

**AGENDA
HANOVER CITY COUNCIL
FEBRUARY 5, 2018**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUG HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of January 16, 2018 City Council Work Session Meeting (4)**
 - b. Approve Claims as Presented: (6)**

➤ Claims	\$ 259,308.07
➤ Payroll	\$ 9,041.20
➤ P/R taxes & Exp	\$ 3,580.29
➤ Other Claims	\$ 2,312.26
➤ Total Claims	<u>\$ 274,241.82</u>
 - c. Res No 02-05-18-06 – Appointing Andre Atlas to the Hanover Fire Department (35)**
 - d. Res No 02-05-18-07 – Approving 2018 Solid Waste Hauler Licenses (36)**
 - e. Res No 02-05-18-08 – Approving Renewal of Consumption and Display License (37)**
 - f. Res No 02-05-18-09 – Approving Public Works Facility Construction Pay Voucher #4 (38)**
- 4. Citizen’s Forum:**
 - a. Fire Department Pinning – Lindsey Groves**
- 5. Public Hearings**
- 6. Unfinished Business**
- 7. New Business**
 - a. Res No 02-05-18-10 – Ordering EAW for Crow River Heights West (112)**
 - b. Res No 02-05-18-11 – Ordering EAW for Hanover Cove (119)**
 - c. Res No 02-05-18-12 – Approving Crow River Heights West Addition Development Sign (124)**
 - d. Res No 02-05-18-13 – City Council Consent to Lot Line Adjustment (128)**
- 8. Reports**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: February 1, 2017
Re: Review of February 5, 2018 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *See enclosed consent agenda.*
 - a. Approve Minutes of January 16, 2018 City Council Work Session Meeting (4)
 - b. Approve Claims as Presented: (6)

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 - e. Res No 02-05-18-08 – Approving Renewal of Consumption and Display License (37)
 - f. Res No 02-05-18-09 – Approving Public Works Facility Construction Pay Voucher #4 (38)
4. Citizen’s Forum:
 - a. Fire Department Pinning – Lindsey Groves

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
5. Public Hearings
6. Unfinished Business
7. New Business
 - a. Res No 02-05-18-10 – Ordering EAW for Crow River Heights West (112)

This resolution orders an Environmental Assessment Worksheet (EAW) to be completed for the future development of Crow River Heights West. This was discussed at a prior meeting between the City Council and the developer. At that time, it was indicated that an EAW would be required for the remaining phases due to the time lapse from the previous EAW and a change to the development plans. Enclosed is a resolution officially ordering the new EAW. The resolution is accompanied by a memo from the City Planner.

b. Res No 02-05-18-11 – Ordering EAW for Hanover Cove (119)

This resolution orders an Environmental Assessment Worksheet (EAW) to be completed for the future development of Hanover Cove. This development is located on the land that is commonly known as Duininck Pit. Enclosed is a memo from the City Planner discussing the City Council's options.

c. Res No 02-05-18-12 – Approving Crow River Heights West Development Sign (124)

Backes Development, LLC. Has requested to install a development sign on an outlot owned by the City. The parcel is located at the corner of Kadler Ave and Beebe Lake Rd. The parcel previously held a Crow River Heights Development sign, but it was removed upon the sale of the last final platted lot. With the extension of the development, Backes would like to reinstall an advertisement sign. Enclosed is a resolution approving the placement of the sign on City property.

d. Res No 02-05-18-13 – City Council Consent to Lot Line Adjustment (128)

Enclosed is a resolution consenting to a lot line adjustment for 11238 River Rd. The Council is required to consent to the adjustment due to the adjacent property being owned by the Hanover EDA, and eventually the City of Hanover. Staff has reviewed the request and recommends approval.

8. Reports

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
JANUARY 16, 2018 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, January 16, 2018 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Councilors Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Public Works Supervisor Jason Doboszanski. Councilors Doug Hammerseng and Ken Warpula were absent.

Approval of Agenda

MOTION by Hallstein to approve the amended agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda

MOTION by Warpula to approve the consent agenda, seconded by Hammerseng.

- a. **Approve Minutes of January 2, 2018 City Council Meeting**
- b. **Approve Claims as Presented:**
 - **Claims** \$ **67,623.77**
 - **Payroll** \$ **28,096.48**
 - **P/R taxes & Exp.** \$ **6,777.11**
 - **Other Claims** \$ **2,594.16**
 - **Total Claims** \$ **105,091.52**
- c. **Res No 01-02-18-02 – Approving Fire Firefighter Wage Adjustment**
- d. **Res No 01-16-18-04 – Approving Purchase of Office Computer**
- e. **Res No 01-16-18-05 – Approving Purchase of Opticom for Wildland Vehicle**

Motion carried unanimously.

Res No 01-02-18-01 – Approving Annual Appointments

Hagen noted that no changes were made to the resolution from the previous meeting. Council felt that given the number of Park Board applications, some form of interview or other way to gain a better understanding of the applicants was needed. Council directed Hagen to send a three question supplemental questionnaire to each applicant. The three questions should relate to who the parks should serve, what could be done to better Hanover parks, and what could be done to better Hanover Park Board events. Council further suggested the applicants be invited to the next board meeting in order to meet them and allow them to ask any questions.

Hallstein suggested a future discussion related to the Hanover Fire Department and the ability to remain a paid on-call department.

MOTION by Hallstein to approve Res No 01-16-18-01, seconded by Zajicek. **Motion carried unanimously.**

Hanover Cleanup Day

Hagen informed Council that the Hanover Lions Club will no longer be hosting the annual cleanup day at City Hall. They have decided to drop the event from their schedule due to many factors. Hagen asked for Council's desire on whether the City should continue the event. Hagen did note that several other cities host a similar event so it is not uncommon practice. Council consensus was to continue the event and to have staff begin planning. Council also suggested having all City Officials present to assist.

Ordinance Amendment – Chapter 4, Gambling Regulations Review

Hagen reviewed the redlined ordinance with Council. Kauffman suggested requiring a 10% payment to the City to support the Hanover parks system, Hallstein agreed. Hagen reviewed a proposed new section which would separate Excluded and Exempt Permits from the fully licensed operations. Consensus from Council was to allow these types of events to occur at locations that also have fully licensed gambling operations as well. Council also felt that each type of organization applying for these events can host up to six events per calendar year.

Council further directed Hagen to invite local organizations involved with lawful gambling to the February Work Session to discuss the regulations and gain their input.

Reports

Doboszanski

- A vehicle drove across the Historic Bridge, snow has been piled in front of the access to deter future actions. Trial users still have accessibility.
- Public Works Facility is receiving the finishing touches on the office work stations, jib crane install, phone line/system install, and the water has been turned on to the building. The cleaning has been scheduled for the following week, and the Certificate of Occupancy is expected to be issued on January 24, 2018.

Adjournment

MOTION by Zajicek to adjourn at 7:46 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

02/01/18 3:54 PM

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Payments

Current Period: December 2017

Batch Name	12/31/17PAY3				
Payment		Computer Dollar Amt	\$184,302.72	Posted	
Refer	2254 DEPT OF EMPLOYMENT & ECON	Ck# 033212	2/6/2018		
Cash Payment	E 100-43000-142 Unemployment Benefit P	Unemployment Benefits 4th Quarter 2017 - S. Vogel			\$1,857.30
Invoice	1/9/2018				
Transaction Date	1/29/2018	Due 0	Cash	10100	Total \$1,857.30
Refer	2275 FEHN COMPANIES	Ck# 033213	2/6/2018		
Cash Payment	E 411-41940-310 Other Professional Servi	Progress Billing #4 - PW Building - Draw #4			\$28,873.79
Invoice	10905	1/5/2018		Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total \$28,873.79
Refer	2261 FIRST SOURCE SOLUTIONS	Ck# 033214	2/6/2018		
Cash Payment	E 100-42240-310 Other Professional Servi	FD Background Check - R. Melchior			\$32.25
Invoice	FL00190896	1/9/2018			
Transaction Date	1/29/2018	Due 0	Cash	10100	Total \$32.25
Refer	2271 GRONSBURG, BRIAN	Ck# 002256E	2/6/2018		
Cash Payment	E 100-42210-103 Part-Time Employees	Assist with Maple Grove Triathlon on 08/26/17			\$100.00
Invoice					
Transaction Date	1/29/2018	Due 0	Cash	10100	Total \$100.00
Refer	2276 INTERIOR COMPONENTS GROUP	Ck# 033215	2/6/2018		
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Custom Casework & Window Sil			\$3,967.20
Invoice	202466	12/29/2017		Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total \$3,967.20
Refer	2277 KINGHORN COMPANY	Ck# 002257E	2/6/2018		
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: General Conditions 2017			\$1,532.80
Invoice	2475-17	1/23/2018		Project 208218	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Metals 2017			\$263.44
Invoice	2475-17	1/23/2018		Project 208218	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Woods & Plastics 2017			\$680.00
Invoice	2475-17	1/23/2018		Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total \$2,476.24
Refer	2272 KOTTKE, BRIAN	Ck# 033216	2/6/2018		
Cash Payment	E 100-42210-103 Part-Time Employees	Assist with Maple Grove Triathlon on 08/26/17			\$100.00
Invoice					
Cash Payment	E 100-42240-331 Travel Expenses	Hotel - MN Fire Chief's Conference			\$383.72
Invoice					
Transaction Date	1/29/2018	Due 0	Cash	10100	Total \$483.72
Refer	2255 MONTICELLO ANIMAL CONTROL	Ck# 033217	2/6/2018		
Cash Payment	E 100-42700-310 Other Professional Servi	12/18/17 Pick Up Border Terrior @ Jandel Avenue NE			\$50.00
Invoice	894	1/17/2018			
Transaction Date	1/29/2018	Due 0	Cash	10100	Total \$50.00
Refer	2279 NEO ELECTRICAL SOLUTIONS, LL	Ck# 033218	2/6/2018		

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Payments

Current Period: December 2017

Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Electrical				\$11,404.75
Invoice 4005	12/20/2017			Project 208218		
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$11,404.75
Refer	2268 <u>NORTHLAND TRUST</u>			<u>Ck# 033219 2/6/2018</u>		
Cash Payment	E 100-41530-310 Other Professional Servi	Annual Continuing Disclosure Report for 2017				\$435.00
Invoice 5210	1/10/2018					
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$435.00
Refer	2280 <u>OMANN BROTHERS INC</u>			<u>Ck# 033220 2/6/2018</u>		
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Extra Grading, Ramping Along Concrete Aprons, Salt Storage Area				\$1,330.00
Invoice 71098.1	12/31/2017			Project 208218		
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$1,330.00
Refer	2281 <u>P. SKLUZACEK BUILDERS, INC.</u>			<u>Ck# 033221 2/6/2018</u>		
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Erect Butler Building, Replace Damaged Rake Trim, Dyna-Flash Deck Tites				\$5,714.26
Invoice 450	1/15/2018			Project 208218		
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$5,714.26
Refer	2295 <u>PETERSON, TERESA</u>			<u>Ck# 033222 2/6/2018</u>		
Cash Payment	R 100-34101 City Hall Rent Revenue	Hall Rental Refund - 02/16 and 02/17/18 Event Cancelled				\$50.00
Invoice	1/29/2018					
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$50.00
Refer	2270 <u>RAY, JUSTIN</u>			<u>Ck# 033223 2/6/2018</u>		
Cash Payment	E 100-42210-103 Part-Time Employees	Assist with Maple Grove Triathlon on 08/26/17				\$100.00
Invoice						
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$100.00
Refer	2282 <u>RTL CONSTRUCTION, INC.</u>			<u>Ck# 033224 2/6/2018</u>		
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Per Contract, Firestone Clap, Install 5 Ext. Doors, Sound Insulation, Addl. Blocking, Soffit & Fascia				\$47,913.43
Invoice 17-239-4	1/31/2018			Project 208218		
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$47,913.43
Refer	2283 <u>RTS MECHANICAL</u>			<u>Ck# 033225 2/6/2018</u>		
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Progress Billing for Work Done Through December				\$6,555.00
Invoice 849	12/29/2017			Project 208218		
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$6,555.00
Refer	2262 <u>RUPP ANDERSON SQUIRES & WA</u>			<u>Ck# 033226 2/6/2018</u>		
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous - November 2017				\$595.00
Invoice 6682	1/11/2018					
Cash Payment	G 818-20200 Accounts Payable	Telephone Conferent Regarding Methodist Church				\$52.50
Invoice 6682	1/11/2018			Project 208238		
Cash Payment	E 100-41610-304 Legal Fees	City Council and Board / Commission Meetings - November 2017				\$300.00
Invoice 6682	1/11/2018					

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Payments

Current Period: December 2017

Cash Payment	E 201-41330-310 Other Professional Servi	EDA Acquisition of Property - November 2017				\$181.50
Invoice 6682	1/11/2018					
Cash Payment	E 100-41610-304 Legal Fees	Mileage and Meal - November 2017				\$56.65
Invoice 6682	1/11/2018					
Cash Payment	E 100-41610-304 Legal Fees	Photocopies - November 2017				\$24.60
Invoice 6682	1/11/2018					
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$1,210.25
Refer	2293 SKARNES INC.	Ck# 033227 2/6/2018				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Jib Crane, Hoist, Install & Load Test				\$18,951.55
Invoice	12/12/2017				Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$18,951.55
Refer	2286 STEINBRECHER PAINTING COMP	Ck# 033228 2/6/2018				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Painting Done to Date 2017				\$4,560.00
Invoice	12/30/2017				Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$4,560.00
Refer	2290 TWIN CITY GARAGE DOOR CO	Ck# 033229 2/6/2018				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Water Proof Wash Bay Operator				\$1,045.00
Invoice	12/5/2017				Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$1,045.00
Refer	2289 TWIN CITY HARDWARE	Ck# 033230 2/6/2018				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Steel Doors, Privacy Levers, Passage Levers				\$7,275.24
Invoice 917248	12/20/2017				Project 208218	
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Signs, Lock Protectors				\$92.40
Invoice 919554	12/28/2017				Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$7,367.64
Refer	2291 VIKING AUTOMATIC SPRINKLER	Ck# 033231 2/6/2018				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Work Performed Per Contract Through 12-31-17				\$4,617.00
Invoice 1025-P016011	12/31/2017				Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$4,617.00
Refer	2292 VOSS UTILITY PLUMBING	Ck# 033232 2/6/2018				
Cash Payment	E 411-41940-310 Other Professional Servi	PW Building - Draw #4: Plumbing per Contract				\$6,536.00
Invoice 4086	12/31/2017				Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$6,536.00
Refer	2301 WSB & ASSOCIATES, INC.	Ck# 002260E 2/6/2018				
Cash Payment	E 603-43150-310 Other Professional Servi	Erosion Control - December 2017				\$1,090.00
Invoice 12 - 01/24/18	1/24/2018					
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering Services - December 2017				\$560.25
Invoice 12 - 01/24/18	1/24/2018					
Cash Payment	G 823-20200 Accounts Payable	Crow River Heights West 3rd Addition - Construction Phase - December 2017				\$1,754.00
Invoice 08 - 01/24/18	1/24/2018					
Cash Payment	E 613-41910-310 Other Professional Servi	MS4 Services - December 2017				\$54.50
Invoice 03 - 01/24/18	1/24/2018					

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Payments

Current Period: December 2017

Cash Payment	E 418-43121-310 Other Professional Servi	2018 Pavement Improvement Project - December 2017				\$22,978.50
Invoice	02 - 01/24/18	1/24/2018				
Transaction Date	1/30/2018		Due 0	Cash	10100	Total \$26,437.25
Refer	<u>2256 XCEL ENERGY</u>		<u>Ck# 033233 2/6/2018</u>			
Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 12/05/17 - 01/08/18				\$348.26
Invoice	576847138	1/16/2018				
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 12/05/17 - 01/08/18				\$1,069.11
Invoice	576847138	1/16/2018				
Cash Payment	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 12/05/17 - 01/08/18				\$114.90
Invoice	576847138	1/16/2018				
Cash Payment	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 12/05/17 - 01/08/18				\$38.24
Invoice	576847138	1/16/2018				
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 12/06/17 - 01/09/18				\$15.42
Invoice	576847138	1/16/2018				
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 12/06/17 - 01/09/18				\$11.60
Invoice	576847138	1/16/2018				
Cash Payment	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 12/06/17 - 01/09/18				\$100.81
Invoice	576847138	1/16/2018				
Transaction Date	1/29/2018		Due 0	Cash	10100	Total \$1,698.34
Refer	<u>2264 XCEL ENERGY</u>		<u>Ck# 033234 2/6/2018</u>			
Cash Payment	E 100-43160-381 Electric Utilities	City Lights - Christmas Lights 12/01/17 - 12/31/17				\$536.75
Invoice						
Transaction Date	1/29/2018		Due 0	Cash	10100	Total \$536.75

Fund Summary

	10100 Cash	
823 CROW RVR HTS WEST 3RD / BACKES	\$1,754.00	
818 MISC ESCROWS FUND	\$52.50	
613 STORM WATER CAPITAL IMP FUND	\$54.50	
603 STORM WATER ENTERPRISE FUND	\$1,090.00	
418 STREET CAPITAL PROJ FUND	\$22,978.50	
411 FACILITIES CAPITAL PROJ FUND	\$151,311.86	
201 EDA SPECIAL REVENUE FUND	\$181.50	
100 GENERAL FUND	\$6,879.86	
	<u>\$184,302.72</u>	

Pre-Written Check	\$184,302.72
Checks to be Generated by the Computer	\$0.00
Total	\$184,302.72

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Payments

Current Period: February 2018

Batch Name	02/06/18 PAY	Payment	Computer Dollar Amt	\$75,005.35	Posted	
Refer	2298 AT&T MOBILITY					
Cash Payment	E 100-43000-321 Telephone					\$166.61
Invoice	X01252018	1/17/2018				
Transaction Date	1/30/2018		Due 0	Cash	10100	Total \$166.61
Refer	2303 CARSON, CLELLAND & SCHREDE					
Cash Payment	E 100-41610-304 Legal Fees					\$9.38
Invoice		1/29/2018				
Transaction Date	2/1/2018		Due 0	Cash	10100	Total \$9.38
Refer	2296 COMCAST					
Cash Payment	E 100-41940-321 Telephone					\$206.24
Invoice		1/23/2018				
Cash Payment	E 100-41940-321 Telephone					\$351.06
Invoice		1/23/2018				
Transaction Date	1/30/2018		Due 0	Cash	10100	Total \$557.30
Refer	2257 CZECH, STEVE					
Cash Payment	G 100-22000 Deposits					\$200.00
Invoice		1/22/2018				
Transaction Date	1/29/2018		Due 0	Cash	10100	Total \$200.00
Refer	2263 DEHMER FIRE PROTECTION					
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE					\$123.00
Invoice	6393	1/7/2018				
Transaction Date	1/29/2018		Due 0	Cash	10100	Total \$123.00
Refer	2294 DIR ALCOHOL AND GAMBLING EN					
Cash Payment	E 100-41940-306 Dues & Subscriptions					\$250.00
Invoice	6125-18	1/22/2018				
Transaction Date	1/30/2018		Due 0	Cash	10100	Total \$250.00
Refer	2260 HEALTH PARTNERS					
Cash Payment	G 100-21706 Medical/Dental Ins					\$3,867.58
Invoice	78358917	1/9/2018				
Transaction Date	1/29/2018		Due 0	Cash	10100	Total \$3,867.58
Refer	2278 KINGHORN COMPANY					
Cash Payment	E 411-41940-310 Other Professional Servi					\$2,427.79
Invoice	2475-18	1/23/2018				
Cash Payment	E 411-41940-310 Other Professional Servi					\$5,954.00
Invoice	2475-18	1/23/2018				
Cash Payment	E 411-41940-310 Other Professional Servi					\$935.00
Invoice	2475-18	1/23/2018				
Cash Payment	E 411-41940-310 Other Professional Servi					\$19,000.00
Invoice	2475-18	1/23/2018				
Transaction Date	1/30/2018		Due 0	Cash	10100	Total \$28,316.79
Refer	2266 LOUKASA, SHANNON					
Cash Payment	G 100-22000 Deposits					\$200.00
Invoice		1/16/2018				

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Payments

Current Period: February 2018

Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2304 MARCO TECHNOLOGIES, LLC		Ck# 033241 2/6/2018			
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE		Contract Base Rate Charge for 01/20/18 - 02/19/18			\$176.05
Invoice	INV4957456	1/31/2018				
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE		Contract Overage Charge for 07/20/17 - 01/19/18			\$615.20
Invoice	INV4957456	1/31/2018				
Transaction Date	2/1/2018	Due 0	Cash	10100	Total	\$791.25
Refer	2273 MENARDS - MAPLE GROVE		Ck# 033242 2/6/2018			
Cash Payment	E 100-43000-240 Small Tools and Minor E		Self Lighting Torch, Grommet Tool Kit			\$43.98
Invoice	14572	1/4/2018				
Cash Payment	E 100-43000-215 Shop Supplies		Utility Lighters			\$4.99
Invoice	14572	1/4/2018				
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$48.97
Refer	2305 MENARDS-BUFFALO		Ck# 033243 2/6/2018			
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE		Brooms, Mops, Trash Cans, Door Stops, Etc. for New PW Building			\$373.19
Invoice	61629	1/29/2018				
Transaction Date	2/1/2018	Due 0	Cash	10100	Total	\$373.19
Refer	2258 MURPHY, DEVIN		Ck# 033244 2/6/2018			
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 1/19 & 1/20/18 Event			\$200.00
Invoice		1/22/2018				
Transaction Date	1/22/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2267 NW HOMESCHOOL ATHLETIC CO		Ck# 033245 2/6/2018			
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 01/15/18 Event			\$200.00
Invoice		1/16/2018				
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2265 OLSON, DIANE		Ck# 033246 2/6/2018			
Cash Payment	G 100-22000 Deposits		Hall Damage Deposit Release - 01/13/18 Event			\$200.00
Invoice		1/16/2018				
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$200.00
Refer	2252 RANDYS ENVIRONMENTAL SERVI		Ck# 002252E 2/6/2018			
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos		Recycling - January 2018			\$3,362.94
Invoice						
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$3,362.94
Refer	2253 RANDYS ENVIRONMENTAL SERVI		Ck# 002253E 2/6/2018			
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos		General Trash - City Hall - February 2018			\$233.43
Invoice		1/26/2018				
Transaction Date	1/29/2018	Due 0	Cash	10100	Total	\$233.43
Refer	2284 RUSSELL SECURITY RESOURCE I		Ck# 002259E 2/6/2018			
Cash Payment	E 411-41940-310 Other Professional Servi		PW Building - Draw #4: Card Readers			\$7,210.36
Invoice	A31341	1/17/2018		Project 208218		
Transaction Date	1/30/2018	Due 0	Cash	10100	Total	\$7,210.36
Refer	2300 SAFETY TRAIN, INC.		Ck# 033247 2/6/2018			

CITY OF HANOVER

Payments

Current Period: February 2018

Cash Payment	E 100-43000-208 Training and Instruction	2018 Safety Training							\$950.00
Invoice	11/11/2017								
Transaction Date	1/30/2018	Due 0	Cash	10100		Total			\$950.00
Refer	<u>2302 SPECTRUM SUPPLY</u>								
Cash Payment	E 100-43000-215 Shop Supplies								\$17.67
Invoice 98769	1/2/2018								
Cash Payment	E 100-43000-215 Shop Supplies								\$36.00
Invoice 99847	1/17/2018								
Transaction Date	1/30/2018	Due 0	Cash	10100		Total			\$53.67
Refer	<u>2285 STEINBRECHER PAINTING COMP</u>								
Cash Payment	E 411-41940-310 Other Professional Servi								\$9,215.00
Invoice	1/30/2018							Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100		Total			\$9,215.00
Refer	<u>2306 SUN LIFE FINANCIAL</u>								
Cash Payment	G 100-21707 Life Ins								\$837.80
Invoice 5461158-0218	1/19/2018								
Transaction Date	2/1/2018	Due 0	Cash	10100		Total			\$837.80
Refer	<u>2297 TREPTAU, MARY</u>								
Cash Payment	G 100-22000 Deposits								\$200.00
Invoice	1/29/2018								
Transaction Date	1/30/2018	Due 0	Cash	10100		Total			\$200.00
Refer	<u>2287 TWIN CITIES WEST FLOORING</u>								
Cash Payment	E 411-41940-310 Other Professional Servi								\$7,918.25
Invoice 3009	1/10/2018							Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100		Total			\$7,918.25
Refer	<u>2288 TWIN CITY HARDWARE</u>								
Cash Payment	E 411-41940-310 Other Professional Servi								\$165.66
Invoice 922353	1/17/2018							Project 208218	
Transaction Date	1/30/2018	Due 0	Cash	10100		Total			\$165.66
Refer	<u>2269 VEOLIA WATER NORTH AMERICA</u>								
Cash Payment	E 601-43252-310 Other Professional Servi								\$3,076.50
Invoice 90136410	1/15/2018								
Cash Payment	E 602-43252-310 Other Professional Servi								\$4,248.50
Invoice 90136410	1/15/2018								
Transaction Date	1/29/2018	Due 0	Cash	10100		Total			\$7,325.00
Refer	<u>2299 VISA - BANKWEST</u>								
Cash Payment	E 201-41330-437 Other Miscellaneous								\$75.01
Invoice	1/19/2018								
Cash Payment	E 100-43000-260 Uniforms								\$379.90
Invoice	1/19/2018								
Cash Payment	E 100-41570-200 Office Supplies (GENER								\$132.78
Invoice	1/19/2018								
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE								\$29.55
Invoice	1/19/2018								

CITY OF HANOVER

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*Check Summary Register©

Cks 2/6/2018 - 2/6/2018

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 002256E GRONBERG, BRIAN	2/6/2018	\$100.00	Assist with Maple Grove Triath
Paid Chk# 002257E KINGHORN COMPANY	2/6/2018	\$2,476.24	PW Building - Draw #4: General
Paid Chk# 002260E WSB & ASSOCIATES, INC.	2/6/2018	\$26,437.25	Erosion Control - December 201
Paid Chk# 033212 DEPT OF EMPLOYMENT & ECON	2/6/2018	\$1,857.30	Unemployment Benefits 4th Quar
Paid Chk# 033213 FEHN COMPANIES	2/6/2018	\$28,873.79	Progress Billing #4 - PW Build
Paid Chk# 033214 FIRST SOURCE SOLUTIONS	2/6/2018	\$32.25	FD Background Check - R. Melch
Paid Chk# 033215 INTERIOR COMPONENTS GROU	2/6/2018	\$3,967.20	PW Building - Draw #4: Custom
Paid Chk# 033216 KOTTKE, BRIAN	2/6/2018	\$483.72	Hotel - MN Fire Chief's Confer
Paid Chk# 033217 MONTICELLO ANIMAL CONTROL	2/6/2018	\$50.00	12/18/17 Pick Up Border Terrio
Paid Chk# 033218 NEO ELECTRICAL SOLUTIONS,	2/6/2018	\$11,404.75	PW Building - Draw #4: Electri
Paid Chk# 033219 Northland Trust Services	2/6/2018	\$435.00	Annual Continuing Disclosure R
Paid Chk# 033220 OMANN BROTHERS INC	2/6/2018	\$1,330.00	PW Building - Draw #4: Extra G
Paid Chk# 033221 P. SKLUZACEK BUILDERS, INC.	2/6/2018	\$5,714.26	PW Building - Draw #4: Erect B
Paid Chk# 033222 PETERSON, TERESA	2/6/2018	\$50.00	Hall Rental Refund - 02/16 and
Paid Chk# 033223 RAY, JUSTIN	2/6/2018	\$100.00	Assist with Maple Grove Triath
Paid Chk# 033224 RTL CONSTRUCTION, INC.	2/6/2018	\$47,913.43	PW Building - Draw #4: Per Con
Paid Chk# 033225 RTS MECHANICAL	2/6/2018	\$6,555.00	PW Building - Draw #4: Progres
Paid Chk# 033226 Rupp Anderson Squires & Waldsp	2/6/2018	\$1,210.25	Miscellaneous - November 2017
Paid Chk# 033227 SKARNES INC.	2/6/2018	\$18,951.55	PW Building - Draw #4: Jib Cra
Paid Chk# 033228 STEINBRECHER PAINTING COM	2/6/2018	\$4,560.00	PW Building - Draw #4: Paintin
Paid Chk# 033229 TWIN CITY GARAGE DOOR CO	2/6/2018	\$1,045.00	PW Building - Draw #4: Water P
Paid Chk# 033230 TWIN CITY HARDWARE	2/6/2018	\$7,367.64	PW Building - Draw #4: Signs,
Paid Chk# 033231 VIKING AUTOMATIC SPRINKLER	2/6/2018	\$4,617.00	PW Building - Draw #4: Work Pe
Paid Chk# 033232 VOSS UTILITY PLUMBING	2/6/2018	\$6,536.00	PW Building - Draw #4: Plumbin
Paid Chk# 033233 XCEL ENERGY	2/6/2018	\$1,698.34	Fire Station 12/05/17 - 01/08/
Paid Chk# 033234 XCEL ENERGY	2/6/2018	\$536.75	City Lights - Christmas Lights
Total Checks		\$184,302.72	

FILTER: None

CITY OF HANOVER

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*Check Summary Register©

February 2018

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 033235 AT&T MOBILITY	2/6/2018	\$166.61	PW Cell Phones - 12/18/17 - 01
Paid Chk# 033236 CARSON, CLELLAND & SCHRED	2/6/2018	\$9.38	Legal Support / Work - January
Paid Chk# 033237 COMCAST	2/6/2018	\$557.30	PW Digital Voice & Internet -
Paid Chk# 033238 CZECH, STEVE	2/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033239 DIR ALCOHOL AND GAMBLING E	2/6/2018	\$250.00	Renewal of Consumption & Displ
Paid Chk# 033240 LOUKASA, SHANNON	2/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033241 MARCO TECHNOLOGIES, LLC	2/6/2018	\$791.25	Contract Overage Charge for 07
Paid Chk# 033242 MENARDS - MAPLE GROVE	2/6/2018	\$48.97	Utility Lighters
Paid Chk# 033243 MENARDS-BUFFALO	2/6/2018	\$373.19	Brooms, Mops, Trash Cans, Door
Paid Chk# 033244 MURPHY, DEVIN	2/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033245 NW HOMESCHOOL ATHLETIC C	2/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033246 OLSON, DIANE	2/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033247 SAFETY TRAIN, INC.	2/6/2018	\$950.00	2018 Safety Training
Paid Chk# 033248 SPECTRUM SUPPLY	2/6/2018	\$53.67	XL Nitrile Gloves
Paid Chk# 033249 STEINBRECHER PAINTING COM	2/6/2018	\$9,215.00	PW Building - Draw #4: Paintin
Paid Chk# 033250 Sun Life Financial	2/6/2018	\$837.80	Life Insurance - February 2018
Paid Chk# 033251 TREPTAU, MARY	2/6/2018	\$200.00	Hall Damage Deposit Release -
Paid Chk# 033252 TWIN CITIES WEST FLOORING	2/6/2018	\$7,918.25	PW Building - Draw #4: Porcela
Paid Chk# 033253 TWIN CITY HARDWARE	2/6/2018	\$165.66	PW Building - Draw #4: Grab Ba
Paid Chk# 033254 Veolia Water North America	2/6/2018	\$7,325.00	Sewer Services - February 2018
Paid Chk# 033255 VISA	2/6/2018	\$717.00	Microsoft Online Exchange
Paid Chk# 033256 WEX BANK - FD	2/6/2018	\$225.14	Fire Dept. Fuel
Paid Chk# 033257 WEX BANK	2/6/2018	\$1,087.03	Public Works Fuel
Total Checks		\$31,891.25	

FILTER: None



**Carson, Clelland
& Schreder**

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

January 29, 2018

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

January 2018

Professional Services

Amount

Criminal

1/25/2018	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	9.38
SUBTOTAL:		<u>9.38</u>
	For professional services rendered	\$9.38
	Previous balance	\$96.96
1/26/2018	Payment - thank you	(\$96.96)
	Total payments and adjustments	(\$96.96)
	Balance due	\$9.38

E 100-41610-304
City Attorney
↳ Legal Fees*

JH \$9.38

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

John J. Thames, City Attorney

JAN 31 2018



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 11/30/2017
Statement Date: 1/11/2018
Statement No. 6682

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	728.75
4011(1)-0004: City Council and Board/Commission Meetings	300.00
4011(1)-0093: EDA Acquisition of Property	181.50

Total Fees and Expenses: \$1,210.25

Previous Balance: -

Total Now Due: \$1,210.25

JH

JAN 16 2018



Rupp, Anderson, Squires & Waldspurgen, P.A.

333 South Seventh Street, Suite 2800
 Minneapolis, MN 55402
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Statement as of: 11/30/2017
 Statement Date: 1/11/2018
 Statement No. 6682

City of Hanover
 Mr. Brian Hagen
 11250 5th St NE
 Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
11/07/2017	JTS Brian e-mail regarding EDA transaction; reply.	0.10	175.00	17.50
11/08/2017	JTS Review agenda packet and prepare for meeting.	0.80	175.00	140.00
11/08/2017	JTS Telephone conference with Cindy regarding Miller property and contact by appraiser regarding use of same.	0.20	175.00	35.00
11/09/2017	JTS Telephone conference with Brian regarding church property issue.	0.30	175.00	52.50
11/15/2017	JTS Brian e-mail regarding charitable gambling issue; review state laws; Telephone conference with Brian.	0.60	175.00	105.00
11/17/2017	JTS Telephone conference with Cindy regarding mining prohibition and other land use related issues involving mining.	0.40	175.00	70.00
11/17/2017	JTS Telephone conference with Brian regarding unemployment compensation issue.	0.20	175.00	35.00
11/20/2017	JTS Telephone conference with Brian regarding personnel file questions.	0.20	175.00	35.00
11/20/2017	JTS Telephone conference with Brian regarding file; review submission to Scott.	0.40	175.00	70.00
11/21/2017	JTS Brian question regarding posting of proposed ordinance; review law; reply.	0.30	175.00	52.50
11/29/2017	JTS E-mails regarding Ronning property.	0.20	175.00	35.00

Sub-total Fees: 595.00 ~~647.50~~
 E # 100-41610-304
 City Attorney
 ↳ Legal Fees

4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount
11/08/2017	JTS Council meeting.	3.90	175.00	300.00

Sub-total Fees: 300.00
 E # 100-41610-304
 City Attorney
 ↳ Legal Fees

4011(1)-0093: EDA Acquisition of Property

		Hours	Rate	Amount
11/07/2017 ZJC	Receive e-mail from Brian Hagen regarding question related to unpaid fees.	0.10	165.00	16.50
11/08/2017 ZJC	Office conference with Jay Squires regarding special assessments and unpaid taxes on parcel; Read and respond to e-mail from Brian Hagen regarding the same.	0.30	165.00	49.50
11/09/2017 ZJC	Review property tax statements and closing documents to determine amount of tax owed and issues with assessors office; Telephone conference with closing company regarding closing costs and whether the taxes were paid; Telephone conference with Brian Hagen regarding the same.	0.70	165.00	115.50

E# 201-41330-310
 EDA Spc. Rev. Fund
 ↳ Bds. + Comm. → Other Prof. Fees.
 9/1 (\$181.50)

Sub-total Fees:

Rate Summary

Zachary J. Cronen	1.10 hours at \$165.00/hr	181.50
Jay T. Squires	7.60 hours at \$175.00/hr	947.50
Total hours:	8.70	1,129.00

E# 100-41610-304
 City Attorney
 ↳ Legal Fees
 56.65

Expenses

	Units	Price	Amount
11/08/2017 Mileage.	90.00	0.54	48.15
11/08/2017 Meal.	1.00	8.50	8.50
11/30/2017 Photocopies.	123.00	0.20	24.60
Sub-total Expenses:			\$81.25

Total Fees and Expenses: \$1,210.25
Previous Balance: -
Total Now Due: \$1,210.25

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Ann Thorne
 Accounts Manager

E# 100-41610-304
 City Attorney
 ↳ Legal Fees



January 24, 2018

2260

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: December 2017 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of December for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Associate

Enclosures

nf



City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

January 24, 2018
Project No: 0-002082-014
Invoice No: 12 - 01/24/18

2017 General Engineering Services
Professional Services from December 1, 2017 to December 31, 2017

Phase 000 2017 General Engineering Services
Project Mgmt

		Hours	Rate	Amount
Johnson, Paul	12/5/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	12/6/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	12/13/2017	3.00	109.00	327.00
Erosion Control				
Johnson, Paul	12/19/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	12/27/2017	1.00	109.00	109.00
Erosion Control				
Johnson, Paul	12/28/2017	1.50	109.00	163.50
Erosion Control				
Pederson, Karla	12/11/2017	.50	88.00	44.00
Final Pay Voucher to City for 5th Street Watermain Extension				
Totals		10.50		1,134.00
Total Labor				1,134.00

1,090.00
E# 603-43150-310
Storm Water Fund
↳ Storm Drainage
↳ Other Prof. Svcs.

Total this Task \$1,134.00

Meetings

		Hours	Rate	Amount
Messner, Justin	12/15/2017	2.50	152.00	380.00
Roadway Jurisdictional Policy Meeting				
Totals		2.50		380.00
Total Labor				380.00

Total this Task \$380.00

Permit Application

		Hours	Rate	Amount
Preisler, Nicholas	12/19/2017	1.25	109.00	136.25
11000 River Rd NE permit review				
Totals		1.25		136.25
Total Labor				136.25

Util. Pmt 2018-1?



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

January 24, 2018
Project No: R-010287-000
Invoice No: 8 - 01/24/18

Crow River Heights West 3rd Addition

Professional Services from December 1, 2017 to December 31, 2017

Phase 002 Construction
Construction Observation

		Hours	Rate	Amount
Johnson, Paul	12/5/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	12/6/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	12/19/2017	2.50	109.00	272.50
Erosion Control				
Johnson, Paul	12/27/2017	1.50	109.00	163.50
Erosion Control				
Johnson, Paul	12/28/2017	1.00	109.00	109.00
Erosion Control				
Sturtz, Richard	12/14/2017	7.00	126.00	882.00
Pulled rounder thru lines that would not mandrel and filmed them lines also mandreled after rounder				
Totals		15.00		1,754.00

Total Labor

1,754.00

Total this Task

\$1,754.00

Total this Phase

\$1,754.00

Total this Invoice

\$1,754.00

G # 823-20200
CRHW 3rd Addition

Billings to Date

	Current	Prior	Total
Labor	1,754.00	48,260.25	50,014.25
Totals	1,754.00	48,260.25	50,014.25

Comments:

Approved by:



701 Xenia Avenue South, Suite 300 | Minneapolis, MN 55416 | (763) 541-4800

City of Hanover
Attn: Brian Hagen
11250 5th Street NE
Hanover, MN 55341

January 24, 2018
Project No: R-011009-000
Invoice No: 3 - 01/24/18

2018 MS4 Services

Professional Services from December 1, 2017 to December 31, 2017

Phase 001 2018 MS4 Services
Reports

	Hours	Rate	Amount
Johnson, Paul	12/12/2017	.50	109.00
Application MS4 Part 1			54.50
Totals	.50		54.50
Total Labor			54.50
Total this Task			\$54.50
Total this Phase			\$54.50

Billing Limits	Current	Prior	To-Date
Total Billings	54.50	1,767.50	1,822.00
Limit			7,700.00
Remaining			5,878.00

Total this Invoice \$54.50

Comments: _____

Approved by: _____

Nalle Jang

Reviewed by: Justin Messner
Project Manager: Jennifer Hildebrand

E# 613-41910-310
Storm Water Cap. Imp. Fund
↳ Planning & Zoning
↳ Other Prof. Svcs.

		Hours	Rate	Amount	
Perkey, Benjamin	12/6/2017	5.00	95.00	475.00	
Site Visit and photos					
Perkey, Benjamin	12/6/2017	3.00	95.00	285.00	
design investigation and maps for survey team to help locate items					
Totals		8.00		760.00	
Total Labor					760.00
			Total this Task		\$760.00

Drawings & Layouts

		Hours	Rate	Amount
Berg, William	12/27/2017	3.00	55.00	165.00
As built utility drawings.				
Berg, William	12/28/2017	4.00	55.00	220.00
As built utility drawings.				
Cartony, Timothy	12/19/2017	2.00	135.00	270.00
set up design				
Cartony, Timothy	12/20/2017	2.00	135.00	270.00
set up design				
Cartony, Timothy	12/27/2017	4.00	135.00	540.00
design				
Cartony, Timothy	12/28/2017	4.00	135.00	540.00
design				
Cartony, Timothy	12/29/2017	4.00	135.00	540.00
design				
Helder, Peter	12/11/2017	2.00	137.00	274.00
edit topo				
Honga, Jeremy	12/18/2017	3.00	102.00	306.00
topo survey				
Honga, Jeremy	12/19/2017	5.00	102.00	510.00
topo survey				
Perkey, Benjamin	12/13/2017	4.00	95.00	380.00
Plans				
Perkey, Benjamin	12/14/2017	4.00	95.00	380.00
detail plates				
Perkey, Benjamin	12/18/2017	4.00	95.00	380.00
Plans				
Perkey, Benjamin	12/19/2017	4.00	95.00	380.00
Alignment				
Perkey, Benjamin	12/20/2017	4.00	95.00	380.00
Alignment/Profile				
Perkey, Benjamin	12/21/2017	2.50	95.00	237.50
Profile				
Perkey, Benjamin	12/27/2017	8.00	95.00	760.00
Plans				
Perkey, Benjamin	12/28/2017	8.00	95.00	760.00
Plans				

Project	R-011186-000	HANO - 2018 Pavement Improvement Project	Invoice	2
			Total this Invoice	\$22,978.50

Comments: _____

Approved by: Wally Jung

Reviewed by: Andrew Brotzler
Project Manager: Justin Messner

E # 418-43121-310
Street Capital
↳ Other Prof. Svcs.
↳ Other Prof. Svcs.

CITY OF HANOVER

Cash Balances

February 2018

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$763,272.31	\$40.21	\$14,681.85	\$748,630.67
107 FIRE DEPT DONATIONS FUND	\$19,569.28	\$0.00	\$0.00	\$19,569.28
201 EDA SPECIAL REVENUE FUND	\$64,642.03	\$0.00	\$212.65	\$64,429.38
205 EDA BUSINESS INCENTIVE FUND	\$246,938.85	\$0.00	\$0.00	\$246,938.85
311 2008A GO CIP REFUNDING BOND	\$45,006.28	\$0.00	\$0.00	\$45,006.28
312 2009A GO IMP REFUNDING BOND	\$5,242.50	\$0.00	\$0.00	\$5,242.50
313 2010 GO EQUIPMENT CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$437,635.97	\$0.00	\$0.00	\$437,635.97
315 2016A GO CIP BOND	\$5,422.25	\$0.00	\$0.00	\$5,422.25
401 GENERAL CAPITAL PROJECTS	\$1,349,281.84	\$0.00	\$0.00	\$1,349,281.84
402 PARKS CAPITAL PROJECTS	\$63,950.35	\$0.00	\$0.00	\$63,950.35
403 FIRE DEPT CAPITAL FUND	\$164,407.89	\$0.00	\$0.00	\$164,407.89
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
407 TIF REDEV DIST #1	\$7,085.17	\$0.00	\$0.00	\$7,085.17
409 MAHLER PIT - 15TH ST IMP FUND	\$2,458.84	\$0.00	\$0.00	\$2,458.84
411 FACILITIES CAPITAL PROJ FUND	-\$274,959.54	\$0.00	\$52,826.06	-\$327,785.60
417 EQUIPMENT CAPITAL FUND	\$157,995.49	\$0.00	\$0.00	\$157,995.49
418 STREET CAPITAL PROJ FUND	\$574,017.35	\$0.00	\$0.00	\$574,017.35
601 WATER ENTERPRISE FUND	\$855,054.69	\$0.00	\$3,076.50	\$851,978.19
602 SEWER ENTERPRISE FUND	\$310,181.85	\$0.00	\$4,248.50	\$305,933.35
603 STORM WATER ENTERPRISE FUND	\$211,166.72	\$0.00	\$0.00	\$211,166.72
611 WATER CAPITAL IMP FUND	\$135,861.21	\$0.00	\$0.00	\$135,861.21
612 SEWER CAPITAL IMP FUND	\$1,859,474.02	\$0.00	\$0.00	\$1,859,474.02
613 STORM WATER CAPITAL IMP FUND	\$543,585.92	\$0.00	\$0.00	\$543,585.92
804 SCHENDELS FIELD ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
809 BRIDGES AT HANOVER ESC FUND	\$0.00	\$0.00	\$0.00	\$0.00
811 EROSION CONTROL ESCROW FUND	\$25,000.00	\$0.00	\$0.00	\$25,000.00
815 LANDSCAPE ESCROW FUND	\$24,000.00	\$0.00	\$0.00	\$24,000.00
817 INFRASTRUCTURE ESCROW FUND	\$15,000.00	\$0.00	\$0.00	\$15,000.00
818 MISC ESCROWS FUND	\$14,983.67	\$0.00	\$0.00	\$14,983.67
820 BRIDGES TOWNHOMES ESC FUND	\$3,615.07	\$0.00	\$0.00	\$3,615.07
821 QUAIL PASS 2ND ADD ESCROW FD	\$0.00	\$0.00	\$0.00	\$0.00
823 CROW RVR HTS WEST 3RD / BACKES	\$153,386.15	\$0.00	\$0.00	\$153,386.15
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,786,016.16	\$40.21	\$75,045.56	\$7,711,010.81

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$6,238.65	\$881,449.00	\$875,210.35	0.71%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$129,904.00	\$129,904.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,992.93	\$15,000.00	\$11,007.07	26.62%
Source Alt Code TAXES		\$0.00	\$10,231.58	\$1,026,353.00	\$1,016,121.42	1.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$450.00	\$10,000.00	\$9,550.00	4.50%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$25.00	\$400.00	\$375.00	6.25%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$1,200.00	\$2,000.00	\$800.00	60.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$75.00	\$75.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$140,661.00	\$140,661.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,191.40	\$6,000.00	\$4,808.60	19.86%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,500.00	\$2,000.00	\$500.00	75.00%
Source Alt Code SERVICE		\$0.00	\$4,366.40	\$164,136.00	\$159,769.60	2.66%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$12.53	\$900.00	\$887.47	1.39%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$29.38	\$0.00	-\$29.38	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$41.91	\$20,400.00	\$20,358.09	0.21%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,370.00	\$10,370.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$250.00	\$400.00	\$150.00	62.50%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$3,154.84	\$140,000.00	\$136,845.16	2.25%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$3,404.84	\$153,220.00	\$149,815.16	2.22%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$117,651.00	\$117,651.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$162,490.00	\$162,490.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Fund 100 GENERAL FUND		\$0.00	\$18,044.73	\$1,528,599.00	\$1,510,554.27	1.18%

Revenue Budget by Source - General Fund

Source Alt Code	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$0.00	\$18,044.73	\$1,528,599.00	\$1,510,554.27	1.18%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$1,098.90	\$0.00	-\$1,098.90	0.00%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41110 Council		\$0.00	\$1,123.90	\$0.00	-\$1,123.90	0.00%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$5,494.36	\$0.00	-\$5,494.36	0.00%
CITYADM	E 100-41400-121 PERA	\$0.00	\$412.08	\$0.00	-\$412.08	0.00%
CITYADM	E 100-41400-122 FICA	\$0.00	\$340.65	\$0.00	-\$340.65	0.00%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$79.67	\$0.00	-\$79.67	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$31.38	\$0.00	-\$31.38	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$691.40	\$0.00	-\$691.40	0.00%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$25.00	\$0.00	-\$25.00	0.00%
Dept 41400 City Administrator		\$0.00	\$7,074.54	\$0.00	-\$7,074.54	0.00%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$3,473.31	\$0.00	-\$3,473.31	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$260.50	\$0.00	-\$260.50	0.00%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$215.34	\$0.00	-\$215.34	0.00%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$50.37	\$0.00	-\$50.37	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$121.48	\$0.00	-\$121.48	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$700.02	\$0.00	-\$700.02	0.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41430 Clerical Staff		\$0.00	\$4,821.02	\$0.00	-\$4,821.02	0.00%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$0.00	-\$150.00	0.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41435 Staff Expenses		\$0.00	\$150.00	\$0.00	-\$150.00	0.00%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$4,080.00	\$0.00	-\$4,080.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$306.00	\$0.00	-\$306.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$0.00	\$251.64	\$0.00	-\$251.64	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$58.84	\$0.00	-\$58.84	0.00%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$86.36	\$0.00	-\$86.36	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$700.00	\$0.00	-\$700.00	0.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530 Accounting		\$0.00	\$5,482.84	\$0.00	-\$5,482.84	0.00%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$92.57	\$92.57	\$0.00	-\$92.57	0.00%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$791.25	\$967.30	\$0.00	-\$967.30	0.00%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$883.82	\$1,059.87	\$0.00	-\$1,059.87	0.00%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$104.00	\$169.00	\$0.00	-\$169.00	0.00%
Dept 41600 Computer		\$104.00	\$169.00	\$0.00	-\$169.00	0.00%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$9.38	\$9.38	\$0.00	-\$9.38	0.00%
Dept 41610 City Attorney		\$9.38	\$9.38	\$0.00	-\$9.38	0.00%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$123.00	\$123.00	\$0.00	-\$123.00	0.00%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$250.00	\$250.00	\$0.00	-\$250.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-321 Telephone	\$557.30	\$915.36	\$0.00	-\$915.36	0.00%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$200.00	\$0.00	-\$200.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$233.43	\$461.61	\$0.00	-\$461.61	0.00%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$120.00	\$0.00	-\$120.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$1,163.73	\$2,069.97	\$0.00	-\$2,069.97	0.00%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41960 Insurance						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41970 Legal Publications						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42101 Hennepin County Sheriff						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$8,760.00	\$0.00	-\$8,760.00	0.00%
Dept 42102 Wright County Sheriff						
		\$0.00	\$8,760.00	\$0.00	-\$8,760.00	0.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$21,289.18	\$0.00	-\$21,289.18	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,319.96	\$0.00	-\$1,319.96	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$308.69	\$0.00	-\$308.69	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration						
		\$0.00	\$22,917.83	\$0.00	-\$22,917.83	0.00%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220 Fire Dept Equipment						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42240 Fire Dept Training						
		\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$225.14	\$225.14	\$0.00	-\$225.14	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$300.00	\$0.00	-\$300.00	0.00%
Dept 42260 Fire Vehicles						
		\$225.14	\$525.14	\$0.00	-\$525.14	0.00%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$19.00	\$0.00	-\$19.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$0.00	\$19.00	\$0.00	-\$19.00	0.00%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42401	Building Inspection Admin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$11,980.77	\$0.00	-\$11,980.77	0.00%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$215.00	\$0.00	-\$215.00	0.00%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$898.55	\$0.00	-\$898.55	0.00%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$718.87	\$0.00	-\$718.87	0.00%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$168.14	\$0.00	-\$168.14	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$212.52	\$0.00	-\$212.52	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$2,501.94	\$0.00	-\$2,501.94	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$950.00	\$1,449.00	\$0.00	-\$1,449.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$949.39	\$949.39	\$0.00	-\$949.39	0.00%
PUBWRKS	E 100-43000-215 Shop Supplies	\$58.66	\$58.66	\$0.00	-\$58.66	0.00%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$409.16	\$409.16	\$0.00	-\$409.16	0.00%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$43.98	\$43.98	\$0.00	-\$43.98	0.00%
PUBWRKS	E 100-43000-260 Uniforms	\$379.90	\$379.90	\$0.00	-\$379.90	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$166.61	\$166.61	\$0.00	-\$166.61	0.00%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$118.00	\$0.00	-\$118.00	0.00%
Dept 43000	Public Works (GENERAL)	\$2,957.70	\$20,270.49	\$0.00	-\$20,270.49	0.00%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,362.94	\$3,362.94	\$0.00	-\$3,362.94	0.00%
Dept 43245	Recycling: Refuse	\$3,362.94	\$3,362.94	\$0.00	-\$3,362.94	0.00%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$29.55	\$29.55	\$0.00	-\$29.55	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$0.00	\$54.90	\$0.00	-\$54.90	0.00%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45200	Parks (GENERAL)	\$29.55	\$84.45	\$0.00	-\$84.45	0.00%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$3,500.00	\$0.00	-\$3,500.00	0.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$3,500.00	\$0.00	-\$3,500.00	0.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimbursen	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 48205	Damage Deposit Refunds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$8,736.26	\$81,650.37	\$0.00	-\$81,650.37	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2018 Amt	2018 YTD Amt	2018 YTD Budget	2018 YTD Balance	%YTD Budget
		\$8,736.26	\$81,650.37	\$0.00	-\$81,650.37	0.00%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 02-05-18-06

A RESOLUTION APPOINTING PROBATIONARY FIREFIGHTER

WHEREAS, the Hanover Fire Department currently has vacancies; and

WHEREAS, Fire Chief Dave Malewicki recommends appointing Andre Atlas as a Probationary Firefighter, subject to passing of criminal background check, physical examination, and agility test.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the hiring of Andre Atlas as a Probationary Firefighter, subject to the conditions listed above and applicable City policies.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 02-05-18-07

A RESOLUTION APPROVING THE 2018 SOLID WASTER HAULER LICENSES

WHEREAS, the City issues annual Solid Waste Hauler Licenses; and

WHEREAS, the City’s Ordinance allows six licenses; and

WHEREAS, five applications were received for 2018 to date.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby issues, upon receipt of payment and application, a Solid Waste Hauler License to the following companies:

- ACE Solid Waste, Inc.
- Randy’s Sanitation
- Advanced Disposal
- Waste Management
- Republic Services

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-05-18-08

A RESOLUTION APPROVING RENEWAL OF CONSUMPTION AND DISPLAY PERMIT

WHEREAS, the City maintains a Consumption and Display Liquor License at 11250 5th St. NE due to the City renting out the attached Community Hall and Settlers Park Shelter; and

WHEREAS, this license has an annual renewal requirement; and

WHEREAS, the City is in compliance with the conditions of the renewal as stated on the renewal application.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the renewal of the Consumption and Display Permit for 11250 5th St. NE, Hanover, MN.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by ___ and seconded by ___.

.....

RESOLUTION NO 02-05-18-09

**A RESOLUTION APPROVING PAY VOUCHER #4 FOR THE
CONSTRUCTION OF THE HANOVER PUBLIC WORKS FACILITY**

WHEREAS, the construction manager, Kinghorn Construction, has reviewed quantities of materials submitted for payment of work completed by contractors for work on the construction of the Hanover Public Works Facility previously authorized by Council; and

WHEREAS, staff recommends making payment, per attached Pay Voucher #4, and as follows:

- Fehn Companies \$ 28,873.79
- ICG Inc. \$ 3,967.20
- Kinghorn Construction \$ 30,793.03
- Neo Electrical Solutions \$ 11,404.75
- Omann Contracting Co. \$ 1,330.00
- P. Skluzacek Builders Inc. \$ 5,714.26
- RTL Construction Inc. \$ 47,913.43
- RTS Mechanical \$ 6,555.00
- Russell Security Resource Inc. \$ 7,210.36
- Skarnes Inc. \$ 18,951.55
- Steinbrecher Painting \$ 13,775.00
- Twin Cities West Flooring \$ 7,918.25
- Twin City Hardware \$ 7,533.30
- Twin City Garage Door \$ 1,045.00
- Viking Automatic Sprinkler \$ 4,617.00
- Voss Utility & Plumbing \$ 6,536.00

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Voucher #4, with a total amount of \$204,137.92.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

City of Hanover Payment Summary for Draw #4

Subcontractor	Mailing Address	Work Completed	Retainage to be Held	Payment Amount	Notes
Fehn Companies	5050 Barthel Industrial Drive, Albertville, MN 55301	\$ 30,393.46	\$ 1,519.67	\$ 28,873.79	5% Retainage Held
ICG Inc.	1646 Hwy 23 E., St. Cloud, MN 56304	\$4,176.00	\$208.80	\$3,967.20	5% Retainage Held
Kinghorn Company	21830 Industrial Court, Rogers, MN 55374	\$31,793.03	\$1,000.00	\$30,793.03	Retainage Held on P&O only
Neo Electrical Solutions	2365 Willis Miller Drive, Hudson, WI 54016	\$12,005.00	\$600.25	\$11,404.75	5% Retainage Held
Omamn Contracting Co.	PO Box 120, Albertville, MN 55301	\$1,400.00	\$70.00	\$1,330.00	5% Retainage Held
P. Skluzacek Builders Inc.	143 Woodbury St. SW, New Prague, MN 56071	\$6,015.01	\$300.75	\$5,714.26	5% Retainage Held
RTL Construction Inc.	4000 Valley Industrial Blvd S, Shakopee, MN 55379	\$50,435.19	\$2,521.76	\$47,913.43	5% Retainage Held
RTS Mechanical LLC	725 Tower Drive, Hamel, MN 55340	\$6,900.00	\$345.00	\$6,555.00	5% Retainage Held
Russell Security Resource Inc.	205 5th St. NE #6, Buffalo, MN 55313	\$7,589.85	\$379.49	\$7,210.36	5% Retainage Held
Skarnes Inc.	2100 Niagara Ln N, Plymouth, MN 55447	\$19,949.00	\$997.45	\$18,951.55	5% Retainage Held
Steinbrecher Painting	1408 7th St. N., PO Box 159, Princeton, MN 55371	\$14,500.00	\$725.00	\$13,775.00	5% Retainage Held
Twin Cities West Flooring	PO Box 335, Buffalo, MN 55313	\$8,335.00	\$416.75	\$7,918.25	5% Retainage Held
Twin City Hardware	723 Hadley Ave. N., Oakdale, MN 55128	\$7,929.79	\$396.49	\$7,533.30	5% Retainage Held
Twin City Garage Door	5601 Boone Ave. N., New Hope, MN 55428	\$1,100.00	\$55.00	\$1,045.00	5% Retainage Held
Viking Automatic Sprinkler	11250 5th St. NE, Hanover, MN 55341-4101	\$4,860.00	\$243.00	\$4,617.00	5% Retainage Held
Voss Utility & Plumbing	PO Box 240, Hanover, MN 55341	\$6,880.00	\$344.00	\$6,536.00	5% Retainage Held
Totals		\$214,261.33	\$10,123.42	\$204,137.92	

REQUEST FOR PAYMENT

From: Kinghorn Company, Inc
 21830 Industrial Court
 Rogers, MN 55374

To: City of Hanover

Draw: 4
 Date: 1/24/2018
 Period Ending Date: 1/23/2018

Request for payment:
 Original contract amount: \$1,663,726.17
 Approved changes: (\$5,668.90)
 Revised contract amount: \$1,658,057.27

Project: Hanover Public Works

Contract date: June 10, 2016

Contract completed to date: \$1,500,222.12
 Less non retainage amount: \$206,823.10
 Eligible retainage amount: \$1,293,399.02
 Less retainage: \$64,669.94
 Total completed less retainage: \$1,435,552.18
 Less previously billed: \$1,231,414.26
 Current request for payment: \$204,137.92

Current billing \$214,261.33
 Less non retainage amount: \$11,793.03
 Eligible retainage amount: \$202,468.30
 Less current retainage: \$10,123.42

Current amount due: \$204,137.92
 Remaining amount to bill including retainage: \$222,505.09

Change Order Summary	Additions	Deductions
Changes approved in previous months by owner		
Totals approved this month		\$5,668.90
Totals	\$0.00	\$5,668.90
NET CHANGES BY CHANGE ORDER	-\$5,668.90	

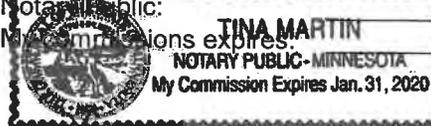
I hereby certify that the work performed and the materials supplied to date, as shown on the above, represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and City of Hanover relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

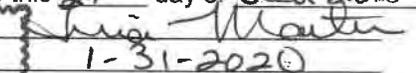
Construction Manager:
 By:
 Date:

Kinghorn Company, Inc.

 1-24-18

State of Minnesota County of Wright
 Subscribed and sworn to before me this 24th day of Jan 2018

Notary Public:

 My Commission Expires Jan. 31, 2020


 1-31-2020

REQUEST FOR PAYMENT DETAIL

Project: Hanover Public Works

Period Ending Date: 1/23/2018

Item ID	Description	Total Contract Amount	Change Orders	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Complete	Balance To Finish	Retainage Balance
01-0	General Requirements	\$40,000.00	\$0.00	\$6,414.48	\$26,699.63	\$0.00	\$33,114.11	82.79%	\$6,885.89	\$1,136.95
02-0	Existing Conditions	\$13,601.00	(\$5,668.90)	\$5,250.00	\$0.00	\$0.00	\$5,250.00	66.19%	\$2,682.10	\$0.00
03-0	Concrete	\$372,719.00	\$0.00	\$372,719.00	\$0.00	\$0.00	\$372,719.00	100.00%	\$0.00	\$18,635.95
04-0	Masonry	\$25,985.00	\$0.00	\$25,985.00	\$0.00	\$0.00	\$25,985.00	100.00%	\$0.00	\$1,299.25
05-0	Metals	\$268,716.30	\$0.00	\$237,090.96	\$12,232.45	\$0.00	\$249,323.41	92.78%	\$19,392.89	\$4,153.70
06-0	Wood & Plastics	\$19,176.00	\$0.00	\$9,044.88	\$8,476.00	\$0.00	\$17,520.88	91.37%	\$1,655.12	\$380.99
07-0	Thermal & Moisture Protection	\$12,226.00	\$0.00	\$12,091.68	\$0.00	\$0.00	\$12,091.68	98.90%	\$134.32	\$0.00
08-0	Doors & Windows	\$65,904.00	\$0.00	\$56,925.24	\$7,658.15	\$0.00	\$64,583.39	98.00%	\$1,320.61	\$3,229.17
09-0	Finishes	\$114,969.00	\$0.00	\$46,283.00	\$57,936.00	\$0.00	\$104,219.00	90.65%	\$10,750.00	\$5,210.95
10-0	Specialties	\$1,535.00	\$0.00	\$0.00	\$271.64	\$0.00	\$271.64	17.70%	\$1,263.36	\$13.58
21-0	Fire Suppression	\$24,300.00	\$0.00	\$19,440.00	\$4,860.00	\$0.00	\$24,300.00	100.00%	\$0.00	\$1,215.00
22-0	Plumbing	\$56,261.00	\$0.00	\$28,910.00	\$6,880.00	\$0.00	\$35,790.00	63.61%	\$20,471.00	\$1,789.50
23-0	HVAC	\$99,465.00	\$0.00	\$92,565.00	\$6,900.00	\$0.00	\$99,465.00	100.00%	\$0.00	\$4,973.25
26-0	Electrical	\$117,900.00	\$0.00	\$100,000.00	\$12,005.00	\$0.00	\$112,005.00	95.00%	\$5,895.00	\$5,600.25
31-0	Earthwork	\$82,941.00	\$0.00	\$49,764.69	\$24,393.46	\$0.00	\$74,158.15	89.41%	\$8,782.85	\$3,707.91
32-0	Exterior Improvements	\$161,662.00	\$0.00	\$105,472.00	\$0.00	\$0.00	\$105,472.00	65.24%	\$56,190.00	\$5,273.60
33-0	Utilities	\$30,795.00	\$0.00	\$30,795.00	\$0.00	\$0.00	\$30,795.00	100.00%	\$0.00	\$1,539.75
18-1	Owners Contingency	\$50,000.00	\$0.00	\$14,740.00	\$25,949.00	\$0.00	\$40,689.00	81.38%	\$9,311.00	\$1,886.65
18-5	Profit & Overhead	\$105,570.87	\$0.00	\$72,469.86	\$20,000.00	\$0.00	\$92,469.86	87.59%	\$13,101.01	\$4,623.49
Totals		\$1,663,726.17	(\$5,668.90)	\$1,285,960.79	\$214,261.33	\$0.00	\$1,500,222.12	90.48%	\$157,835.15	\$64,669.94



CHANGE ORDER # 001

Kinghorn Construction
21830 Industrial Court
Rogers, MN 55374
Phone: 763-428-8088

Project: Hanover Public Works
Hanover, MN

Change Order #001

To:	City of Hanover Hanover, MN	From:	Kinghorn Construction 21830 Northdale Blvd Rogers, MN 55374
Status:	Pending - In Review	Created:	8/11/2016
Schedule Impact:	0 - Days		
Total Amount:	(\$5,668.90)		

Description: Remove from Contract Invoices paid by the City of Hanover

Decrease in Scope:	Am. Eng. Invoice 261702	(\$1,328.50)
	Am. Eng. Invoice 261683	(\$1,689.50)
	Am. Eng. Invoice 261665	(\$280.00)
	Am. Eng. Invoice 261646	(\$1,091.25)
	Winwater Invoice 149438	(\$1,279.65)
	Total:	(\$5,668.90)

Approved By:

Contractor: *David Kingh* 1.24.18
Date

Title: President

Owner: _____
Date

Title: _____



5050 Barthel Industrial Drive
 Albertville, MN 55301 US
 Phone: 763-497-2428
 Fax: 763-497-3893

Progress Billing Invoice

To: **KINGHORN CONSTRUCTION**
21830 INDUSTRIAL COURT
ROGERS, MN 55374

Invoice #: **10905**
 Date: **01/05/18**
 Application #: **4**

Contract: 1738- Hanover Public Works Building Package

Invoice Due Date: **02/04/18**
 Payment Terms: **Net 30 days**

Cont Item	Description	Contract Amount	Contract Quantity	Quantity This Period	Quantity JTD	Unit U/M	Unit Price	Amount This Period	Amount To-Date	% Compl
1	Contract	82,941.00	0.00	0.00	0.00	LS	0.00000	24,882.21	74,646.90	90.00%
2	C.O. #1	-488.75	0.00	0.00	0.00	LS	0.00000	-488.75	-488.75	100.00%
3	C.O. #2	6,000.00	0.00	0.00	0.00	LS	0.00000	6,000.00	6,000.00	100.00%

30,393.46

24,393.46 = 31-000
 6,000.00 = 18-100

Total Billed To Date: **80,158.15**
 Less Retainage: **4,007.90**
 Less Previous Applications: **47,276.46**
 Total Due This Invoice: **28,873.79**



5050 Barthel Industrial Dr.
 Albertville, MN 55301
 Phone (763) 497-2428
 Fax (763) 497-3893
www.fehncompanies.com

Change Order Request

Change Order: #1

C.O. Date: 11/15/17

Customer: Grady Kinghorn
 Kinghorn Construction
 21830 Industrial Court
 Rogers, MN 55374

Project: Hanover Public Works Building
 Hanover, MN 55341

C.O. Total: \$ (488.75)

Footing excavation & backfilling for added salt storage shed

Date:	Description:	Unit:	Quantity:	Unit Price:	Amount:
10/31/17	E-50 Mini Excavator	HR	9.25	\$ 187.00	\$ 1,729.75
10/31/17	Labor	HR	7.00	\$ 99.00	\$ 693.00
11/6/17	Cat 299 Skidloader	HR	3.50	\$ 191.00	\$ 668.50
11/6/17	E-50 Mini Excavator	HR	1.00	\$ 187.00	\$ 187.00
11/6/17	Double Drum Packer	HR	3.50	\$ 162.00	\$ 567.00
11/6/17	Labor	HR	3.00	\$ 99.00	\$ 297.00
Total:					\$4,142.25

Delete geotextile fabric under asphalt parking lot

Date:	Description:	Unit:	Quantity:	Unit Price:	Amount:
	Geotextile Fabric	LS	1.00	\$ (4,631.00)	\$ (4,631.00)
Total:					-\$4,631.00

OK
BSH

Marcus Berning

November 15, 2017

Fehn Companies Inc.

Date

JOB NAME: Hanover Public Works

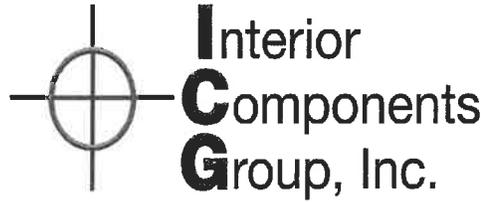
ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #2	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #3	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #4	BALANCE TO FINISH	
01-000 GENERAL REQUIREMENTS																							
	KCI	\$40,000.00			\$40,000.00		\$37,514.28			\$37,514.28		\$36,106.68			\$36,106.68		\$33,585.52			\$33,585.52		\$6,885.89	
	RTL Const. Pay app 3																					\$ 6,698.50	
	RTL Const. Pay app 4																					\$ 8,450.69	
	Russel Security A31341																					\$ 7,589.85	
	Satellite 142770																					\$ 397.29	
	Kinghorn T&M Inv.																					\$ 1,500.00	
	xcel bill																					\$ 554.18	
	Veit 526922																					\$ 348.00	
	Veit 528814																					\$ 358.00	
	Biff's W662450																					\$ 136.31	
	Biff's W665059																					\$ 136.31	
	Dehmer fire 6430																					\$ 530.50	
	Miller Land Sup. 128183																\$ 541.80						
	Veit 525342																\$ 348.00						
	Veit 524311																\$ 348.00						
	Biff's W659338																\$ 118.33						
	Satelite 137779																\$ 397.29						
	Satelite 133916																\$ 370.45						
	Satelite 132847																\$ 397.29						
	Lot Survey Invoice 87014										\$ 550.00												
	Biff's W655602										\$ 112.31												
	Satelite 127681										\$ 397.29												
	Veit 521323										\$ 348.00												
	Veit 519787					\$ 348.00																	
	Transport 123928					\$ 316.46																	
	Satelite 122692					\$ 395.44																	
	Satelite 121884					\$ 171.00																	
	Satelite CM103843					\$ (577.12)																	
	Satelite 117785					\$ 1,608.48																	
	Galfus Invoice 54414					\$ 111.15																	
	Biff's W651675					\$ 112.31																	
SUB TOTAL		\$40,000.00		\$0.00	\$40,000.00	\$2,485.72	\$37,514.28		\$0.00	\$37,514.28	\$1,407.60	\$36,106.68		\$0.00	\$36,106.68	\$2,521.16	\$33,585.52		\$0.00	\$33,585.52	\$26,699.63	\$6,885.89	
02-000 Existing Conditions																							
	American Eng. Testing	\$8,351.00			\$8,351.00		\$8,351.00			\$8,351.00		\$8,351.00			\$8,351.00		\$8,351.00		1	\$ (5,668.90)	\$2,682.10		\$2,682.10
	Lot Survey	\$5,250.00			\$5,250.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00						\$0.00
	Invoice 86853					\$ 3,010.00																	
	Invoice 86691					\$ 2,240.00																	
SUB TOTAL		\$13,601.00		\$ -	\$13,601.00	\$ 5,250.00	\$8,351.00		\$ -	\$8,351.00	\$ -	\$8,351.00		\$ -	\$8,351.00	\$ -	\$8,351.00		\$ (5,668.90)	\$2,682.10	\$ -	\$2,682.10	
03-000 CONCRETE																							
	Fabcon	\$202,500.00			\$202,500.00		\$25,200.00			\$25,200.00		\$0.00			\$0.00		\$0.00						\$0.00
	Invoice 38602										\$ 25,200.00												
	Invoice 38529					\$177,300.00																	
	Ultra Concrete	\$170,219.00			\$170,219.00		\$88,219.00			\$88,219.00		\$0.00			\$0.00		\$0.00						\$0.00
	Pay app 2										\$ 88,219.00												
	Pay app 1					\$ 82,000.00																	
SUB TOTAL		\$372,719.00		\$ -	\$372,719.00	\$259,300.00	\$113,419.00		\$ -	\$113,419.00	\$113,419.00	\$0.00		\$ -	\$0.00	\$ -	\$0.00		\$ -	\$0.00	\$ -	\$0.00	
04-000 Masonry																							
	Ultra Concrete	\$25,985.00			\$ 25,985.00		\$ 25,985.00			\$ 25,985.00		\$ -			\$ -		\$ -						\$ -
	Pay app 2									\$ 25,985.00													
SUB TOTAL		\$25,985.00		\$ -	\$25,985.00	\$ -	\$25,985.00		\$ -	\$25,985.00	\$ 25,985.00	\$0.00		\$ -	\$0.00	\$ -	\$0.00		\$ -	\$0.00	\$ -	\$0.00	
05-000 METALS																							
	Butler	\$172,389.30			\$172,389.30		\$18,291.30			\$18,291.30		\$18,291.30			\$18,291.30		\$17,303.40			\$17,303.40			\$17,303.40
	Butler 6197724															\$ 987.90							
	Already Pd. By City					\$154,098.00																	
	P. Skluzacek Bld.	\$82,327.00			\$82,327.00		\$5,268.00			\$5,268.00		\$5,268.00			\$5,268.00		\$5,268.00			\$5,268.00			\$31.00
	Invoice 450																					\$ 5,237.00	
	Invoice 442					\$ 77,059.00																	
	Misc. Budget	\$14,000.00			\$14,000.00		\$11,932.60			\$11,932.60		\$11,932.60			\$11,932.60		\$9,053.94			\$9,053.94			\$2,058.49
	CTP Invoice																					\$ 3,990.00	
	Roof 1 Invoice																					\$ 1,964.00	
	P. Skluzacek Bld.450																					\$ 778.01	
	Crystal Welding 66017																					\$ 263.44	
	Butler Inv. 5221061															\$ 1,824.72							
	Metro Bldg Inv. 217133-01															\$ 1,053.94							
	Fastenal 4128785					\$ 82.17																	
	Fastenal 4128775					\$ 114.08																	

ITEM#/DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #2	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #3	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #4	BALANCE TO FINISH
	N 2nd St. 388865 Challiman 41419					\$ 1,398.87 \$ 472.28																
SUB TOTAL		\$268,716.30	\$ -	\$268,716.30	\$233,224.40	\$35,491.90	\$ -	\$35,491.90	\$ -	\$35,491.90	\$ -	\$35,491.90	\$ -	\$35,491.90	\$ 3,866.56	\$31,625.34	\$ -	\$31,625.34	\$ -	\$31,625.34	\$ 12,232.45	\$19,392.89
06-000 WOOD & PLASTICS																						
	ICG	\$4,176.00			\$4,176.00	\$ -	\$4,176.00			\$4,176.00	\$ -	\$4,176.00			\$4,176.00	\$ -	\$4,176.00			\$4,176.00	\$ -	\$0.00
	ICG Invoice 202466																				\$ 4,176.00	
	Bldg. Materials/Misc	\$10,000.00			\$10,000.00	\$ -	\$6,473.12			\$6,473.12	\$ -	\$6,473.12			\$6,473.12	\$ -	\$4,800.12			\$4,800.12	\$ -	\$500.12
	TCGD																				\$ 1,100.00	
	TCWF 3009																				\$ 185.00	
	SSC Inv. 1217-12																				\$ 680.00	
	Omman Invoice																				\$ 1,400.00	
	Jon Aho Inv. 1971																				\$ 935.00	
	Styrotech 139633					\$ 3,526.88																
	Quality Cutting & Coring															\$ 1,673.00						
	Carpentry Butler	\$5,000.00			\$5,000.00		\$3,065.86			\$3,065.86		\$2,466.80			\$2,466.80		\$1,155.00			\$1,155.00		\$1,155.00
	Butler 795748															\$ 827.94						
	Butler 795908															\$ 483.86						
	Butler 795317										\$ 483.86											
	Butler 6197145										\$ 115.20											
	P. Skluzacek 442					\$ 758.73																
	Butler 795062					\$ 671.30																
	Butler 794798					\$ 504.11																
SUB TOTAL		\$19,176.00	\$ -	\$19,176.00	\$ 5,461.02	\$13,714.98	\$ -	\$13,714.98	\$ 599.06	\$13,115.92	\$ -	\$13,115.92	\$ -	\$13,115.92	\$ 2,984.80	\$10,131.12	\$ -	\$10,131.12	\$ -	\$10,131.12	\$ 8,476.00	\$1,655.12
07-000 THERMAL & MOISTURE PRO																						
	SilverCote	\$12,226.00			\$12,226.00		\$134.32			\$134.32		\$134.32			\$134.32		\$134.32			\$134.32		\$134.32
	Invoice 183773-00					\$ 11,450.42																
	Invoice 183812-00					\$ 641.26																
SUB TOTAL		\$12,226.00	\$ -	\$12,226.00	\$ 12,091.68	\$134.32	\$ -	\$134.32	\$ -	\$134.32	\$ -	\$134.32	\$ -	\$134.32	\$ -	\$134.32	\$ -	\$134.32	\$ -	\$134.32	\$ -	\$134.32
08-000 DOORS & WINDOWS																						
	TCH	\$21,322.00			\$21,322.00		\$21,322.00			\$21,322.00		\$18,960.41			\$18,960.41		\$7,676.76			\$7,676.76		\$18.61
	TCH 917248																				\$ 7,658.15	
	TCH 908059															\$ 11,283.65						
	TCH 902987										\$ 2,361.59											
	Classic Glass	\$17,582.00			\$17,582.00		\$17,582.00			\$17,582.00		\$1,302.00			\$1,302.00		\$1,302.00			\$1,302.00		\$1,302.00
	Pay app 1										\$ 16,280.00											
	TCGD	\$27,000.00			\$27,000.00		\$27,000.00			\$27,000.00		\$27,000.00			\$27,000.00		\$0.00			\$0.00		\$0.00
	Invoice 486791														\$ 27,000.00							
SUB TOTAL		\$65,904.00	\$ -	\$65,904.00	\$ -	\$65,904.00	\$ -	\$65,904.00	\$ 18,641.59	\$47,262.41	\$ -	\$47,262.41	\$ -	\$47,262.41	\$ 38,283.65	\$8,978.76	\$ -	\$8,978.76	\$ -	\$8,978.76	\$ 7,658.15	\$1,320.61
09-000 FINISHES																						
	RTL Construction	\$76,969.00			\$76,969.00		\$35,286.00			\$35,286.00		\$35,286.00			\$35,286.00		\$35,286.00			\$35,286.00		\$0.00
	Inv. 17-239-2																				\$ 11,545.35	
	Inv. 17-239-3																				\$ 23,740.65	
	Inv. 17-239-1					\$ 41,683.00																
	Steinbrecher Paint	\$29,850.00			\$29,850.00		\$29,850.00			\$29,850.00		\$29,850.00			\$29,850.00		\$25,250.00			\$25,250.00		\$10,750.00
	Pay app 3																				\$ 9,700.00	
	Pay app 2																				\$ 4,800.00	
	Pay app 1														\$ 4,600.00							
	TCWF Ceramic tile	\$3,500.00			\$3,500.00		\$3,500.00			\$3,500.00		\$3,500.00			\$3,500.00		\$3,500.00			\$3,500.00		\$0.00
	Inv. 3009																				\$ 3,500.00	
	TCWF Vinyl tile	\$4,650.00			\$4,650.00		\$4,650.00			\$4,650.00		\$4,650.00			\$4,650.00		\$4,650.00			\$4,650.00		\$0.00
	Inv. 3009																				\$ 4,650.00	
SUB TOTAL		\$114,969.00	\$ -	\$114,969.00	\$ 41,683.00	\$73,286.00	\$ -	\$73,286.00	\$ -	\$73,286.00	\$ -	\$73,286.00	\$ -	\$73,286.00	\$ 4,600.00	\$68,686.00	\$ -	\$68,686.00	\$ -	\$68,686.00	\$ 57,936.00	\$10,750.00
10-000 SPECIALTIES																						
	TCH toilet accessories	\$1,535.00			\$1,535.00		\$1,535.00			\$1,535.00		\$1,535.00			\$1,535.00		\$1,535.00			\$1,535.00		\$1,263.36
	TCH 919554																				\$ 97.26	
	TCH 922353																				\$ 174.38	
SUB TOTAL		\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ -	\$1,535.00	\$ 271.64	\$1,263.36
11-000 Equipment																						
		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
SUB TOTAL		\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$0.00
21-000 FIRE SUPPRESSION																						
	Viking Sprinkler	\$24,300.00			\$24,300.00		\$24,300.00			\$24,300.00		\$21,384.00			\$21,384.00		\$4,860.00			\$4,860.00		\$0.00
	Pay app 3																				\$ 4,860.00	
	Pay app 2																					
	Pay app 1										\$ 2,916.00				\$ 16,524.00							
SUB TOTAL		\$24,300.00	\$ -	\$24,300.00	\$ -	\$24,300.00	\$ -	\$24,300.00	\$ 2,916.00	\$21,384.00	\$ -	\$21,384.00	\$ -	\$21,384.00	\$ 16,524.00	\$4,860.00	\$ -	\$4,860.00	\$ -	\$4,860.00	\$ 4,860.00	\$0.00

ITEM#	DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #1	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #2	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #3	BALANCE TO FINISH	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	CONTRACT AMOUNT +/- CHANGE ORDERS	DRAW #4	BALANCE TO FINISH
22-000 PLUMBING																							
	Misc.		\$20,471.00			\$20,471.00		\$20,471.00			\$20,471.00		\$20,471.00			\$20,471.00		\$20,471.00			\$20,471.00		\$20,471.00
	Voss		\$35,790.00			\$35,790.00		\$35,790.00			\$35,790.00		\$8,990.00			\$8,990.00		\$6,880.00			\$6,880.00		\$0.00
	Pay app 3																					\$ 6,880.00	
	Pay app 2																\$ 2,110.00						
	Pay app 1											\$ 26,800.00											
	SUB TOTAL		\$56,261.00	\$ -	\$56,261.00	\$ -	\$56,261.00	\$ -	\$ -	\$56,261.00	\$ 26,800.00	\$ 26,800.00	\$29,461.00	\$ -	\$ -	\$29,461.00	\$ 2,110.00	\$27,351.00	\$ -	\$ -	\$27,351.00	\$ 6,880.00	\$20,471.00
23-000 HVAC																							
	RTS Mech		\$99,465.00			\$99,465.00		\$99,465.00			\$99,465.00		\$52,465.00			\$52,465.00		\$6,900.00			\$6,900.00		\$0.00
	Invoice 849																					\$ 6,900.00	
	Invoice 830																						
	Invoice 815											\$ 47,000.00					\$ 45,565.00						
	SUB TOTAL		\$99,465.00	\$ -	\$99,465.00	\$ -	\$99,465.00	\$ -	\$ -	\$99,465.00	\$ 47,000.00	\$ 47,000.00	\$52,465.00	\$ -	\$ -	\$52,465.00	\$ 45,565.00	\$6,900.00	\$ -	\$ -	\$6,900.00	\$ 6,900.00	\$0.00
26-000 ELECTRICAL																							
	NEO		\$117,900.00			\$117,900.00		\$117,900.00			\$117,900.00		\$67,900.00			\$67,900.00		\$17,900.00			\$17,900.00		\$5,895.00
	Invoice 4005																					\$ 12,005.00	
	Invoice 3961																						
	Invoice 3925																						
	SUB TOTAL		\$117,900.00	\$ -	\$117,900.00	\$ -	\$117,900.00	\$ -	\$ -	\$117,900.00	\$ 50,000.00	\$ 50,000.00	\$67,900.00	\$ -	\$ -	\$67,900.00	\$ 50,000.00	\$17,900.00	\$ -	\$ -	\$17,900.00	\$ 12,005.00	\$5,895.00
31-000 EARTHWORK																							
	Fehn		\$82,941.00			\$82,941.00		\$49,764.54			\$49,764.54		\$49,764.54			\$49,764.54		\$33,176.31			\$33,176.31		\$8,782.85
	Invoice 10905																					\$ 24,393.46	
	Invoice 10866																\$ 16,588.23						
	Invoice 10688							\$ 8,294.10															
	Invoice 10731							\$ 24,882.36															
	SUB TOTAL		\$82,941.00	\$ -	\$82,941.00	\$ 33,176.46	\$49,764.54	\$ -	\$ -	\$49,764.54	\$ -	\$49,764.54	\$ -	\$49,764.54	\$ -	\$49,764.54	\$ 16,588.23	\$33,176.31	\$ -	\$ -	\$33,176.31	\$ 24,393.46	\$8,782.85
32-000 EXTERIOR IMPROVEMENTS																							
	Ormann		\$58,800.00			\$58,800.00		\$58,800.00			\$58,800.00		\$30,800.00			\$30,800.00		\$30,800.00			\$30,800.00		\$30,800.00
	Pay app 1											\$ 28,000.00											
	Greystone-Salt Storage		\$58,350.00			\$58,350.00		\$58,350.00			\$58,350.00		\$58,350.00			\$58,350.00		\$0.00			\$0.00		\$0.00
	Greystone Inv. 26688															\$ 58,350.00		\$0.00			\$0.00		\$0.00
	Landscaping		\$44,512.00			\$44,512.00		\$44,512.00			\$44,512.00		\$44,512.00			\$44,512.00		\$25,390.00			\$25,390.00		\$25,390.00
	Midwest Pay app 1															\$ 1,000.00							
	Midwest Pay app 2															\$ 18,122.00							
	SUB TOTAL		\$161,662.00	\$ -	\$161,662.00	\$ -	\$161,662.00	\$ -	\$ -	\$161,662.00	\$ 28,000.00	\$ 28,000.00	\$133,662.00	\$ -	\$ -	\$133,662.00	\$ 77,472.00	\$56,190.00	\$ -	\$ -	\$56,190.00	\$ -	\$56,190.00
33-000 Utilities																							
	Voss		\$30,795.00			\$30,795.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
	Pay app 1							\$ 30,795.00															
			\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
			\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00			\$0.00		\$0.00
	SUB TOTAL		\$30,795.00	\$ -	\$30,795.00	\$ 30,795.00	\$0.00	\$ -	\$ -	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00	\$ -	\$0.00
18-000 GENERAL																							
	18-500 PROFIT & OVERHEAD	KCI	\$105,570.87			\$105,570.87	\$ 32,200.00	\$73,370.87			\$73,370.87	\$ 22,033.78	\$51,337.09			\$51,337.09	\$ 18,236.08	\$33,101.01			\$33,101.01	\$ 20,000.00	\$13,101.01
	SUB TOTAL		\$105,570.87	\$ -	\$105,570.87	\$ 32,200.00	\$73,370.87	\$ -	\$ -	\$73,370.87	\$ 22,033.78	\$51,337.09	\$ -	\$51,337.09	\$ 18,236.08	\$33,101.01	\$ 18,236.08	\$33,101.01	\$ -	\$ -	\$33,101.01	\$ 20,000.00	\$13,101.01
	18-100 Owners Contingency	KCI	\$50,000.00			\$50,000.00		\$45,216.00			\$45,216.00		\$35,260.00			\$35,260.00		\$35,260.00			\$35,260.00		\$9,311.00
	Skarnes-Crane																					\$ 19,949.00	
	Fehn Invoice 10905																					\$ 6,000.00	
	Skarnes-Anchor bolts												\$ 500.00										
	Excel												\$ 2,456.00										
	Ultra												\$ 7,000.00										
	Voss Added PIV							\$ 2,225.00															
	Voss Dewatering							\$ 2,559.00															
	TOTAL		\$1,663,726.17	\$0.00	\$1,663,726.17	\$660,451.28	\$1,003,274.89	\$0.00	\$1,003,274.89	\$346,758.03	\$656,516.86	\$0.00	\$656,516.86	\$278,751.48	\$377,765.38	-\$5,668.90	\$372,096.48	\$214,261.33	\$157,835.15				

KCI	\$ 27,608.60	KCI	\$ 31,793.03
Subs	\$251,142.88	Subs	\$182,468.30
Total	\$278,751.48	Total	\$214,261.33

Interior Components Group, Inc.
1646 Hwy 23 E
St Cloud, MN 56304



Commercial Casework Retail Fixtures Office Furniture

1646 Hwy 23 E St Cloud, MN 56304
320.230.9525 Phone 320.230.9527 Fax

Invoice

Invoice#: 202466

Date: 12/29/2017

Billed To: Kinghorn Construction
21830 Industrial Court
Rogers MN 55374

Project: Hanover Public Works
11250 5th St. NE
Hanover MN 55341-4140

Job # 4494 Due Date: 01/28/2018 Terms: 30DY Client PO# Sales Rep 2001

Description	Amount
Custom Casework and Window Sil	4,176.00

Notes:

06-000

Thank you for your prompt payment!

A service charge of 1.5 % per month will be charged on all amounts overdue on regular statement dates.

Non-Taxable Amount:	4,176.00
Taxable Amount:	0.00
Sales Tax:	0.00
Total	4,176.00
Amount Due	4,176.00



Invoice

Bill To
City of Hanover Attn: Brian PO Box 278 11250 5th Street NE Hanover, MN 55341

Date	Invoice #
1/23/2018	2475

P.O. No.	Terms	Project
	Due Upon Receipt	17-139 Hanover Pub...

Description	Qty	Rate	Amount
01- General Conditions- Biff's, Dehmer Fire, KCI, Satelite, Veit Disposal, Xcel Energy (invoice copies attached)		3,960.59	3,960.59
05- Metals- Custom Tops, Roof 1, Crystal Welding (invoice copies attached)		6,217.44	6,217.44
06- Woods & Plastics- Jon Aho Woodworks, Sunrise Specialty (invoice copies attached)		1,615.00	1,615.00
18-500- Profit & Overhead		20,000.00	20,000.00

Thank you for using Kinghorn Company!

Total	\$31,793.03
Payments/Credits	\$0.00
Balance Due	\$31,793.03



952.403.1221
800.642.3246

FAX: 952.403.1220
WWW.BIFFSINC.COM

8610 HANSEN AVE
SHAKOPEE MN 55379

Invoice #: W665059

Page 1 of 1

Invoice Date: 1/3/2018

Billing Period: 12/6/17 to 1/2/18

Terms: Net 28 Days *

Date Due: 01/31/2018

Phone#:(763) 428-8088

Thank you for your business!

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

01-00

Hanover Public Works
Location: 99631
5th St NE & Labeaux Ave NE
Hanover, MN 55341

Item Qty	Description	Rate	Service Level	Days	Delivery-Pickup	ACTUAL USAGE			DEPOSIT (Refundable)**
						Rental (Pretax)	Service	Damage Waiver	
ORDER # 287303									
1	Regular Unit Dec 06-Jan 02	4.00		28	.00	4.00	.00	.00	.00
1	Service Dec 06-Jan 02	102.00	1X/wk	28	.00	.00	102.00	.00	.00
1	ClimateSvc Dec 06 to Jan 02	30.00	1X/wk	28	.00	.00	30.00	.00	.00
1	HandSani Dec 06-Jan 02	.00		28	.00	.00	.00	.00	.00
ORDER # 287303 TOTALS:						136.00			.00

Attention: Biffs, Inc. & Biffs Boxes is MBE (minority owned); EEO and AA compliant.
*18% Finance Charge will be applied to accounts over 28 days.
**As equipment is picked up your account will be credited.
Credit balance may be: 1. Applied to another job OR 2. Returned in the form of a check. FAX a copy of your invoice or statement noting your request
Attn: A/R at Biffs, Inc. 952-403-1220

Actual Usage Subtotal:	136.00
Actual Usage Sales Tax Total:	0.31
28 Day Deposit Total:	0.00
INVOICE TOTAL DUE:	136.31



952.403.1221
800.642.3246

FAX: 952.403.1220
WWW.BIFFSINC.COM

8610 HANSEN AVE
SHAKOPEE MN55379

Invoice #: W662450

Page 1 of 1

Invoice Date: 12/6/2017

Billing Period: 11/8/17 to 12/5/17

Terms: Net 28 Days *

Date Due: 01/03/2018

Phone#:(763) 428-8088

Thank you for your business!

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

Hanover Public Works
Location: 99631
5th St NE & Labeauxe Ave NE
Hanover, MN 55341

01-00

ACTUAL USAGE

Item Qty	Description	Rate	Service Level	Days	Delivery-Pickup	Rental (Pretax)	Service	Damage Waiver	DEPOSIT (Refundable)**
ORDER # 287303									
1	Regular Unit Nov 08-Dec 05	4.00		28	.00	4.00	.00	.00	.00
1	Service Nov 08-Dec 05	102.00	1X/wk	28	.00	.00	102.00	.00	.00
1	ClimateSvc Nov 08 to Dec 05	30.00	1X/wk	28	.00	.00	30.00	.00	.00
1	HandSani Nov 08-Dec 05	.00		28	.00	.00	.00	.00	.00
ORDER # 287303						TOTALS:	136.00		.00

Attention: Biffs, Inc. & Biffs Boxes is MBE (minority owned); EEO and AA compliant.
*18% Finance Charge will be applied to accounts over 28 days.
**As equipment is picked up your account will be credited.
Credit balance may be: 1. Applied to another job OR 2. Returned in the form of a check. FAX a copy of your invoice or statement noting your request
Attn: A/R at Biffs, Inc. 952-403-1220

Actual Usage Subtotal:	136.00
Actual Usage Sales Tax Total:	0.31
28 Day Deposit Total:	0.00
INVOICE TOTAL DUE:	136.31

Please return this portion with your payment

Visa, Mastercard, Discover and American Express accepted

963938
Kinghorn Company
Jim Strecker
21830 Industrial Ct
Rogers, MN 55374

Hanover Public Works
Location: 99631
5th St NE & Labeauxe Ave NE
Hanover, MN 55341

Invoice #: W662450
Invoice Date: 12/6/2017
Date Due: 01/03/2018

Actual Usage Subtotal: 136.00
Actual Usage Sales Tax Total: 0.31
28 Day Deposit Total: 0.00

INVOICE TOTAL DUE: 136.31

Payment Amount:

53



DEHMER FIRE PROTECTION, L.L.C.

2241 LaBeaux Ave. N.E.
ST. MICHAEL, MN 55376
(763) 497-2851

01-000

CUSTOMER'S ORDER NO. GORDY		PHONE 478-8088		DATE 1-16-17	
NAME Kimberly Company - Harbour P.W.					
ADDRESS 21830 Industrial Court Roberts, mn 55374					
SOLD BY GORDY	CASH	C.O.D.	CHARGE <input checked="" type="checkbox"/>	ON ACCT.	MOSE. RETD.
PAID OUT					
QTY.	DESCRIPTION			PRICE	AMOUNT
1-	new ANSUL AA05 5lb. ABC Fire Exty.				50.00
5-	new ANSUL AA105 10lb. ABC Fire Exty's			80.00	400.00
6-	new T110 30 Signs			5.50	33.00
1-	10# H.D. Exty. Cover				17.50
6-	Fire Exty's installed			5.00	30.00
RECEIVED BY				TAX	
				TOTAL	530.50

All claims and returned goods MUST be accompanied by this bill.

6430

Thank You

Invoice

Bill To
City of Hanover Attn: Brian PO Box 278 11250 5th Street NE Hanover, MN 55341

Date	Invoice #
1/23/2018	2476

P.O. No.	Terms	Project
	Due Upon Receipt	17-139 Hanover Pub...

Description	Qty	Rate	Amount
Equipment supplied: fans, extension cords, ladders, fire extinguishers and base. Labor to install: bollard, bldg. signs/lift, bathroom towel, soap & toilet paper dispensers, grab bars, Knox box, move equipment, fire extinguishers, etc.		1,500.00	1,500.00

Total	\$1,500.00
Payments/Credits	\$0.00
Balance Due	\$1,500.00



Satellite Shelters, Inc - Minneapolis

Matt Hilde
 20050 75th Ave N
 Hamel, MN 55340-9459
 Phone No.: 763-420-2001
 Fax No.: 763-420-2034

Rental Invoice

Bill to: Kinghorn Company
 Jim Strecker
 21830 Industrial Court
 Rogers, MN 55374

Ship to: Kinghorn Company
 John 763.286.9711
 11149 5th street NE
 Hanover, MN 55341

01-000

Customer No.	Invoice No.	Contract No.	Customer P.O. No.	Invoice Date	Due Date	Salesperson
C19702	RI142770	RC411042		12/28/2017	01/27/2018	Jeremy Zaayer

No.	Description	Serial No.	Rental From Date	Rental To Date	Quantity	Unit Price	Amount
	Rental Contract RC411042				0	0.00	0.00
FA119877	8x36 Mobile Office s/n 1217433	1217433	12/28/17	01/24/18	1	300.00	300.00
RENT-STEPS	Steps		12/28/17	01/24/18	2	35.00	70.00

01-000

Please Remit Payment to:
Satellite Shelters, Inc.
 2530 Xenium Lane N., Suite 150
 Minneapolis, MN 55441

----- Tax Breakdown -----
 MN STATE TAX 25.44
 MN SPECIAL TAX 1.85

Subtotal: 370.00
Tax: 27.29
Total: 397.29

Thank You For Your Business!

Veit Disposal Systems - Metro
 14000 Veit Place
 Rogers, MN 55374
 Phone: (763) 428-2242
 Fax: (763) 428-1334

INVOICE

INVOICE NO.	0000526922
PAGE	1
DATE	Dec-10-17
CUSTOMER NO.	9939
SITE NO.	0
REFERENCE NO.	

KINGHORN CONSTRUCTION
 21830 INDUSTRIAL CRT
 ROGERS, MN 55374

01-000

TOTAL INVOICE	\$348.00
---------------	----------

SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QTY.	RATE	AMOUNT
		(0018) KINGHORN CONST - PUBLIC WORKS BLDG 11149 5TH STREET , HANOVER MN				
		Serv #001 Roll Off Service 30.00				
07 - Dec	R1 30.00	Exchange W/O #:589028		1.00	\$330.00	\$330.00
07 - Dec	C1	Const. Debris - YD		30.00	\$0.00	\$0.00
07 - Dec	01	MN Sld Waste Fee-\$.60/Yd at \$0.60/YD on 30.00YD				\$18.00

Billing or Invoices by Email Call: Diana (763) 428-6726 or dmanthei@veitusa.com

A SERVICE CHG OF 1.5% PER MTH 18 APR ON ANY UNPAID BALANCES AFTER 30 DAYS

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$1,175.25	\$696.00	\$0.00	\$4,158.00

TOTAL INVOICE	\$348.00
---------------	----------

Veit Disposal Systems - Metro
 14000 Veit Place
 Rogers, MN 55374
 Phone: (763) 428-2242
 Fax: (763) 428-1334

INVOICE

INVOICE NO.	0000528814
PAGE	1
DATE	Jan-14-18
CUSTOMER NO.	9939
SITE NO.	0
REFERENCE NO.	

KINGHORN CONSTRUCTION
 21830 INDUSTRIAL CRT
 ROGERS, MN 55374

01-000

TOTAL INVOICE	\$358.00
---------------	----------

SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QTY.	RATE	AMOUNT
		(0018) KINGHORN CONST - PUBLIC WORKS BLDG 11149 5TH STREET , HANOVER MN				
		Serv #001 Roll Off Service 30.00				
10 - Jan	R1 30.00	Exchange		1.00	\$330.00	\$330.00
		W/O #:592008				
10 - Jan	CN	Const Debris Tons/Yds		30.00	\$0.00	\$0.00
		Bill of Lading: 9939-18 KINGHORN CONST - PUBLIC WORKS BL				
10 - Jan	EF	Environmental Fee				\$10.00
10 - Jan	01	MN Sld Waste Fee-\$0.60/Yd at \$0.60/YD on 30.00YD				\$18.00

Billing or Invoices by Email Call: Diana (763) 428-6726 or dmanthei@veitusa.com

A SERVICE CHG OF 1.5% PER MTH 18 APR ON ANY UNPAID BALANCES AFTER 30 DAYS

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$716.00	\$827.25	\$348.00	\$0.00

TOTAL INVOICE	\$358.00
---------------	----------



SERVICE ADDRESS	ACCOUNT NUMBER	DUE DATE
KINGHORN CONSTRUCTION 11149 5TH ST NE HANOVER, MN 55341	51-0011892948-8	02/06/2018
	STATEMENT NUMBER	STATEMENT DATE
	576020595	01/09/2018
		AMOUNT DUE
		\$554.18

01-000

DAILY AVERAGES	Last Year	This Year
Temperature	13° F	9° F
Electricity kWh	0.0	148.2
Electricity Cost	\$0.00	\$15.49

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Electricity Service	12/05/17 - 01/08/18	5040 kWh	\$526.70
Non-Recurring Charges / Credits			\$1.00
Current Charges			\$527.70

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

ACCOUNT BALANCE

Previous Balance	As of 12/05	\$26.48
No Payments Received		\$0.00
Balance Forward		\$26.48
Current Charges		\$527.70
Amount Due		\$554.18

Convenience at your service - Pay your bills electronically-fast and easy with Electronic Funds Transfer. Call us at 1-800-481-4700 or visit us at www.xcelenergy.com.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-0011892948-8	02/06/2018	\$554.18	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	25	26	27	28		

SP 01 043188 56639B 148 CSNGLP



KINGHORN CONSTRUCTION
 21830 INDUSTRIAL CT
 ROGERS MN 55374-9114



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

Custom Tops
 Trim & Millwork
 Custom Modifications
 Project Consulting
 Fully Insured



"Where quality matters"

Bruce Burns
 2087 Newcomb Ave NW
 Annadale MN 55302
 320-224-1808
 bbctplus@gmail.com

05-000

Name: KINGHORN CO.
 Address: 21830 INDUSTRIAL COURT
 ROBEES, MN 55374
 Date: 1/21/18

Quan.	Description	Amount
①	MATERIALS & LABOR IN ACCORDANCE WITH THE "TOP-R-US" PROPOSAL DATED 1/8/18.	
②	FABRICATE CUSTOM DECK TOPS @ HANOVER PUBLIC WORKS BUILDING	
	AS PER BID:	3990.00

THANKS AGAIN!
 BRUCE

Subtotal	3990.00
Tax	0
Deposit	0
Balance	\$3990.00

Accounts not paid after 30 days will be charged a finance charge of 1-1/2% per month which is 18% annual rate.

Thank You

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Date: 1/21/18

The undersigned hereby acknowledges receipt of the sum of \$ 3990.⁰⁰

CHECK ONLY ONE:

- 1.) as partial payment for labor, skill and material furnished.
- 2.) as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ _____ retainage or holdback).
- 3.) as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property:

Property address:

Legal description:

Builder:

Homeowner:

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

COUNTER TOPS PLUS, INC

By: [Signature]

PRES.

(Title)

2087 NEWCOMB AVE. NW

(Address)

ANNANDALE, MN 55302

Note: If this instrument is executed by a corporation, it must be signed by an officer, And if executed by a partnership, it must be signed by a partner.



ROOF 1 - RBR Inc.

Invoice

PO Box 157, Freeport, MN 56331
 Phone: (320)-836-7663 Fax: (320)-836-7662
 Cell Phone: 320-304-ROOF (7663)

Kinghorn Construction
 21830 Industrial Court
 Rogers, MN 55374
 763-428-8088

From: Roof 1-RBR Inc.
Pages: 1 of 1
Date: 1/9/18
Job #: 17221

Quantity	Description	Price	Amount/Total
1	<p><i>Hanover City Building</i></p> <p>Fabricated and installed metal coping.</p> <p style="font-style: italic; font-size: 1.2em; margin-left: 100px;">misc metals</p>	\$1,964.00	\$1,964.00
Total Billing:			\$1,964.00
Prior Payment:			
Total Due To Date:			\$1,964.00

This account is subject to a finance charge for late Payment. Payment is due upon completion of work . Finance charges of 1 1/2 % or (18% per year) will be added to a balance past due.



Crystal Welding, Inc

17601 113th Ave N
Maple Grove, MN 55369

Invoice

Date	Invoice #
12/22/2017	66017

Bill To
Kinghorn Company 21830 Industrial Court Rogers, MN 55374

Ship To
Kinghorn Company 21830 Industrial Court Rogers, MN 55374

05-000 misc budget

Account #	P.O. Number	Ship	Via	F.O.B.	Terms	Due Date
	Grady	12/22/2017	CUSTPICKUP	Origin	Net 30	1/21/2018

Quantity	Item Code	Description	Price Each	Amount
1	31000900	LABOR FABRICATION Fabricate 6"sch40 bollard 4' tall w/cap plate and 9x9x1/2 base plate	245.00	245.00T

Thank you for your business.

Subtotal	\$245.00
Sales Tax (7.525%)	\$18.44
Total	\$263.44

Phone #	Fax #	Web Site
(763) 428-8281	(763) 428-8231	www.crystalwelding.com

TL Martin

From: jdayt2@aol.com
Sent: Saturday, January 20, 2018 7:17 PM
To: TL Martin; Grady Kinghorn
Subject: Jon Aho Woodworks LLC - Invoice 1971

06-000 misc

Jon Aho Woodworks LLC
11400 134th Ave N
Dayton, MN 55327
612-860-7337

Invoice Number 1971
Invoice Date 1/20/2018

To:

Kinghorn Construction
21830 Industrial Ct
Rogers, MN 55374

Terms: Net 30 days

Hanover City Hall

1/13/2018	Interior and Exterior Doors and Hardware
1/19/2018	17 Hours
Total Hrs	<u>17</u>

INVOICE TOTAL: \$ 935.00

Any questions, please call me at the above number.

Thank You!

Invoice



Date	Invoice #
12/12/2017	1217-12

Phone 763-263-2312 • Fax 763-263-8891 sunrise2312@aol.com

Bill To
KINGHORN 21830 INDUSTRIAL COURT ROGERS, MN 55374

06-000

Project #	Project
	HANOVER PUBLI...

Item	Description	Contract Amts	Prior Amt Billed	Amount
JOINT SEALANTS	DOORS, CONTROL JOINTS - WORK DONE 12/11/17	680.00		680.00

OK Kinghorn

Total \$680.00

Balance Due \$680.00

CERTIFICATE OF CONTRACTOR
 I hereby certify that the work performed and the materials supplied to date, on the above project represent the best of my professional judgment under the terms of the contract.

REQUEST FOR PAYMENT

From: Neo Electrical Solutions, LLC
 2365 Willis Miller Drive
 Hudson, WI 54016

To: Kinghorn Construction
 21830 Industrial Ct.
 Rogers, MN 55374

Invoice: 4005
 Draw: 30
 Invoice date: 12/20/2017
 Period ending date: 12/20/2017

Contract For:

Request for payment:

Original contract amount	\$117,900.00	
Approved changes	\$0.00	
Revised contract amount		\$117,900.00
Contract completed to date		\$112,005.00
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$5,600.25	
Total completed less retainage		\$106,404.75
Less previous requests	\$95,000.00	
Current request for payment		\$11,404.75
Current billing		\$12,005.00
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$600.25	
Current amount due		\$11,404.75
Remaining contract to bill	\$11,495.25	

Project: C17037
 Hanover Public Works
 Contract date: 6/28/2017
 Architect:
 Scope:

12,005.00

26-000

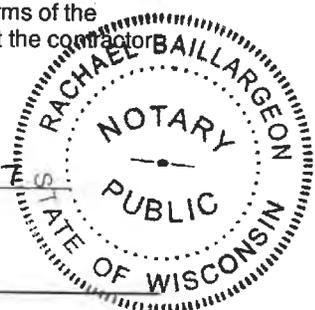
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Kinghorn Construction relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: Neo Electrical Solutions, LLC

By: Chris Williams
 Date: 12/20/17

State Of Wisconsin County Of St. Croix
 Subscribed and sworn to before me this 20 day of December, 2017
 Notary Public Rachael Baillargeon
 My commission expires: March 7, 2020



REQUEST FOR PAYMENT DETAIL

Project: C17037 / Hanover Public Works

Invoice: 4005

Draw: 30

Period Ending Date: 12/20/2017 Detail Page 2 of 2 Pages

Item ID	Description	CONTRACTED				CURRENT		TOTAL TO DATE		Units to Finish
		Unit of Measure	Bid Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	
00000000	Electrical Base Bid				117,900.00		12,005.00		112,005.00	

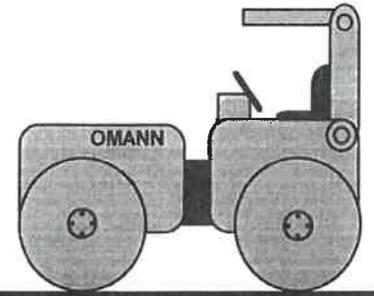
Totals				117,900.00		12,005.00		112,005.00	
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Omann Contracting Companies Inc.

6551 La Beaux Ave. NE
PO Box 120
Albertville, Mn. 55301

Phone # (763)-497-8259
Fax # (763)-497-8261

*- Kelly -
Invoice*



Asphalt Paving / Concrete & Excavating

CHANGE DIRECTIVE

ATT.: Grady Kinghorn

Hanover Public Works	Kinghorn	
Change Directive Number <u>71098.1</u>	Hanover, MN	Salesman <u>Scott Omann</u>

- 1) Extra: Pull out asphalt and gravel area at entrance. Grade north of building area where the gravel was too high and back drained towards the building.
\$200.00
- 2) Extra paving crew mobilization for salt storage area.
\$800.00
- 3) Extra: Ramping along concrete aprons. Milling and cleaning ramped asphalt prior to overlay in 2018.
\$ Time and Material. *\$ 400.00*

06-00 misc

\$ 1400.00

Due to the volatile fuel prices, fuel surcharges may apply above and beyond this quote

This proposal may be rejected if not signed and returned within 30 days of date as listed below. Unless a standard contract agreement is issued within that time

ACCEPTANCE OF PROPOSAL & GUARANTEE OF PAYMENT: The above prices, specifications and conditions are satisfactory and are hereby accepted. I verify there are no current liens or judgments on above said property. You are authorized to do the work as specified. Payment will be made as outlined per contract. In the event that a contract is not issued, payment will be due upon receipt of invoice.

Authorized Signature _____ Signature _____ Date _____
(please print)

P. Skluzacek Builders, Inc.

143 Woodbury St SW
New Prague, MN 56071

Invoice

DATE	INVOICE #
1/15/2018	450

Kinghorn Company 21830 Industrial Court Rogers, MN 55374
--

P.O. NO.	TERMS	PROJECT
		City of Hanover Pub...

DESCRIPTION	Est Amt	Prior Amt	Prior %	Curr %	Total %	QTY	RATE	AMOUNT
Erect Butler Building	82,237.00	77,000.00	93.63%	6.37%	100.00%	0.06368	82239.32161	5,237.00
Addtl Man Hours; 11/01/17 -	195.00			100.00%	100.00%	3	65.00	195.00
Locate & Install (5) Standard Dyna-Flash Deck Tites for plumbing vents through the roof.								
Mat. Supplied; 11/01/17 - (5) Standard Dyna-Flash Deck Tites, Titebond Roof Sealant, Roof Stitch Screws	50.00			100.00%	100.00%	1	50.00	50.00
Mat. Supplied; 11/10/17 -Dynamic Fastener- (1) High Temp Silicon	45.51			100.00%	100.00%	1	45.51	45.51
Grey Dyna-Flash (3"-6 1/4" Round for inferred heat stack. Addtl Man Hours; 11/22/17 - Replace damaged rake trim on south end wall.	487.50			100.00%	100.00%	7.5	65.00	487.50

05- = 5237.00
05- misc = 728.01

All work is complete! Thank You!	Total						\$6,015.01
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APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO GENERAL CONTRACTOR:
Kinghorn Construction

PROJECT:
City of Hanover Public Works Facility

APPLICATION NC 2 - Final

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 1/12/2018

FROM CONTRACTOR:
P. Skluzacek Builders, Inc.

PROJECT NOS:

CONTRACT FOR: Pre-Engineered Metal Building Erection

CONTRACT DATE: 6/28/2017

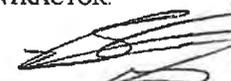
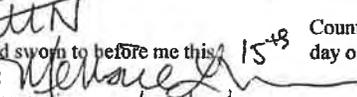
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	82,237.00
2. Net change by Change Orders	\$	1,595.74
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	83,832.74
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	83,832.74
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	4,191.64
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	4,191.64
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	79,641.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	73,926.84
8. CURRENT PAYMENT DUE	\$	5,714.26
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	4,191.64

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$817.73	
Total approved this Month	\$778.01	
TOTALS	\$1,595.74	\$0.00
NET CHANGES by Change Order	\$1,595.74	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein are now due.

CONTRACTOR:  **MERRISUE MINAR**
Notary Public - Minnesota
My Comm Expires Jan. 31, 2019
By:  **Date:** 1/13/18
State of: Ill County of: Le Sueur
Subscribed and sworn to before me this 15th day of January, 2018
Notary Public: 
My Commission expires: 01/31/2019

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ **Date:** _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATION FOR PAYMENT

RTL Inv # 17-239-2

TO OWNER:
 Kinghorn Companies
 14198 Northdale Blvd
 Rogers, MN 55374

PROJECT: Hanover Public Wks Bldg

APPLICATION NO: 2

FROM CONTRACTOR:
 RTL Construction, Inc.
 4000 Valley Industrial Blvd S
 Shakopee, MN 55379

PERIOD TO: 10/31/2017

11,545.35 = 09-000

RTL JOB NO: 17-239

CONTRACTORS APPLICATION FOR PAYMENT

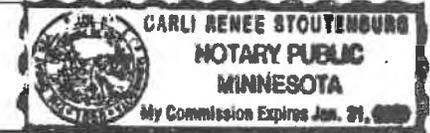
1.) ORIGINAL CONTRACT SUM	\$76,969.00
2.) Net Change by Change Orders.....	\$3,199.00
3.) Contract Sum to Date	\$80,168.00
4.) Completed and Stored to Date	\$53,228.85
5.) Retainage	\$2,661.44
6.) Total Earned less Retainage.....	\$50,567.41
7.) Less Previous Certificates for Payment.....	39,599.32
8.) Current Payment Due.....	\$10,968.09
9.) Balance to Finish, Including Retainage.....	\$29,600.59

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: RTL Construction, Inc.

BY: [Signature] Date: 10/18/17

State of: MN County of: Scott
 Subscribed and sworn before me this 18 day of Oct. 2017
 Notary Public: Carli Stoutenburg
 My Commission Expires: 1/31/21



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	3,199.00	

ARCHITECTS CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

ARCHITECT:

By: _____ Date: _____
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein. Issuance, payment and acceptance of payment are without prejudice to any rights Of the Owner or Contractor under this contract.

Continuation Sheet

Project: Hanover Public Wks Bldg
 Application No: 2
 Period To: 10/31/2017
 Invoice # 17-239-2

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Contract	76,969.00	38,484.50	11,545.35	0.00	50,029.85	65	26,939.15	2,501.49
2	CO #1	3,199.00	3,199.00	0.00	0.00	3,199.00	100	0.00	159.95
		80,168.00	41,683.50	11,545.35	0.00	53,228.85		26,939.15	2,661.44

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #001

Original Contract : \$76,969.00
 Total Contract to Date: \$76,969.00
This Request: \$3,199.00

Other Approved Change Orders: \$0.00
 Other Pending Requests: \$0.00
 RTL Job # 17-239
 Date: 9/21/2017

COST SUMMARY		
Description of Change: Roof - Under Layment		
	Cost	Notes/Attachments
Labor	\$ 1,422.00	
Material	\$ 1,486.08	
Total Cost	\$ 2,908.08	
Bond	\$ 0.00	2%
Self-Performed Total	\$3,199.00	
Subcontractors	\$ 0.00	
Overhead and Profit on Subs	\$ 0.00	
Subcontractor Total	\$0.00	
Total Change in Contract	\$3,199.00	

Detail Breakdown Below:					
Labor	Hours		Rate		Total
Wood Framing	16		\$79.00		\$1,264.00
General Labor/Clean up	2		\$79.00		\$158.00
Labor Total	18				\$1,422.00
Material	Qty	Unit	Cost	Tax	Total
Firestone Clap	1,600	SF	\$0.86	\$110.08	\$1,486.08
Material Total				\$110.08	\$1,486.08

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.
 Upon approval the sum of \$3,199.00 will be added to the contract price.

Authorized Signature: _____ Date: **9/21/17**

Kinghorn Companies

APPLICATION AND CERTIFICATION FOR PAYMENT

RTL Inv # 17-239-3

TO OWNER:
Kinnorn Companies
14198 Northdale Blvd
Rogers, MN 55374

PROJECT: Hanover Public Wks Bldg

APPLICATION NO: 3

30,439.15

PERIOD TO: 12/31/2017

23,740.65 = 09-000
6,698.50 = 01-000

FROM CONTRACTOR:
RTL Construction, Inc.
4000 Valley Industrial Blvd S
Shakopee, MN 55379

RTL JOB NO: 17-239

CONTRACTORS APPLICATION FOR PAYMENT

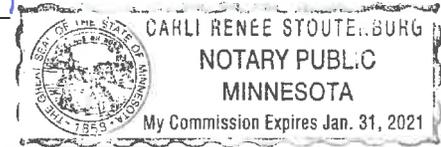
The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

- 1.) ORIGINAL CONTRACT SUM \$76,969.00
- 2.) Net Change by Change Orders..... \$6,699.00
- 3.) Contract Sum to Date \$83,668.00
- 4.) Completed and Stored to Date \$83,668.00
- 5.) Retainage \$4,183.40
- 6.) Total Earned less Retainage..... \$79,484.60
- 7.) Less Previous Certificates for Payment..... 50,567.41
- 8.) Current Payment Due..... \$28,917.19
- 9.) Balance to Finish, Including Retainage..... \$4,183.40

CONTRACTOR: RTL Construction, Inc.

BY: [Signature] Date: 12/18/17

State of: MN County of: Scott
Subscribed and sworn before me this 18 day of Dec 2017
Notary Public: [Signature]
My Commission Expires: 1/31/21



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	6,699.00	

ARCHITECTS CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is In accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

ARCHITECT:

By: _____ Date: _____
This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein. Issuance, payment and acceptance of payment are without prejudice to any rights Of the Owner or Contractor under this contract.

Continuation Sheet

Project: Hanover Public Wks Bldg
 Application No: 3
 Period To: 12/31/2017
 Invoice # 17-239-3

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Contract	76,969.00	50,029.85	26,939.15	0.00	76,969.00	100	0.00	3,848.45
2	RTL 001	3,199.00	3,199.00	0.00	0.00	3,199.00	100	0.00	159.95
3	RTL 004	2,500.00	0.00	2,500.00	0.00	2,500.00	100	0.00	125.00
4	RTL 007	1,000.00	0.00	1,000.00	0.00	1,000.00	100	0.00	50.00
		83,668.00	53,228.85	30,439.15	0.00	83,668.00		0.00	4,183.40

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #007

Original Contract : \$76,969.00
 Total Contract to Date: \$82,668.00
This Request: \$1,000.00

Other Approved Change Orders: \$5,699.00
 Other Pending Requests: \$8,450.69
 RTL Job # 17-239
 Date: 12/7/2017

<i>COST SUMMARY</i>		
<i>Description of Change:</i> Sound insulation - 100 LF of wall.		
	Cost	Notes/Attachments
Total Cost	\$ <u>1,000.00</u>	
Self-Performed Total	<u>\$1,000.00</u>	
Subcontractors	\$ 0.00	
Overhead and Profit on Subs	\$ 0.00	
Subcontractor Total	<u>\$0.00</u>	
Total Change in Contract	\$1,000.00	

Detail Breakdown Below:

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$1,000.00 will be added to the contract price.

Authorized Signature: _____

Bradley King
 Kinghorn Companies

Date: 12.7.17

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #004

Original Contract : \$76,969.00
 Total Contract to Date: \$80,168.00
 This Request: \$2,500.00

Other Approved Change Orders: \$3,199.00
 Other Pending Requests: \$7,260.00
 RTL Job # 17-239 Date:10/17/2017

<i>COST SUMMARY</i>	
Description of Change:	Install 5 exterior door frames/doors and hardware. Insulation and grouted prior to setting.
	Cost
	Notes/Attachments
Total Cost	\$ 2,500.00
Self-Performed Total	\$2,500.00
Subcontractors	\$ 0.00
Overhead and Profit on Subs	\$ 0.00
Subcontractor Total	\$0.00
Total Change in Contract	\$2,500.00

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$2,500.00 will be added to the contract price.

Authorized Signature: _____ Date: _____

Kinghorn Companies

APPLICATION AND CERTIFICATION FOR PAYMENT

RTL Inv # 17-239-4

TO OWNER:

Kinghorn Companies
14198 Northdale Blvd
Rogers, MN 55374

PROJECT: Hanover Public Wks Bldg

APPLICATION NO: 4

FROM CONTRACTOR:

RTL Construction, Inc.
4000 Valley Industrial Blvd S
Shakopee, MN 55379

8450.69

PERIOD TO: 1/31/2018

RTL JOB NO: 17-239

CONTRACTORS APPLICATION FOR PAYMENT

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

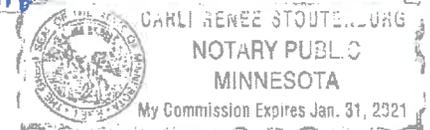
- 1.) ORIGINAL CONTRACT SUM \$76,969.00
- 2.) Net Change by Change Orders..... \$15,149.69
- 3.) Contract Sum to Date \$92,118.69
- 4.) Completed and Stored to Date \$92,118.69
- 5.) Retainage \$4,605.93
- 6.) Total Earned less Retainage..... \$87,512.76
- 7.) Less Previous Certificates for Payment..... 79,484.60
- 8.) Current Payment Due..... \$8,028.16
- 9.) Balance to Finish, Including Retainage..... \$4,605.93

CONTRACTOR: RTL Construction, Inc.

BY: [Signature] Date: 1/10/18

State of: MN County of: Scott
Subscribed and sworn before me this 10 day of Jan. 2018

Notary Public: [Signature]
My Commission Expires: 1/31/21



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	15,149.69	

ARCHITECTS CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

ARCHITECT:

By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein. Issuance, payment and acceptance of payment are without prejudice to any rights Of the Owner or Contractor under this contract.

Continuation Sheet

Project: Hanover Public Wks Bldg
 Application No: 4
 Period To: 1/31/2018
 Invoice # 17-239-4

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Contract	76,969.00	76,969.00	0.00	0.00	76,969.00	100	0.00	3,848.45
2	RTL 001	3,199.00	3,199.00	0.00	0.00	3,199.00	100	0.00	159.95
3	RTL 004	2,500.00	2,500.00	0.00	0.00	2,500.00	100	0.00	125.00
4	RTL 007	1,000.00	1,000.00	0.00	0.00	1,000.00	100	0.00	50.00
5	RTL 002, 003, 005, 006	8,450.69	0.00	8,450.69	0.00	8,450.69	100	0.00	422.53
		92,118.69	83,668.00	8,450.69	0.00	92,118.69		0.00	4,605.93

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #002

Original Contract :	\$76,969.00	Other Approved Change Orders:	\$6,699.00
Total Contract to Date:	\$83,668.00	Other Pending Requests:	\$6,470.69
This Request:	\$1,980.00	RTL Job # 17-239	Date:10/11/2017

<i>COST SUMMARY</i>		
<i>Description of Change:</i> Add additional 2x blocking to top of precast for roof slope.		
	Cost	Notes/Attachments
Labor	\$ 1,800.00	
Total Cost	\$ 1,800.00	
Overhead and Profit	\$ 180.00	10%
Self-Performed Total	\$1,980.00	
Subcontractors	\$ 0.00	
Overhead and Profit on Subs	\$ 0.00	
Subcontractor Total	\$0.00	
Total Change in Contract	\$1,980.00	

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$1,980.00 will be added to the contract price.

Authorized Signature: _____ Date: _____

Kinghorn Companies

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #003

Original Contract : \$76,969.00
 Total Contract to Date: \$80,168.00
 This Request: \$5,280.00

Other Approved Change Orders: \$3,199.00
 Other Pending Requests: \$1,980.00
 RTL Job # 17-239 Date:10/11/2017

COST SUMMARY		
<i>Description of Change:</i> Labor and material for the soffit and fascia for the office area only.		
	Cost	Notes/Attachments
Labor	\$ 4,800.00	
Total Cost	\$ 4,800.00	
Overhead and Profit	\$ 480.00	10%
Self-Performed Total	\$5,280.00	
Subcontractors	\$ 0.00	
Overhead and Profit on Subs	\$ 0.00	
Subcontractor Total	\$0.00	
Total Change in Contract	\$5,280.00	

Detail Breakdown Below:	
	Total
Labor	\$4,800.00
Labor and Material	\$4,800.00
Labor Total	\$4,800.00

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.
 Upon approval the sum of \$5,280.00 will be added to the contract price.

Authorized Signature: _____ Date: _____

Kinghorn Companies

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #005

Original Contract : \$76,969.00

Other Approved Change Orders: \$5,699.00

Total Contract to Date: \$82,668.00

Other Pending Requests: \$7,760.00

This Request: \$690.69

RTL Job # 17-239

Date: 11/2/2017

COST SUMMARY		
<i>Description of Change:</i> Added blocking for the soffit and fascia.		
	Cost	Notes/Attachments
Labor	\$ 474.00	
Material	\$ 153.90	
Total Cost	\$ 627.90	
Overhead and Profit	\$ 62.79	10%
Self-Performed Total	\$690.69	
Subcontractors	\$ 0.00	
Overhead and Profit on Subs	\$ 0.00	
Subcontractor Total	\$0.00	
Total Change in Contract	\$690.69	

Detail Breakdown Below:					
Labor	Hours		Rate	Total	
Labor	6		\$79.00	\$474.00	
Labor Total	6			\$474.00	
Material	Qty	Unit	Cost	Tax	Total
2x4	150	LF	\$0.95	\$11.40	\$153.90
Material Total				\$11.40	\$153.90

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$690.69 will be added to the contract price.

Authorized Signature: _____ Date: _____

Kinghorn Companies

Hanover Public Wks Bldg Request for Change
 11149 5th St NE
 Hanover, MN 55341



To: Kinghorn Companies

RFC Number: RTL #006

Original Contract :	\$76,969.00	Other Approved Change Orders:	\$5,699.00
Total Contract to Date:	\$82,668.00	Other Pending Requests:	\$7,950.69
This Request:	\$500.00	RTL Job # 17-239	Date:11/2/2017

<i>COST SUMMARY</i>	
Description of Change:	Add set door frame, swing door, and install hardware. Brings total to 6.
	Cost
<i>Total Change in Contract</i>	\$500.00

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated. Upon approval the sum of \$500.00 will be added to the contract price.

Authorized Signature: _____ Date: _____

Kinghorn Companies



RTS Mechanical LLC
 725 Tower Drive
 Hamel, MN 55340

Invoice

Date	Invoice #
12/29/2017	849

Bill To
Kinghorn Company 21830 Industrial Court Rogers, MN 55374

23-000

P.O. No.	Terms	Due Date	Account #	Project	Job Number
	Due on receipt	12/29/2017	022412	2530 RS - Hanover Public W...	
Description					Amount
Billing for work completed through December					6,900.00
Thank you for your business.					Total \$6,900.00



Russell Security Resource Inc

205 5th St. N.E. #6
Buffalo, MN 55313

Invoice

Date	Invoice #
1/17/2018	A31341

Bill To
Kinghorn Construction 21830 Industrial Court Rogers Mn 55374

01-000

S.O. No.	P.O. No.	Terms
		Due on receipt

Quantity	Description	Rate	Amount
	Card Reader for Public Works Building, Hanover MN		
4	Door Sensor	20.00	80.00T
1	KERI NXT 4 Door Access Control Panel	1,800.00	1,800.00T
4	KERI Proximity Card Reader	180.00	720.00T
	Low Voltage Wire	560.00	560.00T
1	12/24 Volt - 7 Amp Power Supply with 8 fused output	205.00	205.00T
3	PS-1280-12V 8Amp/Hr Battery Back up	25.00	75.00T
1	Power Distribution Board 1-4 fused	39.00	39.00T
1	Power Supply 4-Amp 24VDC with 8 fused Outputs	465.40	465.40T
40	Labor, Installation of Card Reader	80.00	3,200.00
4	Labor- Program Doors and software	80.00	320.00
	Addition to estimate		
	Single Gang Shunt Switch	41.45	41.45T
1	LED Panel Mount Indicator	4.00	4.00T
1	Labor- Install unlock button next to East facing door	80.00	80.00

Subtotal	\$7,589.85
Sales Tax (0.0%)	\$0.00
Total	\$7,589.85

F.I.D. 41-1895516

Accounts are due to be PAID IN FULL, DUE UPON RECEIPT.

A finance charge of 1.5% will be added to any past due balance. Minimum finance charge of \$.50 per month. If Paid by Credit/Debit Card a 3% fee of the total will be added.

Phone #	Fax #
763-682-1253	763-682-0139



Russell Security Resource Inc

205 5th St. N.E. #6
Buffalo, MN 55313

Estimate

Date	Estimate #
12/26/2017	2848

Name / Address
CITY OF HANOVER P.O. BOX 278 11250-5th STREET HANOVER, MN 55341

this is something I just found out about. See me 12/26/17 B.

P.O. No.	Terms	Rep	Project
	Due on receipt	RP	

Qty	Description
	Card Reader for Public Works Building
4	Door Sensor
1	KERI NXT 4 Door Access Control Panel
4	KERI Proximity Card Reader
	Low Voltage Wire
1	12/24 Volt - 7 Amp Power Supply with 8 fused output
3	PS-1280-12V 8Amp/Hr Battery Back up
1	Power Distribution Board 1-4 fused
1	Power Supply 4-Amp 24VDC with 8 fused Outputs
40	Labor, Installation of Card Reader
4	Labor- Program Doors and software

Russell Security Resource, Inc. guarantees all materials to be of good quality and to be installed in a professional manner. Russell Security Resource, Inc. prides itself on following a high code of ethics and will not compromise this high standard. All warranties will follow the manufacturers warranty unless otherwise stated. All prices are guaranteed for 30 days, no additional charges will be added without prior approval.

Subtotal	\$7,464.40
Sales Tax (0.0%)	\$0.00
Total	\$7,464.40

Phone #	Fax #
763-682-1253	763-682-0139

To: Kinghorn Construction

Date: 12/12/2017

Attention: Grady Kinghorn

Proposal Number: 1007-1

Phone: 763-286-9711

From Andrew Zabel

Fax:

Email: glkinghorn@kinghornco.com

Project: Hanover Public Works

We appreciate your time and interest in Skarnes Incorporated. We are pleased to provide the following quotation.

Qty	Description	Price
1	Gorbel Free Standing Jib Crane with Manual Rotation	\$11,772.00
	<ul style="list-style-type: none"> • FS300-30-W24 • Color: Yellow • Capacity: 3 Tons • Tagline: Included • Hook Height: 17'-0" • Flange Width: 9" • Travel: 17'-5 1/4" 	<i>Anchor Bolts Sold Separately</i>
1	3 Ton Harrington Hoist	\$4,727.00
	<ul style="list-style-type: none"> • Voltage is 115V – 1ph – 60Hz • Capacity is 3 Ton • Lifting Height of 17'-0" • Push Button Cord 14'-0" • 29.3" From Bottom of Beam to Bottom of hook • 17'-0" Lifting height • Trolley to fit W24 x 84 • Power Supply Cord Length • Hoist weighs #272.7 	
1	Install	\$2,450.00
	<ul style="list-style-type: none"> • Travel • Equipment • Labor 	
1	Load Test	\$1,000.00
	<ul style="list-style-type: none"> • Load Test 	
	Total	\$19,949.00

Qty	Description	Price
	<p style="text-align: center;"><u>Important Notes</u></p> <ul style="list-style-type: none"> ▪ Crane will be completely wired and no-load tested prior to arrival. ▪ Electrical panels are not “UL listed” panels unless specified in the proposal ▪ We require signed approval drawings prior fabrication. ▪ “Touch-Up” painting has not been included. ▪ Does not include unloading of freight. ▪ Installation is during 1st shift business hours and assumes a clear area for installation equipment. ▪ Lead times stated are approximate only. ▪ All new systems are required by OSHA to be load tested. This has not been included in this proposal. ▪ Warranty is 1 year on parts only., Labor not included ▪ Permits or other applicable licenses are not included and responsibility of Kinghorn Construction ▪ All dimensions are subject to verification at the time order is received. ▪ All prices are quoted NET cost, FOB factories via truck collect and are firm for a period of 30 days. ▪ Payment terms are 30% upon receipt of order, 40% upon receipt of material and 30% Net 30 days ▪ All equipment is subject to any federal, state or local sales taxes or permits, which may apply and have not been included in this proposal. ▪ Skarnes Inc. is not responsible for shipments delayed by the freight carriers. ▪ This quote in no way implies that Skarnes Inc. has done any studies to determine if the building structures at Kinghorn Construction have the ability to support the required load of the above system or its components. It is the sole responsibility of Kinghorn Construction to make this determination. ▪ Credit card transactions subject to 3% adder per statute 325G.051 SURCHARGES ON CREDIT CARDS <p>Skarnes Incorporated reserves the right to assess additional charges for costs related to “unseen obstacles” such as, but not limited to: equipment (unrelated to our equipment) added after our site visit, uneven/non-uniform floors or ceilings, electrical conduit, water, or sewer lines, etc. Furthermore, Skarnes Incorporated reserves the right to stop or delay work until solutions to problems related to said “unseen obstacles” are effected.</p>	
<p>NOTE: EFFECTIVE 1-1-02 FREIGHT CHARGES & INSTALLATION CHARGES ARE NOW TAXABLE IN THE STATE OF MINNESOTA</p> <p>Prices are subject to change without notice and do not include Federal, State or City Taxes which may apply. All agreements contingent upon strikes, fire or delays beyond our control</p>	<p>SUBMITTED BY: _____</p> <p style="text-align: right;">Andrew Zabel SALES REPRESENTATIVE DIRECT DIAL # 763-231-3634</p>	

TERMS, CONDITIONS AND LIMITATIONS

1. Purchaser is responsible for assuring that the equipment, its installation and operation comply with all laws and regulations, all building, insurance, industrial, safety, elevator and other codes, and all lease or other restrictions, and Purchaser shall obtain and comply with all necessary licenses, building or other permits or approvals and governmental inspections, including installing devices or equipment or making modifications necessary for compliance. Seller makes no representations as to any compliance, and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted to failure to comply.
 2. The equipment is sold f.o.b. factory and all freight, unloading, cartage, and demurrage shall be paid by Purchaser. The equipment is at Purchaser's risk on and after delivery to carrier at the factory and remains at Purchaser's risk upon arrival at Purchaser's plant and during and after installation, regardless of whether Purchaser has accepted Seller's performance.
 3. In addition to all other charges specified in this Contract, Purchaser agrees to pay or reimburse Seller for all present and future federal state, or local taxes, including sales, use, excise, occupational, real property, personal property, privilege, gross receipts and gross income taxes based on this Contract, the charges in this Contract, or the equipment and services or their use.
 4. SELLER'S OBLIGATION WITH RESPECT TO EQUIPMENT SOLD BY SELLER BUT MANUFACTURED BY OTHERS IS LIMITED TO ASSIGNMENT TO PURCHASER OF ANY WARRANTY MADE BY THE MANUFACTURER. WITH RESPECT TO THE EQUIPMENT DESCRIBED HEREIN, THE MANUFACTURER MAKES THE WARRANTY ATTACHED HERETO AS EXHIBIT A, WHICH WILL BE ASSIGNED TO PURCHASER UPON DELIVERY OF THE EQUIPMENT, SELLER MAKES NO REPRESENTATION AS TO THE EXISTENCE OR ASSIGNABILITY OF ANY OTHER WARRANTY.
 5. The following limitations are applicable to the warranty and assignment in paragraph 4 above and to all of Seller's obligations under this Contract:
 - (a) Purchaser acknowledges that it has full responsibility for installation of all equipment sold Purchaser and for preventive and other maintenance for the equipment and for its repair, except repair pursuant to the above warranty.
 - (b) No claims for shortage or error will be considered by Seller unless made in writing immediately upon receipt of shipment. Under no conditions may any equipment or parts be returned to Seller without its prior written consent.
 - (c) Seller makes no representation whatsoever that any equipment sold Purchaser, its use or operation or any installation activities will comply with the federal Occupational Safety and Health Act or similar or related state and local laws or plans, or rules, standards, regulations and orders relating thereto. Compliance therewith is the sole and exclusive responsibility of Purchaser and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted for failure to comply as to employees of Purchaser or any other party other than Seller. Safety devices, if any, furnished by Seller are listed on the reverse side and reference to Purchaser's drawings, specifications, schedules or descriptions does not imply that any other devices will be furnished. Any additional devices requested by Purchaser from Seller will be furnished only if available from Seller and at an additional charge.
 - (d) SELLER SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY DELAY IN FURNISHING EQUIPEMNT OR ANY OTHER PERFORMANCE UNDER THIS CONTRACT, WHETHER SUCH DELAY IS DUE TO CAUSES BEYOND SELLER'S CONTROLS SUCH AS, WITHOUT LIMITATION, SHORTAGE OF SUPPLY, STRIKE, RIOT, FIRE OR INSURRECTION, OR DUE TO ANY CAUSE WITHIN SELLER'S CONTROL. THE WARRANTY AND ASSIGNMENT IN PARAGRAPH 4 ABOVE IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY. THE SOLE REMEDY FOR SELLER'S LIABILITY OF ANY KIND, INCLUDING LIABILITY FOR NEGLIGENCE, WITH RESPECT TO ALL EQUIPMENT FURNISHED UNDER THIS CONTACT AND ALL OTHER PERFORMANCE BY SELLER UNDER OR PURSUANT TO THIS CONTRACT SHALL BE LIMITED TO THE REMEDY PROVIDED IN PARAGRAPH 4 ABOVE AND SHALL IN NO EVENT INCLUDE ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.
 6. To the best of Seller's knowledge, the equipment sold Purchaser pursuant to this Contract does not infringe the patent or other industrial property rights of any third person. It is agreed between Seller and Purchaser, however, that Seller does not warrant that the equipment shall be delivered free of the rightful claim of any third person by way of infringement of the life. Seller's obligation shall be limited to assignment to Purchaser of any patent infringement protection afforded by the manufacturer of the equipment, and unless set forth as a special term of this contact, Seller may not represent as to the existence of assignability of any such protection. Purchaser shall defend, indemnify and hold harmless Seller against any such claim arising out of specifications furnished by Purchaser.
 7. None of the equipment sold under this Contract is suitable for transporting any person in any manner. Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities for personal injury or property damage arising out of the equipment or its operation, including without limiting the foregoing, claims for injury occurring to any person riding or attempting to ride the equipment.
 8. Seller has the right to correct all typographical or clerical errors present in the prices or specifications in this Contract.
 9. Seller has the right to change design or material without Purchaser's consent and without altering the price charged Purchaser if the changes do not adversely affect the equipment, its operation or the time of completion of Seller's performance.
 10. In addition to all other remedies available to Seller in law or equity or under this Contract, to secure all indebtedness owed at any time by Purchaser to Seller, Purchaser grants Seller a security interest in all equipment sold by Seller to Purchaser, the security interest to continue following any installation of the equipment until Seller has been fully paid. Purchaser agrees to sign and furnish to Seller financing statements and any other documents and agrees to obtain any consents from other parties required to assure Seller a security interest prior to any other interests or claims in the equipment.
 11. Unless signed by Purchaser on or before fifteen days from date, this proposal submitted by the sales representative indicated on Proposal shall be void. If signed by Purchaser within said time period; this shall be considered a proposal by Purchaser for a contract subject to acceptance or rejection of Seller at Minneapolis, Minnesota. This Contract shall become effective (and not subject to cancellation by Purchaser) upon the date accepted by Seller by execution at Minneapolis, Minnesota, and shall constitute the entire agreement and understanding of the parties. All previous communications, either verbal or written, not contained in this Contract, are withdrawn and annulled. No agent of Seller is authorized to assume any liability for Seller or make warranties except that contained in this Contact. No modifications or amendments shall be effective unless in writing and signed by authorized representatives of both parties.
- The terms and conditions in this Contract will govern to the exclusion of any terms in any acceptance, order or other forms submitted by Purchaser and any additional or different terms submitted by Purchaser will be of no effect and are hereby rejected unless expressly and separately agreed to in writing by Seller.
- All information in this Contract is confidential. Transmission by Purchaser of all or any parts of this information to others or use of it by Purchaser for purposes other than purchase of equipment from Seller is unauthorized without Seller's written consent. The specifications and any drawings accompanying them submitted by Seller are its property and subject to recall at any time.
- This Contract shall be governed by the laws of the State of Minnesota.

18-100
County

12.12.17

To: Kinghorn Construction

Date: 9/26/2017

Attention: John Studer

Proposal Number: 1007-1

final approved
proposal
1 of 3

Phone: 763-286-9711

From Andrew Zabel

Fax:

Email: johns@kinghornco.com

Project: Hanover Public Works

We appreciate your time and interest in Skarnes Incorporated. We are pleased to provide the following quotation.

Qty	Description	Price
1	AllLift Free Standing Jib Crane with Manual Rotation	\$10,287.00
	<ul style="list-style-type: none"> FS300-30-W24 Color: Yellow Capacity: 3 Tons Tagline: Included Hook Height: 17'-0" Flange Width: 9" Travel: 17'-5 1/4"  <p><i>*See Alternatives*</i></p>	
1	3 Ton Harrington Hoist	\$4,578.00
	<ul style="list-style-type: none"> Voltage is 115V – 1ph – 60Hz Capacity is 3 Ton Lifting Height of 17'-0" Push Button Cord 14'-0" 29.3" From Bottom of Beam to Bottom of hook 17'-0" Lifting height Trolley to fit W24 x 84 Power Supply Cord Length Hoist weighs #272.7 	
1	Install	\$2,300.00
	<ul style="list-style-type: none"> Travel Equipment Labor 	
1	Load Test	\$1,000.00
	<ul style="list-style-type: none"> Load Test 	
	Sub Total	\$18,165.00
	Freight	500.00
	Tax	1,284.00
	Total	\$19,949.00

Will be tax exempt

ok per Gudy Smith Pres for City of Hanover

2 of 3
A

Qty	Description	Price
	<p style="text-align: center;"><u>Important Notes</u></p> <ul style="list-style-type: none"> ▪ Crane will be completely wired and no-load tested prior to arrival. ▪ Electrical panels are not "UL listed" panels unless specified in the proposal ▪ We require signed approval drawings prior fabrication. ▪ Touch-Up" painting has not been included. <i>~ yes G.</i> ▪ Does not include unloading of freight. <i>yes Skarnes to unload and install G.</i> ▪ Installation is during 1st shift business hours and assumes a clear area for installation equipment. ▪ Lead times stated are approximate only. ▪ All new systems are required by OSHA to be load tested. This has not been included in this proposal. <i>yes see page 1 G.</i> ▪ Warranty is 1 year on parts only., Labor not included ▪ Permits or other applicable licenses are not included and responsibility of Kinghorn Construction ▪ All dimensions are subject to verification at the time order is received. ▪ All prices are quoted NET cost, FOB factories via truck collect and are firm for a period of 30 days. ▪ Payment terms are 30% upon receipt of order, 40% upon receipt of material and 30% Net 30 days ▪ All equipment is subject to any federal, state or local sales taxes or permits, which may apply and have not been included in this proposal. ▪ Skarnes Inc. is not responsible for shipments delayed by the freight carriers. ▪ This quote in no way implies that Skarnes Inc. has done any studies to determine if the building structures at Kinghorn Construction have the ability to support the required load of the above system or its components. It is the sole responsibility of Kinghorn Construction to make this determination. ▪ Credit card transactions subject to 3% adder per statute 325G.051 SURCHARGES ON CREDIT CARDS <p>Skarnes Incorporated reserves the right to assess additional charges for costs related to "unseen obstacles" such as, but not limited to: equipment (unrelated to our equipment) added after our site visit, uneven/non-uniform floors or ceilings, electrical conduit, water, or sewer lines, etc. Furthermore, Skarnes Incorporated reserves the right to stop or delay work until solutions to problems related to said "unseen obstacles" are effected.</p>	

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SUBMITTED BY: _____

Andrew Zabel
SALES REPRESENTATIVE
DIRECT DIAL # 763-231-3634



2100 Niagara Ln N Plymouth MN 55447
Phone: 763-231-3600 • Fax: 763-231-3610 • Toll free: 800-752-7637
Web: www.skarnes.com • e-mail: azabel@skarnes.com



3 of 3A

TERMS, CONDITIONS AND LIMITATIONS

1. Purchaser is responsible for assuring that the equipment, its installation and operation comply with all laws and regulations, all building, insurance, industrial, safety, elevator and other codes, and all lease or other restrictions, and Purchaser shall obtain and comply with all necessary licenses, building or other permits or approvals and governmental inspections, including installing devices or equipment or making modifications necessary for compliance. Seller makes no representations as to any compliance, and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted to failure to comply.
2. The equipment is sold f.o.b. factory and all freight, unloading, cartage, and demurrage shall be paid by Purchaser. The equipment is at Purchaser's risk on and after delivery to carrier at the factory and remains at Purchaser's risk upon arrival at Purchaser's plant and during and after installation, regardless of whether Purchaser has accepted Seller's performance.
3. In addition to all other charges specified in this Contract, Purchaser agrees to pay or reimburse Seller for all present and future federal state, or local taxes, including sales, use, excise, occupational, real property, personal property, privilege, gross receipts and gross income taxes based on this Contract, the charges in this Contract, or the equipment and services or their use.
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 - (d) SELLER SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY DELAY IN FURNISHING EQUIPEMNT OR ANY OTHER PERFORMANCE UNDER THIS CONTRACT, WHETHER SUCH DELAY IS DUE TO CAUSES BEYOND SELLER'S CONTROLS SUCH AS, WITHOUT LIMITATION, SHORTAGE OF SUPPLY, STRIKE, RIOT, FIRE OR INSURRECTION, OR DUE TO ANY CAUSE WITHIN SELLER'S CONTROL. THE WARRANTY AND ASSIGNMENT IN PARAGRAPH 4 ABOVE IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY. THE SOLE REMEDY FOR SELLER'S LIABILITY OF ANY KIND, INCLUDING LIABILITY FOR NEGLIGENCE, WITH RESPECT TO ALL EQUIPMENT FURNISHED UNDER THIS CONTRACT AND ALL OTHER PERFORMANCE BY SELLER UNDER OR PURSUANT TO THIS CONTRACT SHALL BE LIMITED TO THE REMEDY PROVIDED IN PARAGRAPH 4 ABOVE AND SHALL IN NO EVENT INCLUDE ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.
6. To the best of Seller's knowledge, the equipment sold Purchaser pursuant to this Contract does not infringe the patent or other industrial property rights of any third person. It is agreed between Seller and Purchaser, however, that Seller does not warrant that the equipment shall be delivered free of the rightful claim of any third person by way of infringement of the life. Seller's obligation shall be limited to assignment to Purchaser of any patent infringement protection afforded by the manufacturer of the equipment, and unless set forth as a special term of this contact, Seller may not represent as to the existence of assignability of any such protection. Purchaser shall defend, indemnify and hold harmless Seller against any such claim arising out of specifications furnished by Purchaser.
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10. In addition to all other remedies available to Seller in law or equity or under this Contract, to secure all indebtedness owed at any time by Purchaser to Seller, Purchaser grants Seller a security interest in all equipment sold by Seller to Purchaser, the security interest to continue following any installation of the equipment until Seller has been fully paid. Purchaser agrees to sign and furnish to Seller financing statements and any other documents and agrees to obtain any consents from other parties required to assure Seller a security interest prior to any other interests or claims in the equipment.
11. Unless signed by Purchaser on or before fifteen days from date, this proposal submitted by the sales representative indicated on Proposal shall be void. If signed by Purchaser within said time period; this shall be considered a proposal by Purchaser for a contract subject to acceptance or rejection of Seller at Minneapolis, Minnesota. This Contract shall become effective (and not subject to cancellation by Purchaser) upon the date accepted by Seller by execution at Minneapolis, Minnesota, and shall constitute the entire agreement and understanding of the parties. All previous communications, either verbal or written, not contained in this Contract, are withdrawn and annulled. No agent of Seller is authorized to assume any liability for Seller or make warranties except that contained in this Contract. No modifications or amendments shall be effective unless in writing and signed by authorized representatives of both parties.
The terms and conditions in this Contract will govern to the exclusion of any terms in any acceptance, order or other forms submitted by Purchaser and any additional or different terms submitted by Purchaser will be of no effect and are hereby rejected unless expressly and separately agreed to in writing by Seller.
All information in this Contract is confidential. Transmission by Purchaser of all or any parts of this information to others or use of it by Purchaser for purposes other than purchase of equipment from Seller is unauthorized without Seller's written consent. The specifications and any drawings accompanying them submitted by Seller are its property and subject to recall at any time.
This Contract shall be governed by the laws of the State of Minnesota.

To: Kinghorn Construction

Date: 12/12/2017

Attention: Grady Kinghorn

Proposal Number: 1007-1

Phone: 763-286-9711

From Andrew Zabel

Fax:

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1	Install	\$2,450.00
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1	Load Test	\$1,000.00
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Total		\$19,949.00
Tax and Freight Not Included		

113

Approved

Grady Kinghorn
for City of Hanover.

Qty	Description	Price
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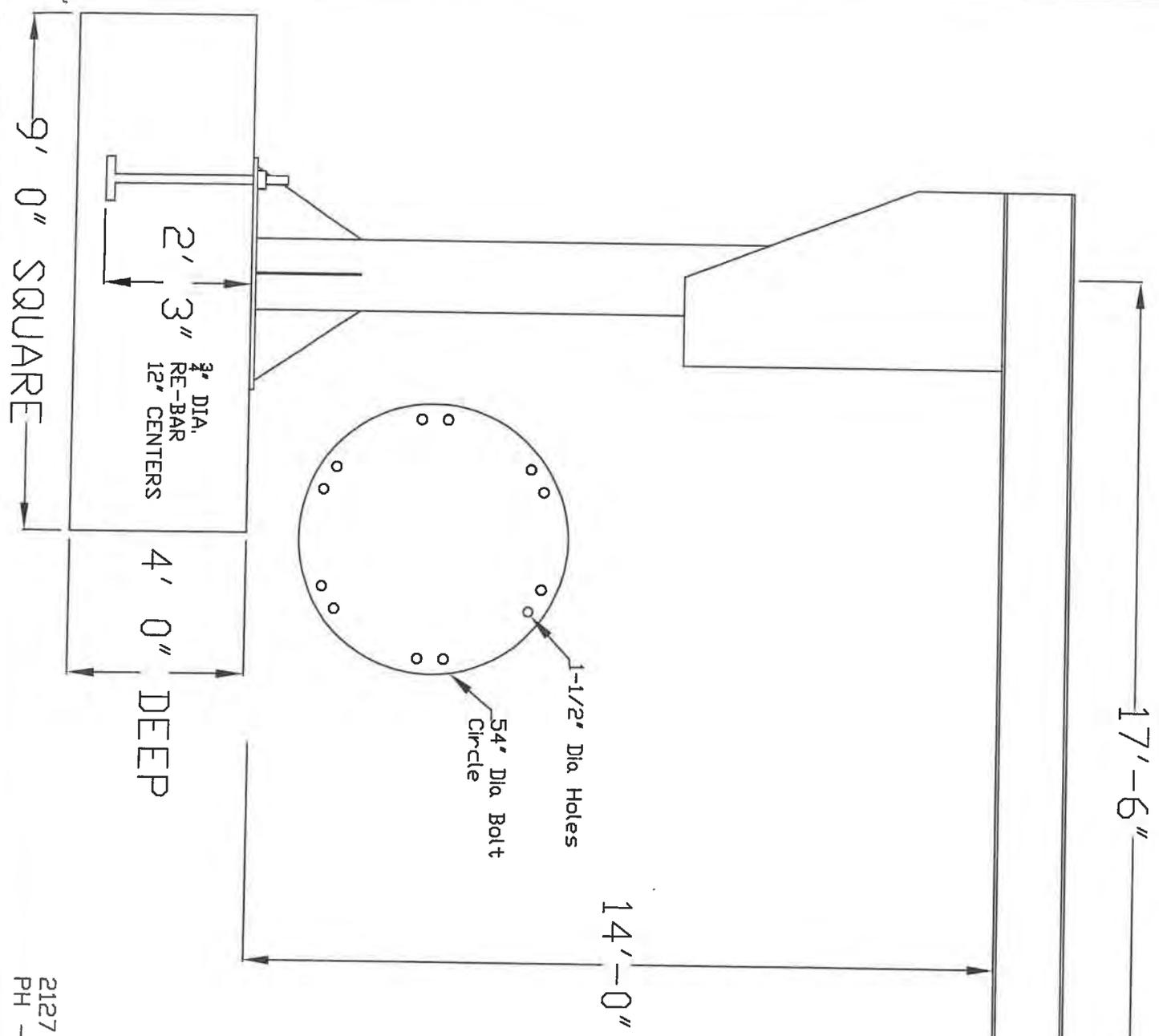
SUBMITTED BY: _____

Andrew Zabel
SALES REPRESENTATIVE
DIRECT DIAL # 763-231-3634

TERMS, CONDITIONS AND LIMITATIONS

1. Purchaser is responsible for assuring that the equipment, its installation and operation comply with all laws and regulations, all building, insurance, industrial, safety, elevator and other codes, and all lease or other restrictions, and Purchaser shall obtain and comply with all necessary licenses, building or other permits or approvals and governmental inspections, including installing devices or equipment or making modifications necessary for compliance. Seller makes no representations as to any compliance, and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted to failure to comply.
 2. The equipment is sold f.o.b. factory and all freight, unloading, cartage, and demurrage shall be paid by Purchaser. The equipment is at Purchaser's risk on and after delivery to carrier at the factory and remains at Purchaser's risk upon arrival at Purchaser's plant and during and after installation, regardless of whether Purchaser has accepted Seller's performance.
 3. In addition to all other charges specified in this Contract, Purchaser agrees to pay or reimburse Seller for all present and future federal state, or local taxes, including sales, use, excise, occupational, real property, personal property, privilege, gross receipts and gross income taxes based on this Contract, the charges in this Contract, or the equipment and services or their use.
 4. SELLER'S OBLIGATION WITH RESPECT TO EQUIPMENT SOLD BY SELLER BUT MANUFACTURED BY OTHERS IS LIMITED TO ASSIGNMENT TO PURCHASER OF ANY WARRANTY MADE BY THE MANUFACTURER. WITH RESPECT TO THE EQUIPMENT DESCRIBED HEREIN, THE MANUFACTURER MAKES THE WARRANTY ATTACHED HERETO AS EXHIBIT A, WHICH WILL BE ASSIGNED TO PURCHASER UPON DELIVERY OF THE EQUIPMENT, SELLER MAKES NO REPRESENTATION AS TO THE EXISTENCE OR ASSIGNABILITY OF ANY OTHER WARRANTY.
 5. The following limitations are applicable to the warranty and assignment in paragraph 4 above and to all of Seller's obligations under this Contract:
 - (a) Purchaser acknowledges that it has full responsibility for installation of all equipment sold Purchaser and for preventive and other maintenance for the equipment and for its repair, except repair pursuant to the above warranty.
 - (b) No claims for shortage or error will be considered by Seller unless made in writing immediately upon receipt of shipment. Under no conditions may any equipment or parts be returned to Seller without its prior written consent.
 - (c) Seller makes no representation whatsoever that any equipment sold Purchaser, its use or operation or any installation activities will comply with the federal Occupational Safety and Health Act or similar or related state and local laws or plans, or rules, standards, regulations and orders relating thereto. Compliance therewith is the sole and exclusive responsibility of Purchaser and Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities asserted for failure to comply as to employees of Purchaser or any other party other than Seller. Safety devices, if any, furnished by Seller are listed on the reverse side and reference to Purchaser's drawings, specifications, schedules or descriptions does not imply that any other devices will be furnished. Any additional devices requested by Purchaser from Seller will be furnished only if available from Seller and at an additional charge.
 - (d) SELLER SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY DELAY IN FURNISHING EQUIPMENT OR ANY OTHER PERFORMANCE UNDER THIS CONTRACT, WHETHER SUCH DELAY IS DUE TO CAUSES BEYOND SELLER'S CONTROLS SUCH AS, WITHOUT LIMITATION, SHORTAGE OF SUPPLY, STRIKE, RIOT, FIRE OR INSURRECTION, OR DUE TO ANY CAUSE WITHIN SELLER'S CONTROL. THE WARRANTY AND ASSIGNMENT IN PARAGRAPH 4 ABOVE IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY. THE SOLE REMEDY FOR SELLER'S LIABILITY OF ANY KIND, INCLUDING LIABILITY FOR NEGLIGENCE, WITH RESPECT TO ALL EQUIPMENT FURNISHED UNDER THIS CONTACT AND ALL OTHER PERFORMANCE BY SELLER UNDER OR PURSUANT TO THIS CONTRACT SHALL BE LIMITED TO THE REMEDY PROVIDED IN PARAGRAPH 4 ABOVE AND SHALL IN NO EVENT INCLUDE ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.
 6. To the best of Seller's knowledge, the equipment sold Purchaser pursuant to this Contract does not infringe the patent or other industrial property rights of any third person. It is agreed between Seller and Purchaser, however, that Seller does not warrant that the equipment shall be delivered free of the rightful claim of any third person by way of infringement of the life. Seller's obligation shall be limited to assignment to Purchaser of any patent infringement protection afforded by the manufacturer of the equipment, and unless set forth as a special term of this contact, Seller may not represent as to the existence of assignability of any such protection. Purchaser shall defend, indemnify and hold harmless Seller against any such claim arising out of specifications furnished by Purchaser.
 7. None of the equipment sold under this Contract is suitable for transporting any person in any manner. Purchaser shall defend, indemnify and hold harmless Seller against all claims, losses or liabilities for personal injury or property damage arising out of the equipment or its operation, including without limiting the foregoing, claims for injury occurring to any person riding or attempting to ride the equipment.
 8. Seller has the right to correct all typographical or clerical errors present in the prices or specifications in this Contract.
 9. Seller has the right to change design or material without Purchaser's consent and without altering the price charged Purchaser if the changes do not adversely affect the equipment, its operation or the time of completion of Seller's performance.
 10. In addition to all other remedies available to Seller in law or equity or under this Contract, to secure all indebtedness owed at any time by Purchaser to Seller, Purchaser grants Seller a security interest in all equipment sold by Seller to Purchaser, the security interest to continue following any installation of the equipment until Seller has been fully paid. Purchaser agrees to sign and furnish to Seller financing statements and any other documents and agrees to obtain any consents from other parties required to assure Seller a security interest prior to any other interests or claims in the equipment.
 11. Unless signed by Purchaser on or before fifteen days from date, this proposal submitted by the sales representative indicated on Proposal shall be void. If signed by Purchaser within said time period, this shall be considered a proposal by Purchaser for a contract subject to acceptance or rejection of Seller at Minneapolis, Minnesota. This Contract shall become effective (and not subject to cancellation by Purchaser) upon the date accepted by Seller by execution at Minneapolis, Minnesota, and shall constitute the entire agreement and understanding of the parties. All previous communications, either verbal or written, not contained in this Contract, are withdrawn and annulled. No agent of Seller is authorized to assume any liability for Seller or make warranties except that contained in this Contract. No modifications or amendments shall be effective unless in writing and signed by authorized representatives of both parties.
- The terms and conditions in this Contract will govern to the exclusion of any terms in any acceptance, order or other forms submitted by Purchaser and any additional or different terms submitted by Purchaser will be of no effect and are hereby rejected unless expressly and separately agreed to in writing by Seller.
- All information in this Contract is confidential. Transmission by Purchaser of all or any parts of this information to others or use of it by Purchaser for purposes other than purchase of equipment from Seller is unauthorized without Seller's written consent. The specifications and any drawings accompanying them submitted by Seller are its property and subject to recall at any time.
- This Contract shall be governed by the laws of the State of Minnesota.

303



MODEL - H6-SP
 CAPACITY - 6,000LBS
 WEIGHT - 6,050LBS
 ALC # 2328-01RV
 Skarnes # 121383
 Note: Modified Gorbels
 Base plate

*Final approved
 by Skarnes
 12.14.17
 A.*



2127 W. NORDALE DR. APPLETON, WI 54914
 PH - 920-380-0397 FAX - 920-380-0845

Grady Kinghorn

From: Brian Hagen <brianh@ci.hanover.mn.us>
Sent: Thursday, December 14, 2017 1:50 PM
To: Grady Kinghorn
Cc: Jason Doboszanski
Subject: RE: Hanover

Grady,

The boom height and boom span are correct.

Brian Hagen

City Administrator
City of Hanover
brianh@ci.hanover.mn.us
(763)497-3777 ext. 1

From: Grady Kinghorn [<mailto:glkinghorn@kinghornco.com>]
Sent: Thursday, December 14, 2017 10:44 AM
To: Jason Doboszanski; Brian Hagen
Subject: Hanover

Hi guys, could you please review this and make sure it is what you decided upon. Let me know and I will respond to them. Thanks Grady

From: Andy Zabel [<mailto:azabel@skarnes.com>]
Sent: Thursday, December 14, 2017 10:41 AM
To: Grady Kinghorn <glkinghorn@kinghornco.com>
Subject: Please sign and send back

Please sign and send back.

Thanks

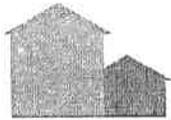
Andrew Zabel
Sales Engineer, Skarnes, Inc.



Skarnes Inc | DL Systems
Lift it | Move it | Store it

2100 Niagara Lane | Plymouth, MN 55447
Office: 763-231-3634 Cell: 320-247-0738
CRANES | CONVEYOR | RACK | PACKAGING
Skarnes.com

This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.



Steinbrecher Painting Company
 1408 7th Street North
 PO Box 159
 Princeton MN 55371
 (763) 389-3887

License:

Owner: Kinghorn Company
 21830 Industrial Blvd
 Rogers MN 55374

Job Location: Hanover Public Works
 11149 5th Street NE
 Hanover MN 55341

9700.00 = 09-000

Progress Billing

Application: 3

Period: 01/30/2018

Application For Payment On Contract

Original Contract.....	29,850.00
Net Change by Change Orders.....	0.00
Contract Sum to Date.....	29,850.00
Total Complete to Date.....	<u>19,100.00</u>
Total Retained.....	955.00
Total Earned Less Retained.....	<u>18,145.00</u>
Less Previous Billings.....	8,930.00
Current Payment Due.....	9,215.00
Balance on Contract.....	11,705.00

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor:

Niz Niz

Date:

1-17-18

Terms: Invoices are due and payable 30TH from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per anum. Please make checks payable to: Steinbrecher Painting Company

Thank you for your prompt payment.

PROGRESS BILLING

Application: 3

Period: 01/30/2018

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Materials	7,462.00		7,462.00	2,110.00	1,940.00		4,050.00	54.27	3,412.00	202.50
Labor	22,388.00		22,388.00	7,290.00	7,760.00		15,050.00	67.22	7,338.00	752.50
Totals:	29,850.00		29,850.00	9,400.00	9,700.00		19,100.00	63.99	10,750.00	955.00



Steinbrecher Painting Company
 1408 7th Street North
 PO Box 159
 Princeton MN 55371
 (763) 389-3887

License:

Owner: Kinghorn Company
 21830 Industrial Blvd
 Rogers MN 55374

Job Location: Hanover Public Works
 11149 5th Street NE
 Hanover MN 55341

4800.00 = 09-000

Progress Billing

Application: 2

Period: 12/30/2017

Application For Payment On Contract

Original Contract.....	29,850.00
Net Change by Change Orders.....	0.00
Contract Sum to Date.....	29,850.00
Total Complete to Date.....	9,400.00
Total Retained.....	470.00
Total Earned Less Retained.....	8,930.00
Less Previous Billings.....	4,370.00
Current Payment Due.....	4,560.00
Balance on Contract.....	20,920.00

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: *NBN* Date: 12-20-17

Terms: Invoices are due and payable 30TH from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per anum. Please make checks payable to: Steinbrecher Painting Company

Thank you for your prompt payment.

PROGRESS BILLING

Application: 2

Period: 12/30/2017

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Materials	7,462.00		7,462.00	1,150.00	960.00		2,110.00	28.28	5,352.00	105.50
Labor	22,388.00		22,388.00	3,450.00	3,840.00		7,290.00	32.56	15,098.00	364.50
Totals:	29,850.00		29,850.00	4,600.00	4,800.00		9,400.00	31.49	20,450.00	470.00

TWIN CITIES WEST FLOORING



DATE	INVOICE
1/10/2018	3009

BILL TO

Kinghorn Company
 21830 Industrial Court
 Rogers, MN 55374

SHIP TO

Hanover Public Works

PO #	TERMS	DUE DATE	SHIP DATE
Flooring	Due on receipt	1/10/2018	1/10/2018

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Porcelain tile	Porcelain floor tile, wall tile wainscot, Schluter bullnose top, luxury vinyl plank & vinyl cove base	1	8,150.00	8,150.00
Prep	Prep work: Concrete leveling shop slab to office and floor drain material (2 hours) *Materials, tax & installation included*	1	185.00	185.00
Total Payments Balance Due				\$8,335.00 \$0.00 \$8,335.00

09-000

m.s.c
 bldg
 mater

8150.00 = 09-000
 185.00 06-000

**Thank you for your
 business!!!**



Corporate Headquarters
723 Hadley Avenue North
Oakdale, MN 55128
651-735-2200
Fax: 651-735-1800

Shipped From: Twin City Hardware - New Hope
5650 International Parkway
New Hope, MN 55428
(763) 535-4660
Fax: (763) 535-2005

INVOICE
Invoice No: 917248
Invoice Date: 12/20/17
Page: 2

TSCHMIDT

Sold CU102250
To: Kinghorn Company Inc
21830 Industrial Court
ROGERS, MN 55374
USA

Ship HANOVER
To: HANOVER PUBLIC WORKS
JOHN 763-286-9711
11149 5TH STREET NE
HANOVER, MN 55341

08-000

TCH Order No: SO711349
Salesperson: Dylan Tarbert
Slsp Phone: (763) 762-4866
Slsp Email: dtarbert@tchco.com

Ship Date: 12/15/17
Ship Code: Prepaid
Ship Via: TCH
Service Type: GROUND

Terms: NET 30
Due Date: 01/19/18

Contract No./CO: /

Item	Description	U/M	Qty	B.O. Qty	Unit Price	Total Price
206590	BB5-4.5X4.5-US26D HINGE MORTISE	Each	9	0	4.91	44.19
405480	ND10SxRHOx626 LOCK CYL PASSAGE LEVER	Each	3	0	310.44	931.32
477328	SC71xRw/PAXALU (43002) CLOSER REGULAR	Each	3	0	120.54	361.62
194700	WALL BUMPER CONCAVE 1407-630	Each	3	0	1.96	5.88
253385	KICK PLATE 10" X 34" US32D	Each	3	0	24.88	74.64
387250	F797B-17' SMOKE SEAL SELF ADH BLACK POLYPRENE	Each	3	0	14.52	43.56
100						
206590	BB5-4.5X4.5-US26D HINGE MORTISE	Each	8	0	4.91	39.28
405480	ND10SxRHOx626 LOCK CYL PASSAGE LEVER	Each	1	0	310.44	310.44
269850	FB458-12 x US26D BOLT FLUSH MANUAL EXTEN 12"	Each	2	0	15.94	31.88
183675	THREADED ROD-ZP 1/4"-20 X 24"	Each	1	0	5.36	5.36
270076	DP2 x US26D STRIKE DUST PROOF W/PLATE	Each	1	0	24.95	24.95
477328	SC71xRw/PAXALU (43002) CLOSER REGULAR	Each	2	0	120.54	241.08
253385	KICK PLATE 10" X 34" US32D	Each	2	0	24.88	49.76
194700	WALL BUMPER CONCAVE 1407-630	Each	2	0	1.96	3.92

PO No: HANOVER PUBLIC WORKS

**Shipment
Tracking No:**

Merch. Total: 7,165.52
Freight Total: 0.00
Subtotal: 7,165.52
Total Sales Tax: 492.63

www.tchco.com

Total (USD):

7,658.15

Your FINANCE CHARGE is computed by a single periodic rate of 1.5% which is an ANNUAL PERCENTAGE RATE of 18% applied to your "previous balance without deducting current payments and/or credits appearing on the face of this statement." Buyer expressly agrees to pay all of Seller's costs, expenses, and attorneys' fees incurred for enforcement of collection of any amount due Seller under this agreement.



Corporate Headquarters
723 Hadley Avenue North
Oakdale, MN 55128
651-735-2200
Fax: 651-735-1800

Shipped From: Twin City Hardware - New Hope
5650 International Parkway
New Hope, MN 55428
(763) 535-4660
Fax: (763) 535-2005

INVOICE
Invoice No: 917248
Invoice Date: 12/20/17
Page: 1
TSCHMIDT

Sold CU102250
To: Kinghorn Company Inc
21830 Industrial Court
ROGERS, MN 55374
USA

Ship HANOVER
To: HANOVER PUBLIC WORKS
JOHN 763-286-9711
11149 5TH STREET NE
HANOVER, MN 55341

TCH Order No: SO711349
Salesperson: Dylan Tarbert
Slsp Phone: (763) 762-4866
Slsp Email: dtarbert@tchco.com

Ship Date: 12/15/17
Ship Code: Prepaid
Ship Via: TCH
Service Type: GROUND

Terms: NET 30
Due Date: 01/19/18

Contract No./CO: /

Item	Description	U/M	Qty	B.O. Qty	Unit Price	Total Price
303670M	152,157A,157B DOOR,STEEL,FSL,3070,NH,PS,61L,-LCO-6X27 1/4"-TG-IN STALL 18G,CR,FC,180M,GV	Each	3	0	370.66	1,111.98
303670	154,155,156,158 DOOR,STEEL,FSL,3070,NH,PS,61L, 18G,CR,FC,180M,GV	Each	4	0	247.88	991.52
300410	100 DOOR,STEEL,SL,3080,NH,PS,61L 18G,CR,TC,90M	Each	1	0	579.97	579.97
300340M	DOOR,STEEL,SL,3080,NH,PS,86ED,-BFB-Z AST 18G,CR,TC,90M	Each	1	0	669.25	669.25
206590	152 BB5-4.5X4.5-US26D HINGE MORTISE	Each	3	0	4.91	14.73
405488	ND53PDxRHOx626xC123 LOCK CYL ENTRANCE LEVER	Each	1	0	423.54	423.54
281012	LABOR MASTER KEY DIFFERENT STANDARD CYL	Each	1	0	8.26	8.26
194700	WALL BUMPER CONCAVE 1407-630	Each	1	0	1.96	1.96
206590	154,155,156 BB5-4.5X4.5-US26D HINGE MORTISE	Each	9	0	4.91	44.19
405484	ND40SxRHOx626 LOCK CYL PRIVACY LEVER	Each	3	0	357.24	1,071.72
194700	WALL BUMPER CONCAVE 1407-630	Each	3	0	1.96	5.88
253385	KICK PLATE 10" X 34" US32D	Each	3	0	24.88	74.64

157A,157B,158

Transferred to page 2.....

Corporate Headquarters
 723 Hadley Avenue North
 Oakdale, MN 55128
 651-735-2200
 Fax: 651-735-1800

Shipped From: Twin City Hardware - New Hope
 5650 International Parkway
 New Hope, MN 55428
 (763) 535-4660
 Fax: (763) 535-2005

INVOICE
 Invoice No: 919554
 Invoice Date: 12/28/17
 Page: 1

TSCHMIDT

Sold CU102250
To: Kinghorn Company Inc
 21830 Industrial Court
 ROGERS, MN 55374
 USA

Ship TEMP
To: Kinghorn Company Inc
 21830 Industrial Court
 ROGERS, MN 55374
 USA

763-428-8088

10-000

TCH Order No: SO721947
 Salesperson: Denny Munson
 Sisp Phone: (763) 762-4865
 Sisp Email: dmunson@tchco.com

Ship Date: 12/28/17
 Ship Code: Prepaid
 Ship Via: WILLCALL
 Service Type: CUSTPICKUP

Terms: NET 30
 Due Date: 01/27/18

Contract No./CO: /

Item	Description	U/M	Qty	B.O. Qty	Unit Price	Total Price
238150	LOCK PROTECTOR US2C PLP-211-SL (3" X 11")(FOR OUTSWING DOORS)	Each	5	0	9.01	45.05
194626	SIGN MEN'S HANDICAP 6"X9" BLK/ /WHITE HS-9090-01	Each	1	0	9.36	9.36
194628	SIGN WOMAN'S HANDICAP 6" X 9" BLACK/WHITE HS-9090-05	Each	1	0	9.36	9.36
152077	VAN ACCESS. 12"X6" WHT/BLUE REFL. SCREEN PRINT	Each	1	0	10.83	10.83
152307	HC.VEH. PERM. W/FINE 12" X 18" WHITE/BLUE REFL. SCREEN	Each	1	0	15.85	15.85

PO No: HANOVER

**Shipment
 Tracking No:**

Merch. Total: 90.45
 Freight Total: 0.00
 Subtotal: 90.45
 Total Sales Tax: 6.81

Your FINANCE CHARGE is computed by a single periodic rate of 1.5% which is an ANNUAL PERCENTAGE RATE of 18% applied to your "previous balance without deducting current payments and/or credits appearing on the face of this statement." Buyer expressly agrees to pay all of Seller's costs, expenses, and attorneys' fees incurred for enforcement of collection of any amount due Seller under this agreement.

www.tchco.com

Total (USD):

10697.26



Corporate Headquarters
 723 Hadley Avenue North
 Oakdale, MN 55128
 651-735-2200
 Fax: 651-735-1800

Shipped From: Twin City Hardware - New Hope
 5650 International Parkway
 New Hope, MN 55428
 (763) 535-4660
 Fax: (763) 535-2005

INVOICE
 Invoice No: 922353
 Invoice Date: 01/17/18
 Page: 1

CDENEEN

Sold CU102250
To: Kinghorn Company Inc
21830 Industrial Court
ROGERS, MN 55374
USA

Ship TEMP
To: Kinghorn Company Inc
21830 Industrial Court
ROGERS, MN 55374
USA

10-000

763-428-8088

TCH Order No: SO725091
 Salesperson: Chris Rauschendorfer
 Slsp Phone: (763) 762-4862
 Slsp Email: crauschendorfer@tchco.co

Ship Date: 01/15/18
 Ship Code: Prepaid
 Ship Via: WILLCALL
 Service Type: CUSTPICKUP

Terms: NET 30
 Due Date: 02/16/18

Contract No./CO: /

Item	Description	U/M	Qty	B.O. Qty	Unit Price	Total Price
446060	GRAB BAR 18" (D-7812-05-SS) W/ SCREWS ATTACHED H18/CS1	Each	2	0	22.33	44.66
446175	GRAB BAR 36" (D-7816-05-SS) W/ SCREWS ATTACHED H36/CS1	Each	2	0	28.19	56.38
446204	GRAB BAR 42" (D-7815-05-SS) W/ SCREWS ATTACHED H42/CS1	Each	2	0	30.57	61.14

PO No: HANOVER

Shipment
Tracking No:

Merch. Total: 162.18
 Freight Total: 0.00
 Subtotal: 162.18
 Total Sales Tax: 12.20

Your FINANCE CHARGE is computed by a single periodic rate of 1.5% which is an ANNUAL PERCENTAGE RATE of 18% applied to your "previous balance without deducting current payments and/or credits appearing on the face of this statement." Buyer expressly agrees to pay all of Seller's costs, expenses, and attorneys' fees incurred for enforcement of collection of any amount due Seller under this agreement.

www.tchco.com

Total (USD):

107 174.38

1100.00 06 - misc



Grady made wash bay operator water proof -

TWIN CITY GARAGE DOOR CO.®

The Complete Overhead & Rolling Steel Door Co. Sales - Service - Installation www.twincitygaragedoor.com

5601 Boone Ave. N. New Hope, MN 55428 763-533-3838 763-533-9704 fax

2963 Yorkton Blvd. / Suite F Little Canada, MN 55117 651-641-0420 651-487-6107 fax

1172 East Cliff Road East Burnsville, MN 55337 952-894-8500 952-894-8502 fax

Proposal Submitted To: Kinghorn Construction 21830 Industrial Court Rogers, MN 55374

Attention: John Studer

Job Name Hanover Public Works

Job Address MN

Phone 763.428.8088

Fax 763.428.8090

Date 04-18-2016

We Herby Submit Specifications and Estimates For:

Sectional Doors

2-20x16, 2-16x16 Midland 2 in. Energy Saver door. High lifted High use track. High Cycle springs. Motor operated. 3 button wall station 2 sets photo eyes per door.

TOTAL.....\$23,500.00

OPTIONS:

Wood bucks.....\$800.00 Motion detectors or ground loops.....\$400.00ea. 1 full vision section in each door.....\$1,800.00

Note: Preparation of openings and wiring of operators and controls by others. Floors must be poured prior to installation of doors and operators.

Terms: Net 30 Days With Approved Credit

Authorized Signature

David Saffrin

Date: _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date: _____

Customer #: 100211

Application and Certificate for Payment

Invoice #: 1025-P016011

To: City of Hanover
11250 5th St NE
Hanover, MN 55341-4101

Project: Hanover Public Works
11250 5th St NE
Hanover, MN 55341-4101

From: Viking Automatic Sprinkler Company
301 York Avenue
St. Paul, MN 55130

Via:

4860.00 = 21,000

For: Fire Protection
014885

Application No: 3
Period From: 12/1/17
Period To: 12/31/17
Architects
Project No.:
Contract Date: 6/28/17
Customer
Contract No.:
Customer PO: Contract

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total change orders approved in previous months by Owner			
<i>Change orders approved this month</i>			
Number	Date Approved		
TOTALS this month			
NET CHANGES by Change Order			

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet is attached. The present status of the account for this Contract is as follows:

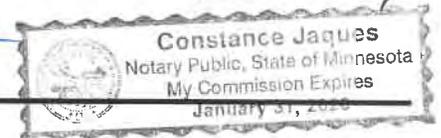
- 1. ORIGINAL CONTRACT SUM \$ 24,300.00
- 2. Net change by Change Orders \$
- 3. CONTRACT SUM TO DATE \$ 24,300.00
- 4. TOTAL COMPLETED & STORED TO DATE \$ 24,300.00
- 5. RETAINAGE 5% \$ 1,215.00
- 6. TOTAL EARNED LESS RETAINAGE \$ 23,085.00
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 18,468.00
- 8. CURRENT PAYMENT DUE \$ 4,617.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 1,215.00

The undersigned Contractor certifies that to the best of his knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Viking Automatic Sprinkler Company

By: *[Signature]* Date: December 19-2017

State of: MN County of: Ramsey
Subscribed and sworn to before me this 19 day of Dec 2017
Notary Public: *[Signature]*
My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated: that to the best of his knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents: and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

AMOUNT CERTIFIED \$ 0.00

ARCHITECT:

By: _____ Date: _____

Application for Payment – Continuation

Invoice #: 1025-P016011

To: City of Hanover
11250 5th St NE
Hanover, MN 55341-4101

Project: Hanover Public Works
11250 5th St NE
Hanover, MN 55341-4101

Application No: 3

Item No. A	Description of Work B	Scheduled Value C	Work Completed		Stored Material F	Total Completed and Stored G=D+E+F	%	Balance to Finish H	Retainage I
			Previous Applications D	This Application E					
1	Base Contract	24,300.00	19,440.00	4,860.00		24,300.00	100.00		1,215.00
Totals		24,300.00	19,440.00	4,860.00		24,300.00	100.00		1,215.00

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Memorandum

Date: January 29, 2018
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Remainder of Crow River Heights West - EAW

An Environmental Assessment Worksheet (EAW) is a process that lays out basic facts about a project to determine if an Environmental Impact Statement (EIS) is required for the proposed project. It consists of a form that provides information needed to determine if the project will have the potential for significant environmental impacts. In addition to the legal purpose of the EAW, it also provides permit information, informs the public about the project, and helps identify ways to protect the environment.

Projects that meet or exceed certain thresholds in Minnesota Rules 4410.4300 are required to complete an EAW. The minimum threshold for a residential development in this area is 100 unattached or 150 attached units. A project that does not meet the minimum threshold can still go through the EAW process if the governmental unit with approval authority orders a discretionary EAW.

Site History

A developer has indicated an interest in developing the remainder of Crow River Heights West. An EAW was prepared for that project in 1999, and the preliminary plat was approved in 2000. All approvals for the site have expired.

On the portion that was not completed, there were approximately 77 townhome units and 150 single-family homes that remain to be constructed.

An aerial photo of the property is attached for your reference. As is visible on the aerial photo, portions of the site were previously graded, but not completed.

In 2017, the Council permitted the developer to plat and construct the initial thirty lots because much of the infrastructure was already in place, but also determined that an EAW would be required before the rest of the property was platted.

Proposed Project

Specific plans are not available at this time, but the developer has indicated that they intend to develop similarly to the previously approved plans for the property. Staff has already determined that the proposed project will require a Comprehensive Plan Amendment (the developer intends to develop with smaller size lots than permitted in the Comp Plan), a rezoning, planned unit development, and preliminary and final plats.

If this were a completely new project, it would meet the mandatory threshold for the preparation of an EAW. However, an EAW has been previously prepared for this site in 1999. The Council will need to make a determination on whether a new EAW is to be prepared for this site or not. Minnesota Rules 4410.1000, Subpart 5 states the following in regard to this matter:

Subp. 5. Change in proposed project; new EAW. If, after a negative declaration has been issued but before the proposed project has received all approvals or been implemented, the RGU determines that a substantial change has been made in the proposed project or has occurred in the project's circumstances, which change may affect the potential for significant adverse environmental effects that were not addressed in the existing EAW, a new EAW is required.

I contacted staff from the Environmental Quality Board to inquire as to their guidance in this type of situation. In general, they suggested that because an EAW is prepared for a specific project and that project did not occur and does not have approvals, then a new EAW should be prepared. However, they also said that it is ultimately a decision the City of Hanover has to make.

There are generally two types of factors to consider in determining whether changes require a new EAW:

1. Substantial change in the project. The developers engineer has indicated that they are not sure what will occur with the townhomes, but there could be fewer townhomes than previously proposed and they will not decide that until the future. The changes that have occurred in wetland rules could also impact the location and size of lots.
2. Substantial change in project's circumstances. The last EAW was prepared 18 years ago. Since that time, there have been changes the Council may consider a change in project circumstances such as that the information in the EAW is old and may have changed.

Council Action

In May 2017, the Council reviewed this issue and determined at that time to allow the first 30 lots to be platted since much of the infrastructure was already in place, but to require the EAW before any more phases were permitted. Attached in the Council packet is a resolution Ordering the EAW for this project.

Staff Recommendation

Staff recommends adoption of the resolution.

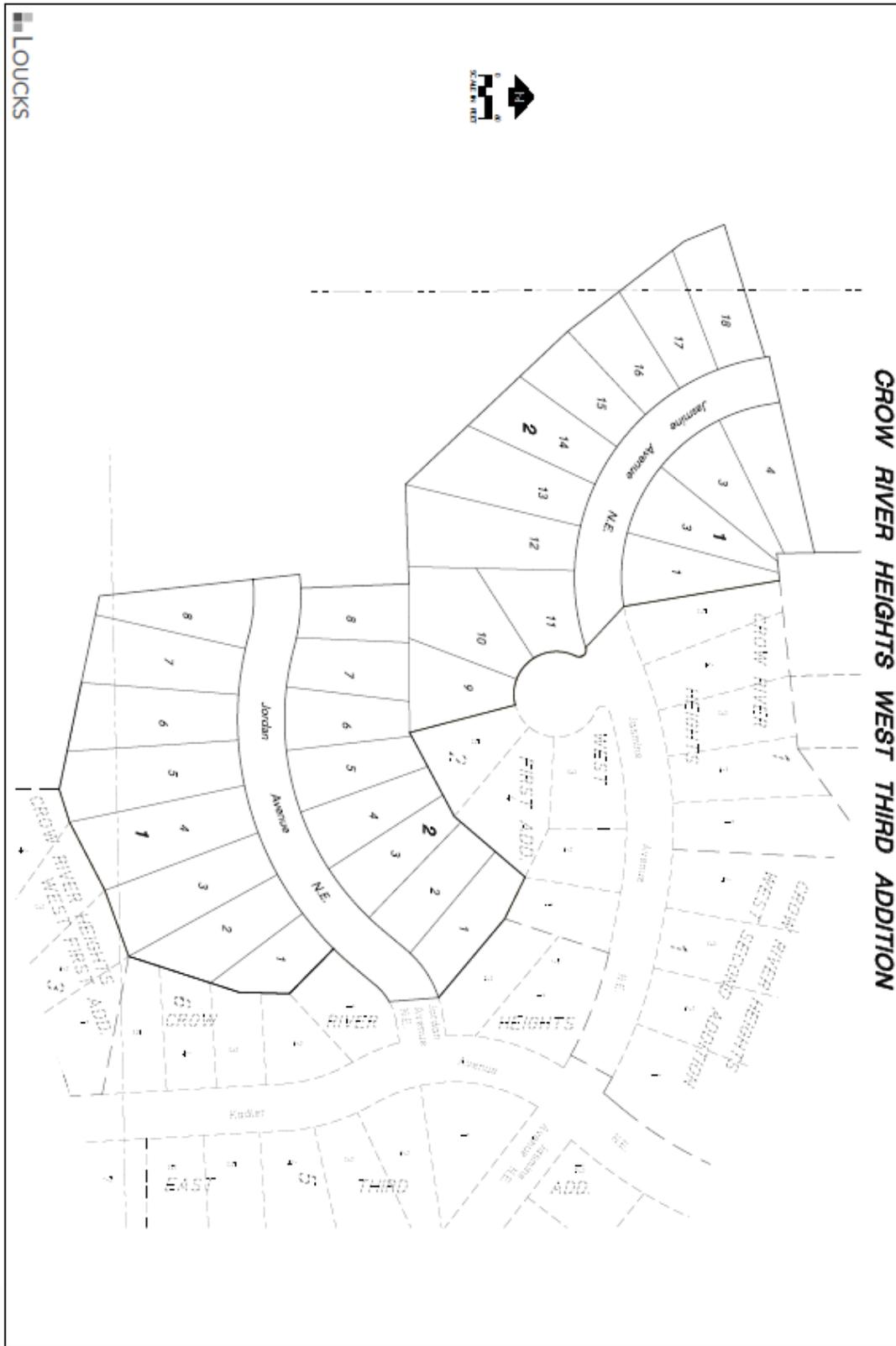
Attachments:

1. Resolution

Aerial Photo



Proposed First Phase



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-05-18-10

**A RESOLUTION ORDERING AN ENVIRONMENTAL ASSESSMENT WORKSHEET (EAW)
FOR A PROJECT KNOWN AS CROW RIVER HEIGHTS WEST**

WHEREAS, there is an approximately 72-acre undeveloped property (“Subject Property”) located in the City of Hanover (“City”); and

WHEREAS, Backes Development, LLC., a Minnesota limited liability company, (“Developer”) has expressed interest in developing the Subject Property; and

WHEREAS, the Developer would like to develop the Subject Property within the City as a planned development containing a mix of residential uses and associated infrastructure servicing the development; and

WHEREAS, the City has determined that the proposed size of the development exceeds the threshold found in MN Rule 4410.4300 for a mandatory Environmental Assessment Worksheet (EAW); and

WHEREAS, the City is the Responsible Governmental Unit (“RGU”).

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hanover, Minnesota, that:

1. Pursuant to Minnesota Rules 4410.1000, an EAW of the Subject Property is ordered and shall be prepared to meet all applicable requirements set forth in Minnesota Statutes Chapter 116D and Minnesota Rules Chapter 4410.
2. That the EAW of the Subject Property be distributed to all required reviewing agencies as required by applicable law, rules and regulations, as well as made accessible to all interested citizens.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Memorandum

Date: January 29, 2018
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Paxmar (Duininck Pit) – Order EAW

An Environmental Assessment Worksheet (EAW) is a process that lays out basic facts about a project to determine if an Environmental Impact Statement (EIS) is required for the proposed project. It consists of a form that provides information needed to determine if the project will have the potential for significant environmental impacts. In addition to the legal purpose of the EAW, it also provides permit information, informs the public about the project, and helps identify ways to protect the environment.

Projects that meet or exceed certain thresholds in Minnesota Rules 4410.4300 are required to complete an EAW. The minimum threshold for a residential development in this area is 100 unattached or 150 attached units. A project that does not meet the minimum threshold can still go through the EAW process if the governmental unit with approval authority orders a discretionary EAW.

Site History

Paxmar has submitted a concept plan for the site (attached). An EAW was prepared for part of the site in 2006, but no preliminary plat for the site was approved. The 2006 EAW included the northern portion of this site, along with development of four other properties spread throughout Hanover. The southern portion of the site was not included in the EAW (the EAW contemplated that the southern portion could ultimately be an elementary school and didn't include it in the analysis). For this property, the 2006 EAW analyzed 117 units on this (northern part of) site.

Need for EAW

If this were a completely new project, it would meet the mandatory threshold for the preparation of an EAW with 337 housing units. However, an EAW was previously prepared for part of this site in 2006. The Council will need to make a determination on whether a new EAW is to be prepared for this site or not. Minnesota Rules 4410.1000, Subpart 5 states the following in regard to this matter:

Subp. 5. Change in proposed project; new EAW. If, after a negative declaration has been issued but before the proposed project has received all approvals or been implemented, the RGU determines that a substantial change has been made in the proposed project or has occurred in the project's circumstances, which change may affect the potential for significant adverse environmental effects that were not addressed in the existing EAW, a new EAW is required.

I contacted staff from the Environmental Quality Board to inquire as to their guidance in this type of situation. In general, they suggested that because an EAW is prepared for a specific project and that project did not occur and does not have approvals, then a new EAW should be prepared. However, they also said that it is ultimately a decision the City of Hanover has to make.

There are generally two types of factors to consider in determining whether changes require a new EAW:

1. Substantial change in the project. The project is different than the one proposed in 2006, most notably due to the inclusion of the southern half of the Duininck pit. If that southern half was a standalone project, it would also trigger the mandatory threshold for an EAW on its own.
2. Substantial change in project's circumstances. The last EAW was prepared 11 years ago. Since that time, there have been changes the Council may consider a change in project circumstances such as that the information in the EAW is old and may have changed.

Council Action

The Council can make one of the following determinations regarding whether to have an EAW prepared for this project:

1. Determine that because a previous EAW exists for the site and the developer is not proposing more housing units than included in that EAW, that no new EAW is needed.
2. Determine that a new EAW will be required to be prepared due to the length of time since the previous one was prepared as well as the proposed project meeting the threshold for triggering a mandatory EAW.

Staff Recommendation

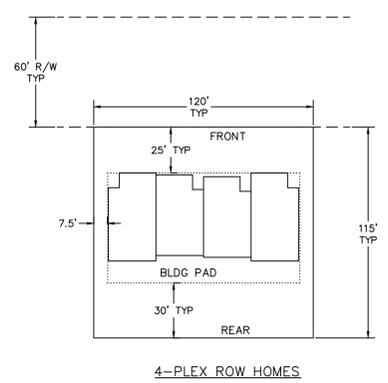
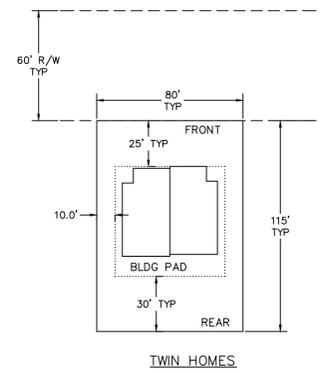
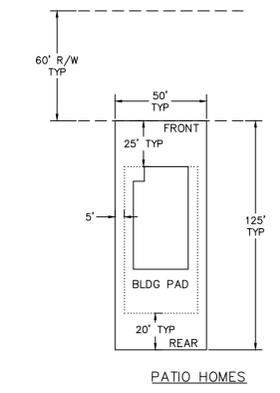
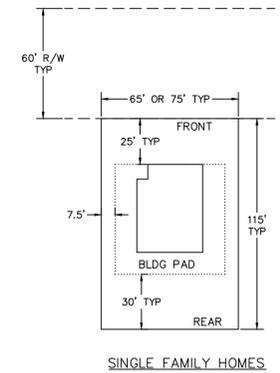
Staff recommends that an EAW should be prepared for this site due to the following reasons:

1. The proposed project meets the threshold for residential units.
2. The proposed project is substantively different from the project proposed in the 2006 EAW, notably including significant additional land that wasn't included in the 2006 EAW.
3. The circumstances around the project have changed since 2006, particularly related to the City's Comprehensive Plan and regulations as well as background assumptions under which the 2006 EAW was prepared.

Attachments:

1. Concept Plan
2. Resolution

PRELIMINARY LOT CONFIGURATIONS



CONCEPT DATA

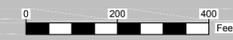
GROSS SITE AREA: 82.6 ACRES
 LOT AREA: 54.7 ACRES
 R/W AREA: 15.7 ACRES
 PONDING/OPEN AREA: 12.2 ACRES

LOT TYPES	# OF LOTS
65' SINGLE FAMILY	91
75' SINGLE FAMILY	39
80' TWIN HOMES	30 (60 UNITS)
50' PATIO HOMES	71
104' 4-PLEX ROW	19 (76 UNITS)
TOTAL	250 (337 UNITS)

LOT LEGEND

PATIO HOMES	
SINGLE FAMILY HOMES	
TWIN HOMES	
4-PLEX ROW HOMES	

DEVELOPER:
 PAXMAR, LLC
 3495 NORTHDALE BLVD
 SUITE 210
 COON RAPIDS, MN 55448



DATE	REVISIONS	NO.	BY

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P.O BOX 208
 408 SIXTH STREET
 PRINSBURG, MN 56281
 PHONE: (320) 978-6011
 FAX: (320) 978-4978

SCALE GRAPHIC	HANOVER COVE CONCEPT SKETCH PLAN HANOVER, MN		
DRAWN BY: JVS			
CHECKED BY: JVS			
SURVEYED BY: KVD			
DATE	JANUARY 25, 2018	SHEET	1 OF 1

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-05-18-11

**A RESOLUTION ORDERING AN ENVIRONMENTAL ASSESSMENT WORKSHEET (EAW)
FOR A PROJECT KNOWN AS HANOVER COVE**

WHEREAS, there is an approximately 83-acre undeveloped property (“Subject Property”) located in the City of Hanover (“City”); and

WHEREAS, Paxmar, LLC., a Minnesota limited liability company, (“Developer”) has expressed interest in developing the Subject Property; and

WHEREAS, the Developer would like to develop the Subject Property within the City as a planned development containing a mix of residential uses and associated infrastructure servicing the development; and

WHEREAS, the City has determined that the proposed size of the development exceeds the threshold found in MN Rule 4410.4300 for a mandatory Environmental Assessment Worksheet (EAW); and

WHEREAS, the City is the Responsible Governmental Unit (“RGU”).

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hanover, Minnesota, that:

1. Pursuant to Minnesota Rules 4410.1000, an EAW of the Subject Property is ordered and shall be prepared to meet all applicable requirements set forth in Minnesota Statutes Chapter 116D and Minnesota Rules Chapter 4410.
2. That the EAW of the Subject Property be distributed to all required reviewing agencies as required by applicable law, rules and regulations, as well as made accessible to all interested citizens.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-05-18-12

**A RESOLUTION APPROVING PLACEMENT OF DEVELOPMENT SIGN
ON CITY OWNED PROPERTY**

WHEREAS, Backes Development, LLC. has requested to place a sign advertising the single-family home development of Crow River Heights West on PID 108-040-000010; and

WHEREAS, the Crow River Heights neighborhood was development in phases and once had a sign placed at such location; and

WHEREAS, the previous sign was removed upon sale of the last final platted lot per the City ordinances; and

WHEREAS, Backes Development, LLC. wishes to construct another sign to advertise the remaining final platted phases of Crow River Heights.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the placement of a 32 sq. ft. sign, near the intersection of Kadler Ave and Beebe Lake Rd., on the City owned parcel identified as PID 108-040-000010.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



SIGN PERMIT APPLICATION

11250 5th Street NE, Hanover MN 55341
(763) 497-3777, Fax (763) 497-1873
Email: cityhall@hanover.mn.us
www.ci.hanover.mn.us

Application No: _____
Date Filed: _____
Date Complete: _____
Received By: _____
Base Fee: _____
Escrow: _____
Other: _____

PERMIT NUMBER _____

ONE COMPLETED APPLICATION PER SIGN IS REQUIRED.
THE APPLICANT IS RESPONSIBLE FOR OBTAINING A BUILDING AND/OR ELECTRICAL PERMIT (IF NECESSARY).

APPLICANT INFORMATION

Name Dennis Backus Business Name Backus Dev. LLC
Address 11413 Ashbury Cir N.
City Champlin State Mn. Zip Code 55316
Telephone 612 769 7750 Fax 763 566 1525 e-mail DCBackus@gmail.com

PROPERTY OWNER INFORMATION (if other than applicant)

Name _____ Business Name _____
Address _____
City _____ State _____ Zip Code _____
Telephone _____ Fax _____ e-mail _____

SIGN CONTRACTOR/ERECTOR INFORMATION

Name same Business Name _____
Address _____
City _____ State _____ Zip Code _____
Telephone _____ Fax _____ e-mail _____

SIGN LOCATION / PROPERTY INFORMATION

Property Identification Number (PID) _____
Street Address _____
Legal Description Outlot A - Crow River Heights East
Other information _____
Lot Frontage (lot width at setback line) _____
Building Front Area (Length x Height) _____

TYPE OF SIGN

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Awning Signs | <input type="checkbox"/> Construction Signs | <input type="checkbox"/> Marquee Sign | <input type="checkbox"/> Streamers, Pennants |
| <input type="checkbox"/> Balloon Signs | <input type="checkbox"/> Electronic Message Signs | <input type="checkbox"/> Multiple Res. Nameplate | <input type="checkbox"/> Street Banner Sign |
| <input type="checkbox"/> Banner Signs | <input type="checkbox"/> General Nameplate Signs | <input type="checkbox"/> On-Premise Directional | <input checked="" type="checkbox"/> Subdivision ID Sign |
| <input type="checkbox"/> Beacons | <input type="checkbox"/> Illuminated Signs | <input type="checkbox"/> Permanent Window Signs | <input type="checkbox"/> Temporary Use Sign |
| <input type="checkbox"/> Business Signs | <input type="checkbox"/> Institutional Signs | <input type="checkbox"/> Portable Signs | <input type="checkbox"/> Other |
| <input type="checkbox"/> Changeable Copy Signs | <input type="checkbox"/> Legal non-conforming business | <input type="checkbox"/> Public Service Signs | |

SIGN DIMENSIONS

Height 6 ft Total Area per Sign Face 32 Sq Ft. square feet
Length (Width) 8 ft Number of sign faces 2
Depth _____

TYPE OF CONSTRUCTION

Completion date _____

PROPOSED DISPLAY DATES (if applicable)

Begin Display Date 2-15-2018 End Display Date completion Crow River @ Heights West

SIGN PERMITS WILL NOT BE PROCESSED IF THEY ARE INCOMPLETE

SIGNATURE/CERTIFICATION

I hereby certify the information I have furnished information on this application is true and correct to the best of my knowledge. I also certify that I am the owner or authorized agent for the above-mentioned property, and that all construction will conform to all existing state and local laws and will proceed in accordance with submitted plans. I am aware that the City Administrator can revoke this permit for just cause. Furthermore, I hereby agree that City Officials or a designee thereof may enter upon the property to perform needed inspections.

Signature of Applicant [Signature] Date 1-16-18

Signature of property Owner (if other than applicant) _____ Date _____

SUBMITTAL REQUIREMENTS to be completed by City Administrator or Staff

The following items must be completed by the applicant and submitted with the sign permit application form:

- 1 Completed Sign Permit Application
- 2 Fee (per approved fee schedule) Fee Amount
\$ _____
- 3 Scale drawing of proposed sign showing the sign location in relation to the nearest buildings, structures, public streets, rights of way and property lines
- 4 Plans specifications, and method of construction or attachment to the building or in the ground, including all dimensions, showing all light sources, wattage, type and color of lights, and details of any light shields or shades.
- 5 Other information as may be required by the Zoning Administrator
- 6 Dates of display and removal of sign (for temporary signs only)
- 7 Sign structures exceeding 8 feet six inches in height require a building permit in addition to a sign permit and may require structural engineering.

THIS APPLICATION BECOMES YOUR SIGN PERMIT WHEN APPROVED

This is to certify that the above application and accompanying documentation are in accordance with the City Sign Ordinance and may proceed as requested. This document, when signed by the City Administrator or designee constitutes compliance with the City Sign Ordinance

Date _____ By _____
City Administrator, City of Hanover

SPECIAL CONDITIONS

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

**24 hour notice is required for all inspections
763.497.3777**

CROW RIVER HEIGHTS WEST

200 LOTS SINGLE FAMILY

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 5th day of February, 2018.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-05-18-13

**A RESOLUTION APPROVING CONSENT TO LOT LINE ADJUSTMENT AT
11238 RIVER RD NE AND 11234 RIVER RD NE**

WHEREAS, an application was received to adjust the shared property boundary of 11238 River Rd. NE and 11234 River Rd. NE; and

WHEREAS, the purpose of the adjustment is to correct the encroachment of a retaining wall; and

WHEREAS, the attached survey identifies the newly proposed property boundary and description; and

WHEREAS, the Economic Development Authority of Hanover (Hanover EDA) owns the property located at 11234 River Rd. NE; and

WHEREAS, the City Council consents to the approval of the property boundary adjustment.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, consents to the property boundary adjustment per the attached Certificate of Survey, prepared by Otto Associates, dated January 1, 2018 contingent on the following items:

1. The applicant has paid all costs of the City associated with the lot split and conveyance of the property to the applicant.
2. The Hanover EDA passes a motion approving of the property boundary adjustment.

BE IT FURTHER RESOLVED, that the City Council authorizes its City Administrator to execute necessary documents on behalf of the City Council and the Hanover EDA.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 5th day of February, 2018.

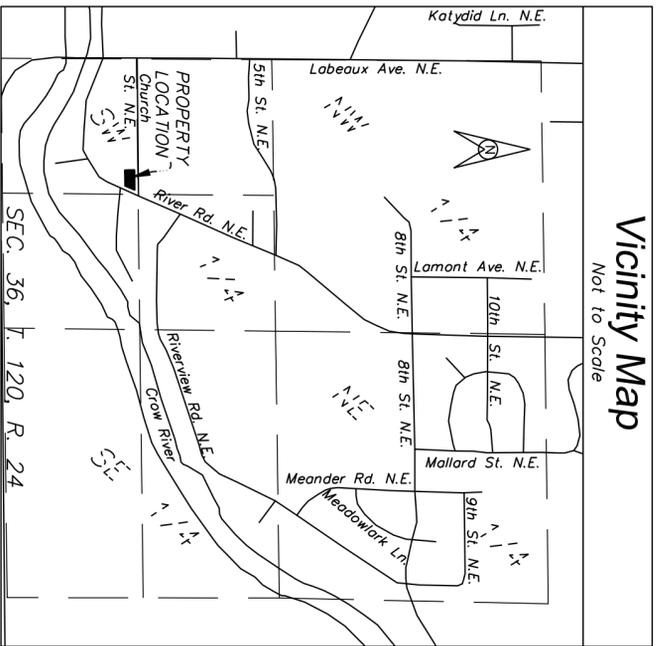
APPROVED BY:

Chris Kauffman, Mayor

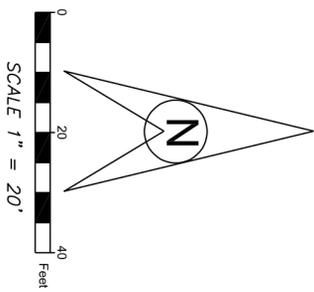
ATTEST:

Brian Hagen, City Administrator

Vicinity Map
Not to Scale



ALTA/NSPS Land Title Survey



- LEGEND**
- denotes Handicap Parking
 - denotes Gas Meter
 - denotes Electrical Meter
 - denotes Air Conditioner Unit
 - denotes Telephone Pedestal
 - denotes Bollard
 - denotes Guy Wire
 - denotes Power Pole
 - denotes Catch Basin
 - denotes Fence Line
 - denotes Overhead Electric Line
 - denotes Storm Sewer Line

To GP Manufacturing, LLC; Cummings Property Management I, LLC, a Minnesota limited liability company; Title Mark, LLC; First American Title Insurance Company; Old Republic Title Insurance Company; and Liberty Title, Inc.:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes items 1, 2, 3, 4, 7(a), 7(b)(1), 8, 9, 16, and 18 of Table A thereof. The field work was completed on 08-17-17.

Date of Map: 01-03-18

Paul E. Otto
Paul E. Otto, Land Surveyor (paul@ottoassociates.com)
Minnesota License No. 40062

PROPERTY DESCRIPTION

Lot 6, Block A of the TOWNSITE OF HANOVER, Wright County, Minnesota. Together with that part of Lot 5 of said Block A described as beginning at the Northwest corner of said Block 6; thence Southerly along the West line of said Lot 6, a distance of 124.75 feet to the Southwest corner of said Lot 6; thence Westerly, parallel with the North line of said Lot 5, a distance of 40.00 feet; thence Northerly, parallel with the West line of said Lot 6, a distance of 124.75 feet to the North line of said Lot 5; thence Easterly along said North line of Lot 5 a distance of 40.00 feet to the point of beginning.

EXCEPTING THEREFROM the North 33.00 feet thereof for road.

GENERAL NOTES

According to Title Commitment No. 170821 prepared by First American Title Insurance Company and dated June 30, 2017 at 8:00 a.m., this property is subject to the following:

- A) Order Granting Variance dated November 17, 1998; filed May 21, 1999 as Document No. 678815; (10 foot setback - not mapped)
- B) Resolution #03-99-11 dated November 3, 1999; filed May 9, 2000 as Document No. 708501. (10 foot setback - not mapped)

SURVEYOR NOTES

- 1) The property address is 11238 River Road Northeast, Hanover, Minnesota.
- 2) According to Flood Insurance Rate Map No. 270540 0018 F dated November 4, 2016, this property is located in Flood Zone X.
- 3) There are 2 painted parking stalls on the property and 8 painted parking stalls within Church Street right-of-way.
- 4) There is no visible evidence of current earth moving work, building construction, and parking lot construction.
- 5) There appears to be a typographical error in the legal description - beginning at the Northwest corner of said "Block 6" should be "Lot 6".
- 6) The plat of TOWNSITE OF HANOVER was created in 1891 and lacks dimensions and bearings to recalculate. As such, there could be different interpretations of the boundary. I have written a suggested revised property description that is based upon the section to correct this and to adjust the South line so the retaining wall is within the property.

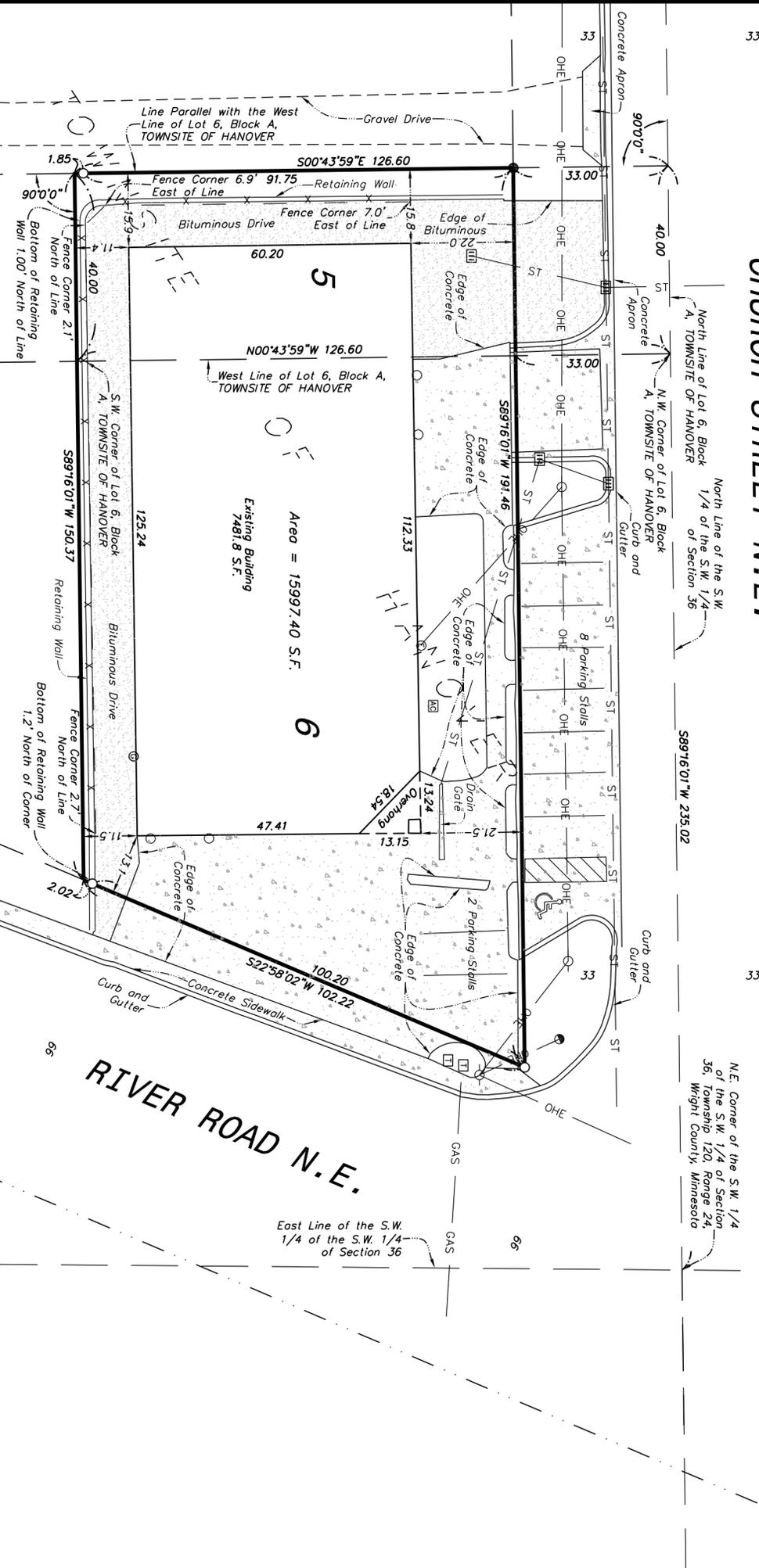
SUGGESTED REVISED PROPERTY DESCRIPTION:

That part of Lots 5 and 6, Block A, TOWNSITE OF HANOVER, Wright County, Minnesota, according to the recorded plat thereof, described as follows:

Commencing at the Northeast corner of the Southwest Quarter of the Southwest Quarter of Section 36, Township 120, Range 24, Wright County, Minnesota; thence West along the North line of said Southwest Quarter of the Southwest Quarter, a distance of 235.02 feet to the point of beginning; thence South deflecting 90 degrees, a distance of 126.60 feet; thence East deflecting 90 degrees, a distance of 150.37 feet to the Westerly right of way of River Road; thence Northeasterly along said West line to the North line of said Southwest Quarter of the Southwest Quarter; thence West along said North line a distance of 205.94 feet to the point of beginning.

Except therefrom the North 33.00 feet.

RECORDING DATA	
PLAT	DOC. NO.
Townsite of Hanover	A11837



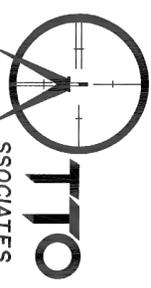
ALTA/NSPS Land Title Survey on Lot 6 and Part of Lot 5, Block A, TOWNSITE OF HANOVER, Wright County, Minnesota

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto
Paul E. Otto
License #40062 Date: 1-3-18

Requested By:
Doug Cummings/Ted Giese

Date: 8-17-17
Drawn By: S.O.S.
Scale: 1"=20'
Checked By: P.E.O.



OTTO ASSOCIATES
www.ottoassociates.com
9 West Division Street
Buffalo, MN 55313
(763)682-4727
Fax: (763)682-3522

● denotes iron monument found gap
○ denotes 1/2 inch by 1/4 inch iron pipe set and marked by License #40062
Project No. 17-0425

Revised:
9-26-17 - Dimensions to Property Line & Title Commitment - S.O.S.
10-20-17 - Suggested Revised Property Description - S.O.S.
1-2-18 - South Prop. Line & Suggested Rev. Prop. Description - S.O.S.