

**AGENDA
HANOVER CITY COUNCIL
FEBRUARY 16, 2016**

MAYOR

CHRIS KAUFFMAN

COUNCIL

JOHN VAJDA

DOUGLAS HAMMERSENG

KEN WARPULA

JIM ZAJICEK

- 1. Call to Order: 8:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of February 2, 2016 City Council Meeting (pg. 3)**
 - b. Approve Claims as Presented: (pg. 7)**

➤ Claims	\$ 93,897.04
➤ Payroll	\$ 7,475.28
➤ P/R taxes & Exp	\$ 2,960.91
➤ Other Claims	<u>\$ 2,541.44</u>
➤ Total Claims	<u>\$ 106,874.67</u>
 - c. Res No 02-16-16-18 – Approving Historic Bridge Rehab Pay Voucher #3 (pg. 47)**
 - d. Res No 02-16-16-19 – Approving Release of Short Term Escrow Funds (pg. 51)**
 - e. Res No 02-16-16-20 – Approving Transfer of Short Term Escrow Funds (pg. 53)**
 - f. Res No 02-16-16-21 – Approving the Hire of Fire Department Member (pg. 55)**
- 4. Review of February 16, 2016 Open House**
- 5. Earl Schendel Property**
- 6. Transitional Housing Ordinance**
- 7. Reports**
- 8. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: February 11, 2016
Re: Review of February 16, 2016 City Council Agenda

1. **Call to Order: 8:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items:** *See enclosed consent packet.*
 - a. **Approve Minutes of February 2, 2016 City Council Meeting** (pg. 3)
 - b. **Approve Claims as Presented:** (pg. 7)

➤ Claims	\$ 93,897.04
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➤ Total Claims	<u>\$ 106,874.67</u>
 - c. **Res No 02-16-16-18 – Approving Historic Bridge Rehab Pay Voucher #3** (pg. 47)
 - d. **Res No 02-16-16-19 – Approving Release of Short Term Escrow Funds** (pg. 51)
 - e. **Res No 02-16-16-20 – Approving Transfer of Short Term Escrow Funds** (pg. 53)
 - f. **Res No 02-16-16-21 – Approving the Hire of Fire Department Member** (pg. 55)
4. **Review of February 16, 2016 Open House**

Discussion of the open house will be held to review questions from residents and prepare responses.
5. **Earl Schendel Property**

Staff was contacted by a relative of the late Mr. Schendel. Approximately 45 acres of farm land is available adjacent to the north end of the Industrial Park. The City was provided an opportunity to purchase the land prior to the parcel being listed through a real estate agent.
6. **Transitional Housing Ordinance**

Discussion on Half-way Houses in Hanover, and an ordinance regulating such a use will be held.
7. **Reports of Mayor and Council Members, Staff, Boards, and Committees**
8. **Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
FEBRUARY 2, 2016 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, February 2, 2016 to order at 7:05 p.m. Present were Mayor Chris Kauffman, Doug Hammerseng, Ken Warpula, and Jim Zajicek. John Vajda was absent. Also present were City Administrator Brian Hagen and Public Works Supervisor Scott Vogel. Resident Pat Athmann and a Hennepin County Sheriff were present as guests.

Approval of Agenda:

Hagen outlined changes reflected in the revised agenda. Changes added two items related to the Greenhouse Assisted Living project, a resignation from a Park Board member, and item 7.c. does not have a resolution included and instead will just need a motion and a vote.

MOTION by Warpula to approve the revised agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

Kauffman corrected the interpretation of his comments related to the public works supervisor pay status at the last meeting. Kauffman stated that he feels the job description needs to reflect current job duties. Resident Athmann also asked questions regarding claims. First was related to the fiber optic contract costs. Hagen explained this was an agreement to pay for infrastructure costs of a fiber optic wire loop. Athmann also asked questions related to the WSB invoice. Staff would follow up with Athmann with the answers.

MOTION by Hammerseng to approve the consent agenda as amended, seconded by Warpula.

a. Approve Minutes of January 19, 2015 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 74,655.31
➤ Payroll	\$ 7,353.12
➤ P/R taxes & Exp	\$ 2,939.60
➤ Other Claims	<u>\$ 1,437.00</u>
➤ Total Claims	<u>\$ 86,385.03</u>

c. Res No 02-02-16-11 – Approving Renewal of Consumption and Display Permit

Motion carried unanimously.

Citizen's Forum:

None

Public Hearings

None

Unfinished Business:

Public Works Supervisor Exempt vs. Non-Exempt Status

Kauffman stated this is a continued discussion. He further stated that he feels the attorney's opinion letter was based off of an inaccurate job description. Discussion continued about the accuracy of the job description, if changes were needed, and how the pay would be changed. When asked if a change to the job description would present a discussion on a change to salary pay versus hourly, Kauffman stated no change would be made to pay status. Kauffman only feels an update to the job description is needed.

New Business:

Res No 02-02-16-12 – Approving 5th St. NE Watermain Extension Feasibility Report

Hagen began discussion by explaining that, if Council has a desire to assess any or all of the project then a feasibility report is required by state law. Council discussed the project, and consensus was that there would be an assessment on the project. Warpula asked if \$2,100 was a fair price for the report. Hagen stated that WSB is the City's engineer and therefore did not receive more than one quote for the report. Hagen further stated that he was not aware of the full extent of work required for the report. Warpula felt the proposed price was too high and suggested approving the proposal at a lower rate.

MOTION by Warpula to approve Res No 02-02-16-12 with a not to exceed amount of \$2,000, seconded by Zajicek. **Motion carried.**

Voting in Favor: Kauffman, Warpula, Zajicek.

Voting Against: Hammerseng, with the record showing his vote against the motion was due to the price adjustment by Council to the proposal.

Res No 02-02-16-13 – Approving 2016 Crack Filling Quote

Vogel present a quote from Brock White in the amount of \$2,905.50. This quote provides the City with materials needed to complete road maintenance in the form of crack filling. The quote also would provide equipment rental for one week to allow staff to complete the project. Vogel further stated that in 2015 the City paid approximately \$25,000 to contract out the crack filling. Vogel presented this option in order to try to bring this project in house to reduce costs. Vogel informed Council that the project may take longer due to the limited number of staff available, but for the cost savings it would be worth the extra time.

MOTION by Hammerseng to approve Res No 02-02-16-13 with the addition of an extra week for the rental if needed, seconded by Zajicek.

Kauffman requested an amendment to the motion to allow the hire of a temporary employee through a temp. service if additional labor is required. Hammerseng agreed to the amendment.

Motion carried unanimously.

Approving Public Works Facility Architect

Hagen present three proposals for architectural services on the Public Works Facility. Hagen further stated that Kinghorn Construction was pleased with the low proposal as the architect has design Butler style buildings before. This is beneficial as Kinghorn is planning a Butler style building for Hanover's Public Works Facility. The low proposal is DJ Medin at \$14,950. This does not include engineered plans for plumbing, mechanical, electrical, but that would be available at an extra fee. Council questioned how the project bids for those sections would be comparable. Hagen answered that Kinghorn Construction would provide general specifications to companies, then companies would be required to provide the engineered plans for the building permit.

MOTION by Hammerseng to approve DJ Medin Architects in the amount of \$14,950, seconded by Zajicek.

Motion carried unanimously.

Res No 02-02-16-14 – Approving Lot Split of City Owned Land

Hagen outlined a memo provided by the City Planner. Hagen further explained this proposal follows the direction given through the process which in the end would provide JS Stewart with the opportunity to purchase the eastern half of the currently City owned 10 acre parcel of 5th St. NE. Hagen further noted that if the sale of the land does not happen with JS Stewart, then this lot split would not be recorded per the contingencies in the approving resolution.

MOTION by Hammerseng to approve Res No 02-02-16-14, seconded by Warpula. **Motion carried unanimously.**

March 1, 2016 Council Meeting Date Change

Hagen stated that March 1, 2016 is a precinct caucus night and we are not allowed to hold a public meeting as regularly scheduled.

MOTION by Warpula reschedule the March 1, 2016 meeting to February 29, 2016 at 7:00 p.m., seconded by Hammerseng. **Motion carried unanimously.**

Res No 02-02-16-15 – Calling for Public Hearings for CIP and Bond Issuances

Hagen explained that in order for the City to gain authority to issue bonds, the City is required to hold a public hearing outlining the Street Reconstruction Plan, Capital Improvement Plan, and Bond details. This resolution identifies the public hearing dates and approves publication.

MOTION by Zajicek to approve Res No 02-02-16-15, seconded by Hammerseng. **Motion carried unanimously.**

Purchase of Recognition Plaques

Hagen requested permission and direction on purchasing four recognition plaques for recent retirements from City boards and departments. Council agreed that long term commitment to the City should receive higher recognition. Kauffman stated precedent should be placed at 10 years of service. Council further directed staff to purchase plaques at a cost of \$100 per plaque plus setup fees.

Settlers Park Tree Clearing

Kauffman and Zajicek explained to the rest of Council that the Hanover Youthball and Athletic Association continue to partner with each other to redesign the Settler's Park Ballfield. It has been suggested that a public hearing be held on the potential need to clear some of the oak trees near the existing field. Council felt at this point a hearing is not needed. Once the two groups have final plan for field location and exact number of trees a public hearing can be considered.

DNR Grant – Improving Community Forests Through Citizen Engagement

Hagen explained this grant opportunity does not make sense for this year as the City does not have any plans for park projects, however, Hagen explained this is an opportunity to keep in mind. Council agreed that this grant should not be pursued at this time.

February Open House Preparation

Discussion related to what informational material will be available at the open house was held. Information related to the pavement management plan, public works facility, and funding plan will be available. There was also short discussion on the existing public works garage and how that will be utilized for future City Hall expansion. No plans for the space are in place.

Res No 02-02-16-16 – Approving Assignment Agreement for Greenhouse Assisted Living

Hagen explained that the Assignment Agreement states that Hanover acknowledges and agrees to Bradford Development assigning responsibilities related to the Greenhouse project to Hanover Land Holdings, LLC. Brad Bass, of Bradford Development, informed the City that this is how he operates his projects where Bradford Development controls the project until closing.

MOTION by Zajicek to approve Res No 02-02-16-16, seconded by Hammerseng. **Motion carried unanimously.**

Res No 02-02-16-17 – Approving Purchase Agreement Amendment #2, Lot 40, Block 8 Bridges at Hanover

Hagen stated that this amendment was requested due to a delay in financing. Bradford Development was required to provide updated information to the lender related to a number of items. One of those items was a market study for the proposed development. These requirements pushed financing past the closing date of February 4, 2016. Hagen did inform Council that staff expressed frustration to Bradford Development due to the fact that the closing date as established in the first amendment to the purchase agreement should have reflected these requirements. This second amendment provides a closing date no later than July 1, 2016.

MOTION by Hammerseng to approve Res No 02-02-16-17, seconded by Zajicek. **Motion carried unanimously.**

Accepting Resignation from Arlee Anderson from the Park Board

Hagen explained that Arlee was unable to attend the January Park Board meeting. She then informed staff of her desire to resign from the park board due to an inability to provide the time needed to the City. Staff thanked her for her commitment for the last three years. Hagen further recommended Council accept her resignation at this time to allow the process of finding a replacement to begin earlier.

MOTION by Warpula to accept Arlee Anderson’s resignation from the Park Board, seconded by Zajicek. **Motion carried unanimously.**

Reports

Hagen stated that there have been requests for the City to maintain the Lake Independence Regional Trail along Co. Rd. 19 in Hennepin County during the winter months. Hagen explained in order for the City to do so, a winter use permit is required from Three Rivers Park District to show Hanover claims responsibility and liability of the trail and its’ users during the winter months. Council direct staff not to pursue the winter use permit as the trail is Three Rivers Park District’s, and the funding agreement for construction of trail set the expectation.

Adjournment:

MOTION by Warpula to adjourn at 9:45 pm, seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

HANOVER

Payments

Current Period: December 2015

Batch Name 12/31/15PAY4						
	Payment	Computer Dollar Amt	\$3,756.25	Posted		
Refer 1544 <i>COLLABORATIVE PLANNING LLC</i> Ck# 001537E 2/16/2016						
Cash Payment	E 100-41910-310 Other Professional Servi	Greenhouse - Purchase Agreement				\$166.25
Invoice 2016-007	2/9/2016				Project 208204	
Cash Payment	E 100-41910-310 Other Professional Servi	11149 5th St - Lot split/Purchase Agreement				\$71.25
Invoice 2016-008	2/9/2016				Project 208220	
Cash Payment	E 100-41910-310 Other Professional Servi	General Planning				\$1,258.75
Invoice 2016-006	2/9/2016					
Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$1,496.25
Refer 1556 <i>FISH & LABEAU SIGNS</i>						
Cash Payment	E 100-42260-220 Repair/Maint Supply (GE	Fire Truck Insignia Repair				\$925.00
Invoice 27266	2/2/2016					
Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$925.00
Refer 1548 <i>RUPP ANDERSON SQUIRES & WA</i>						
Cash Payment	E 100-41610-304 Legal Fees	Miscellaneous				\$187.00
Invoice 3833	1/28/2016					
Cash Payment	E 100-41610-304 Legal Fees	City Council and Board/Commission Meetings				\$300.00
Invoice 3833	1/28/2016					
Cash Payment	E 100-41610-304 Legal Fees	Greenhouse Land Purchase Agreement				\$560.00
Invoice 3833	1/28/2016				Project 208217	
Cash Payment	E 100-41610-304 Legal Fees	Purchase Agreement (5 acre lot)				\$288.00
Invoice 3833	1/28/2016				Project 208218	
Transaction Date	2/1/2016	Due 0	Cash	10100	Total	\$1,335.00

Fund Summary

100 GENERAL FUND	10100 Cash
	\$3,756.25
	\$3,756.25

Pre-Written Check	\$1,496.25
Checks to be Generated by the Computer	\$2,260.00
Total	\$3,756.25

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Payments

Current Period: February 2016

Batch Name	02/16/16 PAY	Payment	Computer Dollar Amt	\$57,756.52	Posted
Refer	1541	<u>ADVANCED DISPOSAL SERVICES</u>	-		
Cash Payment	E 100-41940-384	Refuse/Garbage Dispos	Standard Trash - January 2016		\$200.32
Invoice	G20001547145	1/31/2016			
Transaction Date	2/9/2016	Due 0	Cash	10100	Total \$200.32
Refer	1559	<u>BIFFS INC.</u>	-		
Cash Payment	E 100-45200-580	Other Equipment	Pheasant Run Park		\$30.54
Invoice	W587999	2/3/2016			
Cash Payment	E 100-45200-580	Other Equipment	Eagleview Park		\$95.00
Invoice	W588000	2/3/2016			
Cash Payment	E 100-45200-580	Other Equipment	Mallard Park		\$30.54
Invoice	W588001	2/3/2016			
Cash Payment	E 100-45200-580	Other Equipment	Cardinal Circle Park		\$30.54
Invoice	W588002	2/3/2016			
Transaction Date	2/8/2016	Due 0	Cash	10100	Total \$186.62
Refer	1537	<u>BLUE TARP FINANCIAL</u>	-		
Cash Payment	E 100-45200-220	Repair/Maint Supply (GE	Hyd Welded Cyl		\$199.99
Invoice	0192075335	2/1/2016			
Transaction Date	2/9/2016	Due 0	Cash	10100	Total \$199.99
Refer	1540	<u>CARSON, CLELLAND & SCHREDE</u>	-		
Cash Payment	E 100-41610-304	Legal Fees	Legal Support/Work - January 2016		\$121.25
Invoice		1/27/2016			
Transaction Date	2/1/2016	Due 0	Cash	10100	Total \$121.25
Refer	1560	<u>CENTERPOINT ENERGY</u>	-		
Cash Payment	E 100-42280-383	Gas Utilities	Fire Department - 12/29/15 - 01/27/16		\$515.30
Invoice		1/29/2016			
Cash Payment	E 100-41940-383	Gas Utilities	City Hall - 12/29/15 - 01/27/16		\$612.27
Invoice		1/29/2016			
Transaction Date	2/8/2016	Due 0	Cash	10100	Total \$1,127.57
Refer	1548	<u>CENTURY LINK</u>	-		
Cash Payment	E 100-42280-321	Telephone	Fire Hall Landline - 01/28/16 - 02/27/16		\$30.34
Invoice		1/28/2016			
Transaction Date	2/10/2016	Due 0	Cash	10100	Total \$30.34
Refer	1549	<u>CITY OF ST. MICHAEL</u>	-		
Cash Payment	E 602-49455-310	Other Professional Servi	SAC Fees January 2016 - 1038 Emerald		\$4,712.00
Invoice		2/2/2016			
Transaction Date	2/2/2016	Due 0	Cash	10100	Total \$4,712.00
Refer	1542	<u>CLASSIC CLEANING COMPANY, LL</u>	-		
Cash Payment	E 100-41940-310	Other Professional Servi	Monthly Cleaning City Hall - February 2016		\$325.00
Invoice	23321	2/8/2016			
Cash Payment	E 100-41940-310	Other Professional Servi	Special Cleaning - January 2016		\$65.00
Invoice	23321	2/8/2016			
Cash Payment	E 100-41940-310	Other Professional Servi	Monthly Cleaning Fire Hall - February 2016		\$155.00
Invoice	23322	2/8/2016			

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Payments

Current Period: February 2016

Transaction Date	2/9/2016	Due 0	Cash	10100	Total	\$545.00
Refer	1557 COLLABORATIVE PLANNING LLC Ck# 001538E 2/16/2016					
Cash Payment	E 100-41910-310 Other Professional Servi		Greenhouse - Purchase Agreement			\$49.00
Invoice	2016-018	2/11/2016		Project 208204		
Cash Payment	E 100-41910-310 Other Professional Servi		General Planning			\$269.50
Invoice	2016-017	2/11/2016				
Cash Payment	E 100-41910-310 Other Professional Servi		11149 5th St - Lot Split			\$539.00
Invoice	2016-019	2/11/2016		Project 208220		
Transaction Date	2/11/2016	Due 0	Cash	10100	Total	\$857.50
Refer	1544 COLONIAL LIFE					
Cash Payment	G 100-21706 Medical/Dental Ins		Supplemental Insurance - February 2016			\$30.26
Invoice	4475836-020181	1/22/2016				
Transaction Date	2/1/2016	Due 0	Cash	10100	Total	\$30.26
Refer	1545 COMCAST					
Cash Payment	E 100-41940-321 Telephone		Digital Voice & Internet - February 2016			\$259.26
Invoice		1/25/2016				
Transaction Date	2/1/2016	Due 0	Cash	10100	Total	\$259.26
Refer	1555 COTTENS, INC.					
Cash Payment	E 100-43000-215 Shop Supplies		Fuse Kit			\$41.98
Invoice	233-003567	1/8/2016				
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE		Solenoid			\$73.04
Invoice	233-003573	1/8/2016				
Transaction Date	2/8/2016	Due 0	Cash	10100	Total	\$115.02
Refer	1549 DEHMER FIRE PROTECTION					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		FD Extinguisher Maintenance			\$37.50
Invoice	3944	1/28/2016				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		FD Extinguisher Maintenance			\$71.50
Invoice	3917	1/24/2016				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		FD Extinguisher Maintenance			\$175.25
Invoice	3918	1/24/2016				
Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$284.25
Refer	1550 FINKEN WATER SOLUTIONS					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		Drinking Water 5 Gallons			\$12.40
Invoice	15233TF	1/13/2016				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		Cook & Cold Rental Cooler - February 2016			\$9.50
Invoice	3923502	2/1/2016				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE		Cook & Cold Rental Cooler - February 2016			\$9.50
Invoice	3923512	2/1/2016				
Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$31.40
Refer	1552 FIRE SAFETY USA, INC.					
Cash Payment	E 100-42220-221 Equipment Parts		1.5" Hose Swivel Gasket			\$12.00
Invoice	85748	1/13/2016				
Cash Payment	E 100-42220-221 Equipment Parts		2.5" Hose Swivel Gasket			\$16.00
Invoice	85748	1/13/2016				
Cash Payment	E 100-42220-221 Equipment Parts		Shipping Costs			\$22.00
Invoice	85748	1/13/2016				

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Payments

Current Period: February 2016

Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$50.00
Refer	1543 FOXWALK LOG & TIMBER BUILDE					-
Cash Payment	E 404-46323-310 Other Professional Servi			1/2 Payment of Hardwood Lumber 3x12x16' White Oak Bridge Decking		\$21,000.00
Invoice 112B	2/11/2016					
Transaction Date	2/9/2016	Due 0	Cash	10100	Total	\$21,000.00
Refer	1538 HARDWARE HANK					-
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE			3pk Gloves		\$4.49
Invoice 1293315	1/26/2016					
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE			Battery		\$8.98
Invoice 1293315	1/26/2016					
Cash Payment	E 100-43000-240 Small Tools and Minor E			Carbide Cutter		\$9.89
Invoice 1293656	1/28/2016					
Cash Payment	E 100-43000-240 Small Tools and Minor E			Steel handle w/metal thread		\$6.29
Invoice 1293656	1/28/2016					
Transaction Date	2/9/2016	Due 0	Cash	10100	Total	\$29.65
Refer	1551 HEINS, DENICE					Ck# 001529E 2/16/2016
Cash Payment	E 100-41940-520 Buildings and Structures			Storage - March 2016		\$120.00
Invoice	2/3/2016					
Transaction Date	2/3/2016	Due 0	Cash	10100	Total	\$120.00
Refer	1554 ISD 877 - BUFFALO					-
Cash Payment	E 401-49844-400 Repairs & Maint Cont (G			Annual Fiber Optic Charge - Year 10 (2015-2016) - Reissue		\$9,800.00
Invoice 8994A	1/18/2016					
Transaction Date	2/5/2016	Due 0	Cash	10100	Total	\$9,800.00
Refer	1550 JOINT POWERS WATER BOARD					-
Cash Payment	E 601-49410-310 Other Professional Servi			WAC Fees January 2016 - 1038 Emerald		\$2,001.00
Invoice	2/2/2016					
Transaction Date	2/2/2016	Due 0	Cash	10100	Total	\$2,001.00
Refer	1553 KAUL DESIGN GROUP, LLC					Ck# 001531E 2/16/2016
Cash Payment	E 201-41330-437 Other Miscellaneous			Priority Maintenance Package - February 2016		\$200.00
Invoice 16-016	2/16/2016					
Transaction Date	2/4/2016	Due 0	Cash	10100	Total	\$200.00
Refer	1545 KOTTKE, BRIAN					-
Cash Payment	E 100-42240-208 Training and Instruction			Food - House Fire		\$122.91
Invoice	1/14/2016					
Cash Payment	E 100-42220-260 Uniforms			Name Tags - J. Ray & B. Scherer		\$36.00
Invoice	1/14/2016					
Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$158.91
Refer	1557 LEAGUE OF MINNESOTA CITIES					-
Cash Payment	E 603-43150-306 Dues & Subscriptions			MN Cities Stormwater Coalition Contributions - 2016		\$515.00
Invoice 230065	1/1/2016					
Transaction Date	2/8/2016	Due 0	Cash	10100	Total	\$515.00
Refer	1543 NW HENNEPIN HUMAN SVCS COU					Ck# 001527E 2/16/2016

HANOVER

Payments

Current Period: February 2016

Refer	1553 <i>WRIGHT COUNTY IT</i>		-			
Cash Payment	E 100-42260-323 Radio Units			800 MHz Radio Infrastructure Fee - 2016		\$2,325.00
Invoice	16-012	1/13/2016				
Transaction Date	2/10/2016	Due 0	Cash	10100	Total	\$2,325.00
Refer	1558 <i>XCEL ENERGY</i>		-			
Cash Payment	E 100-41940-381 Electric Utilities			City Lights - Install Christmas Light		\$482.52
Invoice	487342723	1/22/2016				
Cash Payment	E 100-41940-381 Electric Utilities			City Lights - Interim Refund Credit		-\$556.44
Invoice	487342723	1/22/2016				
Cash Payment	E 100-41940-381 Electric Utilities			City Lights - 01/03/16 - 02/02/16		\$2,117.51
Invoice	488706904	2/3/2016				
Transaction Date	2/8/2016	Due 0	Cash	10100	Total	\$2,043.59
Refer	1556 <i>ZEP SALES & SERVICE</i>		-			
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE			Towels/garbage bags/toilet paper		\$425.96
Invoice	9002083295	1/28/2016				
Transaction Date	2/8/2016	Due 0	Cash	10100	Total	\$425.96

Fund Summary

	10100 Cash
603 STORM WATER ENTERPRISE FUND	\$515.00
602 SEWER ENTERPRISE FUND	\$4,712.00
601 WATER ENTERPRISE FUND	\$2,001.00
404 HISTORICAL CAPITAL PROJ FUND	\$21,000.00
401 GENERAL CAPITAL PROJECTS	\$9,800.00
201 EDA SPECIAL REVENUE FUND	\$200.00
100 GENERAL FUND	\$19,528.52
	\$57,756.52

Pre-Written Check	\$6,383.09
Checks to be Generated by the Computer	\$51,373.43
Total	\$57,756.52

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Payments

Current Period: February 2016

Batch Name	02/16/16PAY2				
	Payment	Computer Dollar Amt	\$32,384.27	Posted	

Refer	1558 LS BLACK CONSTRUCTORS, INC	-			
Cash Payment	E 404-46323-310 Other Professional Servi	Historical Bridge Rehabilitation			\$32,384.27
Invoice 3	2/5/2016			Project 208205	
Transaction Date	2/11/2016	Due 0	Cash	10100	Total \$32,384.27

Fund Summary

	10100 Cash	
404 HISTORICAL CAPITAL PROJ FUND	\$32,384.27	
	<hr/>	
	\$32,384.27	

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$32,384.27
Total	<hr/>
	\$32,384.27

HANOVER

02/11/16 2:26 PM

Page 1

*Check Summary Register©

Cks 2/16/2016 - 2/16/2016

Name	Check Date	Check Amt	
10100 Cash			
Paid Chk# 001527E NW HENNEPIN HUMAN SVCS C	2/16/2016	\$256.00	Membership Contribution - 2016
Paid Chk# 001528E CITY OF ST. MICHAEL	2/16/2016	\$4,712.00	SAC Fees January 2016 - 1038 E
Paid Chk# 001529E Heins, Denice	2/16/2016	\$120.00	Storage - March 2016
Paid Chk# 001530E QUILL.COM	2/16/2016	\$50.97	Clear Acrylic Base and Sign -
Paid Chk# 001531E KAUL DESIGN GROUP, LLC	2/16/2016	\$200.00	Priority Maintenance Package -
Paid Chk# 001532E BIFFS INC.	2/16/2016	\$186.62	Pheasant Run Park
Paid Chk# 001537E Collaborative Planning LLC	2/16/2016	\$1,496.25	Greenhouse - Purchase Agreemen
Paid Chk# 001538E Collaborative Planning LLC	2/16/2016	\$857.50	Greenhouse - Purchase Agreemen
Paid Chk# 031638 FISH & LABEAU SIGNS	2/16/2016	\$925.00	Fire Truck Insignia Repair
Paid Chk# 031639 Rupp Anderson Squires & Waldsp	2/16/2016	\$1,335.00	Miscellaneous
Paid Chk# 031640 ADVANCED DISPOSAL SERVICE	2/16/2016	\$200.32	Standard Trash - January 2016
Paid Chk# 031641 BLUE TARP FINANCIAL	2/16/2016	\$199.99	Hyd Welded Cyl
Paid Chk# 031642 CARSON, CLELLAND & SCHRED	2/16/2016	\$121.25	Legal Support/Work - January 2
Paid Chk# 031643 CENTERPOINT ENERGY	2/16/2016	\$1,127.57	City Hall - 12/29/15 - 01/27/1
Paid Chk# 031644 CENTURY LINK	2/16/2016	\$30.34	Fire Hall Landline - 01/28/16
Paid Chk# 031645 CLASSIC CLEANING COMPANY	2/16/2016	\$545.00	Monthly Cleaning Fire Hall - F
Paid Chk# 031646 COLONIAL LIFE	2/16/2016	\$30.26	Supplemental Insurance - Febru
Paid Chk# 031647 COMCAST	2/16/2016	\$259.26	Digital Voice & Internet - Feb
Paid Chk# 031648 COTTENS, INC	2/16/2016	\$115.02	Fuse Kit
Paid Chk# 031649 DEHMER FIRE PROTECTION	2/16/2016	\$284.25	FD Extinguisher Maintenance
Paid Chk# 031650 FINKEN WATER SOLUTIONS	2/16/2016	\$31.40	Cook & Cold Rental Cooler - Fe
Paid Chk# 031651 FIRE SAFETY USA, INC.	2/16/2016	\$50.00	Shipping Costs
Paid Chk# 031652 FOXWALK LOG & TIMBER BUILD	2/16/2016	\$21,000.00	1/2 Payment of Hardwood Lumber
Paid Chk# 031653 HARDWARE HANK	2/16/2016	\$29.65	3pk Gloves
Paid Chk# 031654 ISD 877 - BUFFALO	2/16/2016	\$9,800.00	Annual Fiber Optic Charge - Ye
Paid Chk# 031655 JOINT POWERS WATER BOARD	2/16/2016	\$2,001.00	WAC Fees January 2016 - 1038 E
Paid Chk# 031656 KOTTKE, BRIAN	2/16/2016	\$158.91	Name Tags - J. Ray & B. Schere
Paid Chk# 031657 LEAGUE OF MINNESOTA CITIES	2/16/2016	\$515.00	MN Cities Stormwater Coalition
Paid Chk# 031658 NW HOMESCHOOL ATHLETIC C	2/16/2016	\$200.00	Damage Deposit Hall Rental - 2
Paid Chk# 031659 RABON, REID	2/16/2016	\$200.00	Damage Deposit Hall Rental 1/3
Paid Chk# 031660 St. Cloud State University	2/16/2016	\$820.00	MN Municipal Clerk Institute -
Paid Chk# 031661 U.S. HEALTHWORKS	2/16/2016	\$103.00	Vaccination for Firefighter
Paid Chk# 031662 ULTIMATE SAFETY CONCEPTS,	2/16/2016	\$280.76	Scuba Mask
Paid Chk# 031663 VRIEZE, STEVE	2/16/2016	\$239.00	North Memorial EMS Conference
Paid Chk# 031664 WARPULA, KEN	2/16/2016	\$62.90	Motor Gear Tanker 11
Paid Chk# 031665 WRIGHT COUNTY AUDITOR-TRE	2/16/2016	\$8,174.00	WC Patrol Services - February
Paid Chk# 031666 Wright County IT	2/16/2016	\$2,325.00	800 MHz Radio Infrastructure F
Paid Chk# 031667 XCEL ENERGY	2/16/2016	\$2,043.59	City Lights - 01/03/16 - 02/02
Paid Chk# 031668 Acuity Specialty Products, Inc	2/16/2016	\$425.96	Towels/garbage bags/toilet pap
Paid Chk# 031669 LS BLACK CONSTRUCTORS, IN	2/16/2016	\$32,384.27	Historical Bridge Rehabilitati
Total Checks		\$93,897.04	

FILTER: None

1537

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

February 9, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Greenhouse
Invoice # 2016-007

Date	Task	Hours	Amount
12/2/2015	Various emails.	0.25	23.75
12/8/2015	Phone conference with Brian, various emails.	0.25	23.75
12/9/2015	Various emails.	0.5	47.50
12/10/2015	Various emails.	0.25	23.75
12/29/2015	Various emails.	0.25	23.75
12/30/2015	Various emails.	0.25	23.75
		<hr/>	
		1.75	\$166.25

Additional Charges	<i>purchase agreement</i>	\$0.00
Total Amount of this Invoice		\$166.25
Previous Balance		\$1,045.00
Payments Received		\$1,045.00
Balance Due		\$166.25

100-41970-310 - 166.25
[Signature]

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

February 9, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Stewart
Invoice # 2016-008

Date	Task	Hours	Amount
12/10/2015	Various emails.	0.25	23.75
12/11/2015	Various emails.	0.25	23.75
12/21/2015	Various emails.	0.25	23.75
		<hr/> 0.75	<hr/> \$71.25

Additional Charges		\$0.00
Total Amount of this Invoice		\$71.25
Previous Balance		\$0.00
Payments Received		\$0.00
Balance Due		\$71.25

*purchase agreement
lot split*

*100-41980-310 -71.25
98*

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

February 9, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- General Planning
Invoice # 2016-006

Date	Task	Hours	Amount
12/1/2015	Various emails.	0.25	23.75
12/2/2015	Review updated zoning map, various emails.	0.25	23.75
12/3/2015	Various emails.	0.25	23.75
12/4/2015	Phone conference with Amy, various emails.	0.5	47.50
12/8/2015	Review Rogers Comp Plan amendment, prepare review for their planner. Phone conference with Brian. Various with Amy re: secondary septic sites, other items.	3.25	308.75
12/9/2015	Reviewing septic info, email to Amy.	0.5	47.50
	Preparing ordinance amendment for Council agenda. Review septic for 229 Jandel, various emails.	1.75	166.25
12/10/2015			
12/11/2015	Review council packet.	0.25	23.75
12/14/2015	Various emails.	0.25	23.75
	Prepare for and attend Council meeting. Reviewing septic info.	3.25	308.75
12/15/2015	Various emails.		
12/16/2015	Review lot split, phone conference with Amy. Various emails.	0.75	71.25
12/17/2015	Phone conference with Amy, various emails.	0.5	47.50
	Various re: Esterly Oaks, review historical documents, phone conference with Amy, email to Justin.	1.25	118.75
12/29/2015			
12/31/2015	Review packet.	0.25	23.75
		13.25	\$1,258.75

Additional Charges		\$0.00
Total Amount of this Invoice		\$1,258.75
Previous Balance	100-41910-310 - 1,258.75	\$1,258.75
Payments Received	Ⓚ	\$1,258.75

City of Hanover
 General Planning

February 9, 2016
 Page 1

#1538

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

February 11, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Greenhouse
Invoice # 2016-018 *Purchase Agreement*

Date	Task	Hours	Amount
1/5/2016	Various emails.	0.25	24.50
1/20/2016	Various emails.	0.25	24.50
		0.5	\$49.00

Additional Charges		\$0.00
Total Amount of this Invoice		<u>\$49.00</u>
Previous Balance	215.25	\$166.25
Payments Received		\$0.00
Balance Due		\$215.25

100-41910-310 - 49.00
996

**Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569**

February 11, 2016

**City of Hanover
PO Box 278
Hanover, MN 55341**

**Reference to: City of Hanover -- General Planning
Invoice # 2016-017**

Date	Task	Hours	Amount
1/4/2016	Review council packet, various emails.	0.25	24.50
1/5/2016	Various re: Esterly Oaks.	0.75	73.50
1/13/2016	Phone conference with Attorney, phone conference with Amy, various emails.	0.5	49.00
1/14/2016	Various re: council meeting.	0.25	24.50
1/15/2016	Various emails.	0.25	24.50
1/28/2016	Review packet.	0.25	24.50
1/29/2016	Various re: garage stalls, comp plan.	0.5	49.00
		2.75	\$269.50

Additional Charges	\$0.00
Total Amount of this Invoice	<u>\$269.50</u>
Previous Balance	\$1,258.75
Payments Received	\$0.00
Balance Due	\$1,528.25

100-41910-310-269.50
ab

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

February 11, 2016

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Stewart
Invoice # 2016-019 *11149 Lot Split*

Date	Task	Hours	Amount
1/11/2016	Phone conference with Justin.	0.25	24.50
1/13/2016	Phone conference with Brian, review concept, various emails.	0.5	49.00
1/14/2016	Preparing staff report, prep for meeting, various emails.	1.5	147.00
1/15/2016	Phone conference with Brian and John, various emails.	0.75	73.50
1/18/2016	Various emails.	0.25	24.50
1/20/2016	Various emails.	0.25	24.50
1/22/2016	Phone conference with Brian.	0.5	49.00
1/28/2016	Prepare staff report, resolution, packet for minor subdivision, various emails.	1.5	147.00
		5.5	\$539.00

Additional Charges	\$0.00
Total Amount of this Invoice	<u>\$539.00</u>
Previous Balance	\$71.25
Payments Received	\$0.00
Balance Due	\$610.25

100-41910-310 - 539.00 web


City of Hanover
 Stewart

February 11, 2016
 Page 1

CCS Carson, Clelland
& Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

January 27, 2016

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

FEB 01 2016

Professional Services

Amount

Criminal

1/6/2016	Attend arraignments and pretrial hearings	48.75
1/14/2016	Prepare disposition letter, review cases in MNCIS, prepare memorandums to files and select witnesses for upcoming contested cases	16.25
1/25/2016	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	18.75
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	37.50
SUBTOTAL:		[121.25]
For professional services rendered		\$121.25
Previous balance		\$256.35
1/25/2016	Payment - thank you	(\$256.35)
Total payments and adjustments		(\$256.35)
Balance due		\$121.25

100-411210-3041 121.25 asf

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



Jeffrey A. Carson, City Attorney



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

FEB 01 2016

Statement as of: 12/31/2015
Statement Date: 1/28/2016
Statement No. 3833

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	100-411610-304	187.00
4011(1)-0004: City Council and Board/Commission Meetings	100-411610-304	300.00
4011(1)-0065: Senior Center Land Purchase Agreement	100-411610-304	560.00
4011(1)-0078: Purchase Agreement (5 Acre Lot)	100-411610-304	288.00

Total Fees and Expenses: \$1,335.00

Previous Balance: -

Total Now Due: \$1,335.00



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 12/31/2015
Statement Date: 1/28/2016
Statement No. 3833

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount	
12/01/2015	JTS	Review and analyze packet and prepare for council meeting.	1.00	170.00	170.00
12/28/2015	JTS	Brian e-mail regarding escrows; Respond.	0.10	170.00	17.00
Sub-total Fees:					\$187.00

4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount	
12/01/2015	JTS	Council meeting.	8.00	170.00	300.00
Sub-total Fees:					\$300.00

4011(1)-0065: Senior Center Land Purchase Agreement

		Hours	Rate	Amount	
12/01/2015	JPE	Continue drafting developer's agreement and amendment to purchase agreement; Telephone conference with Justin Messner regarding issues associated with same; Telephone conference with Brian Hagen regarding issues associated with same; E-mail draft developer's agreement and amendment to purchase agreement to Brian Hagen for review.	1.20	160.00	192.00
12/09/2015	JPE	E-mail correspondence with Brian Hagen regarding communicating directly with Bradford Development; E-mail correspondence with Brad Bass regarding Bradford review of amendment to purchase agreement and developer's agreement.	0.20	160.00	32.00
12/16/2015	JPE	Telephone conference with Brad Bass regarding Bradford Development review of purchase agreement and developer's agreement; E-mail update to Brian Hagen regarding same.	0.20	160.00	32.00



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
 Minneapolis, MN 55402
 Office (612) 436-4300 Fax (612) 436-4340
 www.raswlaw.com

Federal Tax ID 46-1641135

12/29/2015 JPE	E-mail correspondence with Brad Bass and Scott Cole regarding Bradford Development review of amendment to purchase agreement and developer's agreement; Review and analyze Bradford Development comments to same; Telephone conferences and e-mail correspondence with Brian Hagen and Cindy Nash regarding Bradford Development issues with draft agreements; Review Bradford Development drawings regarding trail issue; Revise draft purchase agreement amendment and developer's agreement; Forward same to Bradford Development.	1.60	160.00	256.00
12/30/2015 JPE	Receive, review and respond to e-mail correspondence from Scott Cole, Bradford Development representative, regarding final versions of amendment to purchase agreement and developer's agreement; Draft update to Brian Hagen regarding same.	0.30	160.00	48.00
			Sub-total Fees:	\$560.00

4011(1)-0078: Purchase Agreement (5 Acre Lot)

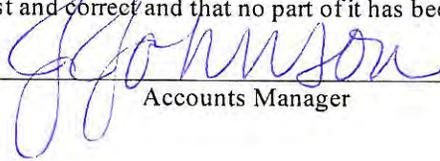
		Hours	Rate	Amount
12/14/2015 JPE	Telephone conference with Brian Hagen regarding proposal for potential site development agreement with J.S. Stewart; Receive and review legal description and survey information.	0.20	160.00	32.00
12/15/2015 JPE	Draft purchase agreement for sale of five acres to JS Stewart; Review and analyze survey information; Review and analyze issues to address in purchase agreement.	1.30	160.00	208.00
12/16/2015 JPE	Continue drafting purchase agreement; E-mail same to Brian Hagen for review.	0.30	160.00	48.00
			Sub-total Fees:	\$288.00

Rate Summary

John P. Edison	5.30 hours at \$160.00/hr	848.00
Jay T. Squires	9.10 hours at \$170.00/hr	487.00
Total hours:	14.40	1,335.00

Total Fees and Expenses:	\$1,335.00
Previous Balance:	-
Total Now Due:	\$1,335.00

I declare under the penalties of law that this account is
just and correct and that no part of it has been paid.



Accounts Manager

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500422	000000003	Hagen, Brian S.	3	Bi-Weekly	\$1,854.21	2/12/2016	Outstanding
500421	000000008	Doboszinski, Jason	3	Bi-Weekly	\$1,365.77	2/12/2016	Outstanding
500419	000000011	Biren, Amy	3	Bi-Weekly	\$1,108.85	2/12/2016	Outstanding
EFT	000000006	Bursch, Jeffrey	3	Bi-Weekly	\$0.00	2/12/2016	Outstanding
500424	000000005	Vogel, Scott F.	3	Bi-Weekly	\$1,672.93	2/12/2016	Outstanding
500423	000000060	Lindrud, Elizabeth	3	Bi-Weekly	\$1,267.44	2/12/2016	Outstanding
500420	000000061	Dalchow, Larry	3	Bi-Weekly	\$206.08	2/12/2016	Outstanding
					<hr/>		
					\$7,475.28		

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2016(3)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$195.86	
	000000061 Dalchow, Larry	\$16.15	
	000000008 Doboszanski, Jason	\$150.34	
	000000003 Hagen, Brian S.	\$254.72	
	000000060 Lindrud, Elizabeth	\$159.57	
	000000005 Vogel, Scott F.	\$185.38	
	<i>Federal</i>		\$962.02
005 State Tax - MN	000000011 Biren, Amy	\$84.00	
	000000061 Dalchow, Larry	\$8.64	
	000000008 Doboszanski, Jason	\$66.27	
	000000003 Hagen, Brian S.	\$112.43	
	000000060 Lindrud, Elizabeth	\$69.57	
	000000005 Vogel, Scott F.	\$79.84	
	<i>State Tax - MN</i>		\$420.75
049 Medicare	000000011 Biren, Amy	\$23.46	
	000000061 Dalchow, Larry	\$3.63	
	000000008 Doboszanski, Jason	\$26.73	
	000000003 Hagen, Brian S.	\$37.52	
	000000060 Lindrud, Elizabeth	\$25.50	
	000000005 Vogel, Scott F.	\$32.74	
	<i>Medicare</i>		\$149.58
051 Social Security	000000011 Biren, Amy	\$100.29	
	000000061 Dalchow, Larry	\$15.50	
	000000008 Doboszanski, Jason	\$114.28	
	000000003 Hagen, Brian S.	\$160.43	
	000000060 Lindrud, Elizabeth	\$109.02	
	000000005 Vogel, Scott F.	\$139.97	
	<i>Social Security</i>		\$639.49
501 Social Security Benefit	000000011 Biren, Amy		\$100.29
	000000061 Dalchow, Larry		\$15.50
	000000008 Doboszanski, Jason		\$114.28
	000000003 Hagen, Brian S.		\$160.43
	000000060 Lindrud, Elizabeth		\$109.02
	000000005 Vogel, Scott F.		\$139.97

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2016(3)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
	<i>Social Security Benefit</i>		\$639.49
502 Medicare Benefit	000000011 Biren, Amy		\$23.46
	000000061 Dalchow, Larry		\$3.63
	000000008 Doboszenski, Jason		\$26.73
	000000003 Hagen, Brian S.		\$37.52
	000000060 Lindrud, Elizabeth		\$25.50
	000000005 Vogel, Scott F.		\$32.74
	<i>Medicare Benefit</i>		\$149.58
	<i>Grand Total</i>	\$2,171.84	\$789.07

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2016(3)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	000000011 Biren, Amy	\$105.14	
	000000008 Doboszinski, Jason	\$119.81	
	000000003 Hagen, Brian S.	\$168.19	
	000000060 Lindrud, Elizabeth	\$127.30	
	000000005 Vogel, Scott F.	\$146.74	
	<i>PERA</i>	\$667.18	
503 PERA ER	000000011 Biren, Amy		\$121.32
	000000008 Doboszinski, Jason		\$138.24
	000000003 Hagen, Brian S.		\$194.06
	000000060 Lindrud, Elizabeth		\$146.88
	000000005 Vogel, Scott F.		\$169.32
	<i>PERA ER</i>		\$769.82
	<i>Grand Total</i>	\$667.18	\$769.82

HANOVER

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Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2016(3)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
103 HSA Contribution - Employee	000000060 Lindrud, Elizabeth	\$200.00	
	<i>HSA Contribution - Employee</i>	\$200.00	
505 HSA Contribution - Employer	000000011 Biren, Amy		\$222.81
	000000008 Doboszinski, Jason		\$129.11
	000000003 Hagen, Brian S.		\$279.16
	000000005 Vogel, Scott F.		\$273.36
	<i>HSA Contribution - Employer</i>		\$904.44
	<i>Grand Total</i>	\$200.00	\$904.44

HANOVER
Cash Balances
December 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$643,949.67	\$647,865.23	\$235,919.08	\$1,055,895.82
107 FIRE DEPT DONATIONS FUND	\$34,410.84	\$12,021.51	\$7,264.69	\$39,167.66
201 EDA SPECIAL REVENUE FUND	\$97,315.53	\$22,748.46	\$20,095.07	\$99,968.92
205 EDA BUSINESS INCENTIVE FUND	\$213,703.07	\$44,318.79	\$28,016.92	\$230,004.94
311 2008A GO CIP REFUNDING BOND	\$52,715.61	\$19,920.70	\$0.00	\$72,636.31
312 2009A GO IMP REFUNDING BOND	-\$108,203.15	\$148,609.53	\$0.00	\$40,406.38
313 2010 GO EQUIPMENT CERTIFICATES	-\$19,042.42	\$24,649.00	\$0.00	\$5,606.58
314 2011A GO IMP CROSSOVER REF BD	\$447,396.91	\$80,234.94	\$136,637.50	\$390,994.35
401 GENERAL CAPITAL PROJECTS	\$775,898.82	\$6,395.84	\$934.00	\$781,360.66
402 PARKS CAPITAL PROJECTS	\$234,393.79	\$141.00	\$0.00	\$234,534.79
403 FIRE DEPT CAPITAL FUND	\$139,949.21	\$84.19	\$0.00	\$140,033.40
404 HISTORICAL CAPITAL PROJ FUND	\$42,567.63	\$16.11	\$49,624.55	-\$7,040.81
407 TIF REDEV DIST #1	\$8,634.13	\$3,799.93	\$6,831.60	\$5,602.46
411 CITY HALL CAPITAL PROJ FUND	\$55,585.32	\$31.64	\$8,975.00	\$46,641.96
417 EQUIPMENT CAPITAL FUND	\$51,873.12	\$31.19	\$57.95	\$51,846.36
418 STREET CAPITAL PROJ FUND	\$505,027.20	\$303.81	\$8,212.45	\$497,118.56
601 WATER ENTERPRISE FUND	\$735,451.67	\$25,941.29	\$8,815.75	\$752,577.21
602 SEWER ENTERPRISE FUND	\$224,214.60	\$76,670.96	\$46,680.33	\$254,205.23
603 STORM WATER ENTERPRISE FUND	\$123,490.78	\$7,115.16	\$0.00	\$130,605.94
611 WATER CAPITAL IMP FUND	\$404,450.82	\$243.31	\$0.00	\$404,694.13
612 SEWER CAPITAL IMP FUND	\$1,706,710.37	\$21,622.33	\$0.00	\$1,728,332.70
613 STORM WATER CAPITAL IMP FUND	\$548,591.17	\$330.02	\$0.00	\$548,921.19
804 SCHENDELS FIELD ESC FUND	\$145,926.71	\$87.79	\$0.00	\$146,014.50
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$31,000.00	\$3,750.00	\$3,000.00	\$31,750.00
815 LANDSCAPE ESCROW FUND	\$39,500.00	\$7,500.00	\$6,000.00	\$41,000.00
817 INFRASTRUCTURE ESCROW FUND	\$16,000.00	\$5,000.00	\$5,000.00	\$16,000.00
818 MISC ESCROWS FUND	\$5,510.36	\$1,547.74	\$3,997.00	\$3,061.10
820 BRIDGES TOWNHOMES ESC FUND	\$3,543.63	\$2.13	\$0.00	\$3,545.76
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,782.28	\$7.09	\$0.00	\$11,789.37
900 INTEREST	\$17,956.28	\$8,884.26	\$26,840.54	\$0.00
	\$7,176,827.45	\$1,169,873.95	\$602,902.43	\$7,743,798.97

Revenue Budget by Source

Source Alt Code	Account Descr	December 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$449,534.27	\$1,022,134.63	\$995,728.00	-\$26,406.63	102.65%
TAXES	R 100-31020 Property Taxes - Fire	\$47,812.00	\$95,624.00	\$95,624.00	\$0.00	100.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$9,672.71	\$10,000.00	\$327.29	96.73%
Source Alt Code TAXES		\$497,346.27	\$1,127,431.34	\$1,101,352.00	-\$26,079.34	102.37%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$1,125.00	\$8,915.00	\$5,000.00	-\$3,915.00	178.30%
SERVICE	R 100-34107 Assessment Search Fees	\$25.00	\$475.00	\$300.00	-\$175.00	158.33%
SERVICE	R 100-34108 Administrative Fees	\$250.00	\$2,446.55	\$2,000.00	-\$446.55	122.33%
SERVICE	R 100-34109 Copies/Faxes	\$1.00	\$15.00	\$80.00	\$65.00	18.75%
SERVICE	R 100-34207 Fire Protection Services	\$40,953.00	\$107,464.30	\$106,964.00	-\$500.30	100.47%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$5,627.60	\$6,000.00	\$372.40	93.79%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$2,805.21	\$2,000.00	-\$805.21	140.26%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$42,354.00	\$129,698.66	\$124,344.00	-\$5,354.66	104.31%
MISC	R 100-36100 Special Assessments	\$0.00	\$7,964.80	\$0.00	-\$7,964.80	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$160.00	\$11,952.03	\$0.00	-\$11,952.03	0.00%
MISC	R 100-36210 Interest Earnings	\$3,308.67	\$9,365.96	\$1,000.00	-\$8,365.96	936.60%
MISC	R 100-36215 Investment Income/Loss	-\$2,831.05	-\$99.59	\$7,000.00	\$7,099.59	-1.42%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$4,345.00	\$0.00	-\$4,345.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$8,597.00	\$8,597.00	\$6,000.00	-\$2,597.00	143.28%
MISC	R 100-36250 Damage Deposits	\$1,400.00	\$11,500.00	\$7,000.00	-\$4,500.00	164.29%
MISC	R 100-36260 Refunds or Reimbursements	\$460.27	\$522.89	\$0.00	-\$522.89	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$11,094.89	\$54,148.09	\$21,000.00	-\$33,148.09	257.85%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$100.00	\$362.00	\$100.00	-\$262.00	362.00%
LIC PERM	R 100-32210 Building Permits	\$16,872.91	\$139,675.14	\$120,000.00	-\$19,675.14	116.40%
LIC PERM	R 100-32240 Animal Licenses	\$60.00	\$260.00	\$100.00	-\$160.00	260.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$4.00	\$45.00	\$50.00	\$5.00	90.00%
Source Alt Code LIC PERM		\$17,036.91	\$151,212.14	\$132,350.00	-\$18,862.14	114.25%
INTGOVT	R 100-33400 State Grants and Aids	\$19,379.50	\$38,757.00	\$38,755.00	-\$2.00	100.01%
INTGOVT	R 100-33401 Local Government Aid	\$52,929.50	\$105,859.00	\$105,859.00	\$0.00	100.00%
INTGOVT	R 100-33410 MV Credit	\$991.08	\$1,865.91	\$0.00	-\$1,865.91	0.00%
INTGOVT	R 100-33420 PERA Aid	\$169.50	\$339.00	\$339.00	\$0.00	100.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$37,914.77	\$24,000.00	-\$13,914.77	157.98%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$5,565.62	\$4,600.00	-\$965.62	120.99%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$13,341.50	\$1,500.00	-\$11,841.50	889.43%
Source Alt Code INTGOVT		\$73,469.58	\$203,642.80	\$175,053.00	-\$28,589.80	116.33%
FINES	R 100-35100 Court Fines	\$0.00	\$2,642.88	\$1,500.00	-\$1,142.88	176.19%
Source Alt Code FINES		\$0.00	\$2,642.88	\$1,500.00	-\$1,142.88	176.19%
Fund 100 GENERAL FUND		\$641,301.65	\$1,668,775.91	\$1,555,599.00	-\$113,176.91	107.28%

HANOVER

Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$744.00	\$744.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$174.00	\$174.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$450.00	\$450.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$256.00	\$1,088.90	\$7,000.00	\$5,911.10	15.56%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$48.67	\$48.67	\$25,202.92	\$25,154.25	0.19%
Dept 41110 Council		\$304.67	\$1,137.57	\$46,570.92	\$45,433.35	2.44%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$4,250.00	\$4,250.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,587.50	\$7,727.50	\$67,275.00	\$59,547.50	11.49%
CITYADM	E 100-41400-121 PERA	\$194.06	\$579.56	\$5,045.63	\$4,466.07	11.49%
CITYADM	E 100-41400-122 FICA	\$160.43	\$479.12	\$4,171.05	\$3,691.93	11.49%
CITYADM	E 100-41400-123 Medicare	\$37.52	\$112.05	\$975.49	\$863.44	11.49%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$30.67	\$384.00	\$353.33	7.99%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$279.16	\$976.62	\$8,400.00	\$7,423.38	11.63%
CITYADM	E 100-41400-208 Training and Instructio	\$410.00	\$410.00	\$1,500.00	\$1,090.00	27.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41400 City Administrator		\$3,668.67	\$10,315.52	\$88,251.17	\$77,935.65	11.69%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,014.40	\$1,000.00	-\$14.40	101.44%
Dept 41410 Elections		\$0.00	\$1,014.40	\$8,300.00	\$7,285.60	12.22%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,617.60	\$4,824.09	\$42,059.16	\$37,235.07	11.47%
CLERICAL	E 100-41430-121 PERA	\$121.32	\$361.81	\$3,154.44	\$2,792.63	11.47%
CLERICAL	E 100-41430-122 FICA	\$100.29	\$299.09	\$2,607.67	\$2,308.58	11.47%
CLERICAL	E 100-41430-123 Medicare	\$23.46	\$69.96	\$609.86	\$539.90	11.47%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$88.10	\$1,080.00	\$991.90	8.16%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$222.81	\$922.81	\$8,400.00	\$7,477.19	10.99%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41430 Clerical Staff		\$2,085.48	\$6,565.86	\$58,661.13	\$52,095.27	11.19%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$1,000.00	\$850.00	15.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 41435 Staff Expenses		\$0.00	\$150.00	\$3,300.00	\$3,150.00	4.55%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,958.40	\$5,859.84	\$50,918.40	\$45,058.56	11.51%
ACCTING	E 100-41530-121 PERA	\$146.88	\$439.49	\$3,818.88	\$3,379.39	11.51%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$109.02	\$333.35	\$3,156.94	\$2,823.59	10.56%
ACCTING	E 100-41530-123 Medicare	\$25.50	\$77.96	\$738.32	\$660.36	10.56%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$81.70	\$504.00	\$422.30	16.21%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$900.00	\$10,800.00	\$9,900.00	8.33%
ACCTING	E 100-41530-208 Training and Instructio	\$410.00	\$410.00	\$1,000.00	\$590.00	41.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41530 Accounting		\$2,649.80	\$8,102.34	\$74,436.54	\$66,334.20	10.88%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$27,400.00	\$27,400.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$27,400.00	\$27,400.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$473.01	\$473.01	\$4,000.00	\$3,526.99	11.83%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$115.97	\$115.97	\$5,800.00	\$5,684.03	2.00%
PURCHASE	E 100-41570-322 Postage	\$589.20	\$826.10	\$1,500.00	\$673.90	55.07%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570 Purchasing		\$1,178.18	\$1,415.08	\$18,900.00	\$17,484.92	7.49%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$148.00	\$148.00	\$4,000.00	\$3,852.00	3.70%
Dept 41600 Computer		\$148.00	\$148.00	\$4,000.00	\$3,852.00	3.70%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$121.25	\$121.25	\$21,786.56	\$21,665.31	0.56%
Dept 41610 City Attorney		\$121.25	\$121.25	\$21,786.56	\$21,665.31	0.56%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$857.50	\$857.50	\$17,000.00	\$16,142.50	5.04%
Dept 41910 Planning and Zoning		\$857.50	\$857.50	\$17,000.00	\$16,142.50	5.04%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$425.96	\$526.00	\$10,000.00	\$9,474.00	5.26%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$250.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$545.00	\$1,090.00	\$8,400.00	\$7,310.00	12.98%
GOVTBLDG	E 100-41940-321 Telephone	\$259.26	\$518.52	\$3,500.00	\$2,981.48	14.81%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$2,043.59	\$2,043.59	\$9,000.00	\$6,956.41	22.71%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$612.27	\$612.27	\$5,000.00	\$4,387.73	12.25%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$200.32	\$200.32	\$2,400.00	\$2,199.68	8.35%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$360.00	\$5,000.00	\$4,640.00	7.20%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$4,456.40	\$5,600.70	\$52,850.00	\$47,249.30	10.60%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%

Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$9,317.50	\$9,317.50	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$24,740.10	\$24,740.10	0.00%
Dept 41960 Insurance		\$0.00	\$0.00	\$34,057.60	\$34,057.60	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$71,404.96	\$71,404.96	0.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$0.00	\$71,404.96	\$71,404.96	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,174.00	\$16,348.00	\$98,088.00	\$81,740.00	16.67%
Dept 42102 Wright County Sheriff		\$8,174.00	\$16,348.00	\$98,088.00	\$81,740.00	16.67%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$37.00	\$200.00	\$163.00	18.50%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$103.00	\$103.00	\$4,000.00	\$3,897.00	2.58%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$950.00	\$950.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$6,119.40	\$6,119.40	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$103.00	\$140.00	\$58,253.40	\$58,113.40	0.24%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$50.00	\$50.00	\$15,500.00	\$15,450.00	0.32%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$316.76	\$316.76	\$4,500.00	\$4,183.24	7.04%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42220 Fire Dept Equipment		\$366.76	\$366.76	\$27,350.00	\$26,983.24	1.34%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$361.91	\$361.91	\$7,500.00	\$7,138.09	4.83%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240 Fire Dept Training		\$361.91	\$361.91	\$12,000.00	\$11,638.09	3.02%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$311.63	\$311.63	\$5,000.00	\$4,688.37	6.23%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$62.90	\$266.08	\$9,000.00	\$8,733.92	2.96%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$2,325.00	\$2,325.00	\$7,465.00	\$5,140.00	31.15%
Dept 42260 Fire Vehicles		\$2,699.53	\$2,902.71	\$23,465.00	\$20,562.29	12.37%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$315.65	\$334.65	\$3,500.00	\$3,165.35	9.56%

Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$30.34	\$61.76	\$800.00	\$738.24	7.72%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$515.30	\$515.30	\$3,000.00	\$2,484.70	17.18%
Dept 42280 Fire Stations and Bldgs		\$861.29	\$911.71	\$14,125.00	\$13,213.29	6.45%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,133.58	\$11,133.58	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$0.00	\$53,633.58	\$53,633.58	0.00%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$4,656.57	\$4,656.57	\$35,000.00	\$30,343.43	13.30%
Dept 42401 Building Inspection Admin		\$4,656.57	\$4,656.57	\$35,000.00	\$30,343.43	13.30%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700 Animal Control		\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$4,100.80	\$12,228.16	\$106,604.16	\$94,376.00	11.47%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$250.00	\$630.00	\$15,000.00	\$14,370.00	4.20%
PUBWRKS	E 100-43000-121 PERA	\$307.56	\$917.11	\$7,995.31	\$7,078.20	11.47%
PUBWRKS	E 100-43000-122 FICA	\$269.75	\$797.21	\$6,609.46	\$5,812.25	12.06%
PUBWRKS	E 100-43000-123 Medicare	\$63.10	\$186.47	\$1,545.76	\$1,359.29	12.06%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$155.16	\$1,584.00	\$1,428.84	9.80%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$402.47	\$2,002.47	\$19,200.00	\$17,197.53	10.43%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$656.53	\$656.53	\$7,000.00	\$6,343.47	9.38%
PUBWRKS	E 100-43000-215 Shop Supplies	\$41.98	\$232.07	\$2,500.00	\$2,267.93	9.28%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$86.51	\$480.45	\$6,000.00	\$5,519.55	8.01%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$16.18	\$16.18	\$5,000.00	\$4,983.82	0.32%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$16,000.00	\$16,000.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$264.06	\$288.09	\$2,000.00	\$1,711.91	14.40%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$119.00	\$200.00	\$81.00	59.50%
Dept 43000 Public Works (GENERAL)		\$6,458.94	\$18,708.90	\$203,738.69	\$185,029.79	9.18%
Dept 43100 Hwys, Streets, & Roads						
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100 Hwys, Streets, & Roads		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43121 Paved Streets		\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Dept 43122 Unpaved Streets		\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160	Street Lighting					
	STLGHTG E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$27,000.00	\$27,000.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$27,000.00	\$27,000.00	0.00%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$3,126.96	\$3,126.96	\$35,000.00	\$31,873.04	8.93%
Dept 43245	Recycling: Refuse	\$3,126.96	\$3,126.96	\$35,000.00	\$31,873.04	8.93%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$199.99	\$199.99	\$6,000.00	\$5,800.01	3.33%
	PARKS E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
	PARKS E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$58.92	\$58.92	\$2,000.00	\$1,941.08	2.95%
	PARKS E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	PARKS E 100-45200-440 Programs	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
	PARKS E 100-45200-580 Other Equipment	\$186.62	\$186.62	\$7,000.00	\$6,813.38	2.67%
Dept 45200	Parks (GENERAL)	\$445.53	\$445.53	\$35,800.00	\$35,354.47	1.24%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$3,500.00	\$3,500.00	\$10,500.00	\$7,000.00	33.33%
Dept 45500	Libraries (GENERAL)	\$3,500.00	\$3,500.00	\$10,500.00	\$7,000.00	33.33%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	\$800.00	\$1,200.00	\$9,000.00	\$7,800.00	13.33%
Dept 48205	Damage Deposit Refunds	\$800.00	\$1,200.00	\$9,000.00	\$7,800.00	13.33%
Dept 49800	Transit (GENERAL)					
	TRANSIT E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Fund 100	GENERAL FUND	\$47,024.44	\$88,097.27	\$1,309,122.55	\$1,221,025.28	6.73%

HANOVER
Cash Balances
February 2016

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,036,554.99	\$6,671.48	\$51,016.87	\$992,209.60
107 FIRE DEPT DONATIONS FUND	\$39,167.66	\$0.00	\$0.00	\$39,167.66
201 EDA SPECIAL REVENUE FUND	\$99,937.64	\$0.00	\$900.00	\$99,037.64
205 EDA BUSINESS INCENTIVE FUND	\$230,978.35	\$0.00	\$0.00	\$230,978.35
311 2008A GO CIP REFUNDING BOND	\$33,143.81	\$0.00	\$0.00	\$33,143.81
312 2009A GO IMP REFUNDING BOND	\$18,839.38	\$0.00	\$0.00	\$18,839.38
313 2010 GO EQUIPMENT CERTIFICATES	\$5,606.58	\$0.00	\$23,457.17	-\$17,850.59
314 2011A GO IMP CROSSOVER REF BD	\$390,994.35	\$0.00	\$0.00	\$390,994.35
401 GENERAL CAPITAL PROJECTS	\$787,808.46	\$149,410.95	\$19,600.00	\$917,619.41
402 PARKS CAPITAL PROJECTS	\$234,534.79	\$0.00	\$0.00	\$234,534.79
403 FIRE DEPT CAPITAL FUND	\$140,033.40	\$0.00	\$0.00	\$140,033.40
404 HISTORICAL CAPITAL PROJ FUND	-\$34,059.03	\$0.00	\$53,384.27	-\$87,443.30
407 TIF REDEV DIST #1	\$5,602.46	\$0.00	\$0.00	\$5,602.46
411 CITY HALL CAPITAL PROJ FUND	\$46,641.96	\$0.00	\$0.00	\$46,641.96
417 EQUIPMENT CAPITAL FUND	\$51,846.36	\$0.00	\$0.00	\$51,846.36
418 STREET CAPITAL PROJ FUND	\$497,118.56	\$0.00	\$0.00	\$497,118.56
601 WATER ENTERPRISE FUND	\$756,810.15	\$0.00	\$2,001.00	\$754,809.15
602 SEWER ENTERPRISE FUND	\$273,676.78	\$0.00	\$4,712.00	\$268,964.78
603 STORM WATER ENTERPRISE FUND	\$133,568.92	\$0.00	\$515.00	\$133,053.92
611 WATER CAPITAL IMP FUND	\$404,694.13	\$0.00	\$0.00	\$404,694.13
612 SEWER CAPITAL IMP FUND	\$1,728,521.26	\$0.00	\$0.00	\$1,728,521.26
613 STORM WATER CAPITAL IMP FUND	\$548,921.19	\$0.00	\$0.00	\$548,921.19
804 SCHENDELS FIELD ESC FUND	\$146,014.50	\$0.00	\$0.00	\$146,014.50
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$33,750.00	\$0.00	\$0.00	\$33,750.00
815 LANDSCAPE ESCROW FUND	\$43,000.00	\$0.00	\$0.00	\$43,000.00
817 INFRASTRUCTURE ESCROW FUND	\$17,000.00	\$0.00	\$0.00	\$17,000.00
818 MISC ESCROWS FUND	\$7,009.10	\$0.00	\$0.00	\$7,009.10
820 BRIDGES TOWNHOMES ESC FUND	\$3,545.76	\$0.00	\$0.00	\$3,545.76
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,789.37	\$0.00	\$0.00	\$11,789.37
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,679,574.38	\$156,082.43	\$155,586.31	\$7,680,070.50

HANOVER

Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$744.00	\$744.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$174.00	\$174.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$0.00	\$450.00	\$450.00	0.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$256.00	\$1,088.90	\$7,000.00	\$5,911.10	15.56%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$48.67	\$48.67	\$25,202.92	\$25,154.25	0.19%
Dept 41110 Council		\$304.67	\$1,137.57	\$46,570.92	\$45,433.35	2.44%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$4,250.00	\$4,250.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$2,587.50	\$7,727.50	\$67,275.00	\$59,547.50	11.49%
CITYADM	E 100-41400-121 PERA	\$194.06	\$579.56	\$5,045.63	\$4,466.07	11.49%
CITYADM	E 100-41400-122 FICA	\$160.43	\$479.12	\$4,171.05	\$3,691.93	11.49%
CITYADM	E 100-41400-123 Medicare	\$37.52	\$112.05	\$975.49	\$863.44	11.49%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$30.67	\$384.00	\$353.33	7.99%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$279.16	\$976.62	\$8,400.00	\$7,423.38	11.63%
CITYADM	E 100-41400-208 Training and Instructio	\$410.00	\$410.00	\$1,500.00	\$1,090.00	27.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41400 City Administrator		\$3,668.67	\$10,315.52	\$88,251.17	\$77,935.65	11.69%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,014.40	\$1,000.00	-\$14.40	101.44%
Dept 41410 Elections		\$0.00	\$1,014.40	\$8,300.00	\$7,285.60	12.22%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$1,617.60	\$4,824.09	\$42,059.16	\$37,235.07	11.47%
CLERICAL	E 100-41430-121 PERA	\$121.32	\$361.81	\$3,154.44	\$2,792.63	11.47%
CLERICAL	E 100-41430-122 FICA	\$100.29	\$299.09	\$2,607.67	\$2,308.58	11.47%
CLERICAL	E 100-41430-123 Medicare	\$23.46	\$69.96	\$609.86	\$539.90	11.47%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$88.10	\$1,080.00	\$991.90	8.16%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$222.81	\$922.81	\$8,400.00	\$7,477.19	10.99%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41430 Clerical Staff		\$2,085.48	\$6,565.86	\$58,661.13	\$52,095.27	11.19%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$1,000.00	\$850.00	15.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 41435 Staff Expenses		\$0.00	\$150.00	\$3,300.00	\$3,150.00	4.55%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$1,958.40	\$5,859.84	\$50,918.40	\$45,058.56	11.51%
ACCTING	E 100-41530-121 PERA	\$146.88	\$439.49	\$3,818.88	\$3,379.39	11.51%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$109.02	\$333.35	\$3,156.94	\$2,823.59	10.56%
ACCTING	E 100-41530-123 Medicare	\$25.50	\$77.96	\$738.32	\$660.36	10.56%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$81.70	\$504.00	\$422.30	16.21%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$900.00	\$10,800.00	\$9,900.00	8.33%
ACCTING	E 100-41530-208 Training and Instructio	\$410.00	\$410.00	\$1,000.00	\$590.00	41.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41530 Accounting		\$2,649.80	\$8,102.34	\$74,436.54	\$66,334.20	10.88%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$27,400.00	\$27,400.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$27,400.00	\$27,400.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
Dept 41550 Assessing		\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.00%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$473.01	\$473.01	\$4,000.00	\$3,526.99	11.83%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$115.97	\$115.97	\$5,800.00	\$5,684.03	2.00%
PURCHASE	E 100-41570-322 Postage	\$589.20	\$826.10	\$1,500.00	\$673.90	55.07%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570 Purchasing		\$1,178.18	\$1,415.08	\$18,900.00	\$17,484.92	7.49%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$148.00	\$148.00	\$4,000.00	\$3,852.00	3.70%
Dept 41600 Computer		\$148.00	\$148.00	\$4,000.00	\$3,852.00	3.70%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$121.25	\$121.25	\$21,786.56	\$21,665.31	0.56%
Dept 41610 City Attorney		\$121.25	\$121.25	\$21,786.56	\$21,665.31	0.56%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$857.50	\$857.50	\$17,000.00	\$16,142.50	5.04%
Dept 41910 Planning and Zoning		\$857.50	\$857.50	\$17,000.00	\$16,142.50	5.04%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$425.96	\$526.00	\$10,000.00	\$9,474.00	5.26%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$250.00	\$250.00	\$300.00	\$50.00	83.33%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$545.00	\$1,090.00	\$8,400.00	\$7,310.00	12.98%
GOVTBLDG	E 100-41940-321 Telephone	\$259.26	\$518.52	\$3,500.00	\$2,981.48	14.81%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$2,043.59	\$2,043.59	\$9,000.00	\$6,956.41	22.71%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$612.27	\$612.27	\$5,000.00	\$4,387.73	12.25%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$200.32	\$200.32	\$2,400.00	\$2,199.68	8.35%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$120.00	\$360.00	\$5,000.00	\$4,640.00	7.20%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$4,456.40	\$5,600.70	\$52,850.00	\$47,249.30	10.60%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
Dept 41950 Engineer		\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%

Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$9,317.50	\$9,317.50	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$24,740.10	\$24,740.10	0.00%
Dept 41960 Insurance						
		\$0.00	\$0.00	\$34,057.60	\$34,057.60	0.00%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications						
		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$71,404.96	\$71,404.96	0.00%
Dept 42101 Hennepin County Sheriff						
		\$0.00	\$0.00	\$71,404.96	\$71,404.96	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$8,174.00	\$16,348.00	\$98,088.00	\$81,740.00	16.67%
Dept 42102 Wright County Sheriff						
		\$8,174.00	\$16,348.00	\$98,088.00	\$81,740.00	16.67%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$37.00	\$200.00	\$163.00	18.50%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$103.00	\$103.00	\$4,000.00	\$3,897.00	2.58%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$0.00	\$950.00	\$950.00	0.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$6,119.40	\$6,119.40	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration						
		\$103.00	\$140.00	\$58,253.40	\$58,113.40	0.24%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$50.00	\$50.00	\$15,500.00	\$15,450.00	0.32%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$316.76	\$316.76	\$4,500.00	\$4,183.24	7.04%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42220 Fire Dept Equipment						
		\$366.76	\$366.76	\$27,350.00	\$26,983.24	1.34%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$361.91	\$361.91	\$7,500.00	\$7,138.09	4.83%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240 Fire Dept Training						
		\$361.91	\$361.91	\$12,000.00	\$11,638.09	3.02%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$311.63	\$311.63	\$5,000.00	\$4,688.37	6.23%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$62.90	\$266.08	\$9,000.00	\$8,733.92	2.96%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$2,325.00	\$2,325.00	\$7,465.00	\$5,140.00	31.15%
Dept 42260 Fire Vehicles						
		\$2,699.53	\$2,902.71	\$23,465.00	\$20,562.29	12.37%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$1,650.00	\$1,650.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$315.65	\$334.65	\$3,500.00	\$3,165.35	9.56%

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Expenditure Budget Report

Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$30.34	\$61.76	\$800.00	\$738.24	7.72%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$515.30	\$515.30	\$3,000.00	\$2,484.70	17.18%
Dept 42280 Fire Stations and Bldgs		\$861.29	\$911.71	\$14,125.00	\$13,213.29	6.45%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,133.58	\$11,133.58	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$0.00	\$53,633.58	\$53,633.58	0.00%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$4,656.57	\$4,656.57	\$35,000.00	\$30,343.43	13.30%
Dept 42401 Building Inspection Admin		\$4,656.57	\$4,656.57	\$35,000.00	\$30,343.43	13.30%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700 Animal Control		\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$4,100.80	\$12,228.16	\$106,604.16	\$94,376.00	11.47%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$250.00	\$630.00	\$15,000.00	\$14,370.00	4.20%
PUBWRKS	E 100-43000-121 PERA	\$307.56	\$917.11	\$7,995.31	\$7,078.20	11.47%
PUBWRKS	E 100-43000-122 FICA	\$269.75	\$797.21	\$6,609.46	\$5,812.25	12.06%
PUBWRKS	E 100-43000-123 Medicare	\$63.10	\$186.47	\$1,545.76	\$1,359.29	12.06%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$155.16	\$1,584.00	\$1,428.84	9.80%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$402.47	\$2,002.47	\$19,200.00	\$17,197.53	10.43%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$656.53	\$656.53	\$7,000.00	\$6,343.47	9.38%
PUBWRKS	E 100-43000-215 Shop Supplies	\$41.98	\$232.07	\$2,500.00	\$2,267.93	9.28%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$86.51	\$480.45	\$6,000.00	\$5,519.55	8.01%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$16.18	\$16.18	\$5,000.00	\$4,983.82	0.32%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$0.00	\$0.00	\$16,000.00	\$16,000.00	0.00%
PUBWRKS	E 100-43000-321 Telephone	\$264.06	\$288.09	\$2,000.00	\$1,711.91	14.40%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$119.00	\$200.00	\$81.00	59.50%
Dept 43000 Public Works (GENERAL)		\$6,458.94	\$18,708.90	\$203,738.69	\$185,029.79	9.18%
Dept 43100 Hwys, Streets, & Roads						
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43100 Hwys, Streets, & Roads		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43121 Paved Streets		\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Dept 43122 Unpaved Streets		\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%

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Dept Abbrev	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Dept 43125	Ice & Snow Removal					
	SNOWREMO E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160	Street Lighting					
	STLGHTG E 100-43160-381 Electric Utilities	\$0.00	\$0.00	\$27,000.00	\$27,000.00	0.00%
Dept 43160	Street Lighting	\$0.00	\$0.00	\$27,000.00	\$27,000.00	0.00%
Dept 43240	Waste (refuse) Disposal					
	REFDISPO E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Dept 43245	Recycling: Refuse					
	RECYCLING E 100-43245-384 Refuse/Garbage Dispos	\$3,126.96	\$3,126.96	\$35,000.00	\$31,873.04	8.93%
Dept 43245	Recycling: Refuse	\$3,126.96	\$3,126.96	\$35,000.00	\$31,873.04	8.93%
Dept 45186	Senior Center					
	SRCENTER E 100-45186-437 Other Miscellaneous	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45186	Senior Center	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45200	Parks (GENERAL)					
	PARKS E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	PARKS E 100-45200-220 Repair/Maint Supply (G	\$199.99	\$199.99	\$6,000.00	\$5,800.01	3.33%
	PARKS E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
	PARKS E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$6,800.00	\$6,800.00	0.00%
	PARKS E 100-45200-381 Electric Utilities	\$58.92	\$58.92	\$2,000.00	\$1,941.08	2.95%
	PARKS E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	PARKS E 100-45200-440 Programs	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
	PARKS E 100-45200-580 Other Equipment	\$186.62	\$186.62	\$7,000.00	\$6,813.38	2.67%
Dept 45200	Parks (GENERAL)	\$445.53	\$445.53	\$35,800.00	\$35,354.47	1.24%
Dept 45500	Libraries (GENERAL)					
	LIBRARY E 100-45500-437 Other Miscellaneous	\$3,500.00	\$3,500.00	\$10,500.00	\$7,000.00	33.33%
Dept 45500	Libraries (GENERAL)	\$3,500.00	\$3,500.00	\$10,500.00	\$7,000.00	33.33%
Dept 48205	Damage Deposit Refunds					
	DMGDEPRF E 100-48205-810 Refunds & Reimburse	\$800.00	\$1,200.00	\$9,000.00	\$7,800.00	13.33%
Dept 48205	Damage Deposit Refunds	\$800.00	\$1,200.00	\$9,000.00	\$7,800.00	13.33%
Dept 49800	Transit (GENERAL)					
	TRANSIT E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Fund 100	GENERAL FUND	\$47,024.44	\$88,097.27	\$1,309,122.55	\$1,221,025.28	6.73%

Revenue Budget by Source

Source Alt Code	Account Descr	February 2016 Amt	2016 YTD Amt	2016 YTD Budget	2016 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$4,505.00	\$771,014.33	\$766,509.33	0.58%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$112,838.38	\$112,838.38	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,477.70	\$12,000.00	\$8,522.30	28.98%
Source Alt Code TAXES		\$0.00	\$7,982.70	\$895,852.71	\$887,870.01	0.89%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$150.00	\$8,000.00	\$7,850.00	1.88%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$104,284.82	\$104,284.82	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$133.59	\$3,000.00	\$2,866.41	4.45%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
Source Alt Code SERVICE		\$0.00	\$283.59	\$125,734.82	\$125,451.23	0.23%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$400.00	\$8,000.00	\$7,600.00	5.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$5,982.69	\$0.00	-\$5,982.69	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$6,382.69	\$21,000.00	\$14,617.31	30.39%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,300.00	\$10,300.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$50.00	\$50.00	\$100.00	\$50.00	50.00%
LIC PERM	R 100-32210 Building Permits	\$6,060.97	\$11,472.52	\$100,000.00	\$88,527.48	11.47%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$20.00	\$100.00	\$80.00	20.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,250.00	\$1,500.00	\$250.00	83.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$6,110.97	\$12,792.52	\$112,200.00	\$99,407.48	11.40%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$107,496.00	\$107,496.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$149,335.00	\$149,335.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$191.19	\$1,500.00	\$1,308.81	12.75%
Source Alt Code FINES		\$0.00	\$191.19	\$1,500.00	\$1,308.81	12.75%
Fund 100 GENERAL FUND		\$6,110.97	\$27,632.69	\$1,305,622.53	\$1,277,989.84	2.12%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 8:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of February, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 01-19-16-10

A RESOLUTION APPROVING BRIDGE REHABILITATION PAY REQUEST #3

WHEREAS, the City Engineer of the City of Hanover has reviewed quantities of materials submitted for payment of work completed by LS Black Constructors, Inc. for work completed on the Bridge Rehabilitation Project previously authorized by Council; and

WHEREAS, Staff recommends to make payment as per the attached Pay Request #3, in the amount of \$ 32,384.27.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves Pay Request #3, as per the attachment.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of February, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



Building a legacy – *your* legacy.

477 Temperance Street
St. Paul, MN 55101
Tel: 651-286-8450
Fax: 651-286-8488

February 5, 2016

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: Construction Pay Voucher No. 3
Hanover Historic Bridge Rehabilitation Project
City of Hanover, MN
WSB Project No. 02931-00

Dear Mr. Hagen:

Please find enclosed Construction Pay Voucher No. 3 for the above referenced project in the amount of \$32,384.27. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Hanover approve Construction Pay Voucher No. 3 for LS Black Constructors, Inc.

The amount indicated above reflects work certified to date through February 5, 2016, with a 5% retainage applied. Please include one executed copy with the payment to LS Black Constructors, Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8465. Thank you.
Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Justin Messner".

Justin Messner, PE
Hanover City Engineer/Associate

Enclosures

cc: Jamie Redding - LS Black Constructors, Inc.



Owner: City of Hanover
 11250 5th Street NE
 Hanover, MN 55341-0278

Date: 2/5/2016

For Period: 1/12/2016 to 2/5/2016

Request No.: 3

Contractor: LS Black Constructors, Inc.
 1959 Sloan Place
 St. Paul, MN 55117

Pay Voucher

HANO - Hanover Bridge 92366 Rehabilitation
 Client Contract No.:
 Project No.: 02931-00
 Client Project No.:

Project Summary			
1	Original Contract Amount		\$139,242.00
2	Contract Changes - Addition	\$0.00	
3	Contract Changes - Deduction	\$0.00	
4	Revised Contract Amount		\$139,242.00
5	Value Completed to Date		\$106,852.08
6	Material on Hand		\$0.00
7	Amount Earned		\$106,852.08
8	Less Retainage 5%		\$5,342.60
9	Subtotal		\$101,509.48
10	Less Amount Paid Previously		\$69,125.21
11	Liquidated Damages		\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 3		\$32,384.27

THIS IS TO CERTIFY THAT THE ITEMS OF WORK SHOWN IN THIS CERTIFICATE OF PARTIAL PAYMENT HAVE BEEN ACTUALLY FINISHED FOR THE WORK COMPRISING THE ABOVE MENTIONED PROJECTS IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS HERETOFORE APPROVED.

Recommended for Approval by:
WSB & Associates, Inc.

Construction Observer:





Approved by Contractor:
LS Black Constructors, Inc.

Approved by Owner:
City of Hanover

 2/5/16

Specified Contract Completion Date:
5/1/2016

Date:

Comment:

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
SCHEDULE A - BRIDGE REHABILITATION								
1	2021.501	MOBILIZATION	LS	\$26,400.00	1	0.7822	0.2557	\$20,650.08
2	2403.502	TREATED TIMBER (ABUTMENT/PIER CAP)	MBM	\$66,000.00	0.516	0.516	0.2221	\$34,056.00
3	2403.622	INSTALL TIMBER BRIDGE DECK (CITY SUPPLIED)	S F	\$7.20	3700	0	0	\$0.00
4	2433.602	GREASE EXP BEARING ASSEMBLIES	EACH	\$10,200.00	2	2	1.1231	\$20,400.00
5	2541.618	TUCKPOINT HISTORIC STRUCTURE	S F	\$52.80	330	330	0	\$17,424.00
6	2564.531	SIGN PANELS TYPE C	S F	\$102.00	12	12	12	\$1,224.00
Totals For Section SCHEDULE A - BRIDGE REHABILITATION:								\$93,754.08
ALTERNATE #2								
8	2433.505	REMOVE & DISPOSE TIMBER BRIDGE DECK	S F	\$3.54	3700	3700	0	\$13,098.00
Totals For ALTERNATE #2:								\$13,098.00
Project Totals:								\$106,852.08

Project Payment Status

Owner: City of Hanover
Client Project No.:
Client Contract No.:
Project No.: 02931-00
Contractor: LS Black Constructors, Inc.

Contract Changes

No.	Type	Date	Description	Amount
Change Order Totals:				\$0.00

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	10/19/2015	12/2/2015	\$42,156.63	\$42,156.63	\$2,218.77	\$2,218.77	\$44,375.40	\$44,375.40	\$44,375.40
2	12/3/2015	1/11/2016	\$26,968.58	\$69,125.21	\$1,419.40	\$3,638.17	\$72,763.38	\$28,387.98	\$72,763.38
3	1/12/2016	2/5/2016	\$32,384.27	\$101,509.48	\$1,704.43	\$5,342.60	\$106,852.08	\$34,088.70	\$106,852.08
Payment Totals:				\$101,509.48		\$5,342.60	\$106,852.08		\$106,852.08

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$101,509.48	Original Contract:	\$139,242.00
Total Retainage:	\$5,342.60	Contract Changes:	\$0.00
Total Amount Earned:	\$106,852.08	Revised Contract:	\$139,242.00

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 8:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 16th day of February, 2016.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-16-16-19

A RESOLUTION APPROVING RELEASE OF SHORT-TERM ESCROWS

WHEREAS, the City maintains short-term escrow funds related to building permits for new homes or additions; and

WHEREAS, staff recently completed a full reconciliation of these funds; and

WHEREAS, certain dollar amounts have, over the years, not been properly claimed; and

WHEREAS, staff sent out notification letters requesting the recipients claim funds by February 9th, 2016; and

WHEREAS, staff recommends releasing the claimed funds to the recipients.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the following release of escrow funds:

Colberg-Young Construction:	\$1,500
DB Raskob Construction:	\$500
Ebert Construction:	\$1,500
Robert Hegland:	\$550
Ind School District # 887:	\$750
JD Roofing & Co:	\$2,250
Pinewski Builders:	\$500
Randall Hedden:	\$500
Steven Voss:	\$500
<u>David Zimmerman:</u>	<u>\$750</u>
Total amount:	\$9,300

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of February, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

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The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.



RESOLUTION NO 02-16-16-20

A RESOLUTION APPROVING TRANSFER OF SHORT-TERM ESCROWS

WHEREAS, the City maintains short-term escrow funds related to building permits for new homes or additions; and

WHEREAS, staff recently completed a full reconciliation of these funds; and

WHEREAS, certain dollar amounts have, over the years, not been properly claimed or reallocated into the General Fund; and

WHEREAS, staff sent out notification letters requesting the recipients claim funds by February 9th, 2016; and

WHEREAS, staff recommends reallocating the unclaimed and revoked funds into the General Operating Fund.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the reallocation of escrow fund dollars:

Transfer of interest credited from short-term escrows to general fund:

From Fund 811 to Fund 100	\$ 7,700
From Fund 815 to Fund 100	\$11,500
Total Amount:	\$19,200

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of February, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

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The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 02-16-16-21

A RESOLUTION APPROVING HIRE OF PROBATIONARY FIREFIGHTER

WHEREAS, the Hanover Fire Department currently has vacancies; and

WHEREAS, the Hanover Fire Department recommends hiring Ryan Jacobson as a Probationary Firefighter, subject to passing of criminal background check, physical examination, and agility test.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the hiring of Ryan Jacobson as a Probationary Firefighter, subject to the conditions listed above, and in accordance with the rules specified in the Fire Department's by-laws.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 16th day of February, 2016

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator