

**CITY OF HANOVER  
CITY COUNCIL MEETING  
APRIL 21, 2020 – OFFICIAL MINUTES**

**Call to Order:**

Mayor Chris Kauffman called the regular meeting of Tuesday, April 21, 2020 to order at 7:08 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, and MaryAnn Hallstein. Also present were City Administrator Brian Hagen, City Planner Cindy Nash and Public Works Supervisor Jason Doboszanski. Guests present included Brad O’Neil from Crow River News.

**Approval of Agenda:**

**MOTION** by Warpula to approve the agenda, seconded by Hammerseng. **Motion carried unanimously.**

**Consent Agenda:**

Kauffman ask for details on the Fire Department key card access. Hagen explained the access would provide for better tracking of who is using the station. The station is used by law enforcement agencies and at times other events. The City would issue access cards to specific individuals.

**MOTION** by Hammerseng to approve the consent agenda, seconded by Hallstein.

**a. Approve Minutes of April 7, 2020 Local Board of Appeal and Equalization Meeting**

**b. Approve Minutes of April 7, 2020 City Council Meeting**

**c. Approve Claims as Presented:**

➤ Claims	\$ 34,319.90
➤ Payroll	\$ 8,398.80
➤ P/R taxes & Exp.	\$ 3,566.39
➤ Other Claims	\$ <u>2,219.72</u>
➤ Total Claims	\$ <u>48,504.81</u>

**d. Res No 04-21-20-39 – Accepting Donations for Park Board Events**

**e. Res No 04-21-20-40 – Approving Purchase of EDA Business Social Appreciation Items**

**f. Res No 04-21-20-41 – Appointing Dexter Dehmer to Fire Department**

**g. Res No 04-21-20-42 – Approving Proposal for Fire Department Hose Testing**

**h. Res No 04-21-20-43 – Approving Proposal for Fire Department Key Card Access**

**Motion carried unanimously.**

Councilor Jim Zajicek arrived at 7:15 p.m.

**Review: Future Assessment Agreement with City of Rogers**

Hagen outlined a request for a property within Rogers requesting access to a Hanover public road. In reviewing the request an assessment agreement has been prepared for the purpose of granting authority for Hanover to collect special assessments on the property. The assessments would be certified by the City of Rogers and passed onto Hanover.

Kauffman suggested including an annual fee of approximately \$100 to cover other routine maintenance of the roadway that is not assessed to property owners. The reason is for this property to share costs that are otherwise paid for through Hanover’s annual levy against property owners. Hagen would make changes to the agreement and forward the agreement to Rogers and the property owner for signing. The agreement would then come back to Hanover Council for approval.

### **Review: Driveway Agreement for Greenfield Plat – Rolling Crow Estates**

Hagen modeled the agreement after a previously approved one with other properties in Hanover. The agreement identifies the use of Hanover's public right of way for the purpose of installing a private driveway. The agreement identifies improvements required in order to protect public improvements located within the right of way.

After the property owner signs the agreement, the agreement would then come back to Hanover Council for approval.

### **Review: Future Assessment Agreement with City of Greenfield**

Hagen indicated the agreement is modeled after the same agreement with Rogers. Council directed the same changes be made related to an annual fee be charged for routine maintenance of Hanover roadways.

### **Reports**

Hammerseng

- Inquired how the temporary state law allowing liquor sales by restaurants impacts Hanover businesses. Hagen explained that the law allows for restaurants to conduct off-sale liquor sales along with the purchase of a meal. The law limits the sale to a certain amount of product and requires the product in its original manufactured containers.
- Inquired on status of Hilltop property. Hagen indicated the new property owners have been working on their business plan and survey work for their project.

Doboszanski

- Informed council of a watermain break. Crews were able to repair the break the same day, but did have to bring in a contractor for extra assistance.
- Street sweeping is underway.
- Snowmobile bring mats were removed by staff this spring due to the snowmobile club following the stay at home order.

Councilor Ken Warpula left the meeting at 8:00 p.m.

Hagen

- Stated cleanup day is scheduled for May 16<sup>th</sup>. Council directed the event to be postponed until later in the year. Staff will plan for a one-month window to advertise the event and line up dumpster delivery.
- Inquired council on their support for our restaurants to expand a temporary patio. The idea is when restaurants are able to reopen they may be face with the requirement to social distance their seating. Separating tables would result in a loss of seating. By allowing a temporary patio to make up the lost seating would allow restaurants an opportunity to operate near what they were pre COVID-19. Council supported temporary patios during the COVID-19 pandemic and any restrictions placed on food establishments. Hagen would prepare an agreement for consideration at a later meeting. Hagen further noted that support from Joint Powers and St. Michael related to SAC/WAC charges would also be required.
- Inquired council on support in adjusting how monthly sewer charges are calculated. Currently a three-month window in the winter months is used to average sewer charges for winter months. This is done because sewer charges are based off of water usage. By averaging winter month use, charges will not be skewed for a property with an irrigation system. Veolia is suggesting using a six-month winter average for a more accurate calculation. Council support the adjustment.

- Hagen inquired is Council desired to enforce tall grass and weed regulations against the Duinick Pit property. A complaint was presented against the property. Hagen noted it is unique because it is a large undeveloped tract of land versus a single-family home. Council did not support enforcing tall grass and weed regulations against the property.

**Adjournment**

**MOTION** by Hammerseng to adjourn at 8:07 p.m., seconded by Hallstein. **Motion carried unanimously.**

APPROVED BY:

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Chris Kauffman, Mayor

ATTEST:

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Brian Hagen, City Administrator