

**AGENDA
HANOVER CITY COUNCIL
JANUARY 16, 2018**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order Regular City Council Work Session: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of January 2, 2018 City Council Meeting (4)**
 - b. Approve Claims as Presented: (7)**

➤ Claims	\$ 67,623.77
➤ Payroll	\$ 28,096.48
➤ P/R taxes & Exp.	\$ 6,777.11
➤ Other Claims	\$ 2,594.16
➤ Total Claims	<u>\$ 105,091.52</u>
 - c. Res No 01-02-18-02 – Approving Fire Firefighter Wage Adjustment (43)**
 - d. Res No 01-16-18-04 – Approving Purchase of Office Computer (44)**
 - e. Res No 01-16-18-05 – Approving Purchase of Opticom for Wildland Vehicle (46)**
- 4. Res No 01-02-18-01 – Approving 2018 Annual Appointments (47)**
- 5. Hanover Cleanup Day**
- 6. Ordinance Amendment - Chapter 4, Gambling Regulations Review (50)**
- 7. Reports**
- 8. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: January 12, 2018
Re: Review of January 16, 2018 City Council Work Session Agenda

1. Call to Order Regular City Council Work Session: 6:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *See enclosed consent agenda.*
 - a. Approve Minutes of January 2, 2018 City Council Meeting (4)
 - b. Approve Claims as Presented: (7)

➤ Claims	\$ 67,623.77
➤ Payroll	\$ 28,096.48
➤ P/R taxes & Exp.	\$ 6,777.11
➤ Other Claims	<u>\$ 2,594.16</u>
➤ Total Claims	<u>\$ 105,091.52</u>
 - c. Res No 01-02-18-02 – Approving Fire Firefighter Wage Adjustment (43)
 - d. Res No 01-16-18-04 – Approving Purchase of Office Computer (44)
 - e. Res No 01-16-18-05 – Approving Purchase of Opticom for Wildland Vehicle (46)
4. Res No 01-02-18-01 – Approving 2018 Annual Appointments (47)

Enclosed is a resolution approving the annual appointments. I did not add the names into the resolution from the applications that have been submitted since the last meeting. Should Council want to appoint any of the applicants, those names can be added prior to approval of this resolution.
5. Hanover Cleanup Day

The Hanover Lions Club has informed the City that they will no longer be organizing an annual cleanup day. Discussion on the continuation of this event will be held. The last couple of years staff has been involved to a certain degree in the event, so the question to be answered would be, should the City organize and host the event?

6. Ordinance Amendment – Chapter 4, Gambling Regulations (50)

Enclosed is a draft ordinance amendment for discussion. This amendment answers questions Council had from the first review of the ordinance. Jay will be providing an answer on what limitations the City has in setting a “Hanover Trade Area” prior to the meeting.

7. Reports

8. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
JANUARY 2, 2018 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, January 2, 2018 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Jackie Heinz and Public Works Supervisor Jason Doboszanski. No Guests were present. Councilors Doug Hammerseng and Jim Zajicek were absent.

Approval of Agenda:

Warpula added item 6.b. EDA Property Parking Lot.

MOTION by Warpula to approve the amended agenda, seconded by Hallstein. **Motion carried unanimously.**

Consent Agenda:

Remove items 3d and 3e from consent agenda and add as items 7b and 7c.

MOTION by Hallstein to approve the consent agenda as amended, seconded by Warpula.

1. Consent Agenda Items:

- a. Approve Minutes of December 5, 2017 Special City Council Meeting**
- b. Approve Minutes of December 19, 2017 City Council Work Session Meeting**
- c. Approve Claims as Presented:**

➤ Claims	\$ 165,281.23
➤ Payroll	\$ 13,993.20
➤ P/R taxes & Exp	\$ 4,319.04
➤ Other Claims	<u>\$ 1,739.46</u>
➤ Total Claims	<u>\$ 185,332.93</u>

Motion carried unanimously.

Citizen's Forum:

None

Public Hearings:

None

Unfinished Business:

Ordinance 2018-01 – Amending Chapters 1, 2, 6 & 8

Hagen explained the ordinance amendment includes items as discussed at the November Work Session. The gambling regulation is being looked into and will come at a later date.

Warpula disagrees with section 5, paragraph 4 as golf carts are used during the Hanover Harvest Festival. Hallstein stated golf carts are also used in neighborhoods during Halloween and other events.

Warpula questioned section 6 and the addition of Archery. Warpula inquired if archery could only happen on farms with this change. Hagen stated as the ordinance reads it depends on how the property is zoned, not used. As an example, the property north of the industrial park is used as a farm field but is zoned industrial. Therefore, the practice of hunting activities wouldn't be allowed per this amendment. Kauffman further explained if it's not in our ordinances, it's not approved and is illegal.

Hagen explained the animal licensing is specifically related to the licensing of the animal, not the number of animals a resident is allowed to have.

Hagen explained the cost recovery adjusts how we send out statements, work can be halted if escrow is not in good standing and any balance will be refunded when complete.

MOTION by Hallstein to approve Ordinance. No. 2018-01 with the removal of sections regulating the use of golf carts, seconded by Warpula. **Motion carried unanimously.**

EDA Property Parking Lot

Warpula asked if there is anyway to allow people to park on the property. Doboszenski stated to add 4-6" of base would roughly cost \$3,500 plus fabric cost of \$750 - \$1,000. He further stated the frost is deep with the cold weather and no snow cover. Warpula asked if Public Works could spend 30 minutes leveling the property, River Inn is willing to maintain the plowing. Hagen stated he reached out to Jay, the no trespassing signs which are posted make the city not liable for popped tires, etc. Hallstein stated Public Works time would be better spent on maintaining the ice rinks, it is only a couple months until the parking will be completed. Consensus is to level the parking lot, leave the no trespassing signs up and not to tow or ticket someone for parking in the lot.

New Business:

Res. No. 01-02-18-03 – Approving Public Works Facility Fire Alarm System Monitoring

Hagen stated the fire alarm system being installed requires monitoring. The installation cost for labor and material is \$1,550 with an ongoing monthly cost of \$46.90. Electrical work would be completed by the electrical sub-contractor currently performing work. Kauffman stated motion and door alarms would be good. Warpula asked if there is a need for additional security and is there a way to page the Fire Department officers only for waterflow alarms. Hallstein stated the City of Corcoran Public Works building has had problems in the past with faulty alarms.

MOTION by Warpula to approve Res. No. 01-02-18-03, seconded by Hallstein. **Motion carried unanimously.**

Res. No. 01-02-18-01 Approving 2018 Annual Appointments

MOTION by Hallstein to table Res. No. 01-02-18-01, seconded by Warpula. **Motion carried unanimously.**

Res. No. 01-02-18-02 Approving Firefighter Wage Adjustment

MOTION by Hallstein to table Res. No. 01-02-18-02, seconded by Warpula. **Motion carried unanimously.**

Reports

Doboszenski

- New Bobcat arrived, Jib Crane is backed up 1 week, Russell's is starting keyless entry, should have a CO around January 24

Hallstein

- Asked Public Works to create a wish list of items with amounts for pre-approval

Heinz

- Has begun Audit Prep work.

Hagen

- Year End work and document clean – up.
- Road Projects will be on the February Work Session, Justin saying to bid in late February

Warpula

- Will be gone the next two meetings

Adjournment

MOTION by Warpula to adjourn at 7:54 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

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Payments

Current Period: December 2017

Batch Name	12/31/17PAY2	Payment	Computer Dollar Amt	\$49,052.62	Posted
Refer	2252	<u>B.K. AUTO</u>	Ck# 033181	1/16/2018	
Cash Payment	E 100-42220-221	Equipment Parts	O2 Sensor, Batteries		\$323.46
Invoice	2190	12/13/2017			
Cash Payment	E 100-42260-212	Motor Fuels	AntiGel		\$55.32
Invoice	2190	12/13/2017			
Transaction Date	1/11/2018	Due 0	Cash	10100	Total \$378.78
Refer	2249	<u>CARDMEMBER SRVC (CENTRAL B</u>	Ck# 033182	1/16/2018	
Cash Payment	E 100-42220-221	Equipment Parts	Laundry Soap		\$8.35
Invoice	3898	12/2/2017			
Cash Payment	E 100-42260-212	Motor Fuels	Fuel		\$13.46
Invoice	2849	12/12/2017			
Cash Payment	E 100-42210-200	Office Supplies (GENER	250 Medical & Rescue Incident Reports		\$66.57
Invoice	2203-17	12/18/2017			
Cash Payment	E 100-42220-221	Equipment Parts	EZ Hose 50 ft.		\$21.38
Invoice	1910754	12/26/2017			
Transaction Date	1/10/2018	Due 0	Cash	10100	Total \$109.76
Refer	2272	<u>CARSON, CLELLAND & SCHREDE</u>	Ck# 033183	1/16/2018	
Cash Payment	E 100-41610-304	Legal Fees	Legal Support / Work - December 2017		\$96.96
Invoice		12/28/2017			
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$96.96
Refer	2258	<u>CENTERPOINT ENERGY</u>	Ck# 033184	1/16/2018	
Cash Payment	E 100-41940-383	Gas Utilities	City Hall Gas Utilities: 11/27/17 - 12/27/17		\$744.78
Invoice		12/29/2017			
Cash Payment	E 100-42280-383	Gas Utilities	Fire Station Gas Utilities: 11/27/17 - 12/27/17		\$477.07
Invoice		12/29/2017			
Cash Payment	E 100-41940-383	Gas Utilities	Public Works Gas Utilities: 11/27/17 - 12/27/17		\$1,024.56
Invoice		1/3/2018			
Transaction Date	1/8/2018	Due 0	Cash	10100	Total \$2,246.41
Refer	2266	<u>CENTRAL HYDRAULICS, INC.</u>	Ck# 002236E	1/16/2018	
Cash Payment	E 100-43000-220	Repair/Maint Supply (GE	Kubota: Hydraulic Hoses		\$54.92
Invoice	0050881	12/29/2017			
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$54.92
Refer	2245	<u>COLLABORATIVE PLANNING LLC</u>	Ck# 002245E	1/16/2018	
Cash Payment	E 100-41910-310	Other Professional Servi	General Planning - December 2017 Fees		\$2,247.25
Invoice	2018-007	1/10/2018			
Cash Payment	G 823-20200	Accounts Payable	Crow River Hts. West 3rd Add. - December 2017 Fees		\$126.25
Invoice	2018-008	1/10/2018			
Cash Payment	G 818-20200	Accounts Payable	Mahler Lot Split - December 2017 Fees		\$126.25
Invoice	2018-009	1/10/2018			
Cash Payment	G 818-20200	Accounts Payable	Zion United Methodist Church - December 2017 Fees		\$50.50
Invoice	2018-010	1/10/2018			
Transaction Date	1/10/2018	Due 0	Cash	10100	Total \$2,550.25

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Payments

Current Period: December 2017

Refer	2260 COTTENS, INC.	Ck# 033185	1/16/2018		
Cash Payment	E 100-43000-215 Shop Supplies	Hydraulic Oil			\$39.99
Invoice	233-106192	12/28/2017			
Cash Payment	E 100-43000-215 Shop Supplies	Hydraulic Oil			\$39.99
Invoice	233-106193	12/28/2017			
Transaction Date	1/8/2018	Due 0	Cash	10100	Total \$79.98
Refer	2246 HANOVER WINE & SPIRITS LLC	Ck# 033186	1/16/2018		
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/15/17 Event			\$200.00
Invoice					
Transaction Date	1/10/2018	Due 0	Cash	10100	Total \$200.00
Refer	2273 HARDWARE HANK	Ck# 033187	1/16/2018		
Cash Payment	E 100-43000-215 Shop Supplies	Pipe Strap Galvanized			\$2.50
Invoice	1448018	12/1/2017			
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Antifreeze to Winterize Fire Dept. Old Grass Truck			\$74.24
Invoice	1450410	12/13/2017			
Cash Payment	E 201-41330-437 Other Miscellaneous	Cap Test & Mix Sand for EDA House to Cap Sewer Line			\$12.58
Invoice	1450454	12/13/2017			
Cash Payment	E 100-43000-215 Shop Supplies	Black Rubber Tip Leg, Cap Malleable Galv, Windshield Fluid			\$15.95
Invoice	1451658	12/19/2017			
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Builders Hardware			\$12.87
Invoice	1451697	12/19/2017			
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Builders Hardware			\$4.81
Invoice	1451754	12/19/2017			
Cash Payment	E 201-41330-437 Other Miscellaneous	Hook Clevis, No Trespassing Signs for EDA Property			\$7.53
Invoice	1452989	12/26/2017			
Cash Payment	E 100-43000-215 Shop Supplies	Hitch Pin			\$4.49
Invoice	1453611	12/29/2017			
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$134.97
Refer	2259 HENNEPIN COUNTY SHERIFF SER	Ck# 033188	1/16/2018		
Cash Payment	E 100-42101-310 Other Professional Servi	HC Sheriff Patrol Services - 4th Quarter 2017			\$19,682.63
Invoice	1000102914	1/2/2018			
Transaction Date	1/8/2018	Due 0	Cash	10100	Total \$19,682.63
Refer	2268 JOINT POWERS WATER BOARD	Ck# 033189	1/16/2018		
Cash Payment	E 201-41330-310 Other Professional Servi	11234 River Road NE: 12/01 - 12/31/17 Water and Sewer			\$37.23
Invoice		12/31/2017			
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$37.23
Refer	2275 LANO EQUIPMENT - LORETTO	Ck# 033190	1/16/2018		
Cash Payment	E 417-43000-540 Heavy Machinery	2017 Bobcat S630			\$2,000.00
Invoice	02-525901	12/19/2017			
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$2,000.00
Refer	2267 MENARDS-BUFFALO	Ck# 033191	1/16/2018		
Cash Payment	E 100-43000-215 Shop Supplies	Insert Adapters, Risers, Ball Valve, Vinyl Tubing, Hose Clamps			\$82.67
Invoice	58456	12/18/2017			

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Payments

Current Period: December 2017

Cash Payment	E 100-43000-260 Uniforms	Gloves			\$27.96
Invoice 57670	12/8/2017				
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Engine 12: 4 - LED Light Bulbs			\$35.96
Invoice 57670	12/8/2017				
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$146.59
Refer	2265 METRO WEST INSPECTION SERVI		Ck# 033192 1/16/2018		
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 28-17 @ 11629 Crow Hassan Park Road			\$20.62
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 48-17 @ 11159 5th Street NE			\$1,220.62
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 85-17 @ 11159 5th Street NE			\$73.17
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 102-17 @ 11159 5th Street NE			\$185.52
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 124-17 @ 11159 5th Street NE			\$64.25
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 94-17 @ 10244 4th Street NE			\$301.77
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 98-17 @ 11045 10th Street NE			\$231.78
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 107-17 @ 11179 Church Street NE			\$56.16
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 113-17 @ 1041 Emerald Street NE			\$56.16
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 131-17 @ 10244 4th Street NE			\$17.50
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 143-17 @ 786 Meadowlark Lane			\$52.50
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 145-17 @ 631 Kayla Lane			\$284.27
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 146-17 @ 631 Kayla Lane			\$29.75
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 148-17 @ 11700 Riverview Road NE			\$33.25
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 150-17 @ 10679 Crow Hassan Park Road			\$33.25
Invoice 1346	12/27/2017				
Cash Payment	E 100-42401-310 Other Professional Servi	Pmt 154-17 @ 11590 Meadowbrook Avenue NE			\$17.50
Invoice 1346	12/27/2017				
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$2,678.07
Refer	2271 MILBANK WINWATER WORKS		Ck# 033193 1/16/2018		
Cash Payment	E 411-41940-310 Other Professional Servi	2 Pres Regulator LF			\$698.94
Invoice 149438-01	12/1/2017			Project 208218	
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$698.94
Refer	2274 MITYLITE, INC		Ck# 033194 1/16/2018		
Cash Payment	E 100-41940-560 Furniture and Fixtures	Hall Tables - 8			\$1,951.92
Invoice 00060449	12/12/2017				
Transaction Date	1/9/2018	Due 0	Cash	10100	Total \$1,951.92
Refer	2244 MN DEPT OF LABOR AND INDUST		Ck# 002244E 1/16/2018		

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Payments

Current Period: December 2017

Cash Payment	E 100-42401-310 Other Professional Servi	Surcharge Fees - 4th Qtr. 2017 - Confirmation #DECEMBER0530852017				\$731.68
Invoice						
Transaction Date	12/31/2017					
Transaction Date	1/10/2018	Due 0	Cash	10100	Total	\$731.68
Refer	2261 RUTER, DEE					
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/28/17 Event				\$200.00
Invoice						
Transaction Date	1/8/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2269 THOMSEN, JODI					
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 12/30/17 Event				\$200.00
Invoice						
Transaction Date	1/2/2018					
Transaction Date	1/9/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2263 WRIGHT COUNTY AUDITOR-TREA					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - September 2017				\$199.98
Invoice						
Transaction Date	1/8/2018					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - October 2017				\$413.28
Invoice						
Transaction Date	1/8/2018					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - November 2017				\$514.92
Invoice						
Transaction Date	1/8/2018					
Cash Payment	E 100-42102-310 Other Professional Servi	WC Patrol Fines - December 2017				\$659.93
Invoice						
Transaction Date	1/8/2018					
Transaction Date	1/9/2018	Due 0	Cash	10100	Total	\$1,788.11
Refer	2257 WSB & ASSOCIATES, INC.					
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - November 2017				\$718.25
Invoice 01 - 12/28/17	12/28/2017					
Invoice						
Transaction Date	12/28/2017					
Cash Payment	G 823-20200 Accounts Payable	Crow River Heights West 3rd Addition - Construction Phase - November 2017				\$8,188.50
Invoice 07 - 12/28/17	12/28/2017					
Invoice						
Transaction Date	12/28/2017					
Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - November 2017				\$228.00
Invoice 11 - 12/28/17	12/28/2017					
Invoice						
Transaction Date	12/28/2017					
Cash Payment	E 603-43150-310 Other Professional Servi	Erosion Control - November 2017				\$1,090.00
Invoice 11 - 12/28/17	12/28/2017					
Invoice						
Transaction Date	12/28/2017					
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering Services - November 2017				\$986.25
Invoice 11 - 12/28/17	12/28/2017					
Invoice						
Transaction Date	1/8/2018	Due 0	Cash	10100	Total	\$11,211.00
Refer	2262 XCEL ENERGY					
Cash Payment	E 100-43160-381 Electric Utilities	City Owned Street Lighting 12/04/17 - 01/02/18				\$992.45
Invoice						
Transaction Date						
Cash Payment	E 100-43160-381 Electric Utilities	Xcel Owned Street Lighting 12/03/17 - 01/02/18				\$881.65
Invoice 575138152	1/3/2018					
Invoice						
Transaction Date	1/9/2018	Due 0	Cash	10100	Total	\$1,874.10
Refer	2270 XCEL ENERGY					
Cash Payment	E 201-41330-437 Other Miscellaneous	EDA Property - Electric Service 12/05/17 - 12/06/17				\$0.32
Invoice						
Transaction Date	1/9/2018	Due 0	Cash	10100	Total	\$0.32

Payments

Current Period: December 2017

Fund Summary

	10100 Cash
823 CROW RVR HTS WEST 3RD / BACKES	\$8,314.75
818 MISC ESCROWS FUND	\$176.75
603 STORM WATER ENTERPRISE FUND	\$1,090.00
418 STREET CAPITAL PROJ FUND	\$946.25
417 EQUIPMENT CAPITAL FUND	\$2,000.00
411 FACILITIES CAPITAL PROJ FUND	\$698.94
201 EDA SPECIAL REVENUE FUND	\$57.66
100 GENERAL FUND	\$35,768.27
	<hr/>
	\$49,052.62

Pre-Written Check	\$49,052.62
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$49,052.62

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*Check Summary Register©

Cks 1/16/2018 - 1/16/2018

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002235E WSB & ASSOCIATES, INC.	1/16/2018	\$11,211.00	2018 Pavement Improvement Proj
Paid Chk# 002236E CENTRAL HYDRAULICS, INC.	1/16/2018	\$54.92	Kubota: Hydraulic Hoses
Paid Chk# 002244E MN DEPT OF LABOR AND INDUS	1/16/2018	\$731.68	Surcharge Fees - 4th Qtr. 2017
Paid Chk# 002245E Collaborative Planning LLC	1/16/2018	\$2,550.25	General Planning - December 20
Paid Chk# 033181 B.K. AUTO	1/16/2018	\$378.78	AntiGel
Paid Chk# 033182 CARDMEMBER SERVICE	1/16/2018	\$109.76	EZ Hose 50 ft.
Paid Chk# 033183 CARSON, CLELLAND & SCHRED	1/16/2018	\$96.96	Legal Support / Work - Decembe
Paid Chk# 033184 CENTERPOINT ENERGY	1/16/2018	\$2,246.41	Public Works Gas Utilities: 11
Paid Chk# 033185 COTTENS, INC	1/16/2018	\$79.98	Hydraulic Oil
Paid Chk# 033186 Hanover Wine & Spirits LLC	1/16/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033187 HARDWARE HANK	1/16/2018	\$134.97	Black Rubber Tip Leg, Cap Mall
Paid Chk# 033188 HENNEPIN COUNTY SHERIFF S	1/16/2018	\$19,682.63	HC Sheriff Patrol Services - 4
Paid Chk# 033189 JOINT POWERS WATER BOARD	1/16/2018	\$37.23	11234 River Road NE: 12/01 - 1
Paid Chk# 033190 LANO EQUIPMENT - LORETTO	1/16/2018	\$2,000.00	2017 Bobcat S630
Paid Chk# 033191 MENARDS-BUFFALO	1/16/2018	\$146.59	Gloves
Paid Chk# 033192 METRO WEST INSPECTION SER	1/16/2018	\$2,678.07	Pmt 145-17 @ 631 Kayla Lane
Paid Chk# 033193 MILBANK WINWATER WORKS	1/16/2018	\$698.94	2 Pres Regulator LF
Paid Chk# 033194 MITYLITE, INC	1/16/2018	\$1,951.92	Hall Tables - 8
Paid Chk# 033195 RUTER, DEE	1/16/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033196 THOMSEN, JODI	1/16/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033197 WRIGHT COUNTY AUDITOR-TRE	1/16/2018	\$1,788.11	WC Patrol Fines - November 201
Paid Chk# 033198 XCEL ENERGY	1/16/2018	\$1,874.10	Xcel Owned Street Lighting 12/
Paid Chk# 033199 XCEL ENERGY	1/16/2018	\$0.32	EDA Property - Electric Servic
	Total Checks	\$49,052.62	

FILTER: None



**Carson, Clelland
& Schreder**

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

December 28, 2017

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

Professional Services

	<u>Amount</u>
<u>Criminal</u>	
11/28/2017 Review file and email defense attorney	24.38
11/30/2017 Review files and prepare disposition letters	48.75
12/26/2017 Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	9.38
SUBTOTAL:	[82.51]
For professional services rendered	\$82.51
Client Expense Charges :	
<u>Criminal Expenses:</u>	
Monthly support fee for December	14.45
SUBTOTAL:	[14.45]
Total Client Expense Charges	\$14.45
Total amount of this bill	\$96.96
Previous balance	\$170.78
12/27/2017 Payment - thank you	(\$170.78)
Total payments and adjustments	(\$170.78)

JAN 2 2018

Balance due

Amount

JH \$96.96

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



John J. Thames, City Attorney

E # 100-41610-304

City Attorney

↳ Legal Fees

2245

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2018-007
DATE 01/10/2018

PROJECT

General Planning

DATE	ACCOUNT SUMMARY	AMOUNT
12/10/2017	Balance Forward	\$4,166.99
	Payments and credits between 12/10/2017 and 01/10/2018	-4,166.99
	New charges (details below)	2,247.25
	Total Amount Due	\$2,247.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
	City of Hanover:Hanover General Planning:Hanover General Planning Billable Time			
12/01/2017	Email re: building uses. Phone conference with purchaser of 11238 River Road, phone conference with Brian, email to Justin. Review Council packet.	CMN	1:00	101.00
12/04/2017	Phone conference with Brian re: Mahler, various emails. Review gravel tax data. Review Mahler lot combination.	CMN	1:30	101.00
12/05/2017	Prepare for meeting with Duinincck pit, attend meeting, various emails. Emails with Amy re: deadline schedules. Email to Brian with info for Mahler lot line rearrangement. Emails with Amy re: PC agenda.	CMN	4:45	101.00

DATE	ACTIVITY	QTY	RATE	AMOUNT	
12/06/2017	Preparing info for Paxmar, various emails with staff. Phone conference with Amy. Various with Amy re: app forms and checklists, escrows.	CMN	1:15	101.00	126.25
12/07/2017	Editing ordinance, emails with staff. Emails re: Mahler combination. Phone conference with Brian, edit ordinance.	CMN	1:30	101.00	151.50
12/11/2017	Phone conference with resident re: lot combination.	CMN	0:15	101.00	25.25
12/12/2017	Emails re: jurisdictional transfers. Phone conference with Brian re: Mahler, various. Prepare for and attend Planning Commission meeting.	CMN	2:45	101.00	277.75
12/13/2017	Emails with Justin re: Duinick pit.	CMN	0:15	101.00	25.25
12/14/2017	Edited mining ordinance, email to Brian. Emails re: tomahawk parcel. Phone conference with Brian re: various.	CMN	0:45	101.00	75.75
12/15/2017	Conference with Brian and Justin re: jurisdictional transfers, various other projects.	CMN	3:00	101.00	303.00
12/18/2017	Emails re: revised detail plates, send to developer. Emails with Brian re: bond release.	CMN	0:15	101.00	25.25
12/19/2017	Review zoning ordinance, email notes to Brian. Various re: 8th Street lot. Phone conference with Brian, email re: site plan for storage. Attend City Council meeting.	CMN	4:15	101.00	429.25
12/22/2017	Phone conference with Brian, review lien for Duinick pit.	CMN	0:45	101.00	75.75
	Subtotal:				2,247.25
	SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning				2,247.25

TOTAL OF NEW CHARGES
BALANCE DUE

2,247.25

\$2,247.25

gh

E# 100-41910-310

Planning & Zoning

↳ Other Prof. Svcs.

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2018-008

DATE 01/10/2018

PROJECT

Crow River Heights

DATE	ACCOUNT SUMMARY	AMOUNT
12/10/2017	Balance Forward	\$353.50
	Payments and credits between 12/10/2017 and 01/10/2018	-353.50
	New charges (details below)	126.25
	Total Amount Due	\$126.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/05/2017	Review lot cert, various emails.	CMN	0:15 101.00	25.25
12/06/2017	Emails re: next phase.	CMN	0:15 101.00	25.25
12/08/2017	Review draw request.	CMN	0:15 101.00	25.25
12/14/2017	Email from Todd re: revised grading plan, email to staff.	CMN	0:15 101.00	25.25
12/18/2017	Email re: revised grading plans.	CMN	0:15 101.00	25.25

TOTAL OF NEW CHARGES 126.25
BALANCE DUE

JH
\$126.25

G# 823-20200
CRHW3 Addition
↳ A/P

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2018-009
DATE 01/10/2018

PROJECT

Mahler Lot Split

DATE	ACTIVITY	QTY	RATE	AMOUNT	
12/22/2017	Reviewing application, phone conference with Brian, draft 15.99 letter.	CMN	0:45	101.00	75.75
12/26/2017	Review survey, phone conference with Brian.	CMN	0:30	101.00	50.50

BALANCE DUE

JAP

\$126.25

Project # 208236

G # 818-20200

Misc. Escrow

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2018-010
DATE 01/10/2018

PROJECT
Methodist Church

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/29/2017	Review survey, email to Brian. Phone conference with Brian.	CMN	0:30 101.00	50.50

BALANCE DUE

JP

\$50.50

G # 818-20200

Misc- Escrow

Project # 208238



December 28, 2017

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: November 2017 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of November for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink that reads "Justin Messner".

Justin Messner
Associate

Enclosures

nf

2235



Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 28, 2017
Project No: R-011186-000
Invoice No: 1 - 12/28/17

2018 Pavement Improvement Project

Professional Services from November 1, 2017 to November 30, 2017

Phase 002
Project Management

Design

		Hours	Rate	Amount	
Harrington, Jean	11/28/2017	.25	94.00	23.50	
Project planning and scheduling					
Harrington, Jean	11/29/2017	.25	94.00	23.50	
Project planning and scheduling					
Totals		.50		47.00	
Total Labor					47.00
				Total this Task	\$47.00

Design

		Hours	Rate	Amount	
Perkey, Benjamin	11/28/2017	.75	95.00	71.25	
GSOC					
Perkey, Benjamin	11/30/2017	.50	95.00	47.50	
GSOC					
Totals		1.25		118.75	
Total Labor					118.75
				Total this Task	\$118.75

Drawings & Layouts

		Hours	Rate	Amount	
Perkey, Benjamin	11/28/2017	1.50	95.00	142.50	
Plans (Title Sheet/Typical Section)					
Totals		1.50		142.50	
Total Labor					142.50
				Total this Task	\$142.50

Specifications & Bidding

		Hours	Rate	Amount	
Pederson, Karla	11/29/2017	.50	88.00	44.00	
Start Spec					
Pederson, Karla	11/30/2017	2.00	88.00	176.00	



2235

Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 28, 2017
Project No: R-010287-000
Invoice No: 7-12/28/17

Crow River Heights West 3rd Addition
Professional Services from November 1, 2017 to November 30, 2017

Phase 002 Construction
Construction Observation

		Hours	Rate	Amount	
Johnson, Paul	11/7/2017	2.00	109.00	218.00	
Erosion Control					
Johnson, Paul	11/8/2017	1.50	109.00	163.50	
Erosion Control					
Johnson, Paul	11/14/2017	2.50	109.00	272.50	
Erosion Control					
Johnson, Paul	11/21/2017	2.00	109.00	218.00	
Erosion Control					
Johnson, Paul	11/28/2017	1.00	109.00	109.00	
Erosion Control					
Johnson, Paul	11/29/2017	1.50	109.00	163.50	
Erosion Control					
Lau, Craig	11/16/2017	3.00	101.00	303.00	
water bacteria test					
Sturtz, Richard	11/2/2017	9.00	126.00	1,134.00	
Const Inspect (raise iron)					
Sturtz, Richard	11/3/2017	5.00	126.00	630.00	
project reports					
Sturtz, Richard	11/7/2017	9.00	126.00	1,134.00	
Const Insp filming Sanitary					
Sturtz, Richard	11/8/2017	9.00	126.00	1,134.00	
Const Inspect (mandral & air testing)					
Sturtz, Richard	11/9/2017	9.00	126.00	1,134.00	
Const Inspect (fix manhole)					
Sturtz, Richard	11/14/2017	5.00	126.00	630.00	
Making a clean set of plans withas built elevations					
Sturtz, Richard	11/17/2017	2.50	126.00	315.00	
To Hanover for a water test					
Sturtz, Richard	11/21/2017	2.50	126.00	315.00	
Construction Insp Water test Jasmine					
Sturtz, Richard	11/22/2017	2.50	126.00	315.00	
Water Test					
Totals		67.00		8,188.50	
Total Labor					8,188.50
			Total this Task		\$8,188.50



engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

December 28, 2017
Project No: 0-002082-014
Invoice No: 11-12/28/17

2235

2017 General Engineering Services

Professional Services from November 1, 2017 to November 30, 2017

Phase 000 2017 General Engineering Services
Project Mgmt

		Hours	Rate	Amount
Johnson, Paul	11/7/2017	1.00	109.00	109.00
Erosion Control				
Johnson, Paul	11/8/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	11/10/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	11/14/2017	2.00	109.00	218.00
Erosion Control				
Johnson, Paul	11/21/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	11/28/2017	1.00	109.00	109.00
Erosion Control				
Johnson, Paul	11/29/2017	1.50	109.00	163.50
Erosion Control				

\$ 1,090.00
E# 603-43150-310
Stormwater Fund
↳ Storm Drainage
↳ Other Prof. Svcs.

Messner, Justin	11/1/2017	2.00	152.00	304.00
8th Street Industrial Park/Ronning Plan Staff Report				
Messner, Justin	11/14/2017	1.50	152.00	228.00
2018 Pavement Improvement Cost Estimate				
Parr, Richard	11/20/2017	1.00	170.00	170.00
Review of sewer capacity calcs and memo				
Preisler, Nicholas	11/21/2017	.75	109.00	81.75
CAD pdf's per Amy's request				

E# 418-43121-310
Street Capital Fund
↳ Other Prof. Svcs.
Project #208237

Totals 15.25 1,873.75
Total Labor 1,873.75

Total this Task \$1,873.75

Meetings

		Hours	Rate	Amount
Christensen, Jonathan	11/3/2017	1.00	95.00	95.00
Southwest sewer capacity memo				
Christensen, Jonathan	11/14/2017	.25	95.00	23.75
Southwest Area Sewer Analysis				
Christensen, Jonathan	11/15/2017	.50	95.00	47.50
Southwest Area Sewer Analysis				

CITY OF HANOVER

Cash Balances

December 2017

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$454,209.44	\$475,318.95	\$174,255.66	\$755,272.73
107 FIRE DEPT DONATIONS FUND	\$17,411.92	\$1,207.00	\$0.00	\$18,618.92
201 EDA SPECIAL REVENUE FUND	\$48,940.09	\$23,241.85	\$7,687.49	\$64,494.45
205 EDA BUSINESS INCENTIVE FUND	\$245,814.20	\$817.83	\$766.25	\$245,865.78
311 2008A GO CIP REFUNDING BOND	\$56,930.08	\$21,344.00	\$0.00	\$78,274.08
312 2009A GO IMP REFUNDING BOND	\$2,762.81	\$2,479.69	\$0.00	\$5,242.50
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$355,467.98	\$81,393.85	\$0.00	\$436,861.83
315 2016A GO CIP BOND	\$30,833.69	\$55,018.00	\$0.00	\$85,851.69
401 GENERAL CAPITAL PROJECTS	\$1,340,807.19	\$6,069.78	\$0.00	\$1,346,876.97
402 PARKS CAPITAL PROJECTS	\$51,849.39	\$12,500.00	\$502.29	\$63,847.10
403 FIRE DEPT CAPITAL FUND	\$191,971.23	\$15,000.00	\$42,890.50	\$164,080.73
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$1,370.00	\$1,370.00	\$0.00	\$2,740.00
407 TIF REDEV DIST #1	\$9,693.47	\$3,280.11	\$5,904.21	\$7,069.37
409 MAHLER PIT - 15TH ST IMP FUND	\$658.47	\$0.00	\$0.00	\$658.47
411 FACILITIES CAPITAL PROJ FUND	\$144,972.04	\$0.00	\$268,916.63	-\$123,944.59
417 EQUIPMENT CAPITAL FUND	\$133,567.85	\$26,174.00	\$2,000.00	\$157,741.85
418 STREET CAPITAL PROJ FUND	\$516,969.07	\$80,000.00	\$946.25	\$596,022.82
601 WATER ENTERPRISE FUND	\$849,708.79	\$6,311.31	\$4,002.00	\$852,018.10
602 SEWER ENTERPRISE FUND	\$307,659.51	\$24,374.53	\$39,658.27	\$292,375.77
603 STORM WATER ENTERPRISE FUND	\$205,629.86	\$4,723.30	\$1,490.00	\$208,863.16
611 WATER CAPITAL IMP FUND	\$156,764.07	\$0.00	\$21,170.98	\$135,593.09
612 SEWER CAPITAL IMP FUND	\$1,834,726.57	\$19,418.36	\$0.00	\$1,854,144.93
613 STORM WATER CAPITAL IMP FUND	\$543,235.36	\$0.00	\$568.50	\$542,666.86
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$23,000.00	\$2,000.00	\$0.00	\$25,000.00
815 LANDSCAPE ESCROW FUND	\$22,000.00	\$2,000.00	\$0.00	\$24,000.00
817 INFRASTRUCTURE ESCROW FUND	\$14,000.00	\$1,000.00	\$0.00	\$15,000.00
818 MISC ESCROWS FUND	\$7,609.47	\$1,353.45	\$176.75	\$8,786.17
820 BRIDGES TOWNHOMES ESC FUND	\$3,608.60	\$0.00	\$0.00	\$3,608.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$181,329.04	\$0.00	\$26,509.00	\$154,820.04
900 INTEREST	\$18,656.00	\$0.00	\$0.00	\$18,656.00
	\$7,772,156.19	\$866,396.01	\$597,444.78	\$8,041,107.42

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$377,213.17	\$835,905.25	\$830,523.52	-\$5,381.73	100.65%
TAXES	R 100-31020 Property Taxes - Fire	\$55,600.00	\$111,200.00	\$111,200.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$11,766.34	\$12,000.00	\$233.66	98.05%
Source Alt Code TAXES		\$432,813.17	\$958,871.59	\$953,723.52	-\$5,148.07	100.54%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$450.00	\$10,680.00	\$9,175.00	-\$1,505.00	116.40%
SERVICE	R 100-34107 Assessment Search Fees	\$150.00	\$750.00	\$400.00	-\$350.00	187.50%
SERVICE	R 100-34108 Administrative Fees	\$300.00	\$3,300.00	\$1,500.00	-\$1,800.00	220.00%
SERVICE	R 100-34109 Copies/Faxes	\$9.00	\$35.00	\$50.00	\$15.00	70.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$30,521.71	\$114,824.87	\$114,324.87	-\$500.00	100.44%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$55.00	\$5,736.90	\$6,000.00	\$263.10	95.62%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,220.26	\$3,000.00	\$779.74	74.01%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$6,050.00	\$2,000.00	-\$4,050.00	302.50%
Source Alt Code SERVICE		\$31,485.71	\$143,847.03	\$136,449.87	-\$7,397.16	105.42%
MISC	R 100-36100 Special Assessments	\$428.08	\$856.16	\$740.00	-\$116.16	115.70%
MISC	R 100-36200 Miscellaneous Revenues	\$617.79	\$1,733.31	\$900.00	-\$833.31	192.59%
MISC	R 100-36210 Interest Earnings	\$0.00	\$4,213.25	\$3,000.00	-\$1,213.25	140.44%
MISC	R 100-36215 Investment Income/Loss	\$0.00	-\$935.67	\$6,000.00	\$6,935.67	-15.59%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$2,425.00	\$3,600.00	\$1,175.00	67.36%
MISC	R 100-36235 Insurance Dividends	\$3,109.00	\$3,109.00	\$8,000.00	\$4,891.00	38.86%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$12.04	\$181.43	\$0.00	-\$181.43	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$773.40	\$0.00	-\$773.40	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$4,166.91	\$12,355.88	\$22,240.00	\$9,884.12	55.56%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,420.00	\$10,370.00	-\$50.00	100.48%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$100.00	\$2,870.00	\$100.00	-\$2,770.00	2870.00%
LIC PERM	R 100-32210 Building Permits	\$5,833.19	\$82,121.57	\$50,000.00	-\$32,121.57	164.24%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$100.00	\$100.00	\$0.00	100.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$90.00	\$0.00	-\$90.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$3.00	\$66.00	\$50.00	-\$16.00	132.00%
Source Alt Code LIC PERM		\$5,936.19	\$97,167.57	\$62,120.00	-\$35,047.57	156.42%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$12,591.00	\$0.00	-\$12,591.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$54,084.50	\$108,169.00	\$54,084.50	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$791.77	\$0.00	-\$791.77	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$43,018.26	\$36,000.00	-\$7,018.26	119.50%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,910.92	\$5,500.00	-\$410.92	107.47%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$116,565.95	\$150,008.00	\$33,442.05	77.71%
FINES	R 100-35100 Court Fines	\$0.00	\$4,412.38	\$2,000.00	-\$2,412.38	220.62%
Source Alt Code FINES		\$0.00	\$4,412.38	\$2,000.00	-\$2,412.38	220.62%
Fund 100 GENERAL FUND		\$474,401.98	\$1,333,220.40	\$1,326,541.39	-\$6,679.01	100.50%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$474,401.98	\$1,333,220.40	\$1,326,541.39	-\$6,679.01	100.50%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$5,525.00	\$11,967.35	\$11,000.00	-\$967.35	108.79%
COUNCIL	E 100-41110-122 FICA	\$342.55	\$740.28	\$682.00	-\$58.28	108.55%
COUNCIL	E 100-41110-123 Medicare	\$80.11	\$173.13	\$159.50	-\$13.63	108.55%
COUNCIL	E 100-41110-208 Training and Instructio	\$250.00	\$575.00	\$400.00	-\$175.00	143.75%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,506.82	\$7,500.00	\$993.18	86.76%
COUNCIL	E 100-41110-331 Travel Expenses	\$46.01	\$138.03	\$500.00	\$361.97	27.61%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$1,353.45	\$6,035.33	\$3,000.00	-\$3,035.33	201.18%
Dept 41110 Council		\$7,597.12	\$26,135.94	\$23,241.50	-\$2,894.44	112.45%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$4,380.00	\$4,380.00	\$4,000.00	-\$380.00	109.50%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$1,300.00	\$1,300.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$4,380.00	\$4,380.00	\$5,400.00	\$1,020.00	81.11%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$8,031.21	\$68,043.55	\$69,629.63	\$1,586.08	97.72%
CITYADM	E 100-41400-121 PERA	\$602.34	\$5,216.93	\$5,222.22	\$5.29	99.90%
CITYADM	E 100-41400-122 FICA	\$497.94	\$4,312.71	\$4,317.04	\$4.33	99.90%
CITYADM	E 100-41400-123 Medicare	\$116.46	\$1,008.67	\$1,009.63	\$0.96	99.90%
CITYADM	E 100-41400-134 Employer Paid Life	\$31.38	\$370.85	\$384.00	\$13.15	96.58%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$701.02	\$8,401.02	\$8,400.00	-\$1.02	100.01%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$681.00	\$1,500.00	\$819.00	45.40%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$253.80	\$500.00	\$246.20	50.76%
Dept 41400 City Administrator		\$9,980.35	\$88,288.53	\$90,962.52	\$2,673.99	97.06%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$64.40	\$64.40	\$7,000.00	\$6,935.60	0.92%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$450.14	\$1,651.74	\$1,300.00	-\$351.74	127.06%
Dept 41410 Elections		\$514.54	\$1,716.14	\$8,300.00	\$6,583.86	20.68%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$5,078.76	\$42,851.25	\$43,739.90	\$888.65	97.97%
CLERICAL	E 100-41430-121 PERA	\$380.91	\$3,285.10	\$3,280.49	-\$4.61	100.14%
CLERICAL	E 100-41430-122 FICA	\$314.88	\$2,715.70	\$2,711.87	-\$3.83	100.14%
CLERICAL	E 100-41430-123 Medicare	\$73.63	\$635.02	\$634.23	-\$0.79	100.12%
CLERICAL	E 100-41430-134 Employer Paid Life	\$121.48	\$1,466.68	\$1,440.00	-\$26.68	101.85%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$701.02	\$8,401.02	\$8,400.00	-\$1.02	100.01%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$17.50	\$250.00	\$232.50	7.00%
Dept 41430 Clerical Staff		\$6,670.68	\$59,372.27	\$60,956.49	\$1,584.22	97.40%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$373.25	\$500.00	\$126.75	74.65%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$750.26	\$2,000.00	\$1,249.74	37.51%
Dept 41435 Staff Expenses		\$0.00	\$1,123.51	\$2,800.00	\$1,676.49	40.13%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$6,082.50	\$50,082.26	\$52,954.72	\$2,872.46	94.58%
ACCTING	E 100-41530-121 PERA	\$456.19	\$3,490.64	\$3,971.60	\$480.96	87.89%

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Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$377.12	\$3,096.19	\$3,283.19	\$187.00	94.30%
ACCTING	E 100-41530-123 Medicare	\$88.20	\$724.08	\$767.84	\$43.76	94.30%
ACCTING	E 100-41530-134 Employer Paid Life	\$86.36	\$820.20	\$996.00	\$175.80	82.35%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$700.00	\$8,500.00	\$10,800.00	\$2,300.00	78.70%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$285.00	\$1,000.00	\$715.00	28.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$122.86	\$250.00	\$127.14	49.14%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$5,776.00	\$0.00	-\$5,776.00	0.00%
Dept 41530 Accounting		\$7,790.37	\$72,897.23	\$74,023.35	\$1,126.12	98.48%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41540 Auditing		\$0.00	\$24,065.00	\$24,300.00	\$235.00	99.03%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$157.46	\$18,942.31	\$18,000.00	-\$942.31	105.24%
Dept 41550 Assessing		\$157.46	\$18,942.31	\$18,000.00	-\$942.31	105.24%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$230.45	\$2,581.11	\$3,500.00	\$918.89	73.75%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$233.75	\$100.00	-\$133.75	233.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$11,452.54	\$12,000.00	\$547.46	95.44%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$2,750.97	\$4,000.00	\$1,249.03	68.77%
PURCHASE	E 100-41570-322 Postage	\$308.75	\$2,267.13	\$2,000.00	-\$267.13	113.36%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$9,610.80	\$0.00	-\$9,610.80	0.00%
Dept 41570 Purchasing		\$715.25	\$28,896.30	\$21,600.00	-\$7,296.30	133.78%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$275.50	\$4,616.07	\$4,000.00	-\$616.07	115.40%
Dept 41600 Computer		\$275.50	\$4,616.07	\$4,000.00	-\$616.07	115.40%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,214.54	\$19,017.48	\$22,440.16	\$3,422.68	84.75%
Dept 41610 City Attorney		\$1,214.54	\$19,017.48	\$22,440.16	\$3,422.68	84.75%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$6,439.49	\$25,922.23	\$29,500.00	\$3,577.77	87.87%
Dept 41910 Planning and Zoning		\$6,439.49	\$25,922.23	\$29,500.00	\$3,577.77	87.87%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$1,080.07	\$1,500.00	\$419.93	72.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$1,700.40	\$7,360.75	\$7,000.00	-\$360.75	105.15%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$1,524.24	\$7,214.07	\$1,000.00	-\$6,214.07	721.41%
GOVTBLDG	E 100-41940-321 Telephone	\$351.06	\$4,204.18	\$3,500.00	-\$704.18	120.12%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$349.03	\$250.00	-\$99.03	139.61%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,250.38	\$7,724.24	\$11,250.00	\$3,525.76	68.66%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$2,294.80	\$5,099.62	\$6,250.00	\$1,150.38	81.59%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$214.64	\$2,936.51	\$3,250.00	\$313.49	90.35%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$500.00	\$2,111.70	\$4,500.00	\$2,388.30	46.93%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$1,951.92	\$2,068.91	\$2,500.00	\$431.09	82.76%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$9,787.44	\$40,399.08	\$42,300.00	\$1,900.92	95.51%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$4,845.50	\$15,879.00	\$32,500.00	\$16,621.00	48.86%
Dept 41950 Engineer		\$4,845.50	\$15,879.00	\$32,500.00	\$16,621.00	48.86%

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Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$9,375.76	\$8,799.31	-\$576.45	106.55%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$21,536.22	\$18,860.19	-\$2,676.03	114.19%
Dept 41960 Insurance		\$0.00	\$30,911.98	\$27,659.50	-\$3,252.48	111.76%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$362.16	\$300.00	-\$62.16	120.72%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$104.00	\$50.00	-\$54.00	208.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$23.96	\$336.95	\$2,000.00	\$1,663.05	16.85%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$52.65	\$500.00	\$447.35	10.53%
Dept 41970 Legal Publications		\$23.96	\$855.76	\$2,850.00	\$1,994.24	30.03%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$19,682.63	\$78,730.52	\$78,730.52	\$0.00	100.00%
Dept 42101 Hennepin County Sheriff		\$19,682.63	\$78,730.52	\$78,730.52	\$0.00	100.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$10,243.94	\$105,708.01	\$101,748.00	-\$3,960.01	103.89%
Dept 42102 Wright County Sheriff		\$10,243.94	\$105,708.01	\$101,748.00	-\$3,960.01	103.89%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,926.50	\$55,000.00	\$31,073.50	43.50%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,483.43	\$3,410.00	\$1,926.57	43.50%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$346.96	\$797.50	\$450.54	43.51%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$274.90	\$0.00	-\$274.90	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$8,225.25	\$8,344.11	\$118.86	98.58%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$66.57	\$560.09	\$200.00	-\$360.09	280.05%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$2,644.25	\$4,000.00	\$1,355.75	66.11%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,889.00	\$950.00	-\$939.00	198.84%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$5,247.97	\$4,553.35	-\$694.62	115.26%
Dept 42210 Fire Dept Administration		\$66.57	\$44,598.35	\$77,254.96	\$32,656.61	57.73%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$2,211.20	\$6,579.35	\$13,500.00	\$6,920.65	48.74%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$7,403.10	\$12,594.50	\$4,500.00	-\$8,094.50	279.88%
FIREEQUIP	E 100-42220-580 Other Equipment	\$125.00	\$730.35	\$5,000.00	\$4,269.65	14.61%
Dept 42220 Fire Dept Equipment		\$9,739.30	\$19,904.20	\$25,350.00	\$5,445.80	78.52%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$6,077.62	\$12,500.00	\$6,422.38	48.62%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$3,022.71	\$3,000.00	-\$22.71	100.76%
FIRETRNG	E 100-42240-331 Travel Expenses	\$135.00	\$2,585.64	\$1,500.00	-\$1,085.64	172.38%
Dept 42240 Fire Dept Training		\$135.00	\$11,685.97	\$17,000.00	\$5,314.03	68.74%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$609.23	\$2,302.39	\$4,500.00	\$2,197.61	51.16%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$1,965.20	\$8,432.81	\$9,000.00	\$567.19	93.70%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$25.25	\$2,000.00	\$1,974.75	1.26%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$3,439.00	\$7,465.00	\$4,026.00	46.07%
Dept 42260 Fire Vehicles		\$2,574.43	\$14,199.45	\$22,965.00	\$8,765.55	61.83%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$176.90	\$1,650.00	\$1,473.10	10.72%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$447.65	\$1,364.14	\$3,500.00	\$2,135.86	38.98%

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Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$84.83	\$1,806.59	\$800.00	-\$1,006.59	225.82%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$580.89	\$3,510.73	\$4,500.00	\$989.27	78.02%
FIREBLDG	E 100-42280-383 Gas Utilities	\$798.13	\$2,297.64	\$3,000.00	\$702.36	76.59%
Dept 42280	Fire Stations and Bldgs	\$1,911.50	\$9,156.00	\$13,625.00	\$4,469.00	67.20%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$37,428.26	\$36,000.00	-\$1,428.26	103.97%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$5,566.79	\$11,133.58	\$11,133.58	\$0.00	100.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,200.00	\$6,500.00	\$300.00	95.38%
Dept 42290	Fire Relief Association	\$5,566.79	\$54,761.84	\$53,633.58	-\$1,128.26	102.10%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$8,423.25	\$39,211.74	\$17,500.00	-\$21,711.74	224.07%
Dept 42401	Building Inspection Admin	\$8,423.25	\$39,211.74	\$17,500.00	-\$21,711.74	224.07%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$125.00	\$375.00	\$500.00	\$125.00	75.00%
Dept 42700	Animal Control	\$125.00	\$375.00	\$500.00	\$125.00	75.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$17,152.93	\$107,756.51	\$116,803.34	\$9,046.83	92.25%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$525.78	\$1,050.00	\$524.22	50.07%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$140.00	\$11,292.00	\$15,000.00	\$3,708.00	75.28%
PUBWRKS	E 100-43000-121 PERA	\$1,286.47	\$8,058.64	\$10,279.11	\$2,220.47	78.40%
PUBWRKS	E 100-43000-122 FICA	\$1,033.68	\$7,411.13	\$8,250.88	\$839.75	89.82%
PUBWRKS	E 100-43000-123 Medicare	\$241.75	\$1,733.19	\$2,285.25	\$552.06	75.84%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$128.12	\$1,374.22	\$2,832.00	\$1,457.78	48.52%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$7.32	\$500.00	\$492.68	1.46%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,478.78	\$20,701.07	\$27,600.00	\$6,898.93	75.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,651.95	\$2,500.00	\$848.05	66.08%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,270.24	\$5,085.22	\$7,000.00	\$1,914.78	72.65%
PUBWRKS	E 100-43000-215 Shop Supplies	\$237.55	\$3,523.50	\$2,500.00	-\$1,023.50	140.94%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$90.17	\$7,134.28	\$6,000.00	-\$1,134.28	118.90%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$943.20	\$1,500.00	\$556.80	62.88%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$6,504.90	\$5,000.00	-\$1,504.90	130.10%
PUBWRKS	E 100-43000-260 Uniforms	\$459.89	\$2,225.49	\$3,000.00	\$774.51	74.18%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$1,250.00	\$13,074.91	\$19,000.00	\$5,925.09	68.82%
PUBWRKS	E 100-43000-321 Telephone	\$306.68	\$2,819.94	\$2,800.00	-\$19.94	100.71%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$38.00	\$200.00	\$162.00	19.00%
Dept 43000	Public Works (GENERAL)	\$26,076.26	\$201,861.25	\$234,100.58	\$32,239.33	86.23%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$200.00	\$16,991.96	\$50,000.00	\$33,008.04	33.98%
Dept 43121	Paved Streets	\$200.00	\$16,991.96	\$50,000.00	\$33,008.04	33.98%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$795.00	\$12,639.10	\$10,000.00	-\$2,639.10	126.39%
Dept 43122	Unpaved Streets	\$795.00	\$12,639.10	\$10,000.00	-\$2,639.10	126.39%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$9,354.76	\$19,171.18	\$15,000.00	-\$4,171.18	127.81%
Dept 43125	Ice & Snow Removal	\$9,354.76	\$19,171.18	\$15,000.00	-\$4,171.18	127.81%

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Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$3,806.31	\$23,200.54	\$25,000.00	\$1,799.46	92.80%
Dept 43160	Street Lighting	\$3,806.31	\$23,200.54	\$25,000.00	\$1,799.46	92.80%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$6,594.28	\$38,298.02	\$36,000.00	-\$2,298.02	106.38%
Dept 43245	Recycling: Refuse	\$6,594.28	\$38,298.02	\$36,000.00	-\$2,298.02	106.38%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$2,030.09	\$7,904.66	\$8,000.00	\$95.34	98.81%
Dept 45186	Senior Center	\$2,030.09	\$7,904.66	\$8,000.00	\$95.34	98.81%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$18.17	\$1,213.88	\$2,000.00	\$786.12	60.69%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$3,427.95	\$5,000.00	\$1,572.05	68.56%
PARKS	E 100-45200-225 Landscaping Materials	\$164.87	\$4,518.37	\$10,000.00	\$5,481.63	45.18%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$6,500.00	\$6,800.00	\$300.00	95.59%
PARKS	E 100-45200-381 Electric Utilities	\$475.61	\$2,838.70	\$2,000.00	-\$838.70	141.94%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$111.80	\$1,500.00	\$1,388.20	7.45%
PARKS	E 100-45200-440 Programs	\$0.00	\$1,945.00	\$2,200.00	\$255.00	88.41%
PARKS	E 100-45200-580 Other Equipment	\$40.72	\$4,069.61	\$7,000.00	\$2,930.39	58.14%
Dept 45200	Parks (GENERAL)	\$699.37	\$24,625.31	\$36,500.00	\$11,874.69	67.47%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$980.15	\$11,239.81	\$10,500.00	-\$739.81	107.05%
Dept 45500	Libraries (GENERAL)	\$980.15	\$11,239.81	\$10,500.00	-\$739.81	107.05%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Dept 49800	Transit (GENERAL)	\$0.00	\$186.73	\$250.00	\$63.27	74.69%
Fund 100	GENERAL FUND	\$169,396.83	\$1,197,868.47	\$1,326,541.16	\$128,672.69	90.30%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2017 Amt	2017 YTD Amt	2017 YTD Budget	2017 YTD Balance	%YTD Budget
		\$169,396.83	\$1,197,868.47	\$1,326,541.16	\$128,672.69	90.30%

CITY OF HANOVER

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Payments

Current Period: January 2018

Batch Name	01/16/18 PAY	Payment	Computer Dollar Amt	\$18,571.15	Posted
Refer	2250 ACTION FLEET, LLC		Ck# 033200	1/16/2018	
Cash Payment	E 100-42260-323 Radio Units		Utility 12: Install Antenna		\$300.00
Invoice	I1164	1/8/2018			
Transaction Date	1/11/2018	Due 0	Cash	10100	Total \$300.00
Refer	2247 CASTRO, JEHU		Ck# 033201	1/16/2018	
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 01/06/18 Event		\$200.00
Invoice		1/8/2018			
Transaction Date	1/10/2018	Due 0	Cash	10100	Total \$200.00
Refer	2255 CITY OF ST. MICHAEL		Ck# 002246E	1/16/2018	
Cash Payment	E 100-45500-437 Other Miscellaneous		Library Bond Payment #2 - 2018		\$3,500.00
Invoice	01112018-1	1/11/2018			
Transaction Date	1/11/2018	Due 0	Cash	10100	Total \$3,500.00
Refer	2252 COMCAST		Ck# 033202	1/16/2018	
Cash Payment	E 100-41940-321 Telephone		Digital Voice & Internet - January 2018		\$358.06
Invoice		12/25/2017			
Transaction Date	1/5/2018	Due 0	Cash	10100	Total \$358.06
Refer	2256 DVS RENEWAL		Ck# 033203	1/16/2018	
Cash Payment	E 100-43000-325 Taxes		1997 Jerry Trailer Tabs - 2018 and 2019		\$16.00
Invoice	198926-1819	12/29/2017			
Cash Payment	E 100-43000-325 Taxes		2012 Ford Tabs - 2018 and 2019		\$16.00
Invoice	939965-1819	12/29/2017			
Cash Payment	E 100-43000-325 Taxes		2003 Chevy Tabs - 2018 and 2019		\$16.00
Invoice	920542-1819	12/29/2017			
Cash Payment	E 100-43000-325 Taxes		2008 Freightliner Tabs - 2018 and 2019		\$16.00
Invoice	924391-1819	12/29/2017			
Cash Payment	E 100-43000-325 Taxes		2013 Doolittle Dump Trailer Tabs - 2018		\$38.00
Invoice	0968CWT-18	12/29/2017			
Cash Payment	E 100-43000-325 Taxes		1966 Faye Hay Wagon Tabs - 2018 and 2019		\$16.00
Invoice	198947-1819	12/29/2017			
Transaction Date	1/8/2018	Due 0	Cash	10100	Total \$118.00
Refer	2251 FINKEN WATER SOLUTIONS		Ck# 033204	1/16/2018	
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		Cook & Cold Rental Cooler 01/01/18 - 01/31/18		\$9.50
Invoice	4865402	1/1/2018			
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		Cook & Cold Rental Cooler 01/01/18 - 01/31/18		\$9.50
Invoice	4865412	1/1/2018			
Transaction Date	1/11/2018	Due 0	Cash	10100	Total \$19.00
Refer	2256 GUIDANCE POINT TECHNOLOGIE		Ck# 033205	1/16/2018	
Cash Payment	E 100-41600-310 Other Professional Servi		VMWare Renewal of Subscription Services		\$65.00
Invoice	11566	1/9/2018			
Transaction Date	1/11/2018	Due 0	Cash	10100	Total \$65.00
Refer	2254 HEINS, DENICE		Ck# 002234E	1/16/2018	

CITY OF HANOVER

Payments

Current Period: January 2018

Cash Payment	E 100-41940-520 Buildings and Structures	Storage - February 2018				\$120.00
Invoice		1/5/2017				
Transaction Date	1/5/2018	Due 0	Cash	10100	Total	\$120.00
Refer	2255 METRO CITIES				<u>Ck# 033206 1/16/2018</u>	
Cash Payment	E 100-41110-306 Dues & Subscriptions	Membership Dues - 2018				\$150.00
Invoice 30		1/3/2018				
Transaction Date	1/8/2018	Due 0	Cash	10100	Total	\$150.00
Refer	2251 MN PUBLIC FACILITIES AUTHORITY				<u>Ck# 002233E 1/16/2018</u>	
Cash Payment	E 602-47000-611 Bond Interest	MN PFA Bond Interest				\$3,400.65
Invoice		1/4/2018				
Transaction Date	1/5/2018	Due 0	Cash	10100	Total	\$3,400.65
Refer	2248 QUIGLEY, MARILYN T				<u>Ck# 033207 1/16/2018</u>	
Cash Payment	G 100-22000 Deposits	Hall Damage Deposit Release - 01/07/18 Event				\$200.00
Invoice		1/8/2018				
Transaction Date	1/10/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2254 TRANSPORT GRAPHICS				<u>Ck# 033208 1/16/2018</u>	
Cash Payment	E 107-42220-580 Other Equipment	New Grass Truck: Hanover Fire Maltese Cross Installed, Ranger 11 & Ranger 12 Vinyl Out				\$181.54
Invoice 125017		1/9/2018				
Transaction Date	1/11/2018	Due 0	Cash	10100	Total	\$181.54
Refer	2253 VRIEZE, STEVE				<u>Ck# 033209 1/16/2018</u>	
Cash Payment	E 100-42240-208 Training and Instruction	S. Vrieze: EMT Refresher Class				\$250.00
Invoice		1/4/2018				
Transaction Date	1/11/2018	Due 0	Cash	10100	Total	\$250.00
Refer	2253 WCEDP				<u>Ck# 033210 1/16/2018</u>	
Cash Payment	E 100-41110-306 Dues & Subscriptions	Member Investor Dues - 2018				\$948.90
Invoice		1/2/2018				
Transaction Date	1/5/2018	Due 0	Cash	10100	Total	\$948.90
Refer	2264 WRIGHT COUNTY AUDITOR-TREASURER				<u>Ck# 033211 1/16/2018</u>	
Cash Payment	E 100-42102-310 Other Professional Services	WC Patrol Services - January 2018				\$8,760.00
Invoice January 18		1/2/2018				
Transaction Date	1/9/2018	Due 0	Cash	10100	Total	\$8,760.00

Fund Summary

	10100 Cash
602 SEWER ENTERPRISE FUND	\$3,400.65
107 FIRE DEPT DONATIONS FUND	\$181.54
100 GENERAL FUND	\$14,988.96
	<u>\$18,571.15</u>

Pre-Written Check	\$18,571.15
Checks to be Generated by the Computer	\$0.00
Total	<u>\$18,571.15</u>

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*Check Summary Register©

January 2018

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 033200 ACTION FLEET, LLC	1/16/2018	\$300.00	Utility 12: Install Antenna
Paid Chk# 033201 CASTRO, J	1/16/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033202 COMCAST	1/16/2018	\$358.06	Digital Voice & Internet - Jan
Paid Chk# 033203 DVS RENEWAL	1/16/2018	\$118.00	1997 Jerry Trailer Tabs - 2018
Paid Chk# 033204 FINKEN WATER SOLUTIONS	1/16/2018	\$19.00	Cook & Cold Rental Cooler 01/0
Paid Chk# 033205 Guidance Point Technologies	1/16/2018	\$65.00	VMWare Renewal of Subscription
Paid Chk# 033206 METRO CITIES	1/16/2018	\$150.00	Membership Dues - 2018
Paid Chk# 033207 MARILYN T. QUIGLEY	1/16/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033208 TRANSPORT GRAPHICS	1/16/2018	\$181.54	New Grass Truck: Hanover Fire
Paid Chk# 033209 VRIEZE, STEVE	1/16/2018	\$250.00	S. Vrieze: EMT Refresher Class
Paid Chk# 033210 WCEDP	1/16/2018	\$948.90	Member Investor Dues - 2018
Paid Chk# 033211 WRIGHT COUNTY AUDITOR-TRE	1/16/2018	\$8,760.00	WC Patrol Services - January 2
	Total Checks	\$11,550.50	

FILTER: None

ACH* 2233	MN Public Facilities Authority	1/16/2018	3,400.65	MN PFA Bond Interest
ACH # 2234	Denice Hains	1/16/2018	120.00	Storage - February 2018
ACH # 2246	City of St. Michael	1/16/2018	3,500.00	Library Bond Pymt.
			<u>7,020.65</u>	

Grand Total \$ 18,571.15

CITY OF HANOVER

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Cash Balances

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January 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$755,272.73	\$0.00	\$58,163.55	\$697,109.18
107 FIRE DEPT DONATIONS FUND	\$18,618.92	\$0.00	\$181.54	\$18,437.38
201 EDA SPECIAL REVENUE FUND	\$64,494.45	\$0.00	\$0.00	\$64,494.45
205 EDA BUSINESS INCENTIVE FUND	\$245,865.78	\$0.00	\$0.00	\$245,865.78
311 2008A GO CIP REFUNDING BOND	\$78,274.08	\$0.00	\$33,382.50	\$44,891.58
312 2009A GO IMP REFUNDING BOND	\$5,242.50	\$0.00	\$0.00	\$5,242.50
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$436,861.83	\$0.00	\$0.00	\$436,861.83
315 2016A GO CIP BOND	\$85,851.69	\$0.00	\$80,517.50	\$5,334.19
401 GENERAL CAPITAL PROJECTS	\$1,346,876.97	\$0.00	\$0.00	\$1,346,876.97
402 PARKS CAPITAL PROJECTS	\$63,847.10	\$0.00	\$0.00	\$63,847.10
403 FIRE DEPT CAPITAL FUND	\$164,080.73	\$0.00	\$0.00	\$164,080.73
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
407 TIF REDEV DIST #1	\$7,069.37	\$0.00	\$0.00	\$7,069.37
409 MAHLER PIT - 15TH ST IMP FUND	\$658.47	\$0.00	\$0.00	\$658.47
411 FACILITIES CAPITAL PROJ FUND	-\$123,944.59	\$0.00	\$0.00	-\$123,944.59
417 EQUIPMENT CAPITAL FUND	\$157,741.85	\$0.00	\$0.00	\$157,741.85
418 STREET CAPITAL PROJ FUND	\$596,022.82	\$0.00	\$0.00	\$596,022.82
601 WATER ENTERPRISE FUND	\$852,018.10	\$0.00	\$3,076.50	\$848,941.60
602 SEWER ENTERPRISE FUND	\$292,375.77	\$0.00	\$7,649.15	\$284,726.62
603 STORM WATER ENTERPRISE FUND	\$208,863.16	\$0.00	\$0.00	\$208,863.16
611 WATER CAPITAL IMP FUND	\$135,593.09	\$0.00	\$0.00	\$135,593.09
612 SEWER CAPITAL IMP FUND	\$1,854,144.93	\$0.00	\$0.00	\$1,854,144.93
613 STORM WATER CAPITAL IMP FUND	\$542,666.86	\$0.00	\$0.00	\$542,666.86
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$25,000.00	\$0.00	\$0.00	\$25,000.00
815 LANDSCAPE ESCROW FUND	\$24,000.00	\$0.00	\$0.00	\$24,000.00
817 INFRASTRUCTURE ESCROW FUND	\$15,000.00	\$0.00	\$0.00	\$15,000.00
818 MISC ESCROWS FUND	\$8,786.17	\$0.00	\$0.00	\$8,786.17
820 BRIDGES TOWNHOMES ESC FUND	\$3,608.60	\$0.00	\$0.00	\$3,608.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$154,820.04	\$0.00	\$0.00	\$154,820.04
900 INTEREST	\$18,656.00	\$0.00	\$0.00	\$18,656.00
	\$8,041,107.42	\$0.00	\$182,970.74	\$7,858,136.68

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$1,098.90	\$1,098.90	\$0.00	-\$1,098.90	0.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$25.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41110 Council		\$1,123.90	\$1,123.90	\$0.00	-\$1,123.90	0.00%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,723.60	\$2,723.60	\$0.00	-\$2,723.60	0.00%
CITYADM	E 100-41400-121 PERA	\$204.27	\$204.27	\$0.00	-\$204.27	0.00%
CITYADM	E 100-41400-122 FICA	\$168.86	\$168.86	\$0.00	-\$168.86	0.00%
CITYADM	E 100-41400-123 Medicare	\$39.49	\$39.49	\$0.00	-\$39.49	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$15.69	\$15.69	\$0.00	-\$15.69	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$345.70	\$345.70	\$0.00	-\$345.70	0.00%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$25.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41400 City Administrator		\$3,522.61	\$3,522.61	\$0.00	-\$3,522.61	0.00%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,720.40	\$1,720.40	\$0.00	-\$1,720.40	0.00%
CLERICAL	E 100-41430-121 PERA	\$129.03	\$129.03	\$0.00	-\$129.03	0.00%
CLERICAL	E 100-41430-122 FICA	\$106.66	\$106.66	\$0.00	-\$106.66	0.00%
CLERICAL	E 100-41430-123 Medicare	\$24.95	\$24.95	\$0.00	-\$24.95	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$60.74	\$60.74	\$0.00	-\$60.74	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$350.01	\$350.01	\$0.00	-\$350.01	0.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430 Clerical Staff		\$2,391.79	\$2,391.79	\$0.00	-\$2,391.79	0.00%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41435 Staff Expenses		\$150.00	\$150.00	\$0.00	-\$150.00	0.00%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,040.00	\$2,040.00	\$0.00	-\$2,040.00	0.00%
ACCTING	E 100-41530-121 PERA	\$153.00	\$153.00	\$0.00	-\$153.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$125.82	\$125.82	\$0.00	-\$125.82	0.00%
ACCTING	E 100-41530-123 Medicare	\$29.42	\$29.42	\$0.00	-\$29.42	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$43.18	\$43.18	\$0.00	-\$43.18	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$350.00	\$350.00	\$0.00	-\$350.00	0.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530 Accounting		\$2,741.42	\$2,741.42	\$0.00	-\$2,741.42	0.00%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$176.05	\$0.00	-\$176.05	0.00%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$176.05	\$176.05	\$0.00	-\$176.05	0.00%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$65.00	\$65.00	\$0.00	-\$65.00	0.00%
Dept 41600 Computer		\$65.00	\$65.00	\$0.00	-\$65.00	0.00%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41610 City Attorney		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$358.06	\$358.06	\$0.00	-\$358.06	0.00%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$228.18	\$228.18	\$0.00	-\$228.18	0.00%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$120.00	\$0.00	-\$120.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$706.24	\$706.24	\$0.00	-\$706.24	0.00%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41960 Insurance						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,760.00	\$8,760.00	\$0.00	-\$8,760.00	0.00%
Dept 42102 Wright County Sheriff						
		\$8,760.00	\$8,760.00	\$0.00	-\$8,760.00	0.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$21,289.18	\$21,289.18	\$0.00	-\$21,289.18	0.00%
FIREADMIN	E 100-42210-122 FICA	\$1,319.96	\$1,319.96	\$0.00	-\$1,319.96	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$308.69	\$308.69	\$0.00	-\$308.69	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration						
		\$22,917.83	\$22,917.83	\$0.00	-\$22,917.83	0.00%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220 Fire Dept Equipment						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$250.00	\$250.00	\$0.00	-\$250.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240 Fire Dept Training						
		\$250.00	\$250.00	\$0.00	-\$250.00	0.00%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$300.00	\$300.00	\$0.00	-\$300.00	0.00%
Dept 42260 Fire Vehicles						
		\$300.00	\$300.00	\$0.00	-\$300.00	0.00%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$19.00	\$19.00	\$0.00	-\$19.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$19.00	\$19.00	\$0.00	-\$19.00	0.00%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$5,964.06	\$5,964.06	\$0.00	-\$5,964.06	0.00%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$447.30	\$447.30	\$0.00	-\$447.30	0.00%
PUBWRKS	E 100-43000-122 FICA	\$351.14	\$351.14	\$0.00	-\$351.14	0.00%
PUBWRKS	E 100-43000-123 Medicare	\$82.13	\$82.13	\$0.00	-\$82.13	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$130.63	\$130.63	\$0.00	-\$130.63	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,250.97	\$1,250.97	\$0.00	-\$1,250.97	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$499.00	\$499.00	\$0.00	-\$499.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-325 Taxes	\$118.00	\$118.00	\$0.00	-\$118.00	0.00%
Dept 43000	Public Works (GENERAL)	\$8,843.23	\$8,843.23	\$0.00	-\$8,843.23	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$54.90	\$54.90	\$0.00	-\$54.90	0.00%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)	\$54.90	\$54.90	\$0.00	-\$54.90	0.00%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$3,500.00	\$3,500.00	\$0.00	-\$3,500.00	0.00%
Dept 45500	Libraries (GENERAL)	\$3,500.00	\$3,500.00	\$0.00	-\$3,500.00	0.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$55,521.97	\$55,521.97	\$0.00	-\$55,521.97	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$55,521.97	\$55,521.97	\$0.00	-\$55,521.97	0.00%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.



RESOLUTION NO 01-02-18-02

A RESOLUTION APPROVING FIREFIGHTER WAGE ADJUSTMENT

WHEREAS, the City Council approved Resolution No. 07-10-17-67, setting Fire Department wages; and

WHEREAS, Firefighter wages were set at \$10/hr. for calls (one hour minimum pay) and \$17/meeting; and

WHEREAS, Chief Malewicki adjusted the 2018 Budget to include an adjustment to straight hourly pay for Firefighters.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves a change in Firefighter wages to be straight hourly pay at a rate of \$10/hr.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of January, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.

.....

RESOLUTION NO 01-16-18-04

A RESOLUTION APPROVING PURCHASE OF OFFICE COMPUTER

WHEREAS, the City Administrator’s office computer has been budgeted for replacement in 2018; and

WHEREAS, a quote, as attached, has been provided by the City’s IT Consultant to replace the unit.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of a new computer and software for the Administrative Assistant in the amount of \$1,369.99.

BE IT FURTHER RESOLVED, that the City Council directs the City’s IT Consultant to purchase and configure the new computer, as well as, put the old computer into use at either the Public Works Facility or Fire Department wherever needed.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of January, 2018.

APPROVED:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Guidance Point Technologies, Inc.

4601 Naber Ave. NE
 Saint Michael, MN 55376

Estimate

Date	Estimate #
1/5/2018	580

Name / Address
City of Hanover 11250 5th Street NE Hanover, MN 55341 United States

			Project
Description	Qty	Cost	Total
Computer related hardware	1	1,369.99	1,369.99
Dell OptiPlex 7050 - SFF - 1 x Core i5 7500 / 3.4 GHz - RAM 8 GB - SSD 256 GB - DVD-Writer - HD Graphics 630 - GigE - Win 10 Pro 64-bit - vPro - monitor: none - Dell Smart Selection			
Computer related hardware - Included with System	1	0.00	0.00
Dell P2417H - LED Monitor - Full HD (1080p) - 24" Dell P2417H - LED monitor - 24" (23.8" viewable) - 1920 x 1080 Full HD (1080p) - IPS - 250 cd/m ² - 1000:1 - 6 ms - HDMI, VGA, DisplayPort - black			
Software - Included with system	1	0.00	0.00
Microsoft Office Home And Business 2016 - Box Pack - 1 PC Microsoft Office Home and Business 2016 - Box pack - 1 PC - 32/64-bit, medialess, P2 - Win - English - North America			
Computer related hardware - Included with system	1	0.00	0.00
DELL AC511 - SOUND BAR - FOR PC - 318-2885 Sound bar - for PC - 2.5 Watt - for Dell P2016, P2214; E Series E1914, E2214, E2314; UltraSharp U2414, UP2414, UP3214 Exempt from Sales Tax		0.00%	0.00
Thank you for your business.	Total		\$1,369.99

Customer Signature _____

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.



RESOLUTION NO 01-16-18-05

**A RESOLUTION APPROVING PURCHASE OF OPTICOM FOR
FIRE DEPARTMENT WILDLAND VEHICLE**

WHEREAS, the build of the new Fire Department Wildland Vehicle did not include an opticom utilized to control traffic signals during an emergency response; and

WHEREAS, Chief Malewicki recommends purchasing an opticom for the new vehicle in the amount of \$1,348.00.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of a an opticom for the Wildland Vehicle in the amount of \$1,348.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of January, 2018.

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 6:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of January, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ____.



RESOLUTION NO 01-02-18-01

A RESOLUTION APPROVING THE 2018 ANNUAL APPOINTMENTS

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the 2018 Annual Appointments as attached.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of January, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
ANNUAL APPOINTMENTS
JANUARY 2018**

Mayor:	Chris Kauffman	4 Year Term 2017-2020
Council:	Ken Warpula	4 Year Term 2015-2018
	Jim Zajicek	4 Year Term 2015-2018
	Doug Hammerseng	4 Year Term 2017-2020
	MaryAnn Hallstein	4 Year Term 2017-2020

APPOINTMENTS

Vice-Mayor: Doug Hammerseng 2018

Planning Commission: (3 Year Terms)

Jim Schendel	2016-2018
Mike Christenson	2016-2018
Stan Kolasa	2017-2019
Michelle Armstrong	2017-2019
Dean Kuitunen	2018-2020

Council Liaison: Doug Hammerseng 2018

Park Board: (3 Year Terms)

Abby Peterson	2016-2018
Mat Boie	2017-2019
Jeff Grupp	2017-2019
<i>Vacant</i>	2018-2020
<i>Vacant</i>	2018-2020

Council Liaison: Jim Zajicek 2018

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Jessica Johnson	2016-2021
Brian Dismang	2017-2022
Todd Bartels	2018-2023
Ted Zrust	2018-2023
<i>Vacant</i>	2018-2023
Ken Warpula	2015-2018 (Council Member)
MaryAnn Hallstein	2017-2020 (Council Member)

Joint Powers Water Board:
Chris Kauffman and Jim Zajicek

Wright County Area Transportation (WCAT) Board:
Ken Warpula (primary)
City Administrator (alternate)

Safety Committee:

City Hall Staff

Fire Department: (selected by the dept. and ratified by Council)

Fire Chief:	Dave Malewicki
Chief 2:	Toby Heinz
Captain 1	Ken Warpula
Captain 2	Tony Wychgram
Captain 3	Dave Kottke
Captain 4	Steve Vrieze
Lieutenant 3	Dave Pinor
Lieutenant 4	Carl Olson

Fire Relief Association:

Ex-Officio:	Fire Chief
Ex-Officio:	Mayor
Ex-Officio:	City Administrator

Weed Inspectors:

Mayor (statutory)
City Administrator (assistant)
Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments)
Springsted (Bonds and Other)

Official Depositories:

BankWest, MidWestOne Bank, Financial Security Bank, First National Bank of Elk River, UBS Financial, Minnesota Municipal Money Market Fund

Official Newspaper:

Wright County Journal Press

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, EDA Consultant, and Building Inspection Services are all under contract with the City.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

ORDINANCE NO. 2018-XX

**AN ORDINANCE AMENDING CHAPTER 4
RELATED TO CHARITABLE GAMBLING REGULATIONS**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

Section 1. The sections of Chapter 4 related to Charitable Gambling regulations are repealed in its entirety and new sections of Chapter 4 related to Charitable Gambling are added as follows:

Charitable Gaming

SEC. 4.13 GENERAL

- A. Lawful gambling conducted within the City of Hanover pursuant to Minn. Stat. Chapter 349 shall be conducted in accordance with Minnesota Statutes Chapter 349 as it shall be amended from time to time, regulations promulgated by the Minnesota Gambling Control Board in accordance with law, City Code, and all other applicable ordinances of the City of Hanover.
- B. If the provisions of this Section conflict with any of the laws or regulations referred to Subdivision 1 of this section, the most stringent shall apply.

SEC. 4.14 DEFINITIONS

- A. The definitions set forth in Minn. Stat. 349.12, as that section may be amended from time to time, are hereby adopted by reference.
- B. **“Hanover Trade Area”** shall mean the geographic area including the City of Hanover, City of Greenfield, City of Corcoran, City of St. Michael and the portion of Rockford Township served by the Hanover Fire Department pursuant to Contract.
- C. “Net Proceeds” shall mean, for purposes of Section 4.21(A), all proceeds of the gambling activities, less reasonable sums necessarily and actually expended for prizes, less reasonable sums actually expended for allowance expenses and less combined receipt taxes.

Comment [BH1]: State Statute requires neighboring cities and townships be automatically included. Jay is determining if we could change this to just Hanover instead of having to add additional entities.

SEC. 4.15 PREMISES PERMITS

- A. Upon receipt of the pending application for a premises permit, the City Council shall, within the time allowed by Minn. Stat. Chapter 349 or Minnesota Gambling Control Board Regulations, adopt a resolution either approving or disapproving the application.
- B. Failure of the City Council to take action on an application within the time allowed by law shall be deemed an approval.
- C. The City Council may disapprove an application for any of the following reasons:
 - 1. Violation by the applicant of any statute, rule, regulation or ordinance relating to gambling or any other ordinance, statute, regulation or rule referred to in this section.
 - 2. If the applicant is a tenant, violation by the landlord of any statute, ordinance, rule or regulation regarding operation of the establishment including, but not limited to, laws relating to alcoholic beverages, gambling, controlled substances, suppression, vice and protection of public safety.
 - 3. Failure by the applicant to make adequate corrections in response to an audit report;
 - 4. Failure to make reports required by any applicable ordinance, rule, regulation or statute;
 - 5. Gambling at the proposed site would be detrimental to health, safety, or welfare;
 - 6. Any reason which would justify the Minnesota Gambling Control Board in denying an application for a license.

SEC. 4.16 GAMBLING OPERATIONS

- | A. An organization may conduct fully licensed gambling only on a premises it owns or leases.
- | B. Gambling licenses shall be limited to one fully licensed gambling organization at any one time on any licensed premises. For purposes of this section, any property having a property identification number for real estate tax purposes shall be a single premises.
- | C. No fully licensed gambling organization shall be licensed at more than one location within the city of Hanover except that the City Council may authorize and recommend issuance of a second license to an organization where issuance

would be in the best interest of the City. In determining the best interest of the City, the City Council shall consider the following factors:

1. If there is another qualified applicant for a license at the location, and that other applicant has no license in the City of Hanover, then the request for the second license shall be denied. Before a second license may be issued, the owner of the property on which the gambling activity is proposed to occur shall demonstrate to the Council that he/she has made reasonable efforts under the circumstances to locate qualified applicants who have no license within the City.
 2. The ability of the applicant to operate at more than one location.
 3. The applicant's performance at its first location.
 4. The extent to which the applicant has used gambling proceeds within the Hanover trade area.
 5. The length of time, and extent to which applicant has been involved in charitable gambling activities.
- D. No licensed gambling organization shall pay more than \$1,375 rent per month including utilities, janitorial expense, garbage disposal, maintenance and repair, whether paid to the landlord or other persons. This rent per month is effective through December 31, 2003, after which the Hanover City Council may amend this provision.
- E. No employees or agents of the fully licensed gambling organization and, if the organization is a tenant, the landlord, may engage in gambling on the licensed premises.
- F. No organization shall be licensed within the City unless such organization has a minimum of five active members who reside within the Hanover trade area. Upon application for license the applicant shall submit to the City a complete and current list of all its active members and their telephone numbers and addresses. Those members who reside within the City shall be deemed the applicant's agents for the purpose of receiving notices and complaints regarding gambling operations in the City.
- G. Each licensed organization must designate a gambling manager. The gambling manager shall be responsible for the lawful conduct of all gambling.

Comment [BH2]: Does Council feel this is needed?

SEC. 4.17 DONATIONS REQUIRED

- A. All organizations conducting lawful gambling within the City, with or without a license, shall spend 50% of its net proceeds on lawful purposes (as defined by

Comment [BH3]: This can be up to 100%

applicable Minnesota laws and regulations) within the Hanover trade area within the same calendar year that such proceeds are received by the organization conducting the charitable gambling. Any expenditures made during January of any year may, at the option of the charitable organization, be deemed to have been made in a prior calendar year to the extent necessary to meet the requirements of this subdivision. Any donation made to Independent School Districts 883, 877 and 885 shall be conclusively deemed to have been made within the Hanover Trade Area whether or not the school district uses the funds within the Hanover Trade Area. A licensed organization may request relief from this provision. The City Council may in its sole discretion grant such relief when circumstances warrant.

Comment [BH4]: Council may add to this list should they see fit.

- B. All organizations conducting lawful gambling within the City shall provide the City Clerk with copies of all reports it provides to the charitable gambling control board. The City Clerk may require such additional documentation as the Clerk may deem reasonably necessary to prove that organizations have met the requirements of this section.
- C. If any organization shall fail to make any payments required by this section or fail to provide the City Clerk with reports, as required by this section, such failure shall be grounds for the City to recommend to the charitable gambling control board that the gambling license for the organization be suspended, revoked, or not renewed.

SEC. 4.XX EXCLUDED OR EXEMPT GAMBLING PERMITS

- A. Organizations applying under this section are not subject to SEC. 4.16 or 4.17 of this chapter.
- B. Applications for excluded or exempt permits, are subject to approval by the City Council.
- C. A fee, as identified in the City of Hanover Fee Schedule, shall be paid for each application.
- D. For each type of permit, events shall be limited to (insert #) per calendar year.
- E. An organization shall be limited to conducting (insert #) events each calendar year.

Section 2. This Ordinance shall be in force and effect after adoption and publication in summary form in the official newspaper of the City of Hanover in accordance with applicable law. Staff is directed to prepare a summary form of the ordinance.

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Adopted by the Hanover City Council this ___th day of _____, 2018.

CITY OF HANOVER

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Clerk

DRAFT