

**AGENDA  
HANOVER CITY COUNCIL  
JANUARY 20, 2015**

**MAYOR  
CHRIS KAUFFMAN**

**COUNCIL  
DOUGLAS HAMMERSENG  
WENDY PINOR  
JOHN VAJDA  
KEN WARPULA**

- 1. Call to Order: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
  - a. Approve Minutes of January 6, 2015 City Council Meeting (*page 4*)**
  - b. Approve Claims as Presented: (*page 7*)**

➤ Claims – 2014	\$ 21,261.93
➤ Claims – 2015	\$ 56,832.90
➤ Payroll	\$ 8,218.88
➤ P/R taxes & Exp	\$ 3,319.79
➤ Other Claims	<u>\$ 2,189.45</u>
➤ Total Claims	<u>\$ 91,822.95</u>
- 4. Planning Commission Appointment**
- 5. 2015 Pavement Management**
- 6. Hennepin County 19 Trail Bid Update**
- 7. Engineer RFP Discussion**
- 8. Septic System Draft Ordinance Update**
- 9. Maris Ehlers Photography Loan Restructure**
- 10. Tegrete Cleaning Contract**
- 11. Reports**
- 12. Adjournment**

**To:** Mayor Kauffman & Members of the Hanover City Council  
**From:** Annita Smythe, City Administrator  
**Date:** January 16, 2015  
**Re:** Review of January 20, 2015 City Council Agenda

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**1. Call to Order/Pledge of Allegiance: 6:00 p.m.**

**2. Approval of Agenda**

**3. Consent Agenda Items:** *see attached consent agenda packet*

**a. Approve Minutes of January 6, 2015 City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims – 2014	\$ 21,261.93
➤ Claims – 2015	\$ 56,832.90
➤ Payroll	\$ 8,218.88
➤ P/R taxes & Exp	\$ 3,319.79
➤ Other Claims	<u>\$ 2,189.45</u>
➤ Total Claims	<u>\$ 91,822.95</u>

**4. Planning Commission Appointment**

*This discussion was table at the previous meeting due to a lack of applications submitted by the requested date. Two applications have been submitted for consideration for the one vacant position. The applications were provided to Council prior to the meeting.*

**5. 2015 Pavement Management**

*At a previous meeting Council authorized Public Works to collect quotes for two separate pavement management projects to be completed in 2015. In addition to the 107<sup>th</sup> and 9<sup>th</sup> St. projects in 2015 is Pheasant Run. Discussion on funding the Pheasant Run and other pavement projects will be held. Staff will also present an option of restructuring the pavement management plan to focus on streets in more dire need of maintenance. Scott and Justin will provide further discussion.*

**6. Hennepin County 19 Trail Bid Update**

*Justin will provide an update to the bid opening status.*

**7. Engineer RFP Discussion**

*It was suggested at the December 15, 2014 meeting that the City consider advertising an RFP for engineer services. Council consensus was to discuss at a later date.*

**8. Septic System Draft Ordinance Update**

*Brian will provide an update on what changes will be needed to bring the City's ordinance up to date. The actual draft ordinance will be presented at a later date.*

**9. Maris Ehlers Photography Loan Restructure**

*Maris Ehlers Photography has fallen behind on the loan repayment schedule. Approximately 2/3 of the loan has been paid off. In an attempt to further the assistance provide by the City/EDA, the EDA directed EDA Member Randy Whitcomb to discuss a possible loan restructure with Maris Ehlers. Below is a message from Randy on the conversation.*

*Maris has requested that we consider extending the term of her loan to get her payment below \$200 per month to help with cash flow. If we extend the term to have 36 payments due her payment would be about \$192 per month for 36 months, she will pay \$200 upfront. This will extend the original term about 18 months.*

*Randy*

**10. Tegrete Cleaning Contract**

*For the past two years the City has held a contract for cleaning services with Tegrete (formerly Carlson Building Services, Inc.). Staff has sent multiple letters documenting dissatisfaction with the services received. Tegrete has made several attempts to rectify the issues and have not provided much success. Recently, the issues have been resolved; however, Tegrete has now submitted an addendum to the contract which would increase the monthly rate from \$400 to \$520. Discussion will be held on future cleaning contract needs.*

**11. Reports of Mayor and Council Members, Staff, Boards, and Committees**

**12. Adjournment**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JANUARY 6, 2015 – DRAFT MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the Regular Council Meeting of Tuesday, January 6, 2015 to order at 7:00 p.m. Present were Mayor Kauffman, Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen and City Attorney Jay Squires. Guests present included Lynnae Karsten, Pat Athmann, Dee Zajicek and two Hennepin County Sheriffs.

**Oath of Office – Warpula and Zajicek**

Mayor Kauffman welcomed everyone to the first meeting of the year. He further congratulated Warpula and Zajicek on the election results. Hagen then swore in newly elected Councilors Ken Warpula and Jim Zajicek.

**Approval of Agenda:**

Hagen stated the dates listed in Resolutions 01-06-15-02, 01-06-15-03 and 01-06-15-04 were incorrect and the proper dates should be listed as tonight's date. Hagen further provided an application which was submitted by Lynnae Karsten on January 5, 2015 for the vacant Planning Commission position.

**MOTION** by Warpula to approve the agenda as presented, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Zajicek to approve the following consent agenda, seconded by Warpula.

- a. **Approve Minutes of December 15, 2014 City Council Work Session Meeting**
- b. **Approve Minutes of December 18, 2014 City Council Special Work Session Meeting**
- c. **Approve Minutes of December 24, 2014 City Council Special Meeting**
- d. **Approve Claims as Presented:**

➤ Claims – 2014	\$ 86,504.84
➤ Claims – 2015	\$ 60,704.20
➤ Payroll	\$ 40,564.87
➤ P/R taxes & Exp	\$ 10,397.26
➤ Other Claims	\$ 4,591.80
➤ Total Claims	<u>\$ 202,762.97</u>

**Motion carried unanimously.**

**Citizen's Forum:**

None

**Public Hearings:**

None

**Unfinished Business:**

None

**New Business:**

**Res No 01-06-15-01 – Approving Annual Appointments**

The resolution presented provided a list of appointments based on previous discussion at the December 15, 2014 Work Session. Mayor Kauffman suggested tabling the Planning Commission appointment until the January 20, 2015 meeting. Kauffman stated he recently returned from vacation and did have a voicemail of an interested candidate. Kauffman felt that it was fair to have extra time to review the application recently submitted and to provide requested information to the other interested candidate. Council agreed with the suggestion. Appointments are listed with Res No 01-06-15-01.

**MOTION** by Vajda to approve the appointments as listed in the resolution and to table the Planning Commission appointment until the January 20, 2015 meeting, seconded by Hammerseng. **Motion carried unanimously.**

**Res No 01-06-15-02 – Approving Finance Contract for AEM, LLP and**

**Res No 01-06-15-03 – Approving Audit Contract for AEM, LLP**

Hagen gave a brief description of the City's needs related to the finance duties. He further stated two contracts were provided by AEM Financial Solutions in the agenda packet. One is for the daily finance duties and the other for the audit preparation work. Hagen then introduced Jean McGannon from AEM for further questions.

McGannon provided an overview of what services would be offered by both contracts. She stated an AEM employee would be in the office one day per week. In addition to this employee, other employees at the AEM office would be available to Hanover staff for other questions related to payroll, claims, etc. The finance duties contract is a six month agreement, with a review at four months to gain feedback. McGannon went on to explain the audit preparation and how AEM would be working with the auditors to ensure the correct documents are provided.

Hammerseng asked if the contract is all inclusive or if Hanover staff calls for assistance on items outside of the broad descriptions in the contract would be charged extra. McGannon stated the proposal is all inclusive to include the once per week in office visit, emails, phone calls, etc.

**MOTION** by Hammerseng to approve Res No 01-06-15-02 and 01-06-15-03, seconded by Vajda. **Motion carried unanimously.**

**Res No 01-06-15-04 – Changing Bank Signatories**

Hagen stated this resolution is to remove the previous Administrator, Annita Smythe, as an approved signature on the City's bank accounts.

**MOTION** by Vajda to approve Res No 01-06-15-04, seconded by Zajicek. **Motion carried unanimously.**

**Res No 01-06-15-05 – Approving Transfers**

Hagen stated this transfer is to bring a bond payment fund to a negative balance. This fund has had an ongoing negative balance, whereas a different fund used to pay a different bond payment has a surplus in money.

**MOTION** by Vajda to approve Res No 01-06-15-05, seconded by Zajicek. **Motion carried unanimously.**

**Reports:**

Vajda stated he has heard several positive feedbacks from residents on the trail system and how Public Works is keeping them free of snow.

Hagen

- January Planning Commission will be cancelled. This is due to lack of urgent discussions and the vacancy.
- Hanover resident Clark Lee continues to request a meeting with one or two Council members to discuss empty lots in Crow River Heights and the presence of wetlands on those lots. An attempt will be made to set a meeting in the coming weeks.
- Randy Whitcomb was nominated by the City/EDA for an outstanding citizen's award. The Wright County Economic Development Partnership will be hosting an award breakfast at City Hall in Delano on January 16, 2015 to present the awards.
- Hagen requested Council to pick a date to hold the joint Council/EDA meeting. The date is set for February 19, 2015 with an approximate start time of 5:30 or 6 p.m.

Squires stated the Christmas decorations in Hanover are well done. Vajda stated they were purchased with the help of a donation from the Hanover Athletic Association.

Mayor Kauffman wished everyone a Happy New Year and congratulated Warpula and Zajicek again.

**Adjournment:**

**MOTION** by Warpula to adjourn at 7:33 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

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## Payments

Current Period: December 2014

Batch Name	12/31/14PAY2	Payment	Computer Dollar Amt	\$21,261.93	Posted	
Refer	488	ADVANCED DISPOSAL SERVICES	-			
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	City Trash Service 12/1/14 - 12/31/14			\$200.08
Invoice	G20001430057	12/31/2014				
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b>	\$200.08
Refer	470	ALLINA HEALTH SYSTEM	-			
Cash Payment	E 100-42240-208	Training and Instruction	First Responder Training Class - EMR			\$1,437.00
Invoice	II10018901	11/30/2014				
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	\$1,437.00
Refer	461	B.K. AUTO	-			
Cash Payment	E 100-42260-220	Repair/Maint Supply (GE	R11 Battery's, Alc Recharge			\$850.78
Invoice	1601	7/24/2014				
Cash Payment	E 100-42260-220	Repair/Maint Supply (GE	Wire Plug, Trailer Jack, Creeper Wheels			\$193.44
Invoice	1620	9/1/2014				
Cash Payment	E 100-42220-221	Equipment Parts	E11 Relief Valve On Air Tank			\$92.89
Invoice	1648	11/12/2014				
Cash Payment	E 100-42260-220	Repair/Maint Supply (GE	R11 Flashlights, Bank Charger, GFI Switch, E11 Repair Water Cooler Line			\$1,294.98
Invoice	1661	12/16/2014				
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	\$2,432.09
Refer	456	BABLER, LUCILLE	-			
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Damage Deposit Refund - 12/20/14 Event			\$200.00
Invoice		1/20/2015				
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	\$200.00
Refer	439	BIFFS INC.	-			
Cash Payment	E 100-45200-580	Other Equipment	5905 Pheasant Run Park			\$95.00
Invoice	W550214-IN	1/7/2015				
Cash Payment	E 100-45200-580	Other Equipment	10042 Eagleview Park			\$95.00
Invoice	W550215-IN	1/7/2015				
Cash Payment	E 100-45200-580	Other Equipment	59412 Mallard Park			\$95.00
Invoice	W550216-IN	1/7/2015				
Cash Payment	E 100-45200-580	Other Equipment	59413 Cardinal Circle Park			\$95.00
Invoice	W550217-IN	1/7/2015				
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	\$380.00
Refer	455	BOY SCOUT TROOP #563	-			
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Damage Deposit Refund - 12/19/14 Event			\$200.00
Invoice		1/20/2015				
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	\$200.00
Refer	462	BROWN, TIM	-			
Cash Payment	E 100-42240-208	Training and Instruction	Reimbursement for EMT Class & Certification			\$1,637.46
Invoice		8/16/2014				
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	\$1,637.46
Refer	471	CARDMEMBER SRVC (CENTRAL B	-			

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## Payments

Current Period: December 2014

Cash Payment	E 100-42220-221 Equipment Parts	BestBuy Co. / Power Cord				\$10.72
Invoice 9412	11/26/2014					
Cash Payment	E 100-42260-212 Motor Fuels	Storman's Food & Fuel / Corcoran				\$13.15
Invoice 1963	12/9/2014					
Cash Payment	E 100-42220-580 Other Equipment	Going Under Dive Center				\$30.84
Invoice 4387	12/12/2014					
Cash Payment	E 100-42280-215 Shop Supplies	Mills Fleet Farm				\$98.79
Invoice 7593	12/12/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$153.50</b>
Refer	413 <i>CARSON, CLELLAND &amp; SCHREDE</i>					
Cash Payment	E 100-41610-304 Legal Fees	Profesional Services Rendered - December				\$94.49
Invoice	12/31/2014					
Transaction Date	1/2/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$94.49</b>
Refer	414 <i>CENTERPOINT ENERGY</i>					
Cash Payment	E 100-41940-383 Gas Utilities	11/26/14 to 12/29/14				\$1,140.09
Invoice City Hall						
Cash Payment	E 100-42280-383 Gas Utilities	11/26/14 - 12/29/14				\$514.49
Invoice 369 Labeauxe Av						
Transaction Date	1/6/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$1,654.58</b>
Refer	416 <i>COLLABORATIVE PLANNING LLC</i>					
Cash Payment	E 100-41910-310 Other Professional Servi	General Planning				\$232.50
Invoice 2015-01						
Cash Payment	E 100-41910-310 Other Professional Servi	Greenhouse				\$23.25
Invoice 2015-02		Project 208204				
Cash Payment	E 818-41910-310 Other Professional Servi	Plantenburg				\$209.25
Invoice 2015-03						
Cash Payment	E 818-41910-310 Other Professional Servi	Ruter				\$116.25
Invoice 2015-04						
Transaction Date	1/6/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$581.25</b>
Refer	443 <i>COTTONS, INC.</i>					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Prem AW 46 HYD FI 5G				\$41.77
Invoice 944987	12/1/2014					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Fuel Tubing/Hose/EP Grease Cart/Grease Fitting Kit				\$51.58
Invoice 945422	12/3/2014					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE	Wiper Blades/Winshield Wash				\$46.70
Invoice 945995	12/8/2014					
Cash Payment	E 100-43121-226 Sign Repair Materials	Riveter & Rivets				\$69.87
Invoice 946437	12/11/2014					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$209.92</b>
Refer	438 <i>CROW RIVER FARM EQUIPMENT</i>					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE					\$31.21
Invoice 170563	12/19/2014					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$31.21</b>
Refer	445 <i>DEPT OF EMPLOYMENT &amp; ECON</i>					
Cash Payment	E 100-43000-142 Unemployment Benefit P	Benefits Paid Charges - Russell Heins				\$28.32
Invoice	1/8/2015					

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## Payments

Current Period: December 2014

Cash Payment	E 100-43000-142 Unemployment Benefit P	Benefits Paid Charges - Russell Heins				\$23.81
Invoice	1/8/2015					
Cash Payment	E 100-41430-142 Unemployment Benefit P	Benefits Paid Charges - Brent Kress				\$31.79
Invoice	1/8/2015					
Cash Payment	E 100-41430-142 Unemployment Benefit P	Benefits Paid Charges - Melissa Roggenkamp				\$459.00
Invoice	1/8/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$542.92</b>
Refer	419 <i>ECM PUBLISHERS, INC.</i>					
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2014-09				\$75.40
Invoice 17546	1/1/2015					
Cash Payment	E 100-41970-351 Legal Notices Publishing	Ordinance 2014-02				\$52.78
Invoice 17545	1/1/2015					
Transaction Date	1/6/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$128.18</b>
Refer	482 <i>FIRE SAFETY USA, INC.</i>					
Cash Payment	E 100-42280-215 Shop Supplies	Gear Cleaner				\$119.95
Invoice 74845	12/17/2014					
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$119.95</b>
Refer	463 <i>GENERATION CONSULTANTS, LL</i>					
Cash Payment	E 100-42260-323 Radio Units	Text Paging				\$119.97
Invoice 3796	12/1/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$119.97</b>
Refer	469 <i>GRONSBURG, BRIAN</i>					
Cash Payment	E 100-42240-208 Training and Instruction	\$5 Pizza St Michael Reimbursement - Pizza after Fire Mtg.				\$64.13
Invoice	12/29/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$64.13</b>
Refer	437 <i>HANOVER WINE &amp; SPIRITS LLC</i>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Damage Deposit Refund - 12/12/14 Event				\$200.00
Invoice	1/20/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	444 <i>HARDWARE HANK</i>					
Cash Payment	E 100-41940-580 Other Equipment					\$8.09
Invoice 1199076	12/11/2014					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE					\$1.37
Invoice 1201379	12/22/2014					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$9.46</b>
Refer	435 <i>JOHNSON, CHUCK</i>					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Damage Deposit Refund - 12/25/14 Event				\$200.00
Invoice	1/20/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	465 <i>KOTTKE, BRIAN</i>					
Cash Payment	E 100-42220-260 Uniforms	North Star Awards & Trophies Reimb. Accountability Tag for G. Diaz				\$24.05
Invoice 5610	7/14/2014					
Cash Payment	E 100-42220-260 Uniforms	North Star Awards & Trophies Reimb - 47 Individual Name Tags - Yellow				\$226.04
Invoice 5283	3/5/2014					

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## Payments

Current Period: December 2014

<b>Cash Payment</b>	E 100-42220-580 Other Equipment	The Fire Store Reimb - Gloves & Nomex Hoods			<b>\$784.70</b>
Invoice					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total \$1,034.79</b>
Refer	440 <i>LOFFLER COMPANIES, INC.</i>				
<b>Cash Payment</b>	E 100-41570-220 Repair/Maint Supply (GE	Contract Overage Charge 12/17/14 - 1/16/15			<b>\$187.37</b>
Invoice 1897465 1/6/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total \$187.37</b>
Refer	459 <i>MINNESOTA PIPE &amp; EQUIPMENT</i>				
<b>Cash Payment</b>	E 601-43252-227 Utility Maint Supplies	25 CH8S - 243 Copperhorn & 25 - 3/4" Watts PRV LF25AUB-Z3			<b>\$3,912.17</b>
Invoice 0328446 12/22/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total \$3,912.17</b>
Refer	430 <i>PLUNKETTS</i>				
<b>Cash Payment</b>	E 100-41940-310 Other Professional Servi	December Services			<b>\$79.88</b>
Invoice 4563798 12/12/2014					
Transaction Date	1/8/2015	Due 0	Cash	10100	<b>Total \$79.88</b>
Refer	436 <i>QUIGLEY, MARILYN T</i>				
<b>Cash Payment</b>	E 100-48205-810 Refunds & Reimburseme	Damage Deposit Refund - 12/28/14 Event			<b>\$200.00</b>
Invoice 1/20/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total \$200.00</b>
Refer	489 <i>SELLYS CUSTOM APPAREL, LLC</i>				
<b>Cash Payment</b>	E 100-41435-260 Uniforms	Set Up Charge - Logo			<b>\$25.00</b>
Invoice 55 12/29/2014					
<b>Cash Payment</b>	E 100-41435-260 Uniforms	Shirt & Vest Embroidery - A. Biren			<b>\$99.00</b>
Invoice 55 12/29/2014					
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total \$124.00</b>
Refer	466 <i>WALDORF, BOB</i>				
<b>Cash Payment</b>	E 100-42280-215 Shop Supplies	Sams Club Reimb. - Gatorade & Water			<b>\$107.43</b>
Invoice 12/10/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total \$107.43</b>
Refer	467 <i>WARPULA, KEN</i>				
<b>Cash Payment</b>	E 100-42240-208 Training and Instruction	Office Max Reimb. - Training Materials			<b>\$59.04</b>
Invoice 12/30/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total \$59.04</b>
Refer	483 <i>WRIGHT COUNTY AUDITOR-TREA</i>				
<b>Cash Payment</b>	R 100-35100 Court Fines	Wright County Fines			<b>\$133.32</b>
Invoice 1/20/2015					
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total \$133.32</b>
Refer	458 <i>WRIGHT SWCD</i>				
<b>Cash Payment</b>	E 100-41940-310 Other Professional Servi	WCA Admin-29155 109th Ave-Deliniation Review			<b>\$100.00</b>
Invoice 0004 11/25/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total \$100.00</b>
Refer	427 <i>WSB &amp; ASSOCIATES, INC.</i>				
<b>Cash Payment</b>	E 100-41950-303 Engineering Fees	2014 General Engineering Services			<b>\$814.50</b>
Invoice 12/26/2014					

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## Payments

Current Period: December 2014

<b>Cash Payment</b>	E 401-41950-303 Engineering Fees	Beebe Lake Regional Trail - CR 34				<b>\$749.50</b>
Invoice	12/26/2014			Project 127253		
<b>Cash Payment</b>	E 401-41950-303 Engineering Fees	Hennepin CR 19 Trail Project				<b>\$1,071.00</b>
Invoice	12/26/2014			Project 127252		
Transaction Date	1/8/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$2,635.00</b>
<hr/>						
Refer	441 XCEL ENERGY					
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	City Street Lighting 12/3/14 to 1/2/15				<b>\$2,092.74</b>
Invoice 552887315	1/5/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$2,092.74</b>

### Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$325.50
601 WATER ENTERPRISE FUND	\$3,912.17
401 GENERAL CAPITAL PROJECTS	\$1,820.50
100 GENERAL FUND	\$15,203.76
	<hr/>
	\$21,261.93

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$21,261.93
Total	<hr/>
	\$21,261.93

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## Payments

Current Period: January 2015

Batch Name	01/20/15 PAY						
Payment		Computer Dollar Amt	\$56,832.90	Posted			
Refer	494 AEM FINANCIAL SOLUTIONS, LLC					-	
Cash Payment	E 100-41530-310 Other Professional Servi	Professional Financial Management Services for 2015 per the Scope of Services outlined in contract				\$5,000.00	
Invoice	337363	1/11/2015					
Cash Payment	E 100-41530-310 Other Professional Servi	Fixed Asset Compilation Progress Bill				\$3,250.00	
Invoice	337352	1/11/2015					
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b>	\$8,250.00	
Refer	481 BANKWEST - ROCKFORD					-	
Cash Payment	E 313-47000-601 Debt Srv Bond Principal	2005 Spartan				\$11,964.46	
Invoice		2/1/2015					
Cash Payment	E 313-47000-611 Bond Interest	2005 Spartan				\$644.66	
Invoice		2/1/2015					
Cash Payment	E 313-47000-601 Debt Srv Bond Principal	2007 Tanker				\$9,766.95	
Invoice		2/1/2015					
Cash Payment	E 313-47000-611 Bond Interest	2007 Tanker				\$1,081.10	
Invoice		2/1/2015					
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b>	\$23,457.17	
Refer	448 BLUE TARP FINANCIAL					-	
Cash Payment	E 100-43100-215 Shop Supplies					\$245.56	
Invoice	0192036930	1/5/2015					
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	\$245.56	
Refer	475 CENTURY LINK					-	
Cash Payment	E 100-42280-321 Telephone	Fire Hall Landline 12/28/14 - 1/27/15				\$56.80	
Invoice		12/28/2014					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	\$56.80	
Refer	409 COMCAST					-	
Cash Payment	E 100-41940-321 Telephone	Digital Phone Line Service 01/05 - 2/04 - City Hall				\$257.27	
Invoice		12/25/2014					
Transaction Date	1/2/2015	Due 0	Cash	10100	<b>Total</b>	\$257.27	
Refer	476 CROW HASSAN BUILDERS, INC					-	
Cash Payment	E 100-42280-215 Shop Supplies	Sams Club Reimbursement - File Folders / Wash Towels for Drying Trucks				\$61.36	
Invoice							
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	\$61.36	
Refer	480 FINKEN WATER SOLUTIONS					-	
Cash Payment	E 100-42280-215 Shop Supplies	Fire Hall Bottled Water				\$19.00	
Invoice		1/1/2015					
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	\$19.00	
Refer	473 GRANITE ELECTRONICS					-	
Cash Payment	E 100-42260-323 Radio Units	Radio Re-Programming				\$1,485.00	
Invoice	456592	1/2/2015					

# HANOVER

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Page 2

## Payments

Current Period: January 2015

Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$1,485.00</b>
Refer	493 <u>HEALTH PARTNERS</u>					-
Cash Payment	E 100-41430-151 Med/Dental Insurance			Premium Period 1/01/15 - 1/31/15 - A. Biren		\$413.08
Invoice	55548724	1/13/2015				
Cash Payment	E 100-43000-151 Med/Dental Insurance			Premium Period 1/01/15 - 1/31/15 - J. Doboszanski		\$828.70
Invoice	55548724	1/13/2015				
Cash Payment	E 100-41400-151 Med/Dental Insurance			Premium Period 1/01/15 - 1/31/15 - B. Hagen		\$253.66
Invoice	55548724	1/13/2015				
Cash Payment	E 100-41400-151 Med/Dental Insurance			Premium Period 1/01/15 - 1/31/15 - A. Smythe		\$352.95
Invoice	55548724	1/13/2015				
Cash Payment	E 100-43000-151 Med/Dental Insurance			Premium Period 1/01/15 - 1/31/15 - S. Vogel		\$352.95
Invoice	55548724	1/13/2015				
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$2,201.34</b>
Refer	411 <u>HEINS, DENICE</u>					-
Cash Payment	E 100-41940-520 Buildings and Structures			Storage Lease February		\$120.00
Invoice		2/1/2015				
Transaction Date	1/2/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$120.00</b>
Refer	447 <u>ISD 877 - BUFFALO</u>					-
Cash Payment	E 401-49844-400 Repairs & Maint Cont (G			Year 9 - Annual Fiber Optic Charge 2014-2015		\$9,800.00
Invoice	7939	1/5/2015				
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$9,800.00</b>
Refer	421 <u>KAUL DESIGN GROUP, LLC</u>					-
Cash Payment	E 201-41330-437 Other Miscellaneous			Priority Maintenance Package - Monthly Fee - January 2015		\$200.00
Invoice	15-005	1/7/2015				
Transaction Date	1/8/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$200.00</b>
Refer	479 <u>KOTTKE, BRIAN</u>					-
Cash Payment	E 100-42220-580 Other Equipment			Sam's Club Reimb. - Batteries		\$73.19
Invoice		1/6/2015				
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$73.19</b>
Refer	457 <u>LANO EQUIPMENT - LORETTO</u>					-
Cash Payment	E 100-45200-400 Repairs & Maint Cont (G					\$355.86
Invoice	03-228881	1/13/2015				
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$355.86</b>
Refer	491 <u>METRO CITIES</u>					-
Cash Payment	E 100-41110-306 Dues & Subscriptions			2015 Membership Dues for the City of Hanover		\$150.00
Invoice	92	12/31/2014				
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$150.00</b>
Refer	460 <u>MN PUBLIC FACILITIES AUTHORITY</u>					-
Cash Payment	E 602-47000-611 Bond Interest			Bond Interest / MN PFA Bond		\$6,675.35
Invoice		2/20/2015				
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$6,675.35</b>
Refer	478 <u>MSFCA</u>					-

# HANOVER

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Page 3

## Payments

Current Period: January 2015

<b>Cash Payment</b>	E 100-42210-306 Dues & Subscriptions	2015 Membership Renewal - Dave Malewicky / Fire Chief				<b>\$93.00</b>
Invoice						
<b>Cash Payment</b>	E 100-42210-306 Dues & Subscriptions	2015 Membership Renewal - Brian Kottke / Chief 2				<b>\$57.00</b>
Invoice						
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$150.00</b>
Refer	453 SAFETY TRAIN, INC. -					
<b>Cash Payment</b>	E 100-43000-208 Training and Instruction	2015 Training; S. Vogel & J. Doboszinski				<b>\$950.00</b>
Invoice 12/2/2014						
Transaction Date	1/13/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$950.00</b>
Refer	474 WRIGHT COUNTY IT -					
<b>Cash Payment</b>	E 100-42260-323 Radio Units	2015 800 MHz Radio Infrastructure Fee / 31 @ \$75 per unit				<b>\$2,325.00</b>
Invoice 15-012 1/6/2015						
Transaction Date	1/14/2015	Due 0	Cash	10100	<b>Total</b>	<b>\$2,325.00</b>

### Fund Summary

	10100 Cash
602 SEWER ENTERPRISE FUND	\$6,675.35
401 GENERAL CAPITAL PROJECTS	\$9,800.00
313 2010 GO EQUIPMENT CERTIFICATES	\$23,457.17
201 EDA SPECIAL REVENUE FUND	\$200.00
100 GENERAL FUND	\$16,700.38
	<u>\$56,832.90</u>

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$56,832.90
<b>Total</b>	<b>\$56,832.90</b>

**COPY**

**AEM Financial Solutions, LLC**

Please remit payments to:  
P.O. Box 3166  
Mankato, MN 56002-3166

**Billing Questions:**  
952.715.3030  
507.625.2727 Ext 3030  
Questions@aemcpas.com  
Fax: 507.388.9139 or 952.835.3261

City of Hanover  
12250 5th St NE  
Hanover, MN 55341

Invoice No. 337363  
Date 01/11/2015  
Client No. 90048FS

**SERVICE**

**AMOUNT**

Professional financial management services  
for the calendar year 2015 per the  
Scope of Services outlined in contract

January 2015

\$ 5,000.00

**Please provide the following information to pay by credit card:**

Payment Amount: \$ \_\_\_\_\_

I would like a receipt sent to me: E-Mail \_\_\_\_\_ Mail \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Credit Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_ Card Code: \_\_\_\_\_

( A FINANCE CHARGE computed at 12% ANNUAL PERCENTAGE RATE  
will be added to any balance remaining 30 days after receipt of invoice)  
90048FS

100-41540-301

**COPY**

**AEM Financial Solutions, LLC**

Please remit payments to:  
P.O. Box 3166  
Mankato, MN 56002-3166

Billing Questions:  
952.715.3030  
507.625.2727 Ext 3030  
Questions@aemcpas.com  
Fax: 507.388.9139 or 952.835.3261

City of Hanover  
12250 5th St NE  
Hanover, MN 55341

Invoice No. 337352  
Date 01/10/2015  
Client No. 90048FS

---

SERVICE	AMOUNT
Fixed Asset Compilation	
Progress Bill	\$ <u>3,250.00</u>

**Please provide the following information to pay by credit card:**

Payment Amount: \$ \_\_\_\_\_

I would like a receipt sent to me: E-Mail \_\_\_\_\_ Mail \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Credit Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_ Card Code: \_\_\_\_\_

( A FINANCE CHARGE computed at 12% ANNUAL PERCENTAGE RATE  
will be added to any balance remaining 30 days after receipt of invoice)  
90048FS

100-41546-301<sup>16</sup>

**COPY**

**CCS** Carson, Clelland  
& Schreder  
ATTORNEYS AT LAW  
6300 SHINGLE CREEK PARKWAY STE 305  
MINNEAPOLIS, MN 55430-2190  
(763)-561-2800

December 31, 2014

CITY OF HANOVER  
CITY ADMINISTRATOR  
11250 5TH STREET NE  
HANOVER, MN 55341

Professional Services

Amount

Criminal

12/3/2014	Attend arraignment, pretrial, settlement conference hearings, correspond with court, meet with defendants, review discovery, note files	23.75
12/5/2014	Prepare disposition letter, review and prepare files for court, conference with attorney Ross regarding trials, requesting documents, select witnesses, note files	31.67
12/26/2014	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	8.75
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	17.50
SUBTOTAL:		[ 81.67]
<b>For professional services rendered</b>		<b>\$81.67</b>
Client Expense Charges :		
<u>Criminal Expenses:</u>		
Monthly support fee for November		12.82
SUBTOTAL:		[ 12.82]
<b>Total Client Expense Charges</b>		<b>\$12.82</b>
<b>Total amount of this bill</b>		<b>\$94.49</b>
<b>Previous balance</b>		<b>\$106.47</b>

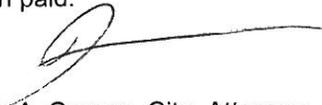
**COPY**

CITY OF HANOVER

Page 2

	<u>Amount</u>
12/30/2014 Payment - thank you	(\$106.47)
<b>Total payments and adjustments</b>	<b>(\$106.47)</b>
<b>Balance due</b>	<b><u><u>\$94.49</u></u></b>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

  
Jeffrey A. Carson, City Attorney

**COPY**

**Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569**

January 4, 2015

**City of Hanover  
PO Box 278  
Hanover, MN 55341**

**Reference to: City of Hanover -- General Planning  
Invoice # 2015-001**

Date	Task	Hours	Amount
11/23/2014	Review Rogers CPA, various emails.	0.25	23.25
12/1/2014	Various emails, review packet.	0.5	46.50
12/2/2014	Various emails.	0.25	23.25
12/12/2014	Various emails, review packet.	0.25	23.25
12/15/2014	Phone conference with Brian, various emails.	0.5	46.50
12/19/2014	Phone conference with attorney re: boundary line dispute.	0.25	23.25
12/22/2014	Various emails, review plans re: boundary line dispute.	0.25	23.25
12/30/2014	Email from Annita, phone conference with Annita.	0.25	23.25
		<hr/> 2.5	<hr/> \$232.50

Additional Charges	\$0.00
Total Amount of this Invoice	\$232.50
Previous Balance	\$558.00
Payments Received	\$558.00
Balance Due	\$232.50

E-100-41910-310

(bill to 2014)

**COPY**

**Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569**

January 4, 2015

**City of Hanover  
PO Box 278  
Hanover, MN 55341**

**Reference to: City of Hanover -- Greenhouse  
Invoice # 2015-002**

Date	Task	Hours	Amount
12/4/2015	Phone conference with Annita, email from Annita, review title commitment.	0.25	23.25
		<hr/>	
		0.25	\$23.25

Additional Charges	\$0.00
Total Amount of this Invoice	\$23.25
Previous Balance	\$255.75
Payments Received	\$255.75
Balance Due	\$23.25

E 150-41910-310  
project 208204  
(bill to 2014)

**COPY**

**Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569**

January 4, 2015

**City of Hanover  
PO Box 278  
Hanover, MN 55341**

**Reference to: City of Hanover -- Plantenburg  
Invoice # 2015-003**

Date	Task	Hours	Amount
11/25/2014	Various emails.	0.25	23.25
12/8/2014	Various emails.	0.25	23.25
12/9/2014	Phone conference with Annita, email to Elizabeth.	0.25	23.25
12/15/2014	Phone conference with Elizabeth.	0.25	23.25
12/16/2014	Various emails.	0.25	23.25
12/22/2014	Various emails.	0.5	46.50
12/23/2014	Phone conference with Annita, various emails.	0.25	23.25
12/24/2014	Various emails.	0.25	23.25
		<hr/>	
		2.25	\$209.25

Additional Charges	\$0.00
Total Amount of this Invoice	\$209.25
Previous Balance	\$418.50
Payments Received	\$418.50
Balance Due	\$209.25

E-818-41910-310  
(bill to 2014)

COPY

Collaborative Planning, LLC  
PO Box 251  
Medina, MN 55340  
763-473-0569

January 4, 2015

City of Hanover  
PO Box 278  
Hanover, MN 55341

Reference to: City of Hanover -- Ruter  
Invoice # 2015-004

Date	Task	Hours	Amount
12/30/2014	Phone conference with Wright County, phone conference with Annita.	1	93.00
12/31/2014	Email from Wright County, email to Annita.	0.25	23.25
		<hr/> 1.25	<hr/> \$116.25

Additional Charges	\$0.00
Total Amount of this Invoice	\$116.25
Previous Balance	\$441.75
Payments Received	\$441.75
Balance Due	\$116.25

E-818-41910-310  
(bill to 2014)



**COPY**

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

December 26, 2014

Mrs. Annita Smythe  
City of Hanover  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341

Re: November, 2014 Invoices

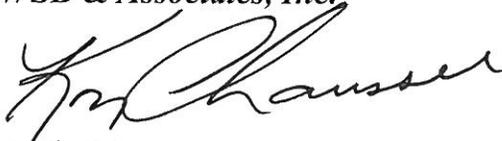
Dear Mrs. Smythe:

Enclosed please find a list of the current invoices for professional engineering services during the month of November for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

*WSB & Associates, Inc.*

  
for Justin Messner  
Project Manager

Enclosures

kc

JAN 6 2015

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12/26/2014

WSB Project No.	City of Hanover Description	Current Invoice	Year to Date 2014	Billed to Date October 31, 2014
1020-561	Utility Permit Reviews			\$4,637.75
1272-210	General Engineering Services (2012) -\$6.50 Credit			\$16,829.25
1272-330	Bridges at Hanover Plat Changes			\$780.00
1272-390	Hanover Bicycle & Pedestrian Trail			\$146,423.70
1272-420	Storm Water Utility Justification			\$14,069.25
1272-430	Wetter Property Development Review			\$9,937.00
1272-460	School Sidewalk - CR 19			\$1,005.00
1272-470	Public Works Site Grading Plan			\$12,593.50
1272-480	CR 34 Bike Trail Fed. Enhancement Grant			\$6,728.50
1272-500	2010-2014 Street Maintenance Report			\$335.00
1272-520	Hennepin CR 19 Trail Project	\$1,071.00	\$28,543.64	\$157,724.54
1272-530	Beebe Lake Regional Trail - CR 34	\$749.50	\$14,670.75	\$242,725.25
1272-540	Drainage Analysis for Future PW Site			\$4,327.50
1272-550	2012 Seal Coat / Road Rehabilitation			\$11,499.50
1272-560	PHS West Site Plan Review 2012			\$428.00
1272-570	CR 19 at CR 34 Signal			\$23,081.25
1272-580	Jonquil Lane Ditch Grading			\$2,399.25
1272-590	Lamont Avenue Extension 2012			\$86,667.64
1272-600	Pingree Drainage			\$10,656.25
2082-000	Pheasant Run Street and Sewer Extension			\$17,951.50
2082-010	2013 General Engineering Services			\$15,877.00
2082-011	2014 General Engineering Services	\$814.50	\$17,975.25	\$17,975.25
2082-020	GIS Services			\$11,920.50
2082-030	Pavement Management Plan			\$13,548.50
2082-040	Bridges of Hanover Assisted Living Project		\$1,331.50	\$3,023.21
2082-050	Bridge 92366 Rehabilitation Report			\$2,272.00
2082-070	CSAH 19 Sidewalk Extension		46.40.5	\$4,640.50
	Current Invoice Total	\$2,635.00	\$62,521.14	

100-41950-303 \$814.50

401-41950-303 \$749.50 CR34

401-41950-303 \$1,071.00 CR 19 Trail



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**COPY**

City of Hanover  
 Attn: Annita Smythe, City Administrator  
 11250 5th Street NE  
 Hanover, MN 55341

December 26, 2014  
 Project No: 01272-520  
 Invoice No: 50

701 Xenia Avenue South  
 Suite 300  
 Minneapolis, MN 55416  
 Tel: (763) 541-4800  
 Fax: (763) 541-1700

Hennepin CR 19 Trail Project

**Professional Services from November 01, 2014 to November 30, 2014**

Phase 1 Feasibility / Prel. Des.

**Professional Personnel**

		Hours	Rate	Amount	
Project Management/Coordination					
Messner, Justin	11/24/2014	2.00	119.00	238.00	
Revisions to spec per MnDOT request and send to Hennepin County for bid					
Design					
Messner, Justin	11/18/2014	7.00	119.00	833.00	
Update Spec					
Totals		9.00		1,071.00	
<b>Total Labor</b>					<b>1,071.00</b>
			<b>Total this Phase</b>		<b>\$1,071.00</b>
			<b>Total this Invoice</b>		<b>\$1,071.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	1,071.00	140,504.75	141,575.75
Consultant	0.00	8,884.00	8,884.00
Expense	0.00	1,178.79	1,178.79
Field Services	0.00	6,086.00	6,086.00
<b>Totals</b>	<b>1,071.00</b>	<b>156,653.54</b>	<b>157,724.54</b>

Comments: \_\_\_\_\_

Approved by: \_\_\_\_\_

Reviewed by: Mike Nielson  
 Project Manager: Justin Messner



701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

City of Hanover  
Attn: Annita Smythe, City Administrator  
11250 5th Street NE  
Hanover, MN 55341

December 26, 2014  
Project No: 01272-530  
Invoice No: 47

Beebe Lake Regional Trail - CR 34  
Project 2014-01C

**Professional Services from November 01, 2014 to November 30, 2014**

Phase 1 Feasibility / Prel. Des.

**Professional Personnel**

		Hours	Rate	Amount
Drawings/Layouts				
Blommel, Jason	11/10/2014	2.50	93.00	232.50
Data Collection and Drafting				
Blommel, Jason	11/11/2014	2.00	93.00	186.00
Property Corner Re-set				
Blommel, Jason	11/12/2014	1.00	93.00	93.00
Survey Comps				
Totals		5.50		511.50
<b>Total Labor</b>				<b>511.50</b>
				<b>Total this Phase \$511.50</b>

Phase 3 Construction

**Professional Personnel**

		Hours	Rate	Amount
Project Management/Coordination				
Messner, Justin	11/19/2014	2.00	119.00	238.00
Meeting to discuss pavement smoothness				
Totals		2.00		238.00
<b>Total Labor</b>				<b>238.00</b>
				<b>Total this Phase \$238.00</b>

**Total this Invoice \$749.50**

**Billings to Date**

	Current	Prior	Total
Labor	749.50	197,439.75	198,189.25
Consultant	0.00	16,466.50	16,466.50
Expense	0.00	510.00	510.00
Field Services	0.00	27,559.50	27,559.50
<b>Totals</b>	<b>749.50</b>	<b>241,975.75</b>	<b>242,725.25</b>

Comments:

**COPY**

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Project 01272-530 HANO - Beebe Lake Regional Trail -CR34 Invoice 47

---

Approved by: 

Reviewed by: Mike Nielson  
Project Manager: Justin Messner



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701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

City of Hanover  
Attn: Annita Smythe, City Administrator  
11250 5th Street NE  
Hanover, MN 55341

December 26, 2014  
Project No: 02082-011  
Invoice No: 11

2014 General Engineering Services  
**Professional Services from November 01, 2014 to November 30, 2014**  
**Professional Personnel**

	Hours	Rate	Amount
Project Management/Coordination			
Pittman, Bryan      11/26/2014	1.00	83.00	83.00
Adding zoning data to DataLink			
Reutiman, Anita      11/11/2014	.50	83.00	41.50
Utility Updates			
Reutiman, Anita      11/19/2014	2.00	83.00	166.00
Utility update/update DataLink with zoning, labeling, etc			
Meetings			
Hansen, Justin      11/17/2014	2.00	104.00	208.00
DataLink parcel map updates			
Messner, Justin      11/19/2014	2.00	119.00	238.00
Engineering Update			
Administrative			
Ogren, Benjamin      11/3/2014	1.00	78.00	78.00
Prepared parcel lists from GIS database for Nancy at Hanover.			
Totals	8.50		814.50
<b>Total Labor</b>			<b>814.50</b>
		<b>Total this Invoice</b>	<b>\$814.50</b>

**Billings to Date**

	Current	Prior	Total
Labor	814.50	16,189.75	17,004.25
Field Services	0.00	971.00	971.00
<b>Totals</b>	<b>814.50</b>	<b>17,160.75</b>	<b>17,975.25</b>

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by: 

Reviewed by: Mike Nielson  
Project Manager: Justin Messner

HANOVER  
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500217	000000003	Hagen, Brian S.	2	Bi-Weekly	\$1,797.13	1/16/2015	Outstanding
500220	000000001	Smythe, Annita	2	Bi-Weekly	\$1,647.20	1/16/2015	Outstanding
500219	000000002	Schmitz, Nancy A.	2	Bi-Weekly	\$717.40	1/16/2015	Outstanding
500216	000000008	Doboszanski, Jason	2	Bi-Weekly	\$1,370.98	1/16/2015	Outstanding
500215	000000011	Biren, Amy	2	Bi-Weekly	\$1,033.70	1/16/2015	Outstanding
EFT	000000006	Bursch, Jeffrey	2	Bi-Weekly	\$0.00	1/16/2015	Outstanding
500218	000000007	Heins, Russell	2	Bi-Weekly	\$175.46	1/16/2015	Outstanding
500221	000000005	Vogel, Scott F.	2	Bi-Weekly	\$1,477.01	1/16/2015	Outstanding
					<hr/>		
					\$8,218.88		

# HANOVER

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## Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(2)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$179.70	
	000000008 Doboszinski, Jason	\$151.43	
	000000003 Hagen, Brian S.	\$242.45	
	000000002 Schmitz, Nancy A.	\$35.63	
	000000001 Smythe, Annita	\$359.62	
	000000005 Vogel, Scott F.	\$144.03	
	<i>Federal</i>		\$1,112.86
005 State Tax - MN	000000011 Biren, Amy	\$76.41	
	000000008 Doboszinski, Jason	\$66.66	
	000000003 Hagen, Brian S.	\$106.67	
	000000002 Schmitz, Nancy A.	\$19.06	
	000000001 Smythe, Annita	\$130.64	
	000000005 Vogel, Scott F.	\$64.03	
	<i>State Tax - MN</i>		\$463.47
049 Medicare	000000011 Biren, Amy	\$21.78	
	000000008 Doboszinski, Jason	\$26.84	
	000000003 Hagen, Brian S.	\$36.25	
	000000007 Heins, Russell	\$2.76	
	000000002 Schmitz, Nancy A.	\$13.04	
	000000001 Smythe, Annita	\$36.10	
	000000005 Vogel, Scott F.	\$28.46	
	<i>Medicare</i>		\$165.23
051 Social Security	000000011 Biren, Amy	\$93.15	
	000000008 Doboszinski, Jason	\$114.76	
	000000003 Hagen, Brian S.	\$155.00	
	000000007 Heins, Russell	\$11.78	
	000000002 Schmitz, Nancy A.	\$55.76	
	000000001 Smythe, Annita	\$154.36	
	000000005 Vogel, Scott F.	\$121.69	
	<i>Social Security</i>		\$706.50
501 Social Security Benefit	000000011 Biren, Amy		\$93.15
	000000008 Doboszinski, Jason		\$114.76
	000000003 Hagen, Brian S.		\$155.00
	000000007 Heins, Russell		\$11.78

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(2)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
501 Social Security Benefit	000000002 Schmitz, Nancy A.		\$55.76
	000000001 Smythe, Annita		\$154.36
	000000005 Vogel, Scott F.		\$121.69
	<i>Social Security Benefit</i>		\$706.50
502 Medicare Benefit	000000011 Biren, Amy		\$21.78
	000000008 Doboszenski, Jason		\$26.84
	000000003 Hagen, Brian S.		\$36.25
	000000007 Heins, Russell		\$2.76
	000000002 Schmitz, Nancy A.		\$13.04
	000000001 Smythe, Annita		\$36.10
	000000005 Vogel, Scott F.		\$28.46
	<i>Medicare Benefit</i>		\$165.23
<i>Grand Total</i>		\$2,448.06	\$871.73

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(2)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$97.66	
	000000008 Doboszinski, Jason	\$120.31	
	000000003 Hagen, Brian S.	\$162.50	
	000000002 Schmitz, Nancy A.	\$58.46	
	000000001 Smythe, Annita	\$161.83	
	000000005 Vogel, Scott F.	\$127.58	
	<i>PERA</i>		\$728.34
503 PERA ER	000000011 Biren, Amy		\$112.68
	000000008 Doboszinski, Jason		\$138.82
	000000003 Hagen, Brian S.		\$187.50
	000000002 Schmitz, Nancy A.		\$67.45
	000000001 Smythe, Annita		\$186.73
	000000005 Vogel, Scott F.		\$147.21
	<i>PERA ER</i>		
<i>Grand Total</i>		\$728.34	\$840.39

# HANOVER

## Payments

Current Period: January 2015

Batch Name	01/06/15 TAX Payment	Computer Dollar Amt	\$220.00	<b>Posted</b>
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Refer	<u>420 MN DEPT OF REVENUE</u>	<u>Ck# 001292E 1/6/2015</u>		
<b>Cash Payment</b>	E 100-41940-325 Taxes	Sales & Use Tax 2014		<b>\$220.00</b>

Invoice					
Transaction Date	1/6/2015	Due 0	Cash	10100	<b>Total</b>
					<b>\$220.00</b>

### Fund Summary

	10100 Cash	
100 GENERAL FUND	\$220.00	
	\$220.00	

Pre-Written Check	\$220.00	
Checks to be Generated by the Computer	\$0.00	
Total	\$220.00	

# HANOVER

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## Payments

Current Period: December 2014

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Batch Name	12/31/14FEE				
Payment		Computer Dollar Amt	\$25.00	Posted	

Refer	487 BANKWEST - ROCKFORD	Ck# 001299E 12/31/2014		
Cash Payment	E 100-41570-205 Bank Fees	Wire Transfer Fee - funds to UBS		\$25.00

Invoice					
Transaction Date	1/15/2015	Due 0	Cash	10100	<b>Total</b> \$25.00

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### Fund Summary

	10100 Cash	
100 GENERAL FUND	\$25.00	
	<hr/>	\$25.00

Pre-Written Check	\$25.00
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$25.00

"Other"

# HANOVER Payments

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Current Period: January 2015

Batch Name	01/09/15 PAY					
	Payment	Computer Dollar Amt	\$375.72	Posted		
Refer	426 POSTMASTER					
Cash Payment	E 100-41570-322 Postage	Office Stamps				\$147.00
Invoice	1/9/2015					
Cash Payment	E 100-41570-322 Postage	Q1 Newsletter				\$228.72
Invoice	1/9/2015					
Transaction Date	1/9/2015	Due 0 Cash	10100	Total		\$375.72

### Fund Summary

	10100 Cash	
100 GENERAL FUND	\$375.72	
	<u>\$375.72</u>	

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$375.72
Total	<u>\$375.72</u>

**HANOVER**  
**Cash Balances**  
 January 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$882,903.81	\$0.00	\$94,557.60	\$788,346.21
107 FIRE DEPT DONATIONS FUND	\$31,388.94	\$0.00	\$0.00	\$31,388.94
201 EDA SPECIAL REVENUE FUND	\$96,398.50	\$0.00	\$200.00	\$96,198.50
205 EDA BUSINESS INCENTIVE FUND	\$174,966.33	\$0.00	\$0.00	\$174,966.33
311 2008A GO CIP REFUNDING BOND	\$66,598.35	\$0.00	\$29,955.00	\$36,643.35
312 2009A GO IMP REFUNDING BOND	\$41,378.31	\$0.00	\$22,847.00	\$18,531.31
313 2010 GO EQUIPMENT CERTIFICATES	\$1,750.05	\$0.00	\$23,457.17	-\$21,707.12
314 2011A GO IMP CROSSOVER REF BD	\$354,097.96	\$0.00	\$0.00	\$354,097.96
401 GENERAL CAPITAL PROJECTS	\$363,173.41	\$0.00	\$9,800.00	\$353,373.41
402 PARKS CAPITAL PROJECTS	\$238,851.53	\$0.00	\$0.00	\$238,851.53
403 FIRE DEPT CAPITAL FUND	\$110,621.36	\$0.00	\$0.00	\$110,621.36
404 HISTORICAL CAPITAL PROJ FUND	\$95,978.60	\$0.00	\$0.00	\$95,978.60
407 TIF REDEV DIST #1	\$4,786.00	\$0.00	\$0.00	\$4,786.00
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$60,060.31	\$0.00	\$0.00	\$60,060.31
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$52,347.82	\$0.00	\$0.00	\$52,347.82
418 STREET CAPITAL PROJ FUND	\$431,528.72	\$0.00	\$0.00	\$431,528.72
601 WATER ENTERPRISE FUND	\$719,293.70	\$0.00	\$12,720.33	\$706,573.37
602 SEWER ENTERPRISE FUND	\$263,124.46	\$0.00	\$33,965.68	\$229,158.78
603 STORM WATER ENTERPRISE FUND	\$103,977.25	\$0.00	\$0.00	\$103,977.25
611 WATER CAPITAL IMP FUND	\$400,829.15	\$0.00	\$0.00	\$400,829.15
612 SEWER CAPITAL IMP FUND	\$1,671,234.72	\$0.00	\$0.00	\$1,671,234.72
613 STORM WATER CAPITAL IMP FUND	\$543,678.81	\$0.00	\$0.00	\$543,678.81
804 SCHENDELS FIELD ESC FUND	\$144,620.02	\$0.00	\$0.00	\$144,620.02
809 BRIDGES AT HANOVER ESC FUND	-\$13,523.24	\$0.00	\$0.00	-\$13,523.24
811 EROSION CONTROL ESCROW FUND	\$33,250.00	\$0.00	\$0.00	\$33,250.00
815 LANDSCAPE ESCROW FUND	\$44,000.00	\$0.00	\$0.00	\$44,000.00
817 INFRASTRUCTURE ESCROW FUND	\$16,500.00	\$0.00	\$0.00	\$16,500.00
818 MISC ESCROWS FUND	\$6,323.23	\$0.00	\$0.00	\$6,323.23
820 BRIDGES TOWNHOMES ESC FUND	\$3,511.90	\$0.00	\$0.00	\$3,511.90
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,710.55	\$0.00	\$0.00	\$11,710.55
	\$6,955,360.55	\$0.00	\$227,502.78	\$6,727,857.77

Revenue Budget by Source

Source Alt Code	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$995,728.00	\$995,728.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$95,624.00	\$95,624.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Source Alt Code TAXES		\$0.00	\$0.00	\$1,101,352.00	\$1,101,352.00	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$80.00	\$80.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$106,964.00	\$106,964.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Source Alt Code SERVICE		\$0.00	\$0.00	\$124,344.00	\$124,344.00	0.00%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$0.00	\$21,000.00	\$21,000.00	0.00%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,300.00	\$10,300.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$0.00	\$70,000.00	\$70,000.00	0.00%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$0.00	\$82,350.00	\$82,350.00	0.00%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$105,859.00	\$105,859.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$24,000.00	\$24,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$136,298.00	\$136,298.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Fund 100 GENERAL FUND		\$0.00	\$0.00	\$1,466,844.00	\$1,466,844.00	0.00%

# HANOVER

## Expenditure Budget Report

Dept Abbrev	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$13,700.00	\$13,700.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$199.00	\$199.00	0.00%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$315.00	\$315.00	\$1,500.00	\$1,185.00	21.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$150.00	\$150.00	\$2,500.00	\$2,350.00	6.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 41110 Council		\$465.00	\$465.00	\$25,899.00	\$25,434.00	1.80%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,850.00	\$5,850.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$4,912.83	\$4,912.83	\$65,500.00	\$60,587.17	7.50%
CITYADM	E 100-41400-121 PERA	\$368.46	\$368.46	\$4,900.00	\$4,531.54	7.52%
CITYADM	E 100-41400-122 FICA	\$304.59	\$304.59	\$4,100.00	\$3,795.41	7.43%
CITYADM	E 100-41400-123 Medicare	\$71.23	\$71.23	\$900.00	\$828.77	7.91%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$248.31	\$248.31	\$0.00	-\$248.31	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$89.45	\$89.45	\$0.00	-\$89.45	0.00%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$998.16	\$998.16	\$10,890.00	\$9,891.84	9.17%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$6,993.03	\$6,993.03	\$87,290.00	\$80,296.97	8.01%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$9,242.78	\$9,242.78	\$82,600.00	\$73,357.22	11.19%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$693.20	\$693.20	\$6,200.00	\$5,506.80	11.18%
CLERICAL	E 100-41430-122 FICA	\$573.05	\$573.05	\$5,100.00	\$4,526.95	11.24%
CLERICAL	E 100-41430-123 Medicare	\$134.01	\$134.01	\$1,200.00	\$1,065.99	11.17%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$494.85	\$494.85	\$0.00	-\$494.85	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$179.34	\$179.34	\$0.00	-\$179.34	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$1,157.02	\$1,157.02	\$16,932.00	\$15,774.98	6.83%

**HANOVER**  
**Expenditure Budget Report**

Dept Abbrev	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 41430	Clerical Staff	\$12,474.25	\$12,474.25	\$117,032.00	\$104,557.75	10.66%
Dept 41435	Staff Expenses					
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$150.00	\$150.00	\$1,000.00	\$850.00	15.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 41435	Staff Expenses	\$150.00	\$150.00	\$8,300.00	\$8,150.00	1.81%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$8,250.00	\$8,250.00	\$0.00	-\$8,250.00	0.00%
Dept 41530	Accounting	\$8,250.00	\$8,250.00	\$0.00	-\$8,250.00	0.00%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$26,000.00	\$26,000.00	0.00%
Dept 41540	Auditing	\$0.00	\$0.00	\$26,000.00	\$26,000.00	0.00%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Serv	\$159.75	\$159.75	\$17,600.00	\$17,440.25	0.91%
Dept 41550	Assessing	\$159.75	\$159.75	\$17,600.00	\$17,440.25	0.91%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
PURCHASE	E 100-41570-322 Postage	\$375.72	\$375.72	\$1,500.00	\$1,124.28	25.05%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570	Purchasing	\$375.72	\$375.72	\$20,900.00	\$20,524.28	1.80%
Dept 41600	Computer					
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600	Computer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$27,295.00	\$27,295.00	0.00%
Dept 41610	City Attorney	\$0.00	\$0.00	\$27,295.00	\$27,295.00	0.00%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$17,000.00	\$17,000.00	0.00%
Dept 41910	Planning and Zoning	\$0.00	\$0.00	\$17,000.00	\$17,000.00	0.00%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$386.00	\$386.00	\$8,400.00	\$8,014.00	4.60%
GOVTBLDG	E 100-41940-321 Telephone	\$257.27	\$257.27	\$5,500.00	\$5,242.73	4.68%
GOVTBLDG	E 100-41940-325 Taxes	\$220.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%

**HANOVER**  
**Expenditure Budget Report**

Dept Abbrev	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$120.00	\$5,000.00	\$4,880.00	2.40%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$983.27	\$983.27	\$60,900.00	\$59,916.73	1.61%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$35,000.00	\$35,000.00	0.00%
Dept 41960 Insurance		\$0.00	\$0.00	\$37,500.00	\$37,500.00	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$69,335.00	\$69,335.00	0.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$0.00	\$69,335.00	\$69,335.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$0.00	\$94,170.00	\$94,170.00	0.00%
Dept 42102 Wright County Sheriff		\$0.00	\$0.00	\$94,170.00	\$94,170.00	0.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$150.00	\$150.00	\$950.00	\$800.00	15.79%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$150.00	\$150.00	\$62,134.00	\$61,984.00	0.24%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$73.19	\$73.19	\$5,000.00	\$4,926.81	1.46%
Dept 42220 Fire Dept Equipment		\$73.19	\$73.19	\$17,350.00	\$17,276.81	0.42%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%

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Dept Abbrev	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 42240	Fire Dept Training	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
Dept 42260	Fire Vehicles					
	FIREVEH E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	FIREVEH E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
	FIREVEH E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	FIREVEH E 100-42260-323 Radio Units	\$3,810.00	\$3,810.00	\$7,465.00	\$3,655.00	51.04%
Dept 42260	Fire Vehicles	\$3,810.00	\$3,810.00	\$23,465.00	\$19,655.00	16.24%
Dept 42280	Fire Stations and Bldgs					
	FIREBLDG E 100-42280-215 Shop Supplies	\$80.36	\$80.36	\$1,650.00	\$1,569.64	4.87%
	FIREBLDG E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
	FIREBLDG E 100-42280-321 Telephone	\$56.80	\$56.80	\$800.00	\$743.20	7.10%
	FIREBLDG E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
	FIREBLDG E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	FIREBLDG E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$2,600.00	\$2,600.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$137.16	\$137.16	\$13,725.00	\$13,587.84	1.00%
Dept 42290	Fire Relief Association					
	FIRERELIEF E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$29,500.00	\$29,500.00	0.00%
	FIRERELIEF E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$35,500.00	\$35,500.00	0.00%
Dept 42401	Building Inspection Admin					
	INSPADMN E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 42700	Animal Control					
	ANIMCTRL E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	ANIMCTRL E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800	Cemetery					
	CEMETERY E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 43000	Public Works (GENERAL)					
	PUBWRKS E 100-43000-101 Full-Time Employees R	\$6,946.98	\$6,946.98	\$92,700.00	\$85,753.02	7.49%
	PUBWRKS E 100-43000-102 Full-Time Employees O	\$296.40	\$296.40	\$0.00	-\$296.40	0.00%
	PUBWRKS E 100-43000-103 Part-Time Employees	\$190.00	\$190.00	\$1,500.00	\$1,310.00	12.67%
	PUBWRKS E 100-43000-121 PERA	\$543.25	\$543.25	\$7,000.00	\$6,456.75	7.76%
	PUBWRKS E 100-43000-122 FICA	\$460.87	\$460.87	\$5,700.00	\$5,239.13	8.09%
	PUBWRKS E 100-43000-123 Medicare	\$107.79	\$107.79	\$1,300.00	\$1,192.21	8.29%
	PUBWRKS E 100-43000-132 Employer Paid HSA	\$335.42	\$335.42	\$0.00	-\$335.42	0.00%
	PUBWRKS E 100-43000-134 Employer Paid Life	\$127.70	\$127.70	\$0.00	-\$127.70	0.00%
	PUBWRKS E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	PUBWRKS E 100-43000-150 Worker s Comp (GENE	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
	PUBWRKS E 100-43000-151 Med/Dental Insurance	\$2,401.90	\$2,401.90	\$19,328.00	\$16,926.10	12.43%
	PUBWRKS E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	PUBWRKS E 100-43000-208 Training and Instructio	\$950.00	\$950.00	\$1,500.00	\$550.00	63.33%
Dept 43000	Public Works (GENERAL)	\$12,360.31	\$12,360.31	\$138,028.00	\$125,667.69	8.95%
Dept 43100	Hwys, Streets, & Roads					
	HWYROAD E 100-43100-212 Motor Fuels	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	HWYROAD E 100-43100-215 Shop Supplies	\$245.56	\$245.56	\$5,000.00	\$4,754.44	4.91%
	HWYROAD E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
	HWYROAD E 100-43100-240 Small Tools and Minor	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
	HWYROAD E 100-43100-260 Uniforms	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%

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Dept Abbrev	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
	HWYROAD E 100-43100-310 Other Professional Serv	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	HWYROAD E 100-43100-325 Taxes	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 43100	Hwys, Streets, & Roads	\$245.56	\$245.56	\$31,700.00	\$31,454.44	0.77%
Dept 43121	Paved Streets					
	PAVSTRTS E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$16,000.00	\$16,000.00	0.00%
	PAVSTRTS E 100-43121-226 Sign Repair Materials	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$23,000.00	\$23,000.00	0.00%
Dept 43122	Unpaved Streets					
	UNPAVSTS E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$12,500.00	\$12,500.00	0.00%
	UNPAVSTS E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160	Street Lighting					
	STLGHTG E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$28,000.00	\$28,000.00	0.00%
Dept 43245	Recycling: Refuse	\$0.00	\$0.00	\$28,000.00	\$28,000.00	0.00%
Dept 43260	Weed Control					
	WEEDCTRL E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	WEEDCTRL E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$7,250.00	\$7,250.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$7,250.00	\$7,250.00	0.00%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	PARKS E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$3,300.00	\$3,300.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$0.00	\$0.00	\$1,100.00	\$1,100.00	0.00%
	PARKS E 100-45200-400 Repairs & Maint Cont (	\$355.86	\$355.86	\$6,000.00	\$5,644.14	5.93%
	PARKS E 100-45200-440 Programs/FYCC	\$0.00	\$0.00	\$5,300.00	\$5,300.00	0.00%
	PARKS E 100-45200-441 Community Garden	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
	PARKS E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Dept 45200	Parks (GENERAL)	\$355.86	\$355.86	\$27,700.00	\$27,344.14	1.28%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 49360	Transfers Out					

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Dept Abbrev	Account Descr	January 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$46,983.10	\$46,983.10	\$1,456,823.00	\$1,409,839.90	3.23%

# HANOVER

## Expenditure Budget Report

Dept Abbrev	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
<b>Dept 41110 Council</b>						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$8,180.00	\$16,191.76	\$13,650.00	-\$2,541.76	118.62%
COUNCIL	E 100-41110-122 FICA	\$507.16	\$572.26	\$850.00	\$277.74	67.32%
COUNCIL	E 100-41110-123 Medicare	\$118.63	\$133.86	\$200.00	\$66.14	66.93%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$70.31	\$50.00	-\$20.31	140.62%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$1,600.00	\$1,600.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$832.90	\$6,751.00	\$1,650.00	-\$5,101.00	409.15%
COUNCIL	E 100-41110-331 Travel Expenses	\$159.82	\$159.82	\$2,000.00	\$1,840.18	7.99%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$208.47	\$5,701.08	\$7,000.00	\$1,298.92	81.44%
<b>Dept 41110 Council</b>		<b>\$10,006.98</b>	<b>\$29,580.09</b>	<b>\$27,000.00</b>	<b>-\$2,580.09</b>	<b>109.56%</b>
<b>Dept 41330 Boards and Commissions</b>						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$2,820.00	\$2,820.00	\$5,200.00	\$2,380.00	54.23%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$18.14	\$18.14	\$100.00	\$81.86	18.14%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Dept 41330 Boards and Commissions</b>		<b>\$2,838.14</b>	<b>\$2,838.14</b>	<b>\$5,800.00</b>	<b>\$2,961.86</b>	<b>48.93%</b>
<b>Dept 41400 City Administrator</b>						
CITYADM	E 100-41400-101 Full-Time Employees R	\$4,846.16	\$59,884.69	\$63,000.00	\$3,115.31	95.06%
CITYADM	E 100-41400-121 PERA	\$351.34	\$4,553.48	\$3,906.00	-\$647.48	116.58%
CITYADM	E 100-41400-122 FICA	\$300.46	\$3,894.06	\$3,906.00	\$11.94	99.69%
CITYADM	E 100-41400-123 Medicare	\$70.26	\$910.60	\$945.00	\$34.40	96.36%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$248.31	\$1,623.31	\$0.00	-\$1,623.31	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$89.45	\$1,073.40	\$0.00	-\$1,073.40	0.00%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$610.11	\$5,675.92	\$7,200.00	\$1,524.08	78.83%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$561.23	\$750.00	\$188.77	74.83%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$445.00	\$500.00	\$55.00	89.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$291.75	\$19,875.00	\$19,583.25	1.47%
<b>Dept 41400 City Administrator</b>		<b>\$6,516.09</b>	<b>\$78,913.44</b>	<b>\$100,082.00</b>	<b>\$21,168.56</b>	<b>78.85%</b>
<b>Dept 41410 Elections</b>						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$1,545.00	\$2,988.41	\$1,200.00	-\$1,788.41	249.03%
ELECTION	E 100-41410-310 Other Professional Serv	\$242.59	\$5,317.19	\$4,000.00	-\$1,317.19	132.93%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$279.42	\$250.00	-\$29.42	111.77%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
<b>Dept 41410 Elections</b>		<b>\$1,787.59</b>	<b>\$8,585.02</b>	<b>\$6,450.00</b>	<b>-\$2,135.02</b>	<b>133.10%</b>
<b>Dept 41430 Clerical Staff</b>						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$5,891.93	\$73,656.22	\$33,072.00	-\$40,584.22	222.71%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$2,335.64	\$13,030.64	\$1,000.00	-\$12,030.64	303.06%
CLERICAL	E 100-41430-121 PERA	\$526.90	\$5,711.41	\$2,050.00	-\$3,661.41	278.61%
CLERICAL	E 100-41430-122 FICA	\$510.11	\$5,606.87	\$2,050.00	-\$3,556.87	273.51%
CLERICAL	E 100-41430-123 Medicare	\$119.31	\$1,311.39	\$496.00	-\$815.39	264.39%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$494.85	\$1,869.85	\$0.00	-\$1,869.85	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$179.34	\$1,593.54	\$0.00	-\$1,593.54	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$490.79	\$490.79	\$0.00	-\$490.79	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$1,826.25	\$10,442.78	\$7,200.00	-\$3,242.78	145.04%

**HANOVER**  
**Expenditure Budget Report**

Dept Abbrev	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
Dept 41430	Clerical Staff	\$12,375.12	\$113,713.49	\$45,868.00	-\$67,845.49	247.91%
Dept 41435	Staff Expenses					
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$1,060.00	\$2,000.00	\$940.00	53.00%
STAFFEXP	E 100-41435-260 Uniforms	\$224.00	\$224.00	\$450.00	\$226.00	49.78%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$56.00	\$214.00	\$1,000.00	\$786.00	21.40%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$578.43	\$1,000.00	\$421.57	57.84%
STAFFEXP	E 100-41435-331 Travel Expenses	\$52.64	\$561.05	\$2,000.00	\$1,438.95	28.05%
Dept 41435	Staff Expenses	\$332.64	\$2,637.48	\$6,450.00	\$3,812.52	40.89%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$47,700.00	\$47,700.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$2,957.00	\$2,957.00	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$2,957.00	\$2,957.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$716.00	\$716.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$7,200.00	\$7,200.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$0.00	\$0.00	\$61,530.00	\$61,530.00	0.00%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$27,812.00	\$25,000.00	-\$2,812.00	111.25%
Dept 41540	Auditing	\$0.00	\$27,812.00	\$25,000.00	-\$2,812.00	111.25%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$17,327.99	\$16,416.00	-\$911.99	105.56%
Dept 41550	Assessing	\$0.00	\$17,327.99	\$16,416.00	-\$911.99	105.56%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$158.92	\$1,127.99	\$5,500.00	\$4,372.01	20.51%
PURCHASE	E 100-41570-205 Bank Fees	\$27.00	\$74.00	\$100.00	\$26.00	74.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$360.00	\$4,283.65	\$2,000.00	-\$2,283.65	214.18%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$341.98	\$1,939.36	\$6,800.00	\$4,860.64	28.52%
PURCHASE	E 100-41570-322 Postage	\$52.41	\$950.97	\$1,500.00	\$549.03	63.40%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$119.53	\$4,000.00	\$3,880.47	2.99%
Dept 41570	Purchasing	\$940.31	\$8,495.50	\$19,900.00	\$11,404.50	42.69%
Dept 41600	Computer					
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$0.00	\$4,693.38	\$0.00	-\$4,693.38	0.00%
Dept 41600	Computer	\$0.00	\$4,693.38	\$0.00	-\$4,693.38	0.00%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$5,307.56	\$19,663.72	\$26,500.00	\$6,836.28	74.20%
Dept 41610	City Attorney	\$5,307.56	\$19,663.72	\$26,500.00	\$6,836.28	74.20%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Serv	\$1,069.50	\$26,510.75	\$15,000.00	-\$11,510.75	176.74%
Dept 41910	Planning and Zoning	\$1,069.50	\$26,510.75	\$15,000.00	-\$11,510.75	176.74%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$14.99	\$2,274.35	\$5,000.00	\$2,725.65	45.49%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$1,066.69	-\$3,186.97	\$10,000.00	\$13,186.97	-31.87%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$6,500.00	\$6,250.00	3.85%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$745.88	\$6,998.49	\$8,400.00	\$1,401.51	83.32%
GOVTBLDG	E 100-41940-321 Telephone	\$252.27	\$4,476.19	\$5,500.00	\$1,023.81	81.39%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$258.00	\$7,000.00	\$6,742.00	3.69%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$1,679.14	\$8,018.90	\$9,000.00	\$981.10	89.10%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$1,915.73	\$6,698.19	\$5,000.00	-\$1,698.19	133.95%

**HANOVER**  
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Dept Abbrev	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$402.25	-\$501.72	\$2,000.00	\$2,501.72	-25.09%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$359.62	\$5,591.31	\$5,000.00	-\$591.31	111.83%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$485.07	\$2,500.00	\$2,014.93	19.40%
GOVTBLDG	E 100-41940-580 Other Equipment	\$8.09	\$308.43	\$1,000.00	\$691.57	30.84%
Dept 41940 General Govt Buildings/Plant		\$6,444.66	\$31,670.24	\$67,400.00	\$35,729.76	46.99%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$3,910.00	\$17,975.25	\$25,000.00	\$7,024.75	71.90%
Dept 41950 Engineer		\$3,910.00	\$17,975.25	\$25,000.00	\$7,024.75	71.90%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$2,661.09	\$0.00	-\$2,661.09	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$979.77	\$2,500.00	\$1,520.23	39.19%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$33,629.75	\$35,000.00	\$1,370.25	96.09%
Dept 41960 Insurance		\$0.00	\$37,270.61	\$37,500.00	\$229.39	99.39%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$235.44	\$250.00	\$14.56	94.18%
LEGALPUB	E 100-41970-343 Other Advertising	\$38.00	\$38.00	\$250.00	\$212.00	15.20%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$271.44	\$1,621.43	\$2,000.00	\$378.57	81.07%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$440.65	\$300.00	-\$140.65	146.88%
Dept 41970 Legal Publications		\$309.44	\$2,335.52	\$2,800.00	\$464.48	83.41%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$33,736.96	\$75,078.09	\$67,974.00	-\$7,104.09	110.45%
Dept 42101 Hennepin County Sheriff		\$33,736.96	\$75,078.09	\$67,974.00	-\$7,104.09	110.45%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$7,604.17	\$83,645.87	\$91,250.00	\$7,604.13	91.67%
Dept 42102 Wright County Sheriff		\$7,604.17	\$83,645.87	\$91,250.00	\$7,604.13	91.67%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$28,116.00	\$28,116.00	\$34,340.00	\$6,224.00	81.88%
FIREADMIN	E 100-42210-122 FICA	\$1,743.18	\$1,743.18	\$2,129.00	\$385.82	81.88%
FIREADMIN	E 100-42210-123 Medicare	\$407.67	\$407.67	\$515.00	\$107.33	79.16%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$9,424.73	\$10,000.00	\$575.27	94.25%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$166.60	\$200.00	\$33.40	83.30%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$1,260.00	\$4,000.00	\$2,740.00	31.50%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$802.00	\$950.00	\$148.00	84.42%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$8,239.00	\$0.00	-\$8,239.00	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$1,172.10	\$10,000.00	\$8,827.90	11.72%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$30,266.85	\$51,331.28	\$62,134.00	\$10,802.72	82.61%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$103.61	\$6,025.05	\$5,500.00	-\$525.05	109.55%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$131.65	\$850.00	\$718.35	15.49%
FIREEQUIP	E 100-42220-260 Uniforms	\$250.09	\$780.09	\$4,500.00	\$3,719.91	17.34%
FIREEQUIP	E 100-42220-580 Other Equipment	\$1,045.47	\$2,056.08	\$5,000.00	\$2,943.92	41.12%
Dept 42220 Fire Dept Equipment		\$1,399.17	\$8,992.87	\$15,850.00	\$6,857.13	56.74%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$2,901.80	\$4,951.80	\$7,500.00	\$2,548.20	66.02%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$852.41	\$1,500.00	\$647.59	56.83%

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Dept Abbrev	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
Dept 42240	Fire Dept Training	\$2,901.80	\$5,804.21	\$9,000.00	\$3,195.79	64.49%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$970.09	\$3,779.96	\$5,000.00	\$1,220.04	75.60%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$11,020.44	\$14,342.19	\$9,000.00	-\$5,342.19	159.36%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$1,860.00	\$1,860.00	\$2,000.00	\$140.00	93.00%
FIREVEH	E 100-42260-323 Radio Units	\$119.97	\$2,660.94	\$7,465.00	\$4,804.06	35.65%
Dept 42260	Fire Vehicles	\$13,970.50	\$22,643.09	\$23,465.00	\$821.91	96.50%
Dept 42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$404.32	\$710.47	\$1,650.00	\$939.53	43.06%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$522.00	\$3,500.00	\$2,978.00	14.91%
FIREBLDG	E 100-42280-321 Telephone	\$56.79	\$430.43	\$800.00	\$369.57	53.80%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$555.80	\$3,553.80	\$5,000.00	\$1,446.20	71.08%
FIREBLDG	E 100-42280-383 Gas Utilities	\$871.88	\$3,672.64	\$2,600.00	-\$1,072.64	141.26%
Dept 42280	Fire Stations and Bldgs	\$1,888.79	\$8,889.34	\$13,725.00	\$4,835.66	64.77%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$37,871.01	\$29,500.00	-\$8,371.01	128.38%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$5,800.00	\$5,000.00	-\$800.00	116.00%
Dept 42290	Fire Relief Association	\$0.00	\$43,671.01	\$34,500.00	-\$9,171.01	126.58%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$9,207.97	\$32,859.96	\$20,000.00	-\$12,859.96	164.30%
Dept 42401	Building Inspection Admin	\$9,207.97	\$32,859.96	\$20,000.00	-\$12,859.96	164.30%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$180.00	\$850.00	\$670.00	21.18%
Dept 42700	Animal Control	\$0.00	\$180.00	\$850.00	\$670.00	21.18%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$6,916.20	\$68,680.41	\$84,678.00	\$15,997.59	81.11%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$199.50	\$1,339.50	\$0.00	-\$1,339.50	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$80.00	\$14,085.29	\$5,000.00	-\$9,085.29	281.71%
PUBWRKS	E 100-43000-121 PERA	\$515.89	\$5,254.55	\$5,250.00	-\$4.55	100.09%
PUBWRKS	E 100-43000-122 FICA	\$444.50	\$5,447.55	\$5,250.00	-\$197.55	103.76%
PUBWRKS	E 100-43000-123 Medicare	\$103.96	\$1,274.07	\$1,270.00	-\$4.07	100.32%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$335.42	\$1,710.42	\$0.00	-\$1,710.42	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$127.70	\$1,107.19	\$0.00	-\$1,107.19	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$323.62	\$369.47	\$0.00	-\$369.47	0.00%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$0.00	\$1,887.50	\$4,500.00	\$2,612.50	41.94%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,731.41	\$10,892.28	\$5,000.00	-\$5,892.28	217.85%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$225.00	\$1,100.00	\$875.00	20.45%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,737.09	\$8,708.53	\$8,000.00	-\$708.53	108.86%
PUBWRKS	E 100-43000-215 Shop Supplies	\$0.00	\$3,568.81	\$2,500.00	-\$1,068.81	142.75%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$2,701.98	\$8,198.35	\$7,500.00	-\$698.35	109.31%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$479.40	\$4,233.96	\$2,700.00	-\$1,533.96	156.81%
PUBWRKS	E 100-43000-260 Uniforms	\$1,038.04	\$1,973.82	\$1,800.00	-\$173.82	109.66%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$1,359.21	\$5,173.71	\$6,090.00	\$916.29	84.95%
PUBWRKS	E 100-43000-321 Telephone	\$298.37	\$555.34	\$0.00	-\$555.34	0.00%

**HANOVER**  
**Expenditure Budget Report**

Dept Abbrev	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$119.00	\$0.00	-\$119.00	0.00%
Dept 43000	Public Works (GENERAL)	\$18,392.29	\$144,804.75	\$140,638.00	-\$4,166.75	102.96%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-212 Motor Fuels	\$81.10	\$81.10	\$0.00	-\$81.10	0.00%
HWYROAD	E 100-43100-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$496.09	\$496.09	\$0.00	-\$496.09	0.00%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$176.52	\$176.52	\$0.00	-\$176.52	0.00%
HWYROAD	E 100-43100-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100	Hwys, Streets, & Roads	\$753.71	\$753.71	\$0.00	-\$753.71	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$999.00	\$13,661.36	\$10,000.00	-\$3,661.36	136.61%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$69.87	\$963.45	\$7,000.00	\$6,036.55	13.76%
Dept 43121	Paved Streets	\$1,068.87	\$14,624.81	\$17,000.00	\$2,375.19	86.03%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$7,094.19	\$12,500.00	\$5,405.81	56.75%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$7,094.19	\$19,000.00	\$11,905.81	37.34%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$11,926.01	\$15,000.00	\$3,073.99	79.51%
Dept 43125	Ice & Snow Removal	\$0.00	\$11,926.01	\$15,000.00	\$3,073.99	79.51%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$4,421.45	\$25,055.43	\$30,000.00	\$4,944.57	83.52%
Dept 43160	Street Lighting	\$4,421.45	\$25,055.43	\$30,000.00	\$4,944.57	83.52%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$887.00	\$1,000.00	\$113.00	88.70%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$887.00	\$1,000.00	\$113.00	88.70%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$5,562.49	\$33,931.40	\$28,000.00	-\$5,931.40	121.18%
Dept 43245	Recycling: Refuse	\$5,562.49	\$33,931.40	\$28,000.00	-\$5,931.40	121.18%
Dept 43260	Weed Control					
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43260	Weed Control	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$1,913.46	\$7,653.84	\$7,250.00	-\$403.84	105.57%
Dept 45186	Senior Center	\$1,913.46	\$7,653.84	\$7,250.00	-\$403.84	105.57%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$60.43	\$1,957.77	\$1,828.00	-\$129.77	107.10%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$645.64	\$4,476.89	\$7,500.00	\$3,023.11	59.69%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$1,787.59	\$3,300.00	\$1,512.41	54.17%
PARKS	E 100-45200-381 Electric Utilities	\$361.91	\$1,861.75	\$1,015.00	-\$846.75	183.42%
PARKS	E 100-45200-400 Repairs & Maint Cont (	\$263.68	\$4,468.90	\$5,000.00	\$531.10	89.38%
PARKS	E 100-45200-440 Programs/FYCC	\$0.00	\$4,992.14	\$5,400.00	\$407.86	92.45%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$283.31	\$4,500.00	\$4,216.69	6.30%
PARKS	E 100-45200-580 Other Equipment	\$1,567.02	\$2,711.49	\$2,500.00	-\$211.49	108.46%

**HANOVER**  
**Expenditure Budget Report**

Dept Abbrev	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
Dept 45200 Parks (GENERAL)		\$2,898.68	\$22,539.84	\$31,043.00	\$8,503.16	72.61%
Dept 45206 Park Lighting						
PRKLIGHT	E 100-45206-381 Electric Utilities	\$0.00	-\$97.44	\$0.00	\$97.44	0.00%
Dept 45206 Park Lighting		\$0.00	-\$97.44	\$0.00	\$97.44	0.00%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$1,750.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
Dept 45500 Libraries (GENERAL)		\$1,750.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$1,400.00	\$7,554.00	\$5,000.00	-\$2,554.00	151.08%
Dept 48205 Damage Deposit Refunds		\$1,400.00	\$7,554.00	\$5,000.00	-\$2,554.00	151.08%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$292,500.00	\$292,500.00	\$292,500.00	\$0.00	100.00%
Dept 49360 Transfers Out		\$292,500.00	\$292,500.00	\$292,500.00	\$0.00	100.00%
Dept 49800 Transit (GENERAL)						
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$1,106.96	\$0.00	-\$1,106.96	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$1,106.96	\$0.00	-\$1,106.96	0.00%
Fund 100 GENERAL FUND		\$483,475.19	\$1,340,452.84	\$1,422,025.00	\$81,572.16	94.26%

## Revenue Budget by Source

Source Alt Code	Account Descr	December 2014 Amt	2014 YTD Amt	2014 YTD Budget	2014 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$443,764.27	\$944,865.34	\$966,726.00	\$21,860.66	97.74%
TAXES	R 100-31020 Property Taxes - Fire	\$45,250.61	\$96,312.77	\$99,864.00	\$3,551.23	96.44%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$9,093.50	\$10,000.00	\$906.50	90.94%
Source Alt Code TAXES		\$489,014.88	\$1,050,271.61	\$1,076,590.00	\$26,318.39	97.56%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$12,868.32	\$0.00	-\$12,868.32	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$670.00	\$6,700.00	\$6,000.00	-\$700.00	111.67%
SERVICE	R 100-34107 Assessment Search Fees	\$25.00	\$350.00	\$300.00	-\$50.00	116.67%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$2,710.00	\$2,000.00	-\$710.00	135.50%
SERVICE	R 100-34109 Copies/Faxes	\$1.25	\$82.50	\$60.00	-\$22.50	137.50%
SERVICE	R 100-34207 Fire Protection Services	\$41,046.24	\$105,899.14	\$105,399.00	-\$500.14	100.47%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$3,002.30	\$6,662.46	\$5,000.00	-\$1,662.46	133.25%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$3,013.23	\$1,800.00	-\$1,213.23	167.40%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$2,950.00	\$1,500.00	-\$1,450.00	196.67%
Source Alt Code SERVICE		\$44,744.79	\$141,235.65	\$122,059.00	-\$19,176.65	115.71%
MISC	R 100-36100 Special Assessments	\$26.99	\$53.98	\$0.00	-\$53.98	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.49	\$2,591.54	\$0.00	-\$2,591.54	0.00%
MISC	R 100-36210 Interest Earnings	\$27.32	-\$625.23	\$8,000.00	\$8,625.23	-7.82%
MISC	R 100-36215 Investment Income/Loss	-\$1,175.86	\$7,518.41	\$0.00	-\$7,518.41	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$2,075.00	\$0.00	-\$2,075.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$5,123.00	\$5,123.00	\$5,000.00	-\$123.00	102.46%
MISC	R 100-36250 Damage Deposits	\$600.00	\$7,441.40	\$6,000.00	-\$1,441.40	124.02%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$100.00	\$0.00	-\$100.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$4,601.94	\$24,278.10	\$19,000.00	-\$5,278.10	127.78%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$50.00	\$700.00	\$0.00	-\$700.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$9,687.85	\$154,881.32	\$65,000.00	-\$89,881.32	238.28%
LIC PERM	R 100-32240 Animal Licenses	\$20.00	\$120.00	\$200.00	\$80.00	60.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$1,000.00	\$1,000.00	\$1,200.00	\$200.00	83.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$1,050.00	\$0.00	-\$1,050.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$2.00	\$37.00	\$50.00	\$13.00	74.00%
Source Alt Code LIC PERM		\$10,759.85	\$168,158.32	\$76,750.00	-\$91,408.32	219.10%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$350.00	\$0.00	-\$350.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$50,247.00	\$100,494.00	\$100,494.00	\$0.00	100.00%
INTGOVT	R 100-33410 MV Credit	\$648.62	\$1,297.25	\$0.00	-\$1,297.25	0.00%
INTGOVT	R 100-33420 PERA Aid	\$169.50	\$339.00	\$339.00	\$0.00	100.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$36,371.01	\$24,000.00	-\$12,371.01	151.55%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,265.03	\$4,600.00	-\$665.03	114.46%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$6,624.77	\$0.00	-\$6,624.77	0.00%
Source Alt Code INTGOVT		\$51,065.12	\$150,741.06	\$129,433.00	-\$21,308.06	116.46%
FINES	R 100-35100 Court Fines	-\$53.32	\$314.97	\$2,000.00	\$1,685.03	15.75%
Source Alt Code FINES		-\$53.32	\$314.97	\$2,000.00	\$1,685.03	15.75%
Fund 100 GENERAL FUND		\$600,133.26	\$1,534,999.71	\$1,425,832.00	-\$109,167.71	107.66%