

**AGENDA
HANOVER CITY COUNCIL
FEBRUARY 18, 2020**

MAYOR

CHRIS KAUFFMAN

COUNCIL

DOUGLAS HAMMERSENG

KEN WARPULA

JIM ZAJICEK

MARYANN HALLSTEIN

- 1. Call to Order Regular City Council Work Session: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of February 4, 2020 City Council Meeting (3)**
 - b. Approve Claims as Presented: (7)**

| | |
|--------------------|----------------------------|
| ➤ Claims | \$ 76,786.98 |
| ➤ Payroll | \$ 10,236.31 |
| ➤ P/R taxes & Exp. | \$ 4,078.93 |
| ➤ Other Claims | \$ 2,704.90 |
| ➤ Total Claims | <u>\$ 93,807.12</u> |
 - c. Res No 02-18-20-19 – Approve Purchase of Election Voting Booths (55)**
 - d. Res No 02-18-20-20 – Recognizing Derek Bostrom Resignation from Fire Department (56)**
- 4. Res No 02-18-20-21 – Approving Comprehensive Plan Amendment (57)**
- 5. Res No 02-18-20-22 – Approving Rezoning/Planned Unit Development Riverside Estates (80)**
- 6. Res No 02-18-20-23 – Approving Preliminary & Final Plat Riverside Estates (83)**
- 7. Reports**
- 8. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: February 13, 2020
Re: Review of February 18, 2020 City Council Agenda

1. **Call to Order/Pledge of Allegiance: 7:00 p.m.**
2. **Approval of Agenda**
3. **Consent Agenda Items: *See enclosed consent agenda.***
 - a. **Approve Minutes of February 4, 2020 City Council Meeting (3)**
 - b. **Approve Claims as Presented: (7)**

| | |
|--------------------|---------------------|
| ➤ Claims | \$ 76,786.98 |
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 - c. **Res No 02-18-20-19 – Approve Purchase of Election Voting Booths (55)**
 - d. **Res No 02-18-20-20 – Recognizing Derek Bostrom Resignation from Fire Department (56)**
4. **Res No 02-18-20-21 – Approving Comprehensive Plan Amendment (57)**

Agenda items 4, 5 and 6 are related to one development request. This development proposal is related to the annexation of land in 2019 from Rockford Township. The annexation came at a request from a developer for the purpose of submitted a large lot development proposal. Enclosed in the packet are a number of memos, a preliminary plat, grading plan and final plat for consideration. City Planner Nash will be present to answer questions.
5. **Res No 02-18-20-22 – Approving Rezoning/Planned Unit Development Riverside Estates (80)**
6. **Res No 02-18-20-23 – Approving Preliminary & Final Plat Riverside Estates (83)**
7. **Reports**
8. **Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
FEBRUARY 4, 2020 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, February 4, 2020 to order at 7:02 p.m. Present were Mayor Chris Kauffman, Councilors Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney Jay Squires, City Planner Cindy Nash, City Administrator Brian Hagen and Accountant Jackie Heinz. Guests included Carol Dixon, Gretchen Barrett, Tami Cardinal, Gary Fehn, Scott Dahlke, Linda Burke, Dean Hiller, Ed Hunter, Tim Filzen, Susie Noto, Joe Peterson and Doug Voerding from the Wright County Journal Press.

Absent was Councilor Doug Hammerseng.

Approval of Agenda:

MOTION by Hallstein to approve the agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

Hagen added Resolution No 02-04-20-18 – Accepting Resignation from Carl Olson as item h.

MOTION by Warpula to approve the consent agenda as amended, seconded by Zajicek.

a. Approve Minutes of January 21, 2020 City Council Work Session Meeting

b. Approve Claims as Presented:

| | |
|-------------------|---------------------|
| ➤ Claims | \$ 32,949.10 |
| ➤ Payroll | \$ 10,038.54 |
| ➤ P/R taxes & Exp | \$ 4,018.73 |
| ➤ Other Claims | \$ 2,698.93 |
| ➤ Total Claims | <u>\$ 49,705.30</u> |

c. Res No 02-04-20-11 – Authorize Advertisement for Summer Seasonal Position

d. Res No 02-04-20-12 – Approving Renewal of Consumption and Display Liquor License

e. Res No 02-04-20-13 – Approving 2020 Pay Equity Report

f. Res No 02-04-20-14 – Recognizing Resignation of Rusty Olson

g. Res No 02-04-20-15 – Approving Quote for Portable Toilet Services

h. Res No 02-04-20-18 – Accepting Resignation from Carl Olson

Motion carried unanimously.

Citizen’s Forum:

Legislative Preview – State Representative Eric Lucero

Lucero was present to discuss legislative items for the 2020 session. Lucero stated topics for the year will be reduction of taxes, the waste, fraud and abuse of the Department of Human Services, Gun Control, Data Security including college student security, genetic DNA, facial recognition and the Census. Warpula inquired why the state is bonding when there was a surplus, Lucero stated there is a surplus, overcollection and there is a request for another tax. Some believe the taxpayers are a piggy bank, we are overtaxed, people are leaving the state and businesses are not making it. Lucero further stated people are voting with their feet and leaving Minnesota. Warpula stated Firefighters are becoming fewer and fewer, is there anything the state can do. Lucero stated it’s an unfortunate challenge, Fire Departments need to go to a paid-on call or increase the hourly wage. Lucero stated tonight is the State of the Union address and if anyone has questions or comments he can be reached at rep.eric.lucero@house.mn.

Public Hearings:

None

Unfinished Business:

Res No 02-04-20-16 – Appointing Additional 2020 City Appointments

Hagen stated there were three applicants for the Planning Commission position. Planning Commission gave their input to appoint Gretchen Miller – Barrett.

MOTION by Warpula to approve Res No 02-04-20-16, seconded by Hallstein. **Motion carried unanimously.**

New Business:

Ord. 2020-01 – Amending Zoning Ordinance Regarding Mining Hours

Nash stated enclosed is a proposed ordinance change regarding mining operation hours, this is a zoning ordinance amendment and not related to the IUP. Nash further stated Fehn is requesting Saturday working hours from 7:00 am to 5:00 pm and time of procedure for extended hours. For example: a highway project on county road 19, the work is generally completed during night hours, Fehn would request for overnight hours. Nash further stated the Planning Commission held a public hearing and are recommending adding Saturday hours of 7:00 am – 2:00 pm of loading and hauling only with no extended hours. Zajicek inquired what the current hour are, Nash stated 7:00 am – 7:00 pm during weekdays. Zajicek inquired if this will affect other businesses, Nash stated this is for mining only, not the Industrial Park.

Hallstein read an E-Mail from resident Darin Sorenson @ 1447 Irvine Drive: Please don't pass the proposal of Saturday hours, he has 2 small children and the road is busy enough. Hallstein further stated other mines don't have residential homes around them making it hard to balance neighborhood and landowners needs. Squires stated the proposed change to the ordinance to add Saturday hours is an enabling authority, when the IUP comes for approval, the council can allow at that time and put added stipulations. Squires further stated Council is not deciding for Mahler specifically tonight. Hagen stated the Planning Commission recommended the ordinance to read its allowed. Squires stated the verbiage ready "may" permit, regulations can vary from case to case. Hallstein the wording gives better options for control.

Zajicek stated Saturdays are sacred, 7:00 am – 7:00 pm during weekdays is ample time, he wouldn't want the road noise and is not in favor of Saturday hours. Hallstein inquired if conditions in the IUP could be revisited. Squires stated he would need to discuss with Nash but can be creative with conditions and develop some standard. Nash stated if the ordinance is denied there's no reason to discuss. Hallstein inquired if other operations were allowed Saturday working hours. Hagen stated development projects, water and sewer and city road projects. Zajicek stated he would like to see what the noise level does with a new road and then discuss Saturday hours. Hallstein inquired why Saturdays weren't a part of the original Ordinance. Nash stated the consensus at the time was Monday through Friday and time wasn't spent looking at other cities Ordinances. Nash further stated most other cities allow Saturday hours. Hallstein inquired if those mines are located in residential areas, Nash stated some have houses around the mine. Hallstein stated she understands from a business perspective, but it's challenging with community members being right there.

Kauffman stated he is okay with allowing Saturday work during an emergency. Zajicek inquired what defines an emergency, the definition would need to be well defined. Hallstein stated different language would be required. Nash stated the language would be broader and come up with conditions, for example, Fehn could work X number of Saturdays with notice, but this would still require an ordinance amendment. Hallstein stated that would be open for consideration. Kauffman stated it's a weather dependent business, having the possibility to work Saturdays but not every week, conditions would be put in the IUP. Zajicek stated if it rains for 30 minutes on Monday, Fehn will state they need to work Saturday, you give an inch and they take a mile.

Linda Burke – 1420 Esterly Oaks Drive – stated it’s not the mining that effects the community, it’s the hauling, I’m giving up my right to use my property. Burke further stated there is no buffer due to the power lines, there are roughly 100 trucks in and out per day.

Tim Filzen – 1485 Irvine Drive – stated his house is located closest to the road, suggests performing seismic tests from the trucks hauling, he has never complained about Monday through Friday work hours but consider the communities personal life. Dahlke stated traffic from the mine in only 10% of the total traffic, the traffic study proves that. Kauffman stated there should be a compromise as the weather kills that industry. Hallstein stated she isn’t inclined to allow work every Saturday, the IUP hasn’t been approved and the council needs to determine what is defined as reasonable and have good limits in place.

Dean Hiller – 1283 Irvine Drive – stated there is no enforcement of the ordinances, who will monitor the hours worked. Filzen stated the mining business helps the community, if Saturday hours are allowed, they need to be strict with crystal clear guidelines. Warpula stated the council needs to either pass the ordinance and discuss the options for the IUP or deny it and stop talking about it. Squires stated the ordinance amendment can be brought back at any time. Kauffman asked for an explanation of the process, Squires stated if the ordinance isn’t adopted, the IUP is granted with Monday – Friday work hours. In one year from now the applicant requests a change in hours which includes a change to the IUP, the process would then start again.

MOTION by Zajicek to table Ord. 2020-01, seconded by Hallstein. **Motion passed 3:1.**

Aye: Warpula, Zajicek, Hallstein

Nay: Kauffman

Res No 02-04-20-17 – Approving Wright County Sheriff Special Event Contract

Hagen stated the resolution includes a contract with the Wright County Sheriff to provide services during certain rental hall events. The City has utilized this service for a number of years. Wright County is requesting formalizing these services with a contract. Hagen noted the service is not required. Kauffman inquired if there has been issues with the renters. Hagen noted not that staff is aware of.

MOTION by Warpula to remove the requirement of a Wright County Sheriff for hall rentals from the policy and the hall contract, seconded by Hallstein. **Motion carried unanimously.**

No action was required on the resolution due to a change to the rental policy.

Reports

Hallstein

- Listed possible Coffee with Council dates
- On January 30th the EDA co-sponsored a business breakfast with the WC EDP, about 20 people in attendance, some Hanover businesses, good discussion
- Would like the Joint Planning Commission and Council Meeting to be effective and asks members to ask questions ahead of time

Zajicek

- The Park Board had their first meeting of the year and welcomed new member Alex
- Skating in the Park is taking place on Sunday from 1-3 pm at all the 3 rinks

Hagen

- Big Bore is having an appreciation event on Saturday February 8th from 6-9 pm, would like an RSVP if you’re able to attend
- The Public Works position will be advertised the last two weeks of February.

Kauffman

- Former Mayor Don Mahler passed away at the age of 97

Adjournment

MOTION by Warpula to adjourn at 8:36 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

Payments

Current Period: December 2019

Payments Batch 12-31-19 PAY \$9.91

| | | | | | |
|------------------|-----------------------------------|--------------|--------------------------------------|-------|---------------------|
| Refer | 2885 CARSON, CLELLAND & SCHREDE - | | | | |
| Cash Payment | E 100-41610-304 Legal Fees | | Legal Support / Work - December 2019 | | \$9.91 |
| Invoice | 1/31/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total \$9.91 |

Fund Summary

| | | |
|------------------|-------------------|--------|
| | 10100 Cash | |
| 100 GENERAL FUND | \$9.91 | |
| | <u> </u> | \$9.91 |

| | |
|--|--------------------------|
| Pre-Written Checks | \$0.00 |
| Checks to be Generated by the Computer | \$9.91 |
| Total | <u> </u> \$9.91 |

CITY OF HANOVER

02/07/20 11:15 AM

Page 1

***Check Summary Register©**

| | Name | Check Date | Check Amt | |
|-------------------|---------------------------|-------------------|------------------|--------------------------------------|
| 10100 Cash | | | | |
| 34821 | CARSON, CLELLAND & SCHRED | 2/18/2020 | \$9.91 | Legal Support / Work - December 2019 |
| | Total Checks | | \$9.91 | |

FILTER: [Check Nbr] in (34821)



Carson, Clelland & Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

January 31, 2020

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

Client Expense Charges :

Table with columns for description and Amount. Includes entries for Criminal Expenses, Monthly support fee for December, and Balance due. Includes handwritten notes: E# 100-41610-304, City Attorney, Legal Fees, and December 2019. The final amount of \$9.91 is circled in red.

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

[Signature]
John J. Thames, City Attorney

FEB 03 2020

CITY OF HANOVER

Cash Balances

December 2019

| Fund | Begin Month | GL Debits Month | GL Credits Month | Balance |
|------------------------------------|----------------|-----------------|------------------|----------------|
| 100 GENERAL FUND | \$504,122.24 | \$601,964.07 | \$168,279.46 | \$937,806.85 |
| 107 FIRE DEPT DONATIONS FUND | \$20,885.79 | \$5,070.00 | \$0.00 | \$25,955.79 |
| 201 EDA SPECIAL REVENUE FUND | \$118,921.85 | \$22,802.53 | \$1,860.00 | \$139,864.38 |
| 205 EDA BUSINESS INCENTIVE FUND | \$64,688.91 | \$2,907.08 | \$0.00 | \$67,595.99 |
| 311 2008A GO CIP REFUNDING BOND | \$64,551.44 | \$19,911.00 | \$0.00 | \$84,462.44 |
| 312 2009A GO IMP REFUNDING BOND | \$13,606.15 | \$1,725.78 | \$0.00 | \$15,331.93 |
| 314 2011A GO IMP CROSSOVER REF BD | \$385,454.88 | \$83,672.10 | \$0.00 | \$469,126.98 |
| 315 2016A GO CIP BOND | \$46,899.45 | \$54,818.00 | \$0.00 | \$101,717.45 |
| 401 GENERAL CAPITAL PROJECTS | \$715,912.01 | \$4,665.62 | \$0.00 | \$720,577.63 |
| 402 PARKS CAPITAL PROJECTS | \$80,742.66 | \$12,500.00 | \$0.00 | \$93,242.66 |
| 403 FIRE DEPT CAPITAL FUND | \$263,755.92 | \$20,568.29 | \$0.00 | \$284,324.21 |
| 404 HISTORICAL CAPITAL PROJ FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 405 PARK DEDICATION FEE | \$117,756.70 | \$0.00 | \$0.00 | \$117,756.70 |
| 406 GAMBLING PROCEEDS | \$17,371.99 | \$1,400.00 | \$0.00 | \$18,771.99 |
| 407 TIF REDEV DIST #1 | \$11,200.77 | \$3,136.56 | \$5,645.82 | \$8,691.51 |
| 409 MAHLER PIT - 15TH ST IMP FUND | \$95,428.14 | \$0.00 | \$0.00 | \$95,428.14 |
| 411 FACILITIES CAPITAL PROJ FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 417 EQUIPMENT CAPITAL FUND | \$90,117.98 | \$10,000.00 | \$3,331.95 | \$96,786.03 |
| 418 STREET CAPITAL PROJ FUND | \$110,886.04 | \$84,903.00 | \$6,308.50 | \$189,480.54 |
| 601 WATER ENTERPRISE FUND | \$959,044.45 | \$10,255.08 | \$2,001.00 | \$967,298.53 |
| 602 SEWER ENTERPRISE FUND | \$345,903.85 | \$33,265.07 | \$38,038.64 | \$341,130.28 |
| 603 STORM WATER ENTERPRISE FUND | \$160,480.55 | \$4,614.20 | \$1,264.58 | \$163,830.17 |
| 611 WATER CAPITAL IMP FUND | \$216,723.00 | \$577.06 | \$0.00 | \$217,300.06 |
| 612 SEWER CAPITAL IMP FUND | \$2,134,957.61 | \$16,478.82 | \$0.00 | \$2,151,436.43 |
| 613 STORM WATER CAPITAL IMP FUND | \$684,882.02 | \$0.00 | \$0.00 | \$684,882.02 |
| 701 RIVER ROAD CEMETERY | \$35,981.74 | \$0.00 | \$0.00 | \$35,981.74 |
| 702 CSAH 19 CEMETERY | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 811 EROSION CONTROL ESCROW FUND | \$36,123.53 | \$2,000.00 | \$0.00 | \$38,123.53 |
| 815 LANDSCAPE ESCROW FUND | \$36,000.00 | \$2,000.00 | \$0.00 | \$38,000.00 |
| 817 INFRASTRUCTURE ESCROW FUND | \$25,000.00 | \$1,000.00 | \$0.00 | \$26,000.00 |
| 818 MISC ESCROWS FUND | \$23,502.39 | \$25,876.41 | \$22,368.75 | \$27,010.05 |
| 820 BRIDGES TOWNHOMES ESC FUND | \$3,742.80 | \$0.00 | \$0.00 | \$3,742.80 |
| 823 CROW RVR HTS WEST 3RD / BACKES | \$3,025.58 | \$0.00 | \$3,751.50 | -\$725.92 |
| 825 CROW RVR HTS FUT WEST PLAT/PUD | \$7,069.56 | \$0.00 | \$7,069.56 | \$0.00 |
| 826 CROW RVR HTS 4TH ADD FINL PLAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 827 HANOVER COVE PRELIMINARY PLAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 828 CROW RVR HTS 4TH DEVEL AGRMT | \$88,023.38 | \$0.00 | \$27,273.00 | \$60,750.38 |
| 900 INTEREST | \$37,124.09 | \$8,275.46 | \$559.68 | \$44,839.87 |
| | \$7,519,887.47 | \$1,034,386.13 | \$287,752.44 | \$8,266,521.16 |

Revenue Budget Report - General Fund

| Source Alt Code | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|------------------------------|--|---------------------|-----------------------|-----------------------|---------------------|----------------|
| Fund 100 GENERAL FUND | | | | | | |
| TAXES | R 100-31000 Property Taxes - General | \$452,250.29 | \$1,005,678.95 | \$1,019,659.00 | \$13,980.05 | 98.63% |
| TAXES | R 100-31020 Property Taxes - Fire | \$50,789.00 | \$101,578.00 | \$101,578.00 | \$0.00 | 100.00% |
| TAXES | R 100-31800 Franchise Fees | \$0.00 | \$10,938.00 | \$15,000.00 | \$4,062.00 | 72.92% |
| Source Alt Code TAXES | | \$503,039.29 | \$1,118,194.95 | \$1,136,237.00 | \$18,042.05 | 98.41% |
| SERVICE | R 100-34000 Charges for Services | \$0.00 | \$5,335.31 | \$0.00 | -\$5,335.31 | 0.00% |
| SERVICE | R 100-34101 City Hall Rent Revenue | \$525.00 | \$14,650.00 | \$10,000.00 | -\$4,650.00 | 146.50% |
| SERVICE | R 100-34107 Assessment Search Fees | \$50.00 | \$825.00 | \$600.00 | -\$225.00 | 137.50% |
| SERVICE | R 100-34108 Administrative Fees | \$1,900.00 | \$7,200.00 | \$3,000.00 | -\$4,200.00 | 240.00% |
| SERVICE | R 100-34109 Copies/Faxes | \$0.00 | \$3.00 | \$50.00 | \$47.00 | 6.00% |
| SERVICE | R 100-34206 Other Public Safety Charges | \$0.00 | \$620.00 | \$0.00 | -\$620.00 | 0.00% |
| SERVICE | R 100-34207 Fire Protection Services | \$21,998.76 | \$110,755.55 | \$110,755.00 | -\$0.55 | 100.00% |
| SERVICE | R 100-34403 Recycling Rev/Reimb | \$0.00 | \$4,878.80 | \$6,000.00 | \$1,121.20 | 81.31% |
| SERVICE | R 100-34780 Park Rental Fees | \$125.00 | \$1,904.40 | \$2,500.00 | \$595.60 | 76.18% |
| SERVICE | R 100-34940 Cemetery Revenues | \$1,000.00 | \$13,150.00 | \$2,000.00 | -\$11,150.00 | 657.50% |
| Source Alt Code SERVICE | | \$25,598.76 | \$159,322.06 | \$134,905.00 | -\$24,417.06 | 118.10% |
| MISC | R 100-36100 Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-36200 Miscellaneous Revenues | \$0.00 | \$1,510.92 | \$100.00 | -\$1,410.92 | 1510.92% |
| MISC | R 100-36210 Interest Earnings | \$0.00 | \$7,239.75 | \$0.00 | -\$7,239.75 | 0.00% |
| MISC | R 100-36215 Investment Income/Loss | \$0.00 | \$7,159.81 | \$0.00 | -\$7,159.81 | 0.00% |
| MISC | R 100-36230 Contributions and Donations | \$0.00 | \$1,360.00 | \$400.00 | -\$960.00 | 340.00% |
| MISC | R 100-36235 Insurance Dividends | \$1,322.00 | \$1,322.00 | \$4,000.00 | \$2,678.00 | 33.05% |
| MISC | R 100-36250 Damage Deposits | \$500.00 | \$13,250.00 | \$0.00 | -\$13,250.00 | 0.00% |
| MISC | R 100-36260 Refunds or Reimbursements | \$21.80 | \$41.36 | \$0.00 | -\$41.36 | 0.00% |
| MISC | R 100-36290 Sale of Vehicles/Equipment | \$0.00 | \$391.85 | \$0.00 | -\$391.85 | 0.00% |
| MISC | R 100-39101 Sales of General Fixed Asset | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Source Alt Code MISC | | \$1,843.80 | \$32,275.69 | \$4,500.00 | -\$27,775.69 | 717.24% |
| LIC PERM | R 100-32110 Alcoholic Beverages | \$50.00 | \$5,870.00 | \$10,370.00 | \$4,500.00 | 56.61% |
| LIC PERM | R 100-32180 Other Bus. Licenses/Permits | \$0.00 | \$1,340.00 | \$1,000.00 | -\$340.00 | 134.00% |
| LIC PERM | R 100-32210 Building Permits | \$4,530.29 | \$105,146.10 | \$100,000.00 | -\$5,146.10 | 105.15% |
| LIC PERM | R 100-32240 Animal Licenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| LIC PERM | R 100-32260 Solid Waste Hauler Licenses | \$0.00 | \$1,500.00 | \$1,500.00 | \$0.00 | 100.00% |
| LIC PERM | R 100-32270 Rental Dwelling Licenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| LIC PERM | R 100-32280 Other Non-Business Lic/Per | \$26.00 | \$51.00 | \$50.00 | -\$1.00 | 102.00% |
| Source Alt Code LIC PERM | | \$4,606.29 | \$113,907.10 | \$112,920.00 | -\$987.10 | 100.87% |
| INTGOVT | R 100-33400 State Grants and Aids | \$0.00 | \$4,925.00 | \$0.00 | -\$4,925.00 | 0.00% |
| INTGOVT | R 100-33401 Local Government Aid | \$59,125.00 | \$118,250.00 | \$118,253.00 | \$3.00 | 100.00% |
| INTGOVT | R 100-33410 MV Credit | \$629.38 | \$1,258.76 | \$0.00 | -\$1,258.76 | 0.00% |
| INTGOVT | R 100-33420 PERA Aid | \$169.50 | \$339.00 | \$339.00 | \$0.00 | 100.00% |
| INTGOVT | R 100-33422 State Fire Aid | \$0.00 | \$41,187.23 | \$39,000.00 | -\$2,187.23 | 105.61% |
| INTGOVT | R 100-33426 State Police Aid | \$0.00 | \$6,282.92 | \$5,500.00 | -\$782.92 | 114.23% |
| INTGOVT | R 100-33610 County Grants/Aid for Roads | \$6,155.00 | \$6,155.00 | \$0.00 | -\$6,155.00 | 0.00% |
| Source Alt Code INTGOVT | | \$66,078.88 | \$178,397.91 | \$163,092.00 | -\$15,305.91 | 109.38% |
| FINES | R 100-35100 Court Fines | \$238.58 | \$3,668.25 | \$3,000.00 | -\$668.25 | 122.28% |
| Source Alt Code FINES | | \$238.58 | \$3,668.25 | \$3,000.00 | -\$668.25 | 122.28% |
| Fund 100 GENERAL FUND | | \$601,405.60 | \$1,605,765.96 | \$1,554,654.00 | -\$51,111.96 | 103.29% |

CITY OF HANOVER
Revenue Budget Report - General Fund

| Source Alt Code | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|-----------------------|---------------|----------------------|-----------------|--------------------|---------------------|----------------|
| | | \$601,405.60 | \$1,605,765.96 | \$1,554,654.00 | -\$51,111.96 | 103.29% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|--|---|-------------------|--------------------|--------------------|--------------------|---------------|
| Fund 100 GENERAL FUND | | | | | | |
| Dept 41110 Council | | | | | | |
| COUNCIL | E 100-41110-111 Committee Wages/Mee | \$5,335.00 | \$12,379.12 | \$13,000.00 | \$620.88 | 95.22% |
| COUNCIL | E 100-41110-122 FICA | \$330.77 | \$765.70 | \$806.00 | \$40.30 | 95.00% |
| COUNCIL | E 100-41110-123 Medicare | \$77.36 | \$179.08 | \$189.00 | \$9.92 | 94.75% |
| COUNCIL | E 100-41110-208 Training and Instructio | \$0.00 | \$1,300.00 | \$1,000.00 | -\$300.00 | 130.00% |
| COUNCIL | E 100-41110-306 Dues & Subscriptions | \$200.00 | \$7,207.91 | \$7,500.00 | \$292.09 | 96.11% |
| COUNCIL | E 100-41110-331 Travel Expenses | \$0.00 | \$1,488.56 | \$1,000.00 | -\$488.56 | 148.86% |
| COUNCIL | E 100-41110-437 Other Miscellaneous | \$0.00 | \$622.43 | \$20,000.00 | \$19,377.57 | 3.11% |
| Dept 41110 Council | | \$5,943.13 | \$23,942.80 | \$43,495.00 | \$19,552.20 | 55.05% |
| Dept 41330 Boards and Commissions | | | | | | |
| BRDCOMM | E 100-41330-111 Committee Wages/Mee | \$4,170.00 | \$4,170.00 | \$5,000.00 | \$830.00 | 83.40% |
| BRDCOMM | E 100-41330-208 Training and Instructio | \$0.00 | \$150.00 | \$0.00 | -\$150.00 | 0.00% |
| BRDCOMM | E 100-41330-331 Travel Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 41330 Boards and Commissions | | \$4,170.00 | \$4,320.00 | \$5,000.00 | \$680.00 | 86.40% |
| Dept 41400 City Administrator | | | | | | |
| CITYADM | E 100-41400-101 Full-Time Employees R | \$5,763.20 | \$72,943.36 | \$75,642.00 | \$2,698.64 | 96.43% |
| CITYADM | E 100-41400-121 PERA | \$432.24 | \$5,614.33 | \$5,673.00 | \$58.67 | 98.97% |
| CITYADM | E 100-41400-122 FICA | \$356.76 | \$4,634.48 | \$4,690.00 | \$55.52 | 98.82% |
| CITYADM | E 100-41400-123 Medicare | \$83.44 | \$1,083.91 | \$1,097.00 | \$13.09 | 98.81% |
| CITYADM | E 100-41400-134 Employer Paid Life | \$59.30 | \$647.40 | \$385.00 | -\$262.40 | 168.16% |
| CITYADM | E 100-41400-151 Med/Dental Insurance | \$700.00 | \$8,400.00 | \$8,400.00 | \$0.00 | 100.00% |
| CITYADM | E 100-41400-208 Training and Instructio | \$87.99 | \$1,282.99 | \$1,500.00 | \$217.01 | 85.53% |
| CITYADM | E 100-41400-306 Dues & Subscriptions | \$167.22 | \$302.22 | \$250.00 | -\$52.22 | 120.89% |
| Dept 41400 City Administrator | | \$7,650.15 | \$94,908.69 | \$97,637.00 | \$2,728.31 | 97.21% |
| Dept 41410 Elections | | | | | | |
| ELECTION | E 100-41410-101 Full-Time Employees R | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| ELECTION | E 100-41410-122 FICA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| ELECTION | E 100-41410-123 Medicare | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| ELECTION | E 100-41410-200 Office Supplies (GENER | \$85.34 | -\$1,566.06 | \$100.00 | \$1,666.06 | 566.06% |
| ELECTION | E 100-41410-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| ELECTION | E 100-41410-351 Legal Notices Publishin | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| ELECTION | E 100-41410-400 Repairs & Maint Cont (| \$0.00 | \$1,601.60 | \$2,000.00 | \$398.40 | 80.08% |
| ELECTION | E 100-41410-437 Other Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 41410 Elections | | \$85.34 | \$35.54 | \$2,100.00 | \$2,064.46 | 1.69% |
| Dept 41430 Clerical Staff | | | | | | |
| CLERICAL | E 100-41430-101 Full-Time Employees R | \$3,697.61 | \$46,379.40 | \$48,004.00 | \$1,624.60 | 96.62% |
| CLERICAL | E 100-41430-121 PERA | \$277.32 | \$3,569.57 | \$3,600.00 | \$30.43 | 99.15% |
| CLERICAL | E 100-41430-122 FICA | \$228.69 | \$2,944.15 | \$2,976.00 | \$31.85 | 98.93% |
| CLERICAL | E 100-41430-123 Medicare | \$53.48 | \$688.50 | \$696.00 | \$7.50 | 98.92% |
| CLERICAL | E 100-41430-134 Employer Paid Life | \$39.98 | \$439.20 | \$1,540.00 | \$1,100.80 | 28.52% |
| CLERICAL | E 100-41430-142 Unemployment Benefit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| CLERICAL | E 100-41430-151 Med/Dental Insurance | \$700.00 | \$8,400.00 | \$8,400.00 | \$0.00 | 100.00% |
| CLERICAL | E 100-41430-208 Training and Instructio | \$0.00 | \$180.00 | \$500.00 | \$320.00 | 36.00% |
| CLERICAL | E 100-41430-306 Dues & Subscriptions | \$0.00 | \$45.00 | \$100.00 | \$55.00 | 45.00% |
| Dept 41430 Clerical Staff | | \$4,997.08 | \$62,645.82 | \$65,816.00 | \$3,170.18 | 95.18% |
| Dept 41435 Staff Expenses | | | | | | |
| STAFFEXP | E 100-41435-260 Uniforms | \$0.00 | \$245.57 | \$300.00 | \$54.43 | 81.86% |
| STAFFEXP | E 100-41435-310 Other Professional Serv | \$0.00 | \$150.00 | \$500.00 | \$350.00 | 30.00% |
| STAFFEXP | E 100-41435-331 Travel Expenses | \$564.86 | \$2,026.08 | \$2,000.00 | -\$26.08 | 101.30% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|---|---|-------------------|--------------|-----------------|------------------|-------------|
| Dept 41435 | Staff Expenses | \$564.86 | \$2,421.65 | \$2,800.00 | \$378.35 | 86.49% |
| Dept 41530 Accounting | | | | | | |
| ACCTING | E 100-41530-101 Full-Time Employees R | \$4,243.20 | \$53,703.20 | \$55,692.00 | \$1,988.80 | 96.43% |
| ACCTING | E 100-41530-121 PERA | \$318.24 | \$4,133.45 | \$4,177.00 | \$43.55 | 98.96% |
| ACCTING | E 100-41530-122 FICA | \$263.08 | \$3,417.00 | \$3,453.00 | \$36.00 | 98.96% |
| ACCTING | E 100-41530-123 Medicare | \$61.52 | \$799.06 | \$808.00 | \$8.94 | 98.89% |
| ACCTING | E 100-41530-134 Employer Paid Life | \$46.20 | \$507.36 | \$1,060.00 | \$552.64 | 47.86% |
| ACCTING | E 100-41530-151 Med/Dental Insurance | \$670.32 | \$8,043.92 | \$8,398.00 | \$354.08 | 95.78% |
| ACCTING | E 100-41530-208 Training and Instructio | \$0.00 | \$285.00 | \$1,000.00 | \$715.00 | 28.50% |
| ACCTING | E 100-41530-306 Dues & Subscriptions | \$0.00 | \$50.04 | \$250.00 | \$199.96 | 20.02% |
| ACCTING | E 100-41530-310 Other Professional Serv | \$435.00 | \$3,572.90 | \$2,500.00 | -\$1,072.90 | 142.92% |
| Dept 41530 | Accounting | \$6,037.56 | \$74,511.93 | \$77,338.00 | \$2,826.07 | 96.35% |
| Dept 41540 Auditing | | | | | | |
| AUDITING | E 100-41540-301 Auditing and Acctg Ser | \$0.00 | \$22,150.00 | \$22,000.00 | -\$150.00 | 100.68% |
| Dept 41540 | Auditing | \$0.00 | \$22,150.00 | \$22,000.00 | -\$150.00 | 100.68% |
| Dept 41550 Assessing | | | | | | |
| ASSESS G | E 100-41550-310 Other Professional Serv | \$54.50 | \$21,091.10 | \$21,000.00 | -\$91.10 | 100.43% |
| Dept 41550 | Assessing | \$54.50 | \$21,091.10 | \$21,000.00 | -\$91.10 | 100.43% |
| Dept 41570 Purchasing | | | | | | |
| PURCHASE | E 100-41570-200 Office Supplies (GENER | \$584.52 | \$1,763.97 | \$3,500.00 | \$1,736.03 | 50.40% |
| PURCHASE | E 100-41570-205 Bank Fees | \$28.00 | \$126.00 | \$200.00 | \$74.00 | 63.00% |
| PURCHASE | E 100-41570-207 Computer Supplies | \$96.99 | \$6,560.40 | \$6,000.00 | -\$560.40 | 109.34% |
| PURCHASE | E 100-41570-220 Repair/Maint Supply (G | \$176.05 | \$4,445.43 | \$4,000.00 | -\$445.43 | 111.14% |
| PURCHASE | E 100-41570-322 Postage | \$1,333.41 | \$2,556.84 | \$2,500.00 | -\$56.84 | 102.27% |
| PURCHASE | E 100-41570-570 Office Equip and Furnis | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Dept 41570 | Purchasing | \$2,218.97 | \$15,452.64 | \$19,200.00 | \$3,747.36 | 80.48% |
| Dept 41600 Computer | | | | | | |
| COMPUTER | E 100-41600-310 Other Professional Serv | \$2,064.70 | \$6,707.07 | \$5,000.00 | -\$1,707.07 | 134.14% |
| Dept 41600 | Computer | \$2,064.70 | \$6,707.07 | \$5,000.00 | -\$1,707.07 | 134.14% |
| Dept 41610 City Attorney | | | | | | |
| CITYATNY | E 100-41610-304 Legal Fees | \$4,375.88 | \$14,229.87 | \$23,500.00 | \$9,270.13 | 60.55% |
| Dept 41610 | City Attorney | \$4,375.88 | \$14,229.87 | \$23,500.00 | \$9,270.13 | 60.55% |
| Dept 41910 Planning and Zoning | | | | | | |
| PLANZONG | E 100-41910-310 Other Professional Serv | \$4,712.25 | \$29,638.25 | \$25,000.00 | -\$4,638.25 | 118.55% |
| Dept 41910 | Planning and Zoning | \$4,712.25 | \$29,638.25 | \$25,000.00 | -\$4,638.25 | 118.55% |
| Dept 41940 General Govt Buildings/Plant | | | | | | |
| GOVTBLDG | E 100-41940-210 Operating Supplies (GE | \$1,871.42 | \$1,871.42 | \$2,000.00 | \$128.58 | 93.57% |
| GOVTBLDG | E 100-41940-220 Repair/Maint Supply (G | -\$1,475.76 | \$6,301.18 | \$7,000.00 | \$698.82 | 90.02% |
| GOVTBLDG | E 100-41940-306 Dues & Subscriptions | \$0.00 | \$525.00 | \$525.00 | \$0.00 | 100.00% |
| GOVTBLDG | E 100-41940-310 Other Professional Serv | \$1,099.15 | \$5,837.32 | \$7,500.00 | \$1,662.68 | 77.83% |
| GOVTBLDG | E 100-41940-321 Telephone | \$540.62 | \$4,431.27 | \$6,400.00 | \$1,968.73 | 69.24% |
| GOVTBLDG | E 100-41940-325 Taxes | \$0.00 | \$25.06 | \$500.00 | \$474.94 | 5.01% |
| GOVTBLDG | E 100-41940-381 Electric Utilities | \$2,120.42 | \$10,902.61 | \$9,600.00 | -\$1,302.61 | 113.57% |
| GOVTBLDG | E 100-41940-383 Gas Utilities | \$881.13 | \$3,631.48 | \$5,000.00 | \$1,368.52 | 72.63% |
| GOVTBLDG | E 100-41940-384 Refuse/Garbage Dispos | \$277.21 | \$3,107.04 | \$3,500.00 | \$392.96 | 88.77% |
| GOVTBLDG | E 100-41940-415 Other Equipment Renta | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| GOVTBLDG | E 100-41940-520 Buildings and Structure | \$0.00 | \$1,794.00 | \$4,000.00 | \$2,206.00 | 44.85% |
| GOVTBLDG | E 100-41940-560 Furniture and Fixtures | \$0.00 | \$4,742.54 | \$2,000.00 | -\$2,742.54 | 237.13% |
| GOVTBLDG | E 100-41940-580 Other Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|-------------|---|-------------------|--------------|-----------------|------------------|-------------|
| Dept 41940 | General Govt Buildings/Plant | \$5,314.19 | \$43,168.92 | \$48,025.00 | \$4,856.08 | 89.89% |
| Dept 41950 | Engineer | | | | | |
| ENGINEER | E 100-41950-303 Engineering Fees | \$2,852.25 | \$24,549.50 | \$20,000.00 | -\$4,549.50 | 122.75% |
| Dept 41950 | Engineer | \$2,852.25 | \$24,549.50 | \$20,000.00 | -\$4,549.50 | 122.75% |
| Dept 41960 | Insurance | | | | | |
| INSURANCE | E 100-41960-150 Worker s Comp (GENE | \$0.00 | \$13,129.83 | \$18,000.00 | \$4,870.17 | 72.94% |
| INSURANCE | E 100-41960-152 Worker s Comp Benefit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| INSURANCE | E 100-41960-361 General Liability Ins | \$0.00 | \$23,659.82 | \$25,000.00 | \$1,340.18 | 94.64% |
| Dept 41960 | Insurance | \$0.00 | \$36,789.65 | \$43,000.00 | \$6,210.35 | 85.56% |
| Dept 41970 | Legal Publications | | | | | |
| LEGALPUB | E 100-41970-341 Employment | \$0.00 | \$145.59 | \$300.00 | \$154.41 | 48.53% |
| LEGALPUB | E 100-41970-343 Other Advertising | \$0.00 | \$119.00 | \$100.00 | -\$19.00 | 119.00% |
| LEGALPUB | E 100-41970-351 Legal Notices Publishin | \$27.68 | \$227.20 | \$1,000.00 | \$772.80 | 22.72% |
| LEGALPUB | E 100-41970-354 Recording Fees | \$0.00 | \$52.65 | \$250.00 | \$197.35 | 21.06% |
| Dept 41970 | Legal Publications | \$27.68 | \$544.44 | \$1,650.00 | \$1,105.56 | 33.00% |
| Dept 42000 | Public Safety (GENERAL) | | | | | |
| PUBSAFTY | E 100-42000-437 Other Miscellaneous | \$0.00 | \$20.00 | \$0.00 | -\$20.00 | 0.00% |
| Dept 42000 | Public Safety (GENERAL) | \$0.00 | \$20.00 | \$0.00 | -\$20.00 | 0.00% |
| Dept 42101 | Hennepin County Sheriff | | | | | |
| HCSHERIFF | E 100-42101-310 Other Professional Serv | \$20,679.00 | \$82,716.00 | \$82,716.00 | \$0.00 | 100.00% |
| Dept 42101 | Hennepin County Sheriff | \$20,679.00 | \$82,716.00 | \$82,716.00 | \$0.00 | 100.00% |
| Dept 42102 | Wright County Sheriff | | | | | |
| WCSHERIFF | E 100-42102-310 Other Professional Serv | \$9,502.42 | \$110,961.33 | \$108,770.00 | -\$2,191.33 | 102.01% |
| Dept 42102 | Wright County Sheriff | \$9,502.42 | \$110,961.33 | \$108,770.00 | -\$2,191.33 | 102.01% |
| Dept 42210 | Fire Dept Administration | | | | | |
| FIREADMIN | E 100-42210-103 Part-Time Employees | \$0.00 | \$23,100.54 | \$61,000.00 | \$37,899.46 | 37.87% |
| FIREADMIN | E 100-42210-122 FICA | \$0.00 | \$3,634.73 | \$3,782.00 | \$147.27 | 96.11% |
| FIREADMIN | E 100-42210-123 Medicare | \$0.00 | \$850.10 | \$885.00 | \$34.90 | 96.06% |
| FIREADMIN | E 100-42210-142 Unemployment Benefit | \$0.00 | \$0.00 | \$300.00 | \$300.00 | 0.00% |
| FIREADMIN | E 100-42210-150 Worker s Comp (GENE | \$0.00 | \$8,543.37 | \$9,000.00 | \$456.63 | 94.93% |
| FIREADMIN | E 100-42210-200 Office Supplies (GENER | \$249.11 | \$1,094.70 | \$350.00 | -\$744.70 | 312.77% |
| FIREADMIN | E 100-42210-305 Medical and Dental Fee | \$576.50 | \$576.50 | \$4,000.00 | \$3,423.50 | 14.41% |
| FIREADMIN | E 100-42210-306 Dues & Subscriptions | \$0.00 | \$1,010.00 | \$1,500.00 | \$490.00 | 67.33% |
| FIREADMIN | E 100-42210-361 General Liability Ins | \$0.00 | \$3,548.16 | \$5,000.00 | \$1,451.84 | 70.96% |
| Dept 42210 | Fire Dept Administration | \$825.61 | \$42,358.10 | \$85,817.00 | \$43,458.90 | 49.36% |
| Dept 42220 | Fire Dept Equipment | | | | | |
| FIREEQUIP | E 100-42220-221 Equipment Parts | \$0.00 | \$1,649.85 | \$15,500.00 | \$13,850.15 | 10.64% |
| FIREEQUIP | E 100-42220-228 Medical Supplies | \$0.00 | \$1,331.00 | \$1,500.00 | \$169.00 | 88.73% |
| FIREEQUIP | E 100-42220-240 Small Tools and Minor | \$0.00 | \$112.70 | \$1,000.00 | \$887.30 | 11.27% |
| FIREEQUIP | E 100-42220-260 Uniforms | \$11,417.63 | \$15,756.11 | \$28,500.00 | \$12,743.89 | 55.28% |
| FIREEQUIP | E 100-42220-580 Other Equipment | \$0.00 | \$3,798.89 | \$5,000.00 | \$1,201.11 | 75.98% |
| Dept 42220 | Fire Dept Equipment | \$11,417.63 | \$22,648.55 | \$51,500.00 | \$28,851.45 | 43.98% |
| Dept 42240 | Fire Dept Training | | | | | |
| FIRETRNG | E 100-42240-208 Training and Instructio | \$50.00 | \$7,006.72 | \$12,500.00 | \$5,493.28 | 56.05% |
| FIRETRNG | E 100-42240-310 Other Professional Serv | \$854.28 | \$3,267.12 | \$3,210.00 | -\$57.12 | 101.78% |
| FIRETRNG | E 100-42240-331 Travel Expenses | \$0.00 | \$1,580.09 | \$1,500.00 | -\$80.09 | 105.34% |
| Dept 42240 | Fire Dept Training | \$904.28 | \$11,853.93 | \$17,210.00 | \$5,356.07 | 68.88% |
| Dept 42260 | Fire Vehicles | | | | | |
| FIREVEH | E 100-42260-212 Motor Fuels | \$190.14 | \$2,148.57 | \$4,500.00 | \$2,351.43 | 47.75% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|--------------------------------------|--|-------------------|--------------|-----------------|------------------|-------------|
| FIREVEH | E 100-42260-220 Repair/Maint Supply (G | \$2,846.11 | \$3,586.24 | \$9,000.00 | \$5,413.76 | 39.85% |
| FIREVEH | E 100-42260-240 Small Tools and Minor | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| FIREVEH | E 100-42260-323 Radio Units | \$720.92 | \$6,516.22 | \$7,805.00 | \$1,288.78 | 83.49% |
| Dept 42260 Fire Vehicles | | \$3,757.17 | \$12,251.03 | \$22,305.00 | \$10,053.97 | 54.93% |
| Dept 42280 Fire Stations and Bldgs | | | | | | |
| FIREBLDG | E 100-42280-215 Shop Supplies | \$55.00 | \$507.96 | \$1,650.00 | \$1,142.04 | 30.79% |
| FIREBLDG | E 100-42280-220 Repair/Maint Supply (G | \$797.15 | \$2,737.35 | \$7,500.00 | \$4,762.65 | 36.50% |
| FIREBLDG | E 100-42280-321 Telephone | \$142.27 | \$1,076.07 | \$1,000.00 | -\$76.07 | 107.61% |
| FIREBLDG | E 100-42280-325 Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FIREBLDG | E 100-42280-381 Electric Utilities | \$822.61 | \$3,740.18 | \$4,500.00 | \$759.82 | 83.12% |
| FIREBLDG | E 100-42280-383 Gas Utilities | \$714.12 | \$2,890.63 | \$3,000.00 | \$109.37 | 96.35% |
| FIREBLDG | E 100-42280-520 Buildings and Structure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 42280 Fire Stations and Bldgs | | \$2,531.15 | \$10,952.19 | \$17,650.00 | \$6,697.81 | 62.05% |
| Dept 42290 Fire Relief Association | | | | | | |
| FIRERELIEF | E 100-42290-124 Fire Pension Contributio | \$0.00 | \$41,187.23 | \$39,000.00 | -\$2,187.23 | 105.61% |
| FIRERELIEF | E 100-42290-125 Other Retirement Contr | \$5,801.00 | \$11,602.00 | \$11,602.00 | \$0.00 | 100.00% |
| FIRERELIEF | E 100-42290-301 Auditing and Acctg Ser | \$0.00 | \$6,250.00 | \$6,250.00 | \$0.00 | 100.00% |
| Dept 42290 Fire Relief Association | | \$5,801.00 | \$59,039.23 | \$56,852.00 | -\$2,187.23 | 103.85% |
| Dept 42401 Building Inspection Admin | | | | | | |
| INSPADMN | E 100-42401-310 Other Professional Serv | \$5,531.43 | \$37,435.89 | \$50,000.00 | \$12,564.11 | 74.87% |
| Dept 42401 Building Inspection Admin | | \$5,531.43 | \$37,435.89 | \$50,000.00 | \$12,564.11 | 74.87% |
| Dept 42700 Animal Control | | | | | | |
| ANIMCTRL | E 100-42700-310 Other Professional Serv | \$0.00 | \$457.00 | \$1,000.00 | \$543.00 | 45.70% |
| Dept 42700 Animal Control | | \$0.00 | \$457.00 | \$1,000.00 | \$543.00 | 45.70% |
| Dept 42800 Cemetery | | | | | | |
| CEMETERY | E 100-42800-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 42800 Cemetery | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 43000 Public Works (GENERAL) | | | | | | |
| PUBWRKS | E 100-43000-101 Full-Time Employees R | \$12,659.55 | \$152,417.41 | \$138,997.00 | -\$13,420.41 | 109.66% |
| PUBWRKS | E 100-43000-102 Full-Time Employees O | \$0.00 | \$1,063.56 | \$2,000.00 | \$936.44 | 53.18% |
| PUBWRKS | E 100-43000-103 Part-Time Employees | \$505.00 | \$12,658.58 | \$14,580.00 | \$1,921.42 | 86.82% |
| PUBWRKS | E 100-43000-121 PERA | \$949.46 | \$11,857.31 | \$12,300.00 | \$442.69 | 96.40% |
| PUBWRKS | E 100-43000-122 FICA | \$786.10 | \$10,235.94 | \$11,072.00 | \$836.06 | 92.45% |
| PUBWRKS | E 100-43000-123 Medicare | \$183.85 | \$2,393.87 | \$2,589.00 | \$195.13 | 92.46% |
| PUBWRKS | E 100-43000-134 Employer Paid Life | \$135.84 | \$1,461.88 | \$2,535.00 | \$1,073.12 | 57.67% |
| PUBWRKS | E 100-43000-142 Unemployment Benefit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| PUBWRKS | E 100-43000-151 Med/Dental Insurance | \$2,700.00 | \$31,775.91 | \$32,400.00 | \$624.09 | 98.07% |
| PUBWRKS | E 100-43000-208 Training and Instructio | \$0.00 | \$2,115.11 | \$2,500.00 | \$384.89 | 84.60% |
| PUBWRKS | E 100-43000-212 Motor Fuels | \$2,402.07 | \$11,838.54 | \$7,000.00 | -\$4,838.54 | 169.12% |
| PUBWRKS | E 100-43000-215 Shop Supplies | \$1,246.49 | \$4,232.79 | \$7,500.00 | \$3,267.21 | 56.44% |
| PUBWRKS | E 100-43000-220 Repair/Maint Supply (G | \$2,923.09 | \$10,935.47 | \$12,000.00 | \$1,064.53 | 91.13% |
| PUBWRKS | E 100-43000-226 Sign Repair Materials | \$0.00 | \$644.55 | \$1,500.00 | \$855.45 | 42.97% |
| PUBWRKS | E 100-43000-240 Small Tools and Minor | \$69.81 | \$3,676.17 | \$5,000.00 | \$1,323.83 | 73.52% |
| PUBWRKS | E 100-43000-260 Uniforms | \$561.70 | \$2,864.58 | \$3,000.00 | \$135.42 | 95.49% |
| PUBWRKS | E 100-43000-310 Other Professional Serv | \$1,300.00 | \$6,115.00 | \$10,000.00 | \$3,885.00 | 61.15% |
| PUBWRKS | E 100-43000-321 Telephone | \$1,458.44 | \$6,808.80 | \$4,200.00 | -\$2,608.80 | 162.11% |
| PUBWRKS | E 100-43000-325 Taxes | \$0.00 | \$19.50 | \$200.00 | \$180.50 | 9.75% |
| PUBWRKS | E 100-43000-381 Electric Utilities | \$1,325.72 | \$4,797.67 | \$6,000.00 | \$1,202.33 | 79.96% |
| PUBWRKS | E 100-43000-383 Gas Utilities | \$1,272.22 | \$5,248.75 | \$5,000.00 | -\$248.75 | 104.98% |
| PUBWRKS | E 100-43000-520 Buildings and Structure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|-------------|---|-------------------|----------------|-----------------|------------------|-------------|
| Dept 43000 | Public Works (GENERAL) | \$30,479.34 | \$283,161.39 | \$280,373.00 | -\$2,788.39 | 100.99% |
| Dept 43121 | Paved Streets | | | | | |
| PAVSTRSTS | E 100-43121-224 Street Maint Materials | \$0.00 | \$35,731.97 | \$100,000.00 | \$64,268.03 | 35.73% |
| Dept 43121 | Paved Streets | \$0.00 | \$35,731.97 | \$100,000.00 | \$64,268.03 | 35.73% |
| Dept 43122 | Unpaved Streets | | | | | |
| UNPAVSTS | E 100-43122-224 Street Maint Materials | \$650.00 | \$7,138.00 | \$15,000.00 | \$7,862.00 | 47.59% |
| Dept 43122 | Unpaved Streets | \$650.00 | \$7,138.00 | \$15,000.00 | \$7,862.00 | 47.59% |
| Dept 43125 | Ice & Snow Removal | | | | | |
| SNOWREMO | E 100-43125-224 Street Maint Materials | \$5,269.81 | \$15,805.79 | \$20,000.00 | \$4,194.21 | 79.03% |
| Dept 43125 | Ice & Snow Removal | \$5,269.81 | \$15,805.79 | \$20,000.00 | \$4,194.21 | 79.03% |
| Dept 43160 | Street Lighting | | | | | |
| STLGHGTG | E 100-43160-381 Electric Utilities | \$6,637.35 | \$25,399.68 | \$25,000.00 | -\$399.68 | 101.60% |
| Dept 43160 | Street Lighting | \$6,637.35 | \$25,399.68 | \$25,000.00 | -\$399.68 | 101.60% |
| Dept 43240 | Waste (refuse) Disposal | | | | | |
| REFDISPO | E 100-43240-384 Refuse/Garbage Dispos | \$0.00 | \$2,674.82 | \$1,000.00 | -\$1,674.82 | 267.48% |
| Dept 43240 | Waste (refuse) Disposal | \$0.00 | \$2,674.82 | \$1,000.00 | -\$1,674.82 | 267.48% |
| Dept 43245 | Recycling: Refuse | | | | | |
| RECYCLING | E 100-43245-384 Refuse/Garbage Dispos | \$6,985.60 | \$41,641.60 | \$40,000.00 | -\$1,641.60 | 104.10% |
| Dept 43245 | Recycling: Refuse | \$6,985.60 | \$41,641.60 | \$40,000.00 | -\$1,641.60 | 104.10% |
| Dept 45186 | Senior Center | | | | | |
| SRCENTER | E 100-45186-437 Other Miscellaneous | \$0.00 | \$6,523.53 | \$8,700.00 | \$2,176.47 | 74.98% |
| Dept 45186 | Senior Center | \$0.00 | \$6,523.53 | \$8,700.00 | \$2,176.47 | 74.98% |
| Dept 45200 | Parks (GENERAL) | | | | | |
| PARKS | E 100-45200-212 Motor Fuels | \$28.18 | \$2,026.31 | \$2,000.00 | -\$26.31 | 101.32% |
| PARKS | E 100-45200-220 Repair/Maint Supply (G | \$7.98 | \$7,351.30 | \$5,000.00 | -\$2,351.30 | 147.03% |
| PARKS | E 100-45200-225 Landscaping Materials | \$0.00 | \$3,392.07 | \$8,000.00 | \$4,607.93 | 42.40% |
| PARKS | E 100-45200-310 Other Professional Serv | \$0.00 | \$7,000.00 | \$7,000.00 | \$0.00 | 100.00% |
| PARKS | E 100-45200-381 Electric Utilities | \$449.58 | \$1,849.44 | \$2,200.00 | \$350.56 | 84.07% |
| PARKS | E 100-45200-400 Repairs & Maint Cont (| \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 | 0.00% |
| PARKS | E 100-45200-440 Programs | \$0.00 | \$999.51 | \$3,000.00 | \$2,000.49 | 33.32% |
| PARKS | E 100-45200-580 Other Equipment | \$21.24 | \$5,903.45 | \$8,000.00 | \$2,096.55 | 73.79% |
| Dept 45200 | Parks (GENERAL) | \$506.98 | \$28,522.08 | \$36,700.00 | \$8,177.92 | 77.72% |
| Dept 45500 | Libraries (GENERAL) | | | | | |
| LIBRARY | E 100-45500-437 Other Miscellaneous | \$0.00 | \$10,299.46 | \$11,500.00 | \$1,200.54 | 89.56% |
| Dept 45500 | Libraries (GENERAL) | \$0.00 | \$10,299.46 | \$11,500.00 | \$1,200.54 | 89.56% |
| Dept 48205 | Damage Deposit Refunds | | | | | |
| DMGDEPRF | E 100-48205-810 Refunds & Reimburse | \$2,400.00 | \$12,650.00 | \$0.00 | -\$12,650.00 | 0.00% |
| Dept 48205 | Damage Deposit Refunds | \$2,400.00 | \$12,650.00 | \$0.00 | -\$12,650.00 | 0.00% |
| Dept 49360 | Transfers Out | | | | | |
| TRANSFERS | E 100-49360-700 Transfers (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 49360 | Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 49800 | Transit (GENERAL) | | | | | |
| TRANSIT | E 100-49800-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 49800 | Transit (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Fund 100 | GENERAL FUND | \$164,947.31 | \$1,337,349.44 | \$1,554,654.00 | \$217,304.56 | 86.02% |

Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | December 2019 Amt | 2019 YTD Amt | 2019 YTD Budget | 2019 YTD Balance | %YTD Budget |
|----------------|---------------|-------------------------|-----------------|--------------------|---------------------|----------------|
| | | \$164,947.31 | \$1,337,349.44 | \$1,554,654.00 | \$217,304.56 | 86.02% |

CITY OF HANOVER

Payments

Current Period: January 2020

Payments Batch 01-27-20 PAY \$168.00

| | | | | | |
|------------------|-------------------------|--------------------------|------|-------|-----------------------|
| Refer | 2865 MN DEPT OF REVENUE | Ck# 002865E 1/27/2020 | | | |
| Cash Payment | E 100-41940-325 Taxes | Sales & Use Tax for 2019 | | | \$168.00 |
| Invoice | | | | | |
| Transaction Date | 1/27/2020 | Due 1/27/2020 | Cash | 10100 | Total \$168.00 |

Fund Summary

| | | |
|------------------|-------------------|----------|
| | 10100 Cash | |
| 100 GENERAL FUND | \$168.00 | |
| | <u> </u> | \$168.00 |

| | |
|--|-------------------------------|
| Pre-Written Checks | \$168.00 |
| Checks to be Generated by the Computer | \$0.00 |
| Total | <u> </u> \$168.00 |

CITY OF HANOVER

02/05/20 2:19 PM

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*Check Summary Register©

| | Name | Check Date | Check Amt | |
|-------------------|--------------------|---------------------|-----------|--------------------------|
| 10100 Cash | | | | |
| 2865e | MN DEPT OF REVENUE | 1/27/2020 | \$168.00 | Sales & Use Tax for 2019 |
| | | Total Checks | \$168.00 | |

FILTER: (([Act Year]='2020' and [period] in (1))) and (Source in ('01-27-20 PAY'))

CITY OF HANOVER

02/07/20 10:13 AM

Page 1

Payments

Current Period: February 2020

Payments Batch 02-18-20 PAY \$76,609.07

| | | | | | | |
|------------------|---|--------------|--|----------------|--------------|------------|
| Refer | 2886 <i>BUFFALO FLORAL & LANDSCAPIN</i> | | - | | | |
| Cash Payment | E 100-41110-437 Other Miscellaneous | | Funeral Flowers - Bob Zrust (EDA Member Ted Zrusts Dad) | | | \$85.99 |
| Invoice | 18457 | 1/29/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$85.99 |
| Refer | 2880 <i>CENTERPOINT ENERGY</i> | | - | | | |
| Cash Payment | E 100-43000-383 Gas Utilities | | PW Building Gas Utilities: 12/27/19 - 01/28/2020 | | | \$862.96 |
| Invoice | | 1/30/2020 | | | | |
| Cash Payment | E 100-42280-383 Gas Utilities | | Fire Station Gas Utilities: 12/27/19 - 01/28/2020 | | | \$425.89 |
| Invoice | | 1/30/2020 | | | | |
| Cash Payment | E 100-41940-383 Gas Utilities | | City Hall Gas Utilities: 12/27/19 - 01/28/2020 | | | \$617.08 |
| Invoice | | 1/30/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$1,905.93 |
| Refer | 2877 <i>CENTURY LINK</i> | | - | | | |
| Cash Payment | E 100-42280-321 Telephone | | Fire Statino Landline - 01/28/2020 - 02/27/2020 | | | \$40.07 |
| Invoice | | 1/28/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$40.07 |
| Refer | 2882 <i>CLASSIC CLEANING COMPANY, LL</i> | | - | | | |
| Cash Payment | E 100-41940-310 Other Professional Servi | | City Hall Monthly Cleaning - January 2020 | | | \$325.00 |
| Invoice | 29245 | 1/8/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$325.00 |
| Refer | 2893 <i>COLLABORATIVE PLANNING LLC</i> | | <u>Ck# 002877E 2/18/2020</u> | | | |
| Cash Payment | E 100-41910-310 Other Professional Servi | | General Planning: January 2020 | | | \$1,339.00 |
| Invoice | 2020-021 | 2/2/2020 | | | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | Fehn Companies - IUP Expansion: January 2020 | | | \$2,678.00 |
| Invoice | 2020-022 | 2/2/2020 | | Project 208263 | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | Fehn Companies - Text Ordinance Amendment: January 2020 | | | \$463.50 |
| Invoice | 2020-023 | 2/2/2020 | | Project 208270 | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | Ben & Kristal Sneen / Riverside Estate: January 2020 | | | \$1,614.75 |
| Invoice | 2020-024 | 2/2/2020 | | Project 208268 | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | JBW Holdings / RiverTown Villas - Final Plat: January 2020 | | | \$77.25 |
| Invoice | 2020-025 | 2/2/2020 | | Project 208258 | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | John Geis / Rolling Crow Estates - Plat Review: January 2020 | | | \$25.75 |
| Invoice | 2020-026 | 2/2/2020 | | Project 208267 | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | Mavco, Inc. / Mercantile Pass - Concept Plan: January 2020 | | | \$1,107.25 |
| Invoice | 2020-027 | 2/2/2020 | | Project 208269 | | |
| Cash Payment | E 828-41910-310 Other Professional Servi | | CRHW 4th Addition - Developers Agreement: January 2020 | | | \$128.75 |
| Invoice | 2020-028 | 2/2/2020 | | | | |
| Cash Payment | E 818-41910-310 Other Professional Servi | | JP Brooks / Rivers Edge - Concept Plan: January 2020 | | | \$206.00 |
| Invoice | 2020-029 | 2/2/2020 | | Project 208271 | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$7,640.25 |

CITY OF HANOVER

Payments

Current Period: February 2020

| | | | | | | |
|------------------|--|--------------|--|-------|--------------|-------------|
| Refer | 2890 COMCAST | | - | | | |
| Cash Payment | E 100-41940-321 Telephone | | CH: Digital Voice & Internet - February 2020 | | | \$149.80 |
| Invoice | 1/25/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$149.80 |
| Refer | 2878 COTTENS, INC. | | - | | | |
| Cash Payment | E 100-42210-200 Office Supplies (GENER | | Paint Markers | | | \$11.18 |
| Invoice | 233-203680 | 1/16/2020 | | | | |
| Cash Payment | E 100-42260-220 Repair/Maint Supply (GE | | Ranger 12: Battery | | | \$108.99 |
| Invoice | 233-204587 | 1/24/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$120.17 |
| Refer | 2887 Farm-Rite Equipment, Inc. | | - | | | |
| Cash Payment | E 417-43000-540 Heavy Machinery | | 2020 Bobcat 5600 Toolcat | | | \$53,221.00 |
| Invoice | 2/3/2020 | | | | | |
| Cash Payment | E 417-43000-540 Heavy Machinery | | 66" Bobcat Root Grapple | | | \$2,225.30 |
| Invoice | 2/3/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$55,446.30 |
| Refer | 2889 FASTENAL COMPANY | | Ck# 002876E 2/18/2020 | | | |
| Cash Payment | E 100-43000-215 Shop Supplies | | Rock Carbide Hammer Bit, Domed Head Plow Bolts, Steel Flange Top Lock Nuts | | | \$175.06 |
| Invoice | MNTC4156148 | 1/23/2020 | | | | |
| Cash Payment | E 100-43000-240 Small Tools and Minor E | | SDS Plus Carbide Rotary Hammer Bit | | | \$48.42 |
| Invoice | MNTC4156148 | 1/23/2020 | | | | |
| Cash Payment | E 100-43000-240 Small Tools and Minor E | | Concrete Drill Bits | | | \$62.16 |
| Invoice | MNTC4156141 | 1/22/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$285.64 |
| Refer | 2883 HARDWARE HANK | | - | | | |
| Cash Payment | E 100-43000-215 Shop Supplies | | AA Batteries, AAA Batteries | | | \$30.58 |
| Invoice | 1610827 | 1/13/2020 | | | | |
| Cash Payment | E 100-42280-220 Repair/Maint Supply (GE | | Fire Station: Meeting Room Lights | | | \$35.96 |
| Invoice | 1611316 | 1/16/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$66.54 |
| Refer | 2891 INTL SECURITY PRODUCTS | | - | | | |
| Cash Payment | E 100-43000-310 Other Professional Servi | | 500 Compost Cards | | | \$2,380.50 |
| Invoice | 3054822 | 1/24/2020 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$2,380.50 |
| Refer | 2892 MENARDS - BUFFALO | | - | | | |
| Cash Payment | E 100-41940-220 Repair/Maint Supply (GE | | 8 - 50 lb. Bags of Coarse Salt | | | \$51.92 |
| Invoice | 15279 | 1/28/2020 | | | | |
| Cash Payment | E 100-43000-215 Shop Supplies | | 7 - 50 lb. Bags of Coarse Salt, Pole Barn Screws | | | \$72.42 |
| Invoice | 15279 | 1/28/2020 | | | | |
| Cash Payment | E 100-43000-215 Shop Supplies | | 2x10 - 12' Greentreated | | | \$29.36 |
| Invoice | 15306 | 1/28/2020 | | | | |
| Cash Payment | E 100-43000-215 Shop Supplies | | Return 20' Pallet Special Order | | | -\$122.99 |
| Invoice | 15311 | 1/28/2020 | | | | |
| Cash Payment | E 100-42280-220 Repair/Maint Supply (GE | | Exit / Emergency Light Combo | | | \$64.99 |
| Invoice | 15372 | 1/29/2020 | | | | |

CITY OF HANOVER

Payments

Current Period: February 2020

| | | | | | | |
|----------------------|--|---|------|-------|--------------|-------------------|
| Cash Payment | E 100-43121-224 Street Maint Materials | Bullcrete Pothole Patch | | | | \$119.70 |
| Invoice 15372 | 1/29/2020 | | | | | |
| Cash Payment | E 100-43000-220 Repair/Maint Supply (GE | PVC Conduit, Staples, Toggle Switches, D2D Area LED, Wire, Plug | | | | \$214.61 |
| Invoice 15425 | 1/30/2020 | | | | | |
| Cash Payment | E 100-43000-215 Shop Supplies | 50' Pro Cord, Toilet Cleaner, Scrubber, Lag Screws | | | | \$151.52 |
| Invoice 15425 | 1/30/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$581.53 |
| Refer | 2894 <i>MN PEIP</i> | | | | | |
| Cash Payment | G 100-21706 Medical/Dental Ins | Medical & Dental Premiums - March 2020 | | | | \$3,970.54 |
| Invoice 939576 | 2/10/2020 | | | | | |
| Cash Payment | G 100-21707 Life Ins | Life Insurance - March 2020 | | | | \$76.72 |
| Invoice 939576 | 2/10/2020 | | | | | |
| Transaction Date | 2/7/2020 | Due 2/7/2020 | Cash | 10100 | Total | \$4,047.26 |
| Refer | 2888 <i>THE HARTFORD</i> | | | | | |
| Cash Payment | G 100-21707 Life Ins | STD & LTD - February 2020 | | | | \$201.27 |
| Invoice 727565288943 | 2/1/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$201.27 |
| Refer | 2881 <i>VIKING TROPHIES</i> | | | | | |
| Cash Payment | E 100-41110-437 Other Miscellaneous | Crystal Wave Award - Joseph "Rusty" Olson | | | | \$165.72 |
| Invoice 2858 | 1/31/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$165.72 |
| Refer | 2876 <i>WCEDP</i> | | | | | |
| Cash Payment | E 100-41110-306 Dues & Subscriptions | Member Dues - 2020 | | | | \$977.00 |
| Invoice | 1/15/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$977.00 |
| Refer | 2884 <i>WRIGHT COUNTY JOURNAL PRES</i> | | | | | |
| Cash Payment | E 100-41970-351 Legal Notices Publishing | Ordinance 2019-04: 2020 Fee Schedule | | | | \$14.63 |
| Invoice 7015002 | 1/2/2020 | | | | | |
| Cash Payment | E 100-41970-351 Legal Notices Publishing | Ordinance 2019-05: Amending Chapter 10 to the Zoning Code | | | | \$16.25 |
| Invoice 7015003 | 1/2/2020 | | | | | |
| Cash Payment | E 818-41970-351 Legal Notices Publishing | PHN: Sneen / Riverside Estates Comp. Plan Amendment, Rezoning, PUD & Preliminary Plat | | | | \$39.00 |
| Invoice 7015110 | 1/16/2020 | Project 208268 | | | | |
| Cash Payment | E 818-41970-351 Legal Notices Publishing | PHN: Fehn Companies Test Ordinance Amendment | | | | \$26.00 |
| Invoice 7015111 | 1/16/2020 | Project 208270 | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$95.88 |
| Refer | 2879 <i>XCEL ENERGY</i> | | | | | |
| Cash Payment | E 100-43160-381 Electric Utilities | Xcel Owned Street Lighting 01/03/2020 - 02/02/2020 | | | | \$892.37 |
| Invoice 671441389 | 2/3/2020 | | | | | |
| Cash Payment | E 100-43160-381 Electric Utilities | City Owned Street Lighting 01/03/2020 - 02/02/2020 | | | | \$1,201.85 |
| Invoice 671441389 | 2/3/2020 | | | | | |
| Transaction Date | 2/6/2020 | Due 2/6/2020 | Cash | 10100 | Total | \$2,094.22 |

Payments

Current Period: February 2020

Fund Summary

| | |
|----------------------------------|-------------|
| | 10100 Cash |
| 100 GENERAL FUND | \$14,796.52 |
| 417 EQUIPMENT CAPITAL FUND | \$55,446.30 |
| 818 MISC ESCROWS FUND | \$6,237.50 |
| 828 CROW RVR HTS 4TH DEVEL AGRMT | \$128.75 |
| | <hr/> |
| | \$76,609.07 |

| | |
|--|-------------|
| Pre-Written Checks | \$7,925.89 |
| Checks to be Generated by the Computer | \$68,683.18 |
| | <hr/> |
| Total | \$76,609.07 |

CITY OF HANOVER

02/07/20 11:33 AM

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*Check Summary Register©

| Name | Check Date | Check Amt | |
|-------------------|----------------------------|---------------------|--|
| 10100 Cash | | | |
| 2876e | FASTENAL COMPANY | 2/18/2020 | \$285.64 Rock Carbide Hammer Bit, Domed Head Plow |
| 2877e | Collaborative Planning LLC | 2/18/2020 | \$7,640.25 General Planning: January 2020 |
| 34822 | BUFFALO FLORAL & LANDSCAPI | 2/18/2020 | \$85.99 Funeral Flowers - Bob Zrust (EDA Member Ted |
| 34823 | CENTERPOINT ENERGY | 2/18/2020 | \$1,905.93 PW Building Gas Utilities: 12/27/19 - 01/28/202 |
| 34824 | CENTURY LINK | 2/18/2020 | \$40.07 Fire Statino Landline - 01/28/2020 - 02/27/2020 |
| 34825 | CLASSIC CLEANING COMPANY, | 2/18/2020 | \$325.00 City Hall Monthly Cleaning - January 2020 |
| 34826 | COMCAST | 2/18/2020 | \$149.80 CH: Digital Voice & Internet - February 2020 |
| 34827 | COTTENS, INC. | 2/18/2020 | \$120.17 Paint Markers |
| 34828 | Farm-Rite Equipment, Inc. | 2/18/2020 | \$55,446.30 2020 Bobcat 5600 Toolcat |
| 34829 | HARDWARE HANK | 2/18/2020 | \$66.54 AA Batteries, AAA Batteries |
| 34830 | INTL SECURITY PRODUCTS | 2/18/2020 | \$2,380.50 500 Compost Cards |
| 34831 | MENARDS - BUFFALO | 2/18/2020 | \$581.53 8 - 50 lb. Bags of Coarse Salt |
| 34832 | MN PEIP | 2/18/2020 | \$4,047.26 Medical & Dental Premiums - March 2020 |
| 34833 | THE HARTFORD | 2/18/2020 | \$201.27 STD & LTD - February 2020 |
| 34834 | VIKING TROPHIES | 2/18/2020 | \$165.72 Crystal Wave Award - Joseph "Rusty" Olson |
| 34835 | WCEDP | 2/18/2020 | \$977.00 Member Dues - 2020 |
| 34836 | WRIGHT COUNTY JOURNAL PR | 2/18/2020 | \$95.88 Ordinance 2019-04: 2020 Fee Schedule |
| 34837 | XCEL ENERGY | 2/18/2020 | \$2,094.22 Xcel Owned Street Lighting 01/03/2020 - 02/02 |
| | | Total Checks | \$76,609.07 |

FILTER: ((([Act Year]='2020' and [period] in (2)))) and (Source in ('02-18-20 PAY'))

Collaborative Planning, LLC
 PO Box 251
 Hamel, MN 55340
 763-473-0569

2877

INVOICE

BILL TO

City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2020-021
DATE 02/02/2020

PROJECT

General Planning

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|-------------------|
| 01/07/2020 | Balance Forward | \$2,060.00 |
| | Other payments and credits after 01/07/2020 through 02/01/2020 | -2,060.00 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 1,339.00 |
| | Total Amount Due | \$1,339.00 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|---|-----|-------------|--------|
| | City of Hanover:Hanover General Planning:Hanover General Planning Billable Time | | | |
| 01/06/2020 | Review Council packet, email to Brian. | CMN | 0:15 103.00 | 25.75 |
| 01/07/2020 | Phone conference with Nick. | CMN | 0:15 103.00 | 25.75 |
| 01/08/2020 | Phone conference with Brian re: mini-storage business. | CMN | 0:15 103.00 | 25.75 |
| 01/09/2020 | Emails re: Dixon variance, review drawing. Phone conference with Tim Zimmerman. Phone conference with Brian. Emails with Amy. Email to Tim. | CMN | 2:00 103.00 | 206.00 |
| 01/10/2020 | Various emails. | CMN | 0:15 103.00 | 25.75 |
| 01/13/2020 | Email re: shed. | CMN | 0:15 103.00 | 25.75 |
| 01/14/2020 | Phone conference with Nick re: St. Michael AUAR, email to Nick. | CMN | 0:15 103.00 | 25.75 |
| 01/15/2020 | Review traffic study, phone conference with Nick, draft letter, email to Brian/Nick. | CMN | 2:45 103.00 | 283.25 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT | |
|------------|---|-----|------|--------|----------|
| 01/16/2020 | Phone conference with Brian. Phone conference with Nick. Emails with surveyor re: development. | CMN | 1:30 | 103.00 | 154.50 |
| 01/17/2020 | Edit letter, draft memo, prepare item for Council packet, email to Brian. | CMN | 1:00 | 103.00 | 103.00 |
| 01/20/2020 | Review Council packet. | CMN | 0:15 | 103.00 | 25.75 |
| 01/21/2020 | Emails re: Hilltop. Attend City Council meeting. | CMN | 1:45 | 103.00 | 180.25 |
| 01/22/2020 | Phone conference with Brian re: various. | CMN | 0:15 | 103.00 | 25.75 |
| 01/24/2020 | Edit letter, email to Brian. Phone conference with Amy re: accessory building. | CMN | 0:15 | 103.00 | 25.75 |
| 01/28/2020 | Emails with James re: DNR comments on shoreland ordinance. Phone conference with Brian. Reviewing DNR comments. | CMN | 1:00 | 103.00 | 103.00 |
| 01/31/2020 | Phone conference with Amy, draft zoning letter, email to title agent. | CMN | 0:45 | 103.00 | 77.25 |
| | Subtotal: | | | | 1,339.00 |
| | SUBTOTAL - City of Hanover:Hanover General Planning:Hanover General Planning | | | | 1,339.00 |

TOTAL OF NEW
CHARGES
BALANCE DUE

1,339.00

\$1,339.00

E# 100-41910-310
Planning + Zoning
↳ Other Prof. Sves.

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-022

DATE 02/02/2020

PROJECT

Mahler IUP

Fehn Companies - IUP Expansion

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|-------------------|
| 01/07/2020 | Balance Forward | \$2,600.75 |
| | Other payments and credits after 01/07/2020 through 02/01/2020 | -2,600.75 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 2,678.00 |
| | Total Amount Due | \$2,678.00 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT | |
|------------|--|-----|------|--------|--------|
| 01/02/2020 | Email to Gary/Scott re: hours of operation. Phone conference with Brian, reviewing plans, preparing Council packet items. | CMN | 2:30 | 103.00 | 257.50 |
| 01/03/2020 | Drafting memos, preparing Council packets. Emails with Brian. Email to Scott. Phone conference with Scott. Phone conference with Brian, phone conference with Scott. | CMN | 3:15 | 103.00 | 334.75 |
| 01/06/2020 | Email to Gary/Scott re: Council packet. | CMN | 0:15 | 103.00 | 25.75 |
| 01/07/2020 | Phone conference with Nick. Prepare for meeting, attend City Council meeting. | CMN | 5:45 | 103.00 | 592.25 |
| 01/08/2020 | Phone conference with Brian. Email from Jay. Emails re: extension. Editing permit. | CMN | 2:00 | 103.00 | 206.00 |
| 01/09/2020 | Editing permit. | CMN | 0:45 | 103.00 | 77.25 |
| 01/10/2020 | Phone conference with Nick. | CMN | 0:15 | 103.00 | 25.75 |
| 01/14/2020 | Phone conference with Nick. | CMN | 0:15 | 103.00 | 25.75 |
| 01/15/2020 | Email re: stormwater. | CMN | 0:15 | 103.00 | 25.75 |
| 01/16/2020 | Phone conference with Brian. | CMN | 0:30 | 103.00 | 51.50 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|-----|-------------|--------|
| | Various emails. | | | |
| 01/17/2020 | Various emails about Council meeting. | CMN | 0:15 103.00 | 25.75 |
| 01/20/2020 | Phone conference with Nick. | CMN | 0:15 103.00 | 25.75 |
| 01/21/2020 | Prepare for and attend City Council meeting. | CMN | 1:45 103.00 | 180.25 |
| 01/24/2020 | Editing conditions. Emails with EQB, distribution of notice. | CMN | 2:15 103.00 | 231.75 |
| 01/27/2020 | Various emails. | CMN | 0:15 103.00 | 25.75 |
| 01/28/2020 | Phone conference with Brian. | CMN | 0:15 103.00 | 25.75 |
| 01/29/2020 | Phone conference with Nick. Reviewing plans and preparing documents. Email to Scott. | CMN | 2:45 103.00 | 283.25 |
| 01/30/2020 | Various emails. Phone conference with Nick. | CMN | 1:15 103.00 | 128.75 |
| 01/31/2020 | Phone conference with Nick. Reviewing file and plans. | CMN | 1:15 103.00 | 128.75 |

TOTAL OF NEW
CHARGES
BALANCE DUE

2,678.00

\$2,678.00

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208263

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-023

DATE 02/02/2020

PROJECT

Fehn Text Amendment

| DATE | ACTIVITY | QTY | RATE | AMOUNT | |
|------------|---|-----|------|--------|--------|
| 01/08/2020 | Emails re: application. | CMN | 0:15 | 103.00 | 25.75 |
| 01/14/2020 | Draft public hearing notice, email to newspaper. | CMN | 0:15 | 103.00 | 25.75 |
| 01/21/2020 | Emails with Scott. Review letter from Scott. | CMN | 0:30 | 103.00 | 51.50 |
| 01/22/2020 | Preparing for PC meeting, emails with Amy. Phone conference with Amy. | CMN | 0:30 | 103.00 | 51.50 |
| 01/23/2020 | Review Amy spreadsheet, phone conference with Amy. Draft staff report, email to Amy. | CMN | 0:45 | 103.00 | 77.25 |
| 01/27/2020 | Prepare for and attend Planning Commission meeting. | CMN | 1:00 | 103.00 | 103.00 |
| 01/29/2020 | Draft ordinance. Phone conference with Brian. Update memo, prepare item for Council packet. | CMN | 1:15 | 103.00 | 128.75 |

BALANCE DUE

\$463.50

E# 818-41910-310

Misc. Escrows

↳ Planning + Zoning

↳ Other Prof. Svcs.

Project # 208270

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-024

DATE 02/02/2020

PROJECT

Riverside Estate Ben & Kristal Sneen

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|-------------------|
| 01/07/2020 | Balance Forward | \$128.75 |
| | Other payments and credits after 01/07/2020 through 02/01/2020 | -128.75 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 1,614.75 |
| | Total Amount Due | \$1,614.75 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|-----|-------------|--------|
| | Billable Time | | | |
| 01/03/2020 | Email to Amy/Brian. Draft 15.99 letter, email to Kristal. | CMN | 0:15 103.00 | 25.75 |
| 01/06/2020 | Email from Kristal. | CMN | 0:15 103.00 | 25.75 |
| 01/07/2020 | Phone conference with Nick. | CMN | 0:15 103.00 | 25.75 |
| 01/08/2020 | Email from Amy. Phone conference with Amy. | CMN | 0:15 103.00 | 25.75 |
| 01/10/2020 | Reviewing plans. Phone conference with Nick. Phone conference with Wright County, emails with Wright County. Phone conference with Brian. | CMN | 2:30 103.00 | 257.50 |
| 01/13/2020 | Various emails re: septic. | CMN | 0:15 103.00 | 25.75 |
| 01/14/2020 | Draft public hearing notice, email to newspaper, email to Kristal. Prepare webpage project page info, email to Amy. Prepare resident mailer, email to Amy. Phone conference with Nick. | CMN | 1:30 103.00 | 154.50 |
| 01/15/2020 | Email to Wright County. Email to DNR. | CMN | 0:15 103.00 | 25.75 |
| 01/16/2020 | Emails with County, phone conference with Brian. Various re: | CMN | 1:30 103.00 | 154.50 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|-----|-------------|----------|
| | County plat review, phone conference with County. Email to Paul. | | | |
| 01/20/2020 | Phone conference with Nick. | CMN | 0:15 103.00 | 25.75 |
| 01/21/2020 | Emails re: revised plans. Phone conference with Nick, various emails. Email from Wright County, review comment letter, email to Paul/Kristal. Email from Nick, review comment letter. | CMN | 0:30 103.00 | 51.50 |
| 01/22/2020 | Email re: septic. Phone conference with Kristal. Email from Nick, phone conference with Nick. | CMN | 0:30 103.00 | 51.50 |
| 01/23/2020 | Reviewing plans. Phone conference with Nick, phone conference with Brian. Phone conference with Kristal. Draft comment memo, draft staff report. Various emails with Amy. Email from Mary. Email from Brian re: Fire Department. | CMN | 3:30 103.00 | 360.50 |
| 01/24/2020 | Email from Kristal. | CMN | 0:15 103.00 | 25.75 |
| 01/27/2020 | Email to Paul and Kristal. Phone conference with Kristal. Prepare for and attend Planning Commission meeting. | CMN | 1:15 103.00 | 128.75 |
| | Subtotal: | | | 1,364.75 |
| | Billable Time | | | |
| | Billable Expenses | | | |
| 01/19/2020 | Preliminary Plat Review Fee | | | 250.00 |
| | Subtotal: | | | 250.00 |

TOTAL OF NEW CHARGES BALANCE DUE 1,614.75

\$1,614.75

E* 818-41910-310

Misc. Escrows

↳ Planning & Zoning
↳ Other Prof. Svcs.

Project # 208268

Payment Receipt

Wright County Highway

Online Payments
3600 Braddock Ave NE
Buffalo, MN 55313
Phone: 763-682-7383

House Number and Street : Riverside Estates Plat

Bill To:

Cynthia Nash
4610 Bluebell Trail North

Hamel, MN 55340
cnash@collaborative-planning.com

Single Payment

Transaction Date: 01/16/2020 8:45 AM Pacific Time
Pay Method:  *****3320
Approval #: 05359G
Trace Number: 9790ab08-f344-448e-b3f6-a2570e75d78c
Amount: \$250.00

Payment Amount: \$250.00
Total: \$250.00

Thank you for your payment.

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-025

DATE 02/02/2020

PROJECT

Rivertown Villas

JBW Holdings - Final Plat

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|----------------|
| 11/03/2019 | Balance Forward | \$618.00 |
| | Other payments and credits after 11/03/2019 through 02/01/2020 | -618.00 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 77.25 |
| | Total Amount Due | \$77.25 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|------------------|------|--------|
| 01/14/2020 | Email re: draw request. | No Charge | 0:15 | 0.00 |
| 01/20/2020 | Emails re: draw request. | CMN | 0:15 | 103.00 |
| 01/23/2020 | Emails with Amy re: addressing. Emails with Josh. | CMN | 0:15 | 103.00 |
| 01/29/2020 | Phone conference with Josh re: Development Agreement. | CMN | 0:15 | 103.00 |

TOTAL OF NEW CHARGES 77.25
BALANCE DUE

\$77.25

E# 818-41910-310

Misc. Escrows

↳ Planning + Zoning

↳ Other Prof. Svcs.

Project # 208258

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-026

DATE 02/02/2020

PROJECT

Rolling Crow Estates

John Geis

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|----------------|
| 01/07/2020 | Balance Forward | \$51.50 |
| | Other payments and credits after 01/07/2020 through 02/01/2020 | -51.50 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 25.75 |
| | Total Amount Due | \$25.75 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT | |
|------------|--|------------|------|--------|-------|
| 01/21/2020 | Phone conference with Brian, review email. | CMN | 0:15 | 103.00 | 25.75 |

TOTAL OF NEW CHARGES 25.75
BALANCE DUE

\$25.75

E 818-41910-310*

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208267

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-027

DATE 02/02/2020

PROJECT

Mercantile Pass

Concept Plan

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|-------------------|
| 01/07/2020 | Balance Forward | \$206.00 |
| | Other payments and credits after 01/07/2020 through 02/01/2020 | -206.00 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 1,107.25 |
| | Total Amount Due | \$1,107.25 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT | |
|------------|--|-----|------|--------|--------|
| 01/06/2020 | Various emails from Brian. | CMN | 0:15 | 103.00 | 25.75 |
| 01/07/2020 | Phone conference with Nick. | CMN | 0:15 | 103.00 | 25.75 |
| 01/09/2020 | Various emails. | CMN | 0:15 | 103.00 | 25.75 |
| 01/10/2020 | Phone conference with Nick. | CMN | 0:15 | 103.00 | 25.75 |
| 01/13/2020 | Prepare for and attend meeting with developer. and counties. | CMN | 3:30 | 103.00 | 360.50 |
| 01/14/2020 | Email to Brian re: mailer. Prepare website update, email to Amy. Phone conference with Nick. Prepare mailer, various emails. | CMN | 1:15 | 103.00 | 128.75 |
| 01/15/2020 | Edit mailer, various emails. Emails re: comment letter. | CMN | 0:30 | 103.00 | 51.50 |
| 01/17/2020 | Various emails re: updated concept. | CMN | 0:15 | 103.00 | 25.75 |
| 01/20/2020 | Review development. Phone conference with Nick. | CMN | 0:15 | 103.00 | 25.75 |
| 01/22/2020 | Phone conference with Nick. Email from Brian. | CMN | 0:15 | 103.00 | 25.75 |
| 01/23/2020 | Review plans. Phone conference with Nick. Draft comment letter, draft staff report. Emails with Nick, review engineering comment letter. Email from Brian re: fire | CMN | 1:45 | 103.00 | 180.25 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT | |
|----------------------|---|-----|------|-------------------|--------|
| | department. | | | | |
| 01/27/2020 | Emails re: PC packet. Prepare for and attend Planning Commission meeting. | CMN | 1:30 | 103.00 | 154.50 |
| 01/28/2020 | Various emails, phone conference with Brian. | CMN | 0:15 | 103.00 | 25.75 |
| 01/31/2020 | Various emails. | CMN | 0:15 | 103.00 | 25.75 |
| TOTAL OF NEW CHARGES | | | | 1,107.25 | |
| BALANCE DUE | | | | \$1,107.25 | |

818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208269

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-028

DATE 02/02/2020

PROJECT

Crow River Heights West 4th

Developers Agreement

| DATE | ACCOUNT SUMMARY | AMOUNT |
|------------|--|-----------------|
| 01/07/2020 | Balance Forward | \$103.00 |
| | Other payments and credits after 01/07/2020 through 02/01/2020 | -103.00 |
| 02/02/2020 | Other invoices from this date | 0.00 |
| | New charges (details below) | 128.75 |
| | Total Amount Due | \$128.75 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|------------|-------------|--------|
| 01/06/2020 | Email from Todd, email to Nick. Email from Nick, email to Todd. | CMN | 0:15 103.00 | 25.75 |
| 01/16/2020 | Phone conference with Nick, email from Nick. | CMN | 0:15 103.00 | 25.75 |
| 01/20/2020 | Emails re: LOC reduction. Phone conference with Nick, email to Todd. | CMN | 0:15 103.00 | 25.75 |
| 01/21/2020 | Various emails. | CMN | 0:15 103.00 | 25.75 |
| 01/22/2020 | Various emails re: LOC reduction. | CMN | 0:15 103.00 | 25.75 |

TOTAL OF NEW CHARGES 128.75
BALANCE DUE

\$128.75

E # 828-41910-310

CRHW 4th Addition- Developers Agreement

↳ Planning + Zoning

↳ Other Prof. Svcs.

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-029

DATE 02/02/2020

PROJECT

Rivers Edge of Hanover

JP Brooks - Concept Plan

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|---|------|--------|--------|
| 01/29/2020 | Various emails. | 0:15 | 103.00 | 25.75 |
| 01/30/2020 | Various emails, review concept plan. Phone conference with Brian, phone conference with Nick. | 1:30 | 103.00 | 154.50 |
| 01/31/2020 | Review concept narrative. | 0:15 | 103.00 | 25.75 |

BALANCE DUE

\$206.00

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208271

CITY OF HANOVER

Cash Balances

February 2020

| Fund | Begin Month | GL Debits Month | GL Credits Month | Balance |
|------------------------------------|----------------|-----------------|------------------|----------------|
| 100 GENERAL FUND | \$880,279.77 | \$1,472.45 | \$45,239.62 | \$836,512.60 |
| 107 FIRE DEPT DONATIONS FUND | \$25,955.79 | \$0.00 | \$0.00 | \$25,955.79 |
| 201 EDA SPECIAL REVENUE FUND | \$140,263.56 | \$0.00 | \$1,395.00 | \$138,868.56 |
| 205 EDA BUSINESS INCENTIVE FUND | \$69,586.42 | \$657.56 | \$0.00 | \$70,243.98 |
| 311 2008A GO CIP REFUNDING BOND | \$47,317.44 | \$0.00 | \$0.00 | \$47,317.44 |
| 312 2009A GO IMP REFUNDING BOND | \$15,331.93 | \$0.00 | \$0.00 | \$15,331.93 |
| 314 2011A GO IMP CROSSOVER REF BD | \$469,126.98 | \$0.00 | \$0.00 | \$469,126.98 |
| 315 2016A GO CIP BOND | \$17,009.95 | \$0.00 | \$0.00 | \$17,009.95 |
| 401 GENERAL CAPITAL PROJECTS | \$720,577.63 | \$0.00 | \$0.00 | \$720,577.63 |
| 402 PARKS CAPITAL PROJECTS | \$93,242.66 | \$0.00 | \$0.00 | \$93,242.66 |
| 403 FIRE DEPT CAPITAL FUND | \$284,324.21 | \$0.00 | \$0.00 | \$284,324.21 |
| 404 HISTORICAL CAPITAL PROJ FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 405 PARK DEDICATION FEE | \$117,756.70 | \$0.00 | \$0.00 | \$117,756.70 |
| 406 GAMBLING PROCEEDS | \$18,771.99 | \$0.00 | \$0.00 | \$18,771.99 |
| 407 TIF REDEV DIST #1 | \$8,691.51 | \$0.00 | \$0.00 | \$8,691.51 |
| 409 MAHLER PIT - 15TH ST IMP FUND | \$105,747.19 | \$0.00 | \$0.00 | \$105,747.19 |
| 411 FACILITIES CAPITAL PROJ FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 417 EQUIPMENT CAPITAL FUND | \$96,786.03 | \$0.00 | \$55,446.30 | \$41,339.73 |
| 418 STREET CAPITAL PROJ FUND | \$189,480.54 | \$0.00 | \$0.00 | \$189,480.54 |
| 601 WATER ENTERPRISE FUND | \$963,668.69 | \$9,435.67 | \$0.00 | \$973,104.36 |
| 602 SEWER ENTERPRISE FUND | \$334,780.53 | \$53,406.28 | \$0.00 | \$388,186.81 |
| 603 STORM WATER ENTERPRISE FUND | \$163,830.17 | \$6,127.67 | \$0.00 | \$169,957.84 |
| 611 WATER CAPITAL IMP FUND | \$217,300.06 | \$0.00 | \$0.00 | \$217,300.06 |
| 612 SEWER CAPITAL IMP FUND | \$2,151,436.43 | \$0.00 | \$0.00 | \$2,151,436.43 |
| 613 STORM WATER CAPITAL IMP FUND | \$684,882.02 | \$0.00 | \$0.00 | \$684,882.02 |
| 701 RIVER ROAD CEMETERY | \$35,981.74 | \$50.00 | \$0.00 | \$36,031.74 |
| 702 CSAH 19 CEMETERY | \$1,600.00 | \$0.00 | \$0.00 | \$1,600.00 |
| 811 EROSION CONTROL ESCROW FUND | \$38,123.53 | \$0.00 | \$0.00 | \$38,123.53 |
| 815 LANDSCAPE ESCROW FUND | \$38,000.00 | \$0.00 | \$0.00 | \$38,000.00 |
| 817 INFRASTRUCTURE ESCROW FUND | \$26,000.00 | \$0.00 | \$0.00 | \$26,000.00 |
| 818 MISC ESCROWS FUND | \$47,620.78 | \$1,500.00 | \$6,237.50 | \$42,883.28 |
| 820 BRIDGES TOWNHOMES ESC FUND | \$3,742.80 | \$0.00 | \$0.00 | \$3,742.80 |
| 823 CROW RVR HTS WEST 3RD / BACKES | -\$725.92 | \$0.00 | \$0.00 | -\$725.92 |
| 825 CROW RVR HTS FUT WEST PLAT/PUD | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 826 CROW RVR HTS 4TH ADD FINL PLAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 827 HANOVER COVE PRELIMINARY PLAT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 828 CROW RVR HTS 4TH DEVEL AGRMT | \$60,750.38 | \$0.00 | \$128.75 | \$60,621.63 |
| 900 INTEREST | \$44,839.87 | \$0.00 | \$0.00 | \$44,839.87 |
| | \$8,112,081.38 | \$72,649.63 | \$108,447.17 | \$8,076,283.84 |

Revenue Budget Report - General Fund

| Source Alt Code | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|------------------------------|--|-------------------|--------------------|-----------------------|-----------------------|--------------|
| Fund 100 GENERAL FUND | | | | | | |
| TAXES | R 100-31000 Property Taxes - General | \$0.00 | \$13,836.42 | \$1,010,873.00 | \$997,036.58 | 1.37% |
| TAXES | R 100-31020 Property Taxes - Fire | \$0.00 | \$0.00 | \$104,404.00 | \$104,404.00 | 0.00% |
| TAXES | R 100-31800 Franchise Fees | \$0.00 | \$3,619.89 | \$15,000.00 | \$11,380.11 | 24.13% |
| Source Alt Code TAXES | | \$0.00 | \$17,456.31 | \$1,130,277.00 | \$1,112,820.69 | 1.54% |
| SERVICE | R 100-34000 Charges for Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| SERVICE | R 100-34101 City Hall Rent Revenue | \$100.00 | \$550.00 | \$11,000.00 | \$10,450.00 | 5.00% |
| SERVICE | R 100-34107 Assessment Search Fees | \$25.00 | \$75.00 | \$600.00 | \$525.00 | 12.50% |
| SERVICE | R 100-34108 Administrative Fees | \$300.00 | \$600.00 | \$3,000.00 | \$2,400.00 | 20.00% |
| SERVICE | R 100-34109 Copies/Faxes | \$0.00 | \$0.00 | \$50.00 | \$50.00 | 0.00% |
| SERVICE | R 100-34206 Other Public Safety Charges | \$610.00 | \$610.00 | \$0.00 | -\$610.00 | 0.00% |
| SERVICE | R 100-34207 Fire Protection Services | \$0.00 | \$0.00 | \$107,573.00 | \$107,573.00 | 0.00% |
| SERVICE | R 100-34403 Recycling Rev/Reimb | \$0.00 | \$1,163.40 | \$6,000.00 | \$4,836.60 | 19.39% |
| SERVICE | R 100-34780 Park Rental Fees | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | 0.00% |
| SERVICE | R 100-34940 Cemetery Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Source Alt Code SERVICE | | \$1,035.00 | \$2,998.40 | \$130,723.00 | \$127,724.60 | 2.29% |
| MISC | R 100-36100 Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-36200 Miscellaneous Revenues | \$0.00 | \$1,811.80 | \$100.00 | -\$1,711.80 | 1811.80% |
| MISC | R 100-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-36215 Investment Income/Loss | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-36230 Contributions and Donations | \$0.00 | \$0.00 | \$400.00 | \$400.00 | 0.00% |
| MISC | R 100-36235 Insurance Dividends | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-36250 Damage Deposits | \$0.00 | \$200.00 | \$9,000.00 | \$8,800.00 | 2.22% |
| MISC | R 100-36260 Refunds or Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-36290 Sale of Vehicles/Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-39101 Sales of General Fixed Asset | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| MISC | R 100-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Source Alt Code MISC | | \$0.00 | \$2,011.80 | \$9,500.00 | \$7,488.20 | 21.18% |
| LIC PERM | R 100-32110 Alcoholic Beverages | \$0.00 | \$0.00 | \$6,870.00 | \$6,870.00 | 0.00% |
| LIC PERM | R 100-32180 Other Bus. Licenses/Permits | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| LIC PERM | R 100-32210 Building Permits | \$314.46 | \$1,814.90 | \$100,000.00 | \$98,185.10 | 1.81% |
| LIC PERM | R 100-32240 Animal Licenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| LIC PERM | R 100-32260 Solid Waste Hauler Licenses | \$0.00 | \$1,500.00 | \$1,500.00 | \$0.00 | 100.00% |
| LIC PERM | R 100-32270 Rental Dwelling Licenses | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| LIC PERM | R 100-32280 Other Non-Business Lic/Per | \$0.00 | \$0.00 | \$50.00 | \$50.00 | 0.00% |
| Source Alt Code LIC PERM | | \$314.46 | \$3,314.90 | \$110,420.00 | \$107,105.10 | 3.00% |
| INTGOVT | R 100-33400 State Grants and Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| INTGOVT | R 100-33401 Local Government Aid | \$0.00 | \$0.00 | \$124,773.00 | \$124,773.00 | 0.00% |
| INTGOVT | R 100-33410 MV Credit | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| INTGOVT | R 100-33420 PERA Aid | \$0.00 | \$0.00 | \$339.00 | \$339.00 | 0.00% |
| INTGOVT | R 100-33422 State Fire Aid | \$0.00 | \$0.00 | \$39,000.00 | \$39,000.00 | 0.00% |
| INTGOVT | R 100-33426 State Police Aid | \$0.00 | \$0.00 | \$5,500.00 | \$5,500.00 | 0.00% |
| INTGOVT | R 100-33610 County Grants/Aid for Roads | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Source Alt Code INTGOVT | | \$0.00 | \$0.00 | \$170,612.00 | \$170,612.00 | 0.00% |
| FINES | R 100-35100 Court Fines | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Source Alt Code FINES | | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Fund 100 GENERAL FUND | | \$1,349.46 | \$25,781.41 | \$1,554,532.00 | \$1,528,750.59 | 1.66% |

CITY OF HANOVER
Revenue Budget Report - General Fund

| Source Alt Code | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|-----------------------|---------------|----------------------|-----------------|--------------------|---------------------|----------------|
| | | \$1,349.46 | \$25,781.41 | \$1,554,532.00 | \$1,528,750.59 | 1.66% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|-----------------------------------|---|-------------------------|-----------------|--------------------|---------------------|----------------|
| Fund 100 GENERAL FUND | | | | | | |
| Dept 41110 Council | | | | | | |
| COUNCIL | E 100-41110-111 Committee Wages/Mee | \$0.00 | \$0.00 | \$13,000.00 | \$13,000.00 | 0.00% |
| COUNCIL | E 100-41110-122 FICA | \$0.00 | \$0.00 | \$806.00 | \$806.00 | 0.00% |
| COUNCIL | E 100-41110-123 Medicare | \$0.00 | \$0.00 | \$189.00 | \$189.00 | 0.00% |
| COUNCIL | E 100-41110-208 Training and Instructio | \$0.00 | \$550.00 | \$2,000.00 | \$1,450.00 | 27.50% |
| COUNCIL | E 100-41110-306 Dues & Subscriptions | \$977.00 | \$1,127.00 | \$7,500.00 | \$6,373.00 | 15.03% |
| COUNCIL | E 100-41110-331 Travel Expenses | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% |
| COUNCIL | E 100-41110-437 Other Miscellaneous | \$251.71 | \$251.71 | \$20,000.00 | \$19,748.29 | 1.26% |
| Dept 41110 Council | | \$1,228.71 | \$1,928.71 | \$45,495.00 | \$43,566.29 | 4.24% |
| Dept 41330 Boards and Commissions | | | | | | |
| BRDCOMM | E 100-41330-111 Committee Wages/Mee | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| BRDCOMM | E 100-41330-208 Training and Instructio | \$0.00 | \$0.00 | \$500.00 | \$500.00 | 0.00% |
| BRDCOMM | E 100-41330-331 Travel Expenses | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% |
| Dept 41330 Boards and Commissions | | \$0.00 | \$0.00 | \$5,700.00 | \$5,700.00 | 0.00% |
| Dept 41400 City Administrator | | | | | | |
| CITYADM | E 100-41400-101 Full-Time Employees R | \$3,153.85 | \$9,272.85 | \$78,668.00 | \$69,395.15 | 11.79% |
| CITYADM | E 100-41400-121 PERA | \$236.54 | \$695.47 | \$5,900.00 | \$5,204.53 | 11.79% |
| CITYADM | E 100-41400-122 FICA | \$194.44 | \$571.62 | \$4,877.00 | \$4,305.38 | 11.72% |
| CITYADM | E 100-41400-123 Medicare | \$45.47 | \$133.69 | \$1,141.00 | \$1,007.31 | 11.72% |
| CITYADM | E 100-41400-134 Employer Paid Life | \$26.51 | \$79.53 | \$674.00 | \$594.47 | 11.80% |
| CITYADM | E 100-41400-151 Med/Dental Insurance | \$323.07 | \$969.21 | \$8,400.00 | \$7,430.79 | 11.54% |
| CITYADM | E 100-41400-208 Training and Instructio | \$0.00 | \$125.00 | \$1,500.00 | \$1,375.00 | 8.33% |
| CITYADM | E 100-41400-306 Dues & Subscriptions | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% |
| Dept 41400 City Administrator | | \$3,979.88 | \$11,847.37 | \$101,360.00 | \$89,512.63 | 11.69% |
| Dept 41410 Elections | | | | | | |
| ELECTION | E 100-41410-101 Full-Time Employees R | \$77.00 | \$234.50 | \$13,500.00 | \$13,265.50 | 1.74% |
| ELECTION | E 100-41410-122 FICA | \$4.77 | \$14.53 | \$837.00 | \$822.47 | 1.74% |
| ELECTION | E 100-41410-123 Medicare | \$1.12 | \$3.40 | \$196.00 | \$192.60 | 1.73% |
| ELECTION | E 100-41410-200 Office Supplies (GENER | \$59.22 | \$59.22 | \$5,000.00 | \$4,940.78 | 1.18% |
| ELECTION | E 100-41410-310 Other Professional Serv | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| ELECTION | E 100-41410-351 Legal Notices Publishin | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% |
| ELECTION | E 100-41410-400 Repairs & Maint Cont (| \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0.00% |
| ELECTION | E 100-41410-437 Other Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 41410 Elections | | \$142.11 | \$311.65 | \$25,933.00 | \$25,621.35 | 1.20% |
| Dept 41430 Clerical Staff | | | | | | |
| CLERICAL | E 100-41430-101 Full-Time Employees R | \$1,911.21 | \$5,674.92 | \$49,926.00 | \$44,251.08 | 11.37% |
| CLERICAL | E 100-41430-121 PERA | \$143.34 | \$425.62 | \$3,744.00 | \$3,318.38 | 11.37% |
| CLERICAL | E 100-41430-122 FICA | \$117.40 | \$348.56 | \$3,095.00 | \$2,746.44 | 11.26% |
| CLERICAL | E 100-41430-123 Medicare | \$27.46 | \$81.52 | \$724.00 | \$642.48 | 11.26% |
| CLERICAL | E 100-41430-134 Employer Paid Life | \$18.51 | \$55.53 | \$456.00 | \$400.47 | 12.18% |
| CLERICAL | E 100-41430-142 Unemployment Benefit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| CLERICAL | E 100-41430-151 Med/Dental Insurance | \$323.07 | \$969.21 | \$8,400.00 | \$7,430.79 | 11.54% |
| CLERICAL | E 100-41430-208 Training and Instructio | \$0.00 | \$0.00 | \$500.00 | \$500.00 | 0.00% |
| CLERICAL | E 100-41430-306 Dues & Subscriptions | \$0.00 | \$0.00 | \$100.00 | \$100.00 | 0.00% |
| Dept 41430 Clerical Staff | | \$2,540.99 | \$7,555.36 | \$66,945.00 | \$59,389.64 | 11.29% |
| Dept 41435 Staff Expenses | | | | | | |
| STAFFEXP | E 100-41435-260 Uniforms | \$0.00 | \$0.00 | \$300.00 | \$300.00 | 0.00% |
| STAFFEXP | E 100-41435-310 Other Professional Serv | \$0.00 | \$150.00 | \$500.00 | \$350.00 | 30.00% |
| STAFFEXP | E 100-41435-331 Travel Expenses | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|---|---|-------------------|--------------|-----------------|------------------|-------------|
| Dept 41435 | Staff Expenses | \$0.00 | \$150.00 | \$2,800.00 | \$2,650.00 | 5.36% |
| Dept 41530 Accounting | | | | | | |
| ACCTING | E 100-41530-101 Full-Time Employees R | \$2,217.08 | \$6,583.36 | \$57,920.00 | \$51,336.64 | 11.37% |
| ACCTING | E 100-41530-121 PERA | \$166.28 | \$493.75 | \$4,344.00 | \$3,850.25 | 11.37% |
| ACCTING | E 100-41530-122 FICA | \$137.46 | \$408.17 | \$3,591.00 | \$3,182.83 | 11.37% |
| ACCTING | E 100-41530-123 Medicare | \$32.15 | \$95.46 | \$840.00 | \$744.54 | 11.36% |
| ACCTING | E 100-41530-134 Employer Paid Life | \$21.13 | \$63.39 | \$527.00 | \$463.61 | 12.03% |
| ACCTING | E 100-41530-151 Med/Dental Insurance | \$322.86 | \$968.58 | \$8,400.00 | \$7,431.42 | 11.53% |
| ACCTING | E 100-41530-208 Training and Instructio | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| ACCTING | E 100-41530-306 Dues & Subscriptions | \$0.00 | \$41.70 | \$250.00 | \$208.30 | 16.68% |
| ACCTING | E 100-41530-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 41530 | Accounting | \$2,896.96 | \$8,654.41 | \$76,872.00 | \$68,217.59 | 11.26% |
| Dept 41540 Auditing | | | | | | |
| AUDITING | E 100-41540-301 Auditing and Acctg Ser | \$0.00 | \$0.00 | \$22,000.00 | \$22,000.00 | 0.00% |
| Dept 41540 | Auditing | \$0.00 | \$0.00 | \$22,000.00 | \$22,000.00 | 0.00% |
| Dept 41550 Assessing | | | | | | |
| ASSESS G | E 100-41550-310 Other Professional Serv | \$0.00 | \$165.85 | \$23,000.00 | \$22,834.15 | 0.72% |
| Dept 41550 | Assessing | \$0.00 | \$165.85 | \$23,000.00 | \$22,834.15 | 0.72% |
| Dept 41570 Purchasing | | | | | | |
| PURCHASE | E 100-41570-200 Office Supplies (GENER | \$465.93 | \$453.18 | \$3,500.00 | \$3,046.82 | 12.95% |
| PURCHASE | E 100-41570-205 Bank Fees | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% |
| PURCHASE | E 100-41570-207 Computer Supplies | \$89.99 | \$89.99 | \$8,000.00 | \$7,910.01 | 1.12% |
| PURCHASE | E 100-41570-220 Repair/Maint Supply (G | \$1,107.54 | \$1,283.59 | \$4,500.00 | \$3,216.41 | 28.52% |
| PURCHASE | E 100-41570-322 Postage | \$4.44 | -\$4.91 | \$2,500.00 | \$2,504.91 | -0.20% |
| PURCHASE | E 100-41570-570 Office Equip and Furnis | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Dept 41570 | Purchasing | \$1,667.90 | \$1,821.85 | \$21,700.00 | \$19,878.15 | 8.40% |
| Dept 41600 Computer | | | | | | |
| COMPUTER | E 100-41600-310 Other Professional Serv | \$274.86 | \$274.86 | \$6,000.00 | \$5,725.14 | 4.58% |
| Dept 41600 | Computer | \$274.86 | \$274.86 | \$6,000.00 | \$5,725.14 | 4.58% |
| Dept 41610 City Attorney | | | | | | |
| CITYATNY | E 100-41610-304 Legal Fees | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.00% |
| Dept 41610 | City Attorney | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.00% |
| Dept 41910 Planning and Zoning | | | | | | |
| PLANZONG | E 100-41910-310 Other Professional Serv | \$1,339.00 | \$1,339.00 | \$20,000.00 | \$18,661.00 | 6.70% |
| Dept 41910 | Planning and Zoning | \$1,339.00 | \$1,339.00 | \$20,000.00 | \$18,661.00 | 6.70% |
| Dept 41940 General Govt Buildings/Plant | | | | | | |
| GOVTBLDG | E 100-41940-210 Operating Supplies (GE | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| GOVTBLDG | E 100-41940-220 Repair/Maint Supply (G | \$51.92 | \$51.92 | \$6,000.00 | \$5,948.08 | 0.87% |
| GOVTBLDG | E 100-41940-306 Dues & Subscriptions | \$350.00 | \$350.00 | \$550.00 | \$200.00 | 63.64% |
| GOVTBLDG | E 100-41940-310 Other Professional Serv | \$325.00 | \$325.00 | \$7,500.00 | \$7,175.00 | 4.33% |
| GOVTBLDG | E 100-41940-321 Telephone | \$345.21 | \$495.01 | \$6,400.00 | \$5,904.99 | 7.73% |
| GOVTBLDG | E 100-41940-325 Taxes | \$0.00 | \$168.00 | \$400.00 | \$232.00 | 42.00% |
| GOVTBLDG | E 100-41940-381 Electric Utilities | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0.00% |
| GOVTBLDG | E 100-41940-383 Gas Utilities | \$617.08 | \$617.08 | \$5,000.00 | \$4,382.92 | 12.34% |
| GOVTBLDG | E 100-41940-384 Refuse/Garbage Dispos | \$277.05 | \$554.26 | \$3,000.00 | \$2,445.74 | 18.48% |
| GOVTBLDG | E 100-41940-415 Other Equipment Renta | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| GOVTBLDG | E 100-41940-520 Buildings and Structure | \$0.00 | \$0.00 | \$4,000.00 | \$4,000.00 | 0.00% |
| GOVTBLDG | E 100-41940-560 Furniture and Fixtures | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% |
| GOVTBLDG | E 100-41940-580 Other Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|-------------|---|-------------------|--------------|-----------------|------------------|-------------|
| Dept 41940 | General Govt Buildings/Plant | \$1,966.26 | \$2,561.27 | \$46,850.00 | \$44,288.73 | 5.47% |
| Dept 41950 | Engineer | | | | | |
| ENGINEER | E 100-41950-303 Engineering Fees | \$0.00 | \$0.00 | \$15,000.00 | \$15,000.00 | 0.00% |
| Dept 41950 | Engineer | \$0.00 | \$0.00 | \$15,000.00 | \$15,000.00 | 0.00% |
| Dept 41960 | Insurance | | | | | |
| INSURANCE | E 100-41960-150 Worker s Comp (GENE | \$0.00 | \$0.00 | \$13,000.00 | \$13,000.00 | 0.00% |
| INSURANCE | E 100-41960-152 Worker s Comp Benefit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| INSURANCE | E 100-41960-361 General Liability Ins | \$0.00 | \$0.00 | \$25,000.00 | \$25,000.00 | 0.00% |
| Dept 41960 | Insurance | \$0.00 | \$0.00 | \$38,000.00 | \$38,000.00 | 0.00% |
| Dept 41970 | Legal Publications | | | | | |
| LEGALPUB | E 100-41970-341 Employment | \$0.00 | \$0.00 | \$300.00 | \$300.00 | 0.00% |
| LEGALPUB | E 100-41970-343 Other Advertising | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% |
| LEGALPUB | E 100-41970-351 Legal Notices Publishin | \$30.88 | \$30.88 | \$2,000.00 | \$1,969.12 | 1.54% |
| LEGALPUB | E 100-41970-354 Recording Fees | \$0.00 | \$0.00 | \$250.00 | \$250.00 | 0.00% |
| Dept 41970 | Legal Publications | \$30.88 | \$30.88 | \$2,750.00 | \$2,719.12 | 1.12% |
| Dept 42000 | Public Safety (GENERAL) | | | | | |
| PUBSAFTY | E 100-42000-437 Other Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 42000 | Public Safety (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 42101 | Hennepin County Sheriff | | | | | |
| HCSHERIFF | E 100-42101-310 Other Professional Serv | \$0.00 | \$0.00 | \$84,368.00 | \$84,368.00 | 0.00% |
| Dept 42101 | Hennepin County Sheriff | \$0.00 | \$0.00 | \$84,368.00 | \$84,368.00 | 0.00% |
| Dept 42102 | Wright County Sheriff | | | | | |
| WCSHERIFF | E 100-42102-310 Other Professional Serv | \$0.00 | \$9,546.50 | \$114,558.00 | \$105,011.50 | 8.33% |
| Dept 42102 | Wright County Sheriff | \$0.00 | \$9,546.50 | \$114,558.00 | \$105,011.50 | 8.33% |
| Dept 42210 | Fire Dept Administration | | | | | |
| FIREADMIN | E 100-42210-103 Part-Time Employees | \$0.00 | \$23,837.50 | \$70,600.00 | \$46,762.50 | 33.76% |
| FIREADMIN | E 100-42210-122 FICA | \$0.00 | \$1,477.90 | \$4,377.00 | \$2,899.10 | 33.77% |
| FIREADMIN | E 100-42210-123 Medicare | \$0.00 | \$345.66 | \$1,024.00 | \$678.34 | 33.76% |
| FIREADMIN | E 100-42210-142 Unemployment Benefit | \$0.00 | \$0.00 | \$300.00 | \$300.00 | 0.00% |
| FIREADMIN | E 100-42210-150 Worker s Comp (GENE | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0.00% |
| FIREADMIN | E 100-42210-200 Office Supplies (GENER | \$11.18 | \$11.18 | \$350.00 | \$338.82 | 3.19% |
| FIREADMIN | E 100-42210-305 Medical and Dental Fee | \$0.00 | \$0.00 | \$4,000.00 | \$4,000.00 | 0.00% |
| FIREADMIN | E 100-42210-306 Dues & Subscriptions | \$0.00 | \$100.00 | \$1,000.00 | \$900.00 | 10.00% |
| FIREADMIN | E 100-42210-361 General Liability Ins | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| Dept 42210 | Fire Dept Administration | \$11.18 | \$25,772.24 | \$95,651.00 | \$69,878.76 | 26.94% |
| Dept 42220 | Fire Dept Equipment | | | | | |
| FIREEQUIP | E 100-42220-221 Equipment Parts | \$0.00 | \$0.00 | \$11,500.00 | \$11,500.00 | 0.00% |
| FIREEQUIP | E 100-42220-228 Medical Supplies | \$0.00 | \$241.44 | \$1,500.00 | \$1,258.56 | 16.10% |
| FIREEQUIP | E 100-42220-240 Small Tools and Minor | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| FIREEQUIP | E 100-42220-260 Uniforms | \$0.00 | \$0.00 | \$28,500.00 | \$28,500.00 | 0.00% |
| FIREEQUIP | E 100-42220-580 Other Equipment | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| Dept 42220 | Fire Dept Equipment | \$0.00 | \$241.44 | \$47,500.00 | \$47,258.56 | 0.51% |
| Dept 42240 | Fire Dept Training | | | | | |
| FIRETRNG | E 100-42240-208 Training and Instructio | \$0.00 | \$0.00 | \$7,500.00 | \$7,500.00 | 0.00% |
| FIRETRNG | E 100-42240-310 Other Professional Serv | \$0.00 | \$0.00 | \$3,380.00 | \$3,380.00 | 0.00% |
| FIRETRNG | E 100-42240-331 Travel Expenses | \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 | 0.00% |
| Dept 42240 | Fire Dept Training | \$0.00 | \$0.00 | \$12,380.00 | \$12,380.00 | 0.00% |
| Dept 42260 | Fire Vehicles | | | | | |
| FIREVEH | E 100-42260-212 Motor Fuels | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|--------------------------------------|--|-------------------|--------------|-----------------|------------------|-------------|
| FIREVEH | E 100-42260-220 Repair/Maint Supply (G | \$108.99 | \$333.03 | \$9,000.00 | \$8,666.97 | 3.70% |
| FIREVEH | E 100-42260-240 Small Tools and Minor | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| FIREVEH | E 100-42260-323 Radio Units | \$0.00 | \$0.00 | \$7,800.00 | \$7,800.00 | 0.00% |
| Dept 42260 Fire Vehicles | | \$108.99 | \$333.03 | \$20,800.00 | \$20,466.97 | 1.60% |
| Dept 42280 Fire Stations and Bldgs | | | | | | |
| FIREBLDG | E 100-42280-215 Shop Supplies | \$0.00 | \$0.00 | \$800.00 | \$800.00 | 0.00% |
| FIREBLDG | E 100-42280-220 Repair/Maint Supply (G | \$198.95 | \$208.45 | \$7,500.00 | \$7,291.55 | 2.78% |
| FIREBLDG | E 100-42280-321 Telephone | \$40.07 | \$80.66 | \$1,000.00 | \$919.34 | 8.07% |
| FIREBLDG | E 100-42280-325 Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| FIREBLDG | E 100-42280-381 Electric Utilities | \$0.00 | \$0.00 | \$4,500.00 | \$4,500.00 | 0.00% |
| FIREBLDG | E 100-42280-383 Gas Utilities | \$425.89 | \$425.89 | \$3,500.00 | \$3,074.11 | 12.17% |
| FIREBLDG | E 100-42280-520 Buildings and Structure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 42280 Fire Stations and Bldgs | | \$664.91 | \$715.00 | \$17,300.00 | \$16,585.00 | 4.13% |
| Dept 42290 Fire Relief Association | | | | | | |
| FIRERELIEF | E 100-42290-124 Fire Pension Contributio | \$0.00 | \$0.00 | \$39,000.00 | \$39,000.00 | 0.00% |
| FIRERELIEF | E 100-42290-125 Other Retirement Contr | \$0.00 | \$0.00 | \$12,096.00 | \$12,096.00 | 0.00% |
| FIRERELIEF | E 100-42290-301 Auditing and Acctg Ser | \$0.00 | \$0.00 | \$6,250.00 | \$6,250.00 | 0.00% |
| Dept 42290 Fire Relief Association | | \$0.00 | \$0.00 | \$57,346.00 | \$57,346.00 | 0.00% |
| Dept 42401 Building Inspection Admin | | | | | | |
| INSPADMN | E 100-42401-310 Other Professional Serv | \$3,202.51 | \$3,202.51 | \$40,000.00 | \$36,797.49 | 8.01% |
| Dept 42401 Building Inspection Admin | | \$3,202.51 | \$3,202.51 | \$40,000.00 | \$36,797.49 | 8.01% |
| Dept 42700 Animal Control | | | | | | |
| ANIMCTRL | E 100-42700-310 Other Professional Serv | \$250.00 | \$250.00 | \$1,000.00 | \$750.00 | 25.00% |
| Dept 42700 Animal Control | | \$250.00 | \$250.00 | \$1,000.00 | \$750.00 | 25.00% |
| Dept 42800 Cemetery | | | | | | |
| CEMETERY | E 100-42800-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 42800 Cemetery | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 43000 Public Works (GENERAL) | | | | | | |
| PUBWRKS | E 100-43000-101 Full-Time Employees R | \$6,816.05 | \$20,014.90 | \$146,116.00 | \$126,101.10 | 13.70% |
| PUBWRKS | E 100-43000-102 Full-Time Employees O | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% |
| PUBWRKS | E 100-43000-103 Part-Time Employees | \$280.00 | \$630.00 | \$28,360.00 | \$27,730.00 | 2.22% |
| PUBWRKS | E 100-43000-121 PERA | \$511.20 | \$1,501.10 | \$12,834.00 | \$11,332.90 | 11.70% |
| PUBWRKS | E 100-43000-122 FICA | \$423.18 | \$1,229.64 | \$11,775.00 | \$10,545.36 | 10.44% |
| PUBWRKS | E 100-43000-123 Medicare | \$98.97 | \$287.59 | \$2,892.00 | \$2,604.41 | 9.94% |
| PUBWRKS | E 100-43000-134 Employer Paid Life | \$62.14 | \$186.42 | \$1,548.00 | \$1,361.58 | 12.04% |
| PUBWRKS | E 100-43000-142 Unemployment Benefit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| PUBWRKS | E 100-43000-151 Med/Dental Insurance | \$1,246.15 | \$3,738.45 | \$32,400.00 | \$28,661.55 | 11.54% |
| PUBWRKS | E 100-43000-208 Training and Instructio | \$0.00 | \$1,999.00 | \$3,500.00 | \$1,501.00 | 57.11% |
| PUBWRKS | E 100-43000-212 Motor Fuels | \$1,241.69 | \$1,302.11 | \$12,000.00 | \$10,697.89 | 10.85% |
| PUBWRKS | E 100-43000-215 Shop Supplies | \$346.57 | \$885.38 | \$7,500.00 | \$6,614.62 | 11.81% |
| PUBWRKS | E 100-43000-220 Repair/Maint Supply (G | \$1,450.03 | \$1,450.03 | \$12,000.00 | \$10,549.97 | 12.08% |
| PUBWRKS | E 100-43000-226 Sign Repair Materials | \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 | 0.00% |
| PUBWRKS | E 100-43000-240 Small Tools and Minor | \$110.58 | \$110.58 | \$10,000.00 | \$9,889.42 | 1.11% |
| PUBWRKS | E 100-43000-260 Uniforms | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| PUBWRKS | E 100-43000-310 Other Professional Serv | \$2,427.40 | \$2,427.40 | \$7,500.00 | \$5,072.60 | 32.37% |
| PUBWRKS | E 100-43000-321 Telephone | \$437.52 | \$596.08 | \$4,200.00 | \$3,603.92 | 14.19% |
| PUBWRKS | E 100-43000-325 Taxes | \$0.00 | \$134.75 | \$200.00 | \$65.25 | 67.38% |
| PUBWRKS | E 100-43000-381 Electric Utilities | \$0.00 | \$0.00 | \$4,000.00 | \$4,000.00 | 0.00% |
| PUBWRKS | E 100-43000-383 Gas Utilities | \$862.96 | \$862.96 | \$7,000.00 | \$6,137.04 | 12.33% |
| PUBWRKS | E 100-43000-520 Buildings and Structure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|----------------|---|-------------------------|-----------------|--------------------|---------------------|----------------|
| Dept 43000 | Public Works (GENERAL) | \$16,314.44 | \$37,356.39 | \$310,325.00 | \$272,968.61 | 12.04% |
| Dept 43121 | Paved Streets | | | | | |
| PAVSTRTS | E 100-43121-224 Street Maint Materials | \$119.70 | \$119.70 | \$50,000.00 | \$49,880.30 | 0.24% |
| Dept 43121 | Paved Streets | \$119.70 | \$119.70 | \$50,000.00 | \$49,880.30 | 0.24% |
| Dept 43122 | Unpaved Streets | | | | | |
| UNPAVSTS | E 100-43122-224 Street Maint Materials | \$0.00 | \$0.00 | \$15,000.00 | \$15,000.00 | 0.00% |
| Dept 43122 | Unpaved Streets | \$0.00 | \$0.00 | \$15,000.00 | \$15,000.00 | 0.00% |
| Dept 43125 | Ice & Snow Removal | | | | | |
| SNOWREMO | E 100-43125-224 Street Maint Materials | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.00% |
| Dept 43125 | Ice & Snow Removal | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.00% |
| Dept 43160 | Street Lighting | | | | | |
| STLGHTG | E 100-43160-381 Electric Utilities | \$2,094.22 | \$2,094.22 | \$25,000.00 | \$22,905.78 | 8.38% |
| Dept 43160 | Street Lighting | \$2,094.22 | \$2,094.22 | \$25,000.00 | \$22,905.78 | 8.38% |
| Dept 43240 | Waste (refuse) Disposal | | | | | |
| REFDISPO | E 100-43240-384 Refuse/Garbage Dispos | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Dept 43240 | Waste (refuse) Disposal | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Dept 43245 | Recycling: Refuse | | | | | |
| RECYCLING | E 100-43245-384 Refuse/Garbage Dispos | \$3,549.00 | \$3,549.00 | \$44,000.00 | \$40,451.00 | 8.07% |
| Dept 43245 | Recycling: Refuse | \$3,549.00 | \$3,549.00 | \$44,000.00 | \$40,451.00 | 8.07% |
| Dept 45186 | Senior Center | | | | | |
| SRCENTER | E 100-45186-437 Other Miscellaneous | \$0.00 | \$0.00 | \$9,100.00 | \$9,100.00 | 0.00% |
| Dept 45186 | Senior Center | \$0.00 | \$0.00 | \$9,100.00 | \$9,100.00 | 0.00% |
| Dept 45200 | Parks (GENERAL) | | | | | |
| PARKS | E 100-45200-212 Motor Fuels | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% |
| PARKS | E 100-45200-220 Repair/Maint Supply (G | \$347.59 | \$347.59 | \$6,000.00 | \$5,652.41 | 5.79% |
| PARKS | E 100-45200-225 Landscaping Materials | \$0.00 | \$0.00 | \$8,000.00 | \$8,000.00 | 0.00% |
| PARKS | E 100-45200-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| PARKS | E 100-45200-381 Electric Utilities | \$56.28 | \$56.28 | \$2,200.00 | \$2,143.72 | 2.56% |
| PARKS | E 100-45200-400 Repairs & Maint Cont (| \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| PARKS | E 100-45200-440 Programs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| PARKS | E 100-45200-580 Other Equipment | \$0.00 | \$0.00 | \$8,000.00 | \$8,000.00 | 0.00% |
| Dept 45200 | Parks (GENERAL) | \$403.87 | \$403.87 | \$26,200.00 | \$25,796.13 | 1.54% |
| Dept 45500 | Libraries (GENERAL) | | | | | |
| LIBRARY | E 100-45500-437 Other Miscellaneous | \$0.00 | \$3,500.00 | \$11,600.00 | \$8,100.00 | 30.17% |
| Dept 45500 | Libraries (GENERAL) | \$0.00 | \$3,500.00 | \$11,600.00 | \$8,100.00 | 30.17% |
| Dept 48205 | Damage Deposit Refunds | | | | | |
| DMGDEPRF | E 100-48205-810 Refunds & Reimburse | \$0.00 | \$600.00 | \$9,000.00 | \$8,400.00 | 6.67% |
| Dept 48205 | Damage Deposit Refunds | \$0.00 | \$600.00 | \$9,000.00 | \$8,400.00 | 6.67% |
| Dept 49360 | Transfers Out | | | | | |
| TRANSFERS | E 100-49360-700 Transfers (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 49360 | Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 49800 | Transit (GENERAL) | | | | | |
| TRANSIT | E 100-49800-310 Other Professional Serv | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Dept 49800 | Transit (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Fund 100 | GENERAL FUND | \$42,786.37 | \$124,325.11 | \$1,554,533.00 | \$1,430,207.89 | 8.00% |

CITY OF HANOVER
Expenditure Budget Report - General Fund

| Dept Abbrev | Account Descr | February 2020 Amt | 2020 YTD Amt | 2020 YTD Budget | 2020 YTD Balance | %YTD Budget |
|----------------|---------------|-------------------------|-----------------|--------------------|---------------------|----------------|
| | | \$42,786.37 | \$124,325.11 | \$1,554,533.00 | \$1,430,207.89 | 8.00% |

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-18-20-19

APPROVING PURCHASE OF VOTING BOOTHS

WHEREAS, the City of Hanover currently has a need for a more efficient use of the voting area due to large outdated voting booths and increased registered voters; and

WHEREAS, the 2020 budget includes funding to upgrade the voting booths utilized during the elections.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of three voting booths in an amount of \$2,637.00 plus applicable shipping and handling fees.

Adopted by the City Council this 18th day of February, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-18-20-20

ACCEPTING RESIGNATION FROM DEREK BOSTROM

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby recognizes the resignation of Derek Bostrom from the Hanover Fire Department.

BE IT FURTHER RESOVLED, that the City Council thanks Mr. Bostrom for his service to the City.

Adopted by the City Council this 4th day of February, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Collaborative Planning, LLC

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Cindy Nash, AICP, City Planner

DATE: February 12, 2020

SUBJECT: **Riverside Estates of Hanover** for (1) Comprehensive Plan Amendment; (2) Rezoning; (3) Planned Unit Development; (4) Preliminary Plat; and (5) Final Plat

APPLICANT: Ben and Kristal Sneen

LOCATION: 1332 Jansen Ave SE

COMPREHENSIVE PLAN: Neighborhood Residential

Description of Request

Ben and Kristal Sneen have submitted applications for a comprehensive plan amendment, rezoning, planned unit development, preliminary plat and final plat. The property consists of approximately 16.3 adjacent to the Crow River. The property was annexed to the City of Hanover in 2019.

The Developer is proposing to develop the site into 5 single-family lots. The existing home would remain on Lot 2.

The following items are included in the packet for review:

1. City Engineer Comment letter
2. City Planner Comment letter
3. County Septic Letter
4. County Transportation Letter
5. Fire Chief Letter
6. Preliminary Plat and Plan Set
7. Resolution approving Comp Plan Amendment
8. Resolution approving Rezoning/Planned Unit Development
9. Resolution approving Preliminary and Final Plat

Item 1: Comprehensive Plan Amendment

Public Hearing: January 27, 2020 Planning Commission

Request

The Developer is requesting to reguide the property from Neighborhood Residential to Rural Residential. A comprehensive plan amendment of this type would change the Future Land Use Map to permit for a different type of development than currently possible under the guidance within the Comprehensive Plan.

Analysis

The City Council may amend the Comprehensive Plan as a means to reflect change in the goals and policies of the community related either to general goals overall of the specific future policy related to a certain property. The Comprehensive Plan was updated in the Fall of 2018, and that including reguiding property that is currently in Rockford Township but proposed for future annexation and development as being developed under Neighborhood Residential guidelines and served with municipal water and sewer.

Water and sanitary sewer services are not currently available to serve the Subject Property and it is unknown when they will be available. The property itself is located nearby an existing rural residential neighborhood. The development is being proposed in a manner that can accept future additional density when water and sanitary sewer are available by accommodating the following:

1. Providing a 25-foot wide easement along the property line adjacent to CR 20 for future installation of water and sanitary sewer.
2. Showing a ghost plat concept that would allow for the additional subdivision of lots where possible into additional lots (resulting in 2 potential additional units in the future).

Planning Commission Recommendation

The Planning Commission unanimously recommended approving the Comprehensive Plan Amendment subject to the conditions below:

1. Approval and recording of a final plat for Riverside Estates that includes the provision of an easement for drainage and utility purposes adjacent to CR 20 in a format, location and width acceptable to the City Engineer and County Attorney.

Item 2: Rezoning

Public Hearing: January 27, 2020 Planning Commission

Request

The Developer is requesting to rezone the property from Agriculture to Rural Residential. A rezoning is an amendment to the zoning map, which changes the zoning district that a particular property is located within.

Analysis

The City Council may adopt an ordinance amending the Zoning Map (rezoning) as a means to reflect change in the goals and policies of the community as reflected in the Comprehensive Plan. The Comprehensive Plan was updated in the Fall of 2018, and that including regarding property that is currently in Rockford Township but proposed for future annexation and development as being developed under Neighborhood Residential guidelines and served with municipal water and sewer.

The property is currently zoned Agricultural as all property that is annexed into the City is zoned Agriculture until a rezoning ordinance is passed amending the Zoning Map for the property to a different zoning district. That zoning district should be one that is compatible with the Future Land Use guidance in the Comprehensive Plan.

Under the first application for a Comprehensive Plan Amendment made by the developer, they requested to have the land use guidance changed to Rural Residential for this property. If the Future Land Use guidance is recommended to be changed to Rural Residential, then the Rural Residential zoning district would be compatible for this property.

Planning Commission Recommendation

The Planning Commission unanimously recommended approving the rezoning subject to the conditions below:

1. Adoption and publication of the ordinance as required by law.

Item 2: Planned Unit Development (PUD)

Public Hearing: January 27, 2020 Planning Commission

Request

The Developer is proposing to develop the site into a 5-lot subdivision on private easements for access rather than platting a new residential street that parallels and is adjacent to CR 20.

PUD Generally

A PUD is intended to allow for the development of residential areas under a flexible regulatory process that allows for a joint planning design effort by the developer and the City. This process should result in benefits that preserve natural resources and amenities, assure a higher quality living environment, and develop a variety of housing types and densities as a single planned entity. The City may authorize departures from the strict requirements of the underlying zoning district and subdivision regulations after finding that the proposal is consistent with the Comprehensive Plan, the general purposes of the Zoning Ordinance, and if the project complies with the requirements outlined below (discussion should occur on each of these items, along with feedback for redesign that would bring the plan into greater compliance with these standards).

1. The consistency of the proposed PUD with the comprehensive plan.
2. The extent to which the proposed PUD is designed to form a desirable and unified environment within its own boundaries in terms of relationship of structure and open space, circulation patterns, visual character and sufficiency of drainage and utilities.
3. The extent to which the proposed uses will be compatible with present and planned uses in the surrounding area.
4. That any exceptions to this article are justified by the design of the development.
5. The sufficiency of each planned unit development phase's size, composition, and arrangement in order that its construction, and operation is feasible without dependence upon subsequent phases.
6. The burden or impact created by the PUD on parks, schools, streets, and other public facilities and utilities.
7. The impact of the PUD on environmental quality and on the reasonable enjoyment of the surrounding properties.

Variations from Ordinance Requirements in Planned Unit Developments

The City may vary the regulations of the Zoning Ordinance in PUDs, and the development is requesting the following variations from the standard zoning requirements:

| Requirement | Standard Zoning | Variance Requested |
|--------------------|------------------------|---------------------------|
| Public Street | Public Street | Access Easement |

Although the lots will front on CR 20, Wright County will not permit more than a total of 2 accesses onto CR 20 in this location. During concept plan review of the proposed project in 2019, it was determined that private easements providing access is preferable to a new public street in this location that would add maintenance to the City and also additional impervious surface near the Crow River. Wright County is agreeable to the accesses in this location, subject to comments as included in their comment letter.

The Fire Chief reviewed the proposed accesses, and has specific recommendations for the design and construction of the accesses.

Planning Commission Recommendation

The Planning Commission unanimously recommended approval of the Planned Unit Development subject to the following conditions:

1. A final plat is submitted and approved that is in substantial conformance with the Site Plans. If determined necessary by the City Attorney, a Developer’s Agreement acceptable to the City is entered into by and between the Developer and the City.
2. Adoption and publication of the ordinance as required by law. The ordinance will be adopted at a later date by the City Council once all conditions of this approving resolution have been met.
3. All conditions of the City Engineer, City Attorney and City Planner are met.
4. The development must be constructed in substantial conformance with the Site Plans.
5. Single-family homes are the permitted use on Lots 1 – 5, Block 1.
6. The access easements shall be privately owned and maintained and reciprocal easement agreements shall be prepared for City Attorney review and approval for each of the

easements.

7. Other than permitting the lots to be served via the access easements, no other variations from the City's Zoning Ordinance requirements are approved.

Item 4 and 5: Recommendation on Preliminary Plat and Final Plat

Public Hearing: January 27, 2020 Planning Commission

Preliminary plats provide the layout for lots and blocks for future sale and ownership of specific parcels. The preliminary plat is “preliminary”, however approval of a preliminary plat gives the property rights by State law.

The Final Plat is the plat that is recorded at the Wright County Recorders office. A development agreement is typically also prepared at the time the final plat is approved, which specifies the terms under which the development of the property proceeds. As there is limited construction required which can be completed at the time the lots are constructed, it is recommended that no development agreement is necessary. It is common that there are various conditions to final plat approval, which are addressed either prior to recording the plat or prior to allowing construction to commence.

Land Use

The proposed land use is 5 single-family lots.

Access, Roads, Guest Parking Pedestrian Circulation

Two private driveways are proposed to be constructed. The Fire Department still must review and comment on the proposed driveways.

As these are shared driveways, reciprocal easements outlining obligations of each lot owner regarding initial construction, maintenance and reconstruction will be required to be prepared and recorded as a condition of plat approval.

The Fire Chief has recommended specific design and construction requirements for the access driveways.

Utilities

No utilities are proposed to be installed. A larger utility easement than typical is provided on the front property line adjacent to CR 20 to allow for the future installation of water and sanitary sewer. No construction is proposed at this time. It is recommended that an assessment waiver be recorded against these lots to allow for the future cost of the installation of water and sewer to be paid for by these lots.

No stormwater ponding is required, however stormwater requirements must be addressed on the plans as per the City Engineer's memo.

Park Dedication

Park dedication is required for this plat, and will be calculated at the time of release of the plat for recording. Estimated park dedication is 4 units at \$3,272 per unit for a total of \$13,088.

Engineering and Planning

The development should comply with the requirements of the City Engineer's and City Planner's memos.

Planning Commission Recommendation

The Planning Commission unanimously recommended approval of the preliminary and final plat. Staff recommends the following conditions be included in the approval:

1. Single-family homes are the permitted use on Lots 1 – 5, Block 1.
2. All comments contained within the memo from WSB dated February 12, 2020 and the memo from Collaborative Planning dated February 12, 2020 are incorporated herein (collectively referred to as the "Staff Memos").
3. The Subject Property shall be constructed in substantial compliance with the Site Plans as revised to conform to the requirements of the Staff Memos.
4. No construction shall be permitted on the Subject Property until updated Site Plans addressing the comments of the Staff Memos and the conditions of this Resolution are provided for review and approval by the City Engineer and City Planner. Following approval by the City Engineer and City Planner, these plans shall collectively be known as the "Approved Construction Plans".
5. If the updated Site Plans addressing the comments of the resolutions, Staff Memos, or outside agencies necessitate revisions to any of the lot lines or easements on the Subject Property, then the Final Plat shall be revised by the Developer and submitted for amended approval by the City Council. If an off-site easement is required to address a comment, then a separate easement document shall be provided to the City for review and approval prior to release of the Final Plat for recording.
6. To the extent that there are differences or conflicts between the Approved Construction Plans and this resolution, the terms of this resolution shall be controlling.

7. The timing of the construction of the infrastructure improvements on the Subject Property will, if determined necessary by the City Attorney, be subject to the conditions of a Developer's Agreement between the City and the Developer, and City staff is authorized to negotiate such Developers Agreement.
8. Prior to the release of the Final Plat for recording, a Developer's Agreement must be entered into which Agreement(s) will include, but not be limited to, the following:
 - a. PUD details and information.
 - b. Access drive and utility construction details, processes, plans and financial guaranties.
 - c. Park dedication requirements.
 - d. All required approvals from other governmental agencies.
 - e. Final grading and drainage plans.
 - f. Maintenance requirements during construction.
9. The approval of the Final Plat shall terminate if a Developer's Agreement has not been entered into between the City and Developer by March 31, 2020.
10. The approval of the Final Plat shall terminate unless all conditions of this resolution are completed and the Final Plat is recorded no later than May 18, 2020.
11. A title commitment shall be provided for the review of the City Attorney before the plat is released for recording.
12. Financial security in a form approved by the City Attorney and in an amount approved by the City Engineer must be provided by the Developer prior to release of the final plat for recording. The Developer's Agreement shall specify the amount of the financial security.
13. The Developer must reimburse the City for all costs incurred by the City and its consultants in relation to review of the proposed development plans as well as the recording of the plat and reciprocal easement documents.
14. Any new utility lines installed to serve the Subject Property are required to be placed underground.
15. The Developer shall be responsible for obtaining and complying with all necessary permits from the Wright County Soil and Water Conservation District, Minnesota Department of Health, DNR, MPCA, and any other governmental agencies prior to commencement of development activities on the site.

16. The Developer shall incorporate the standards and procedures of the Best Management Practices Handbook for site restoration and erosion control measures during the construction process.
17. The Developer shall submit foundation and final grading as-builts for each lot at the time required by city staff.
18. Reciprocal easement documents shall be provided for the review and approval of the City Attorney and City Planner before the final plat is released for recording which shall address construction, maintenance, and reconstruction of the shared driveways.
19. Park dedication and storm warning siren fees shall be paid prior to release of the final plat for recording as per the City fee schedule in effect at that time.
20. Additional conditions as determined necessary by the City Planner, City Engineer, and City Attorney as review of the project progresses and is completed.

Memorandum

To: *Cindy Nash – Hanover City Planner*

From: *Justin Messner, PE – Hanover City Engineer*

Cc: *Brian Hagen – Hanover City Administrator*

Date: *February 12, 2020*

Re: *Riverside Estates Preliminary Plat Review
WSB Project No. 015462-000*

As requested, we have reviewed the revised Riverside Estates Preliminary Plat documents as prepared by Otto Associates, received February 4, 2020 and we offer the following comments:

1. On each document where the future watermain and sanitary is shown, add the label “Potential location of future watermain and sanitary sewer” to show that the utilities aren’t existing currently and are not being proposed with the development.
2. On the grading plan, add the 100-year flood elevation contour. The leader and text are present on the document but not the linework for the contour.
3. The Hanover Code of Ordinances Chapter 9 Section 9.31.A.2.a.2 states this project qualifies as a Large Site Project because it is a new single-family subdivision greater than 3 lots. However, due to the constraints of the site, it is not feasible to collect and treat drainage from all of the lots in one common location. To satisfy City requirements, the applicant must verify that the increased impervious surface won’t negatively impact the Crow River or cause erosion along the bluff. **Provide a narrative and/or supporting documentation as verification.**
4. Refer to comments from the Hanover Fire Chief dated 2/10/2020.

Collaborative Planning, LLC

MEMORANDUM

To: Brian Hagen, City Administrator

From: Cindy Nash, City Planner

Date: February 12, 2020

Subj: Planning Review Comments – Riverside estates
Preliminary and Final Plat and Plans last revised January 31, 2020

I have reviewed the preliminary and final plat and plans last revised January 31, 2020 and have the following comments:

1. Engineering comments will be included within a separate memo. In addition, comments from the Fire Chief related to the access drives and from Wright County related to the driveway easements and septic easements are provided in a separate memo. The Developer should address comments in all of these memos.
2. Addressing the comments contained in the comment memos may result in changes to or the removal of lots, outlots or easements.
3. Both the primary and alternate septic sites shall be shown outside of any drainage and utility easements.
4. Wright County staff informed the City Planner that for newly platted lots septic sites should be identified that are outside the floodplain. The primary site for Lot 1 is in the floodplain but it appears that it could be moved closer to the proposed home site.
5. A foundation and final grading as-built for each home will be required as a condition of approval of the plat.
6. Reciprocal easement agreements related to the driveway easements shall be submitted for review and approval of the City Planner and City Attorney. These agreements should address construction, maintenance, and reconstruction of the driveways. The agreements shall be recorded at the same time as the plat.

7. It has not been determined if a Development Agreement will be needed, which will likely depend on the specifics of the shared driveway construction and ensuring these will address the Fire Chiefs comments.

cc: Justin Messner, WSB
Nick Preisler, WSB



Planning & Zoning

Administrator
Sean Riley
www.co.wright.mn.us

**Planning/Zoning, Building
Inspection & Environmental
Health Divisions**

Government Center
10 2nd St NW, Rm 140
Buffalo, MN 55313-1185

Ph: (763) 682-7338
Fax: (763) 682-7872

Monday, January 13, 2020

Re: Septic sites for new plat

To whom it may concern:

According to the Wright County Ordinance, 155.090 Sewage and Wastewater Treatment and Disposal Standards:

All lots created after 1-23-1996 must have a minimum of two soil treatment and dispersal areas that can support trenches, seepage beds, mounds and at-grade systems as described in Minn. Rules parts 7080.2200 through 7080.2230 and 7080.2260 or site conditions described in Minn. Rules part 7081.0270, subparts 3 through 7. For the creation and division of new lots, verification by soil borings located on a plan must be submitted establishing that this requirement can be met.

After reviewing the preliminary plat and soil borings of Riverside Estates submitted by Otto and Associates, we submit the following comments:

1. The soil borings for lot 1 are technically not inside the "alternate" site as drawn. This is probably a technicality as evidence from those soil borings suggest that there is appropriate soils for the alternate site to be shifted slightly to the southeast. I would confirm with the septic professional that the alternate site can be adjusted to coincide with the borings, or another boring should be done within the boundaries of the alternate site.
2. The primary site for lot 5 appears very close to the Crow River. The setback from the septic system to the bank of the river is 75'. It's unclear if this meets the setback or not.
3. The primary and alternate sites **MUST BE** protected and left undisturbed throughout construction and even throughout the life of the lot.

Generally speaking, based on the information provided, it appears that there is appropriate soils and adequate room for a primary and alternate septic system on each lot. I would just want clarification on comment 1 and 2 above.

Feel free to contact out office with any questions.

Sincerely,

Scott Deckert
Environmental Health Officer
Scott.deckert@co.wright.mn.us



Wright County
Highway Department
3600 Braddock Ave NE
Buffalo, MN 55313

Ph: (763)682-7383
Fax: (763)682-7313

VIRGIL HAWKINS, P.E.
Highway Engineer

CHAD HAUSMANN, P.E.
Assistant Highway Engr.

STEVE MEYER
Maintenance
Superintendent

JEREMY CARLSON, P.L.S.
Right-of-Way Agent

SARA BUERMANN, P.E.
Traffic Engineer

January 21, 2020

Brian Hagen
Hanover City Administrator
11250 5th St. NE
Hanover, MN 55341

RE: Preliminary Plat Review – Riverside Estates
Plat No. 20.01

Dear Mr. Hagen,

Thank you for the opportunity to review the proposed Riverside Estates (County State Aid Highway 20) preliminary plat. Wright County may have additional comments prior to signing the plat and as the project progresses to the permitting and construction phase.

- 1) An Access Permit is required. Turn lanes will not be required.
- 2) The proposed 50 ft from CSAH 20 centerline of dedicated right of way is agreeable to County staff.
- 3) A Right of Way permit is required for any work within the CSAH 20 right of way.
- 4) The proposed development drainage must not exceed existing drainage rates (i.e. the rate at which storm water is discharged from the site must not increase) into the County highway system along CSAH 20. The City or project developer will need to verify that all existing drainage patterns and system affecting Wright County Highway right of way will be perpetuated.

Please contact us at 763-682-7383 if you have any questions or need further clarification.

Sincerely,

Sara C Buermann

Sara Buermann, PE
Traffic Engineer

Cc: Cindy Nash, Collaborative Planning, LLC
Virgil Hawkins, County Engineer
Chad Hausmann, Assistant County Engineer
Steve Jobe, County Surveyor
Eric Stennes, Senior Survey Technician

HANDOVER FIRE

Dave Macleodick

FIRE Chief

2-10-2020

RIVERSIDE

ESTATES

FIRE Dept Comments

The ACCESS ROAD TO LOTS 1, 2, 3 shall be TREATED like a FIRE APPARATUS ACCESS ROAD (SECTION 503 of the FIRE Code).

A) width - 20' MIN W

B) SURFACE AS per Code

C) length - 150' REQ: TURN AROUND.

D) REASON: ACCESS TO TWO OR MORE SINGLE FAMILY HOMES -

LOTS 4 & 5

- I would like to see 20' width IF DRIVE WAY IS OVER 150' AN APPROVED TURN-AROUND, SURFACE CAPABLE OF SUPPORTING FIRE APPARATUS YEAR ROUND.

NOTE - SECTION 503 of FIRE Code included.

CHAPTER 5

FIRE SERVICE FEATURES

SECTION 501 GENERAL

501.1 Scope. Fire service features for buildings, structures and premises shall comply with this chapter.

501.2 Permits. A permit shall be required as set forth in Sections 105.6 and 105.7.

501.3 Construction documents. Construction documents for proposed fire apparatus access, location of fire lanes and construction documents and hydraulic calculations for fire hydrant systems shall be submitted to the fire department for review and approval prior to construction.

501.4 Timing of installation. When fire apparatus access roads or a water supply for fire protection is required to be installed, such protection shall be installed and made serviceable prior to and during the time of construction except when approved alternative methods of protection are provided. Temporary street signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles in accordance with Section 505.2.

SECTION 502 DEFINITIONS

502.1 Definitions. The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein.

FIRE APPARATUS ACCESS ROAD. A road that provides fire apparatus access from a fire station to a facility, building or portion thereof. This is a general term inclusive of all other terms such as fire lane, public street, private street, parking lot lane and access roadway.

FIRE COMMAND CENTER. The principal attended or unattended location where the status of the detection, alarm communications, and control systems is displayed, and from which the system(s) can be manually controlled.

FIRE DEPARTMENT MASTER KEY. A limited issue key of special or controlled design to be carried by fire department officials in command which will open key boxes on specified properties.

FIRE LANE. A road or other passageway developed to allow the passage of fire apparatus. A fire lane is not necessarily intended for vehicular traffic other than fire apparatus.

KEY BOX. A secure, tamperproof device with a lock operable only by a fire department master key; and containing building entry keys and other keys that may be required for access in an emergency.

SECTION 503 FIRE APPARATUS ACCESS ROADS

503.1 Where required. Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3.

503.1.1 Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility or any portion of the exterior wall of the first story of the building as measured by an approved route around the exterior of the building or facility.

Exception: The code official is authorized to increase the dimension of 150 feet (45 720 mm) where:

1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.
2. Fire apparatus access roads cannot be installed due to location on property, topography, waterways, non-negotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.
3. There are not more than two Group R-3 or Group U occupancies.

503.1.2 Additional access. The code official is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

503.1.3 High-piled storage. Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 23.

503.2 Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.7.

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

503.2.2 Authority. The code official shall have the authority to require an increase in the minimum access widths where they are inadequate for fire or rescue operations.

503.2.3 Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.

503.2.4 Turning radius. The required turning radius of a fire apparatus access road shall be determined by the code official.

503.2.5 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

503.2.6 Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with *AASHTO Standard Specification for Highway Bridges*. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the code official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, approved barriers, approved signs or both shall be installed and maintained when required by the code official.

503.2.7 Grade. The grade of the fire apparatus access road shall be within the limits established by the code official based on the fire department's apparatus.

503.3 Marking. Where required by the code official, approved signs or other approved notices shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Signs or notices shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility.

503.4 Obstruction of fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times.

503.5 Required gates or barricades. The code official is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other accessways, not including public streets, alleys or highways.

503.5.1 Secured gates and barricades. When required, gates and barricades shall be secured in an approved manner. Roads, trails and other accessways that have been closed and obstructed in the manner prescribed by Section 503.5 shall not be trespassed on or used unless authorized by the owner and the code official.

Exception: The restriction on use shall not apply to public officers acting within the scope of duty.

503.6 Security gates. Where security gates are installed, they shall be maintained and an approved means of emergency operation shall be provided and maintained.

SECTION 504

ACCESS TO BUILDING OPENINGS AND ROOFS

504.1 Required access. Exterior doors and openings required by this code or the *International Building Code* shall be maintained readily accessible for emergency access by the fire department. An approved access walkway leading from fire

apparatus access roads to exterior openings shall be provided when required by the code official.

504.2 Maintenance of exterior doors and openings. Exterior doors and their function shall not be eliminated without prior approval. Exterior doors that have been rendered nonfunctional and that retain a functional door exterior appearance shall have a sign affixed to the exterior side of the door with the words THIS DOOR BLOCKED. The sign shall consist of letters having a principal stroke of not less than 0.75 inch (19.1 mm) wide and at least 6 inches (152 mm) high on a contrasting background. Required fire department access doors shall not be obstructed or eliminated. Exit and exit access doors shall comply with Chapter 10. Access doors for high-piled combustible storage shall comply with Section 2306.6.1.

504.3 Stairway access to roof. New buildings four or more stories in height, except those with a roof slope greater than four units vertical in 12 units horizontal (33.3-percent slope), shall be provided with a stairway to the roof. Such stairway shall be marked at street and floor levels with a sign indicating that the stairway continues to the roof. Where roofs are used for roof gardens or for other purposes, stairways shall be provided as required for such occupancy classification.

SECTION 505 PREMISES IDENTIFICATION

505.1 Address numbers. New and existing buildings shall have approved address numbers, building numbers, or approved building identification placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

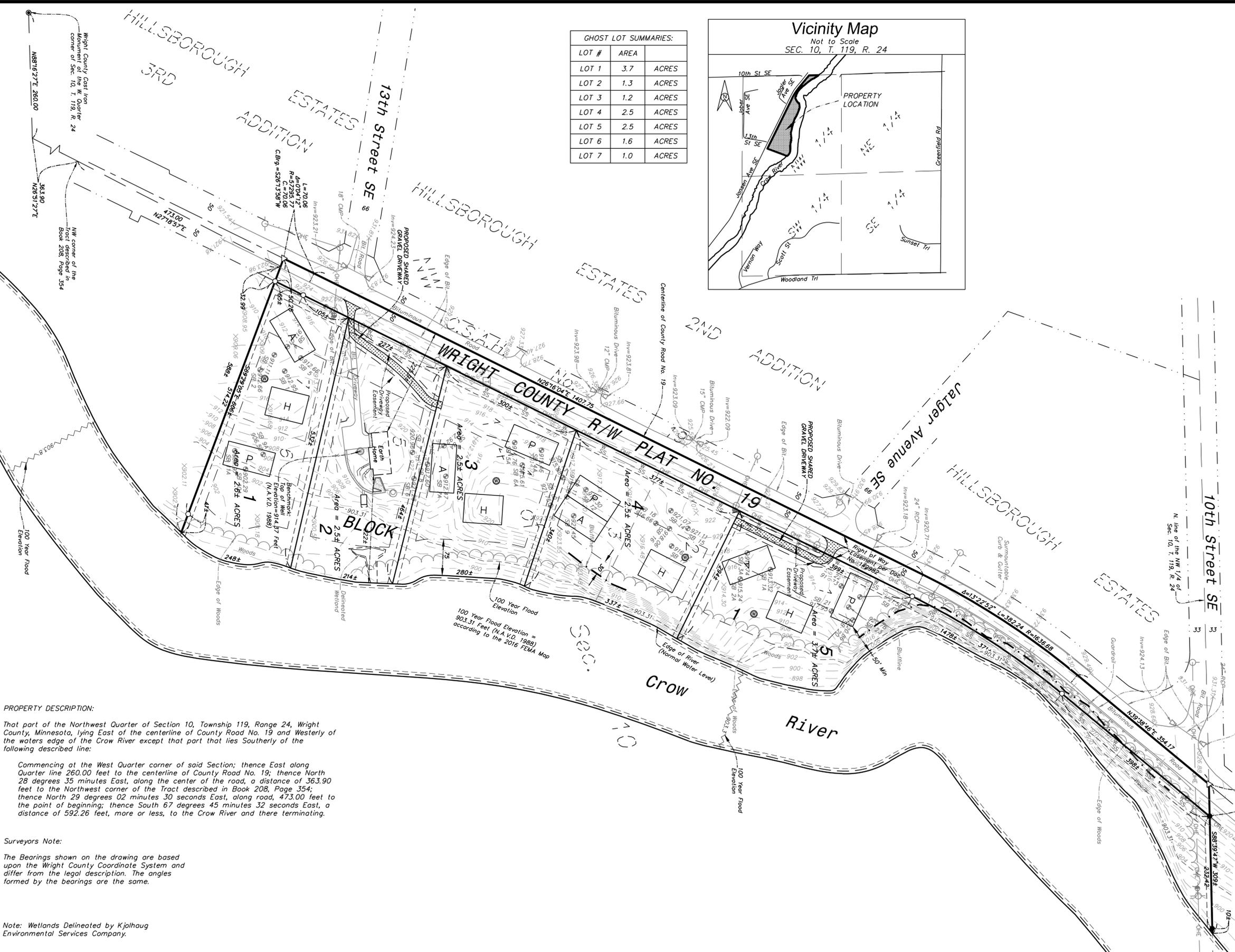
505.2 Street or road signs. Streets and roads shall be identified with approved signs. Temporary signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles. Signs shall be of an approved size, weather resistant and be maintained until replaced by permanent signs.

SECTION 506 KEY BOXES

506.1 When required. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the code official is authorized to require a key box to be installed in an accessible location. The key box shall be of an approved type and shall contain keys to gain access as required by the code official.

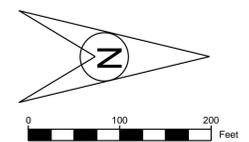
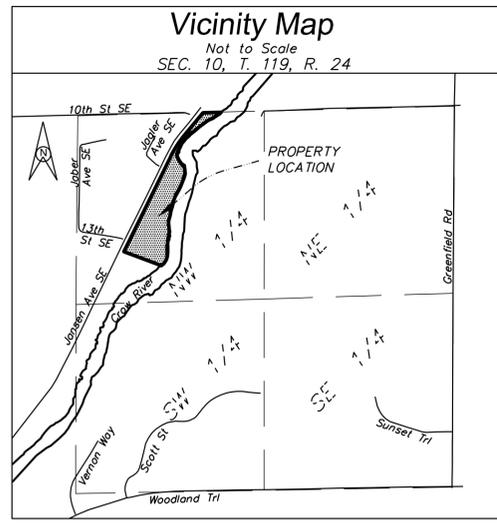
506.1.1 Locks. An approved lock shall be installed on gates or similar barriers when required by the code official.

506.2 Key box maintenance. The operator of the building shall immediately notify the code official and provide the new key when a lock is changed or rekeyed. The key to such lock shall be secured in the key box.



GHOST LOT SUMMARIES:

| LOT # | AREA | |
|-------|------|-------|
| LOT 1 | 3.7 | ACRES |
| LOT 2 | 1.3 | ACRES |
| LOT 3 | 1.2 | ACRES |
| LOT 4 | 2.5 | ACRES |
| LOT 5 | 2.5 | ACRES |
| LOT 6 | 1.6 | ACRES |
| LOT 7 | 1.0 | ACRES |



TOTAL AREA = 16.3± TO EDGE OF RIVER
 PID: 215000102302

EXISTING ZONING AG: ROCKFORD TOWNSHIP

PROPOSED ZONING: RR - RURAL RESIDENTIAL CITY OF HANOVER

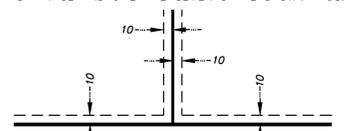
MINIMUM LOT SIZE = 2.5 ACRES

- LEGEND**
- W — denotes Potential Location of Future Watermain
 - SS — denotes Potential Locations of Future Sanitary Line
 - ⊙ denotes Possible Well Location
 - ⊖ denotes Existing Contour
 - 988.00 X denotes Existing Spot Elevation
 - ⊠ denotes Telephone Pedestal
 - ⊕ denotes Soil Boring
 - ⊙ denotes Guy Wire
 - ⊙ denotes Power Pole
 - OHE — denotes Overhead Electric Line
 - denotes Existing Culvert
 - denotes Building Setback Line
 - Front = 100'
 - Side = 25'
 - River = 75'
 - Bluff = 30'

- P denotes Possible Primary Septic Area
- A denotes Possible Alternate Septic Area
- H denotes Possible 80' x 60' House Pad Location

25% Maximum Impervious Coverage in Shoreland Area

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AND BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AS SHOWN ON THE PLAT.

PROPERTY DESCRIPTION:
 That part of the Northwest Quarter of Section 10, Township 119, Range 24, Wright County, Minnesota, lying East of the centerline of County Road No. 19 and Westerly of the waters edge of the Crow River except that part that lies Southerly of the following described line:

Commencing at the West Quarter corner of said Section; thence East along Quarter line 260.00 feet to the centerline of County Road No. 19; thence North 28 degrees 35 minutes East, along the center of the road, a distance of 363.90 feet to the Northwest corner of the Tract described in Book 208, Page 354; thence North 29 degrees 02 minutes 30 seconds East, along road, 473.00 feet to the point of beginning; thence South 67 degrees 45 minutes 32 seconds East, a distance of 592.26 feet, more or less, to the Crow River and there terminating.

Surveyors Note:
 The Bearings shown on the drawing are based upon the Wright County Coordinate System and differ from the legal description. The angles formed by the bearings are the same.

Note: Wetlands Delineated by Kjolhaug Environmental Services Company.

| REV. NO. | DATE | BY | DESCRIPTION |
|----------|---------|--------|--|
| 1 | 1-31-20 | S.O.S. | D & U EASEMENT, POSSIBLE WELLS & FUTURE WATER AND SAN. LINES |

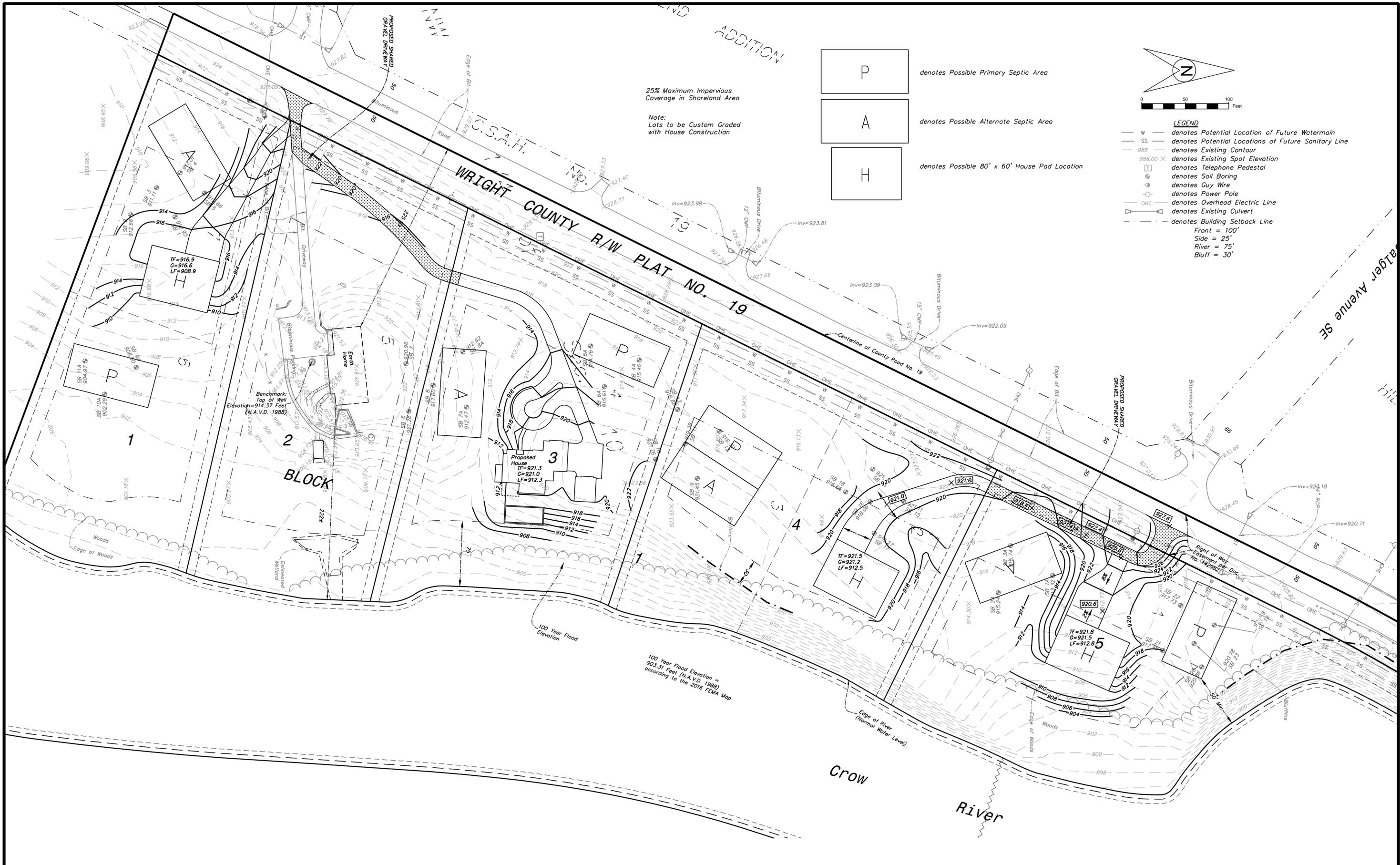
DESIGNED DRAWN P.E.O. S.O.S.
 CHECKED P.E.O.
 I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 Paul E. Otto
 DATE: 2-4-20 LICENSE NO. 40062

OTTO ASSOCIATES
 Engineers & Land Surveyors, Inc.
 www.ottoassociates.com
 9 West Division Street
 Buffalo, MN 55313
 (763)682-4727
 Fax: (763)682-3522

RIVERSIDE ESTATES
 KRISTAL AND BEN SNEEN
 HANOVER, MN

PRELIMINARY PLAT
 SHEET NO. 1 OF 2 SHEETS

PROJECT NO: 18-0540
 DATE: 12-30-19



| REV. NO. | DATE | BY | DESCRIPTION |
|----------|---------|--------|--------------------------------|
| 1 | 1-31-20 | S.O.S. | DRAINAGE AND UTILITY EASEMENTS |

DESIGNED DRAWN P.E.O. S.O.S.

CHECKED P.E.O.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Paul E. Otto
DATE: 2-4-20 LICENSE NO. 40062

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RIVERSIDE ESTATES
KRISTAL AND BEN SNEEN
HANOVER, MN

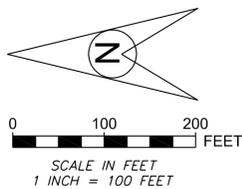
PRELIMINARY GRADING PLAN

SHEET NO. 2 OF 2 SHEETS

PROJECT NO: 18-0540

DATE: 12-30-19

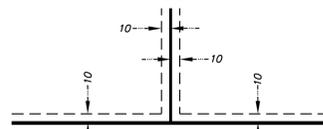
RIVERSIDE ESTATES



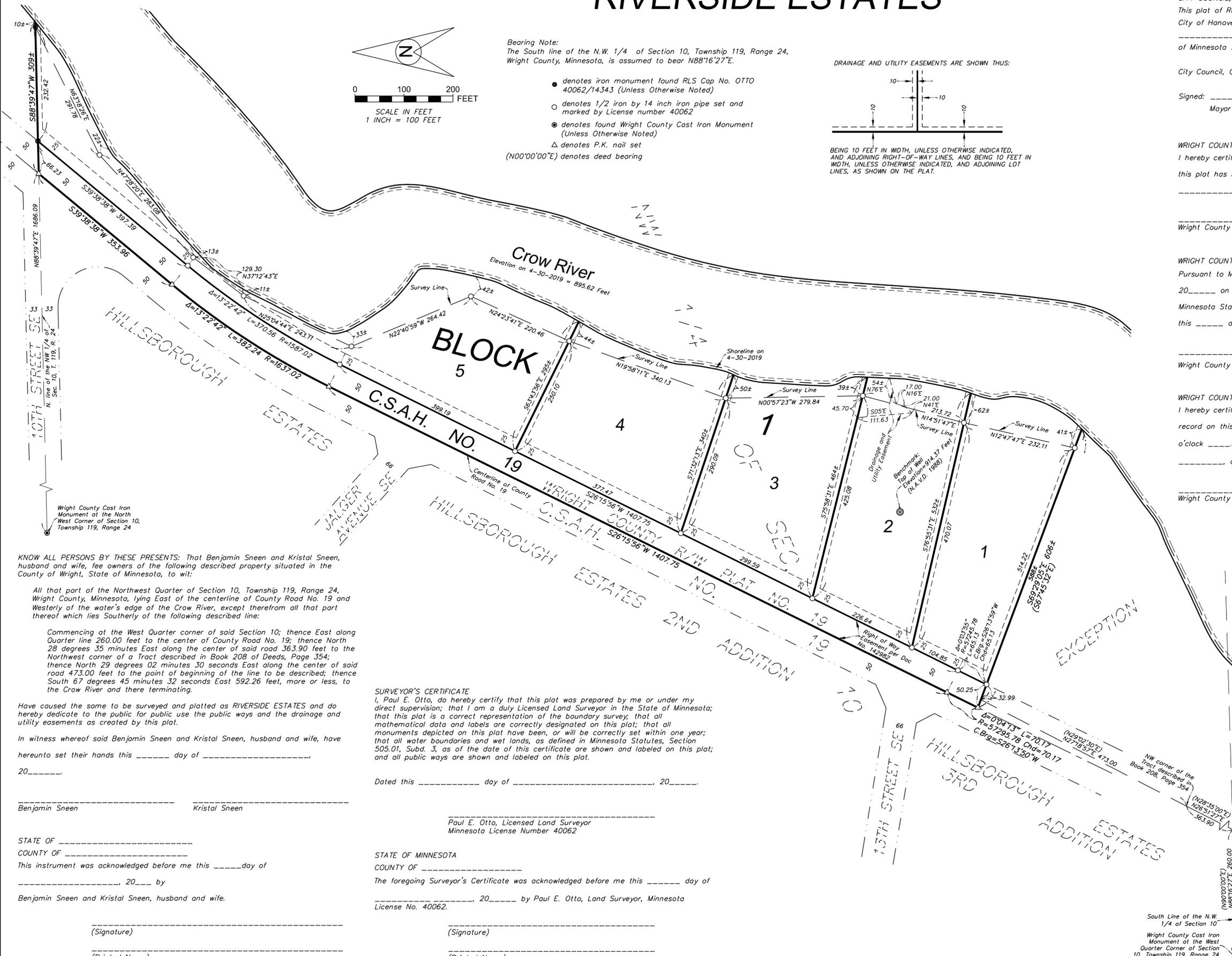
Bearing Note:
The South line of the N.W. 1/4 of Section 10, Township 119, Range 24, Wright County, Minnesota, is assumed to bear N88°16'27"E.

- denotes iron monument found RLS Cap No. OTTO 40062/14343 (Unless Otherwise Noted)
- denotes 1/2 iron by 14 inch iron pipe set and marked by License number 40062
- ⊙ denotes found Wright County Cast Iron Monument (Unless Otherwise Noted)
- △ denotes P.K. nail set
- (N00°00'00"E) denotes deed bearing

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AND BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AS SHOWN ON THE PLAT.



CITY COUNCIL, CITY OF HANOVER, MINNESOTA
This plat of RIVERSIDE ESTATES was approved and accepted by the City Council of the City of Hanover, Minnesota at a regular meeting thereof held this _____ day of _____, 20____ and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Hanover, Minnesota
Signed: _____ Attest: _____
Mayor City Administrator

WRIGHT COUNTY SURVEYOR
I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

Wright County Surveyor

WRIGHT COUNTY AUDITOR/TREASURER
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable for the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

Wright County Auditor/Treasurer Deputy

WRIGHT COUNTY RECORDER
I hereby certify that this instrument was filed in the office of the County Recorder for record on this _____ day of _____, 20____, at _____ o'clock _____M. and was duly recorded in Cabinet No. _____ Sleeve _____, as Document No. _____

Wright County Recorder

KNOW ALL PERSONS BY THESE PRESENTS: That Benjamin Sneen and Kristal Sneen, husband and wife, fee owners of the following described property situated in the County of Wright, State of Minnesota, to wit:

All that part of the Northwest Quarter of Section 10, Township 119, Range 24, Wright County, Minnesota, lying East of the centerline of County Road No. 19 and Westerly of the water's edge of the Crow River, except therefrom all that part thereof which lies Southerly of the following described line:

Commencing at the West Quarter corner of said Section 10; thence East along Quarter line 260.00 feet to the center of County Road No. 19; thence North 28 degrees 35 minutes East along the center of said road 363.90 feet to the Northwest corner of a Tract described in Book 208 of Deeds, Page 354; thence North 29 degrees 02 minutes 30 seconds East along the center of said road 473.00 feet to the point of beginning of the line to be described; thence South 67 degrees 45 minutes 32 seconds East 592.26 feet, more or less, to the Crow River and there terminating.

Have caused the same to be surveyed and platted as RIVERSIDE ESTATES and do hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said Benjamin Sneen and Kristal Sneen, husband and wife, hereunto set their hands this _____ day of _____, 20____.

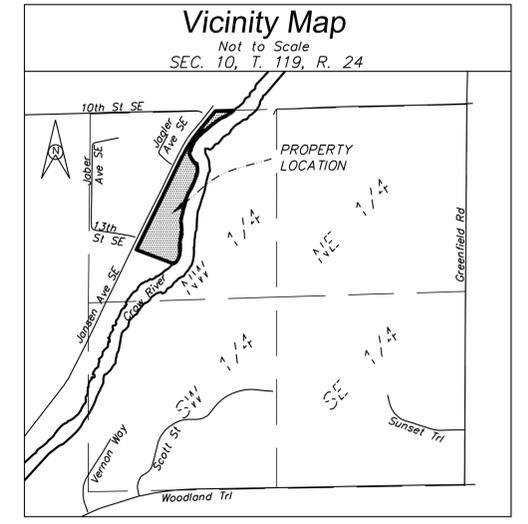
Benjamin Sneen Kristal Sneen
STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me this _____ day of _____, 20____ by
Benjamin Sneen and Kristal Sneen, husband and wife.

(Signature) _____
(Printed Name) _____
Notary Public, _____ County, _____
My commission expires _____

SURVEYOR'S CERTIFICATE
I, Paul E. Otto, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.
Paul E. Otto, Licensed Land Surveyor
Minnesota License Number 40062
STATE OF MINNESOTA
COUNTY OF _____
The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20____ by Paul E. Otto, Land Surveyor, Minnesota License No. 40062.

(Signature) _____
(Printed Name) _____
Notary Public, _____ County, Minnesota
My commission expires _____



South Line of the N.W. 1/4 of Section 10
Wright County Cast Iron Monument at the West Quarter Corner of Section 10, Township 119, Range 24



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-18-20-21

A RESOLUTION APPROVING AN AMENDMENT TO THE COMPREHENSIVE PLAN

WHEREAS, Kristal and Ben Sneed (“Developer”) are the applicants for an application related to property legally described as follows:

That part of the Northwest Quarter of Section 10, Township 119, Range 24, Wright County, Minnesota, lying East of the centerline of County Road No. 19 and Westerly of the waters edge of the Crow River except that part that lies Southerly of the following described line:

Commencing at the West Quarter corner of said Section; thence East along Quarter line 260.00 feet to the centerline of County Road No. 19; thence North 28 degrees 35 minutes East, along the center of the road, a distance of 363.90 feet to the Northwest corner of the Tract described in Book 208, Page 354; thence North 29 degrees 02 minutes 30 seconds East, along road, 473.00 feet to the point of beginning; thence South 67 degrees 45 minutes 32 seconds East, a distance of 592.26 feet, more or less, to the Crow River and there terminating.

(the “Subject Property”); and

WHEREAS, the property is guided Neighborhood Residential in the Comprehensive Plan; and

WHEREAS, Neighborhood Residential is the land use category allowing for homes on lots that have municipal services, which are not currently available to the Subject Property;

WHEREAS, the Subject Property is adjacent to the Crow River, and its shape is small and not conducive to typical development that includes the provision of city streets; and

WHEREAS, an easement is provided to allow for the future extension of municipal services through the Subject Property; and

WHEREAS, a public hearing was properly noticed and scheduled for January 27, 2020; and

WHEREAS, the public hearing was held and the application was reviewed by the Planning Commission at its meeting on January 27, 2020. The Planning Commission recommended approval of the Comprehensive Plan Amendment; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves regarding the Subject Property to Rural Residential subject to the following conditions:

1. Approval and recording of a final plat for Riverside Estates that includes the provision of an easement for drainage and utility purposes adjacent to CR 20 in a format, location and width acceptable to the City Engineer and County Attorney.

Adopted by the City Council this 18th day of February, 2020.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-18-20-22

**A RESOLUTION APPROVING REZONING OF PROPERTY AND A
PLANNED UNIT DEVELOPMENT**

WHEREAS, Kristal and Ben Sneed (“Developer”) are the applicants for an application related to property legally described as follows:

That part of the Northwest Quarter of Section 10, Township 119, Range 24, Wright County, Minnesota, lying East of the centerline of County Road No. 19 and Westerly of the waters edge of the Crow River except that part that lies Southerly of the following described line:

Commencing at the West Quarter corner of said Section; thence East along Quarter line 260.00 feet to the centerline of County Road No. 19; thence North 28 degrees 35 minutes East, along the center of the road, a distance of 363.90 feet to the Northwest corner of the Tract described in Book 208, Page 354; thence North 29 degrees 02 minutes 30 seconds East, along road, 473.00 feet to the point of beginning; thence South 67 degrees 45 minutes 32 seconds East, a distance of 592.26 feet, more or less, to the Crow River and there terminating.

(the “Subject Property”); and

WHEREAS, the property is zoned Agricultural; and

WHEREAS, the Developer has applied for a rezoning to Rural Residential and a Planned Unit Development to develop the Subject Property into a neighborhood of single-family homes; and

WHEREAS, the Developer has requested the PUD to allow for the construction of two access driveways serving the five lots rather from County Road 20 rather than the dedication and construction of a new public street paralleling County Road 20; and

WHEREAS, the Developer has requested a preliminary and final plat so as to allow the Developer to plat the Subject Property into various lots as shown on a preliminary and final plat for a development entitled Riverside Estates, the most recent revision of said preliminary and final plat and plans prepared by Otto Associates, Inc. and last updated February 4, 2020 (unless noted differently below) and containing the following sheets:

1. Preliminary Plat
2. Grading Plan
3. Final Plat

(the “Site Plans”); and

WHEREAS, a public hearing was properly noticed and scheduled for January 27, 2020; and

WHEREAS, the public hearing was held and the application was reviewed by the Planning Commission at its meeting on January 27, 2020. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby make the following findings of fact:

1. The proposed PUD is consistent with the comprehensive plan guidance of Rural Residential. The property is relatively small and does not currently have municipal water and sanitary sewer available. If roads were installed on the property, they could not be extended to serve other properties and would result in additional long-term cost and maintenance to the City.
2. The PUD is designed to form a desirable and unified environment within its own boundaries in terms of relationship of structure and open space, circulation patterns, visual character and sufficiency of drainage and utilities. The Subject Property has road frontage on County Road 20, and the property is narrow but long. Private shared driveways serving single-family homes provide more efficient services at a lower initial construction and long-term maintenance cost than installing new city standard streets and right of way on a property that is both narrow and doesn't provide access to additional parcels.
3. The proposed PUD is compatible with present and planned uses in the surrounding area. In the long-term, this area is planned to be served by city water and sanitary sewer. An easement is being provided to allow for the future construction of those services. As services are not available today, they will not be constructed at this time but an assessment agreement is recommended to require these lots to pay for the cost of that future installation.
4. Exceptions to the standard requirements of the Zoning Ordinance are justified by the design in order to reduce costs and maintenance requirements.
5. This phase of the development is not dependent on other phases being completed. The development will be completed in one phase.
6. The City has reviewed and considered the burden the PUD will create on parks, schools, streets, and other public facilities and utilities. With only 4 additional new lots, impacts on other public facilities and utilities are limited.
7. It is not anticipated that the proposed development will have significant impact on environmental quality or upon the enjoyment of surrounding properties. The property will comply with shoreland and floodplain requirements, and the construction of smaller access drives results in less environmental impact than the construction of a standard city street. Staff has reviewed the proposed development plans and find that they are generally in compliance with ordinances as modified by conditions in staff memos, which ordinances are sufficient to protect the environmental quality.

BE IT FURTHER RESOLVED that the City Council hereby approves the application to rezone the property to RR/PUD subject to the following conditions:

1. A final plat is submitted and approved that is in substantial conformance with the Site Plans. If determined necessary by the City Attorney, a Developer's Agreement acceptable to the City is entered into by and between the Developer and the City.

2. Adoption and publication of the ordinance as required by law. The ordinance will be adopted at a later date by the City Council once all conditions of this approving resolution have been met.
3. All conditions of the City Engineer, City Attorney and City Planner are met.
4. The development must be constructed in substantial conformance with the Site Plans.
5. Single-family homes are the permitted use on Lots 1 – 5, Block 1.
6. The access easements shall be privately owned and maintained and reciprocal easement agreements shall be prepared for City Attorney review and approval for each of the easements.
7. Other than permitting the lots to be served via the access easements, no other variations from the City's Zoning Ordinance requirements are approved.

Adopted by the City Council this 18th day of February, 2020.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-18-20-23

**A RESOLUTION APPROVING A PRELIMINARY PLAT AND FINAL PLAT
FOR A PROJECT KNOWN AS RIVERSIDE ESTATES**

WHEREAS, Kristal and Ben Sneed (“Developer”) are the applicants for an application related to property legally described as follows:

That part of the Northwest Quarter of Section 10, Township 119, Range 24, Wright County, Minnesota, lying East of the centerline of County Road No. 19 and Westerly of the waters edge of the Crow River except that part that lies Southerly of the following described line:

Commencing at the West Quarter corner of said Section; thence East along Quarter line 260.00 feet to the centerline of County Road No. 19; thence North 28 degrees 35 minutes East, along the center of the road, a distance of 363.90 feet to the Northwest corner of the Tract described in Book 208, Page 354; thence North 29 degrees 02 minutes 30 seconds East, along road, 473.00 feet to the point of beginning; thence South 67 degrees 45 minutes 32 seconds East, a distance of 592.26 feet, more or less, to the Crow River and there terminating.

(the “Subject Property”); and

WHEREAS, the property is zoned Rural Residential, with a Planned Unit Development; and

WHEREAS, the Developer has requested a preliminary and final plat so as to allow the Developer to plat the Subject Property into various lots as shown on a preliminary and final plat for a development entitled Riverside Estates, the most recent revision of said preliminary and final plat and plans prepared by Otto Associates, Inc. and last updated February 4, 2020 (unless noted differently below) and containing the following sheets:

1. Preliminary Plat
2. Grading Plan
3. Final Plat

(the “Site Plans”); and

WHEREAS, the application was reviewed by the Planning Commission at its meeting on January 27, 2020. The Planning Commission recommended approval of the request; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the application for a Preliminary and Final Plat subject to the following conditions:

1. Single-family homes are the permitted use on Lots 1 – 5, Block 1.

2. All comments contained within the memo from WSB dated February 12, 2020 and the memo from Collaborative Planning dated February 12, 2020 are incorporated herein (collectively referred to as the “Staff Memos”).
3. The Subject Property shall be constructed in substantial compliance with the Site Plans as revised to conform to the requirements of the Staff Memos.
4. No construction shall be permitted on the Subject Property until updated Site Plans addressing the comments of the Staff Memos and the conditions of this Resolution are provided for review and approval by the City Engineer and City Planner. Following approval by the City Engineer and City Planner, these plans shall collectively be known as the “Approved Construction Plans”.
5. If the updated Site Plans addressing the comments of the resolutions, Staff Memos, or outside agencies necessitate revisions to any of the lot lines or easements on the Subject Property, then the Final Plat shall be revised by the Developer and submitted for amended approval by the City Council. If an off-site easement is required to address a comment, then a separate easement document shall be provided to the City for review and approval prior to release of the Final Plat for recording.
6. To the extent that there are differences or conflicts between the Approved Construction Plans and this resolution, the terms of this resolution shall be controlling.
7. The timing of the construction of the infrastructure improvements on the Subject Property will, if determined necessary by the City Attorney, be subject to the conditions of a Developer’s Agreement between the City and the Developer, and City staff is authorized to negotiate such Developers Agreement.
8. Prior to the release of the Final Plat for recording, a Developer’s Agreement must be entered into which Agreement(s) will include, but not be limited to, the following:
 - a. PUD details and information.
 - b. Access drive and utility construction details, processes, plans and financial guaranties.
 - c. Park dedication requirements.
 - d. All required approvals from other governmental agencies.
 - e. Final grading and drainage plans.
 - f. Maintenance requirements during construction.
9. The approval of the Final Plat shall terminate if a Developer’s Agreement has not been entered into between the City and Developer by May 18, 2020.
10. The approval of the Final Plat shall terminate unless all conditions of this resolution are completed and the Final Plat is recorded no later than May 18, 2020.
11. A title commitment shall be provided for the review of the City Attorney before the plat is released for recording.

12. Financial security in a form approved by the City Attorney and in an amount approved by the City Engineer must be provided by the Developer prior to release of the final plat for recording. The Developer's Agreement shall specify the amount of the financial security.
13. The Developer must reimburse the City for all costs incurred by the City and its consultants in relation to review of the proposed development plans as well as the recording of the plat and reciprocal easement documents.
14. Any new utility lines installed to serve the Subject Property are required to be placed underground.
15. The Developer shall be responsible for obtaining and complying with all necessary permits from the Wright County Soil and Water Conservation District, Minnesota Department of Health, DNR, MPCA, and any other governmental agencies prior to commencement of development activities on the site.
16. The Developer shall incorporate the standards and procedures of the Best Management Practices Handbook for site restoration and erosion control measures during the construction process.
17. The Developer shall submit foundation and final grading as-builts for each lot at the time required by city staff.
18. Reciprocal easement documents shall be provided for the review and approval of the City Attorney and City Planner before the final plat is released for recording which shall address construction, maintenance, and reconstruction of the shared driveways.
19. Park dedication and storm warning siren fees shall be paid prior to release of the final plat for recording as per the City fee schedule in effect at that time.
20. Additional conditions as determined necessary by the City Planner, City Engineer, and City Attorney as review of the project progresses and is completed.

Adopted by the city Council this 18th day of February, 2020.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator