\$500.00	\$447.35	10.53%
Dept 41970 Legal Publications		\$23.96	\$855.76	\$2,850.00	\$1,994.24	30.03%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$59,047.89	\$78,730.52	\$19,682.63	75.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$59,047.89	\$78,730.52	\$19,682.63	75.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,455.83	\$103,919.90	\$101,748.00	-\$2,171.90	102.13%
Dept 42102 Wright County Sheriff		\$8,455.83	\$103,919.90	\$101,748.00	-\$2,171.90	102.13%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,926.50	\$55,000.00	\$31,073.50	43.50%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,483.43	\$3,410.00	\$1,926.57	43.50%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$346.96	\$797.50	\$450.54	43.51%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$274.90	\$0.00	-\$274.90	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$8,225.25	\$8,344.11	\$118.86	98.58%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$62.00	\$555.52	\$200.00	-\$355.52	277.76%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$2,644.25	\$4,000.00	\$1,355.75	66.11%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,889.00	\$950.00	-\$939.00	198.84%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$5,247.97	\$4,553.35	-\$694.62	115.26%
Dept 42210 Fire Dept Administration		\$62.00	\$44,593.78	\$77,254.96	\$32,661.18	57.72%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$1,858.01	\$6,226.16	\$13,500.00	\$7,273.84	46.12%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$7,403.10	\$12,594.50	\$4,500.00	-\$8,094.50	279.88%
FIREEQUIP	E 100-42220-580 Other Equipment	\$125.00	\$730.35	\$5,000.00	\$4,269.65	14.61%
Dept 42220 Fire Dept Equipment		\$9,386.11	\$19,551.01	\$25,350.00	\$5,798.99	77.12%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$6,077.62	\$12,500.00	\$6,422.38	48.62%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$3,022.71	\$3,000.00	-\$22.71	100.76%
FIRETRNG	E 100-42240-331 Travel Expenses	\$135.00	\$2,585.64	\$1,500.00	-\$1,085.64	172.38%
Dept 42240 Fire Dept Training		\$135.00	\$11,685.97	\$17,000.00	\$5,314.03	68.74%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$540.45	\$2,233.61	\$4,500.00	\$2,266.39	49.64%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$1,855.00	\$8,322.61	\$9,000.00	\$677.39	92.47%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$25.25	\$2,000.00	\$1,974.75	1.26%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,439.00	\$7,465.00	\$4,026.00	46.07%
Dept 42260 Fire Vehicles		\$2,395.45	\$14,020.47	\$22,965.00	\$8,944.53	61.05%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$176.90	\$1,650.00	\$1,473.10	10.72%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$447.65	\$1,364.14	\$3,500.00	\$2,135.86	38.98%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$84.83	\$1,806.59	\$800.00	-\$1,006.59	225.82%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$580.89	\$3,510.73	\$4,500.00	\$989.27	78.02%
FIREBLDG	E 100-42280-383 Gas Utilities	\$321.06	\$1,820.57	\$3,000.00	\$1,179.43	60.69%
Dept 42280	Fire Stations and Bldgs	\$1,434.43	\$8,678.93	\$13,625.00	\$4,946.07	63.70%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$37,428.26	\$36,000.00	-\$1,428.26	103.97%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$5,566.79	\$11,133.58	\$11,133.58	\$0.00	100.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,200.00	\$6,500.00	\$300.00	95.38%
Dept 42290	Fire Relief Association	\$5,566.79	\$54,761.84	\$53,633.58	-\$1,128.26	102.10%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$5,013.50	\$35,801.99	\$17,500.00	-\$18,301.99	204.58%
Dept 42401	Building Inspection Admin	\$5,013.50	\$35,801.99	\$17,500.00	-\$18,301.99	204.58%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$125.00	\$375.00	\$500.00	\$125.00	75.00%
Dept 42700	Animal Control	\$125.00	\$375.00	\$500.00	\$125.00	75.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$17,152.93	\$107,756.51	\$116,803.34	\$9,046.83	92.25%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$525.78	\$1,050.00	\$524.22	50.07%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$140.00	\$11,292.00	\$15,000.00	\$3,708.00	75.28%
PUBWRKS	E 100-43000-121 PERA	\$1,286.47	\$8,058.64	\$10,279.11	\$2,220.47	78.40%
PUBWRKS	E 100-43000-122 FICA	\$1,033.68	\$7,411.13	\$8,250.88	\$839.75	89.82%
PUBWRKS	E 100-43000-123 Medicare	\$241.75	\$1,733.19	\$2,285.25	\$552.06	75.84%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$128.12	\$1,374.22	\$2,832.00	\$1,457.78	48.52%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7.32	\$500.00	\$492.68	1.46%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,478.78	\$20,701.07	\$27,600.00	\$6,898.93	75.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,651.95	\$2,500.00	\$848.05	66.08%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,270.24	\$5,085.22	\$7,000.00	\$1,914.78	72.65%
PUBWRKS	E 100-43000-215 Shop Supplies	\$51.96	\$3,337.91	\$2,500.00	-\$837.91	133.52%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$17.57	\$7,061.68	\$6,000.00	-\$1,061.68	117.69%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$943.20	\$1,500.00	\$556.80	62.88%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$6,504.90	\$5,000.00	-\$1,504.90	130.10%
PUBWRKS	E 100-43000-260 Uniforms	\$431.93	\$2,197.53	\$3,000.00	\$802.47	73.25%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$1,250.00	\$13,074.91	\$19,000.00	\$5,925.09	68.82%
PUBWRKS	E 100-43000-321 Telephone	\$306.68	\$2,819.94	\$2,800.00	-\$19.94	100.71%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$38.00	\$200.00	\$162.00	19.00%
Dept 43000	Public Works (GENERAL)	\$25,790.11	\$201,575.10	\$234,100.58	\$32,525.48	86.11%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$200.00	\$16,991.96	\$50,000.00	\$33,008.04	33.98%
Dept 43121	Paved Streets	\$200.00	\$16,991.96	\$50,000.00	\$33,008.04	33.98%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$795.00	\$12,639.10	\$10,000.00	-\$2,639.10	126.39%
Dept 43122	Unpaved Streets	\$795.00	\$12,639.10	\$10,000.00	-\$2,639.10	126.39%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$9,354.76	\$19,171.18	\$15,000.00	-\$4,171.18	127.81%
Dept 43125	Ice & Snow Removal	\$9,354.76	\$19,171.18	\$15,000.00	-\$4,171.18	127.81%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$1,932.21	\$21,326.44	\$25,000.00	\$3,673.56	85.31%
Dept 43160	Street Lighting	\$1,932.21	\$21,326.44	\$25,000.00	\$3,673.56	85.31%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$6,594.28	\$38,298.02	\$36,000.00	-\$2,298.02	106.38%
Dept 43245	Recycling: Refuse	\$6,594.28	\$38,298.02	\$36,000.00	-\$2,298.02	106.38%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$2,030.09	\$7,904.66	\$8,000.00	\$95.34	98.81%
Dept 45186	Senior Center	\$2,030.09	\$7,904.66	\$8,000.00	\$95.34	98.81%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$18.17	\$1,213.88	\$2,000.00	\$786.12	60.69%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$3,427.95	\$5,000.00	\$1,572.05	68.56%
PARKS	E 100-45200-225 Landscaping Materials	\$164.87	\$4,518.37	\$10,000.00	\$5,481.63	45.18%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$6,500.00	\$6,800.00	\$300.00	95.59%
PARKS	E 100-45200-381 Electric Utilities	\$475.61	\$2,838.70	\$2,000.00	-\$838.70	141.94%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$111.80	\$1,500.00	\$1,388.20	7.45%
PARKS	E 100-45200-440 Programs	\$0.00	\$1,945.00	\$2,200.00	\$255.00	88.41%
PARKS	E 100-45200-580 Other Equipment	\$40.72	\$4,069.61	\$7,000.00	\$2,930.39	58.14%
Dept 45200	Parks (GENERAL)	\$699.37	\$24,625.31	\$36,500.00	\$11,874.69	67.47%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$980.15	\$11,239.81	\$10,500.00	-\$739.81	107.05%
Dept 45500	Libraries (GENERAL)	\$980.15	\$11,239.81	\$10,500.00	-\$739.81	107.05%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Dept 49800	Transit (GENERAL)	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Fund 100	GENERAL FUND	\$134,290.56	\$1,162,744.20	\$1,326,541.16	\$163,796.96	87.65%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$134,290.56	\$1,162,744.20	\$1,326,541.16	\$163,796.96	87.65%

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Payments

Current Period: January 2018

Batch Name	01/02/18 PAY		Computer Dollar Amt	\$126,931.84	Posted
Refer	2248 EDUCATION & TRAINING SERVICE		Ck# 033149	1/2/2018	
Cash Payment	E 100-43000-208 Training and Instruction	Phase III Mngmt & Supervisory Leadership Training Program - J. Doboszanski			\$499.00
Invoice					
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$499.00
Refer	2242 HEALTH PARTNERS		Ck# 002215E	1/2/2018	
Cash Payment	G 100-21706 Medical/Dental Ins	Medical & Dental Premiums - January 2018			\$4,097.01
Invoice	77407638	12/5/2017			
Transaction Date	12/14/2017	Due 0	Cash	10100	Total \$4,097.01
Refer	2231 I-94 WEST CHAMBER OF COMMER		Ck# 033150	1/2/2018	
Cash Payment	E 100-41400-306 Dues & Subscriptions	State of the Cities 2018 - B. Hagen			\$25.00
Invoice	5830	12/27/2017			
Cash Payment	E 100-41110-437 Other Miscellaneous	State of the Cities 2018 - C. Kauffman			\$25.00
Invoice	5831	12/27/2017			
Transaction Date	12/27/2017	Due 0	Cash	10100	Total \$50.00
Refer	2246 MARCO TECHNOLOGIES, LLC		Ck# 033151	1/2/2018	
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 12/20/17 - 01/19/18			\$176.05
Invoice	INV4848862	12/19/2017			
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$176.05
Refer	2247 NORTHLAND TRUST		Ck# 033152	1/2/2018	
Cash Payment	E 311-47000-601 Debt Srv Bond Principal	\$660,000 Capital Improvement Plan Refunding Bonds, Series 2008A - Principal Payment			\$30,000.00
Invoice	HAN08A - 02011	12/13/2017			
Cash Payment	E 311-47000-611 Bond Interest	\$660,000 Capital Improvement Plan Refunding Bonds, Series 2008A - Interest Payment			\$3,382.50
Invoice	HAN08A - 02011	12/13/2017			
Cash Payment	E 315-47000-601 Debt Srv Bond Principal	\$1,535,000 General Obligation Capital Improvement Plan Bonds, Series 2016A - Principal Payment			\$60,000.00
Invoice	HAN16A - 02011	12/13/2017			
Cash Payment	E 315-47000-611 Bond Interest	\$1,535,000 General Obligation Capital Improvement Plan Bonds, Series 2016A - Interest Payment			\$20,517.50
Invoice	HAN16A - 02011	12/13/2017			
Transaction Date	12/21/2017	Due 0	Cash	10100	Total \$113,900.00
Refer	2236 RANDYS ENVIRONMENTAL SERVI		Ck# 002230E	1/2/2018	
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	General Trash - City Hall - January 2018			\$228.18
Invoice		12/19/2017			
Transaction Date	12/27/2017	Due 0	Cash	10100	Total \$228.18
Refer	2249 SELECTACCOUNT		Ck# 033153	1/2/2018	
Cash Payment	E 100-41435-310 Other Professional Servi	Annual Fee 12/01/17 - 11/30/18			\$150.00
Invoice	1212689	12/15/2017			
Transaction Date	12/28/2017	Due 0	Cash	10100	Total \$150.00
Refer	2234 SUN LIFE FINANCIAL		Ck# 033154	1/2/2018	

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Payments

Current Period: January 2018

Cash Payment	G 100-21707 Life Ins	Life Insurance - January 2018				\$451.70
Invoice	5461158-0118	12/15/2017				
Transaction Date	12/27/2017	Due 0	Cash	10100	Total	\$451.70
Refer	2233 VEOLIA WATER NORTH AMERICA		Ck# 033155 1/2/2018			
Cash Payment	E 601-43252-310 Other Professional Servi	Water Services - January 2018				\$3,076.50
Invoice	90135612	12/22/2017				
Cash Payment	E 602-43252-310 Other Professional Servi	Sewer Services - January 2018				\$4,248.50
Invoice	90135612	12/22/2017				
Transaction Date	12/27/2017	Due 0	Cash	10100	Total	\$7,325.00
Refer	2235 WRIGHT-HENNEPIN COOPERATIV		Ck# 002229E 1/2/2018			
Cash Payment	E 100-45200-381 Electric Utilities	Eagleview Park				\$54.90
Invoice	35026057488	12/18/2017				
Transaction Date	12/27/2017	Due 0	Cash	10100	Total	\$54.90

Fund Summary

	10100 Cash	
602 SEWER ENTERPRISE FUND	\$4,248.50	
601 WATER ENTERPRISE FUND	\$3,076.50	
315 2016A GO CIP BOND	\$80,517.50	
311 2008A GO CIP REFUNDING BOND	\$33,382.50	
100 GENERAL FUND	\$5,706.84	
	<u>\$126,931.84</u>	

Pre-Written Check	\$126,931.84
Checks to be Generated by the Computer	\$0.00
Total	<u>\$126,931.84</u>

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*Check Summary Register©

Cks 1/2/2018 - 1/2/2018

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002215E HEALTH PARTNERS	1/2/2018	\$4,097.01	Medical & Dental Premiums - Ja
Paid Chk# 002216E AMERICAN ENGINEERING TESTI	1/2/2018	\$168.00	Public Works Building: Special
Paid Chk# 002217E Short Elliott Hendrickson, Inc	1/2/2018	\$342.50	EDA Services - November 2017
Paid Chk# 002218E KUITUNEN, DEAN	1/2/2018	\$510.00	Planning Commission Meetings -
Paid Chk# 002219E CHRISTENSON, MIKE	1/2/2018	\$510.00	Planning Commission Meetings -
Paid Chk# 002220E BARTELS, TODD	1/2/2018	\$450.00	EDA Meetings - 2017
Paid Chk# 002221E ULSTAD, KEITH	1/2/2018	\$120.00	EDA Meetings - 2017
Paid Chk# 002222E GLEASON, TOM	1/2/2018	\$450.00	Park Board Meetings - 2017
Paid Chk# 002223E PETERSON, ABBY	1/2/2018	\$540.00	Park Board Meetings - 2017
Paid Chk# 002229E Wright-Hennepin Coop Electric	1/2/2018	\$54.90	Eagleview Park
Paid Chk# 002230E Randy's Environmental Services	1/2/2018	\$228.18	General Trash - City Hall - Ja
Paid Chk# 002232E Randy's Environmental Services	1/2/2018	\$3,328.18	Recycling - December 2017
Paid Chk# 033149 EDUCATION & TRAINING SERVI	1/2/2018	\$499.00	Phase III Mngmt & Supervisory
Paid Chk# 033150 I-94 WEST CHAMBER OF COMM	1/2/2018	\$50.00	State of the Cities 2018 - B.
Paid Chk# 033151 MARCO TECHNOLOGIES, LLC	1/2/2018	\$176.05	Contract Base Rate Charge for
Paid Chk# 033152 Northland Trust Services	1/2/2018	\$113,900.00	\$660,000 Capital Improvement P
Paid Chk# 033153 SELECTACCOUNT	1/2/2018	\$150.00	Annual Fee 12/01/17 - 11/30/18
Paid Chk# 033154 Sun Life Financial	1/2/2018	\$451.70	Life Insurance - January 2018
Paid Chk# 033155 Veolia Water North America	1/2/2018	\$7,325.00	Water Services - January 2018
Total Checks		\$133,350.52	

FILTER: None

CITY OF HANOVER

Cash Balances

January 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$780,290.69	\$0.00	\$5,706.84	\$774,583.85
107 FIRE DEPT DONATIONS FUND	\$18,493.92	\$0.00	\$0.00	\$18,493.92
201 EDA SPECIAL REVENUE FUND	\$64,552.11	\$0.00	\$0.00	\$64,552.11
205 EDA BUSINESS INCENTIVE FUND	\$245,681.48	\$0.00	\$0.00	\$245,681.48
311 2008A GO CIP REFUNDING BOND	\$78,274.08	\$0.00	\$33,382.50	\$44,891.58
312 2009A GO IMP REFUNDING BOND	\$5,242.50	\$0.00	\$0.00	\$5,242.50
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$436,861.83	\$0.00	\$0.00	\$436,861.83
315 2016A GO CIP BOND	\$85,851.69	\$0.00	\$80,517.50	\$5,334.19
401 GENERAL CAPITAL PROJECTS	\$1,346,876.97	\$0.00	\$0.00	\$1,346,876.97
402 PARKS CAPITAL PROJECTS	\$63,847.10	\$0.00	\$0.00	\$63,847.10
403 FIRE DEPT CAPITAL FUND	\$164,080.73	\$0.00	\$0.00	\$164,080.73
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$7,069.37	\$0.00	\$0.00	\$7,069.37
409 MAHLER PIT - 15TH ST IMP FUND	\$658.47	\$0.00	\$0.00	\$658.47
411 FACILITIES CAPITAL PROJ FUND	-\$123,245.65	\$0.00	\$0.00	-\$123,245.65
417 EQUIPMENT CAPITAL FUND	\$159,741.85	\$0.00	\$0.00	\$159,741.85
418 STREET CAPITAL PROJ FUND	\$596,969.07	\$0.00	\$0.00	\$596,969.07
601 WATER ENTERPRISE FUND	\$847,192.24	\$0.00	\$3,076.50	\$844,115.74
602 SEWER ENTERPRISE FUND	\$269,120.15	\$0.00	\$4,248.50	\$264,871.65
603 STORM WATER ENTERPRISE FUND	\$206,934.21	\$0.00	\$0.00	\$206,934.21
611 WATER CAPITAL IMP FUND	\$135,593.09	\$0.00	\$0.00	\$135,593.09
612 SEWER CAPITAL IMP FUND	\$1,854,144.93	\$0.00	\$0.00	\$1,854,144.93
613 STORM WATER CAPITAL IMP FUND	\$542,666.86	\$0.00	\$0.00	\$542,666.86
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$23,000.00	\$0.00	\$0.00	\$23,000.00
815 LANDSCAPE ESCROW FUND	\$22,000.00	\$0.00	\$0.00	\$22,000.00
817 INFRASTRUCTURE ESCROW FUND	\$14,000.00	\$0.00	\$0.00	\$14,000.00
818 MISC ESCROWS FUND	\$8,962.92	\$0.00	\$0.00	\$8,962.92
820 BRIDGES TOWNHOMES ESC FUND	\$3,608.60	\$0.00	\$0.00	\$3,608.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$163,134.79	\$0.00	\$0.00	\$163,134.79
900 INTEREST	\$18,621.87	\$0.00	\$0.00	\$18,621.87
	\$8,041,595.87	\$0.00	\$126,931.84	\$7,914,664.03

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$25.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41110 Council		\$25.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$25.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41400 City Administrator		\$25.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430 Clerical Staff		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41435 Staff Expenses		\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530 Accounting		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$176.05	\$0.00	-\$176.05	0.00%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$176.05	\$176.05	\$0.00	-\$176.05	0.00%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600 Computer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41610 City Attorney		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$228.18	\$228.18	\$0.00	-\$228.18	0.00%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$228.18	\$228.18	\$0.00	-\$228.18	0.00%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41960 Insurance						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42102 Wright County Sheriff						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220 Fire Dept Equipment						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240 Fire Dept Training						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42260 Fire Vehicles						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$499.00	\$499.00	\$0.00	-\$499.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)	\$499.00	\$499.00	\$0.00	-\$499.00	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$54.90	\$54.90	\$0.00	-\$54.90	0.00%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)	\$54.90	\$54.90	\$0.00	-\$54.90	0.00%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$1,158.13	\$1,158.13	\$0.00	-\$1,158.13	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$1,158.13	\$1,158.13	\$0.00	-\$1,158.13	0.00%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.



RESOLUTION NO 01-02-18-01

A RESOLUTION APPROVING THE 2018 ANNUAL APPOINTMENTS

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the 2018 Annual Appointments as attached.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2nd day of January, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
ANNUAL APPOINTMENTS
JANUARY 2018**

Mayor:	Chris Kauffman	4 Year Term 2017-2020
Council:	Ken Warpula	4 Year Term 2015-2018
	Jim Zajicek	4 Year Term 2015-2018
	Doug Hammerseng	4 Year Term 2017-2020
	MaryAnn Hallstein	4 Year Term 2017-2020

APPOINTMENTS

Vice-Mayor: Doug Hammerseng 2018

Planning Commission: (3 Year Terms)

Jim Schendel	2016-2018
Mike Christenson	2016-2018
Stan Kolasa	2017-2019
Michelle Armstrong	2017-2019
Dean Kuitunen	2018-2020

Council Liaison: Doug Hammerseng 2018

Park Board: (3 Year Terms)

Abby Peterson	2016-2018
Mat Boie	2017-2019
Jeff Grupp	2017-2019
<i>Vacant</i>	2018-2020
<i>Vacant</i>	2018-2020

Council Liaison: Jim Zajicek 2018

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Jessica Johnson	2016-2021
Brian Dismang	2017-2022
Todd Bartels	2018-2023
Ted Zrust	2018-2023
<i>Vacant</i>	2018-2023
Ken Warpula	2015-2018 (Council Member)
MaryAnn Hallstein	2017-2020 (Council Member)

Joint Powers Water Board:
Chris Kauffman and Jim Zajicek

Wright County Area Transportation (WCAT) Board:
Ken Warpula (primary)
City Administrator (alternate)

Safety Committee:

City Hall Staff

Fire Department: (selected by the dept. and ratified by Council)

Fire Chief:	Dave Malewicki
Chief 2:	Toby Heinz
Captain 1	Ken Warpula
Captain 2	Tony Wychgram
Captain 3	Dave Kottke
Captain 4	Steve Vrieze
Lieutenant 3	Dave Pinor
Lieutenant 4	Carl Olson

Fire Relief Association:

Ex-Officio:	Fire Chief
Ex-Officio:	Mayor
Ex-Officio:	City Administrator

Weed Inspectors:

Mayor (statutory)
City Administrator (assistant)
Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments)
Springsted (Bonds and Other)

Official Depositories:

BankWest, MidWestOne Bank, Financial Security Bank, First National Bank of Elk River, UBS Financial, Minnesota Municipal Money Market Fund

Official Newspaper:

Wright County Journal Press

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, EDA Consultant, and Building Inspection Services are all under contract with the City.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.



RESOLUTION NO 01-02-18-02

A RESOLUTION APPROVING FIREFIGHTER WAGE ADJUSTMENT

WHEREAS, the City Council approved Resolution No. 07-10-17-67, setting Fire Department wages; and

WHEREAS, Firefighter wages were set at \$10/hr. for calls (one hour minimum pay) and \$17/meeting; and

WHEREAS, Chief Malewicki adjusted the 2018 Budget to include an adjustment to straight hourly pay for Firefighters.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves a change in Firefighter wages to be straight hourly pay at a rate of \$10/hr.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2nd day of January, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 2018-01

**AN ORDINANCE AMENDING CHAPTERS 1, 2, 6, & 8
OF THE HANOVER CITY CODE**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

Section 1. SEC. 1.07, COST RECOVERY is repealed in its entirety and a new SEC. 1.07, COST RECOVERY is added as follows:

SEC. 1.07 COST RECOVERY

The costs of the City in receiving, analyzing, processing, hearing and inspecting applications, requests or providing a service under the Hanover Ordinance and Enacting Municipal Codes, are considered to be unique to the applicant requesting such consideration, and it is the intent of this Section to provide that all costs of the City occasioned by such requests shall be borne by the applicant. The reimbursement to the City shall be limited to actual costs of the City.

- A. Base Fee. Each applicant shall pay a non-refundable base fee at the time an application is filed with the City. This fee is intended to reimburse the City for its normal costs in processing the request.

- B. Escrow Deposit. In addition to the non-refundable base fee, each application shall pay an escrow deposit in an amount prescribed by City Council. All actual costs including, but not limited to, planning, engineering, public notification, and legal costs incurred by the City in the processing of an application, request, or providing a service shall be paid from or reimbursed to the City from the escrow deposit. At any time while the application is pending and before its final conclusion, if the City Administrator determines that the amount of the escrow is or is estimated to be insufficient to pay for present or anticipated actual costs of the application, an additional escrow shall be required by the City Administrator to be paid by the applicant. The one or more escrow deposits shall be in an amount sufficient to pay all actual costs of the City. The City shall send monthly escrow statements showing the balance of the escrow fund. In the event the escrow fund is not in good standing, all processing of the request will be halted until additional escrow payment is received.

- C. Assessment. In the event that the applicant does not pay the escrow following notification pursuant to Sub. B of this Section, the actual costs for processing the application shall be certified by the City Administrator and shall thereupon become a lien upon the lot or land for which said application has been filed and

shall be added to and become and form a part of the taxes next to be assessed and levied upon such lot or land and shall bear interest at the same rate as taxes and shall be collected and enforced in the same manner as real estate taxes.

- D. Where applicable, outstanding balances on escrow deposits shall be calculated with issuance of a building permit.
- E. Applicants are hereby notified by signing the application forms and payment of non-refundable base fee, escrow amount, and out of pocket expenses do not infer payment in full.
- F. It shall be the responsibility of the applicant to contact the City in writing to request the return of any unused portion of the escrow deposit.

Section 2. SEC. 2.14, FIRE DEPARTMENT is repealed in its entirety and a new SEC. 2.14, FIRE DEPARTMENT is added as follows:

SEC. 2.14 FIRE DEPARTMENT

There is hereby established in the City a paid on-call fire department. The department shall consist of a total number of members the Council deems necessary for adequate fire protection of the Hanover Fire Service Area.

Section 3. SEC. 2.15, APPOINTMENT is repealed in its entirety and a new SEC. 2.15, APPOINTMENT is added as follows:

The Council shall appoint a Chief 1, Chief 2, (4) four Captains, (2) two Lieutenants, and the Firefighters. The department shall elect from its own members a President, Vice President, Secretary, and Treasurer to conduct the internal business of the department.

Section 4. SEC. 6.08, ALL TERRAIN VEHICLE (ATV) REGULATIONS, Subparagraph A. has the following definitions added to the section:

- 8. "Dirt Bike" means a motorcycle designed for use on rough terrain, such as unsurfaced road or tracks.
- 9. "Golf Cart" means a small motorized vehicle typically used for golfers and their equipment. This would include golf carts that have been altered from the manufacturer's original intended use.

Section 5. SEC. 6.08, ALL TERRAIN VEHICLE (ATV) REGULATIONS, Subparagraph B. has the following subsections added:

3. Except as herein specifically permitted, Dirt Bikes may not be operated on any right-of-way of any street, roadway, trail or alley used for motor vehicle travel that is under the jurisdiction of the City. It is a misdemeanor for any person to operate Dirt Bikes contrary to this section.
4. Except as herein specifically permitted, Golf Carts may not be operated on any right-of-way of any street, roadway, trail or alley used for motor vehicle travel that is under the jurisdiction of the City. It is a misdemeanor for any person to operate Golf Carts contrary to this section.

Section 6. SEC. 8.03, DANGEROUS WEAPONS AND ARTICLES has the following Subparagraph added as follows:

- G. Archery. No person shall utilize archery equipment in the form of practice or hunting activities unless located in the RA agricultural district. Such activities shall not occur within 250 feet of a neighboring property's dwelling or structures.

Section 7. SEC. 8.04, ANIMAL LICENSING AND REGULATION, Subparagraph B., Subsection 2. is repealed in its entirety and a new Subsection 2. Is added as follows:

2. License Required. No license is required from the City. The owner shall be responsible to have some form of identification on the animal. This shall include a tag or collar with contact information and phone number inscribed on it.

Section 8. This Ordinance shall be in force and effect after adoption and publication in summary form in the official newspaper of the City of Hanover in accordance with applicable law. Staff is directed to prepare a summary form of the ordinance.

Adopted by the Hanover City Council this ____th day of _____, 2018.

CITY OF HANOVER

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Clerk

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.



RESOLUTION NO 01-02-18-03

**A RESOLUTION APPROVING PUBLIC WORKS FACILITY
FIRE ALARM SYSTEM MONITORING PROPOSAL**

WHEREAS, the Public Works Facility fire alarm system requires a constant monitoring system; and

WHEREAS, WH Security has submitted the attached proposal to complete the monitoring service.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the attached proposal from WH Security for the installation and three year agreement for the Public Works Facility fire alarm system monitoring service.

BE IT FURTHER RESOLVED, that the City Council hereby authorizes its City Administrator to take such action necessary to execute the contract on behalf of the City of Hanover.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2nd day of January, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



A division of Wright-Hennepin Cooperative Electric Association
1-800-943-2667 • Rockford • www.whe.org

Date: December 28th 2017

To: **City of Hanover Public Works Building**
11149 5th St Ne
Hanover MN 55341

Fire Alarm System Proposal

Scope of work: Install Interlogix Fireworx 5 zone commercial fire panel. Panel located in riser room, will require electrician to wire panel. Panel requires 2 phone lines, 1 being a dedicated line. Permit fee to be added to total once that amount is determined. Panel to monitor smoke above panel, 2 tampers, flow, and PIV valve.

1	Interlogix Fireworx 5 zone panel	\$ 605.00
1	Smoke detector (above panel)	100.00
1	Outside horn/strobe (outside of mechanical room)	65.00
1	Misc parts – wire, conduit	50.00
1	Electric permit	50.00
	<i>Total Equipment Cost</i>	\$ 870.00

Installation labor:

- Labor for this project will be invoiced on an as-needed basis; final amount to be determined following job completion. We estimate that it will take approximately 8 man hours to this job, if less time is required, the customer will be billed for hours needed to facilitate installation.

Total Labor cost **\$ 680.00**

Total Cost **\$ 1,550.00**

+ Permit fee to be determined after plans approved by city

Requires 3 year monitoring agreement @ \$46.90 per month
(\$27.95 + \$18.95 annual fire inspection)

**Labor is open-ended, hours are estimated amount needed to complete project, customer will only be billed hours needed to complete installation.*

** Panel requires 2 analog phone lines, one being dedicated line.*

** Panel needs to be wired directly to electrical breaker, electrical wiring is not included in quote.*

Accepted _____ Title _____ Date _____

Josh Neisch
Product & Service Representative
763-477-3022
jneisch@whe.org