

**AGENDA
HANOVER CITY COUNCIL
JANUARY 3, 2017**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUG HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Swearing in of newly elected Council Members
3. Approval of Agenda
4. Consent Agenda Items:
 - a. Approve Minutes of December 20, 2016 City Council Work Session Meeting (4)
 - b. Approve Claims as Presented: (8)

➤ Claims	\$ 190,367.87
➤ Payroll	\$ 12,409.76
➤ P/R taxes & Exp	\$ 3,844.91
➤ Other Claims	<u>\$ 1,672.55</u>
➤ Total Claims	<u>\$ 208,295.09</u>
 - c. Res No 01-03-17-01 – Approving Change in Signatories (42)
 - d. Res No 01-03-17-02 – Approving City Network Upgrade (43)
 - e. Res No 01-03-17-03 – Approving Residential Waste Hauler Licenses (53)
 - f. Res No 01-03-17-04 – Accepting Donation from Hanover Athletic Association (54)
5. Citizen's Forum:
 - a. Fire Department Pinning – Ben Scherer & Justin Ray
*These members have successfully completed their probationary period for the Hanover Fire Department.
Fire Chief Malewicki would like to officially pin them as members of the Hanover Fire Department.*
6. Public Hearings
7. Unfinished Business
 - a. Res No 01-03-17-05 – Approving Annual Appointments (55)
 - b. Ordinance 2017-01 – Amending Chapter 9, Related to Water & Sewer Service Lines (58)
8. New Business
 - a. Res No 01-03-17-06 – Approving Lot Combination (59)
 - b. Res No 01-03-17-07 – Approving Wright County Assessors Agreement (62)
 - c. Ordinance 2016-11 – Amending Chapter 10, Related to Principal Buildings and Uses (72)
9. Reports of Mayor and Council Members, Staff, Boards, and Committees
10. Adjournment

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: December 30, 2016
Re: Review of January 3, 2017 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Swearing in of Newly Elected Council Members
3. Approval of Agenda
4. Consent Agenda Items: *See enclosed consent packet.*
 - a. Approve Minutes of December 20, 2016 City Council Work Session Meeting (4)
 - b. Approve Claims as Presented: (8)

➤ Claims	\$ 190,367.87
➤ Payroll	\$ 12,409.76
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 - c. Res No 01-03-17-01 – Approving Change in Signatories (42)
 - d. Res No 01-03-17-02 – Approving City Network Upgrade (43)
 - e. Res No 01-03-17-03 – Approving Residential Waste Hauler Licenses (53)
 - f. Res No 01-03-17-04 – Accepting Donation from Hanover Athletic Association (54)
5. Citizen’s Forum:
To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
6. Public Hearings
7. Unfinished Business
 - a. Res No 01-03-17-05 – Approving Annual Appointments (55)
Enclosed is a resolution setting the annual appointments. There will remain one vacancy on the EDA at this time.
 - b. Ordinance 2017-01 – Amending Chapter 9, Related to Water & Sewer Service Lines (58)
This amendment was discussed at the December Work Session. No changes were made.

8. New Business

a. Res No 01-03-17-06 – Approving Lot Combination (59)

Enclosed is a resolution approving a lot combination for CP Properties Group. The City Planner also provided a memo for consideration.

b. Res No 01-03-17-07 – Approving Wright County Assessors Agreement (62)

Enclosed is a resolution approving an agreement with Wright County to continue assessor services. The rates did increase by \$1.00 per property for 2018 valuations, and another \$0.50 for 2019. Other changes include an increase to new construction initial valuation determinations.

c. Ordinance 2016-11 – Amending Chapter 10, Related to Principal Buildings and Uses (72)

Enclosed is an amendment to Chapter 10 regarding principal buildings. The amendment identifies what properties are allowed what number of principal structures.

9. Reports of Mayor and Council Members, Staff, Boards, and Committees

10. Adjournment

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
DECEMBER 20, 2016 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, December 20, 2016 to order at 6:00 p.m. Present were Chris Kauffman, Doug Hammerseng, and Ken Warpula. Also present were City Administrator Brian Hagen and Accountant/Deputy Clerk Elizabeth Lindrud. Other guests present were Eric Otte from Veolia, Brian Kottke, Pat Meister, MaryAnn Hallstein, and Doug Voerding from the Wright County Journal press. John Vajda and Jim Zajicek were absent.

Approval of Agenda

MOTION by Warpula to approve the agenda, seconded by Kauffman. **Motion carried unanimously.**

Consent Agenda

Kauffman stated the Wright County median home value is incorrect in the December 6 regular meeting minutes.

MOTION by Hammerseng to approve the consent agenda as amended, seconded by Warpula.

- a. **Approve Minutes of Special December 6, 2016 City Council Meeting**
- b. **Approve Minutes of December 6, 2016 City Council Meeting**
- c. **Approve Claims as Presented:**

➤ Claims	\$ 81,301.15
➤ Payroll	\$ 36,244.08
➤ P/R taxes & Exp	\$ 7,707.84
➤ Other Claims	\$ <u>1,437.00</u>
➤ Total Claims	\$ <u>126,690.07</u>

- d. **Res No 12-20-16-136 – Accepting Insurance Dividend Check from LMC**
- e. **Res No 12-20-16-137 – Approving Trade-In of Bobcat Skid Loader**

Motion carried unanimously.

2017 Joint Powers Budget

Eric Otte from Veolia presented the Hanover Budget for the Joint Powers Water Board. He stated that there is a small increase in labor and vehicle expense from last year. Otte invited Council Members and residents to come to tour the water treatment plant.

Public Hearings:

MOTION by Warpula to open the Public Hearing at 6:05 p.m., seconded by Hammerseng. **Motion carried unanimously.**

Ord. 2016-10 – Adopting 2017 Fee Schedule

Hagen highlighted the changes to the 2017 Fee Schedule. Council discussed changing the hall rental rates to resident and non-resident and agreed to raise the hall rental rate \$25 instead. Hagen clarified other items noted in the draft ordinance.

Kauffman asked if there were any comments from the public. There were none.

MOTION by Warpula to close the Public Hearing and re-open the Regular meeting at 6:23 p.m., seconded by Hammerseng. **Motion carried unanimously.**

Ord. 2016-10 – Adopting 2017 Fee Schedule

MOTION by Hammerseng to approve Ord. 2016-10 with changes stated, seconded by Warpula.
Motion carried unanimously.

Fire Department Grass Rig/Medical Vehicle Purchase

Assistant Fire Chief Brian Kottke explained that the Fire Department received two proposals for a new grass/medical truck. The bid from Danko Emergency Equipment was \$68,962 and the bid from Hieman Fire Equipment for \$53,122. Kottke stated the Fire Department would like to keep the cost under \$100,000 and that the truck would be used more for medical calls than grass fires. He explained that the current truck used for medical calls is too large for many of the areas they respond to. Warpula stated he would like to see the full cost of the truck including all items to make it fully equipped prior to approving the purchase.

Res No 12-20-16-138 – Approving 2017 City Consultant Rates

Hagen stated that the rates raised approximately 3% for all the consultants. He explained SEH had the largest rate increase. This increase is due to Heidi being promoted to a higher role in the company. Heidi is mindful of the budget and delegates work to the staff that works below her.

Hammerseng inquired if there was a set time that the City would ever look to RFP. Hagen explained that the City does not have a set schedule. If there is a set schedule and the City does an RFP they may be bound to the lowest consultant rate.

MOTION by Warpula to approve Res No 12-20-16-138, seconded by Hammerseng. **Motion carried unanimously.**

Ord. 2017-01 – Amending Chapter 9, Related to Water & Sanitary Sewer Service Lines

Hagen explained this amendment clarifies who is responsible for the water and sewer service lines should there be an issue. The policy is similar to St. Michael’s policy. The water service line from the home to the curb stop is the homeowner’s responsibility, then from the curb stop to the watermain is the City’s responsibility. The sewer line from the home to the sewer main is entirely the homeowner’s responsibility. Hagen stated he will have an ordinance ready for approval at the January 3rd meeting.

2017 Appointments/Vacancies

Council discussed the Council Board Liaison positions and decided not to change any assignments. MaryAnn Hallstein would be placed on the EDA Board to replace John Vajda’s vacancy. Hagen asked if Council would like to switch the official newspaper to the Wright County Journal Press. Explained the Wright County Journal Press had lower rates for legal publications by approximately a third of the cost. Council also discussed the open Board positions, there are applications for all positions except for the EDA. The Mayor will make the appointments at the January 3rd meeting. Hammerseng is the most senior Council Member and will be the new Vice Mayor.

City Policies Review – Chapters 100-500

Hagen explained there are two new policies, the Social Media policy and the Fire Department policy. He explained the Fire Department policy will be added into the City’s overall policy while keeping the Fire Department SOG’s separate. There was discussion that all Council, Board, and Fire Department members will be given city emails. Hagen stated he will review the Fire Department policy with the Fire Department to gain their input.

City Network Upgrade Proposal

Hagen stated the proposal for the network upgrades is \$7,594, that total includes hardware and labor. Hagen further state he plans to tie in the new public works building and the fire department to the City Hall network. This will allow for a shared phone system as well as shared internet.

Final Budget Draft 4

Lindrud explained the largest change to the budget was allocating the portion of public works wages related to MS4 work to the storm fee fund. Several other line items were also reduced and the tax rate is now at 49.50%.

Res No 12-20-16-139 – Certifying 2017 Property Tax Levy

MOTION by Hammerseng to approve Res No 12-20-16-139, seconded by Warpula. **Motion carried unanimously.**

Res No 12-20-16-140 – Approving Fund Transfer

Lindrud explained the fund transfer will properly allocate funds to their correct projects. The revenue from the sale of the Greenhouse will be used to bring the Bridges at Hanover Escrow to a zero balance and the remaining revenue will be used to offset the cost of the trail/sidewalk extension that was completed in the Bridges. The revenue from the sale of the 5 acres will be transferred to facilities capital. The early payoff of the 2010 Equipment Certificate and the historic bridge fund will be brought to a zero balance with a transfer from general capital. The funds in the park capital fund are a mix of park dedication and park capital, park dedication fees can only be used for the creation of new parks. Since the regional bike trails can be paid for with park dedication fees, the remaining park capital fund will be transferred to the general fund to offset some of the trail costs that were paid out of general capital. Going forward there are two separate funds for park capital and park dedication fees.

MOTION by Hammerseng to approve Res No 12-20-16-140, seconded by Warpula. **Motion carried unanimously.**

Reports

Lindrud:

- Started getting ready for the audit.

Hagen:

- Requested that Council give feedback to Amy on the January newsletter by the end of this week.
- Presented a photo of the Nighthawks Cross Country Running team that they gave to thank Council for letting them practice and warm up at City Hall.
- JS Stewart submitted his grading escrow
- The Hanover Athletic Association approved the termination of the lease agreement with the City for the ballfield. Gambling funds cannot be used towards any adult use for the ballfield, the HAA wants to remove the lease and donate directly to the City. Hanover Youth Ball is also looking for other sources of funding.
- The Foxtailers put down rubber matting on the bridge and it seems to be working.

Hammerseng:

- Will not be able to attend the December Planning Commission meeting.

Kauffman:

- Thanked the Hanover Athletic Association for getting the skating rink open early.
- This was supposed to be John Vajda's last meeting and he wanted to let him know everyone appreciates everything he has done in the past.

Adjournment

MOTION by Warpula to adjourn at 7:45 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

12/29/16 8:10 AM

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Payments

Current Period: December 2016

Batch Name	12/29/16 PAY				
	Payment	Computer Dollar Amt	\$235.55	Posted	
Refer	1835 POSTMASTER				
		Ck# 032347	12/29/2016		
Cash Payment	E 100-41570-322 Postage		Postage - 1st Quarter Newsletter		\$235.55
Invoice	12/29/2016				
Transaction Date	12/29/2016	Due 0	Cash	10100	Total \$235.55

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$235.55	
	<u> </u>	\$235.55

Pre-Written Check	\$235.55
Checks to be Generated by the Computer	\$0.00
Total	<u> </u> \$235.55

CITY OF HANOVER

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***Check Detail Register©**

Cks 12/29/2016 - 12/29/2016

Check Amt Invoice Comment

10100 Cash

Paid Chk# 032347 12/29/2016 POSTMASTER

E 100-41570-322 Postage

\$235.55

Postage - 1st Quarter Newsletter

Total POSTMASTER

\$235.55

10100 Cash

\$235.55

Fund Summary

10100 Cash

100 GENERAL FUND

\$235.55

\$235.55

CITY OF HANOVER

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*Check Summary Register©

Cks 1/3/2017 - 1/3/2017

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 001818E HEALTH PARTNERS	1/3/2017	\$2,964.48	Medical Premiums - January 201
Paid Chk# 001819E AFLAC	1/3/2017	\$134.16	Supplemental Insurance - Decem
Paid Chk# 001820E ECM PUBLISHERS, INC.	1/3/2017	\$55.41	PHN - Principal Structures
Paid Chk# 001821E Short Elliott Hendrickson, Inc	1/3/2017	\$2,542.50	EDA Services - November 2016
Paid Chk# 001822E BLUE TARP FINANCIAL	1/3/2017	\$42.95	Jumbo Wire Brush/Scraper
Paid Chk# 001826E FAMILY HERITAGE LIFE INSURA	1/3/2017	\$33.20	Supplemental Insurance - Decem
Paid Chk# 001827E Wright-Hennepin Coop Electric	1/3/2017	\$56.52	Eagleview Park
Paid Chk# 001829E Collaborative Planning LLC	1/3/2017	\$3,136.00	General Planning
Paid Chk# 001830E WESTSIDE WHOLESALE TIRE &	1/3/2017	\$2,339.59	Tires for Freight Truck
Paid Chk# 001831E CHRISTENSON, MIKE	1/3/2017	\$330.00	Planning Commission Meetings -
Paid Chk# 001832E KUITUNEN, DEAN	1/3/2017	\$360.00	Planning Commission Meetings -
Paid Chk# 002372 ARMSTRONG, MICHELLE	1/3/2017	\$270.00	Planning Commission Meetings -
Paid Chk# 002373 KOLASA, STAN	1/3/2017	\$330.00	Planning Commission Meetings -
Paid Chk# 002374 SCHENDEL, JIM	1/3/2017	\$270.00	Planning Commission Meetings -
Paid Chk# 032348 AMERICAN SOLUTIONS FOR BU	1/3/2017	\$217.97	Checks
Paid Chk# 032349 AT&T MOBILITY	1/3/2017	\$139.87	PW Cell Phones - 11/18/16 - 12
Paid Chk# 032350 BOURCY, LYNETTE	1/3/2017	\$200.00	Hall Rental - 12/25/16
Paid Chk# 032351 Guidance Point Technologies	1/3/2017	\$1,134.99	Install Dell Sonicwall TZ300
Paid Chk# 032352 HACKENMUELLER, EUGENE	1/3/2017	\$200.00	Hall Rental - 12/17/16
Paid Chk# 032353 LOUKUSA, HENRY OR ANN	1/3/2017	\$200.00	Hall Rental - 12/18/16
Paid Chk# 032354 METRO WEST INSPECTION SER	1/3/2017	\$420.26	Pmt 177-16 - 11645 11th St NE
Paid Chk# 032355 Northland Trust Services	1/3/2017	\$500.00	Preparation of Call of 2009A Bo
Paid Chk# 032356 PAUL KLINGBEIL CONSTRUCTIO	1/3/2017	\$4,000.00	Erosion - 11551 Lynwood Ct NE
Paid Chk# 032357 PETTY CASH	1/3/2017	\$38.00	Copies of 10731 108th Ave Plan
Paid Chk# 032358 PTS LAND SERVICES	1/3/2017	\$350.00	Staking for CSAH 19 trail exte
Paid Chk# 032359 Randy's Environmental Services	1/3/2017	\$3,226.95	Recycling - December 2016
Paid Chk# 032360 SNYDER, MICHAEL	1/3/2017	\$200.00	Hall Rental - 12/16/16
Paid Chk# 032361 TORGERSON, LORI	1/3/2017	\$200.00	Hall Rental - 12/23/16
Paid Chk# 032362 VISA	1/3/2017	\$889.47	Shipping
Paid Chk# 032363 WEX BANK	1/3/2017	\$1,059.92	FD Fuel
Paid Chk# 032364 XCEL ENERGY	1/3/2017	\$1,372.40	City Hall - 11/02/16 - 12/03/1
Paid Chk# 032365 Delta Dental of Minnesota	1/3/2017	\$125.10	Dental Premiums - January 2017
Paid Chk# 032366 DVS RENEWAL	1/3/2017	\$38.00	13 DOOL tabs - 2017
Paid Chk# 032367 Northland Trust Services	1/3/2017	\$154,488.50	Capital Improvement Series Bon
Paid Chk# 032368 SELECTACCOUNT	1/3/2017	\$150.00	Annual Fee - 12/01/16-11/30/17
Paid Chk# 032369 Sun Life Financial	1/3/2017	\$383.65	Life Insurance - January 2017
Paid Chk# 032370 Veolia Water North America	1/3/2017	\$7,019.08	Water Services - January 2017
Paid Chk# 032371 WCEDP	1/3/2017	\$948.90	Member Investor Dues - 2017
Total Checks		\$190,367.87	

FILTER: None

CITY OF HANOVER

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Payments

Current Period: December 2016

Batch Name	12/31/16 PAY				
Payment		Computer Dollar Amt	\$22,690.16	Posted	
Refer	1835 AFLAC			<u>Ck# 001819E 1/3/2017</u>	
Cash Payment	G 100-21706 Medical/Dental Ins			Supplemental Insurance - December 2016	\$134.16
				Account# G1V17	
Invoice	299684	12/12/2016			
Transaction Date	12/19/2016	Due 0	Cash	10100	Total \$134.16
Refer	1828 AMERICAN SOLUTIONS FOR BUS.			<u>Ck# 032348 1/3/2017</u>	
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE			Checks	\$199.00
Invoice	INV02838676	12/19/2016			
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE			Shipping	\$18.97
Invoice	INV02838676	12/19/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$217.97
Refer	1829 AT&T MOBILITY			<u>Ck# 032349 1/3/2017</u>	
Cash Payment	E 100-43000-321 Telephone			PW Cell Phones - 11/18/16 - 12/17/16	\$139.87
Invoice	X12252016	12/17/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$139.87
Refer	1843 BLUE TARP FINANCIAL			<u>Ck# 001822E 1/3/2017</u>	
Cash Payment	E 100-43000-240 Small Tools and Minor E			Jumbo Wire Brush/Scrapper	\$3.99
Invoice	0191015865	12/8/2016			
Cash Payment	E 100-43000-240 Small Tools and Minor E			IRTN 6" CMPSITE DGTL FRACTNL	\$9.99
Invoice	0191015865	12/8/2016			
Cash Payment	E 100-43000-240 Small Tools and Minor E			Multi Purpose Lighter	\$0.99
Invoice	0191015865	12/8/2016			
Cash Payment	E 100-43000-240 Small Tools and Minor E			5# Magnetic Pickup Tool	\$3.00
Invoice	0191015865	12/8/2016			
Cash Payment	E 100-43000-240 Small Tools and Minor E			Gorilla Tape	\$9.99
Invoice	0191015865	12/8/2016			
Cash Payment	E 100-43000-240 Small Tools and Minor E			11 IN Long Nose Pliers	\$14.99
Invoice	0191015865	12/8/2016			
Transaction Date	12/22/2016	Due 0	Cash	10100	Total \$42.95
Refer	1847 BOURCY, LYNETTE			<u>Ck# 032350 1/3/2017</u>	
Cash Payment	G 100-22000 Deposits			Hall Rental - 12/25/16	\$200.00
Invoice		12/27/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$200.00
Refer	1831 COLLABORATIVE PLANNING LLC			<u>Ck# 001829E 1/3/2017</u>	
Cash Payment	E 100-41910-310 Other Professional Servi			General Planning	\$2,940.00
Invoice	2016-104	12/28/2016			
Cash Payment	G 818-20200 Accounts Payable			JS Stewart Site Plane	\$196.00
Invoice	2016-105	12/28/2016			
				Project 208227	
Transaction Date	12/28/2016	Due 0	Cash	10100	Total \$3,136.00
Refer	1836 ECM PUBLISHERS, INC.			<u>Ck# 001820E 1/3/2017</u>	
Cash Payment	E 100-41970-351 Legal Notices Publishing			PHN - Principal Structures	\$55.41
Invoice	440457	12/15/2016			
Transaction Date	12/19/2016	Due 0	Cash	10100	Total \$55.41

CITY OF HANOVER

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Payments

Current Period: December 2016

Refer	1830	FAMILY HERITAGE LIFE INSURAN	Ck# 001826E 1/3/2017			
Cash Payment	G 100-21706	Medical/Dental Ins	Supplemental Insurance - December 2016			\$33.20
Invoice	609162	12/15/2016				
Transaction Date	12/27/2016	Due 0	Cash	10100	Total	\$33.20
Refer	1837	GUIDANCE POINT TECHNOLOGIE	Ck# 032351 1/3/2017			
Cash Payment	E 100-41570-207	Computer Supplies	Dell Sonicwall TZ300			\$999.99
Invoice	10330	12/17/2016				
Cash Payment	E 100-41570-220	Repair/Maint Supply (GE	Install Dell Sonicwall TZ300			\$135.00
Invoice	10330	12/17/2016				
Transaction Date	12/19/2016	Due 0	Cash	10100	Total	\$1,134.99
Refer	1833	HACKENMUELLER, EUGENE	Ck# 032352 1/3/2017			
Cash Payment	G 100-22000	Deposits	Hall Rental - 12/17/16			\$200.00
Invoice		12/19/2016				
Transaction Date	12/19/2016	Due 0	Cash	10100	Total	\$200.00
Refer	1834	LOUKUSA, HENRY OR ANN	Ck# 032353 1/3/2017			
Cash Payment	G 100-22000	Deposits	Hall Rental - 12/18/16			\$200.00
Invoice		12/18/2016				
Transaction Date	12/19/2016	Due 0	Cash	10100	Total	\$200.00
Refer	1838	METRO WEST INSPECTION SERVI	Ck# 032354 1/3/2017			
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 58-16 - 10530 Ann Circle			\$104.67
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 134-16 - 28986 109th Ave N			\$33.25
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 138-16 - 10168 Kaitlin Ave			\$96.59
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 159-16 - 11634 Lynwood Ave N			\$17.50
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 165-16 - 459 Jandel Ave NE			\$17.50
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 167-16 - 10123 Kaitlyn Ave			\$33.25
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Pmt 177-16 - 11645 11th St NE			\$17.50
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Rental Inspection - 11279 River Rd 5			\$25.00
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Rental Inspection - 98 Mill Pond Trail			\$25.00
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Rental Inspection - 1116 River Rd			\$25.00
Invoice		12/15/2016				
Cash Payment	E 100-42401-310	Other Professional Servi	Rental Inspection - 11279 River Rd 6			\$25.00
Invoice		12/15/2016				
Transaction Date	12/19/2016	Due 0	Cash	10100	Total	\$420.26
Refer	1831	NORTHLAND TRUST	Ck# 032355 1/3/2017			
Cash Payment	E 100-41435-310	Other Professional Servi	Preparation of Call of 2009A Bond			\$500.00
Invoice	4695	12/23/2013				
Transaction Date	12/27/2016	Due 0	Cash	10100	Total	\$500.00
Refer	1833	PAUL KLINGBEIL CONSTRUCTION	Ck# 032356 1/3/2017			

CITY OF HANOVER

Payments

Current Period: December 2016

Cash Payment	E 815-48200-810 Refunds & Reimburseme	Landscape - 11551 Lynwood Ct NE				\$2,000.00
Invoice		12/28/2016				
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Erosion - 11551 Lynwood Ct NE				\$2,000.00
Invoice		12/28/2016				
Transaction Date	12/28/2016	Due 0	Cash	10100	Total	\$4,000.00
Refer	1842 <i>PETTY CASH</i>				<u>Ck# 032357 1/3/2017</u>	
Cash Payment	E 100-41910-310 Other Professional Servi	Copies of 10731 108th Ave Plans				\$18.00
Invoice		12/21/2006				
Cash Payment	G 100-22000 Deposits	Hall Rental Ice for Golden Ages - 12/25/16				\$20.00
Invoice		12/21/2006				
Transaction Date	12/22/2016	Due 0	Cash	10100	Total	\$38.00
Refer	1832 <i>PTS LAND SERVICES</i>				<u>Ck# 032358 1/3/2017</u>	
Cash Payment	E 401-43123-310 Other Professional Servi	Staking for CSAH 19 trail extension				\$350.00
Invoice 16071_5		12/1/2016			Project 208207	
Transaction Date	12/28/2016	Due 0	Cash	10100	Total	\$350.00
Refer	1844 <i>RANDYS ENVIRONMENTAL SERVI</i>				<u>Ck# 032359 1/3/2017</u>	
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	Recycling - December 2016				\$3,226.95
Invoice		12/19/2016				
Transaction Date	12/22/2016	Due 0	Cash	10100	Total	\$3,226.95
Refer	1845 <i>S E H</i>				<u>Ck# 001821E 1/3/2017</u>	
Cash Payment	E 201-41330-310 Other Professional Servi	EDA Services - November 2016				\$2,542.50
Invoice 325970		12/18/2016				
Transaction Date	12/22/2016	Due 0	Cash	10100	Total	\$2,542.50
Refer	1832 <i>SNYDER, MICHAEL</i>				<u>Ck# 032360 1/3/2017</u>	
Cash Payment	G 100-22000 Deposits	Hall Rental - 12/16/16				\$200.00
Invoice		12/19/2016				
Transaction Date	12/19/2016	Due 0	Cash	10100	Total	\$200.00
Refer	1846 <i>TORGERSON, LORI</i>				<u>Ck# 032361 1/3/2017</u>	
Cash Payment	G 100-22000 Deposits	Hall Rental - 12/23/16				\$200.00
Invoice		12/27/2016				
Transaction Date	12/27/2016	Due 0	Cash	10100	Total	\$200.00
Refer	1829 <i>VISA - BANKWEST</i>				<u>Ck# 032362 1/3/2017</u>	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Notary Stamp and Journal				\$68.75
Invoice		12/19/2016				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Shipping				\$2.62
Invoice		12/19/2016				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Snow Blower				\$35.27
Invoice		12/19/2016				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Dividers				\$6.53
Invoice		12/19/2016				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Pens				\$7.63
Invoice		12/19/2016				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Toner (2)				\$53.24
Invoice		12/19/2016				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Clips (2)				\$2.54
Invoice		12/19/2016				

CITY OF HANOVER

Payments

Current Period: December 2016

Cash Payment	E 100-43000-240 Small Tools and Minor E	Propane Oxy Cutting Tip			\$23.59
Invoice	12/19/2016				
Cash Payment	E 100-43000-240 Small Tools and Minor E	Soapstone holder			\$5.35
Invoice	12/19/2016				
Cash Payment	E 100-43000-240 Small Tools and Minor E	Pulley			\$8.57
Invoice	12/19/2016				
Cash Payment	E 100-41940-520 Buildings and Structures	LED Light Order For HAA - Invoiced to HAA			\$67.98
Invoice	12/19/2016				
Cash Payment	E 100-43000-260 Uniforms	Shirts (6)			\$60.93
Invoice	12/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	2000 Watt Fan Ceiling Heater			\$169.99
Invoice	12/19/2016				
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Mounting Kid for Ceiling Heater			\$62.99
Invoice	12/19/2016				
Cash Payment	E 100-43000-260 Uniforms	Socks (10)			\$59.90
Invoice	12/19/2016				
Cash Payment	E 100-43000-260 Uniforms	Sweatshirt (8)			\$159.92
Invoice	12/19/2016				
Cash Payment	E 100-43000-260 Uniforms	Shipping			\$17.95
Invoice	12/19/2016				
Cash Payment	E 100-43000-260 Uniforms	Shipping Credit			-\$2.95
Invoice	12/19/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Gloves			\$15.99
Invoice	12/19/2016				
Cash Payment	E 100-43000-240 Small Tools and Minor E	Torch Repair			\$36.96
Invoice	12/19/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Pulleys (2)			\$25.72
Invoice	12/19/2016				
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$889.47
Refer	1834 WESTSIDE WHOLESALE TIRE & S				<u>Ck# 001830E 1/3/2017</u>
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Tires for Freight Truck			\$2,339.59
Invoice	782051 12/27/2016				
Transaction Date	12/28/2016	Due 0	Cash	10100	Total \$2,339.59
Refer	1830 WEX BANK				<u>Ck# 032363 1/3/2017</u>
Cash Payment	E 100-42260-212 Motor Fuels	FD Fuel			\$264.20
Invoice	48019067 12/15/2016				
Cash Payment	E 100-43000-212 Motor Fuels	PW Fuel			\$785.74
Invoice	48032505 12/15/2016				
Cash Payment	E 100-43000-215 Shop Supplies	PW Vehicle Wash			\$9.98
Invoice	48032505 12/15/2016				
Transaction Date	12/28/2016	Due 0	Cash	10100	Total \$1,059.92
Refer	1832 WRIGHT-HENNEPIN COOPERATIV				<u>Ck# 001827E 1/3/2017</u>
Cash Payment	E 100-45200-381 Electric Utilities	Eagleview Park			\$56.52
Invoice	12/19/2016				
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$56.52
Refer	1841 XCEL ENERGY				<u>Ck# 032364 1/3/2017</u>
Cash Payment	E 100-42280-381 Electric Utilities	Fire Hall - 11/02/16 - 12/05/16			\$391.16
Invoice	528204617 12/16/2016				

CITY OF HANOVER

12/29/16 1:46 PM

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Payments

Current Period: December 2016

Cash Payment	E 100-43160-381 Electric Utilities	City Hall - 11/02/16 - 12/03/16			\$698.06
Invoice 528204617	12/16/2016				
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting - 11/02/16 - 12/03/16			\$111.80
Invoice 528204617	12/16/2016				
Cash Payment	E 100-43160-381 Electric Utilities	209 Labeaux Ave NE - 11/02/16 - 12/03/16			\$45.28
Invoice 528204617	12/16/2016				
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park - 11/02/16 - 12/03/16			\$15.92
Invoice 528204617	12/16/2016				
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard St NE - 11/02/16 - 12/03/16			\$12.09
Invoice 528204617	12/16/2016				
Cash Payment	E 100-43160-381 Electric Utilities	751 Labeaux Ave NE - 11/02/16 - 12/03/16			\$98.09
Invoice 528204617	12/16/2016				
Transaction Date	12/22/2016	Due 0	Cash	10100	Total
					\$1,372.40

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$196.00
815 LANDSCAPE ESCROW FUND	\$2,000.00
811 EROSION CONTROL ESCROW FUND	\$2,000.00
401 GENERAL CAPITAL PROJECTS	\$350.00
201 EDA SPECIAL REVENUE FUND	\$2,542.50
100 GENERAL FUND	\$15,601.66
	<hr/>
	\$22,690.16

Pre-Written Check	\$22,690.16
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$22,690.16

CITY OF HANOVER

12/30/16 8:24 AM

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Payments

Current Period: December 2016

Batch Name	12/31/16PAY2				
Payment		Computer Dollar Amt	\$1,560.00	Posted	
Refer	1836 <i>ARMSTRONG, MICHELLE</i>		<u>Ck# 002372 1/3/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2016			\$270.00
Invoice	12/29/2016				
Transaction Date	12/30/2016	Due 0	Cash	10100	Total \$270.00
Refer	1837 <i>CHRISTENSON, MIKE</i>		<u>Ck# 001831E 1/3/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2016			\$330.00
Invoice	12/29/2016				
Transaction Date	12/30/2016	Due 0	Cash	10100	Total \$330.00
Refer	1838 <i>KOLASA, STAN</i>		<u>Ck# 002373 1/3/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2016			\$330.00
Invoice	12/29/2016				
Transaction Date	12/30/2016	Due 0	Cash	10100	Total \$330.00
Refer	1839 <i>KUITUNEN, DEAN</i>		<u>Ck# 001832E 1/3/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2016			\$360.00
Invoice	12/29/2016				
Transaction Date	12/30/2016	Due 0	Cash	10100	Total \$360.00
Refer	1840 <i>SCHENDEL, JIM</i>		<u>Ck# 002374 1/3/2017</u>		
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2016			\$270.00
Invoice	12/29/2016				
Transaction Date	12/30/2016	Due 0	Cash	10100	Total \$270.00

Fund Summary

100 GENERAL FUND	10100 Cash
	\$1,560.00
	<u>\$1,560.00</u>

Pre-Written Check	\$1,560.00
Checks to be Generated by the Computer	\$0.00
Total	<u>\$1,560.00</u>

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

11829

December 28, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: **City of Hanover -- General Planning**
Invoice # **2016-104**

Date	Task	Hours	Amount
10/4/2016	Prep for and attend Council meeting. Phone conference with Brian. Review various for 10119 Kaitlyn. Various re: public works site plan and landscaping.	5.5	539.00
10/5/2016	Various re: FEMA letters.	0.5	49.00
10/6/2016	Various emails.	0.5	49.00
10/11/2016	Various emails. Various re: public works plans.	0.5	49.00
10/12/2016	Research EQB petition process, email to resident. Various re: 564 Kayla, public works plans, 10119 Kaitlyn.	1.75	171.50
10/13/2016	Various re: Horvath and Henn Cty flood maps update.	0.5	49.00
10/14/2016	Prepare summary ordinance for floodplain. Various re: 10119 Kaitlyn and public works plans.	2.5	245.00
10/17/2016	Review engineering memo on public works site plan. Review and prepare checklist for DNR submittal of floodplain ordinance. Various re: 564 Kayla.	3.75	367.50
10/18/2016	Attend Council meeting. Various re: 564 Kayla, public works, industrial park tenant.	6.25	612.50
10/19/2016	Various re: PC agenda, Geis outlot.	0.25	24.50
10/20/2016	Prepare public works plans for PC packet.	0.75	73.50
10/21/2016	Various re: Hengler.	1.25	122.50
10/24/2016	Prep for and attend PC meeting. Phone conference with industrial lot tenant.	3.5	343.00
10/26/2016	Various re: floodplain ordinance.	0.25	24.50
10/27/2016	Prepare resolution for public works and item for Council packet.	0.75	73.50
10/28/2016	Draft 1599 letter for Geis, reviewing plans.	1.5	147.00
		30	\$2,940.00

100-41910-310 - 2940.00
 EJA

Additional Charges \$0.00

City of Hanover
 General Planning

December 28, 2016
 Page 1

Total Amount of this Invoice	\$2,940.00
Previous Balance	\$5,047.00
Payments Received	\$5,047.00
Balance Due	\$2,940.00

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

December 28, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Stewart
Invoice # 2016-105

Date	Task	Hours	Amount
10/4/2016	Various re: plan submittal.	0.25	24.50
10/18/2016	Review engineering memo	0.25	24.50
10/20/2016	Prepare for PC packet.	0.75	73.50
10/27/2016	Prepare resolution and Council packet.	0.75	73.50
		<hr/>	
		2	\$196.00

Additional Charges		\$0.00
Total Amount of this Invoice		\$196.00
Previous Balance	818-20200-196.00	\$0.00
Payments Received	GA	\$0.00
Balance Due		\$196.00



Invoice

#1812

Invoice Number: 325970

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 1 of 2

BILL TO:

Brian Hagen
City of Hanover
11250 5th St NE
Hanover MN 55341

Pay This Amount	\$2,542.50
Due Date	17-JAN-17
Invoice Date	18-DEC-16
Bill Through Date	30-NOV-16
Terms	30 NET
SEH Client #	13874
Client Project #	
Agreement / PO #	135432

REMIT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Project Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Client Service Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Accounting Representative / Email / Phone
Mary Graff / mgraff@sehinc.com / 720.540.6800

Project #	Project Name	Project Description
135432	HANOV 2016 Economic Developmen	HANOV 2016 Economic Development Services

Project Billing Summary

	Current	Prior	To Date
Totals	\$2,542.50	\$4,618.82	\$7,161.32

Notes:

201-41330-310 - 2,542.50

DEC 22 2016



Invoice

Invoice Number: **325970**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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Direct

Personnel	Hours	Rate	Amount	
Asp, Joel D	14.00	140.00	\$1,960.00	
Graff, Mary A	0.25	90.00	\$22.50	
Peper, Heidi L	4.00	140.00	\$560.00	
	18.25			\$2,542.50

Invoice total **\$2,542.50**

CITY OF HANOVER

Cash Balances

December 2016

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$821,227.39	\$591,265.69	\$368,412.81	\$1,044,080.27
107 FIRE DEPT DONATIONS FUND	\$27,840.89	\$0.00	\$0.00	\$27,840.89
201 EDA SPECIAL REVENUE FUND	\$118,820.63	\$22,979.71	\$4,875.00	\$136,925.34
205 EDA BUSINESS INCENTIVE FUND	\$240,084.29	\$1,328.53	\$0.00	\$241,412.82
311 2008A GO CIP REFUNDING BOND	\$48,809.34	\$19,302.00	\$0.00	\$68,111.34
312 2009A GO IMP REFUNDING BOND	\$31,108.69	\$14,169.32	\$0.00	\$45,278.01
313 2010 GO EQUIPMENT CERTIFICATES	-\$13,631.64	\$35,029.21	\$21,397.57	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$341,731.41	\$84,616.03	\$0.00	\$426,347.44
315 2016A GO CIP BOND	\$0.00	\$0.00	\$0.00	\$0.00
401 GENERAL CAPITAL PROJECTS	\$1,014,776.00	\$177,742.50	\$99,991.17	\$1,092,527.33
402 PARKS CAPITAL PROJECTS	\$194,871.78	\$101,254.75	\$296,126.53	\$0.00
403 FIRE DEPT CAPITAL FUND	\$178,856.78	\$15,000.00	\$0.00	\$193,856.78
404 HISTORICAL CAPITAL PROJ FUND	-\$74,211.46	\$79,678.96	\$5,467.50	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$9,187.39	\$3,475.77	\$6,256.40	\$6,406.76
411 FACILITIES CAPITAL PROJ FUND	\$32,878.56	\$1,637,842.50	\$33,483.75	\$1,637,237.31
417 EQUIPMENT CAPITAL FUND	\$108,669.21	\$0.00	\$0.00	\$108,669.21
418 STREET CAPITAL PROJ FUND	\$392,551.06	\$111,250.00	\$0.00	\$503,801.06
601 WATER ENTERPRISE FUND	\$826,938.43	\$7,143.09	\$18,009.00	\$816,072.52
602 SEWER ENTERPRISE FUND	\$310,378.65	\$24,560.02	\$71,515.05	\$263,423.62
603 STORM WATER ENTERPRISE FUND	\$173,735.27	\$3,249.91	\$0.00	\$176,985.18
611 WATER CAPITAL IMP FUND	\$155,605.39	\$0.00	\$0.00	\$155,605.39
612 SEWER CAPITAL IMP FUND	\$1,785,528.56	\$23,172.38	\$0.00	\$1,808,700.94
613 STORM WATER CAPITAL IMP FUND	\$558,286.08	\$0.00	\$6,059.75	\$552,226.33
804 SCHENDELS FIELD ESC FUND	\$148,505.58	\$0.00	\$0.00	\$148,505.58
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$13,476.50	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$31,000.00	\$2,000.00	\$4,000.00	\$29,000.00
815 LANDSCAPE ESCROW FUND	\$33,000.00	\$2,000.00	\$6,000.00	\$29,000.00
817 INFRASTRUCTURE ESCROW FUND	\$15,000.00	\$0.00	\$0.00	\$15,000.00
818 MISC ESCROWS FUND	\$7,945.34	\$2,689.57	\$1,189.91	\$9,445.00
820 BRIDGES TOWNHOMES ESC FUND	\$3,606.26	\$0.00	\$0.00	\$3,606.26
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,955.93	\$0.00	\$0.00	\$11,955.93
900 INTEREST	-\$10,198.17	\$0.00	\$0.00	-\$10,198.17
	\$7,512,751.14	\$2,973,226.44	\$942,784.44	\$9,543,193.14

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$342,727.26	\$778,085.08	\$771,014.33	-\$7,070.75	100.92%
TAXES	R 100-31020 Property Taxes - Fire	\$56,419.00	\$112,838.00	\$112,838.38	\$0.38	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$10,605.18	\$12,000.00	\$1,394.82	88.38%
Source Alt Code TAXES		\$399,146.26	\$901,528.26	\$895,852.71	-\$5,675.55	100.63%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$730.00	\$8,315.00	\$8,000.00	-\$315.00	103.94%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$375.00	\$400.00	\$25.00	93.75%
SERVICE	R 100-34108 Administrative Fees	\$300.00	\$1,733.00	\$2,000.00	\$267.00	86.65%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$124.75	\$50.00	-\$74.75	249.50%
SERVICE	R 100-34207 Fire Protection Services	\$39,728.03	\$104,784.82	\$104,284.82	-\$500.00	100.48%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$5,216.56	\$6,000.00	\$783.44	86.94%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,687.44	\$3,000.00	\$312.56	89.58%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$3,700.00	\$2,000.00	-\$1,700.00	185.00%
Source Alt Code SERVICE		\$40,758.03	\$126,936.57	\$125,734.82	-\$1,201.75	100.96%
MISC	R 100-36100 Special Assessments	\$598.30	\$2,012.44	\$0.00	-\$2,012.44	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$74,160.48	\$183,116.96	\$0.00	-\$183,116.96	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$5,164.12	\$1,000.00	-\$4,164.12	516.41%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$5,943.83	\$6,000.00	\$56.17	99.06%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$6,000.00	\$0.00	-\$6,000.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$12,801.00	\$12,801.00	\$6,000.00	-\$6,801.00	213.35%
MISC	R 100-36250 Damage Deposits	\$0.00	\$100.00	\$8,000.00	\$7,900.00	1.25%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$4.49	\$0.00	-\$4.49	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$1,702.00	\$0.00	-\$1,702.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$19,200.00	\$0.00	-\$19,200.00	0.00%
Source Alt Code MISC		\$87,559.78	\$236,044.84	\$21,000.00	-\$215,044.84	1124.02%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,420.00	\$10,300.00	-\$120.00	101.17%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$425.00	\$482.00	\$100.00	-\$382.00	482.00%
LIC PERM	R 100-32210 Building Permits	-\$3,491.94	\$183,370.77	\$100,000.00	-\$83,370.77	183.37%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$180.00	\$100.00	-\$80.00	180.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$420.00	\$1,215.00	\$150.00	-\$1,065.00	810.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$53.00	\$50.00	-\$3.00	106.00%
Source Alt Code LIC PERM		-\$2,646.94	\$197,220.77	\$112,200.00	-\$85,020.77	175.78%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$53,748.00	\$107,496.00	\$107,496.00	\$0.00	100.00%
INTGOVT	R 100-33410 MV Credit	\$848.36	\$1,696.73	\$0.00	-\$1,696.73	0.00%
INTGOVT	R 100-33420 PERA Aid	\$169.50	\$339.00	\$339.00	\$0.00	100.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$38,746.40	\$36,000.00	-\$2,746.40	107.63%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,728.68	\$5,500.00	-\$228.68	104.16%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$54,765.86	\$154,006.81	\$149,335.00	-\$4,671.81	103.13%
FINES	R 100-35100 Court Fines	\$0.00	\$2,253.76	\$1,500.00	-\$753.76	150.25%
Source Alt Code FINES		\$0.00	\$2,253.76	\$1,500.00	-\$753.76	150.25%
Fund 100 GENERAL FUND		\$579,582.99	\$1,617,991.01	\$1,305,622.53	-\$312,368.48	123.92%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
		\$579,582.99	\$1,617,991.01	\$1,305,622.53	-\$312,368.48	123.92%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$5,086.72	\$10,691.72	\$12,000.00	\$1,308.28	89.10%
COUNCIL	E 100-41110-122 FICA	\$310.31	\$657.82	\$744.00	\$86.18	88.42%
COUNCIL	E 100-41110-123 Medicare	\$72.57	\$153.85	\$174.00	\$20.15	88.42%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$450.00	\$450.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$200.00	\$7,855.73	\$7,000.00	-\$855.73	112.22%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$11,287.11	\$25,202.92	\$13,915.81	44.78%
Dept 41110 Council		\$5,669.60	\$30,646.23	\$46,570.92	\$15,924.69	65.81%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$3,060.00	\$3,060.00	\$4,000.00	\$940.00	76.50%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$3,060.00	\$3,060.00	\$4,250.00	\$1,190.00	72.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$7,762.50	\$66,064.55	\$67,275.00	\$1,210.45	98.20%
CITYADM	E 100-41400-121 PERA	\$582.18	\$5,042.94	\$5,045.63	\$2.69	99.95%
CITYADM	E 100-41400-122 FICA	\$481.29	\$4,169.01	\$4,171.05	\$2.04	99.95%
CITYADM	E 100-41400-123 Medicare	\$112.56	\$975.01	\$975.49	\$0.48	99.95%
CITYADM	E 100-41400-134 Employer Paid Life	\$30.67	\$368.04	\$384.00	\$15.96	95.84%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$700.00	\$8,372.06	\$8,400.00	\$27.94	99.67%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$410.00	\$1,500.00	\$1,090.00	27.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$249.26	\$500.00	\$250.74	49.85%
Dept 41400 City Administrator		\$9,669.20	\$85,650.87	\$88,251.17	\$2,600.30	97.05%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$992.38	\$1,281.42	\$2,000.00	\$718.58	64.07%
ELECTION	E 100-41410-310 Other Professional Serv	\$101.24	\$4,015.52	\$5,000.00	\$984.48	80.31%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$174.13	\$300.00	\$125.87	58.04%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,014.40	\$1,000.00	-\$14.40	101.44%
Dept 41410 Elections		\$1,093.62	\$6,485.47	\$8,300.00	\$1,814.53	78.14%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$4,852.80	\$41,317.32	\$42,059.16	\$741.84	98.24%
CLERICAL	E 100-41430-121 PERA	\$363.96	\$3,153.69	\$3,154.44	\$0.75	99.98%
CLERICAL	E 100-41430-122 FICA	\$300.87	\$2,607.01	\$2,607.67	\$0.66	99.97%
CLERICAL	E 100-41430-123 Medicare	\$70.38	\$609.83	\$609.86	\$0.03	100.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$116.12	\$1,309.38	\$1,080.00	-\$229.38	121.24%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$700.00	\$8,400.00	\$8,400.00	\$0.00	100.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$255.00	\$500.00	\$245.00	51.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41430 Clerical Staff		\$6,404.13	\$57,652.23	\$58,661.13	\$1,008.90	98.28%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$500.00	\$722.00	\$1,000.00	\$278.00	72.20%
STAFFEXP	E 100-41435-331 Travel Expenses	\$50.22	\$589.06	\$2,000.00	\$1,410.94	29.45%
Dept 41435 Staff Expenses		\$550.22	\$1,311.06	\$3,300.00	\$1,988.94	39.73%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$5,875.20	\$50,008.08	\$50,918.40	\$910.32	98.21%
ACCTING	E 100-41530-121 PERA	\$440.64	\$3,817.73	\$3,818.88	\$1.15	99.97%

CITY OF HANOVER
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Dept Abbrev	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$342.19	\$2,940.74	\$3,156.94	\$216.20	93.15%
ACCTING	E 100-41530-123 Medicare	\$80.03	\$687.79	\$738.32	\$50.53	93.16%
ACCTING	E 100-41530-134 Employer Paid Life	\$81.70	\$980.40	\$504.00	-\$476.40	194.52%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$900.00	\$10,800.00	\$10,800.00	\$0.00	100.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$690.00	\$1,000.00	\$310.00	69.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$20.00	\$234.98	\$500.00	\$265.02	47.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$2,456.80	\$3,000.00	\$543.20	81.89%
Dept 41530 Accounting		\$7,739.76	\$72,616.52	\$74,436.54	\$1,820.02	97.55%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$29,242.87	\$27,400.00	-\$1,842.87	106.73%
Dept 41540 Auditing		\$0.00	\$29,242.87	\$27,400.00	-\$1,842.87	106.73%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$158.80	\$17,828.05	\$18,000.00	\$171.95	99.04%
Dept 41550 Assessing		\$158.80	\$17,828.05	\$18,000.00	\$171.95	99.04%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$244.59	\$3,076.68	\$4,000.00	\$923.32	76.92%
PURCHASE	E 100-41570-205 Bank Fees	\$17.45	\$119.36	\$100.00	-\$19.36	119.36%
PURCHASE	E 100-41570-207 Computer Supplies	\$999.99	\$5,876.31	\$3,500.00	-\$2,376.31	167.89%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$521.99	\$3,669.91	\$5,800.00	\$2,130.09	63.27%
PURCHASE	E 100-41570-322 Postage	\$60.52	\$2,840.30	\$1,500.00	-\$1,340.30	189.35%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570 Purchasing		\$1,844.54	\$15,582.56	\$18,900.00	\$3,317.44	82.45%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$56.00	\$2,247.23	\$4,000.00	\$1,752.77	56.18%
Dept 41600 Computer		\$56.00	\$2,247.23	\$4,000.00	\$1,752.77	56.18%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$2,351.31	\$21,931.05	\$21,786.56	-\$144.49	100.66%
Dept 41610 City Attorney		\$2,351.31	\$21,931.05	\$21,786.56	-\$144.49	100.66%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$7,956.00	\$21,145.00	\$17,000.00	-\$4,145.00	124.38%
Dept 41910 Planning and Zoning		\$7,956.00	\$21,145.00	\$17,000.00	-\$4,145.00	124.38%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$1,360.83	\$5,000.00	\$3,639.17	27.22%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$5,905.38	\$10,286.01	\$10,000.00	-\$286.01	102.86%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$823.00	\$6,468.33	\$8,400.00	\$1,931.67	77.00%
GOVTBLDG	E 100-41940-321 Telephone	\$279.96	\$3,138.92	\$3,500.00	\$361.08	89.68%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$213.59	\$250.00	\$36.41	85.44%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$6,810.96	\$9,000.00	\$2,189.04	75.68%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$277.53	\$2,367.15	\$5,000.00	\$2,632.85	47.34%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$214.71	\$2,336.35	\$2,400.00	\$63.65	97.35%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$67.98	\$3,401.67	\$5,000.00	\$1,598.33	68.03%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$241.51	\$2,500.00	\$2,258.49	9.66%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$226.16	\$1,000.00	\$773.84	22.62%
Dept 41940 General Govt Buildings/Plant		\$7,568.56	\$37,101.48	\$52,850.00	\$15,748.52	70.20%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	-\$6,010.75	\$17,672.25	\$25,000.00	\$7,327.75	70.69%
Dept 41950 Engineer		-\$6,010.75	\$17,672.25	\$25,000.00	\$7,327.75	70.69%

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Dept Abbrev	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$8,543.02	\$9,317.50	\$774.48	91.69%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$19,245.09	\$24,740.10	\$5,495.01	77.79%
Dept 41960 Insurance		\$0.00	\$27,788.11	\$34,057.60	\$6,269.49	81.59%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$273.78	\$250.00	-\$23.78	109.51%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$39.00	\$250.00	\$211.00	15.60%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$182.05	\$1,766.62	\$2,000.00	\$233.38	88.33%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$182.05	\$2,079.40	\$3,000.00	\$920.60	69.31%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$17,851.24	\$71,404.96	\$71,404.96	\$0.00	100.00%
Dept 42101 Hennepin County Sheriff		\$17,851.24	\$71,404.96	\$71,404.96	\$0.00	100.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,174.00	\$99,001.24	\$98,088.00	-\$913.24	100.93%
Dept 42102 Wright County Sheriff		\$8,174.00	\$99,001.24	\$98,088.00	-\$913.24	100.93%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$31,640.00	\$31,640.00	\$34,340.00	\$2,700.00	92.14%
FIREADMIN	E 100-42210-122 FICA	\$1,943.10	\$1,943.10	\$2,129.00	\$185.90	91.27%
FIREADMIN	E 100-42210-123 Medicare	\$454.45	\$454.45	\$515.00	\$60.55	88.24%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$7,946.77	\$10,000.00	\$2,053.23	79.47%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$45.00	\$240.99	\$200.00	-\$40.99	120.50%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$2,177.00	\$4,000.00	\$1,823.00	54.43%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$605.00	\$950.00	\$345.00	63.68%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$4,743.07	\$6,119.40	\$1,376.33	77.51%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$34,082.55	\$49,750.38	\$58,253.40	\$8,503.02	85.40%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$2,790.67	\$15,500.00	\$12,709.33	18.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$370.04	\$1,500.00	\$1,129.96	24.67%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$537.49	\$850.00	\$312.51	63.23%
FIREEQUIP	E 100-42220-260 Uniforms	\$6,815.00	\$7,559.26	\$4,500.00	-\$3,059.26	167.98%
FIREEQUIP	E 100-42220-580 Other Equipment	\$112.83	\$1,080.91	\$5,000.00	\$3,919.09	21.62%
Dept 42220 Fire Dept Equipment		\$6,927.83	\$12,338.37	\$27,350.00	\$15,011.63	45.11%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$3,786.87	\$7,500.00	\$3,713.13	50.49%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$729.50	\$2,939.25	\$3,000.00	\$60.75	97.98%
FIRETRNG	E 100-42240-331 Travel Expenses	\$534.96	\$2,137.21	\$1,500.00	-\$637.21	142.48%
Dept 42240 Fire Dept Training		\$1,264.46	\$8,863.33	\$12,000.00	\$3,136.67	73.86%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$534.02	\$2,361.88	\$5,000.00	\$2,638.12	47.24%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$2,967.25	\$11,368.18	\$9,000.00	-\$2,368.18	126.31%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$268.00	\$321.57	\$2,000.00	\$1,678.43	16.08%
FIREVEH	E 100-42260-323 Radio Units	\$400.00	\$3,822.00	\$7,465.00	\$3,643.00	51.20%
Dept 42260 Fire Vehicles		\$4,169.27	\$17,873.63	\$23,465.00	\$5,591.37	76.17%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$86.43	\$416.42	\$1,650.00	\$1,233.58	25.24%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$118.00	\$2,826.52	\$3,500.00	\$673.48	80.71%

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Dept Abbrev	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$30.90	\$370.73	\$800.00	\$429.27	46.34%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$671.30	\$3,478.45	\$5,000.00	\$1,521.55	69.57%
FIREBLDG	E 100-42280-383 Gas Utilities	\$106.62	\$1,540.83	\$3,000.00	\$1,459.17	51.36%
Dept 42280	Fire Stations and Bldgs	\$1,013.25	\$8,632.95	\$14,125.00	\$5,492.05	61.12%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$38,746.40	\$36,000.00	-\$2,746.40	107.63%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$5,566.79	\$11,133.58	\$5,566.79	50.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,100.00	\$6,500.00	\$400.00	93.85%
Dept 42290	Fire Relief Association	\$0.00	\$50,413.19	\$53,633.58	\$3,220.39	94.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$12,334.79	\$53,881.93	\$35,000.00	-\$18,881.93	153.95%
Dept 42401	Building Inspection Admin	\$12,334.79	\$53,881.93	\$35,000.00	-\$18,881.93	153.95%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42700	Animal Control	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$2,173.50	\$2,500.00	\$326.50	86.94%
Dept 42800	Cemetery	\$0.00	\$2,173.50	\$2,500.00	\$326.50	86.94%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$12,302.40	\$104,691.94	\$106,604.16	\$1,912.22	98.21%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$1,386.32	\$1,000.00	-\$386.32	138.63%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$880.00	\$13,080.46	\$15,000.00	\$1,919.54	87.20%
PUBWRKS	E 100-43000-121 PERA	\$922.68	\$8,094.97	\$7,995.31	-\$99.66	101.25%
PUBWRKS	E 100-43000-122 FICA	\$817.31	\$7,482.08	\$6,609.46	-\$872.62	113.20%
PUBWRKS	E 100-43000-123 Medicare	\$191.18	\$1,750.03	\$1,545.76	-\$204.27	113.21%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$155.16	\$1,861.92	\$1,584.00	-\$277.92	117.55%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$27.50	\$500.00	\$472.50	5.50%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,600.00	\$19,200.00	\$19,200.00	\$0.00	100.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,379.30	\$1,500.00	\$120.70	91.95%
PUBWRKS	E 100-43000-212 Motor Fuels	\$950.46	\$5,217.71	\$7,000.00	\$1,782.29	74.54%
PUBWRKS	E 100-43000-215 Shop Supplies	\$164.88	\$2,539.18	\$2,500.00	-\$39.18	101.57%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$3,147.62	\$11,491.12	\$6,000.00	-\$5,491.12	191.52%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$105.64	\$1,251.85	\$1,500.00	\$248.15	83.46%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$492.19	\$2,460.81	\$5,000.00	\$2,539.19	49.22%
PUBWRKS	E 100-43000-260 Uniforms	\$593.67	\$1,316.22	\$2,000.00	\$683.78	65.81%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$5,375.00	\$18,695.75	\$16,000.00	-\$2,695.75	116.85%
PUBWRKS	E 100-43000-321 Telephone	\$277.89	\$1,880.47	\$2,000.00	\$119.53	94.02%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$120.00	\$200.00	\$80.00	60.00%
Dept 43000	Public Works (GENERAL)	\$27,976.08	\$203,927.63	\$203,738.69	-\$188.94	100.09%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100	Hwys, Streets, & Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	-\$6,329.37	\$32,250.22	\$50,000.00	\$17,749.78	64.50%
Dept 43121	Paved Streets	-\$6,329.37	\$32,250.22	\$50,000.00	\$17,749.78	64.50%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$9,929.18	\$10,000.00	\$70.82	99.29%
Dept 43122	Unpaved Streets	\$0.00	\$9,929.18	\$10,000.00	\$70.82	99.29%

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Dept Abbrev	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$9,453.12	\$9,453.12	\$15,000.00	\$5,546.88	63.02%
Dept 43125	Ice & Snow Removal	\$9,453.12	\$9,453.12	\$15,000.00	\$5,546.88	63.02%
Dept 43160	Street Lighting					
	STLGHTG E 100-43160-381 Electric Utilities	\$3,519.81	\$24,855.64	\$27,000.00	\$2,144.36	92.06%
Dept 43160	Street Lighting	\$3,519.81	\$24,855.64	\$27,000.00	\$2,144.36	92.06%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$2,073.20	\$2,000.00	-\$73.20	103.66%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$2,073.20	\$2,000.00	-\$73.20	103.66%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$6,411.59	\$37,744.71	\$35,000.00	-\$2,744.71	107.84%
Dept 43245	Recycling: Refuse	\$6,411.59	\$37,744.71	\$35,000.00	-\$2,744.71	107.84%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$1,945.91	\$7,016.47	\$8,000.00	\$983.53	87.71%
Dept 45186	Senior Center	\$1,945.91	\$7,016.47	\$8,000.00	\$983.53	87.71%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$74.35	\$1,478.10	\$3,000.00	\$1,521.90	49.27%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$323.47	\$4,549.12	\$6,000.00	\$1,450.88	75.82%
	PARKS E 100-45200-225 Landscaping Materials	\$240.47	\$4,356.35	\$7,000.00	\$2,643.65	62.23%
	PARKS E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$462.17	\$2,083.41	\$2,000.00	-\$83.41	104.17%
	PARKS E 100-45200-400 Repairs & Maint Cont (\$400.86	\$1,939.29	\$3,000.00	\$1,060.71	64.64%
	PARKS E 100-45200-440 Programs	\$0.00	\$2,216.47	\$1,000.00	-\$1,216.47	221.65%
	PARKS E 100-45200-580 Other Equipment	\$614.83	\$7,510.57	\$7,000.00	-\$510.57	107.29%
Dept 45200	Parks (GENERAL)	\$2,116.15	\$24,133.31	\$35,800.00	\$11,666.69	67.41%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$857.03	\$10,428.12	\$10,500.00	\$71.88	99.32%
Dept 45500	Libraries (GENERAL)	\$857.03	\$10,428.12	\$10,500.00	\$71.88	99.32%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	-\$100.00	\$3,416.25	\$9,000.00	\$5,583.75	37.96%
Dept 48205	Damage Deposit Refunds	-\$100.00	\$3,416.25	\$9,000.00	\$5,583.75	37.96%
Dept 49360	Transfers Out					
	TRANSFERS E 100-49360-700 Transfers (GENERAL)	\$172,662.50	\$172,662.50	\$0.00	-\$172,662.50	0.00%
Dept 49360	Transfers Out	\$172,662.50	\$172,662.50	\$0.00	-\$172,662.50	0.00%
Dept 49800	Transit (GENERAL)					
	TRANSIT E 100-49800-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Fund 100	GENERAL FUND	\$352,623.25	\$1,362,764.21	\$1,309,122.55	-\$53,641.66	104.10%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
		\$352,623.25	\$1,362,764.21	\$1,309,122.55	-\$53,641.66	104.10%

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Payments

Current Period: January 2017

Batch Name	01/03/17 PAY	Payment	Computer Dollar Amt	\$166,117.71	Posted
Refer	1839 DELTA DENTAL		Ck# 032365	1/3/2017	
Cash Payment	G 100-21706 Medical/Dental Ins		Dental Premiums - January 2017		\$125.10
Invoice	6738655	12/15/2016			
Transaction Date	12/19/2016	Due 0	Cash	10100	Total \$125.10
Refer	1827 DVS RENEWAL		Ck# 032366	1/3/2017	
Cash Payment	E 100-43000-325 Taxes		13 DOOL tabs - 2017		\$38.00
Invoice		12/27/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$38.00
Refer	1831 HEALTH PARTNERS		Ck# 001818E	1/3/2017	
Cash Payment	G 100-21706 Medical/Dental Ins		Medical Premiums - January 2017		\$2,964.48
Invoice	69765663	12/7/2016			
Transaction Date	12/19/2016	Due 0	Cash	10100	Total \$2,964.48
Refer	1840 NORTHLAND TRUST		Ck# 032367	1/3/2017	
Cash Payment	E 311-47000-601 Debt Srv Bond Principal		Capital Improvement Series Bond 2008A		\$30,000.00
Invoice		12/22/2016			
Cash Payment	E 311-47000-611 Bond Interest		Capital Improvement Series Bond 2008A		\$3,937.50
Invoice		12/22/2016			
Cash Payment	E 312-47000-601 Debt Srv Bond Principal		G.O. Series 2009A Bond		\$118,000.00
Invoice		12/22/2016			
Cash Payment	E 312-47000-611 Bond Interest		G.O. Series 2009A Bond		\$2,301.00
Invoice		12/22/2016			
Cash Payment	E 312-47000-620 Fiscal Agents Fees		G.O. Series 2009A Bond		\$250.00
Invoice		12/22/2016			
Transaction Date	12/22/2016	Due 0	Cash	10100	Total \$154,488.50
Refer	1830 SELECTACCOUNT		Ck# 032368	1/3/2017	
Cash Payment	E 100-41435-310 Other Professional Servi		Annual Fee - 12/01/16-11/30/17		\$150.00
Invoice	1169084	12/6/2016			
Transaction Date	12/19/2016	Due 0	Cash	10100	Total \$150.00
Refer	1849 SUN LIFE FINANCIAL		Ck# 032369	1/3/2017	
Cash Payment	G 100-21707 Life Ins		Life Insurance - January 2017		\$383.65
Invoice		12/16/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$383.65
Refer	1848 VEOLIA WATER NORTH AMERICA		Ck# 032370	1/3/2017	
Cash Payment	E 601-43252-310 Other Professional Servi		Water Services - January 2017		\$2,948.02
Invoice	00063442	12/22/2016			
Cash Payment	E 601-43252-310 Other Professional Servi		Sewer Services - January 2017		\$4,071.06
Invoice	00063442	12/22/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$7,019.08
Refer	1826 WCEDP		Ck# 032371	1/3/2017	
Cash Payment	E 100-41110-306 Dues & Subscriptions		Member Investor Dues - 2017		\$948.90
Invoice		12/21/2016			
Transaction Date	12/27/2016	Due 0	Cash	10100	Total \$948.90

Payments

Current Period: January 2017

Fund Summary

	10100 Cash
601 WATER ENTERPRISE FUND	\$7,019.08
312 2009A GO IMP REFUNDING BOND	\$120,551.00
311 2008A GO CIP REFUNDING BOND	\$33,937.50
100 GENERAL FUND	\$4,610.13
	<hr/>
	\$166,117.71

Pre-Written Check	\$166,117.71
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$166,117.71

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Cash Balances

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January 2017

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,045,640.27	\$0.00	\$4,610.13	\$1,041,030.14
107 FIRE DEPT DONATIONS FUND	\$27,840.89	\$0.00	\$0.00	\$27,840.89
201 EDA SPECIAL REVENUE FUND	\$136,925.34	\$0.00	\$0.00	\$136,925.34
205 EDA BUSINESS INCENTIVE FUND	\$241,412.82	\$0.00	\$0.00	\$241,412.82
311 2008A GO CIP REFUNDING BOND	\$68,111.34	\$0.00	\$33,937.50	\$34,173.84
312 2009A GO IMP REFUNDING BOND	\$45,278.01	\$0.00	\$120,551.00	-\$75,272.99
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$426,347.44	\$0.00	\$0.00	\$426,347.44
315 2016A GO CIP BOND	\$0.00	\$0.00	\$0.00	\$0.00
401 GENERAL CAPITAL PROJECTS	\$1,092,527.33	\$0.00	\$0.00	\$1,092,527.33
402 PARKS CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
403 FIRE DEPT CAPITAL FUND	\$193,856.78	\$0.00	\$0.00	\$193,856.78
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$0.00	\$0.00	\$1,370.00
407 TIF REDEV DIST #1	\$6,406.76	\$0.00	\$0.00	\$6,406.76
411 FACILITIES CAPITAL PROJ FUND	\$1,637,237.31	\$0.00	\$0.00	\$1,637,237.31
417 EQUIPMENT CAPITAL FUND	\$108,669.21	\$0.00	\$0.00	\$108,669.21
418 STREET CAPITAL PROJ FUND	\$503,801.06	\$0.00	\$0.00	\$503,801.06
601 WATER ENTERPRISE FUND	\$816,072.52	\$0.00	\$7,019.08	\$809,053.44
602 SEWER ENTERPRISE FUND	\$263,423.62	\$0.00	\$0.00	\$263,423.62
603 STORM WATER ENTERPRISE FUND	\$176,985.18	\$0.00	\$0.00	\$176,985.18
611 WATER CAPITAL IMP FUND	\$155,605.39	\$0.00	\$0.00	\$155,605.39
612 SEWER CAPITAL IMP FUND	\$1,808,700.94	\$0.00	\$0.00	\$1,808,700.94
613 STORM WATER CAPITAL IMP FUND	\$552,226.33	\$0.00	\$0.00	\$552,226.33
804 SCHENDELS FIELD ESC FUND	\$148,505.58	\$0.00	\$0.00	\$148,505.58
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$29,000.00	\$0.00	\$0.00	\$29,000.00
815 LANDSCAPE ESCROW FUND	\$29,000.00	\$0.00	\$0.00	\$29,000.00
817 INFRASTRUCTURE ESCROW FUND	\$15,000.00	\$0.00	\$0.00	\$15,000.00
818 MISC ESCROWS FUND	\$9,445.00	\$0.00	\$0.00	\$9,445.00
820 BRIDGES TOWNHOMES ESC FUND	\$3,606.26	\$0.00	\$0.00	\$3,606.26
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,955.93	\$0.00	\$0.00	\$11,955.93
900 INTEREST	-\$10,198.17	\$0.00	\$0.00	-\$10,198.17
	\$9,544,753.14	\$0.00	\$166,117.71	\$9,378,635.43

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$830,523.52	\$830,523.52	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$111,200.00	\$111,200.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
Source Alt Code TAXES		\$0.00	\$0.00	\$953,723.52	\$953,723.52	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$0.00	\$9,175.00	\$9,175.00	0.00%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$114,324.87	\$114,324.87	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Source Alt Code SERVICE		\$0.00	\$0.00	\$136,449.87	\$136,449.87	0.00%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$740.00	\$740.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$900.00	\$900.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$3,600.00	\$3,600.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$0.00	\$22,240.00	\$22,240.00	0.00%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,370.00	\$10,370.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$0.00	\$62,120.00	\$62,120.00	0.00%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$108,169.00	\$108,169.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$150,008.00	\$150,008.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Fund 100 GENERAL FUND		\$0.00	\$0.00	\$1,326,541.39	\$1,326,541.39	0.00%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$0.00	\$0.00	\$1,326,541.39	\$1,326,541.39	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$11,000.00	\$11,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$682.00	\$682.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$159.50	\$159.50	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$948.90	\$948.90	\$7,500.00	\$6,551.10	12.65%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41110 Council		\$948.90	\$948.90	\$23,241.50	\$22,292.60	4.08%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,400.00	\$5,400.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$0.00	\$69,629.63	\$69,629.63	0.00%
CITYADM	E 100-41400-121 PERA	\$0.00	\$0.00	\$5,222.22	\$5,222.22	0.00%
CITYADM	E 100-41400-122 FICA	\$0.00	\$0.00	\$4,317.04	\$4,317.04	0.00%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$0.00	\$1,009.63	\$1,009.63	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$0.00	\$384.00	\$384.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$0.00	\$8,400.00	\$8,400.00	0.00%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41400 City Administrator		\$0.00	\$0.00	\$90,962.52	\$90,962.52	0.00%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$8,300.00	\$8,300.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$0.00	\$43,739.90	\$43,739.90	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$0.00	\$3,280.49	\$3,280.49	0.00%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$0.00	\$2,711.87	\$2,711.87	0.00%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$0.00	\$634.23	\$634.23	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$0.00	\$1,440.00	\$1,440.00	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$0.00	\$8,400.00	\$8,400.00	0.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41430 Clerical Staff		\$0.00	\$0.00	\$60,956.49	\$60,956.49	0.00%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 41435 Staff Expenses		\$150.00	\$150.00	\$2,800.00	\$2,650.00	5.36%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$52,954.72	\$52,954.72	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$3,971.60	\$3,971.60	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$3,283.19	\$3,283.19	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$767.84	\$767.84	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$0.00	\$996.00	\$996.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$10,800.00	\$10,800.00	0.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530 Accounting		\$0.00	\$0.00	\$74,023.35	\$74,023.35	0.00%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$24,300.00	\$24,300.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$24,300.00	\$24,300.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$0.00	\$0.00	\$21,600.00	\$21,600.00	0.00%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41600 Computer		\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$22,440.16	\$22,440.16	0.00%
Dept 41610 City Attorney		\$0.00	\$0.00	\$22,440.16	\$22,440.16	0.00%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$29,500.00	\$29,500.00	0.00%
Dept 41910 Planning and Zoning		\$0.00	\$0.00	\$29,500.00	\$29,500.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$11,250.00	\$11,250.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$3,250.00	\$3,250.00	0.00%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$0.00	\$0.00	\$42,300.00	\$42,300.00	0.00%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$32,500.00	\$32,500.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 41950	Engineer	\$0.00	\$0.00	\$32,500.00	\$32,500.00	0.00%
Dept 41960	Insurance					
	INSURANCE E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$8,799.31	\$8,799.31	0.00%
	INSURANCE E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	INSURANCE E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$18,860.19	\$18,860.19	0.00%
Dept 41960	Insurance	\$0.00	\$0.00	\$27,659.50	\$27,659.50	0.00%
Dept 41970	Legal Publications					
	LEGALPUB E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
	LEGALPUB E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
	LEGALPUB E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	LEGALPUB E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$0.00	\$2,850.00	\$2,850.00	0.00%
Dept 42101	Hennepin County Sheriff					
	HCSHERIFF E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$78,730.52	\$78,730.52	0.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$0.00	\$78,730.52	\$78,730.52	0.00%
Dept 42102	Wright County Sheriff					
	WCSHERIFF E 100-42102-310 Other Professional Serv	\$0.00	\$0.00	\$101,748.00	\$101,748.00	0.00%
Dept 42102	Wright County Sheriff	\$0.00	\$0.00	\$101,748.00	\$101,748.00	0.00%
Dept 42210	Fire Dept Administration					
	FIREADMIN E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$55,000.00	\$55,000.00	0.00%
	FIREADMIN E 100-42210-122 FICA	\$0.00	\$0.00	\$3,410.00	\$3,410.00	0.00%
	FIREADMIN E 100-42210-123 Medicare	\$0.00	\$0.00	\$797.50	\$797.50	0.00%
	FIREADMIN E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$8,344.11	\$8,344.11	0.00%
	FIREADMIN E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
	FIREADMIN E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
	FIREADMIN E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$950.00	\$950.00	0.00%
	FIREADMIN E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$4,553.35	\$4,553.35	0.00%
Dept 42210	Fire Dept Administration	\$0.00	\$0.00	\$77,254.96	\$77,254.96	0.00%
Dept 42220	Fire Dept Equipment					
	FIREEQUIP E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$13,500.00	\$13,500.00	0.00%
	FIREEQUIP E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
	FIREEQUIP E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
	FIREEQUIP E 100-42220-260 Uniforms	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
	FIREEQUIP E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42220	Fire Dept Equipment	\$0.00	\$0.00	\$25,350.00	\$25,350.00	0.00%
Dept 42240	Fire Dept Training					
	FIRETRNG E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$12,500.00	\$12,500.00	0.00%
	FIRETRNG E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	FIRETRNG E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$0.00	\$0.00	\$17,000.00	\$17,000.00	0.00%
Dept 42260	Fire Vehicles					
	FIREVEH E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
	FIREVEH E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
	FIREVEH E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	FIREVEH E 100-42260-323 Radio Units	\$0.00	\$0.00	\$7,465.00	\$7,465.00	0.00%
Dept 42260	Fire Vehicles	\$0.00	\$0.00	\$22,965.00	\$22,965.00	0.00%
Dept 42280	Fire Stations and Bldgs					
	FIREBLDG E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.00%
	FIREBLDG E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$0.00	\$0.00	\$13,625.00	\$13,625.00	0.00%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,133.58	\$11,133.58	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$53,633.58	\$53,633.58	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$17,500.00	\$17,500.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$17,500.00	\$17,500.00	0.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$0.00	\$116,803.34	\$116,803.34	0.00%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$1,050.00	\$1,050.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$0.00	\$10,279.11	\$10,279.11	0.00%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$0.00	\$8,250.88	\$8,250.88	0.00%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$0.00	\$2,285.25	\$2,285.25	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$0.00	\$2,832.00	\$2,832.00	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$0.00	\$27,600.00	\$27,600.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PUBWRKS	E 100-43000-215 Shop Supplies	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$19,000.00	\$19,000.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$0.00	\$0.00	\$2,800.00	\$2,800.00	0.00%
PUBWRKS	E 100-43000-325 Taxes	\$38.00	\$38.00	\$200.00	\$162.00	19.00%
Dept 43000	Public Works (GENERAL)	\$38.00	\$38.00	\$234,100.58	\$234,062.58	0.02%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100	Hwys, Streets, & Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160	Street Lighting					
	STLGHTG E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
Dept 43245	Recycling: Refuse	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	PARKS E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	PARKS E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	PARKS E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
	PARKS E 100-45200-440 Programs	\$0.00	\$0.00	\$2,200.00	\$2,200.00	0.00%
	PARKS E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
Dept 45200	Parks (GENERAL)	\$0.00	\$0.00	\$36,500.00	\$36,500.00	0.00%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$10,500.00	\$10,500.00	0.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$0.00	\$10,500.00	\$10,500.00	0.00%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
	TRANSFERS E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
	TRANSIT E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Fund 100	GENERAL FUND	\$1,136.90	\$1,136.90	\$1,326,541.16	\$1,325,404.26	0.09%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$1,136.90	\$1,136.90	\$1,326,541.16	\$1,325,404.26	0.09%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 01-03-17-01

**A RESOLUTION APPROVING CHANGE OF SIGNATORY
AT ALL DEPOSITORIES FOR CITY OF HANOVER**

WHEREAS, due to a change in Elected Officials, changes need to be made to the City’s authorized signatories.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the following changes for the City of Hanover authorized signatories:

- John Vajda is hereby removed as an authorized signer on all municipal accounts, effective December 31, 2016.
- Mayor Chris Kauffman is hereby reconfirmed as an authorized signer on BankWest municipal accounts.
- City Administrator Brian Hagen is hereby reconfirmed as an authorized signer on all municipal accounts.
- Councilor Ken Warpula is hereby added as an authorized signer on all municipal accounts.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 01-03-17-02

**A RESOLUTION APPROVING THE PURCHASE AND INSTALL OF THE
CITY NETWORK UPGRADE**

WHEREAS, the existing City network is aging; and

WHEREAS, the attached proposal was provided by Guidance Point Technologies, the City's IT Consultant, to upgrade to a virtualized server.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the City Network upgrade per the attached proposal, in the amount of \$7,594.00.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

December 16, 2016

Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Dear Brian Hagen,

OBJECTIVE

Virtualize the existing server OS onto new, faster, and more reliable hardware to continue to maintain a robust and high performing IT infrastructure. A virtualized infrastructure will host your current Microsoft 2008 R2 Server Standard (files, security, user permissions, Laserfiche, door security server, etc.) to effectively utilize server resources while providing the ability to virtualize other future technologies. An image-based backup and restore procedure in case of worst-case failure scenario will be implemented to provide for optimal business continuity and disaster recovery.

SCOPE OF WORK

1. Procedures
 - A. Review current network configuration
 - B. Configure Dell PowerEdge T430 as physical host for ESXi
 - C. Download and apply all new Dell updates to Dell PowerEdge T430
 - D. Setup VMware ESXi 6.0 on Dell PowerEdge T430
 - E. Configure ESXi 6.0 host for office and management/backup network connectivity
 - F. Test connectivity between network and ESXi host
 - G. Setup Acronis Backup for VMware as a virtual appliance and activate
 - H. Install new Dell PowerEdge T430 server into existing enclosure and connect to network
 - I. Implement physical to virtual conversion of FICHESERVER OS
 - J. Verify virtual conversion and boot of FICHESERVER OS
 - K. Verify Laserfiche and door security controller programs are functional
 - L. Power down existing physical FICHESERVER, Dell PowerEdge T310
 - M. Configure hourly backup job for FICHESERVER to COH-BACKUP machine at Fire Hall
 - N. Setup and configure Sonicwall Analyzer as virtual appliance for Internet Reporting

2. Training and Testing
 - A. Work with your staff to provide a general understanding of your new system
 - B. Train staff on backup and restore software and procedure

BENEFITS

When the project is complete, the current physical server infrastructure will be virtualized, allowing for entire server backup (Image-based backup), increased data storage space and flexibility, and enhanced reliability. Microsoft Windows 2008 R2 Server Standard will remain the server OS as FICHESERVER will be converted to a virtual machine. Additional servers, server replacements, or workstations may be added as virtual machines in the future.

HARDWARE DETAILS

- **Dell PowerEdge R430 Server (Physical Host for Virtualized Servers, Workstations)**
- VMware vSphere Essentials 6.0 - ESXi
- 1 x Intel® Xeon® E5-2620 v4 2.10GHz, 20M Cache, 8.0GT/s QPI, Turbo, HT 8C/16T, 85W, Mem 2133MHz
- 64GB Memory – 2400MHz
- Internal SD Slot with 2x 8GB SD cards, Mirrored – Hypervisor OS - ESXi
- RAID-10 – 4 x 2TB 7200k RPM SAS 12Gbps - 4TB Useable Redundant Storage Space, Expandable
- H730 1GB RAID Controller
- 8 Bay Drive Backplane for Increased Storage Expandability
- 2 x Broadcom 5720 1Gb NICs (Dual port)
- 495W Redundant Power Supplies
- 3 Year Dell Hardware Warranty - 5x10 Next Business Day Onsite

Virtualization Host Server

Dell PowerEdge T430 Rack Server - ESXi (Details Above) \$4,360.00

SOFTWARE / SERVICES

Acronis Backup 12 Virtual Host License Software (1 CPU) (w/ 1-year software subscription) \$1,199.00

VMware vSphere Essentials Kit for 3 Hosts (w/ 1-year software assurance subscription) \$560.00

SonicWALL Analyzer – Internet and Network Analysis and Reporting Software \$125.00

Labor: Estimated 10 hours to complete project at \$135.00 /hr \$1,350.00

Total: \$7,594.00

Terms: 20% down, net 30

Above pricing does not include appropriate tax and shipping.

Quote good for 30 days from date above.

OPTIONALS

OFFSITE BACKUP

eFolder for Acronis – A fast, secure and cost-efficient offsite data protection service.

Includes local backup computer for storing local backups (hourly and daily) while offsite backups to a secure cloud are performed nightly. Also provides the ability to run your server in the cloud in case of worst case scenario. All backup data is encrypted. Monitored.

*eFolder for Acronis would replace the Acronis Backup 12 Virtual Host License listed in the quote above.

1TB - \$120.00 /month

AUTOMATIC MONITORING OF SERVERS AND WORKSTATIONS

AutoTask Endpoint Management will proactively manage a full range of endpoints in an ever-changing technology landscape is more important than ever. Autotask's highly scalable, 100% SaaS-based solution helps you gain complete visibility, accountability and control of every device.

Autotask will monitor the servers and workstations while automatically reporting any issues to Guidance Point allowing us to respond proactively and minimize any downtime.

Server - \$25.00 /month per server

Workstation, Desktop, Laptop – \$3.00 /month per workstation

Sincerely,

Curt Zachman

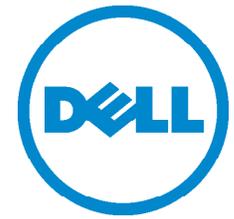
Guidance Point Technologies

Office: 763-497-8070 x101

Mobile: 612-251-8070

curt@guidancepoint.com

www.guidancepoint.com



PowerEdge T430

The powerful and reliable PowerEdge T430 two-socket tower server delivers performance, expandability, and quiet operation to office environments.

The PowerEdge T430 is an excellent fit for a wide range of office workloads, including workgroup collaboration and productivity applications, mail and messaging, file and print serving, and web serving. The T430 is an ideal choice for small office and remote office/branch office (ROBO) sites in need of single-server performance and capacity.

Deliver peak performance

Accelerate performance across a wide range of workloads with the latest Intel® Xeon® processor E5-2600 v3 product family. Drive fast response times and expand memory capacity over time with 12 DIMM slots and DDR4 memory. Boost I/O performance with 6 x PCIe 3.0 slots delivering 2x data throughput compared to PCIe 2.0.

Discover greater versatility

Install performance where it's needed with a rackable tower form factor, short 22-inch depth and quiet office acoustics. Grow data storage over time with a choice of internal hard drive form factors and capacities, guarded by RAID options for data protection and optimized performance. Adapt flexibly to changing workload conditions with an expandable virtualization-ready platform.

Maximize operational efficiency

Save time and reduce potential for error with simplified, intuitive systems management, and help reduce costs with energy-efficient features. Protect IT investments by using the management tools you know — Dell OpenManage Essentials, BMC® Software, Microsoft® System Center, VMware® vCenter®. Harness your budget with energy-efficient processors, memory and power supplies and Fresh Air 2.0 compliance.

Innovative management with intelligent automation

The Dell OpenManage systems management portfolio includes innovative solutions that simplify and automate essential server lifecycle management tasks — making IT operations more efficient and Dell servers the most productive, reliable and cost effective. Leveraging the incomparable agent-free capabilities of the PowerEdge embedded integrated Dell Remote Access Controller (iDRAC) with Lifecycle Controller technology, server deployment, configuration and updates are streamlined across the OpenManage portfolio and through integration with third-party management solutions.

Monitoring and control of Dell and third-party data center hardware is provided by OpenManage Essentials and with anytime, anywhere mobile access, through OpenManage Mobile. OpenManage Essentials now also delivers Server Configuration Management capabilities that automate one-many PowerEdge bare-metal server and OS deployments, quick and consistent replication of configurations and ensure compliance to a predefined baseline with automated drift detection.

PowerEdge T430

- Short 22" depth and quiet office acoustics
- Intel Xeon E5-2600 v3 processors
- 12 x DIMMs DDR4 memory
- 6 x PCIe 3.0 slots

Feature	PowerEdge T430 technical specification	
Form factor	Tower (5U rackable)	
Processors	Intel® Xeon® processor E5-2600 v3 product family Chipset: Intel C610 series chipset Processor sockets: 2 Internal interconnect: Two QPI links at 9.6 GT/s Cache: 2.5MB per core; core options: 6, 8, 10	
Memory ¹	12 DIMM slots: 4GB/8GB/16GB/32GB DDR4 up to 2133MT/s	
I/O slots	Support for up to total of 6 full-height PCIe 3.0 slots	
RAID controller	Support for a maximum of 1 internal controller and 1 external controller PERC H730, PERC H730P and PERC H830	
Network controller	2 x 1GbE LOMs	
Hard drives	SAS, SATA, nearline SAS, SSD	
I/O adapter options	Broadcom® 5720-based rack network daughter card; optional add-in NICs	
Power supply	495W, 750W, 1100W PSU; 450W cabled non-redundant PSU	
Systems management	Systems management: IPMI 2.0 compliant; Dell OpenManage Essentials; Dell OpenManage Mobile; Dell OpenManage Power Center Remote management iDRAC8 with Lifecycle Controller, iDRAC8 Express (default), iDRAC8 Enterprise (upgrade), 8GB vFlash media (upgrade), 16GB vFlash media	Dell OpenManage Integrations: <ul style="list-style-type: none"> • Dell OpenManage Integration Suite for Microsoft System Center • Dell OpenManage Integration for VMware® vCenter® Dell OpenManage Connections: <ul style="list-style-type: none"> • HP Operations Manager, IBM Tivoli® Netcool™ and CA Network and Systems Management • Dell OpenManage Plug-in for Oracle® Database Manager
Rack support	All configurations support rackable, except the 3.5" x 4 cabled chassis configuration	
Optional supported hypervisors	Citrix® XenServer® VMware vSphere® ESXi™ Red Hat® Enterprise Virtualization®	
Operating systems	Microsoft Windows Server® 2008 R2 Microsoft Windows Server 2012 Microsoft Windows Server 2012 R2 Microsoft Windows HPC Server 2008 Novell® SUSE® Linux Enterprise Server Red Hat® Enterprise Linux® VMware ESX® For more information on the specific versions and additions, visit Dell.com/OSsupport .	
OEM-ready version	From bezel to BIOS to packaging, your servers can look and feel as if they were designed and built by you. For more information, visit Dell.com/OEM .	
Recommended support	Dell ProSupport Plus for critical systems or Dell ProSupport for premium hardware and software support for your PowerEdge solution. Consulting and deployment offerings are also available. Contact your Dell representative today for more information. Availability and terms of Dell Services vary by region. For more information, visit Dell.com/Services .	

¹ GB equals 1 billion bytes and TB equals 1 trillion bytes; actual capacity varies with preloaded material and operating environment and will be less.

End-to-end technology solutions

Reduce IT complexity, lower costs and eliminate inefficiencies by making IT and business solutions work harder for you. You can count on Dell for end-to-end solutions to maximize your performance and uptime. A proven leader in Servers, Storage and Networking, Dell Enterprise Solutions and Services deliver innovation at any scale. And if you're looking to preserve cash or increase operational efficiency, Dell Financial Services™ has a wide range of options to make technology acquisition easy and affordable. Contact your Dell Sales Representative for more information.**

Learn More at Dell.com/PowerEdge.

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Analyzer

Application traffic analytics, visualization and reporting tool

When employees use web applications such as web mail, Facebook, instant messaging and BitTorrent for non-work-related activity, bandwidth utilization spikes, productivity plummets and threats to the network begin to emerge. IT needs a solution to strengthen security awareness, optimize network utilization, intelligently manage applications and cost effectively provide troubleshooting and forensics analysis. Most third-party application traffic analytics and reporting products do not achieve these objectives because they do not provide full network visibility and they can be complex to use.

By contrast, Dell™ SonicWALL™ Analyzer does meet these objectives. Analyzer is a web-based traffic analytics and reporting tool that is easy to use and provides real-time and historical insight into network health, performance and security. Analyzer supports Dell SonicWALL firewalls, backup and recovery products and secure remote access solutions. Organizations of all sizes benefit from enhanced employee productivity, optimized network bandwidth utilization and increased security awareness. Dell SonicWALL is the *only* firewall vendor that provides a complete solution by combining off-box application traffic analytics with granular data generated by Dell SonicWALL firewalls.



Benefits:

- Comprehensive graphical reports enable visibility and analysis of threats and activities
- Next-generation syslog reporting streamlines data summarization
- Powerful insights into Secure Remote Access and Continuous Data Protection appliance health and behavior
- Universal scheduled reports speed in-depth reporting
- At-a-glance reporting facilitates quick analysis
- Compliance reporting makes report generation easy
- Multi-threat reporting provides instant information on threats and attacks
- User-based reporting tracks activity across the entire network
- Ubiquitous access simplifies reporting for any location
- New attack intelligence enables granular reporting on specific attacks

Features

Comprehensive graphical reports —

Provide visibility into firewall threats, bandwidth usage, employee productivity, suspicious network activity and application traffic analysis.

Next-generation syslog reporting —

Revolutionary architecture streamlines data summarization, allowing for near real-time reporting of incoming syslog messages. Direct access to the underlying raw data further facilitates extensive granular capabilities and highly customizable reporting.

Dell SonicWALL Secure Remote Access and Continuous Data Protection reporting —

Leverages next-generation syslog data to provide powerful insight into appliance health and behavior.

Universal scheduled reports — Provide a single entry point for all scheduled reports. One report can combine charts and tables for multiple units. Reports can be scheduled and sent out in various formats to one or more email addresses.

At-a-glance reporting — Offers customizable views to illustrate multiple summary reports on a single page.

Users can easily navigate through vital network metrics to analyze data quickly across a variety of reports.

Compliance reporting — Enables administrators to generate reports that fulfill compliance requirements on an ad-hoc and scheduled basis for specific regulatory mandates.

Multi-threat reporting — Collects information on thwarted attacks, providing instant access to threat activities detected by Dell SonicWALL firewalls using the Dell SonicWALL Gateway Anti-Virus, Anti-Spyware, Intrusion Prevention and Application Intelligence and Control Service.

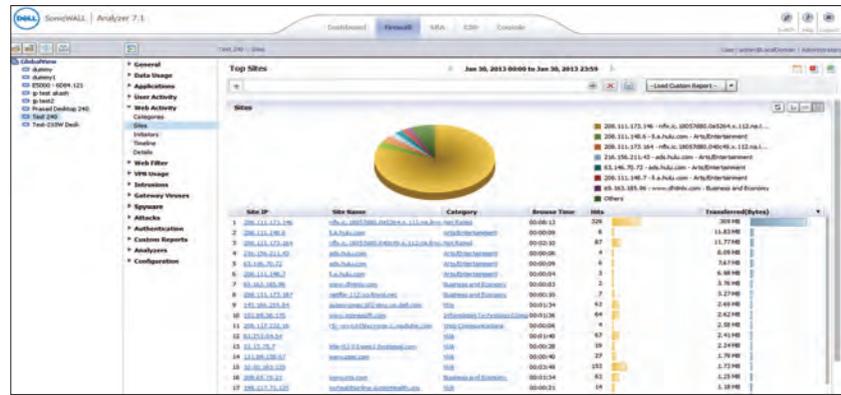
User-based reporting — Tracks individual user activities locally or on remote network sites. Provides greater insight into traffic usage across the entire network and, more specifically, application usage, websites visited, backup activity and VPN connections per user.

Ubiquitous access — Simplifies reporting to provide administrators with analysis of any location using only a standard web browser.

New attack intelligence — Offers granular reporting on specific types of attacks, intrusion attempts and the source address of the attack to enable administrators to react quickly to incoming threats.

Dell SonicWALL Analyzer

Easily view traffic usage statistics such as top websites visited. Drill-down reporting allows for sorting of data according to granular details, such as the site name, IP address, website category and number of connections attempted.



Intuitive graphical reports simplify monitoring of Dell SonicWALL appliances and make it easy to identify traffic anomalies based on usage data for a specific timeline, initiator, responder or service. Export reports to a Microsoft® Excel® spreadsheet, PDF file or directly to a printer.



Built-in granular reporting allows for traffic usage data to be displayed according to top applications on the network. Easily identify the top applications detected or blocked according to category, timeline or initiator.



Threat management comes standard with Analyzer; easily view the top threats to the network by target, initiator or threat type. Comprehensive threat reporting, such as Gateway Anti-Virus, Intrusion Prevention and Anti-Spyware, are all included.



System requirements

Operating system

Microsoft® Windows® Server 2003 64 bit (SP2)
Windows Server 2008 SBS 64 bit (SP2)
Windows Server 2008 Standard 64 bit (SP1)
Windows 7 Pro 64 bit (SP1)

In all instances Dell SonicWALL Analyzer is running as a 32 bit application.

Hardware for Analyzer server

Minimum Requirements: Single Core 3 GHz x86 Processor, 4 GB RAM, 100 GB HDD

Java

Java SE Runtime Environment 1.6 or later

Internet browsers

Microsoft® Internet Explorer 8.0 or higher
Mozilla Firefox 6.0 or higher
Google Chrome 13.0 and above
Supported only on Microsoft Windows platforms

Virtual appliance

Hypervisor: VMware® ESX and ESXi
Operation System Installed: Hardened SonicLinux
Appliance Size: 250 GB, 950 GB
Recommended RAM: 8 GB (4 GB minimum)
VMware Compatibility Guide:
www.vmware.com/resources/compatibility/search.php

Supported Dell SonicWALL appliances

Dell SonicWALL Next-Generation Firewalls: SuperMassive™ Series, E-Class Network Security Appliance (NSA) Series, NSA Series, TZ Series, and PRO Series¹

Dell SonicWALL Continuous Data Protection Series
Dell SonicWALL Content Security Manager (CSM) Series
Dell SonicWALL E-Class and SMB Secure Remote Access (SRA) Series²

Supported Dell SonicWALL firmware

Dell SonicWALL E-Class NSA and NSA Series: SonicOS Enhanced 5.0 or higher
Dell SonicWALL PRO Series: SonicOS Enhanced 3.2 or higher
Dell SonicWALL TZ Series: SonicOS Standard 3.1 or higher, and Enhanced 3.2 or higher
Dell SonicWALL CSM Series: Dell SonicWALL 2.0 or higher
Dell SonicWALL SRA for SMB Series: Firmware 2.0 or higher
Dell SonicWALL E-Class SRA Series: Firmware 9.0 or higher
Dell SonicWALL CDP 5.1 or higher

IPv6 Support

GMS 7.2 supports IP version 6 (IPv6) management and configuration of firewalls, Domain Name System (DNS) and Neighbor Discovery Protocol (NDP).

¹ Legacy Dell SonicWALL XPRS/XPRS2, Dell SonicWALL SOHO2, Dell SonicWALL Tele2 and Dell SonicWALL Pro/Pro-VX models are not supported.

² Only newer Dell SonicWALL Aventail E-Class SRA appliances using 12 character hexadecimal serial numbers.



Dell SonicWALL Analyzer

Analyzer for TZ Series
01-SSC-3378
Analyzer for NSA 240, NSA 2400
01-SSC-3379
Analyzer for NSA 3500
01-SSC-3380
Analyzer for NSA 4500
01-SSC-3381
Analyzer for E-Class NSA and SuperMassive E10000 Series
01-SSC-3382
Analyzer for CDP 210
01-SSC-3383
Analyzer for CDP 220
01-SSC-3384
Analyzer for CDP 5040B
01-SSC-3385
Analyzer for CDP 6080B
01-SSC-3386
Analyzer for SRA 1200
01-SSC-3387
Analyzer for SRA 4200
01-SSC-3388
Analyzer for E-Class SRA Series
01-SSC-3389

For more information

Dell SonicWALL
2001 Logic Drive
San Jose, CA 95124

www.sonicwall.com
T +1 408.745.9600
F +1 408.745.9300

Dell Software

5 Polaris Way, Aliso Viejo, CA 92656 | www.dell.com
If you are located outside North America, you can find local office information on our Web site.

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DataSheet-Analyzer-US-TD565-20131016



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-03-17-03

A RESOLUTION APPROVING THE 2017 SOLID WASTER HAULER LICENSES

WHEREAS, the City issues annual Solid Waste Hauler Licenses; and

WHEREAS, the City’s Ordinance allows six licenses; and

WHEREAS, the City has issued licenses to the same haulers from year to year.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby issues, upon receipt of payment and application, a Solid Waste Hauler License to the following companies:

- ACE Solid Waste, Inc.
- Advanced Disposal
- Allied Waste Services
- Randy’s Sanitation
- Richmond Refuse Corp.
- Waste Management

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-03-17-04

**A RESOLUTION ACCEPTING A DONATION
FROM THE HANOVER ATHLETIC ASSOCIATION**

WHEREAS, the Hanover Athletic Association has donated funds to the Hanover Fire Department for use on future equipment purchases.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby accepts the donation of \$10,000 from the Hanover Athletic Association.

BE IT FURTHER RESOLVED, that the City Council expresses its thanks and appreciation for the donation.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-03-17-05

A RESOLUTION APPROVING THE 2017 APPOINTMENTS

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the 2017 Annual Appointments as attached.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
ANNUAL APPOINTMENTS
JANUARY 2017**

Mayor:	Chris Kauffman	4 Year Term 2017-2020
Council:	Ken Warpula	4 Year Term 2015-2018
	Jim Zajicek	4 Year Term 2015-2018
	Doug Hammerseng	4 Year Term 2017-2020
	MaryAnn Hallstein	4 Year Term 2017-2020

APPOINTMENTS

Vice-Mayor: Doug Hammerseng 2017

Planning Commission: (3 Year Terms)
Dean Kuitunen 2015-2017
Jim Schendel 2016-2018
Mike Christenson 2016-2018
Stan Kolasa 2017-2019
Michelle Armstrong 2017-2019

Council Liaison: Doug Hammerseng 2017

Park Board: (3 Year Terms)
Tom Gleason 2015-2017
Abby Strehlow 2015-2017
Abby Peterson 2016-2018
Mat Boie 2017-2019
Jeff Grupp 2017-2019

Council Liaison: Jim Zajicek 2017

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Randy Whitcomb	2012-2017
Todd Bartels	2012-2017
Keith Ulstad	2012-2017
Jessica Johnson	2016-2021
VACANT	2017-2022
Ken Warpula	2015-2018 (Council Member)
MaryAnn Hallstein	2017-2020 (Council Member)

Joint Powers Water Board:
Chris Kauffman and Jim Zajicek

Wright County Area Transportation (WCAT) Board:
Ken Warpula (primary)
City Administrator (alternate)

Safety Committee:

City Hall Staff

NW Hennepin League: (These meetings are open to any council member)

Vacant

NW Hennepin Human Services:

Vacant	Executive Board	2016 (1 Year Term)
Vacant	Advisory Committee	2015-2016 (2 Year Term)

Fire Department: (selected by the dept. and ratified by Council)

Fire Chief:	Dave Malewicki
Chief 2:	Brian Kottke
Captain 1	Toby Heinz
Captain 2	Ken Warpula
Captain 3	Dave Kottke
Captain 4	Carl Olson
Lieutenant 3	Dave Pinor
Lieutenant 4	Steve Vrieze

Fire Relief Association:

Ex-Officio:	Fire Chief
Ex-Officio:	Mayor
Ex-Officio:	City Administrator

Weed Inspectors:

Mayor (statutory)
 City Administrator (assistant)
 Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments) and Springsted (Bonds and Other)

Official Depositories:

BankWest, MidWestOne Bank, Financial Security Bank, First National Bank of Elk River, UBS Financial, Minnesota Municipal Money Market Fund

Official Newspaper:

Wright County Journal Press

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, EDA Consultant, and Building Inspection Services are all under contract with the City.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO 2017-01

**AN ORDINANCE AMENDING CHAPTER 9
WATER, SANITARY SEWER, AND STORM WATER**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

Section 1. A new section is added under Water Utility as follows:

RESPONSIBILITY OF SERVICE LINE

The water service line extending from the curb stop into the property is owned and maintained by the owner of the property serviced by such line. The property owner must bear all costs associated with installing, maintaining, and repairing the water service line to the water main between the building and the water main service stub; if no stub is present, the property owner is responsible for connecting to the water main in a location determined by the City. In the case of no stub, the property owner is then responsible for the service line between the building and the water main. The owner shall defend, indemnify, and hold harmless the City from any loss or damage that may be directly or indirectly occasioned by the installation of the building sewer.

Section 2. A new section is added under Sanitary Sewer Utility as follows:

RESPONSIBILITY OF SERVICE LINE

The sanitary sewer service line extending from the sanitary sewer main into the property is owned and maintained by the owner of the property serviced by such line. The property owner must bear all costs associated with installing, maintaining, and repairing the sanitary sewer service line to the sanitary sewer main between the building and the sanitary sewer main. If no service stub is present, the property owner is responsible for connecting to the sanitary sewer main in a location determined by the City. The owner shall defend, indemnify, and hold harmless the City from any loss or damage that may be directly or indirectly occasioned by the installation of the building sewer.

Section 3. This Ordinance shall be effective following its passage and publication. Publication may be made in summary form.

Adopted by the Hanover City Council this ___ day of _____, _____.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 01-03-17-06

**A RESOLUTION APPROVING A PARCEL COMBINATION FOR
CP PROPERTIES GROUP**

WHEREAS, CP Properties Group, LLC is the owner of property proposed to be combined and identified as PIDs: 108500363218, 108500363223, and 108500363224; and

WHEREAS, the City Council reviewed the request in regards to this property at its meeting on January 3, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the request for a parcel combination.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Memorandum

Date: November 30, 2016

To: Honorable Mayor and Council

From: Cindy Nash, City Planner

RE: Administrative Parcel Combination – CP Properties Group

CP Properties Group is requesting approval of a parcel combination. They currently own three properties generally located at the southeast corner of Labeaux Ave and 5th Street, all of which have separate parcel identification numbers currently. Two of the three parcels are non-conforming on their own, and as such are not buildable. All of the properties are vacant, but there are existing City easements and utility lines that must remain in place.

Despite the parcels having three separate PIDs, they have been transferred between parties via one deed.

PID 108500363218 is the only parcel that has both road frontage and has an adequate size and shape on which to build.



Parcel 108500363223 is located to the rear of the first parcel, and does not have access to a public road.

Lot Combination – CP Properties



Parcel 108500363224 has access to a public road, but is too narrow to be built upon without combination to another property.



Discussion

Combination of the properties will eliminate a non-conforming situation for two of the three properties. There are no current plans for development and future development of the site would be required to be in conformance with the city ordinances.

Recommendation

Staff recommends approval of the lot combination.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2017.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-03-17-07

A RESOLUTION APPROVING 2018-2019 WRIGHT COUNTY ASSESSOR AGREEMENT

WHEREAS, the City of Hanover receives assessor services from both Wright and Hennepin Counties; and

WHEREAS, Wright County has provided an agreement to continue services for 2018-2019.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the proposed agreement with the Wright County Assessor for 2018-2019, as per the attached agreement.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2017.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



Anthony P. Rasmuson
Wright County Assessor

Wright County Government Center
2nd Street NW, Room 100
Buffalo, MN 55313-1183

Phone: (763) 682-7367 / (800) 362-3667
(763) 684-4553

www.co.wright.mn.us

November 18, 2016

City of Hanover
11250 5th St NE
Hanover, MN 55341

RE: 2018 and 2019 Assessment Services Agreement

Dear City of Hanover,

We would like to thank you for your continued support of the Wright County Assessor's Office. Please find the enclosed contract for the 2018 and 2019 assessment services.

Also enclosed is a memo regarding new contract rates determined by the County Board in May 2016. The latest jurisdiction parcel totals are calculated at the bottom of the memo to help with your 2018 budget. We look forward to continuing to provide the best services possible to the cities and townships, it is my goal to provide you with a constant in professional service.

The Wright County Assessor's Office is dedicated to providing property owners, local government and our communities with fair, equitable and accurate property assessments. We appreciate the relationship we have with the City of Hanover and we look forward to fostering and improving that relationship in the years to come.

If you have any questions or concerns regarding this contract, please contact me by e-mail at tony.rasmuson@co.wright.mn.us or by phone at (763) 682-7372 / 1-800-362-3667 ext. 7372.

Sincerely,

A handwritten signature in blue ink that reads "Anthony P. Rasmuson". The signature is fluid and cursive.

Anthony P. Rasmuson
Wright County Assessor

NOV 21 2016



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Anthony P. Rasmuson
Wright County Assessor

NOV 21 2016

TO: Wright County Cities and Townships with County Assessment Contracts
FROM: Tony Rasmuson, Wright County Assessor
DATE: November 18, 2016
RE: New Contract rates determined by the Wright County Board

Memo

In May of 2016, the Wright County Board reviewed the costs associated with performing the assessment and the revenue received by the jurisdictions that employ the services of the Wright County Assessor's Office.

Findings by the Board included:

- The current deficit for the Assessor's Office is in excess of one million dollars.
- Wright County has not increased this rate in more than ten years, even though costs to run the office have continued to increase annually in that time frame.
- Our office will be replacing Xerox software that is antiquated and will no longer be supported by the company that is providing it to us – cost to the county to replace is in excess of \$125,000.
- Local assessors have been retiring, districts that were under contract with local assessors haven't been able to find replacements, requiring the County hire appraisers to perform the assessment for those districts.
- Legislation has mandated that assessor's will have to be accredited within four years of hire, resulting in higher up front expenses for training. There are also increased requirements for continuing education for existing assessors required by legislation.

Items ratified by the County Board (changes to the previous contract):

In an effort to more equitably share costs, our office will be adjusting our rate for the 2018 assessment to \$11.50 per parcel, and the 2019 assessment to \$12 per parcel.

Historically we have not charged for any exempt or personal property parcels even though the contract states all parcels. We will follow the language of the contract beginning with the 2018 assessment and beyond.

For districts that issue their own building permits –

- The charge for the assessment of a new construction/addition residential property will be \$50 per new home/addition.
- The charge for the assessment of a new construction/addition of a commercial/industrial/apartment/exempt with a permit value of \$499,999 and under will be \$50 per new building/addition.
- The charge for the assessment of a new construction/addition of a commercial/industrial/apartment/exempt with a permit value \$500,000 and over will be \$150.

For Budgeting purposes for 2018 your city/township (Hanover) currently has:

__988__ taxable parcels

__36__ exempt parcels

__0__ mobile home parcels

__4__ personal property parcels

ASSESSMENT SERVICES AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Wright, a political subdivision of the State of Minnesota, hereinafter referred to as the “County” and the City of Hanover a political subdivision of the State of Minnesota, hereinafter referred to as “City/Township”;

WHEREAS, said City/Township lies either wholly or partially within the County and constitutes a separate assessment district; and

WHEREAS, under such circumstances the provision of the Minnesota Statutes, Sections 273.072 and 471.59 permit the County Assessor to provide for the assessment of property; and

WHEREAS, said City/Township desires the County to perform certain assessments on behalf of said City/Township; and

WHEREAS, the County is willing to cooperate with said City/Township by completing the assessment in a proper manner;

NOW, THEREFORE, in consideration of the mutual covenants contained herein it is agreed as follows:

1. The County shall perform the 2018 and 2019 property assessment for the City/Township in accordance with the property assessment procedures and practices established and observed by the County, the validity and reasonableness of which are hereby acknowledged and approved by the City/Township. The property assessment by the County shall be composed of those assessment services which are set forth in Exhibit A, attached hereto and made a part hereof by reference.

2. All information, records, data, reports, and the like that are necessary to allow the County to carry out its responsibilities under this Agreement shall be furnished to the County without charge by the City/Township and the City/Township agrees to cooperate in good faith with the County in carrying out the work under this Agreement.

3. The City/Township agrees to furnish, without charge, work space, if needed, for an appraiser to perform such tasks as document review, with such tasks to be performed during normal business hours for the City/Township.

4. The County agrees to indemnify and hold harmless the City/Township and all of its agents and employees against any and all claims, demands, actions or causes of action arising out of or by reason of the performance of work provided for herein to be performed by the County. It is further agreed that any and all full time employees of the County engaged in the performance of any work or services required or provided for herein shall be considered employees of the County only and not of the City/Township and that any and all claims that may arise under the Workman's Compensation Act of the State of Minnesota and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees shall be the sole obligation and responsibility of the County.

5. This Agreement shall commence on January 2, 2017 and shall terminate on June 30, 2019. Either party may initiate an extension of this Agreement for a term of two years by giving the other party written notice of its intent to extend no less than 120 days prior to the termination of this Agreement. If the party who receives said notice of intent to extend gives written notice to the other party of its desire not to extend the Agreement at least 60 days prior to the termination of this Agreement, this Agreement shall terminate on June 30, 2019.

6. In consideration of said assessment services, the City/Township agrees to pay the County a fee of \$11.50 per parcel for the 2018 and \$12.00 per parcel for the 2019 assessment. In addition, there will be an additional fee of \$50.00 for each new construction residential or commercial/industrial building permit with an estimated construction cost of \$499,999.00 or less. There will also be an additional fee of \$150.00 per parcel for each new construction residential or commercial/industrial building permit with an estimated construction cost of \$500,000.00 or more. These additional fees shall be only applicable in those cities or townships which issue their own building permits.

7. Any notice which may be given or made by a party hereto under the terms of this Agreement shall be in writing and shall be sent by United States Mail or personally delivered to the other party addressed as follows:

To City: City of Hanover
 11250 5th St NE
 Hanover, MN 55341

To County: Anthony P. Rasmuson, Wright County Assessor
 Wright County Government Center
 10 2nd Street NW, Room 100
 Buffalo, MN 55313

8. The Agreement may be amended or modified only by written agreement signed by authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by its duly authorized officers and delivered on its behalf, this 18th day of November, 2016.

WRIGHT COUNTY

Dated: 11/18/2016

By 
Anthony P. Rasmuson
Wright County Assessor

City of Hanover

Dated: _____

By _____

Dated: _____

By _____

EXHIBIT A

During the term of this Agreement, the County shall:

1. Physically inspect and revalue real property, as required by law.
2. Physically inspect and value all new construction, additions and renovation
3. Conduct valuation reviews prior to Board of Review or Open Book Meeting.
4. Attend Board of Review or Open Book Meeting. Per Board request, make all necessary review appraisals.
5. Keep updated field card file - current values, homestead and classification data.
6. Print, mail and post valuation notices.
7. Respond to taxpayers regarding assessment or appraisal problems or inquiries periodically.
8. Make divisions and combinations periodically.
9. Administer the abatement process pursuant to Minn.Stat. § 375.192.
10. Make appraisals for, testify or negotiate all District Court or Tax Court filings.
11. Post values from appraisal cards to assessment rolls.
12. Adjust estimated market values on those properties not physically inspected as needed and per sales analysis.

STAFF REPORT



To: Council Members
Planning Commission Members
Cindy Nash, Planner
Brian Hagen, City Administrator

From: Amy L. Biren, Administrative Assistant
Staff Liaison to Planning Commission

Date: December 30, 2016

Re: Review of Planning Commission Meeting
December 29, 2016

The Planning Commission **recommended approval** for the following **amendment to the Zoning Ordinance:**

- **Principal Uses and Structures**

During the review of the ordinances related to Accessory Uses and Structures, it came to the attention of Staff that there was not a clear definition of a Principal Building or Principal Use. Since it was outside of the parameters of what was advertised for the Public Hearing in November, this was presented separately. During the Planning Commission meeting, a Public Hearing was held. City Planner Cindy Nash provided an amended definition of the two items. There was no one from the public present regarding this issue. The Planning Commission recommended approval of the two definitions and sent it on to the Council. Nash will prepare the necessary documents for Tuesday's Council meeting.

The Planning Commission **tabled the amendments to the Zoning Ordinance related to Accessory Uses and Structures.**

- The Planning Commission had directed Nash to provide graphics related to the fence ordinance and to clarify the language of the ordinance. The graphics supplied at the meeting raised further concerns about fence height in the front yards as well as traffic visibility issues. The Board directed Nash to create further graphics accompanied by text which explained the requirements.
- The Board decided to table the amendments as a whole in order to process them in an orderly manner and not piecemeal. The Board will make its recommendation at the January meeting and send it to Council in February.

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Memorandum

Date: December 30, 2016
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Ordinance Amendment related to Principal Buildings and Uses

Attached please find an ordinance creating new definitions for principal uses and principal buildings. The Planning Commission is currently working on updates to accessory buildings (including creating standards for accessory apartments which are allowed in the RA district), and during that discussion it was determined that some clarification would be needed to the principal buildings and uses definition so that it is clear that lots within residential districts can only have one principal building and one principal use. The Planning Commission is still working on the amendments to accessory uses, so that ordinance will be brought forward at a later date.

A public hearing was held on this ordinance at the December 30th Planning Commission meeting. Following the public hearing, the Planning Commission recommended approval of the ordinance.

Attachments:

- 1) Ordinance

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 2016-11

**AN ORDINANCE AMENDING CHAPTER 10
RELATING TO PRINCIPAL BUILDINGS AND USES**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

Section 1. The definitions for Principal Building and Use, Principal in Hanover City Code, Section 10.70 are hereby repealed and new definitions are added as follows:

Principal Building. The building in which it is conducted the principal use of the lot on which it is located. Lots in commercial and industrial zoning districts may have multiple principal uses and more than one principal building, but storage buildings, garages, and other clearly accessory uses shall not be considered principal buildings. Lots in residential districts shall not have more than one principal building.

Use, principal. The main use of land or buildings as distinguished from subordinate or accessory uses. A principal use may be either permitted or conditional. Lots in commercial and industrial districts may have multiple principal uses. Lots in residential districts shall not have more than one principal use.

Section 2. This Ordinance shall be in force and effect after adoption and publication in summary form in the official newspaper of the City of Hanover in accordance with applicable law. Staff is directed to prepare a summary form of the ordinance.

Adopted by the Hanover City Council this 3rd day of January, 2017.

CITY OF HANOVER

Chris Kauffman, Mayor

Attest:

Brian Hagen, City Administrator