

**CITY OF HANOVER  
CITY COUNCIL MEETING  
APRIL 7, 2020 – OFFICIAL MINUTES**

**Call to Order/Pledge of Allegiance:**

Mayor Chris Kauffman called the regular meeting of Tuesday, April 7, 2020 to order at 7:26 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney Jay Squires, City Planner Cindy Nash, City Engineer Nick Preisler, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant Jackie Heinz. Guests included Sara Williams, Josh Jacobs and Doug Voerding from the Wright County Journal Press.

**Approval of Agenda:**

Warpula added Public Works Hours as item 9b.

**MOTION** by Warpula to approve the amended agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

Hammerseng asked for an explanation of item 5d, Hagen stated the grant application includes draft numbers for the reconstruction of the 19/117/203 intersection. The county is considering different designs, but nothing is final. Funding estimates include shares from federal grants, county funds and \$435,000 in local share. Council consensus that the resolution language be amended to state support of the grant application with no local funding.

**MOTION** by Warpula to approve the amended consent agenda, seconded by Hammerseng.

**a. Approve Minutes of March 23, 2020 City Council Work Session Meeting**

**b. Approve Claims as Presented:**

➤ Claims	\$ 45,283.86
➤ Payroll	\$ 8,500.84
➤ P/R taxes & Exp	\$ 3,583.32
➤ Other Claims	<u>\$ 2,219.72</u>
➤ Total Claims	<u>\$ 59,587.74</u>

**c. Res No 04-07-20-36 – Accepting Donation for Settlers Park Shelter Maintenance**

**d. Res No 04-07-20-37 – Supporting Hennepin County Grant Applications**

**Motion carried unanimously.**

**Citizen's Forum:**

None

**Public Hearings:**

None

**Unfinished Business:**

None

## **New Business:**

### **Res No 04-07-20-38 – Amending Final Plat for Rivertown Villas of Hanover**

Nash stated Josh Jacobs, the developer, has requested to extend the recording date of the final plat to July 31, 2020 due to unforeseen costs and the COVID-19 impact on the market. Warpula inquired if the land will be left as is, Josh Jacobs stated grading, rock walls and soil stabilization will still be completed.

**MOTION** by Warpula to approve Res No 04-07-20-38, seconded by Hammerseng. **Motion carried unanimously.**

### **Public Works Hours**

Warpula stated he understands keeping distance due to COVID-19, but that shouldn't stand in the way of Public Works, they can still work while following the guideline and disinfect daily. Kauffman stated the Governor may loosen restrictions during the Wednesday or Thursday Update. Hammerseng stated he doesn't want Public Works to fall behind in tasks. Hagen stated staff is healthy, his concern is if both Jason and JR were to get sick there would be no one working in Public Works. Hagen further stated staff hasn't noticed bad things, parks are being used and additional sanitizing of the port-o-potties will begin along with the new employee is scheduled to start on Monday. Hagen stated Public Works will be going back to regular hours beginning Monday and will start street sweeping. Hammerseng asked Doboszinski if he had concerns. Doboszinski stated he doesn't have any concerns, they have masks and gloves, are sanitizing surfaces and equipment daily, they will drive separate vehicles. Doboszinski further stated street sweeping will require all 3 staff, but they would be in separate vehicles. Hammerseng asked Doboszinski that he is comfortable and not being forced to work, Doboszinski stated yes. Warpula stated Public Works staff could begin working before Monday if they would like.

Hallstein inquired about fulfilling the seasonal mower position. Hagen stated the one application was received but was hoping for a bigger applicant pool. Hagen further stated for now he will delay the hiring process and will use mowing to help keep the crew separated.

Warpula inquired what the plan is for office staff moving forward. Hagen stated Heinz and himself have been working from home and has been going great. Hagen further stated Amy is working in the office on Tuesdays and Fridays and has been busy, the main phone line has been quiet. As City Hall sees an uptick in inquires and requests, hours will be adjusted accordingly.

Warpula stated he received one phone call regarding sweeping, he informed the resident street sweeping has not begun, but the trails have been swept. Hagen stated the mats on the Historic Bridge are scheduled to be removed next Tuesday.

## **Reports**

### **Warpula**

- Inquired about a development moratorium. Squires stated to adopt a moratorium certain circumstances must be present and state statute must be followed. Not sure you can adopt due to COVID-19, would need a public hearing and notice to possible applicants. Warpula stated he doesn't want one to slip thru. Nash stated there are no active application at this time.
- Asked why there are gates at the WC park, Hagen stated not sure but guessing it's the Counties stance to the park to the public.

### **Zajicek**

- Stated the wall which Ebert installed on the property line of the Big Bore parking lot is a hazard and causes parking issues.

**Adjournment**

**MOTION** by Warpula to adjourn at 8:17 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

---

Chris Kauffman, Mayor

ATTEST:

---

Brian Hagen, City Administrator