

**AGENDA  
HANOVER CITY COUNCIL  
APRIL 2, 2019**

**MAYOR**

**CHRIS KAUFFMAN**

**COUNCIL**

**DOUG HAMMERSENG**

**KEN WARPULA**

**JIM ZAJICEK**

**MARYANN HALLSTEIN**

- 1. Call to Order/Pledge of Allegiance Local Board of Appeal and Equalization: 7:00 p.m.**
- 2. Adjournment**
- 3. Call to Order Regular City Council Meeting: Immediately Following**
- 4. Approval of Agenda**
- 5. Consent Agenda Items:**
  - a. Approve Minutes of March 19, 2019 City Council Work Session Meeting (21)**
  - b. Approve Claims as Presented: (23)**

➤ Claims	<b>\$ 44,023.36</b>
➤ Payroll	<b>\$ 9,620.19</b>
➤ P/R taxes & Exp	<b>\$ 3,513.41</b>
➤ Other Claims	<b>\$ <u>2,623.64</u></b>
➤ Total Claims	<b>\$ <u>59,780.60</u></b>
  - c. Res No 04-02-19-15 – Accepting Donation for Easter Egg Hunt River Inn (40)**
  - d. Res No 04-02-19-16 – Accepting Donation from Hanover Fire Relief Association (41)**
  - e. Res No 04-02-19-17 – Recognizing Rich Engel Resignation (42)**
  - f. Res No 04-02-19-18 – Recognizing Aaron Stumne Resignation (44)**
  - g. Res No 04-02-19-19 – Approving Payment to Temporary Snowplow Driver (45)**
  - h. Res No 04-02-19-20 – Approving Hire of Summer Seasonal Position (46)**
  - i. Res No 04-02-19-21 – Approving Year-End Fund Transfer (47)**
  - j. Res No 04-02-19-22 – Approving Purchase of Fuel Storage Cabinet (48)**
- 6. Citizen’s Forum:**
- 7. Public Hearings**
- 8. Unfinished Business**
- 9. New Business**
  - a. Res No 04-02-19-23 – Approving 2018 Budget Amendment #1 (50)**
  - b. Res No 04-02-19-24 – Approving Stormwater Maintenance Agreement (57)**
  - c. Ord. 2019-02 – Amending 2019 Fee Schedule (61)**
- 10. Reports**
- 11. Adjournment**

**To:** Mayor Kauffman & Members of the Hanover City Council  
**From:** Brian Hagen, City Administrator  
**Date:** March 29, 2019  
**Re:** Review of April 2, 2019 City Council Agenda

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2. Adjournment
3. Call to Order Regular City Council Meeting: Immediately Following
4. Approval of Agenda
5. Consent Agenda Items: *See enclosed consent agenda.*
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6. Citizen’s Forum
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8. Unfinished Business

## **9. New Business**

### **a. Res No 04-02-19-23 – Approving 2018 Budget Amendment #1 (50)**

*This amendment would adjust expenditures to allow a transfer of fund from general operating to various capital funds. The amendment further anticipates needed funds to begin 2019 and operate through the first half of the year until tax settlements arrive.*

### **b. Res No 04-02-19-24 – Approving Stormwater Maintenance Agreement (57)**

*This agreement would grant responsibility of storm water pond maintenance in the Bridges at Hanover development to the City. The City collects stormwater fees for the purpose of conducting this maintenance. Furthermore, in reading the developers agreement, staff believes such an agreement should have already been executed but was not.*

### **c. Ord. 2019-02 – Amending 2019 Fee Schedule (61)**

*This fee scheduled amendment would allow the City to collect additional funds for sewer connection charges. St. Michael has amended their fee which requires Hanover to increase payment to St. Michael. Without increase the Hanover fee, we would not be able to set aside funds for our future expenses.*

## **10. Reports**

## **11. Adjournment**

# HENNEPIN COUNTY

## MINNESOTA

**To:** City of Hanover, Mayor and Council  
**From:** Jason Vaith, Appraiser  
**Date:** February 19, 2019  
**Re:** 2019 Assessment and Board of Appeal and Equalization

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The 2019 Hanover Board of Appeal Meeting is scheduled for Tuesday, April 2, 2019 at 7 p.m. In preparation for the upcoming Board of Appeal Meeting, please find the enclosed data to help you. There is market data, Board of Appeal meeting procedures, and sales photos with characteristics from a sample of sales throughout the city.

### **Annual Quintile, Sales, and New Construction Reviews**

Each year, one fifth of the properties in the city are reviewed and the records are updated. For the 2019 assessment we viewed all townhomes in the Bridges of Hanover development along with large acre parcels. Included in this sales book is a map of our quintile areas over the next five year assessment cycle. (See included Quintile Map) The viewing, reviewing, and statistical analysis of all sales that sold between October 1, 2017 and September 30, 2018 in the City of Hanover were made.

### **Summary of the 2019 Assessment**

Each year the estimated market values are analyzed along with sales data from the market. A recalculation of land and building values were made to all property types. The results of the adjustments for the following property types are:

Residential	+ 0.5 %
Residential Lakeshore	- 0.3 %
Townhouses	+ 7.9 %
Agricultural	+ 35.78%
Commercial	- 11.2 %
Industrial	- 22.1 %

The City of Hanover has a total market value of approximately \$90,218,300. This value includes \$875,000 in new construction improvements. The overall value increase for all property types in the City of Hanover is 0.84%.

### **The Local Board of Appeal and Equalization Process**

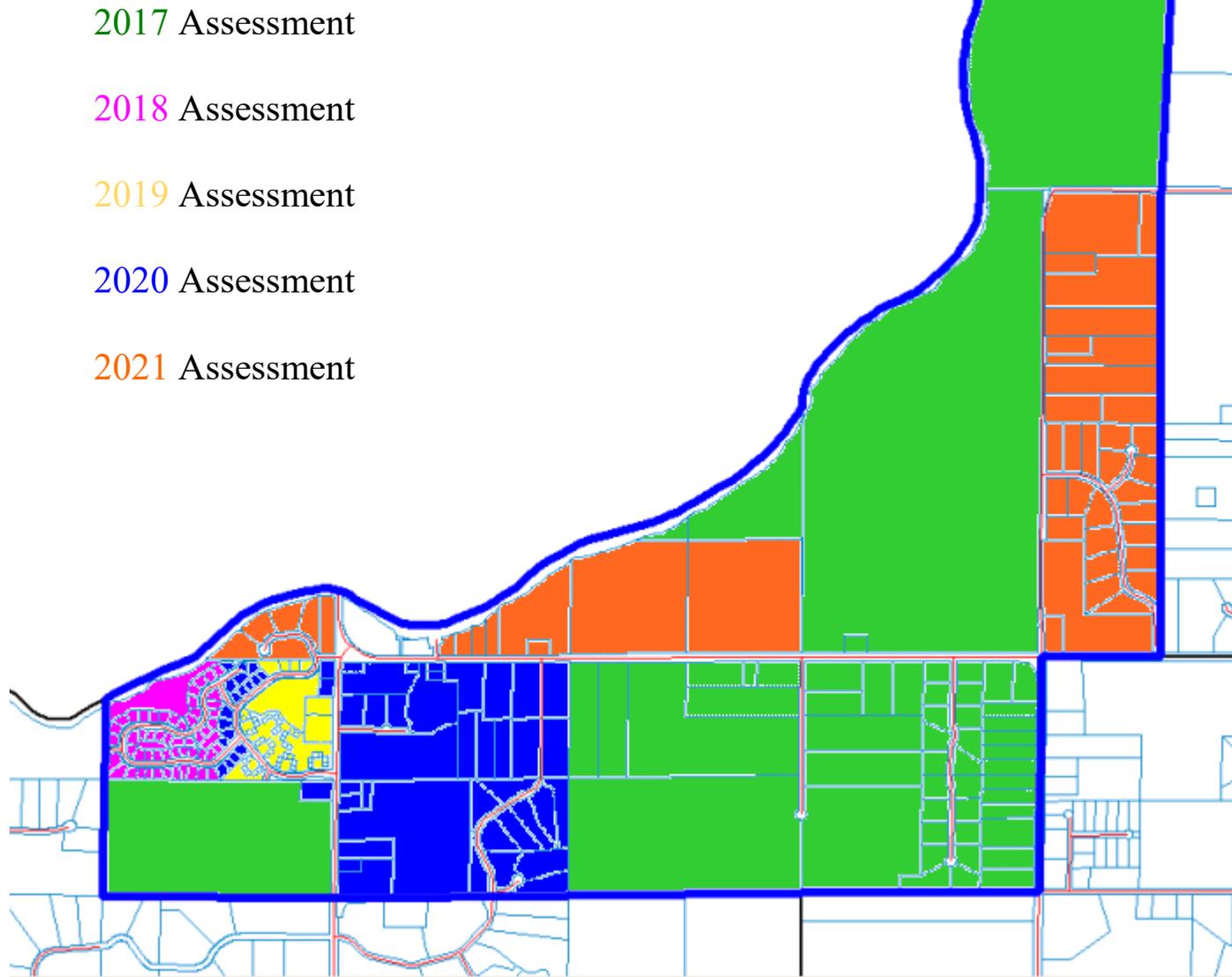
Value notices are scheduled to be mailed March 4, 2019. Taxpayers with value or classification concerns should contact the assessor's office. During the initial conversation the property owner may discuss their concerns and review sales information with an appraiser. The majority of the callers are satisfied after a conversation with an appraiser. If additional attention is necessary the appraiser will review the property.

The board has the authority to increase, decrease, or take no action on individual valuations. The total reduction must not reduce the cities aggregate assessment by more than one percent or none of the adjustments will be allowed. The board cannot increase or decrease by a percentage to all of the assessments in the district by class. If the board chooses to reconvene, it must do so within 20 days (from the meeting call to order.)

In order for the taxpayer to appeal to the County Board they must first appeal to the Local Board either in person or in writing. The County Board of Appeal and Equalization will begin meeting on June 17, 2019. All requests for appointments at the County Board must be received by May 22, 2019. To make an appointment, taxpayers should call 612-348-7050.

If you have any questions or concerns, please contact Jason Vaith 612-802-8797.

# Hanover Quintile Areas



2018 Annual Housing Market Report – Twin Cities Metro  
**Median Prices – Around the Metro**



	2014	2015	2016	2017	2018	Change From 2017	Change From 2014
<b>16-County Twin Cities Region</b>	<b>\$205,000</b>	<b>\$219,000</b>	<b>\$230,000</b>	<b>\$246,000</b>	<b>\$265,000</b>	<b>+ 7.7%</b>	<b>+ 29.3%</b>
<b>13-County Twin Cities Region</b>	<b>\$205,570</b>	<b>\$220,000</b>	<b>\$232,000</b>	<b>\$247,800</b>	<b>\$265,000</b>	<b>+ 6.9%</b>	<b>+ 28.9%</b>
Afton	\$412,375	\$435,000	\$452,500	\$431,000	\$492,000	+ 14.2%	+ 19.3%
Albertville	\$179,900	\$210,000	\$225,000	\$239,900	\$255,300	+ 6.4%	+ 41.9%
Andover	\$236,700	\$247,500	\$268,000	\$290,000	\$305,000	+ 5.2%	+ 28.9%
Annandale	\$172,221	\$204,450	\$205,000	\$222,400	\$227,800	+ 2.4%	+ 32.3%
Anoka	\$166,000	\$178,950	\$195,000	\$206,500	\$230,000	+ 11.4%	+ 38.6%
Apple Valley	\$213,000	\$224,900	\$229,900	\$245,800	\$265,000	+ 7.8%	+ 24.4%
Arden Hills	\$252,000	\$282,000	\$299,000	\$301,000	\$361,000	+ 19.9%	+ 43.3%
Arlington	\$92,450	\$130,250	\$127,000	\$139,900	\$145,145	+ 3.7%	+ 57.0%
Bayport	\$237,450	\$207,000	\$233,250	\$300,000	\$429,500	+ 43.2%	+ 80.9%
Becker	\$169,900	\$183,900	\$193,250	\$211,450	\$219,900	+ 4.0%	+ 29.4%
Belle Plaine	\$187,700	\$193,250	\$207,050	\$225,000	\$242,300	+ 7.7%	+ 29.1%
Bethel	\$115,000	\$158,185	\$199,450	\$205,500	\$230,000	+ 11.9%	+ 100.0%
Big Lake	\$169,900	\$178,000	\$200,000	\$210,000	\$234,000	+ 11.4%	+ 37.7%
Birchwood Village	\$340,000	\$260,000	\$289,000	\$340,000	\$365,000	+ 7.4%	+ 7.4%
Blaine	\$218,665	\$220,000	\$230,000	\$242,500	\$265,000	+ 9.3%	+ 21.2%
Bloomington	\$201,000	\$218,000	\$232,000	\$250,000	\$260,000	+ 4.0%	+ 29.4%
Bloomington – East	\$182,000	\$198,250	\$210,000	\$232,000	\$242,000	+ 4.3%	+ 33.0%
Bloomington – West	\$225,000	\$235,000	\$250,000	\$264,750	\$279,777	+ 5.7%	+ 24.3%
Brainerd MSA	\$165,000	\$170,000	\$182,000	\$194,000	\$209,900	+ 8.2%	+ 27.2%
Brooklyn Center	\$139,950	\$154,900	\$165,000	\$186,125	\$204,000	+ 9.6%	+ 45.8%
Brooklyn Park	\$174,900	\$194,000	\$214,200	\$229,900	\$249,900	+ 8.7%	+ 42.9%
Buffalo	\$175,000	\$200,000	\$204,900	\$234,000	\$240,000	+ 2.6%	+ 37.1%
Burnsville	\$209,500	\$222,000	\$234,950	\$244,550	\$262,000	+ 7.1%	+ 25.1%
Cambridge	\$148,250	\$163,500	\$169,900	\$190,500	\$206,000	+ 8.1%	+ 39.0%
Cannon Falls	\$175,000	\$202,000	\$203,500	\$233,000	\$246,500	+ 5.8%	+ 40.9%
Carver	\$270,000	\$277,750	\$296,090	\$345,000	\$367,167	+ 6.4%	+ 36.0%
Centerville	\$197,500	\$223,000	\$235,000	\$243,000	\$263,250	+ 8.3%	+ 33.3%
Champlin	\$193,950	\$205,000	\$224,000	\$239,450	\$255,000	+ 6.5%	+ 31.5%
Chanhassen	\$318,838	\$325,000	\$336,950	\$346,000	\$357,500	+ 3.3%	+ 12.1%
Chaska	\$235,000	\$255,000	\$272,500	\$292,750	\$289,950	- 1.0%	+ 23.4%
Chisago	\$201,500	\$235,000	\$250,000	\$255,000	\$281,850	+ 10.5%	+ 39.9%
Circle Pines	\$154,000	\$162,550	\$180,000	\$191,050	\$210,000	+ 9.9%	+ 36.4%
Clear Lake	\$154,500	\$185,000	\$177,000	\$214,900	\$226,000	+ 5.2%	+ 46.3%
Clearwater	\$159,500	\$157,500	\$190,000	\$180,000	\$213,750	+ 18.8%	+ 34.0%
Cleveland	\$265,000	\$109,900	\$191,950	\$319,000	\$189,000	- 40.8%	- 28.7%
Coates	\$0	\$161,625	\$0	\$112,500	\$0	- 100.0%	--
Cokato	\$123,200	\$132,450	\$159,550	\$157,000	\$159,300	+ 1.5%	+ 29.3%
Cologne	\$262,950	\$250,000	\$240,000	\$291,625	\$321,500	+ 10.2%	+ 22.3%
Columbia Heights	\$140,000	\$158,125	\$173,950	\$190,000	\$209,900	+ 10.5%	+ 49.9%
Columbus	\$227,500	\$236,300	\$263,000	\$277,500	\$346,000	+ 24.7%	+ 52.1%
Coon Rapids	\$160,300	\$175,000	\$190,000	\$204,250	\$227,000	+ 11.1%	+ 41.6%
Corcoran	\$312,500	\$330,000	\$378,000	\$431,200	\$439,243	+ 1.9%	+ 40.6%
Cottage Grove	\$209,900	\$222,000	\$240,000	\$250,000	\$262,500	+ 5.0%	+ 25.1%
Crystal	\$157,500	\$172,000	\$185,450	\$200,450	\$220,000	+ 9.8%	+ 39.7%

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**Median Prices – Around the Metro**



	2014	2015	2016	2017	2018	Change From 2017	Change From 2014
Dayton	\$218,250	\$328,709	\$358,123	\$425,195	\$401,540	- 5.6%	+ 84.0%
Deephaven	\$585,000	\$622,500	\$581,000	\$689,000	\$910,000	+ 32.1%	+ 55.6%
Delano	\$241,250	\$275,100	\$280,000	\$295,000	\$315,560	+ 7.0%	+ 30.8%
Dellwood	\$765,000	\$594,215	\$532,000	\$600,000	\$587,500	- 2.1%	- 23.2%
Eagan	\$234,700	\$243,274	\$259,000	\$267,250	\$280,000	+ 4.8%	+ 19.3%
East Bethel	\$198,000	\$219,500	\$237,500	\$253,250	\$269,900	+ 6.6%	+ 36.3%
Eden Prairie	\$300,000	\$299,900	\$308,500	\$329,500	\$337,500	+ 2.4%	+ 12.5%
Edina	\$380,000	\$397,000	\$435,010	\$460,000	\$450,000	- 2.2%	+ 18.4%
Elk River	\$195,000	\$215,500	\$230,000	\$245,000	\$262,500	+ 7.1%	+ 34.6%
Elko New Market	\$257,520	\$264,250	\$305,000	\$300,000	\$329,900	+ 10.0%	+ 28.1%
Excelsior	\$452,500	\$502,500	\$502,000	\$529,500	\$605,000	+ 14.3%	+ 33.7%
Falcon Heights	\$257,450	\$257,000	\$288,800	\$270,000	\$298,900	+ 10.7%	+ 16.1%
Faribault	\$138,000	\$146,000	\$159,000	\$175,000	\$177,370	+ 1.4%	+ 28.5%
Farmington	\$210,000	\$220,500	\$229,900	\$251,900	\$260,500	+ 3.4%	+ 24.0%
Forest Lake	\$219,900	\$225,500	\$230,000	\$250,500	\$269,900	+ 7.7%	+ 22.7%
Fridley	\$160,000	\$175,000	\$187,800	\$199,900	\$219,900	+ 10.0%	+ 37.4%
Gaylord	\$82,000	\$80,750	\$115,000	\$97,500	\$143,900	+ 47.6%	+ 75.5%
Gem Lake	\$563,864	\$411,000	\$205,000	\$617,500	\$500,000	- 19.0%	- 11.3%
Golden Valley	\$247,500	\$264,900	\$290,275	\$312,750	\$309,950	- 0.9%	+ 25.2%
Grant	\$445,000	\$399,900	\$404,650	\$472,000	\$567,750	+ 20.3%	+ 27.6%
Greenfield	\$447,200	\$400,000	\$420,000	\$395,250	\$350,000	- 11.4%	- 21.7%
Greenwood	\$747,500	\$932,500	\$1,233,450	\$1,227,350	\$1,250,000	+ 1.8%	+ 67.2%
Ham Lake	\$289,900	\$297,500	\$319,000	\$329,900	\$358,200	+ 8.6%	+ 23.6%
Hamburg	\$138,000	\$119,900	\$186,000	\$197,750	\$149,900	- 24.2%	+ 8.6%
Hammond	\$152,900	\$160,950	\$174,000	\$204,500	\$228,250	+ 11.6%	+ 49.3%
Hampton	\$200,000	\$231,500	\$233,900	\$253,750	\$272,450	+ 7.4%	+ 36.2%
Hanover	\$254,313	\$266,250	\$289,950	\$309,730	\$312,000	+ 0.7%	+ 22.7%
Hastings	\$182,250	\$196,000	\$206,000	\$205,000	\$225,000	+ 9.8%	+ 23.5%
Hilltop	\$47,500	\$0	\$56,000	\$71,250	\$79,000	+ 10.9%	+ 66.3%
Hopkins	\$182,000	\$213,500	\$215,000	\$218,650	\$250,000	+ 14.3%	+ 37.4%
Hudson	\$233,500	\$262,000	\$263,000	\$294,361	\$297,250	+ 1.0%	+ 27.3%
Hugo	\$180,000	\$204,500	\$230,900	\$233,200	\$235,250	+ 0.9%	+ 30.7%
Hutchinson	\$142,900	\$145,000	\$147,700	\$161,000	\$170,000	+ 5.6%	+ 19.0%
Independence	\$424,950	\$520,000	\$535,000	\$460,000	\$561,000	+ 22.0%	+ 32.0%
Inver Grove Heights	\$181,250	\$193,500	\$216,000	\$230,000	\$254,000	+ 10.4%	+ 40.1%
Isanti	\$149,900	\$158,500	\$177,900	\$189,900	\$220,000	+ 15.9%	+ 46.8%
Jordan	\$209,000	\$246,261	\$255,000	\$265,880	\$285,727	+ 7.5%	+ 36.7%
Lake Elmo	\$428,500	\$401,000	\$406,550	\$432,500	\$473,439	+ 9.5%	+ 10.5%
Lake Minnetonka Area	\$380,000	\$395,000	\$398,750	\$450,000	\$497,500	+ 10.6%	+ 30.9%
Lake St. Croix Beach	\$176,250	\$187,250	\$220,900	\$182,500	\$225,075	+ 23.3%	+ 27.7%
Lakeland	\$223,000	\$244,000	\$255,000	\$276,500	\$271,000	- 2.0%	+ 21.5%
Lakeland Shores	\$1,500,000	\$247,423	\$278,500	\$800,000	\$650,000	- 18.8%	- 56.7%
Lakeville	\$272,000	\$299,450	\$307,000	\$325,000	\$356,000	+ 9.5%	+ 30.9%
Lauderdale	\$117,750	\$175,000	\$187,500	\$196,000	\$213,750	+ 9.1%	+ 81.5%
Le Center	\$114,900	\$120,000	\$121,900	\$136,000	\$153,000	+ 12.5%	+ 33.2%
Lexington	\$181,920	\$172,862	\$200,775	\$202,605	\$203,000	+ 0.2%	+ 11.6%

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**Median Prices – Around the Metro**



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Lilydale	\$280,000	\$240,000	\$212,500	\$292,750	\$275,000	- 6.1%	- 1.8%
Lindstrom	\$179,999	\$190,000	\$211,814	\$225,000	\$236,330	+ 5.0%	+ 31.3%
Lino Lakes	\$243,000	\$254,600	\$274,900	\$304,500	\$305,521	+ 0.3%	+ 25.7%
Little Canada	\$192,593	\$206,250	\$219,000	\$248,750	\$262,250	+ 5.4%	+ 36.2%
Long Lake	\$212,250	\$269,950	\$245,025	\$336,250	\$382,500	+ 13.8%	+ 80.2%
Lonsdale	\$183,000	\$211,300	\$222,222	\$234,950	\$253,000	+ 7.7%	+ 38.3%
Loretto	\$156,900	\$256,000	\$226,250	\$290,000	\$257,600	- 11.2%	+ 64.2%
Mahtomedi	\$301,450	\$325,000	\$306,910	\$328,500	\$345,000	+ 5.0%	+ 14.4%
Maple Grove	\$245,000	\$245,000	\$256,700	\$274,025	\$297,750	+ 8.7%	+ 21.5%
Maple Lake	\$167,000	\$170,000	\$177,500	\$195,000	\$205,000	+ 5.1%	+ 22.8%
Maple Plain	\$212,500	\$243,900	\$253,000	\$271,750	\$300,500	+ 10.6%	+ 41.4%
Maplewood	\$182,500	\$187,500	\$199,900	\$219,950	\$235,000	+ 6.8%	+ 28.8%
Marine on St. Croix	\$322,450	\$320,000	\$376,825	\$335,000	\$510,250	+ 52.3%	+ 58.2%
Mayer	\$190,000	\$212,000	\$224,950	\$239,000	\$266,950	+ 11.7%	+ 40.5%
Medicine Lake	\$465,000	\$836,250	\$657,500	\$677,500	\$0	- 100.0%	- 100.0%
Medina	\$527,500	\$555,047	\$541,250	\$640,000	\$675,000	+ 5.5%	+ 28.0%
Mendota	\$78,000	\$0	\$221,000	\$0	\$372,500	--	+ 377.6%
Mendota Heights	\$330,000	\$339,649	\$360,000	\$389,450	\$385,000	- 1.1%	+ 16.7%
Miesville	\$205,000	\$0	\$274,000	\$217,500	\$122,000	- 43.9%	- 40.5%
Milaca	\$119,200	\$131,000	\$149,900	\$159,900	\$170,000	+ 6.3%	+ 42.6%
Minneapolis - (Citywide)	\$205,000	\$220,000	\$230,000	\$242,000	\$265,000	+ 9.5%	+ 29.3%
Minneapolis - Calhoun-Isle	\$318,500	\$360,000	\$343,000	\$340,000	\$362,500	+ 6.6%	+ 13.8%
Minneapolis - Camden	\$101,250	\$122,000	\$136,200	\$155,000	\$175,000	+ 12.9%	+ 72.8%
Minneapolis - Central	\$321,000	\$260,000	\$301,250	\$310,500	\$387,000	+ 24.6%	+ 20.6%
Minneapolis - Longfellow	\$196,250	\$207,250	\$229,449	\$250,000	\$265,950	+ 6.4%	+ 35.5%
Minneapolis - Near North	\$100,575	\$125,200	\$134,000	\$155,000	\$171,000	+ 10.3%	+ 70.0%
Minneapolis - Nokomis	\$222,250	\$227,000	\$245,000	\$260,000	\$275,000	+ 5.8%	+ 23.7%
Minneapolis - Northeast	\$179,500	\$199,825	\$219,625	\$236,000	\$255,000	+ 8.1%	+ 42.1%
Minneapolis - Phillips	\$115,000	\$141,500	\$156,500	\$177,000	\$185,000	+ 4.5%	+ 60.9%
Minneapolis - Powderhorn	\$168,000	\$185,050	\$200,000	\$215,000	\$235,000	+ 9.3%	+ 39.9%
Minneapolis - Southwest	\$323,500	\$340,000	\$350,000	\$382,500	\$390,000	+ 2.0%	+ 20.6%
Minneapolis - University	\$226,000	\$230,000	\$255,000	\$243,500	\$277,200	+ 13.8%	+ 22.7%
Minnnetonka	\$270,000	\$300,000	\$307,350	\$335,000	\$348,000	+ 3.9%	+ 28.9%
Minnnetonka Beach	\$1,096,450	\$1,487,500	\$1,305,000	\$1,640,000	\$1,287,750	- 21.5%	+ 17.4%
Minnetrissa	\$436,000	\$445,500	\$456,500	\$458,000	\$491,880	+ 7.4%	+ 12.8%
Montgomery	\$122,500	\$128,750	\$133,000	\$159,233	\$187,500	+ 17.8%	+ 53.1%
Monticello	\$172,000	\$186,000	\$199,700	\$214,000	\$229,950	+ 7.5%	+ 33.7%
Montrose	\$164,550	\$164,450	\$186,250	\$203,000	\$217,700	+ 7.2%	+ 32.3%
Mora	\$100,000	\$122,000	\$122,900	\$143,150	\$160,000	+ 11.8%	+ 60.0%
Mound	\$202,000	\$215,900	\$224,500	\$249,950	\$247,500	- 1.0%	+ 22.5%
Mounds View	\$176,000	\$187,837	\$195,000	\$223,000	\$252,500	+ 13.2%	+ 43.5%
New Brighton	\$197,000	\$219,900	\$241,250	\$245,000	\$260,000	+ 6.1%	+ 32.0%
New Germany	\$165,708	\$153,610	\$144,900	\$212,930	\$185,900	- 12.7%	+ 12.2%
New Hope	\$185,000	\$199,000	\$220,000	\$225,000	\$243,000	+ 8.0%	+ 31.4%
New Prague	\$189,900	\$215,000	\$250,000	\$248,171	\$268,000	+ 8.0%	+ 41.1%
New Richmond	\$155,850	\$178,000	\$196,000	\$203,612	\$225,000	+ 10.5%	+ 44.4%

2018 Annual Housing Market Report – Twin Cities Metro  
**Median Prices – Around the Metro**



	2014	2015	2016	2017	2018	Change From 2017	Change From 2014
New Trier	\$0	\$137,000	\$0	\$205,088	\$69,100	- 66.3%	--
Newport	\$167,000	\$157,261	\$189,500	\$203,500	\$260,000	+ 27.8%	+ 55.7%
North Branch	\$164,900	\$175,778	\$187,000	\$207,000	\$230,000	+ 11.1%	+ 39.5%
North Oaks	\$632,997	\$692,844	\$650,000	\$660,000	\$717,500	+ 8.7%	+ 13.3%
North Saint Paul	\$168,000	\$174,000	\$196,000	\$210,500	\$222,450	+ 5.7%	+ 32.4%
Northfield	\$182,000	\$199,000	\$225,950	\$243,500	\$258,000	+ 6.0%	+ 41.8%
Norwood Young America	\$157,000	\$166,400	\$180,000	\$214,450	\$220,000	+ 2.6%	+ 40.1%
Nowthen	\$241,000	\$305,000	\$323,000	\$329,900	\$355,000	+ 7.6%	+ 47.3%
Oak Grove	\$243,495	\$265,000	\$286,000	\$324,950	\$325,000	+ 0.0%	+ 33.5%
Oak Park Heights	\$177,000	\$202,000	\$224,750	\$235,000	\$240,000	+ 2.1%	+ 35.6%
Oakdale	\$167,500	\$188,900	\$210,250	\$211,250	\$225,000	+ 6.5%	+ 34.3%
Onamia	\$126,500	\$112,500	\$124,200	\$160,000	\$149,775	- 6.4%	+ 18.4%
Orono	\$572,000	\$542,500	\$616,000	\$639,000	\$727,804	+ 13.9%	+ 27.2%
Osseo	\$175,000	\$174,900	\$219,000	\$205,000	\$215,000	+ 4.9%	+ 22.9%
Otsego	\$214,950	\$218,700	\$252,825	\$255,500	\$305,000	+ 19.4%	+ 41.9%
Pine City	\$120,000	\$126,375	\$155,000	\$149,963	\$149,900	- 0.0%	+ 24.9%
Pine Springs	\$377,500	\$395,000	\$451,500	\$376,000	\$494,000	+ 31.4%	+ 30.9%
Plymouth	\$305,000	\$320,000	\$325,000	\$341,000	\$369,900	+ 8.5%	+ 21.3%
Princeton	\$149,000	\$163,500	\$182,450	\$181,400	\$215,000	+ 18.5%	+ 44.3%
Prior Lake	\$281,250	\$300,000	\$295,000	\$296,000	\$325,000	+ 9.8%	+ 15.6%
Ramsey	\$199,900	\$215,500	\$230,000	\$239,900	\$262,500	+ 9.4%	+ 31.3%
Randolph	\$262,500	\$208,250	\$247,000	\$254,500	\$220,000	- 13.6%	- 16.2%
Red Wing	\$141,250	\$143,900	\$160,000	\$168,500	\$184,000	+ 9.2%	+ 30.3%
Richfield	\$183,750	\$205,000	\$221,625	\$235,700	\$250,000	+ 6.1%	+ 36.1%
River Falls	\$179,900	\$195,000	\$204,950	\$230,000	\$237,500	+ 3.3%	+ 32.0%
Robbinsdale	\$159,000	\$175,000	\$185,000	\$205,000	\$223,000	+ 8.8%	+ 40.3%
Rockford	\$184,535	\$195,299	\$211,900	\$213,250	\$234,000	+ 9.7%	+ 26.8%
Rogers	\$278,950	\$293,978	\$287,250	\$315,000	\$330,000	+ 4.8%	+ 18.3%
Rosemount	\$228,500	\$240,000	\$261,350	\$273,450	\$293,000	+ 7.1%	+ 28.2%
Roseville	\$205,000	\$215,050	\$225,425	\$243,000	\$262,000	+ 7.8%	+ 27.8%
Rush City	\$149,000	\$129,500	\$155,000	\$172,000	\$184,500	+ 7.3%	+ 23.8%
Saint Anthony	\$211,700	\$248,435	\$240,000	\$269,000	\$285,000	+ 5.9%	+ 34.6%
Saint Bonifacius	\$179,000	\$220,000	\$234,900	\$243,500	\$255,000	+ 4.7%	+ 42.5%
Saint Cloud MSA	\$150,000	\$155,900	\$164,900	\$172,000	\$180,000	+ 4.7%	+ 20.0%
Saint Francis	\$159,450	\$180,500	\$196,500	\$210,350	\$232,900	+ 10.7%	+ 46.1%
Saint Louis Park	\$229,950	\$239,000	\$245,000	\$264,663	\$287,150	+ 8.5%	+ 24.9%
Saint Mary's Point	\$347,400	\$235,000	\$242,050	\$268,000	\$169,100	- 36.9%	- 51.3%
Saint Michael	\$220,000	\$230,000	\$255,000	\$275,000	\$306,000	+ 11.3%	+ 39.1%
Saint Paul	\$157,000	\$168,000	\$180,000	\$193,000	\$212,000	+ 9.8%	+ 35.0%
Saint Paul - Battle Creek / Highwood	\$146,251	\$157,950	\$174,250	\$191,258	\$209,500	+ 9.5%	+ 43.2%
Saint Paul - Como Park	\$187,080	\$195,000	\$205,000	\$225,000	\$240,000	+ 6.7%	+ 28.3%
Saint Paul - Dayton's Bluff	\$110,463	\$130,000	\$137,500	\$155,000	\$174,450	+ 12.5%	+ 57.9%
Saint Paul - Downtown	\$172,000	\$164,900	\$172,000	\$179,500	\$193,250	+ 7.7%	+ 12.4%
Saint Paul - Greater East Side	\$129,900	\$141,600	\$157,000	\$170,000	\$185,100	+ 8.9%	+ 42.5%
Saint Paul - Hamline-Midway	\$155,950	\$168,299	\$177,500	\$207,000	\$218,000	+ 5.3%	+ 39.8%
Saint Paul - Highland Park	\$264,000	\$271,175	\$284,275	\$315,000	\$325,000	+ 3.2%	+ 23.1%

2018 Annual Housing Market Report – Twin Cities Metro  
**Median Prices – Around the Metro**



	2014	2015	2016	2017	2018	Change From 2017	Change From 2014
Saint Paul - Merriam Park / Lexington-Hamline	\$249,950	\$256,000	\$272,750	\$287,500	\$325,000	+ 13.0%	+ 30.0%
Saint Paul - Macalester-Groveland	\$277,750	\$292,000	\$303,500	\$324,000	\$351,000	+ 8.3%	+ 26.4%
Saint Paul - North End	\$107,750	\$128,500	\$139,900	\$149,900	\$160,000	+ 6.7%	+ 48.5%
Saint Paul - Payne-Phalen	\$124,900	\$134,000	\$143,500	\$165,000	\$179,900	+ 9.0%	+ 44.0%
Saint Paul - St. Anthony Park	\$239,000	\$227,900	\$241,700	\$250,000	\$280,900	+ 12.4%	+ 17.5%
Saint Paul - Summit Hill	\$344,500	\$369,000	\$325,000	\$391,750	\$418,000	+ 6.7%	+ 21.3%
Saint Paul - Summit-University	\$194,280	\$210,000	\$218,450	\$230,000	\$244,250	+ 6.2%	+ 25.7%
Saint Paul - Thomas-Dale (Frogtown)	\$106,500	\$130,000	\$140,000	\$145,700	\$165,000	+ 13.2%	+ 54.9%
Saint Paul - West Seventh	\$148,250	\$169,900	\$185,500	\$210,000	\$229,930	+ 9.5%	+ 55.1%
Saint Paul - West Side	\$137,000	\$150,000	\$157,400	\$175,900	\$191,000	+ 8.6%	+ 39.4%
Saint Paul Park	\$160,000	\$172,200	\$185,000	\$193,000	\$215,000	+ 11.4%	+ 34.4%
Savage	\$255,000	\$255,000	\$265,000	\$289,900	\$315,000	+ 8.7%	+ 23.5%
Scandia	\$286,250	\$298,950	\$345,000	\$412,500	\$362,450	- 12.1%	+ 26.6%
Shakopee	\$205,000	\$209,000	\$222,000	\$229,900	\$250,000	+ 8.7%	+ 22.0%
Shoreview	\$223,000	\$237,000	\$221,500	\$251,500	\$264,900	+ 5.3%	+ 18.8%
Shorewood	\$382,500	\$417,500	\$453,250	\$509,000	\$548,398	+ 7.7%	+ 43.4%
Somerset	\$175,000	\$179,550	\$190,718	\$218,075	\$230,000	+ 5.5%	+ 31.4%
South Haven	\$190,750	\$217,000	\$260,000	\$248,550	\$285,160	+ 14.7%	+ 49.5%
South Saint Paul	\$148,000	\$165,000	\$179,950	\$192,000	\$214,950	+ 12.0%	+ 45.2%
Spring Lake Park	\$164,900	\$169,950	\$170,000	\$198,000	\$221,000	+ 11.6%	+ 34.0%
Spring Park	\$446,050	\$310,000	\$325,000	\$433,550	\$315,000	- 27.3%	- 29.4%
Stacy	\$201,950	\$200,000	\$226,000	\$245,000	\$265,000	+ 8.2%	+ 31.2%
Stillwater	\$265,000	\$256,500	\$287,000	\$316,000	\$334,900	+ 6.0%	+ 26.4%
Sunfish Lake	\$1,110,000	\$900,000	\$533,500	\$921,500	\$738,750	- 19.8%	- 33.4%
Tonka Bay	\$570,000	\$444,012	\$649,950	\$526,393	\$861,862	+ 63.7%	+ 51.2%
Vadnais Heights	\$194,650	\$191,950	\$214,550	\$240,000	\$245,000	+ 2.1%	+ 25.9%
Vermillion	\$220,000	\$0	\$228,000	\$215,000	\$217,000	+ 0.9%	- 1.4%
Victoria	\$369,990	\$403,250	\$423,018	\$439,900	\$438,709	- 0.3%	+ 18.6%
Waconia	\$237,000	\$250,000	\$266,500	\$272,000	\$304,000	+ 11.8%	+ 28.3%
Watertown	\$170,450	\$204,900	\$217,900	\$241,713	\$263,756	+ 9.1%	+ 54.7%
Waterville	\$120,000	\$128,500	\$142,675	\$130,000	\$162,400	+ 24.9%	+ 35.3%
Wayzata	\$627,500	\$533,000	\$525,000	\$905,812	\$741,050	- 18.2%	+ 18.1%
West Saint Paul	\$156,200	\$171,000	\$183,900	\$195,900	\$220,000	+ 12.3%	+ 40.8%
White Bear Lake	\$192,900	\$198,500	\$216,650	\$229,950	\$244,900	+ 6.5%	+ 27.0%
Willernie	\$160,000	\$145,767	\$165,000	\$215,000	\$229,585	+ 6.8%	+ 43.5%
Winthrop	\$55,250	\$63,700	\$105,000	\$96,000	\$120,000	+ 25.0%	+ 117.2%
Woodbury	\$284,000	\$288,200	\$294,500	\$312,000	\$325,000	+ 4.2%	+ 14.4%
Woodland	\$3,275,000	\$850,000	\$695,000	\$1,222,500	\$1,300,000	+ 6.3%	- 60.3%
Wyoming	\$209,000	\$213,250	\$230,900	\$254,200	\$280,000	+ 10.1%	+ 34.0%
Zimmerman	\$161,900	\$185,000	\$206,000	\$216,250	\$240,000	+ 11.0%	+ 48.2%
Zumbrota	\$152,500	\$168,500	\$195,000	\$199,950	\$210,000	+ 5.0%	+ 37.7%

# How the Assessor Estimates Your Market Value

**2****Property Tax Fact Sheet 2****Fact Sheet**

Estimated market value is one of the factors used to determine your property taxes. This fact sheet explains how that value is calculated and used.

## How does the assessor estimate the market value of my property?

Assessors value properties using a mass appraisal process to review sales of similar properties in the area over a set time period.

This “estimated market value” represents what your property would sell for in an “arms-length” sale on the open market (where buyer and seller are not related and both are educated about the property).

Assessors review sales from October 1 to September 30. They adjust the prices for market trends to estimate the market value of your property on the next assessment date (January 2).

An example of this timeline is:

- To estimate a property’s 2018 market value, the assessor reviews property sales from October 1, 2016, to September 30, 2017.
- Property owners may appeal their estimated market value and classification. This process occurs from April 1, 2018 to June 30, 2018.
- Property values and classifications become final on July 1, 2018. These values are used to determine taxes for 2019.

Assessors also review other data such as supply and demand, marketing times, and vacancy rates. This helps them determine if the real estate market in your area is increasing, stable, or decreasing.

## What is the difference between ‘Estimated Market Value’ and ‘Taxable Market Value’?

While estimated market value (EMV) shows what your property would likely sell for on the open market, “taxable market value” (TMV) is used to determine your taxes.

A property’s TMV is its estimated market value minus any tax exemptions, deferrals, and value exclusions that apply. For example, many homeowners have a Homestead Market Value Exclusion, which reduces the amount of home value that is subject to tax.

## How does my property value affect my property taxes?

Property value does not directly affect your property tax bill. It is used to calculate your share of the local property tax levy for the year.

This levy is the total property tax revenue needed to fund the budgets set by your county, city or town, and school district.

Your property’s taxable market value is multiplied by its classification rate to determine its share of the levy.

Increasing or decreasing your property’s market value does not change the overall amount of property tax revenue that is collected.

For more information, see Fact Sheet 1, *Understanding Property Taxes*.

## How do assessors verify their estimated values are in line with the market?

The Department of Revenue and assessors do a “sales ratio study” each year to see how assessors’ values compare to actual sales prices.

A sales ratio is the assessor’s EMV of a property divided by its actual sales price:

$$\text{Sales Ratio} = \frac{\text{Assessor EMV}}{\text{Actual Sales Price}}$$

For example, assume a home was valued at by the assessor at \$200,000 and sold for \$210,000. The sales ratio is calculated like this:

$$\text{Sales Ratio} = \frac{\$200,000}{\$210,000} = 0.952 = 95\%$$

The overall EMVs should be within 90 to 105 percent of actual sales prices. Otherwise the Department of Revenue may order the assessor to adjust property values.

## Where do assessors get sales information?

This information comes from sales of real estate. A Certificate of Real Estate Value (CRV) is filed whenever real estate sells for more than \$1,000.

CRVs have important details about each transaction. Assessors use this information to help estimate market values and for the sales ratio study.

Before using a CRV in the sales ratio study, the assessor must verify the sale was an open-market, arms-length sale. Otherwise it cannot be used in the study.

## How do I know if my assessor has the right information for my property?

Assessors are required to inspect properties in person at least once every 5 years. They also inspect property if new construction or demolition takes place.

You may contact the assessor to verify information about your property such as dimensions, age, and condition of any structures.

If your property has new improvements or other changes the assessor may not know about, you can ask the assessor to review and adjust your property records.

If you disagree with the assessor’s value for your property, you may appeal. For more information, see Fact Sheet 3, *How to Appeal Your Value and Classification*.

## Can the values of some properties decrease while others increase?

Yes. Sales prices for different types of property can vary widely depending on market conditions and other factors.

In recent years, for example, sales of farmland were generally stronger than residential or commercial sales in most areas of the state.

No two properties are exactly alike. A property’s market value or sales price is also affected by its unique characteristics – such as location, square footage, number of rooms, etc.

## Do property values in all areas increase or decline at the same rate?

No. Local real estate markets can be affected by a wide range of factors, such as new construction, changing demand for property, or economic trends.

Each area or neighborhood is different; its values can change at a faster (or slower) rate than others.

## Where can I get more information?

If you have questions or need more information:

- Refer to:
  - Fact Sheet 1, *Understanding Property Taxes*; and
  - Fact Sheet 3, *How to Appeal Your Value and Classification*.
- Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type **property tax fact sheets** into the Search box.
- Contact your County Assessor.

# How to Appeal Your Value and Classification

3

## Property Tax Fact Sheet 3

Fact Sheet

Each spring your county sends you a **Notice of Valuation and Classification**. Three factors that affect your tax bill are:

1. The amount your local governments (town, city, county, etc.) spend to provide services
2. The **estimated market value** of your property
3. The **classification** of your property (how it is used)

The assessor determines the value and classification of your property; you may appeal if you disagree.

### What if I disagree with how my property was assessed?

Most issues and concerns can be resolved by doing research and contacting the county assessor's office. You should:

- Verify information about your property, such as its dimensions, age, and condition of its structures.
- Review records to determine the market values of similar properties in your neighborhood.
- Review sales data to see what similar properties in your area are selling for.
- Ask the assessor to explain the criteria used to classify your property. You may review the classifications of other properties used in the same way as yours.

If your property has not been inspected recently (both interior and exterior), ask the assessor to review your property.

If you and the assessor are unable to agree on your property valuation or classification, you can make a formal appeal.

### How does my property's classification affect my taxes?

Assessors classify all property according to its use on January 2. Each class of property (home, apartment, cabin, and farm business) is taxed at a different percentage of its value. This percentage, or "class rate," is determined by the Legislature.

The class rate plays a significant role in how much property tax you pay.

### What can I appeal?

You can appeal your property's estimated market value, and/or classification if you feel your property is:

- Classified improperly
- Valued higher or lower than you could sell it for
- Valued differently from similar property in your area

Your assessor is not responsible for the dollar amount of property taxes that you pay. Tax rates are determined by your local taxing authorities (city, county, school districts, etc.). You may not appeal your taxes.

## How do I appeal my assessment?

You may appeal to your Local and/or County Board of Appeal and Equalization, or you may choose to go directly to Minnesota Tax Court.

The date, times, and locations of the boards are on the Notice of Valuation and Classification. You should schedule your appearance with the board.

You must appeal to the Local Board of Appeal and Equalization before appealing to the County Board of Appeal and Equalization.

For both boards you may make your appeal in person, by letter, or have someone else appear for you. The assessor will be present to answer questions.

**Note:** By law, the Local and County Board of Appeal and Equalization cannot make a change favoring a taxpayer if the assessor is not allowed to inspect the property.

## What should I bring to my appeal?

Bring evidence and supporting documentation about your property's value and classification such as:

- A recent appraisal of your property
- Real estate listings for similar properties in your area
- Photos of your property that may help support your claim

## What is the Local Board of Appeal and Equalization?

The Local Board of Appeal and Equalization is usually the same people as your city council or town board. The board of appeal meets in April or May.

Cities and towns may choose to transfer their board powers to the County Board of Appeal and Equalization.

If your city or town board has done this, your Notice of Valuation and Classification will direct you to begin your appeal at the county level.

## What is the County Board of Appeal and Equalization?

The County Board of Appeal and Equalization is usually the same people as your county board of commissioners or their appointees. This board meets in June.

You may appeal to the county board if you are not satisfied with the decision of the Local Board of Appeal and Equalization, or if your city or town has transferred its powers to the county.

If you are not satisfied with the decision of the County Board of Appeal and Equalization, you may appeal to the Minnesota Tax Court

## How do I appeal to Minnesota Tax Court?

To appeal your property's value or classification, you complete and file Minnesota Tax Court Form 7, *Real Property Tax Petition*.

You must file your appeal by April 30 of the year the tax becomes payable. For example, you must appeal your 2018 assessment by April 30, 2019.

You can get more information, forms, and instructions at:

- [mn.gov/tax-court](http://mn.gov/tax-court) or
- Call 651-539-3260

## Where can I get more information?

If you have questions or need more information about the appeal process, contact your County Assessor's Office.

For more information on how market value and classification are determined:

- Refer to:
  - Fact Sheet 1, *Understanding Property Taxes* and
  - Fact Sheet 2, *How the Assessor Estimates Your Market Value*.
- Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type **property tax fact sheets** into the Search box.



**10689 108TH AVE N**

**02-119-24-12-0021**

**2019 ESTIMATED MARKET VALUE : \$335,000**

**PROPERTY TYPE:**

**Single Family**

**SALE DATE :** November 17, 2017  
**NET SALE PRICE :** \$309,000  
**ANNUAL MCAP ADJ :** .0407  
**MCAP SALE PRICE :** \$323,717

**SALE DATE:** July 30, 2004  
**SALE PRICE:** \$327,165

**BUILDING CHARACTERISTICS**

**STORIES :** 2 Story  
**AGE :** 2004  
**GROUND FL SF :** 1,069  
**TOTAL ABOVE GRADE SF :** 2,005  
**BASEMENT SF :** 1,069  
**BASEMENT % FIN :** 50%  
**WALKOUT :** Yes

**CENTRAL AC :** Yes  
**# FIREPLACES :** 0  
**# DELUXE BATHS :** 0  
**# FULL BATHS :** 2  
**# 3/4 BATHS :** 1  
**# HALF BATHS :** 1  
**# BEDROOMS :** 4

**PORCHES / DECKS**

**ENCLOSED PORCH SF :** 0  
**SCREENED PORCH SF :** 162  
**OPEN PORCH SF :** 36  
**DECK SF :** 0

**GARAGES**

**GARAGE 1 SF :** 792  
**GARAGE 1 TYPE :** Attached Garage  
**GARAGE 2 SF :** 0  
**GARAGE 2 TYPE :**

**LOT CHARACTERISTICS**

**LOT SF :** 14,375  
**LOT ACRES :** .33

**LAKE :**  
**EFFECTIVE LAKE FRONT FT :** 0

**APPRAISER COMMENTS**



**10620 PRAIRIE LA**

**01-119-24-24-0013**

**2019 ESTIMATED MARKET VALUE : \$592,000**

**PROPERTY TYPE:**

**Single Family**

**SALE DATE :** April 18, 2018  
**NET SALE PRICE :** \$600,000  
**ANNUAL MCAP ADJ :** .0407  
**MCAP SALE PRICE :** \$618,218

**SALE DATE:** April 18, 2018  
**SALE PRICE:** \$600,000

**BUILDING CHARACTERISTICS**

**STORIES :** 2 Story  
**AGE :** 1999  
**GROUND FL SF :** 1,890  
**TOTAL ABOVE GRADE SF :** 2,936  
**BASEMENT SF :** 1,512  
**BASEMENT % FIN :** 80%  
**WALKOUT :** Yes

**CENTRAL AC :** Yes  
**# FIREPLACES :** 0  
**# DELUXE BATHS :** 1  
**# FULL BATHS :** 2  
**# 3/4 BATHS :** 0  
**# HALF BATHS :** 1  
**# BEDROOMS :** 5

**PORCHES / DECKS**

**ENCLOSED PORCH SF :** 0  
**SCREENED PORCH SF :** 0  
**OPEN PORCH SF :** 120  
**DECK SF :** 718

**GARAGES**

**GARAGE 1 SF :** 1,240  
**GARAGE 1 TYPE :** Attached Garage  
**GARAGE 2 SF :** 0  
**GARAGE 2 TYPE :**

**LOT CHARACTERISTICS**

**LOT SF :** 130,680  
**LOT ACRES :** 3.00

**LAKE :**  
**EFFECTIVE LAKE FRONT FT :** 0

**APPRAISER COMMENTS**



**10565 PRAIRIE LA**

**01-119-24-21-0012**

**2019 ESTIMATED MARKET VALUE : \$943,000**

**PROPERTY TYPE:**

**Single Family**

**SALE DATE :** January 16, 2018  
**NET SALE PRICE :** \$979,000  
**ANNUAL MCAP ADJ :** .0407  
**MCAP SALE PRICE :** \$1,018,834

**SALE DATE:** November 15, 2004  
**SALE PRICE:** \$1,099,000

**BUILDING CHARACTERISTICS**

**STORIES :** 2 Story  
**AGE :** 2001  
**GROUND FL SF :** 2,695  
**TOTAL ABOVE GRADE SF :** 3,994  
**BASEMENT SF :** 2,695  
**BASEMENT % FIN :** 80%  
**WALKOUT :** Yes

**CENTRAL AC :** Yes  
**# FIREPLACES :** 1  
**# DELUXE BATHS :** 1  
**# FULL BATHS :** 1  
**# 3/4 BATHS :** 3  
**# HALF BATHS :** 1  
**# BEDROOMS :** 4

**PORCHES / DECKS**

**ENCLOSED PORCH SF :** 0  
**SCREENED PORCH SF :** 120  
**OPEN PORCH SF :** 296  
**DECK SF :** 200

**GARAGES**

**GARAGE 1 SF :** 1,171  
**GARAGE 1 TYPE :** Attached Garage  
**GARAGE 2 SF :** 1,350  
**GARAGE 2 TYPE :** Detached Garage

**LOT CHARACTERISTICS**

**LOT SF :** 135,036  
**LOT ACRES :** 3.10

**LAKE :**  
**EFFECTIVE LAKE FRONT FT :** 0

**APPRAISER COMMENTS**

**10757 SETTLERS LA N****02-119-24-11-0038****2019 ESTIMATED MARKET VALUE : \$33,000****PROPERTY TYPE:****Vacant Land**

**SALE DATE :** July 24, 2018  
**NET SALE PRICE :** \$35,500  
**ANNUAL MCAP ADJ :** -  
**MCAP SALE PRICE :** -

**SALE DATE:**  
**SALE PRICE:**

**BUILDING CHARACTERISTICS**

**STORIES :** 0  
**AGE :** 0  
**GROUND FL SF :** 0  
**TOTAL ABOVE GRADE SF :** 0  
**BASEMENT SF :** 0  
**BASEMENT % FIN :** 0  
**WALKOUT :** 0

**CENTRAL AC :** 0  
**# FIREPLACES :** 0  
**# DELUXE BATHS :** 0  
**# FULL BATHS :** 0  
**# 3/4 BATHS :** 0  
**# HALF BATHS :** 0  
**# BEDROOMS :** 0

**PORCHES / DECKS**

**ENCLOSED PORCH SF :** 0  
**SCREENED PORCH SF :** 0  
**OPEN PORCH SF :** 0  
**DECK SF :** 0

**GARAGES**

**GARAGE 1 SF :** 0  
**GARAGE 1 TYPE :** 0  
**GARAGE 2 SF :** 0  
**GARAGE 2 TYPE :**

**LOT CHARACTERISTICS**

**LOT SF :** 3,049  
**LOT ACRES :** .07

**LAKE :**  
**EFFECTIVE LAKE FRONT FT :** 0

**APPRAISER COMMENTS**



**10723 SETTLERS LA N**

**02-119-24-11-0046**

**2019 ESTIMATED MARKET VALUE : \$380,000**

**PROPERTY TYPE:**

**Townhome**

**SALE DATE :** May 4, 2018  
**NET SALE PRICE :** \$388,888  
**ANNUAL MCAP ADJ :** .0407  
**MCAP SALE PRICE :** \$399,366

**SALE DATE:** July 31, 2017  
**SALE PRICE:** \$29,900

**BUILDING CHARACTERISTICS**

**STORIES :** 1 Story  
**AGE :** 2017  
**GROUND FL SF :** 1,591  
**TOTAL ABOVE GRADE SF :** 1,591  
**BASEMENT SF :** 1,447  
**BASEMENT % FIN :** 80%  
**WALKOUT :** Yes

**CENTRAL AC :** Yes  
**# FIREPLACES :** 1  
**# DELUXE BATHS :** 0  
**# FULL BATHS :** 1  
**# 3/4 BATHS :** 1  
**# HALF BATHS :** 1  
**# BEDROOMS :** 3

**PORCHES / DECKS**

**ENCLOSED PORCH SF :** 0  
**SCREENED PORCH SF :** 0  
**OPEN PORCH SF :** 104  
**DECK SF :** 156

**GARAGES**

**GARAGE 1 SF :** 520  
**GARAGE 1 TYPE :** Attached Garage  
**GARAGE 2 SF :** 0  
**GARAGE 2 TYPE :**

**LOT CHARACTERISTICS**

**LOT SF :** 3,049  
**LOT ACRES :** .07

**LAKE :**  
**EFFECTIVE LAKE FRONT FT :** 0

**APPRAISER COMMENTS**

**CITY OF HANOVER  
CITY COUNCIL MEETING  
MARCH 19, 2019 – DRAFT MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the regular meeting of Tuesday, March 19, 2019 to order at 7:00 p.m. Present were Mayor Chris Kauffman, Ken Warpula, Jim Zajicek, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen and City Planner Cindy Nash. Absent was Councilor Doug Hammerseng. Guests Present included Ben and Krystal Sneen and Paul Otto.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Zajicek. **Motion carried unanimously.**

**Consent Agenda:**

Kauffman corrected the minutes to state the Council consensus was to not allow temporary structures in the Industrial Park.

**MOTION** by Warpula to approve the amended consent agenda, seconded by Hallstein.

**a. Approve Minutes of March 5, 2019 City Council Meeting (3)**

**b. Approve Claims as Presented: (7)**

➤ Claims	\$ 70,176.96
➤ Payroll	\$ 10,183.15
➤ P/R taxes & Exp.	\$ 3,720.20
➤ Other Claims	<u>\$ 2,640.05</u>
➤ Total Claims	<u>\$ 86,720.36</u>

**c. Res No 03-19-19-13 – Approving Exempt Gambling Permit for RMEF**

**d. Res No 03-19-19-14 – Approving 2019 WSB Chip Seal Construction Management Proposal**

**Motion carried unanimously.**

**Concept Plan – Riverside Acres of Hanover**

Nash provided an update on the request to annex land from Rockford Township to the City of Hanover. Staff has spoken to Wright County and confirmed that the developer cannot complete a split while remaining in Rockford Township. Staff also confirmed with Rockford Township that they support the annexation into Hanover on large lots with private well and septic.

Otto updated Council on the concept plan. He stated that the road has been removed and instead all parcels would access the County road via private driveways that are granted cross easements from neighboring properties. Otto further stated that the concept plan identifies a ghost plat to symbolize where future lot splits may occur once City water and sewer services are available.

Nash requested direction from Council on how to proceed. Council direct Nash to prepare a draft Orderly Annexation agreement for review and approval between the township and city. The concept plan will also be presented to the Planning Commission for review.

**City Hall Renovation**

Hagen reviewed an estimate of a per square foot cost provided by Kinghorn Construction to remodel the old Public Works area. Hagen indicated that in discussions with Kinghorn, the space would be improved to a level suitable to rent out for larger events and be self-sufficient. The space would include a bar/kitchenet area, sperate bathrooms from the Community Hall, and an improved entrance.

Council felt that the space improvements are not a necessity and would like to make smaller improvements to work towards the end project scope. Council directed staff to obtain quotes to level the cement floor and paint the walls and ceiling. Council also indicated a potential need to purchase additional tables and chairs.

**Willie Krause**

Krause expressed his thanks and appreciation for the work completed by Public Works and the good job they did snowplowing this past winter. He further thanked the council for their work and dedication to the City by serving on Council.

**Reports**

Zajicek

- Suggested the City consider a noise ordinance to restriction business operations. Zajicek noted he has received complaints about JS Stewart and the noise generated at early hours of the day.
- Inquired as to whether the Hanover Athletic Association has become compliant with the gambling regulations. Hagen stated that they are not in full compliance, but they did contribute more than required in 2018. Hagen further noted he intends to continue to work with the Athletic Association to educate them on the requirements.
- Inquired to Council on if they had input on the upgraded Historic Bridge Lighting that is being reviewed by the Park Board. Council held concerns about future maintenance costs and whether the lighting would be visible against the dark bridge.

Hagen

- Inquired as to whether Council would be opposed to the City purchasing sandbags to sell to residents at cost if needed. Council felt flooding potential impacted minimal lots and that residents could purchase their own sandbags.
- Provided an update on law changes that impacts FRA Pension and PERA Pension

Kauffman

- Stated the Parade of Homes Tour is a good exercise.
- Stated that Hennepin County has provided the LBAE packet info
- Jt. Powers Water Board will be purchasing an additional backup generator.
- Recognized March 21<sup>st</sup> as World Down Syndrome Day

**Adjournment**

**MOTION** by Warpula to adjourn at 8:25 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

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Payments

Current Period: December 2018

Batch Name	12/31/18PAY6				
	Payment	Computer Dollar Amt	\$20,273.93	Posted	
Refer	2624 HENNEPIN COUNTY SHERIFF SER Ck# 034176 4/2/2019				
Cash Payment	E 100-42101-310 Other Professional Servi	HC Sheriff Patrol Services - 4th Quarter 2018			\$20,273.93
Invoice	1000120178	12/12/2018			
Transaction Date	3/26/2019	Due 0 Cash	10100	Total	\$20,273.93

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$20,273.93	
	<hr/>	\$20,273.93

Pre-Written Check	\$20,273.93
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$20,273.93

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Payments

Current Period: April 2019

Batch Name	04/02/19 PAY	Payment	Computer Dollar Amt	\$23,623.84	Posted
Refer	2638	ALEX AIR APPARATUS, INC	-		
Cash Payment	E 100-42240-208	Training and Instruction	SCBA Fit Testing - Qty 6		\$150.00
Invoice	1268	3/14/2019			
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b> \$150.00
Refer	2636	ALLINA HEALTH SYSTEM	Ck# 002620E 4/2/2019		
Cash Payment	E 100-42220-228	Medical Supplies	Heartsafe Package: 1 Physio CR+/Express		\$125.00
Invoice	II10025120	2/28/2019			
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b> \$125.00
Refer	2619	CLASSIC CLEANING COMPANY, LL	-		
Cash Payment	E 100-41940-310	Other Professional Servi	City Hall Monthly Cleaning - March 2019		\$325.00
Invoice	27912	3/19/2019			
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b> \$325.00
Refer	2620	COMCAST	-		
Cash Payment	E 100-43000-321	Telephone	PW: Digital Voice & Internet - April 2019		\$150.95
Invoice		3/18/2019			
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b> \$150.95
Refer	2623	CZECH, STEVE	-		
Cash Payment	E 100-48205-810	Refunds & Reimburseme	Hall Damage Deposit Release - 3/22/19 Event		\$200.00
Invoice		3/25/2019			
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b> \$200.00
Refer	2637	DEHMER FIRE PROTECTION	Ck# 002621E 4/2/2019		
Cash Payment	E 100-42280-220	Repair/Maint Supply (GE	Fire Dept. - Fire Extinguisher Maintenance		\$227.50
Invoice	7858	3/10/2019			
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b> \$227.50
Refer	2632	DOBOSZENSKI, JASON	-		
Cash Payment	E 100-41435-331	Travel Expenses	Mileage: Training in Mankato - 168 Miles		\$97.44
Invoice		3/14/2019			
Cash Payment	E 100-41435-331	Travel Expenses	Mileage: Culvert Class in Duluth - 338 Miles		\$196.04
Invoice		3/14/2019			
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b> \$293.48
Refer	2639	EMERGENCY APPARATUS	-		
Cash Payment	E 100-42260-220	Repair/Maint Supply (GE	Engine 11: Repair Ground Ladder Rope		\$198.41
Invoice	105061	3/7/2019			
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b> \$198.41
Refer	2629	GUIDANCE POINT TECHNOLOGIE	-		
Cash Payment	E 100-41600-310	Other Professional Servi	3/11/19 On-Site Service: Repair Jason's Computer after Power Surge, MasterLock USB		\$37.50
Invoice	12884	3/13/2019			
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b> \$37.50
Refer	2626	MARCO TECHNOLOGIES, LLC	-		

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Payments

Current Period: April 2019

<b>Cash Payment</b>	E 100-41570-220 Repair/Maint Supply (GE	Contract Base Rate Charge for 03/20/19 - 04/19/19				<b>\$176.05</b>
Invoice INV6156309	3/18/2019					
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$176.05</b>
Refer	<u>2622 METRO WEST INSPECTION SERVI</u>					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 27-18 @ 11607 Erin Street NE				<b>\$1,902.29</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 86-18 @ 9789 Jasmine Avenue				<b>\$1,375.49</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 90-18 @ 10702 108th Avenue North				<b>\$80.42</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 96-18 @ 9781 Jasmine Avenue NE				<b>\$1,228.49</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 98-18 @ 1347 Oakwood Lane				<b>\$212.47</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 101-18 @ 9871 Jordan Avenue				<b>\$1,426.42</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 114-18 @ 9896 Jordan Avenue NE				<b>\$1,532.54</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 19-18 @ 10702 108th Avenue North				<b>\$248.52</b>
Invoice 1917	3/22/2019					
<b>Cash Payment</b>	E 100-42401-310 Other Professional Servi	Pmt 10-19 @ 11620 Lynwood Avenue NE				<b>\$17.50</b>
Invoice 1917	3/22/2019					
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$8,024.14</b>
Refer	<u>2640 PETTY CASH</u>					
<b>Cash Payment</b>	E 100-41970-354 Recording Fees	Quit Claim Deed on Downtown Parking Lot - 11234 River Road NE				<b>\$46.00</b>
Invoice	2/28/2019					
<b>Cash Payment</b>	E 100-41970-354 Recording Fees	AG Preservation Fee and Deed Tax on Downtown Parking Lot - 11234 River Road NE				<b>\$6.65</b>
Invoice	2/28/2019					
<b>Cash Payment</b>	E 100-43000-325 Taxes	2013 Doolittle Dump Trailer Tabs - 2019				<b>\$19.50</b>
Invoice	3/1/2019					
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$72.15</b>
Refer	<u>2641 POSTMASTER</u>					
<b>Cash Payment</b>	E 100-41570-322 Postage	Postage - 2nd Quarter Newsletter				<b>\$257.38</b>
Invoice						
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$257.38</b>
Refer	<u>2617 RANDYS ENVIRONMENTAL SERVI Ck# 002617E 4/2/2019</u>					
<b>Cash Payment</b>	E 100-41940-384 Refuse/Garbage Dispos	General Trash - City Hall - April 2019				<b>\$223.20</b>
Invoice	3/19/2019					
<b>Cash Payment</b>	E 100-41940-384 Refuse/Garbage Dispos	General Trash - Fire Station - April 2019				<b>\$30.26</b>
Invoice	3/19/2019					
<b>Cash Payment</b>	E 100-43245-384 Refuse/Garbage Dispos	Recycling - March 2019				<b>\$3,452.80</b>
Invoice	3/19/2019					
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$3,706.26</b>
Refer	<u>2635 ROBERT J. HIIVALA</u>					

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Payments

Current Period: April 2019

Cash Payment	R 612-36100 Special Assessments	City Hall: Principal on Special Assessment #21801-0 - PID #R108-500-362102	\$205.70
Invoice			
Cash Payment	R 612-36100 Special Assessments	City Hall: Interest on Special Assessment #21801-0 - PID #R108-500-362102	\$17.65
Invoice			
Cash Payment	R 314-36100 Special Assessments	City Hall: Principal on Special Assessment #27508-0 - PID #R108-500-362102	\$3,888.44
Invoice			
Cash Payment	R 314-36100 Special Assessments	City Hall: Interest on Special Assessment #27508-0 - PID #R108-500-362102	\$758.24
Invoice			
Cash Payment	R 612-36100 Special Assessments	Fire Dept: Principal on Special Assessment #21801-0 - PID #R108-500-363214	\$102.85
Invoice			
Cash Payment	R 612-36100 Special Assessments	Fire Dept: Interest on Special Assessment #21801-0 - PID #R108-500-363214	\$8.82
Invoice			
Transaction Date	3/27/2019	Due 0 Cash 10100	<b>Total</b> \$4,981.70
Refer	2625 ROY C INC	-	
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Repair City Hall Front Door Handicap Access	\$178.00
Invoice	74843	3/20/2019	
Transaction Date	3/26/2019	Due 0 Cash 10100	<b>Total</b> \$178.00
Refer	2628 RUSSELL SECURITY RESOURCE I	Ck# 002619E 4/2/2019	
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	City Hall Front Door: Reset Card Reader Panel	\$80.00
Invoice	A34268	3/1/2019	
Transaction Date	3/26/2019	Due 0 Cash 10100	<b>Total</b> \$80.00
Refer	2630 THOMSEN, DAVE	-	
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damage Deposit Release - 3/16/19 Event	\$200.00
Invoice		3/18/2019	
Transaction Date	3/26/2019	Due 0 Cash 10100	<b>Total</b> \$200.00
Refer	2633 VISA - BANKWEST	-	
Cash Payment	E 100-41570-200 Office Supplies (GENER	Standard Magnetic NameTage for Tony Ross on EDA and Leslie Murphy on Park Board	\$23.49
Invoice	250696	2/19/2019	
Cash Payment	E 100-41940-321 Telephone	CH: Phone Services - 5 Lines - 2/23/19 - 3/22/19	\$193.23
Invoice	INV00094294	2/25/2019	
Cash Payment	E 100-43000-321 Telephone	PW: Phone Services - 3 Lines - 2/23/19 - 3/22/19	\$115.39
Invoice	INV00094294	2/25/2019	
Cash Payment	E 100-41110-437 Other Miscellaneous	Candy for Council	\$28.99
Invoice		3/4/2019	
Cash Payment	E 100-41600-310 Other Professional Servi	Domain Name Transfer for HanoverEDA.com	\$9.99
Invoice	934814222	3/5/2019	
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange	\$8.86
Invoice	E06007SEWD	3/7/2019	
Cash Payment	E 100-41435-331 Travel Expenses	PW: Meal at Duluth Training	\$63.97
Invoice		3/7/2019	
Cash Payment	E 100-41400-208 Training and Instruction	B. Hagen: 2019 MCMA Conference in Brainerd	\$520.00
Invoice		3/7/2019	

CITY OF HANOVER

Payments

Current Period: April 2019

<b>Cash Payment</b>	E 100-41435-331 Travel Expenses	B. Hagen: Hotel at 2019 MCMA Conference in Brainerd				<b>\$220.46</b>
Invoice	R82B02	3/8/2019				
<b>Cash Payment</b>	E 100-41435-331 Travel Expenses	PW: Hotel at Duluth Training				<b>\$123.18</b>
Invoice	43082173	3/8/2019				
<b>Cash Payment</b>	E 100-41600-310 Other Professional Servi	HanoverEDA.com - Expires 3-30-21				<b>\$15.99</b>
Invoice	934814222	3/11/2019				
<b>Cash Payment</b>	E 100-41570-200 Office Supplies (GENER	Black Toner x 2, Paper				<b>\$80.54</b>
Invoice	286760164-001	3/12/2019				
<b>Cash Payment</b>	E 100-41570-207 Computer Supplies	7 Outlet Battery Backup				<b>\$221.05</b>
Invoice	286760164-001	3/12/2019				
<b>Cash Payment</b>	E 100-41570-207 Computer Supplies	Bluetooth Mobile Mouse				<b>\$31.99</b>
Invoice	286769995-001	3/12/2019				
<b>Cash Payment</b>	E 100-42280-215 Shop Supplies	10 Gallons of Kerosene				<b>\$41.59</b>
Invoice		3/13/2019				
<b>Cash Payment</b>	E 100-43000-215 Shop Supplies	4.501 Gallons of Kerosene				<b>\$18.72</b>
Invoice		3/13/2019				
<b>Cash Payment</b>	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange				<b>\$112.00</b>
Invoice	E06007TY6L	3/19/2019				
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$1,829.44</b>
Refer	<u>2627 WRIGHT COUNTY AUDITOR-TREA</u>					
<b>Cash Payment</b>	E 100-41550-310 Other Professional Servi	2019 Special Assessment Fee				<b>\$8.60</b>
Invoice	1-031819	3/18/2019				
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$8.60</b>
Refer	<u>2621 WRIGHT-HENNEPIN COOPERATIV</u> <u>Ck# 002618E 4/2/2019</u>					
<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles				<b>\$56.61</b>
Invoice	35027076340	3/19/2019				
<b>Cash Payment</b>	E 100-43000-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 5/31/19				<b>\$18.95</b>
Invoice	35027076340	3/19/2019				
<b>Cash Payment</b>	E 100-43000-310 Other Professional Servi	PW Building: Fire Panel Monitoring 5/31/19				<b>\$27.95</b>
Invoice	35027076340	3/19/2019				
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$103.51</b>
Refer	<u>2634 WYCHGRAM, ANTHONY</u>					
<b>Cash Payment</b>	E 100-42240-208 Training and Instruction	A. Wychgram: 2019 Fire School iin Mankato				<b>\$150.00</b>
Invoice		3/13/2019				
Transaction Date	3/27/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$150.00</b>
Refer	<u>2618 XCEL ENERGY</u>					
<b>Cash Payment</b>	E 100-42280-381 Electric Utilities	Fire Station 02/06/19 - 03/09/19				<b>\$414.70</b>
Invoice						
<b>Cash Payment</b>	E 100-41940-381 Electric Utilities	City Hall 02/06/19 - 03/10/19				<b>\$720.95</b>
Invoice	630488726	3/18/2019				
<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	Historical Bridge Lighting 02/06/19 - 03/10/19				<b>\$92.65</b>
Invoice	630488726	3/18/2019				
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	209 LaBeaux Avenue NE 02/06/19 - 03/10/19				<b>\$34.89</b>
Invoice	630488726	3/18/2019				
<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	Cardinal Circle Park 02/07/19 - 03/11/19				<b>\$15.03</b>
Invoice	630488726	3/18/2019				

Payments

Current Period: April 2019

<b>Cash Payment</b>	E 100-45200-381 Electric Utilities	1033 Mallard Street NE 02/07/19 - 03/11/19				<b>\$11.65</b>
Invoice	630488726	3/18/2019				
<b>Cash Payment</b>	E 100-43160-381 Electric Utilities	751 LaBeaux Avenue NE 02/07/19 - 03/11/19				<b>\$80.45</b>
Invoice	630488726	3/18/2019				
<b>Cash Payment</b>	E 100-43000-381 Electric Utilities	Public Works Building 02/06/19 - 03/10/19				<b>\$413.00</b>
Invoice	630488726	3/18/2019				
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$1,783.32</b>
Refer	2631 ZEE MEDICAL SERVICE					
<b>Cash Payment</b>	E 100-41940-310 Other Professional Servi	City Hall: Medical Supplies				<b>\$294.85</b>
Invoice	54101656	1/18/2019				
<b>Cash Payment</b>	E 100-41940-310 Other Professional Servi	Public Works: Medical Supplies				<b>\$70.60</b>
Invoice	54101656	1/18/2019				
Transaction Date	3/26/2019	Due 0	Cash	10100	<b>Total</b>	<b>\$365.45</b>

Fund Summary

	10100 Cash
612 SEWER CAPITAL IMP FUND	\$335.02
314 2011A GO IMP CROSSOVER REF BD	\$4,646.68
100 GENERAL FUND	\$18,642.14
	<u>\$23,623.84</u>

Pre-Written Check	\$4,242.27
Checks to be Generated by the Computer	\$19,381.57
Total	<u>\$23,623.84</u>

**CITY OF HANOVER**

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**Payments**

**Current Period: April 2019**

Batch Name	04/02/19PAY2				
Payment		Computer Dollar Amt	\$125.59	<b>Posted</b>	
Refer	2642 CARDMEMBER SRVC (CENTRAL B		Ck# 034196 4/2/2019		
Cash Payment	E 100-42220-221 Equipment Parts	25' HDMI Cable 2 Pack, Motorola OEM Minitor			\$125.59
		VI Pager Cradle			
Invoice	5198663	2/26/2019			
Transaction Date	3/29/2019	Due 0	Cash	10100	<b>Total</b> \$125.59

**Fund Summary**

	10100 Cash	
100 GENERAL FUND	\$125.59	
	<hr/>	\$125.59

Pre-Written Check	\$125.59
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$125.59

CITY OF HANOVER

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\*Check Summary Register©

Cks 4/2/2019 - 4/2/2019

Name	Check Date	Check Amt	
<b>10100 Cash</b>			
Paid Chk# 002617E Randy's Environmental Services	4/2/2019	\$3,706.26	General Trash - City Hall - Ap
Paid Chk# 002618E Wright-Hennepin Coop Electric	4/2/2019	\$103.51	EagleView Park - 3 Light Poles
Paid Chk# 002619E RUSSELL SECURITY RESOURC	4/2/2019	\$80.00	City Hall Front Door: Reset Ca
Paid Chk# 002620E ALLINA HEALTH SYSTEM	4/2/2019	\$125.00	Heartsafe Package: 1 Physio CR
Paid Chk# 002621E DEHMER FIRE PROTECTION	4/2/2019	\$227.50	Fire Dept. - Fire Extinguisher
Paid Chk# 034176 HENNEPIN COUNTY SHERIFF S	4/2/2019	\$20,273.93	HC Sheriff Patrol Services - 4
Paid Chk# 034177 ALEX AIR APPARATUS, INC	4/2/2019	\$150.00	SCBA Fit Testing - Qty 6
Paid Chk# 034178 CLASSIC CLEANING COMPANY	4/2/2019	\$325.00	City Hall Monthly Cleaning - M
Paid Chk# 034179 COMCAST	4/2/2019	\$150.95	PW: Digital Voice & Internet -
Paid Chk# 034180 CZECH, STEVE	4/2/2019	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034181 DOBOSZENSKI, JASON	4/2/2019	\$293.48	Mileage: Culvert Class in Dulu
Paid Chk# 034182 EMERGENCY APPARATUS	4/2/2019	\$198.41	Engine 11: Repair Ground Ladde
Paid Chk# 034183 Guidance Point Technologies	4/2/2019	\$37.50	3/11/19 On-Site Service: Repai
Paid Chk# 034184 MARCO TECHNOLOGIES, LLC	4/2/2019	\$176.05	Contract Base Rate Charge for
Paid Chk# 034185 METRO WEST INSPECTION SER	4/2/2019	\$8,024.14	Pmt 101-18 @ 9871 Jordan Avenu
Paid Chk# 034186 PETTY CASH	4/2/2019	\$72.15	2013 Doolittle Dump Trailer Ta
Paid Chk# 034187 POSTMASTER	4/2/2019	\$257.38	Postage - 2nd Quarter Newslett
Paid Chk# 034188 ROBERT J. HIIVALA	4/2/2019	\$4,981.70	Fire Dept: Interest on Special
Paid Chk# 034189 ROY C INC	4/2/2019	\$178.00	Repair City Hall Front Door Ha
Paid Chk# 034190 THOMSEN, DAVE	4/2/2019	\$200.00	Hall Damage Deposit Release -
Paid Chk# 034191 VISA	4/2/2019	\$1,829.44	CH: Phone Services - 5 Lines -
Paid Chk# 034192 WRIGHT COUNTY AUDITOR-TRE	4/2/2019	\$8.60	2019 Special Assessment Fee
Paid Chk# 034193 WYCHGRAM, ANTHONY	4/2/2019	\$150.00	A. Wychgram: 2019 Fire School
Paid Chk# 034194 XCEL ENERGY	4/2/2019	\$1,783.32	751 LaBeaux Avenue NE 02/07/19
Paid Chk# 034195 ZEE MEDICAL SERVICE	4/2/2019	\$365.45	Public Works: Medical Supplies
Paid Chk# 034196 CARDMEMBER SERVICE	4/2/2019	\$125.59	25' HDMI Cable 2 Pack, Motorol
<b>Total Checks</b>		<b>\$44,023.36</b>	

FILTER: None

CITY OF HANOVER

Cash Balances

April 2019

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$550,380.33	\$0.00	\$18,767.73	\$531,612.60
107 FIRE DEPT DONATIONS FUND	\$25,332.84	\$0.00	\$0.00	\$25,332.84
201 EDA SPECIAL REVENUE FUND	\$96,822.13	\$0.00	\$0.00	\$96,822.13
205 EDA BUSINESS INCENTIVE FUND	\$141,288.58	\$0.00	\$0.00	\$141,288.58
311 2008A GO CIP REFUNDING BOND	\$45,975.05	\$0.00	\$0.00	\$45,975.05
312 2009A GO IMP REFUNDING BOND	\$10,746.69	\$0.00	\$0.00	\$10,746.69
314 2011A GO IMP CROSSOVER REF BD	\$452,061.32	\$0.00	\$4,646.68	\$447,414.64
315 2016A GO CIP BOND	\$11,129.68	\$0.00	\$0.00	\$11,129.68
401 GENERAL CAPITAL PROJECTS	\$728,243.31	\$0.00	\$0.00	\$728,243.31
402 PARKS CAPITAL PROJECTS	\$25,058.79	\$0.00	\$0.00	\$25,058.79
403 FIRE DEPT CAPITAL FUND	\$300,970.43	\$0.00	\$0.00	\$300,970.43
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$2,740.00	\$0.00	\$0.00	\$2,740.00
406 GAMBLING PROCEEDS	\$8,142.19	\$0.00	\$0.00	\$8,142.19
407 TIF REDEV DIST #1	\$7,841.13	\$0.00	\$0.00	\$7,841.13
409 MAHLER PIT - 15TH ST IMP FUND	\$91,846.90	\$0.00	\$0.00	\$91,846.90
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$127,215.26	\$0.00	\$0.00	\$127,215.26
418 STREET CAPITAL PROJ FUND	\$103,145.30	\$0.00	\$0.00	\$103,145.30
601 WATER ENTERPRISE FUND	\$916,000.40	\$0.00	\$0.00	\$916,000.40
602 SEWER ENTERPRISE FUND	\$357,681.81	\$0.00	\$0.00	\$357,681.81
603 STORM WATER ENTERPRISE FUND	\$130,877.87	\$0.00	\$0.00	\$130,877.87
611 WATER CAPITAL IMP FUND	\$177,982.72	\$0.00	\$0.00	\$177,982.72
612 SEWER CAPITAL IMP FUND	\$1,983,454.97	\$0.00	\$335.02	\$1,983,119.95
613 STORM WATER CAPITAL IMP FUND	\$611,299.02	\$0.00	\$0.00	\$611,299.02
701 RIVER ROAD CEMETERY	\$35,981.74	\$0.00	\$0.00	\$35,981.74
811 EROSION CONTROL ESCROW FUND	\$36,000.00	\$0.00	\$0.00	\$36,000.00
815 LANDSCAPE ESCROW FUND	\$34,000.00	\$0.00	\$0.00	\$34,000.00
817 INFRASTRUCTURE ESCROW FUND	\$14,000.00	\$0.00	\$0.00	\$14,000.00
818 MISC ESCROWS FUND	\$30,916.10	\$0.00	\$0.00	\$30,916.10
820 BRIDGES TOWNHOMES ESC FUND	\$3,652.42	\$0.00	\$0.00	\$3,652.42
823 CROW RVR HTS WEST 3RD / BACKES	\$15,900.15	\$0.00	\$0.00	\$15,900.15
825 CROW RVR HTS FUT WEST PLAT/PUD	\$8,131.06	\$0.00	\$0.00	\$8,131.06
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$31,042.31	\$0.00	\$0.00	\$31,042.31
900 INTEREST	\$30,583.78	\$0.00	\$0.00	\$30,583.78
	\$7,146,444.28	\$0.00	\$23,749.43	\$7,122,694.85

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$12,515.88	\$1,019,659.00	\$1,007,143.12	1.23%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$101,578.00	\$101,578.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,822.89	\$15,000.00	\$11,177.11	25.49%
Source Alt Code TAXES		\$0.00	\$16,338.77	\$1,136,237.00	\$1,119,898.23	1.44%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$2,775.00	\$10,000.00	\$7,225.00	27.75%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$150.00	\$600.00	\$450.00	25.00%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$1,900.00	\$3,000.00	\$1,100.00	63.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$620.00	\$0.00	-\$620.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$20,649.47	\$110,755.00	\$90,105.53	18.64%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,166.60	\$6,000.00	\$4,833.40	19.44%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$529.40	\$2,500.00	\$1,970.60	21.18%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$2,300.00	\$2,000.00	-\$300.00	115.00%
Source Alt Code SERVICE		\$0.00	\$30,090.47	\$134,905.00	\$104,814.53	22.30%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$5.10	\$100.00	\$94.90	5.10%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$3,000.00	\$0.00	-\$3,000.00	0.00%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$14.23	\$0.00	-\$14.23	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$3,019.33	\$4,500.00	\$1,480.67	67.10%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,370.00	\$10,370.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$150.00	\$1,000.00	\$850.00	15.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$14,864.92	\$100,000.00	\$85,135.08	14.86%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$16,514.92	\$112,920.00	\$96,405.08	14.63%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$118,253.00	\$118,253.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$163,092.00	\$163,092.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$166.66	\$3,000.00	\$2,833.34	5.56%
Source Alt Code FINES		\$0.00	\$166.66	\$3,000.00	\$2,833.34	5.56%
<b>Fund 100 GENERAL FUND</b>		\$0.00	\$66,130.15	\$1,554,654.00	\$1,488,523.85	4.25%

**CITY OF HANOVER**  
**Revenue Budget Report - General Fund**

Source Alt Code	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$0.00	\$66,130.15	\$1,554,654.00	\$1,488,523.85	4.25%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
<b>Dept 41110 Council</b>						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$450.00	\$1,000.00	\$550.00	45.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$4,147.64	\$7,500.00	\$3,352.36	55.30%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$382.00	\$1,000.00	\$618.00	38.20%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$28.99	\$63.99	\$20,000.00	\$19,936.01	0.32%
<b>Dept 41110 Council</b>		<b>\$28.99</b>	<b>\$5,043.63</b>	<b>\$43,495.00</b>	<b>\$38,451.37</b>	<b>11.60%</b>
<b>Dept 41330 Boards and Commissions</b>						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Dept 41330 Boards and Commissions</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>0.00%</b>
<b>Dept 41400 City Administrator</b>						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$17,225.68	\$75,642.00	\$58,416.32	22.77%
CITYADM	E 100-41400-121 PERA	\$0.00	\$1,291.93	\$5,673.00	\$4,381.07	22.77%
CITYADM	E 100-41400-122 FICA	\$0.00	\$1,066.32	\$4,690.00	\$3,623.68	22.74%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$249.39	\$1,097.00	\$847.61	22.73%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$114.18	\$385.00	\$270.82	29.66%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$2,100.00	\$8,400.00	\$6,300.00	25.00%
CITYADM	E 100-41400-208 Training and Instructio	\$520.00	\$1,195.00	\$1,500.00	\$305.00	79.67%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$68.28	\$250.00	\$181.72	27.31%
<b>Dept 41400 City Administrator</b>		<b>\$520.00</b>	<b>\$23,310.78</b>	<b>\$97,637.00</b>	<b>\$74,326.22</b>	<b>23.87%</b>
<b>Dept 41410 Elections</b>						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	-\$1,651.40	\$100.00	\$1,751.40	651.40%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (	\$0.00	\$1,201.60	\$2,000.00	\$798.40	60.08%
<b>Dept 41410 Elections</b>		<b>\$0.00</b>	<b>-\$449.80</b>	<b>\$2,100.00</b>	<b>\$2,549.80</b>	<b>-21.42%</b>
<b>Dept 41430 Clerical Staff</b>						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$10,961.12	\$48,004.00	\$37,042.88	22.83%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$822.08	\$3,600.00	\$2,777.92	22.84%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$677.92	\$2,976.00	\$2,298.08	22.78%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$158.53	\$696.00	\$537.47	22.78%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$79.54	\$1,540.00	\$1,460.46	5.16%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$2,100.00	\$8,400.00	\$6,300.00	25.00%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$22.50	\$100.00	\$77.50	22.50%
<b>Dept 41430 Clerical Staff</b>		<b>\$0.00</b>	<b>\$14,821.69</b>	<b>\$65,816.00</b>	<b>\$50,994.31</b>	<b>22.52%</b>
<b>Dept 41435 Staff Expenses</b>						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$500.00	\$350.00	30.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$701.09	\$838.81	\$2,000.00	\$1,161.19	41.94%
<b>Dept 41435 Staff Expenses</b>		<b>\$701.09</b>	<b>\$988.81</b>	<b>\$2,800.00</b>	<b>\$1,811.19</b>	<b>35.31%</b>
<b>Dept 41530 Accounting</b>						
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$12,680.64	\$55,692.00	\$43,011.36	22.77%
ACCTING	E 100-41530-121 PERA	\$0.00	\$951.05	\$4,177.00	\$3,225.95	22.77%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
ACCTING	E 100-41530-122 FICA	\$0.00	\$786.20	\$3,453.00	\$2,666.80	22.77%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$183.86	\$808.00	\$624.14	22.75%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$91.72	\$1,060.00	\$968.28	8.65%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$2,011.02	\$8,398.00	\$6,386.98	23.95%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.04	\$250.00	\$199.96	20.02%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$378.65	\$2,500.00	\$2,121.35	15.15%
Dept 41530 Accounting		\$0.00	\$17,133.18	\$77,338.00	\$60,204.82	22.15%
Dept 41540 Auditing						
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$150.00	\$22,000.00	\$21,850.00	0.68%
Dept 41540 Auditing		\$0.00	\$150.00	\$22,000.00	\$21,850.00	0.68%
Dept 41550 Assessing						
ASSESS G	E 100-41550-310 Other Professional Serv	\$8.60	\$8.60	\$21,000.00	\$20,991.40	0.04%
Dept 41550 Assessing		\$8.60	\$8.60	\$21,000.00	\$20,991.40	0.04%
Dept 41570 Purchasing						
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$104.03	\$533.58	\$3,500.00	\$2,966.42	15.25%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$28.00	\$200.00	\$172.00	14.00%
PURCHASE	E 100-41570-207 Computer Supplies	\$253.04	\$4,329.90	\$6,000.00	\$1,670.10	72.17%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$1,868.73	\$4,000.00	\$2,131.27	46.72%
PURCHASE	E 100-41570-322 Postage	\$257.38	\$1,257.38	\$2,500.00	\$1,242.62	50.30%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570 Purchasing		\$790.50	\$8,017.59	\$19,200.00	\$11,182.41	41.76%
Dept 41600 Computer						
COMPUTER	E 100-41600-310 Other Professional Serv	\$184.34	\$1,884.10	\$5,000.00	\$3,115.90	37.68%
Dept 41600 Computer		\$184.34	\$1,884.10	\$5,000.00	\$3,115.90	37.68%
Dept 41610 City Attorney						
CITYATNY	E 100-41610-304 Legal Fees	\$0.00	\$842.06	\$23,500.00	\$22,657.94	3.58%
Dept 41610 City Attorney		\$0.00	\$842.06	\$23,500.00	\$22,657.94	3.58%
Dept 41910 Planning and Zoning						
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$4,068.50	\$25,000.00	\$20,931.50	16.27%
Dept 41910 Planning and Zoning		\$0.00	\$4,068.50	\$25,000.00	\$20,931.50	16.27%
Dept 41940 General Govt Buildings/Plant						
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$258.00	\$1,950.61	\$7,000.00	\$5,049.39	27.87%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$525.00	\$525.00	\$0.00	100.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$690.45	\$1,778.49	\$7,500.00	\$5,721.51	23.71%
GOVTBLDG	E 100-41940-321 Telephone	\$193.23	\$1,257.28	\$6,400.00	\$5,142.72	19.65%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$25.06	\$500.00	\$474.94	5.01%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$720.95	\$1,442.99	\$9,600.00	\$8,157.01	15.03%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,597.35	\$5,000.00	\$3,402.65	31.95%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$253.46	\$1,010.11	\$3,500.00	\$2,489.89	28.86%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$776.49	\$2,000.00	\$1,223.51	38.82%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$2,116.09	\$10,363.38	\$48,025.00	\$37,661.62	21.58%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$723.00	\$20,000.00	\$19,277.00	3.62%
Dept 41950 Engineer		\$0.00	\$723.00	\$20,000.00	\$19,277.00	3.62%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
Dept 41960 Insurance						
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$5,244.68	\$18,000.00	\$12,755.32	29.14%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$9,658.59	\$25,000.00	\$15,341.41	38.63%
Dept 41960 Insurance		\$0.00	\$14,903.27	\$43,000.00	\$28,096.73	34.66%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$41.00	\$100.00	\$59.00	41.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LEGALPUB	E 100-41970-354 Recording Fees	\$52.65	\$52.65	\$250.00	\$197.35	21.06%
Dept 41970 Legal Publications		\$52.65	\$93.65	\$1,650.00	\$1,556.35	5.68%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$82,716.00	\$82,716.00	0.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$0.00	\$82,716.00	\$82,716.00	0.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$27,192.51	\$108,770.00	\$81,577.49	25.00%
Dept 42102 Wright County Sheriff		\$0.00	\$27,192.51	\$108,770.00	\$81,577.49	25.00%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$32,999.50	\$61,000.00	\$28,000.50	54.10%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$2,045.98	\$3,782.00	\$1,736.02	54.10%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$478.51	\$885.00	\$406.49	54.07%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$3,360.12	\$9,000.00	\$5,639.88	37.33%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$328.00	\$1,500.00	\$1,172.00	21.87%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$1,431.29	\$5,000.00	\$3,568.71	28.63%
Dept 42210 Fire Dept Administration		\$0.00	\$40,643.40	\$85,817.00	\$45,173.60	47.36%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$125.59	\$397.11	\$15,500.00	\$15,102.89	2.56%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$125.00	\$378.43	\$1,500.00	\$1,121.57	25.23%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$2,558.00	\$28,500.00	\$25,942.00	8.98%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$2,703.00	\$5,000.00	\$2,297.00	54.06%
Dept 42220 Fire Dept Equipment		\$250.59	\$6,036.54	\$51,500.00	\$45,463.46	11.72%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$300.00	\$1,098.00	\$12,500.00	\$11,402.00	8.78%
FIRETRNG	E 100-42240-310 Other Professional Serv	\$0.00	\$804.28	\$3,210.00	\$2,405.72	25.06%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$293.64	\$1,500.00	\$1,206.36	19.58%
Dept 42240 Fire Dept Training		\$300.00	\$2,195.92	\$17,210.00	\$15,014.08	12.76%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$164.51	\$4,500.00	\$4,335.49	3.66%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$198.41	\$243.53	\$9,000.00	\$8,756.47	2.71%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$0.00	\$7,805.00	\$7,805.00	0.00%
Dept 42260 Fire Vehicles		\$198.41	\$408.04	\$22,305.00	\$21,896.96	1.83%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$41.59	\$70.64	\$1,650.00	\$1,579.36	4.28%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$227.50	\$246.88	\$7,500.00	\$7,253.12	3.28%

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$218.71	\$1,000.00	\$781.29	21.87%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$414.70	\$763.93	\$4,500.00	\$3,736.07	16.98%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$1,385.50	\$3,000.00	\$1,614.50	46.18%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280	Fire Stations and Bldgs	\$683.79	\$2,685.66	\$17,650.00	\$14,964.34	15.22%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$11,602.00	\$11,602.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$56,852.00	\$56,852.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$8,024.14	\$11,502.16	\$50,000.00	\$38,497.84	23.00%
Dept 42401	Building Inspection Admin	\$8,024.14	\$11,502.16	\$50,000.00	\$38,497.84	23.00%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700	Animal Control	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$37,172.78	\$138,997.00	\$101,824.22	26.74%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$1,063.56	\$2,000.00	\$936.44	53.18%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$1,655.00	\$14,580.00	\$12,925.00	11.35%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$2,867.70	\$12,300.00	\$9,432.30	23.31%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$2,384.18	\$11,072.00	\$8,687.82	21.53%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$557.60	\$2,589.00	\$2,031.40	21.54%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$267.68	\$2,535.00	\$2,267.32	10.56%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$8,050.76	\$32,400.00	\$24,349.24	24.85%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,989.00	\$2,500.00	\$511.00	79.56%
PUBWRKS	E 100-43000-212 Motor Fuels	\$0.00	\$3,963.50	\$7,000.00	\$3,036.50	56.62%
PUBWRKS	E 100-43000-215 Shop Supplies	\$18.72	\$666.55	\$7,500.00	\$6,833.45	8.89%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$0.00	\$630.69	\$12,000.00	\$11,369.31	5.26%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$474.53	\$5,000.00	\$4,525.47	9.49%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Serv	\$46.90	\$1,390.70	\$10,000.00	\$8,609.30	13.91%
PUBWRKS	E 100-43000-321 Telephone	\$266.34	\$1,383.36	\$4,200.00	\$2,816.64	32.94%
PUBWRKS	E 100-43000-325 Taxes	\$19.50	\$19.50	\$200.00	\$180.50	9.75%
PUBWRKS	E 100-43000-381 Electric Utilities	\$413.00	\$861.98	\$6,000.00	\$5,138.02	14.37%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$2,271.31	\$5,000.00	\$2,728.69	45.43%
Dept 43000	Public Works (GENERAL)	\$764.46	\$67,670.38	\$280,373.00	\$212,702.62	24.14%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
Dept 43121	Paved Streets	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal					

**CITY OF HANOVER**  
**Expenditure Budget Report - General Fund**

Dept Abbrev	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$13,163.23	\$20,000.00	\$6,836.77	65.82%
Dept 43125	Ice & Snow Removal	\$0.00	\$13,163.23	\$20,000.00	\$6,836.77	65.82%
Dept 43160	Street Lighting					
STLHTG	E 100-43160-381 Electric Utilities	\$115.34	\$4,400.72	\$25,000.00	\$20,599.28	17.60%
Dept 43160	Street Lighting	\$115.34	\$4,400.72	\$25,000.00	\$20,599.28	17.60%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,452.80	\$10,352.00	\$40,000.00	\$29,648.00	25.88%
Dept 43245	Recycling: Refuse	\$3,452.80	\$10,352.00	\$40,000.00	\$29,648.00	25.88%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$2,174.51	\$8,700.00	\$6,525.49	24.99%
Dept 45186	Senior Center	\$0.00	\$2,174.51	\$8,700.00	\$6,525.49	24.99%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$33.20	\$2,000.00	\$1,966.80	1.66%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Serv	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$175.94	\$410.80	\$2,200.00	\$1,789.20	18.67%
PARKS	E 100-45200-400 Repairs & Maint Cont (	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$435.47	\$8,000.00	\$7,564.53	5.44%
Dept 45200	Parks (GENERAL)	\$175.94	\$879.47	\$36,700.00	\$35,820.53	2.40%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$4,599.82	\$11,500.00	\$6,900.18	40.00%
Dept 45500	Libraries (GENERAL)	\$0.00	\$4,599.82	\$11,500.00	\$6,900.18	40.00%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$400.00	\$2,400.00	\$0.00	-\$2,400.00	0.00%
Dept 48205	Damage Deposit Refunds	\$400.00	\$2,400.00	\$0.00	-\$2,400.00	0.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$18,767.73	\$298,456.80	\$1,554,654.00	\$1,256,197.20	19.20%

Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2019 Amt	2019 YTD Amt	2019 YTD Budget	2019 YTD Balance	%YTD Budget
		\$18,767.73	\$298,456.80	\$1,554,654.00	\$1,256,197.20	19.20%

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.



**RESOLUTION NO 04-02-19-15**

**A RESOLUTION ACCEPTING DONATIONS FOR EASTER EGG HUNT**

**WHEREAS**, the City has received donations to be used towards the annual Easter Egg Hunt hosted by the Park Board; and

**WHEREAS**, River Inn has donated \$50 and Miller Trucking has donated \$100.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby accepts the donations as identified for the purpose of hosting the annual Easter Egg Hunt.

**BE IT FURTHER RESOVLED**, that the City Council expresses its thanks and appreciation for the donations.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.



**RESOLUTION NO 04-02-19-16**

**A RESOLUTION ACCEPTING DONATION FROM THE  
HANOVER FIRE RELIEF ASSOCIATION**

**WHEREAS**, the City has received a donation in the amount of \$256.30 to be used towards Hanover Fire Department Personal Protective Equipment; and

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby accepts the donation as identified for the purpose of purchasing Hanover Fire Department Personal Protective Equipment.

**BE IT FURTHER RESOVLED**, that the City Council expresses its thanks and appreciation for the donations.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.



**RESOLUTION NO 04-02-19-17**

**A RESOLUTION RECOGNIZING THE RESIGNATION OF RICH ENGEL FROM THE  
HANOVER FIRE DEPARTMENT**

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby recognizes the resignation of Rich Engel from the Hanover Fire Department on March 12, 2019.

**BE IT FURTHER RESOLVED**, that the City Council thanks Mr. Engel for his dedication to the City.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator



# *Hanover Fire Department*



369 LaBeaux Avenue NE, PO Box 74, Hanover, MN 55341 Phone: (763) 498-7518

March 11, 2019

To all Hanover Firefighters,

It is with great pleasure to have served for 22 years and 10 months alongside of many great Firefighters to our communities.

City of Hanover  
City of Corcoran  
Rockford Township

Frankfort Township  
City of St. Michael  
Hassan Township  
Many Mutual Aid neighbors

There are 16 pictures of retirees on the station wall, and at least a dozen more that have moved along since I joined Hanover Fire and Rescue Department.

My retirement today opens more possibilities.

To all the current membership, a sincere thank you for your service, 'Carry On'!

Rich Engel

Additionally I will be vacating the following positions.

Vice President of the Hanover Fire Department

Trustee of the Hanover Fire Relief Association

Fire Investigator with the Wright County Fire Investigation Team

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.



**RESOLUTION NO 04-02-19-18**

**A RESOLUTION RECOGNIZING THE RESIGNATION OF AARON STUMNE FROM THE  
HANOVER FIRE DEPARTMENT**

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby recognizes the resignation of Aaron Stumne from the Hanover Fire Department on March 12, 2019.

**BE IT FURTHER RESOLVED**, that the City Council thanks Mr. Stumne for his dedication to the City.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.



**RESOLUTION NO 04-02-19-19**

**A RESOLUTION APPROVING PAYMENT TO TEMPORARY SNOWPLOW DRIVER**

**WHEREAS**, The City hired Larry Dalchow as a Temporary Snowplow Driver for the 2018-2019 snow plowing season; and

**WHEREAS**, a condition of employment was an ability to earn a \$500 end of year payment for his availability and attendance throughout the season.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the end of year payment to the 2018-2019 Temporary Snowplow Driver in the amount of \$500 for his availability and attendance throughout the season.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.

.....

**RESOLUTION NO 04-02-19-20**

**A RESOLUTION APPROVING HIRE OF SEASONAL PUBLIC WORKS EMPLOYEE**

**WHEREAS**, The City hired Terry Notvedt as a 2018 Summer Seasonal Employee; and

**WHEREAS**, staff recommends hiring Terry in 2019 as a Summer Seasonal Employee.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the hiring of Terry Notvedt at a rate of \$12.50 per hour.

**BE IT FURTHER RESOVLED** that the City Council hereby directs its City Administrator to negotiate the starting employment date to cover the needs of the Public Works Department. The employment dates are subject to the condition that the position shall not continue beyond a period of 185 consecutive calendar days.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

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The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.

.....

**RESOLUTION NO 04-02-19-21**

**A RESOLUTION APPROVING YEAR-END FUND TRANSFER**

**WHEREAS**, staff has reviewed the anticipated 2018 final revenue and expenditures; and

**WHEREAS**, staff recommends transferring \$41,045.00 of unused Fire Services Contract Revenue to Fire Department Capital to offset future Fire Department Capital Expenses.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the transferring \$41,045.00 from General Operating to Fire Department Capital.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

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The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.

.....

**RESOLUTION NO 04-02-19-22**

**A RESOLUTION APPROVING PURCHASE OF FUEL STORAGE CABINET**

**WHEREAS**, OSHA requires flammable liquids in excess of 25 gallons be stored in an approved cabinet; and

**WHEREAS**, Public Works currently does not have an approved cabinet.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of a Flammable Safety Cabinet in the amount of \$1,252.00.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

Shop Categories

Help

Welcome Log In  
Account Tools

(0)  
Lists

All

Return to Category List

Home

Storage & Shelving

Flammable-OSHA Cabinets

Cabinets-Flammable

Flammable Cabinets With Forkliftable Legs



See all 14 items in product family

Quantity:

### Global™ Flammable Cabinet With Legs - Manual Close Double Door 120 Gal - 59\"/>

Item #: T9A240421

Email Print

Add to list

Usually ships in 14 to 17 days

0 reviews | [Write a review](#)

Price: \$ 1,252.00

#### Customers Who Viewed This Also Viewed

Global™ Flammable Cabinet Shelf - 55-3/4\"/>

Justrite 17 Gallon 2 Door, Manual, Wall Mount, Flammable

Justrite Flammable Cabinet With Self Close Double Door 90

#### Frequently Purchased Together

Global™ Flammable Cabinet Shelf - 55-3/4\"/>  
 \$77.95

Global™ Storage Cabinet Easy Assembly 36x18x78  
 \$296.95

Wall Mount Cylinder Bracket 1 Cylinder  
 \$22.50

Product Information

Customer Review

Product Q&A

Accessories

#### GLOBAL™ FLAMMABLE CABINETS With Forkliftable Legs

##### Global™ 120 Gallon Capacity - Manual Close Doors

These Flammable Safety Cabinets meet or exceed the NFPA Flammable Liquid Code #30 and the OSHA standard 1910.106 for storage of class I, II and III liquids. FM approved. The all welded double wall 18 gauge steel of these flammable storage cabinets offer superior fire protection. Double-walled doors feature 14 gauge steel outside and 18 gauge interior. Vented flammable cabinets feature 1-1/2" insulating air space and dual 2" flame arrestor air vents that connect to exhaust system to maintain safe temperatures. Includes built-in grounding connector. Galvanized steel shelves with 350 lb. capacity shelves adjust easily on 2-1/2" centers. 4"H legs allow floor anchoring for stability and 2-way forklift access for transport.

Manual Close Doors will not close automatically, open full at 180 degrees. Doors feature 2" leakproof sill to contain spills, self latching mechanism that engages the 3 point locking without handle rotation and a highly visible trilingual warning. Doors also include two 4" hinges with sturdy brass hinge pins and a flush, paddle handle design that protects passersby from accidental catching or banging. Flammable cabinets are finished with yellow powder coat and feature radius edges for safety. 10 Year Limited Warranty.

#### Product Specifications

WIDTH INCHES	59
DEPTH INCHES	34
HEIGHT INCHES	69
CAPACITY GALLONS	120
COLOR FINISH	Yellow
ADJUSTABLE SHELVES	2
ASSEMBLY	Assembled
BRAND	Global Industrial™
CONSTRUCTION	Steel
DOOR TYPE	Manual Close
MANUFACTURERS PART NUMBER	240421
OPENINGS	3
SHELF CAPACITY LBS	350

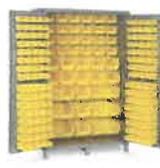
#### Customers Who Viewed This Also Viewed



Global™ Flammable Cabinet - 44 Gallon - Manual Close

(8)

\$652.00



Bin Cabinet Flush Door with 171 Yellow Bins, 16 Ga. All

Not Yet Rated

\$982.00



Boss Executive Office Chair with Arms - Leather - High

(3)

\$166.95



Best Value Pallet Jack Truck 5500 Lb. Capacity 27 x 48

(347)

\$289.00



Global™ Flammable Cabinet With Legs - Manual Close

(2)

\$1,152.00



Global™ Flammable Cabinet With Legs - Self Close

Not Yet Rated

\$1,235.00

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_ and seconded by \_\_\_.

.....

**RESOLUTION NO 04-02-19-23**

**A RESOLUTION APPROVING 2018 BUDGET AMENDMENT #1**

**WHEREAS**, staff has reviewed the anticipated 2018 final revenue and expenditures; and

**WHEREAS**, staff recommends amending the 2018 budget to reflect deviations in expenses.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the 2018 Budget Amendment #1 as follows:

- **General Fund Expenditures**
  - General Government           \$     520,463
  - Public Safety                 \$     454,936
  - Public Works                 \$     450,996
  - Culture and Recreation       \$      55,900
  - Transfer Out                 \$      45,814
  - Transit                        \$        490
  - *Total General Fund*     \$    1,528,599

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

**City of Hanover  
2018 Revenue Budget**

<b>Account</b>	<b>Description</b>	<b>Category</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b><i>Revenue Accounts</i></b>				
100-31000	Property Taxes - City	TAXES	881,449	872,457
100-31020	Property Taxes - Fire Dept	TAXES	129,904	129,904
100-31800	Franchise Fees	TAXES	15,000	11,234
<b>TOTAL TAXES</b>			<b>1,026,353</b>	<b>1,013,595</b>
100-32110	Alcoholic Beverages	LIC PERM	10,370	7,070
100-32180	Other Bus. Lic. & Permits	LIC PERM	400	1,790
100-32210	Building Permits	LIC PERM	140,000	87,711
100-32240	Animal Licenses	LIC PERM	100	-
100-32260	Solid Waste Hauler Licenses	LIC PERM	1,500	1,500
100-32270	Rental Dwelling Licenses	LIC PERM	800	1,180
100-32280	Other Non-Bus. Lic. & Permits	LIC PERM	50	47
<b>TOTAL LIC PERM</b>			<b>153,220</b>	<b>99,298</b>
100-33400	State Grants and Aid	INTGOVT	-	27,989
100-33401	Local Gov't Aid (LGA)	INTGOVT	117,651	117,651
100-33410	MV Credit	INTGOVT	-	1,319
100-33420	PERA Aid	INTGOVT	339	339
100-33422	State Fire Aid	INTGOVT	39,000	39,020
100-33426	State Police Aid	INTGOVT	5,500	5,984
100-33610	County Grants/Aid for Roads	INTGOVT	-	-
<b>TOTAL INTGOVT</b>			<b>162,490</b>	<b>192,302</b>
100-34000	Chargers for Service	SERVICE	-	3,759
100-34101	City Hall Rentals	SERVICE	10,000	12,699
100-34105	Sales of Maps & Publications	SERVICE	-	-
100-34107	Assessment Searches	SERVICE	400	775
100-34108	Administrative Fees	SERVICE	2,000	5,756
100-34109	Copies/Faxes	SERVICE	75	48
100-34206	Other Public Safety Charges	SERVICE	-	415
100-34207	Fire Protection	SERVICE	140,661	141,161
100-34403	Recycling Rev/Reimb	SERVICE	6,000	4,983
100-34780	Park Shelter Rental Fees	SERVICE	3,000	2,050
100-34940	Cemetery Revenues	SERVICE	2,000	3,500
<b>TOTAL SERVICE</b>			<b>164,136</b>	<b>175,146</b>
100-35100	Court Fines	FINES	2,000	6,725
<b>TOTAL FINES</b>			<b>2,000</b>	<b>6,725</b>
100-36100	Special Assessments	MISC	500	-

100-36200	Misc Revenues	MISC	900	2,748
100-36210	Interest Earnings	MISC	3,000	8,062
100-36215	Investment Income/Loss	MISC	6,000	(2,235)
100-36218	Grants	MISC	-	-
100-36230	Contributions & Donations	MISC	2,000	375
100-36235	Insurance Dividends	MISC	8,000	1,429
100-36250	Damage Deposits	MISC	-	-
100-36260	Refunds or Reimbursements	MISC	-	419
100-36290	Sale of Vehicles/Equipment	MISC	-	-
100-39203	Transfers from Other Funds	MISC	-	-
<b>TOTAL MISC</b>			<b>20,400</b>	<b>10,798</b>
<b>TOTAL REVENUE</b>			<b>1,528,599</b>	<b>1,497,863</b>

**City of Hanover  
2018 Expenditure Budget**

Account	Description	Category	2018 Budget	2018 Actuals	2018 Budget Amend #1	\$ Change
<b><i>Expenditure Accounts</i></b>						
<b><i>General Government</i></b>						
100-41110-111	Committe Wages	COUNCIL	13,000	10,050	13,000	-
100-41110-122	FICA	COUNCIL	806	623	806	-
100-41110-123	Medicare	COUNCIL	189	146	189	-
100-41110-208	Training & Instruction	COUNCIL	400	345	400	-
100-41110-306	Dues & Subscriptions	COUNCIL	7,500	7,079	7,500	-
100-41110-331	Travel Expenses	COUNCIL	500	752	500	-
100-41110-437	Discretionary Miscellaneous	COUNCIL	17,503	3,880	7,544	(9,959)
<b>Total Council</b>			<b>39,898</b>	<b>22,874</b>	<b>29,939</b>	<b>(9,959)</b>
100-41330-111	Committe Wages	BRDS & COMM	4,000	3,000	4,000	-
100-41330-208	Training & Instruction	BRDS & COMM	500	-	500	-
100-41330-331	Travel Expenses	BRDS & COMM	100	-	100	-
<b>Total Brds &amp; Comm</b>			<b>4,600</b>	<b>3,000</b>	<b>4,600</b>	<b>-</b>
100-41400-101	Full-Time Wages	CITY ADMIN	72,040	70,424	72,040	-
100-41400-121	PERA	CITY ADMIN	5,403	5,400	5,403	-
100-41400-122	FICA	CITY ADMIN	4,466	4,464	4,466	-
100-41400-123	Medicare	CITY ADMIN	1,045	1,044	1,045	-
100-41400-134	Employer Paid Life	CITY ADMIN	400	520	400	-
100-41400-151	Health Insurance Premium	CITY ADMIN	8,400	8,319	8,400	-
100-41400-208	Training & Instruction	CITY ADMIN	1,500	1,304	1,500	-
100-41400-306	Dues & Subscriptions	CITY ADMIN	500	145	500	-
<b>Total City Admin</b>			<b>93,754</b>	<b>91,620</b>	<b>93,754</b>	<b>-</b>
100-41410-200	Office Supplies	ELECTION	5,000	4,085	5,000	-
100-41410-310	Other Professional Services	ELECTION	5,000	3,879	5,000	-
100-41410-351	Legal Notices Publishing	ELECTION	300	64	300	-
100-41410-400	Repairs & Maintenance Cont	ELECTION	1,500	1,658	1,500	-
<b>Total Elect</b>			<b>11,800</b>	<b>9,686</b>	<b>11,800</b>	<b>-</b>
100-41430-101	Full-Time Wages	CLERICAL	45,718	44,827	45,718	-
100-41430-121	PERA	CLERICAL	3,429	3,436	3,429	-
100-41430-122	FICA	CLERICAL	2,835	2,840	2,835	-
100-41430-123	Medicare	CLERICAL	663	664	663	-
100-41430-134	Employer Paid Life	CLERICAL	1,600	1,495	1,600	-
100-41430-151	Health Insurance Premium	CLERICAL	8,400	8,400	8,400	-
100-41430-208	Training & Instruction	CLERICAL	500	-	500	-
100-41430-306	Dues & Subscriptions	CLERICAL	250	23	250	-
<b>Total Clerical</b>			<b>63,395</b>	<b>61,685</b>	<b>63,395</b>	<b>-</b>
100-41435-260	Uniforms	STAFF EXP	300	200	300	-
100-41435-310	Other Professional Services	STAFF EXP	500	240	500	-
100-41435-331	Travel Expenses	STAFF EXP	2,000	953	2,000	-
<b>Total Staff</b>			<b>2,800</b>	<b>1,393</b>	<b>2,800</b>	<b>-</b>
100-41530-101	Full-Time Wages	ACCNT	53,040	51,865	53,040	-
100-41530-121	PERA	ACCNT	3,978	3,978	3,978	-
100-41530-122	FICA	ACCNT	3,288	3,274	3,288	-
100-41530-123	Medicare	ACCNT	769	766	769	-
100-41530-134	Employer Paid Life	ACCNT	1,100	1,035	1,100	-
100-41530-151	Health Insurance Premium	ACCNT	8,400	8,366	8,400	-
100-41530-208	Training & Instruction	ACCNT	1,000	210	1,000	-
100-41530-306	Dues & Subscriptions	ACCNT	250	89	250	-
100-41530-310	Other Professional Services	ACCNT	5,000	3,251	5,000	-
<b>Total Accnt</b>			<b>76,825</b>	<b>72,834</b>	<b>76,825</b>	<b>-</b>

100-41540-301	Auditing & Accounting	AUDITING	21,050	21,050	21,050	-
	<b>Total Auditing &amp; Accounting</b>		<b>21,050</b>	<b>21,050</b>	<b>21,050</b>	<b>-</b>
100-41550-310	Other Professional Services	ASSESSING	20,000	20,610	20,000	-
	<b>Total Assesing</b>		<b>20,000</b>	<b>20,610</b>	<b>20,000</b>	<b>-</b>
100-41570-200	Office Supplies	PURCHASING	3,500	2,681	3,500	-
100-41570-205	Bank Fees	PURCHASING	200	(15)	200	-
100-41570-207	Computer Supplies	PURCHASING	8,000	5,256	8,000	-
100-41570-220	Repair/Maintenance Supply	PURCHASING	4,000	3,927	4,000	-
100-41570-322	Postage	PURCHASING	2,500	1,867	2,500	-
100-41570-570	Office Equipment/Furniture	PURCHASING	6,000	1,122	6,000	-
	<b>Total Purch</b>		<b>24,200</b>	<b>14,838</b>	<b>24,200</b>	<b>-</b>
100-41600-310	Other Professional Services	COMPUTER	8,500	7,446	8,500	-
	<b>Total Computer</b>		<b>8,500</b>	<b>7,446</b>	<b>8,500</b>	<b>-</b>
100-41610-304	Legal Fees	ATTORNEY	23,500	12,540	23,500	-
	<b>Total Attorney</b>		<b>23,500</b>	<b>12,540</b>	<b>23,500</b>	<b>-</b>
100-41910-310	Other Professional Services	PLANNING & ZONING	25,000	27,194	25,000	-
	<b>Total Planning &amp; Zoning</b>		<b>25,000</b>	<b>27,194</b>	<b>25,000</b>	<b>-</b>
100-41940-210	Operating Supplies	BLDG & GRNDS	1,500	-	1,500	-
100-41940-220	Repair/Maintenance Supply	BLDG & GRNDS	7,000	9,192	7,000	-
100-41940-306	Dues & Subscriptions	BLDG & GRNDS	250	620	250	-
100-41940-310	Other Professional Services	BLDG & GRNDS	9,000	7,244	9,000	-
100-41940-321	Telephone	BLDG & GRNDS	4,200	7,918	4,200	-
100-41940-325	Taxes	BLDG & GRNDS	300	262	300	-
100-41940-381	Electric Utility	BLDG & GRNDS	14,000	14,332	14,000	-
100-41940-383	Gas Utilities	BLDG & GRNDS	8,000	9,401	8,000	-
100-41940-384	Refuse/Garbage Disposal	BLDG & GRNDS	3,500	2,884	3,500	-
100-41940-415	Other Equipment Rental	BLDG & GRNDS	500	-	500	-
100-41940-520	Buildings & Structures	BLDG & GRNDS	4,500	9,831	4,500	-
100-41940-560	Furniture & Fixtures	BLDG & GRNDS	2,500	1,450	2,500	-
100-41940-580	Other Equipment	BLDG & GRNDS	500	7,942	500	-
	<b>Total Bldg</b>		<b>55,750</b>	<b>71,076</b>	<b>55,750</b>	<b>-</b>
100-41950-303	Engineering Fee	ENGINEERING	25,000	14,179	25,000	-
	<b>Total Bldg</b>		<b>25,000</b>	<b>14,179</b>	<b>25,000</b>	<b>-</b>
100-41960-150	Workers Comp Premium	INSURANCE	9,500	14,254	9,500	-
100-41960-361	General Liability Insurance	INSURANCE	22,000	21,498	22,000	-
	<b>Total Insur</b>		<b>31,500</b>	<b>35,753</b>	<b>31,500</b>	<b>-</b>
100-41970-341	Employment	LEGAL PUB	300	-	300	-
100-41970-343	Other Advertising	LEGAL PUB	50	40	50	-
100-41970-351	Legal Notices Publishing	LEGAL PUB	2,000	274	2,000	-
100-41970-354	Recording Fees	LEGAL PUB	500	166	500	-
	<b>Total Legal Pub</b>		<b>2,850</b>	<b>480</b>	<b>2,850</b>	<b>-</b>
100-48205-810	Refunds & Reimbursements	DAMAGE DEPOSIT	-	-	-	-
	<b>Total Damage Deposit</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total General Gov't</b>		<b>530,422</b>	<b>488,256</b>	<b>520,463</b>	<b>(9,959)</b>
						<b>-</b>
<b>Public Safety</b>						
100-42101-310	Other Professional Services	HC SHERIFF	81,096	81,096	81,096	-
	<b>Total HC Sheriff</b>		<b>81,096</b>	<b>81,096</b>	<b>81,096</b>	<b>-</b>
100-42102-310	Other Professional Services	WC SHERIFF	105,120	110,171	105,120	-
	<b>Total WC Sheriff</b>		<b>105,120</b>	<b>110,171</b>	<b>105,120</b>	<b>-</b>
100-42210-103	Part-Time Wages	FIRE ADMIN	59,000	62,841	62,841	3,841
100-42210-122	FICA	FIRE ADMIN	3,658	5,317	5,317	1,659
100-42210-123	Medicare	FIRE ADMIN	856	1,244	1,244	388
100-42210-142	Unemployment Benefits	FIRE ADMIN	-	168	168	168
100-42210-150	Workers Comp Premium	FIRE ADMIN	8,500	8,398	8,398	(103)

100-42210-200	Office Supplies	FIRE ADMIN	350	-	-	(350)
100-42210-305	Medical/Physical Fees	FIRE ADMIN	4,000	2,497	2,497	(1,503)
100-42210-306	Dues & Subscriptions	FIRE ADMIN	1,000	989	989	(11)
100-42210-361	General Liability Insurance	FIRE ADMIN	5,000	3,973	3,973	(1,027)
<b>Total Fire</b>			<b>82,364</b>	<b>85,425</b>	<b>85,425</b>	<b>3,061</b>
100-42220-221	Equipment Parts	FIRE EQUIP	15,500	4,850	4,850	(10,650)
100-42220-228	Medical Supplies	FIRE EQUIP	1,500	1,170	1,170	(330)
100-42220-240	Small Tools/Equipment	FIRE EQUIP	850	397	397	(453)
100-42220-260	Uniforms	FIRE EQUIP	28,500	16,285	16,285	(12,215)
100-42220-580	Other Equipment	FIRE EQUIP	5,000	5,081	5,081	81
<b>Total Fire Equip</b>			<b>51,350</b>	<b>27,783</b>	<b>27,783</b>	<b>(23,567)</b>
100-42240-208	Training & Instruction	FIRE TRG	12,500	4,869	4,869	(7,631)
100-42240-310	Other Professional Services	FIRE TRG	3,210	3,168	3,168	(42)
100-42240-331	Travel Expenses	FIRE TRG	1,500	1,397	1,397	(103)
<b>Total Fire TRG</b>			<b>17,210</b>	<b>9,434</b>	<b>9,434</b>	<b>(7,776)</b>
100-42260-212	Motor Fuels	FIRE VEHICLE	4,500	3,164	3,164	(1,336)
100-42260-220	Repair/Maintenance Supply	FIRE VEHICLE	9,000	3,954	3,954	(5,046)
100-42260-240	Small Tools/Equipment	FIRE VEHICLE	2,000	169	169	(1,831)
100-42260-323	Radio Units	FIRE VEHICLE	7,805	11,145	11,145	3,340
<b>Total Fire Veh</b>			<b>23,305</b>	<b>18,432</b>	<b>18,432</b>	<b>(4,873)</b>
100-42280-215	Shop Supplies	FIRE BLDG	1,650	617	617	(1,033)
100-42280-220	Repair/Maintenance Supply	FIRE BLDG	7,500	9,717	9,717	2,217
100-42280-321	Telephone	FIRE BLDG	1,000	1,050	1,050	50
100-42280-325	Taxes	FIRE BLDG	175	-	-	(175)
100-42280-381	Electric Utilities	FIRE BLDG	4,500	4,178	4,178	(322)
100-42280-383	Gas Utilities	FIRE BLDG	3,000	3,369	3,369	369
100-42280-520	Buildings & Structures	FIRE BLDG	-	932	932	932
<b>Total Fire Bldg</b>			<b>17,825</b>	<b>19,864</b>	<b>19,864</b>	<b>2,039</b>
100-42290-124	State Aid Pensions	FRA	39,000	39,020	39,020	20
100-42290-125	Other Retirement Contributions	FRA	12,011	12,011	12,011	-
100-42290-301	Auditing & Accounting	FRA	6,500	6,250	6,250	(250)
<b>Total FRA</b>			<b>57,511</b>	<b>57,281</b>	<b>57,281</b>	<b>(230)</b>
100-42401-310	Other Professional Services	BLDG INSP	50,000	38,238	50,000	-
<b>Total Bldg Insp</b>			<b>50,000</b>	<b>38,238</b>	<b>50,000</b>	<b>-</b>
100-42700-310	Other Professional Services	ANIMAL CTRL	500	1,070	500	-
<b>Total Animal Ctrl</b>			<b>500</b>	<b>1,070</b>	<b>500</b>	<b>-</b>
100-42800-310	Other Professional Services	CEMETERY	-	-	-	-
<b>Total Cemetery</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Public Safety</b>			<b>486,281</b>	<b>448,794</b>	<b>454,936</b>	<b>(31,345)</b>
<b>Public Works</b>						
100-43000-101	Full-Time Wages - Reg	PUBLIC WORKS	131,192	145,837	131,192	-
100-43000-102	Full-Time Wages - OT	PUBLIC WORKS	2,000	701	2,000	-
100-43000-103	Part-Time Wages	PUBLIC WORKS	13,740	11,510	13,740	-
100-43000-121	PERA	PUBLIC WORKS	11,714	11,248	11,714	-
100-43000-122	FICA	PUBLIC WORKS	10,536	9,649	10,536	-
100-43000-123	Medicare	PUBLIC WORKS	2,464	2,257	2,464	-
100-43000-134	Employer Paid Life	PUBLIC WORKS	2,100	2,390	2,100	-
100-43000-142	Unemployment Benefits	PUBLIC WORKS	250	7,058	250	-
100-43000-151	Health Insurance Premiums	PUBLIC WORKS	30,000	31,625	30,000	-
100-43000-208	Training & Instruction	PUBLIC WORKS	2,500	2,459	2,500	-
100-43000-212	Motor Fuels	PUBLIC WORKS	7,000	11,874	7,000	-
100-43000-215	Shop Supplies	PUBLIC WORKS	5,500	7,989	5,500	-
100-43000-220	Repair/Maintenance Supply	PUBLIC WORKS	9,000	15,044	9,000	-
100-43000-226	Sign Repair Materials	PUBLIC WORKS	1,500	377	1,500	-

100-43000-240	Small Tools/Equipment	PUBLIC WORKS	5,000	3,925	5,000	-
100-43000-260	Uniforms	PUBLIC WORKS	3,000	2,266	3,000	-
100-43000-310	Other Professional Services	PUBLIC WORKS	17,000	5,455	17,000	-
100-43000-321	Telephone	PUBLIC WORKS	2,800	3,185	2,800	-
100-43000-325	Taxes	PUBLIC WORKS	200	118	200	-
<b>Total Public Works</b>			<b>257,496</b>	<b>274,968</b>	<b>257,496</b>	<b>-</b>
100-43121-224	Street Maintenance Materials	PAVED STREETS	100,000	7,750	100,000	-
<b>Total Paved Streets</b>			<b>100,000</b>	<b>7,750</b>	<b>100,000</b>	<b>-</b>
100-43122-224	Street Maintenance Materials	UNPAVED STREETS	15,000	6,505	15,000	-
<b>Total Unpaved Streets</b>			<b>15,000</b>	<b>6,505</b>	<b>15,000</b>	<b>-</b>
100-43125-224	Street Maintenance Materials	SNOW/ICE	15,000	15,988	15,000	-
<b>Total Snow/Ice</b>			<b>15,000</b>	<b>15,988</b>	<b>15,000</b>	<b>-</b>
100-43160-381	Electric Utilities	STREET LIGHTS	25,000	24,046	25,000	-
<b>Total Street Lights</b>			<b>25,000</b>	<b>24,046</b>	<b>25,000</b>	<b>-</b>
100-43240-384	Refuse/Garbage Disposal	CITY CLEAN UP	-	3,448	-	-
<b>Total City Clean Up</b>			<b>-</b>	<b>3,448</b>	<b>-</b>	<b>-</b>
100-43245-384	Refuse/Garbage Disposal	RECYCLING	38,500	40,446	38,500	-
<b>Total Recycling</b>			<b>38,500</b>	<b>40,446</b>	<b>38,500</b>	<b>-</b>
<b>Total Public Works</b>			<b>450,996</b>	<b>373,151</b>	<b>450,996</b>	<b>-</b>
<b>Culture &amp; Recreation</b>						
100-45186-437	Senior Center Contribution	SENIOR CENTER	8,700	8,140	8,700	-
<b>Total Senior Center Contribution</b>			<b>8,700</b>	<b>8,140</b>	<b>8,700</b>	<b>-</b>
100-45200-212	Motor Fuels	PARKS	2,000	1,933	2,000	-
100-45200-220	Repair/Maintenance Supply	PARKS	5,000	5,642	5,000	-
100-45200-225	Landscaping Materials	PARKS	8,000	3,701	8,000	-
100-45200-310	Other Professional Services	PARKS	6,800	6,800	6,800	-
100-45200-381	Electric Utilities	PARKS	2,200	2,071	2,200	-
100-45200-400	Repairs & Maintenance Cont	PARKS	1,500	-	1,500	-
100-45200-440	Programs	PARKS	2,200	2,529	2,200	-
100-45200-580	Other Equipment	PARKS	8,000	4,188	8,000	-
<b>Total Parks</b>			<b>35,700</b>	<b>26,865</b>	<b>35,700</b>	<b>-</b>
100-45500-437	Contribution & Operation	ROY SIMMS LIBRARY	11,500	10,638	11,500	-
<b>Total Roy Simms Library</b>			<b>11,500</b>	<b>10,638</b>	<b>11,500</b>	<b>-</b>
<b>Total Culture &amp; Rec</b>			<b>55,900</b>	<b>45,643</b>	<b>55,900</b>	<b>-</b>
<b>Transfers Out</b>						
100-49360-700	Transfer Out	GENERAL CAPITAL	-	4,769	4,769	4,769
100-49360-700	Transfer Out	PARKS CAPITAL	-	-	-	-
100-49360-700	Transfer Out	FIRE DEPT CAPITAL	-	-	41,045	41,045
100-49360-700	Transfer Out	HISTORICAL FUND	-	-	-	-
100-49360-700	Transfer Out	FACILITIES CAPITAL	-	-	-	-
100-49360-700	Transfer Out	EQUIPMENT FUND	-	-	-	-
100-49360-700	Transfer Out	STREET CAPITAL	-	-	-	-
100-49360-700	Transfer Out	BRIDGES OF HANOVER	-	-	-	-
<b>Total Transfers Out</b>			<b>-</b>	<b>4,769</b>	<b>45,814</b>	<b>45,814</b>
<b>Transit</b>						
100-49800-310	Other Professional Services	TRANSIT	5,000	489	490	(4,510)
<b>Total Transit</b>			<b>5,000</b>	<b>489</b>	<b>490</b>	<b>(4,510)</b>
<b>Total Fund Expend.</b>			<b>1,528,599</b>	<b>1,361,102</b>	<b>1,528,599</b>	<b>(0)</b>
<b>Total Revenue Over Expenditures</b>			<b>-</b>	<b>136,761</b>	<b>0</b>	<b>0</b>

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Vice Mayor Warpula at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2<sup>nd</sup> day of April, 2019.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by \_\_\_\_ and seconded by \_\_\_\_.



**RESOLUTION NO 04-02-19-24**

**A RESOLUTION APPROVING AGREEMENT WITH  
BRIDGES AT HANOVER HOMEOWNERS ASSOCIATION FOR  
STORMWATER POND MAINTENANCE**

**WHEREAS**, the City of Hanover is responsible for monitoring and performing work to stormwater ponds within the City in accordance with MS4 regulations; and

**WHEREAS**, the Bridges At Hanover development holds four stormwater ponds in outlots owned by the Bridges At Hanover Homeowners Association; and

**WHEREAS**, the two parties agree that the City shall be responsible for performing inspections and maintenance work to the ponds in accordance with MS4 regulations.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Hanover, Minnesota, hereby approves the attached agreement with the Bridges At Hanover Homeowners Association.

**BE IT FURTHER RESOLVED**, that the City Council authorizes its Mayor and City Administrator to execute the agreement on behalf of the City.

Council members voting in favor:

Opposed or abstained:

Adopted by the city Council this 2<sup>nd</sup> day of April, 2019.

APPROVED BY:

\_\_\_\_\_  
Ken Warpula, Vice Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Administrator

## Stormwater Maintenance Agreement

THIS MAINTENANCE AGREEMENT (“Agreement”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the City of Hanover, MN (“City”) and Bridges at Hanover Homeowners Association (“Bridges”).

WHEREAS, Bridges is the fee owner of certain real property situated in the City of Hanover, legally described as follows:

Outlots A, B, C, D, Bridges At Hanover

(hereinafter referred at as the “Property”);

WHEREAS, the Property contains four (4) stormwater ponds (the “Stormwater Ponds”); and

WHEREAS, the parties hereto desire to set forth their agreement with respect to the maintenance of the Stormwater Ponds and the costs of such maintenance.

NOW THEREFORE, in consideration of the foregoing facts and circumstances, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **Maintenance.** The City shall be responsible for inspecting and maintaining the Stormwater Ponds. For purposes of this Agreement, maintenance of the Stormwater Ponds shall mean the regular inspection and routine maintenance as required to maintain the performance standards and function of the Stormwater Ponds. The City shall inspect the Stormwater ponds to determine structural integrity, function, and maintenance needs, as it relates to staying in conformance with requirements established by MS4 and Best Management Practices guidelines from the Minnesota Pollution Control Agency. The City shall not be responsible for any cosmetic or superficial maintenance or updates of the Stormwater Ponds, including but not limited to mowing grass near the Stormwater Ponds and installing or maintaining park benches or related fixtures.
2. **Costs.** The City shall be solely responsible for all inspections and the routine maintenance of the Stormwater Ponds, and shall bear all costs associated therewith.

3. **Reports.** The City shall comply with reporting requirements as established by MS4 and Best Management Practices guidelines from the Minnesota Pollution Control Agency.
4. **Access.** Bridges hereby grants the City or its agents or contractor the right of entry at reasonable times and in a reasonable manner for the purpose of inspecting the Stormwater Ponds and performing the maintenance obligations set forth in Section 1. In addition, to the extent any repairs or services are recommended or required, as set forth in Section 5, Bridges also hereby grants to the City and its agents or contractors the right of entry for the purposes of performing such repairs or services, including without limitation, reconstructing the Stormwater Ponds. The City shall be responsible for repairing any damages occurred to the private yards while gaining access. Any private improvements encroaching the Property that require removal during maintenance will not be permitted to be replaced. Adjacent private yard owners may seek approval from the City to reconstruct such improvements within their private yards.
5. **Repair beyond routine maintenance.** If, upon inspection or reasonable notice from Bridges, the City determines that the Stormwater Ponds need repair or service beyond routine maintenance, the City shall provide Bridges with notice of the repair or service needed. The City shall be responsible for the performance and costs for any such additional work needed for the Stormwater Ponds.
6. **Indemnity.** To the extent permitted by law, the City, for itself and its agents and contractors, hereby releases, discharges, covenants not to sue, indemnifies and holds Bridges, including the officers, directors and members/owners (collectively, the “Released Parties”) harmless from and against all damages, accidents, injuries, casualties, occurrences, claims or attorney’s fees which might arise or be asserted, in whole or in art, against the Released Parties from the construction, reconstruction, presence, existence, inspection, repair or maintenance of the Stormwater Ponds as provided in this Agreement, or for any other obligations, costs or expenses of the City set forth in this Agreement. In the event a claim is asserted against the Released Parties, Bridges shall promptly notify the City and the City shall defend or respond to such claim. This section shall not apply to any claims, demands, suits, damages, liabilities, losses, accidents, casualties, occurrences, and payments, including

attorney's fees, which arise solely due to the negligence or willful misconduct of the Released Parties or their guests or invitees.

7. **Waiver.** No waiver of any provision of this Agreement shall affect the right of any party thereafter to enforce such provisions or to exercise any right or remedy available.
  
8. **Binding Effect.** The terms and conditions of the Agreement shall be binding upon, and shall insure to the benefit of, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the day and year first above written.

**CITY OF HANOVER**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

**BRIDGES AT HANOVER HOMEOWNERS ASSOCIATION**

\_\_\_\_\_  
By: Jason Barrett

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: Scott Jamison

\_\_\_\_\_  
Date

**CITY OF HANOVER  
COUNTIES OF WRIGHT AND HENNEPIN  
STATE OF MINNESOTA**

**ORDINANCE NO. 2019-02**

**AN ORDINANCE AMENDING 2019 FEE SCHEDULE**

THE CITY COUNCIL OF THE CITY OF HANOVER ORDAINS AS FOLLOWS:

**Section 1. City of Hanover 2019 Fee Schedule:**

The 2019 Fee Schedule shall be amended to increase the Sewer Connection Fee (SAC) to \$5, 545 per unit.

**Section 2.** This Ordinance shall be in force and effect after adoption and publication in the official newspaper of the City of Hanover in accordance with applicable law.

Adopted by the Hanover City Council this \_\_\_th day of \_\_\_\_\_, 2019.

**CITY OF HANOVER**

\_\_\_\_\_  
Chris Kauffman, Mayor

ATTEST:

\_\_\_\_\_  
Brian Hagen, City Clerk