

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
JANUARY 16, 2018 – OFFICIAL MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, January 16, 2018 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Public Works Supervisor Jason Doboszanski. Councilors Doug Hammerseng and Ken Warpula were absent.

Approval of Agenda

MOTION by Hallstein to approve the amended agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda

MOTION by Zajicek to approve the consent agenda, seconded by Hallstein.

- a. **Approve Minutes of January 2, 2018 City Council Meeting**
- b. **Approve Claims as Presented:**
 - **Claims** \$ **67,623.77**
 - **Payroll** \$ **28,096.48**
 - **P/R taxes & Exp.** \$ **6,777.11**
 - **Other Claims** \$ **2,594.16**
 - **Total Claims** \$ **105,091.52**
- c. **Res No 01-02-18-02 – Approving Fire Firefighter Wage Adjustment**
- d. **Res No 01-16-18-04 – Approving Purchase of Office Computer**
- e. **Res No 01-16-18-05 – Approving Purchase of Opticom for Wildland Vehicle**

Motion carried unanimously.

Res No 01-02-18-01 – Approving Annual Appointments

Hagen noted that no changes were made to the resolution from the previous meeting. Council felt that given the number of Park Board applications, some form of interview or other way to gain a better understanding of the applicants was needed. Council directed Hagen to send a three question supplemental questionnaire to each applicant. The three questions should relate to who the parks should serve, what could be done to better Hanover parks, and what could be done to better Hanover Park Board events. Council further suggested the applicants be invited to the next board meeting in order to meet them and allow them to ask any questions.

Hallstein suggested a future discussion related to the Hanover Fire Department and the ability to remain a paid on-call department.

MOTION by Hallstein to approve Res No 01-16-18-01, seconded by Zajicek. **Motion carried unanimously.**

Hanover Cleanup Day

Hagen informed Council that the Hanover Lions Club will no longer be hosting the annual cleanup day at City Hall. They have decided to drop the event from their schedule due to many factors. Hagen asked for Council's desire on whether the City should continue the event. Hagen did note that several other cities host a similar event so it is not uncommon practice. Council consensus was to continue the event and to have staff begin planning. Council also suggested having all City Officials present to assist.

Ordinance Amendment – Chapter 4, Gambling Regulations Review

Hagen reviewed the redlined ordinance with Council. Kauffman suggested requiring a 10% payment to the City to support the Hanover parks system, Hallstein agreed. Hagen reviewed a proposed new section which would separate Excluded and Exempt Permits from the fully licensed operations. Consensus from Council was to allow these types of events to occur at locations that also have fully licensed gambling operations as well. Council also felt that each type of organization applying for these events can host up to six events per calendar year.

Council further directed Hagen to invite local organizations involved with lawful gambling to the February Work Session to discuss the regulations and gain their input.

Reports

Doboszinski

- A vehicle drove across the Historic Bridge, snow has been piled in front of the access to deter future actions. Trial users still have accessibility.
- Public Works Facility is receiving the finishing touches on the office work stations, jib crane install, phone line/system install, and the water has been turned on to the building. The cleaning has been scheduled for the following week, and the Certificate of Occupancy is expected to be issued on January 24, 2018.

Adjournment

MOTION by Zajicek to adjourn at 7:46 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator