

**CITY OF HANOVER
CITY COUNCIL MEETING
JANUARY 2, 2018 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, January 2, 2018 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Jackie Heinz and Public Works Supervisor Jason Doboszanski. No Guests were present. Councilors Doug Hammerseng and Jim Zajicek were absent.

Approval of Agenda:

Warpula added item 6.b. EDA Property Parking Lot.

MOTION by Warpula to approve the amended agenda, seconded by Hallstein. **Motion carried unanimously.**

Consent Agenda:

Remove items 3d and 3e from consent agenda and add as items 7b and 7c.

MOTION by Hallstein to approve the consent agenda as amended, seconded by Warpula.

- a. **Approve Minutes of December 5, 2017 Special City Council Meeting**
- b. **Approve Minutes of December 19, 2017 City Council Work Session Meeting**
- c. **Approve Claims as Presented:**

➤ Claims	\$ 165,281.23
➤ Payroll	\$ 13,993.20
➤ P/R taxes & Exp	\$ 4,319.04
➤ Other Claims	\$ 1,739.46
➤ Total Claims	<u>\$ 185,332.93</u>

Motion carried unanimously.

Citizen's Forum:

None

Public Hearings:

None

Unfinished Business:

Ordinance 2018-01 – Amending Chapters 1, 2, 6 & 8

Hagen explained the ordinance amendment includes items as discussed at the November Work Session. The gambling regulation is being looked into and will come at a later date.

Warpula disagrees with section 5, paragraph 4 as golf carts are used during the Hanover Harvest Festival. Hallstein stated golf carts are also used in neighborhoods during Halloween and other events.

Warpula questioned section 6 and the addition of Archery. Warpula inquired if archery could only happen on farms with this change. Hagen stated as the ordinance reads it depends on how the property is zoned, not used. As an example, the property north of the industrial park is used as a farm field but is zoned industrial. Therefore, the practice of hunting activities wouldn't be allowed per this amendment. Kauffman further explained if it's not in our ordinances, it's not approved and is illegal.

Hagen explained the animal licensing is specifically related to the licensing of the animal, not the number of animals a resident is allowed to have.

Hagen explained the cost recovery adjusts how we send out statements, work can be halted if escrow is not in good standing and any balance will be refunded when complete.

MOTION by Hallstein to approve Ordinance. No. 2018-01 with the removal of sections regulating the use of golf carts, seconded by Warpula. **Motion carried unanimously.**

EDA Property Parking Lot

Warpula asked if there is anyway to allow people to park on the property. Doboszinski stated to add 4-6" of base would roughly cost \$3,500 plus fabric cost of \$750 - \$1,000. He further stated the frost is deep with the cold weather and no snow cover. Warpula asked if Public Works could spend 30 minutes leveling the property, River Inn is willing to maintain the plowing. Hagen stated he reached out to Jay, the no trespassing signs which are posted make the city not liable for popped tires, etc. Hallstein stated Public Works time would be better spent on maintaining the ice rinks, it is only a couple months until the parking will be completed. Consensus is to level the parking lot, leave the no trespassing signs up and not to tow or ticket someone for parking in the lot.

New Business:

Res. No. 01-02-18-03 – Approving Public Works Facility Fire Alarm System Monitoring

Hagen stated the fire alarm system being installed requires monitoring. The installation cost for labor and material is \$1,550 with an ongoing monthly cost of \$46.90. Electrical work would be completed by the electrical sub-contractor currently performing work. Kauffman stated motion and door alarms would be good. Warpula asked if there is a need for additional security and is there a way to page the Fire Department officers only for waterflow alarms. Hallstein stated the City of Corcoran Public Works building has had problems in the past with faulty alarms.

MOTION by Warpula to approve Res. No. 01-02-18-03, seconded by Hallstein. **Motion carried unanimously.**

Res. No. 01-02-18-01 Approving 2018 Annual Appointments

MOTION by Hallstein to table Res. No. 01-02-18-01, seconded by Warpula. **Motion carried unanimously.**

Res. No. 01-02-18-02 Approving Firefighter Wage Adjustment

MOTION by Hallstein to table Res. No. 01-02-18-02, seconded by Warpula. **Motion carried unanimously.**

Reports

Doboszinski

- New Bobcat arrived, Jib Crane is backed up 1 week, Russell's is starting keyless entry, should have a CO around January 24

Hallstein

- Asked Public Works to create a wish list of items with amounts for pre-approval

Heinz

- Has begun Audit Prep work.

Hagen

- Year End work and document clean – up.
- Road Projects will be on the February Work Session, Justin saying to bid in late February

Warpula

- Will be gone the next two meetings

Adjournment

MOTION by Warpula to adjourn at 7:54 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator