

**CITY OF HANOVER
CITY COUNCIL MEETING
FEBRUARY 5, 2018 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Monday, February 5, 2018 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney John Edison, City Administrator Brian Hagen and Accountant/Deputy Clerk Jackie Heinz. Guests present were Fire Chief Dave Malewicki, Fire Dept. Members Brian Gronsberg, Tony Wychgram, Steve Vrieze, Toby Heinz, Dave Pinor and Lindsey Groves, Hennepin County Sheriff Steve Labatt, and Jason Ver Steeg from Duininck Inc. Councilor Ken Warpula was absent.

Approval of Agenda:

MOTION by Hammerseng to approve the agenda, seconded by Hallstein. **Motion carried unanimously.**

Consent Agenda:

Hammerseng noted a corrected needed to the January 16, 2018 minutes in who made the motion and second to that meeting's consent agenda.

MOTION by Zajicek to approve the consent agenda as amended, seconded by Hammerseng.

a. **Approve Minutes of January 16, 2018 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 259,308.07
➤ Payroll	\$ 9,041.20
➤ P/R taxes & Exp	\$ 3,580.29
➤ Other Claims	\$ <u>2,312.26</u>
➤ Total Claims	\$ <u>274,241.82</u>

c. **Res No 02-05-18-06 – Appointing Andre Atlas to the Hanover Fire Department**

d. **Res No 02-05-18-07 – Approving 2018 Solid Waste Hauler Licenses**

e. **Res No 02-05-18-08 – Approving Renewal of Consumption and Display License**

f. **Res No 02-05-18-09 – Approving Public Works Facility Construction Pay Voucher #4**

Motion carried unanimously.

Citizen's Forum:

Fire Department Pinning – Lindsey Groves

Fire Chief Dave Malewicki stated Lindsey Groves has successfully completed one year of probation. Chief Malewicki further state that Groves will be a great asset for the Hanover Fire Department. He then presented Groves with her Fire Department Badge and pins.

Hennepin County Sheriff Captain Steve Labatt

Captain Labatt introduced himself, was recently promoted to Captain and is the new law enforcement liaison for the City of Hanover.

Public Hearings:

None

Unfinished Business:

None

New Business:

Res. No. 02-05-18-10 Ordering EAW for Crow River Heights West

Hagen stated this resolution orders an Environmental Assessment Worksheet (EAW) to be completed for the future development of Crow River Heights West. This was discussed at a previous meeting between City Council and the developer. The developer was aware of this decision and has begun work on the document.

MOTION by Hallstein to approve Res. No. 02-05-18-10, seconded by Hammerseng. **Motion carried unanimously.**

Res. No. 02-05-18-11 Ordering EAW for Hanover Cove

Hagen stated Jason Ver Steeg from PAXMAR was present for the discussion. There was a previous EAW completed on the site, per City Planner memo, a new EAW is needed as Hanover Cove encompasses more than it previously did and several years have passed since the previous EAW was completed. Ver Steeg stated he plans to attend the future Planning Commission and City Council meetings to present the concept plan.

MOTION by Hammerseng to approve Res. No. 02-05-18-11, seconded by Hallstein. **Motion carried unanimously.**

Res. No. 02-05-18-12 Approving Crow River Heights West Development Sign

Hagen explained Backes is requesting a sign be installed on City property, Outlot A, located at CSAH 34 and Kadler Avenue. Staff is recommending approval of this request as it would assist the developer in advertising the future phases of Crow River Heights. Furthermore, a development sign was once installed there. Kauffman asked how long the sign would stay up, Hagen stated that ordinances allow development signs until the last lot is sold. Hallstein inquired about the upkeep, Hagen stated the developer would be expected to maintain the sign.

Zajicek stated the sign is not eye appealing and looks generic. Hammerseng stated he agreed with allowing the sign with Backes maintaining the sign and removing when complete. Discussion continued around the current sign ordinance and how the sign should look. Council directed Hagen to encourage a redesign of the sign by Backes prior to the install.

MOTION by Hammerseng to approve Res. No. 02-05-18-12 with a condition to have the location be renewed or removed by December 31, 2022, seconded by Zajicek. **Motion carried unanimously.**

Res. No. 02-05-18-13 City Council Consent to Lot Line Adjustment

Hagen stated the retaining wall on the south side of the old Comfort Matters property is encroaching on the adjacent EDA property. A two-foot adjustment has been requested by the owner of 11238 River Rd. NE in order to correct the encroachment.

Council inquired what the cost would be for this approval. Hagen stated that the applicant would be responsible for the costs incurred by the City in reviewing the application, deeds, and survey work submitted. Kauffman suggested the applicant pay \$500 for the land in addition to the lot line adjustment costs.

Hagen inquired as to what should be done if the applicant does not consent to the condition of \$500 for the land. Council state they did not want to create a precedence of giving away City owned land.

MOTION by Hammerseng to approve Res. No. 02-05-18-13 with the added condition of \$500 for the purchase of the land, seconded by Hallstein. **Motion carried unanimously.**

Reports

Hallstein

- Attended the legislative forum hosted by Buffalo Hanover Montrose Schools.

Zajicek

- There were 6 applicants for the 2 open Park Board positions.

Hammerseng

- The Planning Commission discussed the mining zoning ordinance at their last meeting, researching the road situation, height of pile and recycling not just mining.

Heinz

- There will not be a winter park event this year.
- Audit Prep is going well.
- Staff will be meeting with Marc Mattice from Wright County on February 20th.

Hagen

- February Comp. Plan will be on Wednesday, February 14th.
- Claudia with the Historical Society asked if the City could plow 12-15 spots at the church for the winter. Council consensus was to plow for this winter, but get an agreement for future.
- Asked other cities if they help their Historical Society's, answers ranged from a budgeted amount per year, to helping out with services to nothing.

Kauffman

- Inquired if River Road will be a reconstruct or overlay, Hagen stated overlay.
- Caucus is taking place Tuesday night.

Hallstein left at 8:10 pm.

Adjournment

MOTION by Hammerseng to adjourn at 8:11 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator