

**AGENDA
HANOVER ECONOMIC DEVELOPMENT AUTHORITY
FEBRUARY 20, 2020**

**TODD BARTELS
JESSICA JOHNSON
BRIAN DISMANG
TED ZRUST
TONY ROSS**

**KEN WARPULA
MARYANN HALLSTEIN**

- 1. Call to Order: 8:00 a.m.**
- 2. Approval of:**
 - a. Agenda**
 - b. Chair**
 - c. Vice Chair**
 - d. Treasurer**
 - e. Minutes of December 19, 2019 Regular Meeting**
 - f. Accounts Payable and Financial Reports**
- 3. Citizen's Forum**
- 4. Unfinished Business**
 - a. Review: Gaining Customers through Google Seminar**
 - b. 2020 EDA Business Social**
- 5. New Business**
 - a. Review: 2019 Hanover Strategic Plan**
- 6. EDA Board and Staff Reports**
 - a. EDA Board Reports**
 - b. Staff Reports**
- 7. Adjournment**

**CITY OF HANOVER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
DECEMBER 19, 2019 – DRAFT MINUTES**

Call to Order

Chair Bartels called the regular EDA meeting of December 19, 2019 to order at 8:00 am at Big Bore Barbecue Company. Present were Members Todd Bartels, Brian Dismang, Jessica Johnson, Ted Zrust, MaryAnn Hallstein and Ken Warpula. Also present was Accountant / Deputy Clerk Jackie Heinz. No Guests were present. Member Tony Ross was absent. Board Members did a site tour of the property during renovation.

Board members reconvened at City Hall at 8:36 am.

Approval of Agenda

MOTION by Hallstein to approve the agenda, seconded by Dismang. **Motion carried unanimously.**

Approval of Minutes from November 21, 2019 Regular Meeting

MOTION by Hallstein to approve minutes as presented, seconded by Dismang. **Motion carried unanimously.**

Approval of Accounts Payable and Financial Reports

Johnson noted all loans were current.

MOTION by Johnson to approve the Accounts Payable and Financial Reports as presented, seconded by Warpula. **Motion carried unanimously.**

Citizen's Forum

None

Unfinished Business

None

New Business

Business Incentive Application – Matching Grant Program River Inn

Hallstein stated Brian Hagen has been working with the River Inn regarding the installation of a grease trap. Heinz stated additional costs of roughly \$900.00 have been incurred by the City for additional jetting of the Mill Pond Station. Hallstein recommended approving the grant for 25% of the total cost or \$1,230.00.

MOTION by Hallstein to approve the Matching Grant for River Inn, seconded by Johnson. **Motion carried unanimously.**

Hallstein left at 8:40 am.

Reports

Adjournment

MOTION by Warpula to adjourn at 8:44 a.m., seconded by Dismang. **Motion carried unanimously.**

ATTEST:

Jackie Heinz, Accountant

HANOVER
Cash Balances
 January 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$937,806.85	\$24,454.05	\$81,981.13	\$880,279.77
107 FIRE DEPT DONATIONS FUND	\$25,955.79	\$0.00	\$0.00	\$25,955.79
201 EDA SPECIAL REVENUE FUND	\$139,864.38	\$399.18	\$0.00	\$140,263.56
205 EDA BUSINESS INCENTIVE FUND	\$67,595.99	\$1,990.43	\$0.00	\$69,586.42
311 2008A GO CIP REFUNDING BOND	\$84,462.44	\$0.00	\$37,145.00	\$47,317.44
312 2009A GO IMP REFUNDING BOND	\$15,331.93	\$0.00	\$0.00	\$15,331.93
314 2011A GO IMP CROSSOVER REF BD	\$469,126.98	\$0.00	\$0.00	\$469,126.98
315 2016A GO CIP BOND	\$101,717.45	\$0.00	\$84,707.50	\$17,009.95
401 GENERAL CAPITAL PROJECTS	\$720,577.63	\$0.00	\$0.00	\$720,577.63
402 PARKS CAPITAL PROJECTS	\$93,242.66	\$0.00	\$0.00	\$93,242.66
403 FIRE DEPT CAPITAL FUND	\$284,324.21	\$0.00	\$0.00	\$284,324.21
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$117,756.70	\$0.00	\$0.00	\$117,756.70
406 GAMBLING PROCEEDS	\$18,771.99	\$0.00	\$0.00	\$18,771.99
407 TIF REDEV DIST #1	\$8,691.51	\$0.00	\$0.00	\$8,691.51
409 MAHLER PIT - 15TH ST IMP FUND	\$95,428.14	\$10,319.05	\$0.00	\$105,747.19
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$96,786.03	\$0.00	\$0.00	\$96,786.03
418 STREET CAPITAL PROJ FUND	\$189,480.54	\$0.00	\$0.00	\$189,480.54
601 WATER ENTERPRISE FUND	\$967,298.53	\$119.16	\$3,749.00	\$963,668.69
602 SEWER ENTERPRISE FUND	\$341,130.28	\$0.00	\$6,349.75	\$334,780.53
603 STORM WATER ENTERPRISE FUND	\$163,830.17	\$0.00	\$0.00	\$163,830.17
611 WATER CAPITAL IMP FUND	\$217,300.06	\$0.00	\$0.00	\$217,300.06
612 SEWER CAPITAL IMP FUND	\$2,151,436.43	\$0.00	\$0.00	\$2,151,436.43
613 STORM WATER CAPITAL IMP FUND	\$684,882.02	\$0.00	\$0.00	\$684,882.02
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
702 CSAH 19 CEMETERY	\$0.00	\$1,600.00	\$0.00	\$1,600.00
811 EROSION CONTROL ESCROW FUND	\$38,123.53	\$0.00	\$0.00	\$38,123.53
815 LANDSCAPE ESCROW FUND	\$38,000.00	\$0.00	\$0.00	\$38,000.00
817 INFRASTRUCTURE ESCROW FUND	\$26,000.00	\$0.00	\$0.00	\$26,000.00
818 MISC ESCROWS FUND	\$27,010.05	\$21,118.59	\$507.86	\$47,620.78
820 BRIDGES TOWNHOMES ESC FUND	\$3,742.80	\$0.00	\$0.00	\$3,742.80
823 CROW RVR HTS WEST 3RD / BACKES	-\$725.92	\$0.00	\$0.00	-\$725.92
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$60,750.38	\$0.00	\$0.00	\$60,750.38
900 INTEREST	\$44,839.87	\$0.00	\$0.00	\$44,839.87
	\$8,266,521.16	\$60,000.46	\$214,440.24	\$8,112,081.38

HANOVER
Revenue Budget Report - EDA

Source Alt Code	Account Descr	January 2020 Amt	2020 YTD Amt	2020 YTD Budget	2018 YTD Variance	%YTD Budget
Fund 201 EDA SPECIAL REVENUE FUND						
TAXES	R 201-31000 Property Taxes - General	\$399.18	\$399.18	\$0.00	-\$399.18	0.00%
TAXES	R 201-31010 Tax Abatement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code TAXES		\$399.18	\$399.18	\$0.00	-\$399.18	0.00%
MISC	R 201-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 201-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 201-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 201-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 201 EDA SPECIAL REVENUE FUND		\$399.18	\$399.18	\$0.00	-\$399.18	0.00%
Fund 205 EDA BUSINESS INCENTIVE FUND						
MISC	R 205-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 205-36210 Interest Earnings	\$263.20	\$263.20	\$0.00	-\$263.20	0.00%
MISC	R 205-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 205-36230 Contributions and Donation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 205-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$263.20	\$263.20	\$0.00	-\$263.20	0.00%
INTGOVT	R 205-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 205 EDA BUSINESS INCENTIVE FUND		\$263.20	\$263.20	\$0.00	-\$263.20	0.00%
		\$662.38	\$662.38	\$0.00	-\$662.38	0.00%

Expenditure Budget Report - EDA

Dept Abbrev	Account Descr	January 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 201 EDA SPECIAL REVENUE FUND						
Dept 41330 Boards and Commissions						
BRDCOMM	E 201-41330-111 Committee Wages/Meeting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 201-41330-306 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 201-41330-310 Other Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 201-41330-437 Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 41570 Purchasing						
PURCHASE	E 201-41570-210 Operating Supplies (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49360 Transfers Out						
TRANSFERS	E 201-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360 Transfers Out		\$0.00	\$0.00	\$0.00	\$0.00	
Fund 201 EDA SPECIAL REVENUE FUND		\$0.00	\$0.00	\$0.00	\$0.00	

HANOVER
Expenditure Budget Report - EDA

Dept Abbrev	Account Descr	January 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 205 EDA BUSINESS INCENTIVE FUND						
Dept 46500	Economic Develop mt (GENERAL)					
ECODEVEL	E 205-46500-810 Refunds & Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 46500	Economic Develop mt (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300	Other Finanacing Uses					
OTHFINUS	E 205-49300-317 EDA BIF: Rent Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OTHFINUS	E 205-49300-318 EDA BIF: Matching Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
OTHFINUS	E 205-49300-319 EDA BIF: EDA Loan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	
Fund 205 EDA BUSINESS INCENTIVE FUND		\$0.00	\$0.00	\$0.00	\$0.00	

HANOVER
Expenditure Budget Report - EDA

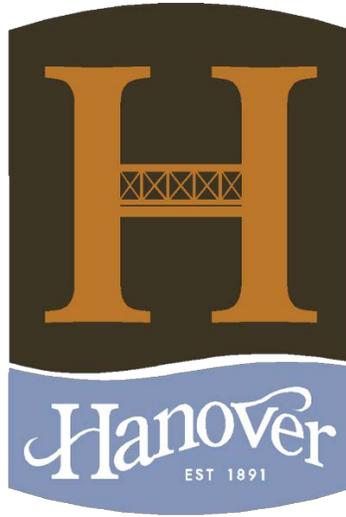
Dept Abbrev	Account Descr	January 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$0.00	\$0.00	\$0.00	\$0.00	

HANOVER

Transaction Activity - EDA

Period Name	Check Nbr	Tran Name	Search Name	Amount	Comments	Check/Receipt Date	Fund
Act Year 2020							
PL Type G General Ledger							
Account Descr G 205-12400 EDA Loan Receivable							
January	087337	Cash Recei	ASTRO ENGINEERING	\$1,072.76	EDA Loan Principal Paym	01/17/20	205
January	087307	Cash Recei	PLUG TECHNOLOGIES, IN	\$446.14	EDA Loan Principal Paym	01/06/20	205
January	029221	Cash Recei	ROY C INC	\$208.33	EDA Loan Payment - Jan	01/03/20	205
Account Descr G 205-12400 EDA Loan Receivable				\$1,727.23			
PL Type G General Ledger				\$1,727.23			
PL Type *R Revenue							
Account Descr R 201-31000 Property Taxes - General							
January		Cash Recei	HENNEPIN COUNTY TREA	\$200.05	HC Tax Settlement - Jan		201
January		Cash Recei	WRIGHT COUNTY AUDITO	\$199.13	WC Tax Settlement - Jan		201
Account Descr R 201-31000 Property Taxes - General				\$399.18			
Account Descr R 205-36210 Interest Earnings							
January	087337	Cash Recei	ASTRO ENGINEERING	\$260.11	EDA Loan Interest Paym	01/17/20	205
January	087307	Cash Recei	PLUG TECHNOLOGIES, IN	\$3.09	EDA Loan Interest Paym	01/06/20	205
Account Descr R 205-36210 Interest Earnings				\$263.20			
PL Type *R Revenue				\$662.38			
Act Year 2020				\$2,389.61			
				\$2,389.61			

<u>Borrower</u>	<u>2/7/2020</u>	<u>Paid Through</u>
	\$ -	
Plug Technologies, Inc.	\$ 897.46	February
Astro Engineering	\$ 83,668.45	January
Roy C. Inc.	\$ 4,583.38	February
BBBBQ LLC	\$ 88,999.48	December
Total	\$ 178,148.77	



**2019 LEADERSHIP – PLANNING –
TEAM BUILDING SESSION
EXECUTIVE SUMMARY**

The City of Hanover

11250 5th St NE – Ph: (763)497-3777 – Fax: 763-497-1873

www.hanovermn.org

MAYOR

Chris Kauffman

CITY COUNCIL MEMBERS

Doug Hammerseng

Ken Warpula

Jim Zajicek

MaryAnn Hallstein

City of Hanover

2019 Strategic Planning Executive Summary

May 4, 2019

Attendees:

Chris Kauffman • Doug Hammerseng • Ken Warpula • MaryAnn Hallstein • Todd Bartels • Tony Ross • Brian Dismang • Jessica Johnson • Stan Kolasa • Jim Schendel • Dean Kuitunen • Michelle Armstrong • Brian Hagen • Jackie Heinz • Amy Biren

The City of Hanover Strategic Planning Session allows for council, board members and staff to review and plan for the future needs of the city. The session looks to reflect on past accomplishments in order to establish framework on how to proceed forward. In looking to the future needs of the city; impacts and challenges are identified for the purpose of setting goals to strive towards accomplishing. The outcome of the session guides city officials on completing projects to better the community while staying true to the mission and vision of the city.

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CITY OF HANOVER

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SCHEDULE

- 7:45 AM Light Breakfast Provided
- 8:00 AM Welcome & Introductions
- 8:30 AM Review Mission Statement, Vision Statement, Past Goals
- What's working well?
 - What's not working well?
 - What's the city not doing that it should be doing?
 - What's the city currently doing that it should not be doing?
- 10:00 AM Break
- 10:15 AM Impacts & Challenges in next 3-5 years
- 10:45 AM Issues & Opportunities in the next 3-5 years
- 11:15 AM Activity: Impact of Words
- 12:00 PM Lunch
- 1:00 PM Roles & Responsibilities
- 2:00 PM Values
- 2:30 PM Goals for next 1-3 years
- 3:30 PM Review & Wrap-Up
- 4:00 PM Adjourn

VISION STATEMENT

Hanover is a historic Crow River city valuing small town tradition, while embracing both business and residential growth opportunities.

MISSION STATEMENT

The mission of Hanover is to maintain fiscal responsibility while providing high quality amenities and services. This is done to retain the small town atmosphere while offering a desirable community to live, work, and play.

2017 ESTABLISHED GOALS

- #1 – To promote and expand the city’s quality growth: industrial, commercial, and residential
- #2 – To promote the longevity of the city’s professional staff
- #3 – To improve the city’s aging infrastructure
- #4 – To update and fund the city’s Capital Improvement Program
- #5 – To ensure the city’s continued financial stability
- #6 – To continue to provide high levels of road and building maintenance
- #7 – To adapt to the city’s changing demographics

PAST REFLECTIONS

City officials participated in a strategic planning session in 2017. This was the first session of its nature in several years for those serving as city officials. The event identified many positives the city had accomplished well identifying areas of improvement as well. The event allowed for common goals, values, and direction to be agreed upon by the members.

During the 2019 session, participants engaged in an activity which allowed for time to reflect on the past two years of accomplishments. The reflection reviewed the work completed as well as how the city compares to itself from two years ago. The activity focused on what was working well, what was not working well, what the city was not doing that it should be doing, and what was the city doing that it should not be doing. As identified in 2019:

What's working well?

- Outdoor storage allowed in Industrial zones
- Longevity & Quality of City Officials & Staff
- Relationships between City Officials (Council, Board Members, Staff)
- City amenities and continually adding services
- Minimal resident complaints on city operations
- EDA Business Social
- Positive Community
- Community Organizations (non-profits)
- Awareness of changing demographics
- Fire Department
- City finances while maintaining quality infrastructure

What's not working well?

- Public response to growth/change
- Public's understanding of why/how growth occurs
- City's style of communication to public
- Lack of large group planning on big projects
- Receiving community feedback prior to final considerations being made
- Resident involvement in community organizations
- Understanding local authority

What is the City not doing that it should be doing?

- Self-promotion of positive actions
- Big picture planning
- Receiving training from outside professionals
- Considering single garbage hauler
- Lobby for County/State/Federal improvements impacting the City
- Knowing County/State/Federal assistance programs available
- Routine City Code review
- Outreach for public input
- Parks & Trails Capital Improvement Program

What is the City doing that it should not be doing?

- Responding to requests/complaints without considering the larger impact
- Conducting business to informally

FUTURE PREDICTIONS

Participants continued the 2019 session by identifying future impacts and opportunities facing the city in the next 1-5 years. These opportunities will provide the City with an ability to shape its future for the benefit of the residents and local business community.

Impacts in the next 1-5 years:

- Economic development of remaining large tracts of land
- Temporary increase to CSAH 19 traffic due to I94 expansion project
- Permanent increase CSAH 19 traffic and access to the roadway
- Surrounding community's growth
- Interstate interchange improvement project in Dayton
- Shoreland regulations
- Increased government regulations
- Local school district levies/referendums

Opportunities in the next 1-5 years:

- 8th St. NE extension (Industrial Park to CSAH 19)
- Annexation
- Resident input opportunities
- Implementation of Park Dedication Study
- Increasing tax base
- Existing business growth by identifying needs
- Improved communication

ROLES & RESPONSIBILITIES

Participants reviewed the major roles and responsibilities of the city council, individual council members, the mayor, the city administrator, department heads, city employees, city advisory boards and citizens.

City Council

- To foster increased public trust in local government
- To ensure the city continues to provide essential services to its residents
- To represent the citizens of the entire city
- To provide leadership and direction for the city by providing long-range planning, establishing policies and enacting ordinances
- To determine the city's annual budget and tax levy
- To make policy decisions for the betterment of the entire city
- To hire and monitor the performance of the City Administrator
- To provide guidance and support to the advisory boards
- To know local authority limitations

Individual Council Members

- To do their homework and be prepared to fulfill their responsibilities
- To cast votes with the total city in mind
- To communicate with, and listen to, the public on issues of community interest and concern
- To be honest, trustworthy, respectful and engaged
- To be good-will ambassadors for the city
- To make the tough policy decisions for the city
- To serve as liaisons with the advisory boards and organizations affecting the city and periodically reporting back to the council

Mayor

- To be the city's number one spokesman and ambassador
- To provide leadership in the development and fulfillment of a community vision
- To chair council meetings in an effective and well-run manner
- To mediate and disputes between council members, between the council and city administrator and the public
- To ensure implementation of the city's goals
- To sign the city's legal documents
- To respond to the tough citizen phone calls that can only be answered by the mayor
- To meet with developers and staff

City Administrator

- To provide leadership, guidance and support to the city staff
- To manage the day-to-day affairs, activities and services of the city
- To manage city personnel
- To implement city policies and oversee the enforcement of city ordinances
- To keep council members and the mayor informed, to oversee the preparation of council agendas, to make policy and personnel recommendations and to attend a variety of meetings representing the city
- To oversee the preparation of and to adhere to the city's budget and capital improvement plan financing
- To be the face of the city

Department Heads

- To provide leadership, guidance and support to department staff
- To manage the day-to-day operations of their departments
- To seek, recognize and act on opportunities to increase the effectiveness of their departments
- To provide reports and information to the council through the city administrator
- To implement council and city administrator directives
- To provide high quality customer service
- To establish department goals that are consistent with the city's goals
- To be current in their areas of responsibility and expertise

All City Employees

- To perform their job duties
- To seek out, recognize and act on opportunities to increase the effectiveness of the departments work
- To provide high quality customer service
- To stay within their budgets
- To be good-will ambassadors for the city
- To maintain proper and appropriate image and dress, and be professional in fulfilling their duties
- To be honest, respectful and have a positive attitude
- To be team players
- To make their contacts with the public positive experiences for the citizens
- To understand and abide by the city's values
- To take advantage of educational opportunities that are offered to improve their skills, effectiveness and career advancement
- To respect and adhere to the chain of command

Advisory Boards

- To make recommendations to the city council in alignment with city goals
- To research and study proposals and plans
- To follow the city's comprehensive plan, codes, rules and policies
- To hold public hearings and consider citizen input on issues

Citizens of Hanover

- To respect each other and act in a civil manner
- To respect and adhere to city ordinances
- To stay informed of city affairs and issues
- To vote in elections
- To pay their property taxes
- To participate in city affairs – if possible
- To be active in community organizations with a spirit of community
- To approach the council on matters of concern
- To support the local business community

CITY OF HANOVER VALUES

#1 Excellence and Quality in the Delivery of Service

We believe that service to the public is our reason for being and strive to deliver quality services in a highly professional and cost-effective and friendly manner.

#2 Fiscal Responsibility

We believe that fiscal responsibility and the prudent stewardship of public funds is essential for citizen confidence in government.

#3 Ethics, Integrity, and Professionalism

We believe ethics, integrity and professionalism are the foundation blocks of public trust and confidence and that all meaningful relationships are built on these values.

#4 Open and Honest Communication

We believe that open and honest communication with citizens, staff, council and advisory boards in a spirit of cooperation and teamwork is essential for an informed and involved citizenry and to foster a positive working environment for employees.

#5 Cooperation and Teamwork

We believe that the public is best served when the council, departments and employees work cooperatively as a team rather than at cross purposes.

#6 Visionary Leadership and Planning

We believe that the very essence of leadership is to be visionary and to plan for the future.

#7 Positive Relations with the Community

We believe that it is imperative that the city has positive relations with the community it serves.

2019 ESTABLISHED GOALS

- #1 To promote and expand the city's quality growth: industrial, commercial, and residential
- #2 To promote the longevity of the city's professional staff
- #3 To update and fund the city's Capital Improvement Program
- #4 To ensure the city's continued financial stability
- #5 To continue to provide high levels of road and building maintenance
- #6 To adapt to the city's changing demographics
- #7 To conduct collaborative planning between city council and advisory boards
- #8 To adopt effective enforceable, agreeable City Code while meeting state regulations