

**AGENDA
HANOVER CITY COUNCIL
FEBRUARY 4, 2025**

**MAYOR
GREG ZGUTOWICZ**

**COUNCIL
MIKE AMERY
GRETCHEN BARRETT
JOHN GANFIELD
JIM ZAJICEK**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of January 21, 2025 City Council Work Session Meeting (3)**
 - b. Approve Claims as Presented: (6)**

➤ Claims	\$ 234,720.51
➤ Payroll	\$ 13,316.61
➤ P/R taxes & Exp	\$ 4,731.25
➤ Other Claims	<u>\$ 3,809.06</u>
➤ Total Claims	<u>\$ 256,577.43</u>
 - c. Resolution 02-04-25-10 – Approving Renewal of Wright Co. Assessor Agreement (23)**
 - d. Resolution 02-04-25-11 – Approving Non-Waiver of Liability Limit (31)**
- 4. Citizen’s Forum**
 - a. Update from Wright County Sheriff’s Office (32)**
- 5. New Business**
 - a. Resolution 02-04-25-12 – Approving Annual Appointments (43)**
 - b. Personnel Update – Administration & Communications Specialist**
- 6. Reports**
- 7. Adjournment**

To: Mayor Zgutowicz & Members of the Hanover City Council
From: Jennifer Nash, City Administrator
Date: January 30, 2025
Re: Review of February 4, 2025 City Council Agenda

1. **Call to Order/Pledge of Allegiance: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:** *Items on the consent agenda are generally procedural, non-controversial and/or have been previously discussed by the City Council. These items do not require further discussion at the meeting and are passed by one motion of the Council. Additional information is included for each item within the agenda packet, and Council members may move items to the regular agenda for further discussion as needed.*
 - a. **Approve Minutes of January 21, 2025 City Council Work Session Meeting (3)**
 - b. **Approve Claims as Presented: (6)**

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 - c. **Resolution 02-04-25-10 – Approving Renewal of Wright Co. Assessor Agreement (23)**
 - d. **Resolution 02-04-25-11 – Approving Non-Waiver of Liability Limit (31)**
4. **Citizen’s Forum**
 - a. **Update from Wright County Sheriff’s Office (32)**
Wright County Sheriff’s Office staff will be present to discuss the 2024 annual report with Council.
5. **New Business**
 - a. **Resolution 02-04-25-12 – Approving Annual Appointments (43)**
Included in the packet is a draft resolution and a list of positions tabled at the January 7th Council meeting to allow the new Personnel Committee members opportunity to discuss.
 - b. **Personnel Update – Administration & Communications Specialist**
Interviews are underway for the open position at City Hall. Personnel Committee and Administrator will update Council on process so far. If a finalist is identified by the time of this meeting, a contingent hire request may be brought forward.
6. **Reports**
7. **Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
JANUARY 21, 2025**

Call to Order:

Mayor Greg Zgutowicz called the Council Work Session Meeting of Tuesday, January 21, 2025, to order at 7:06 p.m. Present were Mayor Greg Zgutowicz, Council Members Jim Zajicek and John Ganfield. Also Present were City Administrator Jennifer Nash and City Engineer Jenn Edison. Absent were Council Members Mike Amery and Gretchen Barrett.

Approval of Agenda:

A motion was made by Ganfield and seconded by Zajicek to approve the agenda. All in favor. Motion carried.

Consent Agenda:

A motion was made by Ganfield and seconded by Zajicek to approve the consent agenda.

a. Approve Minutes of January 7, 2025 Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 211,318.05
➤ Payroll	\$ 12,486.41
➤ P/R taxes & Exp.	\$ 4,715.23
➤ Other Claims	<u>\$ 3,726.78</u>
➤ Total Claims	<u>\$ 232,246.47</u>

c. Resolution 01-21-25-07 – Recognizing Retirement of Rod Young from Fire Dept

d. Resolution 01-21-25-08 – Approving Renewal of Consumption and Display Permit

Motion carried unanimously.

Engineering Items

a. Resolution 01-21-25-09 – Approving CSAH 19 Pay 4 and Change Orders 1-4

Engineer Edison reviewed progress of the CSAH 19 reconstruction project through the Wright County portion of Hanover in 2024. She noted change orders were needed due to adjustments that had to be made along the way in the 2024 construction season, and that these change orders all fall within the portion of the project that Wright County will be funding under contract. Contractors and engineers are meeting through winter months to discuss lessons learned through the 2024 phase of the 2-year project, and plan for phasing of the bulk of project construction which will occur in the 2025 construction season.

Edison noted work in 2025 will be completed with 19 remaining open to traffic. While this makes the project more difficult and time-consuming, the lack of nearby river crossings where traffic could be detoured make this a necessity. She also explained there will likely be need along the way for some temporary closures of sections of connecting streets during the construction period, and the contractor and engineer team will be working through best detour routes and timing for those.

Council members noted need to keep emergency access open for fire equipment through all phases and inquired if there might be opportunity to stage some equipment as needed on the south side of the river possibly at a City of Corcoran facility. Nash will reach out to Corcoran to discuss.

A motion was made by Ganfield and seconded by Zajicek to pass Resolution 01-21-25-09 – Approving CSAH 19 Pay 4 and Change Orders 1-4. All in favor. Motion carried.

b. Pavement Management Draft Discussion

Engineer Edison reviewed the pavement management study completed by WSB in 2024 which was included in the agenda packet. Overall, the roads in Hanover are in good condition. The lowest current pavement quality was found in a portion of the Bridges neighborhood. Edison described how engineers plan for different maintenance projects or reconstruction of roadways depending on conditions found on the road surface and coring through to the base of the road. As communities are planning for projects, it can sometimes be advantageous to complete some mill and overlay projects in order to extend useful life of road that have not yet deteriorated as much as others. Once a road section has deteriorated to the point where it needs to be reconstructed down to the base, it can continue it will have additional years where it can be driven on in this condition and patched along the way if decision makers choose to complete mill and overlays in other areas with available funds.

Edison noted WSB would be identifying estimated costs of some suggested next projects for pavement management to bring back to Council for inclusion in updated capital plans.

Reports

- Ganfield – EDA met and discussed priority goals to provide this feedback to Council as they work on overall goal setting.
- Nash – Updated Council on funding for Hennepin County 19 intersections which have been identified priorities for Council in recent years. Staff received notice recently that the Hennepin County Board has identified funding to partner with the \$1.02 million Federal appropriation that the City of Hanover was able to secure towards costs for intersection improvements at CSAH 19/117/203. Hennepin is now starting the design process with plans for construction of improvements at this intersection in 2027. Staff also noted partial funding has been secured through the City’s application for Hennepin County Cost Share at the CSAH 19/Hennepin 123 intersection. The City has applied again through the Federal appropriation process seeking remaining approximately \$1.5 million for this intersection. Staff will continue to work with Hennepin County on planning for both County intersections through Hanover.

Adjournment

A motion was made by Zajicek and seconded by Ganfield to adjourn the meeting at 8:26 p.m. All in favor. Motion carried.

APPROVED BY:

Greg Zgutowicz, Mayor

ATTEST:

Jennifer Nash, City Administrator

HANOVER

01/29/25 2:38 PM

Page 1

Payments

IEAC

Current Period: February 2025

Payments Batch 020425 Claims

\$234,720.51

Refer 815 Capital One Trade Credit

Nothern Tool

Cash Payment E 100-43000-240 Small Tools and Minor E PW small tools - cotton weld, wheel chock, welding beanie, tire inflator, jack stands, foam cannon \$225.41

Invoice 1/15/2025

Transaction Date 1/27/2025 Cash 10100 Total \$225.41 ✓

Refer 816 CENTRAL HYDRAULICS, INC. Ck# 004824E 2/4/2025

Cash Payment E 100-43000-220 Repair/Maint Supply (G PW loader repair parts \$412.66

Invoice 637428

Cash Payment E 100-43000-220 Repair/Maint Supply (G PW sweeper repair parts \$492.21

Invoice 6372446

Transaction Date 1/27/2025 Cash 10100 Total \$904.87 ✓

Refer 817 COMCAST

Cash Payment E 100-43000-321 Telephone PW telephone 1/23 2/22/25 Account 8772105620019030 \$257.58

Invoice 1/18/2025

Transaction Date 1/27/2025 Cash 10100 Total \$257.58 ✓

Refer 818 Compass Minerals America Inc.

Cash Payment E 100-43125-224 Street Maint Materials Road salt 24.57 tons @ \$103.71 \$2,548.15

Invoice 1427336

Cash Payment E 100-43125-224 Street Maint Materials Road salt 48.61 tons @ \$103.71 \$5,041.34

Invoice 1426235

Transaction Date 1/27/2025 Cash 10100 Total \$7,589.49 ✓

Refer 841 CONTINENTAL RESEARCH CORP

Cash Payment E 100-43000-220 Repair/Maint Supply (G 4 A OK buckets and 12 rust converter A \$551.00

Invoice 53590 1/14/2025

Transaction Date 1/28/2025 Cash 10100 Total \$551.00 ✓

Refer 819 Countryside Diesel

Cash Payment E 100-43000-220 Repair/Maint Supply (G DOT inspection/repairs *2009 Freightliner* \$1,329.40

Invoice 19235 1/20/2025

Transaction Date 1/27/2025 Cash 10100 Total \$1,329.40 ✓

Refer 843 DIAZ, GEORGE

Cash Payment E 100-42280-215 Shop Supplies reimbursement - cleaning supplies for exercise equipment \$224.79

Invoice

Transaction Date 1/29/2025 Cash 10100 Total \$224.79 ✓

Refer 831 DIR ALCOHOL AND GAMBLING EN

Cash Payment E 100-41940-306 Dues & Subscriptions Renewal of consumption and display permit \$250.00

Invoice Lic CDPBL 1/22/2025

Transaction Date 1/28/2025 Cash 10100 Total \$250.00 ✓

Refer 820 EDAM

Cash Payment E 201-41330-306 Dues & Subscriptions 2025 EDAM MEMBERSHIP DUES \$330.00

Invoice 2025-10832 11/19/2024

Transaction Date 1/27/2025 Cash 10100 Total \$330.00 ✓

Refer 821 Ehlers

Cash Payment E 100-41530-310 Other Professional Servi On site finance support \$1,041.25 ✓

Invoice

HANOVER

01/29/25 2:38 PM

Page 3

Payments

Current Period: February 2025

Cash Payment	E 100-45200-220	Repair/Maint Supply (G)	HAA Donation bolts, brush piece set, cord drill, squeegee, washer nuts, Dawn soap		\$395.62
Invoice	22548				
Cash Payment	E 100-43000-215	Shop Supplies	flap discs, metal cutting, appliance cord		\$53.25
Invoice	22261				
Cash Payment	E 100-45200-220	Repair/Maint Supply (G)	HAA Donation dust pan set, large food scoop, cedartone boards		\$335.33
Invoice	22192				
Cash Payment	E 100-45200-220	Repair/Maint Supply (G)	brass ball tip - Zamboni		\$39.99
Invoice	22063				
Transaction Date	1/28/2025	Cash	10100	Total	\$904.55
Refer	830 METRO WEST INSPECTION SERVI				
Cash Payment	E 100-42401-310	Other Professional Servi	Finalized permits Jan 2025		\$8,629.97
Invoice	4439	1/23/2025			
Transaction Date	1/28/2025	Cash	10100	Total	\$8,629.97 ✓
Refer	844 Minnesota UI Fund				
Cash Payment	E 100-42210-142	Unemployment Benefit	UI Benefits paid - Qtr 4 2024		\$52.80
Invoice	E# 07987183				
Transaction Date	1/29/2025	Cash	10100	Total	\$52.80 ✓
Refer	832 NAPA Auto Parts				
Cash Payment	E 100-45200-220	Repair/Maint Supply (G)	Kabota oil change parts - filters and oil		\$23.10
Invoice	413220	1/15/2025			
Transaction Date	1/28/2025	Cash	10100	Total	\$23.10 ✓
Refer	833 NAPA OF CORCORAN				
Cash Payment	E 100-43000-220	Repair/Maint Supply (G)	supplies for tire fix		\$20.57
Invoice	581047				
Transaction Date	1/28/2025	Cash	10100	Total	\$20.57 ✓
Refer	834 OREILLY AUTO PARTS				
Cash Payment	E 100-45200-220	Repair/Maint Supply (G)	Zamboni part - air filter		\$22.59
Invoice	1749-451492	1/14/2025			
Cash Payment	E 100-43000-220	Repair/Maint Supply (G)	oil change parts for Ford F-250 Super Duty		\$51.78
Invoice	1749-451046	1/9/2025			
Transaction Date	1/28/2025	Cash	10100	Total	\$74.37 ✓
Refer	835 Safe-Fast Inc				
Cash Payment	E 100-43000-215	Shop Supplies	nitrile gloves qty 2		\$27.90
Invoice	301766				
Transaction Date	1/28/2025	Cash	10100	Total	\$27.90 ✓
Refer	837 Veit & Company Inc				
Cash Payment	E 418-43121-310	Other Professional Servi	Pynt # 4 - CSAH 19 Reconstruction		\$176,777.78
Invoice	Pynt #4	1/22/2025			
Transaction Date	1/28/2025	Cash	10100	Total	\$176,777.78 ✓
Refer	839 VEOLIA WATER NORTH AMERICA		Ck# 004827E 2/4/2025		
Cash Payment	E 601-43252-310	Other Professional Servi	Water svcs Feb 2025		\$4,972.59
Invoice					
Cash Payment	E 602-43252-310	Other Professional Servi	Sewer svcs Feb 2025		\$7,106.74
Invoice					
Transaction Date	1/28/2025	Cash	10100	Total	\$12,079.33 ✓
Refer	836 VISA - BANKWEST				

HANOVER

Payments

01/29/25 3:18 PM
Page 5

Current Period: February 2025

Cash Payment Invoice	E 100-45200-381	Electric Utilities	Bridge 12/5 1/7/25 Acct 51-8918630-5	\$53.18
Cash Payment Invoice	E 100-43160-381	Electric Utilities	209 LaBeaux Ave 12/5 - 1/7/25 Acct 51-8918630-5	\$28.56
Cash Payment Invoice	E 100-45200-381	Electric Utilities	Cardinal Park 12/5 - 1/7/25 Acct 51-8918630-5	\$9.69
Cash Payment Invoice	E 100-45200-381	Electric Utilities	1033 Mallard St NE 12/5 - 1/7/25 Acct 51-8919630-5	\$10.05
Cash Payment Invoice	E 100-43160-381	Electric Utilities	11149 5th St NE 12/5 - 1/7/25 Acct 51-8919630-5	\$487.00
Cash Payment Invoice	E 100-43160-381	Electric Utilities	Auto protect LGT Acct 51-8918630-5	\$9.79
Cash Payment Invoice	E 100-41940-381	Electric Utilities	electric refund credit Acct 51-8918630-5	-\$17.98
Transaction Date	1/28/2025	Cash	10100	Total \$1,456.20

Fund Summary

	10100 Cash
100 GENERAL FUND	\$45,533.40
201 EDA SPECIAL REVENUE FUND	\$330.00
418 STREET CAPITAL PROJ FUND	\$176,777.78
601 WATER ENTERPRISE FUND	\$4,972.59
602 SEWER ENTERPRISE FUND	\$7,106.74
	\$234,720.51

Pre-Written Checks	\$14,995.23
Checks to be Generated by the Computer	\$219,725.28
Total	\$234,720.51

HANOVER

01/29/25 3:49 PM

Page 1

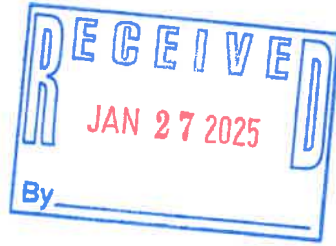
*Check Summary Register©

Batch: 020425 Claims

Name	Check Date	Check Amt	
10100 Cash			
4824e CENTRAL HYDRAULICS, INC.	2/4/2025	\$904.87	PW loader repair parts
4825e Innovative Office Solutions LL	2/4/2025	\$124.32	Office supplies - copier paper and tissues
4826e MARCO	2/4/2025	\$267.26	Contract base 1/20 - 2/19/25
4827e Veolia Water North America	2/4/2025	\$12,079.33	Water svcs Feb 2025
4828e Wright-Hennepin Coop Electric	2/4/2025	\$72.20	Eagle view park electric acct 150-1470-4100
4829e XCEL ENERGY	2/4/2025	\$1,456.20	725 Labeaux Ave street light Acct 51-0015057
4830e GRAINGER	2/4/2025	\$91.05	Truck salt brine repair parts - couplings, adapte
38237 CAPITAL ONE TRADE CREDIT	2/4/2025	\$225.41	PW small tools - cotton weld, wheel chock, wel
38238 COMCAST	2/4/2025	\$257.58	PW telephone 1/23 2/22/25 Account 87721056
38239 Compass Minerals America Inc.	2/4/2025	\$7,589.49	Road salt 24.57 tons @ \$103.71
38240 CONTINENTAL RESEARCH COR	2/4/2025	\$551.00	4 A OK buckets and 12 rust converter A
38241 Countryside Diesel	2/4/2025	\$1,329.40	DOT inspection/repairs 2009 Freightliner
38242 DIAZ, GEORGE	2/4/2025	\$224.79	reimbursement - cleaning supplies for exercise
38243 DIR ALCOHOL AND GAMBLING E	2/4/2025	\$250.00	Renewal of consumption and display permit
38244 EDAM	2/4/2025	\$330.00	2025 EDAM MEMBERSHIP DUES
38245 Ehlers	2/4/2025	\$1,541.25	On site finance support
38246 ENVIROTECH SERVICES, INC.	2/4/2025	\$1,907.40	Apex C meltdown 1156 gal @ \$1.65
38247 Guidance Point Technologies	2/4/2025	\$92.50	Service request, assist Trent with excel files
38248 JOHNSON, TENEKAY	2/4/2025	\$1,000.00	Hall damage deposit refund - event 1/18/25
38249 KENYON, TANEAL	2/4/2025	\$665.00	Hall rental damage deposit - event 1/19/25
38250 MENARDS - BUFFALO	2/4/2025	\$904.55	O'Keefes hand cream and Qty 12 storage bins
38251 METRO WEST INSPECTION SER	2/4/2025	\$8,629.97	Finalized permits Jan 2025
38252 Minnesota UI Fund	2/4/2025	\$52.80	UI Benefits paid - Qtr 4 2024 Rachel Bailey
38253 NAPA Auto Parts	2/4/2025	\$23.10	Kabota oil change parts - filters and oil
38254 NAPA OF CORCORAN	2/4/2025	\$20.57	supplies for tire fix
38255 OREILLY AUTO PARTS	2/4/2025	\$74.37	Zamboni part - air filter
38256 Safe-Fast Inc	2/4/2025	\$27.90	nitrile gloves qty 2
38257 Veit & Company Inc	2/4/2025	\$176,777.78	Pymt # 4 - CSAH 19 Reconstruction
38258 VISA	2/4/2025	\$3,362.09	Zamboni fuel 13.8 gallons
38259 Wright County Finance	2/4/2025	\$13,888.33	Jan 2025 patrol services
Total Checks		\$234,720.51	

Acct # 14,995.23

Metro West Inspection
Services, Inc.
P.O. Box 248
Loretto, MN 55357
763-479-1720
ar@mwimn.com



BILL TO
City of Hanover
11250 5th St
Hanover, MN 55341

INVOICE # 4439
DATE 01/23/2025
DUE DATE 02/22/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Permits Finaled Finalized permits January 2025	1	8,629.97	8,629.97

BALANCE DUE **\$8,629.97**

CITY OF HANOVER

Permit Number	Address		Permit Fee 35%	Plan Review Fee 35%	Fireplace Fee 35%	Plumbing fee 35%	Mechanical Fee 35%	Investigation/ Rental 100%	Metro West Total Fee
99-23	885 KATYDID LANE	F	391.25	254.31					225.95
115-23	9724 JORDAN AVE	F	167.25						58.54
163-23	10115 KAITLIN AVE	F	237.25	154.21					137.01
145-23	1419 OAKRIDGE ST	F	2052.15	513.04		230.00	150.00		1030.82
211-23	1633 OAKRIDGE ST	F	1917.75	479.55		212.00	150.00		965.76
264-23	9762 JASMINE AVE	F	2561.75	1665.14	85.00	212.00	150.00		1635.86
265-23	9766 JASMINE AVE	F	2746.55	1785.26		239.00	150.00		1722.28
270-23	354 EMMY LN	F			85.00				29.75
290-23	1678 OAKRIDGE ST	F	1979.35	1286.58		212.00	150.00		1269.78
07-24	9818 JORDAN AVE	F	337.28	219.23		77.00	50.00		239.23
224-24	1314 OAKWOOD LN	F	972.75	632.29			50.00		579.26
235-24	1314 OAKWOOD LN	F	50.00						17.50
240-24	659 KAYLA LN	F	195.25	126.91					112.76
243-24	338 JANDEL AVE	F	441.75	287.14					255.11
259-24	946 EMMY LN	F	223.25	145.11					128.93
263-24	582 KAYLA LN	F	95.00						33.25
275-24	1727 OAK RIDGE ST	F	265.25	172.41					153.18
01-25	11375 12TH ST NE	F	100.00						35.00
									0.00
									0.00
									0.00



\$8,629.97

HANOVER
***Cash Balances**
Cash Account: 10100
February 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
-								
100 - GENERAL FUND	\$0.00			0	\$0.00		\$0.00	In Balance
107 - FIRE DEPT DONATIONS FUND	\$0.00			0	\$0.00		\$0.00	In Balance
205 - EDA BUSINESS INCENTIVE FUN	\$0.00			0	\$0.00		\$0.00	In Balance
409 - MAHLER PIT - 15TH ST IMP FUN	\$0.00			0	\$0.00		\$0.00	In Balance
418 - STREET CAPITAL PROJ FUND	\$0.00			0	\$0.00		\$0.00	In Balance
601 - WATER ENTERPRISE FUND	\$0.00			0	\$0.00		\$0.00	In Balance
602 - SEWER ENTERPRISE FUND	\$0.00			0	\$0.00		\$0.00	In Balance
603 - STORM WATER ENTERPRISE F	\$0.00			0	\$0.00		\$0.00	In Balance
818 - MISC ESCROWS FUND	\$0.00			0	\$0.00		\$0.00	In Balance
10100 - Cash								
100 - GENERAL FUND	\$1,797,686.68	\$18,804.68	(\$206,410.24)	0	\$0.00	(\$55,908.12)	\$1,554,173.00	In Balance
104 - AMERICAN RESCUE PLAN ACT	\$23,145.55			0	\$0.00		\$23,145.55	In Balance
105 - PUBLIC SAFETY AID	\$163,889.97			0	\$0.00		\$163,889.97	In Balance
107 - FIRE DEPT DONATIONS FUND	\$47,876.40			0	\$0.00		\$47,876.40	In Balance
201 - EDA SPECIAL REVENUE FUND	\$213,201.95		(\$330.00)	0	\$0.00	(\$2,422.05)	\$210,449.90	In Balance
205 - EDA BUSINESS INCENTIVE FUN	\$313,435.09	\$1,332.87		0	\$0.00		\$314,767.96	In Balance
311 - 2008A GO CIP REFUNDING BON	\$0.00			0	\$0.00		\$0.00	In Balance
312 - 2009A GO IMP REFUNDING BON	\$0.00			0	\$0.00		\$0.00	In Balance
313 - 2010 GO EQUIPMENT CERTIFIC	\$0.00			0	\$0.00		\$0.00	In Balance
314 - 2011A GO IMP CROSSOVER RE	\$527,752.84			0	\$0.00		\$527,752.84	In Balance
315 - 2016A GO CIP BOND	\$135,475.02		(\$86,635.00)	0	\$0.00		\$48,840.02	In Balance
401 - GENERAL CAPITAL PROJECTS	\$644,983.59			0	\$0.00		\$644,983.59	In Balance
402 - PARKS CAPITAL PROJECTS	\$317,681.92			0	\$0.00		\$317,681.92	In Balance
403 - FIRE DEPT CAPITAL FUND	\$194,536.17			0	\$0.00		\$194,536.17	In Balance
404 - HISTORICAL CAPITAL PROJ FU	\$0.00			0	\$0.00		\$0.00	In Balance
405 - PARK DEDICATION FEE	\$1,122,619.23			0	\$0.00		\$1,122,619.23	In Balance
406 - CHARITABLE GAMBLING PROC	\$44,733.36	\$3,345.21		0	\$0.00		\$48,078.57	In Balance
407 - TIF REDEV DIST #1	\$13,463.23			0	\$0.00		\$13,463.23	In Balance
409 - MAHLER PIT - 15TH ST IMP FUN	\$180,620.59			0	\$0.00		\$180,620.59	In Balance
411 - FACILITIES CAPITAL PROJ FUN	\$26,288.82			0	\$0.00		\$26,288.82	In Balance
417 - EQUIPMENT CAPITAL FUND	\$113,016.84			0	\$0.00		\$113,016.84	In Balance

HANOVER
***Cash Balances**
Cash Account: 10100
February 2025

01/29/25 4:03 PM

Page 2

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
418 - STREET CAPITAL PROJ FUND	\$4,847,952.47		(\$176,777.78)	0	\$0.00		\$4,671,174.69	In Balance
601 - WATER ENTERPRISE FUND	\$1,607,174.91	\$12,388.00	(\$35,355.18)	0	\$0.00	(\$807.37)	\$1,583,400.36	In Balance
602 - SEWER ENTERPRISE FUND	\$1,449,100.89	\$19,135.00	(\$80,348.48)	0	\$0.00	(\$807.32)	\$1,387,080.09	In Balance
603 - STORM WATER ENTERPRISE F	\$385,422.05		(\$770.00)	0	\$0.00	(\$1,321.49)	\$383,330.56	In Balance
611 - WATER CAPITAL IMP FUND	\$656,457.88			0	\$0.00		\$656,457.88	In Balance
612 - SEWER CAPITAL IMP FUND	\$3,403,009.47			0	\$0.00		\$3,403,009.47	In Balance
613 - STORM WATER CAPITAL IMP F	\$1,449,340.98			0	\$0.00		\$1,449,340.98	In Balance
701 - RIVER ROAD CEMETERY	\$36,999.43			0	\$0.00		\$36,999.43	In Balance
702 - CSAH 19 CEMETERY	\$30,026.00			0	\$0.00		\$30,026.00	In Balance
804 - SCHENDELS FIELD ESC FUND	\$0.00			0	\$0.00		\$0.00	In Balance
809 - BRIDGES AT HANOVER ESC FU	\$0.00			0	\$0.00		\$0.00	In Balance
810 - BUILDING PERMITS ESCROW F	\$275,001.00	\$15,000.00		0	\$0.00		\$290,001.00	In Balance
811 - EROSION CONTROL ESCROW F	\$24,123.53			0	\$0.00		\$24,123.53	In Balance
815 - LANDSCAPE ESCROW FUND	\$17,900.65			0	\$0.00		\$17,900.65	In Balance
817 - INFRASTRUCTURE ESCROW F	\$9,500.00			0	\$0.00		\$9,500.00	In Balance
818 - MISC ESCROWS FUND	\$89,073.97		(\$730.50)	0	\$0.00		\$88,343.47	In Balance
820 - BRIDGES TOWNHOMES ESC FU	\$3,722.88			0	\$0.00		\$3,722.88	In Balance
821 - QUAIL PASS 2ND ADD ESCROW	\$0.00			0	\$0.00		\$0.00	In Balance
823 - CROW RVR HTS WEST 3RD / BA	\$0.00			0	\$0.00		\$0.00	In Balance
824 - CROW RVR HTS WEST 3RD PH	\$0.00			0	\$0.00		\$0.00	In Balance
825 - CROW RVR HTS FUT WEST PLA	\$0.00			0	\$0.00		\$0.00	In Balance
826 - CROW RVR HTS 4TH ADD FINL	\$0.00			0	\$0.00		\$0.00	In Balance
827 - HANOVER COVE PRELIMINARY	\$0.00			0	\$0.00		\$0.00	In Balance
828 - CROW RVR HTS 4TH DEVEL AG	\$0.00			0	\$0.00		\$0.00	In Balance
829 - RIVER TOWN VILLAS DEVEL AG	\$14,764.78			0	\$0.00		\$14,764.78	In Balance
830 - FEHN COMP 15TH ST DEVEL AG	\$0.00			0	\$0.00		\$0.00	In Balance
831 - RIVERS EDGE DEVEL AGRMT	\$0.36			0	\$0.00		\$0.36	In Balance
832 - CROW RVR HTS 5TH DEVEL AG	\$203.00			0	\$0.00		\$203.00	In Balance
833 - RIVERS EDGE 2 DEVEL AGRMT	\$5,219.73			0	\$0.00		\$5,219.73	In Balance
834 - CROW RVR HTS 6TH DEVEL AG	(\$1,425.70)		(\$252.00)	0	\$0.00		(\$1,677.70)	In Balance
835 - RIVERS EDGE 3 DEVEL AGRMT	\$6,371.40			0	\$0.00		\$6,371.40	In Balance
836 - RIVERS EDGE 4 DEVEL AGRMT	\$27,067.58			0	\$0.00		\$27,067.58	In Balance

HANOVER
***Cash Balances**
Cash Account: 10100
February 2025

01/29/25 4:03 PM

Page 3

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
837 - RIVER LANDING DEVEL AGRMT	\$6,067.05			0	\$0.00		\$6,067.05	In Balance
838 - RIVERS EDGE 5 DEVEL AGRMT	\$32,459.81			0	\$0.00		\$32,459.81	In Balance
839 - CROW RVR HTS 7TH DEVEL AG	\$176,833.73		(\$189.00)	0	\$0.00		\$176,644.73	In Balance
900 - INTEREST	\$0.00			0	\$0.00		\$0.00	In Balance
	<u>\$20,432,775.10</u>	<u>\$70,005.76</u>	<u>(\$587,798.18)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$61,266.35)</u>	<u>\$19,853,716.33</u>	

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,514,390.00	\$1,514,390.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$187,281.00	\$187,281.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
TAXES		\$0.00	\$0.00	\$1,716,671.00	\$1,716,671.00	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$500.00	\$20,000.00	\$19,500.00	2.50%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$700.00	\$700.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$25.00	\$25.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$159,236.00	\$159,236.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$4,300.00	\$4,300.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE		\$0.00	\$500.00	\$197,261.00	\$196,761.00	0.25%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$400.00	\$15,000.00	\$14,600.00	2.67%
MISC	R 100-36260 Refunds or Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC		\$0.00	\$400.00	\$15,100.00	\$14,700.00	2.65%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$6,870.00	\$6,870.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$51.00	\$1,000.00	\$949.00	5.10%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$17,853.68	\$200,000.00	\$182,146.32	8.93%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
LIC PERM		\$0.00	\$17,904.68	\$209,170.00	\$191,265.32	8.56%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$117,000.00	\$117,000.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$127,390.00	\$127,390.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$7,100.00	\$7,100.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT		\$0.00	\$0.00	\$302,490.00	\$302,490.00	0.00%
FINES	R 100-35000 Fines and Forfeits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$3,300.00	\$3,300.00	0.00%
FINES		\$0.00	\$0.00	\$3,300.00	\$3,300.00	0.00%
100 GENERAL FUND		\$0.00	\$18,804.68	\$2,443,992.00	\$2,425,187.32	0.77%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
100 GENERAL FUND						
41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Me	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$350.00	\$2,000.00	\$1,650.00	17.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$5,333.00	\$7,500.00	\$2,167.00	71.11%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$0.00	\$60,000.00	\$60,000.00	0.00%
41110 Council		\$0.00	\$5,683.00	\$85,495.00	\$79,812.00	6.65%
41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Me	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$8,822.87	\$116,447.00	\$107,624.13	7.58%
CITYADM	E 100-41400-121 PERA	\$0.00	\$965.82	\$8,734.00	\$7,768.18	11.06%
CITYADM	E 100-41400-122 FICA	\$0.00	\$497.34	\$7,220.00	\$6,722.66	6.89%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$169.13	\$1,688.00	\$1,518.87	10.02%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$125.74	\$984.00	\$858.26	12.78%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$1,066.10	\$9,240.00	\$8,173.90	11.54%
CITYADM	E 100-41400-208 Training and Instructio	\$795.00	\$795.00	\$3,500.00	\$2,705.00	22.71%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$142.67	\$500.00	\$357.33	28.53%
41400 City Administrator		\$795.00	\$12,584.67	\$148,313.00	\$135,728.33	8.49%
41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200 Office Supplies (GENE	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
ELECTION	E 100-41410-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41410 Elections		\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
41420 Recording and Reporting						
RECRPT	E 100-41420-354 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41420 Recording and Reporting		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$3,714.89	\$70,718.00	\$67,003.11	5.25%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$411.97	\$5,304.00	\$4,892.03	7.77%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$205.92	\$4,385.00	\$4,179.08	4.70%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$70.91	\$1,025.00	\$954.09	6.92%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$63.57	\$582.00	\$518.43	10.92%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$769.08	\$8,940.00	\$8,170.92	8.60%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$100.00	\$100.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
CLERICAL	E 100-41430-310 Other Professional Ser	\$0.00	\$2,331.44	\$10,000.00	\$7,668.56	23.31%
41430 Clerical Staff		\$0.00	\$7,567.78	\$104,554.00	\$96,986.22	7.24%
41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Ser	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
41435 Staff Expenses		\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$4,551.92	\$61,721.00	\$57,169.08	7.38%
ACCTING	E 100-41530-121 PERA	\$0.00	\$504.80	\$4,629.00	\$4,124.20	10.91%
ACCTING	E 100-41530-122 FICA	\$0.00	\$259.98	\$3,827.00	\$3,567.02	6.79%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$89.15	\$895.00	\$805.85	9.96%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$79.09	\$506.00	\$426.91	15.63%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$1,612.05	\$10,200.00	\$8,587.95	15.80%
ACCTING	E 100-41530-208 Training and Instructio	\$250.00	\$250.00	\$1,000.00	\$750.00	25.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
ACCTING	E 100-41530-310 Other Professional Ser	\$1,041.25	\$1,536.25	\$15,000.00	\$13,463.75	10.24%
41530 Accounting		\$1,291.25	\$8,883.24	\$97,978.00	\$89,094.76	9.07%
41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$24,000.00	\$24,000.00	0.00%
41540 Auditing		\$0.00	\$0.00	\$24,000.00	\$24,000.00	0.00%
41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Ser	\$0.00	\$79.62	\$38,000.00	\$37,920.38	0.21%
41550 Assessing		\$0.00	\$79.62	\$38,000.00	\$37,920.38	0.21%
41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENE	\$124.32	\$233.74	\$4,500.00	\$4,266.26	5.19%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (\$267.26	\$267.26	\$4,000.00	\$3,732.74	6.68%
PURCHASE	E 100-41570-322 Postage	\$365.00	\$365.00	\$3,500.00	\$3,135.00	10.43%
PURCHASE	E 100-41570-570 Office Equip and Furni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41570 Purchasing		\$756.58	\$866.00	\$20,400.00	\$19,534.00	4.25%
41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Ser	\$92.50	\$92.50	\$10,000.00	\$9,907.50	0.93%
41600 Computer		\$92.50	\$92.50	\$10,000.00	\$9,907.50	0.93%
41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
41610 City Attorney		\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
41910 Planning and Zoning						
PLANZONG	E 100-41910-101 Full-Time Employees R	\$0.00	\$0.00	\$45,577.00	\$45,577.00	0.00%
PLANZONG	E 100-41910-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLANZONG	E 100-41910-121 PERA	\$0.00	\$0.00	\$3,418.00	\$3,418.00	0.00%
PLANZONG	E 100-41910-122 FICA	\$0.00	\$0.00	\$2,826.00	\$2,826.00	0.00%
PLANZONG	E 100-41910-123 Medicare	\$0.00	\$0.00	\$661.00	\$661.00	0.00%
PLANZONG	E 100-41910-134 Employer Paid Life	\$0.00	\$0.00	\$385.07	\$385.07	0.00%
PLANZONG	E 100-41910-151 Med/Dental Insurance	\$0.00	\$0.00	\$6,720.00	\$6,720.00	0.00%
PLANZONG	E 100-41910-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
PLANZONG	E 100-41910-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
PLANZONG	E 100-41910-310 Other Professional Ser	\$0.00	\$0.00	\$60,000.00	\$60,000.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
41910	Planning and Zoning	\$0.00	\$0.00	\$121,087.07	\$121,087.07	0.00%
41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (G	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$250.00	\$250.00	\$800.00	\$550.00	31.25%
GOVTBLDG	E 100-41940-310 Other Professional Ser	\$0.00	\$66.23	\$15,000.00	\$14,933.77	0.44%
GOVTBLDG	E 100-41940-321 Telephone	\$275.00	\$320.09	\$6,900.00	\$6,579.91	4.64%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$446.11	\$446.11	\$15,000.00	\$14,553.89	2.97%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$998.19	\$7,000.00	\$6,001.81	14.26%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispo	\$0.00	\$706.96	\$7,800.00	\$7,093.04	9.06%
GOVTBLDG	E 100-41940-415 Other Equipment Rent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structur	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41940	General Govt Buildings/Plant	\$971.11	\$2,787.58	\$120,500.00	\$117,712.42	2.31%
41950	Engineer					
ENGINEER	E 100-41950-101 Full-Time Employees R	\$0.00	\$0.00	\$5,697.00	\$5,697.00	0.00%
ENGINEER	E 100-41950-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ENGINEER	E 100-41950-121 PERA	\$0.00	\$0.00	\$83.00	\$83.00	0.00%
ENGINEER	E 100-41950-122 FICA	\$0.00	\$0.00	\$353.00	\$353.00	0.00%
ENGINEER	E 100-41950-123 Medicare	\$0.00	\$0.00	\$83.00	\$83.00	0.00%
ENGINEER	E 100-41950-134 Employer Paid Life	\$0.00	\$0.00	\$101.00	\$101.00	0.00%
ENGINEER	E 100-41950-151 Med/Dental Insurance	\$0.00	\$0.00	\$840.00	\$840.00	0.00%
ENGINEER	E 100-41950-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ENGINEER	E 100-41950-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
ENGINEER	E 100-41950-310 Other Professional Ser	\$0.00	\$0.00	\$21,343.00	\$21,343.00	0.00%
41950	Engineer	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$31,000.00	\$31,000.00	0.00%
41960	Insurance	\$0.00	\$0.00	\$51,000.00	\$51,000.00	0.00%
41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$600.00	\$600.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
41970	Legal Publications	\$0.00	\$0.00	\$2,100.00	\$2,100.00	0.00%
42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
42000	Public Safety (GENERAL)	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Ser	\$0.00	\$0.00	\$108,510.00	\$108,510.00	0.00%
42101	Hennepin County Sheriff	\$0.00	\$0.00	\$108,510.00	\$108,510.00	0.00%
42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Ser	\$13,888.33	\$13,888.33	\$168,360.00	\$154,471.67	8.25%
42102	Wright County Sheriff	\$13,888.33	\$13,888.33	\$168,360.00	\$154,471.67	8.25%
42210	Fire Dept Administration					19

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
FIREADMIN	E 100-42210-101 Full-Time Employees R	\$0.00	\$1,540.40	\$20,218.00	\$18,677.60	7.62%
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$114,000.00	\$114,000.00	0.00%
FIREADMIN	E 100-42210-121 PERA	\$0.00	\$170.83	\$1,516.00	\$1,345.17	11.27%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$86.44	\$8,322.00	\$8,235.56	1.04%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$400.31	\$1,946.00	\$1,545.69	20.57%
FIREADMIN	E 100-42210-134 Employer Paid Life	\$0.00	\$24.90	\$147.00	\$122.10	16.94%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$52.80	\$52.80	\$0.00	-\$52.80	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$28,000.00	\$28,000.00	0.00%
FIREADMIN	E 100-42210-151 Med/Dental Insurance	\$0.00	\$326.29	\$2,460.00	\$2,133.71	13.26%
FIREADMIN	E 100-42210-200 Office Supplies (GENE	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fe	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.00%
42210	Fire Dept Administration	\$52.80	\$2,601.97	\$196,709.00	\$194,107.03	1.32%
42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
42220	Fire Dept Equipment	\$0.00	\$0.00	\$31,500.00	\$31,500.00	0.00%
42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Ser	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
42240	Fire Dept Training	\$0.00	\$0.00	\$19,500.00	\$19,500.00	0.00%
42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
FIREVEH	E 100-42260-700 Transfers (GENERAL)	\$0.00	\$0.00	\$30,158.00	\$30,158.00	0.00%
42260	Fire Vehicles	\$0.00	\$0.00	\$57,158.00	\$57,158.00	0.00%
42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$224.79	\$224.79	\$650.00	\$425.21	34.58%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (\$0.00	\$46.06	\$5,000.00	\$4,953.94	0.92%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$183.07	\$1,500.00	\$1,316.93	12.20%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$339.83	\$339.83	\$5,500.00	\$5,160.17	6.18%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$774.20	\$4,500.00	\$3,725.80	17.20%
FIREBLDG	E 100-42280-520 Buildings and Structur	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
42280	Fire Stations and Bldgs	\$564.62	\$1,567.95	\$18,150.00	\$16,582.05	8.64%
42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Cont	\$0.00	\$0.00	\$16,500.00	\$16,500.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
42290	Fire Relief Association	\$0.00	\$0.00	\$73,500.00	\$73,500.00	0.00%
42401	Building Inspection Admin					
INSPADMN	E 100-42401-101 Full-Time Employees R	\$0.00	\$0.00	\$39,922.00	\$39,922.00	0.00%
INSPADMN	E 100-42401-121 PERA	\$0.00	\$0.00	\$2,994.00	\$2,994.00	0.00%
INSPADMN	E 100-42401-122 FICA	\$0.00	\$0.00	\$2,475.00	\$2,475.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
INSPADMN	E 100-42401-123 Medicare	\$0.00	\$0.00	\$579.00	\$579.00	0.00%
INSPADMN	E 100-42401-134 Employer Paid Life	\$0.00	\$0.00	\$377.00	\$377.00	0.00%
INSPADMN	E 100-42401-151 Med/Dental Insurance	\$0.00	\$0.00	\$5,460.00	\$5,460.00	0.00%
INSPADMN	E 100-42401-310 Other Professional Ser	\$8,629.97	\$8,629.97	\$99,000.00	\$90,370.03	8.72%
42401	Building Inspection Admin	\$8,629.97	\$8,629.97	\$150,807.00	\$142,177.03	5.72%
42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Ser	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
42700	Animal Control	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$15,675.63	\$182,242.00	\$166,566.37	8.60%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$234.00	\$20,640.00	\$20,406.00	1.13%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$1,736.20	\$15,168.00	\$13,431.80	11.45%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$953.03	\$12,539.00	\$11,585.97	7.60%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$332.63	\$2,933.00	\$2,600.37	11.34%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$256.26	\$1,750.00	\$1,493.74	14.64%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$3,421.85	\$26,400.00	\$22,978.15	12.96%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$367.50	\$4,500.00	\$4,132.50	8.17%
PUBWRKS	E 100-43000-212 Motor Fuels	\$64.48	\$911.04	\$18,000.00	\$17,088.96	5.06%
PUBWRKS	E 100-43000-215 Shop Supplies	\$252.44	\$276.86	\$10,000.00	\$9,723.14	2.77%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (\$2,981.22	\$2,981.22	\$15,000.00	\$12,018.78	19.87%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$513.91	\$5,000.00	\$4,486.09	10.28%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$1,020.31	\$1,026.60	\$16,500.00	\$15,473.40	6.22%
PUBWRKS	E 100-43000-260 Uniforms	\$523.39	\$523.39	\$3,000.00	\$2,476.61	17.45%
PUBWRKS	E 100-43000-310 Other Professional Ser	\$52.90	\$52.90	\$35,000.00	\$34,947.10	0.15%
PUBWRKS	E 100-43000-321 Telephone	\$349.92	\$349.92	\$6,500.00	\$6,150.08	5.38%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$1,566.16	\$9,000.00	\$7,433.84	17.40%
PUBWRKS	E 100-43000-384 Refuse/Garbage Dispo	\$0.00	\$234.93	\$5,000.00	\$4,765.07	4.70%
PUBWRKS	E 100-43000-520 Buildings and Structur	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
PUBWRKS	E 100-43000-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43000	Public Works (GENERAL)	\$5,244.66	\$31,414.03	\$414,372.00	\$382,957.97	7.58%
43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
43121	Paved Streets	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$23,000.00	\$23,000.00	0.00%
43122	Unpaved Streets	\$0.00	\$0.00	\$23,000.00	\$23,000.00	0.00%
43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$9,366.94	\$9,366.94	\$24,000.00	\$14,633.06	39.03%
43125	Ice & Snow Removal	\$9,366.94	\$9,366.94	\$24,000.00	\$14,633.06	39.03%
43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$597.34	\$597.34	\$40,000.00	\$39,402.66	1.49%
43160	Street Lighting	\$597.34	\$597.34	\$40,000.00	\$39,402.66	1.49%
43240	Waste (refuse) Disposal					

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2025 Amt	2025 YTD Amt	2025 YTD Budget	2025 YTD Balance	%YTD Budget
REFDISPO	E 100-43240-384 Refuse/Garbage Dispo	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispo	\$0.00	\$0.00	\$90,000.00	\$90,000.00	0.00%
43245	Recycling: Refuse	\$0.00	\$0.00	\$90,000.00	\$90,000.00	0.00%
45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
45186	Senior Center	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (\$1,525.08	\$1,847.34	\$12,000.00	\$10,152.66	15.39%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$92.22	\$92.22	\$3,000.00	\$2,907.78	3.07%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
45200	Parks (GENERAL)	\$1,617.30	\$1,939.56	\$40,000.00	\$38,060.44	4.85%
45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$0.00	\$17,100.00	\$17,100.00	0.00%
45500	Libraries (GENERAL)	\$0.00	\$0.00	\$17,100.00	\$17,100.00	0.00%
48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$1,665.00	\$2,265.00	\$15,000.00	\$12,735.00	15.10%
48205	Damage Deposit Refunds	\$1,665.00	\$2,265.00	\$15,000.00	\$12,735.00	15.10%
49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100	GENERAL FUND	\$45,533.40	\$111,065.48	\$2,443,993.07	\$2,332,927.59	4.54%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-04-25-10

APPROVING WRIGHT COUNTY ASSESSOR CONTRACT

WHEREAS, the City of Hanover contracts with Wright County to provide assessing services, and

WHEREAS, Wright County is proposing renewal of the contract for another two years at the same rates as the existing 2024-2025 Wright County Assessment Agreement.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the 2026-2027 Wright County Assessment Agreement.

BE IT FURTHER RESOLVED, that the City Council authorizes its Mayor and City Administrator to execute the agreement on its behalf.

Adopted by the City Council this 4th day of February, 2025.

APPROVED BY:

ATTEST:

Greg Zgutowicz, Mayor

Jennifer Nash, City Administrator



10/30/2024

Memo

On August 13th, 2024, the County Board reviewed the contract rates to be charged for Assessment Services completed by the Wright County Assessor's Office for the 2026 and 2027 Assessments.

Discussion and Findings by the Board included:

If you are interested in knowing more about the August 13th, workshop meeting you can find the materials provided to the board online at:

<https://www.co.wright.mn.us/AgendaCenter/ViewFile/Item/11654?fileID=26897>

Items ratified by the County Board (changes to the previous contract):

At the August 20th, 2024 County Board Meeting, the board voted to leave the per parcel fee at \$15 per parcel for both the 2026 and 2027 assessments.

The districts will be charged for all parcels and taxable personal property within their jurisdiction. Enclosed, is a listing of parcel counts by each jurisdiction as of January 2nd, 2024. This is to be used as a guide as you plan the 2026 budget, the actual number of parcels within your district as of the January 2nd Assessment Date of each year in the contract will impact the final bill sent to the district.

For districts that issue their own building permits, the charges for new construction/additions will also remain the same at the following rates:

- Residential New Construction/Addition = \$60 per new home/addition
- Commercial/Industrial/Apartment with permit value of \$499,999 and under = \$60 per new building/addition
- Commercial/Industrial/Apartment with permit value over \$499,999 = \$160 per new building/addition

Note that most jurisdictions pass these costs on to the property owner as part of the permitting process.

A copy of the Assessment Contract for the 2026 and 2027 assessment years is enclosed. If you plan to renew your contract with Wright County, please send a signed copy to our office by January 17th, 2025. Please feel free to contact me if you have any questions.

Tony Rasmuson – Wright County Assessor

District counts of Taxable, Exempt, Mobile Homes and Personal Property (as of 2024 Assessment). For city/township budgeting purposes, adjust numbers for estimated growth due to platting, divisions, and combinations of parcels for 2026 and 2027 assessments.

<u>District</u>	<u>Count</u>
Albertville	2,972
Annandale	1,864
Buffalo City	7,216
Clearwater City	892
Cokato City	1,318
Dayton	24
Delano	3,281
Hanover	1,483
Howard Lake	1,226
Maple Lake City	1,070
Montrose	1,873
Rockford City	1,877
St. Michael	8,455
South Haven	132
Waverly	1,129
Otsego	9,759
Monticello City	5,739
Albion	1,005
Buffalo Township	1,059
Chatham	702
Clearwater Township	1,261
Cokato Township	981
Corinna	2,683
Franklin	1,509
French Lake	1,220
Maple Lake Township	1,548
Marysville	1,140
Middleville	770
Monticello Township	1,771
Rockford Township	1,819
Silver Creek	1,751
Southside	2,000
Stockholm	822
Victor	851
Woodland	789
Grand Total	73,991

ASSESSMENT SERVICES AGREEMENT

THIS AGREEMENT made and entered into by and between the County of Wright, a political subdivision of the State of Minnesota, hereinafter referred to as the “County” and the City of Hanover a political subdivision of the State of Minnesota, hereinafter referred to as “City/Township”.

WHEREAS, said City/Township lies either wholly or partially within the County and constitutes a separate assessment district; and

WHEREAS, under such circumstances the provision of the Minnesota Statutes, Sections 273.072 and 471.59 permit the County Assessor to provide for the assessment of property; and

WHEREAS, said City/Township desires the County to perform certain assessments on behalf of said City/Township; and

WHEREAS the County is willing to cooperate with said City/Township by completing the assessment in a proper manner.

NOW, THEREFORE, in consideration of the mutual covenants contained herein it is agreed as follows:

1. The County shall perform the 2026 and 2027 property assessment for the City/Township in accordance with the property assessment procedures and practices established and observed by the County, the validity and reasonableness of which are hereby acknowledged and approved by the City/Township. The property assessment by the County shall be composed of those assessment services which are set forth in Exhibit A, attached hereto and made a part hereof by reference.

2. All information, records, data, reports, and the like that are necessary to allow the County to carry out its responsibilities under this Agreement shall be furnished to the County without charge by the City/Township and the City/Township agrees to cooperate in good faith with the County in carrying out the work under this Agreement.

3. The City/Township agrees to furnish, without charge, workspace, if needed, for an appraiser to perform such tasks as document review, with such tasks to be performed during normal business hours for the City/Township.

4. The County agrees to indemnify and hold harmless the City/Township and all of its agents and employees against any and all claims, demands, actions or causes of action arising out of or by reason of the performance of work provided for herein to be performed by the County. It is further agreed that any and all full time employees of the County engaged in the performance of any work or services required or provided for herein shall be considered employees of the County only and not of the City/Township and that any and all claims that may arise under the Workman's Compensation Act of the State of Minnesota and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees shall be the sole obligation and responsibility of the County.

5. This Agreement shall commence on July 1, 2025 and shall terminate on June 30, 2027. Either party may initiate an extension of this Agreement for a term of two years by giving the other party written notice of its intent to extend no less than 120 days prior to the termination of this Agreement. If the party who receives said notice of intent to extend gives written notice to

the other party of its desire not to extend the Agreement at least 60 days prior to the termination of this Agreement, this Agreement shall terminate on June 30, 2027.

6. In consideration of said assessment services, the City/Township agrees to pay the County a fee of \$15.00 per parcel for the 2026 and \$15.00 per parcel for the 2027 assessment. In addition, there will be an additional fee of \$60.00 for each new construction residential or commercial/industrial building permit with an estimated construction cost of \$499,999.00 or less. There will also be an additional fee of \$160.00 per parcel for each new construction residential or commercial/industrial building permit with an estimated construction cost of \$500,000.00 or more. These additional fees shall be only applicable in those cities or townships which issue their own building permits.

7. Any notice which may be given or made by a party hereto under the terms of this Agreement shall be in writing and shall be sent by United States Mail or personally delivered to the other party addressed as follows:

To City: City of Hanover
 11250 5th St NE,
 Hanover, MN 55341

To County: Anthony P. Rasmuson, Wright County Assessor
 Wright County Government Center
 3650 Braddock Avenue NE, Ste. #1700
 Buffalo, MN 55313

8. The Agreement may be amended or modified only by written agreement signed by authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by its
duly authorized officers and delivered on its behalf, this 30th day of October, 2024.

WRIGHT COUNTY

Dated: 10/30/2024

By *Anthony P Rasmuson*

Anthony P. Rasmuson
Wright County Assessor

City of Hanover

Dated: _____

By _____

Dated: _____

By _____

EXHIBIT A

During the term of this Agreement, the County shall:

1. Physically inspect and value and classify real property, in accordance with State statutes.
2. Physically inspect and value all new construction, additions, and renovations.
3. Conduct valuation reviews prior to Board of Review or Open Book Meeting.
4. Attend Board of Review or Open Book Meetings either in person or virtually. Per Board request, make all necessary review appraisals. The county will provide a board packet to the local board members which will contain a brief analysis of the real estate market for the current assessment year for said district.
5. Keep updated property records including physical characteristics, sales data, current values, and classifications.
6. Administer all State mandated property tax programs and maintain proper documentation.
7. Print and mail valuation and classification notices.
8. Respond to taxpayers regarding assessment or appraisal inquiries and concerns.
9. Process all divisions, combinations, new plats, and annexations including revaluation and reclassification of affected parcels.
10. Administer the abatement process pursuant to Minn.Stat. § 375.192 and county abatement policy.
11. Make appraisals for, testify and/or negotiate all District Court and Tax Court filings.
12. Adjust estimated market values on all property annually based upon the market analysis of existing real estate market conditions.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-04-25-11

APPROVING NON-WAIVER OF STATUTORY LIABILITY COVERAGE LIMIT

WHEREAS, the City of Hanover has its liability insurance coverage through the League of Minnesota Cities Insurance Trust (LMCIT); and

WHEREAS, the LMCIT allows cities to waive the statutory limits of \$500,000 per claimant and \$1,500,000 per occurrence; and

WHEREAS, the City of Hanover has in the past not waived their excess liability limits.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby affirms that it does not waive the statutory limits of \$500,000 per claimant and \$1,500,000 per occurrence.

Adopted by the City Council this 4th day of February, 2025.

APPROVED BY:

ATTEST:

Greg Zgutowicz, Mayor

Jennifer Nash, City Administrator



**Wright County Sheriff's Office
Activity Report
2024**



MISSION

The Wright County Sheriff's Office, in partnership with the community, is committed to improving our quality of life. We uphold the Constitutions of the United States and the State of Minnesota, and dedicate ourselves to maintaining order, protecting life and property, reducing the fear of crime and ensuring a safe and secure correctional facility. We hold ourselves accountable to the guiding principles of integrity, professionalism, caring, and fairness.

GUIDING PRINCIPLES

INTEGRITY

We pride ourselves on upholding the highest ethical standards that guide us to serve in a trustworthy, truthful, and honorable manner.

PROFESSIONALISM

We inspire trust and cooperation within the community and the Sheriff's Office. We are well-trained, highly motivated, progressive and innovative while providing responsive and quality service.

CARING

We are compassionate and respectful. We are approachable, understanding, and considerate of the needs of all people.

FAIRNESS

We are equitable, just and consistent. We serve the community and each other in an unbiased and impartial manner.



Sheriff Sean Deringer

Mayor Greg Zgutowicz, City Council Members Gretchen Barrett,
John Ganfield, Jim Zajicek, Mike Amery
and City Administrator Jennifer Nash.

Citizens of Wright County,

The Wright County Sheriff's Office is the 3rd largest Sheriff's Office in the State of Minnesota. We provide law enforcement services to 13 of the county's 16 cities along with all unincorporated areas of Wright County. In a strong partnership with the community, we are able to provide the citizens with reliable service to maintain the high-level quality of life that we have come to enjoy and expect.

There are five divisions within the Sheriff's Office: Patrol, Criminal Investigations, Operations, Business Management and Corrections. Each division is broken down into smaller units such as: administration, court security, communications, community services, detective, emergency management, emergency response team, k-9, special investigations, school resource, recreational services, civil/warrants/transport, and traffic enforcement.

With the help of our community, the Wright County Sheriff's Office will continue to meet our challenges of providing high quality, cost effective and efficient law enforcement services to everyone in Wright County.

I look forward to working with and collaborating with our community leaders and citizens to ensure that we continue to carry out our mission of "keeping the peace" with professionalism, fairness, caring and integrity.

Respectfully,

A handwritten signature in black ink, appearing to read "S. Deringer".

Sean A. Deringer

Wright County Sheriff



10 year look back at Hanover contracting history with the Sheriff's Office:

○ Contract rate history:

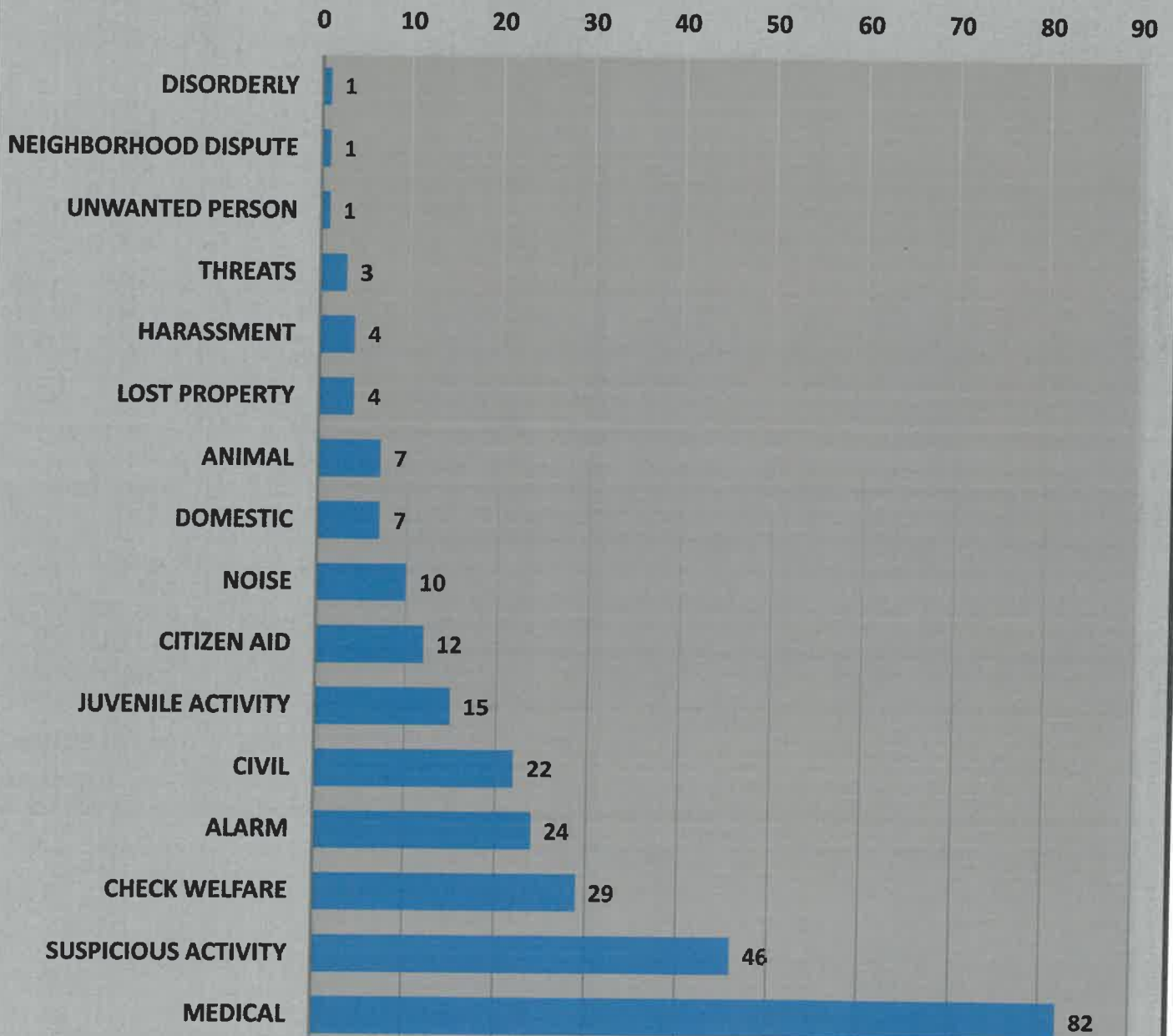
▪ 2015: \$64.50 Hourly	Annual Cost	\$94,170
▪ 2016: \$67.00 Hourly	Annual Cost	\$98,088
▪ 2017: \$69.50 Hourly	Annual Cost	\$101,470
▪ 2018: \$72.00 Hourly	Annual Cost	\$105,120
▪ 2019: \$74.50 Hourly	Annual Cost	\$108,770
▪ 2020: \$78.25 Hourly	Annual Cost	\$114,558
▪ 2021: \$81.75 Hourly	Annual Cost	\$119,355
▪ 2022: \$84.20 Hourly	Annual Cost	\$122,932
▪ 2023: \$86.75 Hourly	Annual Cost	\$126,655
▪ 2024: \$105.00 Hourly	Annual Cost	\$153,720
▪ 2025: \$110.00 Hourly	Projected Cost	\$160,600

The City of Hanover has a long history of contracting their law enforcement services with the Sheriff's Office. Up until 2007, Hanover contracted for 12 hours of law enforcement coverage a week. In July of 2007, the city increased their contract to 4 hours a day coverage which is their current level of coverage.

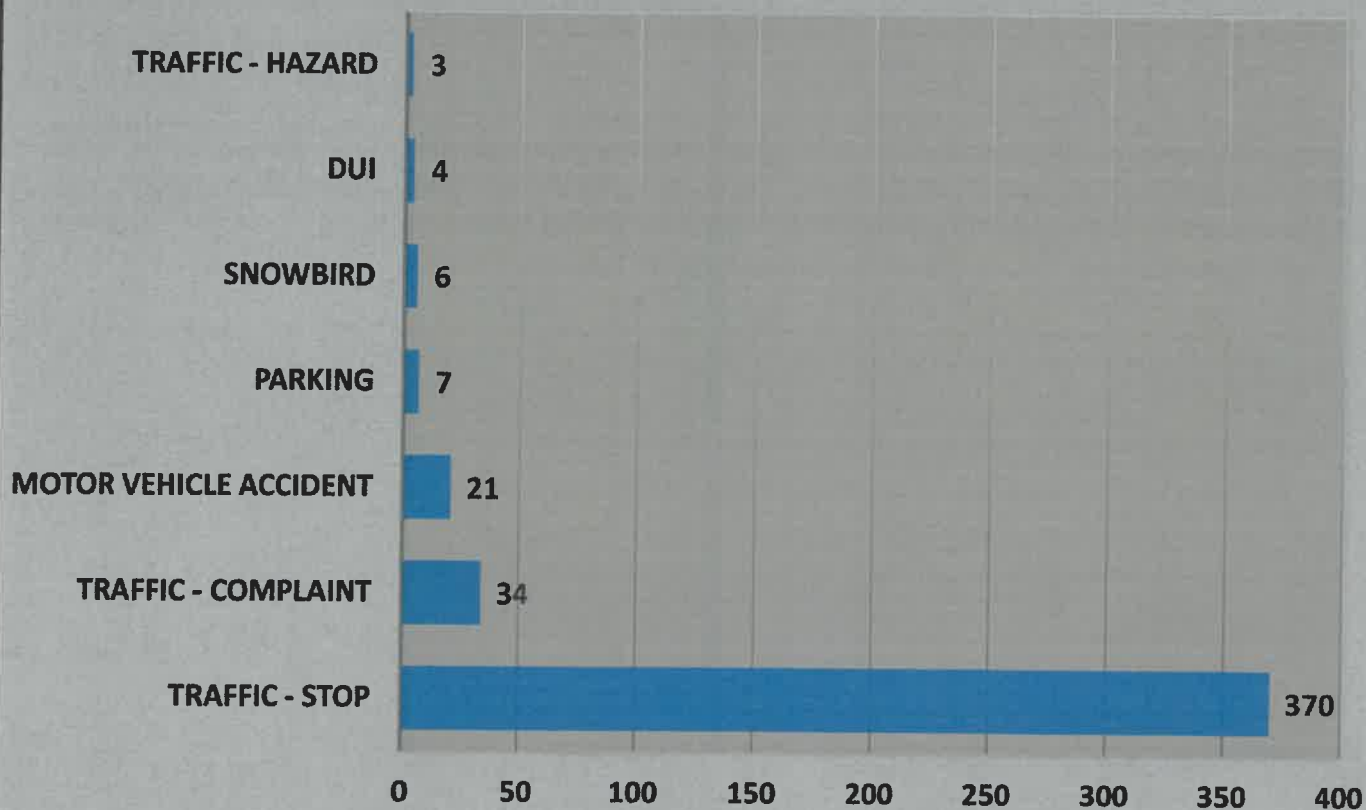
2024 Activity

Sheriff Deputies responded to 1,026 calls for service in Hanover in 2024. Of those calls for service, 447 incidents turned into a case report and required further investigation by the deputies. The summaries below contain a snapshot the City of Hanover 2024 law enforcement activity.

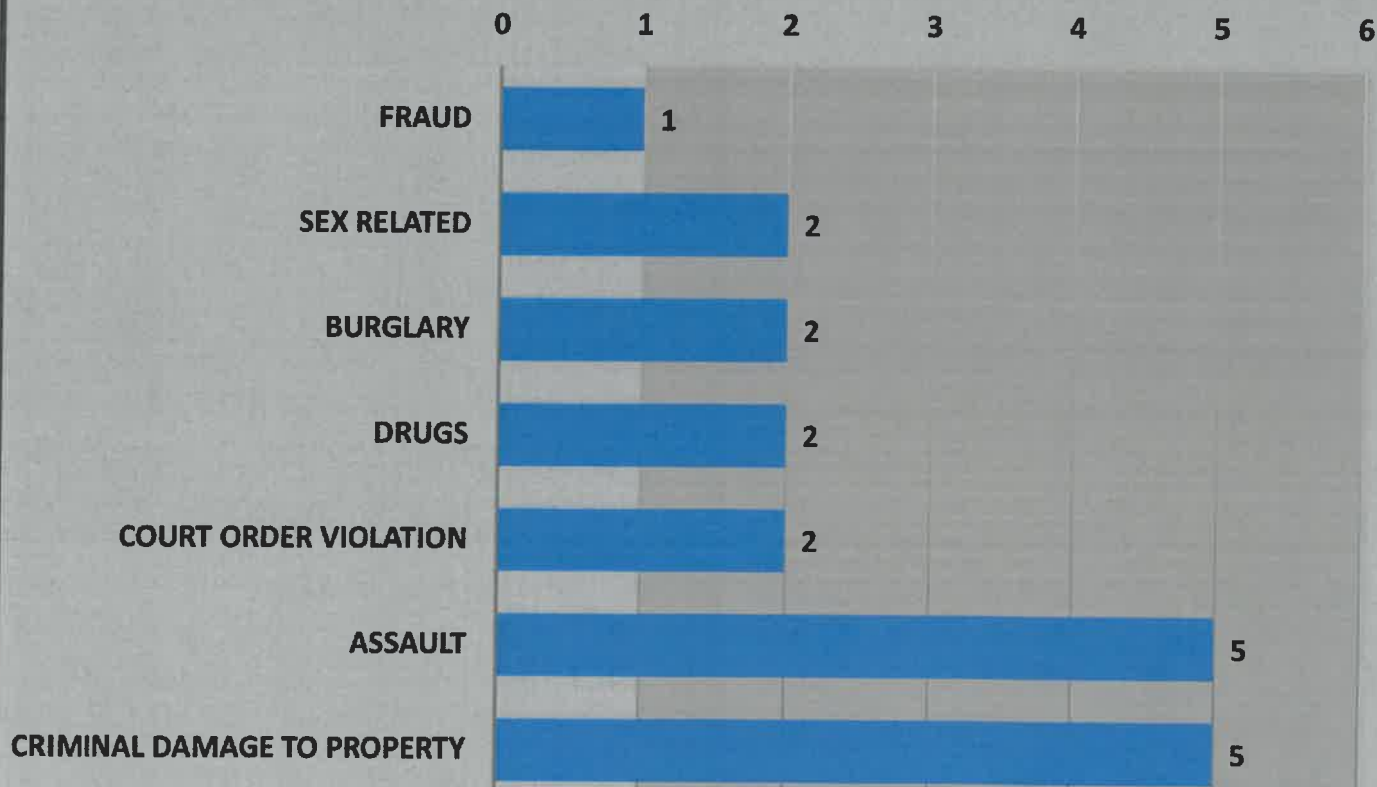
2024 Hanover Quality of Life Calls



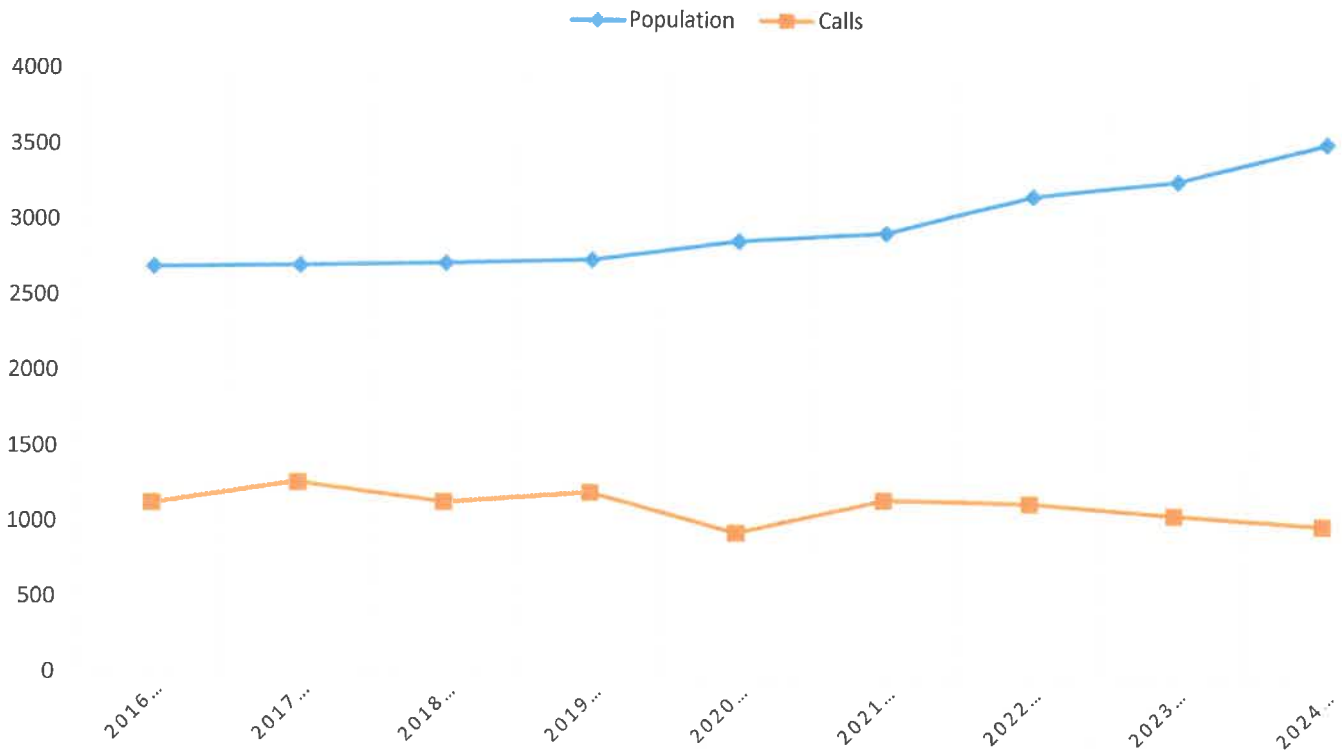
2024 Hanover Traffic Calls



2024 Hanover Crime Incidents



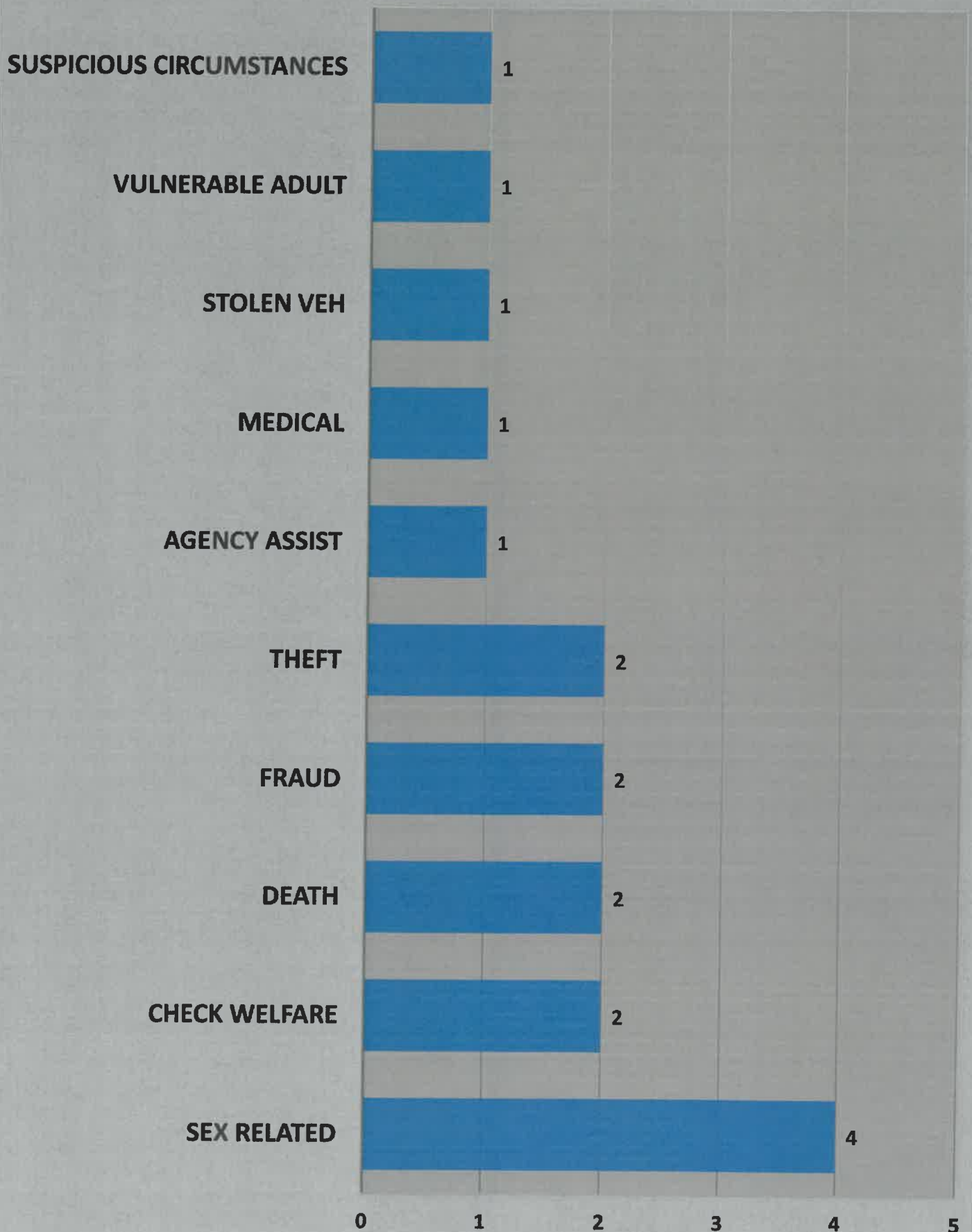
2016 – 2024 Population & Calls for Service



2022 – 2024 City of Hanover Significant Incident Codes

Significant Crime Calls	2022	2023	2024
Assault	6	5	2
Burglary	0	2	0
Court Order Violation	1	2	3
Criminal Damage to Property	2	5	7
Drugs	4	2	1
Fraud Complaint	7	1	8
Homicide	0	0	0
Robbery	0	0	0
Sex Related	2	2	2
Theft	10	9	7
Total	32	28	30

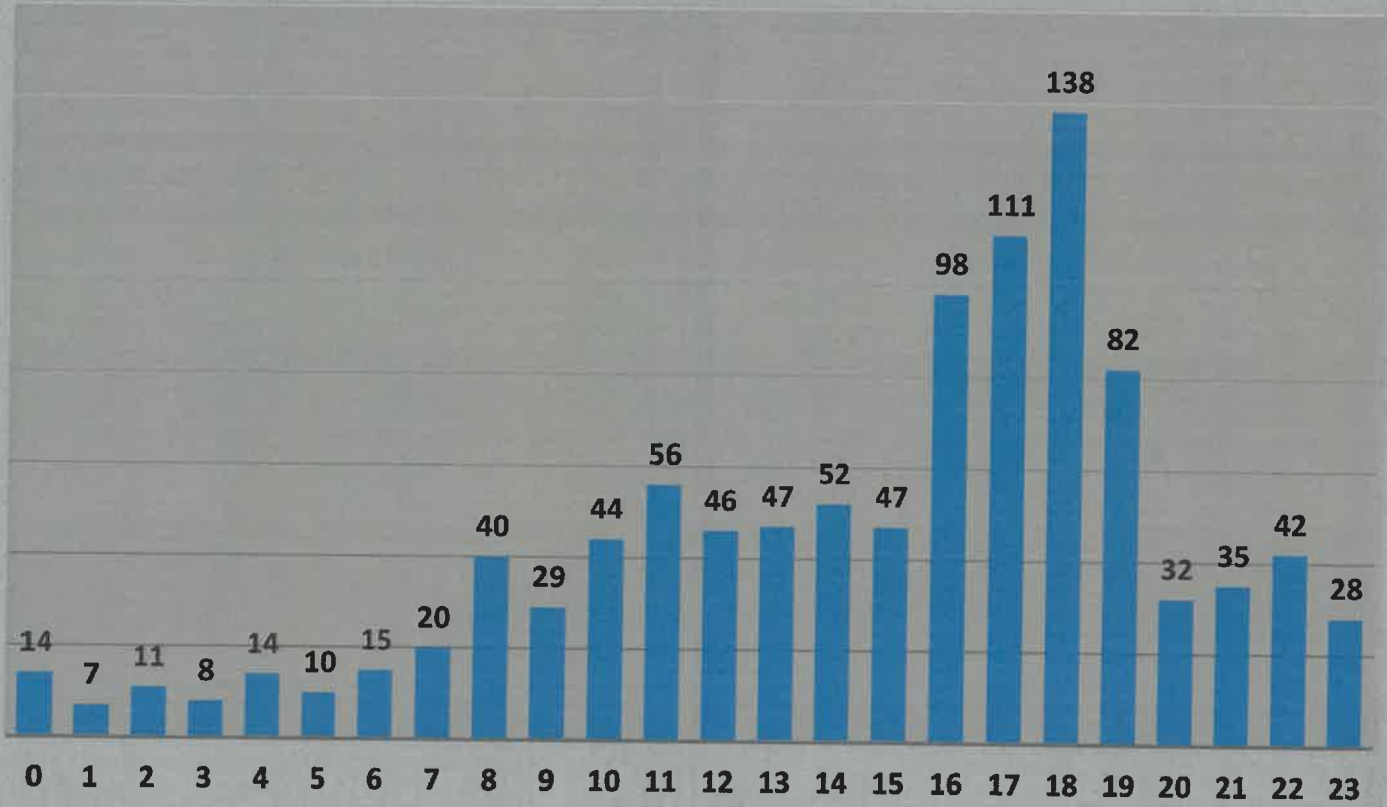
2024 Hanover Cases Assigned to Investigations



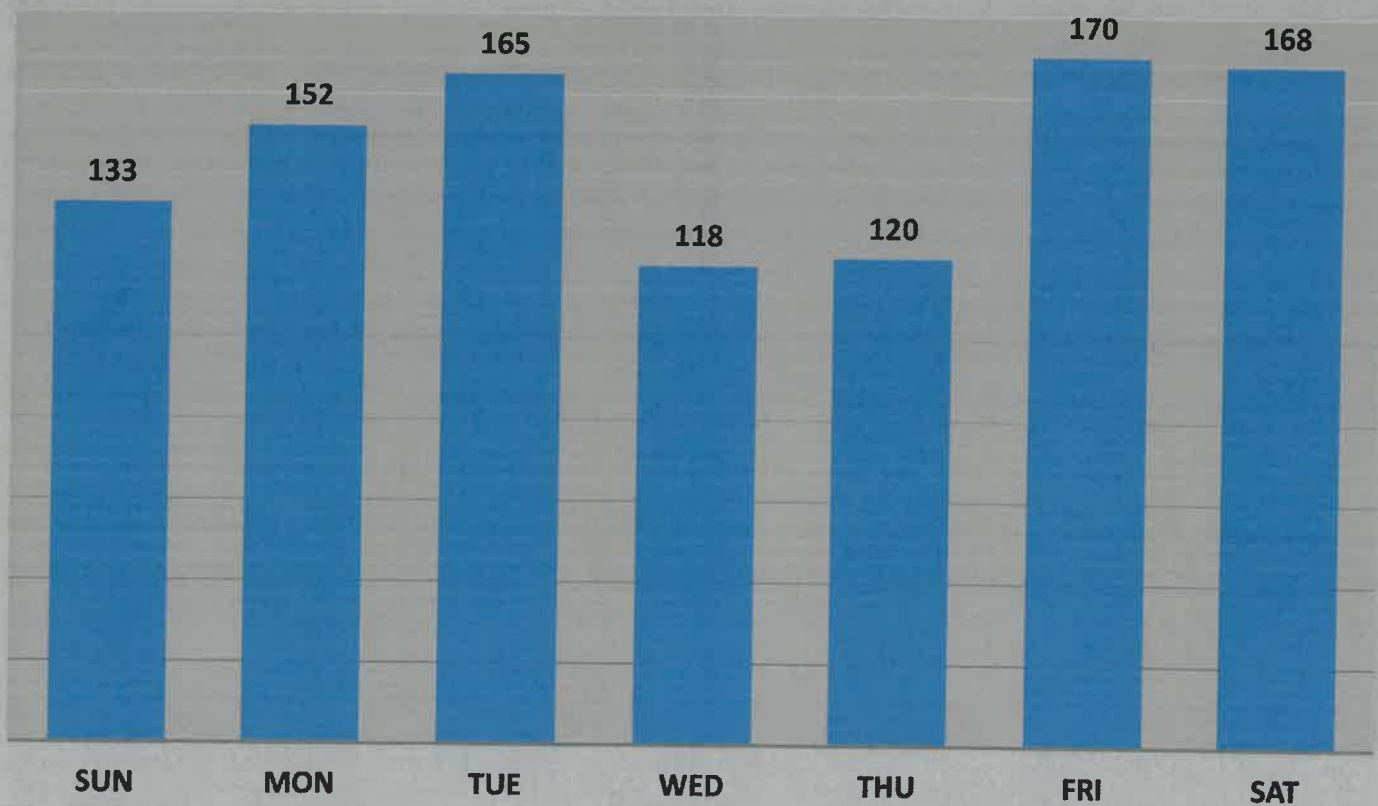
2024 City Comparison

	Hanover	Rockford	St Michael
Significant Crime Calls			
Assault	2	1	23
Burglary	0	4	11
Court Order Violation	3	17	35
Criminal Damage to Property	7	18	64
Drugs	1	5	14
Fraud Complaint	8	14	66
Homicide	0	0	0
Robbery	0	1	2
Sex Related	2	5	10
Theft	7	35	82
Significant Quality of Life Calls			
Alarm	24	75	333
Animal	7	29	109
Check Welfare	29	80	191
Citizen Aid	12	48	114
Civil	22	65	147
Disorderly	1	3	16
Domestic Disturbance	7	36	104
Harassment	4	22	33
Juvenile Complaint	15	33	197
Lost - Found Property	4	8	36
Medical	82	235	794
Neighborhood Dispute	1	12	19
Noise	10	13	56
Suspicious Activity	46	109	259
Threats	3	12	19
Unwanted Person	1	13	40
Traffic Calls			
DUI	4	9	43
Motor Vehicle Accident	21	34	242
Parking	7	11	70
Seasonal Parking	6	8	279
Traffic - Complaint	34	92	283
Traffic - Hazard	3	5	38
Traffic - Stop	370	995	3200

2024 Hanover Calls by Time of Day



2024 Hanover Calls by Day of Week





Wright County Sheriff's Office



3800 Braddock Ave NE
Buffalo, MN 55313

1-800-362-3667
Fax: 763-682-7610

Command Staff Contact Information

Sheriff Sean Deringer

sean.deringer@co.wright.mn.us

Chief Deputy Matt Treichler

matthew.treichler@co.wright.mn.us

Patrol Captain Jeremy Wirkkula

jeremy.wirkkula@co.wright.mn.us

Patrol Lieutenant Jason Kramber

jason.kramber@co.wright.mn.us

Patrol Lieutenant Russ Erkens

russell.erkens@co.wright.mn.us

Patrol Lieutenant Jeff McMackins

jeff.mcmackins@co.wright.mn.us

District Sergeant Mark Olson

mark.olson@co.wright.mn.us

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-04-25-12

APPROVING UPDATED 2025 ANNUAL APPOINTMENTS

WHEREAS, the annual appointments list approved by Council on January 7, 2025 included tabling of decision on appointment of Fire Department officer appointments to permit the newly appointed Personnel Committee to review these personnel positions; and

WHEREAS, Council wishes to complete the appointments list by filling those appointments.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the 2025 Annual Appointments as attached.

Adopted by the City Council this 4th day of February, 2025.

APPROVED BY:

ATTEST:

Greg Zgutowicz, Mayor

Jennifer Nash, City Administrator

**CITY OF HANOVER
2025 ANNUAL APPOINTMENTS**

Mayor:	Greg Zgutowicz	4 Year Term 2025-2028
Council:	Mike Amery	4 Year Term 2023-2026
	Gretchen Barrett	4 Year Term 2025-2028
	John Ganfield	4 Year Term 2025-2028
	Jim Zajicek	Remaining Term 2025-2026

APPOINTMENTS

Vice-Mayor: Mike Amery 2025

Planning Commission: (3 Year Terms)

Jim Schendel	2025-2027
Jason Mix	2025-2027
Stan Kolasa	2023-2025
Cody Wojacek	2025-2025
Chad Olson	2024-2026

Council Liaison:	Mike Amery	2025
Alternate Liaison:	Jim Zajicek	2025

Park Board: (3 Year Terms)

Laurel Prairie	2025-2027
Briana Rupenthal	2023-2025
Benjamin Brandhorst	2025-2025
Faye Schnell	2024-2026
Melissa Sullivan	2024-2026

Council Liaison:	Jim Zajicek	2025
Alternate Liaison:	Greg Zgutowicz	2025

Economic Development Authority: (Terms-6 years except for council, whose terms coincide with their terms of election)

Jessica Johnson	2022-2027
Brian Dismang	2023-2028
Todd Bartels	2024-2029
Ted Zrust	2024-2029
Sam Rudie	2024-2029
Greg Zgutowicz	2025-2028 (Council Member)
John Ganfield	2025-2028 (Council Member)

Joint Powers Water Board:

Mike Amery and Gretchen Barrett
Alternate: Greg Zgutowicz

Wright County Transit Advisory Committee (WCAT):

City Administrator

Wright County Aggregate Fund Committee: Mike Amery (nomination to County)

Personnel Committee:

Mayor Greg Zgutowicz 2025
Council Member Gretchen Barrett 2025

Safety Committee:

City Hall Staff

Fire Department:

Fire Chief:	TABLED	2025-2027
Chief 2:	Toby Heinz	2024-2025
Captain 1	TABLED	2025-2026
Captain 2	Adam Lange	2024-2025
Captain 3	TABLED	2025-2026
Lieutenant	TABLED	2025
Lieutenant	TABLED	2025
Lieutenant	TABLED	2025

Fire Relief Association:

Ex-Officio: Fire Chief
Ex-Officio: Mayor
Ex-Officio: City Administrator

Weed Inspectors:

Mayor (statutory)
City Administrator (assistant)
Public Works Supervisor (assistant)

Financial Advisors:

UBS Financial (Investments)
Springsted (Bonds and Other)

Official Depositories:

BankWest, MidWestOne Bank, Financial Security Bank, First National Bank of Elk River, UBS Financial, Minnesota Municipal Money Market Fund, Moreton Capital

Official Newspaper:

Wright County Journal Press

Animal Control:

Monticello Impound

Official Radio Station:

WCCO-830 AM

City Engineer, City Attorney, City Planner, City Assessor, Sheriff Services, and Building Inspection Services are all under contract with the City.