

**CITY OF HANOVER  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
JANUARY 17, 2019 – OFFICIAL MINUTES**

**Call to Order**

Chair Bartels called the regular EDA meeting of January 17, 2019 to order at 8:00 a.m. Present were Members Todd Bartels, Jessica Johnson, Brian Dismang, Ted Zrust, Tony Ross, and MaryAnn Hallstein. Also present was City Administrator Brian Hagen. Guest present were Chad Brink of Big Bore BBQ Co. and Duane Northagen of WCEDP. Member Ken Warpula arrived at 8:05 a.m.

**Approval of Agenda**

**MOTION** by Hallstein to approve the agenda as presented, seconded by Zrust. **Motion carried unanimously.**

**Appoint Chair, Vice Chair, Treasurer**

**MOTION** by Hallstein to appoint Bartels to Chair, Warpula to Vice Chair, and Johnson to Treasurer, seconded by Dismang. **Motion carried unanimously.**

**Approval of Minutes from November 8, 2018 Regular Meeting**

**MOTION** by Dismang to approve minutes as presented, seconded by Zrust. **Motion carried unanimously.**

**Approval of Accounts Payable and Financial Reports**

Johnson noted that all loans were current. Expenditures reflected board member wages and Heidi Peper's thank you gift.

**MOTION** by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Dismang. **Motion carried unanimously.**

**Oath of Office – Ken Warpula**

Warpula was sworn in for his term of 2019-2022 on the Hanover EDA.

**Citizen's Forum**

None

**Unfinished Business**

**2019 Business Social**

Hagen stated he contacted businesses around town and there was one willing to host. Roy C. Inc. offered the location, but stated the space would be slightly limited and the start time would need to be after his workers leave for the business day. Hagen further stated that Public Works was one option and that remains available. The consensus was to host the event at Public Works for 2019.

Members requested a draft presentation for review at the next meeting.

**New Business**

**Board Photo**

Photo was taken of the group to be utilized in the 2040 Comprehensive Plan and on the EDA webpage.

### **EDA Business Assistance Application Preview**

Hagen introduced a request for EDA assistance funds. The company is Big Bore BBQ Co. Brink approached the city last year with his proposal and received initial support. Brink further outlined his business plan and commitment to Hanover. Northagen noted he has worked with Brink in developing his business plan, and of the six restaurant plans worked on in 2018 Brink's was the most sound.

EDA members reviewed the request for initial feedback prior to final consideration at a later meeting. Feedback provided to Brink was the proposal is exciting for Hanover. Caution was expressed about providing the maximum EDA assistance without financial security. The EDA also noted that they may only be comfortable providing maximum of \$100,000 of total assistance. Hagen and Zrust were directed to work further with Brink to address the EDA's concerns.

### **Reports**

None

### **Adjournment**

**MOTION** by Zrust to adjourn at 9:29 a.m., seconded by Warpula. **Motion carried unanimously.**

ATTEST:

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Brian Hagen, City Administrator