

**CITY OF HANOVER
CITY COUNCIL MEETING
MARCH 23, 2020 – OFFICIAL MINUTES**

Call to Order:

Mayor Chris Kauffman called the regular meeting of Monday, March 23, 2020 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and Fire Chief Dave Malewicki.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Hallstein. **Motion carried unanimously.**

Consent Agenda:

MOTION by Hallstein to approve the consent agenda, seconded by Zajicek.

a. Approve Minutes of March 9, 2020 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 85,341.00
➤ Payroll	\$ 8,213.17
➤ P/R taxes & Exp.	\$ 3,535.65
➤ Other Claims	\$ <u>2,219.72</u>
➤ Total Claims	\$ <u>99,309.54</u>

c. Res No 03-23-20-31 – Approving Year-End Transfers

Motion carried unanimously.

Res No 03-23-20-32 – Approving Hire of Maintenance Worker

Kauffman and Hagen reviewed the recommended candidate. Council also directed the start date be flexible given the current COVID-19 Pandemic.

MOTION by Hammerseng to approve Res No 03-23-20-32, seconded by Hallstein. **Motion carried unanimously.**

Res No 03-23-20-33 – Extending Mayor-Declared Local Emergency

Hagen explained that by declaring a local emergency, the city is able to operate in a quicker fashion and adjust operations as needed in order to properly respond to the changing situations. Hagen further noted that any change in operation would be considered in comparison to what other entities are doing as well. Included with the resolution is the COVID-19 Preparedness plan. Hagen noted that this plan can change with the situation and that Council would be provided updates throughout the process.

MOTION by Hallstein to approved Res No 03-23-20-33, seconded by Hammerseng. **Motion carried unanimously.**

Res No 03-23-20-34 – Accepting Donations for Park Board Easter Egg Hunt

Council directed Hagen to ask the donators how they would like their funds to be utilized this year. The request comes from the cancellation of the egg hunt due to COVID-19 Pandemic.

MOTION by Kauffman to table Res No 03-23-20-34, seconded by Warpula. **Motion carried unanimously.**

Reports

None

Adjournment

MOTION by Hammerseng to adjourn at 8:22 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator