

**CITY OF HANOVER
CITY COUNCIL MEETING
FEBRUARY 7, 2017 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, February 7, 2017 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Public Works Supervisor Scott Vogel, City Planner Cindy Nash, and City Engineer Justin Messner. There were also several guests present.

Approval of Agenda:

Hagen requested to add Res No 02-07-17-17 – Approving Public Works Facility Soils Correction Contingency Dollars as item 7.g.

Kauffman requested to allow State Representative Eric Lucero to the agenda prior to the Consent Agenda.

MOTION by Hammerseng to approve the amended agenda, seconded by Warpula. **Motion carried unanimously.**

State Representative Eric Lucero

Lucero discussed bills that are under consideration during the State Legislative Session. He identified bills which he felt provided a benefit to his constituents as well as bills he was authoring. The topics included insurance benefits, transportation, education, and student data privacy. Other topics discussed were the State's budget surplus, upcoming Town Hall meetings, and the lawsuit by State Auditor Rebecca Otto against three Minnesota counties for using independent auditors.

Consent Agenda:

Hammerseng requested further clarification on item g of the consent. Hagen explained the grant agreement would provide recycling revenue dollars. The new agreement would have a shift in focus to identify organic recycling as a revenue source. Hanover residents would be required to purchase an organic recycling option from a company.

MOTION by Hammerseng to approve the consent agenda, seconded by Zajicek.

a. **Approve Minutes of January 17, 2017 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 169,443.73
➤ Payroll	\$ 7,898.78
➤ P/R taxes & Exp	\$ 2,699.60
➤ Other Claims	\$ <u>1,960.48</u>
➤ Total Claims	\$ <u>182,002.59</u>

c. **Res No 02-07-17-10 – Approving Renewal of Consumption and Display License**

d. **Res No 02-07-17-11 – Approving Pay Voucher #1, Soils Correction for Public Works Facility**

e. **Res No 02-07-17-12 – Approving 2017 Pay Equity Report**

f. **Res No 02-07-17-13 – Appointing Brian Dismang to Hanover EDA**

g. **Res No 02-07-17-14 – Approving Hennepin County Residential Recycling Grant Agreement**

Motion carried unanimously.

Citizen's Forum:

Martin Waters

Thanked the Fire Department for their service on a call to his property. He further expressed concern about public tax dollar expenditures. He felt tax dollars should not be spent on the ballfield project. He encouraged Council to have community engagement in the upcoming comprehensive plan amendment. He further suggested that Hanover work with Three Rivers Park District, Rogers, and Corcoran to develop a regional park including ballfields in Crow Hassan Park. Kauffman responded that Three Rivers has expressed no support for that idea when Kauffman asked the commissioners.

Kathy and Butch Cox

Requested Jandel Ave be improved to a paved surface. They feel the gravel road is no longer suitable for the neighborhood. They expressed in their opinion maintenance is not being completed. Their neighbor Matt Schnell was present and supported the request.

Mike Kehn

Reiterated his opposition of the Settlers Park Ballfield Redesign. He suggested the Council accept the donation from the Hanover Athletic Association with no strings attached so Council can use the funds on a different park enhancement.

Stephanie Gleason

Suggested adding a Park Board Member to the Comprehensive Plan Amendment discussions. Further expressed her opposition to the ballfield redesign. She feels there are viable options for field usage in neighboring cities. She also questioned some of the current Park Board members qualifications.

Councilor Jim Zajicek offered a response to the opposition to the ballfield. He stated that Three Rivers Mission Statement does not identify uses of this nature. They focus on the natural and open aspects for their parks system. He further stated that the ballfield was never intended to be adult use. The focus has always been youth. The schedule for the field usage reflects the youth use being 5 of the 7 days of the week minimum. He closed by stating park safety is a concern of Council with this project.

Public Hearings:

None

Unfinished Business:**New Business:****2017 Road Maintenance Project – Pheasant Run**

Messner presented three options for the Pheasant Run project. Option 1 would be an overlay estimated at \$512,000 construction costs, plus administrative fees. This option would add approximately 15 years to the road life with other proper maintenance performed in that time.

Option 2 would be a full depth reclamation estimated at \$833,000 construction costs, plus administrative fees. This option would add approximately 30 years to the road life with other proper maintenance performed in that time.

Option 3 would be a sanitary sewer extension and full reconstruction estimated at \$2.3 million. This option would involve an assessment estimated at a \$20,700 15 year pay back cost per parcel.

Discussion continued around funding the project with Council informing the residents present that at this point it is only discussion. Messner reminded Council of the hearing requirements when assessments are proposed for a project.

Ordinance 2016-09 – Amending Chapter 10 related to Accessory Uses and Structures

Nash outlined the proposed changes. The amendments are related to accessory uses of properties. Nash stated the Planning Commission held multiple discussions about the amendment, as well as held a public hearing to collect input. Changes included accessory apartment regulations, outdoor dining regulations, and fence regulations.

MOTION by Hammerseng to approve Ordinance 2016-09, seconded by Hallstein. **Motion carried unanimously.**

Resolution No 02-07-17-15 – Recognizing Settlers Park lease Termination

Hagen explained that the Hanover Athletic Association submitted written notice of termination for the lease of the ballfield area of Settlers Park. Due to no improvements being made, Hagen suggests recognizing the request to terminate the lease immediately. Kauffman stated that the City is likely to be responsible for some costs incurred on this project due to the obstruction of individuals throughout this process.

MOTION by Warpula to approve Res No 02-07-17-15, seconded by Zajicek. **Motion carried unanimously.**

Resolution No 02-07-17-16 – Accepting Donation from Hanover Athletic Association

Hagen explained that donations that have a specific use identified must be accepted for sole use as identified by the donator. In this case, the Hanover Athletic Association has identified the Settlers Park Ballfield. Warpula inquired on what changes since the lease has been terminated. Hagen explained the City would continue to maintain the property, hold insurance, and be required to obtain additional quotes for the project. Kauffman stated the only difference is the requirement for additional quotes because we already were doing the other items up to this point.

MOTION by Zajicek to approve Res No 02-07-17-16, seconded by Kauffman. **Motion failed to pass for lack of 4/5's approval.**

Voting Aye: Kauffman, Hammerseng, Zajicek

Voting Nay: Warpula, Hallstein

Set Date for 2017 Goal Setting Session

Hagen asked for input on a goal setting session. Thoughts were to have a session with all boards present and to hold it on a weekday evening. Council directed Hagen to look into a facilitator. Hagen would send out a calendar availability request to all parties.

Set Date for Comprehensive Plan Work Plan Review

Council felt it best to hold a joint meeting with Planning Commission at 6:30 p.m. prior to their February 27th regular meeting. The Planning Commission meeting would commence following the joint meeting at approximately 7:15 p.m.

Res No 02-07-17-17 – Approving Public Works Facility Soils Correction Contingency Dollars

Hagen explained the project to date has not provided enough suitable materials on site to utilize as fill material for the driveway and parking lot location. Additionally, we have expensed funds on the munching of concrete debris. This concrete debris can be utilized on site but there is not enough quantity to offset the need to haul in fill. Fehn estimated costs that would be incurred to finish the sub-grade preparation of the site. In addition to the previously approved contracts and contingency dollars, \$240,000 is estimated to be needed. This would cover additional concrete removal/munching, hauling in fill material for the driveway and parking lot locations and additional excavation needed in the ponding area.

Council at this point was not comfortable approving the additional contingency and would like to speak with Kinghorn Construction and Fehn Companies.

MOTION by Hammerseng to table Res No 02-07-17-17, seconded by Warpula. **Motion carried unanimously.**

Reports

Vogel

- Plow truck was broke down, but all repair work has been completed.
- Christmas decorations have been taken down
- Skid Loader will be delivered shortly

- Explained that Hanover Youth Ball is requesting the City to pay for a portable toilet at the Elementary School April-August. Council supported the request.
MOTION by Kauffman to pay for a portable toilet during the youthball season at the Elementary School, seconded by Warpula. **Motion carried unanimously.**

Messner

- He and Scott will be looking at a chip seal project which will come to Council for approval at a later date.

Zajicek

- The Park Board is looking at hosting a float the crow event as well as an ice skating event.

Hagen

- Updated Council on a discussion between Hanover, BankWest, and Three Rivers Park District. There are two banks with ownership on the property. However, bank staff will be bringing the easement for the switchback request to their respective boards to gauge interest in granting an easement for the trail.
- Sent a final notice to JS Stewart to remove his fill from the Public Works site to allow Fehn to finish the grading of the swale and pond.

Adjournment

MOTION by Hammerseng to adjourn at 9:20 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator