

**AGENDA
HANOVER CITY COUNCIL
JANUARY 3, 2018**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUG HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Oath of Office: Ken Warpula, Jim Zajicek**
- 3. Approval of Agenda**
- 4. Consent Agenda Items:**
 - a. Approve Minutes of December 18, 2018 City Council Work Session Meeting (3)**
 - b. Approve Claims as Presented: (5)**

➤ Claims	\$ 153,510.59
➤ Payroll	\$ 13,166.09
➤ P/R taxes & Exp	\$ 3,903.33
➤ Other Claims	\$ <u>2,424.32</u>
➤ Total Claims	\$ <u>173,004.33</u>
 - c. Res No 01-03-19-01 – Approving 2019 Annual Appointments (46)**
 - d. Res No 01-03-19-02 – Approving Fire Department Job Description (49)**
 - e. Res No 01-03-19-03 – Approving Concert in the Park Contract (52)**
- 5. Citizen’s Forum**
- 6. Public Hearings**
- 7. Unfinished Business**
- 8. New Business**
- 9. Reports**
- 10. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: December 28, 2018
Re: Review of January 3, 2019 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *See enclosed consent agenda.*
 - a. Approve Minutes of December 18, 2018 City Council Work Session Meeting (3)
 - b. Approve Claims as Presented: (5)

➤ Claims	\$ 153,510.59
➤ Payroll	\$ 13,166.09
➤ P/R taxes & Exp	\$ 3,903.33
➤ Other Claims	<u>\$ 2,424.32</u>
➤ Total Claims	<u>\$ 173,004.33</u>
 - c. Res No 01-03-19-01 – Approving 2019 Annual Appointments (46)
These appointments include what was discussed at the previous meeting. The Park Board opening and Fire Department Officers will be discussed at the January Work Session.
 - d. Res No 01-03-19-02 – Approving Fire Department Job Description (49)
The general Firefighter Job Description was amended to recognize a safety officer expectation for each member. This is in place of establishing a single Safety Officer position.
 - e. Res No 01-03-19-03 – Approving Concert in the Park Contract (52)
4. Citizen’s Forum
5. Public Hearings
6. Unfinished Business
7. New Business
8. Reports
9. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
DECEMBER 18, 2018 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, December 18, 2018 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and City Planner Cindy Nash. Guest present was Gary Fehn, of Fehn Companies.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

MOTION by Hammerseng to approve the consent agenda, seconded by Warpula.

a. Approve Minutes of December 4, 2018 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 76,554.20
➤ Payroll	\$ 9,350.64
➤ P/R taxes & Exp.	\$ 3,376.13
➤ Other Claims	<u>\$ 2,502.57</u>
➤ Total Claims	<u>\$ 91,783.54</u>

c. Res No 12-18-18-124 – Recognizing Jim Schendel Resignation from Fire Department

d. Res No 12-18-18-125 – Recognizing Wade Gammel Resignation from Fire Department

e. Res No 12-18-18-126 – Approving Temporary Liquor License

f. Res No 12-18-18-127 – Approving Purchase of Fire Department Protective Gear

g. Res No 12-18-18-128 – Approving Purchase of Fire Department Turnout Gear

Motion carried unanimously.

Res No 12-18-18-129 – Approving Amendment to IUP for Gravel Mining

Nash outlined the request to extend an existing IUP for the purpose of conducting gravel mining operations. The IUP is for what is commonly known as the Mahler Pit and is a gravel pit located east of the 15th St NE/River Rd NE intersection. The purpose of the extension is to accomplish one of two items. Those items are to either reclaim the pit over the course of the next eight months or to submit an application for approval for a revised IUP meeting current standards. Nash stated that the Planning Commission has reviewed the request and recommends approval.

MOTION by Warpula to approve Res No 12-18-18-129, seconded by Hammerseng. **Motion carried unanimously.**

2019 City Board Appointments

Kauffman requested that alternate liaisons be established for the City boards in the event the main councilor is unable to attend a meeting. Given the complex projects the City is reviewing, he felt it be good to have Council representation at the board meetings. Council discussed applicants to the Planning Commission and council liaisons to each board. Council directed Hagen to seek interest from Planning Commission applicants for the Park Board since there are more applicants that open positions.

Fire Department Officers would be appointed at the January 15th meeting given that only three Council members would be present for the January 3rd meeting.

Reports

Nash

- Informed Council that a follow-up step to the Comprehensive Plan adoption should be a review of the Subdivision Regulations and the Zoning Ordinance. Stated that all of the documents should send a uniform message as to what is allowed in the City and currently they do not. Council directed Nash to begin the review and bring it to Planning Commission as early as possible.
- Provided an update/overview of the December 17th Planning Commission meeting as it related to Hanover Cove.

Hagen

- Requested Council review their timecards for accuracy and return them by 12-21-18.
- Provide Amy with newsletter ideas by 12-27-18.
- Stated that his review would need to be advertised as a closed session, Council indicated to hold it January 15th.
- Requested permission to close City Hall on New Year's Eve due o it falling on a Monday. Hammerseng recommended that Council grant the request with the addition that staff receive it fully paid. Council agreed with Hammerseng.

Adjournment

MOTION by Warpula to adjourn at 7:10 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

12/19/18 1:55 PM

Page 1

Payments

Current Period: December 2018

Batch Name	12/17/18 PAY					
	Payment	Computer Dollar Amt	\$27.36	Posted		
Refer	2552 MN DEPT OF REVENUE	Ck# 002536E 12/17/2018				
Cash Payment	E 100-43000-212 Motor Fuels	Petroleum Tax - November 2018				\$27.36
Invoice	12/17/2018					
Transaction Date	12/17/2018	Due 0 Cash	10100	Total		\$27.36

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$27.36	
	<hr/>	\$27.36

Pre-Written Check	\$27.36
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$27.36

CITY OF HANOVER

12/28/18 2:21 PM

Page 1

Payments

Current Period: December 2018

Batch Name	12/31/18 PAY	Payment	Computer Dollar Amt	\$27,172.70	Posted
Refer	2555	ANDERSON, MARJORIE	-		
Cash Payment	G 100-22000	Deposits	Hall Damage Deposit Release - 12/16/18 Event	\$200.00	
Invoice	12/17/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total \$200.00
Refer	2575	ARMSTRONG, MICHELLE	-		
Cash Payment	E 100-41330-111	Committee Wages/Meeti	Planning Commission Meetings - 2018	\$240.00	
Invoice	12/31/2018				
Transaction Date	12/19/2018	Due 0	Cash	10100	Total \$240.00
Refer	2563	BARTELS, TODD	Ck# 002552E 1/3/2019		
Cash Payment	E 201-41330-111	Committee Wages/Meeti	EDA Meetings - 2018	\$270.00	
Invoice					
Transaction Date	12/28/2018	Due 0	Cash	10100	Total \$270.00
Refer	2581	BEAUDRY OIL & PROPANE	-		
Cash Payment	E 100-43000-212	Motor Fuels	Diesel: Refill of 450.0 Gallons on 12/4/18	\$1,106.55	
Invoice	873342	12/4/2018			
Transaction Date	12/20/2018	Due 0	Cash	10100	Total \$1,106.55
Refer	2558	BOIE, MATHEW	-		
Cash Payment	E 100-41330-111	Committee Wages/Meeti	Park Board Meetings - 2018	\$330.00	
Invoice	12/31/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total \$330.00
Refer	2567	CARDMEMBER SRVC (CENTRAL B	-		
Cash Payment	E 107-42210-437	Other Miscellaneous	Cake for Jim Schendel's Retirement	\$33.99	
Invoice	12/11/2018				
Cash Payment	E 100-42220-221	Equipment Parts	Batteries	\$4.18	
Invoice	12/12/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total \$38.17
Refer	2551	CARGILL, INCORPORATED	-		
Cash Payment	E 100-43125-224	Street Maint Materials	Ice Control Salt - 24.29 Ton @ 75.90 per Ton	\$1,843.61	
Invoice	2904465187	12/4/2018			
Cash Payment	E 100-43125-224	Street Maint Materials	Ice Control Salt - 25.03 Ton @ 75.90 per Ton	\$1,899.78	
Invoice	2904462202	12/3/2018			
Transaction Date	12/21/2018	Due 0	Cash	10100	Total \$3,743.39
Refer	2571	CHRISTENSON, MIKE	Ck# 002540E 1/3/2019		
Cash Payment	E 100-41330-111	Committee Wages/Meeti	Planning Commission Meetings - 2018	\$300.00	
Invoice					
Transaction Date	12/19/2018	Due 0	Cash	10100	Total \$300.00
Refer	2578	CITY OF ST. MICHAEL	Ck# 002542E 1/3/2019		
Cash Payment	E 602-43252-310	Other Professional Servi	2 Hours of Jetting Mill Pond Liftstation	\$350.00	
Invoice	12192018-1	12/19/2018			
Transaction Date	12/20/2018	Due 0	Cash	10100	Total \$350.00
Refer	2572	DISMANG, BRIAN	-		

CITY OF HANOVER

12/28/18 2:21 PM

Page 2

Payments

Current Period: December 2018

Cash Payment	E 201-41330-111 Committee Wages/Meeti	EDA Meetings - 2018				\$300.00
Invoice		12/31/2018				
Transaction Date	12/19/2018	Due 0	Cash	10100	Total	\$300.00
Refer	2559 EULL, JAY					
Cash Payment	G 100-22000 Deposits				Hall Damage Deposit Release - 12/22/18 Event	\$150.00
Invoice		12/26/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$150.00
Refer	2561 GOTT, CHRISTINE					
Cash Payment	G 100-22000 Deposits				Hall Damage Deposit Release - 12/25/18 Event	\$200.00
Invoice		12/26/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2560 GRUPP, JEFF					
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Park Board Meetings - 2018				\$330.00
Invoice		12/31/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$330.00
Refer	2569 HEIMAN FIRE EQUIPMENT					
Cash Payment	E 100-42220-260 Uniforms				XXL Titan Pro Gloves - Qty 1, Lg / XL Titan Pro Glove - Qty 2, Lg Titan Glove Short Cuff - Qty 1	\$252.00
Invoice	0874982-IN	12/13/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$252.00
Refer	2557 HEINZ, JACLYN				Ck# 002537E 1/3/2019	
Cash Payment	E 100-41435-331 Travel Expenses				Bus Fare - Hennepin County Election Training	\$6.50
Invoice		5/17/2018				
Cash Payment	E 100-41435-331 Travel Expenses				Mileage - WC Courthouse to Pick Up Ballots	\$12.87
Invoice		7/17/2018				
Cash Payment	E 100-41435-331 Travel Expenses				Mileage - HC Post Primary Election Meeting in St. Louis Park	\$31.07
Invoice		9/11/2018				
Cash Payment	E 100-41435-331 Travel Expenses				Mileage - MNGFOA Conference in Alexandria	\$123.17
Invoice		9/26/2018				
Cash Payment	E 100-41435-331 Travel Expenses				Mileage - Mentee / Mentor Meeting in Bloomington	\$42.68
Invoice		11/7/2018				
Cash Payment	E 100-41435-331 Travel Expenses				Mileage - FD / FRA Clerk Presentation in Corcoran	\$11.12
Invoice		11/13/2018				
Cash Payment	E 100-41435-331 Travel Expenses				Mileage - HC Post General Election Meeting in Plymouth	\$18.92
Invoice		12/4/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$246.33
Refer	2553 HENNEPIN COUNTY ELECTIONS					
Cash Payment	G 100-15500 Prepaid Items				DS200 Maintenance - 2019 - 3 Machines	\$561.60
Invoice	1218-2	12/10/2018				
Cash Payment	G 100-15500 Prepaid Items				AutoMark Maintenance - 2019 - 4 Machines	\$640.00
Invoice	1218-2	12/10/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$1,201.60
Refer	2554 HENNEPIN COUNTY ELECTIONS					

CITY OF HANOVER

12/28/18 2:21 PM

Page 3

Payments

Current Period: December 2018

Cash Payment	E 100-41410-200 Office Supplies (GENER	PVC's				\$6.42
Invoice	121018	12/10/2018				
Cash Payment	E 100-41410-200 Office Supplies (GENER	902 General Ballots				\$29.32
Invoice	121018	12/10/2018				
Cash Payment	E 100-41410-200 Office Supplies (GENER	AutoMark Programming for General				\$25.00
Invoice	121018	12/10/2018				
Cash Payment	E 100-41410-200 Office Supplies (GENER	2018 Courier Charges				\$195.76
Invoice	121018	12/10/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$256.50
Refer	2562 JAMISON, SCOTT					
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Park Board Meetings - 2018				\$210.00
Invoice		12/31/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$210.00
Refer	2584 JOHNSON, JESSICA					
Cash Payment	E 201-41330-111 Committee Wages/Meeti	EDA Meetings - 2018				\$300.00
Invoice		12/31/2018				
Transaction Date	12/21/2018	Due 0	Cash	10100	Total	\$300.00
Refer	2560 KILIAN, CHARLOTTE					
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/23/18 Event				\$200.00
Invoice		12/26/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2574 KOLASA, STAN					
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2018				\$270.00
Invoice		12/31/2018				
Transaction Date	12/19/2018	Due 0	Cash	10100	Total	\$270.00
Refer	2576 KUITUNEN, DEAN					
						<u>Ck# 002541E 1/3/2019</u>
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2018				\$360.00
Invoice		12/31/2018				
Transaction Date	12/19/2018	Due 0	Cash	10100	Total	\$360.00
Refer	2552 LANO EQUIPMENT - LORETTO					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Kubota: Front Hydraulic Switch				\$325.36
Invoice	02-626885	12/14/2018				
Transaction Date	12/21/2018	Due 0	Cash	10100	Total	\$325.36
Refer	2556 LIVING ESSENTIALLY SPOILED					
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/14/18 Event				\$200.00
Invoice		12/17/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2553 MENARDS - BUFFALO					
Cash Payment	E 100-42220-221 Equipment Parts	Batteries for Flashlights				\$23.36
Invoice	87371	12/13/2018				
Transaction Date	12/21/2018	Due 0	Cash	10100	Total	\$23.36
Refer	2559 PETERSON, ABBY					
						<u>Ck# 002538E 1/3/2019</u>
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Park Board Meetings - 2018				\$360.00
Invoice						
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$360.00

CITY OF HANOVER

12/28/18 2:21 PM

Page 4

Payments

Current Period: December 2018

Refer	2579 PLAYPOWER LT FARMINGTON IN	-				
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Pheasant Run Park: Aluminum Post Caps for Playground				\$319.00
Invoice	1400223341	7/8/2018				
Transaction Date	12/20/2018	Due 0	Cash	10100	Total	\$319.00
Refer	2562 POSTMASTER	-				
Cash Payment	E 100-41570-322 Postage	Postage - 1st Quarter Newsletter				\$257.11
Invoice		12/28/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$257.11
Refer	2556 RANDYS ENVIRONMENTAL SERVI	Ck# 002550E 1/3/2019				
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	Recycling - December 2018				\$3,381.78
Invoice		12/19/2018				
Transaction Date	12/27/2018	Due 0	Cash	10100	Total	\$3,381.78
Refer	2566 ROBECK, RICHARD A.	-				
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/08/18 Event				\$200.00
Invoice		12/10/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2565 ROSS, ANTHONY	-				
Cash Payment	E 201-41330-111 Committee Wages/Meeti	EDA Meetings - 2018				\$60.00
Invoice		12/31/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$60.00
Refer	2573 SCHENDEL, JIM	-				
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Planning Commission Meetings - 2018				\$240.00
Invoice		12/31/2018				
Transaction Date	12/19/2018	Due 0	Cash	10100	Total	\$240.00
Refer	2568 VERIZON	-				
Cash Payment	E 100-42280-321 Telephone	iPad Data Plan - 11/03/18 - 12/02/18				\$50.84
Invoice	9819543662	12/2/2018				
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$50.84
Refer	2561 VETRANO, DANIELLE	-				
Cash Payment	E 100-41330-111 Committee Wages/Meeti	Park Board Meetings - 2018				\$360.00
Invoice		12/31/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$360.00
Refer	2564 VISA - BANKWEST	-				
Cash Payment	E 601-49410-310 Other Professional Servi	1028 Mallard Water Main Break: Hamm Flr Tool E52				\$21.27
Invoice	CX877548	11/26/2018				
Cash Payment	E 100-41940-321 Telephone	Phone Services - 8 Lines - 11/23/18 - 12/22/18				\$308.68
Invoice	INV00085534	11/26/2018				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Business Card Holder, 3" Ring Binder				\$31.48
Invoice	239178038-001	11/28/2018				
Cash Payment	E 100-41570-200 Office Supplies (GENER	Writing Pads, Large Montly Desk Calendar, Wall Calendar				\$13.83
Invoice	239175347-001	11/28/2018				
Cash Payment	E 201-41330-310 Other Professional Servi	Starbucks Gift Card				\$50.00
Invoice	2474282	12/11/2018				

CITY OF HANOVER

Payments

Current Period: December 2018

Cash Payment	E 201-41330-310 Other Professional Servi	River Inn Gift Card				\$100.00
Invoice	12/11/2018					
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange				\$104.00
Invoice	E060077HQV 12/13/2018					
Cash Payment	E 100-43000-215 Shop Supplies	13.841 Gallons of Kerosene				\$52.58
Invoice	6292 12/13/2018					
Cash Payment	E 100-42280-215 Shop Supplies	5 Gallons of Kerosene				\$19.00
Invoice	6292 12/13/2018					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Rubber Bands, 4 Boxes of 11" x 17" Paper, Bankers Boxes, Dividers, 1" Binder				\$128.66
Invoice	245750587-001 12/11/2018					
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Casters to Repair Chair Rack in Hall				\$21.45
Invoice	8108 12/17/2018					
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Microphone Clip with Adapter for Podium				\$19.93
Invoice	SC201218 12/18/2018					
Cash Payment	E 100-43000-321 Telephone	Replacement Buds for Ear Pieces				\$12.86
Invoice	M03DH7V31 12/19/2018					
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$883.74
Refer	2558 WRIGHT-HENNEPIN COOPERATIV	Ck# 002551E 1/3/2019				
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles				\$56.61
Invoice	35026880407 12/19/2018					
Cash Payment	G 100-15500 Prepaid Items	PW Building: Fire Alarm Testing / Inspection 02/28/19				\$18.95
Invoice	35026880407 12/19/2018					
Cash Payment	G 100-15500 Prepaid Items	PW Building: Fire Panel Monitoring 02/28/19				\$27.95
Invoice	35026880407 12/19/2018					
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$103.51
Refer	2583 WSB & ASSOCIATES, INC.	Ck# 002543E 1/3/2019				
Cash Payment	G 823-20200 Accounts Payable	CRHW 3rd Addition - Phase 2 Construction - Construction Observation: November 2018				\$1,224.00
Invoice	010287-19-1218 12/21/2018					
Cash Payment	E 100-41950-303 Engineering Fees	2018 General Engineering Services - Project Management: November 2018				\$150.00
Invoice	011288-11-1218 12/21/2018					
Cash Payment	E 100-41950-303 Engineering Fees	2018 General Engineering Services - Staff Meetings: November 2018				\$733.50
Invoice	011288-11-1218 12/21/2018					
Cash Payment	E 100-41950-303 Engineering Fees	2018 General Engineering Services - GIS Mapping: November 2018				\$372.00
Invoice	011288-11-1218 12/21/2018					
Cash Payment	G 825-20200 Accounts Payable	CRH Future Additions - Phase 1 Plan Review - Meetings: November 2018				\$652.00
Invoice	011855-7-1218 12/21/2018					
Cash Payment	G 825-20200 Accounts Payable	CRH Future Additions - Phase 1 Plan Review - Plan Review: November 2018				\$1,642.50
Invoice	011855-7-1218 12/21/2018					
Cash Payment	G 827-20200 Accounts Payable	Hanover Cove Preliminary Plat: November 2018				\$2,545.00
Invoice	012261-5-1218 12/21/2018					
Transaction Date	12/21/2018	Due 0	Cash	10100	Total	\$7,319.00
Refer	2557 XCEL ENERGY					

CITY OF HANOVER

Payments

Current Period: December 2018

Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 11/02/18 - 12/05/18			\$436.96
Invoice					
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 11/02/18 - 12/05/18			\$927.34
Invoice	619519281	12/18/2018			
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 11/04/18 - 12/05/18			\$100.81
Invoice	619519281	12/18/2018			
Cash Payment	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 11/04/18 - 12/05/18			\$37.52
Invoice	619519281	12/18/2018			
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 11/05/18 - 12/06/18			\$15.56
Invoice	619519281	12/18/2018			
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 11/05/18 - 12/06/18			\$11.65
Invoice	619519281	12/18/2018			
Cash Payment	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 11/05/18 - 12/06/18			\$85.16
Invoice	619519281	12/18/2018			
Cash Payment	E 100-41940-381 Electric Utilities	Public Works Building 11/04/18 - 12/05/18			\$379.46
Invoice	619519281	12/18/2018			
Transaction Date	12/27/2018	Due 0	Cash	10100	Total \$1,994.46
Refer	2580 ZRUST, TED				
Cash Payment	E 201-41330-111 Committee Wages/Meeti	EDA Meetings - 2018			\$240.00
Invoice		12/31/2018			
Transaction Date	12/20/2018	Due 0	Cash	10100	Total \$240.00

Fund Summary

	10100 Cash	
827 HANOVER COVE PRELIMINARY PLAT	\$2,545.00	
825 CROW RVR HTS FUT WEST PLAT/PUD	\$2,294.50	
823 CROW RVR HTS WEST 3RD / BACKES	\$1,224.00	
602 SEWER ENTERPRISE FUND	\$350.00	
601 WATER ENTERPRISE FUND	\$21.27	
201 EDA SPECIAL REVENUE FUND	\$1,320.00	
107 FIRE DEPT DONATIONS FUND	\$33.99	
100 GENERAL FUND	\$19,383.94	
	<u>\$27,172.70</u>	

Pre-Written Check	\$12,690.62
Checks to be Generated by the Computer	\$14,482.08
Total	<u>\$27,172.70</u>

CITY OF HANOVER

12/28/18 2:36 PM

Page 1

Payments

Current Period: January 2019

Batch Name	01/03/19 PAY	Payment	Computer Dollar Amt	\$126,310.53	Posted
Refer	2554 COMCAST		-		
Cash Payment	E 100-43000-321 Telephone	PW: Digital Voice & Internet - January 2019			\$150.80
Invoice	12/18/2018				
Transaction Date	12/27/2018	Due 0	Cash	10100	Total \$150.80
Refer	2577 EDUCATION & TRAINING SERVICE		-		
Cash Payment	E 100-43000-208 Training and Instruction	J. Doboszinski: Management and Supervisory Leadership Training Program			\$499.00
Invoice					
Transaction Date	12/19/2018	Due 0	Cash	10100	Total \$499.00
Refer	2570 FIRE ENGINEERING		-		
Cash Payment	E 100-42210-306 Dues & Subscriptions	3 Year Subscription to Fire Engineering Magazine			\$64.00
Invoice					
Transaction Date	12/28/2018	Due 0	Cash	10100	Total \$64.00
Refer	2564 FURTHER		-		
Cash Payment	E 100-41435-310 Other Professional Servi	Annual Fee - 12/01/18 - 11/30/19			\$150.00
Invoice	12/6/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total \$150.00
Refer	2582 GUIDANCE POINT TECHNOLOGIE		-		
Cash Payment	E 100-41600-310 Other Professional Servi	VMWare Renewal of Services 02/17/19 - 02/16/2022			\$175.00
Invoice 12601	12/21/2018				
Cash Payment	E 100-41600-310 Other Professional Servi	Acronis Backup Renewal 02/15/19 - 02/14/20			\$219.99
Invoice 12607	12/21/2018				
Transaction Date	12/21/2018	Due 0	Cash	10100	Total \$394.99
Refer	2568 MARCO TECHNOLOGIES, LLC		-		
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 12/20/18 - 01/19/19			\$176.05
Invoice INV5859658	12/17/2018				
Transaction Date	12/18/2018	Due 0	Cash	10100	Total \$176.05
Refer	2569 MN CITY/COUNTY MANAGEMENT		-		
Cash Payment	E 100-41400-208 Training and Instruction	B. Hagen: 2019 Winter Professtional Development Workshop Registration			\$75.00
Invoice	12/18/2018				
Transaction Date	12/18/2018	Due 0	Cash	10100	Total \$75.00
Refer	2565 MN PEIP		-		
Cash Payment	G 100-21706 Medical/Dental Ins	Medical & Dental Premiums - January 2019			\$3,737.22
Invoice 783137	12/10/2018				
Cash Payment	G 100-21707 Life Ins	Life Insurance - January 2019			\$55.72
Invoice 783137	12/10/2018				
Transaction Date	12/17/2018	Due 0	Cash	10100	Total \$3,792.94
Refer	2571 MN STATE FIRE DEPT ASSOCIATI		-		
Cash Payment	E 100-42210-306 Dues & Subscriptions	MSFDA Membership Dues - 2019			\$264.00
Invoice					

CITY OF HANOVER

12/28/18 2:36 PM

Page 2

Payments

Current Period: January 2019

Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$264.00
Refer	2549 <i>NORTHLAND TRUST</i>					
Cash Payment	E 315-47000-601 Debt Srv Bond Principal	-	\$1,535,000 General Obligation Capital Improvement Plan Bonds, Series 2016A - Principal Payment			\$60,000.00
Invoice	HAN16A - 02011 12/10/2018					
Cash Payment	E 315-47000-611 Bond Interest		\$1,535,000 General Obligation Capital Improvement Plan Bonds, Series 2016A - Interest Payment			\$20,112.50
Invoice	HAN16A - 02011 12/10/2018					
Transaction Date	12/21/2018	Due 0	Cash	10100	Total	\$80,112.50
Refer	2550 <i>NORTHLAND TRUST</i>					
Cash Payment	E 311-47000-601 Debt Srv Bond Principal	-	\$660,000 Capital Improvement Plan Refunding Bonds, Series 2008A - Principal Payment			\$35,000.00
Invoice	HAN08A - 02011 12/10/2018					
Cash Payment	E 311-47000-611 Bond Interest		\$660,000 Capital Improvement Plan Refunding Bonds, Series 2008A - Interest Payment			\$2,827.50
Invoice	HAN08A - 02011 12/10/2018					
Transaction Date	12/21/2018	Due 0	Cash	10100	Total	\$37,827.50
Refer	2555 <i>RANDYS ENVIRONMENTAL SERVI</i> Ck# 002549E 1/3/2019					
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos		General Trash - City Hall - January 2019			\$223.46
Invoice	12/19/2018					
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos		General Trash - Fire Station - January 2019			\$30.29
Invoice	12/19/2018					
Transaction Date	12/27/2018	Due 0	Cash	10100	Total	\$253.75
Refer	2567 <i>SAFETY TRAIN, INC.</i>					
Cash Payment	E 100-43000-208 Training and Instruction		2019 Safety Training			\$950.00
Invoice	11/11/2018					
Transaction Date	12/17/2018	Due 0	Cash	10100	Total	\$950.00
Refer	2566 <i>THE WHITE SIDEWALLS</i>					
Cash Payment	E 406-45200-440 Programs		Concert in the Park - 6/20/19			\$1,600.00
Invoice	11/29/2018					
Transaction Date	12/28/2018	Due 0	Cash	10100	Total	\$1,600.00

Fund Summary

	10100 Cash
406 GAMBLING PROCEEDS	\$1,600.00
315 2016A GO CIP BOND	\$80,112.50
311 2008A GO CIP REFUNDING BOND	\$37,827.50
100 GENERAL FUND	\$6,770.53
	<u>\$126,310.53</u>

Pre-Written Check	\$253.75
Checks to be Generated by the Computer	\$126,056.78
Total	\$126,310.53

CITY OF HANOVER

12/19/18 1:56 PM

Page 1

*Check Summary Register©

December 2018

Name	Check Date	Check Amt
10100 Cash		
Paid Chk# 002536E MN DEPT OF REVENUE	12/17/2018	<u>\$27.36</u> Petroleum Tax - November 2018
Total Checks		\$27.36

FILTER: None

CITY OF HANOVER

12/28/18 2:28 PM

Page 1

*Check Summary Register©

Cks 12/31/2018 - 1/3/2019

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002537E HEINZ, JACLYN	1/3/2019	\$246.33	Bus Fare - Hennepin County Ele
Paid Chk# 002538E PETERSON, ABBY	1/3/2019	\$360.00	Park Board Meetings - 2018
Paid Chk# 002540E CHRISTENSON, MIKE	1/3/2019	\$300.00	Planning Commission Meetings -
Paid Chk# 002541E KUITUNEN, DEAN	1/3/2019	\$360.00	Planning Commission Meetings -
Paid Chk# 002542E CITY OF ST. MICHAEL	1/3/2019	\$350.00	2 Hours of Jetting Mill Pond L
Paid Chk# 002543E WSB & ASSOCIATES, INC.	1/3/2019	\$7,319.00	CRHW 3rd Addition - Phase 2 Co
Paid Chk# 002550E Randy's Environmental Services	1/3/2019	\$3,381.78	Recycling - December 2018
Paid Chk# 002551E Wright-Hennepin Coop Electric	1/3/2019	\$103.51	EagleView Park - 3 Light Poles
Paid Chk# 002552E BARTELS, TODD	1/3/2019	\$270.00	EDA Meetings - 2018
Paid Chk# 033988 ANDERSON, MARJORIE	12/31/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033989 ARMSTRONG, MICHELLE	12/31/2018	\$240.00	Planning Commission Meetings -
Paid Chk# 033990 BEAUDRY OIL & PROPANE	12/31/2018	\$1,106.55	Diesel: Refill of 450.0 Gallon
Paid Chk# 033991 BOIE, MATHEW	12/31/2018	\$330.00	Park Board Meetings - 2018
Paid Chk# 033992 CARDMEMBER SERVICE	12/31/2018	\$38.17	Cake for Jim Schendel's Retire
Paid Chk# 033993 CARGILL, INCORPORATED	12/31/2018	\$3,743.39	Ice Control Salt - 25.03 Ton @
Paid Chk# 033994 DISMANG, BRIAN	12/31/2018	\$300.00	EDA Meetings - 2018
Paid Chk# 033995 EULL, JAY	12/31/2018	\$150.00	Hall Damage Deposit Release -
Paid Chk# 033996 GOTT, CHRISTINE	12/31/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033997 GRUPP, JEFF	12/31/2018	\$330.00	Park Board Meetings - 2018
Paid Chk# 033998 HEIMAN FIRE EQUIPMENT	12/31/2018	\$252.00	XXL Titan Pro Gloves - Qty 1,
Paid Chk# 033999 HENNEPIN COUNTY ELEC / TRS	12/31/2018	\$1,201.60	AutoMark Maintenance - 2019 -
Paid Chk# 034000 HENNEPIN COUNTY ELEC / TRS	12/31/2018	\$256.50	2018 Courier Charges
Paid Chk# 034001 JAMISON, SCOTT	12/31/2018	\$210.00	Park Board Meetings - 2018
Paid Chk# 034002 JOHNSON, JESSICA	12/31/2018	\$300.00	EDA Meetings - 2018
Paid Chk# 034003 KILIAN, CHARLOTTE	12/31/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034004 KOLASA, STAN	12/31/2018	\$270.00	Planning Commission Meetings -
Paid Chk# 034005 LANO EQUIPMENT - LORETTO	12/31/2018	\$325.36	Kubota: Front Hydraulic Switch
Paid Chk# 034006 LIVING ESSENTIALLY SPOILED	12/31/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034007 MENARDS - BUFFALO	12/31/2018	\$23.36	Batteries for Flashlights
Paid Chk# 034008 PLAYPOWER LT FARMINGTON I	12/31/2018	\$319.00	Pheasant Run Park: Aluminum Po
Paid Chk# 034009 POSTMASTER	12/31/2018	\$257.11	Postage - 1st Quarter Newslett
Paid Chk# 034010 ROBECK, RICHARD A.	12/31/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034011 ROSS, ANTHONY	12/31/2018	\$60.00	EDA Meetings - 2018
Paid Chk# 034012 SCHENDEL, JIM	12/31/2018	\$240.00	Planning Commission Meetings -
Paid Chk# 034013 Verizon Wireless	12/31/2018	\$50.84	iPad Data Plan - 11/03/18 - 12
Paid Chk# 034014 VETRANO, DANIELLE	12/31/2018	\$360.00	Park Board Meetings - 2018
Paid Chk# 034015 VISA	12/31/2018	\$883.74	Starbucks Gift Card
Paid Chk# 034016 XCEL ENERGY	12/31/2018	\$1,994.46	Fire Station 11/02/18 - 12/05/
Paid Chk# 034017 ZRUST, TED	12/31/2018	\$240.00	EDA Meetings - 2018
Paid Chk# 501007E Council ACH	12/31/2018	\$4,209.94	
Total Checks		\$31,382.64	

FILTER: None

CITY OF HANOVER

12/28/18 2:42 PM

Page 1

***Check Summary Register©**

January 2019

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 034018 COMCAST	1/3/2019	\$150.80	PW: Digital Voice & Internet -
Paid Chk# 034019 EDUCATION & TRAINING SERVI	1/3/2019	\$499.00	J. Doboszenski: Management and
Paid Chk# 034020 FIRE ENGINEERING	1/3/2019	\$64.00	3 Year Subscription to Fire En
Paid Chk# 034021 FURTHER	1/3/2019	\$150.00	Annual Fee - 12/01/18 - 11/30/
Paid Chk# 034022 Guidance Point Technologies	1/3/2019	\$394.99	VMWare Renewal of Services 02/
Paid Chk# 034023 MARCO TECHNOLOGIES, LLC	1/3/2019	\$176.05	Contract Base Rate Charge for
Paid Chk# 034024 MN City / County Mngt. Assoc.	1/3/2019	\$75.00	B. Hagen: 2019 Winter Professt
Paid Chk# 034025 MN PEIP	1/3/2019	\$3,792.94	Medical & Dental Premiums - Ja
Paid Chk# 034026 MN STATE FIRE DEPT ASSOCIA	1/3/2019	\$264.00	MSFDA Membership Dues - 2019
Paid Chk# 034027 Northland Trust Services	1/3/2019	\$80,112.50	\$1,535,000 General Obligation
Paid Chk# 034028 Northland Trust Services	1/3/2019	\$37,827.50	\$660,000 Capital Improvement P
Paid Chk# 034029 SAFETY TRAIN, INC.	1/3/2019	\$950.00	2019 Safety Training
Paid Chk# 034030 THE WHITE SIDEWALLS	1/3/2019	\$1,600.00	Concert in the Park - 6/20/19
	Total Checks	\$126,056.78	

FILTER: None

CITY OF HANOVER

12/28/18 2:43 PM

Page 1

***Check Summary Register©**

January 2019

Name	Check Date	Check Amt
10100 Cash		
Paid Chk# 002549E Randy's Environmental Services	1/3/2019	\$253.75
		General Trash - City Hall - Ja
Total Checks		\$253.75

FILTER: None

$$\begin{array}{r} 126,056.78 \\ + \quad 253.75 \\ \hline 126,310.53 \end{array}$$



2543

701 Xenia Avenue South | Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

December 21, 2018

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: November 2018 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of November for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosures

nf



Project Budget Tracking

For the period 11/1/2018 - 11/30/2018

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billied	Comments	Client Invoice Reviewer
HANO - 2018 General Engineering Services	R-011288-000	Messner, Justin	\$ 1,255.50	Hourly	\$ 14,408.75		Hagen, Brian
HANO - Crow River Heights Future Additions	R-011855-000	Messner, Justin	\$ 2,294.50	Hourly	\$ 6,444.25		Hagen, Brian
HANO - Hanover Cove	R-012261-000	Messner, Justin	\$ 2,545.00	Hourly	\$ 10,428.00		Hagen, Brian
HANO- Crow River Heights West 3rd Addition	R-010287-000	Messner, Justin	\$ 1,224.00	Hourly	\$ 63,376.25		Hagen, Brian
Final Totals			\$ 7,319.00				

JH





City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 21, 2018
Project/Invoice: R-010287-000 - 19-1218
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

Crow River Heights West 3rd Addition

Professional Services from November 1, 2018 to November 30, 2018

Phase 002 Construction
Construction Observation

		Hours	Rate	Amount
Johnson, Paul	11/1/2018	1.50	112.00	168.00
Erosion Control				
Johnson, Paul	11/2/2018	1.00	112.00	112.00
Erosion Control				
Johnson, Paul	11/6/2018	1.50	112.00	168.00
Erosion Control				
Johnson, Paul	11/7/2018	1.00	112.00	112.00
Erosion Control				
Johnson, Paul	11/21/2018	2.00	112.00	224.00
Erosion control				
Johnson, Paul	11/27/2018	1.50	112.00	168.00
Erosion Control				
Johnson, Paul	11/28/2018	1.00	112.00	112.00
Erosion Control				
Sundeen, Joel	11/13/2018	1.50	80.00	120.00
Performing the weekly NPDES inspection.				
Sundeen, Joel	11/14/2018	.50	80.00	40.00
Generating and distributing the reports in DataFI.				

Totals 11.50 1,224.00

Total Labor 1,224.00

Total this Task \$1,224.00

Total this Phase \$1,224.00

Total this Invoice \$1,224.00

G# 823-20200
CRHW 3rd Addition
↳ Developers Agreement

Billings to Date

	Current	Prior	Total
Labor	1,224.00	62,152.25	63,376.25
Totals	1,224.00	62,152.25	63,376.25

gjh



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 21, 2018
Project/Invoice: R-011288-000 - 11 - 1218
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

2018 General Engineering Services

Professional Services from November 1, 2018 to November 30, 2018

Phase 001 General Engineering Services
Project Management

		Hours	Rate	Amount	
Preisler, Nicholas	11/14/2018	.75	120.00	90.00	
9908 Jordan Ave engineering review					
Preisler, Nicholas	11/20/2018	.50	120.00	60.00	
9789 Jasmine Ave - foundation as-built review					
Totals		1.25		150.00	
Total Labor					150.00
				Total this Task	\$150.00

Staff Meetings

		Hours	Rate	Amount	
Messner, Justin	11/5/2018	1.50	163.00	244.50	
Wright Co. LRTP - NE Area Stakeholder Committee Meeting #3					
Messner, Justin	11/29/2018	3.00	163.00	489.00	
Hanover Standard Specification Review Meeting w/ Brian & Jason					
Totals		4.50		733.50	
Total Labor					733.50
				Total this Task	\$733.50

GIS Mapping

		Hours	Rate	Amount	
Pittman, Bryan	11/6/2018	2.50	124.00	310.00	
Comp Plan map updates					
Pittman, Bryan	11/7/2018	.50	124.00	62.00	
Comp Plan map updates					
Totals		3.00		372.00	
Total Labor					372.00
				Total this Task	\$372.00
				Total this Phase	\$1,255.50

Project	R-011288-000	HANO - 2018 General Engineering Services	Invoice	11
			Total this Invoice	\$1,255.50

Billings to Date

	Current	Prior	Total
Labor	1,255.50	12,833.25	14,088.75
Field Services	0.00	320.00	320.00
Totals	1,255.50	13,153.25	14,408.75

81

E# 100-41950-303
 Engineer
 ↳ Engineering Fees



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 21, 2018
Project/Invoice: R-011855-000 - 7 - 1218
Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

Crow River Heights Future Additions

Professional Services from November 1, 2018 to November 30, 2018

Phase	001	Plan Review			
Meetings					
			Hours	Rate	Amount
Messner, Justin		11/26/2018	1.00	163.00	163.00
Plan Review					
Messner, Justin		11/27/2018	1.00	163.00	163.00
Review plan comments for Meeting with Loucks					
Messner, Justin		11/28/2018	2.00	163.00	326.00
Plan review meeting with Loucks					
Totals			4.00		652.00
Total Labor					652.00
				Total this Task	\$652.00

Plan Review					
			Hours	Rate	Amount
Fallon, Kendra		11/2/2018	1.50	98.00	147.00
Plan Review					
Fallon, Kendra		11/6/2018	2.75	98.00	269.50
Plan Review					
Keller, Kris		11/2/2018	1.25	120.00	150.00
Plan Review					
Keller, Kris		11/5/2018	.50	120.00	60.00
Plan Review					
Keller, Kris		11/6/2018	2.00	120.00	240.00
Plan Review					
Keller, Kris		11/7/2018	.75	120.00	90.00
Plan Review					
Keller, Kris		11/27/2018	.50	120.00	60.00
Plan Review/Meeting Preparation					
Keller, Kris		11/28/2018	2.50	120.00	300.00
Plan Review/Meeting with Developer (Loucks)					
Messner, Justin		11/7/2018	2.00	163.00	326.00
Plan Review for Final Addition Preliminary Plat					
Totals			13.75		1,642.50
Total Labor					1,642.50

Project	R-011855-000	HANO - Crow River Heights Future Additio	Invoice	7
---------	--------------	------------------------------------------	---------	---

Total this Task **\$1,642.50**

Total this Phase **\$2,294.50**

Total this Invoice **\$2,294.50**

Handwritten initials and a blue circle around the total invoice amount.

Billings to Date

	Current	Prior	Total
Labor	2,294.50	4,149.75	6,444.25
Totals	2,294.50	4,149.75	6,444.25

*G# 825-20200
CRH Future West PUD/Preliminary Plat*



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

December 21, 2018
 Project/Invoice: R-012261-000 - 5 - 1218
 Reviewed by: Andrew Brotzler
 Project Manager: Justin Messner

Hanover Cove

Professional Services from November 1, 2018 to November 30, 2018

Phase	001	Plan Review				
Plan Review			Hours	Rate	Amount	
Fallon, Kendra		11/29/2018	1.00	98.00	98.00	
Plan Review						
Fallon, Kendra		11/30/2018	5.50	98.00	539.00	
Plan Review						
Keller, Kris		11/27/2018	.75	120.00	90.00	
Plan Review						
Keller, Kris		11/28/2018	3.50	120.00	420.00	
Plan Review						
Keller, Kris		11/30/2018	3.50	120.00	420.00	
Plan Review						
Messner, Justin		11/20/2018	2.00	163.00	326.00	
Plan Review						
Messner, Justin		11/26/2018	2.00	163.00	326.00	
Plan Review						
Messner, Justin		11/29/2018	2.00	163.00	326.00	
Plan Review						
Totals			20.25		2,545.00	
Total Labor					2,545.00	
					Total this Task	\$2,545.00
					Total this Phase	\$2,545.00
					Total this Invoice	\$2,545.00

Billings to Date

	Current	Prior	Total
Labor	2,545.00	7,883.00	10,428.00
Totals	2,545.00	7,883.00	10,428.00

G# 827-20200
 Hanover Cove - Preliminary Plat

CITY OF HANOVER

Cash Balances

December 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$613,873.05	\$214,563.59	\$123,881.23	\$704,555.41
107 FIRE DEPT DONATIONS FUND	\$23,868.31	\$1,175.00	\$33.99	\$25,009.32
201 EDA SPECIAL REVENUE FUND	\$91,869.68	\$5,643.00	\$1,320.00	\$96,192.68
205 EDA BUSINESS INCENTIVE FUND	\$128,302.64	\$2,087.16	\$0.00	\$130,389.80
311 2008A GO CIP REFUNDING BOND	\$83,254.41	\$0.00	\$0.00	\$83,254.41
312 2009A GO IMP REFUNDING BOND	\$10,669.32	\$0.00	\$0.00	\$10,669.32
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$449,042.66	\$0.00	\$0.00	\$449,042.66
315 2016A GO CIP BOND	\$90,717.02	\$0.00	\$0.00	\$90,717.02
401 GENERAL CAPITAL PROJECTS	\$1,233,116.32	\$822.20	\$0.00	\$1,233,938.52
402 PARKS CAPITAL PROJECTS	\$28,602.09	\$0.00	\$3,800.00	\$24,802.09
403 FIRE DEPT CAPITAL FUND	\$293,103.70	\$0.00	\$0.00	\$293,103.70
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
406 GAMBLING PROCEEDS	\$6,650.00	\$0.00	\$0.00	\$6,650.00
407 TIF REDEV DIST #1	\$13,404.48	\$0.00	\$5,645.82	\$7,758.66
409 MAHLER PIT - 15TH ST IMP FUND	\$79,056.88	\$0.00	\$0.00	\$79,056.88
411 FACILITIES CAPITAL PROJ FUND	-\$514,537.06	\$0.00	\$0.00	-\$514,537.06
417 EQUIPMENT CAPITAL FUND	\$126,326.61	\$0.00	\$0.00	\$126,326.61
418 STREET CAPITAL PROJ FUND	\$102,547.31	\$0.00	\$0.00	\$102,547.31
601 WATER ENTERPRISE FUND	\$903,178.21	\$9,026.11	\$5,195.14	\$907,009.18
602 SEWER ENTERPRISE FUND	\$313,747.11	\$27,030.95	\$41,612.41	\$299,165.65
603 STORM WATER ENTERPRISE FUND	\$120,033.19	\$3,510.48	\$168.00	\$123,375.67
611 WATER CAPITAL IMP FUND	\$168,120.38	\$0.00	\$0.00	\$168,120.38
612 SEWER CAPITAL IMP FUND	\$1,969,039.04	\$0.00	\$0.00	\$1,969,039.04
613 STORM WATER CAPITAL IMP FUND	\$606,943.25	\$0.00	\$0.00	\$606,943.25
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$30,000.00	\$0.00	\$0.00	\$30,000.00
815 LANDSCAPE ESCROW FUND	\$28,000.00	\$0.00	\$0.00	\$28,000.00
817 INFRASTRUCTURE ESCROW FUND	\$11,000.00	\$0.00	\$0.00	\$11,000.00
818 MISC ESCROWS FUND	\$9,040.55	\$8.50	\$1,194.20	\$7,854.85
820 BRIDGES TOWNHOMES ESC FUND	\$3,626.40	\$0.00	\$0.00	\$3,626.40
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$20,691.17	\$0.00	\$2,512.00	\$18,179.17
824 CROW RVR HTS WEST 3RD PH2 EAW	\$0.00	\$0.00	\$0.00	\$0.00
825 CROW RVR HTS FUT WEST PLAT/PUD	\$11,196.31	\$0.00	\$2,646.50	\$8,549.81
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$54,825.00	\$0.00	\$5,350.00	\$49,475.00
900 INTEREST	\$30,690.63	\$0.00	\$0.00	\$30,690.63

Cash Balances

December 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
	\$7,178,720.40	\$263,866.99	\$193,359.29	\$7,249,228.10

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$177,229.65	\$872,456.86	\$881,449.00	\$8,992.14	98.98%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$129,904.00	\$129,904.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$11,234.25	\$15,000.00	\$3,765.75	74.90%
Source Alt Code TAXES		\$177,229.65	\$1,013,595.11	\$1,026,353.00	\$12,757.89	98.76%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$3,759.00	\$0.00	-\$3,759.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$1,925.00	\$12,649.04	\$10,000.00	-\$2,649.04	126.49%
SERVICE	R 100-34107 Assessment Search Fees	\$75.00	\$775.00	\$400.00	-\$375.00	193.75%
SERVICE	R 100-34108 Administrative Fees	\$50.00	\$5,756.00	\$2,000.00	-\$3,756.00	287.80%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$48.25	\$75.00	\$26.75	64.33%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$415.00	\$0.00	-\$415.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$28,382.80	\$141,160.80	\$140,661.00	-\$499.80	100.36%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$4,982.70	\$6,000.00	\$1,017.30	83.05%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,050.00	\$3,000.00	\$950.00	68.33%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$3,500.00	\$2,000.00	-\$1,500.00	175.00%
Source Alt Code SERVICE		\$30,432.80	\$175,095.79	\$164,136.00	-\$10,959.79	106.68%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.50	-\$2,020.73	\$900.00	\$2,920.73	-224.53%
MISC	R 100-36210 Interest Earnings	\$0.00	\$5,402.38	\$3,000.00	-\$2,402.38	180.08%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$3,818.70	\$6,000.00	\$9,818.70	-63.65%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$375.00	\$2,000.00	\$1,625.00	18.75%
MISC	R 100-36235 Insurance Dividends	\$1,429.00	\$1,429.00	\$8,000.00	\$6,571.00	17.86%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$159.49	\$418.62	\$0.00	-\$418.62	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$1,588.99	\$1,785.57	\$20,400.00	\$18,614.43	8.75%
LIC PERM	R 100-32110 Alcoholic Beverages	\$50.00	\$7,070.00	\$10,370.00	\$3,300.00	68.18%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$1,790.00	\$400.00	-\$1,390.00	447.50%
LIC PERM	R 100-32210 Building Permits	\$400.00	\$87,710.88	\$140,000.00	\$52,289.12	62.65%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$1,180.00	\$800.00	-\$380.00	147.50%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$3.00	\$47.00	\$50.00	\$3.00	94.00%
Source Alt Code LIC PERM		\$453.00	\$99,297.88	\$153,220.00	\$53,922.12	64.81%
INTGOVT	R 100-33400 State Grants and Aids	\$2,550.00	\$15,269.50	\$0.00	-\$15,269.50	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$58,825.50	\$117,651.00	\$58,825.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$659.47	\$0.00	-\$659.47	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$39,020.04	\$39,000.00	-\$20.04	100.05%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,983.76	\$5,500.00	-\$483.76	108.80%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$2,550.00	\$119,927.77	\$162,490.00	\$42,562.23	73.81%
FINES	R 100-35100 Court Fines	\$72.00	\$6,336.83	\$2,000.00	-\$4,336.83	316.84%
Source Alt Code FINES		\$72.00	\$6,336.83	\$2,000.00	-\$4,336.83	316.84%
Fund 100 GENERAL FUND		\$212,326.44	\$1,416,038.95	\$1,528,599.00	\$112,560.05	92.64%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$212,326.44	\$1,416,038.95	\$1,528,599.00	\$112,560.05	92.64%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$4,515.00	\$10,050.00	\$13,000.00	\$2,950.00	77.31%
COUNCIL	E 100-41110-122 FICA	\$279.93	\$623.10	\$806.00	\$182.90	77.31%
COUNCIL	E 100-41110-123 Medicare	\$65.46	\$145.72	\$189.00	\$43.28	77.10%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$345.00	\$400.00	\$55.00	86.25%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$3,914.21	\$7,500.00	\$3,585.79	52.19%
COUNCIL	E 100-41110-331 Travel Expenses	\$40.33	\$751.71	\$500.00	-\$251.71	150.34%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$32.72	\$3,879.80	\$17,503.00	\$13,623.20	22.17%
Dept 41110 Council		\$4,933.44	\$19,709.54	\$39,898.00	\$20,188.46	49.40%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$3,000.00	\$3,000.00	\$4,000.00	\$1,000.00	75.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$3,000.00	\$3,000.00	\$4,600.00	\$1,600.00	65.22%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$5,541.52	\$70,424.49	\$72,040.00	\$1,615.51	97.76%
CITYADM	E 100-41400-121 PERA	\$415.62	\$5,399.52	\$5,403.00	\$3.48	99.94%
CITYADM	E 100-41400-122 FICA	\$343.58	\$4,463.61	\$4,466.00	\$2.39	99.95%
CITYADM	E 100-41400-123 Medicare	\$80.36	\$1,043.99	\$1,045.00	\$1.01	99.90%
CITYADM	E 100-41400-134 Employer Paid Life	\$175.18	\$520.24	\$400.00	-\$120.24	130.06%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$650.21	\$8,319.06	\$8,400.00	\$80.94	99.04%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$1,161.04	\$1,500.00	\$338.96	77.40%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$91.72	\$500.00	\$408.28	18.34%
Dept 41400 City Administrator		\$7,206.47	\$91,423.67	\$93,754.00	\$2,330.33	97.51%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$2,540.55	\$4,085.15	\$5,000.00	\$914.85	81.70%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$3,879.27	\$5,000.00	\$1,120.73	77.59%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$64.39	\$300.00	\$235.61	21.46%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$455.98	\$455.98	\$1,500.00	\$1,044.02	30.40%
Dept 41410 Elections		\$2,996.53	\$8,484.79	\$11,800.00	\$3,315.21	71.91%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$3,516.81	\$44,827.32	\$45,718.00	\$890.68	98.05%
CLERICAL	E 100-41430-121 PERA	\$263.76	\$3,436.33	\$3,429.00	-\$7.33	100.21%
CLERICAL	E 100-41430-122 FICA	\$217.48	\$2,840.12	\$2,835.00	-\$5.12	100.18%
CLERICAL	E 100-41430-123 Medicare	\$50.86	\$664.29	\$663.00	-\$1.29	100.19%
CLERICAL	E 100-41430-134 Employer Paid Life	\$109.89	\$1,494.68	\$1,600.00	\$105.32	93.42%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$701.02	\$8,400.00	\$8,400.00	\$0.00	100.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$22.50	\$250.00	\$227.50	9.00%
Dept 41430 Clerical Staff		\$4,859.82	\$61,685.24	\$63,395.00	\$1,709.76	97.30%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$200.00	\$300.00	\$100.00	66.67%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$240.00	\$500.00	\$260.00	48.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$246.33	\$952.60	\$2,000.00	\$1,047.40	47.63%
Dept 41435 Staff Expenses		\$246.33	\$1,392.60	\$2,800.00	\$1,407.40	49.74%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$4,080.00	\$51,865.47	\$53,040.00	\$1,174.53	97.79%
ACCTING	E 100-41530-121 PERA	\$306.00	\$3,978.00	\$3,978.00	\$0.00	100.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$252.96	\$3,273.96	\$3,288.00	\$14.04	99.57%
ACCTING	E 100-41530-123 Medicare	\$59.16	\$765.56	\$769.00	\$3.44	99.55%
ACCTING	E 100-41530-134 Employer Paid Life	\$84.80	\$1,034.99	\$1,100.00	\$65.01	94.09%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$666.16	\$8,366.16	\$8,400.00	\$33.84	99.60%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$210.00	\$1,000.00	\$790.00	21.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$41.66	\$250.00	\$208.34	16.66%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$2,815.75	\$5,000.00	\$2,184.25	56.32%
Dept 41530 Accounting		\$5,449.08	\$72,351.55	\$76,825.00	\$4,473.45	94.18%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$21,050.00	\$21,050.00	\$0.00	100.00%
Dept 41540 Auditing		\$0.00	\$21,050.00	\$21,050.00	\$0.00	100.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$218.15	\$20,610.15	\$20,000.00	-\$610.15	103.05%
Dept 41550 Assessing		\$218.15	\$20,610.15	\$20,000.00	-\$610.15	103.05%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	-\$106.03	\$2,681.22	\$3,500.00	\$818.78	76.61%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	-\$18.38	\$200.00	\$218.38	-9.19%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$4,089.10	\$8,000.00	\$3,910.90	51.11%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$3,926.65	\$4,000.00	\$73.35	98.17%
PURCHASE	E 100-41570-322 Postage	\$117.11	\$1,867.36	\$2,500.00	\$632.64	74.69%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$1,122.00	\$6,000.00	\$4,878.00	18.70%
Dept 41570 Purchasing		\$187.13	\$13,667.95	\$24,200.00	\$10,532.05	56.48%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$718.00	\$7,197.80	\$8,500.00	\$1,302.20	84.68%
Dept 41600 Computer		\$718.00	\$7,197.80	\$8,500.00	\$1,302.20	84.68%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$2,564.25	\$10,186.65	\$23,500.00	\$13,313.35	43.35%
Dept 41610 City Attorney		\$2,564.25	\$10,186.65	\$23,500.00	\$13,313.35	43.35%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$3,282.50	\$25,527.72	\$25,000.00	-\$527.72	102.11%
Dept 41910 Planning and Zoning		\$3,282.50	\$25,527.72	\$25,000.00	-\$527.72	102.11%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$133.51	\$9,110.37	\$7,000.00	-\$2,110.37	130.15%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$620.00	\$250.00	-\$370.00	248.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$715.00	\$6,593.92	\$9,000.00	\$2,406.08	73.27%
GOVTBLDG	E 100-41940-321 Telephone	\$989.35	\$7,917.72	\$4,200.00	-\$3,717.72	188.52%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$262.00	\$300.00	\$38.00	87.33%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$2,246.62	\$13,134.54	\$14,000.00	\$865.46	93.82%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$648.76	\$7,974.98	\$8,000.00	\$25.02	99.69%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$241.16	\$2,883.82	\$3,500.00	\$616.18	82.39%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$9,711.15	\$4,500.00	-\$5,211.15	215.80%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$1,450.00	\$2,500.00	\$1,050.00	58.00%
GOVTBLDG	E 100-41940-580 Other Equipment	-\$217.15	\$7,941.77	\$500.00	-\$7,441.77	588.35%
Dept 41940 General Govt Buildings/Plant		\$4,757.25	\$67,600.27	\$55,750.00	-\$11,850.27	121.26%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$2,575.00	\$13,282.75	\$25,000.00	\$11,717.25	53.13%
Dept 41950 Engineer		\$2,575.00	\$13,282.75	\$25,000.00	\$11,717.25	53.13%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$11,061.75	\$9,500.00	-\$1,561.75	116.44%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$13,521.98	\$22,000.00	\$8,478.02	61.46%
Dept 41960 Insurance		\$0.00	\$24,583.73	\$31,500.00	\$6,916.27	78.04%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$40.43	\$242.61	\$2,000.00	\$1,757.39	12.13%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$165.95	\$500.00	\$334.05	33.19%
Dept 41970 Legal Publications		\$40.43	\$408.56	\$2,850.00	\$2,441.44	14.34%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$60,821.79	\$81,096.00	\$20,274.21	75.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$60,821.79	\$81,096.00	\$20,274.21	75.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$9,816.52	\$109,696.10	\$105,120.00	-\$4,576.10	104.35%
Dept 42102 Wright County Sheriff		\$9,816.52	\$109,696.10	\$105,120.00	-\$4,576.10	104.35%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$29,841.38	\$59,000.00	\$29,158.62	50.58%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$3,271.10	\$3,658.00	\$386.90	89.42%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$765.03	\$856.00	\$90.97	89.37%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$167.88	\$0.00	-\$167.88	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$5,023.45	\$8,500.00	\$3,476.55	59.10%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$2,497.00	\$4,000.00	\$1,503.00	62.43%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$725.00	\$1,000.00	\$275.00	72.50%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,003.82	\$5,000.00	\$2,996.18	40.08%
Dept 42210 Fire Dept Administration		\$0.00	\$44,294.66	\$82,364.00	\$38,069.34	53.78%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$27.54	\$4,817.58	\$15,500.00	\$10,682.42	31.08%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$1,077.52	\$1,500.00	\$422.48	71.83%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$336.91	\$850.00	\$513.09	39.64%
FIREEQUIP	E 100-42220-260 Uniforms	\$12,908.50	\$16,285.37	\$28,500.00	\$12,214.63	57.14%
FIREEQUIP	E 100-42220-580 Other Equipment	\$276.54	\$5,081.17	\$5,000.00	-\$81.17	101.62%
Dept 42220 Fire Dept Equipment		\$13,212.58	\$27,598.55	\$51,350.00	\$23,751.45	53.75%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$2,550.00	\$4,158.62	\$12,500.00	\$8,341.38	33.27%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$3,168.42	\$3,210.00	\$41.58	98.70%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$1,397.06	\$1,500.00	\$102.94	93.14%
Dept 42240 Fire Dept Training		\$2,550.00	\$8,724.10	\$17,210.00	\$8,485.90	50.69%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$15.65	\$2,936.93	\$4,500.00	\$1,563.07	65.27%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$45.42	\$3,954.20	\$9,000.00	\$5,045.80	43.94%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$168.97	\$2,000.00	\$1,831.03	8.45%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$11,144.51	\$7,805.00	-\$3,339.51	142.79%
Dept 42260 Fire Vehicles		\$61.07	\$18,204.61	\$23,305.00	\$5,100.39	78.11%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$337.78	\$617.12	\$1,650.00	\$1,032.88	37.40%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$60.98	\$9,717.36	\$7,500.00	-\$2,217.36	129.56%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$89.40	\$998.98	\$1,000.00	\$1.02	99.90%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$706.82	\$3,762.72	\$4,500.00	\$737.28	83.62%
FIREBLDG	E 100-42280-383 Gas Utilities	\$494.39	\$2,759.06	\$3,000.00	\$240.94	91.97%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$932.35	\$0.00	-\$932.35	0.00%
Dept 42280	Fire Stations and Bldgs	\$1,689.37	\$18,787.59	\$17,825.00	-\$962.59	105.40%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$39,020.04	\$39,000.00	-\$20.04	100.05%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$6,005.50	\$12,011.00	\$12,011.00	\$0.00	100.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,250.00	\$6,500.00	\$250.00	96.15%
Dept 42290	Fire Relief Association	\$6,005.50	\$57,281.04	\$57,511.00	\$229.96	99.60%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$612.85	\$36,094.21	\$50,000.00	\$13,905.79	72.19%
Dept 42401	Building Inspection Admin	\$612.85	\$36,094.21	\$50,000.00	\$13,905.79	72.19%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$53.00	\$918.00	\$500.00	-\$418.00	183.60%
Dept 42700	Animal Control	\$53.00	\$918.00	\$500.00	-\$418.00	183.60%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$11,585.31	\$145,836.81	\$131,192.00	-\$14,644.81	111.16%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$700.84	\$2,000.00	\$1,299.16	35.04%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$11,510.00	\$13,740.00	\$2,230.00	83.77%
PUBWRKS	E 100-43000-121 PERA	\$868.90	\$11,247.90	\$11,714.00	\$466.10	96.02%
PUBWRKS	E 100-43000-122 FICA	\$712.36	\$9,649.35	\$10,536.00	\$886.65	91.58%
PUBWRKS	E 100-43000-123 Medicare	\$166.60	\$2,256.76	\$2,464.00	\$207.24	91.59%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$246.62	\$2,390.41	\$2,100.00	-\$290.41	113.83%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7,057.74	\$250.00	-\$6,807.74	823.10%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,678.78	\$31,625.18	\$30,000.00	-\$1,625.18	105.42%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$2,459.23	\$2,500.00	\$40.77	98.37%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,884.83	\$11,651.75	\$7,000.00	-\$4,651.75	166.45%
PUBWRKS	E 100-43000-215 Shop Supplies	\$106.53	\$7,989.31	\$5,500.00	-\$2,489.31	145.26%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$1,311.52	\$15,021.86	\$9,000.00	-\$6,021.86	166.91%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$376.74	\$376.74	\$1,500.00	\$1,123.26	25.12%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$626.32	\$3,925.20	\$5,000.00	\$1,074.80	78.50%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$2,266.15	\$3,000.00	\$733.85	75.54%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$1,250.00	\$5,455.00	\$17,000.00	\$11,545.00	32.09%
PUBWRKS	E 100-43000-321 Telephone	\$229.58	\$2,968.20	\$2,800.00	-\$168.20	106.01%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$118.00	\$200.00	\$82.00	59.00%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)	\$22,044.09	\$274,506.43	\$257,496.00	-\$17,010.43	106.61%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$162.50	\$7,749.73	\$100,000.00	\$92,250.27	7.75%
Dept 43121	Paved Streets	\$162.50	\$7,749.73	\$100,000.00	\$92,250.27	7.75%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$720.00	\$6,504.50	\$15,000.00	\$8,495.50	43.36%
Dept 43122	Unpaved Streets	\$720.00	\$6,504.50	\$15,000.00	\$8,495.50	43.36%
Dept 43125	Ice & Snow Removal					

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
SNOWREMO	E 100-43125-224 Street Maint Materials	\$9,363.22	\$15,987.70	\$15,000.00	-\$987.70	106.58%
Dept 43125	Ice & Snow Removal	\$9,363.22	\$15,987.70	\$15,000.00	-\$987.70	106.58%
Dept 43160	Street Lighting					
STLGHGTG	E 100-43160-381 Electric Utilities	\$2,520.68	\$22,021.77	\$25,000.00	\$2,978.23	88.09%
Dept 43160	Street Lighting	\$2,520.68	\$22,021.77	\$25,000.00	\$2,978.23	88.09%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$3,448.47	\$0.00	-\$3,448.47	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$3,448.47	\$0.00	-\$3,448.47	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$6,763.56	\$40,446.34	\$38,500.00	-\$1,946.34	105.06%
Dept 43245	Recycling: Refuse	\$6,763.56	\$40,446.34	\$38,500.00	-\$1,946.34	105.06%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$6,191.86	\$8,700.00	\$2,508.14	71.17%
Dept 45186	Senior Center	\$0.00	\$6,191.86	\$8,700.00	\$2,508.14	71.17%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$1,898.82	\$2,000.00	\$101.18	94.94%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$477.23	\$5,642.26	\$5,000.00	-\$642.26	112.85%
PARKS	E 100-45200-225 Landscaping Materials	\$139.97	\$3,701.11	\$8,000.00	\$4,298.89	46.26%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$6,800.00	\$6,800.00	\$0.00	100.00%
PARKS	E 100-45200-381 Electric Utilities	\$348.93	\$1,907.70	\$2,200.00	\$292.30	86.71%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$2,529.16	\$2,200.00	-\$329.16	114.96%
PARKS	E 100-45200-580 Other Equipment	\$90.00	\$4,098.27	\$8,000.00	\$3,901.73	51.23%
Dept 45200	Parks (GENERAL)	\$1,056.13	\$26,577.32	\$35,700.00	\$9,122.68	74.45%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$9,863.77	\$11,500.00	\$1,636.23	85.77%
Dept 45500	Libraries (GENERAL)	\$0.00	\$9,863.77	\$11,500.00	\$1,636.23	85.77%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$488.63	\$5,000.00	\$4,511.37	9.77%
Dept 49800	Transit (GENERAL)	\$0.00	\$488.63	\$5,000.00	\$4,511.37	9.77%
Fund 100	GENERAL FUND	\$119,665.45	\$1,258,370.14	\$1,528,599.00	\$270,228.86	82.32%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$119,665.45	\$1,258,370.14	\$1,528,599.00	\$270,228.86	82.32%

CITY OF HANOVER

Cash Balances

January 2019

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$704,555.41	\$0.00	\$6,770.53	\$697,784.88
107 FIRE DEPT DONATIONS FUND	\$25,009.32	\$0.00	\$0.00	\$25,009.32
201 EDA SPECIAL REVENUE FUND	\$96,192.68	\$0.00	\$0.00	\$96,192.68
205 EDA BUSINESS INCENTIVE FUND	\$130,389.80	\$0.00	\$0.00	\$130,389.80
311 2008A GO CIP REFUNDING BOND	\$83,254.41	\$0.00	\$37,827.50	\$45,426.91
312 2009A GO IMP REFUNDING BOND	\$10,669.32	\$0.00	\$0.00	\$10,669.32
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$449,042.66	\$0.00	\$0.00	\$449,042.66
315 2016A GO CIP BOND	\$90,717.02	\$0.00	\$80,112.50	\$10,604.52
401 GENERAL CAPITAL PROJECTS	\$1,233,938.52	\$0.00	\$0.00	\$1,233,938.52
402 PARKS CAPITAL PROJECTS	\$24,802.09	\$0.00	\$0.00	\$24,802.09
403 FIRE DEPT CAPITAL FUND	\$293,103.70	\$0.00	\$0.00	\$293,103.70
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
406 GAMBLING PROCEEDS	\$6,650.00	\$0.00	\$1,600.00	\$5,050.00
407 TIF REDEV DIST #1	\$7,758.66	\$0.00	\$0.00	\$7,758.66
409 MAHLER PIT - 15TH ST IMP FUND	\$79,056.88	\$0.00	\$0.00	\$79,056.88
411 FACILITIES CAPITAL PROJ FUND	-\$514,537.06	\$0.00	\$0.00	-\$514,537.06
417 EQUIPMENT CAPITAL FUND	\$126,326.61	\$0.00	\$0.00	\$126,326.61
418 STREET CAPITAL PROJ FUND	\$102,547.31	\$0.00	\$0.00	\$102,547.31
601 WATER ENTERPRISE FUND	\$907,009.18	\$0.00	\$0.00	\$907,009.18
602 SEWER ENTERPRISE FUND	\$299,165.65	\$0.00	\$0.00	\$299,165.65
603 STORM WATER ENTERPRISE FUND	\$123,375.67	\$0.00	\$0.00	\$123,375.67
611 WATER CAPITAL IMP FUND	\$168,120.38	\$0.00	\$0.00	\$168,120.38
612 SEWER CAPITAL IMP FUND	\$1,969,039.04	\$0.00	\$0.00	\$1,969,039.04
613 STORM WATER CAPITAL IMP FUND	\$606,943.25	\$0.00	\$0.00	\$606,943.25
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$30,000.00	\$0.00	\$0.00	\$30,000.00
815 LANDSCAPE ESCROW FUND	\$28,000.00	\$0.00	\$0.00	\$28,000.00
817 INFRASTRUCTURE ESCROW FUND	\$11,000.00	\$0.00	\$0.00	\$11,000.00
818 MISC ESCROWS FUND	\$7,854.85	\$0.00	\$0.00	\$7,854.85
820 BRIDGES TOWNHOMES ESC FUND	\$3,626.40	\$0.00	\$0.00	\$3,626.40
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$18,179.17	\$0.00	\$0.00	\$18,179.17
824 CROW RVR HTS WEST 3RD PH2 EAW	\$0.00	\$0.00	\$0.00	\$0.00
825 CROW RVR HTS FUT WEST PLAT/PUD	\$8,549.81	\$0.00	\$0.00	\$8,549.81
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$49,475.00	\$0.00	\$0.00	\$49,475.00
900 INTEREST	\$30,690.63	\$0.00	\$0.00	\$30,690.63

Cash Balances

January 2019

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
	\$7,249,228.10	\$0.00	\$126,310.53	\$7,122,917.57

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,019,659.00	\$1,019,659.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$101,578.00	\$101,578.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Source Alt Code TAXES		\$0.00	\$0.00	\$1,136,237.00	\$1,136,237.00	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$600.00	\$600.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$110,755.00	\$110,755.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Source Alt Code SERVICE		\$0.00	\$0.00	\$134,905.00	\$134,905.00	0.00%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,370.00	\$10,370.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$0.00	\$112,920.00	\$112,920.00	0.00%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$118,253.00	\$118,253.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$163,092.00	\$163,092.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Fund 100 GENERAL FUND		\$0.00	\$0.00	\$1,554,654.00	\$1,554,654.00	0.00%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$0.00	\$0.00	\$1,554,654.00	\$1,554,654.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41110 Council		\$0.00	\$0.00	\$43,495.00	\$43,495.00	0.00%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$0.00	\$75,642.00	\$75,642.00	0.00%
CITYADM	E 100-41400-121 PERA	\$0.00	\$0.00	\$5,673.00	\$5,673.00	0.00%
CITYADM	E 100-41400-122 FICA	\$0.00	\$0.00	\$4,690.00	\$4,690.00	0.00%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$0.00	\$1,097.00	\$1,097.00	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$0.00	\$385.00	\$385.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$0.00	\$8,400.00	\$8,400.00	0.00%
CITYADM	E 100-41400-208 Training and Instructio	\$75.00	\$75.00	\$1,500.00	\$1,425.00	5.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41400 City Administrator		\$75.00	\$75.00	\$97,637.00	\$97,562.00	0.08%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$2,100.00	\$2,100.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$0.00	\$48,004.00	\$48,004.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$0.00	\$3,600.00	\$3,600.00	0.00%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$0.00	\$2,976.00	\$2,976.00	0.00%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$0.00	\$696.00	\$696.00	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$0.00	\$1,540.00	\$1,540.00	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$0.00	\$8,400.00	\$8,400.00	0.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41430 Clerical Staff		\$0.00	\$0.00	\$65,816.00	\$65,816.00	0.00%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$150.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 41435 Staff Expenses		\$150.00	\$150.00	\$2,800.00	\$2,650.00	5.36%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$55,692.00	\$55,692.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$4,177.00	\$4,177.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$3,453.00	\$3,453.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$808.00	\$808.00	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$0.00	\$1,060.00	\$1,060.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$8,398.00	\$8,398.00	0.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Dept 41530 Accounting		\$0.00	\$0.00	\$77,338.00	\$77,338.00	0.00%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$22,000.00	\$22,000.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$22,000.00	\$22,000.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$21,000.00	\$21,000.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$21,000.00	\$21,000.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$176.05	\$4,000.00	\$3,823.95	4.40%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570 Purchasing		\$176.05	\$176.05	\$19,200.00	\$19,023.95	0.92%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$394.99	\$394.99	\$5,000.00	\$4,605.01	7.90%
Dept 41600 Computer		\$394.99	\$394.99	\$5,000.00	\$4,605.01	7.90%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$23,500.00	\$23,500.00	0.00%
Dept 41610 City Attorney		\$0.00	\$0.00	\$23,500.00	\$23,500.00	0.00%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41910 Planning and Zoning		\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$525.00	\$525.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$0.00	\$0.00	\$6,400.00	\$6,400.00	0.00%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$9,600.00	\$9,600.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$253.75	\$253.75	\$3,500.00	\$3,246.25	7.25%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$253.75	\$253.75	\$48,025.00	\$47,771.25	0.53%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41960 Insurance		\$0.00	\$0.00	\$43,000.00	\$43,000.00	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970 Legal Publications		\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$82,716.00	\$82,716.00	0.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$0.00	\$82,716.00	\$82,716.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$0.00	\$108,770.00	\$108,770.00	0.00%
Dept 42102 Wright County Sheriff		\$0.00	\$0.00	\$108,770.00	\$108,770.00	0.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$61,000.00	\$61,000.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$3,782.00	\$3,782.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$885.00	\$885.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$328.00	\$328.00	\$1,500.00	\$1,172.00	21.87%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42210 Fire Dept Administration		\$328.00	\$328.00	\$85,817.00	\$85,489.00	0.38%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$15,500.00	\$15,500.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$28,500.00	\$28,500.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42220 Fire Dept Equipment		\$0.00	\$0.00	\$51,500.00	\$51,500.00	0.00%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$12,500.00	\$12,500.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$3,210.00	\$3,210.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240 Fire Dept Training		\$0.00	\$0.00	\$17,210.00	\$17,210.00	0.00%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$7,805.00	\$7,805.00	0.00%
Dept 42260 Fire Vehicles		\$0.00	\$0.00	\$22,305.00	\$22,305.00	0.00%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$0.00	\$0.00	\$17,650.00	\$17,650.00	0.00%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,602.00	\$11,602.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$56,852.00	\$56,852.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$0.00	\$138,997.00	\$138,997.00	0.00%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$0.00	\$14,580.00	\$14,580.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$0.00	\$12,300.00	\$12,300.00	0.00%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$0.00	\$11,072.00	\$11,072.00	0.00%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$0.00	\$2,589.00	\$2,589.00	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$0.00	\$2,535.00	\$2,535.00	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$0.00	\$32,400.00	\$32,400.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$1,449.00	\$1,449.00	\$2,500.00	\$1,051.00	57.96%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PUBWRKS	E 100-43000-215 Shop Supplies	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$150.80	\$150.80	\$4,200.00	\$4,049.20	3.59%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 43000	Public Works (GENERAL)	\$1,599.80	\$1,599.80	\$280,373.00	\$278,773.20	0.57%
Dept 43121	Paved Streets					
PAVSTRSTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal					

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
Dept 43245	Recycling: Refuse	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$8,700.00	\$8,700.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$8,700.00	\$8,700.00	0.00%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$0.00	\$0.00	\$2,200.00	\$2,200.00	0.00%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45200	Parks (GENERAL)	\$0.00	\$0.00	\$36,700.00	\$36,700.00	0.00%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$11,500.00	\$11,500.00	0.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$0.00	\$11,500.00	\$11,500.00	0.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$2,977.59	\$2,977.59	\$1,554,654.00	\$1,551,676.41	0.19%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$2,977.59	\$2,977.59	\$1,554,654.00	\$1,551,676.41	0.19%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Acting Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.



RESOLUTION NO 01-03-19-01

A RESOLUTION APPROVING 2019 ANNUAL APPOINTMENTS

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the 2019 Annual Appointments as attached.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2019.

APPROVED BY:

Ken Warpula, Vice Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
2019 ANNUAL APPOINTMENTS**

Mayor:	Chris Kauffman	4 Year Term 2017-2020
Council:	Doug Hammerseng	4 Year Term 2017-2020
	MaryAnn Hallstein	4 Year Term 2017-2020
	Ken Warpula	4 Year Term 2019-2022
	Jim Zajicek	4 Year Term 2019-2022

APPOINTMENTS

Vice-Mayor: Ken Warpula 2019

Planning Commission: (3 Year Terms)

Stan Kolasa	2017-2019
Michelle Armstrong	2017-2019
Dean Kuitunen	2018-2020
Jim Schendel	2019-2021
Mike Christenson	2019-2021

Council Liaison:	Doug Hammerseng	2019
Alternate Liaison:	Ken Warpula	2019

Park Board: (3 Year Terms)

Mat Boie	2017-2019
Jeff Grupp	2017-2019
Dani Vetrano	2018-2020
Scott Jamison	2018-2020
TBD 01-15-19	2019-2021

Council Liaison:	Jim Zajicek	2019
Alternate Liaison:	MaryAnn Hallstein	2019

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Jessica Johnson	2016-2021
Brian Dismang	2017-2022
Todd Bartels	2018-2023
Ted Zrust	2018-2023
Tony Ross	2018-2023
MaryAnn Hallstein	2017-2020 (Council Member)
Ken Warpula	2019-2022 (Council Member)

Joint Powers Water Board:
Chris Kauffman and Jim Zajicek

Safety Committee:
City Hall Staff

Fire Department:

Fire Chief: TBD 01-15-19
Chief 2: Toby Heinz
Captain 1: TBD 01-15-19
Captain 2: Tony Wychgram
Captain 3: TBD 01-15-19
Captain 4: Steve Vrieze
Lieutenant 3: TBD 01-15-19
Lieutenant 4: TBD 01-15-19

Fire Relief Association:

Ex-Officio: Fire Chief
Ex-Officio: Mayor
Ex-Officio: City Administrator

Weed Inspectors:

Mayor (statutory)
City Administrator (assistant)
Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments)
Springsted (Bonds and Other)

Official Depositories:

BankWest, MidWestOne Bank, Financial Security Bank, First National Bank of Elk River, UBS Financial, Minnesota Municipal Money Market Fund

Official Newspaper:

Wright County Journal Press

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, and Building Inspection Services are all under contract with the City.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Acting Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.



RESOLUTION NO 01-03-19-02

A RESOLUTION APPROVING FIREFIGHTER JOB DESCRIPTION

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the Firefighter Job Description as attached.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2019.

APPROVED BY:

ATTEST:

Ken Warpula, Vice Mayor

Brian Hagen, City Administrator



**CITY OF HANOVER
EMPLOYMENT POSITION DESCRIPTION**

FIREFIGHTER

REPORTS TO:

Fire Chief and Department Officers

GENERAL DEFINITION OF WORK:

Fire protection from bodily injury and property damage, provide public safety education, operate fire department equipment; including but not limited to driving trucks, operating pumps, and using SCBA (self-contained breathing apparatus). May have an opportunity to serve as an officer of the department or be involved in department planning for purchases or department operations.

ESSENTIAL FUNCTIONAL/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Respond to fire and medical calls
- Perform fire suppression and extrication at accident scenes
- Public safety education
- Attend and complete necessary trainings
- Complete routine inspections and maintenance of department equipment

KNOWLEDGE, SKILLS AND ABILITIES:

Must attain and maintain Firefighter I and II State Certifications as well as First Responder State Certification. Be up to date on safety standards in order to provide safety education to the community. Be able to work with the public, other firefighters, and city officials.

SPECIAL DUTIES:

All Firefighters shall act as a safety officer. Duties of a safety officer include monitoring all department activities to ensure safety regulations are being followed. When necessary, recommend corrective actions after an incident to the Fire Chief or other Officer of the Department. Alter, suspend, or terminate activities posing an imminent hazard. Inform Incident Command of actions taken to correct imminent hazards, and develop actions to correct the administrative process of non-imminent hazards. As determined by the Incident Command, any Firefighter may be designated as sole safety officer during any emergency incident.

MINIMUM QUALIFICATIONS:

Be at least 18 years of age, with a high school diploma or GED equivalent. Be able to respond to emergency calls within 10 minutes.

SPECIAL REQUIREMENTS:

Possess of a valid Minnesota Class D driver's license. Availability to respond to emergency calls all hours of the day. Pass a physical agility test, drug test, and background check.

PHYSICAL REQUIREMENTS:

Must be able to work under stressful conditions, in all types of weather conditions, long hours at a time, be prepared to work in storms and accidents of all kinds, work in both natural and man-made disasters.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Acting Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 3rd day of January, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ____ and seconded by ____.



RESOLUTION NO 01-03-19-03

A RESOLUTION APPROVING 2019 CONCERT IN THE PARK CONTRACT

WHEREAS, the Hanover Park Board recommends hiring the White Sidewalls to perform at the 2019 Concert in the Park.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves hiring the White Sidewalls in the amount of \$1,600 for the 2018 Concert in the Park.

BE IT FURTHER RESOLVED, that the City Council authorizes its City Administrator to execute the contract on behalf of the City of Hanover.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 3rd day of January, 2019.

APPROVED BY:

ATTEST:

Ken Warpula, Vice Mayor

Brian Hagen, City Administrator