

**CITY OF HANOVER
PARK BOARD MEETING
JANUARY 28, 2014 – OFFICIAL MINUTES**

Call to Order/ Pledge of Allegiance: 7:00 p.m.

The Regular Park Board Meeting of Tuesday, January 28, 2014 was called to order at 7:05 p.m. by City Administrator Annita Smythe. Park Board members present were Abby Peterson, Arlee Anderson, Mathew Boi, Dee Zajicek, Tom Gleason and Receptionist/Accounting Clerk Nancy Schmitz. Also present was City Council Liaison Wendy Pinor.

New Member Introductions and Oath of Office

Introductions were made by all in attendance. City Administrator Smythe recognized the new appointees' Mathew Boi and Dee Zajicek. Smythe conducted the Oath of Office for both new members.

Selection of Officers

Peterson nominated Gleason for the position of Chair; accepted by Gleason. Gleason nominated Anderson as Vice Chair; accepted by Anderson. All members voted in favor of those nominated. Gleason is appointed 2014 Chair and Anderson appointed Vice Chair.

Set Agenda

Gleason added tennis courts as a new business discussion item.

MOTION by Peterson to approve the agenda as amended, seconded by Gleason. **Motion carried unanimously.**

Approval of Minutes from September 24, 2013 Regular Meeting

MOTION by Anderson to approve the minutes of September 24, 2013 as presented, seconded by Gleason. **Motion carried unanimously.**

Open Forum:

No one was present to address the Park Board in the open forum.

Unfinished Business:

Update on Concert in the Park

Peterson provided an update on the results of the Concert in the Park event held on September 29th 2013. She reported there were between 100 and 200 people in attendance and labeled the event a success. She also mentioned she had attended the Buffalo concert in the park at times last year and suggested additions and changes be made to Hanover's 2014 Concert in the Park venue. She stated that the Hot Rod Association may be able to attend the Hanover Concert in the Park. She will look into some options for this year's planned concerts.

Tree Planting Seminar

Smythe reported the tree planting seminar had low attendance due to poor weather, but suggested this may be a worthwhile event for 2014 because of the additional opportunities where new planting will be needed in 2014.

New Business:

Community Garden/Settlers Park Plans

Smythe explained that the City Council's goals setting session included a discussion of the Parks, and the requests for irrigation and electricity, mainly in Settlers Park, but also the Community Garden. A sketch plan had been approved by the Park Board last fall, but it did not address the needs of some of the other city organizations. The City Council would like the Park Board to come up with a cohesive plan to bring the Hanover organizations together and to begin a conversation, including such groups as the Historical Society, Lions Clubs, Oktoberfest, Athletic Association, and the Beautification committees. Further discussion on this topic is planned for future meetings.

Pinor added it may be wise to understand the dates of other events held in surrounding cities to better actively coordinate Hanover's scheduled events and how to tie in with other groups. She also stated the newsletter could be helpful in getting the word out as well.

Pinor gave an update of the Community Garden park history. Member Peterson proposed to finish the park and finalize the plans. Member Pinor suggested placing lights on the gazebo.

10 acres Options

Smythe gave a brief update of some of the options the City Council is considering for the 10 acres, including discussions with the Athletic Association about ball fields, and consideration of a Public Works facility. Because of the buried materials on this site, it is not suitable for many options. Members were asked to give this some thought, and any other ideas they may have can be shared with Council to help their planning process.

Cardinal Circle Trees

Smythe stated that this item was added to the agenda by the old Chair, Missy Thompson. Apparently, there are some trees in Cardinal Circle Park that had been planted improperly. Member Anderson stated there was a right way and a wrong way to plant trees. Smythe added that Public Works Supervisor Scott Vogel was aware of the issue and he is planning to replace the trees as they die. Anderson stated there is something called an air spade that could help. Anderson will coordinate with Public Works Supervisor Vogel to discuss options.

Overview of Planned Events & Budget

Easter Egg Hunt

Anderson said the Lions have donated candy. Chair Gleason said he will take care of the lighted sign for the event. Smythe mentioned that former Park Board Chair Missy Thompson had dropped off 20 bright orange reflective event vests which are in the office and are owned by the Park Board. These are used at this event to identify Park Board and Lions staff.

Craft and Reading in the Park

Smythe explained that because of staffing issues, FYCC could not handle one of our planned dates. After discussion, the Board opted to change the August 7 date to August 14. Peterson will work with Sandy at FYCC to coordinate the readers list.

Knitting in the Park

Peterson stated there was not teacher yet for this event and if a teacher was not found, she would propose to drop the event.

Tennis Courts

Gleason inquired about whether or not Hanover could use a tennis court. Gleason explained that years ago, the city had a survey completed to find out about upgrading the parks, and tennis courts was included as one of the top three desires of residents. Pinor noted that tennis courts are very expensive to build because of base materials, fencing, painting, lighting as well as the temperature swings in Minnesota for freezing and thawing. She also pointed out that the area already has tennis courts in St. Michael. As a whole, she stated, tennis courts are not

well visited. Smythe added that Council had discussed tennis courts as part of the capital improvement plans, and there was not a lot of support on the Council currently, mainly due to the items discussed by Pinor.

Reports and Announcements

Receptionist/Accounting Clerk Schmitz stated that she will bring a few movie suggestions to the February Park Board meeting for members to look at for the Movie in the Park event.

Member Boie stated he will be unable to attend the scheduled February meeting.

Adjournment

MOTION by Peterson to adjourn, seconded by Zajicek. **Motion carried unanimously.** Meeting adjourned at 8:45 p.m.

ATTEST:

Annita M. Smythe, City Administrator