

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
JANUARY 18, 2018 - OFFICIAL MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of January 18, 2018 to order at 8:00 a.m. Present were Members Todd Bartels, Jessica Johnson, Brian Dismang, Ted Zrust, and MaryAnn Hallstein. Also present was City Administrator Brian Hagen. Joe Kaul, Hanover Historical Society was a guest present. Member Ken Warpula was absent.

Oath of Office – Todd Bartels & Ted Zrust

Bartels and Zrust read and signed the Oath of Office for their new terms on the Hanover EDA.

Approval of Agenda

MOTION by Dismang to approve the agenda, seconded by Johnson. **Motion carried unanimously.**

Appoint Chair, Vice Chair, Treasurer

MOTION by Bartels to appoint Bartels to Chair, Warpula to Vice Chair, and Johnson to Treasurer, seconded by Hallstein. **Motion carried unanimously.**

Approval of Minutes from December 14, 2017 Regular Meeting

MOTION by Dismang to approve minutes as presented, seconded by Johnson. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Johnson reviewed the financials and noted that all loans were current. Second half taxes were also received. Johnson further noted that the Downtown Parking Lot project is at approximately \$112,000 in expenses to date.

MOTION by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Dismang. **Motion carried unanimously.**

Citizen's Forum

None

Unfinished Business

Matching Grant Program Application – Hanover Historical Society

Joe Kaul of the Hanover Historical Society was present to discuss the Matching Grant Program application submitted to the Hanover EDA. The request is to assist with an extension of Comcast internet services to the Methodist Church. Kaul reiterated that the Hanover Historical Society's desire is to take ownership of the recently closed church for the purpose of operating their organization and someday having an artifact setup. Hagen noted a correction to the request based on program guidelines. The request as submitted is for \$7,040.50 in grant proceeds. The program would allow a total funding of that amount, however, half would be eligible for grant proceeds and half would be eligible for loan proceeds.

Kaul noted that ideally all grant proceeds would be issued. He stated that the request was submitted to the Hanover EDA in hopes to gain some City contribution to the project. The EDA noted that a business plan is part of the application requirements. The EDA further questioned the true need for this internet service when another provider was already to the site. Kaul responded that the currently available service

is lacking in speed and quality compared to Comcast. Furthermore, the Historical Society Board feels any users of the facility will desire internet connectivity.

Consensus of the EDA is to provide some assistance to a truly needed phase of the project but delay any contribution until a full project cost can be identified and the Historical Society can submit one lump sum request. The EDA further encourage Kaul to share the plan on how the Historical Society intends to gain other funding sources.

Downtown Parking Lot

Hagen provided a review of the parking lot ownership discussion held with the City Council. The Council was supportive of taking ownership of the parcel and funding the parking lot construction. The Council did state that the EDA should be responsible for getting the project through site plan approval.

MOTION by Bartels to direct the City Engineer to prepare a site plan for approval, seconded by Dismang. **Motion carried unanimously.**

New Business

11243 River Rd., Hanover

Hagen noted a previous request to discuss this site commonly known as Fire House Auto. Consensus of the EDA was that due to time, delay discussion until next month.

2018 Business Social

Discussion revolved around the type of event. It was suggested to reach out to River Inn to gauge interest in hosting a breakfast event this year. The date would fall in one of the last two weeks of April. Appreciation gifts would be similar to last year, the group would discuss this further next month.

Reports

Adjournment

MOTION by Dismang to adjourn at 10:18 a.m., seconded by Hallstein. **Motion carried unanimously.**

ATTEST:

Brian Hagen, City Administrator