

**CITY OF HANOVER
CITY COUNCIL MEETING
JANUARY 21, 2020 – OFFICIAL MINUTES**

Call to Order:

Mayor Chris Kauffman called the regular meeting of Tuesday, January 21, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Public Works Supervisor Jason Doboszenski, City Engineer Nick Preisler and City Planner Cindy Nash. Guests included Doug Voerding of the Wright County Journal Press, Scott Dahlke, Civil Engineering Site Designs, Fire Chief Malewicki and Hanover staff.

Approval of Agenda:

Hagen requested adding a comment letter for review by Council as item 6.a. related to City of Greenfield proposed plat.

MOTION by Warpula to approve the amended agenda, seconded by Hallstein. **Motion carried unanimously.**

Consent Agenda:

MOTION by Hallstein to approve the consent agenda, seconded by Warpula.

a. Approve Minutes of January 7, 2020 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 51,317.31
➤ Payroll	\$ 31,601.56
➤ P/R taxes & Exp.	\$ 7,452.16
➤ Other Claims	<u>\$ 2,807.16</u>
➤ Total Claims	<u>\$ 93,178.19</u>

Motion carried unanimously.

Mahler Mine IUP Application – 15th St. NE Improvements

Council discussed outstanding questions from the developer to give guidance on conditions for consideration on the IUP. Direction was given on the following items:

- Final road improvement design to 10-ton requirement may be field verified with field testing.
- A dedicated right turn lane at 15th St. NE and CSAH 19 is required with final length to be reviewed with WSB.
- Road improvement project completed in 2020
- Trail on south side of road designed to state aid trail standard
- Trail completion may occur in 2021 but 2020 preferred. Signage identifying when improvements are accepted should be installed near project location
- Council open to partnership with St. Michael for engineering services, further discuss on responsibilities will need to occur
- Access to development from 15th St. NE/River Rd. should occur opposite 15th St. NE. Council was not in favor of a request by the developer to shift the entrance south on River Rd. approximately 450 feet.

Capstone 50 AUAR Comment Letter

Staff identified aspects of the AUAR related to the traffic study where more detail would be beneficial to understand the final impact to roads with Hanover. Specifically, CSAH 19, CSAH 34 and intersections

of Hanover roads with the county roads. Council also expressed concern about future intersection improvements at 15th St. NE and directed staff to include a reference to that in the comment letter. **MOTION** by Warpula to send comment letter as directed to St. Michael, seconded by Hallstein. **Motion carried unanimously.**

Res No 01-21-20-09 – Accepting Plans & Ordering Bids for 2020 Pavement Project

Engineer Preisler reviewed the scope of work being bid and expectations on the contractor.

MOTION by Warpula to approve Res No 01-21-20-09, seconded by Zajicek. **Motion carried unanimously.**

Rolling Crow Estates Comment Letter

Hagen provided a draft comment letter for Council review. He further explained Greenfield's review of the proposed development and the City of Greenfield seeking a through street. Hagen noted that Hanover staff has submitted a comment letter based off the proposed plans, but not on the development should a through street be installed. Hagen further noted Hanover resident's have expressed opposition of Greenfield's desire for a through street.

MOTION by Warpula to send comment letter as drafted to Greenfield, seconded by Zajicek. **Motion carried unanimously.**

Review of Policy Amendments

Hagen identified two policies where some interest to discuss further was indicated at past meetings. The first was compensation of City employee who is also a member of the Fire Department. A request to earn extra hazard pay to offset the loss of FRA pension earnings was requested in the amount of \$5 per hour in addition to pay in accordance with policies. Council felt no extra pay was warranted as the employee was already making more per hour than other fire members responding to the same call.

Second was what hours are accounted for in calculating hours worked towards overtime. A suggestion of including holiday hours towards hours worked was given, council consensus was to leave policy as is.

In discussion, Council did support changing the work week to Sunday through Saturday versus Saturday through Friday.

MOTION by Hallstein to change work week to Sunday through Saturday, seconded by Kauffman. **Motion carried unanimously.**

March 3, 2020 Council Meeting Date Change

Hagen noted that March 3, 2020 is a regular meeting date, but an election falls on that day.

MOTION by Warpula to move the meeting to March 9, 2020, seconded by Kauffman. **Motion carried unanimously.**

Res No 01-21-20-10 -Approving Staff Reviews

Council expressed appreciation for the work and efforts of staff.

MOTION by Warpula to approve Res No 01-21-20-10, seconded by Hallstein. **Motion carried unanimously.**

Reports

Hagen

- Updated Council that the State Historic Preservation Office has reviewed and provided an updated letter of support for the historic bridge lighting project.

Adjournment

MOTION by Warpula to adjourn at 9:23 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator