

NOTICE TO PUBLIC ATTENDEES

Due to the temporary format change of the Hanover City Council meeting we first and foremost want to ensure that public comments are received and addressed by either the city council or staff. Please refer to the instructions that can be found on the Hanover City Council Agendas webpage for how to attend and interact during the meeting.

We feel it's best to email your comments to staff ahead of the meeting and during the meeting. Staff will read aloud those comments. Any public body joining the meeting will have their microphone muted in order to reduce background noise from those in attendance.

If you would like to speak during citizen's forum please email your comments or questions to brianh@ci.hanover.mn.us and jackieh@ci.hanover.mn.us. Please include your name, address and a form of contact information so staff can provide follow-up if needed.

**AGENDA
HANOVER CITY COUNCIL
APRIL 21, 2020**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUGLAS HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order Regular City Council Work Session: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of April 7, 2020 Local Board of Appeal and Equalization Meeting (5)**
 - b. Approve Minutes of April 7, 2020 City Council Meeting (7)**
 - c. Approve Claims as Presented: (10)**

➤ Claims	\$ 34,319.90
➤ Payroll	\$ 8,398.80
➤ P/R taxes & Exp.	\$ 3,566.39
➤ Other Claims	<u>\$ 2,219.72</u>
➤ Total Claims	<u>\$ 48,504.81</u>
 - d. Res No 04-21-20-39 – Accepting Donations for Park Board Events (32)**
 - e. Res No 04-21-20-40 – Approving Purchase of EDA Business Social Appreciation Items (33)**
 - f. Res No 04-21-20-41 – Appointing Dexter Dehmer to Fire Department (34)**
 - g. Res No 04-21-20-42 – Approving Proposal for Fire Department Hose Testing (35)**
 - h. Res No 04-21-20-43 – Approving Proposal for Fire Department Key Card Access (43)**
- 4. Review: Future Assessment Agreement with City of Rogers (45)**
- 5. Review: Driveway Agreement for Greenfield Plat – Rolling Crow Estates (51)**
- 6. Review: Future Assessment Agreement with City of Greenfield (56)**
- 7. Reports**
- 8. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: April 16, 2020
Re: Review of April 21, 2020 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *See enclosed consent agenda.*
 - a. Approve Minutes of April 7, 2020 Local Board of Appeal and Equalization Meeting (5)
 - b. Approve Minutes of April 7, 2020 City Council Meeting (7)
 - c. Approve Claims as Presented: (10)

➤ Claims	\$ 34,319.90
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 - d. Res No 04-21-20-39 – Accepting Donations for Park Board Events (32)
 - e. Res No 04-21-20-40 – Approving Purchase of EDA Business Social Appreciation Items (33)
 - f. Res No 04-21-20-41 – Appointing Dexter Dehmer to Fire Department (34)
 - g. Res No 04-21-20-42 – Approving Proposal for Fire Department Hose Testing (35)
 - h. Res No 04-21-20-43 – Approving Proposal for Fire Department Key Card Access (43)
4. Review: Future Assessment Agreement with City of Rogers (45)

Enclosed is a draft agreement prepared by the City of Rogers and reviewed/edited between the two cities. The purpose of this agreement is to provide an ability for Hanover to collect special assessment revenue from a property located within the City of Rogers, who is seeking the ability to have their driveway access Whitetail Lane versus C.R. 117. The assessments would follow Hanover special assessment policy in place at the time of road improvement projects. City Attorney Squires has reviewed the agreement as well. Staff is seeking input from council on any final changes desired to be presented to the City of Rogers. Specifically, Rogers is requesting that the property dimension used for calculating the assessment amount be factored off of the property boundary abutting C.R. 117. I suggest Hanover calculate the assessment in accordance to policy, to which, if using a frontage calculation, would use the dimension abutting Whitetail Lane. Other factors in this recommendation are related to the property not providing levy dollars to other maintenance projects through the life of the road.

5. Review: Driveway Agreement for Greenfield Plat – Rolling Crow Estates (51)

Enclosed is a draft agreement modeled after an existing agreement between Hanover and property owners to install a private driveway within a public right of way. The properties fall within the City of Greenfield but the property boundary is also the municipal boundaries and abuts Hanover public right of way. Staff has reviewed the request and believe a shared driveway could be allowed without causing negative effects to existing Hanover properties. Other improvements would be required as part of the agreement to include installing the driveway to meet emergency vehicle requirements and providing a proper safe barrier to separate the driveway from an existing trail within the right of way. Staff is seeking input from council from council on any final changes desired to the agreement.

6. Review: Future Assessment Agreement with City of Greenfield (56)

Enclosed is a draft agreement modeled after the draft agreement between Hanover and Rogers.

7. Reports

8. Adjournment

**CITY OF HANOVER
LOCAL BOARD OF APPEALS AND EQUALIZATION
APRIL 7, 2020 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance Local Board of Appeal and Equalization:

Mayor Chris Kauffman called the 2020 Local Board of Appeals and Equalization of Tuesday, April 7, 2020 to order at 7:01 p.m. Present were Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Planner Cindy Nash, City Attorney Jay Squires, City Engineer Nick Preisler, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszanski, Accountant / Deputy Clerk Jackie Heinz, Wright County Assessors Tammy Anderson, Marissa Klemz and Mitch Douglas and Hennepin County Assessors Jason Vaith and Kari Theisen. Other guests included Sara Williams, Josh Jacobs and Doug Voerding from the Wright County Journal Press.

Wright County Assessor's Office read an opening statement explaining the purpose of the meeting. Wright County Assessor's presented to Council the changes in land values. Hanover's residential value increased 4.46%.

PID: 108-030-001030

Wright County Assessors have reviewed the request and recommend an adjustment in valuation from \$447,700 down to \$432,200.

MOTION by Hammerseng to approve the recommended adjustment by Wright County Assessors, seconded by Warpula. **Motion carried unanimously.**

PID: 108-030-003050

Wright County Assessors have reviewed the request and recommend an adjustment in valuation from \$422,300 down to \$407,200.

MOTION by Warpula to approve the recommended adjustment by Wright County Assessors, seconded by Hammerseng. **Motion carried unanimously.**

PID: 108-033-001050

Wright County Assessors have reviewed the request and recommend an adjustment in valuation from \$463,200 down to \$451,700.

MOTION by Hallstein to approve the recommended adjustment by Wright County Assessors, seconded by Warpula. **Motion carried unanimously.**

At this time the local board opened the floor for comments from the public, there were none.

MOTION by Warpula to adjourn the Wright County 2020 Local Board of Appeal and Equalization, seconded by Hallstein. **Motion carried unanimously.**

The Hennepin County Assessor's Office stated that residential properties increased 0.8% in value. Townhome values decreased 4.0% over the last year. Commercial properties decreased 8.9%. Industrial properties decreased 1.5%. Overall value decreased for Hanover in Hennepin County was 1.03%.

Hennepin County received no calls about valuation.

At this time the local board opened the floor for comments from the public, there were none.

MOTION by Warpula to adjourn the Hennepin County 2020 Local Board of Appeal and Equalization Meeting at 7:24 pm, seconded by Hammerseng. **Motion carried unanimously.**

APPROVED:

Mayor, Chris Kauffman

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
CITY COUNCIL MEETING
APRIL 7, 2020 – DRAFT MINUTES**

Call to Order/Pledge of Allegiance:

Mayor Chris Kauffman called the regular meeting of Tuesday, April 7, 2020 to order at 7:26 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Attorney Jay Squires, City Planner Cindy Nash, City Engineer Nick Preisler, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant Jackie Heinz. Guests included Sara Williams, Josh Jacobs and Doug Voerding from the Wright County Journal Press.

Approval of Agenda:

Warpula added Public Works Hours as item 9b.

MOTION by Warpula to approve the amended agenda, seconded by Hammerseng. **Motion carried unanimously.**

Consent Agenda:

Hammerseng asked for an explanation of item 5d, Hagen stated the grant application includes draft numbers for the reconstruction of the 19/117/203 intersection. The county is considering different designs, but nothing is final. Funding estimates include shares from federal grants, county funds and \$435,000 in local share. Council consensus that the resolution language be amended to state support of the grant application with no local funding.

MOTION by Warpula to approve the amended consent agenda, seconded by Hammerseng.

a. Approve Minutes of March 23, 2020 City Council Work Session Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 45,283.86
➤ Payroll	\$ 8,500.84
➤ P/R taxes & Exp	\$ 3,583.32
➤ Other Claims	<u>\$ 2,219.72</u>
➤ Total Claims	<u>\$ 59,587.74</u>

c. Res No 04-07-20-36 – Accepting Donation for Settlers Park Shelter Maintenance

d. Res No 04-07-20-37 – Supporting Hennepin County Grant Applications

Motion carried unanimously.

Citizen’s Forum:

None

Public Hearings:

None

Unfinished Business:

None

New Business:

Res No 04-07-20-38 – Amending Final Plat for Rivertown Villas of Hanover

Nash stated Josh Jacobs, the developer, has requested to extend the recording date of the final plat to July 31, 2020 due to unforeseen costs and the COVID-19 impact on the market. Warpula inquired if the land will be left as is, Josh Jacobs stated grading, rock walls and soil stabilization will still be completed.

MOTION by Warpula to approve Res No 04-07-20-38, seconded by Hammerseng. **Motion carried unanimously.**

Public Works Hours

Warpula stated he understands keeping distance due to COVID-19, but that shouldn't stand in the way of Public Works, they can still work while following the guideline and disinfect daily. Kauffman stated the Governor may loosen restrictions during the Wednesday or Thursday Update. Hammerseng stated he doesn't want Public Works to fall behind in tasks. Hagen stated staff is healthy, his concern is if both Jason and JR were to get sick there would be no one working in Public Works. Hagen further stated staff hasn't noticed bad things, parks are being used and additional sanitizing of the port-o-potties will begin along with the new employee is scheduled to start on Monday. Hagen stated Public Works will be going back to regular hours beginning Monday and will start street sweeping. Hammerseng asked Doboszinski if he had concerns. Doboszinski stated he doesn't have any concerns, they have masks and gloves, are sanitizing surfaces and equipment daily, they will drive separate vehicles. Doboszinski further stated street sweeping will require all 3 staff, but they would be in separate vehicles. Hammerseng asked Doboszinski that he is comfortable and not being forced to work, Doboszinski stated yes. Warpula stated Public Works staff could begin working before Monday if they would like.

Hallstein inquired about fulfilling the seasonal mower position. Hagen stated the one application was received but was hoping for a bigger applicant pool. Hagen further stated for now he will delay the hiring process and will use mowing to help keep the crew separated.

Warpula inquired what the plan is for office staff moving forward. Hagen stated Heinz and himself have been working from home and has been going great. Hagen further stated Amy is working in the office on Tuesdays and Fridays and has been busy, the main phone line has been quiet. As City Hall sees an uptick in inquires and requests, hours will be adjusted accordingly.

Warpula stated he received one phone call regarding sweeping, he informed the resident street sweeping has not begun, but the trails have been swept. Hagen stated the mats on the Historic Bridge are scheduled to be removed next Tuesday.

Reports

Warpula

- Inquired about a development moratorium. Squires stated to adopt a moratorium certain circumstances must be present and state statute must be followed. Not sure you can adopt due to COVID-19, would need a public hearing and notice to possible applicants. Warpula stated he doesn't want one to slip thru. Nash stated there are no active application at this time.
- Asked why there are gates at the WC park, Hagen stated not sure but guessing it's the Counties stance to the park to the public.

Zajicek

- Stated the wall which Ebert installed on the property line of the Big Bore parking lot is a hazard and causes parking issues.

Adjournment

MOTION by Warpula to adjourn at 8:17 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

04/17/20 9:00 AM

Page 1

Payments

Current Period: April 2020

Payment Batch 04-21-20 PAY \$34,319.90

Refer	2938	CLASSIC CLEANING COMPANY, LL	Ck# 034959	4/21/2020				
Cash Payment	E 100-41940-310	Other Professional Servic	City Hall Monthly Cleaning - April 2020					\$325.00
Invoice	29622		4/8/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$325.00
Refer	2939	MN PEIP	Ck# 034967	4/21/2020				
Cash Payment	G 100-21706	Medical/Dental Ins	Medical & Dental Premiums - May 2020					\$2,804.60
Invoice	960871		4/10/2020					
Cash Payment	G 100-21707	Life Ins	Life Insurance - May 2020					\$63.54
Invoice	960871		4/10/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$2,868.14
Refer	2940	XCEL ENERGY	Ck# 002923E	4/21/2020				
Cash Payment	E 100-43160-381	Electric Utilities	Xcel Owned Street Lighting 03/03/2020 - 04/02/2020					\$872.15
Invoice	679447948		4/3/2020					
Cash Payment	E 100-43160-381	Electric Utilities	City Owned Street Lighting 03/03/2020 - 04/02/2020					\$1,192.30
Invoice	679447948		4/3/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$2,064.45
Refer	2941	CITY OF ST. MICHAEL	Ck# 002924E	4/21/2020				
Cash Payment	E 602-43252-310	Other Professional Servic	Vactor Rental for Spring Cleaning of Industrial, 34th Street and Mill Pond Lift Stations					\$375.00
Invoice	04102020-4		4/10/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$375.00
Refer	2942	HARDWARE HANK	Ck# 034965	4/21/2020				
Cash Payment	E 100-43000-215	Shop Supplies	4" Foam Brushes, 3" Foam Brushes, 2" Foam Brushes					\$7.13
Invoice	1619601		3/2/2020					
Cash Payment	E 100-43000-215	Shop Supplies	File Cabinet Paint					\$8.09
Invoice	1623507		3/24/2020					
Cash Payment	E 100-43000-215	Shop Supplies	Solvent Xylene					\$8.09
Invoice	1621974		3/16/2020					
Cash Payment	E 100-41940-520	Buildings and Structures	Election Room: Joint Compound, Drywall Taping Knife, Drywall Mud Pan					\$34.88
Invoice	1621044		3/11/2020					
Cash Payment	E 100-43000-215	Shop Supplies	Orange Marking Spray, MBH					\$5.83
Invoice	1621042		3/11/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$64.02
Refer	2943	WRIGHT COUNTY AUDITOR-TREA	Ck# 034970	4/21/2020				
Cash Payment	E 100-42102-310	Other Professional Servic	WC Patrol Services - April 2020					\$9,546.50
Invoice	April 2020		3/30/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$9,546.50
Refer	2944	VEOLIA WATER NORTH AMERICA	Ck# 034968	4/21/2020				
Cash Payment	E 602-43252-310	Other Professional Servic	Sewer Services - May 2020					\$5,262.00
Invoice	90234803		4/15/2020					
Cash Payment	E 601-43252-310	Other Professional Servic	Water Services - May 2020					\$3,749.00
Invoice	90234803		4/15/2020					
Transaction Date	4/13/2020	Due 0	Cash	10100			Total	\$9,011.00
Refer	2945	FS SOLUTIONS	Ck# 034963	4/21/2020				

CITY OF HANOVER

04/17/20 9:00 AM

Page 2

Payments

Current Period: April 2020

Cash Payment	E 100-42000-437 Other Miscellaneous	Transient Merchant License Background Check: M. Remick				\$20.00
Invoice	FL00367378	4/6/2020				
Cash Payment	E 100-41435-310 Other Professional Serv	Background Check: B. Desens				\$20.00
Invoice	FL00367378	4/6/2020				
Transaction Date	4/13/2020	Due 0	Cash	10100	Total	\$40.00
Refer	2929	COLLABORATIVE PLANNING LLC	Ck# 002929E	4/21/2020		
Cash Payment	E 100-41910-310 Other Professional Serv	General Planning: March 2020				\$892.50
Invoice	2020-048	4/13/2020				
Cash Payment	E 818-41910-310 Other Professional Serv	Fehn Companies - IUP Expansion: March 2020				\$2,362.50
Invoice	2020-049	4/13/2020		Project 208263		
Cash Payment	E 818-41910-310 Other Professional Serv	JBW Holdings / River Town Villas - Final Plat: March 2020				\$866.25
Invoice	2020-050	4/13/2020		Project 208258		
Cash Payment	E 818-41910-310 Other Professional Serv	JP Brooks / Rivers Edge - Concept Plan: March 2020				\$157.50
Invoice	2020-051	4/13/2020		Project 208271		
Cash Payment	E 818-41910-310 Other Professional Serv	Mavco Inc / Mercantile Pass - Concept Plan: March 2020				\$367.50
Invoice	2020-052	4/13/2020		Project 208269		
Cash Payment	E 818-41910-310 Other Professional Serv	Ben & Kristal Sneen / Riverside Acres: March 2020				\$105.00
Invoice	2020-053	4/13/2020		Project 208268		
Cash Payment	E 818-41910-310 Other Professional Serv	K. Luedemann - CUP: March 2020				\$420.00
Invoice	2020-054	4/13/2020		Project 208273		
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$5,171.25
Refer	2930	VERIZON	Ck# 034969	4/21/2020		
Cash Payment	E 100-42280-321 Telephone	iPad Data Plan - 03/03/2020 - 04/02/2020				\$50.84
Invoice	9851735382	4/2/2020				
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$50.84
Refer	2931	GRANITE ELECTRONICS	Ck# 034964	4/21/2020		
Cash Payment	E 100-42260-323 Radio Units	Chiefs Radio: Main Board Replacement & Installed an APX 4000r Assembly				\$37.00
Invoice	154004431-1	4/3/2020				
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$37.00
Refer	2932	DWS PORTABLE SPARK & ARC	Ck# 034961	4/21/2020		
Cash Payment	E 100-42220-221 Equipment Parts	LDH Hose Rack				\$639.85
Invoice	22374	4/1/2020				
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$639.85
Refer	2933	CENTURY LINK	Ck# 034958	4/21/2020		
Cash Payment	E 100-42280-321 Telephone	Fire Station Landline - 03/28/2020 - 04/27/2020				\$42.81
Invoice		3/28/2020				
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$42.81
Refer	2934	FINKEN WATER SOLUTIONS	Ck# 034962	4/21/2020		
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	10 Gallons of Drinking Water				\$12.90
Invoice	63477TJ	3/2/2020				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	40 lbs. of Solar Salt				\$9.50
Invoice	63477TJ	3/2/2020				
Cash Payment	E 100-42280-220 Repair/Maint Supply (GE	Cook & Cold Rental Cooler - April 2020				\$9.50
Invoice	1196443	4/1/2020				

Payments

Current Period: April 2020

Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$31.90
Refer	2935 MN DEPT OF LABOR AND INDUST		Ck# 002930E 4/21/2020			
Cash Payment	E 100-42401-310 Other Professional Servic		Surcharge Fees - 1st Qtr. 2020 - Confirmation			\$747.00
						#MARCH0530852020
Invoice	4/14/2020					
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$747.00
Refer	2936 A-1 OUTDOOR POWER, INC.		Ck# 002931E 4/21/2020			
Cash Payment	E 100-43000-220 Repair/Maint Supply (GE		Zero Turn Mower: Oil Filter			\$22.99
Invoice	460526 4/13/2020					
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$22.99
Refer	2937 JBW HOLDINGS LLC		Ck# 034966 4/21/2020			
Cash Payment	E 818-48200-810 Refunds & Reimburseme		Release of Escrow Fund Balance - Ordinance			\$89.50
						Amendment
Invoice	4/10/2020				Project 208253	
Cash Payment	E 818-48200-810 Refunds & Reimburseme		Release of Escrow Fund Balance - PUD			\$1,279.00
						Application
Invoice	4/10/2020				Project 208254	
Cash Payment	E 818-48200-810 Refunds & Reimburseme		Release of Escrow Fund Balance - Preliminary			\$1,835.69
						Plat
Invoice	4/10/2020				Project 208255	
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$3,204.19
Refer	2938 COTTENS, INC.		Ck# 034960 4/21/2020			
Cash Payment	E 100-43000-215 Shop Supplies		NAPA 10W30 - Qty 4			\$77.96
Invoice	210369 3/23/2020					
Transaction Date	4/15/2020	Due 0	Cash	10100	Total	\$77.96

Fund Summary

	10100 Cash
818 MISC ESCROWS FUND	\$7,482.94
602 SEWER ENTERPRISE FUND	\$5,637.00
601 WATER ENTERPRISE FUND	\$3,749.00
100 GENERAL FUND	\$17,450.96
	<hr/>
	\$34,319.90

Pre-Written Checks	\$34,319.90
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$34,319.90

CITY OF HANOVER

04/17/20 9:02 AM

Page 1

*Check Summary Register©

Batch: 04-21-20 PAY

Name	Check Date	Check Amt	
10100 Cash			
2923e XCEL ENERGY	4/21/2020	\$2,064.45	Xcel Owned Street Lighting 03/03/2020 - 04/02/
2924e CITY OF ST. MICHAEL	4/21/2020	\$375.00	Vactor Rental for Spring Cleaning of Industrial,
2929e Collaborative Planning LLC	4/21/2020	\$5,171.25	General Planning: March 2020
2930e MN DEPT OF LABOR AND INDUS	4/21/2020	\$747.00	Surcharge Fees - 1st Qtr. 2020 - Confirmation
2931e A-1 OUTDOOR POWER, INC.	4/21/2020	\$22.99	Zero Turn Mower: Oil Filter
34958 CENTURY LINK	4/21/2020	\$42.81	Fire Station Landline - 03/28/2020 - 04/27/2020
34959 CLASSIC CLEANING COMPANY,	4/21/2020	\$325.00	City Hall Monthly Cleaning - April 2020
34960 COTTENS, INC.	4/21/2020	\$77.96	NAPA 10W30 - Qty 4
34961 DWS PORTABLE SPARK & ARC	4/21/2020	\$639.85	LDH Hose Rack
34962 FINKEN WATER SOLUTIONS	4/21/2020	\$31.90	10 Gallons of Drinking Water
34963 FS SOLUTIONS	4/21/2020	\$40.00	Transient Merchant License Background Check
34964 GRANITE ELECTRONICS	4/21/2020	\$37.00	Chiefs Radio: Main Board Replacement & Insta
34965 HARDWARE HANK	4/21/2020	\$64.02	4" Foam Brushes, 3" Foam Brushes, 2" Foam
34966 JBW HOLDINGS LLC	4/21/2020	\$3,204.19	Release of Escrow Fund Balance - Ordinance
34967 MN PEIP	4/21/2020	\$2,868.14	Medical & Dental Premiums - May 2020
34968 VEOLIA WATER NORTH AMERIC	4/21/2020	\$9,011.00	Sewer Services - May 2020
34969 VERIZON	4/21/2020	\$50.84	iPad Data Plan - 03/03/2020 - 04/02/2020
34970 WRIGHT COUNTY AUDITOR-TRE	4/21/2020	\$9,546.50	WC Patrol Services - April 2020
	Total Checks	\$34,319.90	

FILTER: ((([Act Year]='2020' and [period] in (4)))) and (Source in ('04-21-20 PAY'))

2929

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-048

DATE 04/13/2020

PROJECT

General Planning

DATE	ACCOUNT SUMMARY	AMOUNT
03/10/2020	Balance Forward	\$1,365.00
	Other payments and credits after 03/10/2020 through 04/12/2020	-1,365.00
04/13/2020	Other invoices from this date	0.00
	New charges (details below)	892.50
	Total Amount Due	\$892.50

DATE	ACTIVITY	QTY	RATE	AMOUNT	
	City of Hanover:Hanover General Planning:Hanover General Planning				
	Billable Time				
03/02/2020	Review file info, review permit, email resident re: garage.	CMN	0:30	105.00	52.50
03/03/2020	Review deck permit, email to Amy.	CMN	0:30	105.00	52.50
03/05/2020	Phone conference with Brian, various emails.	CMN	0:15	105.00	26.25
03/06/2020	Phone conference with Brian. Emails with Brian and Nick re: updates to Zoning Map and Comp Plan map. Emails re: alternate meeting.	CMN	0:45	105.00	78.75
03/12/2020	Various emails.	CMN	0:15	105.00	26.25
03/13/2020	Review 2 building permits.	CMN	0:30	105.00	52.50
03/16/2020	Phone conference with Amy. Review 3 foundation as-builts, email to Amy. Emails with Amy re: new home permit. Phone	CMN	2:00	105.00	210.00

DATE	ACTIVITY	QTY	RATE	AMOUNT	
03/17/2020	conference with Brian. Email with developer re: Schendel Farm. Phone conference with Amy. Emails with Amy re: survey for building.	CMN	0:30	105.00	52.50
03/18/2020	Phone conference with Brian. Phone conference with Nick, email to Nick.	CMN	0:45	105.00	78.75
03/20/2020	Phone conference with Amy. Emails with Amy re: signage. Emails re: building permits. Phone conference with Brian. Review Council packet.	CMN	1:00	105.00	105.00
03/24/2020	Email from Brian, phone conference with Brian.	CMN	0:15	105.00	26.25
03/25/2020	Phone conference with resident re: garage. Emails with Amy and Nick. Review building permits.	CMN	1:00	105.00	105.00
03/30/2020	Email to Nick re: maps.	CMN	0:15	105.00	26.25
	Subtotal:				892.50
	SUBTOTAL - City of Hanover: Hanover General Planning: Hanover General Planning				892.50

TOTAL OF NEW CHARGES 892.50
BALANCE DUE

\$892.50

E # 100-41910-310

Planning & Zoning
↳ Other Prof. Svcs.

Collaborative Planning, LLC
 PO Box 251
 Hamel, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2020-049
DATE 04/13/2020

PROJECT
 Mahler IUP *Fenn Companies - IUP Expansion*

DATE	ACCOUNT SUMMARY	AMOUNT
03/10/2020	Balance Forward	\$2,021.25
	Other payments and credits after 03/10/2020 through 04/12/2020	-2,021.25
04/13/2020	Other invoices from this date	0.00
	New charges (details below)	2,362.50
	Total Amount Due	\$2,362.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/02/2020	Email from Scott.	CMN	0:15 105.00	26.25
03/03/2020	Review resolution, email to staff. Phone conference with Brian, various emails. Phone conference with Brian and Nick. Phone conference with Jay. Phone conference with Scott. Phone conference with Nick.	CMN	4:15 105.00	446.25
03/04/2020	Conference call with Brian and Nick. Various emails. Editing condition list, email to Scott and Gary. Phone conference with Scott.	CMN	2:45 105.00	288.75
03/05/2020	Various calls and emails re: operations ongoing. Preparing memos and resolutions, conditions. Phone call with Scott. Phone call with Brian. Review memo from Scott.	CMN	7:15 105.00	761.25
03/06/2020	Drafting staff report, preparing packet, email to Brian.	CMN	1:15 105.00	131.25
03/09/2020	Emails with Scott. Prepare for and attend Council meeting. Edit resolution, email to Brian.	CMN	4:15 105.00	446.25

DATE	ACTIVITY	QTY	RATE	AMOUNT	
03/13/2020	Email from Scott.	CMN	0:15	105.00	26.25
03/17/2020	Phone conference with Scott. Various emails re: LOC.	CMN	0:30	105.00	52.50
03/18/2020	Various emails.	CMN	0:15	105.00	26.25
03/19/2020	Email re: LOC.	CMN	0:15	105.00	26.25
03/25/2020	Various emails.	CMN	0:15	105.00	26.25
03/27/2020	Emails with Mayor. Phone conference with Brian. Phone conference with Scott.	CMN	1:00	105.00	105.00

TOTAL OF NEW
CHARGES
BALANCE DUE

2,362.50

\$2,362.50

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208263

Collaborative Planning, LLC
 PO Box 251
 Hamel, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2020-050
DATE 04/13/2020

PROJECT
 River Town Villas *Final Plat* *JBW Holdings*

DATE	ACCOUNT SUMMARY	AMOUNT
03/10/2020	Balance Forward	\$26.25
	Other payments and credits after 03/10/2020 through 04/12/2020	-26.25
04/13/2020	Other invoices from this date	0.00
	New charges (details below)	866.25
	Total Amount Due	\$866.25

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/05/2020	Various emails. No Charge	0:15	0.00	0.00
03/06/2020	Emails re: precon and final plat. CMN	0:15	105.00	26.25
03/12/2020	Emails with Josh. CMN	0:15	105.00	26.25
03/15/2020	Reviewing Development Agreement. CMN	0:30	105.00	52.50
03/16/2020	Reviewing Development Agreement, phone conference with Josh. Phone conference with Brian. Various emails re: precon, engineers estimate, etc. CMN	1:30	105.00	157.50
03/18/2020	Editing Development Agreement. Phone conference with Josh, phone conference with Nick. Various emails. Phone conference with Josh. Phone conference with Brian. Drafting letter of instruction. CMN	3:15	105.00	341.25
03/19/2020	Phone conference with Brian. Email from Brian. CMN	0:30	105.00	52.50
03/24/2020	Email from Josh. CMN	0:15	105.00	26.25
03/26/2020	Various emails, phone conference with Brian. CMN	0:30	105.00	52.50
03/27/2020	Various emails. CMN	0:15	105.00	26.25
03/30/2020	Edit Development Agreement, CMN	1:00	105.00	105.00

Collaborative Planning, LLC
 PO Box 251
 Hamel, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2020-051
DATE 04/13/2020

PROJECT

Rivers Edge

JP Brooks - Concept Plan

DATE	ACCOUNT SUMMARY	AMOUNT
03/10/2020	Balance Forward	\$1,706.25
	Other payments and credits after 03/10/2020 through 04/12/2020	-1,706.25
04/13/2020	Other invoices from this date	0.00
	New charges (details below)	157.50
	Total Amount Due	\$157.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/02/2020	Various emails. CMN	0:15	105.00	26.25
03/16/2020	Email to Jason. Email from Jason, email to staff. Review concept plan. Email to Jason. CMN	0:30	105.00	52.50
03/17/2020	Update webpage. CMN	0:15	105.00	26.25
03/18/2020	Organize file, review plans. CMN	0:15	105.00	26.25
03/19/2020	Email re: engineering comments. CMN	0:15	105.00	26.25

TOTAL OF NEW CHARGES 157.50
 BALANCE DUE

\$157.50

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning
 ↳ Other Prof. Svcs.

Project # 208271

Collaborative Planning, LLC
 PO Box 251
 Hamel, MN 55340
 763-473-0569

INVOICE

BILL TO
 City of Hanover
 PO Box 278
 Hanover, MN 55341

INVOICE # 2020-052
DATE 04/13/2020

PROJECT
 Mercantile Pass *Marco Inc. - Concept Plan*

DATE	ACCOUNT SUMMARY	AMOUNT
03/10/2020	Balance Forward	\$1,391.25
	Other payments and credits after 03/10/2020 through 04/12/2020	-1,391.25
04/13/2020	Other invoices from this date	0.00
	New charges (details below)	367.50
	Total Amount Due	\$367.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/03/2020	Email to Scott.	CMN	0:15 105.00	26.25
03/06/2020	Prepare reports for Council packet, email to Brian.	CMN	1:15 105.00	131.25
03/09/2020	Prepare for and attend Council meeting.	CMN	1:15 105.00	131.25
03/17/2020	Phone conference with Scott, Email to Brian.	CMN	0:15 105.00	26.25
03/18/2020	Phone conference with Brian, email to Scott.	CMN	0:15 105.00	26.25
03/27/2020	Various emails.	CMN	0:15 105.00	26.25

TOTAL OF NEW CHARGES 367.50
 BALANCE DUE

\$367.50

E # 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208269

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

City of Hanover
PO Box 278
Hanover, MN 55341

INVOICE # 2020-053

DATE 04/13/2020

PROJECT

Riverside Acres

Ben & Kristal Sneen -

DATE	ACCOUNT SUMMARY	AMOUNT
03/10/2020	Balance Forward	\$1,181.25
	Other payments and credits after 03/10/2020 through 04/12/2020	-1,181.25
04/13/2020	Other invoices from this date	0.00
	New charges (details below)	105.00
	Total Amount Due	\$105.00

DATE	ACTIVITY	QTY	RATE	AMOUNT	
03/06/2020	Phone conference with Brian. Emails re: fire access road, review code.	CMN	0:30	105.00	52.50
03/26/2020	Emails with Kristal.	CMN	0:15	105.00	26.25
03/27/2020	Email from resident, email to Brian. Email to resident.	CMN	0:15	105.00	26.25

TOTAL OF NEW CHARGES 105.00
BALANCE DUE

\$105.00

E # 818 - 41910 - 310

Misc. Escrows

↳ Planning & Zoning
↳ Other Prof. Svcs.

Project # 208268

Collaborative Planning, LLC

PO Box 251
Hamel, MN 55340
763-473-0569

INVOICE

BILL TO

Luedeman CUP
PO Box 278
Hanover, MN 55341

INVOICE # 2020-054

DATE 04/13/2020

PROJECT

Luedemann CUP

DATE	ACTIVITY	QTY	RATE	AMOUNT	
03/17/2020	Emails re: application.	CMN	0:15	105.00	26.25
03/23/2020	Various emails. Reviewing plans.	CMN	1:00	105.00	105.00
03/24/2020	Reviewing plans, phone conference with Nick. Phone conference with Brian.	CMN	1:00	105.00	105.00
03/25/2020	Reviewing application. Phone conference with Andrew.	CMN	0:30	105.00	52.50
03/27/2020	Review application, draft 1599 letter. Various emails. Phone conference with Brian.	CMN	1:00	105.00	105.00
03/30/2020	Phone conference with Brian.	CMN	0:15	105.00	26.25

BALANCE DUE

\$420.00

E# 818-41910-310

Misc. Escrows

↳ Planning & Zoning

↳ Other Prof. Svcs.

Project # 208273

CITY OF HANOVER

Cash Balances

April 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$542,398.67	\$10,234.49	\$72,185.72	\$480,447.44
107 FIRE DEPT DONATIONS FUND	\$26,087.47	\$0.00	\$0.00	\$26,087.47
201 EDA SPECIAL REVENUE FUND	\$141,314.32	\$0.00	\$1,951.28	\$139,363.04
205 EDA BUSINESS INCENTIVE FUND	\$75,414.26	\$658.71	\$0.00	\$76,072.97
311 2008A GO CIP REFUNDING BOND	\$47,732.67	\$0.00	\$0.00	\$47,732.67
312 2009A GO IMP REFUNDING BOND	\$15,414.65	\$0.00	\$0.00	\$15,414.65
314 2011A GO IMP CROSSOVER REF BD	\$472,094.03	\$4,393.93	\$4,632.50	\$471,855.46
315 2016A GO CIP BOND	\$17,390.08	\$0.00	\$0.00	\$17,390.08
401 GENERAL CAPITAL PROJECTS	\$724,776.50	\$0.00	\$0.00	\$724,776.50
402 PARKS CAPITAL PROJECTS	\$93,737.92	\$0.00	\$0.00	\$93,737.92
403 FIRE DEPT CAPITAL FUND	\$359,706.65	\$0.00	\$0.00	\$359,706.65
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$118,443.56	\$0.00	\$0.00	\$118,443.56
406 GAMBLING PROCEEDS	\$11,676.04	\$0.00	\$0.00	\$11,676.04
407 TIF REDEV DIST #1	\$8,751.97	\$0.00	\$0.00	\$8,751.97
409 MAHLER PIT - 15TH ST IMP FUND	\$106,303.80	\$0.00	\$0.00	\$106,303.80
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$12,428.06	\$0.00	\$0.00	\$12,428.06
418 STREET CAPITAL PROJ FUND	\$388,607.68	\$0.00	\$1,733.00	\$386,874.68
601 WATER ENTERPRISE FUND	\$983,063.97	\$0.00	\$3,749.00	\$979,314.97
602 SEWER ENTERPRISE FUND	\$438,010.33	\$0.00	\$5,637.00	\$432,373.33
603 STORM WATER ENTERPRISE FUND	\$184,929.62	\$0.00	\$563.85	\$184,365.77
611 WATER CAPITAL IMP FUND	\$218,565.29	\$0.00	\$0.00	\$218,565.29
612 SEWER CAPITAL IMP FUND	\$2,158,952.82	\$0.00	\$4,393.93	\$2,154,558.89
613 STORM WATER CAPITAL IMP FUND	\$688,876.82	\$0.00	\$0.00	\$688,876.82
701 RIVER ROAD CEMETERY	\$36,031.74	\$50.00	\$0.00	\$36,081.74
702 CSAH 19 CEMETERY	\$2,650.00	\$0.00	\$0.00	\$2,650.00
811 EROSION CONTROL ESCROW FUND	\$46,123.53	\$0.00	\$0.00	\$46,123.53
815 LANDSCAPE ESCROW FUND	\$46,000.00	\$0.00	\$0.00	\$46,000.00
817 INFRASTRUCTURE ESCROW FUND	\$30,000.00	\$0.00	\$0.00	\$30,000.00
818 MISC ESCROWS FUND	\$44,820.58	\$0.00	\$14,665.94	\$30,154.64
820 BRIDGES TOWNHOMES ESC FUND	\$3,764.63	\$0.00	\$0.00	\$3,764.63
823 CROW RVR HTS WEST 3RD / BACKES	\$20,243.35	\$0.00	\$1,333.50	\$18,909.85
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$71,947.39	\$0.00	\$1,671.50	\$70,275.89
900 INTEREST	\$24,305.06	\$0.00	\$0.00	\$24,305.06
	\$8,160,563.46	\$15,337.13	\$112,517.22	\$8,063,383.37

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$13,836.42	\$1,010,873.00	\$997,036.58	1.37%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$104,404.00	\$104,404.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,619.89	\$15,000.00	\$11,380.11	24.13%
Source Alt Code TAXES		\$0.00	\$17,456.31	\$1,130,277.00	\$1,112,820.69	1.54%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	-\$200.00	\$1,225.00	\$11,000.00	\$9,775.00	11.14%
SERVICE	R 100-34107 Assessment Search Fees	\$50.00	\$550.00	\$600.00	\$50.00	91.67%
SERVICE	R 100-34108 Administrative Fees	\$150.00	\$1,350.00	\$3,000.00	\$1,650.00	45.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$610.00	\$0.00	-\$610.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$107,573.00	\$107,573.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$1,163.40	\$6,000.00	\$4,836.60	19.39%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		\$0.00	\$4,898.40	\$130,723.00	\$125,824.60	3.75%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$5.00	\$1,816.80	\$100.00	-\$1,716.80	1816.80%
MISC	R 100-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$917.54	\$400.00	-\$517.54	229.39%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$400.00	\$9,000.00	\$8,600.00	4.44%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$5.00	\$3,134.34	\$9,500.00	\$6,365.66	32.99%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$0.00	\$6,870.00	\$6,870.00	0.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$225.00	\$1,000.00	\$775.00	22.50%
LIC PERM	R 100-32210 Building Permits	\$9,998.75	\$33,686.29	\$100,000.00	\$66,313.71	33.69%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$9,998.75	\$35,411.29	\$110,420.00	\$75,008.71	32.07%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$124,773.00	\$124,773.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$0.00	\$170,612.00	\$170,612.00	0.00%
FINES	R 100-35100 Court Fines	\$0.00	\$285.95	\$3,000.00	\$2,714.05	9.53%
Source Alt Code FINES		\$0.00	\$285.95	\$3,000.00	\$2,714.05	9.53%
Fund 100 GENERAL FUND		\$10,003.75	\$61,186.29	\$1,554,532.00	\$1,493,345.71	3.94%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$10,003.75	\$61,186.29	\$1,554,532.00	\$1,493,345.71	3.94%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Meet	\$120.75	\$120.75	\$13,000.00	\$12,879.25	0.93%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instruction	\$0.00	\$550.00	\$2,000.00	\$1,450.00	27.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$4,237.68	\$7,500.00	\$3,262.32	56.50%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$271.04	\$2,000.00	\$1,728.96	13.55%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$132.01	\$428.72	\$20,000.00	\$19,571.28	2.14%
Dept 41110 Council		\$252.76	\$5,608.19	\$45,495.00	\$39,886.81	12.33%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Meet	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instruction	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees Re	\$6,307.70	\$25,042.10	\$78,668.00	\$53,625.90	31.83%
CITYADM	E 100-41400-121 PERA	\$473.08	\$1,878.17	\$5,900.00	\$4,021.83	31.83%
CITYADM	E 100-41400-122 FICA	\$388.88	\$1,543.82	\$4,877.00	\$3,333.18	31.66%
CITYADM	E 100-41400-123 Medicare	\$90.94	\$361.04	\$1,141.00	\$779.96	31.64%
CITYADM	E 100-41400-134 Employer Paid Life	\$53.02	\$212.08	\$674.00	\$461.92	31.47%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$646.14	\$2,584.56	\$8,400.00	\$5,815.44	30.77%
CITYADM	E 100-41400-208 Training and Instruction	\$0.00	\$725.00	\$1,500.00	\$775.00	48.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$98.28	\$200.00	\$101.72	49.14%
Dept 41400 City Administrator		\$7,959.76	\$32,445.05	\$101,360.00	\$68,914.95	32.01%
Dept 41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees Re	\$311.50	\$1,424.50	\$13,500.00	\$12,075.50	10.55%
ELECTION	E 100-41410-122 FICA	\$31.77	\$100.77	\$837.00	\$736.23	12.04%
ELECTION	E 100-41410-123 Medicare	\$7.43	\$23.57	\$196.00	\$172.43	12.03%
ELECTION	E 100-41410-200 Office Supplies (GENER	\$2,911.83	\$3,303.35	\$5,000.00	\$1,696.65	66.07%
ELECTION	E 100-41410-310 Other Professional Servi	\$222.00	\$222.00	\$5,000.00	\$4,778.00	4.44%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,200.00	-\$1.60	100.13%
ELECTION	E 100-41410-437 Other Miscellaneous	\$193.43	\$2,000.88	\$0.00	-\$2,000.88	0.00%
Dept 41410 Elections		\$3,677.96	\$8,276.67	\$25,933.00	\$17,656.33	31.92%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees Re	\$3,822.41	\$15,380.26	\$49,926.00	\$34,545.74	30.81%
CLERICAL	E 100-41430-121 PERA	\$286.68	\$1,153.52	\$3,744.00	\$2,590.48	30.81%
CLERICAL	E 100-41430-122 FICA	\$234.80	\$944.82	\$3,095.00	\$2,150.18	30.53%
CLERICAL	E 100-41430-123 Medicare	\$54.92	\$220.98	\$724.00	\$503.02	30.52%
CLERICAL	E 100-41430-134 Employer Paid Life	\$37.02	\$148.08	\$456.00	\$307.92	32.47%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$646.14	\$2,584.56	\$8,400.00	\$5,815.44	30.77%
CLERICAL	E 100-41430-208 Training and Instruction	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$22.50	\$100.00	\$77.50	22.50%
Dept 41430 Clerical Staff		\$5,081.97	\$20,454.72	\$66,945.00	\$46,490.28	30.55%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Servi	\$20.00	\$170.00	\$500.00	\$330.00	34.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$72.46	\$2,000.00	\$1,927.54	3.62%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41435	Staff Expenses	\$20.00	\$242.46	\$2,800.00	\$2,557.54	8.66%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees Re	\$4,434.16	\$17,668.76	\$57,920.00	\$40,251.24	30.51%
ACCTING	E 100-41530-121 PERA	\$332.56	\$1,325.15	\$4,344.00	\$3,018.85	30.51%
ACCTING	E 100-41530-122 FICA	\$274.92	\$1,095.47	\$3,591.00	\$2,495.53	30.51%
ACCTING	E 100-41530-123 Medicare	\$64.30	\$256.21	\$840.00	\$583.79	30.50%
ACCTING	E 100-41530-134 Employer Paid Life	\$42.26	\$169.04	\$527.00	\$357.96	32.08%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$645.72	\$2,582.88	\$8,400.00	\$5,817.12	30.75%
ACCTING	E 100-41530-208 Training and Instruction	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.00	\$250.00	\$200.00	20.00%
ACCTING	E 100-41530-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$5,793.92	\$23,147.51	\$76,872.00	\$53,724.49	30.11%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Serv	\$0.00	\$150.00	\$22,000.00	\$21,850.00	0.68%
Dept 41540	Auditing	\$0.00	\$150.00	\$22,000.00	\$21,850.00	0.68%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Servi	\$0.00	\$165.85	\$23,000.00	\$22,834.15	0.72%
Dept 41550	Assessing	\$0.00	\$165.85	\$23,000.00	\$22,834.15	0.72%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$145.15	\$670.20	\$3,500.00	\$2,829.80	19.15%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$3.00	\$200.00	\$197.00	1.50%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$1,520.50	\$8,000.00	\$6,479.50	19.01%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$0.00	\$1,635.69	\$4,500.00	\$2,864.31	36.35%
PURCHASE	E 100-41570-322 Postage	\$0.00	-\$4.91	\$2,500.00	\$2,504.91	-0.20%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$145.15	\$3,824.48	\$21,700.00	\$17,875.52	17.62%
Dept 41600	Computer					
COMPUTER	E 100-41600-310 Other Professional Servi	\$1,658.84	\$2,493.55	\$6,000.00	\$3,506.45	41.56%
Dept 41600	Computer	\$1,658.84	\$2,493.55	\$6,000.00	\$3,506.45	41.56%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$990.80	\$2,089.33	\$20,000.00	\$17,910.67	10.45%
Dept 41610	City Attorney	\$990.80	\$2,089.33	\$20,000.00	\$17,910.67	10.45%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Servi	\$892.50	\$3,596.50	\$20,000.00	\$16,403.50	17.98%
Dept 41910	Planning and Zoning	\$892.50	\$3,596.50	\$20,000.00	\$16,403.50	17.98%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$1,083.28	\$1,778.34	\$6,000.00	\$4,221.66	29.64%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$775.00	\$550.00	-\$225.00	140.91%
GOVTBLDG	E 100-41940-310 Other Professional Servi	\$1,075.00	\$1,578.04	\$7,500.00	\$5,921.96	21.04%
GOVTBLDG	E 100-41940-321 Telephone	\$347.06	\$1,391.13	\$6,400.00	\$5,008.87	21.74%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$258.00	\$400.00	\$142.00	64.50%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$648.84	\$1,378.26	\$9,000.00	\$7,621.74	15.31%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$297.20	\$1,462.96	\$5,000.00	\$3,537.04	29.26%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$274.28	\$1,102.05	\$3,000.00	\$1,897.95	36.74%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$34.88	\$602.21	\$4,000.00	\$3,397.79	15.06%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41940	General Govt Buildings/Plant	\$3,760.54	\$10,325.99	\$46,850.00	\$36,524.01	22.04%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$1,062.00	\$3,702.50	\$15,000.00	\$11,297.50	24.68%
Dept 41950	Engineer	\$1,062.00	\$3,702.50	\$15,000.00	\$11,297.50	24.68%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENER	\$0.00	\$5,087.36	\$13,000.00	\$7,912.64	39.13%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$10,000.88	\$25,000.00	\$14,999.12	40.00%
Dept 41960	Insurance	\$0.00	\$15,088.24	\$38,000.00	\$22,911.76	39.71%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$494.80	\$300.00	-\$194.80	164.93%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$42.50	\$200.00	\$157.50	21.25%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$30.88	\$2,000.00	\$1,969.12	1.54%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$568.18	\$2,750.00	\$2,181.82	20.66%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$20.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$20.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Servi	\$0.00	\$0.00	\$84,368.00	\$84,368.00	0.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$0.00	\$84,368.00	\$84,368.00	0.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Servi	\$9,546.50	\$38,186.00	\$114,558.00	\$76,372.00	33.33%
Dept 42102	Wright County Sheriff	\$9,546.50	\$38,186.00	\$114,558.00	\$76,372.00	33.33%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$23,717.50	\$70,600.00	\$46,882.50	33.59%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,470.46	\$4,377.00	\$2,906.54	33.60%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$343.92	\$1,024.00	\$680.08	33.59%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENER	\$0.00	\$3,466.24	\$9,000.00	\$5,533.76	38.51%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$78.89	\$350.00	\$271.11	22.54%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$100.00	\$1,315.00	\$1,000.00	-\$315.00	131.50%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$1,512.05	\$5,000.00	\$3,487.95	30.24%
Dept 42210	Fire Dept Administration	\$100.00	\$31,904.06	\$95,651.00	\$63,746.94	33.35%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$639.85	\$1,048.57	\$11,500.00	\$10,451.43	9.12%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$241.44	\$1,500.00	\$1,258.56	16.10%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$426.80	\$500.77	\$28,500.00	\$27,999.23	1.76%
FIREEQUIP	E 100-42220-580 Other Equipment	\$30.57	\$30.57	\$5,000.00	\$4,969.43	0.61%
Dept 42220	Fire Dept Equipment	\$1,097.22	\$1,821.35	\$47,500.00	\$45,678.65	3.83%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instruction	\$0.00	\$588.06	\$7,500.00	\$6,911.94	7.84%
FIRETRNG	E 100-42240-310 Other Professional Servi	\$0.00	\$842.57	\$3,380.00	\$2,537.43	24.93%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$0.00	\$1,430.63	\$12,380.00	\$10,949.37	11.56%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$212.96	\$3,000.00	\$2,787.04	7.10%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$1,031.05	\$1,364.08	\$9,000.00	\$7,635.92	15.16%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$37.00	\$37.00	\$7,800.00	\$7,763.00	0.47%
Dept 42260 Fire Vehicles		\$1,068.05	\$1,614.04	\$20,800.00	\$19,185.96	7.76%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$31.90	\$672.82	\$7,500.00	\$6,827.18	8.97%
FIREBLDG	E 100-42280-321 Telephone	\$144.49	\$318.80	\$1,000.00	\$681.20	31.88%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$316.80	\$683.59	\$4,500.00	\$3,816.41	15.19%
FIREBLDG	E 100-42280-383 Gas Utilities	\$219.66	\$1,062.82	\$3,500.00	\$2,437.18	30.37%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42280 Fire Stations and Bldgs		\$712.85	\$2,738.03	\$17,300.00	\$14,561.97	15.83%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
FIRERELIEF	E 100-42290-125 Other Retirement Contri	\$0.00	\$0.00	\$12,096.00	\$12,096.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Serv	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$0.00	\$57,346.00	\$57,346.00	0.00%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Servi	\$2,485.95	\$10,109.67	\$40,000.00	\$29,890.33	25.27%
Dept 42401 Building Inspection Admin		\$2,485.95	\$10,109.67	\$40,000.00	\$29,890.33	25.27%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Servi	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees Re	\$8,636.60	\$45,171.16	\$146,116.00	\$100,944.84	30.91%
PUBWRKS	E 100-43000-102 Full-Time Employees Ov	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$840.00	\$28,360.00	\$27,520.00	2.96%
PUBWRKS	E 100-43000-121 PERA	\$647.74	\$3,321.91	\$12,834.00	\$9,512.09	25.88%
PUBWRKS	E 100-43000-122 FICA	\$525.67	\$2,764.95	\$11,775.00	\$9,010.05	23.48%
PUBWRKS	E 100-43000-123 Medicare	\$122.94	\$646.66	\$2,892.00	\$2,245.34	22.36%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$80.60	\$419.24	\$1,548.00	\$1,128.76	27.08%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$1,520.18	\$8,227.84	\$32,400.00	\$24,172.16	25.39%
PUBWRKS	E 100-43000-208 Training and Instruction	\$0.00	\$2,374.00	\$3,500.00	\$1,126.00	67.83%
PUBWRKS	E 100-43000-212 Motor Fuels	\$490.22	\$2,557.45	\$12,000.00	\$9,442.55	21.31%
PUBWRKS	E 100-43000-215 Shop Supplies	\$151.61	\$1,220.58	\$7,500.00	\$6,279.42	16.27%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$22.99	\$1,923.21	\$12,000.00	\$10,076.79	16.03%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$65.90	\$1,500.00	\$1,434.10	4.39%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$0.00	\$315.33	\$10,000.00	\$9,684.67	3.15%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Servi	\$46.90	\$3,771.20	\$7,500.00	\$3,728.80	50.28%
PUBWRKS	E 100-43000-321 Telephone	\$524.20	\$1,551.59	\$4,200.00	\$2,648.41	36.94%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$566.41	\$974.68	\$4,000.00	\$3,025.32	24.37%
PUBWRKS	E 100-43000-383 Gas Utilities	\$453.46	\$2,142.31	\$7,000.00	\$4,857.69	30.60%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$555.14	\$0.00	-\$555.14	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$13,789.52	\$78,977.90	\$310,325.00	\$231,347.10	25.45%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$3,780.00	\$3,899.70	\$50,000.00	\$46,100.30	7.80%
Dept 43121	Paved Streets	\$3,780.00	\$3,899.70	\$50,000.00	\$46,100.30	7.80%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$1,895.34	\$6,385.20	\$20,000.00	\$13,614.80	31.93%
Dept 43125	Ice & Snow Removal	\$1,895.34	\$6,385.20	\$20,000.00	\$13,614.80	31.93%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$2,177.54	\$6,436.12	\$25,000.00	\$18,563.88	25.74%
Dept 43160	Street Lighting	\$2,177.54	\$6,436.12	\$25,000.00	\$18,563.88	25.74%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,562.00	\$10,663.25	\$44,000.00	\$33,336.75	24.23%
Dept 43245	Recycling: Refuse	\$3,562.00	\$10,663.25	\$44,000.00	\$33,336.75	24.23%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$2,274.11	\$9,100.00	\$6,825.89	24.99%
Dept 45186	Senior Center	\$0.00	\$2,274.11	\$9,100.00	\$6,825.89	24.99%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$94.13	\$2,000.00	\$1,905.87	4.71%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$0.00	\$2,075.77	\$6,000.00	\$3,924.23	34.60%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$160.01	\$377.01	\$2,200.00	\$1,822.99	17.14%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
Dept 45200	Parks (GENERAL)	\$160.01	\$2,546.91	\$26,200.00	\$23,653.09	9.72%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$4,655.41	\$11,600.00	\$6,944.59	40.13%
Dept 45500	Libraries (GENERAL)	\$0.00	\$4,655.41	\$11,600.00	\$6,944.59	40.13%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$200.00	\$1,600.00	\$9,000.00	\$7,400.00	17.78%
Dept 48205	Damage Deposit Refunds	\$200.00	\$1,600.00	\$9,000.00	\$7,400.00	17.78%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$71,891.18	\$337,691.60	\$1,554,533.00	\$1,216,841.40	21.72%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	April 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$71,891.18	\$337,691.60	\$1,554,533.00	\$1,216,841.40	21.72%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 04-21-20-39

ACCEPTING DONATION FOR PARK BOARD EVENTS

WHEREAS, Res No 03-23-20-34 accepting donations for the 2020 East Egg Hunt was tabled due to the cancellation of the East Egg Hunt; and

WHEREAS, the donators indicated funds donated to the Park Board could be utilized on other Park Board Events.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby accepts the following donations for Park Board Events:

- Hanover Historical Society - \$100
- River Inn - \$100
- Maverick Construction - \$100

BE IT FURTHER RESOVLED, that the City of Hanover expresses its appreciation for the continued support and donations.

Tabled by the City Council this 21st day of April, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 04-21-20-40

**APPROVING PURCHASE OF
EDA BUSINESS APPRECIATION TOKENS**

WHEREAS, the Hanover EDA approved the purchase of Yeti Mugs to be given as business appreciation tokens at the next EDA Business Social.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of Yeti Mugs to be provided as business appreciation tokens in the amount of \$1,641.28.

Adopted by the City Council this 21st day of April, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 04-21-20-41

APPOINTING PROBATIONARY FIREFIGHTER

WHEREAS, the Hanover Fire Department currently has vacancies; and

WHEREAS, Fire Chief Dave Malewicki recommends appointing Dexter Dehmer as a Probationary Firefighter, subject to passing of criminal background check, physical examination, and agility test.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the hiring of Dexter Dehmer as a Probationary Firefighter, subject to the conditions listed above and applicable City policies.

Adopted by the City Council this 21st day of April, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 04-21-20-42

**APPROVING PROPOSAL FROM FIRE CATT PRECISION SERVICE TESTING
FOR FIRE DEPARTMENT HOSE TESTING**

WHEREAS, Fire Chief Malewicki recommends approval of the attached proposal to complete annual hose testing with a three-year contract; and

WHEREAS, the budget identifies funds to complete the testing via third party.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the attached proposal with a three-year contract at a price of \$0.32 per foot of hose or approximately \$2,400 per year.

Adopted by the City Council this 21st day of April, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Electronic Delivery

April 9, 2020

Dave Malewicki
Fire Chief
Hanover Fire Department
369 Labeaux Avenue
Hanover, MN 55341

Chief Malewicki:

Per your request we are pleased to submit this proposal for your annual fire hose and ground ladder testing.

Background

FireCatt is proud to have revolutionized the fire hose testing industry. FireCatt is the sole source supplier and owner of a patented method that incorporates computerized testing technology and a software program designed to incorporate the testing standards and guidelines of NFPA 1962.

FireCatt is now testing over 14 million feet of fire hose per year in 45 States. We have been testing fire hose for more than 11 years. Customers that have come to trust FireCatt's precision testing service include: fire departments; oil refineries; nuclear power plants; and industrial operations.

We trust you will take the time to understand the value FireCatt creates by using the best technology, people and processes available to provide your critical annual services testing. FireCatt will save you manpower time, reduce liability and injuries, and create repeatable, valid test results with advanced technology and professional service.

Our testing team is structured with a team leader, an assistant leader and four hose technicians, all formally trained by FireCatt. We believe in a professionally run hose testing process starting with pre-test planning, meticulous attention to detail during the testing process and documented repacking of your equipment to the standard you require.

Who Is the FireCatt Customer?

FireCatt customers are the leaders within the fire service. They don't settle for "good enough" when it comes to the safety of their people and equipment. They want the most accurate testing option available, while receiving the most professional service. They want the most reliable and defensible third party validation. They want peace of mind, and that's what FireCatt delivers.

FireCatt will provide annual service pressure testing per the **NFPA 1962, 2018 Edition Standard** for Hose and **NFPA 1932, 2010 Edition Standard** for Ladders using patented technology test equipment designed for safety, accuracy and efficiency.

Sole Source FireCatt Specifications:

- Electronic and computerized pressure transducers shall be used to monitor and regulate pressures.
- Software controls the entire test process to ensure NFPA 1962 Standard is followed. One item to note is that during pressurization, hose will only be pressurized at 15 psi per second. Our system will meet this standard each and every test, ensuring that the fire hose will not be subjected to a shock pressure which can lead to shorter hose life expectancy.
- Air actuated and computerized valves shall be used to eliminate manual control of all valves at high pressure and provide emergency automated shut-off/shut-down capability. The use of manual valves that are less than 100% repeatable and expose personnel to unnecessary risk will not be permitted.
- Pressure release at the end of each test shall be accomplished through air actuated and computer controlled valves operated remotely. This will eliminate the need to release pressure at the end of each hose and eliminate the risk associated with exposing personnel to potential catastrophic failure while hose is fully pressurized.
- Hydrant pressure shall be monitored through the use of electronic and computerized pressure transducers. Hydrant pressure will be regulated to meet the NFPA requirement of 45 PSI at the beginning of the test.
- An amber warning beacon shall be illuminated at all times when the hose is pressurizing or at high pressure.
- Ten manifolds shall be used each with their own computerized pressure transducer and valve so that ten separate pressures can be tested simultaneously.
- Up to 3,000 feet of hose shall be tested per test cycle.
- Multiple diameter hoses shall be tested simultaneously.
- Air relief valves shall be used at the end of each hose lay per manifold.
- Computerized digital pressure readouts shall be used in order to eliminate subjective “needle bounce” of analog gauges.
- Computerized timing of tests shall be used to eliminate subjective timing devices such as manual stop watches prone to operator error.
- Heavy Duty Bar Code labels will be used on each hose for ease of Identification and Inventory Control.

NFPA Fire Hose Testing Standards

1. Each length of hose will be assigned an Identification Number using a barcode label on each coupling. That I.D. number shall also be recorded on the hose jacket at each end of the hose using a permanent ink marker.
2. Each length of hose will be inspected, both the outer jacket and inner liner.
3. All couplings and threads will be inspected.
4. All gaskets will be inspected, defective gaskets will be replaced at no extra cost.

5. FireCatt will supply hose manufacturer approved lubricant for coupling lubrication.
6. All defective hose will be tagged and removed from service and the defect location on the hose will be marked using permanent marker. The tag will be distinctive and state the reason for removal from service, date, and hose I.D. number. This information will also be contained within the test report.
7. FireCatt will supply "Never Seize" lubricant for lubricating all apparatus connection points so as to reduce galvanic reaction associated with dissimilar metal contact.
8. FireCatt will accurately record all data that will be contained in the final report which will include, Department I.D., Station or Apparatus I.D., FireCatt hose I.D., Fire Department hose I.D., Manufacturer, Date of Manufacture, Date in Service, Size, Length, Pressure, Pass/Fail, Reason for Failure, and Tread Type.
9. FireCatt will provide a hard copy of the Test Report within 1 week of test completion. The Hose Test Report is documented on a per Department basis. If you require your hose documentation broken down per apparatus or station, this service is available and must be pre-arranged.
10. FireCatt will provide internet web access to your electronic test record and protect this information using a unique login and password within 1 week of test completion. Access to the test records will be for a minimum of 7 years from date of the most recent test.
11. FireCatt will be licensed and insured to meet the State, City and Department requirements.

Pricing

Option(s)	Quantity in Feet	Price per Foot	TOTAL
1 Fire Hose Testing FireCatt provides all Labor	7,500 (approximate)	\$0.35	\$2,625.00
		\$0.32	\$2,400.00*
2 Ground Ladder Testing FireCatt provides all Labor	TBD	\$1.95	TBD

Note: Hard suction hose, if utilized, is vacuum tested at the same price per foot as supply and attack hose.

Option 1 - FireCatt will provide ALL labor to unload apparatus, lay out test, couple/uncouple, roll hose and reload apparatus. The Fire Department will provide labor only to drive apparatus to and from test site.

Option 2 - FireCatt will provide all labor to perform precision ground ladder testing via digital load cell technology that will meet NFPA1932, 2010 edition standards. FireCatt incorporates a load cell that is UL Certified to NFPA 1983, general use. There are no other charges! Heat sensor labels are included in our per foot price.

Logistics:

Prior to testing FireCatt will work with your Department to formulate and tailor a logistics plan that will work best for you. The following is an example of a typical logistics plan:

When FireCatt begins testing we will start with your *rack/auxiliary* hose then your *reserve* apparatus(s). Your tested *rack/auxiliary* hose will be ready to replace any failed hose from your apparatus(s). Once the *reserve apparatus(s)* are tested your company can take the tested reserve to replace a front-line apparatus prior to testing. Thus, we eliminate any down time in your Department for hose testing and we keep your companies in district. That way the public that you serve will not see an increase in response time during hose testing.

The Department will be responsible to provide a suitable test a location 300' in length x 100' wide, a water supply via Fire Hydrant (preferably), stand pipe, or tender, a driver to move your apparatus and a single point of contact.

Contract Term

Pricing in BLACK is for a 1-year contract. ***Pricing in RED is for a 3-year contract and represents over a 10% discount, and the price will remain the same - guaranteed for all 3 years.**

Completion

Testing will take approximately 1 day(s) annually (weather, total feet, & test site dependent).

Summary of Benefits Received from Choosing FireCatt

- Use the best technology the industry has to offer and fully trained technicians.
- Longer life of hose due to ensuring NFPA 1962 is followed every test cycle.
- Assurance hose is tested to prescribed pressures, if not, either false positives results or premature stress and loss of hose life are the results (especially the unnecessary cost of replacing LDH – Supply Lines)
- Workers compensation injuries resulting from testing accidents, either immediate or develops after, such as back / knee strain from re-loading hose (conveyor system and turntables)
- Reduction of any overtime hours used for testing and or training, freeing up man-hours from faster re-loading and the use of two mobile test labs.
- Proven Professional Operation - experience in testing large departments.

I believe you would agree that the issues of safety, time, technology and tracking are the most important to you and your department. Our patented method, and the unique features listed above allow for the NFPA 1962 Standards to be met in the most “objective” manner possible. In comparison, other testing companies will provide you with “subjective” test results. We have designed our testing and reporting technology to meet the requirements and future needs of the industry.

Our issued and pending patents are strong evidence of the exclusive nature of our solutions. In short, we believe that no other company in the nation can match or exceed the accuracy or safety of the fire hose testing services that FireCatt can provide to your department. We have yet to encounter another hose testing company in the nation deploying a similar state-of-the-art computerized testing technology.

We are pleased to offer our services to your department and believe the investment in FireCatt generates the peace of mind for everyone that we are all creating the safest environment for the firefighter and citizens of your community.

We look forward to creating a mutually beneficial and successful long term relationship, and believe in 100% customer satisfaction. If you have any questions or comments, feel free to contact us at any time.

Respectfully submitted,

Sarah Jordan

Sarah Jordan
Sales Assistant

FireCatt is the fastest, safest, most accurate fire hose testing company in the nation.

You invest millions of dollars in apparatus, equipment, training, and logistics. Accurate hose testing is critical, if the hose fails, nothing else matters.



Top Reasons to Outsource

Manpower

Save Money — Save up to 45% of your direct labor costs

Save Time — We test 12,000 feet in a day, four engines

Improve Morale — Let your team know you care

Third Party Validation

Rely on NFPA 1962 — We follow the standard every single test. Requirement is in place to protect your irreplaceable assets: firefighters and citizens. Test process is designed to ensure safety of your hose and safety during the testing process.

Reduce City Liability — Our repeatable process creates valid results delivering the strongest defensible position in the event of any loss or litigation

Enhanced Documentation — Bar coded labels ease the tracking of your hose, reports are stored by us on our secure server for 24/7 access

Improve ISO Rating — No longer be concerned with hose testing, after three consecutive years you will achieve the highest possible score

Reduce Liability

Workers Compensation — Reducing injuries during testing reduces your insurance expense

Eliminate Injuries — Firefighters are exposed to enough risk, why choose to subject them to more

Save Equipment — Eliminate expensive pump repairs and test accurately to NFPA to ensure longer life of your hose

Improve Response Time — Coordinating within and with other districts is effectively eliminated

Increase Training Time — Mission critical training becomes the priority, rather than outdated, inefficient in-house hose testing

FireCatt's Excellence

Accuracy of Testing – Valid Results

Knowledge — Patented equipment and testing methods were developed in partnership with engineers, firefighters and hose experts

Proprietary Software — Testing process is entirely controlled through software written to specifically meet the NFPA 1962 standard on every test.=

Mobile Test Labs — Human error is eliminated by using computers, while others use stopwatches and bouncing needle gauges

Quality of Testing Equipment

Advanced Technology — Digital pressure transducers read process test pressures in fractions of a second and are the information drivers for the process

Separate Test Pressures — Mobile Test Labs can test up to 10 different pressures during each test cycle, most apparatus have at least four different test pressures, some up to 10.

Pressurization — NFPA requires pressurization no faster than 15 psi/second and requires hose boosting post stabilization. Our process is completely controlled by our integrated technology.

Automated Pressure Release — No need for human risk during and after the test process, dangerous pressure/energy is released through our automated relief valve

Professional Service

Bar Code Labels — Tracking location of hose and understanding which brands are the best value are now easier than ever imagined

Trained Technicians — Coordinating logistics, repacking apparatus, meticulous test site experience and access to owners are unmatched

Precision is the driving force of every fire hose test we complete.

You place your trust in our results and we take that seriously. Our goal is to keep firefighters, departments and industrial companies safe from injury and liability. Our customers come to us for total accuracy and peace of mind and that's what we deliver.

Validity of results is achieved through the quality of our Mobile Test Lab and the advanced technology we utilize — ensuring 100% customer satisfaction. FireCatt is testing in 27 states and growing.

While competitors are still manually turning dials and reading gauges, trained FireCatt technicians are operating state-of-the-art Mobile Test Labs using the only computerized, automated and objective hose testing technology in the nation.

Competitive Advantages

Software Technology Ensures NFPA 1962 Standard is Followed

Computer-Controlled Equipment

Control Hydrant Pressure to 45 psi

Automated Pressurization Ensures 15 psi/sec

Computer-Controlled Pressure Boosting Back to Test Pressure

Air Actuated Valves

Automated Shut Down Eliminates Hose Catastrophic Risk

Digital Pressure Transducers

10 Manifolds — 10 Different Pressures

Large Diameter Lays Flat

Computer-Controlled Timing

Remote Pressure Release

Bar Coded Labels

Patented Methods



NFPA® 1962: Standard for the Inspection, Care and Use of Fire Hose, Couplings, Nozzles and the Service Testing of Fire Hose



**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 04-21-20-43

**APPROVING PROPOSAL FROM RUSSELL SECURITY RESOURCE INC.
FOR FIRE DEPARTMENT KEY CARD ACCESS**

WHEREAS, Fire Chief Malewicki recommends approval of the attached proposal to install a key card access system for the Fire Hall; and

WHEREAS, the system is the same system in place at City Hall and Public Works; and

WHEREAS, the system would be integrated into the city's existing key card access system.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the attached proposal in the amount of \$4,924.95 plus any applicable requirements for the system per the proposal.

Adopted by the City Council this 21st day of April, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator



Russell Security Resource Inc

205 5th St NE #6
Buffalo, MN 55313

Estimate

Date	Estimate #
4/13/2020	4159

Name / Address
CITY OF HANOVER P.O. BOX 278 11250-5th STREET HANOVER, MN 55341 ATTN: FIRE DEPARTMENT

P.O. No.	Terms	Rep
		GSD

Qty	Description
	Job: Fire Department
1	KERI Two Door Access Controller
2	KERI Proximity Card Reader
1	Altronx Power Supply
1	4 Output Power Distribution Module
2	3/8" Press In Door Sensor, White
2	Grade One Heavy-Duty Electric Strike
	Misc. Hardware; Wire, conduit, boxes, fitting, ETC.
	LABOR, Install Card access System and related components, terminate wiring, assist with software installation and training.
	NOTE:
	*Line Voltage if needed done by others.
	*Computer Compatibility requirements will need to be checked.
	*Multi-Technology Cards, 9.40 Each
	*Key FOBS, \$8.35 Each
	***City Provided network switching device to integrate control panel for remote log in, not considered in this proposal.

Russell Security Resource, Inc. guaranties all materials to be of good quality and to be installed in a professional manner. Russell Security Resource, Inc. prides itself on following a high code of ethics and will not compromise this high standard. All warranties will follow the manufacturers warranty unless otherwise stated. All prices are guaranteed for 30 days, no additional charges will be added without prior approval.

Subtotal	\$4,924.95
Sales Tax (0.0%)	\$0.00
Total	\$4,924.95

Phone #	Fax #
763-682-1253	763-682-0139

**JOINT POWERS AGREEMENT
BETWEEN HANOVER AND ROGERS REGARDING FUTURE
IMPROVEMENTS TO WHITETAIL DRIVE NORTH
& SPECIAL ASSESSMENTS FOR SUCH IMPROVMENTS**

THIS AGREEMENT is made and entered into as of the ____ day of _____, 2019 by and between the city of Rogers, a Minnesota municipal corporation (“Rogers”), the city of Hanover, a Minnesota municipal corporation (“Hanover”), and _____, (“Owner”).

RECITALS

WHEREAS, Owner is the fee owner of a residence located at 27320 109th Avenue North in Rogers (“Property”); and,

WHEREAS, the Property has a driveway access onto 109th Avenue North which section of road is under Rogers’ jurisdiction; and,

WHEREAS, Owner wishes to replace the existing driveway with an access onto Whitetail Drive North (“Whitetail Drive”) which is located in and under the jurisdiction of Hanover; and,

WHEREAS, Rogers and Hanover are willing to facilitate the Owner’s request to change driveway access under the terms of this Agreement; and,

WHEREAS, at an undetermined future date, Hanover may perform Roadway Improvements (“Improvements”) on the section of Whitetail Drive upon which Owner seeks driveway access; and,

WHEREAS, the cost of said Improvements, if assessed, shall be based on the Hanover Special Assessment Policy (“Policy”), which allocates an equitable portion of the Improvement costs to benefitting properties, including Owner; and,

WHEREAS, should Hanover Policy determine said Improvements shall be assessed, Owner shall be notified of any pending and final assessments for said Improvements and shall receive the same appeal rights given to property owners within Hanover City limits; Owner may only exercise the option to appeal if said assessment exceeds \$5,000; and,

WHEREAS, Rogers and Hanover are authorized to construct, operate and maintain streets and public rights of way, and to specially assess the cost of Improvements to benefitted properties within their respective corporate limits; and,

WHEREAS, Minnesota Statutes §471.59 authorizes political subdivisions to enter into agreements for the joint exercise of common powers.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual undertakings herein expressed, Rogers, Hanover and Owner agree as follows:

1. Purpose. Pursuant to Minnesota Statutes §471.59, the purpose of this Agreement is to set forth the terms under which Rogers and Hanover will permit the Owner to establish a driveway access onto Whitetail Drive in Hanover.
2. Owner Representations. Owner represents and warrants that it is fee owner of the Property, has full legal power and authority to encumber the Property as herein provided, and that doing so does not violate any instrument or agreement to which the Owner or Property are bound including any outstanding mortgages, liens or encumbrances against the Property.
3. Replacement of Driveway. Pursuant to this Agreement, Owner may replace the existing driveway access to the Property with an access onto Whitetail Drive in Hanover. Such driveway access shall conform to Hanover's standards or requirements, if any. Within six (6) months of installing a driveway access onto Whitetail Drive, the Owner shall eliminate and close the driveway access onto 109th Avenue North. Replacement of the driveway shall be solely at Owner's expense.
4. Future Whitetail Drive Improvements. In the future, Hanover may improve Whitetail Drive. Hanover shall be responsible for the planning and design of such Improvements, the advertisement, bidding and contracting for such project and the processing of special assessments associated with such project. The Owner hereby consents to Hanover's entry on the Property for purposes of completing such project, and for inspecting, maintaining, repairing or replacing Whitetail Drive Improvements.
5. Special Assessment. Hanover will include the Property in its calculation of, and processing of, special assessments for Whitetail Drive Improvements. Rogers will specially assess to the Property the amount determined by Hanover, and upon the repayment terms and interest rate set by Hanover. Rogers will remit to Hanover any and all amounts received via such special assessment of the Property. Should Hanover use a per front foot method to calculate the assessment, Hanover shall use the lineal front foot of the Owner's property fronting 109th Avenue North / County 117.
6. Owner's Consent to Special Assessment. Hanover shall provide to the Owner all notices and rights to participate in public hearings, including the right to appeal assessments related to the Whitetail Drive Improvements, should the amount of the assessment exceed \$5,000. Notwithstanding, Owner consents to Rogers' levying of special assessments against the Property per the Hanover special assessment policy.
7. Rogers Assessments. Notwithstanding in this Agreement, Owners shall remain

Commented [BH1]: Not sure I agree with this. This would cut the assessment amount in half. Also, not sure we would do this for our own residents.

responsible for all special assessments for public improvements and other fees as levied by the Rogers City Council.

8. Indemnification. Hanover agrees to indemnify, defend and save harmless Rogers, its officials, agents and employees from any claims or causes of action, of whatever nature, occasioned by or arising out of Hanover's improvement of Whitetail Drive except any claims or causes of action that are the result of the intentional or negligent conduct of Rogers. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on either cities' liability under Minnesota Statutes, Chapter 466 or otherwise.

9. Severability. In the event that any provision of this Agreement shall be held invalid, illegal or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate or render unenforceable any other provision of this Agreement.

10. Term; Binding on Successors. This Agreement shall remain in full force and effect so long as Owner maintains a driveway accessing Whitetail Drive. The covenants and waivers contained in this Agreement shall bind the Owner and its successors and assigns, and shall run with the Property. Rogers agrees to record this Agreement against the Property with Hennepin County; Owner agrees to reimburse Rogers for cost of recording this Agreement.

11. Governing Law. This Agreement shall be construed by the law of Minnesota.

12. Entire Agreement. This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between Rogers, Hanover and Owner, and supersedes any other written or oral agreements between the parties on matters addressed herein.

13. Counterparts. This Agreement may be simultaneously executed in any number of counterparts, all of which shall constitute one and the same instrument.

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

Unplatted 31 120 23

Metes & Bounds: West 197 5/10 feet of the South 875 Feet of the Southeast Quarter of the Southeast Quarter, Except Road.

(PID: 31-120-23-44-0004)

[ABSTRACT]

(TOP 3 INCHES RESERVED FOR RECORDING DATA)

PRIVATE DRIVEWAY AGREEMENT

This Private Driveway Agreement (the “Agreement”) is made and executed this _____ day of _____ 2020 by and between the City of Hanover, a municipal corporation (the “City”); John S. Geis (“Geis”); _____ (“*other owner*”). The City, Geis, and *other owner* are collectively referred to herein as the “Parties.” Geis and *other owner* are collectively referred to herein as the “Property Owners.”

WHEREAS, the City owns a right-of-way for 107th Ave N. A portion of the right-of-way beginning at the juncture of 107th Ave N and 108th Ave N/106th Ave N and running west to the terminus of 107th Ave N, as illustrated in the attached Exhibit A, is currently unimproved (hereinafter the “107th Ave N ROW”);

WHEREAS, *other owner* owns certain real property located west of 107th Ave N, in the City of Greenfield, County of Hennepin, State of Minnesota, as described in Exhibit B (hereinafter the “Block 1 Lot 1”);

WHEREAS, John S. Geis owns certain real property located west of 107th Ave N, in the City of Greenfield, County of Hennepin, State of Minnesota, as described in Exhibit B (hereinafter the “Block 1 Lot 2”);

WHEREAS, The Block 1 Lot 1 and the Block 1 Lot 2 are collectively referred to herein as the “Properties”;

WHEREAS, 107th Ave N is an unimproved road way that abuts the municipal boundaries of the City of Hanover and City of Greenfield;

WHEREAS, the City is willing to allow the interim private driveway use of the 107th Ave N ROW on the terms herein; and

WHEREAS, the Parties desire to enter into this Agreement for the purpose of establishing the Property Owners' use and maintenance of the mutual private driveway within the 107th Ave N ROW.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements contained herein, the Parties agree as follows:

1. **Use of Right-of-Way.** The Property Owners and their successors, assignees, and transferees, may maintain a private driveway in the 107th Ave N ROW to access the Properties. The Property Owners' use of the 107th Ave N ROW is limited to that area designated as the private driveway in the attached Exhibit A.
2. **Maintenance.** The Property Owners shall maintain the private driveway and other improvements, excluding the city trail, in good repair and as a suitable access for emergency vehicles. The Property Owners shall be jointly and severally responsible for all maintenance, upkeep, and repair of the private driveway and other improvements. If the Property Owners fail to maintain the private driveway and other improvements in good repair or as a suitable access for emergency vehicles, the City may repair the driveway and other improvements and assess all costs related thereto equally against each property by adding said costs to the Property Owners' ad valorem taxes. The Property Owners hereby waive any right to contest the assessment of said costs.
3. **Other Improvements.** The Property Owners shall install and maintain a proper safe barrier to separate trail on 107th Ave N from private driveway. Design and location to be approved by the Hanover City Engineer. The driveway shall meet emergency vehicle access design requirements.
3. **Future Improvements of 107th Ave N ROW.** The City retains the right at any time to improve the 107th Ave N ROW and construct a full city road within the right-of-way. The City may unilaterally terminate this Agreement at any time by providing thirty-day written notice to the Property Owners. Should the City construct a road within the 107th Ave N ROW, the Property Owners hereby waive any right to contest the imposition of assessments for the road project.
4. **Storm Water.** The Property Owners shall be responsible for all storm water runoff and drainage, and any issues related thereto, stemming from the private driveway. If the Property Owners fail to remedy any storm water or drainage issues in the 107th Ave N ROW within a timely manner, the City may abate said storm water or drainage issues and assess all costs related thereto equally against each property by adding said costs to the

Commented [BH1]: Correct numbering for final draft.

Commented [BH2]: Add language to assessment agreement for this condition.

Commented [BH3]: Not sure this section is needed.

Commented [BH4]: Add language to assessment agreement.

Property Owners' ad valorem taxes. The Property Owners hereby waive any right to contest the assessment of said costs.

5. **Use and Access of 107th Ave N ROW.** The Property Owners use and maintenance of the private driveway shall not impede the City's access to and use of the 107th Ave N ROW.
7. **Indemnification.** The Property Owners shall defend, indemnify, and hold harmless the City and its officers, employees, and agents for any and every loss, damage, or injury arising out of or related to the Property Owners' use and maintenance of the private driveway in the 107th Ave N ROW.
8. **Running Covenant.** The rights, covenants, and obligations stated herein shall not terminate upon the sale or transfer of any of the Properties and shall run with the land.
9. **Recording.** This Agreement shall be recorded with the Hennepin County Recorder.
10. **Notice.** Notifications related to this Agreement may be sent to the Parties at the following addresses:

The City:
Brian Hagen
City Administrator
11250 5th Street NE
Hanover, MN 55341

Block 1 Lot 1 Owner:
Name
XX Address
Greenfield, MN XXXXX

Block 1 Lot 2 Owner:
John S. Geis
XX Address
Greenfield, MN XXXXX

11. **Entire Agreement.** The Parties expressly understand and agree that the terms of this Agreement are contractual and, as set forth herein, constitute the entire agreement of the Parties. Except as stated in this Agreement, no party has relied on any statement, promise, inducement, or representation of the other. This Agreement supersedes any and all other statements and agreements between the Parties relating to the subject matter contained herein.
12. **Governing Law.** This Agreement shall be deemed to have been made and accepted in Wright County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.

OTHER OWNER

Dated: _____ By _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

Subscribed and sworn before me on this ____ day of _____ 2020,
by _____, the _____ of **INSERT ADDRESS**
OF LOT 1.

Notary Public

JOHN S. GEIS

Dated: _____ By _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

Subscribed and sworn before me on this ____ day of _____ 2020,
by _____, the _____ of **INSERT ADDRESS**
OF LOT 2.

Notary Public

**THIS INSTRUMENT WAS
DRAFTED BY:**
Rupp, Anderson, Squires & Waldspurger, P.A.
333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
(612) 436-4300

(TOP 3 INCHES RESERVED FOR RECORDING DATA)

**JOINT POWERS AGREEMENT
BETWEEN HANOVER AND GREENFIELD REGARDING FUTURE
IMPROVEMENTS TO 108TH AVE N/106TH AVE N/107TH AVE N
& SPECIAL ASSESSMENTS FOR SUCH IMPROVMENTS**

THIS AGREEMENT is made and entered into as of the ____ day of _____, 2020 by and between the city of Hanover, a Minnesota municipal corporation (“Hanover”), the city of Greenfield, a Minnesota municipal corporation (“Greenfield”), and _____ (“Owners”).

RECITALS

WHEREAS, Owners are the fee owners of properties located at **INSERT ADDRESSES** (“Properties”); and,

WHEREAS, the Properties request a shared driveway access onto 106th Ave N/108th Ave N which section of road is under Hanover’s jurisdiction; and,

WHEREAS, Hanover and Greenfield are willing to facilitate the Owners’ request to the driveway access under the terms of this Agreement; and,

WHEREAS, at an undetermined future date, Hanover may perform Roadway Improvements (“Improvements”) on the section of 106th Ave N/108th Ave N upon which Owners seek driveway access; and,

WHEREAS, the cost of said Improvements, if assessed, shall be based on the Hanover Special Assessment Policy (“Policy”), which allocates an equitable portion of the Improvement costs to benefitting properties, including Owners; and,

WHEREAS, should Hanover Policy determine said Improvements shall be assessed, Owner shall be notified of any pending and final assessments for said Improvements and shall receive the same appeal rights given to property owners within Hanover City limits; Owner may only exercise the option to appeal if said assessment exceeds \$5,000; and,

WHEREAS, Hanover and Greenfield are authorized to construct, operate and maintain streets and public rights of way, and to specially assess the cost of Improvements to benefitted properties within their respective corporate limits; and,

WHEREAS, Hanover may assess work deemed necessary as identified in the 107th Ave N Driveway Agreement entered into between Hanover and Owners dated [REDACTED].

WHEREAS, Minnesota Statutes §471.59 authorizes political subdivisions to enter into agreements for the joint exercise of common powers.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual undertakings herein expressed, Hanover, Greenfield and Owners agree as follows:

1. **Purpose.** Pursuant to Minnesota Statutes §471.59, the purpose of this Agreement is to set forth the terms under which Hanover and Greenfield will permit the Owners to establish a driveway access onto 106th Ave N/108th Ave N in Hanover.
2. **Owners Representations.** Owners represents and warrants that they are fee owners of the Properties, has full legal power and authority to encumber the Property as herein provided, and that doing so does not violate any instrument or agreement to which the Owners or Properties are bound including any outstanding mortgages, liens or encumbrances against the Property.
3. **Installation of Driveway.** Pursuant to this Agreement, Owners may install a shared driveway with access to 106th Ave N/108th Ave N. Future maintain and replacement of the driveway and other improvements shall be solely at Owners’ expense.
4. **Future 106th Ave N/108th Ave N Improvements.** In the future, Hanover may improve 106th Ave N/108th Ave N. Hanover shall be responsible for the planning and design of such Improvements, the advertisement, bidding and contracting for such project and the processing of special assessments associated with such project. The Owners hereby consents to Hanover’s entry on the Property for purposes of completing such project, and for inspecting, maintaining, repairing or replacing 106th Ave N/108th Ave N Improvements.
5. **Special Assessment.** Hanover will include the Property in its calculation of, and

processing of, special assessments for 106th Ave N/108th Ave N Improvements. Greenfield will specially assess to the Properties the amount determined by Hanover, and upon the repayment terms and interest rate set by Hanover. Greenfield will remit to Hanover any and all amounts received via such special assessment of the Properties. Assessment calculations shall comply with Hanover's special assessment policy at the time of the improvements.

6. **Owners' Consent to Special Assessment.** Hanover shall provide to the Owners all notices and rights to participate in public hearings, including the right to appeal assessments related to the 106th Ave N/108th Ave N Improvements, should the amount of the assessment exceed \$5,000. Notwithstanding, Owners consents to Greenfield's levying of special assessments against the Properties per the Hanover special assessment policy.

7. **Greenfields Assessments.** Notwithstanding in this Agreement, Owners shall remain responsible for all special assessments for public improvements and other fees as levied by the Greenfield City Council.

8. **Indemnification.** Hanover agrees to indemnify, defend and save harmless Greenfield, its officials, agents and employees from any claims or causes of action, of whatever nature, occasioned by or arising out of Hanover's improvement of 106th Ave N/108th Ave N except any claims or causes of action that are the result of the intentional or negligent conduct of Greenfield. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on either cities' liability under Minnesota Statutes, Chapter 466 or otherwise.

9. **Severability.** In the event that any provision of this Agreement shall be held invalid, illegal or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate or render unenforceable any other provision of this Agreement.

10. **Term; Binding on Successors.** This Agreement shall remain in full force and effect so long as Owners maintains a driveway accessing 106th Ave N/108th Ave N. The covenants and waivers contained in this Agreement shall bind the Owners and its successors and assigns, and shall run with the Properties. Greenfield agrees to record this Agreement against the Properties with Hennepin County; Owners agrees to reimburse Greenfield for cost of recording this Agreement.

11. **Governing Law.** This Agreement shall be construed by the law of Minnesota.

12. **Entire Agreement.** This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between Hanover, Greenfield and Owners, and supersedes any other written or oral agreements between the parties on matters addressed herein.

13. **Counterparts.** This Agreement may be simultaneously executed in any number of counterparts, all of which shall constitute one and the same instrument.

**EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY**

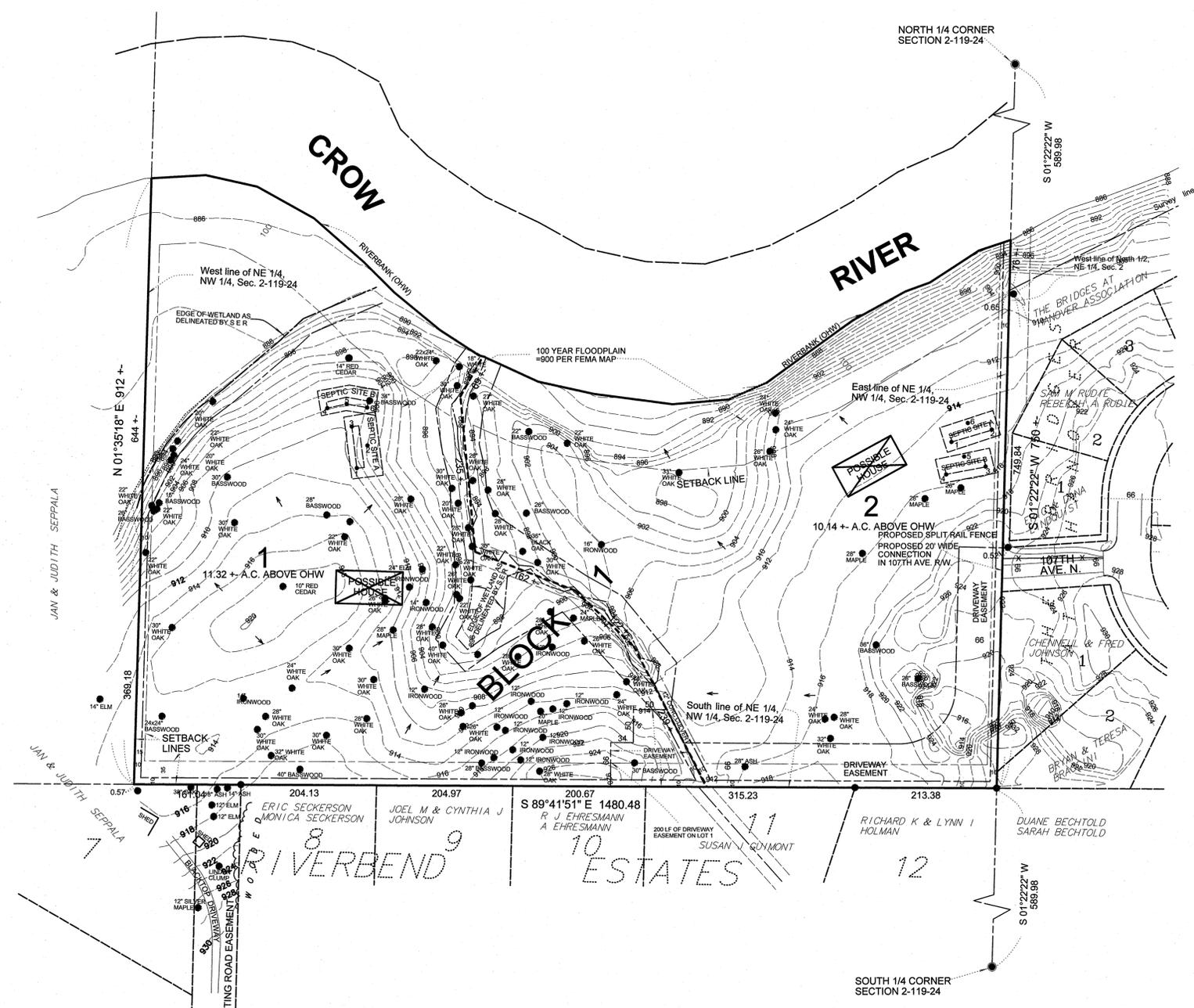
Unplatted 31 120 23

Metes & Bounds: West 197 5/10 feet of the South 875 Feet of the Southeast Quarter of the Southeast Quarter, Except Road.

(PID: 31-120-23-44-0004)

[ABSTRACT]

**CERTIFICATE OF SURVEY AND
PRELIMINARY PLAT
ROLLING CROW ESTATES
PROPOSED SUBDIVISION FOR
JOHN GEIS
IN THE NE 1/4 OF THE NW 1/4 OF SEC. 2-119-24
HENNEPIN COUNTY, MINNESOTA**



LEGAL DESCRIPTION:
That part of the Northeast Quarter of the Northwest Quarter of Section 2, Township 119 North, Range 24 West of the 5th Principal Meridian, lying south of the Crow River.

- : Denotes iron marker
- 924- : Denotes existing contour
- : Denotes drainage direction

Bearings shown are based upon an assumed datum

NOTE: Lot areas are to the riverbank (OHW) of the Crow River.

PARCEL AREA = 24.7 +/- Acres to the Centerline of the Crow River.

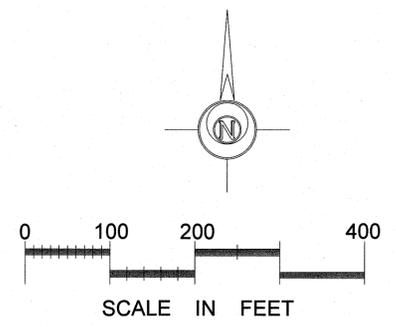
NOTE: Majority of contour information is from a topographic survey done in 2000.

NOTE: No wetlands are proposed to be impacted.

ALSO, Drainage and utility easements to be dedicated over delineated wetlands and buffers.

OWNER AND SUBDIVIDER:
JOHN GEIS
10697 106TH ST. N.
HANOVER, MN, 55341
612-369-1425

SURVEYOR:
MARK S. GRONBERG
GRONBERG AND ASSOCIATES
445 N. WILLOW DR.
LONG LAKE, MN, 55356
952-473-4141



GRONBERG & ASSOCIATES, INC. CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS 445 N. WILLOW DRIVE LONG LAKE, MN 55356 PHONE: 952-473-4141 FAX: 952-473-4435	
	DATE: 5-23-19 SCALE: 1"=100' SHEET: 19-142 OF SHEETS: 2
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.	
<i>Mark S. Gronberg</i>	DATE: 10-27-19 MINN. LICENSE NUMBER: 72755
DESIGNED	CHECKED
REVISIONS	REMARKS
7-16-19 DRIVEWAY EASEMENT REVISED	DRAWN
19-28-19 DRIVEWAY EASEMENT REVISED	CHECKED
HOUSE AND SEPTIC SITES ADDED	

ROLLING CROW ESTATES

C.R. DOC.NO. _____

Know all persons by these presents that John S. Geis and Marie H. Geis, husband and wife, fee owners of the following described property situated in the County of Hennepin, State of Minnesota, to wit:

That part of the Northeast Quarter of the Northwest Quarter of Section 2, Township 119, Range 24 West of the 5th Principal Meridian, lying South of the Crow River

Have caused the same to be survey and platted as ROLLING CROW ESTATES, and do hereby dedicate to the public for public use forever the drainage and utility easements as shown on the plat.

In witness whereof said John S. Geis and Marie H. Geis, husband and wife have hereunto set their hands this _____ day of _____, 20____.

JOHN S. GEIS

MARIE H. GEIS

STATE OF _____
COUNTY OF _____ This instrument was acknowledged before me this _____ day of _____, 20____, by John S. Geis and Marie H. Geis, husband and wife.

Signature _____ Notarys printed name _____
Notary Public, _____ County _____
My commision expires _____

I Mark S. Gronberg do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statues, Section 505.01, Subd. 3, as of the date of this certificate are shown and labled on this plat; and all public ways are shown and labeled on this plat.
Dated this _____ day of _____, 20____.

Mark S. Gronberg Licensed Land Surveyor
Minnesota License Number 12755

STATE OF _____
COUNTY OF _____ This instrument was acknowledged before me this _____ day of _____, 20____ by Mark S. Gronberg.

Signature _____ Notarys printed name _____
Notary Public, _____ County _____
My commision expires _____

City Council, City of Greenfield, Minnesota

This plat of ROLLING CROW ESTATES was approved and accepted by the City Council of the City of Greenfield, Minnesota, at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.
City Council, City Of Orono, Minnesota

_____, Mayor _____, Clerk

RESIDENT AND REAL ESTATE SERVICES, Hennepin County, Minnesota
I hereby certify that taxes payable in 20____ and prior years have been paid for land described on this plat, dated this _____ day of _____, 20____.

Mark V. Chapin, County Auditor By _____ Deputy

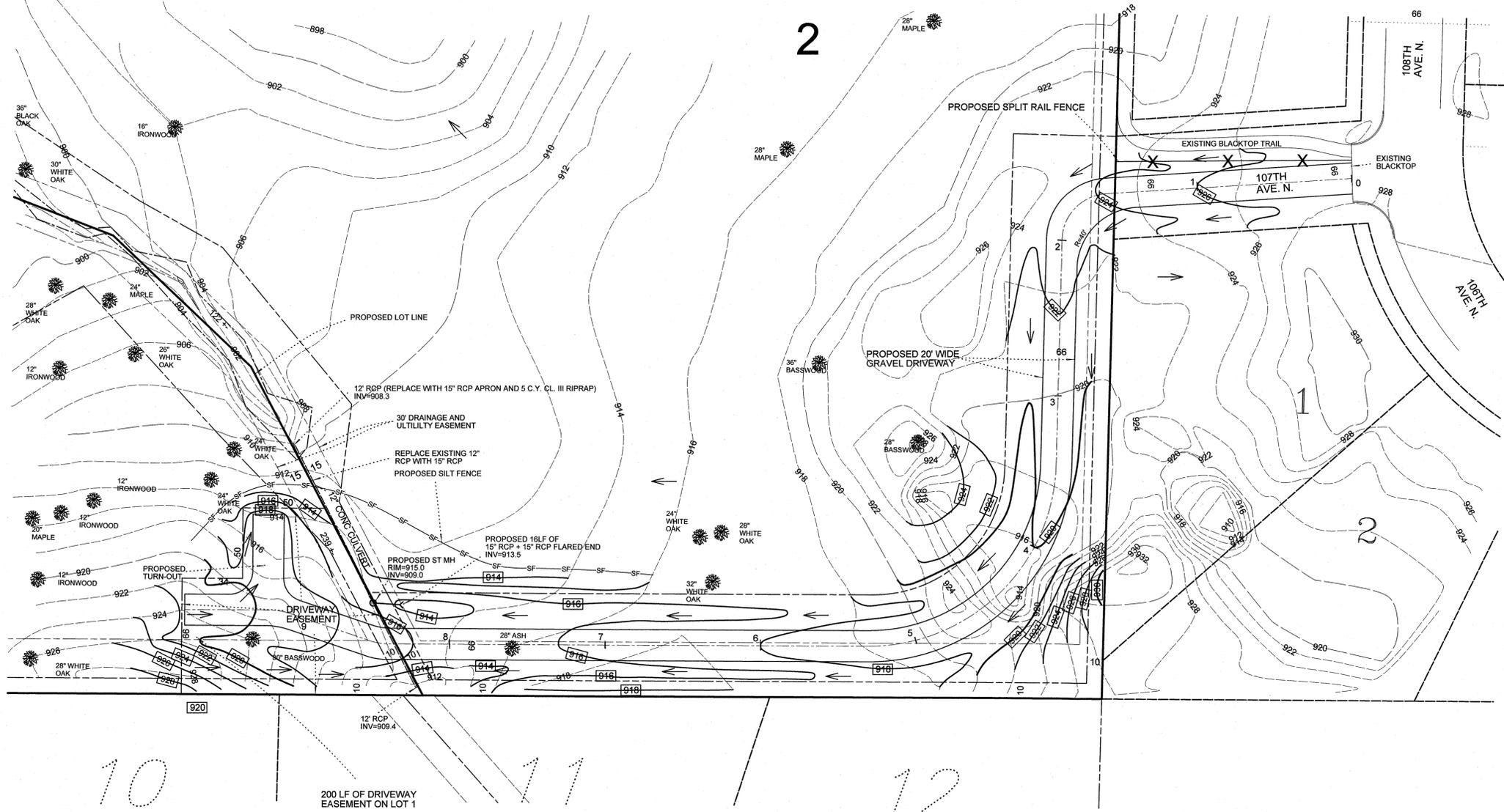
SURVEY DIVISION, Hennepin County, Minnesota
Pursuant to MN. STAT. Sec. 383B.565, (1969), this plat has been approved this _____ day of _____, 20____.

Chris F. Mavis, County Surveyor By _____

COUNTY RECORDER, Hennepin County, Minnesota
I hereby certify that the within plat of ROLLING CROW ESTATES was filed in this office this _____ day of _____, 20____, at _____ o'clock _____ m.

Martin McCormick, County Recorder By _____ Deputy

**LOT 1, BLOCK 1, ROLLING CROW ESTATES
DRIVEWAY GRADING PLAN
FOR JOHN GEIS**



10

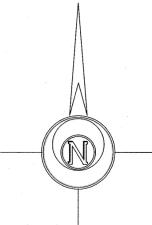
11

12

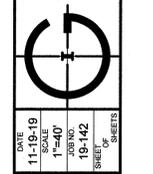
200 LF OF DRIVEWAY
EASEMENT ON LOT 1

— 918 — : Denotes existing contour
— 916 — : Denotes proposed contour

STATION	GRADE	SLOPE
1+00	926.0	-3%
2+00	923.0	-2%
3+00	921.0	-1%
4+00	920.0	-1%
5+00	919.0	-1%
6+00	918.0	-1.5%
7+00	916.5	-1.5%
8+00	915.0	+4%
8+25	916.0	+4%
8+75	918.0	+4%
9+25	920.0	+4%
9+75	922.0	+4%



GRONBERG & ASSOCIATES, INC.
CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
445 N. WILLOW DRIVE LONG LAKE, MN 55356
PHONE: 952-473-4141 FAX: 952-473-4435



DATE: 11-19-19
SCALE: 1"=40'
JOB NO: 19-142
SHEET NO: 1 OF 2

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Mark J. Bentley
MINN. LICENSE NUMBER: 12755
DATE: 12-20-19

REVISIONS	DESIGNED	DRAWN	CHECKED
DATE: 12-20-19			
REMARKS:			
GENERAL REVISIONS:			

**CITY OF GREENFIELD
RESOLUTION NO. 20-XX**

**RESOLUTION APPROVING THE PRELIMINARY AND FINAL PLAT FOR ROLLING
CROW ESTATES SUBDIVISION**

WHEREAS, the applicant, John Geis, has requested preliminary and final plat approval for the property legally described as follows:

That part of the Northeast Quarter of the Northwest Quarter of Section 2, Township 119 North, Range 24 West of the 5th Principal Meridian, lying south of the Crow River.

; and

WHEREAS, the requested application is to subdivide the approximately 21.4 acre subject property into two lots as follows: Lot 1 Block 1 Rolling Crow Estates (11.32 acres) and Lot 2 Block 1 Rolling Crow Estates (10.14 acres); and

WHEREAS, access to Lot 1 Block 1 would be ensured access via a shared driveway connecting to 107th Avenue N in the City of Hanover; and

WHEREAS, the preliminary and final plat is in conformance with subdivision code with noted conditions.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Greenfield does hereby approve the preliminary and final plat for Rolling Crow Estates with the following conditions:

1. The Preliminary and Final Plat drawings shall be revised to show road easement for a future local road connecting the existing platted right of way that extends to Greenfield Road from the proposed Lot 1 to the right of way extending from Hanover via 107th Avenue N. The easement would be a dedicated local road easement enabling the city to require construction of a road within the easement should any action be requested in the future to further subdivide either Lot 1 or Lot 2 of Block 1 of the proposed Rolling Crow Estates subdivision. The easement shall be drawn to ensure the most logical and feasible construction of a city street based on current street standards. The easement shall be reviewed and approved by the City Engineer.
2. All necessary driveway agreements for the shared driveway serving Lot 1 shall be reviewed and approved by the City Attorney and recorded with the final plat. Such agreement shall include provisions that protect the City's ability to require a street connection either upon further subdivision request of Lot 1, or Lot 2 or in the event of a public safety need. The cost of future street improvements shall be borne by benefiting property owners.
3. Construction of the shared driveway will require a plan review by Greenfield and Hanover prior to issuance of a driveway permit. The plans shall include:

- a. A landscape plan to provide adequate screening and buffers to mitigate glare to adjacent properties from headlights;
 - b. A grading and drainage plan to maintain existing drainage patterns and prevent runoff to adjacent properties; and
 - c. A driveway plan to ensure adequate grades, radii, materials, and surface/subsurface preparations to meet city and emergency services standards.
4. Evidence of an executed agreement with Hanover for the construction of a street or use of the right of way in 107th Avenue shall be submitted prior to recording of the final plat.
5. The building pad for Lot 2 should be located in an area not to impact future expansion of 107th Ave N. An expansion could mean an extension of the residential development and provide future utilities should the City of Greenfield support it. This will be enforced at time of building permit issuance.
6. Lots 1 and 2 will be assessed consistent with Hanover policies for Hanover street reconstruction work at the time such work is ordered by the Hanover Council. Notices shall be made to Lots 1 and 2 for such work. This resolution shall be recorded on both Lots 1 and 2.
7. The proposed septic areas shall meet all setback requirements for jurisdictional wetlands and wells and shall not be located within drainage and utility easement areas. The proposed septic system for Lot 1 shall be set back a minimum of 35 feet from the easterly lot line. Revised septic site locations shall be submitted to Hennepin County Environmental Services and an approval letter shall be received prior to release of the final plat for recording.
8. A current wetland delineation report shall be submitted to PSCWMC and all conditions met prior to release of the final plat for recording.
9. The drainage and utility easements shall be modified to cover wetland buffers of 25' and any culvert required for construction of the private shared driveway. The revised drainage and utility easements shall be reviewed and approved by the City Engineer.
10. All fees and financial obligations shall be received by the City prior to the releasing of the plat for recording.
11. The applicant shall be responsible for all costs associated with the preliminary and final plat application.
12. The applicant shall provide the plat and all required information to the City within ninety (90) days after the date of the City Council approval, otherwise the approval of the final plat shall be considered void. An extension to the ninety (90) day limit may be granted at the discretion of the City Council in response to a written request

from the applicant. The applicant shall record the final plat with the County Recorder within 30 days after the date the plat is signed by the City Administrator-Clerk and the Mayor.

BE IT FURTHER RESOLVED, that the City Council of the City of Greenfield does hereby approve the following findings of fact in support of this approval:

1. The Comprehensive Plan states as Goal 8-20: Enhance the connectivity of the roadway network to provide easier mobility throughout the City (bike and vehicle) and policy 8-58: Encourage interconnections between development projects where connections do not cause significant negative impacts on wetlands or other significant natural resources.
2. The City of Greenfield subdivision code section 151.08 Minimum Subdivision Design Standards subpart (A) (1) enables the City to require the continuation of existing streets: The arrangement of rights-of-way and streets in new subdivisions shall make provision for the appropriate continuation of the existing streets in adjoining areas.
3. Greenfield Road currently ends in a cul-de-sac that is nearly a mile long and has no alternative outlet for emergency service needs.
4. Existing platted right-of-way exists within the River Bend Estates subdivision with the stated intent of providing access to the subject parcel from Greenfield Road; and, existing platted right of way exists within Hanover's Bridges of Hanover development providing access to the subject property via 107th Avenue. These existing platted rights of way provide an opportunity to connect a local road and thus provide an alternative connection for existing and future developments.

Adopted by the Greenfield City Council on March 17, 2020.

Mayor Brad Johnson

Attest: Margaret Webb, City Administrator-Clerk