

**AGENDA
HANOVER CITY COUNCIL
APRIL 21, 2015**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
JOHN VAJDA
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK**

- 1. Call to Order: 6:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of April 7, 2015 Local Board of Appeals and Equalization (page 4)**
 - b. Approve Minutes of April 7, 2015 City Council Meeting (page 6)**
 - c. Approve Claims as Presented: (page 11)**

➤ Claims	\$ 48,968.70
➤ Payroll	\$ 6,523.53
➤ P/R taxes & Exp	\$ 2,458.20
➤ Other Claims	\$ <u>1,964.44</u>
➤ Total Claims	\$ <u>59,914.87</u>
- 4. Fire Chief Dave Malewicki**
- 5. Jeremy Halek – Rental Fee Waiver for John Faas Memorial Foundation Event**
- 6. Stan Kolasa – Rental Fee Waiver for Shelley Moulzolf-Timmerman Benefit (page 35)**
- 7. 10 Acres**
- 8. Administrative Staff Vacancy**
- 9. Ginseng Lane (page 36)**
- 10. Cash Flow (page 40)**
- 11. Reports**
- 12. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: April 16, 2015
Re: Review of April 21, 2015 City Council Agenda

1. Call to Order: 6:00 p.m.

2. Approval of Agenda

3. Consent Agenda Items: *see attached consent agenda packet*

a. Approve Minutes of April 7, 2015 Local Board of Appeals and Equalization (page 4)

b. Approve Minutes of April 7, 2015 City Council Meeting (page 6)

c. Approve Claims as Presented: (page 11)

➤ Claims	\$ 48,968.70
➤ Payroll	\$ 6,523.53
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➤ Other Claims	<u>\$ 1,964.44</u>
➤ Total Claims	<u>\$ 59,914.87</u>

4. Fire Chief Dave Malewicki

Chief Malewicki will be present to discuss items. He previously addressed Council on these items to request consideration of them. The items include pension contribution increase, number of hired firefighters and upgrades at the fire hall.

5. Jeremy Halek – Rental Fee Waiver for John Faas Memorial Foundation Event

Halek organized a Memorial Day event last year which included a 5k race, bbq, and a silent auction. The event raises money and the proceeds go the John Faas Foundation. Halek is planning to host the event at Settlers Park/City Hall again and is requesting for rental fee waiver. Halek plans to be present to address Council.

6. Stan Kolasa – Rental Fee Waiver for Shelley Moulzolf-Timmerman Benefit (page 35)

Kolasa is assisting with hosting a benefit to raise money for Shelley Moulzolf-Timmerman. The benefit will be held at City Hall. Kolasa is requesting a rental fee waiver and plans to be present to address Council. Enclosed in your packet is a flyer for the event.

7. 10 Acres

Continued discussion on steps to move forward will be held. Items to discuss will be completing an updated appraisal, survey if needed, and status of Public Works Facility. An architect will be present to hold preliminary discussions with.

8. Administrative Staff Vacancy

Nancy Schmitz has requested she end her employment with the City at the end of May. Prior to working with the City Nancy enjoyed her time at home with her family and wishes to continue to do so again. Discussion about front office staffing will be held.

9. Ginseng Lane (page 34)

Enclosed is an application for grant money through Hennepin County. This money is set aside by the County to assist cities and property owners with drainage and erosion control issues. As we have discussed, there is an area of concern on Ginseng Lane where erosion is happening on private property, but it is nearing the roadway. Further discussion on how to correct the area will be held.

10. Cash Flow (page 40)

Enclosed is an anticipated cash flow chart for the remainder of the year. This reflects general operating cost, bond payments, and planned projects. It further reflects revenue sources to the City.

11. Reports

12. Adjournment

**CITY OF HANOVER
LOCAL BOARD OF APPEALS AND EQUALIZATION
APRIL 7, 2015 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance Local Board of Appeal and Equalization:

Mayor Chris Kauffman called the 2015 Local Board of Appeal and Equalization of Tuesday, April 7, 2015 to order at 7:00 p.m. Present were Mayor Kauffman, Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen, Public Works Supervisor Scott Vogel, City Attorney Jay Squires and City Planner Cindy Nash. Assessors present included Conrad Anderson and Tammy Anderson from Wright County and from Hennepin County were Connor Rausch and Melissa Potter. There were several guests in attendance.

Conrad Anderson from Wright County Assessor's Office read an opening statement explaining the purpose of the meeting. Tammy Anderson welcomed herself to Hanover. Tammy has been assigned to Hanover. She stated that residential values flattened out over the last year. There was a 4% increase to home values, whereas the prior year saw a 10 % increase. To compare Wright County as a whole saw a 5% increase in home values over the last year.

Connor Rausch and Melissa Potter from Hennepin County Assessor's Office stated that residential homes off of the river saw an 8.9% increase in values. Residential properties on the river increased 5.4% in value. Townhome values increased 43.5% over the last year. Overall value increase for Hanover in Hennepin County was 9.5%.

At this time the local board opened the floor for comments from the public.

Todd Bartels – Pearson Brothers

Bartels stated he was present on behalf of Pearson Brothers. Pearson Brothers own vacant parcels in the Industrial Park, which where once a single unplatted piece of land. Since platting the land, these individual parcels have seen an increase of 300% in value. Bartels did state that the full tax amount would be phased in over seven years, but claimed they were informed taxes would not be affected by platting the land. Tammy Anderson stated the Assessors must view the land as it is. Given it is platted land with infrastructure improvements, the value would increase. Bartels asked if it would be possible to unplat the land. Mayor Kauffman suggested sending the appeal to the County level. This would give time to consider potential alternatives for Pearson Brothers.

Martin Waters

Waters asked what the process was for appealing tax value. Tammy Anderson explained it starts with this meeting. Council then decides whether to have the appeal heard by the County. If value is appealed, the Assessor would visit the property for a thorough assessment. Waters requested reconsideration of his property's tax value.

MOTION by Warpula to allow Wright County to consider the appeals of Pearson Brother's vacant industrial property and Martin Water's property, seconded by Zajicek. **Motion carried unanimously.**

219 Jandel Ave

Tammy Anderson stated that the property was built in 1992. Since that time no updates have been made to the home and therefore it remains in its' original condition. Wright County recommends adjusting the value from \$346,000 down to \$323,800.

339 Jandel Ave

Tammy Anderson stated the property has had deferred maintenance over the years. Wright County recommends adjusting the value from \$470,800 down to \$432,000.

MOTION by Vajda to approve the two adjustments as recommended, seconded by Hammerseng. **Motion carried unanimously.**

Roy Trullinger

Trullinger expressed concerned about the large increase to his property value. He stated over the last several years the value was around \$150,000. Rausch explained that the value is based on comparable sales in the area. Townhomes particularly saw a large increase in value. Other townhomes in the same neighborhood sold for approximately \$260,000 last year. Rausch further stated that Trullinger’s property is valued at approximately \$205,000 to reflect an unfinished basement. Trullinger requested a reconsideration of his property value.

MOTION by Hammerseng to allow Hennepin County to consider the appeal of Trullinger’s property, seconded by Warpula. **Motion carried unanimously.**

Adjournment:

MOTION by Warpula to adjourn at 7:33 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
CITY COUNCIL MEETING
APRIL 7, 2015 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, April 7, 2015 to order at 7:34 p.m. Present were Mayor Kauffman, Councilors John Vajda, Doug Hammerseng, Ken Warpula, and Jim Zajicek. Also present were City Administrator Brian Hagen, Public Works Supervisor Scott Vogel, City Attorney Jay Squires and City Planner Cindy Nash. There were several guests in attendance.

Approval of Agenda:

Hammerseng asked for some background on the 2 AM liquor license held by Chops Bar & Grill. Hagen stated they have held this license for several years. Hagen further stated that the Wright County Sheriff had no concerns about approving the license for another year.

MOTION by Warpula to approve the agenda as presented, seconded by Zajicek. **Motion carried unanimously.**

Consent Agenda:

MOTION by Warpula to approve the consent agenda as presented, seconded by Hammerseng.

a. **Approve Minutes of March 17, 2015 City Council Work Session Meeting** (*page 28*)

b. **Approve Claims as Presented:** (*page 31*)

➤ Claims	\$ 35,515.10
➤ Payroll	\$ 6,497.14
➤ P/R taxes & Exp	\$ 2,445.02
➤ Other Claims	\$ 1,466.39
➤ Total Claims	<u>\$ 45,923.65</u>

c. **Res No 04-07-15-13 – Accepting a Donation from the Hanover Athletic Association**

d. **Res No 04-07-15-14 – Accepting Donations for the Annual Easter Egg Hunt**

e. **Res No 04-07-15-15 – Approving Employee Salary Adjustments**

f. **Res No 04-07-15-16 – Approving Optional 2 AM Liquor License for Chops Bar & Grill**

g. **Res No 04-07-15-17 – Approving Non-Waiver of Statutory Liability Coverage Limit**

h. **Ordinance No 2015-02 – Amendment to Chapter 9 Related to Septic Systems**

Motion carried unanimously.

Citizen's Forum:

Dana Arrigo

Ms. Arrigo stated she lives on Crow River Dr. near the downtown area. There are small children that live on the street including her own. She has a concern about the traffic on the street given it is a dead end street. She asked that either a dead end or children at play sign be installed to inform drivers it is not a through street and that children are present. Vogel stated a sign could be installed. He recommended a dead end street because drivers may not be aware the street is not a through street. Council agreed with the request. Arrigo further complimented the Holiday Lights.

Marty Waters

Waters was present on behalf of the Historical Society. Waters further requested the Historical Society receive updates on the Historic Bridge project. Documentation has been provided to assist with the plans of the rehabilitation project. Waters did say he talked with Ray Schmidt about the wood planks for the bridge, but Ray has not received word of the order. Hagen stated that there is not an update to

provide in the last few weeks since he had last spoken with Mr. Waters. Hagen explained that the plans are completed and are currently being reviewed by the state historical society to ensure the bridge holds the historical value it currently has. Hagen told Waters that he would follow up with the engineer on the pictures and video that has been requested.

Waters closed with comments about creating a documentary on the bridge. The documentary would include this rehabilitation project. The 130th anniversary of the bridge is coming in a couple of years and another celebration could be planned. Lastly, Waters reminded Council that the Historical Society is also willing to help out where they can.

Clark Lee

Lee read aloud a letter he provided to the Council. In the letter, Lee expresses opposition to variances on the wetland setbacks, particularly in Crow River Heights where he lives. Lee further provided recommendations on requirements builders should meet prior to applying for a variance. Part of the requirements would require the City to order an environmental study to gauge the impact the variance would have on the wetland.

Public Hearings:

None

Unfinished Business:

Res No 04-07-15-18 – Awarding 107th Ave NE Surface Improvement Project

Vogel and Hagen outlined process of soliciting quotes for both the 107th Ave NE and the 9th St. NE surface improvement projects. Two quotes were submitted to the City with the low quote on each project being Midwest Asphalt. The amount for 107th Ave NE is \$85,000. The amount for 9th St. NE is \$45,000.

MOTION by Warpula to approve Res No 04-07-15-18, seconded by Hammerseng. **Motion carried unanimously.**

Res No 04-07-15-19 – Awarding 9th Street NE Surface Improvement Project

MOTION by Warpula to approve Res No 04-07-15-19, seconded by Zajicek. **Motion carried unanimously.**

Res No 04-07-15-20 – Approving Memorial Garden Concrete Sidewalk Extension

Hagen stated that Councilor Warpula submitted a quote prior to the meeting on behalf of D&L Masonry Inc. Hagen stated that if Council wished to consider the newly submitted quote, the quote would then become the lowest quote. Council agreed to accept the new quote from D&L Masonry. Hagen noted the resolution shall be amended to reflect D&L Masonry as the low quote.

MOTION by Vajda to approve Res No 04-07-15-20 as amended, seconded by Warpula. **Motion carried unanimously.**

Res No 04-07-15-21 – Approving Hire of Seasonal Public Works Employee

Hagen explained that applications were received and scored. Staff interviewed four top applicants. Staff has not extended an offer to the top candidate. Hagen stated the top applicant is an individual from Albertville named Tim Wetterhahn. The applicant is available for the entire six month position if public works has a need for the position that long. Hagen further stated the position was advertised at \$10 per hour.

MOTION by Vajda to approve Res No 04-07-15-21, seconded by Hammerseng. **Motion carried unanimously.**

Res No 04-07-15-22 – Approving Bathroom Remodel Final Pay Voucher

MOTION by Vajda to approve Res No 04-07-15-22, seconded by Hammerseng. **Motion carried unanimously.**

Changing Cleaning Contract

Hagen explained that Jani-King is yet to pick up keys to City Hall and the Fire Hall. Their contract has been active for a number of weeks, but they have been unable to find individuals who could handle our contract. Staff recommends switch cleaners to Classic Cleaning Company out of Buffalo. Hammerseng stated their references they included were good, but we should call some of the references to ensure the feelings are still accurate.

MOTION by Hammerseng to enter into a cleaning contract with Classic Cleaning Company, seconded by Vajda. **Motion carried unanimously.**

New Business:

Ordinance 2015-01 – Amendment to Chapter 10 Sections 10.48 and 10.52

Hagen explained that the ordinance clarifies building permit requirements for agricultural use buildings. The driveway amendment is related to past discussions with Council and the desire to allow two driveways on corner lots. The ordinance would allow two driveways on lots with a minimum of 250 feet of street frontage. Additional regulations were added to control location of driveways.

MOTION by Hammerseng to approve Ordinance 2015-01, seconded by Zajicek. **Motion carried unanimously.**

Res No 04-07-15-23 – Setting Public Hearing on a Road Vacation

Nash explained this resolution sets a public hearing to receive public comment related to vacating an old road order from Frankfurt Township. This is part of a larger land use request which would allow the subdivision of a parcel of land. The Council would hold the public hearing on May 5th. Council would then vote on vacating the road order, as well as vote on a lot subdivision.

MOTION by Vajda to approve Res No 04-07-15-23, seconded by Hammerseng. **Motion carried unanimously.**

Res No 04-07-15-24 – Approving Site Plan for Hanover Elementary School

Nash provided a site plan for an addition to the Hanover Elementary. Nash further stated that the Planning Commission reviewed the site plan and recommend approval.

MOTION by Warpula to approve Res No 04-07-15-24, seconded by Vajda. **Motion carried unanimously.**

Res No 04-07-15-25 – Accepting a Donation from the Hanover Lions

Hagen explained the Hanover Lions are unable to purchase the water fountain due to their non-profit status. The Hanover Lions now intend to donate money to the City, and in turn, the City purchase the fountain.

MOTION by Warpula to approve Res No 04-07-15-25, seconded by Hammerseng. **Motion carried unanimously.**

Res No 04-07-15-26 – Authorizing First Half Payment of Lion Water Fountain

Hagen stated this payment is required prior to the construction of the lion head water fountain. The payment is also directly related to the donation from Res No 04-07-15-25.

MOTION by Warpula to approve Res No 04-07-15-26, seconded by Zajicek. **Motion carried unanimously.**

Fire Department – Replacement Chargers and Batteries

Included in the packet was a memo and estimate from Fire Chief Malewicki to replace some batteries and chargers. Chief Malewicki is seeking consensus from the council to allow him to use donation money for this purchase. Council agree to the request.

Reports

Scott Vogel –

- Crack filling is expected to finish Saturday, April 11th.
- Public Works is beginning the switch from winter to spring by changing out equipment.
- Materials will be getting order for the parks like wood chips, fertilizer, etc.
- The 10 acres digging went as expected. It is believed there is a good area to build on. Also feel a more accurate location of where the concrete debris stops was found.

Brian Hagen –

- The final paperwork was submitted for the light signal at Cty Rd 34/19. Council approved final payment of that project in 2014, we will write a check and mail it so the project can be closed.
- Hammerseng asked for an update of the training received to date. Hagen stated he attended a finance training conference. It was a 2 ½ day conference where he was introduced to several topics related to finance. Topics included bonding information, presenting, and creating worksheets to complete throughout the year in order to be better prepared for year-end/audits. Hagen plans to attend a week long training which a part of a three year program. This is the second year of attendance. The training is related to the clerk role and outlines various statute requirements clerks must complete. Hagen still plans to attend a management training course which Hammerseng has sending good options his way, and a finance training to continue to learn government finance.

Jim Zajicek –

- Stated that the Park Board discussed the lion water fountain location. They have a few spots in mind, but are waiting for feedback from Public Works for a final decision.
- Easter Egg Hunt went well and there was a great turnout. Zajicek fears they are going to need more room in the coming years because of how big of turnout there is.

