

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
MARCH 15, 2016 – OFFICIAL MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, March 15, 2016 to order at 6:00 p.m. Present were Mayor Chris Kauffman, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were Accountant/Deputy Clerk Elizabeth Lindrud, Public Works Supervisor Scott Vogel, City Engineer Justin Messner, Fire Chief Dave Malewicki and Assistant Fire Chief Brian Kottke, from Veolia Kelly Browning and Eric Otte, and John Edison from Rupp, Anderson and Squires. Other guests present were Mike Trullinger, Rodney Bechtold and several other Hanover Fire Department Members, Jim and Linda Hennessey, Pat Athmann, Jason Barrett, Joelle and Andrew Olson and Aaron Brom from the Crow River News.

Approval of Agenda

MOTION by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda

Lindrud stated there was an additional claim of \$3,000 payable to Dan Kiernan for the Fire Hall conference room technology upgrades and installation, bringing the total claims amount to \$219,339.21. Kauffman requested clarification on the Beebe Lake Trail final voucher costs. Messner stated that the overall project came in under cost, however there were line item overages due to unforeseen circumstances. Messner further stated that the trail had to be raised to the same height as the road, additional tree removal along the trail, tacking the gravel shoulder to prevent gravel run-off, addition of a retainage wall and additional fencing in areas with a steep slope were highlighted among the overages.

Kauffman acknowledged the many donations that were received for the Fire Department's Extraction Tool and the donations to the Park Board Easter Egg Hunt.

MOTION by Hammerseng to approve consent agenda as amended, seconded by Zajicek.

a. Approve Minutes of March 15, 2016 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 203,350.46
➤ Payroll	\$ 7,428.76
➤ P/R taxes & Exp	\$ 2,984.48
➤ Other Claims	<u>\$ 2,575.51</u>
➤ Total Claims	<u>\$ 216,339.21</u>

c. Res No 03-15-16-31 – Accepting Donation from Hanover Lions Club

d. Res No 03-15-16-32 – Accepting Donation from Cub Foods, Chanhassen, MN

e. Res No 03-15-16-33 – Accepting Donation from Hanover Athletic Association

f. Res No 03-15-16-34 – Approving Beebe Lake Trail Final Pay Voucher

g. Res No 03-15-16-35 – Approving Bridge Rehab Pay Voucher #4

h. Res No 03-15-16-36 – Accepting Donation from Northwest Area Jaycees

i. Res No 03-15-16-37 – Accepting Donation from Corcoran Lions Club

j. Res No 03-15-16-38 – Accepting Donation from Hanover Fire Relief Association

k. Res No 03-15-16-39 – Approving the Purchase of Fire Department Extraction Tool

l. Res No 03-15-16-40 – Approving EDA Rent Reimbursement Request

Motion carried unanimously.

Recognition Awards – Rodney Bechtold, Mike Trullinger, Jim Hennessey

Chief Malewicki thanked Rodney Bechtold for his 35 years of service and Mike Trullinger for his 19 years of service with the Hanover Fire Department. Kauffman thanked Jim Hennessey for his many years of service with Hanover. A recognition plaque was presented to the individuals.

10754 106th Ave N. Sewer Line Backup

Kelly Browning, Veolia Project Manager, gave a recap of the sewer line backup at 10754 106th Ave N. Browning stated that there is no easy answer; the damage to the sewer pipe was done many years ago before Mr. Olson had purchased his home. She further stated that the City has a very basic policy in place and that most policies do put the responsibility for the pipe from the main to the home on the homeowner. Since the City's sewer lines are new, this is the first time this issue has come up and costs for the Olson's were extensive. Browning further stated that many times the extent of the problem isn't known until they dig.

Homeowners Andrew and Joelle Olson addressed Council with a timeline of the events surrounding the sewer back up. The Olson's discovered 2-3 inches of sewer water in their basement and called the City (sic Veolia) and had Roto-Rooter at their home. Mrs. Olson further stated the water receded, but the cause of the blockage had not been determined. The Olson's cleaned the damaged items in their basement. The sewer backed up into their basement a 2nd time, the plumber still was unable to see a blockage, but determined the issue was in the street and possibly a collapsed pipe and marked the spot. Mrs. Olson stated the issue was then determined to be in the street and called Scott Vogel and Joint Powers. Joint Powers could not see in the pipe, the Olson's showed Joint Powers where the plumber had marked in the street. Mrs. Olson stated that she was told the City would pay for any costs related to the outdoor work required to dig up the pipe. She further stated that an area in the yard was dug up first, then the area in the street, it was in the street that it was discovered the pipe had separated. She stated when Scott Vogel came to the site; they once again asked if the City would cover the costs. Vogel stated he would check with Brian Hagen. Hagen met with the homeowners and stated it's a grey area, as the City doesn't want homeowners digging up City streets. Mr. Olson stated they went without water and sewer for 4 days and has incurred an estimate of \$10,000 in expenses and are asking Council to vote to cover the costs and put in place clear ordinances for these situations.

Browning stated that the builder for the original homebuilder for the previous homeowner had installed the line, forgot the air test plug in the line after the pressure test. She stated the line then had to be dug up to remove the plug. It was at this time, in 2006, that the line separated.

Kauffman stated they are unable to vote at this meeting, as it is a work session and will need time to investigate and review the current ordinance. Discussion took place around if the City's insurance would cover any of the costs; Browning stated only if the city is at fault due to negligence in maintenance of the lines. Council, Staff, and Veolia expressed that it is an unfortunate situation, as no one is at fault and that there were no reported issues for 10 years and the new homeowners had this happen after only 6 months of living in the home. Kauffman stated they will have a decision at the April 5th Council meeting.

Water Sewer Line Policies

Discussion around types Water and Sewer Line Policies took place. Browning said there are many different policies, some Cities will pay for all costs related to breaks, some will split costs with homeowners and others will put all responsibility on the homeowner.

8th St. Extension Project

Messner stated both the DNR and Army Corp of Engineers advise against creating a roadway to extend 8th street to County Road 19. Kauffman inquired how large of an area would need wetland mitigation. Messner stated the entire roadway extension would run through the wetland. It was stated that the roadway would take industrial park traffic off residential streets. Messner stated there are grants to help cover costs, however there would have to be serious intent to go ahead with the project. Messner estimated the engineer costs between \$200,000 - \$300,000 and the overall project would easily be \$2,000,000. Kauffman stated the road extension is not currently a top priority.

Historic Bridge Rehab. Project Update

Messner gave an overview on the issues with the bridge deck timbers. He stated the wood was excessively heavy; WSB tested the iron strength and determined that the iron was stronger than originally estimated and the timbers could be installed as is. Messner stated that as the timbers were being placed the contractor noticed that the boards were not an even 3 inches thick, some were over 3 inches and some were less than 3 inches, and would create an uneven walking surface and trip hazard. He further stated the supplier would cut down the boards and supply new boards for the undersized boards. Messner stated Vogel was able to rent a portable saw mill and felt more comfortable having himself and Doboszinski cut the boards to size. The timber supplier will cover the costs of the saw mill and blades and replace the boards that were undersized. It was discussed that the installation looks good so far, Warpula thanked Vogel and Doboszinski for their work.

Silt Fence Public Works Site

Vogel stated that he would only need 800 of silt fence on the public works site at 99 cents/ft. He further stated that he will call and order the fencing tomorrow. Council consensus was to install the needed fencing.

Park Comprehensive Plan Direction

Lindrud requested clarification on the Park Boards role in the Park Comprehensive Plan, as there currently no new developments or funds for any major capital projects. Kauffman stated he would like the Park Board to focus more on the parks versus events. He further stated he would like them to evaluate if there should be new amenities added and which parks they should be placed in. Zajcek stated the Park Board would like to use the information from the Park Board Survey to guide them. Kauffman stated that he was very happy with the number of surveys that were returned.

Reports

Vogel:

- Jeff Johnson from the Bridges of Hanover contacted the City to request “Watch for Children at Play” or similar signage in the Bridges. Vogel stated that Bridges Association would cover the cost of the signs if the City would install them. Vogel stated he is happy to install signs, however, the League of Minnesota Cities recommends against it, as it gives a false sense of security for families. Messner agreed with that statement as well. Discussion took place that children shouldn’t be playing in the streets, knowing that yes on occasion children will run into the street and that the best course of action is to have the Association talk to their homeowners to reduce their speeds in the neighborhood.

Messner:

- Stated he will send the Beebe Lake Trail voucher to MNDOT.
- Stated he all three projects are currently out for bid and the big openings will be March 31.

Zajcek:

- Park Board is in the final stages of the Easter Egg hunt planning. It will take place Saturday, March 26th at 10am.

Warpula:

- Hanover Fire Department Pancake Breakfast is 8-12 at the Fire Station on Sunday, March 20th.
- Attended the WCAT meeting, there are 8 busses on the road in Buffalo, 5 drivers in training, and the new garage should be open April 4th.

Lindrud:

- Stated that Brian's wife had a baby boy and Brian will be out on leave.
- Audit Preparation with AEM was completed last week.
- Final arrangements are being made for the Park Board Easter Egg Hunt.
- The Historical Bridge Grant money was received in full yesterday.
- Permit and Hall Rental inquiries have kept Biren very busy for the last several days.

Kauffman:

- The Wright County Mayors Association Dinner is in St. Michael at the Legion, if anyone would like to join him, they are invited.

Closed Session Pursuant to Minn. Stat. 13D.05, subd. 3(b)(3) to Develop an Offer for the Sale of Real Property Owned by the City, located at 11149 5th Street NE, Hanover, MN

At this time Mayor Kauffman read a statement identifying authorization to enter into a closed session to discuss the sale of property located at 11149 5th St. NE, Hanover, MN

MOTION by Warpula to enter into a closed session at 8:47 p.m., seconded by Zajicek. **Motion carried unanimously.**

Present during the closed session included Mayor Kauffman, Councilors Hammerseng, Warpula, Zajicek, Accountant/Deputy Clerk Lindrud, and Attorney Edison.

Attorney Edison discussed details of the sale with the members present.

MOTION by Warpula to reconvene the regular meeting at 9:50 p.m., seconded by Hammerseng. **Motion carried unanimously.**

Adjournment

MOTION by Warpula to adjourn at 9:56 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Elizabeth Lindrud, Accountant – Deputy Clerk