

**CITY OF HANOVER  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
FEBRUARY 9, 2017 - OFFICIAL MINUTES**

**Call to Order**

Chair Bartels called the regular EDA meeting of February 9, 2017 to order at 8:00 a.m. Present were Todd Bartels, Randy Whitcomb, Jessica Johnson, Brian Dismang, Ken Warpula and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and EDA Consultant Heidi Peper. Keith Ulstad absent.

**Oath of Office – MaryAnn Hallstein & Brian Dismang**

Hallstein and Dismang read their Oath of Office.

Dismang also introduced himself to the board.

**Approval of Agenda**

**MOTION** by Warpula to approve the agenda, seconded by Whitcomb. **Motion carried unanimously.**

**Appoint Chair, Vice Chair, Treasurer**

**MOTION** by Warpula to appoint Bartels as Chair, Whitcomb as Vice Chair, and Johnson as Treasurer, seconded by Hallstein. **Motion carried unanimously.**

**Approval of Minutes from December 8, 2016 Regular Meeting**

**MOTION** by Johnson to approve minutes as presented, seconded by Warpula. **Motion carried unanimously.**

**Approval of Accounts Payable and Financial Reports**

Johnson outline the financials.

**MOTION** by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Hallstein. **Motion carried unanimously.**

**Citizen's Forum**

None

**Unfinished Business**

**2017 Business Social**

Hagen confirmed Chops Bar & Grill will host the event. Johnson outline some incentive gifts that could be provided. They ranged from a note pad for a less expensive item, up to a wireless speaker. The board further discussed a Yeti Tumbler option with a black and white City Logo printed on the mug.

Johnson would also work with Hagen in sending out invites.

### **Downtown Redevelopment & Parking**

Discussion focused on parking options. The board would like to see a downtown parking plan to offer additional on-street parking options. Additionally, they continued discussion on the property located at 11234 River Rd. NE. The board felt it would be beneficial to have a realtor's appraisal opinion on the property prior to considering a purchase.

**MOTION** by Hallstein to direct WSB to complete a downtown parking plan with cost estimate and to have a realtor provide a broker's opinion on the value of 11234 River Rd. NE, seconded by Whitcomb.

**Motion carried unanimously.**

### **Industrial Park Growth**

Little discussion was held, but the board did suggest that Wayne Elam be invited to a future meeting to discuss the Duininck Pit.

### **New Business**

#### **Website Transfer Review**

Hagen shared the progress and asked for feedback on the website transfer. Hagen outline the structure of the EDA website content as it will be implemented into the City's main website.

### **Reports**

Duane Northagen shared upcoming items from the WCEDP.

Hagen informed the board of the desire to hold a goal setting session between all boards and staff of Hanover. The date of the session is yet to be determined.

### **Adjournment**

**MOTION** by Warpula to adjourn at 10:15 a.m., seconded by Whitcomb. **Motion carried unanimously.**

ATTEST:

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Brian Hagen, City Administrator