

**AGENDA
HANOVER CITY COUNCIL
JANURARY 21, 2025**

**MAYOR
GREG ZGUTOWICZ**

**COUNCIL
MIKE AMERY
GRETCHEN BARRETT
JOHN GANFIELD
JIM ZAJICEK**

- 1. Call to Order Regular Work Session Meeting: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:** *Items on the consent agenda are generally procedural, non-controversial and/or have been previously discussed by the City Council. These items do not require further discussion at the meeting and are passed by one motion of the Council. Additional information is included for each item within the agenda packet, and Council members may move items to the regular agenda for further discussion as needed.*
 - a. Approve Minutes of January 7, 2025 Council Meeting (3)**
 - b. Approve Claims as Presented: (7)**

➤ Claims	\$ 211,318.05
➤ Payroll	\$ 12,486.41
➤ P/R taxes & Exp	\$ 4,715.23
➤ Other Claims	\$ 3,726.78
➤ Total Claims	<u>\$ 232,246.47</u>
 - c. Resolution 01-21-25-07 – Recognizing Retirement of Rod Young from Fire Dept (37)**
 - d. Resolution 01-21-25-08 – Approving Renewal of Consumption and Display Permit (38)**
- 4. WSB Items**
 - a. Resolution 01-21-25-09 – Approving CSAH 19 Pay 4 and Change Orders 1-4 (39)**
 - b. Pavement Management Draft Discussion (55)**
- 5. Reports**
- 6. Adjournment**

To: Mayor Zgutowicz & Members of the Hanover City Council
From: Jennifer Nash, City Administrator
Date: January 16, 2025
Re: Review of January 21, 2025 City Council Agenda

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 - c. **Resolution 01-21-25-07 – Recognizing Retirement of Rod Young from Fire Dept (37)**
 - d. **Resolution 01-21-25-08 – Approving Renewal of Consumption and Display Permit (38)**
4. **WSB Items**

Engineer Edison will be present at the meeting to review the items below and discuss with Council.

 - a. **Resolution 01-21-25-09 – Approving CSAH 19 Pay 4 and Change Orders (39)**
 - b. **Pavement Management Draft Discussion (55)**
5. **Reports**
6. **Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
JANUARY 7, 2025**

Call to Order:

Mayor Greg Zgutowicz called the Council Meeting of Tuesday, January 7, 2025, to order at 7:00 p.m. Present were Mayor Greg Zgutowicz, Council Members Mike Amery, Gretchen Barrett, and John Ganfield. Also Present were City Administrator Jennifer Nash, City Clerk Jenny Peterson, and Public Works Supervisor Trent Brunn. Public Attendance: Mike Gesellchen, Hennepin County Captain Gottwaldt, Hennepin County Lieutenant Wasgatt, Wright County Sergeant Micka.

Oath of Office:

City Clerk Peterson conducted swearing-in for new council members. Barrett and Ganfield were sworn in for their City Council terms of 2025-2028 and Zgutowicz for his Mayor term of 2025-2028.

Resolution 01-07-25-01 – Declaring Vacancy on Council Due to Election as Mayor

Administrator Nash noted that a resolution declaring a vacancy on Council has been prepared due to Zgutowicz now becoming mayor.

A motion was made by Amery and seconded by Barrett to adopt Resolution 01-07-25-01 to declare Council vacancy due to election as mayor. All in favor. Motion carried.

Mayor Zgutowicz spoke about a candidate he has in mind to fill the position – Jim Zajicek. Other council members expressed support for appointing Zajicek back onto the Council to fill the remaining term of just under 2 years. Nash shared a resolution prepared for Council in case the group chose to fill the open position at this meeting – the resolution only needs the name filled in which can occur in the motion.

A motion was made by Zgutowicz and seconded by Amery to adopt Resolution 01-07-25-06 – appointing Jim Zajicek to fill the vacant Council seat. All in favor. Motion carried.

Council Member Zajicek took his seat and began his service on Council.

Approval of Agenda:

A motion was made by Amery and seconded by Barrett to approve the agenda as amended. All in favor. Motion carried.

Consent Agenda:

A motion was made by Amery and seconded by Ganfield to approve the consent agenda.

- a. Approve Minutes of December 17, 2024, Work Session Meeting**
- b. Approve Claims as Presented:**
 - **Claims** \$ 112,478.74
 - **Payroll** \$ 49,525.67
 - **P/R taxes & Exp.** \$ 14,237.65

- **Other Claims** \$ 7,332.01
- **Total Claims** \$ 183,574.07

- c. **Ordinance 2025-01 – Adopting Changes to Zoning Ord. Defining Housing Product**
- d. **Ordinance 2025-02 – Adopting Fee Schedule**
- e. **Resolution 01-07-25-02 – Approving Change to Signatories on City Accounts**
- f. **Resolution 01-07-25-03 – Authorizing Posing for Admin. Specialist Position**
- g. **Resolution 01-07-25-04 – Approving Fire Hose Testing Agreement**

Motion carried unanimously.

Citizen’s Forum

- a. Update from Hennepin County Sheriff’s Office

Hennepin County Sheriff Captain Gottwaldt gave an overview of the annual Sheriff’s report. Council Member Barrett stated there are concerns regarding the intersection at County Road 19 and Crow Hassan Park Rd.

Administrator Nash noted there were several residents in the audience that would like to speak regarding criminal activity at a property on the Hennepin County side of the community. Mayor Zgutowicz invited public comments for the Hennepin Sheriff’s Office.

Amy Hanson - 29630 109th Ave N would like to thank the Hennepin County Sheriff’s Office for their work with a property on Crow Hassan Park Road. She expressed that she and neighbors have all been very concerned, and she has been helping to research information available online regarding charges filed and criminal records of parties staying on the property.

Michelle Ulfers, Rachel Ulfers, Will Martin, Art Lammey and Sonia Steman – all residents of the Hennepin County portion of Hanover – relayed specific stories of incidences they have witnessed or had happen to them relating to a neighbor on Crow Hassan Park Road and voiced their concerns regarding behaviors and criminal activity. Rachel Ulfers handed out a packet of information for Council and staff detailing violations she believes are present on the property.

Captain Gottwaldt noted there have been many calls made to the Sheriff regarding issues at the property and residents should keep calling. The department is actively working with prosecutors and will continue to do so. Mayor Zgutowicz asked the residents to continue to call 911 when there is a violation at this location or any other location within the City. The City Council, City Administrator, Hennepin County Sheriff’s Department, County and City Attorneys are working together on all the issues/concerns. Mayor Zgutowicz asked the group of residents to elect a spokesperson to respond and communicate with the City Administrator.

New Business

- a. **Resolution 01-07-25-04 – Approving 2025 Annual Appointments**

Mayor Zgutowicz listed his nominations for Council appointments:

- Vice Mayor 2025 – Mike Amery
- Planning Commission Liaison 2025 – Mike Amery
- Planning Commission Alternate Liaison 2025 – Jim Zajicek

- Personnel Committee 2025 – Gretchen Barrett
- Personnel Committee 2025 – Greg Zgutowicz
- Park Board Liaison 2025 – Jim Zajicek
- Park Board Alternate Liaison 2025 – Greg Zgutowicz
- Economic Development Authority term 2025-2028 – Greg Zgutowicz
- Economic Development Authority term 2025-2028 – John Ganfield
- Joint Powers Water Board – Mike Amery
- Joint Powers Water Board – Gretchen Barrett
- Joint Powers Water Board Alternate – Greg Zgutowicz

A motion was made by Amery and seconded by Barrett to approve the Council Appointments listed above. Motion carried unanimously.

Mayor Zgutowicz listed his recommendations for Boards and Commission Appointments:

- Planning Commission term 2025-2027 – Jim Schendel
- Planning Commission term 2025-2027 – Jason Mix
- Planning Commission partial term 2025-2025 – Cody Wojacek
- Park Board term 2025-2027 – Laurel Prairie
- Park Board partial term 2025-2025 – Benjamin Brandhorst

A motion was made by Amery and seconded by Ganfield to pass Resolution 01-07-25-04 – approving appointment to boards and commissions along annual appointments as listed above. Motion carried unanimously.

Mayor Zgutowicz requested tabling the fire department officer appointments until the personnel committee can meet to review together. Nash noted current officers would stay in their roles until new are appointed to fill the position. Council members discussed absences of a couple of members at the January work session, so suggested the February 4, 2025 meeting may be good to consider these.

A motion was made by Amery seconded by Barrett to TABLE the Fire Department officer appointments until the February 4, 2025 meeting. Motion carried unanimously.

Reports

- Trent Brunn – All three ice rinks (Cardinal Park, Mallard Park and HAA/City hall) are up and running. He also explained the reasoning behind center storing snow in Cul de sacs.
- Amery – welcomed the new council members.
- Nash – The newsletter will be going to printer this week, and recycling calendar is up on the website now until the paper flyers arrive.
- Zajicek – asked about the timeline with the roundabout construction and the plans for Hennepin County Road 19 and 117 as well as the Wright County 19 project. Nash stated the city was recently informed that Hennepin County has approved additional funding for the CR 19/117 intersection which is now being planned for 2027 construction. The city has also worked for funding on 19/123 intersection, in hopes for both projects to be completed. Wright County 19 project will continue in 2025 and the timeline for phasing different pieces is not set and will

shift along the way as they keep the corridor open for traffic during the reconstruction. Engineers and contractors will begin meeting again regularly ahead of the 2025 construction season.

Adjournment

A motion was made by Amery and seconded by Ganfield to adjourn the meeting at 8:23 p.m. All in favor. Motion carried.

APPROVED BY:

Greg Zgutowicz, Mayor

ATTEST:

Jenny Peterson, City Clerk/Asst to the City Administrator

HANOVER

Payments

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2024
Batch

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Current Period: January 2025

Payments Batch 012125 Claims

\$103,108.72

Refer 775 AT&T MOBILITY Ck# 004809E 1/21/2025
Cash Payment E 100-43000-321 Telephone PW cell phones Nov 26 - Dec 25th Acct 287299098428 \$139.68

Invoice
Transaction Date 1/13/2025 Cash 10100 Total \$139.68

Refer 813 BOUND TREE MEDICAL, LLC
Cash Payment E 100-42220-228 Medical Supplies FD supplies - 7 boxes of gloves, finger pulse oximeter \$215.90

Invoice 85593347 12/16/2024
Transaction Date 1/15/2025 Cash 10100 Total \$215.90

Refer 791 CARSON, CLELLAND & SCHREDE
Cash Payment E 100-41610-304 Legal Fees City attorney fees \$206.34

Invoice 6783 12/27/2024
Transaction Date 1/13/2025 Cash 10100 Total \$206.34

Refer 782 CITY OF ST. MICHAEL Ck# 004813E 1/21/2025
Cash Payment E 602-49455-310 Other Professional Servi 9718 Jasmine Ave SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 9712 Jasmine Ave SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 9725 Jasmine Ave SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 9698 Jasmine Ave SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 9713 Jasmine Ave SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 1003 Ashbury Ln SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 9706 Jasmine Ave SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 1002 Ashbury Ln SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 331 Mallard St SAC \$6,101.00

Invoice
Cash Payment E 602-49455-310 Other Professional Servi 1960 Oak Ridge St SAC \$6,101.00

Transaction Date 1/13/2025 Cash 10100 Total \$61,010.00

Refer 781 CLASSIC CLEANING COMPANY, LL
Cash Payment E 100-41940-310 Other Professional Servi Dec 2024 cleanings \$435.00

Invoice 37209 12/31/2024
Transaction Date 1/13/2025 Cash 10100 Total \$435.00

Refer 776 COLLABORATIVE PLANNING LLC Ck# 004810E 1/21/2025
Cash Payment E 818-41910-310 Other Professional Servi Oakview Rdige Prelim Proj 208364 \$94.50

Invoice Project 208364
Cash Payment E 839-41910-310 Other Professional Servi CRHW 7th Lennar \$189.00

Invoice Project 208357
Cash Payment E 818-41910-310 Other Professional Servi RJT addition Proj 208357 \$31.50

Invoice
Cash Payment E 834-41910-310 Other Professional Servi CRHW 6th Forestar \$252.00

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HANOVER

Payments

Current Period: January 2025

Payments Batch 012125 Claims		\$103,108.72	
Refer	775 AT&T MOBILITY	Ck# 004809E 1/21/2025	
Cash Payment	E 100-43000-321 Telephone	PW cell phones Nov 26 - Dec 25th Acct 287299098428	\$139.68
Invoice			
Transaction Date	1/13/2025	Cash	10100
			Total
			\$139.68
Refer	813 BOUND TREE MEDICAL, LLC	-	
Cash Payment	E 100-42220-228 Medical Supplies	FD supplies - 7 boxes of gloves, finger pulse oximeter	\$215.90
Invoice 85593347 12/16/2024			
Transaction Date	1/15/2025	Cash	10100
			Total
			\$215.90
Refer	791 CARSON, CLELLAND & SCHREDE	-	
Cash Payment	E 100-41610-304 Legal Fees	City attorney fees	\$206.34
Invoice 6783 12/27/2024			
Transaction Date	1/13/2025	Cash	10100
			Total
			\$206.34
Refer	782 CITY OF ST. MICHAEL	Ck# 004813E 1/21/2025	
Cash Payment	E 602-49455-310 Other Professional Servi	9718 Jasmine Ave SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	9712 Jasmine Ave SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	9725 Jasmine Ave SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	9698 Jasmine Ave SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	9713 Jasmine Ave SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	1003 Ashbury Ln SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	9706 Jasmine Ave SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	1002 Ashbury Ln SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	331 Mallard St SAC	\$6,101.00
Invoice			
Cash Payment	E 602-49455-310 Other Professional Servi	1960 Oak Ridge St SAC	\$6,101.00
Invoice			
Transaction Date	1/13/2025	Cash	10100
			Total
			\$61,010.00
Refer	781 CLASSIC CLEANING COMPANY, LL	-	
Cash Payment	E 100-41940-310 Other Professional Servi	Dec 2024 cleanings	\$435.00
Invoice 37209 12/31/2024			
Transaction Date	1/13/2025	Cash	10100
			Total
			\$435.00
Refer	776 COLLABORATIVE PLANNING LLC	Ck# 004810E 1/21/2025	
Cash Payment	E 818-41910-310 Other Professional Servi	Oakview Rdige Prelim Proj 208364	\$94.50
Invoice			
			Project 208364
Cash Payment	E 839-41910-310 Other Professional Servi	CRHW 7th Lennar	\$189.00
Invoice			
Cash Payment	E 818-41910-310 Other Professional Servi	RJT addition Proj 208357	\$31.50
Invoice			
			Project 208357
Cash Payment	E 834-41910-310 Other Professional Servi	CRHW 6th Forestar	\$252.00
Invoice			

HANOVER

Payments

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Current Period: January 2025

Cash Payment Invoice	E 100-41910-310	Other Professional Servi	P & Z - General planning		\$1,827.00
Cash Payment Invoice	E 100-42401-310	Other Professional Servi	Bldg inspections		\$567.00
Cash Payment Invoice	E 100-41910-310	Other Professional Servi	Brian Lee rezone Proj 208359		\$850.50
				Project 208359	
Transaction Date	1/13/2025	Cash	10100	Total	\$3,811.50
Refer	792 ELAN FINANCIAL SERVICES				
Cash Payment Invoice	E 100-42220-580	Other Equipment	FD batteries, mop bucket, duct tape		\$132.87
					12/30/2024
Cash Payment Invoice	E 100-42220-580	Other Equipment	non oxy fuel		\$6.66
					12/30/2024
Transaction Date	1/13/2025	Cash	10100	Total	\$139.53
Refer	794 FEHN COMPANIES				
Cash Payment Invoice	E 100-43122-224	Street Maint Materials	Class 5 90.70 tons		\$1,677.95
	20320				12/6/2024
Transaction Date	1/13/2025	Cash	10100	Total	\$1,677.95
Refer	795 HARDWARE HANK				
Cash Payment Invoice	E 100-43000-215	Shop Supplies	Light Bulb		\$19.99
	127721				12/9/2024
Cash Payment Invoice	E 100-41940-220	Repair/Maint Supply (G	Key Box - Cityhall rental extra		\$39.99
	127302				12/7/2024
Cash Payment Invoice	E 100-42260-212	Motor Fuels	DEF 5 gallon can		\$28.99
	130296				12/23/2024
Cash Payment Invoice	E 100-42260-212	Motor Fuels	DER 5 gallon can and funnel		\$35.98
	130861				12/27/2024
Transaction Date	1/13/2025	Cash	10100	Total	\$124.95
Refer	796 JOINT POWERS WATER BOARD				
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 9718 Jasmine Ave		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 9712 Jasmine Ave		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 9725 Jasmine Ave		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 9698 Jasmine Ave		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 9713 Jasmine Ave		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 1003 Ashbury Ln		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 9706 Jasmine Ave		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 1002 Ashbury Ln		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 331 Mallard St NE		\$2,310.00
Cash Payment Invoice	E 601-49410-310	Other Professional Servi	WAC Fee 1960 Oak Ridge ST		\$2,310.00
Cash Payment Invoice	E 601-41910-310	Other Professional Servi	WAC Fee 11433 5th ST NE		\$2,310.00

HANOVER Payments

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Current Period: January 2025

Transaction Date	1/13/2025	Cash	10100	Total	\$25,410.00
Refer	797 KOLASA, STAN				
Cash Payment	E 100-41330-111	Committee Wages/Meet	Planning Commission Meetings - 2024		\$330.00
Invoice					
Transaction Date	1/13/2025	Cash	10100	Total	\$330.00
Refer	798 MENARDS - BUFFALO				
Cash Payment	E 100-43000-240	Small Tools and Minor E	levels misc small tools		\$127.95
Invoice 21400	12/31/2024				
Cash Payment	E 100-43000-215	Shop Supplies	safety glasses, drill bits		\$44.49
Invoice 21400	12/31/2024				
Cash Payment	E 100-45200-220	Repair/Maint Supply (G	Ice Rink Materials		\$229.08
Invoice 21362	12/30/2024				
Transaction Date	1/13/2025	Cash	10100	Total	\$401.52
Refer	800 Northland Securities				
Cash Payment	E 100-41530-310	Other Professional Servi	2024 Annual Dissemination Agent fee for Continuing Disclosure		\$550.00
Invoice 1201	1/7/2025				
Transaction Date	1/13/2025	Cash	10100	Total	\$550.00
Refer	801 REPUBLIC SERVICES #894 Ck# 004814E 1/21/2025				
Cash Payment	E 100-43245-384	Refuse/Garbage Dispos	ACCT 3-0894-9894068 RECYCLING DECEMBER 2024 1281 households @ 4.78 each		\$6,123.18
Invoice 0894-006962311	12/31/2024				
Transaction Date	1/13/2025	Cash	10100	Total	\$6,123.18
Refer	802 Sign Solutions USA LLC				
Cash Payment	E 100-43000-226	Sign Repair Materials	Sign repair materials		\$201.83
Invoice 415055	11/27/2024				
Transaction Date	1/13/2025	Cash	10100	Total	\$201.83
Refer	804 WRIGHT COUNTY JOURNAL PRES				
Cash Payment	E 100-41970-351	Legal Notices Publishing	NPH - Ordinance 2024-08		\$28.13
Invoice 8128650	12/12/2024				
Cash Payment	E 818-41970-351	Legal Notices Publishing	NPH - Compl Plan Amendment		\$37.50
Invoice 8128650	12/12/2024				
Transaction Date	1/13/2025	Cash	10100	Total	\$65.63
Refer	806 XCEL ENERGY Ck# 004816E 1/21/2025				
Cash Payment	E 100-43160-381	Electric Utilities	Street Lighting 12/03/24 - 1/2/2025 Acct 51-6505410-2		\$2,265.71
Invoice 909302690	1/3/2025				
Transaction Date	1/13/2025	Cash	10100	Total	\$2,265.71

HANOVER

Payments

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Current Period: January 2025

Fund Summary

	10100 Cash
100 GENERAL FUND	\$16,084.22
601 WATER ENTERPRISE FUND	\$25,410.00
602 SEWER ENTERPRISE FUND	\$61,010.00
818 MISC ESCROWS FUND	\$163.50
834 CROW RVR HTS 6TH DEVEL AGRMT	\$252.00
839 CROW RVR HTS 7TH DEVEL AGRMT	\$189.00
	<hr/>
	\$103,108.72

Pre-Written Checks	\$73,350.07
Checks to be Generated by the Computer	\$29,758.65
Total	<hr/>
	\$103,108.72

HANOVER

01/16/25 11:09 AM

Page 1

***Check Summary Register©**

Batch: 012125 Claims

Name	Check Date	Check Amt	
10100 Cash			
4809e AT&T MOBILITY	1/21/2025	\$139.68	PW cell phones Nov 26 - Dec 25th Acct 28729
4810e Collaborative Planning LLC	1/21/2025	\$3,811.50	Oakview Rdige Prelim Proj 208364
4813e CITY OF ST. MICHAEL	1/21/2025	\$61,010.00	9718 Jasmine Ave SAC
4814e REPUBLIC SERVICES #894	1/21/2025	\$6,123.18	ACCT 3-0894-9894068 RECYCLING DECEMB
4816e XCEL ENERGY	1/21/2025	\$2,265.71	Street Lighting 12/03/24 - 1/2/2025 Acct 51-65
38209 BOUND TREE MEDICAL, LLC	1/21/2025	\$215.90	FD supplies - 7 boxes of gloves, finger pulse o
38210 CARSON, CLELLAND & SCHRED	1/21/2025	\$206.34	City attorney fees
38211 CLASSIC CLEANING COMPANY	1/21/2025	\$435.00	Dec 2024 cleanings
38212 ELAN FINANCIAL SERVICES	1/21/2025	\$139.53	FD batteries, mop bucket, duct tape
38213 FEHN COMPANIES	1/21/2025	\$1,677.95	Class 5 90.70 tons
38214 HARDWARE HANK	1/21/2025	\$124.95	Light Bulb
38215 JOINT POWERS WATER BOARD	1/21/2025	\$25,410.00	WAC Fee 9718 Jasmine Ave
38216 KOLASA, STAN	1/21/2025	\$330.00	Planning Commission Meetings - 2024
38217 MENARDS - BUFFALO	1/21/2025	\$401.52	levels misc small tools
38218 Northland Securities, Inc.	1/21/2025	\$550.00	2024 Annual Dissemination Agent fee for Conti
38219 Sign Solutions USA LLC	1/21/2025	\$201.83	Sign repair materials
38220 WRIGHT COUNTY JOURNAL PR	1/21/2025	\$65.63	NPH - Ordinance 2024-08
Total Checks		\$103,108.72	

73,350.07
ACH

2025
month

HANOVER Payments

2025
Jan

Current Period: January 2025

Payments Batch 012125 Claims 2

\$108,209.33

Refer	771 A-1 OUTDOOR POWER, INC.	Ck# 004807E 1/21/2025			
Cash Payment	E 100-45200-220 Repair/Maint Supply (G	SNOW BLOWER PARTS			\$27.87
Invoice	568909	1/6/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$27.87 ✓
Refer	772 BEAUDRY OIL & PROPANE				
Cash Payment	E 100-43000-212 Motor Fuels	319.70 GAL UNLEADED			\$846.56
Invoice	2820740	1/2/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$846.56 ✓
Refer	773 CENTERPOINT ENERGY	Ck# 004808E 1/21/2025			
Cash Payment	E 100-43000-383 Gas Utilities	ACCT 10801925-8 PW GAS UTILITY 12/27/24 - 01/28/25			\$1,566.16
Invoice					
Cash Payment	E 100-41940-383 Gas Utilities	ACCT 5783209-9 CH GAS UTILTIY 12/27/24 - 01/28/25			\$998.19
Invoice					
Cash Payment	E 100-42280-383 Gas Utilities	ACCT 5774149-8 FH GAS UTILITY 12/27/24 - 01/28/25			\$774.20
Invoice					
Transaction Date	1/13/2025	Cash	10100	Total	\$3,338.55 ✓
Refer	810 CENTURY LINK				
Cash Payment	E 100-42280-321 Telephone	FD Jan 2025 phone bill			\$81.39
Invoice	332836262	12/28/2024			
Transaction Date	1/15/2025	Cash	10100	Total	\$81.39 ✓
Refer	808 CINTAS	Ck# 004818E 1/17/2025			
Cash Payment	E 100-41940-310 Other Professional Servi	City Hall safety cabinet supplies			\$54.90
Invoice					
Cash Payment	E 100-43000-215 Shop Supplies	PW safety cabinet supplies			\$16.42
Invoice					
Transaction Date	1/15/2025	Cash	10100	Total	\$71.32 ✓
Refer	814 CITY OF MONTICELLO				
Cash Payment	E 100-42700-310 Other Professional Servi	Animal Control charges - qty 1			\$250.00
Invoice	34884	1/7/2025			
Transaction Date	1/15/2025	Cash	10100	Total	\$250.00 ✓
Refer	774 COMCAST				
Cash Payment	E 100-41940-321 Telephone	ACCT 8772 10 562 0005724 CITY HALL TELEPHONE 01/05 - 02/04			\$45.09
Invoice		12/25/2024			
Transaction Date	1/13/2025	Cash	10100	Total	\$45.09 ✓
Refer	777 FINKEN WATER SOLUTIONS	Ck# 004811E 1/21/2025			
Cash Payment	E 100-43000-215 Shop Supplies	CUST 400099 COOK & COLD RENTAL COOLER 01/01/25 - 01/31/25			\$8.00
Invoice		1/1/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$8.00 ✓
Refer	778 HENNEPIN CTY PROPERTY TAX				
Cash Payment	E 100-41550-310 Other Professional Servi	2024-25 TRUTH AND TAXATION NOTICES FEE			\$79.62
Invoice		1/8/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$79.62 ✓

HANOVER

01/16/25 11:20 AM

Page 2

Payments

Current Period: January 2025

Refer	779 Innovative Office Solutions LLC	Ck# 004812E 1/21/2025			
Cash Payment	E 100-41570-200 Office Supplies (GENER PENS AND ENVELOPES				\$109.42
Invoice	4736546				
Transaction Date	1/13/2025	Cash	10100	Total	\$109.42
Refer	809 INTEGRAPRINT				
Cash Payment	E 100-41430-310 Other Professional Servi	Jan 2025 newsletter and mailing prep			\$2,331.44
Invoice	63883	1/14/2025			
Transaction Date	1/15/2025	Cash	10100	Total	\$2,331.44
Refer	780 LEAGUE OF MINNESOTA CITIES				
Cash Payment	E 603-43150-306 Dues & Subscriptions	2025 MN CITIES STORMWATER COALITION CONTRIBUTION			\$770.00
Invoice	419903	1/6/2025			
Cash Payment	E 100-41110-306 Dues & Subscriptions	2025 LMC MEMBERSHIP DUES JANUARY 1 - DECEMBER 31, 2025			\$5,303.00
Invoice	419348	1/1/2025			
Cash Payment	E 100-41110-306 Dues & Subscriptions	MN MAYORS ASSN DUES: GREG ZGUTOWICZ 2025			\$30.00
Invoice					
Cash Payment	E 100-41110-208 Training and Instruction	2025 LMC Elected Leaders Advanced Program - Mike Amery			\$350.00
Invoice	417761				
Transaction Date	1/13/2025	Cash	10100	Total	\$6,453.00
Refer	783 LOUKUSA, MARY				
Cash Payment	E 100-48205-810 Refunds & Reimburse	REFUND RENTAL DEPOSIT 01/04/25 EVENT			\$600.00
Invoice					
Transaction Date	1/13/2025	Cash	10100	Total	\$600.00
Refer	785 MENARDS - BUFFALO				
Cash Payment	E 100-45200-220 Repair/Maint Supply (G	PARK BLEACHERS HAA DONATED			\$135.07
Invoice	21484	1/2/2025			
Cash Payment	E 100-43000-226 Sign Repair Materials	WELDING PARTS			\$513.91
Invoice	21912	1/9/2025			
Cash Payment	E 100-45200-220 Repair/Maint Supply (G	PARK BLEACHERS HAA DONTATED			\$153.17
Invoice	21700	1/6/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$802.15
Refer	786 MN CITY/COUNTY MANAGEMENT				
Cash Payment	E 100-41400-306 Dues & Subscriptions	J. NASH: MCMA DUES 01/01/2025 - 12/31/2025			\$142.67
Invoice					
Transaction Date	1/13/2025	Cash	10100	Total	\$142.67
Refer	784 MN PEIP				
Cash Payment	G 100-21706 Medical/Dental Ins	MEDICAL/DENTAL 02/01/25 - 02/28/25			\$4,323.17
Invoice	1479029	1/10/2025			
Cash Payment	G 100-21707 Life Ins	LIFE INSURANCE 02/01/25 -02/28/25			\$88.18
Invoice	1479029	1/10/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$4,411.35
Refer	788 NeoGov				
Cash Payment	E 100-43000-208 Training and Instruction	SUBSCRIPTION FOR TRAININGS 03/05/25 - 03/06/26			\$367.50
Invoice	128784	1/6/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$367.50
Refer	790 NORTHLAND TRUST				

HANOVER

Payments

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Page 3

Current Period: January 2025

Cash Payment	E 315-47000-601	Debt Srv Bond Principal	2016A GO CIP BOND - PRINCIPAL		\$70,000.00
Invoice	HAN16A-0225	12/13/2024			
Cash Payment	E 315-47000-611	Bond Interest	2016 GO CIP BOND - INTEREST		\$16,635.00
Invoice	HAN16A-0225	12/13/2024			
Cash Payment	E 100-41530-310	Other Professional Servi	AGENT ANNUAL FEE		\$495.00
Invoice	HAN16A-0225	12/13/2024			
Transaction Date	1/13/2025	Cash	10100	Total	\$87,130.00
Refer	789 OREILLY AUTO PARTS				
Cash Payment	E 100-43000-240	Small Tools and Minor E	FUEL TUBING		\$6.29
Invoice	1749-450411	1/2/2025			
Cash Payment	E 100-45200-220	Repair/Maint Supply (G	FUEL CLAMPS		\$6.15
Invoice	1749-450411	1/2/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$12.44
Refer	805 REPUBLIC SERVICES #894 Ck# 004815E 1/21/2025				
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	City Hall garbage Jan 2025		\$347.58
Invoice					
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	City Hall garbage organics Jan 2025		\$359.38
Invoice					
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	FD garbage Jan 2025		\$46.06
Invoice					
Cash Payment	E 100-43000-384	Refuse/Garbage Dispos	PW garbage Jan 2025		\$234.93
Invoice					
Transaction Date	1/13/2025	Cash	10100	Total	\$987.95
Refer	793 VAULT HEALTH				
Cash Payment	E 100-41940-310	Other Professional Servi	SOLICITOR PERMIT BACKGROUND CHECK		\$11.33
Invoice	657918	1/6/2025			
Transaction Date	1/13/2025	Cash	10100	Total	\$11.33
Refer	811 VERIZON				
Cash Payment	E 100-42280-321	Telephone	FD ipad data plan - Jan 2025 Acct 642129997-00001		\$101.68
Invoice	6102637360	1/2/2025			
Transaction Date	1/15/2025	Cash	10100	Total	\$101.68

Fund Summary

	10100 Cash
100 GENERAL FUND	\$20,804.33
315 2016A GO CIP BOND	\$86,635.00
603 STORM WATER ENTERPRISE FUND	\$770.00
	\$108,209.33

Pre-Written Checks	\$4,543.11
Checks to be Generated by the Computer	\$103,666.22
Total	\$108,209.33

HANOVER

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Page 1

*Check Summary Register©

Batch: 012125 Claims 2

	Name	Check Date	Check Amt	
10100	Cash			
4807e	A-1 OUTDOOR POWER, INC.	1/21/2025	\$27.87	SNOW BLOWER PARTS
4808e	CENTERPOINT ENERGY	1/21/2025	\$3,338.55	ACCT 10801925-8 PW GAS UTILITY 12/27/24
4811e	FINKEN WATER SOLUTIONS	1/21/2025	\$8.00	CUST 400099 COOK & COLD RENTAL COOL
4812e	Innovative Office Solutions LL	1/21/2025	\$109.42	PENS AND ENVELOPES
4815e	REPUBLIC SERVICES #894	1/21/2025	\$987.95	City Hall garbage Jan 2025
4818e	Cintas Corp.	1/17/2025	\$71.32	City Hall safety cabinet supplies
38221	BEAUDRY OIL & PROPANE	1/21/2025	\$846.56	319.70 GAL UNLEADED
38222	CENTURY LINK	1/21/2025	\$81.39	FD Jan 2025 phone bill
38223	CITY OF MONTICELLO	1/21/2025	\$250.00	Animal Control charges - qty 1
38224	COMCAST	1/21/2025	\$45.09	ACCT 8772 10 562 0005724 CITY HALL TELE
38225	HENNEPIN CTY PROPERTY TAX	1/21/2025	\$79.62	2024-25 TRUTH AND TAXATION NOTICES F
38226	INTEGRAPRINT	1/21/2025	\$2,331.44	Jan 2025 newsletter and mailing prep
38227	LEAGUE OF MINNESOTA CITIES	1/21/2025	\$6,453.00	2025 MN CITIES STORMWATER COALITION
38228	LOUKUSA, MARY	1/21/2025	\$600.00	REFUND RENTAL DEPOSIT 01/04/25 EVENT
38229	MENARDS - BUFFALO	1/21/2025	\$802.15	PARK BLEACHERS HAA DONATED
38230	MN City / County Mngt. Assoc.	1/21/2025	\$142.67	J. NASH: MCMA DUES 01/01/2025 - 12/31/20
38231	MN PEIP	1/21/2025	\$4,411.35	MEDICAL/DENTAL 02/01/25 - 02/28/25
38232	Governmentjobs.com Inc DBA NE	1/21/2025	\$367.50	SUBSCRIPTION FOR TRAININGS 03/05/25 -
38233	Northland Trust Services	1/21/2025	\$87,130.00	2016A GO CIP BOND - PRINCIPAL
38234	OREILLY AUTO PARTS	1/21/2025	\$12.44	FUEL TUBING
38235	Vault Health	1/21/2025	\$11.33	SOLICITOR PERMIT BACKGROUND CHECK
38236	Verizon Wireless	1/21/2025	\$101.68	FD ipad data plan - Jan 2025 Acct 642129997
	Total Checks		\$108,209.33	

*\$4543.11
ACH*

Hanover Fire Department Claims

Month & Year: JAN - 2025

Chief Signature: _____

First Half

Payee:	Account #	Amount:	Description:
Century LINK		0	

Second Half

Payee:	Account #	Amount:	Description:
Century LINK	100-42220- 228 ³²¹	81.39	LAND LINE
Bound TREE	100-42220-228	215.90	Gloves - PULSE OX2
Verizon	100-42220- 228 ³²¹	50.84	J PADS
^{2024 Batch} MARATON C.C.	100-42260-212	6.66	NON-OK Fuel Elan CC
MENARDS C.C.	100-42280-215	9.79	Dry Lube Starting Fluid

Collaborative Planning
Month: Dec 2024

Project Name:	Amount:
General Planning	\$ 1,827.00
Building Permits	\$ 567.00
298 Jandel CUP	
Brian Lee - 5th St Rezoning/CPA	\$ 850.50
1328 Jensen Garage Variance	
JP Brooks / Schirmers - Amendments	
Sunram - Concept Plan North Side of CR 20	
JP Brooks / Schirmers - Concept Plan	
Anderson - Manley	
Highlands and Vistas	
River Inn - RJT Addition	\$ 31.50
Sunram - Developers Agreement	
CRHW 5th Addition - Developers Agreement	
CRHW 6th Addition - Forestar	\$ 252.00
CRHW 7th Addition - Lennar	\$ 189.00
Roy C. Inc. - Site Plan and Variance	
Hilltop Coffee - Site & Building Plan	
315 Mallard Vacation	
Schirmer CPA	
Oakview Ridge Prelim Plat	\$ 94.50
Rivers Edge - 3rd Addition Developers Agreement	
Rivers Edge - 2nd Addition Vacation of Easement	
Rivers Edge - 5th Addition Final Plat	
Rivers Edge - 4th Addition Developers Agreement	
Rivers Edge of Hanover - Developers Agreement	
	<hr/>
	\$ 3,811.50

4810E

✓

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2025-012
DATE 01/12/2025

PROJECT
Oakview Ridge Prelim Plat

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/09/2024	Phone conference with Jenn re: update on stormwater.	CMN	0:15 126.00	31.50
12/10/2024	Email from Randy.	CMN	0:15 126.00	31.50
12/11/2024	Emails re: grading.	CMN	0:15 126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL 94.50
TAX 0.00
TOTAL 94.50

BALANCE DUE **\$94.50**

Proj
#208364

818-41910-310

4810E ✓

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2025-009
DATE 01/12/2025

PROJECT
CRHW 7th - Lennar

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/02/2024	Emails with Jennifer re: marketing sign.	CMN	0:15 126.00	31.50
12/03/2024	Emails with Sara/Jennifer, phone conference with Lennar.	CMN	0:15 126.00	31.50
12/06/2024	Emails with Jennifer.	CMN	0:15 126.00	31.50
12/09/2024	Emails re: sign.	CMN	0:15 126.00	31.50
12/16/2024	Emails with Abby. Teams meeting with Abby.	CMN	0:30 126.00	63.00

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	189.00
TAX	0.00
TOTAL	189.00

BALANCE DUE **\$189.00**

839-41910-310

LSIDE

✓

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

SHIP TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2025-011
DATE 01/12/2025

PROJECT
RJT Addition

818-41910-310
PROJ# 208357

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/19/2024	Various emails.	CMN	0:15 126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	31.50
TAX	0.00
TOTAL	31.50
BALANCE DUE	\$31.50

4810E ✓

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2025-010
DATE 01/12/2025

PROJECT
CRHW 6th Addition - Fores

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/23/2024	Emails re: release of escrow, phone conference with Jenn, review escrow statements and invoices.	CMN	0:30 126.00	63.00
12/24/2024	Email to Jennifer. Various emails re: escrows.	CMN	0:15 126.00	31.50
12/27/2024	Teams meeting with Steven/Jennifer/Alex. Emails from Sara, review email to Sara. Email to Jenn. Emails from Steven.	CMN	1:15 126.00	157.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	252.00
TAX	0.00
TOTAL	252.00
BALANCE DUE	\$252.00

834-41910-316

4810E

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE 2025-007
DATE 01/12/2025

PROJECT
Planning and Zoning Admin

DATE	ACTIVITY	QTY	RATE	AMOUNT
	City of Hanover:Hanover General Planning:Hanover General Planning			
12/01/2024	Review Council packet/agenda.	CMN	0:15 126.00	31.50
12/02/2024	Emails with Jenny re: building permit refund policy. Phone conference with Jenny re: building permit refunds, zoning ordinance.	CMN	0:30 126.00	63.00
12/03/2024	Emails with Jennifer re: cannabis. Prepare for and attend Council meeting.	CMN	2:45 126.00	346.50
12/04/2024	Email from County appraiser, emails with Jenny.	CMN	0:15 126.00	31.50
12/05/2024	Email from Jim re: outside storage, email to Jim. Email to DNR re: floodplain letter.	CMN	0:30 126.00	63.00
12/06/2024	Emails with DNR re: floodplain ord, review letter and final documentation, email to Jenny. Draft summary ord re: church, emails with Jenny. Emails re: accessory structure, septic, etc; review possible items.	CMN	1:00 126.00	126.00
12/08/2024	Email to Jenny re: agenda item.	CMN	0:15 126.00	31.50
12/09/2024	Phone conference with broker, phone conference with Jenn re: water/sewer for land development. Emails with Jennifer, review accessory structure for unique lot, email with Jennifer and homeowner. Phone conference with Mary at newspaper.	CMN	1:30 126.00	189.00
12/10/2024	Update floodplain ordinance, draft memo, draft summary ordinance, email to Jenny. Email to Jennifer re: request. Emails with realtor. Emails with Jennifer, reviewing property and preparing response. Emails with	CMN	2:15 126.00	283.50

Sara re: escrow. Emails with Jenn re: Hamblin property.

12/11/2024	Emails with Jenn re: Hamblin utilities.	CMN	0:15	126.00	31.50
12/12/2024	Email from Jennifer, review packet.	CMN	0:15	126.00	31.50
12/13/2024	Draft email to Ben re: development of site.	CMN	0:45	126.00	94.50
12/16/2024	Email from Ben T.	CMN	0:15	126.00	31.50
12/18/2024	Edit ordinance amendment, edit memo, email to Jennifer for packet. Emails re: PC agenda.	CMN	1:00	126.00	126.00
12/23/2024	Phone conference with engineer re: potential development, various emails. Prepare for and attend PC meeting.	CMN	1:15	126.00	157.50
12/24/2024	Email from Jennifer. Email from engineer, email to engineer re: potential development. Email to Jenny re: ord number.	CMN	0:30	126.00	63.00
12/26/2024	Email from Jenny. Email from developer.	CMN	0:15	126.00	31.50
12/27/2024	Email from Jenny, review draft PC minutes, email to Jenny.	CMN	0:15	126.00	31.50
12/30/2024	Edit ordinance, edit memo, email to Jennifer/Jenny for council packet. Email to Jennifer re: cannabis.	CMN	0:30	126.00	63.00

SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning

1,827.00

City of Hanover: Zoning Administration/Building Permits

12/05/2024	Various emails, review FAB.	CMN	0:15	126.00	31.50
12/11/2024	Email from Randy, review solar permit, email to Randy.	CMN	0:15	126.00	31.50
12/12/2024	Emails re: FAB. Emails with Jennifer re: zoning questions, review code. Emails from Jenn.	CMN	1:00	126.00	126.00
12/16/2024	Emails with Jenny re: solar as-built, review as-built.	CMN	0:15	126.00	31.50
12/17/2024	Emails re: solar permit. Email from Jenny, review new home permit, email to Jenny.	CMN	0:30	126.00	63.00
12/19/2024	Emails re: submittal for permit. Various emails.	CMN	0:30	126.00	63.00
12/20/2024	Email from Jenny, review permit, email to Jenny. Review FABs.	CMN	0:30	126.00	63.00
12/23/2024	Emails re: permits.	CMN	0:15	126.00	31.50

12/24/2024	Email from Jenny, review building permit, email to Jenny.	CMN	0:15	126.00	31.50
12/27/2024	Email from Jenny, review permit, email to Jenny. Email from Jenny, review survey, email to Jenny. Review permits.	CMN	0:45	126.00	94.50
SUBTOTAL - City of Hanover: Zoning Administration/Building Permits					567.00

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	2,394.00
TAX	0.00
TOTAL	2,394.00

BALANCE DUE

\$2,394.00

100-49110-310
P+Z
Other proposals
* 1827.-
* 927.-
100-42401-310
Addg
Inspection

48IDE ✓

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO
City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE DATE 2025-008
01/12/2025

818-41910-310
Proj # 208359

PROJECT
Brian Lee 5th St Rezoning

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/01/2024	Email from Brian, review application submittal, email to Brian.	CMN	0:15 126.00	31.50
12/02/2024	Emails re: plan submittal.	CMN	0:15 126.00	31.50
12/03/2024	Review submittal, email to Brian.	CMN	0:30 126.00	63.00
12/05/2024	Email from Brian re: additional info.	CMN	0:15 126.00	31.50
12/08/2024	Draft public hearing notice, email to newspaper. Draft 1599 complete letter. Draft public mailer, email to Randy. Update website info, email to Randy.	CMN	0:45 126.00	94.50
12/09/2024	Various emails.	CMN	0:15 126.00	31.50
12/13/2024	Email from resident. Phone conference with Jennifer. Email to resident.	CMN	0:45 126.00	94.50
12/18/2024	Email to Brian. Various emails. Reviewing application, email to Brian.	CMN	0:15 126.00	31.50
12/19/2024	Editing memo, prepare packet, email to Jenny. Review November minutes, edit, email to Jenny.	CMN	0:45 126.00	94.50
12/23/2024	Emails from Laurel, email to Laurel. Email from owner, emails with staff. Email from Brian, email to staff. Prepare for meeting, attend PC meeting.	CMN	2:30 126.00	315.00
12/24/2024	Phone conference with Jennifer.	CMN	0:15 126.00	31.50

I DECLARE UNDER PENALTY OF LAW THAT THIS ACCOUNT CLAIM AND DEMAND IS TRUE, CORRECT AND THAT NO PART HAS BEEN PAID.

SUBTOTAL	850.50
TAX	0.00
TOTAL	850.50
BALANCE DUE	\$850.50

HANOVER
***Cash Balances**
Cash Account: 10100
January 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
-								
100 - GENERAL FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
107 - FIRE DEPT DONATIONS FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
205 - EDA BUSINESS INCENTIVE FUN	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
409 - MAHLER PIT - 15TH ST IMP FUN	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
418 - STREET CAPITAL PROJ FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
601 - WATER ENTERPRISE FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
602 - SEWER ENTERPRISE FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
603 - STORM WATER ENTERPRISE F	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
818 - MISC ESCROWS FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
10100 - Cash								
100 - GENERAL FUND	\$1,797,686.68	\$0.00	(\$152,336.53)	0	\$0.00	(\$44,435.72)	\$1,600,914.43	In Balance
104 - AMERICAN RESCUE PLAN ACT	\$23,145.55	\$0.00		0	\$0.00		\$23,145.55	In Balance
105 - PUBLIC SAFETY AID	\$163,889.97	\$0.00		0	\$0.00		\$163,889.97	In Balance
107 - FIRE DEPT DONATIONS FUND	\$47,876.40	\$0.00		0	\$0.00		\$47,876.40	In Balance
201 - EDA SPECIAL REVENUE FUND	\$213,201.95	\$0.00		0	\$0.00	(\$1,582.63)	\$211,619.32	In Balance
205 - EDA BUSINESS INCENTIVE FUN	\$313,435.09	\$0.00		0	\$0.00		\$313,435.09	In Balance
311 - 2008A GO CIP REFUNDING BON	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
312 - 2009A GO IMP REFUNDING BON	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
313 - 2010 GO EQUIPMENT CERTIFIC	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
314 - 2011A GO IMP CROSSOVER RE	\$527,752.84	\$0.00		0	\$0.00		\$527,752.84	In Balance
315 - 2016A GO CIP BOND	\$135,475.02	\$0.00	(\$86,635.00)	0	\$0.00		\$48,840.02	In Balance
401 - GENERAL CAPITAL PROJECTS	\$644,983.59	\$0.00		0	\$0.00		\$644,983.59	In Balance
402 - PARKS CAPITAL PROJECTS	\$317,681.92	\$0.00		0	\$0.00		\$317,681.92	In Balance
403 - FIRE DEPT CAPITAL FUND	\$194,536.17	\$0.00		0	\$0.00		\$194,536.17	In Balance
404 - HISTORICAL CAPITAL PROJ FU	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
405 - PARK DEDICATION FEE	\$1,122,619.23	\$0.00		0	\$0.00		\$1,122,619.23	In Balance
406 - CHARITABLE GAMBLING PROC	\$44,733.36	\$0.00		0	\$0.00		\$44,733.36	In Balance
407 - TIF REDEV DIST #1	\$13,463.23	\$0.00		0	\$0.00		\$13,463.23	In Balance
409 - MAHLER PIT - 15TH ST IMP FUN	\$180,620.59	\$0.00		0	\$0.00		\$180,620.59	In Balance
411 - FACILITIES CAPITAL PROJ FUN	\$26,288.82	\$0.00		0	\$0.00		\$26,288.82	In Balance
417 - EQUIPMENT CAPITAL FUND	\$113,016.84	\$0.00		0	\$0.00		\$113,016.84	In Balance

HANOVER
***Cash Balances**
Cash Account: 10100
January 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
418 - STREET CAPITAL PROJ FUND	\$4,847,952.47	\$0.00		0	\$0.00		\$4,847,952.47	In Balance
601 - WATER ENTERPRISE FUND	\$1,607,174.91	\$0.00	(\$30,382.59)	0	\$0.00	(\$527.56)	\$1,576,264.76	In Balance
602 - SEWER ENTERPRISE FUND	\$1,449,100.89	\$0.00	(\$73,241.74)	0	\$0.00	(\$527.52)	\$1,375,331.63	In Balance
603 - STORM WATER ENTERPRISE F	\$385,422.05	\$0.00	(\$770.00)	0	\$0.00	(\$876.31)	\$383,775.74	In Balance
611 - WATER CAPITAL IMP FUND	\$656,457.88	\$0.00		0	\$0.00		\$656,457.88	In Balance
612 - SEWER CAPITAL IMP FUND	\$3,403,009.47	\$0.00		0	\$0.00		\$3,403,009.47	In Balance
613 - STORM WATER CAPITAL IMP F	\$1,449,340.98	\$0.00		0	\$0.00		\$1,449,340.98	In Balance
701 - RIVER ROAD CEMETERY	\$36,999.43	\$0.00		0	\$0.00		\$36,999.43	In Balance
702 - CSAH 19 CEMETERY	\$30,026.00	\$0.00		0	\$0.00		\$30,026.00	In Balance
804 - SCHENDELS FIELD ESC FUND	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
809 - BRIDGES AT HANOVER ESC FU	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
810 - BUILDING PERMITS ESCROW F	\$275,001.00	\$0.00		0	\$0.00		\$275,001.00	In Balance
811 - EROSION CONTROL ESCROW F	\$24,123.53	\$0.00		0	\$0.00		\$24,123.53	In Balance
815 - LANDSCAPE ESCROW FUND	\$17,900.65	\$0.00		0	\$0.00		\$17,900.65	In Balance
817 - INFRASTRUCTURE ESCROW F	\$9,500.00	\$0.00		0	\$0.00		\$9,500.00	In Balance
818 - MISC ESCROWS FUND	\$90,765.97	\$0.00	(\$730.50)	0	\$0.00		\$90,035.47	In Balance
820 - BRIDGES TOWNHOMES ESC FU	\$3,722.88	\$0.00		0	\$0.00		\$3,722.88	In Balance
821 - QUAIL PASS 2ND ADD ESCROW	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
823 - CROW RVR HTS WEST 3RD / BA	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
824 - CROW RVR HTS WEST 3RD PH	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
825 - CROW RVR HTS FUT WEST PLA	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
826 - CROW RVR HTS 4TH ADD FINL	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
827 - HANOVER COVE PRELIMINARY	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
828 - CROW RVR HTS 4TH DEVEL AG	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
829 - RIVER TOWN VILLAS DEVEL AG	\$14,764.78	\$0.00		0	\$0.00		\$14,764.78	In Balance
830 - FEHN COMP 15TH ST DEVEL AG	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
831 - RIVERS EDGE DEVEL AGRMT	\$0.36	\$0.00		0	\$0.00		\$0.36	In Balance
832 - CROW RVR HTS 5TH DEVEL AG	\$203.00	\$0.00		0	\$0.00		\$203.00	In Balance
833 - RIVERS EDGE 2 DEVEL AGRMT	\$5,219.73	\$0.00		0	\$0.00		\$5,219.73	In Balance
834 - CROW RVR HTS 6TH DEVEL AG	\$2,756.30	\$0.00	(\$252.00)	0	\$0.00		\$2,504.30	In Balance
835 - RIVERS EDGE 3 DEVEL AGRMT	\$6,371.40	\$0.00		0	\$0.00		\$6,371.40	In Balance
836 - RIVERS EDGE 4 DEVEL AGRMT	\$27,067.58	\$0.00		0	\$0.00		\$27,067.58	In Balance

HANOVER
***Cash Balances**
Cash Account: 10100
January 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
837 - RIVER LANDING DEVEL AGRMT	\$6,067.05	\$0.00		0	\$0.00		\$6,067.05	In Balance
838 - RIVERS EDGE 5 DEVEL AGRMT	\$32,459.81	\$0.00		0	\$0.00		\$32,459.81	In Balance
839 - CROW RVR HTS 7TH DEVEL AG	\$170,959.73	\$0.00	(\$189.00)	0	\$0.00		\$170,770.73	In Balance
900 - INTEREST	\$0.00	\$0.00		0	\$0.00		\$0.00	In Balance
	<u>\$20,432,775.10</u>	<u>\$0.00</u>	<u>(\$344,537.36)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$47,949.74)</u>	<u>\$20,040,288.00</u>	

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,514,390.00	\$1,514,390.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$187,281.00	\$187,281.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
TAXES		\$0.00	\$0.00	\$1,716,671.00	\$1,716,671.00	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$700.00	\$700.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$25.00	\$25.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$159,236.00	\$159,236.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$4,300.00	\$4,300.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE		\$0.00	\$0.00	\$197,261.00	\$197,261.00	0.00%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
MISC	R 100-36260 Refunds or Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC		\$0.00	\$0.00	\$15,100.00	\$15,100.00	0.00%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$6,870.00	\$6,870.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$0.00	\$200,000.00	\$200,000.00	0.00%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
LIC PERM		\$0.00	\$0.00	\$209,170.00	\$209,170.00	0.00%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$117,000.00	\$117,000.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$127,390.00	\$127,390.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$7,100.00	\$7,100.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT		\$0.00	\$0.00	\$302,490.00	\$302,490.00	0.00%
FINES	R 100-35000 Fines and Forfeits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$3,300.00	\$3,300.00	0.00%
FINES		\$0.00	\$0.00	\$3,300.00	\$3,300.00	0.00%
100 GENERAL FUND		\$0.00	\$0.00	\$2,443,992.00	\$2,443,992.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
100 GENERAL FUND						
41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Me	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$350.00	\$350.00	\$2,000.00	\$1,650.00	17.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$5,333.00	\$5,333.00	\$7,500.00	\$2,167.00	71.11%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$60,000.00	\$60,000.00	0.00%
41110 Council		\$5,683.00	\$5,683.00	\$85,495.00	\$79,812.00	6.65%
41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Me	\$1,620.00	\$1,620.00	\$5,000.00	\$3,380.00	32.40%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
41330 Boards and Commissions		\$1,620.00	\$1,620.00	\$5,700.00	\$4,080.00	28.42%
41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$4,369.03	\$4,369.03	\$116,447.00	\$112,077.97	3.75%
CITYADM	E 100-41400-121 PERA	\$631.78	\$631.78	\$8,734.00	\$8,102.22	7.23%
CITYADM	E 100-41400-122 FICA	\$246.04	\$246.04	\$7,220.00	\$6,973.96	3.41%
CITYADM	E 100-41400-123 Medicare	\$110.36	\$110.36	\$1,688.00	\$1,577.64	6.54%
CITYADM	E 100-41400-134 Employer Paid Life	\$89.38	\$89.38	\$984.00	\$894.62	9.08%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$710.72	\$710.72	\$9,240.00	\$8,529.28	7.69%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$142.67	\$142.67	\$500.00	\$357.33	28.53%
41400 City Administrator		\$6,299.98	\$6,299.98	\$148,313.00	\$142,013.02	4.25%
41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENE	\$289.70	\$289.70	\$500.00	\$210.30	57.94%
ELECTION	E 100-41410-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41410 Elections		\$289.70	\$289.70	\$4,500.00	\$4,210.30	6.44%
41420 Recording and Reporting						
RECRPT	E 100-41420-354 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41420 Recording and Reporting		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,848.01	\$1,848.01	\$70,718.00	\$68,869.99	2.61%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$271.95	\$271.95	\$5,304.00	\$5,032.05	5.13%
CLERICAL	E 100-41430-122 FICA	\$102.37	\$102.37	\$4,385.00	\$4,282.63	2.33%
CLERICAL	E 100-41430-123 Medicare	\$46.69	\$46.69	\$1,025.00	\$978.31	4.56%
CLERICAL	E 100-41430-134 Employer Paid Life	\$47.33	\$47.33	\$582.00	\$534.67	8.13%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$520.48	\$520.48	\$8,940.00	\$8,419.52	5.82%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$100.00	\$100.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-310 Other Professional Ser	\$2,331.44	\$2,331.44	\$10,000.00	\$7,668.56	23.31%
41430 Clerical Staff		\$5,168.27	\$5,168.27	\$104,554.00	\$99,385.73	4.94%
41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Ser	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$24.12	\$24.12	\$4,000.00	\$3,975.88	0.60%
41435 Staff Expenses		\$24.12	\$24.12	\$5,000.00	\$4,975.88	0.48%
41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$2,264.40	\$2,264.40	\$61,721.00	\$59,456.60	3.67%
ACCTING	E 100-41530-121 PERA	\$333.24	\$333.24	\$4,629.00	\$4,295.76	7.20%
ACCTING	E 100-41530-122 FICA	\$129.27	\$129.27	\$3,827.00	\$3,697.73	3.38%
ACCTING	E 100-41530-123 Medicare	\$58.58	\$58.58	\$895.00	\$836.42	6.55%
ACCTING	E 100-41530-134 Employer Paid Life	\$59.34	\$59.34	\$506.00	\$446.66	11.73%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$1,118.77	\$1,118.77	\$10,200.00	\$9,081.23	10.97%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
ACCTING	E 100-41530-310 Other Professional Ser	\$1,045.00	\$1,045.00	\$15,000.00	\$13,955.00	6.97%
41530 Accounting		\$5,008.60	\$5,008.60	\$97,978.00	\$92,969.40	5.11%
41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$24,000.00	\$24,000.00	0.00%
41540 Auditing		\$0.00	\$0.00	\$24,000.00	\$24,000.00	0.00%
41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Ser	\$79.62	\$79.62	\$38,000.00	\$37,920.38	0.21%
41550 Assessing		\$79.62	\$79.62	\$38,000.00	\$37,920.38	0.21%
41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENE	\$127.09	\$127.09	\$4,500.00	\$4,372.91	2.82%
PURCHASE	E 100-41570-205 Bank Fees	\$58.17	\$58.17	\$400.00	\$341.83	14.54%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (\$262.55	\$262.55	\$4,000.00	\$3,737.45	6.56%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41570 Purchasing		\$447.81	\$447.81	\$20,400.00	\$19,952.19	2.20%
41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Ser	\$772.49	\$772.49	\$10,000.00	\$9,227.51	7.72%
41600 Computer		\$772.49	\$772.49	\$10,000.00	\$9,227.51	7.72%
41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$1,278.84	\$1,278.84	\$20,000.00	\$18,721.16	6.39%
41610 City Attorney		\$1,278.84	\$1,278.84	\$20,000.00	\$18,721.16	6.39%
41910 Planning and Zoning						
PLANZONG	E 100-41910-101 Full-Time Employees R	\$0.00	\$0.00	\$45,577.00	\$45,577.00	0.00%
PLANZONG	E 100-41910-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLANZONG	E 100-41910-121 PERA	\$0.00	\$0.00	\$3,418.00	\$3,418.00	0.00%
PLANZONG	E 100-41910-122 FICA	\$0.00	\$0.00	\$2,826.00	\$2,826.00	0.00%
PLANZONG	E 100-41910-123 Medicare	\$0.00	\$0.00	\$661.00	\$661.00	0.00%
PLANZONG	E 100-41910-134 Employer Paid Life	\$0.00	\$0.00	\$385.07	\$385.07	0.00%
PLANZONG	E 100-41910-151 Med/Dental Insurance	\$0.00	\$0.00	\$6,720.00	\$6,720.00	0.00%
PLANZONG	E 100-41910-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
PLANZONG	E 100-41910-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
PLANZONG	E 100-41910-310 Other Professional Ser	\$2,677.50	\$2,677.50	\$60,000.00	\$57,322.50	4.46%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
41910	Planning and Zoning	\$2,677.50	\$2,677.50	\$121,087.07	\$118,409.57	2.21%
41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (G	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (\$39.99	\$39.99	\$8,000.00	\$7,960.01	0.50%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Ser	\$501.23	\$501.23	\$15,000.00	\$14,498.77	3.34%
GOVTBLDG	E 100-41940-321 Telephone	\$385.59	\$385.59	\$6,900.00	\$6,514.41	5.59%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$568.18	\$568.18	\$15,000.00	\$14,431.82	3.79%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$998.19	\$998.19	\$7,000.00	\$6,001.81	14.26%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispo	\$706.96	\$706.96	\$7,800.00	\$7,093.04	9.06%
GOVTBLDG	E 100-41940-415 Other Equipment Rent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structur	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Govt Buildings/Plant	\$3,200.14	\$3,200.14	\$120,500.00	\$117,299.86	2.66%
41950	Engineer					
ENGINEER	E 100-41950-101 Full-Time Employees R	\$0.00	\$0.00	\$5,697.00	\$5,697.00	0.00%
ENGINEER	E 100-41950-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ENGINEER	E 100-41950-121 PERA	\$0.00	\$0.00	\$83.00	\$83.00	0.00%
ENGINEER	E 100-41950-122 FICA	\$0.00	\$0.00	\$353.00	\$353.00	0.00%
ENGINEER	E 100-41950-123 Medicare	\$0.00	\$0.00	\$83.00	\$83.00	0.00%
ENGINEER	E 100-41950-134 Employer Paid Life	\$0.00	\$0.00	\$101.00	\$101.00	0.00%
ENGINEER	E 100-41950-151 Med/Dental Insurance	\$0.00	\$0.00	\$840.00	\$840.00	0.00%
ENGINEER	E 100-41950-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ENGINEER	E 100-41950-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
ENGINEER	E 100-41950-310 Other Professional Ser	\$0.00	\$0.00	\$21,343.00	\$21,343.00	0.00%
41950	Engineer	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$31,000.00	\$31,000.00	0.00%
41960	Insurance	\$0.00	\$0.00	\$51,000.00	\$51,000.00	0.00%
41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$28.13	\$28.13	\$600.00	\$571.87	4.69%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
41970	Legal Publications	\$28.13	\$28.13	\$2,100.00	\$2,071.87	1.34%
42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
42000	Public Safety (GENERAL)	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Ser	\$24,495.25	\$24,495.25	\$108,510.00	\$84,014.75	22.57%
42101	Hennepin County Sheriff	\$24,495.25	\$24,495.25	\$108,510.00	\$84,014.75	22.57%
42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Ser	\$13,203.23	\$13,203.23	\$168,360.00	\$155,156.77	7.84%
42102	Wright County Sheriff	\$13,203.23	\$13,203.23	\$168,360.00	\$155,156.77	7.84%
42210	Fire Dept Administration					

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
FIREADMIN	E 100-42210-101 Full-Time Employees R	\$766.08	\$766.08	\$20,218.00	\$19,451.92	3.79%
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$114,000.00	\$114,000.00	0.00%
FIREADMIN	E 100-42210-121 PERA	\$112.76	\$112.76	\$1,516.00	\$1,403.24	7.44%
FIREADMIN	E 100-42210-122 FICA	\$42.97	\$42.97	\$8,322.00	\$8,279.03	0.52%
FIREADMIN	E 100-42210-123 Medicare	\$390.15	\$390.15	\$1,946.00	\$1,555.85	20.05%
FIREADMIN	E 100-42210-134 Employer Paid Life	\$18.27	\$18.27	\$147.00	\$128.73	12.43%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$28,000.00	\$28,000.00	0.00%
FIREADMIN	E 100-42210-151 Med/Dental Insurance	\$219.79	\$219.79	\$2,460.00	\$2,240.21	8.93%
FIREADMIN	E 100-42210-200 Office Supplies (GENE	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fe	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$100.00	\$100.00	\$1,200.00	\$1,100.00	8.33%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.00%
42210	Fire Dept Administration	\$1,650.02	\$1,650.02	\$196,709.00	\$195,058.98	0.84%
42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$266.74	\$266.74	\$1,500.00	\$1,233.26	17.78%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$13,146.00	\$13,146.00	\$18,000.00	\$4,854.00	73.03%
FIREEQUIP	E 100-42220-580 Other Equipment	\$333.88	\$333.88	\$5,000.00	\$4,666.12	6.68%
42220	Fire Dept Equipment	\$13,746.62	\$13,746.62	\$31,500.00	\$17,753.38	43.64%
42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Ser	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
42240	Fire Dept Training	\$0.00	\$0.00	\$19,500.00	\$19,500.00	0.00%
42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$64.97	\$64.97	\$5,000.00	\$4,935.03	1.30%
FIREVEH	E 100-42260-220 Repair/Maint Supply (\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
FIREVEH	E 100-42260-700 Transfers (GENERAL)	\$0.00	\$0.00	\$30,158.00	\$30,158.00	0.00%
42260	Fire Vehicles	\$64.97	\$64.97	\$57,158.00	\$57,093.03	0.11%
42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$650.00	\$650.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (\$46.06	\$46.06	\$5,000.00	\$4,953.94	0.92%
FIREBLDG	E 100-42280-321 Telephone	\$183.07	\$183.07	\$1,500.00	\$1,316.93	12.20%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$364.28	\$364.28	\$5,500.00	\$5,135.72	6.62%
FIREBLDG	E 100-42280-383 Gas Utilities	\$774.20	\$774.20	\$4,500.00	\$3,725.80	17.20%
FIREBLDG	E 100-42280-520 Buildings and Structur	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
42280	Fire Stations and Bldgs	\$1,367.61	\$1,367.61	\$18,150.00	\$16,782.39	7.54%
42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Cont	\$0.00	\$0.00	\$16,500.00	\$16,500.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
42290	Fire Relief Association	\$0.00	\$0.00	\$73,500.00	\$73,500.00	0.00%
42401	Building Inspection Admin					
INSPADMN	E 100-42401-101 Full-Time Employees R	\$0.00	\$0.00	\$39,922.00	\$39,922.00	0.00%
INSPADMN	E 100-42401-121 PERA	\$0.00	\$0.00	\$2,994.00	\$2,994.00	0.00%
INSPADMN	E 100-42401-122 FICA	\$0.00	\$0.00	\$2,475.00	\$2,475.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
INSPADMN	E 100-42401-123 Medicare	\$0.00	\$0.00	\$579.00	\$579.00	0.00%
INSPADMN	E 100-42401-134 Employer Paid Life	\$0.00	\$0.00	\$377.00	\$377.00	0.00%
INSPADMN	E 100-42401-151 Med/Dental Insurance	\$0.00	\$0.00	\$5,460.00	\$5,460.00	0.00%
INSPADMN	E 100-42401-310 Other Professional Ser	\$12,881.22	\$12,881.22	\$99,000.00	\$86,118.78	13.01%
42401	Building Inspection Admin	\$12,881.22	\$12,881.22	\$150,807.00	\$137,925.78	8.54%
42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Ser	\$250.00	\$250.00	\$500.00	\$250.00	50.00%
42700	Animal Control	\$250.00	\$250.00	\$500.00	\$250.00	50.00%
42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$7,625.86	\$7,625.86	\$182,242.00	\$174,616.14	4.18%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$0.00	\$20,640.00	\$20,640.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$1,132.46	\$1,132.46	\$15,168.00	\$14,035.54	7.47%
PUBWRKS	E 100-43000-122 FICA	\$456.12	\$456.12	\$12,539.00	\$12,082.88	3.64%
PUBWRKS	E 100-43000-123 Medicare	\$216.42	\$216.42	\$2,933.00	\$2,716.58	7.38%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$189.98	\$189.98	\$1,750.00	\$1,560.02	10.86%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,311.43	\$2,311.43	\$26,400.00	\$24,088.57	8.76%
PUBWRKS	E 100-43000-208 Training and Instructio	\$367.50	\$367.50	\$4,500.00	\$4,132.50	8.17%
PUBWRKS	E 100-43000-212 Motor Fuels	\$2,698.47	\$2,698.47	\$18,000.00	\$15,301.53	14.99%
PUBWRKS	E 100-43000-215 Shop Supplies	\$837.73	\$837.73	\$10,000.00	\$9,162.27	8.38%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (\$9,029.60	\$9,029.60	\$15,000.00	\$5,970.40	60.20%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$787.93	\$787.93	\$5,000.00	\$4,212.07	15.76%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$171.36	\$171.36	\$16,500.00	\$16,328.64	1.04%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Ser	\$52.90	\$52.90	\$35,000.00	\$34,947.10	0.15%
PUBWRKS	E 100-43000-321 Telephone	\$744.59	\$744.59	\$6,500.00	\$5,755.41	11.46%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PUBWRKS	E 100-43000-381 Electric Utilities	\$479.64	\$479.64	\$8,000.00	\$7,520.36	6.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$1,566.16	\$1,566.16	\$9,000.00	\$7,433.84	17.40%
PUBWRKS	E 100-43000-384 Refuse/Garbage Dispo	\$234.93	\$234.93	\$5,000.00	\$4,765.07	4.70%
PUBWRKS	E 100-43000-520 Buildings and Structur	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
PUBWRKS	E 100-43000-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)	\$28,903.08	\$28,903.08	\$414,372.00	\$385,468.92	6.98%
43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
43121	Paved Streets	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$2,877.95	\$2,877.95	\$23,000.00	\$20,122.05	12.51%
43122	Unpaved Streets	\$2,877.95	\$2,877.95	\$23,000.00	\$20,122.05	12.51%
43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$6,073.96	\$6,073.96	\$24,000.00	\$17,926.04	25.31%
43125	Ice & Snow Removal	\$6,073.96	\$6,073.96	\$24,000.00	\$17,926.04	25.31%
43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$2,338.61	\$2,338.61	\$40,000.00	\$37,661.39	5.85%
43160	Street Lighting	\$2,338.61	\$2,338.61	\$40,000.00	\$37,661.39	5.85%
43240	Waste (refuse) Disposal					

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	January 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
REFDISPO	E 100-43240-384 Refuse/Garbage Dispo	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispo	\$6,123.18	\$6,123.18	\$90,000.00	\$83,876.82	6.80%
43245	Recycling: Refuse	\$6,123.18	\$6,123.18	\$90,000.00	\$83,876.82	6.80%
45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
45186	Senior Center	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (\$676.00	\$676.00	\$12,000.00	\$11,324.00	5.63%
PARKS	E 100-45200-225 Landscaping Materials	\$3,070.84	\$3,070.84	\$15,000.00	\$11,929.16	20.47%
PARKS	E 100-45200-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$70.79	\$70.79	\$3,000.00	\$2,929.21	2.36%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
45200	Parks (GENERAL)	\$3,817.63	\$3,817.63	\$40,000.00	\$36,182.37	9.54%
45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$17,100.00	\$17,100.00	0.00%
45500	Libraries (GENERAL)	\$0.00	\$0.00	\$17,100.00	\$17,100.00	0.00%
48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$2,900.00	\$2,900.00	\$15,000.00	\$12,100.00	19.33%
48205	Damage Deposit Refunds	\$2,900.00	\$2,900.00	\$15,000.00	\$12,100.00	19.33%
49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100	GENERAL FUND	\$153,271.53	\$153,271.53	\$2,443,993.07	\$2,290,721.54	6.27%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 01-21-25-07

**RECOGNIZING THE RETIREMENT OF ROD YOUNG
FROM THE HANOVER FIRE DEPARTMENT**

WHEREAS, Rod Young has submitted a letter of resignation to the City from the Fire Department effective December 31, 2024 after having served the department for 24 years.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby recognizes the retirement of Rod Young from the Hanover Fire Department on December 31, 2024.

BE IT FURTHER RESOLVED, that the City Council thanks Mr. Young for his dedication to the City and it's Fire Department.

Adopted by the City Council this 21st day of January, 2025.

APPROVED BY:

ATTEST:

Greg Zgutowicz, Mayor

Jennifer Nash, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 01-21-25-08

APPROVING RENEWAL OF CONSUMPTION & DISPLAY PERMIT

WHEREAS, the City maintains a Consumption and Display Liquor License at 11250 5th St. NE due to the City renting out the attached Community Hall and Settlers Park Shelter; and

WHEREAS, this license has an annual renewal requirement; and

WHEREAS, the City is in compliance with the conditions of the renewal as stated on the renewal application.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the renewal of the Consumption and Display Permit for 11250 5th St. NE, Hanover, MN.

Adopted by the City Council this 21st day of January, 2025.

APPROVED BY:

ATTEST:

Greg Zgutowicz, Mayor

Jennifer Nash, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 01-21-25-09

**APPROVING PAY VOUCHER #4 AND CHANGE ORDERS 1-4 FOR THE
CSAH 19 IMPROVEMENT PROJECT**

WHEREAS, the City of Hanover is the lead agency on the CSAH 19 improvement project occurring in 2024 and 2025 with Wright County as managed by WSB Engineering; and

WHEREAS, Wright County has agreed to pay 95% of their total project costs which has been received at City of Hanover for payment of bills from the contractor; and

WHEREAS, the City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by contractor Veit & Company, Inc. for work completed on the CSAH 19 Improvement Project previously authorized by Council; and

WHEREAS, staff recommends payment as per attached Pay Voucher #4, in the amount of \$176,777.78; and

WHEREAS, the first 4 change orders for the project have also been submitted and payable through the Wright County portion of the project which they have reviewed and agreed to.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota hereby approves pay voucher #4 and change orders 1-4, as attached.

Adopted by the City Council this 21ST day of January, 2025.

APPROVED BY:

ATTEST:

Greg Zgutowicz, Mayor

Jennifer Nash, City Administrator

Client: City of Hanover 11250 5th Street NE Hanover, MN 55341-0278	Contractor: Veit & Company, Inc. 14000 Veit Place Rogers, MN 55374
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WSB Project No.: 019152-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$4,728,420.60	Original	\$4,728,420.60
Contract Changes	\$49,585.47	Additional	N/A
Revised Contract	\$4,778,006.07	Total	\$4,728,420.60

Work Certified To Date	
Base Bid Items	\$1,097,720.33
Contract Changes	\$49,585.47
Material On Hand	\$136,496.40
Total	\$1,283,802.20

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$186,081.87	\$1,283,802.20	\$64,190.11	\$1,042,834.31	\$176,777.78	\$1,219,612.09
Percent Retained: 5%			Percent Complete: 26.87%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By Veit & Company, Inc.

Approved By WSB

Signature

Signature

Date

Date

Approved By City of Hanover

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	07/30/24	\$296,118.85	\$14,805.94	\$281,312.91
2	10/09/24	\$649,588.70	\$32,479.44	\$617,109.26
3	11/06/24	\$152,012.78	\$7,600.64	\$144,412.14
4	01/14/25	\$186,081.87	\$9,304.09	\$176,777.78

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$1,283,802.20	\$64,190.11	\$1,042,834.31	\$176,777.78	\$1,219,612.09

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$176,777.78	\$4,778,006.07	\$4,728,420.60	\$1,219,612.09

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$147,595.00	1	0	\$0.00	0.5	\$73,797.50
2	2101.502	CLEARING	EACH	\$691.30	9	0	\$0.00	0	\$0.00
3	2101.502	GRUBBING	EACH	\$248.90	9	0	\$0.00	0	\$0.00
4	2101.505	CLEARING	ACRE	\$6,914.00	0.6	0	\$0.00	0	\$0.00
5	2101.505	GRUBBING	ACRE	\$2,488.00	0.6	0	\$0.00	0	\$0.00
6	2102.503	PAVEMENT MARKING REMOVAL	L F	\$0.75	61050	0	\$0.00	21789	\$16,341.75
7	2103.501	BUILDING REMOVAL	LS	\$30,026.00	1	0	\$0.00	0	\$0.00
8	2104.502	REMOVE PIPE APRON	EACH	\$272.00	11	0	\$0.00	3	\$816.00
9	2104.502	REMOVE LIGHTING UNIT	EACH	\$749.00	2	0	\$0.00	0	\$0.00
10	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$531.00	10	0	\$0.00	0	\$0.00
11	2104.502	REMOVE HYDRANT	EACH	\$471.00	4	0	\$0.00	0	\$0.00
12	2104.502	REMOVE DELINEATOR / MARKER	EACH	\$33.50	2	0	\$0.00	0	\$0.00
13	2104.502	REMOVE SIGN	EACH	\$44.70	64	0	\$0.00	10	\$447.00
14	2104.502	REMOVE SIGN TYPE SPECIAL	EACH	\$55.85	2	0	\$0.00	0	\$0.00
15	2104.502	REMOVE SIGNAL SYSTEM	EACH	\$12,699.67	2	0	\$0.00	1	\$12,699.67
16	2104.502	REMOVE SIGN PANEL	EACH	\$44.70	2	0	\$0.00	0	\$0.00
17	2104.502	SALVAGE SIGN	EACH	\$44.70	2	0	\$0.00	1	\$44.70

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
18	2104.502	SALVAGE SIGN PANEL TYPE SPECIAL	EACH	\$55.90	1	0	\$0.00	0	\$0.00
19	2104.502	SALVAGE BENCH	EACH	\$129.50	1	0	\$0.00	0	\$0.00
20	2104.502	SALVAGE MAIL BOX SUPPORT	EACH	\$64.75	1	0	\$0.00	0	\$0.00
21	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$4.40	117	0	\$0.00	0	\$0.00
22	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$1.95	4638	0	\$0.00	133	\$259.35
23	2104.503	REMOVE PIPE CULVERTS	L F	\$23.00	373	0	\$0.00	240	\$5,520.00
24	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$27.00	951	0	\$0.00	0	\$0.00
25	2104.503	REMOVE CURB & GUTTER	L F	\$2.10	4556	0	\$0.00	0	\$0.00
26	2104.503	REMOVE RETAINING WALL	L F	\$12.95	224	0	\$0.00	0	\$0.00
27	2104.503	REMOVE GUARDRAIL	L F	\$9.45	201	0	\$0.00	0	\$0.00
28	2104.503	SALVAGE FENCE	L F	\$11.05	83	0	\$0.00	0	\$0.00
29	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$2.40	555	0	\$0.00	0	\$0.00
30	2104.504	REMOVE CONCRETE PAVEMENT	S Y	\$7.15	194	0	\$0.00	0	\$0.00
31	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$2.35	1473	0	\$0.00	102	\$239.70
32	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$3.30	26786	0	\$0.00	6684.5	\$22,058.85
33	2104.518	REMOVE BITUMINOUS WALK	S F	\$0.35	4637	0	\$0.00	2416	\$845.60
34	2104.518	REMOVE CONCRETE WALK	S F	\$0.25	17202	0	\$0.00	332	\$83.00
35	2104.602	RELOCATE COMMERCIAL SIGN	EACH	\$4,315.00	1	0	\$0.00	0	\$0.00
36	2106.507	EXCAVATION - COMMON (P)	C Y	\$13.10	16896	0	\$0.00	6367	\$83,407.70
37	2106.507	EXCAVATION - MUCK (P)	C Y	\$14.60	935	0	\$0.00	935	\$13,651.00
38	2106.507	EXCAVATION - SUBGRADE (P)	C Y	\$13.35	10780	0	\$0.00	3606	\$48,140.10
39	2106.507	EXCAVATION - CHANNEL AND POND (P)	C Y	\$13.35	10200	0	\$0.00	0	\$0.00
40	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$11.50	12978	0	\$0.00	3682	\$42,343.00
41	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$4.70	7916	0	\$0.00	947	\$4,450.90
42	2106.507	COMMON EMBANKMENT (CV) SPECIAL (P)	C Y	\$11.00	972	0	\$0.00	972	\$10,692.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
43	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
44	2108.504	GEOGRID TYPE 1	S Y	\$3.90	505	0	\$0.00	327.99	\$1,279.16
45	2108.504	GEOTEXTILE FABRIC TYPE 9	S Y	\$5.30	435	0	\$0.00	1980.99	\$10,499.25
46	2108.604	GEOMEMBRANE SYSTEM	S Y	\$8.75	335	0	\$0.00	335	\$2,931.25
47	2108.607	GEOFOAM	C Y	\$162.80	225	0	\$0.00	225	\$36,630.00
48	2118.507	AGGREGATE SURFACING (CV) CLASS 1	C Y	\$108.95	38	0	\$0.00	33	\$3,595.35
49	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$18.25	10399	0	\$0.00	2270.42	\$41,435.17
50	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$177.65	320	0	\$0.00	112	\$19,896.80
51	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$131.85	410	0	\$0.00	120.7	\$15,914.30
52	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$154.20	211	0	\$0.00	0	\$0.00
53	2360.509	TYPE SP 9.5 WEARING COURSE MIX (4,C)	TON	\$117.85	2332	0	\$0.00	682.31	\$80,410.23
54	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (4,B)	TON	\$99.75	2561	0	\$0.00	735.33	\$73,349.17
55	2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,C)	TON	\$117.85	1876	0	\$0.00	652.76	\$76,927.77
56	2411.618	PREFABRICATED MODULAR BLOCK WALL	S F	\$102.60	1055	0	\$0.00	0	\$0.00
57	2451.507	FINE AGGREGATE BEDDING (CV)	C Y	\$28.00	172	0	\$0.00	64	\$1,792.00
58	2501.502	15" RC PIPE APRON	EACH	\$1,776.00	5	0	\$0.00	2	\$3,552.00
59	2501.502	24" RC PIPE APRON	EACH	\$1,916.00	4	0	\$0.00	3	\$5,748.00
60	2501.503	15" RC PIPE CULVERT DES 3006	L F	\$85.00	128	0	\$0.00	0	\$0.00
61	2501.503	24" RC PIPE CULVERT DES 3006	L F	\$101.00	107	0	\$0.00	107	\$10,807.00
62	2502.503	4" PERF PE PIPE DRAIN	L F	\$5.97	4500	0	\$0.00	425	\$2,537.25
63	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$75.00	2720	0	\$0.00	508	\$38,100.00
64	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$80.00	339	0	\$0.00	0	\$0.00
65	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	L F	\$81.00	306	0	\$0.00	220	\$17,820.00
66	2503.503	24" RC PIPE SEWER DES 3006 CL III	L F	\$96.00	222	0	\$0.00	235	\$22,560.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
67	2504.602	IRRIGATION SERVICE CONNECTION	EACH	\$6,643.00	3	0	\$0.00	1	\$6,643.00
68	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,068.00	4	0	\$0.00	0	\$0.00
69	2504.602	HYDRANT	EACH	\$7,253.00	4	0	\$0.00	0	\$0.00
70	2504.602	ADJUST GATE VALVE	EACH	\$436.00	13	0	\$0.00	0	\$0.00
71	2504.602	6" GATE VALVE AND BOX	EACH	\$2,557.00	4	0	\$0.00	0	\$0.00
72	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$86.00	138	0	\$0.00	0	\$0.00
73	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$2,695.00	19	0	\$0.00	4	\$10,780.00
74	2506.502	CASTING ASSEMBLY	EACH	\$0.01	50	0	\$0.00	0	\$0.00
75	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$533.00	150.4	0	\$0.00	45	\$23,985.00
76	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$872.00	22.4	0	\$0.00	12.8	\$11,161.60
77	2506.602	ADJUST FRAME & RING CASTING (SPECIAL)	EACH	\$376.00	9	0	\$0.00	0	\$0.00
78	2511.504	GEOTEXTILE FILTER TYPE 4	S Y	\$5.00	187.4	0	\$0.00	54.4	\$272.00
79	2511.507	RANDOM RIPRAP CLASS III	C Y	\$87.00	46.8	0	\$0.00	9.2	\$800.40
80	2521.518	4" CONCRETE WALK	S F	\$7.50	33713	0	\$0.00	6847.85	\$51,358.88
81	2521.518	6" CONCRETE WALK	S F	\$21.60	6047	0	\$0.00	429.06	\$9,267.70
82	2521.518	7" CONCRETE WALK	S F	\$13.60	8573	0	\$0.00	1725.8	\$23,470.88
83	2521.518	3" BITUMINOUS WALK	S F	\$2.35	17976	0	\$0.00	0	\$0.00
84	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	\$37.65	223	0	\$0.00	55	\$2,070.75
85	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	\$25.95	623	0	\$0.00	0	\$0.00
86	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$26.40	13331	0	\$0.00	3700	\$97,680.00
87	2531.503	CONCRETE CURB & GUTTER DESIGN D424	L F	\$28.75	1108	0	\$0.00	232	\$6,670.00
88	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$89.20	484	0	\$0.00	0	\$0.00
89	2531.618	TRUNCATED DOMES	S F	\$85.45	824	0	\$0.00	48	\$4,101.60
90	2540.602	INSTALL BENCH	EACH	\$129.50	1	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
91	2540.602	INSTALL MAIL BOX SUPPORT	EACH	\$129.50	1	0	\$0.00	0	\$0.00
92	2545.502	LIGHTING UNIT TYPE SPECIAL 1	EACH	\$4,503.00	15	0	\$0.00	0	\$0.00
93	2545.502	LIGHTING UNIT TYPE SPECIAL 2	EACH	\$5,351.00	5	0	\$0.00	0	\$0.00
94	2545.502	LIGHTING UNIT TYPE SPECIAL 3	EACH	\$4,252.00	13	0	\$0.00	0	\$0.00
95	2545.502	LIGHT FOUNDATION DESIGN E	EACH	\$1,237.00	33	0	\$0.00	0	\$0.00
96	2545.502	SERVICE CABINET -TYPE L1	EACH	\$9,614.00	3	0	\$0.00	0	\$0.00
97	2545.502	SERVICE EQUIPMENT	EACH	\$3,481.00	3	0	\$0.00	0	\$0.00
98	2545.502	EQUIPMENT PAD B	EACH	\$1,302.00	3	0	\$0.00	0	\$0.00
99	2545.503	2" NON-METALLIC CONDUIT	L F	\$4.50	2800	0	\$0.00	0	\$0.00
100	2545.503	UNDERGROUND WIRE 1/C 8 AWG	L F	\$1.35	12700	0	\$0.00	0	\$0.00
101	2554.502	GUIDE POST TYPE B	EACH	\$67.05	9	0	\$0.00	0	\$0.00
102	2557.503	WIRE FENCE DESIGN 60V-9322	L F	\$77.40	122	0	\$0.00	0	\$0.00
103	2557.603	INSTALL FENCE	L F	\$38.70	83	0	\$0.00	0	\$0.00
104	2563.601	TRAFFIC CONTROL	LS	\$37,430.00	1	0	\$0.00	0.5	\$18,715.00
105	2563.613	POLICE OFFICER	UNIT DAY	\$1,051.00	25	0	\$0.00	2	\$2,102.00
106	2563.613	PORTABLE CHANGEABLE MESSAGE SIGN	UNIT DAY	\$139.65	147	0	\$0.00	27	\$3,770.55
107	2564.502	INSTALL SIGN PANEL	EACH	\$280.00	8	0	\$0.00	0	\$0.00
108	2564.502	INSTALL SIGN PANEL TYPE SPECIAL	EACH	\$503.00	1	0	\$0.00	0	\$0.00
109	2564.602	INSTALL SIGN	EACH	\$1,062.00	2	0	\$0.00	0	\$0.00
110	2564.602	DELINEATOR / MARKER PANEL	EACH	\$112.00	14	0	\$0.00	4	\$448.00
111	2564.618	SIGN	S F	\$115.00	874	0	\$0.00	121.59	\$13,982.85
112	2564.618	SIGN PANEL	S F	\$72.60	8	0	\$0.00	0	\$0.00
113	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYS	\$21,053.00	1	0	\$0.00	0	\$0.00
114	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$299.00	53	0	\$0.00	0	\$0.00
115	2573.502	CULVERT END CONTROLS	EACH	\$255.00	6	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
116	2573.503	SILT FENCE, TYPE MS	L F	\$2.10	4591	0	\$0.00	0	\$0.00
117	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$2.90	3598	0	\$0.00	0	\$0.00
118	2574.508	FERTILIZER TYPE 3	LB	\$0.85	1096	0	\$0.00	0	\$0.00
119	2574.508	FERTILIZER TYPE 4	LB	\$0.85	27	0	\$0.00	0	\$0.00
120	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$3.10	1046	0	\$0.00	0	\$0.00
121	2575.505	SEEDING	ACRE	\$282.15	6	0	\$0.00	0	\$0.00
122	2575.508	SEED MIXTURE 25-121	LB	\$4.65	221	0	\$0.00	0	\$0.00
123	2575.508	SEED MIXTURE 33-261	LB	\$28.20	8	0	\$0.00	0	\$0.00
124	2575.508	SEED MIXTURE 35-241	LB	\$15.80	18	0	\$0.00	0	\$0.00
125	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$1.55	10692	0	\$0.00	0	\$0.00
126	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$367.00	22	0	\$0.00	0	\$0.00
127	2582.503	4" SOLID LINE PAINT (WR)	L F	\$0.40	25685	0	\$0.00	10576	\$4,230.40
128	2582.503	4" DBLE SOLID LINE PAINT (WR)	L F	\$0.80	9350	0	\$0.00	5734	\$4,587.20
129	2582.503	4" SOLID LINE MULTI COMP	L F	\$0.60	3520	0	\$0.00	0	\$0.00
130	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	\$1.25	1320	0	\$0.00	0	\$0.00
131	2582.503	4" SOLID LINE MULTI COMP GR IN (WR)	L F	\$1.35	7036	0	\$0.00	0	\$0.00
132	2582.503	6" SOLID LINE MULTI COMP GR IN (WR)	L F	\$1.60	12368	0	\$0.00	0	\$0.00
133	2582.503	24" SOLID LINE MULTI COMP GR IN (WR)	L F	\$19.10	111	0	\$0.00	0	\$0.00
134	2582.503	4" BROKEN LINE MULTI COMP GR IN (WR)	L F	\$1.35	1114	0	\$0.00	0	\$0.00
135	2582.503	4" DBLE SOLID LINE MULTI COMP GR IN (WR)	L F	\$2.70	2892	0	\$0.00	0	\$0.00
136	2582.503	12" DOTTED LINE PREF THERMO GR IN	L F	\$22.45	218	0	\$0.00	0	\$0.00
137	2582.518	PAVT MSSG PREF THERMO GR IN	S F	\$31.40	760	0	\$0.00	0	\$0.00
138	2582.518	CROSSWALK PREF THERMO GR IN	S F	\$17.95	1537	0	\$0.00	0	\$0.00
Bid Totals:							\$0.00		\$1,097,720.33

Project Category Totals		
Category	Amount This Voucher	Amount To Date
BASE BID	\$0.00	\$1,097,720.33

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	139	2451.609	PIPE BEDDING MATERIAL	TON	\$41.00	25	25	\$1,025.00	25	\$1,025.00
CO	1	140	2573.510	SEDIMENT REMOVAL VAC TRUCK	HOUR	\$260.00	8	8	\$2,080.00	8	\$2,080.00
CO	1	141	2123.510	Common Laborers (Small Excavation Crew)	HOUR	\$695.00	12	12	\$8,340.00	12	\$8,340.00
CO	1	142	2123.610	MACHINE TIME	HOUR	\$444.20	12	12	\$5,330.40	12	\$5,330.40
CO	1	143	2105.601 WR01	CONTRACTOR MARKUP	LS	\$437.34	1	1	\$437.34	1	\$437.34
CO	2	144	2123.610	MILLING MACHINE	HOUR	\$800.00	10	10	\$8,000.00	10	\$8,000.00
CO	2	145	2104.601	HAUL SALVAGED MATERIAL	LS	\$2,868.75	1	1	\$2,868.75	1	\$2,868.75
CO	2	146	2105.601 WR01	CONTRACTOR MARKUP	LS	\$1,086.88	1	1	\$1,086.88	1	\$1,086.88
CO	3	147	2574.507	COMMON TOPSOIL BORROW	C Y	\$21.20	340	340	\$7,208.00	340	\$7,208.00
CO	3	148	2105.601 WR01	CONTRACTOR MARKUP	LS	\$911.10	1	1	\$911.10	1	\$911.10
CO	4	149	2104.518	REMOVE BITUMINOUS PAVEMENT	S F	\$0.86	14300	14300	\$12,298.00	14300	\$12,298.00
Contract Change Totals:									\$49,585.47		\$49,585.47

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO		\$17,212.74	\$17,212.74
2	CO	Mill Bituminous Pavement	\$11,955.63	\$11,955.63
3	CO	Topsoil Borrow	\$8,119.10	\$8,119.10
4	CO	Remove Bituminous Pavement	\$12,298.00	\$12,298.00

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments
92	2545.502	LIGHTING UNIT TYPE SPECIAL 1	11/12/2024	15 EACH \$36,834.40	
93	2545.502	LIGHTING UNIT TYPE SPECIAL 2	11/12/2024	5 EACH \$21,834.40	
94	2545.502	LIGHTING UNIT TYPE SPECIAL 3	11/12/2024	13 EACH \$36,834.40	
96	2545.502	SERVICE CABINET - TYPE L1	11/12/2024	3 EACH \$21,825.03	
97	2545.502	SERVICE EQUIPMENT	11/12/2024	3 EACH \$7,529.95	

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments
113	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	11/12/2024	1 SYS \$11,638.22	

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining
92	2545.502	LIGHTING UNIT TYPE SPECIAL 1	11/12/2024	15 EACH \$36,834.40	0 EACH \$0.00	15 EACH \$36,834.40
93	2545.502	LIGHTING UNIT TYPE SPECIAL 2	11/12/2024	5 EACH \$21,834.40	0 EACH \$0.00	5 EACH \$21,834.40
94	2545.502	LIGHTING UNIT TYPE SPECIAL 3	11/12/2024	13 EACH \$36,834.40	0 EACH \$0.00	13 EACH \$36,834.40
96	2545.502	SERVICE CABINET -TYPE L1	11/12/2024	3 EACH \$21,825.03	0 EACH \$0.00	3 EACH \$21,825.03
97	2545.502	SERVICE EQUIPMENT	11/12/2024	3 EACH \$7,529.95	0 EACH \$0.00	3 EACH \$7,529.95
113	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	11/12/2024	1 SYS \$11,638.22	0 SYS \$0.00	1 SYS \$11,638.22



SP/SAP	Minn. Project No.	Change Order No. 1
Project Location: CSAH 19 Reconstruction Project		
Local Agency: City of Hanover		Local Project No.
Contractor: Veit & Company, Inc.		Contract No.
Contractor Address: 14000 Veit Place Rogers, MN 55374		
Total Change Order Amount: \$17,212.74		
<p>Reason: The Engineer has determined the Contract needs to be revised in accordance with spec 1402.5 Blocked/Failed Drainage pipe beneath CSAH 19</p> <p>Resolution: The Agency will The Engineer has determined that the Contractor shall supply all labor, materials, and equipment to repair failed drainage pipe. The Contractor will</p> <p>Entitlement: The Engineer has determined the contract will be revised in accordance with 1402.5, Extra Work.</p> <p>Contract Time: is not changed</p>		

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
Group/Funding Category**	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	2105.601	CONTRACTOR MARKUP	LS	\$437.34	1	\$437.34
	2123.510	Common Laborers (Small Excavation Crew)	HOUR	\$695.00	12	\$8,340.00
	2123.610	MACHINE TIME	HOUR	\$444.20	12	\$5,330.40
	2451.609	PIPE BEDDING MATERIAL	TON	\$41.00	25	\$1,025.00
	2573.510	SEDIMENT REMOVAL VAC TRUCK	HOUR	\$260.00	8	\$2,080.00
Net Change this Change Order						\$17,212.74

****Group/funding category is required for federal aid projects**

Project Engineer: _____ Date: _____

Print Name: _____ Phone: _____

Contractor: _____ Date: _____

Print Name: _____ Phone: _____

Owner: _____ Date: _____

Print Name _____ Phone: _____



SP/SAP	Minn. Project No.	Change Order No. 2
Project Location: CSAH 19 Reconstruction Project		
Local Agency: City of Hanover		Local Project No.
Contractor: Veit & Company, Inc.		Contract No.
Contractor Address: 14000 Veit Place Rogers, MN 55374		
Total Change Order Amount: \$11,955.63		
<p>Reason: The Engineer has determined the Contract needs to be revised in accordance with specification 1402.5 Extra Work due to additional pavement thickness</p> <p>Issue: Mill Bituminous Pavement</p> <p>Resolution: The Agency will direct the Contractor to remove additional pavement thickness The Contractor will supply all labor, materials, and equipment to mill the additional pavement thickness from NB CSAH 19</p> <p>Contract Time: is not changed</p>		

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
Group/Funding Category**	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	2104.601	HAUL SALVAGED MATERIAL	LS	\$2,868.75	1	\$2,868.75
	2105.601	CONTRACTOR MARKUP	LS	\$1,086.88	1	\$1,086.88
	2123.610	MILLING MACHINE	HOUR	\$800.00	10	\$8,000.00
Net Change this Change Order						\$11,955.63

****Group/funding category is required for federal aid projects**

Project Engineer: _____ Date: _____

Print Name: _____ Phone: _____

Contractor: _____ Date: _____

Print Name: _____ Phone: _____

Owner: _____ Date: _____

Print Name: _____ Phone: _____



DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for **FUNDING PURPOSES ONLY** and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: Federal Funding State Aid Funding Local funds

District State Aid Engineer: _____ Date: _____



SP/SAP	Minn. Project No.	Change Order No. 3
Project Location: CSAH 19 Reconstruction Project		
Local Agency: City of Hanover		Local Project No.
Contractor: Veit & Company, Inc.		Contract No.
Contractor Address: 14000 Veit Place Rogers, MN 55374		
Total Change Order Amount: \$8,119.10		
<p>Reason: The Engineer has determined the Contract needs to be revised in accordance with specification 1402.5</p> <p>Issue: Topsoil Borrow</p> <p>Resolution: The Agency will compensate the contractor to supply all labor, materials, and equipment to establish the required topsoil section at Beebe Lake Roundabout The Contractor will supply all labor, materials, and equipment to establish the required topsoil section at Beebe Lake Roundabout</p> <p>Entitlement: The Engineer has determined the contract will be revised in accordance with 1402.5, Extra Work.</p> <p>Contract Time: is not changed</p>		

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
Group/Funding Category**	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	2105.601	CONTRACTOR MARKUP	LS	\$911.10	1	\$911.10
	2574.507	COMMON TOPSOIL BORROW	C Y	\$21.20	340	\$7,208.00
Net Change this Change Order						\$8,119.10

****Group/funding category is required for federal aid projects**

Project Engineer: _____ Date: _____

Print Name: _____ Phone: _____

Contractor: _____ Date: _____

Print Name: _____ Phone: _____

Owner: _____ Date: _____

Print Name: _____ Phone: _____



SP/SAP	Minn. Project No.	Change Order No. 4
Project Location: CSAH 19 Reconstruction Project		
Local Agency: City of Hanover	Local Project No.	
Contractor: Veit & Company, Inc.	Contract No.	
Contractor Address: 14000 Veit Place Rogers, MN 55374		
Total Change Order Amount: \$12,298.00		
<p>Reason: The Engineer has determined the Contract needs to be revised in accordance with specification 1402.2, Differing Site Conditions</p> <p>Issue: Remove Bituminous Pavement</p> <p>Resolution: The Agency will compensate the Contractor to supply all labor, materials, and equipment to remove additional pavement thickness in SB CSAH 19 The Contractor will supply all labor, materials, and equipment to remove additional pavement thickness in SB CSAH 19</p> <p>Entitlement: The Engineer has determined the contract will be revised in accordance with 1402.2, Differing Site Conditions.</p> <p>Contract Time: is not changed</p>		

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)						
Group/Funding Category**	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	2104.518	REMOVE BITUMINOUS PAVEMENT	S F	\$0.86	14300	\$12,298.00
Net Change this Change Order						\$12,298.00

****Group/funding category is required for federal aid projects**

Project Engineer: _____ Date: _____

Print Name: _____ Phone: _____

Contractor: _____ Date: _____

Print Name: _____ Phone: _____

Owner: _____ Date: _____

Print Name: _____ Phone: _____



DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for **FUNDING PURPOSES ONLY** and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: Federal Funding State Aid Funding Local funds

District State Aid Engineer: first_name last_name Date: obtained

November 14, 2024

2024 PAVEMENT MANAGEMENT REPORT

Hanover, MN



PREPARED FOR: City of Hanover
11250 5th St NE, Hanover, MN 55341

WSB PROJECT NUMBER: 025605-000

Prepared by Matt Indihar, PE

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I. Executive Summary

This report summarizes the findings of the pavement inspection of the road and trail segments in Hanover performed by WSB and completed in July 2024. The report gives an overview of the condition of roads in the city but is not intended to be a final document on public policy or city planning and is subject to change upon review by City Council. Additionally, pavement analysis was performed using the PAVER program to project the future condition of the City's pavement and make maintenance recommendations. Several scenarios were tested to determine the best maintenance strategy. These recommendations and the budgets needed to achieve them are included as part of the provided 10-year Capital Improvements Program (CIP). Gravel roads and segments the city did not want included in the analysis are not covered in this document.

A summary of the roadway pavement condition report is listed below:

- 20.8 miles of City road were evaluated in Hanover.
- The current weighted average Pavement Condition Index (PCI) for bituminous roads in Hanover is 78.7. PCI is based on a 0 to 100 scale, with higher PCI values corresponding to better road conditions. This weighted average is calculated from the PCI values generated on each segment of roadway. A road's PCI is based on the quantity and severity of pavement distresses identified in the field. Any type of road maintenance (i.e. patching or crack sealing) done prior to inspections is accounted for in the PCI value.

A summary of the trail pavement inspections is listed below:

- 6 miles of City trail were evaluated.
- The current weighted average Pavement Condition Index (OCI) for bituminous trails in Hanover is 81.2. PCI.

Each segment of bituminous roadway was sorted into one of five broad categories based on their PCI value. Figure I.1. shows the percentage of bituminous roadways in each condition category in terms of surface area.

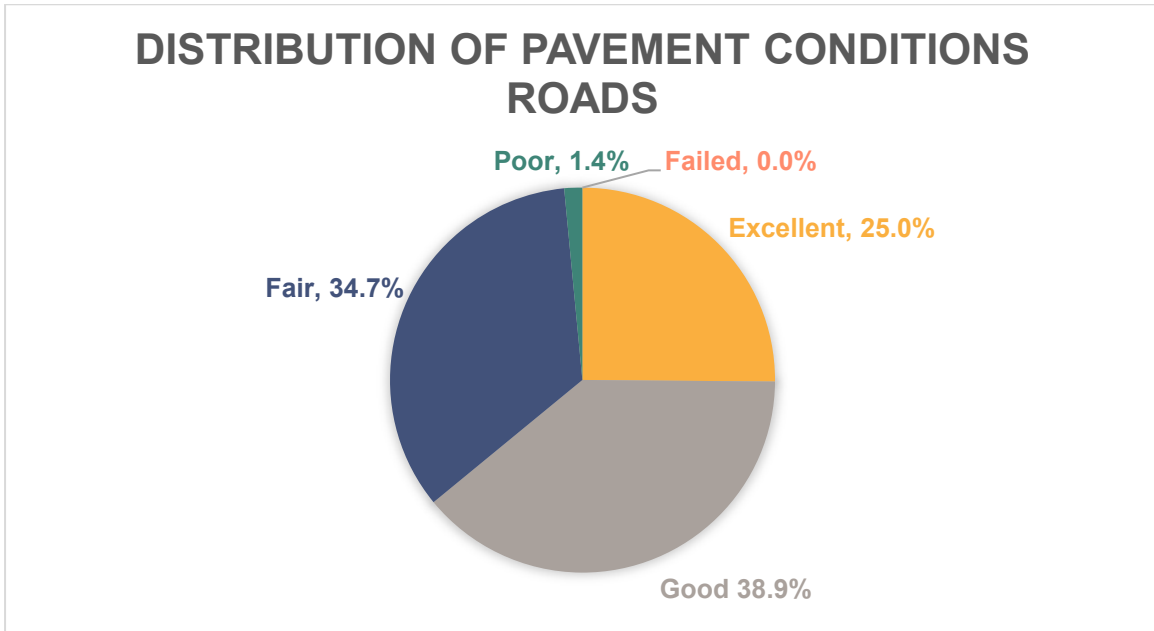


Figure I.1. Percent of Roadway in Each Pavement Condition Category.

Most roadways qualified for the Good or Fair categories. However, nearly 100% of the City’s roads are in between the Excellent and Fair condition. With only one segment identified as falling into the Poor category. The analysis included aims to protect the investment already made in the network’s better sections by establishing maintenance standards and prioritizing maintenance treatments. It also seeks to recommend the most cost-effective ways to improve the segments that need major repairs.

Four different scenarios were tested to show potential impacts to the CIP. Each version of the model examined different budgets or goals that could possibly get implemented over the next 10 years. A summary of the results is displayed in Table I.1.

Table I.1. 10-Year CIP Scenario Comparison for Roads

Scenario	Total 10-Year Budget	Year 10 Average PCI
1: No Maintenance	\$0	61.41
2: Reduction in Current Budget	\$250,000	66.9
3. Current Budget	\$500,000	69.0

II. Introduction

A pavement management program includes a systematic method of conducting a detailed distress survey to evaluate the condition of roads in a network, followed by performing a cost-effective analysis of various maintenance and rehabilitation strategies. This assists decision makers in making the best decision on the use of available resources. The pavement management ideology, if successfully implemented, can result in improvement of the life cycle costs, performance, and service life of roads. The main objectives of a pavement management program are to maintain a high-level network, evaluate the effectiveness of different alternatives, and optimize timing of maintenance and rehabilitation activities. These objectives can be met by routinely conducting inspections and determining the condition of a system of roads. The data is typically managed within a pavement management software which can manage, sort, and store the collected information. Through this software, various models can be generated that allow the user to customize maintenance protocols, run different budget scenarios, and evaluate the outcomes of each scenario.

By conducting a pavement management analysis, the City is showing their willingness to continue looking for ways to improve their network of roads and extend the life of their pavement. On top of that, the benefits of a pavement management program extend beyond helping a City improve the average condition of its pavement. Better pavement results in less wear and damage to vehicles that travel the roads. Extending the life of a road reduces the frequency of major reconstruction projects that require lengthy detours and delays to travelers. Safety is improved by giving drivers a surface that allows them to stop quickly and predictably. Achieving the maximum service life of a road is also more sustainable for the environment by reducing the amount of material and fuel that is needed when pavement needs to be completely replaced. For these reasons, WSB recommends completing routine pavement management program updates every three to four years.

Overall, a pavement management plan should improve the safety for a road network's users and the sustainability of its pavement maintenance while minimizing the costs to taxpayers. This document is designed to act as a guide to help the City manage its pavement. However, it is not the only source of information decision makers should use. It is important to also consult with maintenance staff and review other factors that cannot be accurately included in a model. Circumstances unique to a specific City are hard to capture in a scientific analysis and may take precedent over the recommendations provided.

This document focuses exclusively on street pavement and does not include analysis on other assets that are located along or underneath the roadway. This type of data is often useful when considering major pavement rehabilitation projects. WSB's asset management team can help procure and manage data related to other assets if needed.

III. Pavement Condition Report Update

Pavement Lifecycle

Pavement is constructed to meet the demands of traffic and the environment for a certain design period. The Pavement Condition Index (PCI) of a roadway declines as traffic and time slowly take their toll on newly constructed pavement. Figure III.1. shows the typical life expectancy of pavement based on data obtained from the Army Corps of Engineers.

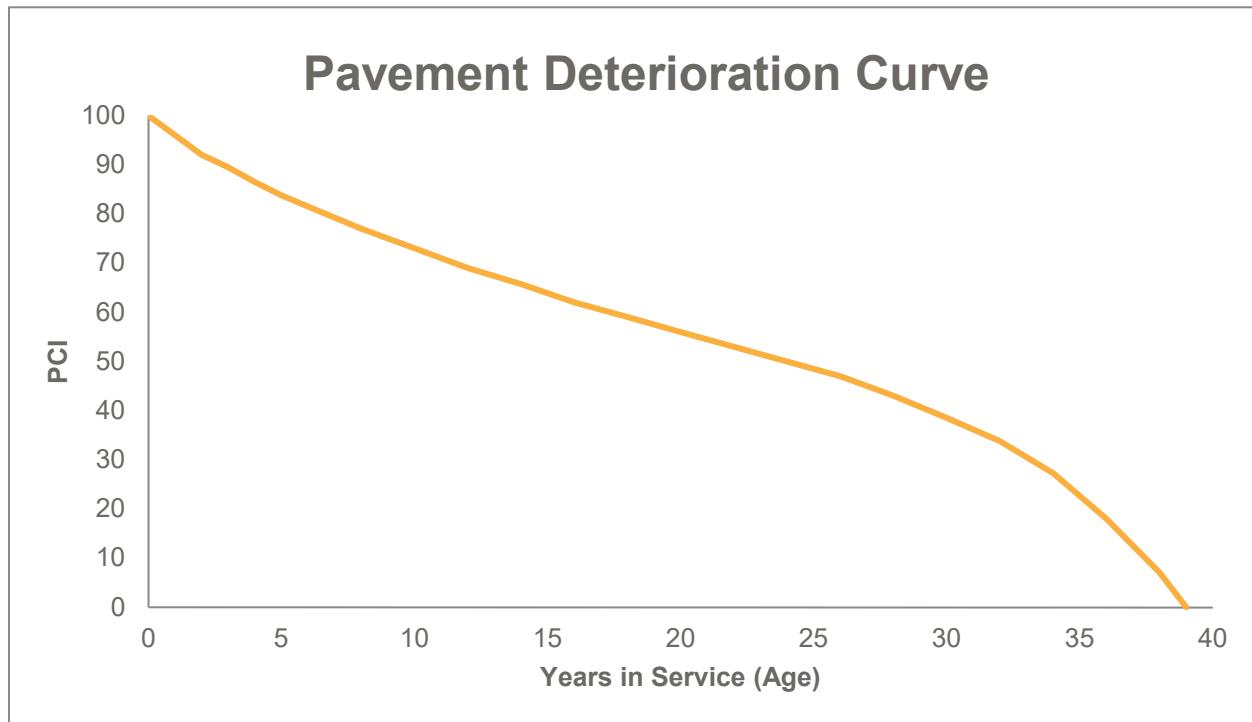


Figure III.1. Typical Pavement Deterioration Curve

This curve exhibits standard behavior when no maintenance is implemented. Each repair or preservation technique applied increases the PCI of a segment and increases its expected life by delaying degradation. The PCI values used in this report are based on a surface inspection of the City's streets. Surface inspections provide a good indication of the pavement and what riders experience when driving the road. However, they do not capture the sub-surface of a pavement structure. Pavement forensics such as pavement coring are required to analyze the entire depth of the road. Some repairs such as patching often improve the PCI of a road but fail to address underlying issues that will continue to cause deterioration. The recommendations in this report seek to keep PCI values high but also maintain the underlying layers of pavement for each segment.

Existing Pavement Conditions

WSB followed the American Society for Testing and Materials (ASTM D6433) standards for calculating the PCI for each section of pavement in Hanover. This widely used method ensures

that the pavement ratings were objectively generated with a repeatable approach. PCI values are used to evaluate pavement condition on a scale from 0 to 100 with 100 being a perfect roadway that exhibits no distress and 0 being a road that no longer functions as intended. Table III.1. displays the PCI categories that the engineering staff at WSB use to describe the condition of bituminous roadways along with the maintenance strategy typically implemented on roads in that condition.

Table III.1. Pavement Condition Categories Based on PCI Values

Category	Pavement Condition Index (PCI)	Recommended Strategy
Excellent	85.01 – 100.00	Corrective Maintenance as Needed
Good	75.01 – 85.00	Preventative Maintenance
Fair	58.01 – 75.00	Mill/Overlay
Poor	40.01 – 58.00	Reclamation
Failed	0.00 – 40.00	Reconstruction

PAVER, an asset management software, was used to record the condition of each road segment. The software calculates PCI using deduct values that are based on the type, severity, and quantity of the visible pavement distresses on each road. Examples of asphalt pavement distresses include alligator cracking, longitudinal/transverse cracking, and potholes. Distress severity is classified as either low, moderate, or high. Depending on the type of distress, quantity is measured as the number of occurrences, length, or area.

The PCI values generated were based on a visual inspection and the corresponding recommended maintenance strategies should only be used as a guideline. In some cases, pavement forensics such as coring may be needed to supplement visual inspections and provide more information regarding roadway condition.

This report shows updated pavement conditions for all roads requested by the City. A majority of roadways at the time of inspection were in Excellent to Good condition. Table III.2. shows how much of the City's pavement is in each condition category. The average PCI in Hanover is currently 78.9 which is on the high end for typical communities of this size and location.

Table III.2. City Roads by Condition Category

Pavement Condition Index	Mileage	Percent of System by Area
Excellent Category (85.01 – 100.00)	5.2	25 %
Good Category (75.01 – 85.00)	8.1	38.9 %
Fair Category (58.01 – 75.00)	7.2	34.7 %
Poor Category (40.01 – 58.00)	0.3	1.4 %
Failed Category (0.00 – 40.00)	0	0.0 %

Appendix A includes a map of all the inspected road segments in the City with their PCI condition categories. Appendix C displays the PCI values of every inspected segment.

Pavement Rating Examples

PCI Rating = 95: Excellent

Emmy Lane (Segment ID: 51)

If a pavement section is categorized as Excellent, it will have been recently resurfaced or constructed. Distresses can be present but they are usually mild in severity. Drivers will experience few if any bumps while traveling the segment. In most cases, no maintenance is required on Excellent pavement. However, the City should be proactive by crack sealing seams and any early cracks to prevent seepage into the base of the road



Detailed Distresses on Segment Shown:

- Longitudinal/Transverse Cracking, Low Severity, 0.20%

PCI Rating = 78: Good***Kadler Ave. (Segment ID: 104)***

Streets with a rating of Good have experienced enough freeze-thaw cycles to show signs of distress. These distresses are usually mild with some moderate distresses also present. Drivers on these segments encounter mostly smooth rides with few bumps. While the distresses may still be relatively minor, they are prime candidates for preventative maintenance techniques. It is recommended that the City use a combination of crack sealing, chip sealing, and fog sealing to restore segments in the Good category. These strategies are relatively inexpensive and extremely cost-effective ways to extend the life of the pavement.

**Detailed Distresses on Segment Shown:**

- Longitudinal/Transverse Cracking, Low Severity, 6.15%
- Longitudinal/Transverse Cracking, Moderate Severity, 0.97%
- Weathering, Medium Severity, 100.00%

PCI Rating = 64: Fair***Jandel Ave. (Segment ID: 77)***

Segments rated as Fair may have a few moderate and severe distresses but usually only have mild widespread distresses. The road shows wear but it is still structurally sound. Drivers may experience some bumps while using these segments, but the driving surface is mostly smooth. Typically, streets in this category can be rehabilitated with a mill and overlay. This method involves milling off the top part of the pavement and replacing it with a new lift of fresh asphalt. Milling eliminates most of the distresses since they are usually mild and still only on the surface. The overlay provides a new driving surface while utilizing the existing base which is still in adequate condition. This strategy prevents the pavement from deteriorating past the point where repairing it is no longer cost-effective.

**Detailed Distresses on Segment Shown:**

- Edge Cracking, Low Severity, 0.86%
- Edge Cracking, High Severity, 0.03%
- Longitudinal/Transverse Cracking, Low Severity, 18.29%
- Longitudinal/Transverse Cracking, Moderate Severity, 2.40%
- Patching,, Medium Severity, 0.12%
- Weathering, Low Severity, 32.44%
- Weathering, Medium Severity, 67.56%
- Rutting, Low Severity, 0.03%

PCI Rating = 54: Poor

106th Ave (Segment ID: 156)

Roads in the Poor category are at the point where the number and severity of distresses dramatically worsen. Moderate and high severity distresses become common. Drivers experience many bumps while using these streets. Maintenance tactics such as crack sealing and seal coating are not effective, as the pavement has deteriorated beyond the point of repair. If the damage has not yet reached the base of the road, reclamation is recommended. Reclamation is an in-place recycling method for reconstruction of flexible pavements using the existing pavement section material as the base for a new roadway-wearing surface. While reclamation projects are much cheaper than reconstructions, it is still a costly procedure.

**Detailed Distresses on Segment Shown:**

- Alligator Cracking, Low Severity, 1.77%
- Alligator Cracking, Medium Severity, 0.30%
- Block Cracking, Low Severity, 40.18%
- Longitudinal/Transverse Cracking, Low Severity, 18.23%
- Longitudinal/Transverse Cracking, Moderate Severity, 1.99%
- Patching, Low Severity, 0.01%
- Patching, Moderate Severity, 0.40%
- Weathering, Low Severity, 82.55%
- Weathering, Medium Severity, 4.52%

IV. Pavement Management Report

The information provided in this pavement management report is based on a systematic method of inspecting and rating the pavement condition of roads in the City's network, followed by an analysis of various cost-effective maintenance and rehabilitation strategies which can aid in making the best decisions on the use of available resources. It can also be used to provide updated data regarding the current pavement management plan.

Recommended Maintenance Action

Hanover has many options at their disposal for pavement rehabilitation and preventative maintenance including reconstruction, reclamation, mill and overlays, and seal coats that extend the life of a roadway. Each of these treatments should last several years and be cost-effective if correctly implemented at the right time.

Corrective Maintenance

Corrective maintenance is used to fix a road segment that is not performing as expected. This may be the result of improper construction or unforeseen conditions. This type of maintenance typically involves crack sealing or patching. While roads in Excellent condition typically require no major repairs, corrective maintenance may be needed to correct early distresses.

Preventative Maintenance

Preventative maintenance is defined as treatment to an existing road that will help preserve and protect the pavement, while also slowing future deterioration. This type of maintenance improves the condition of the system without increasing its structural capacity.

Implementing a preventative maintenance strategy is cost-effective and important since maintenance costs increase with pavement age. Preventative maintenance actions can be done at a much lower cost than preservation actions such as mill and overlays. By applying appropriate preventative maintenance before a road deteriorates, the pavement can be kept in good condition at a much lower cost. With proper preventative maintenance techniques, the life of an average paved road increases from 20 years to 60 years.

Preventative maintenance is best performed on newer pavements prior to the appearance of significant and/or severe distresses. There are many preventative maintenance applications that seek to protect pavement from deterioration. These treatments vary in effectiveness and price. Common preventative maintenance techniques include crack sealing, fog sealing, chip sealing, chip sealing followed by fog sealing and rejuvenating agents. Recently, several agencies have started experimenting with rejuvenators and bio-based rejuvenating products that claim to increase pavement life by countering oxidation that dries out pavement. The cost of these types of products varies widely. While the effectiveness of these types of products is still being researched, they may provide benefits for some communities. WSB would be happy to provide additional guidance on what types of preventative maintenance would work best for Hanover if needed.

Patching can also be considered preventative maintenance, but it is usually implemented on small areas of severe distress. Additionally, patching a road to increase its PCI does not provide long term structural improvement. Patching may be necessary to keep roads in serviceable condition but it should not be considered routine maintenance for every road.

Additional details on the most common preventative maintenance techniques are included below.

Rejuvenators

One option to consider as a preventative maintenance technique is rejuvenating with a product called "Reclamite." Rejuvenators like Reclamite improve the durability of asphalt pavement by preventing or reversing the oxidation that causes the binder to dry out and crack. They also help seal out harmful moisture.

Pavement in good condition but exhibiting signs of aging like longitudinal and transverse cracking and weathering will benefit from a rejuvenator application. These products can be used to help keep pavements in good condition as long as possible.

Other benefits of rejuvenator products is their quick curing allowing them to be opened up to traffic within 2 hours in most cases when sand is applied after application. The sand is then swept off the following day to ensure a clean and uniform appearance. These products are generally clear in appearance once cured allowing all existing pavement markings to still be visible on completion of the project without any need to protect.

Crack Seal

Crack sealing is done to prevent the intrusion of water and incompressible materials into cracks. When water enters cracks in pavement, it can soften the sub-base and base layers. This leads to the development of more severe distresses and ultimately the formation of potholes. In Minnesota where extensive freeze/thaw cycles exist, the water that enters the pavement structure through cracks can also lead to frost heaving issues. Crack sealing should be completed early in the life of a new pavement or overlay. For the most effective results, it should be performed 2 to 4 years after a new surface is constructed and periodically after that as deemed necessary. This technique will not improve the structural capacity of the pavement, but it will slow down future structural deterioration. In general, crack sealing should be done in coordination with other pavement preservation and rehabilitation treatments to enhance their performance. It may also be conducted as a stand-alone practice to increase pavement life through minimizing water and incompressible ingress and damage. Best practice is to seal cracks prior to fog seals, chip seals, overlays, and any other surface treatment. All moderate to high severity longitudinal, transverse, and block cracks between $\frac{1}{4}$ inch and $\frac{1}{2}$ inch wide should be sealed. Cracks less than $\frac{1}{4}$ inch wide may be difficult to seal and should be filled with a surface treatment. Cracks wider than $\frac{3}{4}$ inch will require a mastic fill material. To mitigate roughness issues, overbanding, buildup of seal material on the surface of the pavement, should be avoided. Finally, alligator cracks should be addressed through base repair or patching methods and should be largely removed prior to crack sealing. Crack sealing is an important first step to mitigating future pavement damage but adding a seal coat layer on top of sealed

cracks provides significantly more protection from distresses. WSB recommends the City reference MnDOT Spec 3719, 3723, or 3725 for more information on crack sealing guidelines. Our team can provide additional crack sealing guidance if requested.

Fog Seal

Fog sealing is another type of preventative maintenance in which asphalt emulsion is applied to the roadway to protect the surface from environmental aging, moisture damage, and oxidation. This preventative maintenance technique will not add any strength to the pavement. Fog sealing is typically completed one year after crack sealing. It is important to note that while the color of a fog seal may fade as early as a year after its application, a fog seal remains effective for as many as 3 to 5 years. WSB recommends the City reference MnDOT Spec 2355 for more information on fog sealing guidelines.

Chip Seal

Like a fog seal, the chip sealing process involves an application of a uniform layer of emulsified asphalt. However, chip sealing includes immediately applying a layer of cover aggregate across the pavement surface. Pre-sweeping and filling of cracks should be done prior to the chip seal application. Chip sealing creates a waterproof surface membrane to the existing membrane, which helps to slow down the deterioration of the pavement from oxidation as well as to prevent the intrusion of water. Chip sealing is typically completed one year after crack sealing. Normally, a chip seal placed on a newer road will last 5 to 10 years. This assumes the chip seal is protected during placement to allow proper curing time. It is crucial that no moisture is trapped underneath a chip seal during construction because trapped moisture typically leads to premature failure of the bond between the pavement and the tack. Other factors that affect the performance of a chip seal include the type of binder that is used, the condition of the underlying road, and external factors such as plow damage. It is the responsibility of the owner to ensure that these external factors do not contribute to premature failure of a chip seal. Field surveys should assist in determining which roads are candidates for a chip seal. WSB recommends the City reference MnDOT Spec 2356 and the MnDOT Seal Coat Handbook when considering chip sealing.

Chip Seal Followed by Fog Seal

A newer preventative maintenance strategy that has already proven cost-effective for cities includes combining the benefits of a chip seal and a fog seal. This technique is rapidly being adopted by cities and counties as the preferred sealcoat option. Applying a chip seal immediately followed by a fog seal extends the life of a traditional standalone chip seal project with some additional benefits. The fog seal over a chip seal provides for better chip retention resulting in a more durable surface and reducing the complaints from the public of chipped windows and rocks being tracked off the project. A study found the public has a more positive opinion of the fog sealed chip seal projects because they appear as if the road was just overlaid at a reduced price and far less impact to roadway users.

The construction of this type of fix is the same as for the chip seal section in this report with the addition of a fog seal once the chip seal rock has been compacted. WSB would recommend applying CSS-1H emulsion at a rate of 0.10 gallons per square yard as a starting point. The application rate can depend on the rate of emulsion applied under the chip seal and the rock used so adjust as needed to the project conditions.

If the City has had problems with standard chip seals in the past, adding a fog seal on top of a chip seal is a way to reduce many of common chip seal issues. Engineers at WSB recently completed a statewide study on chip seals followed by fog seals and found they performed much better, were well-received by the public, and provided the cost-effective solution that seal coats are designed to deliver. For these reasons, chip seal followed by fog seal is recommended as the main preventative maintenance solution for the City. Reference Minnesota Local Road Research Board report 2022RIC04 for additional information.

Overlay/Mill and Overlay

An overlay involves placing a new layer of bituminous material on top of an existing asphalt surface. A mill and overlay requires grinding all or a portion of the in-place asphalt surface and topping the ground surface with a bituminous wearing course. This rehabilitation strategy provides a structural improvement to the roadway. We recommend conducting more investigations such as pavement coring to evaluate the subsurface conditions before implementing an overlay project. Information such as depths of pavement layers, signs of debonding, and distresses that are not visible from the road surface can be obtained through pavement coring. Applying an overlay to a pavement structure with inadequate subsurface conditions will cause the new surface to fail prematurely.

Texas Underseal

One of the biggest complaints about overlaying existing asphalt pavement is how quickly the underlying cracks reflect up through the new layer of pavement. For cities interested in ways to reduce the reflective cracking that commonly occurs with overlay projects, a Texas Underseal project is worth considering. Texas Underseal is a relatively newer technique that suppresses reflective cracking in the layer of new asphalt pavement by applying a chip seal on the existing roadway immediately before placing the new layer of pavement. The seal coat layer acts as a barrier between the existing cracks and the new pavement. Studies have shown that a Texas Underseal can reduce reflective cracking in overlaid pavement by as much as 40%. MnDOT and several cities in Minnesota have experimented with Texas Underseals and have found them to be a cost-effective way to slow the inevitable advance of reflective cracks.

The additional cost associated with a Texas Underseal project is typically the cost of applying a chip seal on the segment. The chip seal for a Texas Underseal is constructed similarly to a traditional chip seal with the only difference being a slightly reduced application rate of emulsion: from the normal 0.35 gallons per square yard to 0.30 gallons per square yard. The chip seal should still be rolled and swept before placing the new asphalt pavement.

Reclamation

The most common types of reclamation are full-depth reclamations (FDR) and stabilized full-depth reclamations (SFDR). FDR involves pulverizing the full depth of a bituminous road and a portion of the underlying materials. That material then gets blended together and placed as a sound base for new pavement. Typically, FDR reclaim depth is 12 inches, although it can be as deep as 18 inches. Excess FDR mixture may be removed to allow 6-inch lifts compaction. Additional rock may need to be provided if the mixture is expected to be deficient in crushing or gradation. The reclaimed mixture can be topped with different types of surface course, depending on the structural requirements and anticipated traffic level. A layer of tack coat needs to be applied prior to surface treatment to provide good bonding between the FDR mixture and surface course. SFDR involves the same process but includes mechanical, chemical, or bituminous stabilization. The typical minimum depth of stabilization is 4 inches, but it can go as deep as 6 inches. Mechanical stabilization involves the addition of new aggregate or recycled materials. Chemical stabilization includes the addition of lime, cement, fly ash, calcium chloride, or other proprietary products. The asphalt additives can be foamed asphalt or asphalt emulsion. These stabilizing agents, if combined with additives, can help optimize the FDR performance.

Reconstruction

Reconstruction includes the complete replacement of the road's driving surface and pavement structure. The pavement along with its base layers are then replaced with new material. Asphalt mix type, ride specification, lift thicknesses, and compaction requirements must be in accordance with the specified standard. Selecting the specific appropriate reconstruction plan for a road requires more detailed investigation such as pavement coring. Each road segment requires a specific pavement design that considers existing subgrade materials and traffic loading to create the most effective pavement structure. Subsurface water management is a significant component of a reconstruction project. Thus, addressing roadway drainage is included in roadway reconstruction projects. When performing a reconstruction, it is important to consider the entire pavement structure that includes the base and subbase. A larger initial investment in thicker base and subbase layers along with edge drains provides the pavement with a stronger foundation that reduces damage from moisture under the surface. This produces pavement that is less susceptible to damage and has a longer expected life. WSB can provide specific reconstruction design recommendations if requested.

Pavement Forensics

The final decision on implementing a reconstruction, reclamation, or mill/overlay project should come after a pavement forensic study. Pavement forensics involves studying the pavement structure and condition of the base underneath the visible layer of pavement. Important information results from this analysis. Examining pavement cores can determine the depths of pavement layers, signs of bonding or de-bonding, and distresses that might not be visible from the surface. Soil borings along the roadway can be used to identify aggregate depths and soil classifications to provide a better understanding of the roadway section. This information is crucial when determining what type of rehabilitation is needed and what it will cost. Several factors should be considered when deciding the number of cores to be taken such as the pavement condition and the variability in the pavement depth as cores are being taken. A

pavement forensic study should be conducted less than two years before a major maintenance project to ensure the results of the study accurately reflect the road's condition. The findings of pavement forensic studies have been proven to lead to cost savings and more appropriate maintenance strategies. WSB can perform pavement forensics for Hanover if requested.

Drainage Considerations

A major influence in selecting the correct maintenance or rehabilitation project for a particular road can be drainage. Proper drainage is crucial for pavement longevity. The consistent presence of water can erode the base layer of aggregate that supports the pavement, accelerate debonding of an asphalt mixture, and induce frost heave in freezing conditions. Common signs that road drainage is inadequate include standing water on the pavement after precipitation or the presence of pavement stripping at the bottom of a pavement core. Ways to improve drainage include re-establishing a crown on the pavement to quickly shed water, improving the aggregate base layer below the pavement, and adding edge drains under the pavement to wick moisture from under the road. Many of these repairs cannot be implemented without a major repair. The need for drainage improvements can sometimes be a major factor in deciding which type of rehabilitation is best for a pavement segment. If poor drainage is not addressed, it will continue to shorten the life of the road, no matter what repair is made.

5-Year Capital Improvements Program (CIP)

To develop recommendations for the City regarding their 10-year CIP, a model was created using the PAVER software. PAVER uses construction, inspection, and maintenance records along with a degradation curve to predict how each segment of pavement in the City's system will perform over time. This analysis utilized the Army Corps of Engineer's standard pavement degradation curve. Different scenarios and maintenance budgets can then be tested to see how they would perform and determine the best plan moving forward. Leveraging PAVER's ability to optimize the cost-effectiveness makes sure the City's resources have the biggest impact on the roadway system.

To build an accurate model of Hanover in PAVER, unit pricing for the maintenance activities was developed as follows. The unit pricing of chip sealing followed by fog sealing was selected as the representative cost for the preventative maintenance activity since it has shown to be one of the most cost-effective forms of preventative maintenance. The cost of corrective maintenance on roads in Excellent condition was considered too minimal to include.

- Preventative Maintenance - \$2.16/square yard
- Mill and Overlay - \$32.04/square yard
- Reclamation - \$57.69/square yard
- Reconstruction - \$74.16/square yard

These cost estimates are based on average recent bids for similar work in your area. Estimates include other costs that accompany pavement maintenance such as contractor mobilization, traffic control, pavement markings, erosion control, adjusting casings, and adjusting valve boxes. The reconstruction price shown includes replacing curb and sidewalk in urban areas and regrading shoulders in rural areas. Incidental construction costs are also included to provide

accurate construction cost projections but costs associated with design and plan set development are not included. It should be noted these unit costs are based on recent construction pricing but costs can vary significantly depending on project specific information. These unit prices are accurate for most communities of your size and location but project-specific details can impact these cost estimates. For example, if a project implements a thicker overlay than average or includes wider sidewalks than average, the owner should expect slightly higher construction costs. WSB considers annual price adjustments in all pavement management models but future construction costs are uncertain. For this reason we recommend limiting budget forecasting to five years. WSB can provide project specific projected cost estimates if needed.

Figure IV.1. demonstrates how the cost of restoring pavement increases as pavement deteriorates. This shows the importance of implementing preventative maintenance because it is exponentially cheaper. It also shows the importance of repairing roads before they reach the level where a reconstruction is needed since the cost jumps significantly. Once roads reach this level, the cost no longer increases and urgency to repair the road is driven solely by the need to keep roads serviceable for the traveling public. This data is reflected in the results of each scenario modeled in PAVER.



Figure IV.1. Increasing Cost of Restoring Pavement

A main goal of this pavement management report is to determine how much funding is necessary to maintain the City's streets over the next five years and how that budget should be spent. To best determine this, four scenarios were tested and the associated impacts on the overall PCI rating of the City were recorded.

Scenario 1: No Maintenance

The No Maintenance scenario is a good starting point when comparing various funding alternatives because it shows the rate of deterioration that the City must overcome through its maintenance and rehabilitation programs. Given no pavement maintenance funding over the next 10 years, the City pavement condition would deteriorate at a rate of approximately 2-3 PCI points per year, going from a PCI of 78.73 in 2024, to 61.41 in year 10. The goal of the other scenarios tested is to find the best way to offset this natural deterioration rate. The summary of results from Scenario 1 can be found in Table IV.1. and Figure IV.2.

Table IV.1. Summary Results for Scenario 1

Year	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Totals
Total Spent	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Average PCI	78.73	76.49	74.36	72.33	70.37	68.47	66.63	64.85	63.10	61.41	-

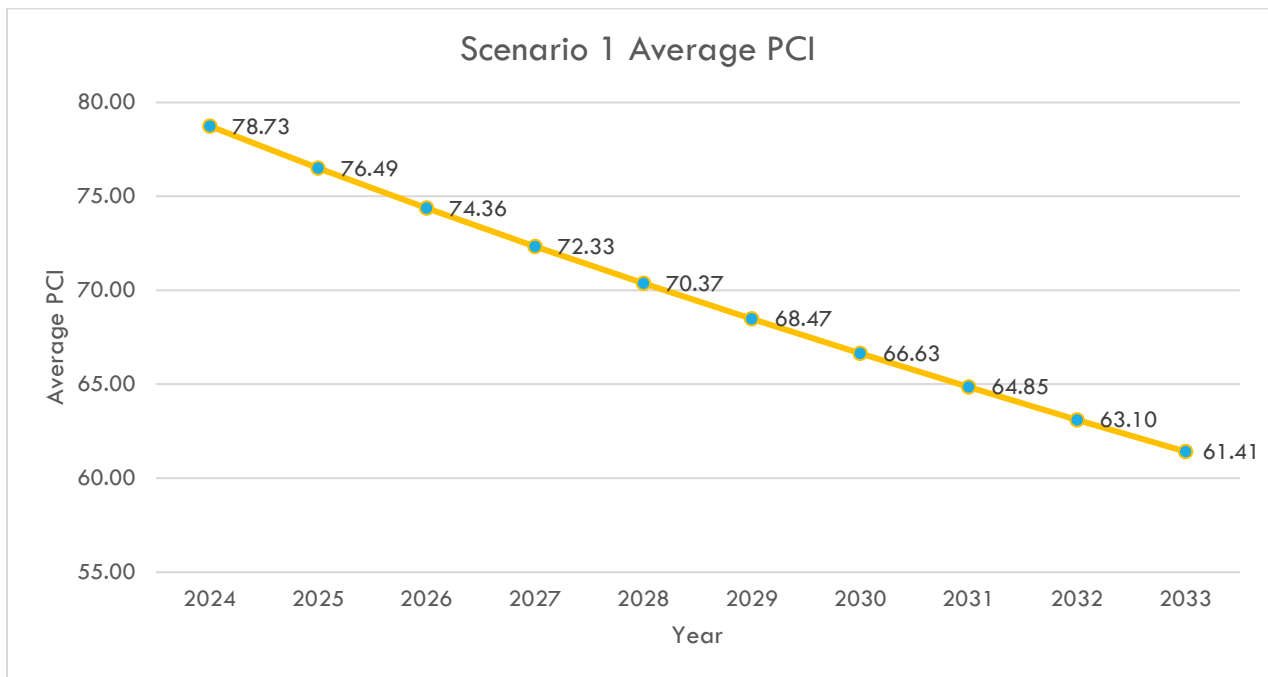


Figure IV.2. Average PCI in Scenario 1

Scenario 2: 250K Yearly Budget

Scenario 2 was a projection of a \$250,000 budget for ten years at a 3% Inflation rate. As can be seen from Figure IV.3 with this budget the average PCI for the City is projected to deteriorate each year. The deterioration is at a slightly slower rate than what was projected in Scenario 1 but it is still significant with an overall reduction of 11.83 points resulting in an average PCI of 66.9 in 2033. With this information it is advised that the City not decrease the funding they have allocated to roadway improvement in order to slow or stop this decline.

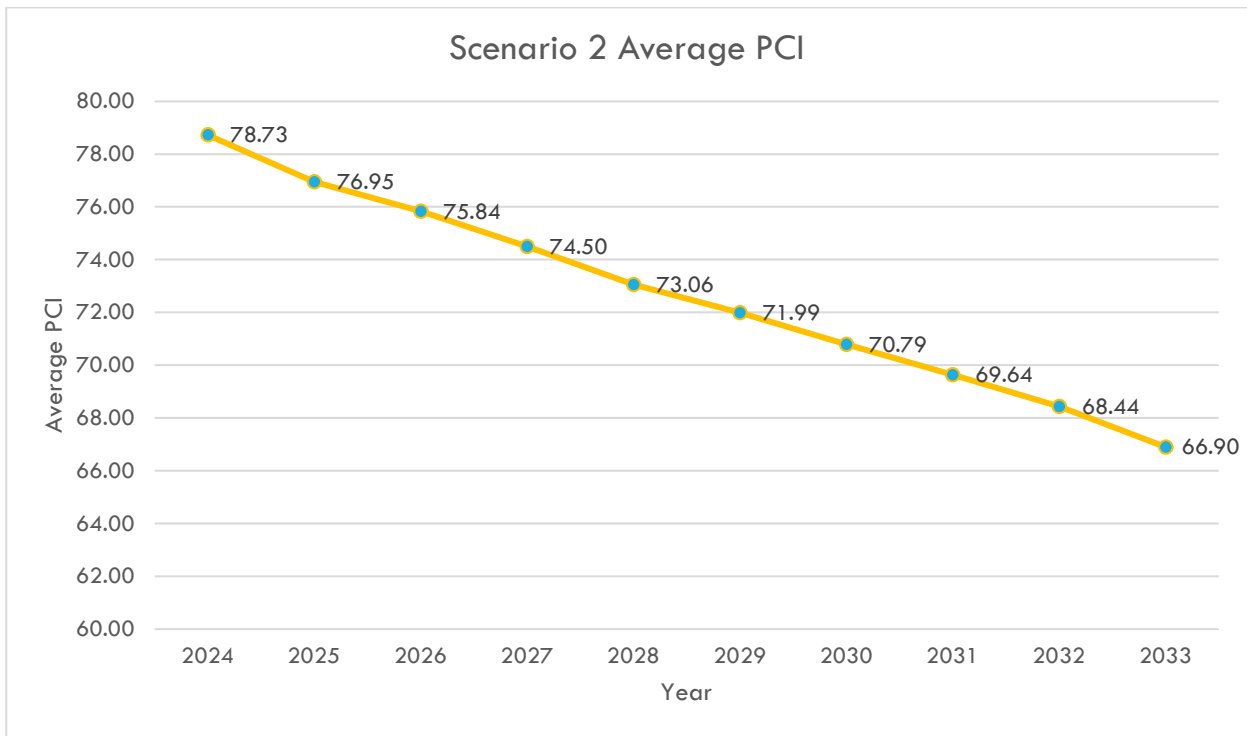


Figure IV.3. Average PCI in Scenario 2

Scenario 3: 500K Yearly Budget

Scenario 3 was developed to try to show the City’s current budget applied to maintaining roadways. The scenario budget was set at \$500,000 and the system was set to optimize the fund to make the most efficient use of the budget and prioritize preservation instead of chasing failing pavements. As can be seen when looking at this model compared to scenarios 1 and 2 the overall system PCI is still dropping each year. At the end of 2033 this scenario only finished 2 points better than Scenario 2 with twice the budget. This indicates that more funds are needed to put towards roadway projects in order to maintain a similar level of service in the City in the next 10 years.

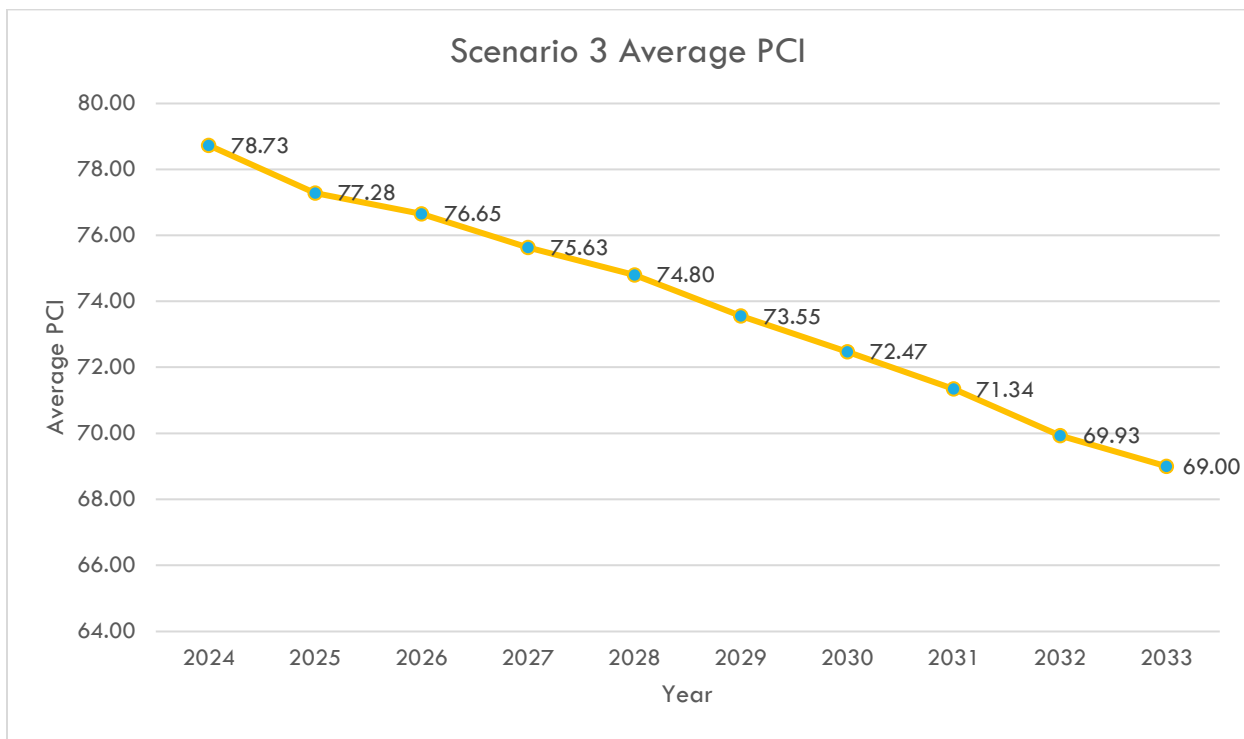


Figure IV.4. Average PCI in Scenario 3

V. Pavement Management Report - Trails

Summary

Attached are the pavement inspection results for the trail segments in City of Hanover performed by WSB and completed in September 2024. A vehicle mounted sensor was used to record and estimate the condition of each trail segment. The software calculates PCI using deduct values that are based on the type, severity, and quantity of the visible pavement distresses on each trail.

A summary of the pavement inspections is listed below:

- 6 miles of City trail were evaluated.
- The current weighted average Pavement Condition Index (OCI) for bituminous trails in Hanover is 81.2. PCI is based on a 0 to 100 scale, with lower PCI values corresponding to higher quantities and severity of pavement distresses visually identified in the field. Any type of pavement maintenance (i.e. patching or crack sealing) done prior to inspections is accounted for in the PCI value.

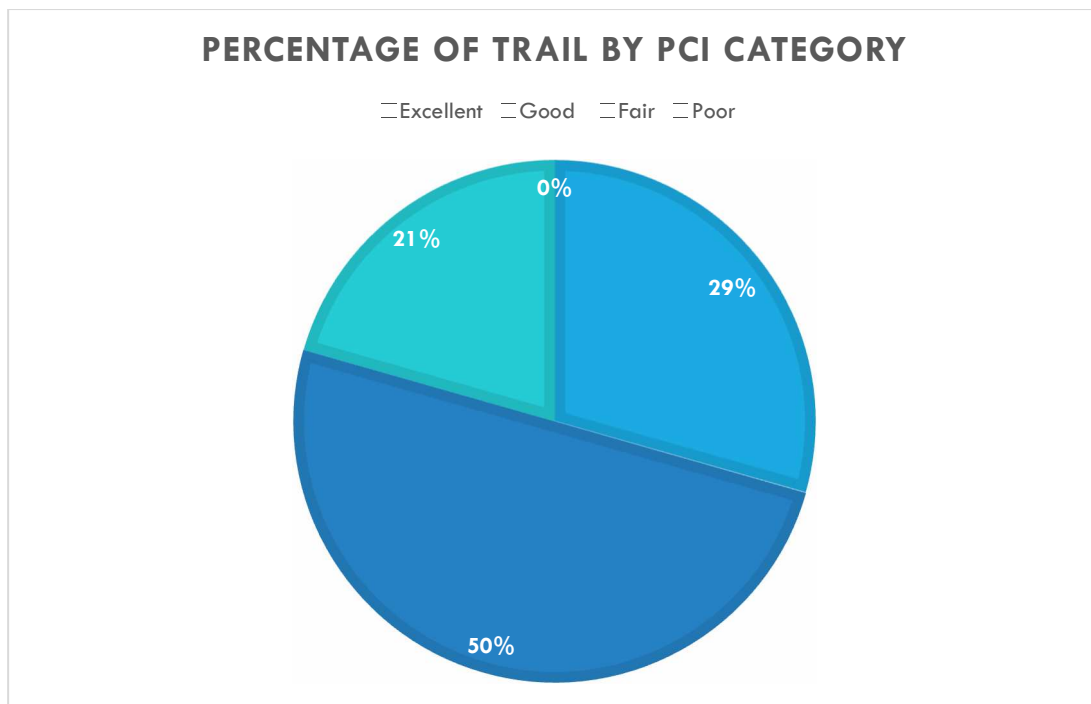


Figure V.1. Percent of Bituminous Trails in Each Condition Category by Surface Area

Existing Pavement Conditions

PCI values are used to evaluate pavement condition on a scale from 0 to 100 with 100 being a perfect trail that exhibits no distress. Table V.1. displays the PCI categories that the engineering staff at WSB use to describe the condition of bituminous trails along with the maintenance strategy typically implemented on trails in that condition. It is important to note that these condition categories are specifically designed for trails. The condition categories for roads are not applicable to trails due to the differences in how the pavements deteriorate. For example, it is easier for trails to remain in the Excellent category, even though it only spans an PCI range of 10, because they tend to be subject to lighter loads compared to streets.

There are other conditions that are specific to trails that tend to make it harder to predict a typical lifespan or provide reliable models for. There are a variety of vehicles and recreational uses that can affect the pavement surface, the most notable being snowmobiles with carbide skis that can dig in and gouge the pavement surface. The location of trails tends to be built on less desirable soils near wetlands or in areas that don't drain well. These areas can lead to localized early degradation due to unsuitable soils or holding water. There are other elements of a trail location that can lead to early degradation because of location like the proximity to trees or other vegetation that can send roots under the pavement and can break through or heave the pavement. It is because of these factors and other that trail pavement does not have a consistent degradation curve and they have to be monitored frequently to determine maintenance needs.

Table V.1. Trail Pavement Condition Categories Based on OCI Values

Category	Pavement Condition Index (OCI)	Recommended Strategy
Excellent	90.01 – 100.00	Crack Seal
Good	70.01 – 90.00	Surface Treatment
Fair	45.01 – 70.00	Overlay
Poor	0.00 – 45.00	Reconstruction

PCI is calculated using deduct values that are based on the type, severity, and quantity of the visible pavement distresses on each trail. Examples of asphalt pavement distresses include alligator cracking, longitudinal/transverse cracking, and potholes. Distress severity is classified as either low, moderate, or high. Depending on the type of distress, quantity is measured as the number of occurrences, length, or area.

The PCI values generated were based on a visual inspection and the corresponding recommended maintenance strategies should only be used as a guideline.

Maintenance Recommendations

When considering trail pavement maintenance, it is important to understand how maintenance selection may differ from road pavement. Many factors are the same such as the importance of utilizing cost-effective maintenance early in the life of the pavement. However, because there are several factors specific to trail deterioration to consider, it is important to take the time to determine the cause of the deterioration and plan the most effective fix.

For sections of pavement in the Excellent category, WSB recommends localized corrective maintenance such as crack sealing and patching. These types of maintenance should be implemented regularly and as soon as distresses surface. This will reduce the infiltration of water and incompressible materials through cracks. While this type of maintenance is the cheapest, it is also the most cost-effective.

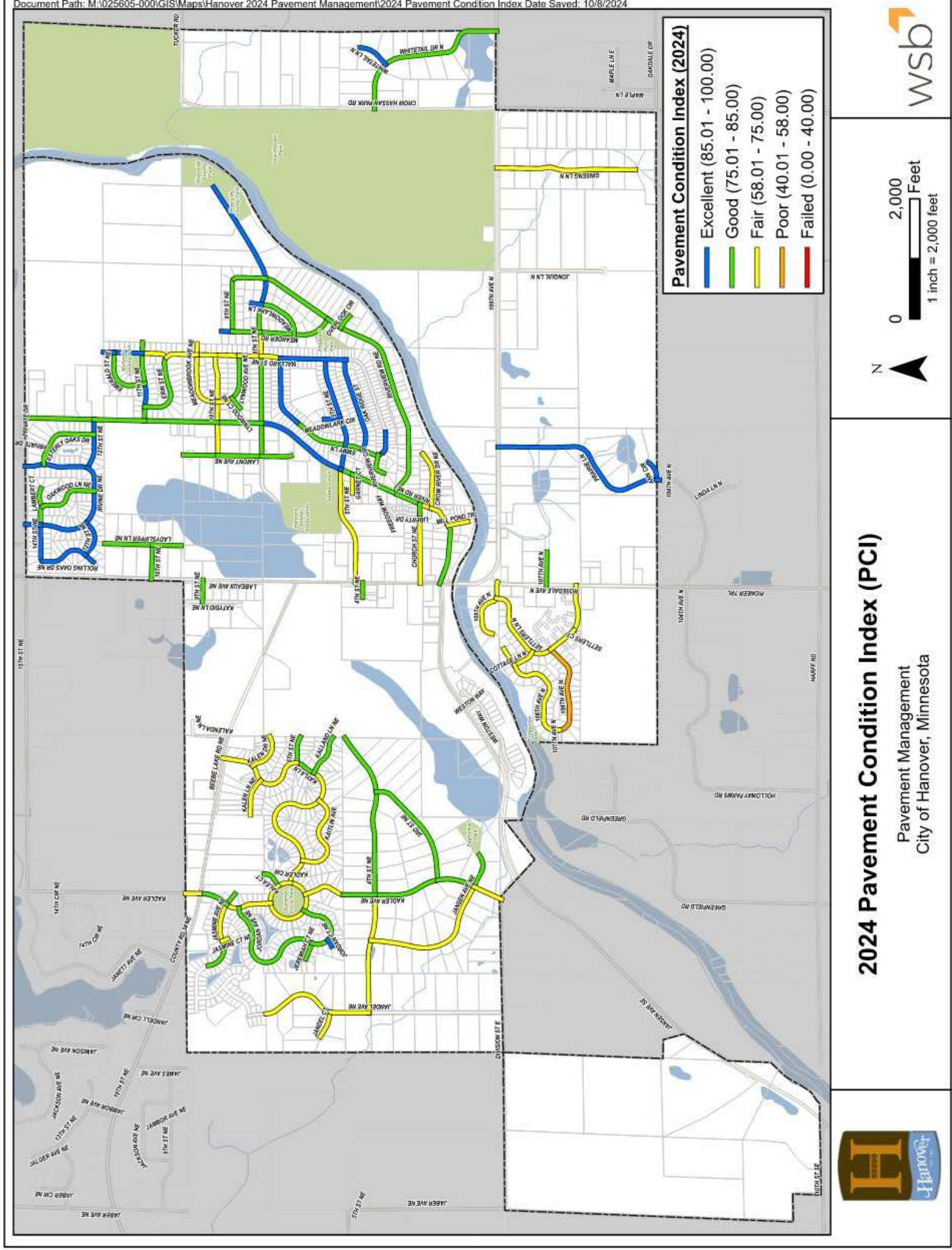
For pavement in Good condition, surface treatments are recommended. For trails, the most common option is a fog seal. This will help prevent oxidation and deter the onset of cracks. While there are many other options for surface treatments, they are often harder to apply on trails compared to roads.

Segments in Fair condition are due for an overlay treatment. At this stage of the pavement's life, distresses have become too widespread for fog seals to provide value. WSB usually recommends a 2" bituminous overlay. This utilizes the existing pavement as a base layer while restoring the surface for users.

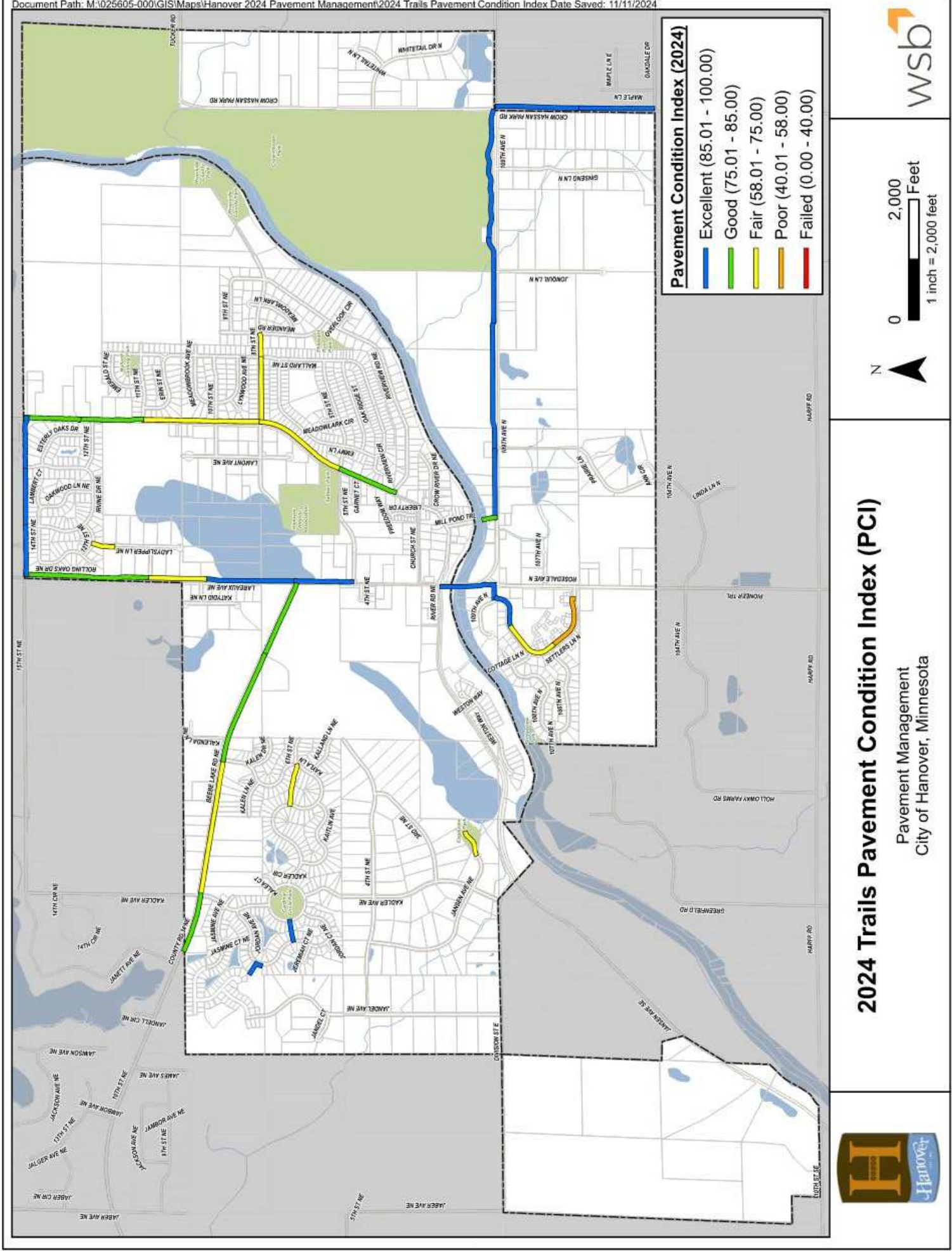
Poor condition trails have deteriorated past the point where overlays will be effective. These segments usually require a complete reconstruction that replaces the entire pavement structure. The segments in this category should be programmed to be reconstructed in the next 5 years.

Appendices

Appendix A: PCI Condition Category Maps - Roadways



Appendix B: PCI Condition Category Maps - Trails



Appendix C: PCI Values by Segment - Roadways

BranchID	SectionID	Length (ft)	Width (ft)	Area (ft^2)	PCI
106TH AVE	156	1556	34	52917	54
107TH AVE	152	550	24	13189	82
108TH AVE	154	319	34	10836	75
108TH AVE	161	1697	34	57695	70
109TH AVE	148	275	34	9351	73
109TH AVE	158	807	28	22600	70
10TH ST NE	23	569	28	15939	79
10TH ST NE	37	777	30	23306	68
10TH ST NE	38	346	30	10381	74
10TH ST NE	39	551	40	22058	68
11TH ST NE	28	183	34	6221	81
11TH ST NE	29	233	34	7922	85
11TH ST NE	7	389	34	13212	87
11TH ST NE	8	508	34	17263	84
12TH ST NE	12	637	28	17830	91
12TH ST NE	33	578	28	16195	88
12TH ST NE	34	250	28	7003	86
14TH ST NE	35	615	28	17215	92
14TH ST NE	36	316	28	8855	82
3RD ST NE	19	1937	32	61988	77
4TH ST NE	14	1063	32	34003	79
4TH ST NE	15	1206	28	33759	75
4TH ST NE	17	1721	32	55069	76
4TH ST NE	18	766	32	24507	75
4TH ST NE	20	238	40	9505	77
5TH ST NE	13	1954	34	66420	74
5TH ST NE	50	413	28	11566	91
5TH ST NE	57	1484	28	41561	93
6TH ST NE	40	442	32	14150	78
8TH ST NE	10	400	34	13605	73
8TH ST NE	11	1755	24	42110	98
8TH ST NE	21	444	24	10656	87
8TH ST NE	24	1118	34	38005	81
8TH ST NE	25	548	40	21930	67
8TH ST NE	9	465	24	11155	84
9TH ST NE	22	364	24	8727	87

BranchID	SectionID	Length (ft)	Width (ft)	Area (ft^2)	PCI
9TH ST NE	27	884	24	21222	78
Ann Circle	60	338	28	9473	93
CHURCH ST	136	1154	28	32309	69
CHURCH ST	137	164	28	4594	76
COTTAGE LN	160	376	34	12784	72
CROW RIVER	73	953	24	22876	72
EMERALD ST	64	954	28	26705	81
EMMY LN	51	916	28	25655	95
EMMY LN	52	99	28	2778	85
EMMY LN	53	304	28	8501	85
EMMY LN	56	1175	28	32887	94
EMMY LN	58	345	28	9657	96
EMMY LN	59	272	28	7614	93
ERIN ST NE	47	1198	30	35948	80
ESTERLY OA	119	1168	28	32710	83
GARNET CT	16	305	26	7930	75
GINSENG LN	153	2311	24	55464	75
IRVINE DR	108	566	28	15859	91
IRVINE DR	109	800	28	22387	92
IRVINE DR	110	250	28	7004	95
IRVINE DR	111	313	28	8766	93
IRVINE DR	112	735	28	20584	90
IRVINE DR	113	428	28	11982	88
JANDEL AVE	77	1279	28	35805	64
JANDEL AVE	79	639	28	17886	74
JANDEL CT	48	447	28	12518	69
JANSEN AVE	100	584	32	18696	80
JANSEN AVE	80	2336	32	74756	75
JASMINE AV	131	555	32	17754	80
JASMINE AV	62	224	32	7169	76
JASMINE AV	94	635	32	20313	74
JASMINE CT	132	95	60	5716	75
JEREMIAH C	128	280	32	8960	90
JORDAN AVE	127	2073	32	66339	90
JORDAN AVE	140	281	32	8982	83
JORDAN AVE	141	793	32	25386	86
JORDAN CT	142	120	32	3839	89
KADLER AVE	101	541	32	17313	77

BranchID	SectionID	Length (ft)	Width (ft)	Area (ft^2)	PCI
KADLER AVE	102	217	32	6949	64
KADLER AVE	103	1096	32	35076	77
KADLER AVE	104	627	32	20049	78
KADLER AVE	105	515	32	16487	74
KADLER AVE	106	694	32	22194	75
KADLER AVE	107	528	32	16897	77
KADLER AVE	116	495	42	20777	77
KADLER AVE	117	243	20	4864	62
KADLER CIR	30	331	32	10588	71
KADLER CIR	31	211	32	6750	72
KADLER CIR	32	332	32	10636	70
KADLER CIR	54	733	32	23448	74
KADLER CIR	55	277	32	8877	67
KAITLIN AV	61	1491	32	47712	73
KALEA CT	2	328	32	10490	76
KALEN DR N	82	668	32	21378	72
KALEN LN N	83	625	32	19986	71
KALLAND LN	118	689	32	22049	76
KAYLA LN	3	540	32	17273	69
KAYLA LN	4	337	32	10789	79
KAYLA LN	44	287	32	9183	61
KAYLA LN	45	791	32	25308	67
KAYLA LN	46	521	32	16665	66
KAYLA LN	5	437	32	13976	72
KAYLA LN	6	1819	32	58215	72
LADYSLIPPE	84	794	28	22232	84
LADYSLIPPE	86	477	28	13344	83
LAMBERT CT	1	317	28	8887	90
LAMONT AVE	126	489	34	16616	84
LAMONT AVE	97	576	38	21881	80
LAMONT AVE	98	732	38	27820	78
LYNWOOD AV	91	745	30	22365	78
LYNWOOD AV	92	251	30	7525	70
LYNWOOD CT	133	209	30	6263	83
MALLARD ST	129	469	34	15946	86
MALLARD ST	130	178	34	6056	92
MALLARD ST	134	366	28	10261	72
MALLARD ST	143	327	28	9143	89

BranchID	SectionID	Length (ft)	Width (ft)	Area (ft^2)	PCI
MALLARD ST	146	1096	28	30677	92
MALLARD ST	63	422	34	14349	74
MALLARD ST	87	390	30	11709	74
MALLARD ST	89	312	30	9360	75
MALLARD ST	93	517	30	15524	72
MEADOWBROO	88	1017	30	30498	68
MEADOWBROO	90	183	30	5490	73
MEADOWLARK	120	818	24	19627	80
MEADOWLARK	121	162	24	3892	96
MEADOWLARK	144	265	28	7412	93
MEANDER RD	41	572	24	13723	82
MEANDER RD	42	183	24	4397	90
MEANDER RD	43	456	24	10954	81
MEANDER RD	49	664	24	15924	81
MILL POND	122	335	24	8028	70
OAK RIDGE	145	1563	28	43762	89
OAKWOOD LN	114	989	28	27695	84
OVERLOOK C	123	239	24	5732	77
PRAIRIE LN	163	3018	30	90553	86
PRAIRIE LN	165	50	30	1497	87
RIVER RD N	139	16	50	787	86
RIVER RD N	65	1549	50	77456	86
RIVER RD N	66	734	38	27873	79
RIVER RD N	69	203	40	8113	83
RIVER RD N	70	1149	28	32173	81
RIVER RD N	72	208	40	8325	72
RIVER RD N	75	811	34	27587	81
RIVER RD N	76	414	34	14068	76
RIVER RD N	81	414	40	16565	74
RIVER RD N	95	1214	28	34002	81
RIVER RD N	96	844	28	23627	82
RIVER RD N	99	1002	40	40094	79
RIVERVIEW	135	531	24	12733	79
RIVERVIEW	138	381	28	10668	93
RIVERVIEW	67	1245	24	29871	78
RIVERVIEW	74	3317	24	79613	79
RIVERVIEW	85	261	24	6260	78
ROLLING OA	68	178	28	4991	93

BranchID	SectionID	Length (ft)	Width (ft)	Area (ft^2)	PCI
ROLLING OA	71	796	28	22287	93
SETTLERS L	149	759	34	25809	75
SETTLERS L	151	327	34	11121	64
SETTLERS L	159	1174	34	39925	61
SETTLERS L	162	506	34	17200	72
WHITETAIL	147	2076	24	49821	83
WHITETAIL	155	795	24	19069	83
WHITETAIL	164	530	24	12723	89