Doug Hammerseng – Thanked Zajicek and the Park Board for the Easter Egg Hunt. He felt it was a great event with a great turnout as well.

Ken Warpula – Stated the pancake breakfast was another success. He also stated the City is looking good.

Adjournment:

MOTION by Warpula to adjourn at 8:46 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

HANOVER

Payments

04/16/15 2:55 PM

Page 2

Current Period: April 2015

Transaction Date	4/14/2015	Due 0	Cash	10100	Total	\$58.13
Refer	740 <i>CENTERPOINT ENERGY</i>					
Cash Payment	E 100-42280-383 Gas Utilities			369 Labeauxe Ave NE 2/26/15 - 3/27/15 Service		\$368.82
Invoice						
Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$368.82
Refer	762 <i>CENTURY LINK</i>					
Cash Payment	E 100-42280-321 Telephone			Fire Hall Landline 3/28 - 4/27		\$28.46
Invoice	4/18/2015					
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$28.46
Refer	741 <i>COLLABORATIVE PLANNING LLC</i>					
Cash Payment	E 818-41910-310 Other Professional Servi			Variance - 518 Kayla Ln		\$190.00
Invoice	2015-040 4/13/2015					
Cash Payment	E 100-41910-310 Other Professional Servi			General Planning		\$1,235.00
Invoice	2015-038 4/13/2015					
Cash Payment	E 818-41910-310 Other Professional Servi			Platenburg		\$261.25
Invoice	2015-039 4/13/2015					
Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$1,686.25
Refer	744 <i>COMCAST</i>					
Cash Payment	E 100-41940-321 Telephone			Digital Phone Line Service - City Hall		\$257.26
Invoice	4/19/2015					
Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$257.26
Refer	750 <i>COTTONS, INC.</i>					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GE			Seal Lead Acid Battery		\$98.44
Invoice	959332 3/19/2015					
Transaction Date	4/14/2015	Due 0	Cash	10100	Total	\$98.44
Refer	757 <i>DEPT OF EMPLOYMENT & ECON</i>					
Cash Payment	E 100-43000-142 Unemployment Benefit P			Unemployment Benefits Paid 1st Qtr 2015 - R. Heins		\$238.10
Invoice	4/8/2015					
Cash Payment	E 100-41430-142 Unemployment Benefit P			Unemployment Benefits Paid 1st Qtr 2015 - M. Roggenkamp		\$357.00
Invoice	4/8/2015					
Cash Payment	E 100-42210-142 Unemployment Benefit P			Unemployment Benefits Paid 1st Qtr 2015 - B. Kress		\$22.21
Invoice	4/8/2015					
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$617.31
Refer	763 <i>FINKEN WATER SOLUTIONS</i>					
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE			Cook & Cold Rental Cooler		\$19.00
Invoice	4/1/2015					
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$19.00
Refer	771 <i>HEALTH PARTNERS</i>					
Cash Payment	E 100-41430-151 Med/Dental Insurance			Premium Period 5/1/15 to 5/31/15		\$413.08
Invoice	81206 4/10/2015					
Cash Payment	E 100-43000-151 Med/Dental Insurance			Premium Period 5/1/15 to 5/31/15		\$828.70
Invoice						
Cash Payment	E 100-41400-151 Med/Dental Insurance			Premium Period 5/1/15 to 5/31/15		\$253.66
Invoice						

HANOVER Payments

Current Period: April 2015

Cash Payment	E 100-43000-151 Med/Dental Insurance	Premium Period 5/1/15 to 5/31/15				\$352.95
Invoice						
Transaction Date	4/16/2015	Due 0	Cash	10100	Total	\$1,848.39
Refer	746 HEINS, DENICE					
Cash Payment	E 100-41940-520 Buildings and Structures	Storage Lease - May 2015				\$120.00
Invoice 4/21/2015						
Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$120.00
Refer	736 KAUL DESIGN GROUP, LLC					
Cash Payment	E 201-41330-437 Other Miscellaneous	Priority Maintenance Pkg. Monthly Fee - April 2015				\$200.00
Invoice 15-048 4/2/2015						
Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$200.00
Refer	765 KOTTKE, BRIAN					
Cash Payment	E 100-42240-208 Training and Instruction	Reimb for Food				\$136.54
Invoice 4/14/2015						
Cash Payment	E 100-42260-212 Motor Fuels	Fuel				\$15.26
Invoice 4/14/2015						
Cash Payment	E 100-42280-215 Shop Supplies	Duct tape				\$26.12
Invoice 4/14/2015						
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$177.92
Refer	749 LOFFLER COMPANIES, INC.					
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Contract overage charge for the 3/17/15 to 4/16/15 Overage Period				\$496.48
Invoice 1958789 4/7/2015						
Transaction Date	4/14/2015	Due 0	Cash	10100	Total	\$496.48
Refer	773 METRO WEST INSPECTION SERVI					
Cash Payment	E 100-42401-310 Other Professional Servi	Building Inspector				\$8,814.93
Invoice						
Transaction Date	4/16/2015	Due 0	Cash	10100	Total	\$8,814.93
Refer	764 MN FIRE SERVICE CERTIFICATIO					
Cash Payment	E 100-42240-208 Training and Instruction	Appartus Operator Certification Exam taken at Buffalo 3-21-15; Pollock, WaldorfFire				\$250.00
Invoice 3199 4/9/2015						
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$250.00
Refer	767 SHOTLIFF-BRAMBILLA, MARISSA					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Damage Deposit Refund less \$100.00 Set up Fee; 3/7/15 Event				\$100.00
Invoice 11/18/2014						
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$100.00
Refer	733 SWANK MOTION PICTURES, INC.					
Cash Payment	E 100-45200-440 Programs/FYCC	Big Hero 6 Widescreen DVD; 8/22/15 Movie in the Park - Park Board Event				\$426.00
Invoice RG1253933 4/7/2015						
Transaction Date	4/7/2015	Due 0	Cash	10100	Total	\$426.00
Refer	742 T&S TRUCKING OF BUFFALO INC					
Cash Payment	E 100-43121-224 Street Maint Materials	39.5 Hours sweeping, Spring 2015				\$2,923.00
Invoice						

HANOVER Payments

Current Period: April 2015

Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$2,923.00
Refer	759 ULTIMATE SAFETY CONCEPTS, IN -					
Cash Payment	E 100-42240-208 Training and Instruction Fit Testing - 26 Firefighters					\$1,512.60
Invoice	160385	4/6/2015				
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$1,512.60
Refer	769 WEX BANK -					
Cash Payment	E 100-42260-212 Motor Fuels FD Motor Fuel					\$355.54
Invoice		4/15/2015				
Transaction Date	4/16/2015	Due 0	Cash	10100	Total	\$355.54
Refer	738 WRIGHT COUNTY AUDITOR-TREA -					
Cash Payment	E 100-42102-310 Other Professional Servi WC Deputy Services April 2015					\$7,847.50
Invoice		4/6/2015				
Transaction Date	4/13/2015	Due 0	Cash	10100	Total	\$7,847.50
Refer	751 WRIGHT COUNTY JOURNAL PRES -					
Cash Payment	E 100-41970-341 Employment Public Works/Parks Advertisement					\$81.50
Invoice		3/31/2015				
Transaction Date	4/14/2015	Due 0	Cash	10100	Total	\$81.50
Refer	728 XCEL ENERGY -					
Cash Payment	E 100-43160-381 Electric Utilities Street Lights - March					\$2,017.43
Invoice	565337101	4/3/2015				
Transaction Date	4/7/2015	Due 0	Cash	10100	Total	\$2,017.43
Refer	756 ZAJICEK, JIM -					
Cash Payment	E 100-41110-331 Travel Expenses Council Training Seminar					\$25.30
Invoice						
Cash Payment	E 100-41110-331 Travel Expenses Mayor's Dinner - Annandale					\$35.94
Invoice						
Cash Payment	E 100-41110-437 Other Miscellaneous I-Pad					\$374.92
Invoice						
Transaction Date	4/15/2015	Due 0	Cash	10100	Total	\$436.16

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$451.25
201 EDA SPECIAL REVENUE FUND	\$200.00
100 GENERAL FUND	\$41,254.87
	\$41,906.12

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$41,906.12
Total	\$41,906.12

AEM Financial Solutions, LLC

Please remit payments to:
P.O. Box 3166
Mankato, MN 56002-3166

Billing Questions:
952.715.3030
507.625.2727 Ext 3030
Questions@aemcpas.com
Fax: 507.388.9139 or 952.835.3261

City of Hanover
12250 5th St NE
Hanover, MN 55341

Invoice No. 344553
Date 04/01/2015
Client No. 90048FS

Professional financial management services
for the calendar year 2015 per the
Scope of Services outlined in contract

April 2015

\$ 5,000.00

Please provide the following information to pay by credit card:

Payment Amount: \$ _____

I would like a receipt sent to me: E-Mail _____ Mail _____ E-Mail Address: _____

Credit Member Signature: _____ Date: _____

Card Number: _____ Exp Date: _____ Card Code: _____

(A FINANCE CHARGE computed at 12% ANNUAL PERCENTAGE RATE
will be added to any balance remaining 30 days after receipt of invoice)
90048FS

100.41530-310⁻¹⁶

AEM Financial Solutions, LLC

Please remit payments to:
P.O. Box 3166
Mankato, MN 56002-3166

Billing Questions:
952.715.3030
507.625.2727 Ext 3030
Questions@aemcpas.com
Fax: 507.388.9139 or 952.835.3261

City of Hanover
12250 5th St NE
Hanover, MN 55341

Invoice No. 344492
Date 04/07/2015
Client No. 90048FS

Professional audit preparation services

	\$ 6,500.00
Progress Applied	<u>(3,250.00)</u>
Current Amount Due	<u>\$ 3,250.00</u>

Please provide the following information to pay by credit card:

Payment Amount: \$ _____

I would like a receipt sent to me: E-Mail _____ Mail _____ E-Mail Address: _____

Credit Member Signature: _____ Date: _____

Card Number: _____ Exp Date: _____ Card Code: _____

(A FINANCE CHARGE computed at 12% ANNUAL PERCENTAGE RATE
will be added to any balance remaining 30 days after receipt of invoice)
90048FS

CCS Carson, Clelland
& Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

April 01, 2015

CITY OF HANOVER
CITY ADMINISTRATOR
11250 5TH STREET NE
HANOVER, MN 55341

Professional Services

Amount

Criminal

3/3/2015	Attend arraignment, pretrial, probation violation and restitution hearings at Brookdale court	48.75
3/27/2015	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	9.38
SUBTOTAL:		[58.13]
For professional services rendered		\$58.13
Previous balance		\$207.20
3/27/2015	Payment - thank you	(\$207.20)
Total payments and adjustments		(\$207.20)
Balance due		\$58.13

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.


Jeffrey A. Carson, City Attorney

APR 02 2015

100-41610-304

Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

April 13, 2015

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: **City of Hanover -- General Planning**
Invoice # **2015-038**

Date	Task	Hours	Amount
2/20/2015	Various emails.	0.25	23.75
2/23/2015	Attend Planning Commission meeting, various emails.	3.75	356.25
2/24/2015	Various emails.	0.25	23.75
2/26/2015	Review Council packet, various re: escrow.	0.25	23.75
3/4/2015	Phone conference with Brian.	0.25	23.75
3/9/2015	Various emails.	0.25	23.75
3/11/2015	Reviewing elementary school plans, various with Amy.	0.5	47.50
	Phone conference with Brian. Various re: ordinance amendments.	0.5	47.50
3/12/2015			
3/13/2015	Review packet.	0.25	23.75
3/17/2015	Phone conference with Brian. Various re: fence.	0.5	47.50
3/18/2015	Various emails.	0.25	23.75
	Various re: school plans, quails pass, horse location, Ruter subdivision. Phone conference with Amy, various re: PC meeting.	2.5	237.50
3/19/2015			
	Review school site plan, prepare staff report. Edit ordinance, email to Amy. Various emails with staff. Phone conference with Mark Tiemann.	3.5	332.50
3/20/2015			
		13	\$1,235.00

Additional Charges	\$0.00
Total Amount of this Invoice	\$1,235.00
Previous Balance	\$261.25
Payments Received	\$261.25
Balance Due	\$1,235.00

City of Hanover
General Planning

April 13, 2015
Page 1

100-41910-310

**Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569**

April 13, 2015

**City of Hanover
PO Box 278
Hanover, MN 55341**

**Reference to: City of Hanover -- Plantenburg
Invoice # 2015-039**

Date	Task	Hours	Amount
2/24/2015	Various emails.	0.25	23.75
2/26/2015	Various emails.	0.25	23.75
3/5/2015	Various emails.	0.25	23.75
3/9/2015	Various emails.	0.25	23.75
3/17/2015	Reviewing application, phone conference with surveyor, phone conference with Amy, various emails.	1	95.00
3/18/2015	Various emails.	0.25	23.75
3/19/2015	Review resolutions and letter, various emails.	0.5	47.50
		<hr/>	
		2.75	\$261.25

Additional Charges	\$0.00
Total Amount of this Invoice	\$261.25
Previous Balance	\$23.75
Payments Received	\$23.75
Balance Due	\$261.25

City of Hanover
Plantenburg

April 13, 2015
Page 1

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Collaborative Planning, LLC
PO Box 251
Medina, MN 55340
763-473-0569

April 13, 2015

City of Hanover
PO Box 278
Hanover, MN 55341

Reference to: City of Hanover -- Variance - 518 Kayla
Invoice # 2015-040

Date	Task	Hours	Amount
3/6/2015	Draft public hearing notice, emails.	0.25	23.75
3/17/2015	Site visit	0.75	71.25
3/20/2015	Review application, prepare report.	1	95.00
		<hr/>	
		2	\$190.00

Additional Charges	\$0.00
Total Amount of this Invoice	\$190.00
Previous Balance	\$0.00
Payments Received	\$0.00
Balance Due	\$190.00

818-
~~100~~-41910-310

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500264	000000003	Hagen, Brian S.	8	Bi-Weekly	\$1,797.13	4/10/2015	Outstanding
500265	000000002	Schmitz, Nancy A.	8	Bi-Weekly	\$1,000.13	4/10/2015	Outstanding
500263	000000008	Doboszinski, Jason	8	Bi-Weekly	\$1,200.33	4/10/2015	Outstanding
500262	000000011	Biren, Amy	8	Bi-Weekly	\$1,033.70	4/10/2015	Outstanding
EFT	000000006	Bursch, Jeffrey	8	Bi-Weekly	\$0.00	4/10/2015	Outstanding
EFT	000000007	Heins, Russell	8	Bi-Weekly	\$0.00	4/10/2015	Outstanding
500266	000000005	Vogel, Scott F.	8	Bi-Weekly	\$1,492.24	4/10/2015	Outstanding
					<hr/>		
					\$6,523.53		

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(8)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$179.70	
	000000008 Doboszinski, Jason	\$115.61	
	000000003 Hagen, Brian S.	\$242.45	
	000000002 Schmitz, Nancy A.	\$73.59	
	000000005 Vogel, Scott F.	\$147.23	
	<i>Federal</i>		<hr/>
005 State Tax - MN	000000011 Biren, Amy	\$76.41	
	000000008 Doboszinski, Jason	\$53.89	
	000000003 Hagen, Brian S.	\$106.67	
	000000002 Schmitz, Nancy A.	\$38.90	
	000000005 Vogel, Scott F.	\$65.17	
	<i>State Tax - MN</i>		<hr/>
049 Medicare	000000011 Biren, Amy	\$21.78	
	000000008 Doboszinski, Jason	\$23.14	
	000000003 Hagen, Brian S.	\$36.25	
	000000002 Schmitz, Nancy A.	\$18.79	
	000000005 Vogel, Scott F.	\$28.79	
	<i>Medicare</i>		<hr/>
051 Social Security	000000011 Biren, Amy	\$93.15	
	000000008 Doboszinski, Jason	\$98.93	
	000000003 Hagen, Brian S.	\$155.00	
	000000002 Schmitz, Nancy A.	\$80.35	
	000000005 Vogel, Scott F.	\$123.11	
	<i>Social Security</i>		<hr/>
501 Social Security Benefit	000000011 Biren, Amy		\$93.15
	000000008 Doboszinski, Jason		\$98.93
	000000003 Hagen, Brian S.		\$155.00
	000000002 Schmitz, Nancy A.		\$80.35
	000000005 Vogel, Scott F.		\$123.11
	<i>Social Security Benefit</i>		<hr/>
502 Medicare Benefit	000000011 Biren, Amy		\$21.78
	000000008 Doboszinski, Jason		\$23.14
	000000003 Hagen, Brian S.		\$36.25
	000000002 Schmitz, Nancy A.		\$18.79

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(8)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000005 Vogel, Scott F.		\$28.79
	<i>Medicare Benefit</i>		\$128.75
<hr/> <i>Grand Total</i>		\$1,778.91	\$679.29

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(8)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
505 HSA Contribution	000000011 Biren, Amy		\$215.69
	000000008 Doboszinski, Jason		\$71.30
	000000003 Hagen, Brian S.		\$279.16
	000000005 Vogel, Scott F.		\$155.14
	<i>HSA Contribution</i>		\$721.29
<hr/>			
	<i>Grand Total</i>		\$721.29

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(8)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	00000011 Biren, Amy	\$97.66	
	00000008 Doboszinski, Jason	\$103.72	
	00000003 Hagen, Brian S.	\$162.50	
	00000002 Schmitz, Nancy A.	\$84.24	
	00000005 Vogel, Scott F.	\$129.06	
	<i>PERA</i>		\$577.18
503 PERA ER	00000011 Biren, Amy		\$112.68
	00000008 Doboszinski, Jason		\$119.67
	00000003 Hagen, Brian S.		\$187.50
	00000002 Schmitz, Nancy A.		\$97.20
	00000005 Vogel, Scott F.		\$148.92
	<i>PERA ER</i>		
<i>Grand Total</i>		\$577.18	\$665.97

HANOVER
Cash Balances
 April 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$652,259.44	\$21,591.76	\$70,912.79	\$602,938.41
107 FIRE DEPT DONATIONS FUND	\$31,529.28	\$0.00	\$0.00	\$31,529.28
201 EDA SPECIAL REVENUE FUND	\$79,173.10	\$0.00	\$1,153.70	\$78,019.40
205 EDA BUSINESS INCENTIVE FUND	\$196,964.56	\$2,923.29	\$0.00	\$199,887.85
311 2008A GO CIP REFUNDING BOND	\$37,604.68	\$0.00	\$0.00	\$37,604.68
312 2009A GO IMP REFUNDING BOND	\$19,016.35	\$0.00	\$0.00	\$19,016.35
313 2010 GO EQUIPMENT CERTIFICATES	-\$20,234.25	\$0.00	\$0.00	-\$20,234.25
314 2011A GO IMP CROSSOVER REF BD	\$357,588.22	\$0.00	\$0.00	\$357,588.22
401 GENERAL CAPITAL PROJECTS	\$854,935.85	\$0.00	\$25,223.45	\$829,712.40
402 PARKS CAPITAL PROJECTS	\$239,919.44	\$0.00	\$0.00	\$239,919.44
403 FIRE DEPT CAPITAL FUND	\$111,115.94	\$0.00	\$0.00	\$111,115.94
404 HISTORICAL CAPITAL PROJ FUND	\$96,407.72	\$0.00	\$0.00	\$96,407.72
407 TIF REDEV DIST #1	\$4,807.40	\$0.00	\$0.00	\$4,807.40
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$60,328.83	\$0.00	\$0.00	\$60,328.83
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$52,581.87	\$0.00	\$0.00	\$52,581.87
418 STREET CAPITAL PROJ FUND	\$433,615.77	\$0.00	\$0.00	\$433,615.77
601 WATER ENTERPRISE FUND	\$712,408.16	\$3,731.43	\$5,722.92	\$710,416.67
602 SEWER ENTERPRISE FUND	\$265,620.59	\$20,830.13	\$7,819.16	\$278,631.56
603 STORM WATER ENTERPRISE FUND	\$109,591.04	\$9,219.57	\$0.00	\$118,810.61
611 WATER CAPITAL IMP FUND	\$402,621.26	\$0.00	\$0.00	\$402,621.26
612 SEWER CAPITAL IMP FUND	\$1,678,706.81	\$514.25	\$0.00	\$1,679,221.06
613 STORM WATER CAPITAL IMP FUND	\$546,109.59	\$0.00	\$0.00	\$546,109.59
804 SCHENDELS FIELD ESC FUND	\$145,266.61	\$0.00	\$0.00	\$145,266.61
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$34,000.00	\$0.00	\$0.00	\$34,000.00
815 LANDSCAPE ESCROW FUND	\$45,500.00	\$0.00	\$0.00	\$45,500.00
817 INFRASTRUCTURE ESCROW FUND	\$16,500.00	\$0.00	\$0.00	\$16,500.00
818 MISC ESCROWS FUND	\$6,073.42	\$1,000.00	\$530.40	\$6,543.02
820 BRIDGES TOWNHOMES ESC FUND	\$3,527.60	\$0.00	\$0.00	\$3,527.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,762.91	\$0.00	\$0.00	\$11,762.91
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,171,825.69	\$59,810.43	\$111,362.42	\$7,120,273.70

Revenue Budget by Source

Source Alt Code	Account Descr	April 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$995,728.00	\$995,728.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$95,624.00	\$95,624.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Source Alt Code TAXES		\$0.00	\$0.00	\$1,101,352.00	\$1,101,352.00	0.00%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$1,075.00	\$3,075.00	\$5,000.00	\$1,925.00	61.50%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$175.00	\$300.00	\$125.00	58.33%
SERVICE	R 100-34108 Administrative Fees	\$300.00	\$300.00	\$2,000.00	\$1,700.00	15.00%
SERVICE	R 100-34109 Copies/Faxes	\$1.25	\$1.25	\$80.00	\$78.75	1.56%
SERVICE	R 100-34207 Fire Protection Services	\$12,529.05	\$12,529.05	\$106,964.00	\$94,434.95	11.71%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$267.18	\$767.95	\$2,000.00	\$1,232.05	38.40%
SERVICE	R 100-34940 Cemetery Revenues	\$650.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$14,822.48	\$18,798.25	\$124,344.00	\$105,545.75	15.12%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$1,010.45	\$1,000.00	-\$10.45	101.05%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$4,603.59	\$7,000.00	\$2,396.41	65.77%
MISC	R 100-36230 Contributions and Donations	\$225.00	\$325.00	\$0.00	-\$325.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$1,100.00	\$3,100.00	\$7,000.00	\$3,900.00	44.29%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$1,325.00	\$9,039.04	\$21,000.00	\$11,960.96	43.04%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$10,300.00	\$10,300.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$3.00	\$3.00	\$100.00	\$97.00	3.00%
LIC PERM	R 100-32210 Building Permits	\$2,279.88	\$8,402.93	\$70,000.00	\$61,597.07	12.00%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$20.00	\$100.00	\$80.00	20.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$10.00	\$50.00	\$40.00	20.00%
Source Alt Code LIC PERM		\$2,282.88	\$8,935.93	\$82,350.00	\$73,414.07	10.85%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$105,859.00	\$105,859.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$24,000.00	\$24,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$2,000.00	\$136,298.00	\$134,298.00	1.47%
FINES	R 100-35100 Court Fines	\$0.00	\$1,031.56	\$1,500.00	\$468.44	68.77%
Source Alt Code FINES		\$0.00	\$1,031.56	\$1,500.00	\$468.44	68.77%
Fund 100 GENERAL FUND		\$18,430.36	\$39,804.78	\$1,466,844.00	\$1,427,039.22	2.71%

HANOVER

Expenditure Budget Report

Dept Abbrev	Account Descr	April 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	-\$9.18	\$13,700.00	\$13,709.18	-0.07%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$199.00	\$199.00	0.00%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$20.34	\$150.00	\$129.66	13.56%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$315.00	\$1,500.00	\$1,185.00	21.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$200.00	\$4,445.30	\$2,500.00	-\$1,945.30	177.81%
COUNCIL	E 100-41110-331 Travel Expenses	\$61.24	\$61.24	\$2,000.00	\$1,938.76	3.06%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$435.81	\$501.92	\$5,000.00	\$4,498.08	10.04%
Dept 41110 Council		\$697.05	\$5,334.62	\$25,899.00	\$20,564.38	20.60%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$21.06	\$0.00	-\$21.06	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$21.06	\$5,850.00	\$5,828.94	0.36%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$12,033.30	\$65,500.00	\$53,466.70	18.37%
CITYADM	E 100-41400-121 PERA	\$0.00	\$1,182.02	\$4,900.00	\$3,717.98	24.12%
CITYADM	E 100-41400-122 FICA	\$0.00	\$977.13	\$4,100.00	\$3,122.87	23.83%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$228.52	\$900.00	\$671.48	25.39%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$721.29	\$969.60	\$0.00	-\$969.60	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$30.67	\$18.07	\$0.00	-\$18.07	0.00%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$253.66	\$2,921.63	\$10,890.00	\$7,968.37	26.83%
CITYADM	E 100-41400-208 Training and Instructio	\$623.90	\$823.90	\$1,000.00	\$176.10	82.39%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$20.00	\$175.00	\$0.00	-\$175.00	0.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$1,649.52	\$19,329.17	\$87,290.00	\$67,960.83	22.14%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$5,298.40	\$31,007.35	\$82,600.00	\$51,592.65	37.54%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$397.38	\$2,344.30	\$6,200.00	\$3,855.70	37.81%
CLERICAL	E 100-41430-122 FICA	\$328.50	\$2,377.38	\$5,100.00	\$2,722.62	46.62%
CLERICAL	E 100-41430-123 Medicare	\$76.82	\$555.96	\$1,200.00	\$644.04	46.33%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$494.85	\$1,979.40	\$0.00	-\$1,979.40	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$186.77	\$1,117.96	\$0.00	-\$1,117.96	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$357.00	\$357.00	\$0.00	-\$357.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$955.70	\$5,672.36	\$16,932.00	\$11,259.64	33.50%

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Dept Abbrev	Account Descr	April 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 41430	Clerical Staff	\$8,095.42	\$45,411.71	\$117,032.00	\$71,620.29	38.80%
Dept 41435	Staff Expenses					
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$92.00	\$165.36	\$4,000.00	\$3,834.64	4.13%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$1,000.00	\$850.00	15.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$46.73	\$1,500.00	\$1,453.27	3.12%
Dept 41435	Staff Expenses	\$92.00	\$362.09	\$8,300.00	\$7,937.91	4.36%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$5,000.00	\$23,250.00	\$0.00	-\$23,250.00	0.00%
Dept 41530	Accounting	\$5,000.00	\$23,250.00	\$0.00	-\$23,250.00	0.00%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$3,250.00	\$3,400.00	\$26,000.00	\$22,600.00	13.08%
Dept 41540	Auditing	\$3,250.00	\$3,400.00	\$26,000.00	\$22,600.00	13.08%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$159.75	\$17,600.00	\$17,440.25	0.91%
Dept 41550	Assessing	\$0.00	\$159.75	\$17,600.00	\$17,440.25	0.91%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$89.46	\$741.51	\$5,500.00	\$4,758.49	13.48%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$0.75	\$100.00	\$99.25	0.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$519.99	\$519.99	\$3,000.00	\$2,480.01	17.33%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$543.79	\$963.71	\$6,800.00	\$5,836.29	14.17%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$610.39	\$1,500.00	\$889.61	40.69%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570	Purchasing	\$1,153.24	\$2,836.35	\$20,900.00	\$18,063.65	13.57%
Dept 41600	Computer					
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$0.00	\$805.00	\$0.00	-\$805.00	0.00%
Dept 41600	Computer	\$0.00	\$805.00	\$0.00	-\$805.00	0.00%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$723.13	\$2,643.94	\$27,295.00	\$24,651.06	9.69%
Dept 41610	City Attorney	\$723.13	\$2,643.94	\$27,295.00	\$24,651.06	9.69%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Serv	\$1,235.00	\$1,425.00	\$17,000.00	\$15,575.00	8.38%
Dept 41910	Planning and Zoning	\$1,235.00	\$1,425.00	\$17,000.00	\$15,575.00	8.38%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$295.07	\$5,000.00	\$4,704.93	5.90%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$1,380.74	\$10,000.00	\$8,619.26	13.81%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$1,246.01	\$8,400.00	\$7,153.99	14.83%
GOVTBLDG	E 100-41940-321 Telephone	\$257.26	\$1,036.05	\$5,500.00	\$4,463.95	18.84%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$756.48	\$1,867.01	\$9,000.00	\$7,132.99	20.74%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,015.08	\$5,000.00	\$3,984.92	20.30%

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GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$193.94	\$582.49	\$2,000.00	\$1,417.51	29.12%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$26.00	\$26.00	\$500.00	\$474.00	5.20%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$685.79	\$1,095.30	\$5,000.00	\$3,904.70	21.91%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41940	General Govt Buildings/Plant	\$1,919.47	\$9,013.75	\$60,900.00	\$51,886.25	14.80%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$711.75	\$2,091.25	\$25,000.00	\$22,908.75	8.37%
Dept 41950	Engineer	\$711.75	\$2,091.25	\$25,000.00	\$22,908.75	8.37%
Dept 41960	Insurance					
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$135.07	\$2,500.00	\$2,364.93	5.40%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$9,153.50	\$35,000.00	\$25,846.50	26.15%
Dept 41960	Insurance	\$0.00	\$9,288.57	\$37,500.00	\$28,211.43	24.77%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$131.50	\$131.50	\$250.00	\$118.50	52.60%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$71.24	\$150.39	\$2,000.00	\$1,849.61	7.52%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970	Legal Publications	\$202.74	\$281.89	\$3,000.00	\$2,718.11	9.40%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$0.00	\$69,335.00	\$69,335.00	0.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$0.00	\$69,335.00	\$69,335.00	0.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$7,847.50	\$31,390.00	\$94,170.00	\$62,780.00	33.33%
Dept 42102	Wright County Sheriff	\$7,847.50	\$31,390.00	\$94,170.00	\$62,780.00	33.33%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$22.21	\$22.21	\$0.00	-\$22.21	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$2,745.95	\$10,000.00	\$7,254.05	27.46%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$490.00	\$950.00	\$460.00	51.58%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,370.08	\$0.00	-\$2,370.08	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$0.00	\$35.00	\$10,000.00	\$9,965.00	0.35%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210	Fire Dept Administration	\$22.21	\$5,663.24	\$62,134.00	\$56,470.76	9.11%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$77.50	\$268.15	\$5,500.00	\$5,231.85	4.88%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$171.16	\$1,500.00	\$1,328.84	11.41%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$277.50	\$4,500.00	\$4,222.50	6.17%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$513.85	\$5,000.00	\$4,486.15	10.28%
Dept 42220	Fire Dept Equipment	\$77.50	\$1,230.66	\$17,350.00	\$16,119.34	7.09%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$1,944.14	\$2,064.14	\$7,500.00	\$5,435.86	27.52%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$318.28	\$1,500.00	\$1,181.72	21.21%

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Dept 42240	Fire Dept Training	\$1,944.14	\$2,382.42	\$9,000.00	\$6,617.58	26.47%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$442.81	\$1,300.14	\$5,000.00	\$3,699.86	26.00%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$1,907.04	\$2,167.08	\$9,000.00	\$6,832.92	24.08%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$119.97	\$3,929.97	\$7,465.00	\$3,535.03	52.65%
Dept 42260	Fire Vehicles	\$2,469.82	\$7,397.19	\$23,465.00	\$16,067.81	31.52%
Dept 42280	Fire Stations and Bldgs					
FIREBLDG	E 100-42280-215 Shop Supplies	\$26.12	\$156.33	\$1,650.00	\$1,493.67	9.47%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$643.64	\$869.14	\$3,500.00	\$2,630.86	24.83%
FIREBLDG	E 100-42280-321 Telephone	\$28.46	\$113.72	\$800.00	\$686.28	14.22%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$294.55	\$841.81	\$5,000.00	\$4,158.19	16.84%
FIREBLDG	E 100-42280-383 Gas Utilities	\$368.82	\$2,643.86	\$2,600.00	-\$43.86	101.69%
Dept 42280	Fire Stations and Bldgs	\$1,361.59	\$4,624.86	\$13,725.00	\$9,100.14	33.70%
Dept 42290	Fire Relief Association					
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$0.00	\$29,500.00	\$29,500.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$0.00	\$35,500.00	\$35,500.00	0.00%
Dept 42401	Building Inspection Admin					
INSPADMN	E 100-42401-310 Other Professional Serv	\$13,374.38	\$23,277.39	\$25,000.00	\$1,722.61	93.11%
Dept 42401	Building Inspection Admin	\$13,374.38	\$23,277.39	\$25,000.00	\$1,722.61	93.11%
Dept 42700	Animal Control					
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800	Cemetery					
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 43000	Public Works (GENERAL)					
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$3,581.22	\$22,661.04	\$92,700.00	\$70,038.96	24.45%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$296.40	\$0.00	-\$296.40	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$354.75	\$1,500.00	\$1,145.25	23.65%
PUBWRKS	E 100-43000-121 PERA	\$268.59	\$2,149.98	\$7,000.00	\$4,850.02	30.71%
PUBWRKS	E 100-43000-122 FICA	\$222.04	\$1,799.04	\$5,700.00	\$3,900.96	31.56%
PUBWRKS	E 100-43000-123 Medicare	\$51.93	\$420.73	\$1,300.00	\$879.27	32.36%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$226.44	\$859.60	\$0.00	-\$859.60	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$127.70	\$638.50	\$0.00	-\$638.50	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$238.10	\$238.10	\$0.00	-\$238.10	0.00%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$0.00	\$2,880.07	\$9,000.00	\$6,119.93	32.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,279.93	\$9,863.84	\$19,328.00	\$9,464.16	51.03%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$950.00	\$1,500.00	\$550.00	63.33%
PUBWRKS	E 100-43000-321 Telephone	\$164.60	\$454.02	\$0.00	-\$454.02	0.00%
Dept 43000	Public Works (GENERAL)	\$6,160.55	\$43,566.07	\$138,028.00	\$94,461.93	31.56%
Dept 43100	Hwys, Streets, & Roads					
HWYROAD	E 100-43100-212 Motor Fuels	\$170.58	\$1,739.35	\$10,000.00	\$8,260.65	17.39%
HWYROAD	E 100-43100-215 Shop Supplies	\$0.00	\$272.94	\$5,000.00	\$4,727.06	5.46%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$617.02	\$1,386.33	\$7,500.00	\$6,113.67	18.48%
HWYROAD	E 100-43100-240 Small Tools and Minor	\$49.99	\$49.99	\$4,000.00	\$3,950.01	1.25%

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HWYROAD	E 100-43100-260 Uniforms	\$38.36	\$38.36	\$2,000.00	\$1,961.64	1.92%
HWYROAD	E 100-43100-310 Other Professional Serv	\$0.00	\$1,296.50	\$3,000.00	\$1,703.50	43.22%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 43100 Hwys, Streets, & Roads		\$875.95	\$4,783.47	\$31,700.00	\$26,916.53	15.09%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$3,064.00	\$3,064.00	\$16,000.00	\$12,936.00	19.15%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$121.11	\$3,469.04	\$7,000.00	\$3,530.96	49.56%
Dept 43121 Paved Streets		\$3,185.11	\$6,533.04	\$23,000.00	\$16,466.96	28.40%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$12,500.00	\$12,500.00	0.00%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 43122 Unpaved Streets		\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
Dept 43125 Ice & Snow Removal						
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125 Ice & Snow Removal		\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43160 Street Lighting						
STLGHTG	E 100-43160-381 Electric Utilities	\$2,125.18	\$6,438.72	\$30,000.00	\$23,561.28	21.46%
Dept 43160 Street Lighting		\$2,125.18	\$6,438.72	\$30,000.00	\$23,561.28	21.46%
Dept 43240 Waste (refuse) Disposal						
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43240 Waste (refuse) Disposal		\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 43245 Recycling: Refuse						
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$2,972.10	\$8,699.02	\$28,000.00	\$19,300.98	31.07%
Dept 43245 Recycling: Refuse		\$2,972.10	\$8,699.02	\$28,000.00	\$19,300.98	31.07%
Dept 43260 Weed Control						
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260 Weed Control		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186 Senior Center						
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45186 Senior Center		\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45200 Parks (GENERAL)						
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$395.65	\$395.65	\$5,000.00	\$4,604.35	7.91%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$3,300.00	\$3,300.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$150.56	\$444.85	\$1,100.00	\$655.15	40.44%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$355.86	\$6,000.00	\$5,644.14	5.93%
PARKS	E 100-45200-440 Programs/FYCC	\$584.16	\$1,384.16	\$5,300.00	\$3,915.84	26.12%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$1,207.56	\$2,703.24	\$2,500.00	-\$203.24	108.13%
Dept 45200 Parks (GENERAL)		\$2,337.93	\$5,283.76	\$27,700.00	\$22,416.24	19.07%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 45500 Libraries (GENERAL)		\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$100.00	\$900.00	\$5,000.00	\$4,100.00	18.00%
Dept 48205 Damage Deposit Refunds		\$100.00	\$900.00	\$5,000.00	\$4,100.00	18.00%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	April 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$69,583.28	\$281,031.01	\$1,456,823.00	\$1,175,791.99	19.29%

SPAGHETTI DINNER • RAFFLE • SILENT AUCTION FOR

SHELLEY MOULZOLF-TIMMERMAN

**SATURDAY
JULY 25TH, 2015
4:00-9:00 P.M.**

\$10.00 per person

**Hanover City Hall
11250 5th Street N.E.
Hanover, MN 55341**



Shelley's journey with cancer began on January 30th, 2014 when she was diagnosed with Cervical Cancer. Following a radical hysterectomy in February 2014 Shelley needed six weeks of Chemo and 28 Radiation treatments. Through-out the next year Shelley continued to have PET scans every three months to check for cancer. In October 2014 the PET scan showed a spot on her left lung and it came back benign. Shelley had surgery to remove the spot in November. In February 2015 Shelley's scans showed that her cancer had returned with a lymph node next to her liver. Shelley started chemo in March and will continue treatments every 21 days for 12 treatments. Please help us support Shelley's battle with cancer.

Donations also accepted at Bankwest locations in Buffalo, Hanover, and Rockford in care of:
Shelley Moulzolf-Timmerman Benefit.



RAFFLE

- John Deere D105 Riding Lawn Mower
- \$1,000 Cash
- \$500 Cash

**Silent Auction Items
will be announced
on Day of Event**

FOR MORE INFORMATION
call Greg Snodgrass at 612-290-6208
or Andy Thompson at 612-554-5281
[https://www.facebook.com/
events/1542243552704117/](https://www.facebook.com/events/1542243552704117/)

STATE COST-SHARE ASSISTANCE CONTRACT

GENERAL INFORMATION

Conservation District	Hennepin County	Contract No.	14-01	Individual / Group	Federal or other state Cost-Share? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Amendment <input type="checkbox"/>	Canceled <input type="checkbox"/>
County number	27					Board Meeting Date(s):	Board meeting date(s) :

APPLICANT

Applicant City of Hanover	Address 11250 5th Street NE	City/State Hanover, MN	ZIP 55341
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement.

CONSERVATION PRACTICE LOCATION

Township Name Hanover	Township 119	Range 23	Section 6	1/4,1/4 NE, NW	County Number 27	Minor Watershed Number North Fork Crow River. 07010204
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CONTRACT INFORMATION

I (we), the undersigned, do hereby request cost-share assistance to help defray the cost of installing the following stream bank protection and restoration practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier or landowner is responsible for the operation and maintenance of practices applied under this program to ensure that the conservation objective of the practice is met and the effective life, **a minimum of 10 years**, is achieved. Full establishment and maintenance of all conservation practices to achieve the upland treatment criteria are considered a State Cost Share Program requirement for the life span of the practice receiving financial cost-share assistance. Should the land occupier or landowner fail to maintain the practice during its effective life, the land occupier or landowner is liable to the state of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice. The land occupier or landowner is not liable for cost-share assistance received if the failure was caused by reasons beyond the land occupier or landowner's control, or if conservation practices are applied at the land occupier or landowner's expense that provide equivalent protection of the soil and water resources.

In no case shall a conservation district provide cost-share assistance to a land occupier or landowner for the reapplication of a practice that was removed by the land occupier or landowner during its effective life without consent of the conservation district board or that failed due to improper maintenance. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the conservation district technical representative. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the land occupier or landowner who signed this contract to advise the new owner that this contract is in force.

2. Practice(s) must be planned and installed in accordance with technical standards and specifications of the: **USDA NRCS/MN BWSR**

3. Increases in the practice units or cost must be approved by the conservation district board as a condition to increase the cost-share payments by amendment.

4. This contract, when approved by the conservation district board, will remain in effect unless canceled by mutual agreement, except where installations of practices covered by this contract have not been started by **June 2016**(date), this contract will be automatically terminated on that date.

5. Practices will be installed by **June 2016**(date) unless this contract is amended by mutual consent to reschedule the work and funding.

6. Items of cost for which reimbursement is claimed on the Voucher and Practice Certification Summary Form are to be supported by invoices/receipts for payments and will be verified by the conservation district board as practical and reasonable. The district board has the authority to make adjustments to the costs submitted for reimbursement.

APPLICANT SIGNATURES

The landowner's and land occupier's signature indicates their agreement to:

1. Grant the conservation district's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the conservation district technical representative.
4. Not accept cost-share funds, from state and federal sources combined, that are in excess of 75 percent of the total cost to establish the conservation practice and provide copies of all forms and contracts pertinent to any other state or federal programs that are contributing funds toward this project.

Date	Landowner/Spokesperson	Address	City/State/Zip Code
Date	Land Occupier	Address	City/State/Zip Code

CONSERVATION PRACTICE

The conservation practice category for which cost-share is requested is Streambank and Shoreland Protection 580.

Eligible component(s) 580 Streambank and Shoreline Protection	Other recognized technical practice 342 Critical Area Planting	Engineered Practice (<input checked="" type="checkbox"/> yes or <input type="checkbox"/> no) Ecological practice (<input type="checkbox"/> yes or <input type="checkbox"/> no)	Total Cost Estimate \$16,350
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TECHNICAL ASSESSMENT AND COST ESTIMATE

I have reviewed the site where the above listed conservation practice(s) are to be installed and find that they are needed and that the estimated quantities and costs are practical and reasonable.

Conservation District Technical Representative	Date
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AMOUNT AUTHORIZED FOR COST-SHARE (ENCUMBRANCE)

Cost-sharing not to exceed **\$12,500 or 75** percent of the total eligible cost, which ever is less.

Conservation District Board, Chair	Board Meeting Date
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Ginseng Road Streambank Repair and Stabilization

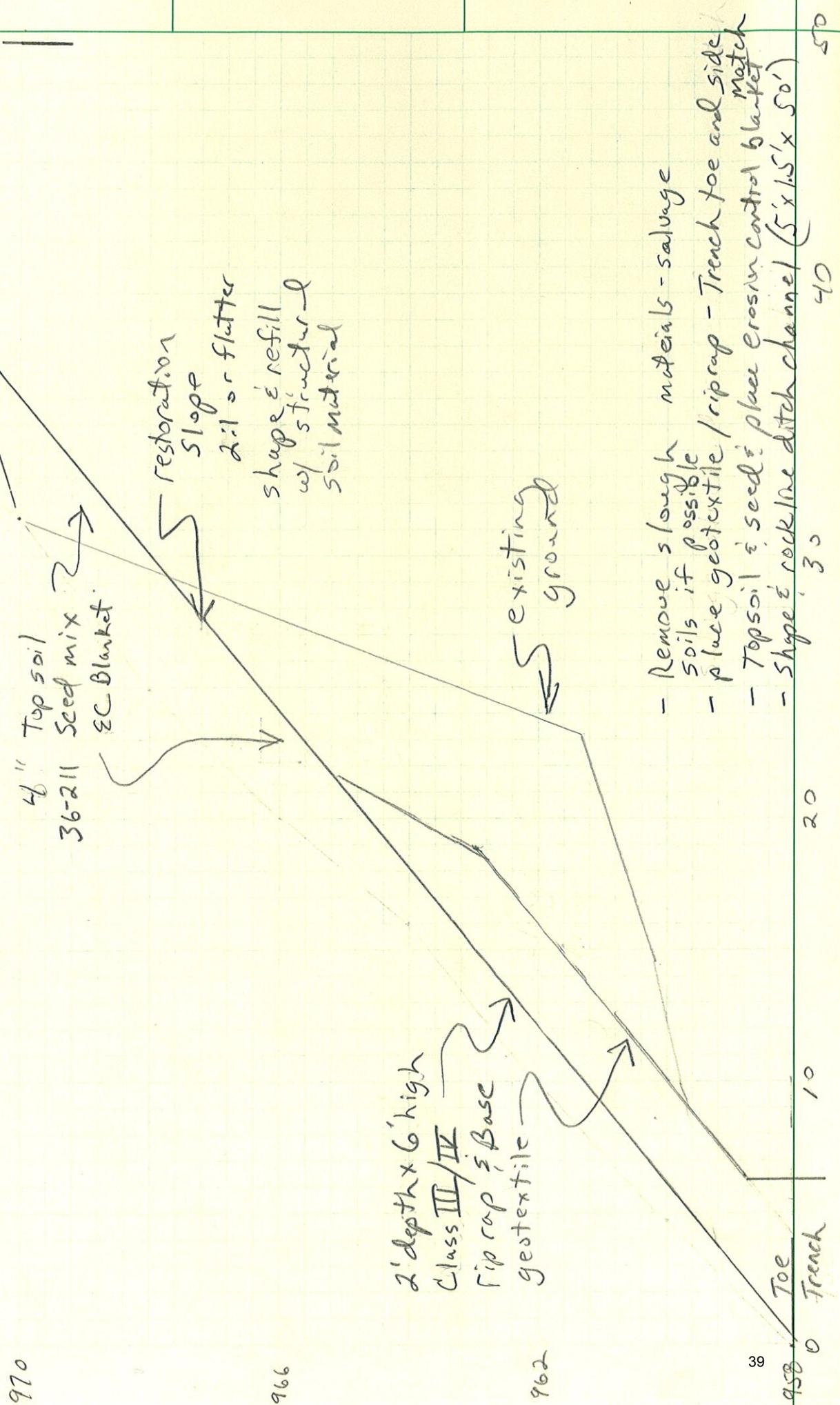
Hanover MN

Item	Unit	Unit Price	Quantity	Cost
Tree Clearing/removal	Lump Sum	\$1000.00	1	\$1,000.00
Site prep/grading	Lump Sum	\$750.00	1	\$750.00
Geotextile ¹	Sq. Yd.	\$5.00	140	\$700.00
Riprap ²	Cu. Yd.	\$125.00	100	\$12,500.00
Seed ³	Sq. Yd.	\$1.00	350	\$350.00
Erosion Control Blanket ⁴	Sq. Yd.	\$3.00	350	\$1,050.00
Total				\$16,350.00

1. MnDOT non-woven Type VII
2. MnDOT Class III/IV granite
3. BWSR W\$ native swale and ditch seed mix
4. MnDOT woven category 2—no poly net.

Cross
Section
(no scale)

Ginseng
Road



970

966

962

88

450

0

Toe
Trench

10

20

30

40

50

4" Top soil
36-211 Seed mix
EC Blanket

restoration
slope
2:1 or flatter
shape & refill
w/ structural
soil material

existing
ground

- Remove slough materials - salvage
- Soils if possible
- place geotextile / riprap - Trench toe and side
- Topsoil & seed & place erosion control blanket
- Shape & rock line ditch channel (5' x 1.5' x 50')

2015 Expected Major Cash Flows

		<u>Proj Cash Flow</u>	<u>Net Balance</u>
March	Liquid Cash		1,603,655
May	Bond Payments	(11,700)	1,591,955
June	2nd Qrt General Operating	(289,500)	1,302,455
June	1st half taxes	654,477	1,956,932
June	HC 19 Trail	(465,000)	1,491,932
July	HC 19 Trail Reimb - 3 Rivers	212,500	1,704,432
July	HC 19 Trail	(465,000)	1,239,432
July	107th & 9th	(130,000)	1,109,432
July	Historic Bridge	(150,000)	959,432
July	Bond Payments	(152,000)	807,432
Aug	HC 19 Trail Reimb - HC	200,000	1,007,432
Aug	HC 19 Trail Reimb - 3 Rivers	212,500	1,219,932
Aug	HC 19 Trail Reimb - Fed Grant	216,000	1,435,932
Aug	Historic Bridge Reimb - DEED	78,000	1,513,932
Sep	3rd Qrt General Operating	(289,500)	1,224,432
Nov	Bond Payments	(137,000)	1,087,432
Dec	4th Qrt General Operating	(289,500)	797,932
Dec	2nd half taxes	624,477	1,422,409
	End 2015		1,422,409
	Amount from Capital Funds		(291,000)