

**CITY OF HANOVER
CITY COUNCIL MEETING
APRIL 3, 2018 – OFFICIAL MINUTES**

Call to Order/Pledge of Allegiance:

Vice Mayor Doug Hammerseng called the regular meeting of Tuesday, April 3, 2018 to order at 7:13 p.m. Present were Councilors Doug Hammerseng, Ken Warpula and Jim Zajicek. Also present were City Engineer Justin Messner and Accountant / Deputy Clerk Jackie Heinz. Other guests included Carl Robertson. Mayor Chris Kauffman and Councilor MaryAnn Hallstein were absent.

Approval of Agenda:

MOTION by Warpula to approve the agenda, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

MOTION by Warpula to approve the consent agenda, seconded by Zajicek.

a. **Approve Minutes of March 20, 2018 City Council Work Session Meeting**

b. **Approve Claims as Presented:**

➤ Claims	\$ 152,782.65
➤ Payroll	\$ 9,147.32
➤ P/R taxes & Exp	\$ 3,266.43
➤ Other Claims	<u>\$ 2,294.55</u>
➤ Total Claims	<u>\$ 167,490.95</u>

c. **Res No 04-03-18-37 – Approving Public Works Facility Construction Pay Voucher #5**

d. **Res No 04-03-18-38 – Approving Hire of Summer Seasonal Position**

e. **Res No 04-03-18-39 – Approving Benefit Adjustment**

f. **Res No 04-03-18-41 – Approving Purchase of Fire Department Pagers**

Motion carried unanimously.

Citizen's Forum:

None

Public Hearings:

None

Unfinished Business:

None

New Business:

Res. No. 04-03-18-40 – Approving Site Plan for Hanover Dental

Carl Robertson from Sjoquist Architects stated the proposed site plan is for a 2,500 square foot building. The current plan is to start with 5 chairs, in 3-5 years add 2 additional chairs and in 10 years add onto the building. Hammerseng stated the positioning of the building on the lot should be changed. With the current layout half of the lot is wasted, recommended moving the building towards the Fire Station.

Robertson stated additions would be made to the South in 3-5 years for growth and again in 10 years for a specialist.

Warpula inquired cost per square foot, Robertson replied \$260.

Zajicek stated the building is representing Hanover and should be welcoming, inquired about the use of brick on the exterior.

Warpula suggest to table the site plan and have Robertson attend the next EDA meeting for grant information and possible funding.

MOTION by Warpula to table Res. No. 04-03-18-40, seconded by Zajicek. **Motion carried unanimously.**

Reports

Messner

- Pavement Project bids will be opened Thursday at 10 am.

Heinz

- Audit is next week, everything is prepared and ready.

Zajicek

- Easter Egg Hunt was moved inside due to the snow, had a great turn out. Suggested having old Public Works area cleaned up.

Warpula

- Lions Stuffed Hashbrown Breakfast is on Sunday.
- The Fire Department served 632 people on Palm Sunday.

Adjournment

MOTION by Warpula to adjourn at 7:37 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Doug Hammerseng, Vice Mayor

ATTEST:

Jackie Heinz, Deputy Clerk