

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
JANUARY 14, 2016 – OFFICIAL MINUTES**

Call to Order

Chair Todd Bartels called the regular EDA meeting of January 14, 2016 to order at 8:04 a.m. Present were Todd Bartels, Randy Whitcomb, Jim Hennessey, Matt Hanson, Jessica Johnson, John Vajda, and Ken Warpula. Also present were City Administrator Brian Hagen and EDA Consultant Heidi Peper. Guests present included Duane Northagen from WCEDP, Sandy Greninger from FYCC, Joel Torkelson from Wright County Health and Human Services, and Jim Hennessey. Member Keith Ulstad was absent.

Oath of Office – Jessica Johnson

Johnson read the Oath of Office. Johnson also provided a brief history of herself.

Approval of Agenda

MOTION by Warpula to approve the agenda, seconded by Hanson. **Motion carried unanimously.**

Appoint Chair, Vice Chair, Treasurer

MOTION by Vajda to appoint Bartels as Chair, seconded by Warpula. **Motion carried unanimously.**

MOTION by Vajda to appoint Whitcomb as Vice Chair, seconded by Warpula. **Motion carried unanimously.**

MOTION by Warpula to appoint Johnson as Treasurer, seconded by Vajda. **Motion carried unanimously.**

Approval of Minutes from December 10, 2015 Regular Meeting

MOTION by Whitcomb to approve minutes as presented, seconded by Warpula. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Hennessey provided an overview of the financials. He further suggested that the City's accounting system reflect the outstanding EDA loan payments and balances if possible.

MOTION by Warpula to approve the Accounts Payable and Financial Reports as presented, seconded by Whitcomb. **Motion carried unanimously.**

Unfinished Business

Hanover Open Streets

Sandy and Joel presented the event of Open Streets to the EDA. This event is gaining support throughout Wright County. The goal behind the event is to promote community health by providing an opportunity for citizens to walk the town and learn about the local and area communities, events, and businesses. The EDA expressed some concern about this event from an economic development perspective based on the types of businesses Hanover is home to. The concern revolved around the notion that this event would be most beneficial to restaurants and retail which Hanover does not have a lot of. The EDA was supportive of the event and suggested that the Park Board work with Sandy and Joel to coordinate one for Hanover.

JS Stewart

An update was provided to the EDA on the continued communication related to the purchase agreement. There were additional questions regarding how the City is helping Jim Stewart. Hagen explained that the process has been collaborative in nature, but ultimately each party is responsible for their own site. Hagen provided an example of the topographical survey. The City received a quote from Land Surveyors to provide a topographical survey of the western half for their own use. The City contacted Stewart to gauge his interest of a topographical survey at the same time. He expressed interest, and in turn, the same company surveyed the entire 10 acre parcel and gave a better rate per half because of the joint hiring.

PHS West

Peper stated there was no update at this time.

Duininck Pit

Peper explained this parcel is not advertised heavily. They have not listed a price or shared with the City their thoughts.

Investment Opportunities

Peper explained that at past meetings it was suggested that the EDA invest their money. Peper explained there are limited opportunities for investment, but an option which would also promote business development is to adjust the EDA's Business Incentive programs. The board recommended visited one incentive program each month.

It was further suggested that an article on the Hanover EDA be placed in the next newsletter.

New Business

Bankwest Owned River Parcel

Hagen provided an aerial map of the parcel. Both Whitcomb and Hagen provided an update of the lot line adjustments and easement acquisitions. At this point the Bank continues to work with Hennepin County in clearing unneeded lot lines and reducing easement sizes which break up the entire parcel preventing development.

Reports

None

Adjournment

MOTION by Whitcomb to adjourn at 9:41 a.m., seconded by Vajda. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator