

**AGENDA
HANOVER CITY COUNCIL
JUNE 6, 2015**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
JOHN VAJDA
DOUG HAMMERSENG
KEN WARPULA
JIM ZAJICEK**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of May 19, 2015 City Council Work Session Meeting (page 4)**
 - b. Approve Claims as Presented: (page 7)**

➤ Claims	\$ 581,301.62
➤ Payroll	\$ 6,727.33
➤ P/R taxes & Exp	\$ 2,563.53
➤ Other Claims	<u>\$ 1,285.94</u>
➤ Total Claims	<u>\$ 591,878.42</u>
 - c. Res No 06-02-15-34 – Accepting Donation for the Annual Easter Egg Hunt**
 - d. Res No 06-02-15-35 – Approving Payment to Snow Plow Drivers**
- 4. Citizen’s Forum:**
 - a. Vitalization Award – Joanne Novonty (page 32)**

To address the Council in the Citizen’s Forum, please complete the Citizen’s Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
- 5. Public Hearings**
- 6. Unfinished Business**
 - a. 11112 12th St NE Storm Water Drainage**
 - b. FRA Pension Increase (page 33)**
- 7. New Business**
 - a. Greenfield Development Preliminary Plat Review (page 37)**
 - b. Hanover Harvest Fest Tractor Pull**
 - c. Community Hall IT Upgrades**
 - d. Res No 06-02-15-36 – LuPine Brewing Company Temporary Intoxicating On-Sale (page 45)**
- 8. Reports of Mayor and Council Members, Staff, Boards, and Committees**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: May 28, 2015
Re: Review of June 2, 2015 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
3. Consent Agenda Items: *see attached consent agenda packet*
 - a. Approve Minutes of May 19, 2015 City Council Work Session Meeting (page 4)
 - b. Approve Claims as Presented: (page 7)

➤ Claims	\$ 581,301.62
➤ Payroll	\$ 6,727.33
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➤ Other Claims	\$ 1,285.94
➤ Total Claims	<u>\$ 591,878.42</u>
 - c. Res No 06-02-15-34 – Accepting Donation for the Annual Easter Egg Hunt
 - d. Res No 06-02-15-35 – Approving Payment to Snow Plow Drivers
4. Citizen's Forum:
 - a. Vitalization Award – Joanne Novotny (page 32)
Ms. Novotny is being presented a Vitalization Award for her volunteerism to clean up the City of Hanover while enjoying walks throughout the City.

To address the Council in the Citizen's Forum, please complete the Citizen's Forum sign-in sheet on the table near the entrance and give it to the Mayor or City Administrator.
5. Public Hearings
6. Unfinished Business
 - a. 11112 12th St. NE Storm Water Drainage
Justin will explain the purpose of the storm water facility and how it is expected to function.
 - b. FRA Pension Increase (page 33)
Enclosed is the current and projected percentage of being funded based on a \$1,400/yr. payout and a \$1,600/yr. payout. The FRA is seeking Council to ratify a raise in the pension payout amount to \$1,600/yr.

7. New Business

a. Greenfield Development Preliminary Plat Review (page 37)

See enclosed memo from Cindy.

b. Harvest Fest Tractor Pull

Previously Council directed staff to assist with the Harvest Festival setup. Public Works has recently been asked to construct a clay base tract for a tractor pull in the Industrial Park. Staff is seeking direction on whether to hold the tractor pull at the location and to provide staff support for the event. This direction is being requested because this is a new event to the Harvest Festival for 2015 and was not anticipated at the time that Council directed staff to help.

c. Community Hall IT Upgrades

It has been suggested to install projectors in the Community Hall for use during meetings and other events. Staff is proposing to install two projectors, two ceiling mounts, and an additional screen. Approximate cost would be \$1,600.

d. Res No 06-0215-36 – LuPine Brewing Company Temporary Intoxicating On-Sale (page 45)

The temporary license is to sell their beer at the Hanover Harvest Festival.

8. Reports of Mayor and Council Members, Staff, Boards, and Committees

9. Adjournment

**CITY OF HANOVER
CITY COUNCIL WORK SESSION
MAY 19, 2015 – DRAFT MINUTES**

Call to Order

Mayor Kauffman called the Regular City Council Work Session Meeting of Tuesday, May 19, 2015 to order at 6:04 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, and Jim Zajicek. Councilor John Vajda arrived at 7:00 p.m. Also present were City Administrator Brian Hagen and Public Works Supervisor Scott Vogel. Councilor Ken Warpula was absent.

Approval of Agenda

Hagen added a discussion to consider early hauling from the Mahler Pit.

MOTION by Hammerseng to approve agenda as amended, seconded by Zajicek. **Motion carried unanimously. Vajda and Warpula absent.**

Consent Agenda

Hagen eliminated the Cleaning Contract discussion from the minutes because the discussion did not happen at the May 5th meeting. Hammerseng also noted a typo in Warpula's report section.

MOTION by Hammerseng to approve consent agenda as amended, seconded by Zajicek.

a. Approve Minutes of May 5, 2015 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$148,783.96
➤ Payroll	\$ 6,846.78
➤ P/R taxes & Exp	\$ 2,625.95
➤ Other Claims	\$ 2,032.40
➤ Total Claims	<u>\$160,289.09</u>

c. Res No 05-19-15-32 – Hanover Harvest Fest Exempt Permit

Motion carried unanimously. Vajda and Warpula absent.

Mahler Pit Hauling

Hagen explained that the hours of operation allow the Mahler pit to haul material beginning at 7 a.m. The City of Corcoran has requested that they be allowed to haul gravel beginning at 6 a.m. for approximately 1 week. They will be having a contractor haul gravel out of the pit while they grade the gravel roads in Corcoran.

MOTION by Kauffman to allow the City of Corcoran to haul gravel from the Mahler Pit beginning at 6 a.m., seconded by Zajicek. **Motion carried unanimously. Vajda and Warpula absent.**

Assessment Policy

Council was provided the current assessment policy in preparation of beginning the pavement management plan. Hagen stated that if changes are to be made, they should be made prior decisions on what project will happen next year. Council expressed their intent to not require assessments. Council suggested bringing a bond advisor to an upcoming meeting to discuss bonding options for roads and the public works building.

Stop Signs

Hagen stated that staff would like direction on future stop sign requests. Council stated they would consider installing stop signs on a case by case basis. Council continued discussion on placing a stop sign on Kadler Ave to make the intersection at Kadler Ave./Jasmine Ave. a four way stop. Council did

hold a fear that by installing stop signs, it would encourage children to play in the street. However, given the line of sight at the intersection, Council was favorable to installing signs at this point.

MOTION by Hammerseng to convert Kadler Ave/Jasmine Ave into a four way stop, seconded by Zajicek. **Motion carried unanimously. Vajda and Warpula absent.**

Res No 05-19-15-33

Hagen explained staff has changed their recommendation for the seasonal employee based on background check results. Because of this, it is recommended to hire a second applicant for the position.

MOTION by Kauffman to approve Res No 05-19-15-33, seconded by Hammerseng. **Motion carried unanimously. Vajda and Warpula absent.**

Vajda arrived at this time, 7:00 p.m.

Vitalization Awards Discussion

Staff is recommending Joanne Novotny to receive a Vitalization Award. Ms. Novotny regularly walks the Hanover trails. While walking she carries garbage bags with her and picks up debris. Staff plans to work with her to pick up the bags along the trails as they fill up. Council agreed with the recommendation.

Hanover Staff Position Salary Ranges

Hagen reminded Council this discussion is part of the overall staff retention discussion. The cities is the study reflect neighboring cities, cities within 20 miles of Hanover with populations between 2000-5000, and some other requested cities from Council. Kauffman stated this is for information at this point to allow Council more time to review. Kauffman further stated he supports a broad range, one that would reflect a low minimum salary but a higher maximum salary.

Ordinance Amendments

Restricting Use of Public Bathrooms

Hagen asked for some direction on the ordinance amendments as a small number of cities have passed similar ones for comparison. Kauffman stated the restricted use of bathrooms should limit bathroom use to the biological sex of a person. Kauffman further stated exemptions shall be made for young children and handicapped individuals who need someone's assistance. Kauffman did note that this ordinance would remain in effect until family bathrooms are made available.

Sex Offender Ordinance

Council recommended mirroring Cuyuna, MN for the first draft of the ordinance.

Hagen also informed Council that other ordinances would be coming before them. They include; single family rental licenses and garage floor drains. One last one is an ordinance regulating growing and selling marijuana.

FRA Pension

Council was provided information related to FRA Pensions. Council was favorable to a raise in pension amount from \$1,400 to \$1,600 per year as long as the City does not have a risk of having to fund shortfalls. A questioned rose was can the City force a reduction in retirement amounts if the FRA becomes underfunded. Hagen would bring additional information to the June 2, 2015 meeting for final approval.

Reports

Vajda

- Stated a tree fell in the Cardinal Circle Park during the weekend storms. Vogel informed Council the tree has been cleared and cleanup already.
- Stated he has been contacted by the Eisen family. The City completed a storm water maintenance project in their rear yard last year. The Eisens do not feel it is functioning properly because water still pools after heavy rains. Vogel stated that the specific facility is functioning properly. It is designed to hold water until it infiltrates into the soil. Council suggested having Engineer Messner speak to the function at the next meeting.

Vogel

- Entire City will be receiving a street sweeping soon. A call has been made to the contractor to get a date set.
- Asked if Council watched the video sent out in a Friday update on material for the City Hall parking lot. The material would be in place of a chip seal to extend the life of the parking lot. Approximate cost would be \$25,000. Council was not in favor of spending that much on the parking lot.
- A portion of the Memorial Garden sidewalk has been poured as well as the pad by the back door of City Hall
- The Hanover Lions Cleanup Day went well and staff helped out where they could.

Hagen

- Asked for direction on a request from a resident to suspend water and storm water fees indefinitely while the house is being fixed after a fire. Hagen stated that Veolia and St. Michael both stated this is not something that is typically done because these fees fund operation costs. Costs that do not lower just because one property is not using the services. Council agreed and directed the property to be billed the base rates.
- Pearson’s want to change the status of the Industrial Park they recently platted. They want to lower taxes. Kauffman suggested Pearson’s contact Michael Potter, Wright County Commissioner, to see if he can be of assistance.
- Informed Council that staff and elected officials are invited to a MS4 Basics work shop on June 18th. Details were provided in the FYI.
- Hagen corrected a typo in Resolution 04-07-15-25 where in the last paragraph it read that City thanks the Athletic Association. It should have read the City thanks the Hanover Lions. This resolution is in regards to the donation of money for the lion head water fountain.

Adjournment

MOTION by Vajda to adjourn at 8:10 p.m., seconded by Zajicek. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

HANOVER

Payments

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Current Period: June 2015

Batch Name	06/02/15 PAY					
	Payment	Computer Dollar Amt	\$581,301.62	Posted		
Refer	880 <u>AFLAC</u>		-			
Cash Payment	E 100-41430-151 Med/Dental Insurance	May Supplemental Insurance Clerical Staff				\$32.63
Invoice	085357	5/12/2015				
Cash Payment	E 100-41400-151 Med/Dental Insurance	May Supplemental Insurance City Administrator				\$126.36
Invoice	085357	5/12/2015				
Cash Payment	E 100-41430-151 Med/Dental Insurance	May Supplemental Insurance Clerical Staff				\$383.63
Invoice	085357	5/12/2015				
Cash Payment	E 100-43000-151 Med/Dental Insurance	May Supplemental Insurance Public Works				\$98.28
Invoice	085357	5/12/2015				
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$640.90
Refer	910 <u>ANDERSON, S. OR L.</u>		-			
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damage Deposit Refund; 5/24/15 Event				\$200.00
Invoice						
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$200.00
Refer	898 <u>ASSURANT EMPLOYEE BENEFITS</u>		-			
Cash Payment	E 100-41430-134 Employer Paid Life	Premium Period 6/1/15 - 6/30/15				\$88.10
Invoice		5/18/2015				
Cash Payment	E 100-43000-134 Employer Paid Life	Premium Period 6/1/15 - 6/30/15				\$75.03
Invoice		5/18/2015				
Cash Payment	E 100-41400-134 Employer Paid Life	Premium Period 6/1/15 - 6/30/15				\$30.67
Invoice		5/18/2015				
Cash Payment	E 100-41430-134 Employer Paid Life	Premium Period 6/1/15 - 6/30/15				\$98.67
Invoice		5/18/2015				
Cash Payment	E 100-43000-134 Employer Paid Life	Premium Period 6/1/15 - 6/30/15				\$84.55
Invoice		5/18/2015				
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$377.02
Refer	916 <u>BURSCH, JEFFREY</u>		-			
Cash Payment	E 100-43125-224 Street Maint Materials	Snow Plowing Incentive Per City Council				\$500.00
Invoice						
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$500.00
Refer	897 <u>CITY OF CORCORAN</u>		-			
Cash Payment	E 100-43125-224 Street Maint Materials	Ice Control Salt - 209 Ton @ \$71.77 Per Ton				\$14,999.93
Invoice		5/21/2015				
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$14,999.93
Refer	905 <u>CITY OF ST. MICHAEL</u>		-			
Cash Payment	E 602-49455-310 Other Professional Servi	May SAC Fees - 1396 Oakwood Ln				\$4,712.00
Invoice	May 2015	6/2/2015				
Cash Payment	E 602-49455-310 Other Professional Servi	May SAC Fees - 553 Kayla Ln				\$4,712.00
Invoice	May 2015	6/2/2015				
Cash Payment	E 602-49455-310 Other Professional Servi	May SAC Fees - 531 Kayla Ln				\$4,712.00
Invoice	May 2015	6/2/2015				
Cash Payment	E 602-49455-310 Other Professional Servi	May SAC Fees - 783 Kayla Ln.				\$4,712.00
Invoice	May 2015	6/2/2015				

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Current Period: June 2015

Cash Payment	E 602-49455-310 Other Professional Servi	May SAC Fees - 1048 Mallard St. NE				\$4,712.00
Invoice	May 2015	6/2/2015				
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$23,560.00
Refer	879 DELTA DENTAL					
Cash Payment	G 100-21706 Medical/Dental Ins	Subscriber Period 6/1/15 - 6/30/15				\$115.80
Invoice	6010450	5/15/2015				
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$115.80
Refer	891 FIRSTLAB					
Cash Payment	E 100-42210-437 Other Miscellaneous	Background Check - T. Wetterhahn				\$32.25
Invoice	FL00121087	5/12/2015				
Cash Payment	E 100-43100-310 Other Professional Servi	DOT Random Drug Screen - J. Doboszanski				\$46.50
Invoice	FL00121087	5/12/2015				
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$78.75
Refer	911 FOXWALK LOG & TIMBER BUILDE					
Cash Payment	E 404-46323-310 Other Professional Servi	1/2 Payment of Hardwood Lumber 3x12x16' White Oak Bridge Decking				\$21,000.00
Invoice	112	5/6/2015			Project 208205	
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$21,000.00
Refer	909 GOPHER SIGN COMPANY					
Cash Payment	E 100-43100-240 Small Tools and Minor E	48' Diamond Shape Mesh Roll-up Signs				\$528.00
Invoice	143428	4/13/2015				
Cash Payment	E 100-43121-226 Sign Repair Materials	Misc. Street Signs				\$346.08
Invoice	143428	4/13/2015				
Cash Payment	E 100-43121-226 Sign Repair Materials	Freight				\$61.42
Invoice	143428	4/13/2015				
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$935.50
Refer	876 GWRRA CHAPTER Q					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damaged Deposit Refund - 5/17/15 Event				\$200.00
Invoice						
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$200.00
Refer	875 HANOVER WINE & SPIRITS LLC					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Hall Damage Deposit Refund; 5/8/15 Event				\$200.00
Invoice						
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$200.00
Refer	917 HEINZ, RUSS					
Cash Payment	E 100-43125-224 Street Maint Materials	Snow Plowing Incentive Per City Council				\$500.00
Invoice						
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$500.00
Refer	878 HENNEPIN COUNTY TREASURER					
Cash Payment	E 401-43123-310 Other Professional Servi	City Share Constr. Cost 1037; CSAH				\$36,025.11
Invoice		5/14/2015			Project 127252	
Cash Payment	E 401-43123-310 Other Professional Servi	City Share Constr. Cost 1037; CFSAH 19				\$425,000.00
Invoice		5/14/2015			Project 127252	
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$461,025.11
Refer	888 INITIATIVE FOUNDATION					

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Current Period: June 2015

Cash Payment	E 201-41330-306 Dues & Subscriptions	Endowment Pledge (A)				\$300.00
Invoice 7807	6/30/2015					
Transaction Date	5/21/2015	Due 0	Cash	10100	Total	\$300.00
Refer	906 <i>JOINT POWERS WATER BOARD</i>					
Cash Payment	E 601-49410-310 Other Professional Servi	May WAC Fees - 1396 Oakwood Ln				\$2,001.00
Invoice May 2015	6/2/2015					
Cash Payment	E 601-49410-310 Other Professional Servi	May WAC Fees - 553 Kayla Ln				\$2,001.00
Invoice May 2015	6/2/2015					
Cash Payment	E 601-49410-310 Other Professional Servi	May WAC Fees - 531 Kayla Ln				\$2,001.00
Invoice May 2015	6/2/2015					
Cash Payment	E 601-49410-310 Other Professional Servi	May WAC Fees - 783 Kayla Ln				\$2,001.00
Invoice May 2015	6/2/2015					
Cash Payment	E 601-49410-310 Other Professional Servi	May WAC Fees - 1048 Mallard St. NE				\$2,001.00
Invoice May 2015	6/2/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$10,005.00
Refer	914 <i>LEAGUE OF MN CITIES INS. TRUS</i>					
Cash Payment	E 100-41960-150 Worker s Comp (GENER	Annual Pay Plan Premium; Coverage Period 5/31/15 to 5/31/16				\$27,358.00
Invoice 49923	5/20/2015					
Cash Payment	E 100-41960-150 Worker s Comp (GENER	Annual Pay Plan; Coverage Period 5/31/15 to 5/31/16				\$2,032.00
Invoice 49924	5/20/2015					
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$29,390.00
Refer	903 <i>MCFOA</i>					
Cash Payment	E 100-41400-306 Dues & Subscriptions	Membership 7/1/15 to 6/30/16; B. Hagen				\$35.00
Invoice	6/2/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$35.00
Refer	881 <i>MENARDS-BUFFALO</i>					
Cash Payment	E 100-45200-225 Landscaping Materials	Misc. Supplies				\$184.60
Invoice 84168	5/14/2015					
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$184.60
Refer	890 <i>METRO WEST INSPECTION SERVI</i>					
Cash Payment	E 100-42401-310 Other Professional Servi	Contracted Inspection Services				\$1,745.37
Invoice	5/15/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$1,745.37
Refer	895 <i>PAUL EMMERICH CONSTRUCTION</i>					
Cash Payment	E 815-48200-810 Refunds & Reimburseme	Permit #101-14; 1046 Emerald St.				\$1,500.00
Invoice	5/26/2015					
Cash Payment	E 811-48200-810 Refunds & Reimburseme	Permit #101-14; 1046 Emerald St.				\$750.00
Invoice	5/26/2015					
Cash Payment	E 817-48200-810 Refunds & Reimburseme	Permit #101-14; 1046 Emerald St.				\$1,000.00
Invoice	5/26/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$3,250.00
Refer	892 <i>RANDYS ENVIRONMENTAL SERVI</i>					
Cash Payment	E 100-43245-384 Refuse/Garbage Disposa	Multi Unit Recycling Service - April 2015				\$2,993.23
Invoice	5/19/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$2,993.23

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Current Period: June 2015

Refer	877 ROCKFORD LAESTADIAN LUTHER					
Cash Payment	E 100-48205-810 Refunds & Reimburseme	Park Shelter Damage Deposit Refund; 5/17/15 Event				\$100.00
Invoice						
Transaction Date	5/18/2015	Due 0	Cash	10100	Total	\$100.00
Refer	886 RUPP ANDERSON SQUIRES & WA					
Cash Payment	E 100-41610-304 Legal Fees	miscellaneous				\$1,149.20
Invoice 2896	5/19/2015					
Cash Payment	E 100-41610-304 Legal Fees	City Council and Board/Commission Meetings				\$300.00
Invoice 2896	5/19/2015					
Transaction Date	5/21/2015	Due 0	Cash	10100	Total	\$1,449.20
Refer	899 S E H					
Cash Payment	E 201-41330-310 Other Professional Servi	Hanover 2015 EDA Services				\$1,380.54
Invoice 297974	5/18/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$1,380.54
Refer	882 VEOLIA WATER NORTH AMERICA					
Cash Payment	E 601-43252-310 Other Professional Servi	Water RM				-\$192.74
Invoice 47291	4/10/2015					
Cash Payment	E 602-43252-310 Other Professional Servi	WW RM				\$4,250.00
Invoice 47291	4/10/2015					
Cash Payment	E 602-43252-310 Other Professional Servi	WW Elec				\$2,902.79
Invoice 47291	4/10/2015					
Cash Payment	E 601-43252-227 Utility Maint Supplies	Meters/Stock City				-\$4,649.06
Invoice 47291	4/10/2015					
Transaction Date	5/20/2015	Due 0	Cash	10100	Total	\$2,310.99
Refer	913 VISA - BANKWEST					
Cash Payment	E 100-41570-220 Repair/Maint Supply (GE	Microsoft Store Direct; Windows 7 Home Premium to Professional				\$96.13
Invoice	4/21/2015					
Cash Payment	E 100-41570-200 Office Supplies (GENER	XstamperOnline.comN14 MN Notary Stamp-Brian Hagen				\$32.40
Invoice	5/1/2015					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Office Depot; Office Supplies				\$30.55
Invoice	5/4/2015					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Office Depot; Office Supplies				\$195.35
Invoice	5/4/2015					
Cash Payment	E 100-41110-437 Other Miscellaneous	Krantz's Floral-Funeral Flowers				\$141.38
Invoice	5/5/2015					
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE	Hayneedle Inc.; First Team Premium Steel Safety Chain Basketball Net (2)				\$52.00
Invoice	5/6/2015					
Cash Payment	E 100-41940-520 Buildings and Structures	Allied; Hand Dryer & Baby Changing Stations (2)				\$278.00
Invoice	5/11/2015					
Cash Payment	E 100-41970-341 Employment	Wright County Journal Press				\$79.28
Invoice	5/12/2015					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Deluxe For Business; Bank Deposit Tickets				\$63.24
Invoice	5/14/2015					
Cash Payment	E 201-41330-306 Dues & Subscriptions	Lunarpages; Basic Plan Hosting - Hanover EDA				\$166.80
Invoice	5/16/2015					

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Payments

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Current Period: June 2015

Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	Tech Dump-St. Paul, MN S/B paid by Hanover Lions Club - To be reversed				\$295.00
Invoice	5/18/2015					
Cash Payment	E 100-43240-384 Refuse/Garbage Disposa	Tech Dump-St. Paul, MN - S/B Paid by Hanover Lions Club-To be reversed				\$660.00
Invoice	5/18/2015					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Reverse Fraud Tran				\$40.78
Invoice	1/26/2015					
Cash Payment	E 100-41570-200 Office Supplies (GENER	Reverse Fraud Tran				\$7.96
Invoice	2/13/2015					
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$2,138.87
Refer	902 WEX BANK					
Cash Payment	E 100-43100-212 Motor Fuels	Fuel				\$325.58
Invoice	40923352 5/15/2015					
Cash Payment	E 100-43100-212 Motor Fuels	Paper Delivery Fee				\$3.00
Invoice	40923352 5/15/2015					
Cash Payment	E 100-43100-212 Motor Fuels	Car Washes				\$9.96
Invoice	40923352 5/15/2015					
Cash Payment	E 100-43100-212 Motor Fuels	Late Fee				\$39.00
Invoice	40923352 5/15/2015					
Cash Payment	E 100-42260-212 Motor Fuels	FD Motor Fuels				\$156.72
Invoice	40923352 5/15/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$534.26
Refer	907 WRIGHT-HENNEPIN COOPERATIV					
Cash Payment	E 100-45200-381 Electric Utilities	Parks Electric Service; Jansen Ave NE Siren				\$164.20
Invoice	5/18/2015					
Transaction Date	5/28/2015	Due 0	Cash	10100	Total	\$164.20
Refer	893 XCEL ENERGY					
Cash Payment	E 100-45200-381 Electric Utilities	1033 Mallard St. NE; 4/21/15 - 5/17/15				\$11.80
Invoice	0571615865 5/18/2015					
Cash Payment	E 100-42280-381 Electric Utilities	Fire Station 4/15/15 - 5/16/15				\$245.58
Invoice	0571578129 5/18/2015					
Cash Payment	E 100-41940-381 Electric Utilities	City Hall 4/15/15 - 5/16/15				\$563.03
Invoice	0571577174 5/18/2015					
Cash Payment	E 100-43160-381 Electric Utilities	751 Labeaux Ave NE 4/21/15 - 5/17/15				\$58.87
Invoice	0571493384 5/18/2015					
Cash Payment	E 100-45200-381 Electric Utilities	Cardinal Circle Park 4/21/15 - 5/17/15				\$14.04
Invoice	0571610513 5/18/2015					
Cash Payment	E 100-43160-381 Electric Utilities	209 Labeaux Ave NE				\$35.84
Invoice	0571306797 5/15/2015					
Cash Payment	E 100-45200-381 Electric Utilities	100 Millpond Trl				\$58.19
Invoice	0571390663 5/15/2015					
Transaction Date	5/27/2015	Due 0	Cash	10100	Total	\$987.35

HANOVER

Payments

05/28/15 4:00 PM
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Current Period: June 2015

Fund Summary

	10100 Cash
817 INFRASTRUCTURE ESCROW FUND	\$1,000.00
815 LANDSCAPE ESCROW FUND	\$1,500.00
811 EROSION CONTROL ESCROW FUND	\$750.00
602 SEWER ENTERPRISE FUND	\$30,712.79
601 WATER ENTERPRISE FUND	\$5,163.20
404 HISTORICAL CAPITAL PROJ FUND	\$21,000.00
401 GENERAL CAPITAL PROJECTS	\$461,025.11
201 EDA SPECIAL REVENUE FUND	\$1,847.34
100 GENERAL FUND	\$58,303.18
	<hr/>
	\$581,301.62

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$581,301.62
Total	<hr/>
	\$581,301.62



Rupp, Anderson, Squires & Waldspurger, P.A.

527 Marquette Avenue South, Suite 1200
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 4/30/2015
Statement Date: 5/19/2015
Statement No. 2896

City of Hanover
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	1,149.20
4011(1)-0004: City Council and Board/Commission Meetings	300.00
Total Fees and Expenses:	\$1,449.20
Total Now Due:	\$1,449.20



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City of Hanover
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
04/07/2015	JTS Review agenda; Prepare for meeting.	1.00	170.00	170.00
04/15/2015	KJB Locate Minnesota Criminal Rehabilitation Act statute.	0.10	160.00	16.00
04/15/2015	KJR Telephone conference with City Administrator regarding hiring issue associated with public works seasonal employee.	0.20	170.00	34.00
04/16/2015	KJB Review and analyze whether Chapter 364, Criminal Offenders Rehabilitation Act, applies to the City and what procedures it must follow when making hiring decisions; Draft e-mail regarding the same.	1.30	160.00	208.00
04/16/2015	KJR Review research regarding Criminal Rehabilitation Act; Draft correspondence to City Administrator regarding same.	1.20	170.00	204.00
04/21/2015	KJB Conduct legal research to discover felony conviction of a potential City new hire; Draft e-mail regarding the same.	1.00	160.00	160.00
04/24/2015	KJR Correspondence with City Administrator regarding criminal background check on applicant.	0.20	170.00	34.00
04/27/2015	KJR Correspondence with City Administrator regarding obtaining criminal records associated with the applicant.	0.20	170.00	34.00
04/27/2015	KJB Determine steps necessary to retrieve copy of T.W. criminal complaint; Contact Anoka County Court Administration to request copy of criminal complaint; Draft e-mail to client regarding the same.	1.10	160.00	176.00
04/30/2015	KJR Review court records provided by City Administrator Hagen; Telephone conference with Mr. Hagen regarding same.	0.50	170.00	85.00
			Sub-total Fees:	\$1,121.00

4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount
04/07/2015	JTS Council meeting.	4.00	170.00	300.00
			Sub-total Fees:	\$300.00

Rate Summary

Jay T. Squires	5.00 hours at \$170.00/hr	470.00
Kevin J. Rupp	2.30 hours at \$170.00/hr	391.00
Kelly J. Burns	3.50 hours at \$160.00/hr	560.00
Total hours:	<u>10.80</u>	

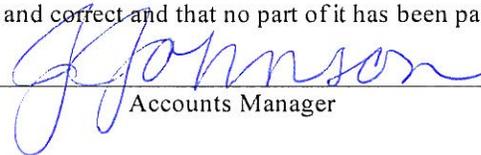
Expenses

	Units	Price	Amount
04/30/2015 Photocopies.	141.00	0.20	28.20
Sub-total Expenses:			<u>\$28.20</u>

Total Fees and Expenses: \$1,449.20

Total Now Due: \$1,449.20

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.



Accounts Manager



Invoice

Invoice Number: **297974**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 1 of 2

BILL TO:

Brian Hagen
City of Hanover
11250 5th St NE
Hanover MN 55341

REMIT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Pay This Amount	\$1,380.54
Due Date	17-JUN-15
Invoice Date	18-MAY-15
Bill Through Date	30-APR-15
Terms	30 NET
SEH Client #	13874
Client Project #	
Agreement / PO #	130741

Project Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Client Service Manager / Email / Phone
Heidi Peper / hpeper@sehinc.com / 320.229.4300
Accounting Representative / Email / Phone
Mary Graff / mgraff@sehinc.com / 720.540.6800

Project #	Project Name	Project Description
130741	HANOV Hanover 2015 EDA Serv	HANOV Hanover 2015 EDA Services

Project Billing Summary

	Current	Prior	To Date
Totals	\$1,380.54	\$3,526.83	\$4,907.37

Notes:

201-41330-310



Invoice

Invoice Number: 297974

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Page 2 of 2

Direct

Personnel	Hours	Rate	Amount	
Peper, Heidi L	9.50	138.00	\$1,311.00	
	<u>9.50</u>			\$1,311.00

Reimbursed - Expenses

Expenditure Type	Amount	
Mileage	\$69.54	
		\$69.54

Invoice total \$1,380.54

HANOVER
Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
500282	000000003	Hagen, Brian S.	11	Bi-Weekly	\$1,797.13	5/22/2015	Outstanding
500283	000000002	Schmitz, Nancy A.	11	Bi-Weekly	\$980.74	5/22/2015	Outstanding
500281	000000008	Doboszinski, Jason	11	Bi-Weekly	\$1,306.98	5/22/2015	Outstanding
500280	000000011	Biren, Amy	11	Bi-Weekly	\$1,033.70	5/22/2015	Outstanding
EFT	000000006	Bursch, Jeffrey	11	Bi-Weekly	\$0.00	5/22/2015	Outstanding
EFT	000000007	Heins, Russell	11	Bi-Weekly	\$0.00	5/22/2015	Outstanding
500284	000000005	Vogel, Scott F.	11	Bi-Weekly	\$1,608.78	5/22/2015	Outstanding
					<hr/>		
					\$6,727.33		

HANOVER

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Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(11)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
001 Federal	000000011 Biren, Amy	\$179.70	
	000000008 Doboszinski, Jason	\$137.99	
	000000003 Hagen, Brian S.	\$242.45	
	000000002 Schmitz, Nancy A.	\$70.06	
	000000005 Vogel, Scott F.	\$171.69	
	<i>Federal</i>		<hr/>
005 State Tax - MN	000000011 Biren, Amy	\$76.41	
	000000008 Doboszinski, Jason	\$61.87	
	000000003 Hagen, Brian S.	\$106.67	
	000000002 Schmitz, Nancy A.	\$37.48	
	000000005 Vogel, Scott F.	\$73.89	
	<i>State Tax - MN</i>		<hr/>
049 Medicare	000000011 Biren, Amy	\$21.78	
	000000008 Doboszinski, Jason	\$25.45	
	000000003 Hagen, Brian S.	\$36.25	
	000000002 Schmitz, Nancy A.	\$18.38	
	000000005 Vogel, Scott F.	\$31.32	
	<i>Medicare</i>		<hr/>
051 Social Security	000000011 Biren, Amy	\$93.15	
	000000008 Doboszinski, Jason	\$108.82	
	000000003 Hagen, Brian S.	\$155.00	
	000000002 Schmitz, Nancy A.	\$78.59	
	000000005 Vogel, Scott F.	\$133.92	
	<i>Social Security</i>		<hr/>
501 Social Security Benefit	000000011 Biren, Amy		\$93.15
	000000008 Doboszinski, Jason		\$108.82
	000000003 Hagen, Brian S.		\$155.00
	000000002 Schmitz, Nancy A.		\$78.59
	000000005 Vogel, Scott F.		\$133.92
	<i>Social Security Benefit</i>		<hr/>
502 Medicare Benefit	000000011 Biren, Amy		\$21.78
	000000008 Doboszinski, Jason		\$25.45
	000000003 Hagen, Brian S.		\$36.25
	000000002 Schmitz, Nancy A.		\$18.38

HANOVER

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Page 2

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(11)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
502 Medicare Benefit	000000005 Vogel, Scott F.		\$31.32
	<i>Medicare Benefit</i>		\$133.18
<i>Grand Total</i>		\$1,860.87	\$702.66

HANOVER

05/20/15 9:40 AM

Page 1

Deduction/Benefit Register

Pay Group: 01 Bi-Weekly

Pay Periods: 2015(11)

Deduction/Benefit Code & Description	Employee Number & Name	Deduction Amount	Benefit Amount
052 PERA	00000011 Biren, Amy	\$97.66	
	00000008 Doboszinski, Jason	\$114.09	
	00000003 Hagen, Brian S.	\$162.50	
	00000002 Schmitz, Nancy A.	\$82.40	
	00000005 Vogel, Scott F.	\$140.40	
	<i>PERA</i>	<hr/>	
		\$597.05	
503 PERA ER	00000011 Biren, Amy		\$112.68
	00000008 Doboszinski, Jason		\$131.64
	00000003 Hagen, Brian S.		\$187.50
	00000002 Schmitz, Nancy A.		\$95.07
	00000005 Vogel, Scott F.		\$162.00
	<i>PERA ER</i>	<hr/>	
			\$688.89
	<i>Grand Total</i>	<hr/>	<hr/>
		\$597.05	\$688.89

HANOVER
Cash Balances
 June 2015

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$456,986.25	\$0.00	\$58,303.18	\$398,683.07
107 FIRE DEPT DONATIONS FUND	\$29,270.28	\$0.00	\$0.00	\$29,270.28
201 EDA SPECIAL REVENUE FUND	\$77,082.16	\$0.00	\$1,847.34	\$75,234.82
205 EDA BUSINESS INCENTIVE FUND	\$201,804.77	\$0.00	\$0.00	\$201,804.77
311 2008A GO CIP REFUNDING BOND	\$37,604.68	\$0.00	\$0.00	\$37,604.68
312 2009A GO IMP REFUNDING BOND	\$18,521.35	\$0.00	\$0.00	\$18,521.35
313 2010 GO EQUIPMENT CERTIFICATES	-\$20,234.25	\$0.00	\$0.00	-\$20,234.25
314 2011A GO IMP CROSSOVER REF BD	\$359,913.52	\$0.00	\$0.00	\$359,913.52
401 GENERAL CAPITAL PROJECTS	\$830,068.40	\$0.00	\$461,025.11	\$369,043.29
402 PARKS CAPITAL PROJECTS	\$239,919.44	\$0.00	\$0.00	\$239,919.44
403 FIRE DEPT CAPITAL FUND	\$111,115.94	\$0.00	\$0.00	\$111,115.94
404 HISTORICAL CAPITAL PROJ FUND	\$96,407.72	\$0.00	\$21,000.00	\$75,407.72
407 TIF REDEV DIST #1	\$4,807.40	\$0.00	\$0.00	\$4,807.40
408 8TH ST CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
411 CITY HALL CAPITAL PROJ FUND	\$55,328.83	\$0.00	\$0.00	\$55,328.83
412 CROW RIVER CROSSING PROJ FD	\$0.00	\$0.00	\$0.00	\$0.00
416 RIVER RD RECON FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$52,581.87	\$0.00	\$0.00	\$52,581.87
418 STREET CAPITAL PROJ FUND	\$433,615.77	\$0.00	\$0.00	\$433,615.77
601 WATER ENTERPRISE FUND	\$723,170.83	\$4,841.80	\$10,005.00	\$718,007.63
602 SEWER ENTERPRISE FUND	\$292,225.10	\$0.00	\$30,712.79	\$261,512.31
603 STORM WATER ENTERPRISE FUND	\$125,604.40	\$0.00	\$0.00	\$125,604.40
611 WATER CAPITAL IMP FUND	\$402,621.26	\$0.00	\$0.00	\$402,621.26
612 SEWER CAPITAL IMP FUND	\$1,673,175.41	\$0.00	\$0.00	\$1,673,175.41
613 STORM WATER CAPITAL IMP FUND	\$546,109.59	\$0.00	\$0.00	\$546,109.59
804 SCHENDELS FIELD ESC FUND	\$145,266.61	\$0.00	\$0.00	\$145,266.61
809 BRIDGES AT HANOVER ESC FUND	-\$13,476.50	\$0.00	\$0.00	-\$13,476.50
811 EROSION CONTROL ESCROW FUND	\$37,000.00	\$0.00	\$750.00	\$36,250.00
815 LANDSCAPE ESCROW FUND	\$50,000.00	\$0.00	\$1,500.00	\$48,500.00
817 INFRASTRUCTURE ESCROW FUND	\$25,800.00	\$0.00	\$1,000.00	\$24,800.00
818 MISC ESCROWS FUND	\$6,543.02	\$0.00	\$0.00	\$6,543.02
820 BRIDGES TOWNHOMES ESC FUND	\$3,527.60	\$0.00	\$0.00	\$3,527.60
821 QUAIL PASS 2ND ADD ESCROW FD	\$11,762.91	\$0.00	\$0.00	\$11,762.91
900 INTEREST	\$13,156.89	\$0.00	\$0.00	\$13,156.89
	\$7,027,281.25	\$4,841.80	\$586,143.42	\$6,445,979.63

Revenue Budget by Source

Source Alt Code	Account Descr	June 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$995,728.00	\$995,728.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$95,624.00	\$95,624.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,058.64	\$10,000.00	\$6,941.36	30.59%
Source Alt Code TAXES		\$0.00	\$3,058.64	\$1,101,352.00	\$1,098,293.36	0.28%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	\$0.00	\$3,975.00	\$5,000.00	\$1,025.00	79.50%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$200.00	\$300.00	\$100.00	66.67%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$600.00	\$2,000.00	\$1,400.00	30.00%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$1.25	\$80.00	\$78.75	1.56%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$12,529.05	\$106,964.00	\$94,434.95	11.71%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34740 Park & Rec Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$1,569.31	\$2,000.00	\$430.69	78.47%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$1,950.00	\$2,000.00	\$50.00	97.50%
Source Alt Code SERVICE		\$0.00	\$20,824.61	\$124,344.00	\$103,519.39	16.75%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$0.75	\$0.00	-\$0.75	0.00%
MISC	R 100-36210 Interest Earnings	\$0.00	\$1,010.45	\$1,000.00	-\$10.45	101.05%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$4,603.59	\$7,000.00	\$2,396.41	65.77%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$4,345.00	\$0.00	-\$4,345.00	0.00%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$4,900.00	\$7,000.00	\$2,100.00	70.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$14,859.79	\$21,000.00	\$6,140.21	70.76%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$10,370.00	\$10,300.00	-\$70.00	100.68%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$4.00	\$100.00	\$96.00	4.00%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$31,348.47	\$70,000.00	\$38,651.53	44.78%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$20.00	\$100.00	\$80.00	20.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$500.00	\$1,500.00	\$1,000.00	33.33%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$10.00	\$50.00	\$40.00	20.00%
Source Alt Code LIC PERM		\$0.00	\$42,252.47	\$82,350.00	\$40,097.53	51.31%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$105,859.00	\$105,859.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$2,000.00	\$24,000.00	\$22,000.00	8.33%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$4,600.00	\$4,600.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$2,000.00	\$136,298.00	\$134,298.00	1.47%
FINES	R 100-35100 Court Fines	\$0.00	\$1,238.48	\$1,500.00	\$261.52	82.57%
Source Alt Code FINES		\$0.00	\$1,238.48	\$1,500.00	\$261.52	82.57%
Fund 100 GENERAL FUND		\$0.00	\$84,233.99	\$1,466,844.00	\$1,382,610.01	5.74%

HANOVER

Expenditure Budget Report

Dept Abbrev	Account Descr	June 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	-\$9.18	\$13,700.00	\$13,709.18	-0.07%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$199.00	\$199.00	0.00%
COUNCIL	E 100-41110-150 Worker s Comp (GENE	\$0.00	\$20.34	\$150.00	\$129.66	13.56%
COUNCIL	E 100-41110-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$315.00	\$1,500.00	\$1,185.00	21.00%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$6,292.40	\$2,500.00	-\$3,792.40	251.70%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$61.24	\$2,000.00	\$1,938.76	3.06%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$141.38	\$1,123.30	\$5,000.00	\$3,876.70	22.47%
Dept 41110 Council		\$141.38	\$7,803.10	\$25,899.00	\$18,095.90	30.13%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
BRDCOMM	E 100-41330-160 Liability Insurance Emp	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
BRDCOMM	E 100-41330-437 Other Miscellaneous	\$0.00	\$21.06	\$0.00	-\$21.06	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$21.06	\$5,850.00	\$5,828.94	0.36%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$12,033.30	\$65,500.00	\$53,466.70	18.37%
CITYADM	E 100-41400-121 PERA	\$0.00	\$1,182.02	\$4,900.00	\$3,717.98	24.12%
CITYADM	E 100-41400-122 FICA	\$0.00	\$977.13	\$4,100.00	\$3,122.87	23.83%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$228.52	\$900.00	\$671.48	25.39%
CITYADM	E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-132 Employer Paid HSA	\$0.00	\$1,690.89	\$0.00	-\$1,690.89	0.00%
CITYADM	E 100-41400-134 Employer Paid Life	\$30.67	\$79.41	\$0.00	-\$79.41	0.00%
CITYADM	E 100-41400-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$126.36	\$3,428.01	\$10,890.00	\$7,461.99	31.48%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$823.90	\$1,000.00	\$176.10	82.39%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$35.00	\$220.00	\$0.00	-\$220.00	0.00%
CITYADM	E 100-41400-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41400 City Administrator		\$192.03	\$20,663.18	\$87,290.00	\$66,626.82	23.67%
Dept 41410 Elections						
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41410 Elections		\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$46,796.22	\$82,600.00	\$35,803.78	56.65%
CLERICAL	E 100-41430-102 Full-Time Employees O	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-103 Part-Time Employees	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$3,528.47	\$6,200.00	\$2,671.53	56.91%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$3,356.29	\$5,100.00	\$1,743.71	65.81%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$784.90	\$1,200.00	\$415.10	65.41%
CLERICAL	E 100-41430-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-132 Employer Paid HSA	\$0.00	\$2,474.25	\$0.00	-\$2,474.25	0.00%
CLERICAL	E 100-41430-134 Employer Paid Life	\$186.77	\$1,850.18	\$0.00	-\$1,850.18	0.00%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$357.00	\$0.00	-\$357.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$416.26	\$8,405.84	\$16,932.00	\$8,526.16	49.64%

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Dept Abbrev	Account Descr	June 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 41430	Clerical Staff	\$603.03	\$67,553.15	\$117,032.00	\$49,478.85	57.72%
Dept 41435	Staff Expenses					
STAFFEXP	E 100-41435-208 Training and Instructio	\$0.00	\$135.00	\$1,500.00	\$1,365.00	9.00%
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-306 Dues & Subscriptions	\$0.00	\$165.36	\$4,000.00	\$3,834.64	4.13%
STAFFEXP	E 100-41435-310 Other Professional Serv	\$0.00	\$150.00	\$1,000.00	\$850.00	15.00%
STAFFEXP	E 100-41435-331 Travel Expenses	\$0.00	\$69.73	\$1,500.00	\$1,430.27	4.65%
Dept 41435	Staff Expenses	\$0.00	\$520.09	\$8,300.00	\$7,779.91	6.27%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-150 Worker s Comp (GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ACCTING	E 100-41530-310 Other Professional Serv	\$0.00	\$28,250.00	\$0.00	-\$28,250.00	0.00%
Dept 41530	Accounting	\$0.00	\$28,250.00	\$0.00	-\$28,250.00	0.00%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Ser	\$0.00	\$23,400.00	\$26,000.00	\$2,600.00	90.00%
Dept 41540	Auditing	\$0.00	\$23,400.00	\$26,000.00	\$2,600.00	90.00%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Serv	\$0.00	\$159.75	\$17,600.00	\$17,440.25	0.91%
Dept 41550	Assessing	\$0.00	\$159.75	\$17,600.00	\$17,440.25	0.91%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$370.28	\$1,382.02	\$5,500.00	\$4,117.98	25.13%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$2.75	\$100.00	\$97.25	2.75%
PURCHASE	E 100-41570-207 Computer Supplies	\$0.00	\$519.99	\$3,000.00	\$2,480.01	17.33%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$96.13	\$1,141.25	\$6,800.00	\$5,658.75	16.78%
PURCHASE	E 100-41570-322 Postage	\$0.00	\$757.39	\$1,500.00	\$742.61	50.49%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
Dept 41570	Purchasing	\$466.41	\$3,803.40	\$20,900.00	\$17,096.60	18.20%
Dept 41600	Computer					
COMPUTER	E 100-41600-220 Repair/Maint Supply (G	\$0.00	\$1,165.00	\$0.00	-\$1,165.00	0.00%
COMPUTER	E 100-41600-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41600	Computer	\$0.00	\$1,165.00	\$0.00	-\$1,165.00	0.00%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$1,449.20	\$4,885.83	\$27,295.00	\$22,409.17	17.90%
Dept 41610	City Attorney	\$1,449.20	\$4,885.83	\$27,295.00	\$22,409.17	17.90%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Serv	\$0.00	\$4,108.75	\$17,000.00	\$12,891.25	24.17%
Dept 41910	Planning and Zoning	\$0.00	\$4,108.75	\$17,000.00	\$12,891.25	24.17%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$617.12	\$5,000.00	\$4,382.88	12.34%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$0.00	\$1,764.14	\$10,000.00	\$8,235.86	17.64%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$250.00	\$0.00	-\$250.00	0.00%
GOVTBLDG	E 100-41940-310 Other Professional Serv	\$0.00	\$2,013.01	\$8,400.00	\$6,386.99	23.96%
GOVTBLDG	E 100-41940-321 Telephone	\$0.00	\$1,300.31	\$5,500.00	\$4,199.69	23.64%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$220.00	\$7,000.00	\$6,780.00	3.14%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$563.03	\$3,057.37	\$9,000.00	\$5,942.63	33.97%

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Dept Abbrev	Account Descr	June 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,291.69	\$5,000.00	\$3,708.31	25.83%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$0.00	\$766.93	\$2,000.00	\$1,233.07	38.35%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$120.50	\$500.00	\$379.50	24.10%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$278.00	\$1,533.30	\$5,000.00	\$3,466.70	30.67%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Dept 41940 General Govt Buildings/Plant		\$841.03	\$12,934.37	\$60,900.00	\$47,965.63	21.24%
Dept 41950 Engineer						
ENGINEER	E 100-41950-303 Engineering Fees	\$0.00	\$3,567.75	\$25,000.00	\$21,432.25	14.27%
Dept 41950 Engineer		\$0.00	\$3,567.75	\$25,000.00	\$21,432.25	14.27%
Dept 41960 Insurance						
INSURANCE	E 100-41960-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$29,390.00	\$29,738.07	\$2,500.00	-\$27,238.07	189.52%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$9,153.50	\$35,000.00	\$25,846.50	26.15%
Dept 41960 Insurance		\$29,390.00	\$38,891.57	\$37,500.00	-\$1,391.57	103.71%
Dept 41970 Legal Publications						
LEGALPUB	E 100-41970-341 Employment	\$79.28	\$210.78	\$250.00	\$39.22	84.31%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$461.09	\$2,000.00	\$1,538.91	23.05%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 41970 Legal Publications		\$79.28	\$671.87	\$3,000.00	\$2,328.13	22.40%
Dept 42101 Hennepin County Sheriff						
HCSHERIFF	E 100-42101-310 Other Professional Serv	\$0.00	\$17,333.35	\$69,335.00	\$52,001.65	25.00%
Dept 42101 Hennepin County Sheriff		\$0.00	\$17,333.35	\$69,335.00	\$52,001.65	25.00%
Dept 42102 Wright County Sheriff						
WCSHERIFF	E 100-42102-310 Other Professional Serv	\$0.00	\$39,620.79	\$94,170.00	\$54,549.21	42.07%
Dept 42102 Wright County Sheriff		\$0.00	\$39,620.79	\$94,170.00	\$54,549.21	42.07%
Dept 42210 Fire Dept Administration						
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	\$0.00	\$34,340.00	\$34,340.00	0.00%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$0.00	\$2,129.00	\$2,129.00	0.00%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$0.00	\$515.00	\$515.00	0.00%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$22.21	\$0.00	-\$22.21	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$2,745.95	\$10,000.00	\$7,254.05	27.46%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$430.00	\$4,000.00	\$3,570.00	10.75%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$490.00	\$950.00	\$460.00	51.58%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$2,370.08	\$0.00	-\$2,370.08	0.00%
FIREADMIN	E 100-42210-437 Other Miscellaneous	\$32.25	\$67.25	\$10,000.00	\$9,932.75	0.67%
FIREADMIN	E 100-42210-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42210 Fire Dept Administration		\$32.25	\$6,125.49	\$62,134.00	\$56,008.51	9.86%
Dept 42220 Fire Dept Equipment						
FIREEQUIP	E 100-42220-221 Equipment Parts	\$0.00	\$600.29	\$5,500.00	\$4,899.71	10.91%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$171.16	\$1,500.00	\$1,328.84	11.41%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$0.00	\$850.00	\$850.00	0.00%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$5,020.50	\$4,500.00	-\$520.50	111.57%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$513.85	\$5,000.00	\$4,486.15	10.28%
Dept 42220 Fire Dept Equipment		\$0.00	\$6,305.80	\$17,350.00	\$11,044.20	36.34%
Dept 42240 Fire Dept Training						
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$2,215.00	\$7,500.00	\$5,285.00	29.59%

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Dept Abbrev	Account Descr	June 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$318.28	\$1,500.00	\$1,181.72	21.22%
Dept 42240	Fire Dept Training	\$0.00	\$2,533.28	\$9,000.00	\$6,466.72	28.15%
Dept 42260 Fire Vehicles						
FIREVEH	E 100-42260-212 Motor Fuels	\$156.72	\$1,508.82	\$5,000.00	\$3,491.18	30.18%
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$2,304.04	\$9,000.00	\$6,695.96	25.60%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$4,682.97	\$7,465.00	\$2,782.03	62.73%
Dept 42260	Fire Vehicles	\$156.72	\$8,495.83	\$23,465.00	\$14,969.17	36.21%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$156.33	\$1,650.00	\$1,493.67	9.47%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$0.00	\$1,083.73	\$3,500.00	\$2,416.27	30.96%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$142.21	\$800.00	\$657.79	17.78%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$175.00	\$175.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$245.58	\$1,332.13	\$5,000.00	\$3,667.87	26.64%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$3,438.90	\$2,600.00	-\$838.90	132.27%
Dept 42280	Fire Stations and Bldgs	\$245.58	\$6,153.30	\$13,725.00	\$7,571.70	44.83%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributi	\$0.00	\$2,000.00	\$29,500.00	\$27,500.00	6.78%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Ser	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
Dept 42290	Fire Relief Association	\$0.00	\$2,000.00	\$35,500.00	\$33,500.00	5.63%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Serv	\$1,745.37	\$25,260.61	\$25,000.00	-\$260.61	101.04%
Dept 42401	Building Inspection Admin	\$1,745.37	\$25,260.61	\$25,000.00	-\$260.61	101.04%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-210 Operating Supplies (GE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ANIMCTRL	E 100-42700-310 Other Professional Serv	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42700	Animal Control	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Serv	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 42800	Cemetery	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$34,417.61	\$92,700.00	\$58,282.39	37.13%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$296.40	\$0.00	-\$296.40	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$354.75	\$1,500.00	\$1,145.25	23.65%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$3,031.72	\$7,000.00	\$3,968.28	43.31%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$2,527.94	\$5,700.00	\$3,172.06	44.35%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$591.20	\$1,300.00	\$708.80	45.48%
PUBWRKS	E 100-43000-132 Employer Paid HSA	\$0.00	\$1,086.04	\$0.00	-\$1,086.04	0.00%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$159.58	\$1,181.18	\$0.00	-\$1,181.18	0.00%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$238.10	\$0.00	-\$238.10	0.00%
PUBWRKS	E 100-43000-150 Worker s Comp (GENE	\$0.00	\$2,880.07	\$9,000.00	\$6,119.93	32.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$98.28	\$13,682.55	\$19,328.00	\$5,645.45	70.79%
PUBWRKS	E 100-43000-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$950.00	\$1,500.00	\$550.00	63.33%
PUBWRKS	E 100-43000-321 Telephone	\$0.00	\$612.70	\$0.00	-\$612.70	0.00%
Dept 43000	Public Works (GENERAL)	\$257.86	\$61,850.26	\$138,028.00	\$76,177.74	44.81%
Dept 43100 Hwys, Streets, & Roads						
HWYROAD	E 100-43100-212 Motor Fuels	\$377.54	\$2,412.40	\$10,000.00	\$7,587.60	24.12%
HWYROAD	E 100-43100-215 Shop Supplies	\$0.00	\$304.00	\$5,000.00	\$4,696.00	6.08%
HWYROAD	E 100-43100-220 Repair/Maint Supply (G	\$0.00	\$1,394.57	\$7,500.00	\$6,105.43	18.57%

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HWYROAD	E 100-43100-240 Small Tools and Minor	\$528.00	\$633.59	\$4,000.00	\$3,366.41	15.84%
HWYROAD	E 100-43100-260 Uniforms	\$0.00	\$38.36	\$2,000.00	\$1,961.64	1.92%
HWYROAD	E 100-43100-310 Other Professional Serv	\$46.50	\$1,343.00	\$3,000.00	\$1,657.00	44.77%
HWYROAD	E 100-43100-325 Taxes	\$0.00	\$39.00	\$200.00	\$161.00	19.50%
Dept 43100 Hwys, Streets, & Roads		\$952.04	\$6,164.92	\$31,700.00	\$25,535.08	19.45%
Dept 43121 Paved Streets						
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$70,693.50	\$16,000.00	-\$54,693.50	441.83%
PAVSTRTS	E 100-43121-226 Sign Repair Materials	\$407.50	\$3,930.24	\$7,000.00	\$3,069.76	56.15%
Dept 43121 Paved Streets		\$407.50	\$74,623.74	\$23,000.00	-\$51,623.74	324.45%
Dept 43122 Unpaved Streets						
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$12,500.00	\$12,500.00	0.00%
UNPAVSTS	E 100-43122-226 Sign Repair Materials	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Dept 43122 Unpaved Streets		\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.00%
Dept 43125 Ice & Snow Removal						
SNOWREMO	E 100-43125-224 Street Maint Materials	\$15,999.93	\$15,999.93	\$15,000.00	-\$999.93	106.67%
Dept 43125 Ice & Snow Removal		\$15,999.93	\$15,999.93	\$15,000.00	-\$999.93	106.67%
Dept 43160 Street Lighting						
STLGHTG	E 100-43160-381 Electric Utilities	\$94.71	\$8,651.38	\$30,000.00	\$21,348.62	28.84%
Dept 43160 Street Lighting		\$94.71	\$8,651.38	\$30,000.00	\$21,348.62	28.84%
Dept 43240 Waste (refuse) Disposal						
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$955.00	\$955.00	\$1,000.00	\$45.00	95.50%
Dept 43240 Waste (refuse) Disposal		\$955.00	\$955.00	\$1,000.00	\$45.00	95.50%
Dept 43245 Recycling: Refuse						
RECYCLING	E 100-43245-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$2,993.23	\$14,630.80	\$28,000.00	\$13,369.20	52.25%
Dept 43245 Recycling: Refuse		\$2,993.23	\$14,630.80	\$28,000.00	\$13,369.20	52.25%
Dept 43260 Weed Control						
WEEDCTRL	E 100-43260-215 Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WEEDCTRL	E 100-43260-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43260 Weed Control		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 45186 Senior Center						
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45186 Senior Center		\$0.00	\$1,457.02	\$7,250.00	\$5,792.98	20.10%
Dept 45200 Parks (GENERAL)						
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$52.00	\$582.44	\$5,000.00	\$4,417.56	11.65%
PARKS	E 100-45200-225 Landscaping Materials	\$184.60	\$1,332.87	\$3,300.00	\$1,967.13	40.39%
PARKS	E 100-45200-381 Electric Utilities	\$248.23	\$837.77	\$1,100.00	\$262.23	76.16%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$355.86	\$6,000.00	\$5,644.14	5.93%
PARKS	E 100-45200-440 Programs/FYCC	\$0.00	\$7,464.16	\$5,300.00	-\$2,164.16	140.83%
PARKS	E 100-45200-441 Community Garden	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$0.00	\$3,255.24	\$2,500.00	-\$755.24	130.21%
Dept 45200 Parks (GENERAL)		\$484.83	\$13,828.34	\$27,700.00	\$13,871.66	49.92%
Dept 45500 Libraries (GENERAL)						
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 45500 Libraries (GENERAL)		\$0.00	\$1,750.00	\$7,000.00	\$5,250.00	25.00%
Dept 48205 Damage Deposit Refunds						
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$700.00	\$2,600.00	\$5,000.00	\$2,400.00	52.00%

HANOVER
Expenditure Budget Report

Dept Abbrev	Account Descr	June 2015 Amt	2015 YTD Amt	2015 YTD Budget	2015 YTD Balance	%YTD Budget
Dept 48205	Damage Deposit Refunds	\$700.00	\$2,600.00	\$5,000.00	\$2,400.00	52.00%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$299,000.00	\$299,000.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Serv	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$58,187.38	\$534,738.71	\$1,456,823.00	\$922,084.29	36.71%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of June, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 06-02-15-34

**A RESOLUTION ACCEPTING A DONATION TO THE PARK BOARD EASTER EGG HUNT
FROM CUB FOODS, 7900 MARKET BLVD, CHANHASSEN**

WHEREAS, the City has received a donation for the annual Easter Egg Hunt; and

WHEREAS, Cub Foods donated ten boxes of non-food Easter items to be used for the annual Easter Egg Hunt.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby acknowledges and accepts the donations stated above for the purpose and use towards the annual East Egg Hunt.

BE IT FURTHER RESOLVED that the City Council expresses its thanks and appreciation for the donation from Cub Foods, 7900 Market Blvd, Chanhassen.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 2nd day of June, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of June, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 06-02-15-35

A RESOLUTION APPROVING PAYMENT TO SNOW PLOW DRIVERS

WHEREAS, the City Council previously authorized the hiring of Jeff Bursch and Russ Heins as temporary snow plow drivers; and

WHEREAS, a term of their employment included a \$500 payment at the end of the snow plowing season in recognition of their on-call availability; and

WHEREAS, the snow plowing season is presumed to be completed.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the payment of \$500 each to Jeff Bursch and Russ Heins in recognition of their service.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 2nd day of June, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator



CITY OF HANOVER VITALIZATION AWARD

This certificate is awarded to

JOANNE NOVOTNY



In recognition of her volunteerism to clean up garbage and debris
within the City of Hanover during walks along the trails and sidewalks.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the
City of Hanover to be affixed this 2nd day of June, 2015.

Chris Kauffman, Mayor

A

@ 1,600 / YR

Calculation of Normal Cost

	2015	2016	
Total Active Member Liabilities	657,664	704,160	
Total Deferred Member Liabilities	42,490	43,657	
Total Unpaid Installments	0	0	
Grand Total Special Fund Liability	A. 700,154	B. 747,817	
Normal Cost (Cell B minus Cell A)			C. 47,663

Projection of Net Assets for Year Ending December 31, 2015

Special Fund Assets at December 31, 2014 (RF-14 ending assets) 1 723,010

Projected Income for 2015

Fire State Aid (2014 fire state aid of \$26,870 may be increased by up to 3.5%)	D.	26,870
Supplemental State Aid (actual 2014 supplemental state aid)	E.	1,000
Municipal / Independent Fire Dept. Contributions	F.	
Interest / Dividends	G.	9,000
Appreciation / (Depreciation)	H.	20,000
Member Dues	I.	
Other Revenues	J.	

Total Projected Income for 2015 (Add Lines D through J) 2 56,870

Projected Expenses for 2015

Service Pensions	K.	31,675
Member Names: Kohanek, John		

Other Benefits	L.	
Administrative Expenses	M.	

Total Projected Expenses for 2015 (Add Lines J through M) 3 31,675

Projected Net Assets at December 31, 2015 (Add Lines 1 and 2, subtract Line 3) 4 748,205

Projection of Surplus or (Deficit) as of December 31, 2015

Projected Assets (Line 4)	5	748,205
2015 Accrued Liability (Page 4, cell A)	6	700,154
Surplus or (Deficit) (Line 5 minus Line 6)	7	48,051

106.86 %

A

Calculation of Required Contribution

Year Incurred	Deficit Information - Original		Deficit Information - Adjusted		
	Original Amount	Amount Retired as of 12/31/2014	Original Amount	Amount Retired as of 12/31/2015	Amount Left to Retire 1/1/2016
2006	0	0			
2007	0	0			
2008	0	0			
2009	0	0			
2010	0	0			
2011	0	0			
2012	0	0			
2013	0	0			
2014	0	0			
2015					
Totals					

Normal Cost (Page 4, cell C)	8	47,663
Projected Administrative Expense	9	0
Amortization of Deficit (Total of Original Amount column x 0.10)	10	0
10% of Surplus (Line 7 x 0.10)	11	4,805
Fire and Supplemental State Aid	12	27,870
Member Dues	13	0
5% of Projected Assets at December 31, 2015 (Line 4 x 0.05)	14	37,410
Required Contribution (Add Lines 8, 9 and 10, subtract Lines 11, 12, 13 and 14. If negative, zero is displayed.)	15	0

No required contribution due in 2016.

B

@ 1,400/YR

Calculation of Normal Cost

	2015	2016	
Total Active Member Liabilities	575,456	616,140	
Total Deferred Member Liabilities	42,490	43,657	
Total Unpaid Installments	0	0	
Grand Total Special Fund Liability	A. 617,946	B. 659,797	
Normal Cost (Cell B minus Cell A)			C. 41,851

Projection of Net Assets for Year Ending December 31, 2015

Special Fund Assets at December 31, 2014 (RF-14 ending assets) 1 723,010

Projected Income for 2015

Fire State Aid (2014 fire state aid of \$26,870 may be increased by up to 3.5%)	D.	26,870
Supplemental State Aid (actual 2014 supplemental state aid)	E.	1,000
Municipal / Independent Fire Dept. Contributions	F.	
Interest / Dividends	G.	9,000
Appreciation / (Depreciation)	H.	20,000
Member Dues	I.	
Other Revenues	J.	
Total Projected Income for 2015 (Add Lines D through J)	2	56,870

Projected Expenses for 2015

Service Pensions	K.	31,675
Member Names: Kohanek, John		
Other Benefits	L.	
Administrative Expenses	M.	
Total Projected Expenses for 2015 (Add Lines J through M)	3	31,675

Projected Net Assets at December 31, 2015 (Add Lines 1 and 2, subtract Line 3) 4 748,205

Projection of Surplus or (Deficit) as of December 31, 2015

Projected Assets (Line 4)	5	748,205
2015 Accrued Liability (Page 4, cell A)	6	617,946
Surplus or (Deficit) (Line 5 minus Line 6)	7	130,259

121.08%

18

Calculation of Required Contribution

Year Incurred	Deficit Information - Original		Deficit Information - Adjusted		
	Original Amount	Amount Retired as of 12/31/2014	Original Amount	Amount Retired as of 12/31/2015	Amount Left to Retire 1/1/2016
2006	0	0			
2007	0	0			
2008	0	0			
2009	0	0			
2010	0	0			
2011	0	0			
2012	0	0			
2013	0	0			
2014	0	0			
2015					
Totals					

Normal Cost (Page 4, cell C)	8	41,851
Projected Administrative Expense	9	0
Amortization of Deficit (Total of Original Amount column x 0.10)	10	0
10% of Surplus (Line 7 x 0.10)	11	13,026
Fire and Supplemental State Aid	12	27,870
Member Dues	13	0
5% of Projected Assets at December 31, 2015 (Line 4 x 0.05)	14	37,410
Required Contribution (Add Lines 8, 9 and 10, subtract Lines 11, 12, 13 and 14. If negative, zero is displayed.)	15	0

No required contribution due in 2016.

Collaborative Planning, LLC

PO Box 251
Medina, MN 55340
763-473-0569

Memorandum

Date: May 28, 2015

To: Honorable Mayor and Council

From: Cindy Nash, City Planner

RE: City of Greenfield – Rolling Crow Estates

The City has received correspondence from the City of Greenfield to provide comment on a preliminary plat for a development called Rolling Crow Estates. The property is immediately to the west of the Bridges of Hanover, and could potentially be accessed via the unimproved 107th Avenue North. A copy of the preliminary plat and application is attached.

The City Administrator had reviewed this application with the fire department, and they indicated that it would be acceptable for the street to end in two cul-de-sacs rather than being a through street. This would also minimize the amount of traffic entering the Bridges. However, since one of the cul-de-sacs (and two of the lots) then would only have access via the City of Hanover, there are various concerns regarding construction and maintenance of 107th Avenue and the cul-de-sac that should be addressed prior to Greenfield approving the preliminary plat.

The City of Hanover also has utilities in close proximity and could potentially serve the two eastern lots with water and sewer rather than well and septic. This would require further discussions between the two cities.

Staff is proposing that the attached comment letter be sent to the City of Greenfield.



Planning & Zoning Department
 7738 Commerce Circle
 Greenfield, MN 55373
 (763) 477-6464
BRitter@ci.greenfield.mn.us

LAND USE/PLANNING APPLICATION ROUTING FORM FOR NOTIFICATION AND REQUEST FOR COMMENTS

Directions

Please review the attached application and provide comments by **June 1, 2015**

Comments should be directed to **Rita Trapp (HKGi)** at rita@hkgi.com or **612.252.7135**

Anticipated Planning Commission Review Date: **June 9, 2015**

Application Overview

Applicant Name: **John Geis** Property Owner Name: (if different) _____

PID: **02-119-24-21-0001** Street Address: **NE ¼ of the NW ¼ of Sec. 2-119-24**

Application Type

<input type="checkbox"/> Sketch Plan Review	<input type="checkbox"/> Home Business	<input checked="" type="checkbox"/> Variance
<input checked="" type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Lot Consolidation	<input type="checkbox"/> Lot Line Adjustment
<input type="checkbox"/> Final Plat	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Comprehensive Plan Amendment
<input type="checkbox"/> Rezoning	<input type="checkbox"/> Final Site Plan & Building Plan	<input type="checkbox"/> Other _____

Request Overview:

Applicant is requesting the subdivision of the approximately 24 acre parcel into four parcels. The properties will range in size from 2.75 acres to 7.46 acres. All properties will be served by individual septic treatment systems. The two western parcels will be served by a cul-de-sac extending from Greenfield Road, while the two eastern parcels will be served by a cul-de-sac extending from 107th Ave N in Hanover. It is Staff's understanding that the applicant will be requesting a variance from the City's subdivision regulation requiring 10% of the shoreline to be dedicated for public purposes and public access be provided.

Materials Routed To

- | | |
|--|--|
| <input checked="" type="checkbox"/> City Engineer | <input type="checkbox"/> MnDNR Area Hydrologist |
| <input type="checkbox"/> Building Official | <input type="checkbox"/> Hennepin County Public Health |
| <input checked="" type="checkbox"/> Fire Chief (c/o City of Hanover) | <input checked="" type="checkbox"/> Watershed District |
| <input type="checkbox"/> Hennepin County Transportation | <input type="checkbox"/> Three Rivers Park District |
| <input type="checkbox"/> MnDOT | <input checked="" type="checkbox"/> Other <u>City of Hanover</u> |

WRITTEN NARRATIVE
ROLLING CROW ESTATES
GREENFIELD, MN

March 16, 2015

The proposed preliminary plat proposes a 4 lot subdivision with all lots meeting the requirements for the Rural Residential zone that it is in. Two lots will have access to the public street which will be a short cul-de-sac connecting to 107th Ave. N. in the plat to the east, The Bridges at Hanover. The other two lots will have access from a constructed private drive with a fire truck turnaround at the west end.

The total site has sandy soils and consists of 24.7 acres to the center of the Crow River and 21.44 acres lying south of the ordinary high water of the river. There are 0.22 acres in the proposed street cul-de-sac. The private drive will only be an easement. The runoff from the street and private drive is proposed to run to stormwater rain gardens for treatment in the existing sandy soils.

**PRELIMINARY PLAT
ROLLING CROW ESTATES
PROPOSED SUBDIVISION FOR
JOHN GEIS
IN THE NE 1/4 OF THE NW 1/4 OF SEC. 2-119-24
HENNEPIN COUNTY, MINNESOTA**

GRONBERG & ASSOCIATES, INC.
CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
445 N. WILLOW DRIVE LONG LAKE, MN 55356
PHONE: 952-473-4141 FAX: 952-473-4435

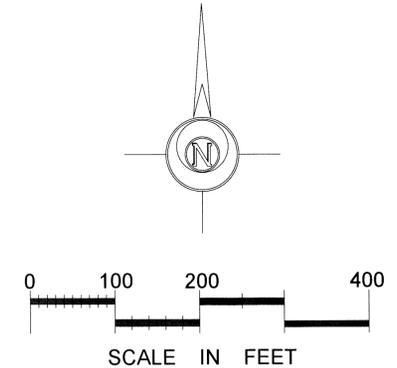
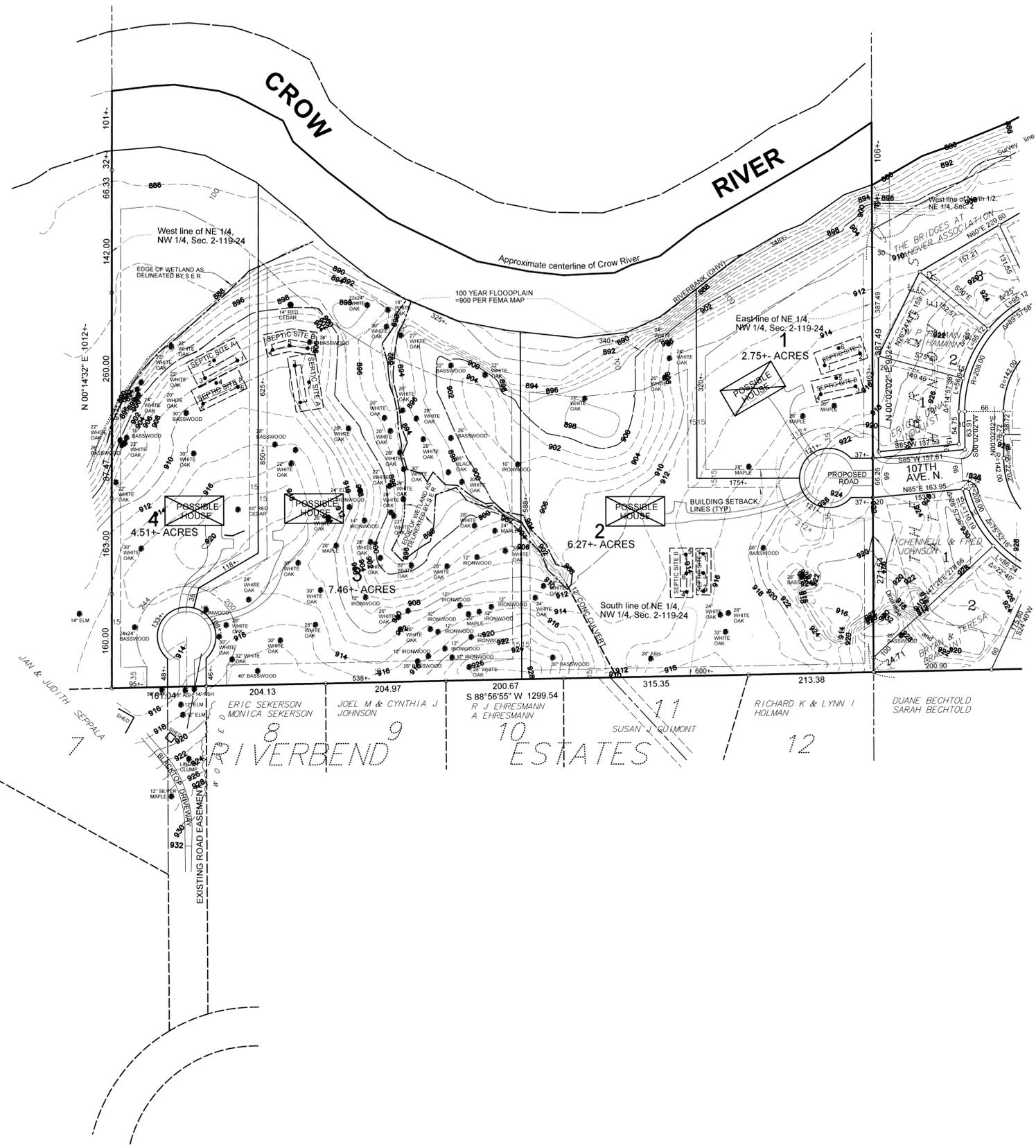


DATE	3/15/15	SHEET	1
SCALE	1" = 100'	JOB NO.	15-060
		SHEET	1

DESIGNED	
DRAWN	
CHECKED	

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
Michael J. Gronberg
DATE 5-13-15 MINN. LICENSE NUMBER 127237

DATE	BY	REVISIONS
4-15-15		REVISED LOTS 3 & 4
5-13-15		REVISED SEPTIC SITES



LEGAL DESCRIPTION OF PREMISES:
That part of the Northeast Quarter of the Northwest Quarter of Section 2, Township 119 North, Range 24 West of the 5th Principal Meridian, lying south of the centerline of the Crow River.

o : Iron marker
Bearings shown are based upon an assumed datum
- 92+ : Existing contour line, mean sea level datum

NOTE: LOT AREAS ARE TO THE RIVERBANK (OHV) OF THE CROW RIVER.
NOTE: SEPTIC AREAS SHOWN ARE FROM OLSON SEPTIC TESTING.

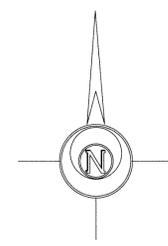
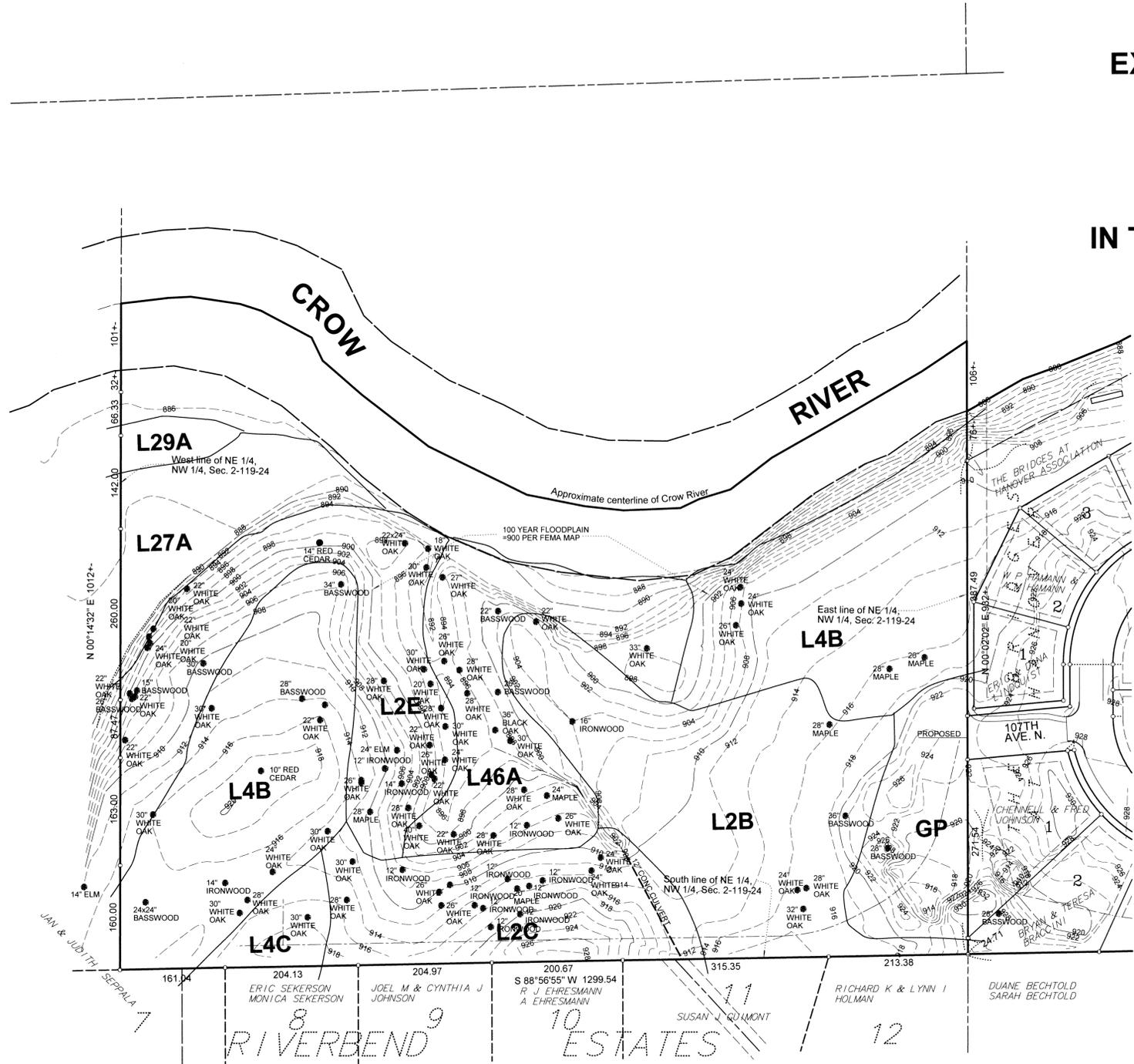
PARCEL AREA = 24.7+ ACRES TO CENTERLINE OF CROW RIVER
NOTE: Majority of contour information is from a topographic survey done in 2000.

Drainage and utility easements shown thus:

Being 10 feet in width and adjoining lot lines, and being 10 feet in width and adjoining right of way lines as shown on the plat.

ALSO, DRAINAGE AND UTILITY EASEMENTS TO BE DEDICATED OVER DELINEATED WETLANDS AND 100 YEAR FLOOD PLAIN.

**EXISTING CONDITIONS & SOILS OVERLAY
ROLLING CROW ESTATES
PROPOSED SUBDIVISION FOR
JOHN GEIS
IN THE NE 1/4 OF THE NW 1/4 OF SEC. 2-119-24
HENNEPIN COUNTY, MINNESOTA**



LEGAL DESCRIPTION OF PREMISES:
That part of the Northeast Quarter of the Northwest Quarter of Section 2, Township 119 North, Range 24 West of the 5th Principal Meridian, lying south of the centerline of the Crow River.

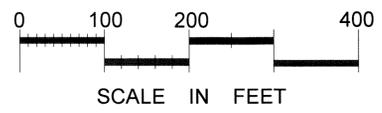
o : Iron marker
—922 : Existing contour line, mean sea level datum

L4B : Soil type

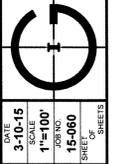
EXISTING ZONING = RURAL RESIDENTIAL & SHORELAND OVERLAY DISTRICT
OWNER:
JOHN S. GEIS 612-369-1425
10697 106TH AVE. N.
HANOVER, MN 55341

SURVEYOR & ENGINEER:
MARK S. GRONBERG 952-473-4141
GRONBERG & ASSOCIATES, INC.
445 NORTH WILLOW DRIVE
LONG LAKE, MN 55356

PARCEL AREA = 24.7+- ACRES TO CENTERLINE OF CROW RIVER
NOTE: Majority of contour information is from a topographic survey done in 2000.



GRONBERG & ASSOCIATES, INC.
CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
445 N. WILLOW DRIVE LONG LAKE, MN 55356
PHONE: 952-473-4141 FAX: 952-473-4435



DATE: 5-13-15
SHEET NO. 15-060
SHEET OF 15-060

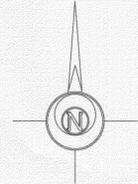
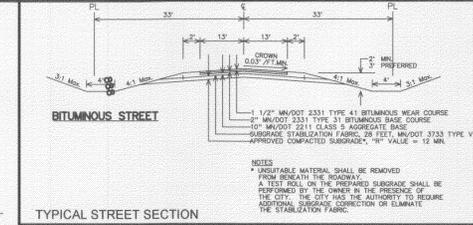
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
DATE: 5-13-15
MINN. LICENSE NUMBER: 22751

DESIGNER		DRAWN		CHECKED	
DATE	BY	DATE	BY	DATE	BY
5-13-15					

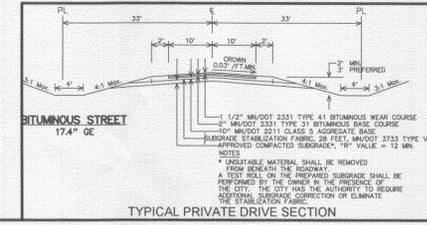
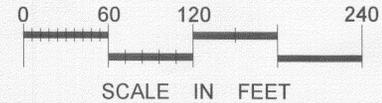
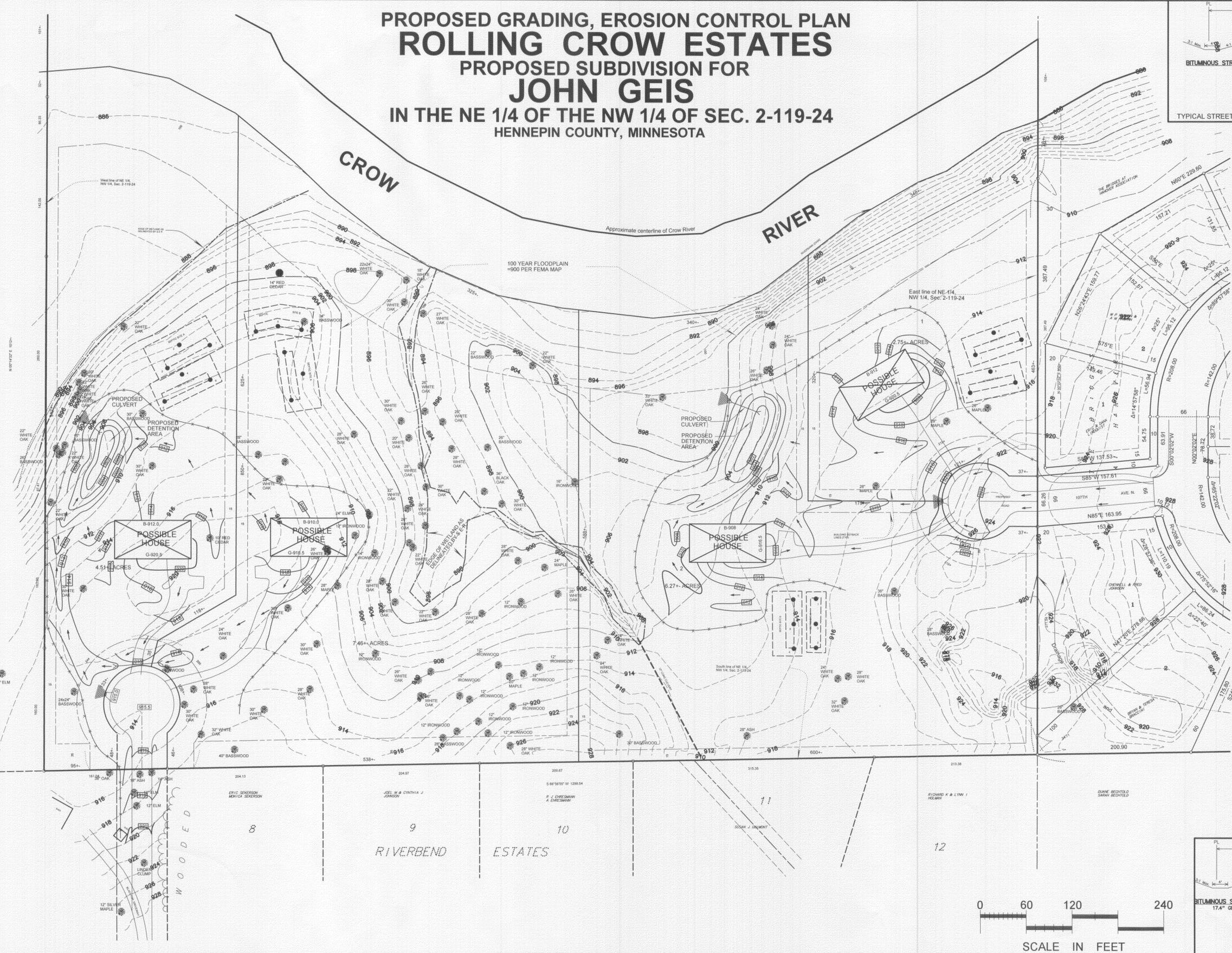
REVISIONS

DATE	BY	REMARKS
5-13-15		INITIALS, SEE DRAWING

PROPOSED GRADING, EROSION CONTROL PLAN
ROLLING CROW ESTATES
 PROPOSED SUBDIVISION FOR
JOHN GEIS
 IN THE NE 1/4 OF THE NW 1/4 OF SEC. 2-119-24
 HENNEPIN COUNTY, MINNESOTA



- 924 — : EXISTING CONTOUR LINE
- 924 — : PROPOSED CONTOUR LINE
- X — : PROPOSED SILT FENCE
- > — : PROPOSED DRAINAGE DIRECTION



GRONBERG & ASSOCIATES, INC.
 CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
 445 N. WILLOW DRIVE LONG LAKE, MN 55356
 PHONE: 952-473-4141 FAX: 952-473-4435



DATE	3-10-15
SCALE	1"=60'
SHEET NO.	15-060
SHEET OF	15-060

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
 DATE 5-13-15 MINN. LICENSE NUMBER 117157

DESIGNED	REVISIONS
DRAWN	REMARKS
CHECKED	REVISED LOTS, SEPTICS, GRADING
DATE	BY
5-13-15	

June 3, 2015

Rita Trapp, AICP
Greenfield Consulting City Planner
Hoisington Koegler Group
123 North Third Street, Suite 100
Minneapolis, MN 55401

RE: Rolling Crow Estates Preliminary Plat and Variance

Dear Ms. Trapp:

Thank you for providing a copy of the application for a development known as Rolling Crow Estates for the review of the City of Hanover. It is our understanding that the developer is requesting approval of a preliminary plat and a variance from shoreland requirements to eliminate the requirement to provide access to the shoreland. The City of Hanover submits the following comments for your consideration:

1. Use of 107th Avenue North is subject to approval by the Hanover City Council. This street is platted, but is not improved. Improvement of this road shall be at the sole expense of the developer. The developer would be required to enter into an agreement satisfactory to the City Attorney related to the extension of 107th Avenue North from its intersection with 106th Avenue North to the City boundary.
2. The existing City of Hanover trail located within 107th Avenue North must be reconstructed in a location acceptable to the City of Hanover at the sole expense of the developer.
3. The submitted plans do not show any improvements to 107th Avenue North. Plans must be provided prior to Preliminary Plat approval that include the improvement of 107th Avenue North for the review and comment by the City Engineer. All surface water management requirements shall be met on the developers property, and drainage calculations and the stormwater report shall be submitted with the preliminary plans.
4. Concurrent with plan submission, the developer shall enter into an escrow agreement with the City of Hanover for the review of this request. All costs incurred by the City of Hanover in reviewing this application, drafting developer agreements and other items related to this development shall be fully paid by the developer.
5. The opening of 107th Avenue North, if approved by the Hanover City Council, is for the sole benefit of properties situated in the City of Greenfield. The potential terms of a

maintenance agreement (including plowing, street repairs and damage to private property from snowplowing) satisfactory to both cities should be discussed prior to approval of this preliminary plat. Depending on the terms of a maintenance agreement, a different preliminary plat configuration might be required than the one proposed, or Hanover may not agree to the opening of 107th Avenue North.

6. The City of Hanover has municipal water and sewer adjacent to the site and would entertain discussion on the extension of those services.

Please feel free to contact either myself or Cindy Nash, Collaborative Planning (763-473-0569) if you have questions or to discuss this further.

Respectfully,

Brian Hagen
City Administrator

Cc: Cindy Nash, Collaborative Planning
Justin Messner, WSB

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

A regular meeting of the City Council of the City of Hanover, Minnesota, was called to order by Mayor Kauffman at 7:00 p.m. in the Council Chambers of the City Hall, in the City of Hanover, Minnesota, on the 2nd day of June, 2015.

The following Council Members were present: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

RESOLUTION NO 06-02-15-36

**A RESOLUTION APPROVING LUPINE BREWING
TEMPORARY INTOXICATING LIQUOR LICENSE**

WHEREAS, LuPine Brewing Company has submitted an application for a temporary intoxicating liquor license to sell beer at the Hanover Harvest Festival; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hanover, Minnesota, hereby approves the temporary intoxicating liquor license submitted by LuPine Brewing Company to be valid during the 2015 Hanover Harvest Festival.

Council members voting in favor: Kauffman, Vajda, Hammerseng, Warpula, Zajicek

Opposed or abstained: None

Adopted by the city Council this 2nd day of June, 2015.

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator