

**CITY OF HANOVER
PARK BOARD MEETING
APRIL 27, 2021 – OFFICIAL MINUTES**

Call to Order and Pledge of Allegiance

Chair Jeff Grupp called the Park Board meeting of April 27, 2021 to order at 7:02 p.m. Present were Jeff Grupp, Scott Jamison, Dani Vetrano, Leslie Murphy, Alex Holslin, Council Liaison Thomas Dierberger and Accountant Jackie Heinz. Guests present were Linda Eckard, Grady Kinghorn and Chris Kauffman.

Approval of Agenda:

MOTION by Vetrano to approve the Agenda, seconded by Murphy. **Motion carried unanimously.**

Approval of Minutes from March 23, 2021 Meeting

MOTION by Jamison to approve the minutes as presented, seconded by Murphy. **Motion carried unanimously.**

Open Forum:

None

Unfinished Business:

Bike Rodeo: May 22 from 9:30 – 11:30 am

Heinz stated there are plenty of helmets in stock with a good range of sizes from toddler on up. Grupp stated Facebook posts should state there are a limited quantity of free helmets available. Grupp further stated they have the map from Mat from previous years, need to find a tape roller to make the route, did chalk previously and it did not come off. Murphy recommended blue painters' tape. Grupp suggested having the royalty present, have board members arrive around 8 / 8:15 am to get the lot done. Mat and friends will be checking bikes but no repairs, the royalty will help fit helmets, pick-up some water and snacks. Grupp further stated roughly 100 kids showed up years back when there were free helmets, only 20-30 showed up without free helmets.

New Business:

Settlers Park Shelter

Kinghorn stated he is in attendance to get ideas and input for the new shelter. Grupp stated the new shelter needs to be ADA compliant, have a useable and functional kitchen and be multi-purpose. multi-season. Dierberger stated he has rented the current shelter, he recommended a 10% larger facility, and the kitchen usability and bathrooms need to be addressed. Holslin agreed, likes the proposed layout and garage doors for the different season and weather.

Kinghorn stated they built a similar facility in Roseville with 30 glass garage doors. Murphy stated she likes the kitchen placement, a place to have city functions regardless of the weather, like the multi-functional and multi-seasonal aspects and the polished look of the last picture in the packet. Vetrano stated she liked all the pictures, likes the idea of bringing in more lighting, the glass garage doors and concrete flooring.

Grupp stated the Historical Bridge was recently updated with colored lighting, inquired on having lighting which could be colored and dimmable at the shelter and what it would cost. Grady stated most lighting comes with the dimmable option now, is unsure of changing the color. Jamison stated he likes the garage doors to extend the usage, inquired about having access to the electrical for power for concerts, needs to be ADA compliant and a larger kitchen.

Heinz stated the bathroom layout shows access from inside or outside the building. The interior doors could be locked during non-rental times so residents could access from the outside. The interior doors were added for access from the hall and kitchen if use is ever extended into the winter. Public Works would like the bathrooms to only be used during a rental and have port-a-potties like the other parks. Heinz further stated kids are dirtying the current bathrooms creating work for Public Works. Jamison stated the port-a-potties could be tied into the structure.

Kauffman stated he loves the garage doors which extends the season, he inquired if they would be kept open when not being rented. Jamison suggested keeping them open. Dierberger stated the bathrooms should be available for the taxpayers and families to use whenever.

Eckard inquired about the increase in the footprint and encroaching on the trees, Heinz stated they have measured and there is plenty of room without disturbing any trees. Eckard further stated whatever lighting is planned it should be doubled and have the option to dim and turn some off. Grupp inquired if there was a certain area to add lighting, Eckard stated everywhere. Eckard further stated kitchen counterspace is a big issue and the sink should be placed closer to the stove. The garage doors are great for extending the use and should be left open all the time. Heinz stated the proposed layout has 5 – 6' stainless steel tables with two shelves as well as a 4' x 10' table like the one in city hall.

Murphy inquired about ceiling fans, not a need but would be nice. Holslin stated they would help with air flow if the doors were closed. Kauffman stated to be cautious about birds with fans. Grupp stated it is a great list, need to polish up the kitchen layout. Heinz stated the current kitchen size is 15.5' x 19.5' increasing to 20' x 39', the current bathroom size is 7.5' x 9.5' increasing to 18' x 14'. The overall size of the enclosed portion would go from 19.5' x 34' to 43' x 49'.

Grupp stated the shelter should have a polished look, we want it to look and feel like a star in the city since it is utilized the most. Grupp suggested moving the existing shelter to a different place in Settler's park or to another park. Grupp inquired about the storage room for tables and chairs, Heinz stated it was thought of for future, perhaps 10 to 20 years from now it would be a year-round facility without picnic tables inside. Kinghorn suggested foldable tables.

Eckard inquired about what would be used to heat the area in the winter. Kauffman suggested infrared heaters. Jamison suggested a garage heater. Grupp inquired if a fire extinguishing system would be needed. Kinghorn stated he would check on the fire extinguishing system and what is needed in the kitchen per health department guidelines. Kinghorn inquired about a 6-8' perimeter around the outside of the shelter. Grupp suggested 6-12' of additional area and inquired where do we start. Kinghorn stated they will do a visual / floor plan and leave it basic. Steel and lumber prices are up, he will come back with an outline and the group can tear it apart.

Grupp inquired about using park dedication fees and the upcoming American rescue plan funds to pay for the shelter. Heinz stated we are waiting for clear guidelines on what the money can be used for. Eckard inquiring about using the gambling proceeds, Heinz stated that money cannot be used for the shelter, per state guidelines it can be used for public events in the arts. Such as concerts in the park, reading in the park, etc.

Kauffman stated the city should not compete with the private sector; it is not a profit center. Jamison stated we want grandiose but limited to the size of the city. Kauffman stated it should be nice, but not too nice. Murphy asked Kauffman for clarification. Kauffman stated it should not be the best place around,

it is currently rented because it is cheap. Holslin stated the biggest draw is that it is cheap, we cannot do what large event centers do.

Kinghorn stated the garage doors will be expensive, and must be insulated, as well as the roof, think about vandalism and kids are hard on stuff. Kinghorn further stated a drill could be drilled at the top of the track and padlocks installed to keep the garage doors from being closed. Grupp inquired about a non-slip floor material. Kinghorn stated there are a great variety of products available and agreed a non-slip floor needs to be installed. Grupp inquired when items should be ready, Heinz stated by May 19 for the next Park Board meeting on May 25.

Reports:

Vetrano

- River Inn is on board for the August Concert in the Park. Grupp talked with What's the Scoop and they are checking. Murphy stated Dan Bakken will play earlier for \$100.00. Heinz suggested hanging flyers around town to advertise.

Grupp

- Suggested a second concert in the park on Thursday June 17 with Bryce Hegge.

Adjournment:

MOTION by Murphy to adjourn at 8:31 p.m., seconded by Holslin. **Motion carried unanimously.**

ATTEST:

Jackie Heinz, Accountant