

**AGENDA
HANOVER CITY COUNCIL
FEBRUARY 21, 2023**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
MIKE AMERY
MARYANN HALLSTEIN
THOMAS DIERBERGER
GREG ZGUTOWICZ**

- 1. Call to Order Regular City Council Work Session: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:** *Items on the consent agenda are generally procedural, non-controversial and/or have been previously discussed by the City Council. These items do not require further discussion at the meeting and are passed by one motion of the Council. Additional information is included for each item within the agenda packet, and Council members may move items to the regular agenda for further discussion as needed.*
 - a. Approve Minutes of February 7, 2023 City Council Meeting (2)**
 - b. Approve Claims as Presented: (7)**

➤ Claims	\$ 72,334.54
➤ Payroll	\$ 10,296.55
➤ P/R taxes & Exp.	\$ 4,153.78
➤ Other Claims	<u>\$ 2,993.96</u>
➤ Total Claims	<u>\$ 89,778.83</u>
 - c. Resolution 02-21-23-14 – Approving Non-Waiver of Insurance Liability Limit (38)**
 - d. Resolution 02-21-23-15 – Approving Hennepin Co Election Equipment Agreement (39)**
 - e. Resolution 02-21-23-16 – Approving Temp Liquor Licenses for Hanover Lions Events (47)**
- 4. Reports**
- 5. Adjournment**

**CITY OF HANOVER
CITY COUNCIL MEETING
FEBRUARY 7, 2023 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, February 7, 2023, to order at 7:00 p.m. Present were Councilors MaryAnn Hallstein, Thomas Dierberger, Mike Amery, and Greg Zgutowicz. Also present were City Administrator Jennifer Nash, City Engineer Jenn Edison and Accountant Jackie Heinz. Guests present were Wright County Sheriff's Deputy Kotaska, Jason Doboszanski, Gretchen Barrett, Jim Zajicek, Chad Caddy, Kevin Vikingson, Missy Thompson and Rob Scriver.

Approval of Agenda:

Nash noted a requested additional item was handed out - 7d – Out of State Conference.

MOTION by Hallstein to approve the amended agenda, seconded by Dierberger. **Motion carried unanimously.**

Consent Agenda:

Amery removed item 3d - Resolution 02-07-23-12 – Approving Amendment to Extend CRHW 6th Agreement for discussion.

MOTION by Amery to approve the amended consent agenda, seconded by Hallstein. **Motion carried unanimously.**

a. Approve Minutes of January 17, 2023 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 93,628.06
➤ Payroll	\$ 10,618.60
➤ P/R taxes & Exp	\$ 4,264.50
➤ Other Claims	<u>\$ 3,030.02</u>
➤ Total Claims	<u>\$ 111,541.18</u>

c. Resolution 02-07-23-11 – Approving Renewal of Consumption and Display Permit
Motion carried unanimously.

Resolution 02-07-23-12 – Approving Amendment to Extend CRHW 6th Agreement

Amery inquired why they are requesting to extend and is this normal. Nash stated this is common, the developer was doing site work and was not able to finish before winter set in and so extending.

MOTION by Amery to approve Resolution 02-07-23-12, seconded by Hallstein. **Motion carried unanimously.**

Citizen's Forum

Missy Thompson – Hanover Youth Ball

Thompson stated she is a 15 year resident of Hanover, 11 of those years she has been on the Hanover Youth Ball Board. Thompson thanked council for allowing HYB to use the fields and the park, thanked Jason Doboszanski for everything public works does and thanked council for donating and moving the shed. Thompson stated they are seeing tremendous growth, from 300 last year to 350 this year, they offer travel and rec leagues for multiple ages, and the organization is ran by 13 board members. She reviewed a schedule handed out highlighting when the group uses City fields. Kauffman thanked Thompson for coming and noted it is nice that the fields are getting used. He also noted the City is

seeing increased use of facilities and requests for staff assistance, so Council will be interested in learning more about how our relationships with various organizations work to potentially look to formalize understanding in the future.

Hallstein inquired about a concern about foul balls going over a fence near the playground. Kauffman suggested Youth Ball could coordinate what they believe a good fix would be and reach out to the Hanover Athletic Association to see if they may be willing to fund.

Kevin Vikingson – 10486 6th Street

Vikingson stated he is here as a resident, but also works for Hennepin County and collects numbers on traffic. He wanted to attend the meeting to suggest that citizens call Hennepin County Public Works at 612-596-0299 with any concerns regarding Hennepin County roads such as recent social media comments about the 117/19 intersection. More comments will help Hennepin to understand and work to address issues. Kauffman inquired if safety is a priority over counts, Vikingson stated yes, the complaints regarding safety are important as just counts may not warrant this project moving ahead of others for funding in the County.

Chad Caddy stated the city already has the numbers and inquired why the city hasn't been on top of this issue. Amery stated this intersection has been and continues to be a tremendous priority. 117 / 19 is a dangerous intersection. He thanked Vikingson for attending to try to help and to relay that Hennepin is talking about it. Kauffman noted there is a concept, but no funds. Caddy asked why snow on the sidewalk on the bridge hadn't been cleared quickly. Doboszinski noted the sidewalk on the bridge is maintained by the county, we ask for permission to clear it. Nash stated Hennepin County owns the bridge sidewalk, the city asked to clear and this is one of the items done within the schedule. Doboszinski relayed clearing snow on this section of sidewalk was challenging this year due to snow fall patterns and snowmobilers compacting. Hennepin County eventually came out with a 7 man crew to clean it up. Hallstein stated the bridge is uniquely challenging, the snow must be hauled away.

Chad Caddy – 532 Emmy Lane

Caddy inquired why there are ordinances if they aren't followed. He is concerned that issues he has reported regarding his neighbors remain unresolved, and he does not feel residents should need to contact the City or Sheriff's Office when there are issues. Nash stated Wright County Sheriff's office is starting to help with some code enforcement through the City's contract with them for law enforcement. Many communities with contracts with County law enforcement have developed this relationship. The city works on a complaint basis and the Sheriff's Office was called out multiple times to work with Caddy's neighbors regarding the concerns. Amery noted the City pays about \$200k per year for law enforcement services, so assistance with enforcing the City's laws makes sense. Nash relayed that this assistance from the County enforcement services is still early here in Hanover and hasn't been utilized in the past. As the process is developed and better refined, the City can also work to provide communication to residents on which complaints can be directed where to receive assistance.

Public Hearing

None

Unfinished Business

None

New Business

Resolution 02-07-23-13 – Approving 2023 Street Project Professional Services

Edison presented analysis of core samples of the Bridges neighborhood as well as Esterly Oaks and Rolling Oaks. She stated coring was done back in November and we looked at maintenance versus reconstruct. Coring showed Bridges will unfortunately not be recommended for mill and overlay and will instead need a larger project in the future. She noted recommendation to bid for Esterly Oaks and Rolling Oaks areas for a full depth reclamation project. Rolling Oaks is a priority and Esterly Oaks could be included as a bid alternate to allow for unknown price environment. There is nothing wasted if the bid alternate isn't done as design will be ready for future bidding.

Kauffman inquired how much was in the streets fund, Heinz stated \$980k in streets capital currently. Nash clarified that the Capital Improvement Plan has a total of \$820k budgeted for all road projects this year.

Dierberger asked Edison to explain the 180 hours of design. Edison stated there is over 1 mile of roadway to this project and requires a 100-sheet plan set, WSB came in \$40k under last year on design and the project was only 3,000 feet. Edison stated they want to make sure there are no settlements, has learned in the past to double check. Don't want change orders and don't want to come back for more money.

MOTION by Amery to approve Resolution 02-07-23-13, seconded by Hallstein. **Motion carried unanimously.**

Wastewater Discussion

Nash noted St. Michael is going through the process to expand the wastewater plant. Hanover contracts with St. Michael for all wastewater, therefore we will have a share of the costs. St. Michael is applying for grants and going to legislation, they have also decided to use all the ARPA funds to buy down future debt and are asking if Hanover will do the same. Nash stated water and wastewater treatment are expensive projects. St. Michael will do the bonding and there will be an analysis on how to repay that debt over time through fees for services. Paying down some of the debt up front can prevent need for higher increases to user fees to pay for debt. If Hanover had to start our own system, the up front capital would be much more expensive. Edison noted she only has rough number so far from St. Michael staff and is inquiring for further detail on costs and Hanover's share.

Council members requested staff work with St. Michael to get more information about the plant and Hanover's share of costs for needed improvements. Nash stated St. Michael will be doing a rate study and it would be a good idea for Hanover to do one as well to ensure fees meet operational and projected capital costs for the water and sewer utilities.

Nash also relayed that some clarification should be considered with the contract with St. Michael that dates back to 1998. We will want to make sure the language matches with how the City is planning for the future for continued growth. This will be a topic of conversation with St. Michael in the future. Review will include whether Hanover's plans are matched in our agreements for water and wastewater for the future growth areas.

County Road 19 Project Discussion

Nash stated there has been some communication with Wright County since the public input opportunity. She noted the agreement with the County from 2021 includes delivery of plans designed to 95%. There is another provision in the contract that allows the City to decide whether or not to move forward with bidding the project. Wright County needs to know whether the current concept is ready to move forward with remaining design work, or if there are changes the City would like to see within that remaining design work.

Nash also relayed that Wright County staff have introduced the idea of helping to front funds to improve the Hennepin County 123 / 19 intersection with Hanover paying back over time. Hallstein inquired if council has more detail to look at for the design piece and spoke about pedestrian crossings at 34 and a desire for a trail on the west side of 19 from Beebe Lake Road to 4th St. Amery agreed he would like to see this trail on west side of 19.

Edison stated Hennepin County is verbally in support of a roundabout at 123 and 19. Hallstein inquired what else is needed for feedback. Nash stated the Council will need to decide on any feedback they want to give on the overall concept as engineering work proceeds. Later on, the City will need to decide if the project moves forward to bid.

Council members discussed design items that they would like included as remaining questions as design moves forward. Edison stated she is working with the administrator to assemble a list of remaining questions based on the most recent input opportunity and Council discussion. Nash stated if there is more Council wants added, those could be included with a resolution for consideration at an upcoming meeting. Hallstein inquired if tonight it just design, Nash stated at an upcoming meeting Council could approve the concept noting all the listed items. Dierberger inquired how much more we know about the funding with Wright County for 123, Edison noted this was a recent offer that still needs to be reviewed and discussed. Hallstein stated this could be a discussion for the EDA if we want to look at it.

Zajicek inquired if Wright County would help with the costs for the Hennepin County intersection, Nash stated they suggested they may be able to front the costs but this would need to be repaid. Edison noted ongoing concerns with both 123 / 19 and 117 / 19 Hennepin County intersections. 117 / 19 has been the largest immediate safety concerns. Zajicek inquired if there is anything legally that the city use to force Hennepin County to fix intersections. Attorney Squires stated the city could try, but there's not much leverage.

Discussion continued regarding contract language with Wright County. Squires stated he will relook at the contract to clarify. Squires further stated back in 2021 it was important to the council to have that pull the plug opportunity.

Out of State Conference

Nash stated there is a proposal for an out of state conference, justification is on the front with a budget on the back of information handed out to Council. The March conference won't work due to timing and calendars. Kauffman stated there has been no out of stated travel since he came on council, this was discussed earlier during Heinz's review, one of her goals is to become a certified clerk and get more training in the clerk area. He has concerns about being gone two weeks in May. Hallstein inquired if it is a staffing concern, or a concern if something comes up. Kauffman stated when someone misses half a month it's a strain on the rest of staff. Hallstein inquired about the National conference and what type of topics interest Heinz. Heinz stated she has been watching and they haven't come out with the speakers

or break out sessions yet. Heinz further stated she would only be missing three days of work for the National Conference in Portland, Oregon, Monday through Wednesday. Hallstein inquired if Heinz has concerns about getting the May work load completed. Heinz stated no, audit will be completed the second week of April, all annual reporting is done by May and it's an easier, more manageable time of work. Kauffman inquired when a decision should be made, Heinz stated the sooner the better for travel. Heinz further stated she has applied for the two grants and based off the extra that wasn't used last year in the travel expenses and the accounting training budget, cost would be \$929 dollars over budget, and then since Amy hasn't used her budget of \$500 in six years, Heinz could use that and cost would be \$429. Dierberger stated it sounds like work would be covered and would be valuable. Heinz stated she had the president of the MNGFOA reach out to her to attend, he was also her mentor through the MNGFOA, and he helped her with a lot of spreadsheets she uses now, gave her insight and a lot of help. Hallstein stated a well-trained staff is important.

MOTION by Hallstein to approve Heinz to attend the out of state conference, seconded by Dierberger. **Motion carried unanimously.**

Reports

None

Adjournment

MOTION by Hallstein to adjourn at 9:31 p.m., seconded by Amery. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Jennifer Nash, City Administrator

HANOVER

Payments

02/16/23 8:08 AM

Page 1

Current Period: December 2022

Payments Batch 12-31-22 PAY4 \$664.00

Refer	3975 <i>BEAUDRY OIL & PROPANE</i>	-			
Cash Payment	E 100-45200-220 Repair/Maint Supply (G Zamboni: 2 - 33 lb. Cylinders				\$64.00
Invoice	2246319 10/17/2022				
Transaction Date	2/13/2023	Cash	10100	Total	\$64.00

Refer	3976 <i>Wright County Finance</i>	-			
Cash Payment	E 100-41410-400 Repairs & Maint Cont (G 2022 Annual Maintenance - Omni-Ballots - Qty 1				\$200.00
Invoice	200006508 1/31/2023				
Cash Payment	E 100-41410-400 Repairs & Maint Cont (G 2022 Annual Maintenance - DS200 - Qty 2				\$400.00
Invoice	200006508 1/31/2023				
Transaction Date	2/13/2023	Cash	10100	Total	\$600.00

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$664.00	
	\$664.00	

Pre-Written Checks	\$0.00	
Checks to be Generated by the Computer	\$664.00	
Total	\$664.00	

HANOVER

02/16/23 12:57 PM

Page 1

*Check Summary Register©

Batch: 12-31-22 PAY4

	Name	Check Date	Check Amt	
10100 Cash				
36840	BEAUDRY OIL & PROPANE	2/21/2023	\$64.00	Zamboni: 2 - 33 lb. Cylinders
36841	Wright County Finance	2/21/2023	\$600.00	2022 Annual Maintenance - Omni-Ballots - Qty
		Total Checks	<u>\$664.00</u>	

FILTER: (([Act Year]='2022' and [period] in (12))) and (Source in ('12-31-22 PAY4'))

HANOVER
Cash Balances
December 2022

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,037,467.51	\$594,895.36	\$201,994.73	\$1,430,368.14
104 AMERICAN RESCUE PLAN ACT FUND	\$376,230.85	\$2,691.01	\$0.00	\$378,921.86
107 FIRE DEPT DONATIONS FUND	\$45,215.91	\$10,714.92	\$0.00	\$55,930.83
201 EDA SPECIAL REVENUE FUND	\$138,321.87	\$23,450.02	\$3,665.00	\$158,106.89
205 EDA BUSINESS INCENTIVE FUND	\$294,115.88	\$3,454.43	\$0.00	\$297,570.31
311 2008A GO CIP REFUNDING BOND	\$0.00	\$0.00	\$0.00	\$0.00
312 2009A GO IMP REFUNDING BOND	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$482,172.47	\$0.00	\$0.00	\$482,172.47
315 2016A GO CIP BOND	\$61,708.15	\$53,577.76	\$0.00	\$115,285.91
401 GENERAL CAPITAL PROJECTS	\$540,902.83	\$4,472.21	\$0.00	\$545,375.04
402 PARKS CAPITAL PROJECTS	\$146,551.33	\$13,578.02	\$0.00	\$160,129.35
403 FIRE DEPT CAPITAL FUND	\$70,957.32	\$18,685.80	\$0.00	\$89,643.12
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$793,616.68	\$5,671.37	\$2,099.00	\$797,189.05
406 CHARITABLE GAMBLING PROCEEDS	\$36,473.15	\$260.78	\$241.87	\$36,492.06
407 TIF REDEV DIST #1	\$12,879.63	\$3,222.70	\$5,645.81	\$10,456.52
409 MAHLER PIT - 15TH ST IMP FUND	\$84,831.27	\$606.76	\$0.00	\$85,438.03
411 FACILITIES CAPITAL PROJ FUND	\$14,635.10	\$104.68	\$0.00	\$14,739.78
417 EQUIPMENT CAPITAL FUND	\$223,020.53	\$114,391.37	\$0.00	\$337,411.90
418 STREET CAPITAL PROJ FUND	\$841,363.01	\$216,429.88	\$71,248.37	\$986,544.52
601 WATER ENTERPRISE FUND	\$1,021,699.08	\$43,268.35	\$41,973.63	\$1,022,993.80
602 SEWER ENTERPRISE FUND	\$833,548.59	\$76,153.80	\$106,539.67	\$803,162.72
603 STORM WATER ENTERPRISE FUND	\$258,876.12	\$7,007.90	\$2,386.20	\$263,497.82
611 WATER CAPITAL IMP FUND	\$410,811.11	\$3,516.78	\$0.00	\$414,327.89
612 SEWER CAPITAL IMP FUND	\$2,631,618.39	\$18,822.77	\$0.00	\$2,650,441.16
613 STORM WATER CAPITAL IMP FUND	\$953,057.52	\$6,818.37	\$173.81	\$959,702.08
701 RIVER ROAD CEMETERY	\$37,131.74	\$0.00	\$0.00	\$37,131.74
702 CSAH 19 CEMETERY	\$24,100.00	\$0.00	\$0.00	\$24,100.00
810 BUILDING PERMITS ESCROW FUND	\$330,001.00	\$25,000.00	\$0.00	\$355,001.00
811 EROSION CONTROL ESCROW FUND	\$43,123.53	\$0.00	\$0.00	\$43,123.53
815 LANDSCAPE ESCROW FUND	\$31,900.65	\$0.00	\$0.00	\$31,900.65
817 INFRASTRUCTURE ESCROW FUND	\$16,500.00	\$0.00	\$0.00	\$16,500.00
818 MISC ESCROWS FUND	\$96,793.23	\$23,035.54	\$27,302.23	\$92,526.54
820 BRIDGES TOWNHOMES ESC FUND	\$3,685.13	\$26.36	\$0.00	\$3,711.49
823 CROW RVR HTS WEST 3RD / BACKES	\$0.00	\$0.00	\$0.00	\$0.00
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$0.00	\$0.00	\$0.00	\$0.00
829 RIVER TOWN VILLAS DEVEL AGRMT	\$21,607.17	\$153.57	\$510.00	\$21,250.74
830 FEHN COMP 15TH ST DEVEL AGRMT	\$7,647.11	\$0.00	\$7,647.11	\$0.00

HANOVER

Cash Balances

December 2022

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
831 RIVERS EDGE DEVEL AGRMT	\$50,864.33	\$351.62	\$6,466.00	\$44,749.95
832 CROW RVR HTS 5TH DEVEL AGRMT	\$37,022.91	\$254.51	\$5,293.50	\$31,983.92
833 RIVERS EDGE 2 DEVEL AGRMT	\$53,576.63	\$383.76	\$2,564.00	\$51,396.39
834 CROW RVR HTS 6TH DEVEL AGRMT	\$85,819.77	\$613.12	\$1,254.00	\$85,178.89
900 INTEREST	\$49,927.71	\$31,365.34	\$81,293.05	\$0.00
	<u>\$12,199,775.21</u>	<u>\$1,302,978.86</u>	<u>\$568,297.98</u>	<u>\$12,934,456.09</u>

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget	
Fund 100 GENERAL FUND							
TAXES	R 100-31000	Property Taxes - General	\$418,620.25	\$1,010,950.87	\$1,003,063.00	-\$7,887.87	100.79%
TAXES	R 100-31020	Property Taxes - Fire	\$60,207.00	\$120,414.00	\$120,413.00	-\$1.00	100.00%
TAXES	R 100-31800	Franchise Fees	\$0.00	\$11,507.73	\$15,000.00	\$3,492.27	76.72%
Source Alt Code TAXES			\$478,827.25	\$1,142,872.60	\$1,138,476.00	-\$4,396.60	100.39%
SERVICE	R 100-34000	Charges for Services	\$0.00	\$5,940.50	\$5,000.00	-\$940.50	118.81%
SERVICE	R 100-34101	City Hall Rent Revenue	\$1,025.00	\$21,015.10	\$13,000.00	-\$8,015.10	161.65%
SERVICE	R 100-34107	Assessment Search Fees	\$25.00	\$1,250.00	\$700.00	-\$550.00	178.57%
SERVICE	R 100-34108	Administrative Fees	\$300.00	\$11,787.00	\$4,000.00	-\$7,787.00	294.68%
SERVICE	R 100-34109	Copies/Faxes	\$7.50	\$19.75	\$50.00	\$30.25	39.50%
SERVICE	R 100-34206	Other Public Safety Charges	\$0.00	\$1,450.00	\$0.00	-\$1,450.00	0.00%
SERVICE	R 100-34207	Fire Protection Services	\$9,000.63	\$102,989.13	\$115,240.00	\$12,250.87	89.37%
SERVICE	R 100-34403	Recycling Rev/Reimb	\$0.00	\$8,034.98	\$6,000.00	-\$2,034.98	133.92%
SERVICE	R 100-34780	Park Rental Fees	\$0.00	\$2,891.79	\$2,000.00	-\$891.79	144.59%
SERVICE	R 100-34940	Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE			\$10,358.13	\$155,378.25	\$145,990.00	-\$9,388.25	106.43%
MISC	R 100-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200	Miscellaneous Revenues	\$0.60	\$6,662.98	\$100.00	-\$6,562.98	6662.98%
MISC	R 100-36210	Interest Earnings	\$8,639.72	-\$38,448.20	\$0.00	\$38,448.20	0.00%
MISC	R 100-36215	Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230	Contributions and Donation	\$0.00	\$7,500.00	\$0.00	-\$7,500.00	0.00%
MISC	R 100-36235	Insurance Dividends	\$5,956.00	\$5,956.00	\$0.00	-\$5,956.00	0.00%
MISC	R 100-36250	Damage Deposits	\$200.00	\$10,954.90	\$10,000.00	-\$954.90	109.55%
MISC	R 100-36260	Refunds or Reimbursement	\$29.19	\$164.11	\$0.00	-\$164.11	0.00%
MISC	R 100-36290	Sale of Vehicles/Equipment	\$0.00	\$3,525.00	\$0.00	-\$3,525.00	0.00%
MISC	R 100-39101	Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC			\$14,825.51	-\$3,685.21	\$10,100.00	\$13,785.21	-36.49%
LIC PERM	R 100-32110	Alcoholic Beverages	\$0.00	\$7,312.25	\$6,870.00	-\$442.25	106.44%
LIC PERM	R 100-32180	Other Bus. Licenses/Permits	\$100.00	\$2,840.00	\$1,000.00	-\$1,840.00	284.00%
LIC PERM	R 100-32210	Building Permits	\$21,711.31	\$398,895.31	\$175,593.00	-\$223,302.31	227.17%
LIC PERM	R 100-32240	Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260	Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270	Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280	Other Non-Business Lic/Per	\$2.00	\$26.00	\$50.00	\$24.00	52.00%
Source Alt Code LIC PERM			\$21,813.31	\$410,573.56	\$185,013.00	-\$225,560.56	221.92%
INTGOVT	R 100-33400	State Grants and Aids	\$0.00	\$3,280.00	\$0.00	-\$3,280.00	0.00%
INTGOVT	R 100-33401	Local Government Aid	\$63,121.00	\$126,242.00	\$126,239.00	-\$3.00	100.00%
INTGOVT	R 100-33410	MV Credit	\$941.58	\$1,883.16	\$1,000.00	-\$883.16	188.32%
INTGOVT	R 100-33420	PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33422	State Fire Aid	\$0.00	\$52,718.07	\$46,025.00	-\$6,693.07	114.54%
INTGOVT	R 100-33426	State Police Aid	\$0.00	\$6,975.38	\$6,703.00	-\$272.38	104.06%
INTGOVT	R 100-33610	County Grants/Aid for Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT			\$64,062.58	\$191,098.61	\$179,967.00	-\$11,131.61	106.19%
FINES	R 100-35100	Court Fines	\$378.98	\$4,305.67	\$3,000.00	-\$1,305.67	143.52%
Source Alt Code FINES			\$378.98	\$4,305.67	\$3,000.00	-\$1,305.67	143.52%
Fund 100 GENERAL FUND			\$590,265.76	\$1,900,543.48	\$1,662,546.00	-\$237,997.48	114.32%

HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
		\$590,265.76	\$1,900,543.48	\$1,662,546.00	-\$237,997.48	114.32%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111	Committee Wages/Me	\$4,735.00	\$9,380.00	\$13,000.00	\$3,620.00 72.15%
COUNCIL	E 100-41110-122	FICA	\$293.57	\$581.56	\$806.00	\$224.44 72.15%
COUNCIL	E 100-41110-123	Medicare	\$68.66	\$136.01	\$189.00	\$52.99 71.96%
COUNCIL	E 100-41110-208	Training and Instructio	\$0.00	\$0.00	\$2,000.00	\$2,000.00 0.00%
COUNCIL	E 100-41110-306	Dues & Subscriptions	\$0.00	\$6,053.36	\$7,500.00	\$1,446.64 80.71%
COUNCIL	E 100-41110-331	Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00 0.00%
COUNCIL	E 100-41110-437	Other Miscellaneous	\$8,100.00	\$8,200.00	\$20,000.00	\$11,800.00 41.00%
Dept 41110 Council			\$13,197.23	\$24,350.93	\$45,495.00	\$21,144.07 53.52%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111	Committee Wages/Me	\$3,630.00	\$3,630.00	\$5,000.00	\$1,370.00 72.60%
BRDCOMM	E 100-41330-208	Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00 0.00%
BRDCOMM	E 100-41330-331	Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00 0.00%
Dept 41330 Boards and Commissions			\$3,630.00	\$3,630.00	\$5,700.00	\$2,070.00 63.68%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101	Full-Time Employees R	\$6,846.16	\$85,058.40	\$89,544.00	\$4,485.60 94.99%
CITYADM	E 100-41400-121	PERA	\$513.46	\$6,674.98	\$6,716.00	\$41.02 99.39%
CITYADM	E 100-41400-122	FICA	\$399.66	\$5,331.98	\$5,552.00	\$220.02 96.04%
CITYADM	E 100-41400-123	Medicare	\$93.46	\$1,246.88	\$1,298.00	\$51.12 96.06%
CITYADM	E 100-41400-134	Employer Paid Life	\$56.52	\$733.32	\$793.00	\$59.68 92.47%
CITYADM	E 100-41400-151	Med/Dental Insurance	\$646.08	\$8,400.00	\$8,400.00	\$0.00 100.00%
CITYADM	E 100-41400-208	Training and Instructio	\$88.44	\$1,388.44	\$1,500.00	\$111.56 92.56%
CITYADM	E 100-41400-306	Dues & Subscriptions	\$0.00	\$400.31	\$200.00	-\$200.31 200.16%
Dept 41400 City Administrator			\$8,643.78	\$109,234.31	\$114,003.00	\$4,768.69 95.82%
Dept 41410 Elections						
ELECTION	E 100-41410-101	Full-Time Employees R	\$0.00	\$3,200.00	\$4,000.00	\$800.00 80.00%
ELECTION	E 100-41410-122	FICA	\$0.00	\$198.40	\$248.00	\$49.60 80.00%
ELECTION	E 100-41410-123	Medicare	\$0.00	\$46.42	\$58.00	\$11.58 80.03%
ELECTION	E 100-41410-142	Unemployment Benefit	\$0.00	\$30.09	\$0.00	-\$30.09 0.00%
ELECTION	E 100-41410-200	Office Supplies (GENE	\$678.90	\$1,406.50	\$0.00	-\$1,406.50 0.00%
ELECTION	E 100-41410-310	Other Professional Ser	\$0.00	\$3,839.02	\$0.00	-\$3,839.02 0.00%
ELECTION	E 100-41410-351	Legal Notices Publishin	\$0.00	\$106.75	\$75.00	-\$31.75 142.33%
ELECTION	E 100-41410-400	Repairs & Maint Cont (\$600.00	\$1,611.60	\$2,000.00	\$388.40 80.58%
ELECTION	E 100-41410-437	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
Dept 41410 Elections			\$1,278.90	\$10,438.78	\$6,381.00	-\$4,057.78 163.59%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101	Full-Time Employees R	\$4,155.22	\$51,758.68	\$54,534.00	\$2,775.32 94.91%
CLERICAL	E 100-41430-103	Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
CLERICAL	E 100-41430-121	PERA	\$311.64	\$4,063.04	\$4,090.00	\$26.96 99.34%
CLERICAL	E 100-41430-122	FICA	\$250.25	\$3,262.81	\$3,381.00	\$118.19 96.50%
CLERICAL	E 100-41430-123	Medicare	\$58.52	\$763.03	\$791.00	\$27.97 96.46%
CLERICAL	E 100-41430-134	Employer Paid Life	\$43.20	\$468.00	\$531.00	\$63.00 88.14%
CLERICAL	E 100-41430-142	Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00 0.00%
CLERICAL	E 100-41430-151	Med/Dental Insurance	\$646.08	\$8,400.00	\$8,400.00	\$0.00 100.00%
CLERICAL	E 100-41430-208	Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00 0.00%
CLERICAL	E 100-41430-306	Dues & Subscriptions	\$0.00	\$47.50	\$100.00	\$52.50 47.50%
Dept 41430 Clerical Staff			\$5,464.91	\$68,763.06	\$72,327.00	\$3,563.94 95.07%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260	Uniforms	\$248.00	\$248.00	\$300.00	\$52.00 82.67%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
STAFFEXP	E 100-41435-310 Other Professional Ser	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$15.00	\$1,110.27	\$2,000.00	\$889.73	55.51%
Dept 41435 Staff Expenses		\$263.00	\$1,508.27	\$2,800.00	\$1,291.73	53.87%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$4,842.24	\$60,177.00	\$63,249.00	\$3,072.00	95.14%
ACCTING	E 100-41530-121 PERA	\$363.16	\$4,713.26	\$4,744.00	\$30.74	99.35%
ACCTING	E 100-41530-122 FICA	\$295.14	\$3,830.35	\$3,921.00	\$90.65	97.69%
ACCTING	E 100-41530-123 Medicare	\$69.02	\$895.75	\$917.00	\$21.25	97.68%
ACCTING	E 100-41530-134 Employer Paid Life	\$50.22	\$540.30	\$607.00	\$66.70	89.01%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$646.08	\$8,400.00	\$8,400.00	\$0.00	100.00%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$230.00	\$1,000.00	\$770.00	23.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$70.00	\$200.00	\$130.00	35.00%
ACCTING	E 100-41530-310 Other Professional Ser	\$435.00	\$435.00	\$435.00	\$0.00	100.00%
Dept 41530 Accounting		\$6,700.86	\$79,291.66	\$83,473.00	\$4,181.34	94.99%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$22,830.00	\$22,500.00	-\$330.00	101.47%
Dept 41540 Auditing		\$0.00	\$22,830.00	\$22,500.00	-\$330.00	101.47%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Ser	\$0.00	\$29,436.10	\$27,000.00	-\$2,436.10	109.02%
Dept 41550 Assessing		\$0.00	\$29,436.10	\$27,000.00	-\$2,436.10	109.02%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENE	\$774.08	\$3,587.46	\$3,500.00	-\$87.46	102.50%
PURCHASE	E 100-41570-205 Bank Fees	\$125.14	\$495.46	\$200.00	-\$295.46	247.73%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$3,209.00	\$8,000.00	\$4,791.00	40.11%
PURCHASE	E 100-41570-220 Repair/Maint Supply (\$200.96	\$5,050.46	\$4,500.00	-\$550.46	112.23%
PURCHASE	E 100-41570-322 Postage	\$335.39	\$2,713.45	\$2,500.00	-\$213.45	108.54%
PURCHASE	E 100-41570-570 Office Equip and Furni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$1,435.57	\$15,055.83	\$18,700.00	\$3,644.17	80.51%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Ser	\$945.50	\$7,727.19	\$7,000.00	-\$727.19	110.39%
Dept 41600 Computer		\$945.50	\$7,727.19	\$7,000.00	-\$727.19	110.39%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$3,492.33	\$7,996.85	\$20,000.00	\$12,003.15	39.98%
Dept 41610 City Attorney		\$3,492.33	\$7,996.85	\$20,000.00	\$12,003.15	39.98%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Ser	\$2,700.00	\$14,931.00	\$20,000.00	\$5,069.00	74.66%
Dept 41910 Planning and Zoning		\$2,700.00	\$14,931.00	\$20,000.00	\$5,069.00	74.66%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (G	\$561.06	\$5,050.58	\$2,500.00	-\$2,550.58	202.02%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (\$30.95	\$6,175.06	\$6,000.00	-\$175.06	102.92%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$775.00	\$800.00	\$25.00	96.88%
GOVTBLDG	E 100-41940-310 Other Professional Ser	\$2,105.25	\$12,023.07	\$7,500.00	-\$4,523.07	160.31%
GOVTBLDG	E 100-41940-321 Telephone	\$736.17	\$5,671.89	\$5,400.00	-\$271.89	105.04%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$603.00	\$300.00	-\$303.00	201.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$2,127.61	\$12,544.12	\$10,000.00	-\$2,544.12	125.44%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$1,651.87	\$5,333.07	\$5,000.00	-\$333.07	106.66%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispo	\$584.46	\$5,852.17	\$3,500.00	-\$2,352.17	167.20%
GOVTBLDG	E 100-41940-415 Other Equipment Rent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structur	\$0.00	-\$973.82	\$4,000.00	\$4,973.82	-24.35%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$839.97	\$2,000.00	\$1,160.03	42.00%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$5,858.47	\$0.00	-\$5,858.47	0.00%
Dept 41940	General Govt Buildings/Plant	\$7,797.37	\$59,752.58	\$47,000.00	-\$12,752.58	127.13%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$5,792.75	\$28,134.00	\$25,000.00	-\$3,134.00	112.54%
Dept 41950	Engineer	\$5,792.75	\$28,134.00	\$25,000.00	-\$3,134.00	112.54%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$1,127.83	\$19,209.67	\$15,000.00	-\$4,209.67	128.06%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$25,592.11	\$26,000.00	\$407.89	98.43%
Dept 41960	Insurance	\$1,127.83	\$44,801.78	\$41,000.00	-\$3,801.78	109.27%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$686.34	\$300.00	-\$386.34	228.78%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$109.95	\$100.00	-\$9.95	109.95%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$203.50	\$400.00	\$196.50	50.88%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$999.79	\$1,000.00	\$0.21	99.98%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.45	\$50.00	\$29.55	40.90%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$20.45	\$50.00	\$29.55	40.90%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Ser	\$22,590.50	\$90,362.00	\$90,362.00	\$0.00	100.00%
Dept 42101	Hennepin County Sheriff	\$22,590.50	\$90,362.00	\$90,362.00	\$0.00	100.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Ser	\$10,565.96	\$125,589.99	\$124,129.00	-\$1,460.99	101.18%
Dept 42102	Wright County Sheriff	\$10,565.96	\$125,589.99	\$124,129.00	-\$1,460.99	101.18%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$30,836.83	\$80,600.00	\$49,763.17	38.26%
FIREADMIN	E 100-42210-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$4,566.99	\$4,997.00	\$430.01	91.39%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$1,068.11	\$1,169.00	\$100.89	91.37%
FIREADMIN	E 100-42210-134 Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$39.76	\$119.14	\$300.00	\$180.86	39.71%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$4,199.17	\$18,454.93	\$9,000.00	-\$9,454.93	205.05%
FIREADMIN	E 100-42210-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENE	\$0.00	\$470.56	\$350.00	-\$120.56	134.45%
FIREADMIN	E 100-42210-305 Medical and Dental Fe	\$0.00	\$2,175.00	\$8,500.00	\$6,325.00	25.59%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$290.00	\$418.00	\$1,000.00	\$582.00	41.80%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$4,358.78	\$5,000.00	\$641.22	87.18%
Dept 42210	Fire Dept Administration	\$4,528.93	\$62,468.34	\$110,916.00	\$48,447.66	56.32%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$68.91	\$4,935.11	\$6,000.00	\$1,064.89	82.25%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$358.61	\$1,268.26	\$1,500.00	\$231.74	84.55%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$770.22	\$1,000.00	\$229.78	77.02%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$16,203.20	\$18,000.00	\$1,796.80	90.02%
FIREEQUIP	E 100-42220-580 Other Equipment	\$197.22	\$4,261.25	\$5,000.00	\$738.75	85.23%
Dept 42220	Fire Dept Equipment	\$624.74	\$27,438.04	\$31,500.00	\$4,061.96	87.10%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$6,236.75	\$12,337.20	\$7,500.00	-\$4,837.20	164.50%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
FIRETRNG	E 100-42240-310 Other Professional Ser	\$842.57	\$3,826.93	\$3,700.00	-\$126.93	103.43%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$938.78	\$1,500.00	\$561.22	62.59%
Dept 42240 Fire Dept Training		\$7,079.32	\$17,102.91	\$12,700.00	-\$4,402.91	134.67%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$157.13	\$4,308.44	\$3,000.00	-\$1,308.44	143.61%
FIREVEH	E 100-42260-220 Repair/Maint Supply (\$311.13	\$5,367.34	\$5,000.00	-\$367.34	107.35%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$6,324.83	\$5,000.00	-\$1,324.83	126.50%
FIREVEH	E 100-42260-700 Transfers (GENERAL)	\$0.00	\$0.00	\$30,158.00	\$30,158.00	0.00%
Dept 42260 Fire Vehicles		\$468.26	\$16,000.61	\$44,158.00	\$28,157.39	36.23%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$327.75	\$650.00	\$322.25	50.42%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (\$1,005.97	\$4,076.37	\$5,000.00	\$923.63	81.53%
FIREBLDG	E 100-42280-321 Telephone	\$205.31	\$1,264.25	\$1,500.00	\$235.75	84.28%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$1,054.79	\$4,238.43	\$4,500.00	\$261.57	94.19%
FIREBLDG	E 100-42280-383 Gas Utilities	\$1,220.49	\$4,125.73	\$3,500.00	-\$625.73	117.88%
FIREBLDG	E 100-42280-520 Buildings and Structur	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs		\$3,486.56	\$14,032.53	\$15,150.00	\$1,117.47	92.62%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$52,718.07	\$46,025.00	-\$6,693.07	114.54%
FIRERELIEF	E 100-42290-125 Other Retirement Cont	\$7,414.50	\$14,829.00	\$14,829.00	\$0.00	100.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$6,400.00	\$6,400.00	\$0.00	100.00%
Dept 42290 Fire Relief Association		\$7,414.50	\$73,947.07	\$67,254.00	-\$6,693.07	109.95%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Ser	\$29,091.78	\$152,988.98	\$60,000.00	-\$92,988.98	254.98%
Dept 42401 Building Inspection Admin		\$29,091.78	\$152,988.98	\$60,000.00	-\$92,988.98	254.98%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Ser	\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$500.00	\$250.00	50.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$12,622.76	\$157,312.17	\$162,034.00	\$4,721.83	97.09%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$463.84	\$0.00	-\$463.84	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$360.00	\$9,923.60	\$39,276.00	\$29,352.40	25.27%
PUBWRKS	E 100-43000-121 PERA	\$946.71	\$12,385.53	\$12,903.00	\$517.47	95.99%
PUBWRKS	E 100-43000-122 FICA	\$770.92	\$10,433.97	\$10,836.00	\$402.03	96.29%
PUBWRKS	E 100-43000-123 Medicare	\$180.30	\$2,440.28	\$2,635.00	\$194.72	92.61%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$129.80	\$1,426.73	\$1,666.00	\$239.27	85.64%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,145.38	\$27,802.04	\$28,800.00	\$997.96	96.53%
PUBWRKS	E 100-43000-208 Training and Instructio	\$3.96	\$2,032.75	\$4,500.00	\$2,467.25	45.17%
PUBWRKS	E 100-43000-212 Motor Fuels	\$4,000.61	\$14,693.52	\$12,000.00	-\$2,693.52	122.45%
PUBWRKS	E 100-43000-215 Shop Supplies	\$880.38	\$8,970.51	\$7,500.00	-\$1,470.51	119.61%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (\$924.16	\$13,434.10	\$12,000.00	-\$1,434.10	111.95%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$323.98	\$885.84	\$1,500.00	\$614.16	59.06%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$870.01	\$9,560.60	\$10,000.00	\$439.40	95.61%
PUBWRKS	E 100-43000-260 Uniforms	\$239.94	\$1,383.59	\$3,000.00	\$1,616.41	46.12%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-310 Other Professional Ser	\$1,296.90	\$6,017.80	\$7,500.00	\$1,482.20	80.24%
PUBWRKS	E 100-43000-321 Telephone	\$671.19	\$4,466.77	\$3,400.00	-\$1,066.77	131.38%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$1,394.38	\$6,018.43	\$5,000.00	-\$1,018.43	120.37%
PUBWRKS	E 100-43000-383 Gas Utilities	\$2,549.73	\$7,021.59	\$5,500.00	-\$1,521.59	127.67%
PUBWRKS	E 100-43000-520 Buildings and Structur	\$57.56	\$1,629.84	\$1,998.00	\$368.16	81.57%
Dept 43000 Public Works (GENERAL)		\$30,368.67	\$298,438.25	\$332,248.00	\$33,809.75	89.82%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$14,835.95	\$50,000.00	\$35,164.05	29.67%
Dept 43121 Paved Streets		\$0.00	\$14,835.95	\$50,000.00	\$35,164.05	29.67%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$1,946.33	\$7,124.83	\$15,000.00	\$7,875.17	47.50%
Dept 43122 Unpaved Streets		\$1,946.33	\$7,124.83	\$15,000.00	\$7,875.17	47.50%
Dept 43125 Ice & Snow Removal						
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$20,274.51	\$20,000.00	-\$274.51	101.37%
Dept 43125 Ice & Snow Removal		\$0.00	\$20,274.51	\$20,000.00	-\$274.51	101.37%
Dept 43160 Street Lighting						
STLGHTG	E 100-43160-381 Electric Utilities	\$5,652.29	\$32,432.58	\$25,000.00	-\$7,432.58	129.73%
Dept 43160 Street Lighting		\$5,652.29	\$32,432.58	\$25,000.00	-\$7,432.58	129.73%
Dept 43240 Waste (refuse) Disposal						
REFDISPO	E 100-43240-384 Refuse/Garbage Dispo	\$0.00	\$3,908.18	\$3,000.00	-\$908.18	130.27%
Dept 43240 Waste (refuse) Disposal		\$0.00	\$3,908.18	\$3,000.00	-\$908.18	130.27%
Dept 43245 Recycling: Refuse						
RECYCLING	E 100-43245-384 Refuse/Garbage Dispo	\$7,277.79	\$39,296.04	\$46,000.00	\$6,703.96	85.43%
Dept 43245 Recycling: Refuse		\$7,277.79	\$39,296.04	\$46,000.00	\$6,703.96	85.43%
Dept 45186 Senior Center						
SRCENTER	E 100-45186-437 Other Miscellaneous	\$2,584.56	\$9,717.09	\$9,500.00	-\$217.09	102.29%
Dept 45186 Senior Center		\$2,584.56	\$9,717.09	\$9,500.00	-\$217.09	102.29%
Dept 45200 Parks (GENERAL)						
PARKS	E 100-45200-212 Motor Fuels	\$279.34	\$4,878.80	\$2,000.00	-\$2,878.80	243.94%
PARKS	E 100-45200-220 Repair/Maint Supply (\$75.62	\$8,436.28	\$6,000.00	-\$2,436.28	140.60%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$8,764.47	\$8,000.00	-\$764.47	109.56%
PARKS	E 100-45200-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$284.95	\$1,321.07	\$2,200.00	\$878.93	60.05%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$164.50	\$16,323.50	\$2,000.00	-\$14,323.50	816.18%
Dept 45200 Parks (GENERAL)		\$804.41	\$39,724.12	\$20,200.00	-\$19,524.12	196.65%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$1,304.75	\$15,633.58	\$15,500.00	-\$133.58	100.86%
Dept 45500 Libraries (GENERAL)		\$1,304.75	\$15,633.58	\$15,500.00	-\$133.58	100.86%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$2,400.00	\$10,154.90	\$10,000.00	-\$154.90	101.55%
Dept 48205 Damage Deposit Refunds		\$2,400.00	\$10,154.90	\$10,000.00	-\$154.90	101.55%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360 Transfers Out		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)						

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
TRANSIT	E 100-49800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$200,659.38	\$1,600,623.08	\$1,662,546.00	\$61,922.92	96.28%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	December 2022 Amt	2022 YTD Amt	2022 YTD Budget	2022 YTD Balance	%YTD Budget
		\$200,659.38	\$1,600,623.08	\$1,662,546.00	\$61,922.92	96.28%

HANOVER

Payments

02/16/23 7:59 AM

Page 1

Current Period: February 2023

Payments Batch 02-21-23 Claims

\$71,670.54

Refer	3979 <i>Across the Street Productions, Inc.</i>	-			
Cash Payment	E 100-42240-208 Training and Instruction	Blue Card Online Training Program for 10 Members			\$3,657.50
Invoice	INV13722	2/2/2023			
Transaction Date	2/14/2023	Cash	10100	Total	\$3,657.50
Refer	3978 <i>BEAUDRY OIL & PROPANE</i>	-			
Cash Payment	E 100-43000-212 Motor Fuels	Diesel: Refill of 334.5 Gallons on 2/8/2023			\$1,237.32
Invoice	2268018	2/8/2023			
Transaction Date	2/14/2023	Cash	10100	Total	\$1,237.32
Refer	3974 <i>CARDMEMBER SRVC (CENTRAL B</i>	-			
Cash Payment	E 100-42220-228 Medical Supplies	Lancets, Gauze Pads, Band-Aids, BP Kits			\$62.04
Invoice		12/27/2022			
Cash Payment	E 100-42280-215 Shop Supplies	25' Extension Cord, 1-' Extensxon Cord, Garbage Bags			\$63.54
Invoice		12/27/2022			
Cash Payment	E 100-42220-580 Other Equipment	File Cabinet			\$247.30
Invoice		12/28/2022			
Cash Payment	E 100-42220-580 Other Equipment	Gift Cards for 2022 Year End Awards			\$180.00
Invoice		1/14/2023			
Cash Payment	E 100-42240-208 Training and Instruction	Lunch for Hazzard Zone Training			\$128.03
Invoice		1/14/2023			
Transaction Date	2/15/2023	Cash	10100	Total	\$680.91
Refer	3973 <i>CARSON, CLELLAND & SCHREDE</i>	-			
Cash Payment	E 100-41610-304 Legal Fees	Legal Support / Work - January 2023			\$39.91
Invoice	3199	1/30/2023			
Transaction Date	2/13/2023	Cash	10100	Total	\$39.91
Refer	3970 <i>CENTERPOINT ENERGY</i>	<u>Ck# 003962E 2/21/2023</u>			
Cash Payment	E 100-41940-383 Gas Utilities	Acct. #5783209-9: City Hall Gas Utilities 12/27/2022 - 1/27/2023			\$874.72
Invoice		1/31/2023			
Cash Payment	E 100-43000-383 Gas Utilities	Acct. #10801925-8: Public Works Gas Utilities 12/27/2022 - 1/27/2023			\$1,473.18
Invoice		1/31/2023			
Cash Payment	E 100-42280-383 Gas Utilities	Acct. #5774149-8: Fire Station Gas Utilities 12/27/2022 - 1/27/2023			\$636.35
Invoice		1/31/2023			
Transaction Date	2/13/2023	Cash	10100	Total	\$2,984.25
Refer	3976 <i>CENTRAL HYDRAULICS, INC.</i>	<u>Ck# 003971E 2/21/2023</u>			
Cash Payment	E 100-43000-220 Repair/Maint Supply (G	Loader: Quick Couplers, Female Quick Couplers, Nipples			\$1,082.16
Invoice	79795	2/7/2023			
Transaction Date	2/15/2023	Cash	10100	Total	\$1,082.16
Refer	3971 <i>CENTURY LINK</i>	-			
Cash Payment	E 100-42280-321 Telephone	Fire Station Landline - 1/28/2023 - 2/27/2023			\$53.52
Invoice		1/28/2023			
Transaction Date	2/15/2023	Cash	10100	Total	\$53.52
Refer	3978 <i>CINTAS</i>	<u>Ck# 003972E 2/21/2023</u>			
Cash Payment	E 100-43000-215 Shop Supplies	Public Works: Medical Supplies			\$109.41
Invoice	5145534575	2/15/2023			

HANOVER

Payments

02/16/23 7:59 AM

Page 2

Current Period: February 2023

Cash Payment	E 100-41940-310	Other Professional Servi	City Hall: Medical Supplies		\$102.80
Invoice	5145534575		2/15/2023		
Transaction Date	2/15/2023	Cash	10100	Total	\$212.21
Refer	3974	COMCAST			
Cash Payment	E 100-41940-321	Telephone	CH: Digital Voice & Internet - February 2023		\$161.42
Invoice			1/25/2023		
Transaction Date	2/13/2023	Cash	10100	Total	\$161.42
Refer	3970	Elie, Troy	Ck# 003970E 2/21/2023		
Cash Payment	E 100-42240-208	Training and Instruction	T. Elie, L. Groves & S. Vojacek: 2 Hotel Rooms for Fire School in Fargo, ND 3/24 to 3/26/2023		\$723.72
Invoice					
Transaction Date	2/15/2023	Cash	10100	Total	\$723.72
Refer	3971	FINKEN WATER SOLUTIONS	Ck# 003963E 2/21/2023		
Cash Payment	E 100-43000-215	Shop Supplies	Cust #400099: 20 Gallons of Drinking Water		\$29.00
Invoice	46122TM		1/3/2023		
Cash Payment	E 100-43000-215	Shop Supplies	Cust #400099: 2 Water Bottle Deposits		\$12.00
Invoice	46122TM		1/3/2023		
Cash Payment	E 100-43000-215	Shop Supplies	Cust #400099: Fuel Surcharge		\$2.95
Invoice	43122TM		1/3/2023		
Cash Payment	E 100-43000-215	Shop Supplies	Cust #400099: Cook & Cold Rental Cooler - February 2023		\$8.00
Invoice	1352100		2/1/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: 80 lbs. of Solar Salt		\$25.00
Invoice	46127TM		1/3/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: 40 Gallons of Drinking Water		\$58.00
Invoice	46127TM		1/3/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: Fuel Surcharge		\$2.95
Invoice	46127TM		1/3/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: Water Bottle Deposit		-\$6.00
Invoice	46127TM		1/3/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: 15 Gallons of Drinking Water		\$21.75
Invoice	50075TM		1/30/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: Fuel Surcharge		\$2.95
Invoice	50075TM		1/30/2023		
Cash Payment	E 100-42280-220	Repair/Maint Supply (G	Cust #7576: Cook & Cold Rental Cooler - February 2023		\$9.50
Invoice	1352881		2/1/2023		
Transaction Date	2/13/2023	Cash	10100	Total	\$166.10
Refer	3975	GearGrid Corp.			
Cash Payment	E 100-42220-221	Equipment Parts	Rods and Brackets for 3 Lockers		\$100.00
Invoice	0022558-IN		2/10/2023		
Transaction Date	2/15/2023	Cash	10100	Total	\$100.00
Refer	3977	MENARDS - BUFFALO			
Cash Payment	E 100-43000-215	Shop Supplies	Airwick Refills, 15 Qt Clearview Latch Box		\$45.31
Invoice	78240		2/2/2023		
Cash Payment	E 100-43000-215	Shop Supplies	Pleated Filters, Toilet Paper, 240 lbs. Salt Pellets		\$102.26
Invoice	78721-1		2/9/2023		
Cash Payment	E 100-43000-520	Buildings and Structures	T & P Relief Valve		\$11.98
Invoice	78721-1		2/9/2023		
Cash Payment	E 100-43000-220	Repair/Maint Supply (G	Interior Paint		\$183.99
Invoice	78721-1		2/9/2023		

HANOVER

Payments

02/16/23 7:59 AM
Page 3

Current Period: February 2023

Transaction Date	2/15/2023	Cash	10100	Total	\$343.54
Refer	3966 <i>MN PEIP</i>				
Cash Payment	G 100-21706 Medical/Dental Ins	-	Medical & Dental Premiums - March 2023		\$4,067.95
Invoice	1261937	2/10/2023			
Cash Payment	G 100-21707 Life Ins	-	Life Insurance - March 2023		\$56.36
Invoice	1261937	2/10/2023			
Transaction Date	2/13/2023	Cash	10100	Total	\$4,124.31
Refer	3972 <i>PINOR, DAVID</i>				
Cash Payment	E 100-42220-580 Other Equipment	-	Cabinet for Medical Supplies		\$403.21
Invoice		1/12/2023			
Cash Payment	E 100-42220-580 Other Equipment	-	30 Qt. Stacker Box, 6 Qt. Clearview Latch, 15 Qt. Clearview Latch		\$28.20
Invoice		1/29/2023			
Cash Payment	E 100-42220-580 Other Equipment	-	15 Qt. Clearview Latch		\$20.58
Invoice		1/31/2023			
Transaction Date	2/15/2023	Cash	10100	Total	\$451.99
Refer	3969 <i>REPUBLIC SERVICES #894</i> Ck# 003961E 2/21/2023				
Cash Payment	E 100-43245-384 Refuse/Garbage Dispos	-	Acct #3-0894-9894068: Recycling - January 2023 - 1,146 Carts		\$5,271.60
Invoice	0894-006099736	1/31/2023			
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	-	Acct #3-0894-3468325: General Trash - City Hall - February 2023		\$332.62
Invoice	0894-006102074	1/31/2023			
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	-	Acct #3-0894-3468325: Organics Recycling - February 2023		\$202.92
Invoice	0894-006102074	1/31/2023			
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	-	Acct #3-0894-3468325: General Trash - Fire Station - February 2023		\$43.60
Invoice	0894-006102074	1/31/2023			
Transaction Date	2/13/2023	Cash	10100	Total	\$5,850.74
Refer	3977 <i>Saxon Fleet Services</i>				
Cash Payment	E 417-43000-540 Heavy Machinery	-	2022 Ford F250 Pick-Up		\$36,108.00
Invoice	F220244-1	2/10/2023			
Transaction Date	2/14/2023	Cash	10100	Total	\$36,108.00
Refer	3968 <i>VAULT HEALTH</i>				
Cash Payment	E 100-41940-306 Dues & Subscriptions	-	Annual Subscription Fee - 2023		\$500.00
Invoice	FL00558637	2/2/2023			
Cash Payment	E 100-42000-437 Other Miscellaneous	-	Transient Merchant License Background Check: M. Remik - Brain Freeze		\$20.45
Invoice	FL00558637	2/2/2023			
Transaction Date	2/13/2023	Cash	10100	Total	\$520.45
Refer	3973 <i>VERIZON</i>				
Cash Payment	E 100-42280-321 Telephone	-	iPad Data Plan - 1/3/2023 - 2/2/2023		\$50.84
Invoice	9926759270	2/2/2023			
Transaction Date	2/15/2023	Cash	10100	Total	\$50.84
Refer	3967 <i>Wright County Finance</i>				
Cash Payment	E 100-42102-310 Other Professional Servi	-	WC Patrol Fines - January 2023		\$69.98
Invoice	200006587	2/6/2023			
Cash Payment	E 100-42102-310 Other Professional Servi	-	WC Patrol Services - February 2023		\$10,554.58
Invoice	200006556	2/2/2023			

HANOVER

Payments

02/16/23 7:59 AM

Page 4

Current Period: February 2023

Transaction Date	2/13/2023	Cash	10100	Total	\$10,624.56
Refer	3972 XCEL ENERGY	Ck# 003964E 2/21/2023			
Cash Payment	E 100-43160-381 Electric Utilities	Xcel Owned Street Lighting 1/3/2023 - 2/2/2023			\$1,062.38
Invoice	814738650 2/3/2023				
Cash Payment	E 100-43160-381 Electric Utilities	City Owned Street Lighting 1/3/2023 - 2/2/2023			\$1,434.71
Invoice	814738650 2/3/2023				
Transaction Date	2/13/2023	Cash	10100	Total	\$2,497.09

Fund Summary

	10100 Cash
100 GENERAL FUND	\$35,562.54
417 EQUIPMENT CAPITAL FUND	\$36,108.00
	\$71,670.54

Pre-Written Checks	\$13,516.27
Checks to be Generated by the Computer	\$58,154.27
Total	\$71,670.54

HANOVER

02/16/23 1:05 PM

Page 1

*Check Summary Register©

Batch: 02-21-23 Claims

Name	Check Date	Check Amt	
10100 Cash			
3961e REPUBLIC SERVICES #894	2/21/2023	\$5,850.74	Acct #3-0894-9894068: Recycling - January 20
3962e CENTERPOINT ENERGY	2/21/2023	\$2,984.25	Acct. #5783209-9: City Hall Gas Utilities 12/27/
3963e FINKEN WATER SOLUTIONS	2/21/2023	\$166.10	Cust #400099: 20 Gallons of Drinking Water
3964e XCEL ENERGY	2/21/2023	\$2,497.09	Xcel Owned Street Lighting 1/3/2023 - 2/2/202
3970e Elie, Troy	2/21/2023	\$723.72	T. Elie, L. Groves & S. Vojacek: 2 Hotel Rooms
3971e CENTRAL HYDRAULICS, INC.	2/21/2023	\$1,082.16	Loader: Quick Couplers, Female Quick Coupler
3972e Cintas Corp.	2/21/2023	\$212.21	Public Works: Medical Supplies
36842 Across the Street Productions,	2/21/2023	\$3,657.50	Blue Card Online Training Program for 10 Mem
36843 BEAUDRY OIL & PROPANE	2/21/2023	\$1,237.32	Diesel: Refill of 334.5 Gallons on 2/8/2023
36844 CARDMEMBER SERVICE	2/21/2023	\$680.91	Lancets, Gauze Pads, Band-Aids, BP Kits
36845 CARSON, CLELLAND & SCHRED	2/21/2023	\$39.91	Legal Support / Work - January 2023
36846 CENTURY LINK	2/21/2023	\$53.52	Fire Station Landline - 1/28/2023 - 2/27/2023
36847 COMCAST	2/21/2023	\$161.42	CH: Digital Voice & Internet - February 2023
36848 GearGrid Corp.	2/21/2023	\$100.00	Rods and Brackets for 3 Lockers
36849 MENARDS - BUFFALO	2/21/2023	\$343.54	Airwick Refills, 15 Qt Clearview Latch Box
36850 MN PEIP	2/21/2023	\$4,124.31	Medical & Dental Premiums - March 2023
36851 PINOR, DAVID	2/21/2023	\$451.99	Cabinet for Medical Supplies
36852 Saxon Fleet Services	2/21/2023	\$36,108.00	2022 Ford F250 Pick-Up
36853 Vault Health	2/21/2023	\$520.45	Annual Subscription Fee - 2023
36854 Verizon Wireless	2/21/2023	\$50.84	iPad Data Plan - 1/3/2023 - 2/2/2023
36855 Wright County Finance	2/21/2023	\$10,624.56	WC Patrol Services - February 2023
	Total Checks	\$71,670.54	

FILTER: ((([Act Year]='2023' and [period] in (2)))) and (Source in ('02-21-23 Claims'))

— CC&S —
ATTORNEYS AT LAW

Carson, Clelland, & Schreder
6300 Shingle Creek Parkway Suite 305
Minneapolis, MN - Minnesota 55430

Invoice #: 3199
Date: 01-30-2023

City of Hanover
City Administrator
11250 5th Street NE
Hanover, MN 55341

Matter Number: City of Hanover - Criminal - Prosecution

Criminal Paralegal - Services

Date	Description	Quantity	Total
01-27-23	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period.	0.20	\$7.50
01-27-23	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period.	0.60	\$22.50
Subtotal:			\$30.00

Other - Expenses

01-09-23	Monthly support fee for January	1.00	\$9.91
Subtotal:			\$9.91

E# 100-41610-304
City Attorney
↳ Legal Fees

Subtotal	\$39.91
Total	\$39.91
Payment	\$0.00
Balance Owing	\$39.91

FEB 02 2023

Statement Account Summary

Previous Balance		New Charges		Payments Received		Total Amount Outstanding
\$22.29	+	\$39.91	-	\$22.29	=	\$39.91

Total Client Balance \$39.91

Total Matter Balance \$39.91

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



John J. Thames, City Attorney

HANOVER
Cash Balances
February 2023

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$1,347,079.52	\$22,342.85	\$126,061.09	\$1,243,361.28
104 AMERICAN RESCUE PLAN ACT FUND	\$378,921.86	\$0.00	\$0.00	\$378,921.86
107 FIRE DEPT DONATIONS FUND	\$53,395.83	\$0.00	\$0.00	\$53,395.83
201 EDA SPECIAL REVENUE FUND	\$158,106.89	\$0.00	\$0.00	\$158,106.89
205 EDA BUSINESS INCENTIVE FUND	\$298,903.18	\$1,332.87	\$0.00	\$300,236.05
311 2008A GO CIP REFUNDING BOND	\$0.00	\$0.00	\$0.00	\$0.00
312 2009A GO IMP REFUNDING BOND	\$0.00	\$0.00	\$0.00	\$0.00
314 2011A GO IMP CROSSOVER REF BD	\$482,172.47	\$0.00	\$0.00	\$482,172.47
315 2016A GO CIP BOND	\$32,300.91	\$0.00	\$0.00	\$32,300.91
401 GENERAL CAPITAL PROJECTS	\$545,375.04	\$0.00	\$0.00	\$545,375.04
402 PARKS CAPITAL PROJECTS	\$160,129.35	\$0.00	\$0.00	\$160,129.35
403 FIRE DEPT CAPITAL FUND	\$92,961.07	\$0.00	\$0.00	\$92,961.07
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$797,189.05	\$0.00	\$0.00	\$797,189.05
406 CHARITABLE GAMBLING PROCEEDS	\$38,897.98	\$0.00	\$500.00	\$38,397.98
407 TIF REDEV DIST #1	\$10,456.52	\$0.00	\$0.00	\$10,456.52
409 MAHLER PIT - 15TH ST IMP FUND	\$98,768.97	\$0.00	\$0.00	\$98,768.97
411 FACILITIES CAPITAL PROJ FUND	\$14,739.78	\$0.00	\$0.00	\$14,739.78
417 EQUIPMENT CAPITAL FUND	\$337,411.90	\$0.00	\$36,108.00	\$301,303.90
418 STREET CAPITAL PROJ FUND	\$986,544.52	\$0.00	\$0.00	\$986,544.52
601 WATER ENTERPRISE FUND	\$1,033,457.29	\$21,161.18	\$4,271.08	\$1,050,347.39
602 SEWER ENTERPRISE FUND	\$840,384.63	\$63,148.89	\$5,999.92	\$897,533.60
603 STORM WATER ENTERPRISE FUND	\$267,178.93	\$3,394.34	\$0.00	\$270,573.27
611 WATER CAPITAL IMP FUND	\$414,327.89	\$0.00	\$0.00	\$414,327.89
612 SEWER CAPITAL IMP FUND	\$2,650,441.16	\$0.00	\$0.00	\$2,650,441.16
613 STORM WATER CAPITAL IMP FUND	\$959,702.08	\$0.00	\$0.00	\$959,702.08
701 RIVER ROAD CEMETERY	\$37,131.74	\$0.00	\$0.00	\$37,131.74
702 CSAH 19 CEMETERY	\$24,100.00	\$0.00	\$0.00	\$24,100.00
810 BUILDING PERMITS ESCROW FUND	\$355,001.00	\$20,000.00	\$0.00	\$375,001.00
811 EROSION CONTROL ESCROW FUND	\$43,123.53	\$0.00	\$0.00	\$43,123.53
815 LANDSCAPE ESCROW FUND	\$31,900.65	\$0.00	\$0.00	\$31,900.65
817 INFRASTRUCTURE ESCROW FUND	\$16,500.00	\$0.00	\$0.00	\$16,500.00
818 MISC ESCROWS FUND	\$92,526.54	\$0.00	\$0.00	\$92,526.54
820 BRIDGES TOWNHOMES ESC FUND	\$3,711.49	\$0.00	\$0.00	\$3,711.49
823 CROW RVR HTS WEST 3RD / BACKES	\$0.00	\$0.00	\$0.00	\$0.00
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$0.00	\$0.00	\$0.00	\$0.00
829 RIVER TOWN VILLAS DEVEL AGRMT	\$21,250.74	\$0.00	\$0.00	\$21,250.74
830 FEHN COMP 15TH ST DEVEL AGRMT	\$0.00	\$0.00	\$0.00	\$0.00

HANOVER

Cash Balances

February 2023

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
831 RIVERS EDGE DEVEL AGRMT	\$44,749.95	\$0.00	\$0.00	\$44,749.95
832 CROW RVR HTS 5TH DEVEL AGRMT	\$31,983.92	\$0.00	\$0.00	\$31,983.92
833 RIVERS EDGE 2 DEVEL AGRMT	\$51,396.39	\$0.00	\$0.00	\$51,396.39
834 CROW RVR HTS 6TH DEVEL AGRMT	\$85,178.89	\$0.00	\$0.00	\$85,178.89
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$12,837,401.66</u>	<u>\$131,380.13</u>	<u>\$172,940.09</u>	<u>\$12,795,841.70</u>

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,163,581.00	\$1,163,581.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$148,291.00	\$148,291.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,854.64	\$15,000.00	\$11,145.36	25.70%
Source Alt Code TAXES		\$0.00	\$3,854.64	\$1,326,872.00	\$1,323,017.36	0.29%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$660.00	\$3,330.00	\$13,000.00	\$9,670.00	25.62%
SERVICE	R 100-34107 Assessment Search Fees	\$25.00	\$25.00	\$700.00	\$675.00	3.57%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$13,130.05	\$137,452.00	\$124,321.95	9.55%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$9,300.00	\$9,300.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$251.46	\$502.92	\$2,000.00	\$1,497.08	25.15%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$936.46	\$16,987.97	\$173,002.00	\$156,014.03	9.82%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$600.00	\$100.00	-\$500.00	600.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$400.00	\$2,200.00	\$10,000.00	\$7,800.00	22.00%
MISC	R 100-36260 Refunds or Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$400.00	\$2,800.00	\$10,100.00	\$7,300.00	27.72%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$50.00	\$6,870.00	\$6,820.00	0.73%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32210 Building Permits	\$20,543.95	\$21,350.41	\$195,711.00	\$174,360.59	10.91%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$250.00	\$1,000.00	\$1,500.00	\$500.00	66.67%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$20,793.95	\$22,400.41	\$205,131.00	\$182,730.59	10.92%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$128,790.00	\$128,790.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$48,326.00	\$48,326.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$6,904.00	\$6,904.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Road	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$185,020.00	\$185,020.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Source Alt Code FINES		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Fund 100 GENERAL FUND		\$22,130.41	\$46,043.02	\$1,903,125.00	\$1,857,081.98	2.42%

HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
		\$22,130.41	\$46,043.02	\$1,903,125.00	\$1,857,081.98	2.42%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget	
Fund 100 GENERAL FUND							
Dept 41110 Council							
COUNCIL	E 100-41110-111	Committee Wages/Me	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122	FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123	Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208	Training and Instructio	\$0.00	\$15.00	\$2,000.00	\$1,985.00	0.75%
COUNCIL	E 100-41110-306	Dues & Subscriptions	\$0.00	\$1,127.00	\$7,500.00	\$6,373.00	15.03%
COUNCIL	E 100-41110-331	Travel Expenses	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
COUNCIL	E 100-41110-437	Other Miscellaneous	\$0.00	\$0.00	\$59,997.00	\$59,997.00	0.00%
Dept 41110 Council			\$0.00	\$1,142.00	\$85,492.00	\$84,350.00	1.34%
Dept 41330 Boards and Commissions							
BRDCOMM	E 100-41330-111	Committee Wages/Me	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208	Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331	Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions			\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator							
CITYADM	E 100-41400-101	Full-Time Employees R	\$7,120.00	\$14,103.08	\$93,432.00	\$79,328.92	15.09%
CITYADM	E 100-41400-121	PERA	\$534.00	\$1,057.73	\$7,007.00	\$5,949.27	15.10%
CITYADM	E 100-41400-122	FICA	\$416.64	\$824.79	\$5,793.00	\$4,968.21	14.24%
CITYADM	E 100-41400-123	Medicare	\$97.44	\$192.89	\$1,355.00	\$1,162.11	14.24%
CITYADM	E 100-41400-134	Employer Paid Life	\$56.40	\$112.80	\$821.00	\$708.20	13.74%
CITYADM	E 100-41400-151	Med/Dental Insurance	\$646.14	\$1,292.28	\$8,400.00	\$7,107.72	15.38%
CITYADM	E 100-41400-208	Training and Instructio	\$0.00	\$725.00	\$1,500.00	\$775.00	48.33%
CITYADM	E 100-41400-306	Dues & Subscriptions	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41400 City Administrator			\$8,870.62	\$18,308.57	\$118,808.00	\$100,499.43	15.41%
Dept 41410 Elections							
ELECTION	E 100-41410-101	Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-123	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-142	Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-200	Office Supplies (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310	Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351	Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400	Repairs & Maint Cont (\$0.00	\$1,011.60	\$3,000.00	\$1,988.40	33.72%
ELECTION	E 100-41410-437	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41410 Elections			\$0.00	\$1,011.60	\$3,000.00	\$1,988.40	33.72%
Dept 41430 Clerical Staff							
CLERICAL	E 100-41430-101	Full-Time Employees R	\$4,321.61	\$8,560.03	\$56,718.00	\$48,157.97	15.09%
CLERICAL	E 100-41430-103	Part-Time Employees	\$0.00	\$0.00	\$15,600.00	\$15,600.00	0.00%
CLERICAL	E 100-41430-121	PERA	\$324.12	\$642.00	\$4,254.00	\$3,612.00	15.09%
CLERICAL	E 100-41430-122	FICA	\$258.08	\$511.00	\$4,484.00	\$3,973.00	11.40%
CLERICAL	E 100-41430-123	Medicare	\$60.36	\$119.51	\$1,049.00	\$929.49	11.39%
CLERICAL	E 100-41430-134	Employer Paid Life	\$37.76	\$75.52	\$546.00	\$470.48	13.83%
CLERICAL	E 100-41430-142	Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151	Med/Dental Insurance	\$646.14	\$1,292.28	\$8,400.00	\$7,107.72	15.38%
CLERICAL	E 100-41430-208	Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306	Dues & Subscriptions	\$0.00	\$120.00	\$100.00	-\$20.00	120.00%
Dept 41430 Clerical Staff			\$5,648.07	\$11,320.34	\$91,651.00	\$80,330.66	12.35%
Dept 41435 Staff Expenses							
STAFFEXP	E 100-41435-260	Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
STAFFEXP	E 100-41435-310 Other Professional Ser	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$106.11	\$106.11	\$2,000.00	\$1,893.89	5.31%
Dept 41435 Staff Expenses		\$106.11	\$256.11	\$2,800.00	\$2,543.89	9.15%
Dept 41530 Accounting						
ACCTING	E 100-41530-101 Full-Time Employees R	\$4,280.54	\$8,841.93	\$56,175.00	\$47,333.07	15.74%
ACCTING	E 100-41530-121 PERA	\$321.04	\$663.14	\$4,213.00	\$3,549.86	15.74%
ACCTING	E 100-41530-122 FICA	\$259.08	\$535.02	\$3,483.00	\$2,947.98	15.36%
ACCTING	E 100-41530-123 Medicare	\$60.58	\$125.11	\$815.00	\$689.89	15.35%
ACCTING	E 100-41530-134 Employer Paid Life	\$37.18	\$77.64	\$556.00	\$478.36	13.96%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$549.22	\$1,146.90	\$8,400.00	\$7,253.10	13.65%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$58.30	\$58.30	\$200.00	\$141.70	29.15%
ACCTING	E 100-41530-310 Other Professional Ser	\$0.00	\$0.00	\$435.00	\$435.00	0.00%
Dept 41530 Accounting		\$5,565.94	\$11,448.04	\$75,277.00	\$63,828.96	15.21%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$23,000.00	\$23,000.00	0.00%
Dept 41540 Auditing		\$0.00	\$0.00	\$23,000.00	\$23,000.00	0.00%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Ser	\$435.17	\$435.17	\$29,000.00	\$28,564.83	1.50%
Dept 41550 Assessing		\$435.17	\$435.17	\$29,000.00	\$28,564.83	1.50%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENE	\$152.31	\$152.31	\$3,500.00	\$3,347.69	4.35%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PURCHASE	E 100-41570-220 Repair/Maint Supply (\$1,977.52	\$2,178.48	\$4,500.00	\$2,321.52	48.41%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
PURCHASE	E 100-41570-570 Office Equip and Furni	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41570 Purchasing		\$2,129.83	\$2,330.79	\$18,700.00	\$16,369.21	12.46%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Ser	\$310.70	\$310.70	\$10,000.00	\$9,689.30	3.11%
Dept 41600 Computer		\$310.70	\$310.70	\$10,000.00	\$9,689.30	3.11%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$39.91	\$39.91	\$20,000.00	\$19,960.09	0.20%
Dept 41610 City Attorney		\$39.91	\$39.91	\$20,000.00	\$19,960.09	0.20%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Ser	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
Dept 41910 Planning and Zoning		\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (G	\$308.00	\$308.00	\$2,500.00	\$2,192.00	12.32%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (\$91.50	\$91.50	\$6,000.00	\$5,908.50	1.53%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$750.00	\$750.00	\$800.00	\$50.00	93.75%
GOVTBLDG	E 100-41940-310 Other Professional Ser	\$867.80	\$867.80	\$7,500.00	\$6,632.20	11.57%
GOVTBLDG	E 100-41940-321 Telephone	\$492.86	\$653.95	\$6,900.00	\$6,246.05	9.48%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$874.72	\$874.72	\$5,000.00	\$4,125.28	17.49%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispo	\$579.14	\$1,177.67	\$3,500.00	\$2,322.33	33.65%
GOVTBLDG	E 100-41940-415 Other Equipment Rent	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structur	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940	General Govt Buildings/Plant	\$3,964.02	\$4,723.64	\$50,500.00	\$45,776.36	9.35%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$0.00	\$35,000.00	\$35,000.00	0.00%
Dept 41950	Engineer	\$0.00	\$0.00	\$35,000.00	\$35,000.00	0.00%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$0.00	\$16,500.00	\$16,500.00	0.00%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$0.00	\$27,000.00	\$27,000.00	0.00%
Dept 41960	Insurance	\$0.00	\$0.00	\$43,500.00	\$43,500.00	0.00%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$126.55	\$100.00	-\$26.55	126.55%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$126.55	\$1,000.00	\$873.45	12.66%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$20.45	\$20.45	\$50.00	\$29.55	40.90%
Dept 42000	Public Safety (GENERAL)	\$20.45	\$20.45	\$50.00	\$29.55	40.90%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Ser	\$0.00	\$0.00	\$95,594.00	\$95,594.00	0.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$0.00	\$95,594.00	\$95,594.00	0.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Ser	\$21,179.14	\$21,179.14	\$126,655.00	\$105,475.86	16.72%
Dept 42102	Wright County Sheriff	\$21,179.14	\$21,179.14	\$126,655.00	\$105,475.86	16.72%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-101 Full-Time Employees R	\$1,876.15	\$2,812.53	\$24,131.00	\$21,318.47	11.66%
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$53,380.00	\$100,000.00	\$46,620.00	53.38%
FIREADMIN	E 100-42210-121 PERA	\$140.72	\$210.96	\$1,810.00	\$1,599.04	11.66%
FIREADMIN	E 100-42210-122 FICA	\$110.42	\$3,475.08	\$7,696.00	\$4,220.92	45.15%
FIREADMIN	E 100-42210-123 Medicare	\$25.83	\$812.73	\$1,800.00	\$987.27	45.15%
FIREADMIN	E 100-42210-134 Employer Paid Life	\$15.82	\$23.73	\$0.00	-\$23.73	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
FIREADMIN	E 100-42210-151 Med/Dental Insurance	\$281.54	\$422.31	\$0.00	-\$422.31	0.00%
FIREADMIN	E 100-42210-200 Office Supplies (GENE	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fe	\$0.00	\$0.00	\$8,500.00	\$8,500.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$100.00	\$1,000.00	\$900.00	10.00%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Dept 42210	Fire Dept Administration	\$2,450.48	\$61,237.34	\$160,337.00	\$99,099.66	38.19%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$100.00	\$100.00	\$6,000.00	\$5,900.00	1.67%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$62.04	\$62.04	\$1,500.00	\$1,437.96	4.14%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$23.85	\$23.85	\$18,000.00	\$17,976.15	0.13%
FIREEQUIP	E 100-42220-580 Other Equipment	\$879.29	\$879.29	\$5,000.00	\$4,120.71	17.59%
Dept 42220	Fire Dept Equipment	\$1,065.18	\$1,065.18	\$31,500.00	\$30,434.82	3.38%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$4,876.75	\$5,462.75	\$7,500.00	\$2,037.25	72.84%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
FIRETRNG	E 100-42240-310 Other Professional Ser	\$0.00	\$0.00	\$3,700.00	\$3,700.00	0.00%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240 Fire Dept Training		\$4,876.75	\$5,462.75	\$12,700.00	\$7,237.25	43.01%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (\$0.00	\$16.22	\$5,000.00	\$4,983.78	0.32%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
FIREVEH	E 100-42260-700 Transfers (GENERAL)	\$0.00	\$0.00	\$30,158.00	\$30,158.00	0.00%
Dept 42260 Fire Vehicles		\$0.00	\$16.22	\$44,658.00	\$44,641.78	0.04%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$63.54	\$63.54	\$650.00	\$586.46	9.78%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (\$317.55	\$327.05	\$5,000.00	\$4,672.95	6.54%
FIREBLDG	E 100-42280-321 Telephone	\$191.34	\$250.13	\$1,500.00	\$1,249.87	16.68%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
FIREBLDG	E 100-42280-383 Gas Utilities	\$636.35	\$636.35	\$3,500.00	\$2,863.65	18.18%
FIREBLDG	E 100-42280-520 Buildings and Structur	\$41.60	\$41.60	\$0.00	-\$41.60	0.00%
Dept 42280 Fire Stations and Bldgs		\$1,250.38	\$1,318.67	\$15,150.00	\$13,831.33	8.70%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$48,326.00	\$48,326.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Cont	\$0.00	\$0.00	\$14,798.00	\$14,798.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,600.00	\$6,600.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$0.00	\$69,724.00	\$69,724.00	0.00%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Ser	\$15,179.71	\$15,179.71	\$60,000.00	\$44,820.29	25.30%
Dept 42401 Building Inspection Admin		\$15,179.71	\$15,179.71	\$60,000.00	\$44,820.29	25.30%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Ser	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700 Animal Control		\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$12,703.19	\$25,698.12	\$153,800.00	\$128,101.88	16.71%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$61.03	\$0.00	-\$61.03	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$160.00	\$1,155.00	\$18,000.00	\$16,845.00	6.42%
PUBWRKS	E 100-43000-121 PERA	\$952.74	\$1,931.93	\$12,285.00	\$10,353.07	15.73%
PUBWRKS	E 100-43000-122 FICA	\$758.64	\$1,588.52	\$11,296.00	\$9,707.48	14.06%
PUBWRKS	E 100-43000-123 Medicare	\$177.43	\$371.53	\$2,724.00	\$2,352.47	13.64%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$109.24	\$223.11	\$1,608.00	\$1,384.89	13.88%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$2,030.74	\$4,153.79	\$28,000.00	\$23,846.21	14.83%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
PUBWRKS	E 100-43000-212 Motor Fuels	\$5,270.20	\$5,270.20	\$13,000.00	\$7,729.80	40.54%
PUBWRKS	E 100-43000-215 Shop Supplies	\$759.33	\$767.33	\$7,500.00	\$6,732.67	10.23%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (\$1,532.73	\$1,532.73	\$12,000.00	\$10,467.27	12.77%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	-\$175.03	-\$175.03	\$10,000.00	\$10,175.03	-1.75%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%

HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
PUBWRKS	E 100-43000-310 Other Professional Ser	\$4,546.90	\$4,593.80	\$22,500.00	\$17,906.20	20.42%
PUBWRKS	E 100-43000-321 Telephone	\$405.13	\$560.62	\$6,500.00	\$5,939.38	8.62%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
PUBWRKS	E 100-43000-381 Electric Utilities	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
PUBWRKS	E 100-43000-383 Gas Utilities	\$1,473.18	\$1,473.18	\$5,500.00	\$4,026.82	26.79%
PUBWRKS	E 100-43000-520 Buildings and Structur	\$11.98	\$11.98	\$2,000.00	\$1,988.02	0.60%
Dept 43000 Public Works (GENERAL)		\$30,716.40	\$49,217.84	\$321,413.00	\$272,195.16	15.31%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43121 Paved Streets		\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43122 Unpaved Streets		\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125 Ice & Snow Removal						
SNOWREMO	E 100-43125-224 Street Maint Materials	\$3,881.95	\$3,881.95	\$22,000.00	\$18,118.05	17.65%
Dept 43125 Ice & Snow Removal		\$3,881.95	\$3,881.95	\$22,000.00	\$18,118.05	17.65%
Dept 43160 Street Lighting						
STLGHTG	E 100-43160-381 Electric Utilities	\$2,497.09	\$2,497.09	\$27,000.00	\$24,502.91	9.25%
Dept 43160 Street Lighting		\$2,497.09	\$2,497.09	\$27,000.00	\$24,502.91	9.25%
Dept 43240 Waste (refuse) Disposal						
REFDISPO	E 100-43240-384 Refuse/Garbage Dispo	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43240 Waste (refuse) Disposal		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43245 Recycling: Refuse						
RECYCLING	E 100-43245-384 Refuse/Garbage Dispo	\$5,271.60	\$5,271.60	\$66,240.00	\$60,968.40	7.96%
Dept 43245 Recycling: Refuse		\$5,271.60	\$5,271.60	\$66,240.00	\$60,968.40	7.96%
Dept 45186 Senior Center						
SRCENTER	E 100-45186-437 Other Miscellaneous	\$2,820.50	\$2,820.50	\$11,929.00	\$9,108.50	23.64%
Dept 45186 Senior Center		\$2,820.50	\$2,820.50	\$11,929.00	\$9,108.50	23.64%
Dept 45200 Parks (GENERAL)						
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$19.59	\$38.84	\$2,200.00	\$2,161.16	1.77%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$81,760.00	\$81,760.00	0.00%
Dept 45200 Parks (GENERAL)		\$19.59	\$38.84	\$99,960.00	\$99,921.16	0.04%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$6,821.55	\$6,821.55	\$16,287.00	\$9,465.45	41.88%
Dept 45500 Libraries (GENERAL)		\$6,821.55	\$6,821.55	\$16,287.00	\$9,465.45	41.88%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$400.00	\$800.00	\$10,000.00	\$9,200.00	8.00%
Dept 48205 Damage Deposit Refunds		\$400.00	\$800.00	\$10,000.00	\$9,200.00	8.00%
Dept 49360 Transfers Out						
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360 Transfers Out		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)						

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
TRANSIT	E 100-49800-310 Other Professional Ser	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800 Transit (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100 GENERAL FUND		\$125,521.14	\$228,282.25	\$1,903,125.00	\$1,674,842.75	12.00%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	February 2023 Amt	2023 YTD Amt	2023 YTD Budget	2023 YTD Balance	%YTD Budget
		\$125,521.14	\$228,282.25	\$1,903,125.00	\$1,674,842.75	12.00%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-21-23-14

APPROVING NON-WAIVER OF STATUTORY LIABILITY COVERAGE LIMIT

WHEREAS, the City of Hanover has its liability insurance coverage through the League of Minnesota Cities Insurance Trust (LMCIT); and

WHEREAS, the LMCIT allows cities to waive the statutory limits of \$500,000 per claimant and \$1,500,000 per occurrence; and

WHEREAS, the City of Hanover has in the past not waived their excess liability limits.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby affirms that it does not waive the statutory limits of \$500,000 per claimant and \$1,500,000 per occurrence.

Adopted by the City Council this 21st day of February, 2023.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Jennifer Nash, City Administrator



MEMORANDUM

To: Mayor Chris Kauffman and Council Members
From: Jackie Heinz, Accountant / Deputy Clerk
CC: Jennifer Nash, City Administrator
Date: February 21, 2023
RE: HC Election Equipment Lease Agreement

Hennepin County has created a combined lease agreement to include all elections equipment, ballot counters, Omni-Ballots and Poll Books. Updated lease agreement is for March 1, 2023 to February 28, 2031. Costs for ballot counters are increasing from \$187.60 per unit per year to \$206.00 per unit per year (city has 3 ballot counters, cost increase from \$562.80 to \$618.00). Costs for omni-ballots are not changing, currently at \$225.00 per unit per year, city has 2 omni-ballots. When comparing costs to Wright County for election equipment maintenance, the newly signed contract is for \$200.00 per unit per year, there was no increase to this cost from the prior contract. They city currently has 2 ballot counters and 1 omni-ballot from Wright County, cost per year is \$600.00.

Reasons for Updating:

- Combining all election equipment onto one lease agreement instead of two different agreements
- Accounting for the change of assistive voting equipment from AutoMARK to OmniBallot Tablets
- Including SeaChange in the list of maintenance vendors
- Updating of expiration dates and contract numbers

Recommendation:

Motion to pass Resolution 02-21-23-15 – Approving Lease Agreement for Hennepin County Election Equipment

Attachments:

- Resolution 02-21-23-15 – Approving Lease Agreement for Hennepin County Election Equipment
- Hennepin Election Equipment Lease Agreement

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-21-23-15

**A RESOLUTION APPROVING LEASE AGREEMENT FOR
HENNEPIN COUNTY ELECTION EQUIPMENT**

WHEREAS, Hennepin County provided the attached lease agreement for use and maintenance of election equipment used by the City of Hanover; and

WHEREAS, the prior lease agreement had separate contracts for different pieces of equipment; and

WHEREAS, this agreement includes ballot counter equipment, OmniBallot assistive devices and poll pad equipment; and

WHEREAS, the agreement also updates to current technology used and extends through 2031 allowing the City to budget for expenses for ongoing equipment needs.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the attached Hennepin County Election Equipment Lease Agreement and authorizes the City Administrator to execute the agreement on behalf of the City.

Adopted by the city Council this 21st day of February 2023.

APPROVED:

Chris Kauffman, Mayor

ATTEST:

Jennifer Nash, City Administrator

HENNEPIN COUNTY/CITY OF Hanover

LEASE AGREEMENT

THIS AGREEMENT, made by and between the COUNTY OF HENNEPIN and the CITY OF Hanover both political subdivisions of the State of Minnesota, hereinafter referred to as the "County" and the "City" respectively. For purposes of this Agreement, the address of the County is A2300 Government Center, Minneapolis, Minnesota 55487 and the address of the City is 11250 5th St NE, Hanover MN 55341.

PREAMBLE

WHEREAS, the Hennepin County Board of Commissioners in Resolution Number 99-6-426 authorized the purchase of ES&S election equipment for a countywide digital scan voting system, election hardware and services; and

WHEREAS, the Hennepin County Board of Commissioners in Resolution Number 20-0039 authorized the purchase of Assistive Voting Devices (hereinafter "AVT Equipment") using the County's Joint Powers Agreement with Minnesota Counties Computer Cooperative (MnCCC); MnCCC holds the agreement with SeaChange (including Democracy Live).

WHEREAS, the Hennepin County Board of Commissioners in Resolution Number 16-0064 authorized the purchase of Poll Book Equipment (hereinafter "Poll Book Equipment") for election hardware and services; and

WHEREAS, the County pursuant to Minn. Stat. § 383B.145, Subd. 9 may transfer property to the City for its use; and

WHEREAS, the County and the City are parties to an agreement for the lease of various election equipment and the County and City desire to terminate that lease agreement and replace it with this agreement ####.

WHEREAS, the County and the City are parties to an agreement for the lease of Poll Book Equipment and the County and City desire to terminate that lease agreement and replace it with this agreement ####.

WHEREAS, the County desires to lease various ES&S election equipment, AVT Equipment, and Poll Book Equipment (collectively herein "Election Equipment") to the City and City desires to lease said Election Equipment from County for use in all elections conducted in Hennepin County.

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County and the City agree as follows:

Section 1

TERMINATION AND REPLACEMENT OF EXISTING AGREEMENTS BETWEEN COUNTY AND CITY

The agreement between the County and City for the lease of various election equipment is terminated and replaced by this Agreement #####.

The agreement between the County and City for the lease of poll book equipment is terminated and replaced by this Agreement #####.

Section 2

SCOPE OF AGREEMENT

- 2.1 The County hereby leases to the City at the cost identified below and subject to the terms and conditions of this Agreement, and the City hereby agrees to lease from the County Election Equipment for use within the City identified as:
- a. 3 DS200 Digital Scan Precinct Count Units
 - b. 3 DS200 Plastic Ballot Boxes
 - c. 0 DS950 Digital Scan Central Count Units
 - d. 2 OmniBallot Tablets (including 3-button device, headphones, navigation pad, OmniBallot Tablet key, OmniBallot Tablet case, stylus, power cord, hard and soft printer cases, printer power cable, printer USB cable, QR code scanner, USB hub key, 3-plug extension cord)
 - e. 2 OmniBallot Printers
 - f. 2 Poll Books (including stand arm, ID tray, styluses, white AC adapter, white cable, green lightning USB cable, base, printer, printer power supply, printer power cord, poll book case)
 - g. 0 Meraki Access Points.
- 2.2 Subject to the terms and conditions of this Agreement, the parties may agree to increase or decrease Election Equipment or add new equipment. Any agreed upon changes shall be documented by County when County sends an annual equipment inventory statement to City.
- 2.3 Herein, Election Systems and Software (ES&S), SeaChange, and KNOWiNK may be referred to as "vendor".

Section 3

OWNERSHIP

- 3.1 The City acknowledges that the County owns or leases the Election Equipment and that the City is authorized to use said Election Equipment for official election related purposes. Use of the Election Equipment for any other purpose is strictly prohibited absent express written consent of the County's Elections Director.
- 3.2 The City acknowledges and agrees that the Election Equipment may contain proprietary and trade secret information that is owned by a third party, including Election Systems and Software (ES&S), Democracy Live, and KNOWiNK, is protected under federal copyright law or other laws, rules, regulations, and decisions. The City shall protect and maintain the proprietary and trade secret status of the Election Equipment.

Section 4

HANDLING OF EQUIPMENT AND INDEMNIFICATION

- 4.1 The City shall be responsible for the Election Equipment it leases from the County under this Agreement, including Election Equipment the City subleases to a school district under Section 8.6 below. The City, either through insurance or a self-insurance program, shall be responsible for all costs, fees, damages, and expenses including but not limited to personal injury, storage, damage, repair, and/or replacement of the Election Equipment consistent with the City's defense and indemnity obligations contained in Section 8.7 herein.
- 4.2 The City shall be responsible for the transporting of the Election Equipment from and to the County. Upon termination of this Agreement, the City shall forthwith deliver the Election Equipment to the County or its designee, complete and in good order and working condition. The City shall be responsible for all costs, including but not limited to shipping, related to the repair or replacement of lost, stolen, destroyed, or damaged Election Equipment.

Section 5

TERM, TERMINATION

- 5.1 The City and the County agree that this Agreement is in effect during the period commencing upon signature by the County and terminating February 28, 2031. The City and County agree that this Agreement may terminate sooner if and when the City and County mutually agree that the Election Equipment will no longer be used for the City's elections. The City agrees that should the County's contract for the Election Equipment with ES&S and/or KNOWiNK and/or SeaChange/MnCCC, respectively, terminate or expire, the Election Equipment and/or services subject to that agreement may no longer be available to the City and City shall immediately return the equipment to the County upon County's request. A particular piece of Election Equipment may be retired from use by the City upon mutual agreement between the City and County and without this Agreement terminating. City represents and warrants that it will use the Election Equipment for its intended purpose and in a manner consistent with prior practice under the previous agreements referenced in Section 1 above until the Agreement terminates.

Section 6

MAINTENANCE AND PRICING

- 6.1 Maintenance (ES&S Election Equipment). The County has entered into an agreement with ES&S for the purchase, warranty, and maintenance of the ES&S Election Equipment. ES&S shall provide the same warranty and maintenance services to the City as it provides to the County. The annual maintenance fee paid by the City to the County for said ES&S Election Equipment shall be Two Hundred and Six dollars (\$206.00) per digital scan precinct count unit and Five Thousand Six Hundred and Twenty-Five dollars (\$5,625.00) per digital scan central count unit. If and when ES&S increases the fee to the County, the County may increase the fee to the City.
- 6.2 Maintenance (AVT Equipment). The County has entered into an agreement with SeaChange/MnCCC for the purchase, warranty, and maintenance of the AVT Equipment. SeaChange shall provide the same warranty and maintenance services to the City as it provides to the County. The annual maintenance fee paid by the City to the County for said AVT Maintenance shall be an amount not to exceed Two Hundred and Twenty Five dollars (\$225) per

unit. If and when SeaChange increases the fee to the County, the County may increase the fee to the City.

- 6.3 Maintenance Agreement (Poll Book Equipment). The County has entered into an agreement with KNOWiNK for the purchase/lease, warranty, and maintenance of the Poll Book Equipment. KNOWiNK shall provide the same warranty and maintenance services to the City as it provides to the County. There shall be no annual maintenance fee paid by the City to the County for said Poll Book Equipment maintenance.
- 6.4 The City agrees not to make any repairs, changes, modifications, or alterations to the Election Equipment that are not authorized by Hennepin County and said vendors.
- 6.5 After reasonable notice, the County shall have the right to enter the premises where the Election Equipment is located for the purposes of inspecting the same or observing its use. On an annual basis, during the term of this Agreement, the City shall comply with the County's request for verification of Election Equipment inventory.
- 6.6 The City agrees to provide notice to Election Systems & Software of any defects or malfunctions with the Election Equipment, to provide notice to SeaChange of any defects or malfunctions with the AVT Equipment, and to provide notice to KNOWiNK of any defects or malfunctions with the Poll Book Equipment within twenty-four (24) hours. The City also agrees to provide the County with notice of such malfunctions or defects and Election Systems & Software's, SeaChange's, or KNOWiNK's response within a reasonable time. The County agrees to track via a log all such equipment malfunctions.

Section 7

PROGRAMMING AND ACCUMULATION

- 7.1 Programming (Election Equipment). The County will be responsible for programming the Election Equipment at no charge to jurisdictions for all races in all elections. In the case of an election that crosses county lines, the County will determine programming responsibilities with the other involved counties.
- 7.2 For Cities with a primary and/or general election, as described in Minn. Stat. § 205.065 and 205.07, in the even-numbered years, the County will provide results transmission and accumulation of results of City races in the primary and general election at no cost to the City.

Section 8

OTHER TERMS AND CONDITIONS

- 8.1 No Waiver. No delay or omission by either party hereto to exercise any right or power occurring upon any noncompliance or default by the other party with respect to any of the terms of this Agreement shall impair any such right or power or be construed to be a waiver thereof unless the same is consented to in writing. A waiver by either of the parties hereto of any of the covenants, conditions, or agreements to be observed by the other shall not be construed to be a waiver of any succeeding breach thereof or any covenant, condition, or agreement herein

contained. All remedies provided for in this Agreement shall be cumulative and in addition to, and not in lieu of, any other remedies available to either party at law, in equity, or otherwise.

- 8.2 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
- 8.3 **Entire Agreement.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.
- 8.4 **No Assignment.** Neither party shall assign, sublet, or transfer this Agreement, either in whole, or in part, without prior written consent of the other party, and any attempt to do so shall be void and of no force and effect.
- 8.5 **No Warranty.** The City agrees that the County is furnishing the Election Equipment on an “as is” basis, without representation or any express or implied warranties, other than those provided by ES&S, SeaChange, or KNOWiNK, including but not limited to, fitness for particular purpose, merchantability or the accuracy and completeness of the Election Equipment.

The County does not warrant that the Election Equipment will be error free.

The County disclaims any other warranties, express or implied, respecting this Agreement or the Election Equipment.

- 8.6 **City may sublease Election Equipment to school districts within the County.** Under any such sublease, the City is fully responsible and liable for the school district complying with the terms and conditions of this Agreement, and County shall have no liability whatsoever to the school district.
- 8.7 **In no event shall the County be liable for actual, direct, indirect, special, incidental, consequential damages (even if the County has been advised of the possibility of such damage) or loss of profit, loss of business or any other financial loss or any other damage arising out of performance or failure of performance of this Agreement by the County.** The County and the City agree each will be responsible for their own acts and omissions under this Agreement and the results thereof and shall to the extent authorized by law defend, indemnify, and hold harmless the other party for such acts. Each party shall not be responsible for the acts, errors, or omissions of the other party under the Agreement and the results thereof. The parties’ respective liabilities shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes Chapter 466, and other applicable law. This paragraph shall not be construed to bar legal remedies one party may have for the other party’s failure to fulfill its obligation under this Agreement. Nothing in this Agreement constitutes a waiver by the City or County of any statutory or common law defenses, immunities, or limits on liability. The City’s exclusive remedy and the County’s sole liability for any substantial defect which impairs the use

of the Election Equipment for the purposes stated herein shall be the remedy provided by the vendor.

8.8 Notice. Any notice or demand shall be in writing and shall be sent registered or certified mail to the other party addressed as follows:

To the City: City of Hanover
11250 5th St NE
Hanover MN 55341

To the County: Hennepin County Administrator
Government Center MC 233
Minneapolis MN 55487

Copy to: Hennepin County Elections
Government Center MC 012
Minneapolis MN 55487

8.9 Audit Provision. Both parties agree that either party, the State Auditor, or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the other party and involve transactions relating to this Agreement. Such materials shall be maintained and such access and rights shall be in force and effect during the period of the contract and for six (6) years after its termination or cancellation.

8.10 Whereas Clauses. The matters set forth in the "Whereas" clauses on page one of this Agreement are incorporated into and made a part hereof by this reference.

8.11 Survival of Provisions. It is expressly understood and agreed that the obligations and warranties of the City and County hereof shall survive the completion and performance and termination or cancellation of this Agreement.

8.12 Authority. The person or persons executing this Lease Agreement on behalf of the City and County represent that they are duly authorized to execute this Lease Agreement on behalf of the City and the County and represent and warrant that this Lease Agreement is a legal, valid, and binding obligation and is enforceable in accordance with its terms.

8.13 The parties shall comply with applicable law including but not limited to the provision of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (MGDPA).

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COUNTY will include signature page.

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 02-21-23-16

APPROVING A TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSES

WHEREAS, the Hanover Lions Club has submitted applications for Temporary On-Sale Liquor Licenses for 1-3 day events for 2023; and

WHEREAS, some of these events are City-sponsored and fees have been waived in the past for these events.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the following applications for Temporary On-Sale Liquor Licenses for Hanover Lions Club at 11250 Fifth St, Hanover pending payment of application fees:

- April 28 & 29, 2023 - Lions Event
- August 4 – 6, 2023 – Lions Event
- November 17, 2023 – Lions Event

BE IT FURTHER RESOLVED that the City Council hereby approves the following applications for Temporary On-Sale Liquor Licenses for Hanover Lions Club at 11250 Fifth St and waives application fees:

- June 14, 2023 – City Concert in the Park
- July 13, 2023 – City Concert in the Park
- August 9, 2023 – City Concert in the Park

Adopted by the City Council this 21st day of February, 2023.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Jennifer Nash, City Administrator