

**CITY OF HANOVER
CITY COUNCIL MEETING
MARCH 7, 2017 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, March 7, 2017 to order at 7:02 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, Accountant/Deputy Clerk Elizabeth Lindrud, City Planner Cindy Nash, and City Engineer Justin Messner. There were also several guests present.

Approval of Agenda:

Hagen requested to move Don Salverda's goal setting presentation prior to Citizen's Forum as item 4.a. Hagen further requested to add a WSB MS4 software tool presentation before the Citizen's Forum as item 4.b. Hagen also requested to add item 7.d. to discuss the transition plan for the Accountant/Deputy Clerk.

MOTION by Warpula to approve the amended agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

MOTION by Hammerseng to approve the consent agenda, seconded by Zajicek.

Consent Agenda Items:

- a. **Approve Minutes of February 21, 2017 City Council Work Session Meeting**
- b. **Approve Minutes of February 27, 2017 Joint City Council & Planning Commission Meeting**
- c. **Approve Claims as Presented:**

➤ Claims	\$ 40,409.72
➤ Payroll	\$ 7,607.55
➤ P/R taxes & Exp	\$ 3,046.32
➤ Other Claims	\$ <u>2,293.96</u>
➤ Total Claims	\$ <u>53,357.55</u>
- d. **Res No 03-07-17-18 – Approving Non-Waiver of LMCIT Statutory Coverage Limits**
- e. **Res No 03-07-17-19 – Approving Designation of Cemetery Cremation Plots**
- f. **Res No 03-07-17-20 – Approving Hire of Fire Department Member**

Motion carried unanimously.

Don Salverda

Don Salverda introduced himself to Council and explained the reasons cities have goal setting retreats. He stated that Council, Staff, and Board Members can get together and regroup and look at the big picture and vision for their City. He said he covers the three pillars; goals, roles, and relationships. Hagen stated the best date based on responses is March 25, 2017.

WSB MS4 Presentation

Bill Alms gave a presentation on the SWAMP MS4 web application that is used to assist with inspection and documentation. SWAMP would allow inspections to be done on tablets and can be used for the annual MS4 reporting.

Citizen's Forum:

Joe Kaul

Joe Kaul stated he is a former Hanover Youth Ball member and thinks the expansion of the program is wonderful. He did ask about a recent email sent by Hanover Youth Ball stating that the City has approved the ballfield. Hagen explained that Council has approved the ballfield design plan. He further explained the lease agreement had also been approved, but has since been terminated by the Hanover Athletic Association and now funding sources need to be identified. He further explained the City will bid out the project and then Council will approve the project with the updated quote. Kaul asked what the costs will be for the

ballfield and where that funding would be coming from. He also asked where the economic benefit is coming from, since Hanover has limited options for going out after ballgames. Kaul also stated that the City should look to partner with neighboring communities.

Terry Johnson

Terry Johnson stated his neighbors were concerned about the trees that are down behind the Hennessy's house on Prairie Lane. He explained that the culverts froze over the winter and then the City came out and unfroze the culvert. The water then came through and refroze causing an ice dam which in turn flooded Steman's yard. He explained that he wanted everyone to know that he does keep the stream open and keep the trees from blocking the water flow.

Mike Kehn

Mike Kehn stated that he is the President of the Hanover Historical Society. He explained the ballfield is not in the comprehensive plan or identified in the CIP plan. He asked why hasn't the ballfield renovation been addressed by the Planning Commission? Kehn stated that if the City moves forward with the ballfield, it will change the park. He hopes he can convince Councilors Hallstein and Warpula to vote against the donation.

Brittany Pepin

Brittany Pepin explained that she is a teacher in the district and the last time she was in City Hall was for her grandfather's celebration of life. She further explained that her family reunions take place in Settlers Park under the oak trees and that many people may know her pet pig, which she brings to the Harvest Festival every year and that her wedding was the first wedding on the Historical Bridge. She explained she does not want the trees to be cut down.

Chad Kugler

Chad Kugler stated he is with Hanover Youth Ball and he appreciated the patience and civility of everyone. Kugler showed a photo of the Hanover Youth Ball picnic and explained that is what the program is about; kids, community, and parents and that he hopes for a positive vote.

Claudia Pingree

Claudia Pingree stated that she does not currently have kids in Youth Ball, but she did in the past and she does have grandkids in Youth Ball. She wished the Girl Scouts could have been at the meeting tonight, they have their camp under the trees and have names for each of the trees. She explained she knows that Hanover Youth Ball needs a place, but we need a place for everyone. Pingree explained there is a tree preservation and replacement ordinance in place in Hanover, however that is only for residential properties and would like to know why the City does not have the same approach for City property.

Stephanie Gleason

Stephanie Gleason stated that the larger ballfield will take away a large portion of the park. She explained that the horseshoe pits will also be effected and the park will lose an amenity. Gleason stated that the area under the trees is used by all ages and they cannot be replaced, they provide shade and open space. She stated that over 400 Hanover residents signed a petition against the ballfield along with hundreds of others from surrounding communities. She stated that Council are the resident's voice and if they cannot respond to what the residents want, the residents do not really have a voice. Hanover supports ball players with over seven fields and Corcoran will be expanding their fields. She asked if Hanover can work together to expand the field on the Hanover Athletic Association side. She asked Council to consider what is wanted and needed by Hanover.

Tom Therrien

Tom Therrien stated he has said a lot over the last year, but cannot believe his character was challenged and that he was called a liar. He explained that he received a lot of calls from the supporters of the trees who said

that voice was not theirs. Therrien passed around a photo, he stated you can see Mr. Kehn sitting alone near the trees that he had roped off and there is not much community there. Therrien stated he asked for a no cost option and Council voted in favor. He explained that if they had \$3 million they could partner with Corcoran. He also stated that Corcoran is not going forward with ballfields. The decision is in Council's hands and he looks forward to hearing their decision.

Tom Gleason

Tom Gleason stated he is on the Park Board and also wanted to point out that the horseshoe pits are in the way of the first base line and that has not been addressed yet. He also stated that the remaining trees have a lot of branches that will hang into the ballfield and how would that effect game play.

Janet McDaniel

Janet McDaniel explained that she is a tree care advisor. She stated that she came to one of the first meetings last year and had a ten-minute presentation, but was told she could only speak for two minutes and choose to talk about the ash trees in the park. The Emerald Ash Borer is in Maple Grove and it can take two to three years to discover that an ash tree is infested, once infested all the ash trees will be gone. She further explained that the oak trees roots are intertwined and the removal of the trees will harm the remaining trees. She also pointed out that the conifers will also be gone, since their root systems will be in the construction area and be damaged as well.

Dan Heinecke

Dan Heinecke stated he became involved in Hanover Youth Ball to help get more kids playing ball and this field can do that. The Park Board survey stated that 70% of the respondents say the ballfields are okay, but he does not see that as a reason not to strive for improvement. He further explained that the field being redesigned will not mean the City is losing two fields. The two fields at the Hanover Elementary school were renovated by the Hanover Athletic Association and can now be used for games for the younger players. Previously coaches did not even want to use them for practices.

Colleen Williams

Colleen Williams explained that she has been a resident for 11 years and served for on the Park Board for a short time. She thanked MaryAnn and Ken for their February vote. She would like to find a compromise and that there was talk of approaching Crow Hassan Park Reserve. Williams also stated that she loves the City social media posts and would like to have links to the minutes.

Amy Sefton

Amy Sefton stated that the people who designed Settlers Park did so because of the trees. She requested that Council find a new place for the ballfield and that the oak trees cannot be replaced.

John Vajda

John Vajda reminded everyone that the project was voted on and passed last year. The vote to accept the donation last month was a way to ease the burden on the tax payer costs. He stated that he appreciates the community involvement, but even if the City could go to Crow Hassan Park Reserve that would require trees to be cut down. Vajda explained that the Hanover Athletic Association and the MN Twins took time to donate these funds and it would be a slap in the face not to accept them.

Mary Coons

Hagen read an email submitted by Mary Coons. Coons stated that the key issue tonight is deciding between the oak trees (favored by more citizens) or the ballpark (favored by fewer). The City has other options for the ballpark but not for the trees, and that is why the vote tonight should be made in favor of saving the trees. Your vote tonight should not be clouded by recent email exchanges; the vote is not about personalities but

about trees vs. ballpark. Voting in favor of a decision that keeps the trees does not mean the ballpark is lost. It means the city needs to implement an alternate solution for the ballpark.

Nancy Pelant

Hagen read an email submitted by Nancy Pelant. Pelant urged Council to consider the alternative baseball field location rather than the proposal that would remove the oak trees; jeopardize park safety, and destroy the aesthetic beauty of Settler's Park, among other reasons. Pelant is calling on other area residents to protest this proposal and asked Council to listen to the voices of Hanover residents immediately.

Jerry Vetsch

Hagen read an email submitted by Jerry Vetsch. Vetsch stated he is out of town and cannot make the meeting, but is opposed to the new ballfield and does not feel it is needed.

Public Hearings:

None

Unfinished Business:

Res No 03-07-17-21 – Approving 2017 Goal Setting Facilitator

Hagen stated that he had contacted neighboring administrators and Don Salverda was named by two of them. He further explained that Delano had nothing but good things to say about Salverda.

MOTION by Warpula to approve Res No 03-07-17-21, seconded by Hammerseng. **Motion carried unanimously.**

Ordinance 2016-11– Amending Chpt. 10 Related to Principal Uses, Buildings, & Eligibilities

City Planner Nash explained the amendment based off of the Planning Commission recommendation. Residential districts would only be allowed one principal structure. Commercial districts would be allowed more than one principal use structure per parcel, an example being a strip mall and a standalone building on the same parcel. Some parcels greater than sixty acres would still be allowed more than one building eligibility, but would require a simple subdivision to utilize the eligibilities.

MOTION by Hammerseng to approve Ordinance 2016-11, seconded by Zajicek. **Motion carried unanimously.**

Res No 03-07-17-22 – Approving Purchase of Grass Rig/Medical Vehicle

Hagen explained that the resolution identifies the lowest quote for a grass rig/medical vehicle with a total purchase price of \$88,222.23. This price includes the purchase of the Dodge Ram 3500, the custom box, the purchase of a new hose and the transfer of equipment from the old grass rig to the new one. Assistant Fire Chief Kottke stated that the Fire Department would plan to auction off the old grass vehicle.

MOTION by Warpula to approve Res No 03-07-17-22, seconded by Hammerseng. **Motion carried unanimously.**

Settlers Park Ballfield Redesign Updated Cost Estimate

Hagen presented Council with the updated ballfield estimate. The cost of replacement trees and safety netting were added into the project cost. Hallstein stated that she spoke with the Department of Natural Resources and root system of an oak tree do not connect like the root system of elm trees. She further explained the danger to the remaining oak trees will be if the stumps of the trees that are removed are open in May when insects can get in. Mat Boie stated the Park Board discussed placing trees behind the outfield as screening. Discussion took place on funding of maintenance and future donations as well as different styles of safety netting.

Res No 03-07-17-23 – Accepting Donation from Hanover Athletic Association

Squires clarified questions around Roberts Rules of Order and whether a decision can be brought back for a vote. He explained that Council is always free to renew a motion of a vote. Warpula reminded everyone that the project was already voted on and that it is moving forward. The vote in front of them tonight is whether to accept a donation from the Hanover Athletic Association to pay for the project. He further thanked everyone who

supported saving the trees and thanked Tom Therrien for all his work with Hanover Youth Ball and expressed there is no other place for the ballfield. Kauffman stated that the other locations will cost at least two million dollars. Hagen explained that he did contact Three Rivers Park District and they do not support building a ballfield in Crow Hassan Park Reserve. Other cities have expressed interest in adding playgrounds in Crow Hassan Park Reserve and Three Rivers has told those cities that it is not in their overall vision. Hallstein stated that she voted against the donation last month because she needed more time to understand the funding of the project and now feels this is the only economically viable option. She has also spoke to Corcoran and they have the space for a ballfield, but not the funding for one.

MOTION by Hallstein to approve Res No 03-07-17-23, seconded by Zajicek. **Motion carried unanimously.**

A recess occurred from 8:37 to 8:48 p.m.

Pheasant Run Skin Patch Quote

Hagen explained that Vogel had received a quote from DMJ Asphalt for \$6,880 to put a skin coat on the bad portion of Pheasant Run. This would be a temporary fix until a larger maintenance project is performed next year.

MOTION by Hammerseng to approve the skin coat on Pheasant Run, seconded by Zajicek. **Motion carried unanimously.**

New Business:

Res No 03-07-17-24 – Approving 2016 Budget Amendment #1

Hagen explained that the budget amendment would bring the revenue and expenditures closer to the actuals for 2016. The amendment also identifies the additional revenue from the land sale of the five acres and Greenhouse land sale. The transfers from those revenues are identified in the amendment. Lindrud stated that per the discussion last year the City would like to bring the reserve fund balance closer to 55 percent which will result in a transfer of \$301,000 from the general fund into capital funds. She explained that based on the upcoming road projects \$266,000 was allocated to Street Capital and the remaining \$35,000 to Park Capital, but ultimately Council could direct where to transfer the funds. Hagen explained allocation to Park Capital would allow for the funding to update the park borders to concrete curbing and the pea gravel sooner than budgeting for the upgrade in the operating budget each year. Council directed Lindrud to transfer \$50,000 to the Park Capital and remaining \$251,000 to General Capital.

MOTION by Warpula to approve Res No 03-07-17-24, seconded by Hammerseng. **Motion carried unanimously.**

Res No 03-07-17-25 – Approving Fund Transfer Bond Payoff

Lindrud stated that the 2009A Bond was called early, per Council's direction last year to bring the levy bond down. The final payment was made in February bringing the 2009A fund balance to a negative \$75,272.99. Lindrud explained that Council had directed last year that the balance would be brought back to a zero balance with a transfer from General Capital.

MOTION by Hammerseng to approve Res No 03-07-17-25, seconded by Warpula. **Motion carried unanimously.**

Temp. Agency Crack Filling Workers

Hagen explained that Vogel used a temp agency worker for crack filling last year. Council decided they wanted to hear Vogel's plan for this year before discussing further.

MOTION by Warpula to table Temp. Agency Crack Fillings Workers, seconded by Hallstein. **Motion carried unanimously.**

Transition of Accountant/Deputy Clerk

Hagen explained that Lindrud's last day will be April 10th. He explained that previously AEM was brought in once a week until the position was filled. Council directed Hagen to advertise for the position and get proposals from multiple accounting firms to provide accounting services during the transition.

Reports

Lindrud

- Park Boards first event will be the Easter Egg Hunt in April and Tom Gleason is working on adding a Float the Crow Event.

Hallstein

- Attended the EDA meeting and the Fire Board Meeting.

Zajicek

- The Park Board is looking at hosting a float the crow event as well as an ice skating event.

Adjournment

MOTION by Warpula to adjourn at 9:15 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator