

**AGENDA  
HANOVER CITY COUNCIL  
FEBRUARY 4, 2020**

**MAYOR**

**CHRIS KAUFFMAN**

**COUNCIL**

**DOUG HAMMERSENG**

**KEN WARPULA**

**JIM ZAJICEK**

**MARYANN HALLSTEIN**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
  - a. Approve Minutes of January 21, 2020 City Council Work Session Meeting (4)**
  - b. Approve Claims as Presented: (7)**

➤ Claims	\$ 32,949.10
➤ Payroll	\$ 10,038.54
➤ P/R taxes & Exp	\$ 4,018.73
➤ Other Claims	<u>\$ 2,698.93</u>
➤ Total Claims	<u>\$ 49,705.30</u>
  - c. Res No 02-04-20-11 – Authorize Advertisement for Summer Seasonal Position (50)**
  - d. Res No 02-04-20-12 – Approving Renewal of Consumption and Display Liquor License (51)**
  - e. Res No 02-04-20-13 – Approving 2020 Pay Equity Report (52)**
  - f. Res No 02-04-20-14 – Recognizing Resignation of Rusty Olson (54)**
  - g. Res No 02-04-20-15 – Approving Quote for Portable Toilet Services (55)**
- 4. Citizen’s Forum**
  - a. State Representative Eric Lucero – Legislative Preview**
- 5. Public Hearings**
- 6. Unfinished Business**
  - a. Res No 02-04-20-16 – Appointing Additional 2020 City Appointments (57)**
- 7. New Business**
  - a. Ord. 2020-01 – Amending Zoning Ordinance Regarding Mining Hours (60)**
  - b. Res No 02-04-20-17 – Approving Wright County Sheriff Special Event Contract (63)**
- 8. Reports**
- 9. Adjournment**

**To:** Mayor Kauffman & Members of the Hanover City Council  
**From:** Brian Hagen, City Administrator  
**Date:** January 30, 2020  
**Re:** Review of February 4, 2020 City Council Agenda

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4. Citizen’s Forum
  - a. State Representative Eric Lucero – Legislative Preview  
*Rep. Lucero will be present to provide a legislative preview.*
5. Public Hearings
6. Unfinished Business
  - a. Res No 02-04-20-16 – Appointing Additional 2020 City Appointments (57)  
*Enclosed is a resolution to appoint the final vacancy of the Planning Commission. Applicants attend the January Planning Commission meeting and the Planning Commission shared with the Council Liaison their recommendation. Councilor Warpula will be able to answer any questions on the recommendation.*

**7. New Business**

**a. Ord. 2020-01 – Amending Zoning Ordinance Regarding Mining Hours (60)**

*Enclosed is an ordinance that has been reviewed by and is recommended for approval from the Planning Commission. City Planner Nash will be present to answer any questions.*

**b. Res No 02-04-20-17 – Approving Wright County Sheriff Special Event Contract (63)**

*Enclosed is a contract requested by Wright County Sheriff Department. Historically staff has collected a check from renters paid to the sheriff department. The contract would change how the fees are paid, placing the responsibility on the City to pay an invoice and then collect from the renter. This can be done, however, discussion on the need for this service will also be had. Currently a deputy is required to be present only when there is live music (band or DJ) and alcohol being served. A deputy is not required when only one of those items are present.*

**8. Reports**

**9. Adjournment**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
JANUARY 21, 2020 – DRAF MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the regular meeting of Tuesday, January 21, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Public Works Supervisor Jason Doboszenski, City Engineer Nick Preisler and City Planner Cindy Nash. Guests included Doug Voerding of the Wright County Journal Press, Scott Dahlke, Civil Engineering Site Designs, Fire Chief Malewicki and Hanover staff.

**Approval of Agenda:**

Hagen requested adding a comment letter for review by Council as item 6.a. related to City of Greenfield proposed plat.

**MOTION** by Warpula to approve the amended agenda, seconded by Hallstein. **Motion carried unanimously.**

**Consent Agenda:**

**MOTION** by Hallstein to approve the consent agenda, seconded by Warpula.

**a. Approve Minutes of January 7, 2020 City Council Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 51,317.31
➤ Payroll	\$ 31,601.56
➤ P/R taxes & Exp.	\$ 7,452.16
➤ Other Claims	\$ 2,807.16
➤ Total Claims	<u>\$ 93,178.19</u>

**Motion carried unanimously.**

**Mahler Mine IUP Application – 15th St. NE Improvements**

Council discussed outstanding questions from the developer to give guidance on conditions for consideration on the IUP. Direction was given on the following items:

- Final road improvement design to 10-ton requirement may be field verified with field testing.
- A dedicated right turn lane at 15<sup>th</sup> St. NE and CSAH 19 is required with final length to be reviewed with WSB.
- Road improvement project completed in 2020
- Trail on south side of road designed to state aid trail standard
- Trail completion may occur in 2021 but 2020 preferred. Signage identifying when improvements are accepted should be installed near project location
- Council open to partnership with St. Michael for engineering services, further discuss on responsibilities will need to occur
- Access to development from 15<sup>th</sup> St. NE/River Rd. should occur opposite 15<sup>th</sup> St. NE. Council was not in favor of a request by the developer to shift the entrance south on River Rd. approximately 450 feet.

**Capstone 50 AUAR Comment Letter**

Staff identified aspects of the AUAR related to the traffic study where more detail would be beneficial to understand the final impact to roads with Hanover. Specifically, CSAH 19, CSAH 34 and intersections

of Hanover roads with the county roads. Council also expressed concern about future intersection improvements at 15<sup>th</sup> St. NE and directed staff to include a reference to that in the comment letter. **MOTION** by Warpula to send comment letter as directed to St. Michael, seconded by Hallstein. **Motion carried unanimously.**

#### **Res No 01-21-20-09 – Accepting Plans & Ordering Bids for 2020 Pavement Project**

Engineer Preisler reviewed the scope of work being bid and expectations on the contractor.

**MOTION** by Warpula to approve Res No 01-21-20-09, seconded by Zajicek. **Motion carried unanimously.**

#### **Rolling Crow Estates Comment Letter**

Hagen provided a draft comment letter for Council review. He further explained Greenfield's review of the proposed development and the City of Greenfield seeking a through street. Hagen noted that Hanover staff has submitted a comment letter based off the proposed plans, but not on the development should a through street be installed. Hagen further noted Hanover resident's have expressed opposition of Greenfield's desire for a through street.

**MOTION** by Warpula to send comment letter as drafted to Greenfield, seconded by Zajicek. **Motion carried unanimously.**

#### **Review of Policy Amendments**

Hagen identified two policies where some interest to discuss further was indicated at past meetings. The first was compensation of City employee who is also a member of the Fire Department. A request to earn extra hazard pay to offset the loss of FRA pension earnings was requested in the amount of \$5 per hour in addition to pay in accordance with policies. Council felt no extra pay was warranted as the employee was already making more per hour than other fire members responding to the same call.

Second was what hours are accounted for in calculating hours worked towards overtime. A suggestion of including holiday hours towards hours worked was given, council consensus was to leave policy as is.

In discussion, Council did support changing the work week to Sunday through Saturday versus Saturday through Friday.

**MOTION** by Hallstein to change work week to Sunday through Saturday, seconded by Kauffman. **Motion carried unanimously.**

#### **March 3, 2020 Council Meeting Date Change**

Hagen noted that March 3, 2020 is a regular meeting date, but an election falls on that day.

**MOTION** by Warpula to move the meeting to March 9, 2020, seconded by Kauffman. **Motion carried unanimously.**

#### **Res No 01-21-20-10 -Approving Staff Reviews**

Council expressed appreciation for the work and efforts of staff.

**MOTION** by Warpula to approve Res No 01-21-20-10, seconded by Hallstein. **Motion carried unanimously.**

#### **Reports**

Hagen

- Updated Council that the State Historic Preservation Office has reviewed and provided an updated letter of support for the historic bridge lighting project.

**Adjournment**

**MOTION** by Warpula to adjourn at 9:23 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

CITY OF HANOVER

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Payments

Current Period: December 2019

Payments Batch 12-31-19 PAY \$18,524.13

Refer	2870 FS SOLUTIONS		-			
Cash Payment	E 100-42240-310 Other Professional Servi	FD Background Check - S. Boudreaux				\$50.00
Invoice	FL00342851	12/5/2019				
Transaction Date	1/28/2020	Due 1/28/2020	Cash	10100	<b>Total</b>	\$50.00
Refer	2880 MN DEPT OF LABOR AND INDUST		Ck# 002869E 2/4/2020			
Cash Payment	E 100-42401-310 Other Professional Servi	Surcharge Fees - 4th Qtr. 2019 - Confirmation				\$440.33
Invoice		12/31/2019				
Transaction Date	1/29/2020	Due 1/29/2020	Cash	10100	<b>Total</b>	\$440.33
Refer	2877 Occup. Health Cntrs. Of MN PC		-			
Cash Payment	E 100-42210-305 Medical and Dental Fees	J. Olson: Firefighter Pre-Employment Evaluation				\$576.50
Invoice	103074824	10/25/2019				
Transaction Date	1/29/2020	Due 1/29/2020	Cash	10100	<b>Total</b>	\$576.50
Refer	2874 RUPP ANDERSON SQUIRES & WA		-			
Cash Payment	E 818-41610-310 Other Professional Servi	Fehn Companies - IUP Mining Expansion:				\$74.00
Invoice	10484	1/22/2020			Project 208263	
Cash Payment	E 100-41610-304 Legal Fees	City Council and Board / Commission Meetings:			December 2019	\$300.00
Invoice	10484	1/22/2020				
Cash Payment	E 100-41610-304 Legal Fees	Mileage and Photocopies: December 2019				\$65.30
Invoice	10484	1/22/2020				
Transaction Date	1/28/2020	Due 1/28/2020	Cash	10100	<b>Total</b>	\$439.30
Refer	2875 WSB & ASSOCIATES, INC.		Ck# 002867E 2/4/2020			
Cash Payment	E 818-41950-310 Other Professional Servi	John Geis / Rolling Crow Estates - Plat Review:				\$99.00
Invoice	013265-12-12020	1/21/2020			Project 208267	
Cash Payment	E 818-41950-310 Other Professional Servi	David & AuriAnna Mooers - On Site Building			Variance: December 2019	\$805.00
Invoice	013265-12-12020	1/21/2020			Project 208264	
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering: December 2019				\$238.00
Invoice	013265-12-12020	1/21/2020				
Cash Payment	E 603-41950-310 Other Professional Servi	2019 MS4 Services				\$632.50
Invoice	013432-9-012020	1/21/2020				
Cash Payment	E 418-43121-310 Other Professional Servi	2020 Pavement Improvement Project:			December 2019	\$4,050.00
Invoice	015117-3-012020	1/21/2020				
Cash Payment	E 828-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction			Services - Erosion Control Site Inspections:	\$1,092.50
Invoice	012259-11-12020	1/21/2020			December 2019	
Cash Payment	E 818-41950-310 Other Professional Servi	Fehn Companies - Pit Expansion: December			2019	\$4,961.50
Invoice	014135-7-012020	1/21/2020			Project 208263	
Cash Payment	E 818-41950-310 Other Professional Servi	JBW Holdings / River Town Villas - Grading			Agreement: December 2019	\$1,726.00
Invoice	013676-9-012020	1/21/2020			Project 208266	

CITY OF HANOVER

Payments

Current Period: December 2019

<b>Cash Payment</b>	E 823-41950-310 Other Professional Servi	CRHW 3rd Addition - Phase 1 Plan Review - Project Management: December 2019				<b>\$47.00</b>
Invoice 010287-32-12020 1/21/2020						
<b>Cash Payment</b>	E 823-41950-310 Other Professional Servi	CRHW 3rd Addition - Phase 2 Construction - Construction Observation: December 2019				<b>\$1,092.50</b>
Invoice 010287-32-12020 1/21/2020						
Transaction Date	1/28/2020	Due 1/28/2020	Cash	10100	<b>Total</b>	<b>\$14,744.00</b>
Refer	2871 XCEL ENERGY					
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	City Lights - Christmas Lights 12/01/19 - 12/31/19				<b>\$508.14</b>
Invoice 669276422 1/16/2020						
<b>Cash Payment</b>	E 100-42280-381 Electric Utilities	Fire Station 12/07/19 - 01/08/2020				<b>\$352.76</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-41940-381 Electric Utilities	City Hall 12/07/19 - 01/08/2020				<b>\$648.30</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 12/05/19 - 01/08/2020				<b>\$103.04</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 12/05/19 - 01/08/2020				<b>\$36.91</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	Cardinal Circle Park 12/08/19 - 01/09/2020				<b>\$14.84</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 12/08/19 - 01/09/2020				<b>\$11.32</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 12/08/19 - 01/09/2020				<b>\$83.85</b>
Invoice 669297536 1/16/2020						
<b>Cash Payment</b>	E 100-43000-381 Electric Utilities	Public Works Building 12/05/19 - 01/08/2020				<b>\$514.84</b>
Invoice 669297536 1/16/2020						
Transaction Date	1/28/2020	Due 1/28/2020	Cash	10100	<b>Total</b>	<b>\$2,274.00</b>

Fund Summary

	10100 Cash
100 GENERAL FUND	\$3,944.13
418 STREET CAPITAL PROJ FUND	\$4,050.00
603 STORM WATER ENTERPRISE FUND	\$632.50
818 MISC ESCROWS FUND	\$7,665.50
823 CROW RVR HTS WEST 3RD / BACKES	\$1,139.50
828 CROW RVR HTS 4TH DEVEL AGRMT	\$1,092.50
	<u>\$18,524.13</u>

Pre-Written Checks	\$15,184.33
Checks to be Generated by the Computer	\$3,339.80
<b>Total</b>	<b>\$18,524.13</b>

CITY OF HANOVER

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**\*Check Summary Register©**

	Name	Check Date	Check Amt	
<b>10100</b>	<b>Cash</b>			
2867e	WSB & ASSOCIATES, INC.	2/4/2020	\$14,744.00	John Geis / Rolling Crow Estates - Plat Review
2869e	MN DEPT OF LABOR AND INDUS	2/4/2020	\$440.33	Surcharge Fees - 4th Qtr. 2019 - Confirmation
34803	FS SOLUTIONS	1/30/2020	\$50.00	FD Background Check - S. Boudreaux
34804	Occup. Health Cntrs. Of MN PC	1/30/2020	\$576.50	J. Olson: Firefighter Pre-Employment Evaluatio
34805	RUPP ANDERSON SQUIRES & W	1/30/2020	\$439.30	Fehn Companies - IUP Mining Expansion: Dec
34806	XCEL ENERGY	1/30/2020	\$2,274.00	City Lights - Christmas Lights 12/01/19 - 12/31/
	<b>Total Checks</b>		<b>\$18,524.13</b>	

FILTER: [Check Nbr] in (34803,34804,34805,34806,2867,2869)



# Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800  
Minneapolis, MN 55402  
Office (612) 436-4300 Fax (612) 436-4340  
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 12/31/2019  
Statement Date: 1/22/2020  
Statement No. 10484

City of Hanover  
Mr. Brian Hagen  
11250 5th St NE  
Hanover, MN 55341

4011(1)-0001: Miscellaneous	139.30
4011(1)-0004: City Council and Board/Commission Meetings	300.00

Total Fees and Expenses:	\$439.30
Previous Balance:	\$653.50
<b>Total Now Due:</b>	<b>\$1,092.80</b>

*Paid In  
1-21-2020 Claims*

JAN 24 2020



# Rupp, Anderson, Squires & Waldspurgen, P.A.

333 South Seventh Street, Suite 2800  
 Minneapolis, MN 55402  
 Office (612) 436-4300 Fax (612) 436-4340  
 www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 12/31/2019  
 Statement Date: 1/22/2020  
 Statement No. 10484

City of Hanover  
 Mr. Brian Hagen  
 11250 5th St NE  
 Hanover, MN 55341

4011(1)-0001: Miscellaneous

*Project # 208263*  
*Fehn Companies - IUP Mining Expansion*  
 Cindy message regarding Mahler pit; review e-mail from  
 Cindy regarding issues; Telephone conference with Cindy  
 and Brian regarding IUP issues.

Hours	Rate	Amount
0.40	185.00	74.00

*E# 818-41610-310*

Sub-total Fees: \$74.00

*Misc. Escrows -> City Attorney -> Other Prof. Svcs.*

4011(1)-0004: City Council and Board/Commission Meetings

12/03/2019 JTS Review packet materials; make arrangements for goodies for council meeting; attend council meeting.

Hours	Rate	Amount
6.00	185.00	300.00

Sub-total Fees: \$300.00

### Rate Summary

Jay T. Squires	6.40 hours at \$185.00/hr	374.00
Total hours:	6.40	374.00

### Expenses

	Units	Price	Amount
12/03/2019 Mileage.	80.00	0.58	46.40
12/03/2019 Meal.	1.00	9.30	9.30
12/31/2019 Photocopies.	48.00	0.20	9.60

Sub-total Expenses: \$65.30

*\$ 365.30*

*E# 100-41610-304*

*City Attorney*

*↳ Legal Fees*

Total Fees and Expenses: \$439.30

Previous Balance: \$653.50

Total Now Due: \$1,092.80

I declare under the penalties of law that this account is  
just and correct and that no part of it has been paid.

Erica A. Anderson

Accounts Manager

701 XENIA AVENUE S  
SUITE 300  
MINNEAPOLIS, MN  
55416



# 2867

January 21, 2020

Mr. Brian Hagen  
City of Hanover  
11250 5<sup>th</sup> Street NE  
Hanover, MN 55341

Re: December 2019 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of December for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

***WSB & Associates, Inc.***

Justin Messner  
Principal

Enclosures

nf



## Project Budget Tracking

For the period 12/1/2019 - 12/31/2019

Project Name	WSB Project #	Project Manager	Current Invoiced	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2019 General Engineering Services	R-013265-000	Preisler, Nicholas	\$ 1,142.00	Hourly	\$ 30,610.00		Hagen, Brian
HANO - 2019 MS4 Services	R-013432-000	Johnson, Paul	\$ 632.50	Hourly	\$ 3,895.50		Hagen, Brian
HANO - 2020 Pavement Improvement Project	R-015117-000	Preisler, Nicholas	\$ 4,050.00	Not to Exceed	\$ 6,308.50		Hagen, Brian
HANO - Crow River Heights West 4th Addition	R-012259-000	Preisler, Nicholas	\$ 1,092.50	Hourly	\$ 49,112.75		Hagen, Brian
HANO - Mahler Mining Pit Expansion	R-014135-000	Preisler, Nicholas	\$ 4,961.50	Hourly	\$ 16,329.25		Hagen, Brian
HANO - River Town Villas	R-013676-000	Preisler, Nicholas	\$ 1,726.00	Hourly	\$ 10,564.00		Hagen, Brian
HANO - Crow River Heights West 3rd Addition	R-010287-000	Preisler, Nicholas	\$ 1,139.50	Hourly	\$ 81,701.25		Hagen, Brian
<b>Final Totals</b>			<b>\$ 14,744.00</b>				

*Handwritten initials/signature*



701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-013265-000 - 12 - 012020  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

2019 General Engineering Services

Professional Services from December 1, 2019 to December 31, 2019

Phase	001	General Engineering Services			
Project Management	E* 818-41950-310				
	Misc. Escrows → Engineer → Other Prof. Svs.			Project # 208267	
			Hours	Rate	Amount
Preisler, Nicholas	12/6/2019		.75	132.00	99.00
	Rolling Crow Estates driveway review - John Geis				
Preisler, Nicholas	12/23/2019		1.50	132.00	198.00
	PID: 3612024340001 sanitary capacity review Vernetta Zimmerman				
	Totals		2.25		297.00
	<b>Total Labor</b>				<b>297.00</b>
				<b>Total this Task</b>	<b>\$297.00</b>

Council Meetings					
<b>Unit Billing</b>					
Meetings/Council Meetings (\$40)					
12/31/2019		1.0 Meeting @ 40.00			40.00
	<b>Total Units</b>				<b>40.00</b>
				<b>Total this Task</b>	<b>\$40.00</b>

Environmental Compliance Inspections

David & AuniAnna Mooers

		Hours	Rate	Amount
Johnson, Paul	12/4/2019	2.00	115.00	230.00
500 Kadler Erosion Control				
Johnson, Paul	12/11/2019	1.00	115.00	115.00
500 Kadler Erosion Control				
Johnson, Paul	12/12/2019	1.00	115.00	115.00
500 Kadler Erosion Control				
Johnson, Paul	12/18/2019	1.00	115.00	115.00
500 Kadler Erosion control				
Johnson, Paul	12/19/2019	.50	115.00	57.50
500 Kadler Reporting				
Johnson, Paul	12/31/2019	1.50	115.00	172.50
500 Kadler Erosion control				
	Totals	7.00		805.00
	<b>Total Labor</b>			<b>805.00</b>

E\* 808-41950-310  
 Misc. Escrows

Project # 208264

↳ Engineer  
 ↳ Other Prof. Svs.

Project	R-013265-000	HANO - 2019 General Engineering Services	Invoice	12
			<b>Total this Task</b>	<b>\$805.00</b>
			<b>Total this Phase</b>	<b>\$1,142.00</b>
			<b>Total this Invoice</b>	<b>\$1,142.00</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,102.00	29,108.00	30,210.00
Units	40.00	360.00	400.00
<b>Totals</b>	<b>1,142.00</b>	<b>29,468.00</b>	<b>30,610.00</b>

238.00 = E# 100-41950-303  
 Engineer  
 ↳ Engineering Fees

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-013432-000 - 9-012020  
 Reviewed by: Justin Messner  
 Project Manager: Paul Johnson

**2019 MS4 Services**

**Professional Services from December 1, 2019 to December 31, 2019**

Phase	001	2019 MS4 Services	Hours	Rate	Amount
SWPPP					
Johnson, Paul		12/5/2019	1.50	115.00	172.50
Public works inspection					
Johnson, Paul		12/9/2019	.50	115.00	57.50
MS4 Draft Permit Review					
Johnson, Paul		12/10/2019	.50	115.00	57.50
MS4 Draft Permit Review					
Johnson, Paul		12/11/2019	1.50	115.00	172.50
SWPPP Education					
Johnson, Paul		12/12/2019	1.00	115.00	115.00
SWPPP Education					
Johnson, Paul		12/13/2019	.50	115.00	57.50
SWPPP Education					
Totals			5.50		632.50
<b>Total Labor</b>					<b>632.50</b>
				<b>Total this Task</b>	<b>\$632.50</b>
				<b>Total this Phase</b>	<b>\$632.50</b>
				<b>Total this Invoice</b>	<b>\$632.50</b>

**Billings to Date**

	Current	Prior	Total
Labor	632.50	3,263.00	3,895.50
<b>Totals</b>	<b>632.50</b>	<b>3,263.00</b>	<b>3,895.50</b>

E# 603-41950-310  
 Storm Water Enterprise Fund  
 ↳ Engineer  
 ↳ Other Prof. Svcs.

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-015117-000 - 3 - 012020  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**2020 Pavement Improvement Project**

**Professional Services from December 1, 2019 to December 31, 2019**

Phase	002	Final Design				
Project Management						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Odegard, Erica		12/16/2019	1.50	94.00	141.00	
Project Management						
Preisler, Nicholas		12/17/2019	2.25	132.00	297.00	
Design coordination						
		<b>Totals</b>	<b>3.75</b>		<b>438.00</b>	
		<b>Total Labor</b>				<b>438.00</b>
					<b>Total this Task</b>	<b>\$438.00</b>
Design						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Perkey, Benjamin		12/31/2019	4.00	116.00	464.00	
Plans						
		<b>Totals</b>	<b>4.00</b>		<b>464.00</b>	
		<b>Total Labor</b>				<b>464.00</b>
					<b>Total this Task</b>	<b>\$464.00</b>
					<b>Total this Phase</b>	<b>\$902.00</b>

Phase	003	Construction				
Survey Comps						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Forbrook, Cooper		12/16/2019	1.50	72.00	108.00	
processed topo survey						
		<b>Totals</b>	<b>1.50</b>		<b>108.00</b>	
		<b>Total Labor</b>				<b>108.00</b>
					<b>Total this Task</b>	<b>\$108.00</b>

Survey 2-Person Crew

Project	R-015117-000	HANO - 2020 Pavement Improvement Project	Invoice	3
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**Unit Billing**

2-Person Survey Crew

12/12/2019	8.0 Hours @ 190.00	1,520.00	
12/13/2019	8.0 Hours @ 190.00	1,520.00	
<b>Total Units</b>		<b>3,040.00</b>	<b>3,040.00</b>
	<b>Total this Task</b>		<b>\$3,040.00</b>
	<b>Total this Phase</b>		<b>\$3,148.00</b>

**Billing Limits**

Total Billings	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Limit	4,050.00	2,258.50	6,308.50
Remaining			31,950.00
			25,641.50

**Total this Invoice** \$4,050.00

E #418- 43121-310

Street Capital

↳ Paved Streets

↳ Other Prof. Svcs.

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-012259-000 - 11 - 012020  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**Crow River Heights West 4th Addition**  
**Professional Services from December 1, 2019 to December 31, 2019**

Phase 002 Construction Services  
 Erosion Control Site Inspections

		Hours	Rate	Amount	
Johnson, Paul	12/4/2019	2.50	115.00	287.50	
Erosion Control					
Johnson, Paul	12/11/2019	1.50	115.00	172.50	
Erosion Control					
Johnson, Paul	12/12/2019	1.00	115.00	115.00	
Erosion Control					
Johnson, Paul	12/18/2019	1.50	115.00	172.50	
Erosion control					
Johnson, Paul	12/19/2019	1.00	115.00	115.00	
Reporting					
Johnson, Paul	12/31/2019	2.00	115.00	230.00	
Erosion control					
Totals		9.50		1,092.50	
<b>Total Labor</b>					<b>1,092.50</b>
			<b>Total this Task</b>		<b>\$1,092.50</b>
			<b>Total this Phase</b>		<b>\$1,092.50</b>

Billing Limits	Current	Prior	To-Date
Total Billings	1,092.50	48,020.25	49,112.75
Limit			60,000.00
Remaining			10,887.25

Total this Invoice \$1,092.50

E# 828-41950-310  
 CRHW 4th Addition - Developers Agreement  
 ↳ Engineer  
 ↳ Other Prof. Svcs.

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-014135-000 - 7 - 012020  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**Mahler Mining Pit Expansion**

**Professional Services from December 1, 2019 to December 31, 2019**

Phase	001	Mahler Mining Pit Expansion			
Plan Review			Hours	Rate	Amount
Blanchette, Andrea	12/9/2019		1.00	116.00	116.00
Pavement Design Discussion/Recommendation					
Fallon, Kendra	12/12/2019		3.50	109.00	381.50
Resubmittal Plan Review					
Messner, Justin	12/4/2019		.50	166.00	83.00
Plan Review					
Messner, Justin	12/6/2019		.50	166.00	83.00
Plan Review / Final Comments					
Perkey, Benjamin	12/27/2019		1.00	116.00	116.00
Cost Estimate					
Perkey, Benjamin	12/30/2019		4.00	116.00	464.00
Turn Lane/Trail Cost Estimate					
Preisler, Nicholas	12/4/2019		1.25	132.00	165.00
Review updated plans					
Preisler, Nicholas	12/5/2019		1.25	132.00	165.00
Review updated plans					
Preisler, Nicholas	12/6/2019		2.00	132.00	264.00
Review updated plans					
Preisler, Nicholas	12/9/2019		1.75	132.00	231.00
IUP review & memo					
Preisler, Nicholas	12/12/2019		2.75	132.00	363.00
IUP review & memo					
Preisler, Nicholas	12/13/2019		3.00	132.00	396.00
IUP review & memo					
Preisler, Nicholas	12/16/2019		1.75	132.00	231.00
Planning commission prep/materials					
Preisler, Nicholas	12/18/2019		1.25	132.00	165.00
Review additional materials					
Preisler, Nicholas	12/19/2019		2.50	132.00	330.00
Planning commission meeting attendance					
Preisler, Nicholas	12/23/2019		2.25	132.00	297.00
15th Street cost estimate - trail & turn lanes					
Preisler, Nicholas	12/27/2019		3.50	132.00	462.00
Materials for CC meeting					

Project	R-014135-000	HANO - Mahler Mining Pit Expansion			Invoice	7
Preisler, Nicholas		12/30/2019	2.75	132.00	363.00	
CC meeting packet items						
Wood, Thomas		12/10/2019	2.00	143.00	286.00	
design review						
Totals			38.50		4,961.50	
<b>Total Labor</b>						<b>4,961.50</b>
					<b>Total this Task</b>	<b>\$4,961.50</b>
					<b>Total this Phase</b>	<b>\$4,961.50</b>
					<b>Total this Invoice</b>	<b>\$4,961.50</b>

**Billings to Date**

	Current	Prior	Total
Labor	4,961.50	11,367.75	16,329.25
<b>Totals</b>	<b>4,961.50</b>	<b>11,367.75</b>	<b>16,329.25</b>

E# 818-41950-310

Project # 208263

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-013676-000 - 9 - 012020  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**River Town Villas** *JBW Holdings - Grading Agreement*  
**Professional Services from December 1, 2019 to December 31, 2019**

Phase	001	Preliminary Plat			
Project Management					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Odegard, Erica		12/13/2019	.50	94.00	47.00
Project Management					
Totals			.50		47.00
<b>Total Labor</b>					<b>47.00</b>
				<b>Total this Task</b>	<b>\$47.00</b>
				<b>Total this Phase</b>	<b>\$47.00</b>

Phase	002	Construction			
Project Management					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Preisler, Nicholas		11/22/2019	.75	132.00	99.00
Financial security draft letter #1					
Preisler, Nicholas		12/9/2019	1.00	132.00	132.00
On-site granular review					
Preisler, Nicholas		12/17/2019	2.75	132.00	363.00
Coordination					
Preisler, Nicholas		12/19/2019	1.25	132.00	165.00
Coordination					
Totals			5.75		759.00
<b>Total Labor</b>					<b>759.00</b>
				<b>Total this Task</b>	<b>\$759.00</b>

Erosion Control Site Inspections

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Johnson, Paul		12/12/2019	2.00	115.00	230.00
Datfi project setup and inspection					
Johnson, Paul		12/13/2019	1.00	115.00	115.00

Project	R-013676-000	HANO - River Town Villas	Invoice	9		
Erosion Control Reporting						
Johnson, Paul		12/19/2019	1.50	115.00	172.50	
Erosion control						
Johnson, Paul		12/20/2019	1.00	115.00	115.00	
Reporting						
Johnson, Paul		12/31/2019	2.50	115.00	287.50	
Erosion control						
Totals			8.00		920.00	
<b>Total Labor</b>					<b>920.00</b>	
					<b>Total this Task</b>	<b>\$920.00</b>
					<b>Total this Phase</b>	<b>\$1,679.00</b>
					<b>Total this Invoice</b>	<b>\$1,726.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	1,726.00	8,838.00	10,564.00
<b>Totals</b>	<b>1,726.00</b>	<b>8,838.00</b>	<b>10,564.00</b>

E # 818-41950-310

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

Project # 208266

701 XENIA AVENUE S  
 SUITE 300  
 MINNEAPOLIS, MN  
 55416



City of Hanover  
 Attn: Brian Hagen  
 11250 5th Street NE  
 Hanover, MN 55341

January 21, 2020  
 Project/Invoice: R-010287-000 - 32 - 012020  
 Reviewed by: Justin Messner  
 Project Manager: Nicholas Preisler

**Crow River Heights West 3rd Addition**

**Professional Services from December 1, 2019 to December 31, 2019**

Phase	001	Plan Review			
Project Management					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Odegard, Erica		12/13/2019	.50	94.00	47.00
Project Management					
Totals			.50		47.00
<b>Total Labor</b>					<b>47.00</b>
				<b>Total this Task</b>	<b>\$47.00</b>
				<b>Total this Phase</b>	<b>\$47.00</b>
<hr/>					
Phase	002	Construction			
Construction Observation					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Johnson, Paul		12/4/2019	2.50	115.00	287.50
Erosion Control					
Johnson, Paul		12/11/2019	1.50	115.00	172.50
Erosion Control					
Johnson, Paul		12/12/2019	1.00	115.00	115.00
Erosion Control					
Johnson, Paul		12/18/2019	1.50	115.00	172.50
Erosion control					
Johnson, Paul		12/19/2019	1.00	115.00	115.00
Reporting					
Johnson, Paul		12/31/2019	2.00	115.00	230.00
Erosion control					
Totals			9.50		1,092.50
<b>Total Labor</b>					<b>1,092.50</b>
				<b>Total this Task</b>	<b>\$1,092.50</b>
				<b>Total this Phase</b>	<b>\$1,092.50</b>
				<b>Total this Invoice</b>	<b>\$1,139.50</b>

E# 823-41950-310  
 CRHW 3rd Addition - Developers Agreement  
 ↳ Engineer  
 ↳ Other Prof. Svcs.

Project	R-010287-000	HANO- Crow River Heights West 3rd Additi	Invoice	32
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**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,139.50	80,561.75	81,701.25
<b>Totals</b>	<b>1,139.50</b>	<b>80,561.75</b>	<b>81,701.25</b>

CITY OF HANOVER

Cash Balances

December 2019

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$504,122.24	\$535,590.19	\$168,241.55	\$871,470.88
107 FIRE DEPT DONATIONS FUND	\$20,885.79	\$5,070.00	\$0.00	\$25,955.79
201 EDA SPECIAL REVENUE FUND	\$118,921.85	\$22,776.70	\$1,860.00	\$139,838.55
205 EDA BUSINESS INCENTIVE FUND	\$64,688.91	\$2,907.08	\$0.00	\$67,595.99
311 2008A GO CIP REFUNDING BOND	\$64,551.44	\$19,911.00	\$0.00	\$84,462.44
312 2009A GO IMP REFUNDING BOND	\$13,606.15	\$1,725.78	\$0.00	\$15,331.93
314 2011A GO IMP CROSSOVER REF BD	\$385,454.88	\$83,672.10	\$0.00	\$469,126.98
315 2016A GO CIP BOND	\$46,899.45	\$54,818.00	\$0.00	\$101,717.45
401 GENERAL CAPITAL PROJECTS	\$715,912.01	\$4,665.62	\$0.00	\$720,577.63
402 PARKS CAPITAL PROJECTS	\$80,742.66	\$12,500.00	\$0.00	\$93,242.66
403 FIRE DEPT CAPITAL FUND	\$263,755.92	\$20,568.29	\$0.00	\$284,324.21
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$117,756.70	\$0.00	\$0.00	\$117,756.70
406 GAMBLING PROCEEDS	\$17,371.99	\$1,400.00	\$0.00	\$18,771.99
407 TIF REDEV DIST #1	\$11,200.77	\$3,136.56	\$5,645.82	\$8,691.51
409 MAHLER PIT - 15TH ST IMP FUND	\$95,428.14	\$0.00	\$0.00	\$95,428.14
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$90,117.98	\$10,000.00	\$3,331.95	\$96,786.03
418 STREET CAPITAL PROJ FUND	\$110,886.04	\$84,903.00	\$6,308.50	\$189,480.54
601 WATER ENTERPRISE FUND	\$959,044.45	\$10,255.08	\$2,001.00	\$967,298.53
602 SEWER ENTERPRISE FUND	\$345,903.85	\$33,265.07	\$38,038.64	\$341,130.28
603 STORM WATER ENTERPRISE FUND	\$160,480.55	\$4,614.20	\$1,264.58	\$163,830.17
611 WATER CAPITAL IMP FUND	\$216,723.00	\$577.06	\$0.00	\$217,300.06
612 SEWER CAPITAL IMP FUND	\$2,134,957.61	\$16,478.82	\$0.00	\$2,151,436.43
613 STORM WATER CAPITAL IMP FUND	\$684,882.02	\$0.00	\$0.00	\$684,882.02
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
702 CSAH 19 CEMETERY	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$36,123.53	\$2,000.00	\$0.00	\$38,123.53
815 LANDSCAPE ESCROW FUND	\$36,000.00	\$2,000.00	\$0.00	\$38,000.00
817 INFRASTRUCTURE ESCROW FUND	\$25,000.00	\$1,000.00	\$0.00	\$26,000.00
818 MISC ESCROWS FUND	\$23,502.39	\$25,876.41	\$22,368.75	\$27,010.05
820 BRIDGES TOWNHOMES ESC FUND	\$3,742.80	\$0.00	\$0.00	\$3,742.80
823 CROW RVR HTS WEST 3RD / BACKES	\$3,025.58	\$0.00	\$3,751.50	-\$725.92
825 CROW RVR HTS FUT WEST PLAT/PUD	\$7,069.56	\$0.00	\$7,069.56	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$88,023.38	\$0.00	\$27,273.00	\$60,750.38
900 INTEREST	\$37,124.09	\$0.00	\$0.00	\$37,124.09
	\$7,519,887.47	\$959,710.96	\$287,154.85	\$8,192,443.58

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
TAXES	R 100-31000 Property Taxes - General	\$452,250.29	\$1,005,678.95	\$1,019,659.00	\$13,980.05	98.63%
TAXES	R 100-31020 Property Taxes - Fire	\$50,789.00	\$101,578.00	\$101,578.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$10,938.00	\$15,000.00	\$4,062.00	72.92%
Source Alt Code TAXES		\$503,039.29	\$1,118,194.95	\$1,136,237.00	\$18,042.05	98.41%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$5,335.31	\$0.00	-\$5,335.31	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$525.00	\$14,650.00	\$10,000.00	-\$4,650.00	146.50%
SERVICE	R 100-34107 Assessment Search Fees	\$50.00	\$825.00	\$600.00	-\$225.00	137.50%
SERVICE	R 100-34108 Administrative Fees	\$1,900.00	\$7,200.00	\$3,000.00	-\$4,200.00	240.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$3.00	\$50.00	\$47.00	6.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$620.00	\$0.00	-\$620.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$21,998.76	\$110,755.55	\$110,755.00	-\$0.55	100.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$4,878.80	\$6,000.00	\$1,121.20	81.31%
SERVICE	R 100-34780 Park Rental Fees	\$125.00	\$1,904.40	\$2,500.00	\$595.60	76.18%
SERVICE	R 100-34940 Cemetery Revenues	\$1,000.00	\$13,150.00	\$2,000.00	-\$11,150.00	657.50%
Source Alt Code SERVICE		\$25,598.76	\$159,322.06	\$134,905.00	-\$24,417.06	118.10%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$1,510.92	\$100.00	-\$1,410.92	1510.92%
MISC	R 100-36210 Interest Earnings	\$0.00	\$7,239.75	\$0.00	-\$7,239.75	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$7,159.81	\$0.00	-\$7,159.81	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$1,360.00	\$400.00	-\$960.00	340.00%
MISC	R 100-36235 Insurance Dividends	\$1,322.00	\$1,322.00	\$4,000.00	\$2,678.00	33.05%
MISC	R 100-36250 Damage Deposits	\$500.00	\$13,250.00	\$0.00	-\$13,250.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$21.80	\$41.36	\$0.00	-\$41.36	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$391.85	\$0.00	-\$391.85	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$1,843.80	\$32,275.69	\$4,500.00	-\$27,775.69	717.24%
LIC PERM	R 100-32110 Alcoholic Beverages	\$50.00	\$5,870.00	\$10,370.00	\$4,500.00	56.61%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$1,340.00	\$1,000.00	-\$340.00	134.00%
LIC PERM	R 100-32210 Building Permits	\$4,530.29	\$105,146.10	\$100,000.00	-\$5,146.10	105.15%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$26.00	\$51.00	\$50.00	-\$1.00	102.00%
Source Alt Code LIC PERM		\$4,606.29	\$113,907.10	\$112,920.00	-\$987.10	100.87%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$4,925.00	\$0.00	-\$4,925.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$59,125.00	\$118,253.00	\$59,128.00	50.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$629.38	\$0.00	-\$629.38	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$169.50	\$339.00	\$169.50	50.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$41,187.23	\$39,000.00	-\$2,187.23	105.61%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$6,282.92	\$5,500.00	-\$782.92	114.23%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$112,319.03	\$163,092.00	\$50,772.97	68.87%
FINES	R 100-35100 Court Fines	\$238.58	\$3,668.25	\$3,000.00	-\$668.25	122.28%
Source Alt Code FINES		\$238.58	\$3,668.25	\$3,000.00	-\$668.25	122.28%
<b>Fund 100 GENERAL FUND</b>		<b>\$535,326.72</b>	<b>\$1,539,687.08</b>	<b>\$1,554,654.00</b>	<b>\$14,966.92</b>	<b>99.04%</b>

**CITY OF HANOVER**  
**Revenue Budget Report - General Fund**

Source Alt Code	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$535,326.72	\$1,539,687.08	\$1,554,654.00	\$14,966.92	99.04%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
<b>Dept 41110 Council</b>						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$5,335.00	\$12,379.12	\$13,000.00	\$620.88	95.22%
COUNCIL	E 100-41110-122 FICA	\$330.77	\$765.70	\$806.00	\$40.30	95.00%
COUNCIL	E 100-41110-123 Medicare	\$77.36	\$179.08	\$189.00	\$9.92	94.75%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$1,300.00	\$1,000.00	-\$300.00	130.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$200.00	\$7,207.91	\$7,500.00	\$292.09	96.11%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$1,488.56	\$1,000.00	-\$488.56	148.86%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$622.43	\$20,000.00	\$19,377.57	3.11%
<b>Dept 41110 Council</b>		<b>\$5,943.13</b>	<b>\$23,942.80</b>	<b>\$43,495.00</b>	<b>\$19,552.20</b>	<b>55.05%</b>
<b>Dept 41330 Boards and Commissions</b>						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$4,170.00	\$4,170.00	\$5,000.00	\$830.00	83.40%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$150.00	\$0.00	-\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Dept 41330 Boards and Commissions</b>		<b>\$4,170.00</b>	<b>\$4,320.00</b>	<b>\$5,000.00</b>	<b>\$680.00</b>	<b>86.40%</b>
<b>Dept 41400 City Administrator</b>						
CITYADM	E 100-41400-101 Full-Time Employees R	\$5,763.20	\$72,943.36	\$75,642.00	\$2,698.64	96.43%
CITYADM	E 100-41400-121 PERA	\$432.24	\$5,614.33	\$5,673.00	\$58.67	98.97%
CITYADM	E 100-41400-122 FICA	\$356.76	\$4,634.48	\$4,690.00	\$55.52	98.82%
CITYADM	E 100-41400-123 Medicare	\$83.44	\$1,083.91	\$1,097.00	\$13.09	98.81%
CITYADM	E 100-41400-134 Employer Paid Life	\$59.30	\$647.40	\$385.00	-\$262.40	168.16%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$700.00	\$8,400.00	\$8,400.00	\$0.00	100.00%
CITYADM	E 100-41400-208 Training and Instructio	\$87.99	\$1,282.99	\$1,500.00	\$217.01	85.53%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$167.22	\$302.22	\$250.00	-\$52.22	120.89%
<b>Dept 41400 City Administrator</b>		<b>\$7,650.15</b>	<b>\$94,908.69</b>	<b>\$97,637.00</b>	<b>\$2,728.31</b>	<b>97.21%</b>
<b>Dept 41410 Elections</b>						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENER	\$85.34	-\$1,566.06	\$100.00	\$1,666.06	566.06%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$1,601.60	\$2,000.00	\$398.40	80.08%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Dept 41410 Elections</b>		<b>\$85.34</b>	<b>\$35.54</b>	<b>\$2,100.00</b>	<b>\$2,064.46</b>	<b>1.69%</b>
<b>Dept 41430 Clerical Staff</b>						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$3,697.61	\$46,379.40	\$48,004.00	\$1,624.60	96.62%
CLERICAL	E 100-41430-121 PERA	\$277.32	\$3,569.57	\$3,600.00	\$30.43	99.15%
CLERICAL	E 100-41430-122 FICA	\$228.69	\$2,944.15	\$2,976.00	\$31.85	98.93%
CLERICAL	E 100-41430-123 Medicare	\$53.48	\$688.50	\$696.00	\$7.50	98.92%
CLERICAL	E 100-41430-134 Employer Paid Life	\$39.98	\$439.20	\$1,540.00	\$1,100.80	28.52%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$700.00	\$8,400.00	\$8,400.00	\$0.00	100.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$180.00	\$500.00	\$320.00	36.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$45.00	\$100.00	\$55.00	45.00%
<b>Dept 41430 Clerical Staff</b>		<b>\$4,997.08</b>	<b>\$62,645.82</b>	<b>\$65,816.00</b>	<b>\$3,170.18</b>	<b>95.18%</b>
<b>Dept 41435 Staff Expenses</b>						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$245.57	\$300.00	\$54.43	81.86%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$564.86	\$2,026.08	\$2,000.00	-\$26.08	101.30%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 41435	Staff Expenses	\$564.86	\$2,421.65	\$2,800.00	\$378.35	86.49%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$4,243.20	\$53,703.20	\$55,692.00	\$1,988.80	96.43%
ACCTING	E 100-41530-121 PERA	\$318.24	\$4,133.45	\$4,177.00	\$43.55	98.96%
ACCTING	E 100-41530-122 FICA	\$263.08	\$3,417.00	\$3,453.00	\$36.00	98.96%
ACCTING	E 100-41530-123 Medicare	\$61.52	\$799.06	\$808.00	\$8.94	98.89%
ACCTING	E 100-41530-134 Employer Paid Life	\$46.20	\$507.36	\$1,060.00	\$552.64	47.86%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$670.32	\$8,043.92	\$8,398.00	\$354.08	95.78%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$285.00	\$1,000.00	\$715.00	28.50%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.04	\$250.00	\$199.96	20.02%
ACCTING	E 100-41530-310 Other Professional Serv	\$435.00	\$3,572.90	\$2,500.00	-\$1,072.90	142.92%
Dept 41530	Accounting	\$6,037.56	\$74,511.93	\$77,338.00	\$2,826.07	96.35%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41540	Auditing	\$0.00	\$22,150.00	\$22,000.00	-\$150.00	100.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$54.50	\$21,091.10	\$21,000.00	-\$91.10	100.43%
Dept 41550	Assessing	\$54.50	\$21,091.10	\$21,000.00	-\$91.10	100.43%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$584.52	\$1,763.97	\$3,500.00	\$1,736.03	50.40%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$98.00	\$200.00	\$102.00	49.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$96.99	\$6,560.40	\$6,000.00	-\$560.40	109.34%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$4,445.43	\$4,000.00	-\$445.43	111.14%
PURCHASE	E 100-41570-322 Postage	\$1,333.41	\$2,556.84	\$2,500.00	-\$56.84	102.27%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$2,190.97	\$15,424.64	\$19,200.00	\$3,775.36	80.34%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$2,064.70	\$6,707.07	\$5,000.00	-\$1,707.07	134.14%
Dept 41600	Computer	\$2,064.70	\$6,707.07	\$5,000.00	-\$1,707.07	134.14%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$4,365.97	\$14,219.96	\$23,500.00	\$9,280.04	60.51%
Dept 41610	City Attorney	\$4,365.97	\$14,219.96	\$23,500.00	\$9,280.04	60.51%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$4,712.25	\$29,638.25	\$25,000.00	-\$4,638.25	118.55%
Dept 41910	Planning and Zoning	\$4,712.25	\$29,638.25	\$25,000.00	-\$4,638.25	118.55%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$1,871.42	\$1,871.42	\$2,000.00	\$128.58	93.57%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	-\$1,475.76	\$6,301.18	\$7,000.00	\$698.82	90.02%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$525.00	\$525.00	\$0.00	100.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$1,099.15	\$5,837.32	\$7,500.00	\$1,662.68	77.83%
GOVTBLDG	E 100-41940-321 Telephone	\$540.62	\$4,431.27	\$6,400.00	\$1,968.73	69.24%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$25.06	\$500.00	\$474.94	5.01%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$2,120.42	\$10,902.61	\$9,600.00	-\$1,302.61	113.57%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$881.13	\$3,631.48	\$5,000.00	\$1,368.52	72.63%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$277.21	\$3,107.04	\$3,500.00	\$392.96	88.77%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$1,794.00	\$4,000.00	\$2,206.00	44.85%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$4,742.54	\$2,000.00	-\$2,742.54	237.13%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 41940	General Govt Buildings/Plant	\$5,314.19	\$43,168.92	\$48,025.00	\$4,856.08	89.89%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$2,852.25	\$24,549.50	\$20,000.00	-\$4,549.50	122.75%
Dept 41950	Engineer	\$2,852.25	\$24,549.50	\$20,000.00	-\$4,549.50	122.75%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$13,129.83	\$18,000.00	\$4,870.17	72.94%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$23,659.82	\$25,000.00	\$1,340.18	94.64%
Dept 41960	Insurance	\$0.00	\$36,789.65	\$43,000.00	\$6,210.35	85.56%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$145.59	\$300.00	\$154.41	48.53%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$119.00	\$100.00	-\$19.00	119.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$27.68	\$227.20	\$1,000.00	\$772.80	22.72%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$52.65	\$250.00	\$197.35	21.06%
Dept 41970	Legal Publications	\$27.68	\$544.44	\$1,650.00	\$1,105.56	33.00%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$20,679.00	\$82,716.00	\$82,716.00	\$0.00	100.00%
Dept 42101	Hennepin County Sheriff	\$20,679.00	\$82,716.00	\$82,716.00	\$0.00	100.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$9,502.42	\$110,961.33	\$108,770.00	-\$2,191.33	102.01%
Dept 42102	Wright County Sheriff	\$9,502.42	\$110,961.33	\$108,770.00	-\$2,191.33	102.01%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,100.54	\$61,000.00	\$37,899.46	37.87%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$3,634.73	\$3,782.00	\$147.27	96.11%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$850.10	\$885.00	\$34.90	96.06%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$8,543.37	\$9,000.00	\$456.63	94.93%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$249.11	\$1,094.70	\$350.00	-\$744.70	312.77%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$576.50	\$576.50	\$4,000.00	\$3,423.50	14.41%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,010.00	\$1,500.00	\$490.00	67.33%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$3,548.16	\$5,000.00	\$1,451.84	70.96%
Dept 42210	Fire Dept Administration	\$825.61	\$42,358.10	\$85,817.00	\$43,458.90	49.36%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$1,649.85	\$15,500.00	\$13,850.15	10.64%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$1,331.00	\$1,500.00	\$169.00	88.73%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$112.70	\$1,000.00	\$887.30	11.27%
FIREEQUIP	E 100-42220-260 Uniforms	\$11,417.63	\$15,756.11	\$28,500.00	\$12,743.89	55.28%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$3,798.89	\$5,000.00	\$1,201.11	75.98%
Dept 42220	Fire Dept Equipment	\$11,417.63	\$22,648.55	\$51,500.00	\$28,851.45	43.98%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$50.00	\$7,006.72	\$12,500.00	\$5,493.28	56.05%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$854.28	\$3,267.12	\$3,210.00	-\$57.12	101.78%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$1,580.09	\$1,500.00	-\$80.09	105.34%
Dept 42240	Fire Dept Training	\$904.28	\$11,853.93	\$17,210.00	\$5,356.07	68.88%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$190.14	\$2,148.57	\$4,500.00	\$2,351.43	47.75%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$2,846.11	\$3,586.24	\$9,000.00	\$5,413.76	39.85%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$720.92	\$6,516.22	\$7,805.00	\$1,288.78	83.49%
Dept 42260 Fire Vehicles		\$3,757.17	\$12,251.03	\$22,305.00	\$10,053.97	54.93%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$55.00	\$507.96	\$1,650.00	\$1,142.04	30.79%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$797.15	\$2,737.35	\$7,500.00	\$4,762.65	36.50%
FIREBLDG	E 100-42280-321 Telephone	\$142.27	\$1,076.07	\$1,000.00	-\$76.07	107.61%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$822.61	\$3,740.18	\$4,500.00	\$759.82	83.12%
FIREBLDG	E 100-42280-383 Gas Utilities	\$714.12	\$2,890.63	\$3,000.00	\$109.37	96.35%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs		\$2,531.15	\$10,952.19	\$17,650.00	\$6,697.81	62.05%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$41,187.23	\$39,000.00	-\$2,187.23	105.61%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$5,801.00	\$11,602.00	\$11,602.00	\$0.00	100.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,250.00	\$6,250.00	\$0.00	100.00%
Dept 42290 Fire Relief Association		\$5,801.00	\$59,039.23	\$56,852.00	-\$2,187.23	103.85%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$5,531.43	\$37,435.89	\$50,000.00	\$12,564.11	74.87%
Dept 42401 Building Inspection Admin		\$5,531.43	\$37,435.89	\$50,000.00	\$12,564.11	74.87%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$457.00	\$1,000.00	\$543.00	45.70%
Dept 42700 Animal Control		\$0.00	\$457.00	\$1,000.00	\$543.00	45.70%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$12,659.55	\$152,417.41	\$138,997.00	-\$13,420.41	109.66%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$1,063.56	\$2,000.00	\$936.44	53.18%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$505.00	\$12,658.58	\$14,580.00	\$1,921.42	86.82%
PUBWRKS	E 100-43000-121 PERA	\$949.46	\$11,857.31	\$12,300.00	\$442.69	96.40%
PUBWRKS	E 100-43000-122 FICA	\$786.10	\$10,235.94	\$11,072.00	\$836.06	92.45%
PUBWRKS	E 100-43000-123 Medicare	\$183.85	\$2,393.87	\$2,589.00	\$195.13	92.46%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$135.84	\$1,461.88	\$2,535.00	\$1,073.12	57.67%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,700.00	\$31,775.91	\$32,400.00	\$624.09	98.07%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$2,115.11	\$2,500.00	\$384.89	84.60%
PUBWRKS	E 100-43000-212 Motor Fuels	\$2,402.07	\$11,838.54	\$7,000.00	-\$4,838.54	169.12%
PUBWRKS	E 100-43000-215 Shop Supplies	\$1,246.49	\$4,232.79	\$7,500.00	\$3,267.21	56.44%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$2,923.09	\$10,935.47	\$12,000.00	\$1,064.53	91.13%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$644.55	\$1,500.00	\$855.45	42.97%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$69.81	\$3,676.17	\$5,000.00	\$1,323.83	73.52%
PUBWRKS	E 100-43000-260 Uniforms	\$561.70	\$2,864.58	\$3,000.00	\$135.42	95.49%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$1,300.00	\$6,115.00	\$10,000.00	\$3,885.00	61.15%
PUBWRKS	E 100-43000-321 Telephone	\$1,458.44	\$6,808.80	\$4,200.00	-\$2,608.80	162.11%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$19.50	\$200.00	\$180.50	9.75%
PUBWRKS	E 100-43000-381 Electric Utilities	\$1,325.72	\$4,797.67	\$6,000.00	\$1,202.33	79.96%
PUBWRKS	E 100-43000-383 Gas Utilities	\$1,272.22	\$5,248.75	\$5,000.00	-\$248.75	104.98%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$30,479.34	\$283,161.39	\$280,373.00	-\$2,788.39	100.99%
Dept 43121	Paved Streets					
PAVSTRSTS	E 100-43121-224 Street Maint Materials	\$0.00	\$35,731.97	\$100,000.00	\$64,268.03	35.73%
Dept 43121	Paved Streets	\$0.00	\$35,731.97	\$100,000.00	\$64,268.03	35.73%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$650.00	\$7,138.00	\$15,000.00	\$7,862.00	47.59%
Dept 43122	Unpaved Streets	\$650.00	\$7,138.00	\$15,000.00	\$7,862.00	47.59%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$5,269.81	\$15,805.79	\$20,000.00	\$4,194.21	79.03%
Dept 43125	Ice & Snow Removal	\$5,269.81	\$15,805.79	\$20,000.00	\$4,194.21	79.03%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$6,637.35	\$25,399.68	\$25,000.00	-\$399.68	101.60%
Dept 43160	Street Lighting	\$6,637.35	\$25,399.68	\$25,000.00	-\$399.68	101.60%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$2,674.82	\$1,000.00	-\$1,674.82	267.48%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$2,674.82	\$1,000.00	-\$1,674.82	267.48%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$6,985.60	\$41,641.60	\$40,000.00	-\$1,641.60	104.10%
Dept 43245	Recycling: Refuse	\$6,985.60	\$41,641.60	\$40,000.00	-\$1,641.60	104.10%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$6,523.53	\$8,700.00	\$2,176.47	74.98%
Dept 45186	Senior Center	\$0.00	\$6,523.53	\$8,700.00	\$2,176.47	74.98%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$28.18	\$2,026.31	\$2,000.00	-\$26.31	101.32%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$7.98	\$7,351.30	\$5,000.00	-\$2,351.30	147.03%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$3,392.07	\$8,000.00	\$4,607.93	42.40%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
PARKS	E 100-45200-381 Electric Utilities	\$449.58	\$1,849.44	\$2,200.00	\$350.56	84.07%
PARKS	E 100-45200-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$999.51	\$3,000.00	\$2,000.49	33.32%
PARKS	E 100-45200-580 Other Equipment	\$21.24	\$5,903.45	\$8,000.00	\$2,096.55	73.79%
Dept 45200	Parks (GENERAL)	\$506.98	\$28,522.08	\$36,700.00	\$8,177.92	77.72%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$10,299.46	\$11,500.00	\$1,200.54	89.56%
Dept 45500	Libraries (GENERAL)	\$0.00	\$10,299.46	\$11,500.00	\$1,200.54	89.56%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$2,400.00	\$12,650.00	\$0.00	-\$12,650.00	0.00%
Dept 48205	Damage Deposit Refunds	\$2,400.00	\$12,650.00	\$0.00	-\$12,650.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$164,909.40	\$1,337,311.53	\$1,554,654.00	\$217,342.47	86.02%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	December 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$164,909.40	\$1,337,311.53	\$1,554,654.00	\$217,342.47	86.02%

CITY OF HANOVER

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Payments

Current Period: February 2020

Payment Batch 02-04-20 PAY \$14,694.97

Refer	2866 AT&T MOBILITY	Ck# 034807	1/30/2020		
Cash Payment	E 100-43000-321 Telephone	PW Cell Phones - 12/18/19 - 01/17/2020			\$163.04
Invoice	X01252020	1/17/2020			
Transaction Date	1/27/2020	Due 0	Cash	10100	<b>Total</b> \$163.04
Refer	2890 BEAUDRY OIL & PROPANE	Ck# 034808	1/30/2020		
Cash Payment	E 100-43000-212 Motor Fuels	Gasoline: Refill of 208.3 Gallons on 01/23/2020			\$463.47
Invoice	1533572	1/23/2020			
Cash Payment	E 100-43000-212 Motor Fuels	Diesel: Refill of 324.8 Gallons on 01/23/2020			\$778.22
Invoice	1533571	1/23/2020			
Transaction Date	1/30/2020	Due 0	Cash	10100	<b>Total</b> \$1,241.69
Refer	2886 C. OLSON CONCRETE, INC.	Ck# 034809	1/30/2020		
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Crane Service - Setting of Roof over Fuel Tanks			\$400.00
Invoice	2345	1/23/2020			
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b> \$400.00
Refer	2887 CENTRAL HYDRAULICS, INC.	Ck# 002871E	2/4/2020		
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Loader: Fittings			\$230.73
Invoice	63677	1/29/2020			
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b> \$230.73
Refer	2881 CITY OF MONTICELLO	Ck# 034810	1/30/2020		
Cash Payment	E 100-42700-310 Other Professional Servi	Boarding Access Fee - 2020			\$250.00
Invoice	0023349	1/24/2020			
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b> \$250.00
Refer	2882 COMCAST	Ck# 034811	1/30/2020		
Cash Payment	E 100-43000-321 Telephone	PW: Digital voice & Internet - February 2020			\$158.20
Invoice		1/18/2020			
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b> \$158.20
Refer	2876 DEHMER FIRE PROTECTION	Ck# 002868E	2/4/2020		
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Fire Dept. - Fire Extinguisher Maintenance			\$98.00
Invoice	08902	1/10/2020			
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b> \$98.00
Refer	2878 DIR ALCOHOL AND GAMBLING EN	Ck# 034812	1/30/2020		
Cash Payment	E 100-41940-306 Dues & Subscriptions	Renewal of Consumption & Display Permit			\$250.00
Invoice					
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b> \$250.00
Refer	2867 GUIDANCE POINT TECHNOLOGIE	Ck# 034813	1/30/2020		
Cash Payment	E 100-41600-310 Other Professional Servi	1/23/2020 On-Site Service: Finance Computer - Samsung SSD 256GB Drive, Migrate Data, Complete Boot to New Drive			\$150.00
Invoice	13713	1/26/2020			
Cash Payment	E 100-41570-207 Computer Supplies	Finance Computer: Samsung 256 SSD 860 Pro			\$89.99
Invoice	13713	1/26/2020			
Transaction Date	1/27/2020	Due 0	Cash	10100	<b>Total</b> \$239.99
Refer	2872 MARCO TECHNOLOGIES, LLC	Ck# 034814	1/30/2020		

CITY OF HANOVER

Payments

Current Period: February 2020

<b>Cash Payment</b>	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 01/20/2020 - 02/19/2020				<b>\$166.05</b>
Invoice	INV7215675	1/17/2020				
<b>Cash Payment</b>	E 100-41570-220 Repair/Maint Supply (GE	Contract Overage Charge for 07/20/19 - 01/19/2020				<b>\$941.49</b>
Invoice	INV7215675	1/17/2020				
Transaction Date	1/28/2020	Due 0	Cash	10100	<b>Total</b>	<b>\$1,107.54</b>
Refer	2888 <i>MENARDS - BUFFALO</i>			<u>Ck# 034815 1/30/2020</u>		
<b>Cash Payment</b>	E 100-43000-220 Repair/Maint Supply (GE	Mending Plate, Lag Screws				<b>\$28.71</b>
Invoice	14999	1/23/2020				
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b>	<b>\$28.71</b>
Refer	2869 <i>METRO WEST INSPECTION SERVI</i>			<u>Ck# 034816 1/30/2020</u>		
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 85-19 @ 1326 Rolling Oaks Drive				<b>\$80.42</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 95-19 @ 9837 Jasmine Avenue NE				<b>\$1,390.75</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 119-19 @ 10755 Settlers Lane				<b>\$1,544.09</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 120-19 @ 820 Meadowlark Lane				<b>\$33.25</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 122-19 @ 10295 3rd Street NE				<b>\$33.25</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 132-19 @ 338 Jandel Avenue NE				<b>\$33.25</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 134-19 @ 10353 4th Street NE				<b>\$35.00</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 136-19 @ 9922 Jasmine Avenue NE				<b>\$17.50</b>
Invoice	2290	1/23/2020				
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 138-19 @ 10156 3rd Street NE				<b>\$35.00</b>
Invoice	2290	1/23/2020				
Transaction Date	1/27/2020	Due 0	Cash	10100	<b>Total</b>	<b>\$3,202.51</b>
Refer	2883 <i>RANDYS ENVIRONMENTAL SERVI</i>			<u>Ck# 002870E 2/4/2020</u>		
<b>Cash Payment</b>	E 100-43245-384 Refuse/Garbage Disposa	Recycling - January 2020				<b>\$3,549.00</b>
Invoice		1/17/2020				
<b>Cash Payment</b>	E 100-41940-384 Refuse/Garbage Disposa	General Trash - City Hall - February 2020				<b>\$243.97</b>
Invoice		1/17/2020				
<b>Cash Payment</b>	E 100-41940-384 Refuse/Garbage Disposa	General Trash - Fire Station - February 2020				<b>\$33.08</b>
Invoice		1/17/2020				
Transaction Date	1/29/2020	Due 0	Cash	10100	<b>Total</b>	<b>\$3,826.05</b>
Refer	2889 <i>ULTIMATE SAFETY CONCEPTS, IN</i>			<u>Ck# 034817 1/30/2020</u>		
<b>Cash Payment</b>	E 100-45200-220 Repair/Maint Supply (GE	Ice Rink Supplies				<b>\$347.59</b>
Invoice	186435	1/14/2020				
Transaction Date	1/30/2020	Due 0	Cash	10100	<b>Total</b>	<b>\$347.59</b>
Refer	2884 <i>VISA - BANKWEST</i>			<u>Ck# 034818 1/30/2020</u>		
<b>Cash Payment</b>	E 100-43000-215 Shop Supplies	Light Tower: Power Service Diesel 911				<b>\$10.62</b>
Invoice	8620	12/18/2019				

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Payments

Current Period: February 2020

Cash Payment	E 100-41940-321 Telephone	City Hall Phone Services - 5 Lines - 12/23/19 - 01/22/2020	\$195.41
Invoice	INV00123359	12/24/2019	
Cash Payment	E 100-43000-321 Telephone	Public Works Phone Services - 3 Lines - 12/23/19 - 01/22/2020	\$116.28
Invoice	INV00123359	12/24/2019	
Cash Payment	E 201-41330-310 Other Professional Servi	B. Hagen: EDFP Cert. Training - 4th Session	\$1,100.00
Invoice	9646370	12/30/2019	
Cash Payment	E 201-41330-310 Other Professional Servi	B. Hagen: Economic Development Assoc. of MN Membership	\$295.00
Invoice	300001409	12/30/2019	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Newsletter Paper	\$198.38
Invoice	422997887-001	1/2/2020	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Calendar	\$3.74
Invoice	422995555-001	1/2/2020	
Cash Payment	E 100-41570-322 Postage	Postage	\$4.44
Invoice	340	1/7/2020	
Cash Payment	E 100-41600-310 Other Professional Servi	Office 365 Business Software	\$8.86
Invoice	E0600A2GSW	1/13/2020	
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange - 29 E-Mail Accounts	\$116.00
Invoice	E0600A2IEZ	1/13/2020	
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE	Hoses for Apex Pump	\$113.98
Invoice	62130665917	1/13/2020	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Black File Sorter	\$37.29
Invoice	427261249-001	1/13/2020	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Wood Adjustable Organizer	\$69.99
Invoice	427260926-001	1/13/2020	
Cash Payment	E 100-41570-200 Office Supplies (GENER	1099 Tax Forms, 3 Binders, Sheet Protectors, Address Labels	\$107.24
Invoice	429563881-001	1/16/2020	
Cash Payment	E 100-41410-200 Office Supplies (GENER	Dymo Address Labels, Pens	\$59.22
Invoice	429563881-001	1/16/2020	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Self Sealing Envelopes	\$49.29
Invoice	429554836-001	1/15/2020	
Transaction Date	1/29/2020	Due 0 Cash 10100	<b>Total</b> \$2,485.74
Refer	2879 WRIGHT COUNTY AUDITOR-TREA	Ck# 034819 1/30/2020	
Cash Payment	E 100-41940-306 Dues & Subscriptions	Liquor License Application Fee Review	\$100.00
Invoice			
Transaction Date	1/29/2020	Due 0 Cash 10100	<b>Total</b> \$100.00
Refer	2868 WRIGHT-HENNEPIN COOPERATIV	Ck# 034820 1/30/2020	
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles	\$56.28
Invoice	35027736281	1/16/2020	
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 03/31/2020	\$18.95
Invoice	35027736281	1/16/2020	
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Panel Monitoring 03/31/2020	\$27.95
Invoice	35027736281	1/16/2020	
Transaction Date	1/27/2020	Due 0 Cash 10100	<b>Total</b> \$103.18
Refer	2873 ZARNOTH BRUSH WORKS, INC.	Ck# 002866E 2/4/2020	

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**Payments**

**Current Period: February 2020**

<b>Cash Payment</b>						
E 100-43000-220 Repair/Maint Supply (GE Bobcat: 68" Erskine / Quick Attach Cablewrap Broom Refill)						<b>\$462.00</b>
Invoice	0178473-IN	1/7/2020				
Transaction Date	1/28/2020	Due 0	Cash	10100	<b>Total</b>	<b>\$462.00</b>

**Fund Summary**

	10100 Cash	
201 EDA SPECIAL REVENUE FUND	\$1,395.00	
100 GENERAL FUND	\$13,299.97	
	<u>\$14,694.97</u>	

Pre-Written Checks	\$14,694.97
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$14,694.97</u>

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**\*Check Summary Register©**

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
2866e	ZARNOTH BRUSH WORKS, INC.	2/4/2020	\$462.00 Bobcat: 68" Erskine / Quick Attach Cablewrap
2868e	DEHMER FIRE PROTECTION	2/4/2020	\$98.00 Fire Dept. - Fire Extinguisher Maintenance
2870e	Randy's Environmental Services	2/4/2020	\$3,826.05 Recycling - January 2020
2871e	CENTRAL HYDRAULICS, INC.	2/4/2020	\$230.73 Loader: Fittings
34807	AT&T MOBILITY	1/30/2020	\$163.04 PW Cell Phones - 12/18/19 - 01/17/2020
34808	BEAUDRY OIL & PROPANE	1/30/2020	\$1,241.69 Gasoline: Refill of 208.3 Gallons on 01/23/2020
34809	C. OLSON CONCRETE, INC.	1/30/2020	\$400.00 Crane Service - Setting of Roof over Fuel Tank
34810	CITY OF MONTICELLO	1/30/2020	\$250.00 Boarding Access Fee - 2020
34811	COMCAST	1/30/2020	\$158.20 PW: Digital voice & Internet - February 2020
34812	DIR ALCOHOL AND GAMBLING E	1/30/2020	\$250.00 Renewal of Consumption & Display Permit
34813	GUIDANCE POINT TECHNOLOGI	1/30/2020	\$239.99 1/23/2020 On-Site Service: Finance Computer
34814	MARCO TECHNOLOGIES, LLC	1/30/2020	\$1,107.54 Contract Base Rate Charge for 01/20/2020 - 02
34815	MENARDS - BUFFALO	1/30/2020	\$28.71 Mending Plate, Lag Screws
34816	METRO WEST INSPECTION SER	1/30/2020	\$3,202.51 Pmt 85-19 @ 1326 Rolling Oaks Drive
34817	ULTIMATE SAFETY CONCEPTS, I	1/30/2020	\$347.59 Ice Rink Supplies
34818	VISA - BANKWEST	1/30/2020	\$2,485.74 Light Tower: Power Service Diesel 911
34819	WRIGHT COUNTY AUDITOR-TRE	1/30/2020	\$100.00 Liquor License Application Fee Review
34820	WRIGHT-HENNEPIN COOPERATI	1/30/2020	\$103.18 EagleView Park - 3 Light Poles
		<b>Total Checks</b>	<b>\$14,694.97</b>

FILTER: ((([Act Year]='2020' and [period] in (2))) and (Source in ('02-04-20 PAY')))

CITY OF HANOVER

Cash Balances

February 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$800,275.38	\$0.00	\$13,299.97	\$786,975.41
107 FIRE DEPT DONATIONS FUND	\$25,955.79	\$0.00	\$0.00	\$25,955.79
201 EDA SPECIAL REVENUE FUND	\$139,838.55	\$0.00	\$1,395.00	\$138,443.55
205 EDA BUSINESS INCENTIVE FUND	\$69,586.42	\$0.00	\$0.00	\$69,586.42
311 2008A GO CIP REFUNDING BOND	\$47,317.44	\$0.00	\$0.00	\$47,317.44
312 2009A GO IMP REFUNDING BOND	\$15,331.93	\$0.00	\$0.00	\$15,331.93
314 2011A GO IMP CROSSOVER REF BD	\$469,126.98	\$0.00	\$0.00	\$469,126.98
315 2016A GO CIP BOND	\$17,009.95	\$0.00	\$0.00	\$17,009.95
401 GENERAL CAPITAL PROJECTS	\$720,577.63	\$0.00	\$0.00	\$720,577.63
402 PARKS CAPITAL PROJECTS	\$93,242.66	\$0.00	\$0.00	\$93,242.66
403 FIRE DEPT CAPITAL FUND	\$284,324.21	\$0.00	\$0.00	\$284,324.21
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$117,756.70	\$0.00	\$0.00	\$117,756.70
406 GAMBLING PROCEEDS	\$18,771.99	\$0.00	\$0.00	\$18,771.99
407 TIF REDEV DIST #1	\$8,691.51	\$0.00	\$0.00	\$8,691.51
409 MAHLER PIT - 15TH ST IMP FUND	\$105,747.19	\$0.00	\$0.00	\$105,747.19
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$96,786.03	\$0.00	\$0.00	\$96,786.03
418 STREET CAPITAL PROJ FUND	\$189,480.54	\$0.00	\$0.00	\$189,480.54
601 WATER ENTERPRISE FUND	\$963,668.69	\$0.00	\$0.00	\$963,668.69
602 SEWER ENTERPRISE FUND	\$334,780.53	\$0.00	\$0.00	\$334,780.53
603 STORM WATER ENTERPRISE FUND	\$163,830.17	\$0.00	\$0.00	\$163,830.17
611 WATER CAPITAL IMP FUND	\$217,300.06	\$0.00	\$0.00	\$217,300.06
612 SEWER CAPITAL IMP FUND	\$2,151,436.43	\$0.00	\$0.00	\$2,151,436.43
613 STORM WATER CAPITAL IMP FUND	\$684,882.02	\$0.00	\$0.00	\$684,882.02
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
702 CSAH 19 CEMETERY	\$1,600.00	\$0.00	\$0.00	\$1,600.00
811 EROSION CONTROL ESCROW FUND	\$38,123.53	\$0.00	\$0.00	\$38,123.53
815 LANDSCAPE ESCROW FUND	\$38,000.00	\$0.00	\$0.00	\$38,000.00
817 INFRASTRUCTURE ESCROW FUND	\$26,000.00	\$0.00	\$0.00	\$26,000.00
818 MISC ESCROWS FUND	\$47,620.78	\$0.00	\$0.00	\$47,620.78
820 BRIDGES TOWNHOMES ESC FUND	\$3,742.80	\$0.00	\$0.00	\$3,742.80
823 CROW RVR HTS WEST 3RD / BACKES	-\$725.92	\$0.00	\$0.00	-\$725.92
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$60,750.38	\$0.00	\$0.00	\$60,750.38
900 INTEREST	\$37,124.09	\$0.00	\$0.00	\$37,124.09
	\$8,023,936.20	\$0.00	\$14,694.97	\$8,009,241.23

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,010,873.00	\$1,010,873.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$104,404.00	\$104,404.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,619.89	\$15,000.00	\$11,380.11	24.13%
Source Alt Code TAXES		\$0.00	\$3,619.89	\$1,130,277.00	\$1,126,657.11	0.32%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$450.00	\$11,000.00	\$10,550.00	4.09%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$50.00	\$600.00	\$550.00	8.33%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$300.00	\$3,000.00	\$2,700.00	10.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$107,573.00	\$107,573.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,163.40	\$6,000.00	\$4,836.60	19.39%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$0.00	\$1,963.40	\$130,723.00	\$128,759.60	1.50%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$1,811.80	\$100.00	-\$1,711.80	1811.80%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$200.00	\$9,000.00	\$8,800.00	2.22%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$2,011.80	\$9,500.00	\$7,488.20	21.18%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$6,870.00	\$6,870.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$1,500.44	\$100,000.00	\$98,499.56	1.50%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$3,000.44	\$110,420.00	\$107,419.56	2.72%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$124,773.00	\$124,773.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$170,612.00	\$170,612.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
<b>Fund 100 GENERAL FUND</b>		\$0.00	\$10,595.53	\$1,554,532.00	\$1,543,936.47	0.68%

**CITY OF HANOVER**  
**Revenue Budget Report - General Fund**

Source Alt Code	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$0.00	\$10,595.53	\$1,554,532.00	\$1,543,936.47	0.68%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$550.00	\$2,000.00	\$1,450.00	27.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$150.00	\$7,500.00	\$7,350.00	2.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41110 Council		\$0.00	\$700.00	\$45,495.00	\$44,795.00	1.54%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$6,119.00	\$78,668.00	\$72,549.00	7.78%
CITYADM	E 100-41400-121 PERA	\$0.00	\$458.93	\$5,900.00	\$5,441.07	7.78%
CITYADM	E 100-41400-122 FICA	\$0.00	\$377.18	\$4,877.00	\$4,499.82	7.73%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$88.22	\$1,141.00	\$1,052.78	7.73%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$53.02	\$674.00	\$620.98	7.87%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$646.14	\$8,400.00	\$7,753.86	7.69%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$125.00	\$1,500.00	\$1,375.00	8.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41400 City Administrator		\$0.00	\$7,867.49	\$101,360.00	\$93,492.51	7.76%
Dept 41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$157.50	\$13,500.00	\$13,342.50	1.17%
ELECTION	E 100-41410-122 FICA	\$0.00	\$9.76	\$837.00	\$827.24	1.17%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$2.28	\$196.00	\$193.72	1.16%
ELECTION	E 100-41410-200 Office Supplies (GENER	\$59.22	\$59.22	\$5,000.00	\$4,940.78	1.18%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.00%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41410 Elections		\$59.22	\$228.76	\$25,933.00	\$25,704.24	0.88%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$3,763.71	\$49,926.00	\$46,162.29	7.54%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$282.28	\$3,744.00	\$3,461.72	7.54%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$231.16	\$3,095.00	\$2,863.84	7.47%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$54.06	\$724.00	\$669.94	7.47%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$37.02	\$456.00	\$418.98	8.12%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$646.14	\$8,400.00	\$7,753.86	7.69%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41430 Clerical Staff		\$0.00	\$5,014.37	\$66,945.00	\$61,930.63	7.49%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41435	Staff Expenses	\$0.00	\$150.00	\$2,800.00	\$2,650.00	5.36%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$4,366.28	\$57,920.00	\$53,553.72	7.54%
ACCTING	E 100-41530-121 PERA	\$0.00	\$327.47	\$4,344.00	\$4,016.53	7.54%
ACCTING	E 100-41530-122 FICA	\$0.00	\$270.71	\$3,591.00	\$3,320.29	7.54%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$63.31	\$840.00	\$776.69	7.54%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$42.26	\$527.00	\$484.74	8.02%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$645.72	\$8,400.00	\$7,754.28	7.69%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$41.70	\$250.00	\$208.30	16.68%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$0.00	\$5,757.45	\$76,872.00	\$71,114.55	7.49%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$22,000.00	\$22,000.00	0.00%
Dept 41540	Auditing	\$0.00	\$0.00	\$22,000.00	\$22,000.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$165.85	\$23,000.00	\$22,834.15	0.72%
Dept 41550	Assessing	\$0.00	\$165.85	\$23,000.00	\$22,834.15	0.72%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$465.93	\$453.18	\$3,500.00	\$3,046.82	12.95%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$89.99	\$89.99	\$8,000.00	\$7,910.01	1.12%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$1,107.54	\$1,283.59	\$4,500.00	\$3,216.41	28.52%
PURCHASE	E 100-41570-322 Postage	\$4.44	-\$4.91	\$2,500.00	\$2,504.91	-0.20%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$1,667.90	\$1,821.85	\$21,700.00	\$19,878.15	8.40%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$274.86	\$274.86	\$6,000.00	\$5,725.14	4.58%
Dept 41600	Computer	\$274.86	\$274.86	\$6,000.00	\$5,725.14	4.58%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41610	City Attorney	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41910	Planning and Zoning	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$350.00	\$350.00	\$550.00	\$200.00	63.64%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$195.41	\$345.21	\$6,400.00	\$6,054.79	5.39%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$277.05	\$554.26	\$3,000.00	\$2,445.74	18.48%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41940	General Govt Buildings/Plant	\$822.46	\$1,249.47	\$46,850.00	\$45,600.53	2.67%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 41950	Engineer	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41960	Insurance	\$0.00	\$0.00	\$38,000.00	\$38,000.00	0.00%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$0.00	\$2,750.00	\$2,750.00	0.00%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$84,368.00	\$84,368.00	0.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$0.00	\$84,368.00	\$84,368.00	0.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$9,546.50	\$114,558.00	\$105,011.50	8.33%
Dept 42102	Wright County Sheriff	\$0.00	\$9,546.50	\$114,558.00	\$105,011.50	8.33%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,837.50	\$70,600.00	\$46,762.50	33.76%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,477.90	\$4,377.00	\$2,899.10	33.77%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$345.66	\$1,024.00	\$678.34	33.76%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$9,000.00	\$9,000.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$100.00	\$1,000.00	\$900.00	10.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42210	Fire Dept Administration	\$0.00	\$25,761.06	\$95,651.00	\$69,889.94	26.93%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$11,500.00	\$11,500.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$241.44	\$1,500.00	\$1,258.56	16.10%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$28,500.00	\$28,500.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42220	Fire Dept Equipment	\$0.00	\$241.44	\$47,500.00	\$47,258.56	0.51%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$3,380.00	\$3,380.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$0.00	\$0.00	\$12,380.00	\$12,380.00	0.00%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$224.04	\$9,000.00	\$8,775.96	2.49%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$7,800.00	\$7,800.00	0.00%
Dept 42260 Fire Vehicles		\$0.00	\$224.04	\$20,800.00	\$20,575.96	1.08%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$98.00	\$107.50	\$7,500.00	\$7,392.50	1.43%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$40.59	\$1,000.00	\$959.41	4.06%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs		\$98.00	\$148.09	\$17,300.00	\$17,151.91	0.86%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$12,096.00	\$12,096.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$0.00	\$57,346.00	\$57,346.00	0.00%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$3,202.51	\$3,202.51	\$40,000.00	\$36,797.49	8.01%
Dept 42401 Building Inspection Admin		\$3,202.51	\$3,202.51	\$40,000.00	\$36,797.49	8.01%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$250.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700 Animal Control		\$250.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$13,198.85	\$146,116.00	\$132,917.15	9.03%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$350.00	\$28,360.00	\$28,010.00	1.23%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$989.90	\$12,834.00	\$11,844.10	7.71%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$806.46	\$11,775.00	\$10,968.54	6.85%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$188.62	\$2,892.00	\$2,703.38	6.52%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$124.28	\$1,548.00	\$1,423.72	8.03%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$2,492.30	\$32,400.00	\$29,907.70	7.69%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,999.00	\$3,500.00	\$1,501.00	57.11%
PUBWRKS	E 100-43000-212 Motor Fuels	\$1,241.69	\$1,302.11	\$12,000.00	\$10,697.89	10.85%
PUBWRKS	E 100-43000-215 Shop Supplies	\$10.62	\$549.43	\$7,500.00	\$6,950.57	7.33%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$1,235.42	\$1,235.42	\$12,000.00	\$10,764.58	10.30%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$46.90	\$46.90	\$7,500.00	\$7,453.10	0.63%
PUBWRKS	E 100-43000-321 Telephone	\$437.52	\$596.08	\$4,200.00	\$3,603.92	14.19%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$2,972.15	\$24,014.10	\$310,325.00	\$286,310.90	7.74%
Dept 43121	Paved Streets					
PAVSTRSTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,549.00	\$3,549.00	\$44,000.00	\$40,451.00	8.07%
Dept 43245	Recycling: Refuse	\$3,549.00	\$3,549.00	\$44,000.00	\$40,451.00	8.07%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$9,100.00	\$9,100.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$9,100.00	\$9,100.00	0.00%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$347.59	\$347.59	\$6,000.00	\$5,652.41	5.79%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$56.28	\$56.28	\$2,200.00	\$2,143.72	2.56%
PARKS	E 100-45200-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45200	Parks (GENERAL)	\$403.87	\$403.87	\$26,200.00	\$25,796.13	1.54%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$3,500.00	\$11,600.00	\$8,100.00	30.17%
Dept 45500	Libraries (GENERAL)	\$0.00	\$3,500.00	\$11,600.00	\$8,100.00	30.17%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$0.00	\$600.00	\$9,000.00	\$8,400.00	6.67%
Dept 48205	Damage Deposit Refunds	\$0.00	\$600.00	\$9,000.00	\$8,400.00	6.67%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$13,299.97	\$94,670.71	\$1,554,533.00	\$1,459,862.29	6.09%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	February 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$13,299.97	\$94,670.71	\$1,554,533.00	\$1,459,862.29	6.09%

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-11**

**AUTHORIZING ADVERTISEMENT OF  
PUBLIC WORKS/PARKS SEASONAL POSITION**

**WHEREAS**, the City hires seasonal help to assist with summer maintenance needs in public works and parks; and

**WHEREAS**, anticipated hiring range is \$10-\$12 per hour depending on experience.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby authorizes the advertisement for the Public Works/Parks Seasonal Position.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-12**

**APPROVING RENEWAL OF CONSUMPTION & DISPLAY PERMIT**

**WHEREAS**, the City maintains a Consumption and Display Liquor License at 11250 5<sup>th</sup> St. NE due to the City renting out the attached Community Hall and Settlers Park Shelter; and

**WHEREAS**, this license has an annual renewal requirement; and

**WHEREAS**, the City is in compliance with the conditions of the renewal as stated on the renewal application.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the renewal of the Consumption and Display Permit for 11250 5<sup>th</sup> St. NE, Hanover, MN.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-13**

**APPROVING 2020 PAY EQUITY REPORT**

**WHEREAS**, the City of Hanover is required to submit a Pay Equity report every three years; and

**WHEREAS**, the attached report was completed by matching the City of Hanover job positions and duties against the best match of the State Job Match System.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the 2020 Pay Equity Report.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

**2020 Hanover Pay Equity Report**

<b>Job I.D.</b>	<b>Title</b>	<b># Males</b>	<b># Females</b>	<b>Class Type</b>	<b>Job Points</b>	<b>Min. Mo. Salary</b>	<b>Max. Mo. Salary</b>	<b>Yrs. to Max.</b>	<b>Yrs. of Service</b>	<b>Exceptional Service Pay</b>	<b>State Match Position Title</b>
1	Public Works/Parks Seasonal	1	0	M	136	2167	2167	0	4	N/A	Groundskeeper
2	Maintenance Worker	2	0	M	183	2862	4583	0	3	N/A	Transportation Generalist
3	Administrative Assistant	0	1	F	203	3255	4583	0	5	N/A	Office & Admin. Spec. Prin.
4	Public Works Supervisor	1	0	M	252	3879	5833	0	3	N/A	Street Maintenance Supervisor
5	Accountant/Deputy Clerk	0	1	F	256	3467	5833	0	3	N/A	1/2 Accounting Officer & 1/2 City Clerk/Treasurer
6	City Administrator/Clerk/Treasurer	1	0	M	483	5176	7667	0	5	N/A	Administrator/Manager

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-14**

**RECOGNIZING THE RESIGNATION OF JOSEPH (RUSTY) OLSON  
FROM THE HANOVER FIRE DEPARTMENT**

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby recognizes the resignation of Joseph Olson (Rusty) from the Hanover Fire Department on January 31, 2020.

**BE IT FURTHER RESOLVED**, that the City Council thanks Mr. Olson for his dedication to the City.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-15**

**APPROVING QUOTE FOR PORTABLE TOILET SERVICES**

**WHEREAS**, the City of Hanover contracts routine rental and cleanings of portable toilets for our parks;  
and

**WHEREAS**, staff solicited a quote from a new company for this service; and

**WHEREAS**, the attached quote offers an approximate \$2,000 annual savings.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota,  
hereby approves the attached quote submitted by Elite Sanitation.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator



# Elite Sanitation 2020 Price List

P.O. Box 526  
Elk River, Mn. 55330

Phone 763-241-2197  
Fax 763-241-8758

Date 1/24/2020

Jackie Heinz,

I appreciate the opportunity to submit a quote on portable restroom service for your park and recreation needs. We are dedicated to providing you with the best portable restroom equipment & service available, at the best possible price. All of our restroom units are a maximum of 5 years old, so you know the restrooms that are delivered to you are in excellent near new condition. They all are equipped with these options, at no additional cost, for your customer's comfort:

- **Waterless hand sanitizer**

## 2020 City Park & Recreation Price List

Desc. of Service	Qty	Rate
Handicap Restroom Rental with Every other week Servicing/cleaning	1	\$97.00 ea per 4 week period
Servicing of city owned restrooms	4	\$14.00 per service per unit

Minimum charge for Special Services \$25.00

Rates quoted include damage wavier coverage to for vandalism and/or theft.

- Rates quoted include delivery and setup of restroom units.
- Rates quoted are valid for 2 years.

Please call if you need any additional information. I will be happy to review with you any other options you maybe considering. Thank you again. We look forward to working with you this year.

Sincerely,

John Paul

Please Sign below and return to confirm that this bid is correct and acceptable

Signed \_\_\_\_\_ Date \_\_\_\_\_

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-16**

**APPOINTING ADDITIONAL 2020 CITY APPOINTMENTS**

**WHEREAS**, the City Council approved annual appointments at their January 7, 2020 regular City Council meeting; and

**WHEREAS**, one Planning Commission term was left unappointed for further discussion.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the 2020 Annual Appointments as attached.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
2020 ANNUAL APPOINTMENTS**

Mayor:	Chris Kauffman	4 Year Term 2017-2020
Council:	Doug Hammerseng	4 Year Term 2017-2020
	MaryAnn Hallstein	4 Year Term 2017-2020
	Ken Warpula	4 Year Term 2019-2022
	Jim Zajicek	4 Year Term 2019-2022

**APPOINTMENTS**

Vice-Mayor: Ken Warpula 2020

Planning Commission: (3 Year Terms)

Dean Kuitunen	2018-2020
Jim Schendel	2019-2021
Mike Christenson	2019-2021
Stan Kolasa	2020-2022
<b>TBD 02-04-20</b>	2020-2022

Council Liaison:	Doug Hammerseng	2020
Alternate Liaison:	Ken Warpula	2020

Park Board: (3 Year Terms)

Dani Vetrano	2018-2020
Scott Jamison	2018-2020
Leslie Murphy	2019-2021
Jeff Grupp	2020-2022
Alexander Holslin	2020-2022

Council Liaison:	Jim Zajicek	2020
Alternate Liaison:	MaryAnn Hallstein	2020

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Jessica Johnson	2016-2021
Brian Dismang	2017-2022
Todd Bartels	2018-2023
Ted Zrust	2018-2023
Tony Ross	2018-2023
MaryAnn Hallstein	2017-2020 (Council Member)
Ken Warpula	2019-2022 (Council Member)

Joint Powers Water Board:  
Chris Kauffman and Jim Zajicek

Wright County Transit Advisory Committee (WCAT):  
Ken Warpula 2019-2020

Safety Committee:

City Hall Staff

Fire Department:

Fire Chief:	Dave Malewicki	2019-2021
Chief 2:	Toby Heinz	2020-2021
Captain 1	Ken Warpula	2019-2020
Captain 2	Adam Lange	2020-2021
Captain 3	Tony Wychgram	2019-2020
Lieutenant	George Diaz	2020
Lieutenant	Bob Waldorf	2020
Lieutenant	Brett Slaney	2020

Fire Relief Association:

Ex-Officio:	Fire Chief
Ex-Officio:	Mayor
Ex-Officio:	City Administrator

Weed Inspectors:

Mayor (statutory)  
City Administrator (assistant)  
Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments)  
Springsted (Bonds and Other)

Official Depositories:

BankWest, MidWestOne Bank, Financial Security Bank, First National Bank of Elk River, UBS Financial, Minnesota Municipal Money Market Fund

Official Newspaper:

Wright County Journal Press

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

*City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, and Building Inspection Services are all under contract with the City.*

# Collaborative Planning, LLC

## Memorandum

**Date:** January 29, 2020  
**To:** Honorable Mayor and Council  
**From:** Cindy Nash, City Planner  
**RE:** Amendments to Mining Operations Hours

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Fehn has made an application to request that the City amend its hours of operation for mining operations.

They have included a memo of their request, and Ms. Biren has researched the ordinances of other communities and has provided a spreadsheet for your consideration.

A public hearing was held by the Planning Commission at their January meeting.

### Analysis

As a part of the Fehn request, they requested two changes be made to the City ordinances:

1. Permit mining operations on Saturday between the hours of 7:00 am and 5:00 pm.

*Staff Notes: As evidenced by Mr. Biren's research, many communities permit mining operations on Saturdays. Fehn Companies have indicated that their purpose in requesting Saturday hours is for the loading and transport of material, but not the actual mining, crushing, screening, washing and other operations activities. Hanover's ordinance defines mining operations as inclusive of all activities.*

*Staff recommended language in the memo to the PC as follows:*

*Hours of Operation. All mining operations shall be conducted between the hours of 7:00 a.m. and 7:00 p.m. on weekdays only. When issuing an Interim Use Permit, the City Council may permit specific Saturday hours within the Interim Use Permit and may place limits on the types of mining operation activities that may occur on Saturdays.*

*This language would provide the City with the opportunity to review the situation for each separate mining project and evaluate the terms under which any Saturday hours would be allowed based on the unique circumstances of each site.*

*At the December Planning Commission meeting, the Planning Commission had initially recommended that they were comfortable with loading/hauling activities*

*occurring on Saturdays for the Mahler mining site, but not other mining operations. During discussion on this ordinance amendment at the January Planning Commission meeting, they again indicated their comfort level with loading/hauling on Saturday, but only between the hours of 7 a.m. and 2 p.m. and they were not inclined to allow other operations on that day.*

2. Allow for a procedure whereby extended hours can be allowed on a limited basis, which special permission would be granted by the Mayor or Administrator. The general purpose of this is to allow for hauling at times of day that may be more suitable for road/highway projects that may be limiting work during daytime commuting hours to minimize impact to the travelling public.

*The Planning Commission discussed incorporating a procedure that would allow for special hours of operation as needed, but recommended against that request. As such, no language permitting that to occur is included in the draft ordinance.*

### **Planning Commission Recommendation**

A draft ordinance has been prepared that reflects the Planning Commission's recommendation and is included in the packet.

### **City Council Action**

The City Council may take one of the following actions:

1. Adopt the ordinance as recommended by the Planning Commission (draft included in packet).
2. Decline to amend the text of the ordinance as it is written today (which only permits operations Monday through Friday).
3. Direct staff to update the draft ordinance to include other language.

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**ORDINANCE NO. 2020-01**

**AN ORDINANCE AMENDING THE HANOVER ZONING ORDINANCE  
REGARDING MINING HOURS**

THE CITY COUNCIL OF THE CITY OF HANOVER, WRIGHT AND HENNEPIN COUNTY, MINNESOTA, DOES ORDAIN AS FOLLOWS:

**Section 1. Amend section.** Section 10.73 D. 11. of the Hanover Zoning Ordinance is hereby deleted in its entirety and a new Section 10.73 D. 11. is added as follows:

11. Hours of Operation. All mining operations shall be conducted between the hours of 7:00 a.m. and 7:00 p.m. on weekdays only. When issuing an Interim Use Permit, the City Council may also permit the loading and hauling of material on Saturdays between the hours of 7:00 a.m. and 2:00 p.m. providing said Saturday loading and hauling hours are included as a condition within the Interim Use Permit.

**Section 2. Effective Date.** This Ordinance shall be in force and effect upon adoption and publication in the official newspaper of the City in accordance with applicable law. The City may publish a summary of this Ordinance.

**Section 3. Codification.** City staff is directed to codify the revisions to the Zoning Ordinance as enacted in this Ordinance.

Passed and adopted by the City Council of the City of Hanover on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**RESOLUTION NO 02-04-20-17**

**APPROVING WRIGHT COUNTY SPECIAL DETAIL DEPUTY SERVICES CONTRACT**

**WHEREAS**, Wright County Deputies contract with renters when alcohol and live music is provided at events at City Hall; and

**WHEREAS**, historically the renter has paid any fees directly to Wright County; and

**WHEREAS**, Wright County is requesting the City enter into a contract to continue to receive this service and for the City to issue payment to Wright County.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the Wright County Special Detail Deputy Services Contract, as attached.

**BE IT FURTHER RESOLVED**, that the City Council directs its City Administrator to execute the contract on its behalf.

Adopted by the City Council this 4<sup>th</sup> day of February, 2020.

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Chris Kauffman, Mayor

\_\_\_\_\_  
Brian Hagen, City Administrator

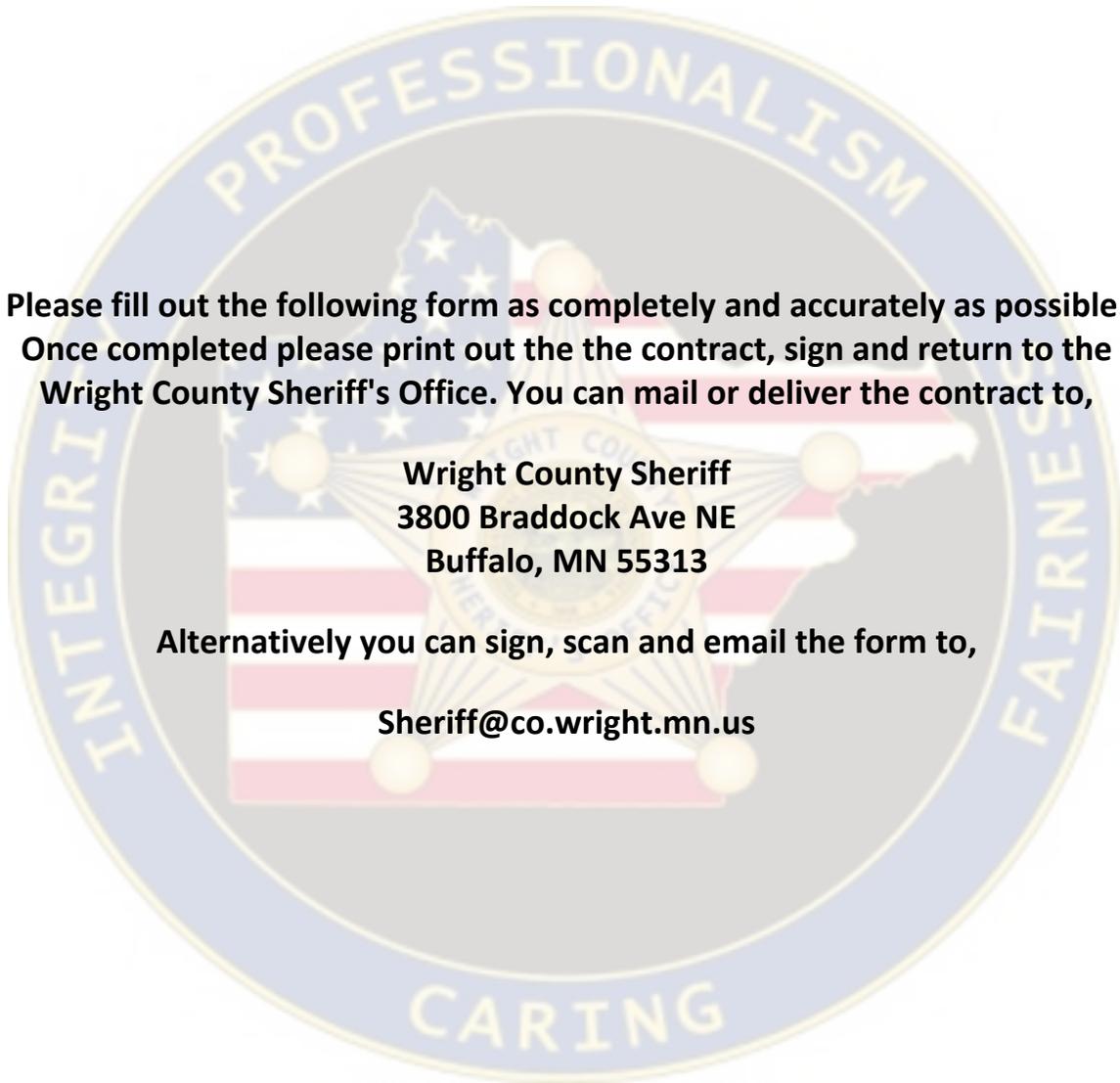
**WRIGHT COUNTY  
SPECIAL DETAIL DEPUTY SERVICES  
CONTRACT**

**Please fill out the following form as completely and accurately as possible. Once completed please print out the the contract, sign and return to the Wright County Sheriff's Office. You can mail or deliver the contract to,**

**Wright County Sheriff  
3800 Braddock Ave NE  
Buffalo, MN 55313**

**Alternatively you can sign, scan and email the form to,**

**[Sheriff@co.wright.mn.us](mailto:Sheriff@co.wright.mn.us)**



## SPECIAL DETAIL DEPUTY SERVICES CONTRACT

This Contract is made by and between the Wright County Sheriff's Office (hereinafter WCSO) \_\_\_\_\_, (hereinafter Purchaser), both hereinafter collectively referred to as "the Parties".

Based upon the mutual promises, covenants and obligations herein contained, the Parties hereby agree as follows:

1. **Services.** WCSO agrees to provide law enforcement services in the form of (     deputies) Off Duty Deputy Sheriff for an event at the following location:

Said services include a uniformed deputy and county owned Sheriff's vehicle. Supervising an expected (     ) attendees at any given time. All events are subject to the approval of WCSO.

2. **Term.** The work under this Contract shall be provided on date(s).

All contracts shall be for a minimum of three hours unless prior approval is given by WCSO. In the event there is need for an extension of the hours of service, WCSO will make best efforts to contact the authorized representative \_\_\_\_\_ at (     ) prior to extending the hours of service. However, WCSO reserves the right to determine whether there is a need for extended hours of service.

3. **Compensation/Billing.** Purchaser shall pay WCSO for services provided hereunder at the rate of \$65.00 per hour per deputy. Purchaser will be invoiced, with the invoice to be sent to the following invoice contact: (Name, address, email, phone number)

Payment shall be made within 35 days of the invoice date. In cases where the account remains unpaid beyond 35 days from invoice, an administrative fee of \$35.00 will be assessed.

**4. Independent Contractor Status.** WCSO is an independent contractor for purposes of this contract, and nothing herein contained shall be construed to create the relationship of employer and employee between the WCSO deputies and Purchaser. WCSO shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide the contracted law enforcement services. Purchaser acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, or otherwise, will be made from the payments due WCSO and that it is WCSO's obligation to comply with any applicable provisions of all Federal and State tax laws.

**5. Hold Harmless/Indemnification.** WCSO shall indemnify, hold harmless and defend Purchaser against any and all claims, actions damages, losses and expenses arising out of WCSO's performance of its obligations under this Contract. It is understood and agreed that the WCSO liability shall be limited by the provisions of Minnesota Statutes, Chapter 466 or other applicable law. In addition, WCSO reserves its right to claim applicable defenses or immunities under state or federal law. Purchaser shall be liable for its own acts and the acts of its guests at the event and shall hold WCSO and Wright County harmless from any and all claims, actions, damages, losses and expenses arising therefrom.

**6. Authorized Representatives.** Notification required to be provided pursuant to this Contract shall be provided to the following named persons and addresses:

To WCSO:

To Purchaser: \_\_\_\_\_

**7. Cancellation.** This Contract may be cancelled by WCSO or by Purchaser at least 48

hours in advance of the event. Failure by Purchaser to give a 48 hour notice of cancellation will result in a three-hour minimum charge per assigned Deputy.

**8. Modifications.** This Contract represents the full and complete understanding of the Parties and supersedes any prior agreements or understandings, whether oral or written. Any alterations, variations, modifications, or waivers of the provisions of this Agreement, other than provision of extended services under Section 2 herein, shall only be valid when they have been reduced to writing and signed by the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract on the date(s) indicated below.

**WRIGHT COUNTY SHERIFF'S OFFICE** \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

