

**AGENDA
HANOVER CITY COUNCIL
JUNE 2, 2020**

**MAYOR
CHRIS KAUFFMAN**

**COUNCIL
DOUG HAMMERSENG
KEN WARPULA
JIM ZAJICEK
MARYANN HALLSTEIN**

- 1. Call to Order/Pledge of Allegiance: 7:00 p.m.**
- 2. Approval of Agenda**
- 3. Consent Agenda Items:**
 - a. Approve Minutes of May 19, 2020 City Council Work Session Meeting (3)**
 - b. Approve Claims as Presented: (7)**

➤ Claims	\$ 31,215.11
➤ Payroll	\$ 9,369.82
➤ P/R taxes & Exp	\$ 3,923.75
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 47,149.62</u>
 - c. Res No 06-02-20-52 – Approving Purchase of Tires for Fire Department Ranger (40)**
 - d. Res No 06-02-20-53 – Approving Purchase of Fire Department Exercise Equipment (41)**
- 4. Citizen’s Forum:**
- 5. Public Hearings**
- 6. Unfinished Business**
- 7. New Business**
 - a. Res No 06-02-20-54 – Approving Conditional Use Permit for 9054 10th St SE (42)**
 - b. Res No 06-02-20-55 – Approving Non-Enforcement of Gov. Walz Executive Orders (51)**
- 8. Reports**
- 9. Adjournment**

To: Mayor Kauffman & Members of the Hanover City Council
From: Brian Hagen, City Administrator
Date: May 29, 2020
Re: Review of June 2, 2020 City Council Agenda

1. Call to Order/Pledge of Allegiance: 7:00 p.m.
2. Approval of Agenda
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 - c. Res No 06-02-20-52 – Approving Purchase of Tires for Fire Department Ranger (40)
 - d. Res No 06-02-20-53 – Approving Purchase of Fire Department Exercise Equipment (41)
4. Citizen’s Forum:
5. Public Hearings
6. Unfinished Business
7. New Business
 - a. Res No 06-02-20-54 – Approving Conditional Use Permit for 9054 10th St SE (42)
Planning Commission has reviewed and recommends approval. City Planner Nash will be present to answer any questions.
 - b. Res No 06-02-20-55 – Approving Non-Enforcement of Gov. Walz Executive Orders (51)
This is a follow-up resolution from discussion at the last meeting, and requested by Mayor Kauffman.
8. Reports
9. Adjournment

**CITY OF HANOVER
CITY COUNCIL MEETING
MAY 19, 2020 – DRAFT MINUTES**

Call to Order:

Mayor Chris Kauffman called the regular meeting of Tuesday, May 19, 2020 to order at 7:07 p.m. Present were Mayor Chris Kauffman, Councilors Doug Hammerseng, Ken Warpula, Jim Zajicek and MaryAnn Hallstein. Also present were City Planner Cindy Nash, City Attorney Jay Squires, City Administrator Brian Hagen, Public Works Supervisor Jason Doboszinski and Accountant Jackie Heinz. Guests present included Catherine Reller, Josh Jacobs, Nancy Schulzetenberg from Bergan KDV, Doug Voerding from Wright County Journal Press, and Brad O’Neil from Crow River News.

Approval of Agenda:

Warpula added 15th Street as item 7b.

MOTION by Hammerseng to approve the amended agenda, seconded by Warpula. **Motion carried unanimously.**

Consent Agenda:

Hammerseng inquired about if the road patches being in one area was planned, Hagen stated no, just the way it happened, it is letting up in one area.

MOTION by Warpula to approve the consent agenda, seconded by Hammerseng.

a. Approve Minutes of May 5, 2020 City Council Meeting

b. Approve Claims as Presented:

➤ Claims	\$ 62,587.48
➤ Payroll	\$ 9,785.06
➤ P/R taxes & Exp.	\$ 4,046.76
➤ Other Claims	<u>\$ 2,640.94</u>
➤ Total Claims	<u>\$ 79,060.24</u>

c. Res No 05-05-20-50 – Approving Quote for Road Patches

Motion carried unanimously.

Review: 2019 Audit

Schulzetenberg provided an overview of the City’s 2019 Annual Audit. Schulzetenberg stated there were no compliance findings, however there were audit findings regarding lack of segregation and sufficient collateral. The Lack of Segregation is the same as last year and not uncommon, the Sufficient Collateral has been corrected. Schulzetenberg further noted when looking solely at the City’s finances, the City received an unmodified opinion, which is the best a city can receive.

Res. No. 05-19-20-51 – Approving Development Agreement River Town Villas of Hanover

Nash stated enclosed is the agreement to approve the development agreement for River Town Villas, last summer / fall the grading agreement was approved. Approval of the agreement will allow final plat recording and allow construction to begin on certain public improvements including streets, sidewalks, drainage and curb and gutter. Kauffman inquired if this correlates to extending the date of the final plat. Nash stated this agreement goes along with the final plat and both must be recorded by the extension date of July 31st, 2020. Hammerseng inquired if the City is in a good position if they default. Nash stated an escrow is in place and they must provide a letter of credit which is 125% of the engineers estimate to complete the job.

MOTION by Hammerseng to approve Res No 05-19-20-51, seconded by Zajicek. **Motion carried unanimously.**

Discussion: Liquor License Ordinance

Hagen stated the current Liquor License Ordinance is included in the packet and notes have been made where discussion needs to happen. Hagen stated to begin on page 171 with the days, a language adjustment should be made to state patios exempt. Hammerseng inquired about sidewalk cafes. Hagen stated the description in the premise's states may not include sidewalk or parking lot and the verbiage could be removed. Zajicek inquired if this would change the footprint as River Inn has been doing this already. Zajicek further inquired if the temporary agreement handles this. Hagen stated the temporary agreement is until business is back to normal. Hagen stated with regards to selling outside, for example could River Inn use tables on the sidewalk. The ordinance would be changed to include the parking lot and exclude the sidewalk. Kauffman stated it needs to be a case by case scenario. Hammerseng stated the sidewalk is not on River Inns property.

Hagen moved on to Hours, our Ordinance follows the typical liquor license, language needs to be added for 2:00 am closing. Hagen inquired if there was outdoor music, would they be allowed to play outside until 2:00 am or go inside at midnight. Council consensus to leave as is.

Hagen moved on to Fencing, for example with the River Inn, it would be difficult to retrofit the building for patio access, the patio and parking lot areas need to be clearly defined. Kauffman stated he does not like the idea of fences. Hagen inquired about using landscaping such as large rocks or plants. Kauffman stated yes.

Hagen moved on to Music and Entertainment, does the council view a single acoustic performance the same as a full band. Kauffman stated they are hard to distinguish between, and midnight is late for an outdoor performance. Hagen state Big Bore would like to have a Thursday Bike Night with a band. Hammerseng stated as a consumer it would be okay, as a neighbor it would not be. Hagen suggested scaling back the hours to 8:00 pm – 10:00 pm on weeknights and 8:00 pm – midnight on weekends. Nash stated they could be categorized by amplified and non-amplified. Hammerseng stated a coffee shop who has one individual playing is not loud. Kauffman asked for examples from other cities. Hammerseng stated Chops had outdoor speakers playing music during volleyball, would that need to be discussed as well. Hagen stated Council has given good feedback and have enough information to move forward.

River Road Speed Limit

Catherine Reller – 11539 Lynwood Court NE – Reller thanked the Council and stated her property backs up to the path on River Road. Reller is concerned about the safety of the people on the path. The trucks are traveling from 45 mph down to 30 mph which is too fast for the large trucks. She is asking to lower the speed limit to 30 mph. Kauffman stated the 15th Street project will finish quickly, should take one month once started. Reller stated there are 300 passes in one day, the trucks are too big, and 45 mph is too quick for them.

Hagen asked Wright County Sheriff to sit on River Road and observe, the trucks were not speeding. Hagen further stated staff has seen the amount of truck traffic at the office. Hagen reached out to Gary Fehn to remind him of the hauling hours being 7:00 am – 7:00 pm with no weekend work and the average trips per day. Hagen further stated River Road is a collector road which means it is not strictly residential and used by commercial as well. The City does not have authority to change the speed limit on River Road. To change the speed limit a speed study would need to be completed and submitted to MN DOT, then

they recommend the speed limit. Squires stated Hagen is correct. Hagen inquired of Squires if there are temporary exemptions the City could put in place. Squires stated to ask MN DOT, but in review of the statute a study would need to be done. Hammerseng inquired if the City could put up temporary reduced speed limit signs due to a construction zone. Warpula stated 15th is not currently being worked on.

15th Street

Warpula stated he thought it was good to move the truck route from 15th Street to River Road, but in hindsight it was not. There are more than 97 passes per day, and he has talked with Doboszinski regarding patching spots on 15th Street. Kauffman inquired where the project is at. Hagen stated plans and specs are to be delivered to the City this week or next for review. Once the plans are approved by the City, they will go to the City of St. Michael for review. Hagen further stated there is no construction happening during the festival, the project is scheduled to begin right after and be completed mid-September. If the festival cancels, then dates would open and could possibly start sooner. Nash stated there will be 3 weeks of review. Kauffman stated he likes the patch plan. Warpula recommended switching traffic to 15th street once the patch is complete. Doboszinski stated the patch is a temporary fix, Pat Meister is also concerned about River Road getting beat up. Doboszinski further stated staff is starting to see the true numbers of trucks coming through town, 5th Street is backing up and trucks are going through downtown. Doboszinski stated they will use Rogers hot patch truck for the temporary fixes to help keep the pounding of the trucks to a minimum. Kauffman inquired how long it will take. Doboszinski stated one day. Kauffman inquired if the work could be coordinated in the next week, Doboszinski stated weather pending and truck availability.

Nash stated she will keep pushing Fehn to keep 15th Street project going. Nash further stated there is a specific condition in the IUP stating 15th Street cannot be used as the haul route until it is reconstructed, can Council modify the agreement without an IUP amendment. Warpula stated for staff to check and get back to Council. Hammerseng clarified for the haul route to move back to 15th and use River Road only during construction. Nash inquired if Council could make a motion to not bring back, Squires stated yes, to change upon review.

MOTION by Warpula to approve temporary patching of 15th Street and move the haul route to 15th street upon review of the IUP and approval of the City Attorney, seconded by Hammerseng. **Motion carried unanimously.**

Discussion: Sample Resolutions Adopted by Other Local Entities

Kauffman stated sample resolutions are included from Princeton Township and the City of Albertville, however there is not confirmation that Albertville passed it. Hagen stated the Albertville resolution was not drafted by the City. Kauffman stated Cities and Counties need to ratchet up their conversations, suggested looking at something at the June meeting. Warpula agreed. Hammerseng stated he agrees but does not want to shoot ourselves in the foot. Hagen stated the Council meeting is June 2nd. Hammerseng asked if something could be ready to go at that meeting. Hagen stated he would know by the time the packet goes out.

Reports

Doboszinski

- Was approached by St. Paul's Lutheran Church to shut down Church Street for 1.5 hours on Sundays beginning June 6th to have drive in masses. Cars will park in the parking lot and a stage would be parked on Church Street.

MOTION by Kauffman to allow the closing of Church Street on Sundays for 1.5 hours, seconded by Warpula. **Motion carried unanimously.**

- Inquired about putting flags up on poles for Memorial Day, Council Consensus Yes

- Stated all the parks are open with signage, the shelter bathrooms will be open by this weekend.

Zajicek

- Asked for Public Works to stop and look at the culvert in his year, there is a river running through it now.

Hagen

- Tamara Sorsoleil was sent a letter due to lack of grass in her yard and is very upset. She is not being harassed but treated like any other resident when a complaint is made. She has threatened a lawsuit based on discrimination. Warpula stated he drove by the property and agrees with the staff decision. Hammerseng stated he agreed as well.

Kauffman

- Asked for meetings to be in person at city hall beginning June 2nd. Hagen stated they need to be all in person or all online so there is no confusion. With the withdrawing of the Duinick Pit until fall, there are no large attendance meetings in the future.

Adjournment

MOTION by Warpula to adjourn at 8:30 p.m., seconded by Hammerseng. **Motion carried unanimously.**

APPROVED BY:

Chris Kauffman, Mayor

ATTEST:

Brian Hagen, City Administrator

CITY OF HANOVER

Payments

Current Period: May 2020

Payments Batch 05-18-20 PAY \$7.98

Refer	2966 MN DEPT OF REVENUE	Ck# 002952E 5/18/2020			
Cash Payment	E 100-43000-212 Motor Fuels	Petroleum Tax - April 2020			\$7.98
Invoice					
Transaction Date	5/18/2020	Due 5/18/2020	Cash	10100	Total \$7.98

Fund Summary

	10100 Cash	
100 GENERAL FUND	\$7.98	
	<u> </u>	\$7.98

Pre-Written Checks	\$7.98
Checks to be Generated by the Computer	\$0.00
Total	<u> </u> \$7.98

CITY OF HANOVER

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*Check Summary Register©

Batch: 05-18-20 PAY

	Name	Check Date	Check Amt	
10100 Cash				
2952e	MN DEPT OF REVENUE	5/18/2020	\$7.98	Petroleum Tax - April 2020
		Total Checks	\$7.98	

FILTER: (([Act Year]='2020' and [period] in (5))) and (Source in ('05-18-20 PAY'))

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Payments

Current Period: June 2020

Payment Batch 06-02-20 PAY \$31,215.11

Refer	2967	XCEL ENERGY	Ck# 002953E 6/2/2020		
Cash Payment	E 100-42280-381	Electric Utilities	Fire Station 04/07/2020 - 05/06/2020		\$248.69
Invoice	685265315	5/18/2020			
Cash Payment	E 100-41940-381	Electric Utilities	City Hall 04/07/2020 - 05/06/2020		\$465.68
Invoice	685265315	5/18/2020			
Cash Payment	E 100-45200-381	Electric Utilities	Historical Bridge Lighting 04/07/2020 - 05/06/2020		\$57.19
Invoice	685265315	5/18/2020			
Cash Payment	E 100-43160-381	Electric Utilities	209 LaBeaux Avenue NE 04/07/2020 - 05/06/2020		\$34.49
Invoice	685265315	5/18/2020			
Cash Payment	E 100-45200-381	Electric Utilities	Cardinal Circle Park 04/08/2020 - 05/07/2020		\$14.86
Invoice	685265315	5/18/2020			
Cash Payment	E 100-45200-381	Electric Utilities	1033 Mallard Street NE 04/08/2020 - 05/07/2020		\$11.43
Invoice	685265315	5/18/2020			
Cash Payment	E 100-43160-381	Electric Utilities	751 LaBeaux Avenue NE 04/08/2020 - 05/07/2020		\$64.01
Invoice	685265315	5/18/2020			
Cash Payment	E 100-43000-381	Electric Utilities	Public Works Building 04/07/2020 - 05/06/2020		\$348.85
Invoice	685265315	5/18/2020			
Cash Payment	E 100-43160-381	Electric Utilities	11234 River Road NE / Downtown Parking Lot 04/08/2020 - 05/06/2020		\$7.60
Invoice	685265315	5/18/2020			
Transaction Date	5/26/2020	Due 0	Cash	10100	Total \$1,252.80

Refer	2968	MARCO TECHNOLOGIES, LLC	Ck# 035018 6/2/2020		
Cash Payment	E 100-41570-220	Repair/Maint Supply (GE	Contract Base Rate Charge for 05/20/2020 - 06/19/2020		\$176.05
Invoice	INV7606876	5/18/2020			
Transaction Date	5/26/2020	Due 0	Cash	10100	Total \$176.05

Refer	2969	ELITE SANITATION	Ck# 035017 6/2/2020		
Cash Payment	E 100-45200-580	Other Equipment	Settlers Park - Handicap Portable Toilet Rental - 4/26 - 5/23/2020		\$41.00
Invoice	26604	5/14/2020			
Cash Payment	E 100-45200-580	Other Equipment	Settlers Park - Portable Toilet Service 4/26 - 5/23/2020		\$28.00
Invoice	26604	5/14/2020			
Cash Payment	E 100-45200-580	Other Equipment	Cardinal Circle Park - Portable Toilet Service 4/26 - 5/23/2020		\$28.00
Invoice	26604	5/14/2020			
Cash Payment	E 100-45200-580	Other Equipment	Mallard Park - Portable Toilet Service 4/26 - 5/23/2020		\$28.00
Invoice	26604	5/14/2020			
Cash Payment	E 100-45200-580	Other Equipment	Pheasant Run Park - Portable Toilet Service 4/26 - 5/23/2020		\$28.00
Invoice	26604	5/14/2020			
Cash Payment	E 100-45200-580	Other Equipment	EagleView Park - Portable Toilet Service 4/26 - 5/23/2020		\$28.00
Invoice	26604	5/14/2020			
Transaction Date	5/26/2020	Due 0	Cash	10100	Total \$181.00

Refer	2970	BLUE TARP FINANCIAL	Ck# 002954E 6/2/2020		
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Payments

Current Period: June 2020

Cash Payment	E 100-43000-220 Repair/Maint Supply (GE Fertilizer Spreader					\$139.99
Invoice	0191124349	5/11/2020				
Cash Payment	E 100-43000-215 Shop Supplies	80 Grit Flap Disk, 5x3/8x7/8 T1 C/OWHL NTE				\$35.20
Invoice	0191124350	5/11/2020				
Transaction Date	5/26/2020	Due 0	Cash	10100	Total	\$175.19
Refer	2959 <u>MENARDS - BUFFALO</u>				<u>Ck# 035019 6/2/2020</u>	
Cash Payment	E 100-45200-220 Repair/Maint Supply (GE Settlers Park Ballfield: Pipe Connector, 9x9 Basin Kit, Catch Basin Plug, 4x100' Corrugated Tubing					\$140.40
Invoice	21181	5/12/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$140.40
Refer	2960 <u>RUSSELL SECURITY RESOURCE I</u>				<u>Ck# 002959E 6/2/2020</u>	
Cash Payment	E 100-42280-520 Buildings and Structures	Fire Station: KERI Card Access System on 2 Truck Bay Exterior Doors				\$5,194.95
Invoice	A37248	5/15/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$5,194.95
Refer	2961 <u>Duerr, Lucinda</u>				<u>Ck# 035016 6/2/2020</u>	
Cash Payment	R 100-34101 City Hall Rent Revenue	Hall Rental Fee Returned - 07/12/2020 Event Cancelled Due to COVID-19				\$50.00
Invoice		5/26/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$50.00
Refer	2962 <u>HAGEN, BRIAN</u>				<u>Ck# 002960E 6/2/2020</u>	
Cash Payment	E 100-41435-331 Travel Expenses	Mileage - Goal Setting Session @ Wright County Government Center on 3/12/20				\$13.80
Invoice		5/26/2020				
Cash Payment	E 100-41410-310 Other Professional Servi	Mileage - Elections Meeting @ Wright County Government Center on 5/14/20				\$13.80
Invoice		5/26/2020				
Cash Payment	E 100-41940-321 Telephone	B. Hagen: Cell Phone Reimbursement for 2nd Quarter 2020				\$195.00
Invoice		5/26/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$222.60
Refer	2963 <u>BANYON DATA SYSTEMS</u>				<u>Ck# 035011 6/2/2020</u>	
Cash Payment	E 100-41570-207 Computer Supplies	Banyon Support Services 2020				\$1,785.00
Invoice	00160326	6/1/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$1,785.00
Refer	2964 <u>WRIGHT-HENNEPIN COOPERATIV</u>				<u>Ck# 002961E 6/2/2020</u>	
Cash Payment	E 100-45200-381 Electric Utilities	Jansen Avenue NE Siren - November 2019 to May 2020				\$233.94
Invoice	35028008265	5/20/2020				
Cash Payment	E 100-45200-381 Electric Utilities	EagleView Park - 3 Light Poles				\$56.46
Invoice	35028008265	5/20/2020				
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Panel Monitoring 07/31/2020				\$27.95
Invoice	35028008265	5/20/2020				
Cash Payment	E 100-43000-310 Other Professional Servi	PW Building: Fire Alarm Testing / Inspection 07/31/2020				\$18.95
Invoice	35028008265	5/20/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$337.30
Refer	2965 <u>AT&T MOBILITY</u>				<u>Ck# 035010 6/2/2020</u>	
Cash Payment	E 100-43000-321 Telephone	PW Cell Phones - 04/18/2020 - 05/17/2020				\$144.44
Invoice	X05252020	5/17/2020				

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Payments

Current Period: June 2020

Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$144.44
Refer	2966	<u>RANDYS ENVIRONMENTAL SERVI</u>		<u>Ck# 002962E 6/2/2020</u>		
Cash Payment	E 100-41940-384	Refuse/Garbage Disposa	General Trash - City Hall - June 2020			\$235.98
Invoice		5/19/2020				
Cash Payment	E 100-41940-384	Refuse/Garbage Disposa	General Trash - Fire Station - June 2020			\$32.00
Invoice		5/19/2020				
Cash Payment	E 100-43245-384	Refuse/Garbage Disposa	Recycling - May 2020			\$3,565.25
Invoice		5/19/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$3,833.23
Refer	2967	<u>COMCAST</u>		<u>Ck# 035014 6/2/2020</u>		
Cash Payment	E 100-43000-321	Telephone	PW: Digital Voice & Interent - June 2020			\$165.40
Invoice		5/18/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$165.40
Refer	2968	<u>RUPP ANDERSON SQUIRES & WA</u>		<u>Ck# 035020 6/2/2020</u>		
Cash Payment	E 100-41610-304	Legal Fees	Miscellaneous: March 2020			\$980.50
Invoice 10906		5/14/2020				
Cash Payment	E 100-41610-304	Legal Fees	City Council and Board / Commission Meetings: March 2020			\$300.00
Invoice 10906		5/14/2020				
Cash Payment	E 818-41610-310	Other Professional Servi	Fehn Companies - IUP Mining Expansion: March 2020			\$676.50
Invoice 10906		5/14/2020				
Cash Payment	E 100-41610-304	Legal Fees	Photocopies: March 2020			\$25.40
Invoice 10906		5/14/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$1,982.40
Refer	2969	<u>DRAKE CONSTRUCTION, INC.</u>		<u>Ck# 035015 6/2/2020</u>		
Cash Payment	E 811-48200-810	Refunds & Reimburseme	Erosion Control Escrow Release - 9824 Jasmine Avenue			\$2,000.00
Invoice		5/27/2020				
Cash Payment	E 815-48200-810	Refunds & Reimburseme	Landscaping Escrow Release - 9824 Jasmine Avenue			\$2,000.00
Invoice		5/27/2020				
Cash Payment	E 817-48200-810	Refunds & Reimburseme	Infrastructure Escrow Release - 9824 Jasmine Avenue			\$1,000.00
Invoice		5/27/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$5,000.00
Refer	2970	<u>ALLINA HEALTH SYSTEM</u>		<u>Ck# 002963E 6/2/2020</u>		
Cash Payment	E 100-42240-310	Other Professional Servi	Medical Directorship / Education - 2nd Quarter 2020			\$842.57
Invoice II10026652		4/30/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$842.57
Refer	2971	<u>ALEX AIR APPARATUS, INC</u>		<u>Ck# 035009 6/2/2020</u>		
Cash Payment	E 100-42220-221	Equipment Parts	10 Survivor Flashlights, 2 Bank Chargers, Fire Wipes			\$1,729.00
Invoice INV-41623		5/19/2020				
Transaction Date	5/28/2020	Due 0	Cash	10100	Total	\$1,729.00
Refer	2972	<u>VISA - BANKWEST</u>		<u>Ck# 035021 6/2/2020</u>		
Cash Payment	E 100-43000-321	Telephone	Jason & JR: Bluetooths			\$182.54
Invoice 4520243		4/15/2020				

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Payments

Current Period: June 2020

Cash Payment	E 100-41940-321 Telephone	City Hall Phone Services - 5 Lines - 4/23/2020 - 5/22/2020	\$193.38
Invoice	INV00135436	4/27/2020	
Cash Payment	E 100-43000-321 Telephone	Public Works Phone Services - 3 Lines - 4/23/2020 - 5/22/2020	\$115.07
Invoice	INV00135436	4/27/2020	
Cash Payment	E 100-43000-215 Shop Supplies	Venom Steel Rip Resistant Nitrile Gloves Pack of 90 - Qty 4	\$86.24
Invoice	7390.1	4/29/2020	
Cash Payment	E 100-41570-322 Postage	Postage - Letter to Governor Walz	\$6.95
Invoice	685	5/6/2020	
Cash Payment	E 100-41940-220 Repair/Maint Supply (GE	Screening for Front Counter Due to COVID-19	\$263.62
Invoice	S372666	5/7/2020	
Cash Payment	E 100-43000-240 Small Tools and Minor E	PW: Batteries for Two Way Radios	\$107.36
Invoice	6547405	4/29/2020	
Cash Payment	E 100-41600-310 Other Professional Servi	Office 365 Business Software	\$8.86
Invoice	E0600B20CG	5/13/2020	
Cash Payment	E 100-41600-310 Other Professional Servi	Microsoft Online Exchange: 30 E-Mail Accounts	\$120.00
Invoice	E0600B23KP	5/13/2020	
Cash Payment	E 100-43000-215 Shop Supplies	International Taxation Fee on Venom Steel Gloves	\$0.86
Invoice		4/29/2020	
Transaction Date	5/28/2020	Due 0 Cash	10100
			Total \$1,084.88
Refer	2973	WSB & ASSOCIATES, INC.	Ck# 002964E 6/2/2020
Cash Payment	E 818-41950-310 Other Professional Servi	Ben & Kristal Sneen / Riverside Estates - Variance: April 2020	\$182.50
Invoice	015460-4-0520	5/27/2020	Project 208274
Cash Payment	E 100-41950-303 Engineering Fees	General Engineering: April 2020	\$1,241.00
Invoice	015460-4-0520	5/27/2020	
Cash Payment	E 100-41950-303 Engineering Fees	Meetings / Council Meetings: April 2020	\$80.00
Invoice	015460-4-0520	5/27/2020	
Cash Payment	E 818-41950-310 Other Professional Servi	David & AuriAnna Mooers - On Site Building Variance: April 2020	\$357.00
Invoice	015460-4-0520	5/27/2020	Project 208264
Cash Payment	E 100-41950-303 Engineering Fees	GIS Mapping: April 2020	\$222.50
Invoice	015460-4-0520	5/27/2020	
Cash Payment	E 418-43121-310 Other Professional Servi	2020 Pavement Improvement Project: April 2020	\$978.00
Invoice	015117-7-0520	5/27/2020	
Cash Payment	E 828-41950-310 Other Professional Servi	CRHW 4th Addition - Phase 2 Construction Services - Erosion Control Site Inspections: April 2020	\$504.00
Invoice	012259-15-0520	5/27/2020	
Cash Payment	E 818-41950-310 Other Professional Servi	Fehn Companies - Pit Expansion: April 2020	\$311.50
Invoice	014135-11-0520	5/27/2020	Project 208263
Cash Payment	E 603-41950-310 Other Professional Servi	2020 MS4 Services: April 2020	\$315.00
Invoice	013432-12-0520	5/27/2020	
Cash Payment	E 818-41950-310 Other Professional Servi	JBW Holdings / River Town Villas - Grading Agreement: April 2020	\$1,267.75
Invoice	013676-13-0520	5/27/2020	Project 208266
Cash Payment	E 823-41950-310 Other Professional Servi	CRHW 3rd Addition - Phase 2 Construction - Project Management: April 2020	\$18.25
Invoice	010287-36-0520	5/27/2020	

Payments

Current Period: June 2020

Cash Payment E 823-41950-310 Other Professional Servi CRHW 3rd Addition - Phase 2 Construction - Construction Observation \$546.00

Invoice 010287-36-0520 5/27/2020

Transaction Date 5/28/2020 Due 0 Cash 10100 Total \$6,023.50

Refer 2974 CARDMEMBER SRVC (CENTRAL B Ck# 035013 6/2/2020

Cash Payment E 100-42280-220 Repair/Maint Supply (GE Fire Station: Liftmaster Commercial Operator Receiver, Installation, Liftmaster 375 Universal Transmitter \$274.99

Invoice 4268 3/12/2020

Transaction Date 5/28/2020 Due 0 Cash 10100 Total \$274.99

Refer 2975 BEAUDRY OIL & PROPANE Ck# 035012 6/2/2020

Cash Payment E 100-43000-212 Motor Fuels Gasoline: Refill of 157.3 Gallons on 5/15/2020 \$238.31

Invoice 1608806 5/15/2020

Cash Payment E 100-43000-212 Motor Fuels Diesel: Refill of 302.7 Gallons on 5/15/2020 \$381.10

Invoice 1608805 5/12/2020

Transaction Date 5/28/2020 Due 0 Cash 10100 Total \$619.41

Fund Summary

	10100 Cash	
828 CROW RVR HTS 4TH DEVEL AGRMT	\$504.00	
823 CROW RVR HTS WEST 3RD / BACKES	\$564.25	
818 MISC ESCROWS FUND	\$2,795.25	
817 INFRASTRUCTURE ESCROW FUND	\$1,000.00	
815 LANDSCAPE ESCROW FUND	\$2,000.00	
811 EROSION CONTROL ESCROW FUND	\$2,000.00	
603 STORM WATER ENTERPRISE FUND	\$315.00	
418 STREET CAPITAL PROJ FUND	\$978.00	
100 GENERAL FUND	\$21,058.61	
		\$31,215.11

Pre-Written Checks	\$31,215.11
Checks to be Generated by the Computer	\$0.00
Total	\$31,215.11

CITY OF HANOVER

05/28/20 3:28 PM

Page 1

***Check Summary Register©**

Batch: 06-02-20 PAY

Name	Check Date	Check Amt	
10100 Cash			
2953e XCEL ENERGY	6/2/2020	\$1,252.80	Fire Station 04/07/2020 - 05/06/2020
2954e BLUE TARP FINANCIAL	6/2/2020	\$175.19	Fertilizer Spreader
2959e RUSSELL SECURITY RESOURCE	6/2/2020	\$5,194.95	Fire Station: KERI Card Access System on 2 T
2960e Hagen, Brian	6/2/2020	\$222.60	Mileage - Goal Setting Session @ Wright Coun
2961e Wright-Hennepin Coop Electric	6/2/2020	\$337.30	Jansen Avenue NE Siren - November 2019 to
2962e Randy's Environmental Services	6/2/2020	\$3,833.23	General Trash - City Hall - June 2020
2963e ALLINA HEALTH SYSTEM	6/2/2020	\$842.57	Medical Directorship / Education - 2nd Quarter
2964e WSB & ASSOCIATES, INC.	6/2/2020	\$6,023.50	Ben & Kristal Sneen / Riverside Estates - Varia
35009 ALEX AIR APPARATUS, INC	6/2/2020	\$1,729.00	10 Survivor Flashlights, 2 Bank Chargers, Fire
35010 AT&T MOBILITY	6/2/2020	\$144.44	PW Cell Phones - 04/18/2020 - 05/17/2020
35011 BANYON DATA SYSTEMS	6/2/2020	\$1,785.00	Banyon Support Services 2020
35012 BEAUDRY OIL & PROPANE	6/2/2020	\$619.41	Gasoline: Refill of 157.3 Gallons on 5/15/2020
35013 CARDMEMBER SRVC (CENTRAL	6/2/2020	\$274.99	Fire Station: Liftmaster Commercial Operator R
35014 COMCAST	6/2/2020	\$165.40	PW: Digital Voice & Interent - June 2020
35015 DRAKE CONSTRUCTION, INC.	6/2/2020	\$5,000.00	Erosion Control Escrow Release - 9824 Jasmin
35016 Duerr, Lucinda	6/2/2020	\$50.00	Hall Rental Fee Returned - 07/12/2020 Event C
35017 ELITE SANITATION	6/2/2020	\$181.00	Settlers Park - Handicap Portable Toilet Rental
35018 MARCO TECHNOLOGIES, LLC	6/2/2020	\$176.05	Contract Base Rate Charge for 05/20/2020 - 06
35019 MENARDS - BUFFALO	6/2/2020	\$140.40	Settlers Park Ballfield: Pipe Connector, 9x9 Ba
35020 RUPP ANDERSON SQUIRES & W	6/2/2020	\$1,982.40	Miscellaneous: March 2020
35021 VISA - BANKWEST	6/2/2020	\$1,084.88	Jason & JR: Bluetooths
	Total Checks	\$31,215.11	

FILTER: ((([Act Year]='2020' and [period] in (6)))) and (Source in ('06-02-20 PAY'))



Rupp, Anderson, Squires & Waldspurger, P.A.

333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
Office (612) 436-4300 Fax (612) 436-4340
www.raswlaw.com

Federal Tax ID 46-1641135

Statement as of: 3/31/2020
Statement Date: 5/14/2020
Statement No. 10906

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous	1,005.90
4011(1)-0004: City Council and Board/Commission Meetings	300.00
4011(3)-0021: Mahler IUP Application	676.50

Total Fees and Expenses:	\$1,982.40	<i>GH</i>
<i>Invoice is not ours</i> → Previous Balance:	\$1,073.00	
Total Now Due:	<u>\$3,055.40</u>	

MAY 18 2020



Rupp, Anderson, Squires & Waldspurger, P.A.

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Statement as of: 3/31/2020
Statement Date: 5/14/2020
Statement No. 10906

City of Hanover
Mr. Brian Hagen
11250 5th St NE
Hanover, MN 55341

4011(1)-0001: Miscellaneous

		Hours	Rate	Amount
03/09/2020	JTS Review agenda packet and prepare for meeting.	1.00	185.00	185.00
03/16/2020	JTS Prepare for and participate in call with Brian and mayor regarding pandemic planning.	0.60	185.00	111.00
03/16/2020	JTS E-mails from and to Brian regarding pandemic issues and call with mayor.	0.20	185.00	37.00
03/18/2020	JTS E-mail from Brian; draft emergency declaration; Telephone conference with Brian.	1.00	185.00	185.00
03/19/2020	JTS Review revised emergency plan and comment on same.	0.40	185.00	74.00
03/24/2020	JTS Review open meeting law, emergency statues, moratorium statute, and Brian e-mail; Telephone conference with Brian regarding moratorium, public comment and public hearings during pandemic.	0.70	185.00	129.50
03/24/2020	JTS Brian e-mail regarding conduct of meetings.	0.10	185.00	18.50
03/26/2020	JTS Review revised emergency plan and Telephone conference with Brian regarding same.	0.80	185.00	148.00
03/26/2020	JTS E-mails from Brian regarding emergency plan updates and call.	0.20	185.00	37.00
03/27/2020	JTS Prepare letter for employee to carry during SIP; e-mail to Brian.	0.30	185.00	55.50

Sub-total Fees:

\$980.50

4011(1)-0004: City Council and Board/Commission Meetings

		Hours	Rate	Amount
03/09/2020	JTS Council meeting.	5.00	185.00	300.00

Sub-total Fees:

\$300.00

E# 100-41610-304
City Attorney
↳ Legal Fees

Project # 208263

4011(3)-0021: Mahler IUP Application

E# 818-41610-310

Fenn Companies

Misc. Escrows → City Attorney

Other Prof. Sves.

		Hours	Rate	Amount
03/03/2020	JTS Telephone conference with Cindy Nash regarding ongoing issues; review statute and ordinance regarding IUP and conditions; review caselaw, including Hentges case; analyze same.	1.40	205.00	287.00
03/05/2020	JTS Review Brian e-mail to Council and letter to Mahler pit operator.	0.10	205.00	20.50
03/05/2020	JTS E-mail regarding special meeting; reply.	0.10	205.00	20.50
03/05/2020	JTS Telephone conference with Brian and Cindy regarding operations at mine and consideration of operation without permit as part of IUP decision; review code and state law.	1.00	205.00	205.00
03/17/2020	JTS E-mail from Cindy regarding review of LOC; reply.	0.10	205.00	20.50
03/19/2020	JTS Review LOC; e-mail to Cindy regarding same.	0.60	205.00	123.00
Sub-total Fees:				\$676.50

Rate Summary

Jay T. Squires	10.30 hours at \$185.00/hr	1,280.50
Jay T. Squires	3.30 hours at \$205.00/hr	676.50
Total hours:	13.60	1,957.00

Expenses

03/31/2020 Photocopies.

	Units	Price	Amount
	127.00	0.20	25.40
Sub-total Expenses:			\$25.40

Total Fees and Expenses:	\$1,982.40
Previous Balance:	\$1,073.00
Total Now Due:	\$3,055.40

I declare under the penalties of law that this account is just and correct and that no part of it has been paid.

Becca A. Anderson

Accounts Manager

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



2964

May 27, 2020

Mr. Brian Hagen
City of Hanover
11250 5th Street NE
Hanover, MN 55341

Re: April 2020 Invoices

Dear Mr. Hagen:

Enclosed please find a list of the current invoices for professional engineering services during the month of April for the City of Hanover.

If you have any questions, please contact me at 651-286-8465.

Sincerely,

WSB & Associates, Inc.

Justin Messner
Principal

Enclosures

nf



Project Budget Tracking

For the period 4/1/2020 - 4/30/2020

Project Name	WSB Project #	Project Manager	Current Invoice	Fee Type	JTD Billed	Comments	Client Invoice Reviewer
HANO - 2020 General Engineering Services	R-015460-000	Preisler, Nicholas	\$ 2,083.00	Hourly	\$ 13,350.00		Hagen, Brian
HANO - 2020 Pavement Improvement Project	R-015117-000	Preisler, Nicholas	\$ 978.00	Not to Exceed	\$ 21,124.00		Hagen, Brian
HANO - Crow River Heights West 4th Addition	R-012259-000	Preisler, Nicholas	\$ 504.00	Hourly	\$ 55,434.75		Hagen, Brian
HANO - Mahler Mining Pit Expansion	R-014135-000	Preisler, Nicholas	\$ 311.50	Hourly	\$ 21,805.75		Hagen, Brian
HANO - MS4 Services	R-013432-000	Bonnell Roe, Kory	\$ 315.00	Hourly	\$ 5,544.00		Hagen, Brian
HANO - River Town Villas	R-013676-000	Preisler, Nicholas	\$ 1,267.75	Hourly	\$ 17,453.75		Hagen, Brian
HANO- Crow River Heights West 3rd Addition	R-010287-000	Preisler, Nicholas	\$ 564.25	Hourly	\$ 86,647.00		Hagen, Brian
Final Totals			\$ 6,023.90				

JP



701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-015460-000 - 4 - 0520
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2020 General Engineering Services
Professional Services from April 1, 2020 to April 30, 2020

Phase 001 General Engineering Services
 Project Management

		Hours	Rate	Amount
Preisler, Nicholas	4/2/2020	1.75	146.00	255.50
Zoom test meetings with council & staff				
Preisler, Nicholas	4/6/2020	.50	146.00	73.00
Seal coat rock loss - coordination				
Preisler, Nicholas	4/7/2020	.50	146.00	73.00
MS4 coordination				
Preisler, Nicholas	4/8/2020	.50	146.00	73.00
10261 Kaitlin Deck Permit				
Preisler, Nicholas	4/15/2020	.75	146.00	109.50
11000 Crow Hassan Park - Barn survey review				
Preisler, Nicholas	4/20/2020	1.25	146.00	182.50
Sneen Variance - 1332 Jansen Ave SE				
Preisler, Nicholas	4/21/2020	1.00	146.00	146.00
9919 Jordan Ave engineering review				
Preisler, Nicholas	4/23/2020	.75	146.00	109.50
Planning commission practice meeting				
Preisler, Nicholas	4/28/2020	1.25	146.00	182.50
9805 Jasmine Ave - engineering review & follow-up review				
Wood, Thomas	4/7/2020	1.50	146.00	219.00
Mtg with Jason to review Mallard Str, chip seal				
Totals		9.75		1,423.50

Ben + Kristal Sneen /
 Riverside Estates -
 Variance
 E # 818-41950-310
 Misc. Escrows
 ↳ Engineer
 ↳ Other
 Prof. Svcs.
 Project # 208274

Total Labor

1,423.50

Total this Task

~~\$1,423.50~~

1,241.00

Council Meetings

Unit Billing

Meetings/Council Meetings (\$40)

4/30/2020

2.0 Meetings @ 40.00

80.00

Total Units

80.00

80.00

Total this Task

\$80.00

GIS Mapping

E # 100 - 41950 - 303

Engineer

↳ Engineering Fees

Project	R-015460-000	HANO - 2020 General Engineering Services	Invoice	4
---------	--------------	--	---------	---

		Hours	Rate	Amount	
Phillippi, Michael	4/2/2020	.50	89.00	44.50	
Started to create updated Zoning and Future Land Use Map for Nick P.					
Phillippi, Michael	4/3/2020	1.50	89.00	133.50	
Started to create updated Zoning and Future Land Use Map for Nick P.					
Phillippi, Michael	4/7/2020	.50	89.00	44.50	
Future Land Use Map edits for Nick P.					
Totals		2.50		222.50	
Total Labor					222.50
				Total this Task	\$222.50

Environmental Compliance Inspections

David & AuriAnna Mooers - On Site Building Variance

		Hours	Rate	Amount	
Guell, Benjamin	4/7/2020	.75	84.00	63.00	<i>E # 818-41950-310 Misc. Escrows ↳ Engineer ↳ Other Prof. Svcs. Project # 208264</i>
500 Kadler Ave NPDES Inspection					
Guell, Benjamin	4/8/2020	.25	84.00	21.00	
500 Kadler NPDES inspection report					
Guell, Benjamin	4/14/2020	1.00	84.00	84.00	
500 Kadler Ave NPDES Inspection and Report					
Guell, Benjamin	4/15/2020	.25	84.00	21.00	
500 Kadler Ave NPDES Inspection and Report					
Guell, Benjamin	4/21/2020	1.00	84.00	84.00	
500 Kadler Erosion Inspection & Report					
Guell, Benjamin	4/28/2020	.75	84.00	63.00	
500 Kadler Ave ESC Inspection					
Guell, Benjamin	4/29/2020	.25	84.00	21.00	
500 Kadler Ave ESC Inspection Report					
Totals		4.25		357.00	
Total Labor					357.00
				Total this Task	\$357.00
				Total this Phase	\$2,083.00
				Total this Invoice	\$2,083.00

Billings to Date

	Current	Prior	Total
Labor	2,003.00	11,147.00	13,150.00
Units	80.00	120.00	200.00
Totals	2,083.00	11,267.00	13,350.00

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-015117-000 - 7-0520
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

2020 Pavement Improvement Project
Professional Services from April 1, 2020 to April 30, 2020

Phase	002	Final Design			
Specifications & Bidding					
			Hours	Rate	Amount
Pederson, Karla		4/6/2020	.50	94.00	47.00
Scan and forward contracts to City.					
		Totals	.50		47.00
		Total Labor			47.00
				Total this Task	\$47.00
				Total this Phase	\$47.00

Phase	003	Construction			
Project Management					
			Hours	Rate	Amount
Pederson, Karla		4/21/2020	.25	94.00	23.50
Add Construction PDFs to OneOffice.					
Pederson, Karla		4/30/2020	.50	94.00	47.00
Notice to Proceed					
Preisler, Nicholas		4/23/2020	1.00	146.00	146.00
Precon agenda & meeting					
Preisler, Nicholas		4/28/2020	1.75	146.00	255.50
Construction coordination					
Preisler, Nicholas		4/30/2020	3.00	146.00	438.00
Construction coordination					
		Totals	6.50		910.00
		Total Labor			910.00
				Total this Task	\$910.00

Environmental Inspection

			Hours	Rate	Amount
Guell, Benjamin		4/20/2020	.25	84.00	21.00

Project	R-015117-000	HANO - 2020 Pavement Improvement Project	Invoice	7
Inspection Prep				
Totals		.25	21.00	
Total Labor				21.00
			Total this Task	\$21.00
			Total this Phase	\$931.00
Billing Limits		Current	Prior	To-Date
Total Billings		978.00	20,146.00	21,124.00
Limit				31,950.00
Remaining				10,826.00
			Total this Invoice	\$978.00

E # 418-43121-310

Street Capital Fund

↳ Paved Streets

↳ Other Prof. Srvs.

701 XENIA AVENUE S
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 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-012259-000 - 15 - 0520
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 4th Addition
Professional Services from April 1, 2020 to April 30, 2020

Phase 002 Construction Services
 Erosion Control Site Inspections

		Hours	Rate	Amount	
Guell, Benjamin	4/7/2020	1.50	84.00	126.00	
NPDES Inspection & Report					
Guell, Benjamin	4/8/2020	.50	84.00	42.00	
NPDES Inspection Report					
Guell, Benjamin	4/14/2020	1.75	84.00	147.00	
NPDES Inspection and Report					
Guell, Benjamin	4/15/2020	.25	84.00	21.00	
NPDES Inspection Report					
Guell, Benjamin	4/21/2020	1.25	84.00	105.00	
NPDES Inspection & Report					
Guell, Benjamin	4/22/2020	.75	84.00	63.00	
NPDES Insepection & Report					
Totals		6.00		504.00	
Total Labor					504.00
			Total this Task		\$504.00
			Total this Phase		\$504.00

Billing Limits	Current	Prior	To-Date
Total Billings	504.00	54,930.75	55,434.75
Limit			60,000.00
Remaining			4,565.25
		Total this Invoice	\$504.00

E# 828-41950-310
 CRHW 4th Addition Developers Agreement
 ↳ Engineer
 ↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-014135-~~000~~ - 11 - 0520
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Fenn Companies

Mahler Mining Pit Expansion
Professional Services from April 1, 2020 to April 30, 2020

Phase 001 Mahler Mining Pit Expansion
 Plan Review

		Hours	Rate	Amount	
Messner, Justin	4/30/2020	.75	172.00	129.00	
Gather record plans for surveyor preparing 15th Ave plans					
Preisler, Nicholas	4/17/2020	.50	146.00	73.00	
River Rd plans & specs for					
Scott					
Preisler, Nicholas	4/23/2020	.75	146.00	109.50	
Project coordination with developer & city planner					
Totals		2.00		311.50	
Total Labor					311.50
				Total this Task	\$311.50
				Total this Phase	\$311.50
				Total this Invoice	\$311.50

Billings to Date

	Current	Prior	Total
Labor	311.50	21,494.25	21,805.75
Totals	311.50	21,494.25	21,805.75

E# 818-41950-310

Misc. Escrows

↳ Engineer

↳ Other Prof. Svcs.

Project # 208263

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-013432-000 - 12 - 0520
 Reviewed by: Justin Messner
 Project Manager: Kory Bonnell Roe

MS4 Services

Professional Services from April 1, 2020 to April 30, 2020

Phase 002 2020 MS4 Services
 SWPPP

		Hours	Rate	Amount	
Bonnell Roe, Kory	4/9/2020	1.50	90.00	135.00	
Annual report work					
Bonnell Roe, Kory	4/16/2020	1.25	90.00	112.50	
MS4 and Annual Reporting information					
Bonnell Roe, Kory	4/30/2020	.75	90.00	67.50	
MS4 Annual Report					
Totals		3.50		315.00	
Total Labor					315.00
				Total this Task	\$315.00
				Total this Phase	\$315.00

Billings to Date

	Current	Prior	Total	
Labor	315.00	1,333.50	1,648.50	
Totals	315.00	1,333.50	1,648.50	
			Total this Invoice	\$315.00

E # 603-41950-310

Storm Water Ent. Fund

↳ Engineer

↳ Other Prof. Svcs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-013676-~~000~~ - 13-0520
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

River Town Villas

JBW Holdings - Grading Agreement

Professional Services from April 1, 2020 to April 30, 2020

Phase 001 Preliminary Plat
 Plan Review

		Hours	Rate	Amount	
Preisler, Nicholas	4/13/2020	1.00	146.00	146.00	
Century Link permit review					
Totals		1.00		146.00	
Total Labor					146.00
			Total this Task		\$146.00
			Total this Phase		\$146.00

Phase 002 Construction
 Project Management

		Hours	Rate	Amount	
Harrington, Jean	4/17/2020	.25	110.00	27.50	
Project Management					
Preisler, Nicholas	4/1/2020	2.50	146.00	365.00	
Developers Agreement, financial security amount, coordination with city planner					
Preisler, Nicholas	4/2/2020	1.75	146.00	255.50	
Developers Agreement, coordination with city planner					
Preisler, Nicholas	4/16/2020	.75	146.00	109.50	
Project planning & coordination					
Preisler, Nicholas	4/30/2020	.50	146.00	73.00	
Check in - construction coordination					
Walsh, Tabitha	4/16/2020	.25	73.00	18.25	
Start up project in one office					
Totals		6.00		848.75	
Total Labor					848.75
			Total this Task		\$848.75

Erosion Control Site Inspections

Project	R-013676-000	HANO - River Town Villas	Invoice	13
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	Hours	Rate	Amount
Guell, Benjamin Inspection Prep	4/20/2020 .25	84.00	21.00
Guell, Benjamin NPDES Inspection & Report	4/21/2020 1.50	84.00	126.00
Guell, Benjamin NPDES Inspection Report	4/22/2020 .25	84.00	21.00
Guell, Benjamin NPDES Inspection & Report	4/28/2020 .75	84.00	63.00
Guell, Benjamin NPDES Inspection Report	4/29/2020 .50	84.00	42.00
Totals	3.25		273.00
Total Labor			273.00
		Total this Task	\$273.00
		Total this Phase	\$1,121.75
		Total this Invoice	\$1,267.75

Billings to Date

	Current	Prior	Total
Labor	1,267.75	16,186.00	17,453.75
Totals	1,267.75	16,186.00	17,453.75

E # 818 - 41950 - 310

Project # 208266

Misc. Escrows

↳ Engineer

↳ Other Prof. Svs.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



City of Hanover
 Attn: Brian Hagen
 11250 5th Street NE
 Hanover, MN 55341

May 27, 2020
 Project/Invoice: R-010287-000 - 36 - 0520
 Reviewed by: Justin Messner
 Project Manager: Nicholas Preisler

Crow River Heights West 3rd Addition
Professional Services from April 1, 2020 to April 30, 2020

Phase 002 Construction
 Project Management

			Hours	Rate	Amount	
Walsh, Tabitha	4/16/2020		.25	73.00	18.25	
Start up project in one office						
Totals			.25		18.25	
Total Labor						18.25
						Total this Task
						\$18.25

Construction Observation

			Hours	Rate	Amount	
Guell, Benjamin	4/7/2020		1.25	84.00	105.00	
NPDES Inspection & Report						
Guell, Benjamin	4/8/2020		.50	84.00	42.00	
NPDES Inspection Report						
Guell, Benjamin	4/14/2020		1.25	84.00	105.00	
NPDES Inspection & Report						
Guell, Benjamin	4/15/2020		.25	84.00	21.00	
NPDES Inspection Report						
Guell, Benjamin	4/21/2020		1.25	84.00	105.00	
NPDES Inspection & Report						
Guell, Benjamin	4/22/2020		.50	84.00	42.00	
NPDES Inspection Report						
Guell, Benjamin	4/28/2020		1.00	84.00	84.00	
NPDES Inspection & Report						
Guell, Benjamin	4/29/2020		.50	84.00	42.00	
NPDES Inspection Report						
Totals			6.50		546.00	
Total Labor						546.00
						Total this Task
						\$546.00
						Total this Phase
						\$564.25
						Total this Invoice
						\$564.25

Project	R-010287-000	HANO- Crow River Heights West 3rd Additi	Invoice	36
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Billings to Date

	Current	Prior	Total
Labor	564.25	86,082.75	86,647.00
Totals	564.25	86,082.75	86,647.00

E# 823-41950-310

CRHW 3rd Addition Developers Agreement

↳ Engineer

↳ Other Prof. Svcs.

CITY OF HANOVER

Cash Balances

June 2020

Fund	Begin Month	GL Debits Month	GL Credits Month	Balance
100 GENERAL FUND	\$331,276.43	\$0.00	\$21,058.61	\$310,217.82
107 FIRE DEPT DONATIONS FUND	\$27,172.50	\$0.00	\$0.00	\$27,172.50
201 EDA SPECIAL REVENUE FUND	\$138,630.33	\$0.00	\$0.00	\$138,630.33
205 EDA BUSINESS INCENTIVE FUND	\$79,118.84	\$0.00	\$0.00	\$79,118.84
311 2008A GO CIP REFUNDING BOND	\$48,116.97	\$0.00	\$0.00	\$48,116.97
312 2009A GO IMP REFUNDING BOND	\$15,538.75	\$0.00	\$0.00	\$15,538.75
314 2011A GO IMP CROSSOVER REF BD	\$475,679.86	\$0.00	\$0.00	\$475,679.86
315 2016A GO CIP BOND	\$17,530.09	\$0.00	\$0.00	\$17,530.09
401 GENERAL CAPITAL PROJECTS	\$730,611.65	\$0.00	\$0.00	\$730,611.65
402 PARKS CAPITAL PROJECTS	\$94,492.60	\$0.00	\$0.00	\$94,492.60
403 FIRE DEPT CAPITAL FUND	\$362,602.64	\$0.00	\$0.00	\$362,602.64
404 HISTORICAL CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATION FEE	\$119,397.14	\$0.00	\$0.00	\$119,397.14
406 GAMBLING PROCEEDS	\$13,837.94	\$0.00	\$0.00	\$13,837.94
407 TIF REDEV DIST #1	\$8,822.44	\$0.00	\$0.00	\$8,822.44
409 MAHLER PIT - 15TH ST IMP FUND	\$107,159.65	\$0.00	\$0.00	\$107,159.65
411 FACILITIES CAPITAL PROJ FUND	\$0.00	\$0.00	\$0.00	\$0.00
417 EQUIPMENT CAPITAL FUND	\$12,835.51	\$0.00	\$0.00	\$12,835.51
418 STREET CAPITAL PROJ FUND	\$383,796.57	\$0.00	\$978.00	\$382,818.57
601 WATER ENTERPRISE FUND	\$986,422.91	\$0.00	\$0.00	\$986,422.91
602 SEWER ENTERPRISE FUND	\$453,052.82	\$0.00	\$0.00	\$453,052.82
603 STORM WATER ENTERPRISE FUND	\$188,678.27	\$0.00	\$315.00	\$188,363.27
611 WATER CAPITAL IMP FUND	\$220,324.96	\$0.00	\$0.00	\$220,324.96
612 SEWER CAPITAL IMP FUND	\$2,171,942.28	\$0.00	\$0.00	\$2,171,942.28
613 STORM WATER CAPITAL IMP FUND	\$693,734.18	\$0.00	\$0.00	\$693,734.18
701 RIVER ROAD CEMETERY	\$36,081.74	\$0.00	\$0.00	\$36,081.74
702 CSAH 19 CEMETERY	\$3,450.00	\$0.00	\$0.00	\$3,450.00
811 EROSION CONTROL ESCROW FUND	\$50,123.53	\$0.00	\$2,000.00	\$48,123.53
815 LANDSCAPE ESCROW FUND	\$50,000.00	\$0.00	\$2,000.00	\$48,000.00
817 INFRASTRUCTURE ESCROW FUND	\$32,000.00	\$0.00	\$1,000.00	\$31,000.00
818 MISC ESCROWS FUND	\$25,902.51	\$0.00	\$2,795.25	\$23,107.26
820 BRIDGES TOWNHOMES ESC FUND	\$3,794.94	\$0.00	\$0.00	\$3,794.94
823 CROW RVR HTS WEST 3RD / BACKES	\$15,003.88	\$0.00	\$564.25	\$14,439.63
825 CROW RVR HTS FUT WEST PLAT/PUD	\$0.00	\$0.00	\$0.00	\$0.00
826 CROW RVR HTS 4TH ADD FINL PLAT	\$0.00	\$0.00	\$0.00	\$0.00
827 HANOVER COVE PRELIMINARY PLAT	\$0.00	\$0.00	\$0.00	\$0.00
828 CROW RVR HTS 4TH DEVEL AGRMT	\$55,781.40	\$0.00	\$504.00	\$55,277.40
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,952,913.33	\$0.00	\$31,215.11	\$7,921,698.22

Revenue Budget Report - General Fund

Source Alt Code	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
TAXES	R 100-31000 Property Taxes - General	\$0.00	\$0.00	\$1,010,873.00	\$1,010,873.00	0.00%
TAXES	R 100-31020 Property Taxes - Fire	\$0.00	\$0.00	\$104,404.00	\$104,404.00	0.00%
TAXES	R 100-31800 Franchise Fees	\$0.00	\$3,598.19	\$15,000.00	\$11,401.81	23.99%
Source Alt Code TAXES		\$0.00	\$3,598.19	\$1,130,277.00	\$1,126,678.81	0.32%
SERVICE	R 100-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SERVICE	R 100-34101 City Hall Rent Revenue	-\$50.00	\$1,175.00	\$11,000.00	\$9,825.00	10.68%
SERVICE	R 100-34107 Assessment Search Fees	\$0.00	\$625.00	\$600.00	-\$25.00	104.17%
SERVICE	R 100-34108 Administrative Fees	\$0.00	\$2,500.00	\$3,000.00	\$500.00	83.33%
SERVICE	R 100-34109 Copies/Faxes	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
SERVICE	R 100-34206 Other Public Safety Charges	\$0.00	\$610.00	\$0.00	-\$610.00	0.00%
SERVICE	R 100-34207 Fire Protection Services	\$0.00	\$0.00	\$107,573.00	\$107,573.00	0.00%
SERVICE	R 100-34403 Recycling Rev/Reimb	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
SERVICE	R 100-34780 Park Rental Fees	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
SERVICE	R 100-34940 Cemetery Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code SERVICE		-\$50.00	\$4,910.00	\$130,723.00	\$125,813.00	3.76%
MISC	R 100-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36200 Miscellaneous Revenues	\$0.00	\$2,331.80	\$100.00	-\$2,231.80	2331.80%
MISC	R 100-36210 Interest Earnings	\$0.00	\$2,641.55	\$0.00	-\$2,641.55	0.00%
MISC	R 100-36215 Investment Income/Loss	\$0.00	\$1,757.01	\$0.00	-\$1,757.01	0.00%
MISC	R 100-36230 Contributions and Donations	\$0.00	\$1,217.54	\$400.00	-\$817.54	304.39%
MISC	R 100-36235 Insurance Dividends	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36250 Damage Deposits	\$0.00	\$400.00	\$9,000.00	\$8,600.00	4.44%
MISC	R 100-36260 Refunds or Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-36290 Sale of Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39101 Sales of General Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISC	R 100-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code MISC		\$0.00	\$8,347.90	\$9,500.00	\$1,152.10	87.87%
LIC PERM	R 100-32110 Alcoholic Beverages	\$0.00	\$6,870.00	\$6,870.00	\$0.00	100.00%
LIC PERM	R 100-32180 Other Bus. Licenses/Permits	\$0.00	\$325.00	\$1,000.00	\$675.00	32.50%
LIC PERM	R 100-32210 Building Permits	\$0.00	\$47,782.98	\$100,000.00	\$52,217.02	47.78%
LIC PERM	R 100-32240 Animal Licenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIC PERM	R 100-32260 Solid Waste Hauler Licenses	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
LIC PERM	R 100-32270 Rental Dwelling Licenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
LIC PERM	R 100-32280 Other Non-Business Lic/Per	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
Source Alt Code LIC PERM		\$0.00	\$56,477.98	\$110,420.00	\$53,942.02	51.15%
INTGOVT	R 100-33400 State Grants and Aids	\$0.00	\$4,000.00	\$0.00	-\$4,000.00	0.00%
INTGOVT	R 100-33401 Local Government Aid	\$0.00	\$0.00	\$124,773.00	\$124,773.00	0.00%
INTGOVT	R 100-33410 MV Credit	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
INTGOVT	R 100-33420 PERA Aid	\$0.00	\$0.00	\$339.00	\$339.00	0.00%
INTGOVT	R 100-33422 State Fire Aid	\$0.00	\$0.00	\$39,000.00	\$39,000.00	0.00%
INTGOVT	R 100-33426 State Police Aid	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
INTGOVT	R 100-33610 County Grants/Aid for Roads	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Source Alt Code INTGOVT		\$0.00	\$4,000.00	\$170,612.00	\$166,612.00	2.34%
FINES	R 100-35100 Court Fines	\$0.00	\$1,102.55	\$3,000.00	\$1,897.45	36.75%
Source Alt Code FINES		\$0.00	\$1,102.55	\$3,000.00	\$1,897.45	36.75%
Fund 100 GENERAL FUND		-\$50.00	\$78,436.62	\$1,554,532.00	\$1,476,095.38	5.05%

CITY OF HANOVER
Revenue Budget Report - General Fund

Source Alt Code	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		-\$50.00	\$78,436.62	\$1,554,532.00	\$1,476,095.38	5.05%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND						
Dept 41110 Council						
COUNCIL	E 100-41110-111 Committee Wages/Mee	\$0.00	\$120.75	\$13,000.00	\$12,879.25	0.93%
COUNCIL	E 100-41110-122 FICA	\$0.00	\$0.00	\$806.00	\$806.00	0.00%
COUNCIL	E 100-41110-123 Medicare	\$0.00	\$0.00	\$189.00	\$189.00	0.00%
COUNCIL	E 100-41110-208 Training and Instructio	\$0.00	\$550.00	\$2,000.00	\$1,450.00	27.50%
COUNCIL	E 100-41110-306 Dues & Subscriptions	\$0.00	\$4,237.68	\$7,500.00	\$3,262.32	56.50%
COUNCIL	E 100-41110-331 Travel Expenses	\$0.00	\$271.04	\$2,000.00	\$1,728.96	13.55%
COUNCIL	E 100-41110-437 Other Miscellaneous	\$0.00	\$428.72	\$20,000.00	\$19,571.28	2.14%
Dept 41110 Council		\$0.00	\$5,608.19	\$45,495.00	\$39,886.81	12.33%
Dept 41330 Boards and Commissions						
BRDCOMM	E 100-41330-111 Committee Wages/Mee	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
BRDCOMM	E 100-41330-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
BRDCOMM	E 100-41330-331 Travel Expenses	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
Dept 41330 Boards and Commissions		\$0.00	\$0.00	\$5,700.00	\$5,700.00	0.00%
Dept 41400 City Administrator						
CITYADM	E 100-41400-101 Full-Time Employees R	\$0.00	\$32,180.94	\$78,668.00	\$46,487.06	40.91%
CITYADM	E 100-41400-121 PERA	\$0.00	\$2,587.79	\$5,900.00	\$3,312.21	43.86%
CITYADM	E 100-41400-122 FICA	\$0.00	\$2,127.14	\$4,877.00	\$2,749.86	43.62%
CITYADM	E 100-41400-123 Medicare	\$0.00	\$497.45	\$1,141.00	\$643.55	43.60%
CITYADM	E 100-41400-134 Employer Paid Life	\$0.00	\$291.61	\$674.00	\$382.39	43.27%
CITYADM	E 100-41400-151 Med/Dental Insurance	\$0.00	\$3,553.77	\$8,400.00	\$4,846.23	42.31%
CITYADM	E 100-41400-208 Training and Instructio	\$0.00	\$725.00	\$1,500.00	\$775.00	48.33%
CITYADM	E 100-41400-306 Dues & Subscriptions	\$0.00	\$98.28	\$200.00	\$101.72	49.14%
Dept 41400 City Administrator		\$0.00	\$42,061.98	\$101,360.00	\$59,298.02	41.50%
Dept 41410 Elections						
ELECTION	E 100-41410-101 Full-Time Employees R	\$0.00	\$1,424.50	\$13,500.00	\$12,075.50	10.55%
ELECTION	E 100-41410-122 FICA	\$0.00	\$100.77	\$837.00	\$736.23	12.04%
ELECTION	E 100-41410-123 Medicare	\$0.00	\$23.57	\$196.00	\$172.43	12.03%
ELECTION	E 100-41410-200 Office Supplies (GENER	\$0.00	\$3,303.35	\$5,000.00	\$1,696.65	66.07%
ELECTION	E 100-41410-310 Other Professional Servi	\$13.80	\$214.80	\$5,000.00	\$4,785.20	4.30%
ELECTION	E 100-41410-351 Legal Notices Publishin	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
ELECTION	E 100-41410-400 Repairs & Maint Cont (\$0.00	\$1,201.60	\$1,200.00	-\$1.60	100.13%
ELECTION	E 100-41410-437 Other Miscellaneous	\$0.00	\$2,201.88	\$0.00	-\$2,201.88	0.00%
Dept 41410 Elections		\$13.80	\$8,470.47	\$25,933.00	\$17,462.53	32.66%
Dept 41430 Clerical Staff						
CLERICAL	E 100-41430-101 Full-Time Employees R	\$0.00	\$19,639.75	\$49,926.00	\$30,286.25	39.34%
CLERICAL	E 100-41430-121 PERA	\$0.00	\$1,583.54	\$3,744.00	\$2,160.46	42.30%
CLERICAL	E 100-41430-122 FICA	\$0.00	\$1,297.02	\$3,095.00	\$1,797.98	41.91%
CLERICAL	E 100-41430-123 Medicare	\$0.00	\$303.36	\$724.00	\$420.64	41.90%
CLERICAL	E 100-41430-134 Employer Paid Life	\$0.00	\$203.61	\$456.00	\$252.39	44.65%
CLERICAL	E 100-41430-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLERICAL	E 100-41430-151 Med/Dental Insurance	\$0.00	\$3,553.77	\$8,400.00	\$4,846.23	42.31%
CLERICAL	E 100-41430-208 Training and Instructio	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
CLERICAL	E 100-41430-306 Dues & Subscriptions	\$0.00	\$22.50	\$100.00	\$77.50	22.50%
Dept 41430 Clerical Staff		\$0.00	\$26,603.55	\$66,945.00	\$40,341.45	39.74%
Dept 41435 Staff Expenses						
STAFFEXP	E 100-41435-260 Uniforms	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
STAFFEXP	E 100-41435-310 Other Professional Servi	\$0.00	\$227.78	\$500.00	\$272.22	45.56%
STAFFEXP	E 100-41435-331 Travel Expenses	\$13.80	\$86.26	\$2,000.00	\$1,913.74	4.31%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41435	Staff Expenses	\$13.80	\$314.04	\$2,800.00	\$2,485.96	11.22%
Dept 41530	Accounting					
ACCTING	E 100-41530-101 Full-Time Employees R	\$0.00	\$22,609.88	\$57,920.00	\$35,310.12	39.04%
ACCTING	E 100-41530-121 PERA	\$0.00	\$1,823.99	\$4,344.00	\$2,520.01	41.99%
ACCTING	E 100-41530-122 FICA	\$0.00	\$1,507.85	\$3,591.00	\$2,083.15	41.99%
ACCTING	E 100-41530-123 Medicare	\$0.00	\$352.66	\$840.00	\$487.34	41.98%
ACCTING	E 100-41530-134 Employer Paid Life	\$0.00	\$232.43	\$527.00	\$294.57	44.10%
ACCTING	E 100-41530-151 Med/Dental Insurance	\$0.00	\$3,551.46	\$8,400.00	\$4,848.54	42.28%
ACCTING	E 100-41530-208 Training and Instructio	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
ACCTING	E 100-41530-306 Dues & Subscriptions	\$0.00	\$50.00	\$250.00	\$200.00	20.00%
ACCTING	E 100-41530-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 41530	Accounting	\$0.00	\$30,128.27	\$76,872.00	\$46,743.73	39.19%
Dept 41540	Auditing					
AUDITING	E 100-41540-301 Auditing and Acctg Serv	\$0.00	\$18,150.00	\$22,000.00	\$3,850.00	82.50%
Dept 41540	Auditing	\$0.00	\$18,150.00	\$22,000.00	\$3,850.00	82.50%
Dept 41550	Assessing					
ASSESS G	E 100-41550-310 Other Professional Servi	\$0.00	\$165.85	\$23,000.00	\$22,834.15	0.72%
Dept 41550	Assessing	\$0.00	\$165.85	\$23,000.00	\$22,834.15	0.72%
Dept 41570	Purchasing					
PURCHASE	E 100-41570-200 Office Supplies (GENER	\$0.00	\$1,145.58	\$3,500.00	\$2,354.42	32.73%
PURCHASE	E 100-41570-205 Bank Fees	\$0.00	\$9.00	\$200.00	\$191.00	4.50%
PURCHASE	E 100-41570-207 Computer Supplies	\$1,785.00	\$3,305.50	\$8,000.00	\$4,694.50	41.32%
PURCHASE	E 100-41570-220 Repair/Maint Supply (G	\$176.05	\$1,987.79	\$4,500.00	\$2,512.21	44.17%
PURCHASE	E 100-41570-322 Postage	\$6.95	\$2.04	\$2,500.00	\$2,497.96	0.08%
PURCHASE	E 100-41570-570 Office Equip and Furnis	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 41570	Purchasing	\$1,968.00	\$6,449.91	\$21,700.00	\$15,250.09	29.72%
Dept 41600	Computer					
COMPUTER	E 100-41600-310 Other Professional Servi	\$128.86	\$3,698.77	\$6,000.00	\$2,301.23	61.65%
Dept 41600	Computer	\$128.86	\$3,698.77	\$6,000.00	\$2,301.23	61.65%
Dept 41610	City Attorney					
CITYATNY	E 100-41610-304 Legal Fees	\$1,305.90	\$3,395.23	\$20,000.00	\$16,604.77	16.98%
Dept 41610	City Attorney	\$1,305.90	\$3,395.23	\$20,000.00	\$16,604.77	16.98%
Dept 41910	Planning and Zoning					
PLANZONG	E 100-41910-310 Other Professional Servi	\$0.00	\$5,224.00	\$20,000.00	\$14,776.00	26.12%
Dept 41910	Planning and Zoning	\$0.00	\$5,224.00	\$20,000.00	\$14,776.00	26.12%
Dept 41940	General Govt Buildings/Plant					
GOVTBLDG	E 100-41940-210 Operating Supplies (GE	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
GOVTBLDG	E 100-41940-220 Repair/Maint Supply (G	\$263.62	\$2,086.82	\$6,000.00	\$3,913.18	34.78%
GOVTBLDG	E 100-41940-306 Dues & Subscriptions	\$0.00	\$775.00	\$550.00	-\$225.00	140.91%
GOVTBLDG	E 100-41940-310 Other Professional Servi	\$0.00	\$2,045.76	\$7,500.00	\$5,454.24	27.28%
GOVTBLDG	E 100-41940-321 Telephone	\$388.38	\$2,126.41	\$6,400.00	\$4,273.59	33.23%
GOVTBLDG	E 100-41940-325 Taxes	\$0.00	\$272.25	\$400.00	\$127.75	68.06%
GOVTBLDG	E 100-41940-381 Electric Utilities	\$465.68	\$2,406.51	\$9,000.00	\$6,593.49	26.74%
GOVTBLDG	E 100-41940-383 Gas Utilities	\$0.00	\$1,689.05	\$5,000.00	\$3,310.95	33.78%
GOVTBLDG	E 100-41940-384 Refuse/Garbage Dispos	\$267.98	\$1,640.22	\$3,000.00	\$1,359.78	54.67%
GOVTBLDG	E 100-41940-415 Other Equipment Renta	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GOVTBLDG	E 100-41940-520 Buildings and Structure	\$0.00	\$648.11	\$4,000.00	\$3,351.89	16.20%
GOVTBLDG	E 100-41940-560 Furniture and Fixtures	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
GOVTBLDG	E 100-41940-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 41940	General Govt Buildings/Plant	\$1,385.66	\$13,690.13	\$46,850.00	\$33,159.87	29.22%
Dept 41950	Engineer					
ENGINEER	E 100-41950-303 Engineering Fees	\$1,543.50	\$6,389.00	\$15,000.00	\$8,611.00	42.59%
Dept 41950	Engineer	\$1,543.50	\$6,389.00	\$15,000.00	\$8,611.00	42.59%
Dept 41960	Insurance					
INSURANCE	E 100-41960-150 Worker s Comp (GENE	\$0.00	\$5,087.36	\$13,000.00	\$7,912.64	39.13%
INSURANCE	E 100-41960-152 Worker s Comp Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE	E 100-41960-361 General Liability Ins	\$0.00	\$10,000.88	\$25,000.00	\$14,999.12	40.00%
Dept 41960	Insurance	\$0.00	\$15,088.24	\$38,000.00	\$22,911.76	39.71%
Dept 41970	Legal Publications					
LEGALPUB	E 100-41970-341 Employment	\$0.00	\$494.80	\$300.00	-\$194.80	164.93%
LEGALPUB	E 100-41970-343 Other Advertising	\$0.00	\$42.50	\$200.00	\$157.50	21.25%
LEGALPUB	E 100-41970-351 Legal Notices Publishin	\$0.00	\$30.88	\$2,000.00	\$1,969.12	1.54%
LEGALPUB	E 100-41970-354 Recording Fees	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
Dept 41970	Legal Publications	\$0.00	\$568.18	\$2,750.00	\$2,181.82	20.66%
Dept 42000	Public Safety (GENERAL)					
PUBSAFTY	E 100-42000-437 Other Miscellaneous	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42000	Public Safety (GENERAL)	\$0.00	\$20.00	\$0.00	-\$20.00	0.00%
Dept 42101	Hennepin County Sheriff					
HCSHERIFF	E 100-42101-310 Other Professional Servi	\$0.00	\$21,092.00	\$84,368.00	\$63,276.00	25.00%
Dept 42101	Hennepin County Sheriff	\$0.00	\$21,092.00	\$84,368.00	\$63,276.00	25.00%
Dept 42102	Wright County Sheriff					
WCSHERIFF	E 100-42102-310 Other Professional Servi	\$0.00	\$47,732.50	\$114,558.00	\$66,825.50	41.67%
Dept 42102	Wright County Sheriff	\$0.00	\$47,732.50	\$114,558.00	\$66,825.50	41.67%
Dept 42210	Fire Dept Administration					
FIREADMIN	E 100-42210-103 Part-Time Employees	\$0.00	-\$1,814.39	\$70,600.00	\$72,414.39	-2.57%
FIREADMIN	E 100-42210-122 FICA	\$0.00	\$1,470.46	\$4,377.00	\$2,906.54	33.60%
FIREADMIN	E 100-42210-123 Medicare	\$0.00	\$343.92	\$1,024.00	\$680.08	33.59%
FIREADMIN	E 100-42210-142 Unemployment Benefit	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
FIREADMIN	E 100-42210-150 Worker s Comp (GENE	\$0.00	\$3,466.24	\$9,000.00	\$5,533.76	38.51%
FIREADMIN	E 100-42210-200 Office Supplies (GENER	\$0.00	\$78.89	\$350.00	\$271.11	22.54%
FIREADMIN	E 100-42210-305 Medical and Dental Fee	\$0.00	\$576.50	\$4,000.00	\$3,423.50	14.41%
FIREADMIN	E 100-42210-306 Dues & Subscriptions	\$0.00	\$1,627.00	\$1,000.00	-\$627.00	162.70%
FIREADMIN	E 100-42210-361 General Liability Ins	\$0.00	\$1,512.05	\$5,000.00	\$3,487.95	30.24%
Dept 42210	Fire Dept Administration	\$0.00	\$7,260.67	\$95,651.00	\$88,390.33	7.59%
Dept 42220	Fire Dept Equipment					
FIREEQUIP	E 100-42220-221 Equipment Parts	\$1,729.00	\$2,777.57	\$11,500.00	\$8,722.43	24.15%
FIREEQUIP	E 100-42220-228 Medical Supplies	\$0.00	\$241.44	\$1,500.00	\$1,258.56	16.10%
FIREEQUIP	E 100-42220-240 Small Tools and Minor	\$0.00	\$28.97	\$1,000.00	\$971.03	2.90%
FIREEQUIP	E 100-42220-260 Uniforms	\$0.00	\$640.37	\$28,500.00	\$27,859.63	2.25%
FIREEQUIP	E 100-42220-580 Other Equipment	\$0.00	\$43.94	\$5,000.00	\$4,956.06	0.88%
Dept 42220	Fire Dept Equipment	\$1,729.00	\$3,732.29	\$47,500.00	\$43,767.71	7.86%
Dept 42240	Fire Dept Training					
FIRETRNG	E 100-42240-208 Training and Instructio	\$0.00	\$588.06	\$7,500.00	\$6,911.94	7.84%
FIRETRNG	E 100-42240-310 Other Professional Servi	\$842.57	\$1,716.14	\$3,380.00	\$1,663.86	50.77%
FIRETRNG	E 100-42240-331 Travel Expenses	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Dept 42240	Fire Dept Training	\$842.57	\$2,304.20	\$12,380.00	\$10,075.80	18.61%
Dept 42260	Fire Vehicles					
FIREVEH	E 100-42260-212 Motor Fuels	\$0.00	\$407.87	\$3,000.00	\$2,592.13	13.61%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
FIREVEH	E 100-42260-220 Repair/Maint Supply (G	\$0.00	\$1,382.06	\$9,000.00	\$7,617.94	15.36%
FIREVEH	E 100-42260-240 Small Tools and Minor	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
FIREVEH	E 100-42260-323 Radio Units	\$0.00	\$37.00	\$7,800.00	\$7,763.00	0.47%
Dept 42260 Fire Vehicles		\$0.00	\$1,826.93	\$20,800.00	\$18,973.07	8.78%
Dept 42280 Fire Stations and Bldgs						
FIREBLDG	E 100-42280-215 Shop Supplies	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
FIREBLDG	E 100-42280-220 Repair/Maint Supply (G	\$274.99	\$989.21	\$7,500.00	\$6,510.79	13.19%
FIREBLDG	E 100-42280-321 Telephone	\$0.00	\$412.21	\$1,000.00	\$587.79	41.22%
FIREBLDG	E 100-42280-325 Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FIREBLDG	E 100-42280-381 Electric Utilities	\$248.69	\$1,203.56	\$4,500.00	\$3,296.44	26.75%
FIREBLDG	E 100-42280-383 Gas Utilities	\$0.00	\$1,210.50	\$3,500.00	\$2,289.50	34.59%
FIREBLDG	E 100-42280-520 Buildings and Structure	\$5,194.95	\$5,269.95	\$0.00	-\$5,269.95	0.00%
Dept 42280 Fire Stations and Bldgs		\$5,718.63	\$9,085.43	\$17,300.00	\$8,214.57	52.52%
Dept 42290 Fire Relief Association						
FIRERELIEF	E 100-42290-124 Fire Pension Contributio	\$0.00	\$4,000.00	\$39,000.00	\$35,000.00	10.26%
FIRERELIEF	E 100-42290-125 Other Retirement Contr	\$0.00	\$0.00	\$12,096.00	\$12,096.00	0.00%
FIRERELIEF	E 100-42290-301 Auditing and Acctg Serv	\$0.00	\$0.00	\$6,250.00	\$6,250.00	0.00%
Dept 42290 Fire Relief Association		\$0.00	\$4,000.00	\$57,346.00	\$53,346.00	6.98%
Dept 42401 Building Inspection Admin						
INSPADMN	E 100-42401-310 Other Professional Servi	\$0.00	\$10,109.67	\$40,000.00	\$29,890.33	25.27%
Dept 42401 Building Inspection Admin		\$0.00	\$10,109.67	\$40,000.00	\$29,890.33	25.27%
Dept 42700 Animal Control						
ANIMCTRL	E 100-42700-310 Other Professional Servi	\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42700 Animal Control		\$0.00	\$250.00	\$1,000.00	\$750.00	25.00%
Dept 42800 Cemetery						
CEMETERY	E 100-42800-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42800 Cemetery		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 43000 Public Works (GENERAL)						
PUBWRKS	E 100-43000-101 Full-Time Employees R	\$0.00	\$56,278.92	\$146,116.00	\$89,837.08	38.52%
PUBWRKS	E 100-43000-102 Full-Time Employees O	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
PUBWRKS	E 100-43000-103 Part-Time Employees	\$0.00	\$963.22	\$28,360.00	\$27,396.78	3.40%
PUBWRKS	E 100-43000-121 PERA	\$0.00	\$4,551.59	\$12,834.00	\$8,282.41	35.47%
PUBWRKS	E 100-43000-122 FICA	\$0.00	\$3,787.32	\$11,775.00	\$7,987.68	32.16%
PUBWRKS	E 100-43000-123 Medicare	\$0.00	\$885.76	\$2,892.00	\$2,006.24	30.63%
PUBWRKS	E 100-43000-134 Employer Paid Life	\$0.00	\$577.63	\$1,548.00	\$970.37	37.31%
PUBWRKS	E 100-43000-142 Unemployment Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBWRKS	E 100-43000-151 Med/Dental Insurance	\$0.00	\$11,298.45	\$32,400.00	\$21,101.55	34.87%
PUBWRKS	E 100-43000-208 Training and Instructio	\$0.00	\$1,999.00	\$3,500.00	\$1,501.00	57.11%
PUBWRKS	E 100-43000-212 Motor Fuels	\$619.41	\$2,855.51	\$12,000.00	\$9,144.49	23.80%
PUBWRKS	E 100-43000-215 Shop Supplies	\$122.30	\$1,559.72	\$7,500.00	\$5,940.28	20.80%
PUBWRKS	E 100-43000-220 Repair/Maint Supply (G	\$139.99	\$2,202.90	\$12,000.00	\$9,797.10	18.36%
PUBWRKS	E 100-43000-226 Sign Repair Materials	\$0.00	\$65.90	\$1,500.00	\$1,434.10	4.39%
PUBWRKS	E 100-43000-240 Small Tools and Minor	\$107.36	\$529.70	\$10,000.00	\$9,470.30	5.30%
PUBWRKS	E 100-43000-260 Uniforms	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
PUBWRKS	E 100-43000-310 Other Professional Servi	\$46.90	\$3,865.00	\$7,500.00	\$3,635.00	51.53%
PUBWRKS	E 100-43000-321 Telephone	\$607.45	\$2,730.23	\$4,200.00	\$1,469.77	65.01%
PUBWRKS	E 100-43000-325 Taxes	\$0.00	\$134.75	\$200.00	\$65.25	67.38%
PUBWRKS	E 100-43000-381 Electric Utilities	\$348.85	\$1,686.29	\$4,000.00	\$2,313.71	42.16%
PUBWRKS	E 100-43000-383 Gas Utilities	\$0.00	\$2,454.04	\$7,000.00	\$4,545.96	35.06%
PUBWRKS	E 100-43000-520 Buildings and Structure	\$0.00	\$555.14	\$0.00	-\$555.14	0.00%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
Dept 43000	Public Works (GENERAL)	\$1,992.26	\$98,981.07	\$310,325.00	\$211,343.93	31.90%
Dept 43121	Paved Streets					
PAVSTRTS	E 100-43121-224 Street Maint Materials	\$0.00	\$3,955.70	\$50,000.00	\$46,044.30	7.91%
Dept 43121	Paved Streets	\$0.00	\$3,955.70	\$50,000.00	\$46,044.30	7.91%
Dept 43122	Unpaved Streets					
UNPAVSTS	E 100-43122-224 Street Maint Materials	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43122	Unpaved Streets	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
Dept 43125	Ice & Snow Removal					
SNOWREMO	E 100-43125-224 Street Maint Materials	\$0.00	\$6,385.20	\$20,000.00	\$13,614.80	31.93%
Dept 43125	Ice & Snow Removal	\$0.00	\$6,385.20	\$20,000.00	\$13,614.80	31.93%
Dept 43160	Street Lighting					
STLGHTG	E 100-43160-381 Electric Utilities	\$106.10	\$8,695.87	\$25,000.00	\$16,304.13	34.78%
Dept 43160	Street Lighting	\$106.10	\$8,695.87	\$25,000.00	\$16,304.13	34.78%
Dept 43240	Waste (refuse) Disposal					
REFDISPO	E 100-43240-384 Refuse/Garbage Dispos	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43240	Waste (refuse) Disposal	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Dept 43245	Recycling: Refuse					
RECYCLING	E 100-43245-384 Refuse/Garbage Dispos	\$3,565.25	\$17,790.50	\$44,000.00	\$26,209.50	40.43%
Dept 43245	Recycling: Refuse	\$3,565.25	\$17,790.50	\$44,000.00	\$26,209.50	40.43%
Dept 45186	Senior Center					
SRCENTER	E 100-45186-437 Other Miscellaneous	\$0.00	\$2,274.11	\$9,100.00	\$6,825.89	24.99%
Dept 45186	Senior Center	\$0.00	\$2,274.11	\$9,100.00	\$6,825.89	24.99%
Dept 45200	Parks (GENERAL)					
PARKS	E 100-45200-212 Motor Fuels	\$0.00	\$187.85	\$2,000.00	\$1,812.15	9.39%
PARKS	E 100-45200-220 Repair/Maint Supply (G	\$140.40	\$3,942.94	\$6,000.00	\$2,057.06	65.72%
PARKS	E 100-45200-225 Landscaping Materials	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00%
PARKS	E 100-45200-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-381 Electric Utilities	\$373.88	\$895.27	\$2,200.00	\$1,304.73	40.69%
PARKS	E 100-45200-400 Repairs & Maint Cont (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-440 Programs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARKS	E 100-45200-580 Other Equipment	\$181.00	\$362.00	\$8,000.00	\$7,638.00	4.53%
Dept 45200	Parks (GENERAL)	\$695.28	\$5,388.06	\$26,200.00	\$20,811.94	20.57%
Dept 45500	Libraries (GENERAL)					
LIBRARY	E 100-45500-437 Other Miscellaneous	\$0.00	\$4,655.41	\$11,600.00	\$6,944.59	40.13%
Dept 45500	Libraries (GENERAL)	\$0.00	\$4,655.41	\$11,600.00	\$6,944.59	40.13%
Dept 48205	Damage Deposit Refunds					
DMGDEPRF	E 100-48205-810 Refunds & Reimburse	\$0.00	\$1,600.00	\$9,000.00	\$7,400.00	17.78%
Dept 48205	Damage Deposit Refunds	\$0.00	\$1,600.00	\$9,000.00	\$7,400.00	17.78%
Dept 49360	Transfers Out					
TRANSFERS	E 100-49360-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49360	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)					
TRANSIT	E 100-49800-310 Other Professional Servi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 49800	Transit (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 100	GENERAL FUND	\$21,008.61	\$443,145.42	\$1,554,533.00	\$1,111,387.58	28.51%

CITY OF HANOVER
Expenditure Budget Report - General Fund

Dept Abbrev	Account Descr	June 2020 Amt	2020 YTD Amt	2020 YTD Budget	2020 YTD Balance	%YTD Budget
		\$21,008.61	\$443,145.42	\$1,554,533.00	\$1,111,387.58	28.51%

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 06-02-20-52

APPROVING PURCHASE OF FIRE DEPARTMENT EQUIPMENT

WHEREAS, Fire Chief Malewicki recommends purchasing replacement tires for one of the Polaris Rangers.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota, hereby approves the purchase of replacement tires in the amount of \$712.00.

Adopted by the City Council this 2nd day of June, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 06-02-20-53

APPROVING PURCHASE OF FIRE DEPARTMENT EXERCISE EQUIPMENT

WHEREAS, the Fire Department is requesting approval to purchase exercise equipment for the station;
and

WHEREAS, the purchase would be made out of the Fire Department Donation account.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanover, Minnesota,
hereby approves the purchase of exercise equipment in the amount of \$5,397.34.

Adopted by the City Council this 2nd day of June, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 06-02-20-54

**APPROVING CONDITIONAL USE PERMIT FOR 9054 10TH ST SE FOR AN
ACCESSORY STRUCTURE THAT IS LARGER THAN THE PRINCIPAL STRUCTURE**

WHEREAS, Kevin Luedemann (“Applicant”) owns property located at 9054 10th Street SE; and

WHEREAS, the Subject Property is zoned Neighborhood Residential; and

WHEREAS, the applicant submitted an application for a Conditional Use Permit to allow an accessory building that is larger than the principal building; and

WHEREAS the public hearing was properly noticed and scheduled for the May 21, 2020 Planning Commission meeting; and

WHEREAS the application was reviewed by the Planning Commission at its meeting on May 21, 2020 and recommended approval of the request; and

WHEREAS the City Council reviewed the request in regard to this property at a meeting on June 2, 2020; and

WHEREAS the City Council concurred with the recommendation of the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve the Conditional Use Permit for this property subject to the following conditions:

1. A building permit and certificate of occupancy shall be obtained.
2. Compliance with Wright County SWCD regarding wetland impacts shall be completed satisfactory to Wright County SWCD staff.
3. The property shall remain in substantial conformance with all performance standards contained within the City Zoning Ordinance and City Code.

Adopted by the City Council this 2nd day of June, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator

Collaborative Planning, LLC

Memorandum

Meeting Date: May 27, 2020
To: Honorable Mayor and Council
From: Cindy Nash, City Planner
RE: Conditional Use Permit for an Accessory Building–
9054 10th Street SE

Overview of Request

The subject property is currently zoned Single-Family Residential. The property is located at 9054 10th Street SE.

The application is included in your packets and contains their proposed request.

Evaluation of Request

The floor area of the principal structure is 3,629 square feet based on the building plans submitted in 2018. The building area of the accessory building including the covered overhangs is 7,260 square feet. The zoning ordinance allows for an accessory building in excess of the floor area of the principal building if a Conditional Use Permit is obtained.

The building was already constructed without a building permit. If the CUP is granted, a building permit will also need to be obtained.

During the construction of the building, a small area of wetland was impacted. The property owner has been coordinating with the Wright SWCD regarding addressing those impacts.

Planning Commission Recommendation

The Planning Commission recommended that the Conditional Use Permit be approved, subject to the following conditions:

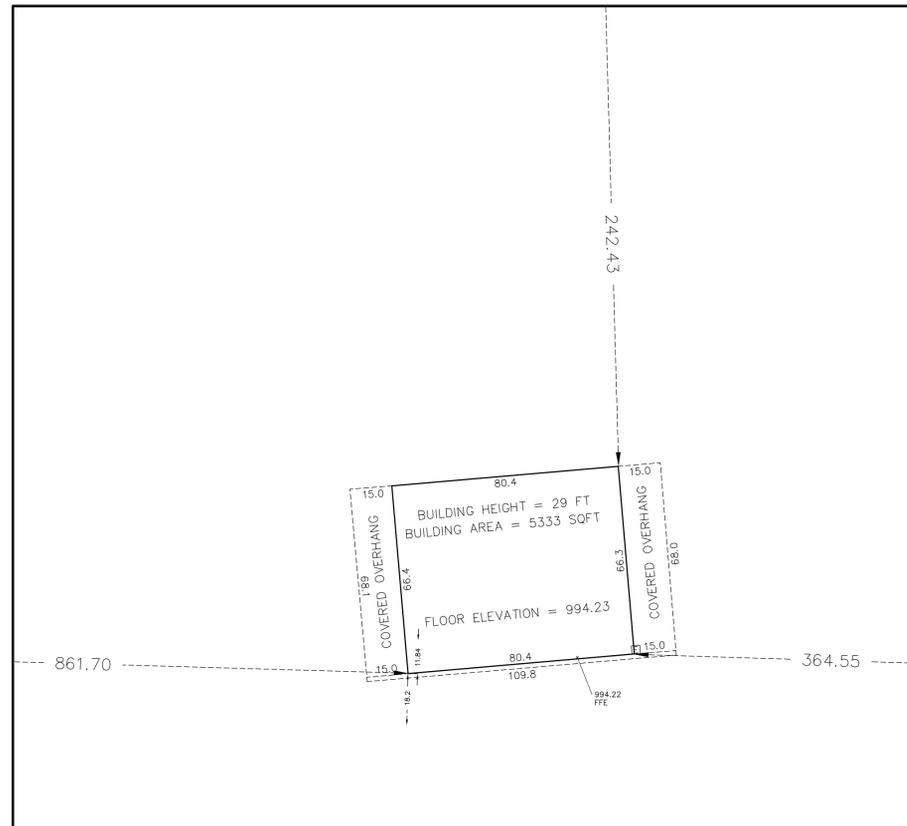
1. A building permit and certificate of occupancy shall be obtained.
2. Compliance with Wright County SWCD regarding wetland impacts shall be completed satisfactory to Wright County SWCD staff.
3. The property shall remain in substantial conformance with all performance standards contained within the City Zoning Ordinance and City Code.

CERTIFICATE OF SURVEY

~for~ Mike Luedemann

~Part of the~ SW 1/4 - SW 1/4, Sec.3, T.119, R.24, Wright County, Minnesota.

BARN DETAIL



E.G. RUD AND SONS, INC. DISCLAIMER

E.G. Rud and Sons, Inc. makes no representation or warranties, express or implied, with respect to the reuse of the data herewith, regardless of its format or the means of transmission. There is no guarantee of representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data "as is", and assumes all risks associated with its use. By acceptance of this data, the user agrees not to transmit this data or provide access to it or any part of it to another party unless the user shall include with the data a copy of this disclaimer. E.G. Rud and Sons, Inc. assumes no responsibility for the actual or consequential damage incurred as a result of any user's reliance on this data.

1 INCH = 30 FEET

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 03/02/20.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
- Approximate Wetlands shown per U.S. Fish & Wildlife Wetland Inventory and map provided. It's unknown if a wetland delineation was completed. This survey is subject to revision upon receipt of a wetland delineation.
- Wetlands are shown based on maps and instructions provided by client. E.G. Rud and Sons INC. makes no representation to the wetlands shown hereon.

BOUNDARY DESCRIPTION, AS PROVIDED

The Southwest Quarter of the Southwest Quarter of Section 3, Township 119, Range 24, Wright County, Minnesota, that lies Westerly of the following described line:

Beginning at the Northeast corner of said Southwest Quarter of the Southwest Quarter; thence on an assumed bearing of South 00 degrees 09 minutes 31 seconds West along the East line of said Southwest Quarter of the Southwest Quarter, a distance of 376.69 feet; thence South 04 degrees 49 minutes 03 seconds West, a distance of 346.79 feet; thence South 52 degrees 51 minutes 57 seconds West, a distance of 277.57 feet; thence South 42 degrees 04 minutes 13 seconds West, a distance of 291.57 feet; thence South 03 degrees 23 minutes 13 seconds East to the South line of said Southwest Quarter a distance of 240.64 feet to the South line of said Southwest Quarter of the Southwest Quarter and said line there terminating.

EXCEPT:

The South 467.73 feet of the West 465.02 feet of the Southwest Quarter of the Southwest Quarter of Section 3, Township 119, Range 24, Wright County, Minnesota.

E.G. RUD & SONS, INC.
 EST. 1977 Professional Land Surveyors
 990 5th Avenue SE, Suite 2
 Hutchinson, MN 55350
 Tel. (320) 587-2025 Fax (320) 587-2595
 www.egrund.com

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

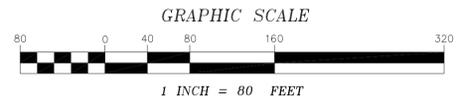
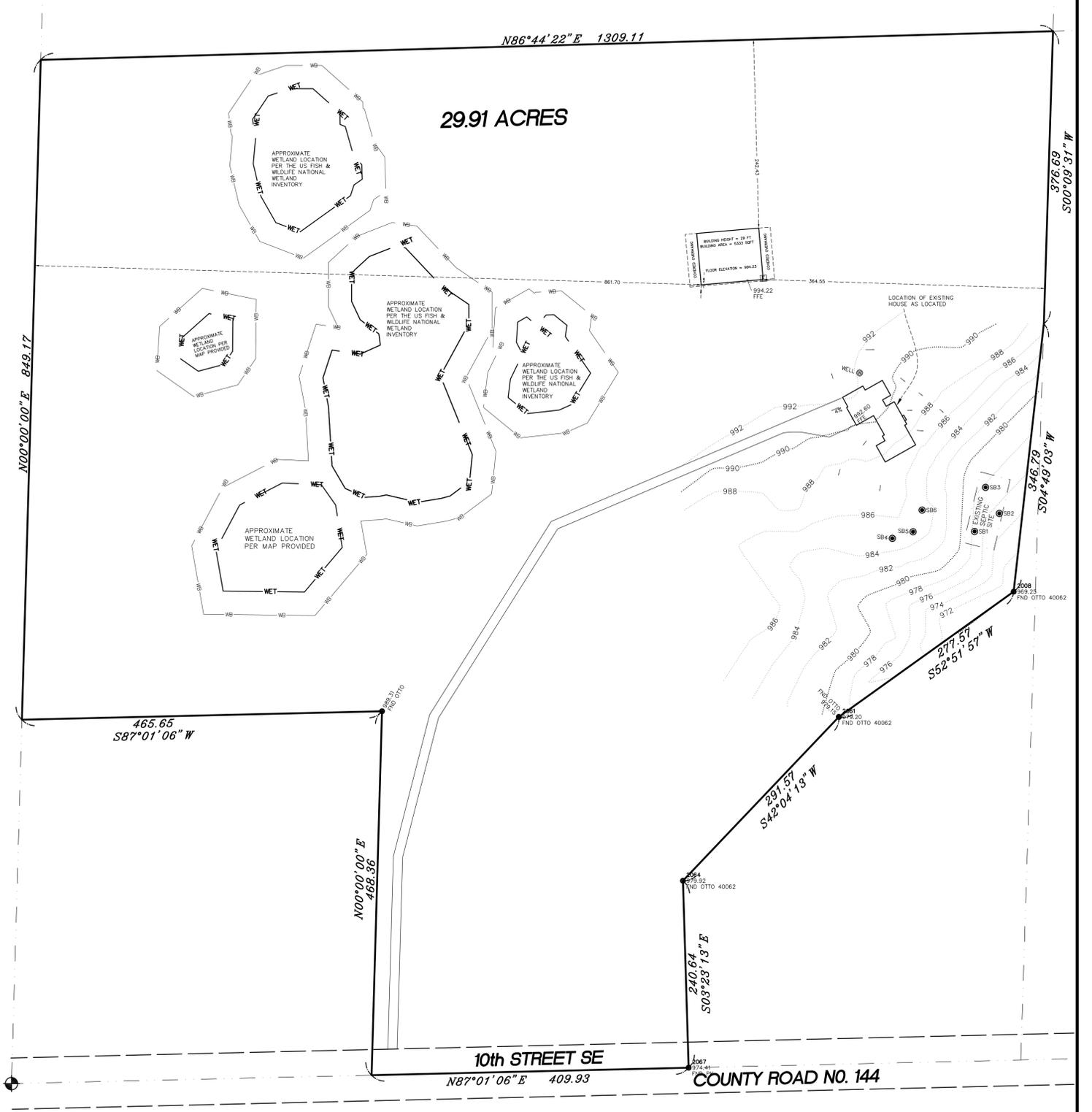
 KURT D. NELSON
 Date: 10MAR20 License No. 45356

9 FOOT POURED WALLS PROPOSED ELEVATIONS:

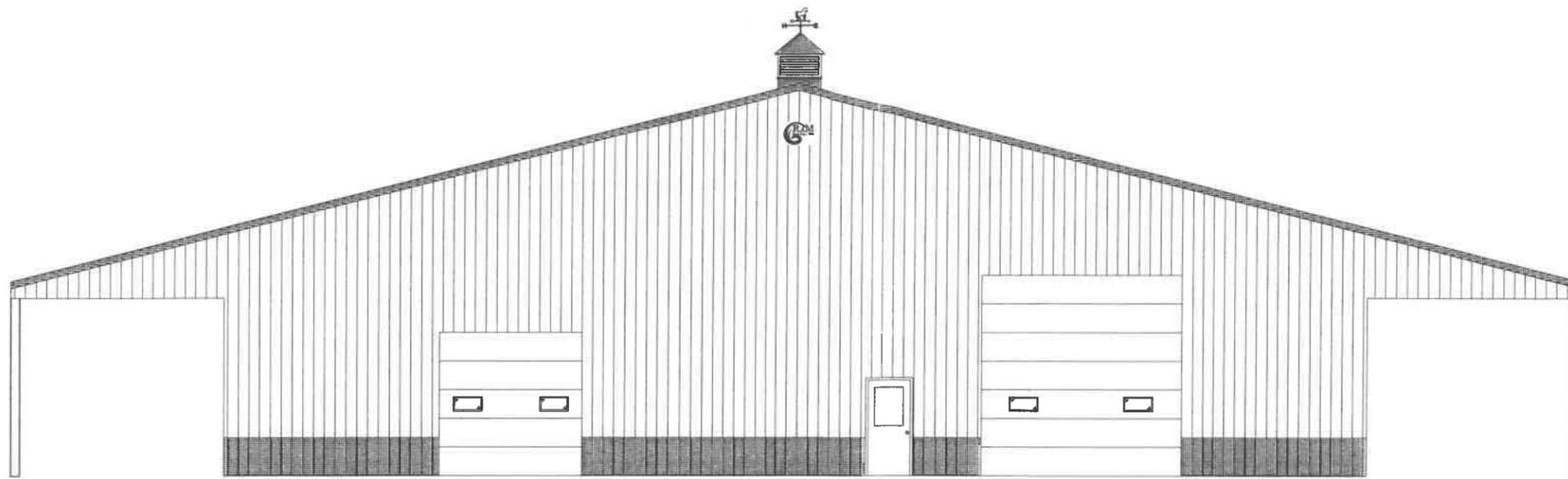
TOP OF BLOCK = 998.4
 GARAGE FLOOR = 998.0
 LOWEST FLOOR = 989.7
 TOP OF FOOTING = 989.4

LEGEND

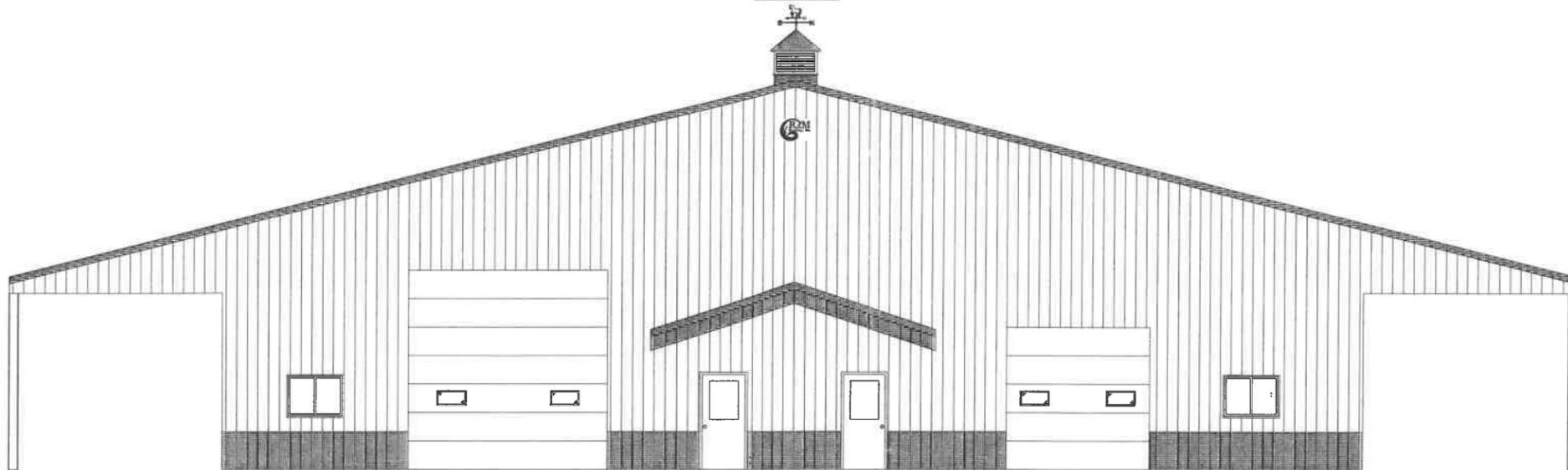
- DENOTES IRON MONUMENT FOUND AS LABELED
- ⊕ DENOTES WRIGHT COUNTY CAST IRON MONUMENT
- 102.3 DENOTES PROPOSED ELEVATION
- ↗ DENOTES DIRECTION OF DRAINAGE
- DENOTES SOIL BORING. (BY OTHERS)
- ⊗ DENOTES OFFSET SPIKE
- ⊠ DENOTES ELECTRICAL BOX



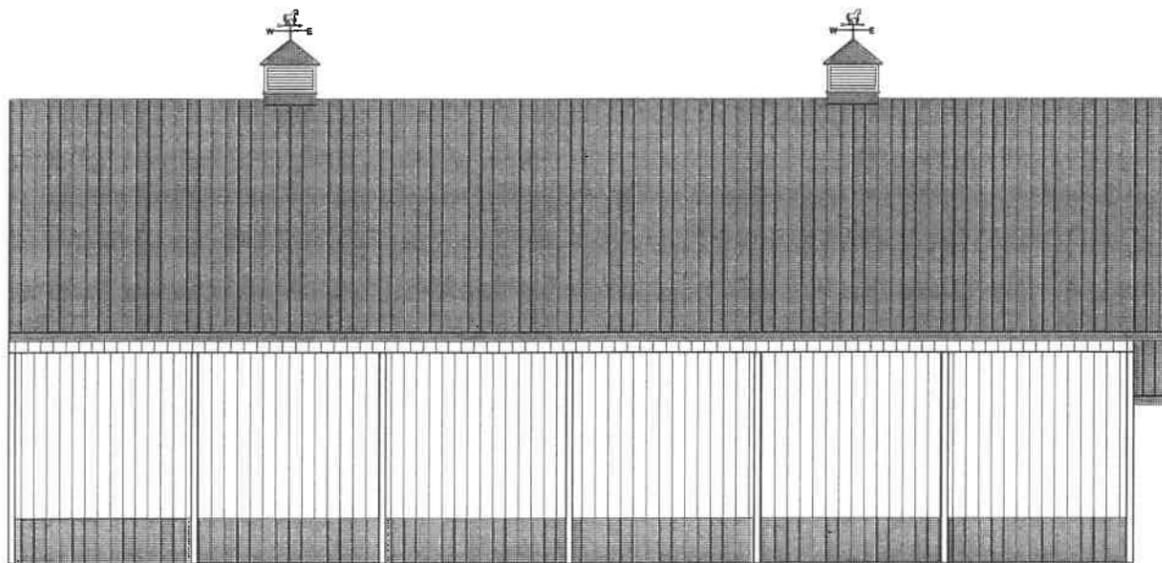
DRAWN BY: KDN	JOB NO: 18426MS	DATE: 03/10/20	
CHECK BY: KDN	SCANNED		
1	9APR20	REV. PER CITY OF HANOVER	CBS
2	28APR20	REMOVED WETLAND PER CLIENT	CBS
3			
4			
NO.	DATE	DESCRIPTION	BY



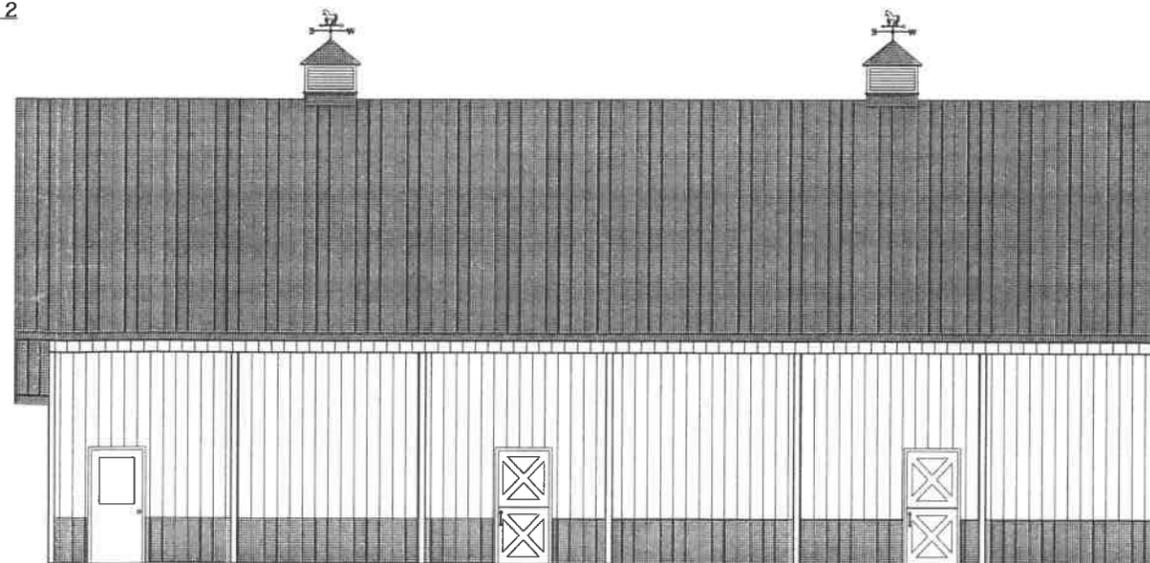
ENDWALL 1



ENDWALL 2



SIDEWALL 1



SIDEWALL 2

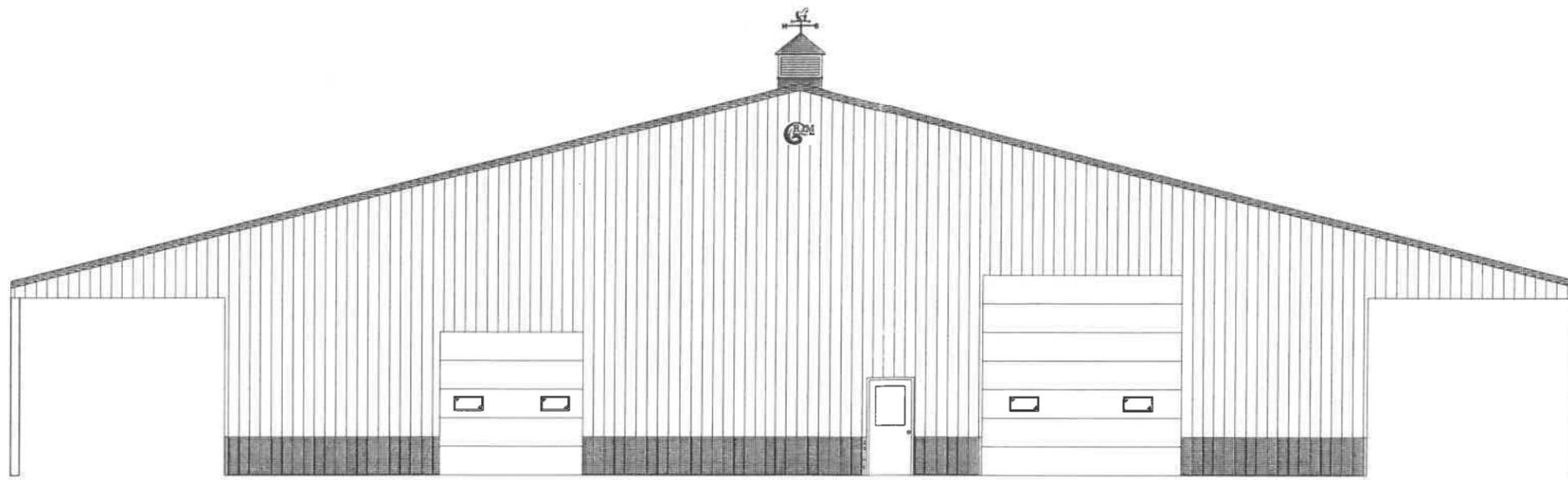
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DRAWN BY: JEREMY B.
 DATE: 8/12/2019
 SHEET 1 OF 5

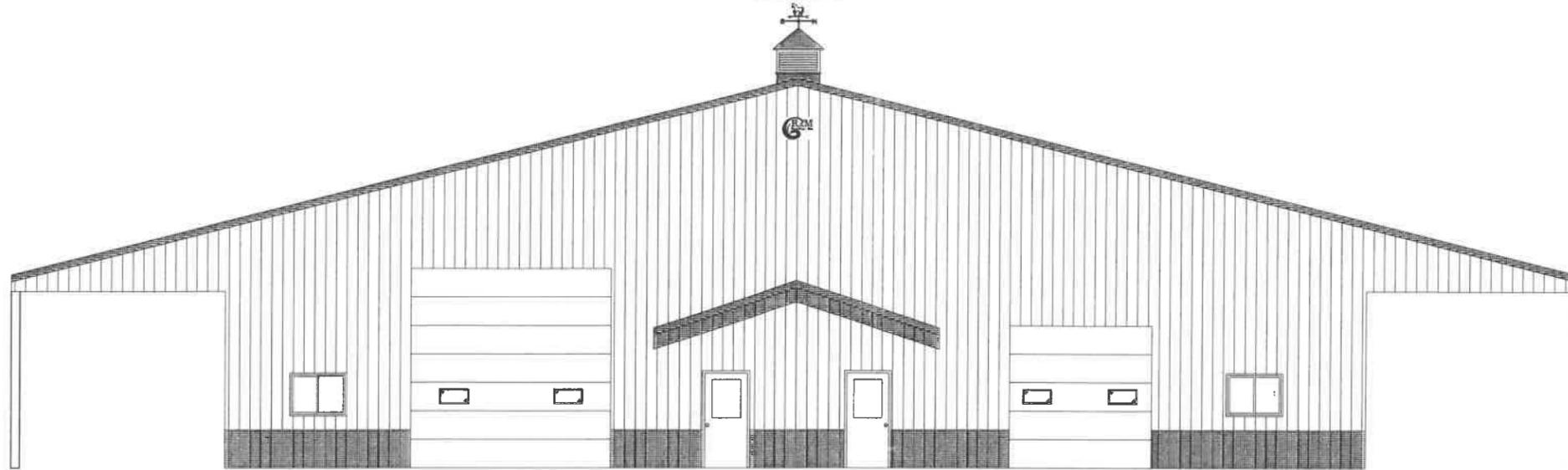
PROJECT NAME: **KELLY & KEVIN LUEDEMANN**
 PROJECT NUMBER: (19-532)
 BUILDING DESCRIPTION: 80'-0" X 66'-0" X 16'-0" BUILDING
 W/ (2) 15'-0" X 60'-0" LEAN-TO
 DESIGN NUMBER: P19150

592 Industrial Drive
 P.O. Box 660
 Winsted, Minnesota 55395
 320-485-2844 800-710-4726
 Fax 320-485-3625
 www.rambuildings.com
 Contractor License Number BCT71976

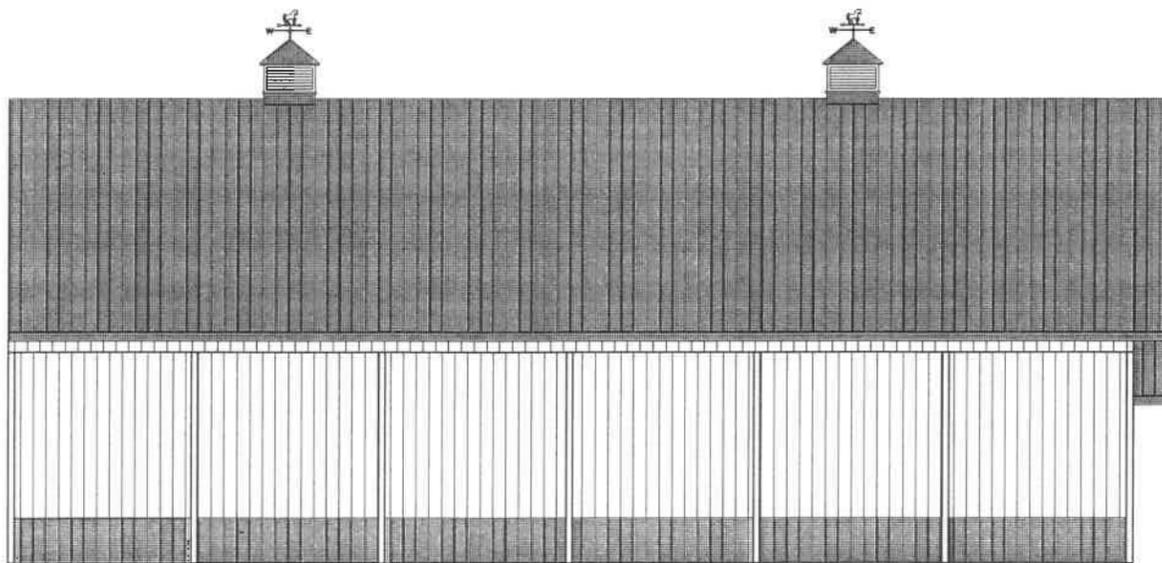




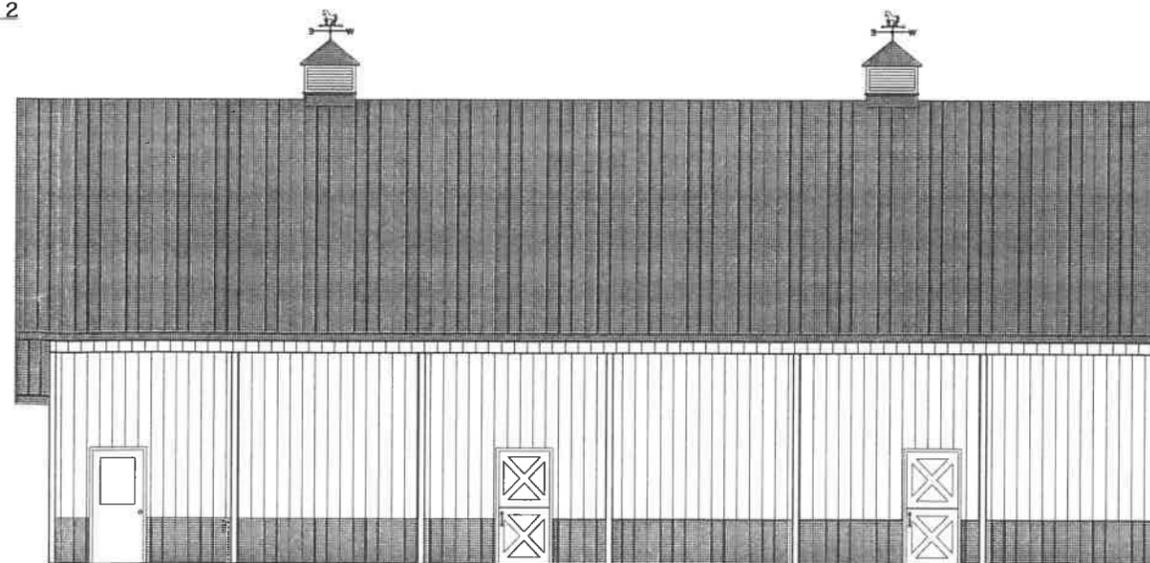
ENDWALL 1



ENDWALL 2



SIDEWALL 1



SIDEWALL 2

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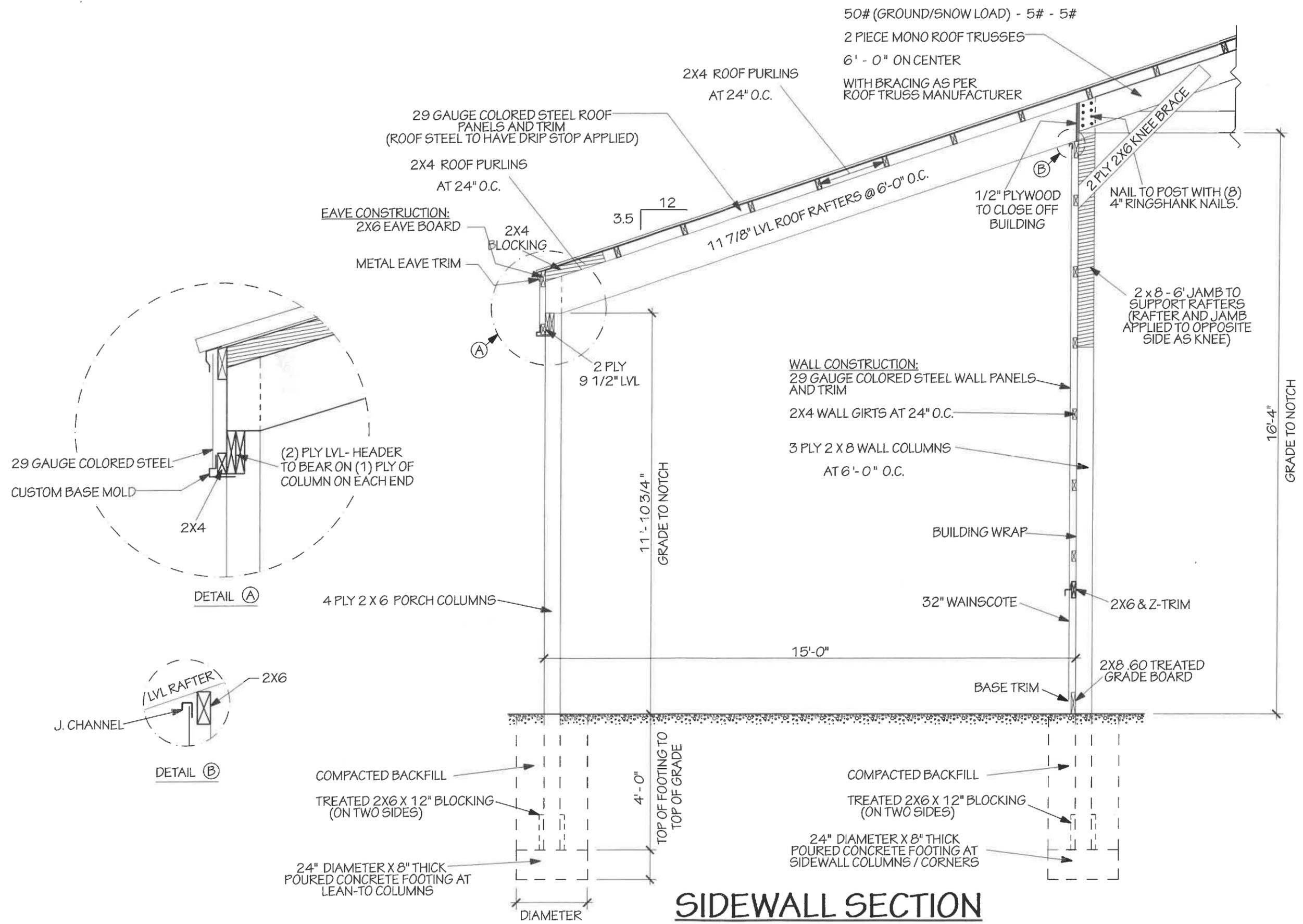
DRAWN BY: JEREMY B.
 DATE: 8/12/2019
 SHEET 1 OF 5

PROJECT NAME: **KELLY & KEVIN LUEDEMANN**
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SIDEWALL SECTION

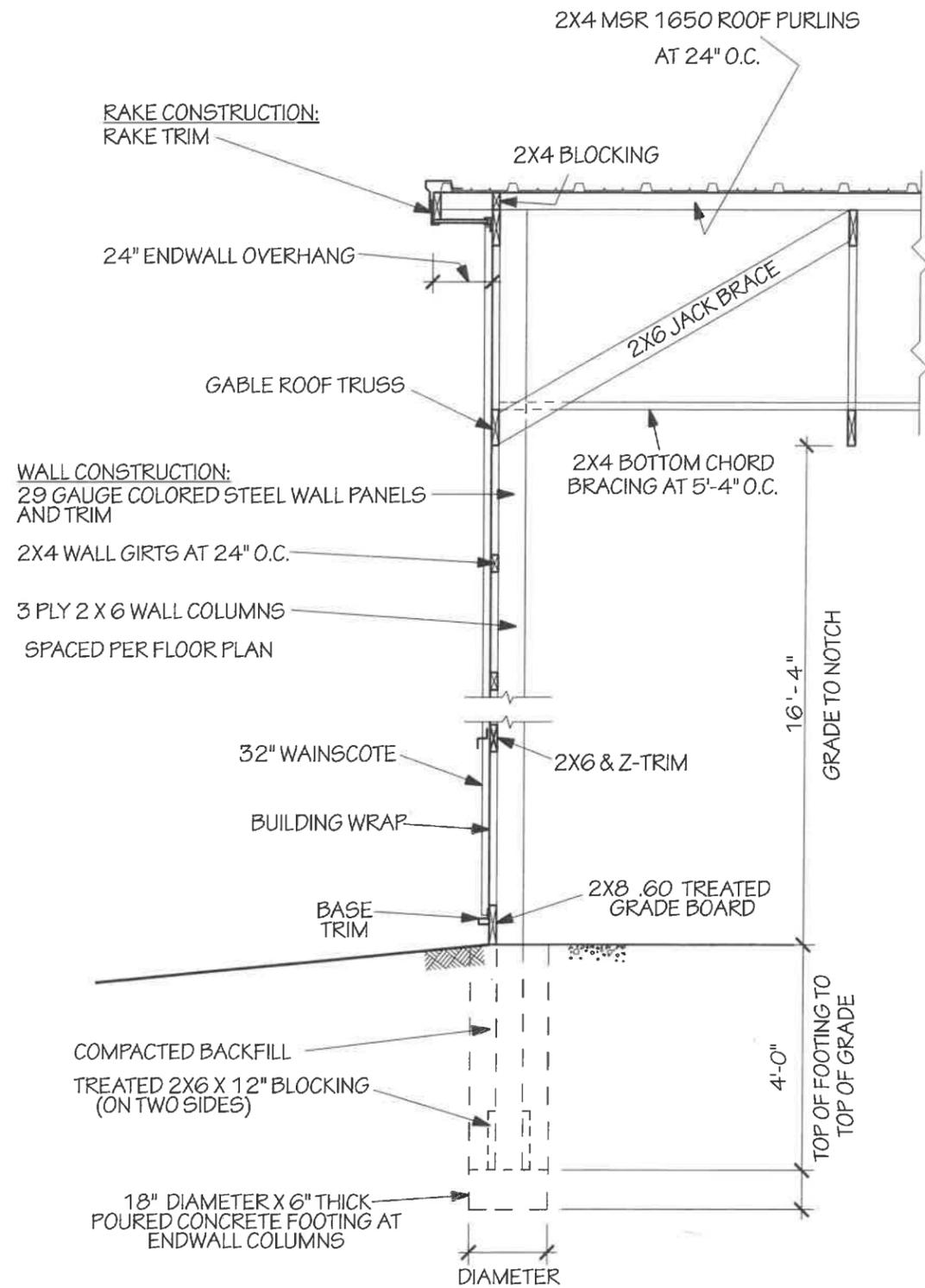
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DRAWN BY: JEREMY B.
 DATE: 8/12/2019
 SHEET 5 OF 5

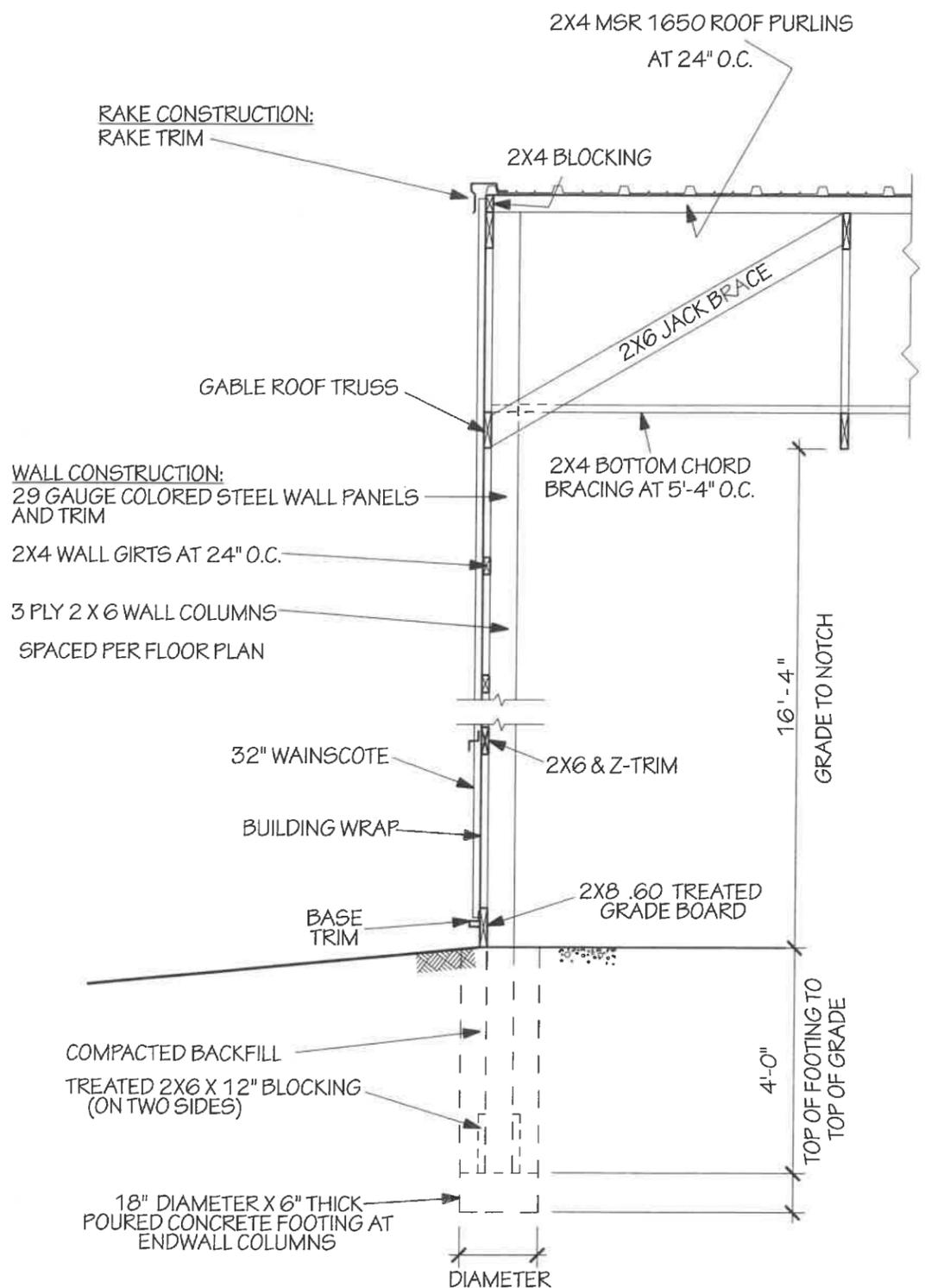
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ENDWALL 1 SECTION



ENDWALL 2 SECTION

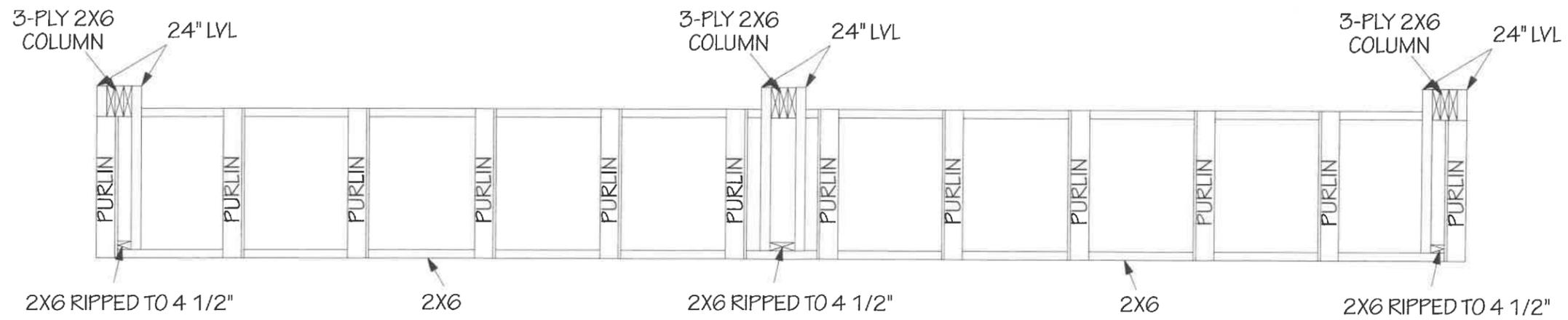
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DRAWN BY: JEREMY B.
 DATE: 8/15/2019
 SHEET: 4 OF 5

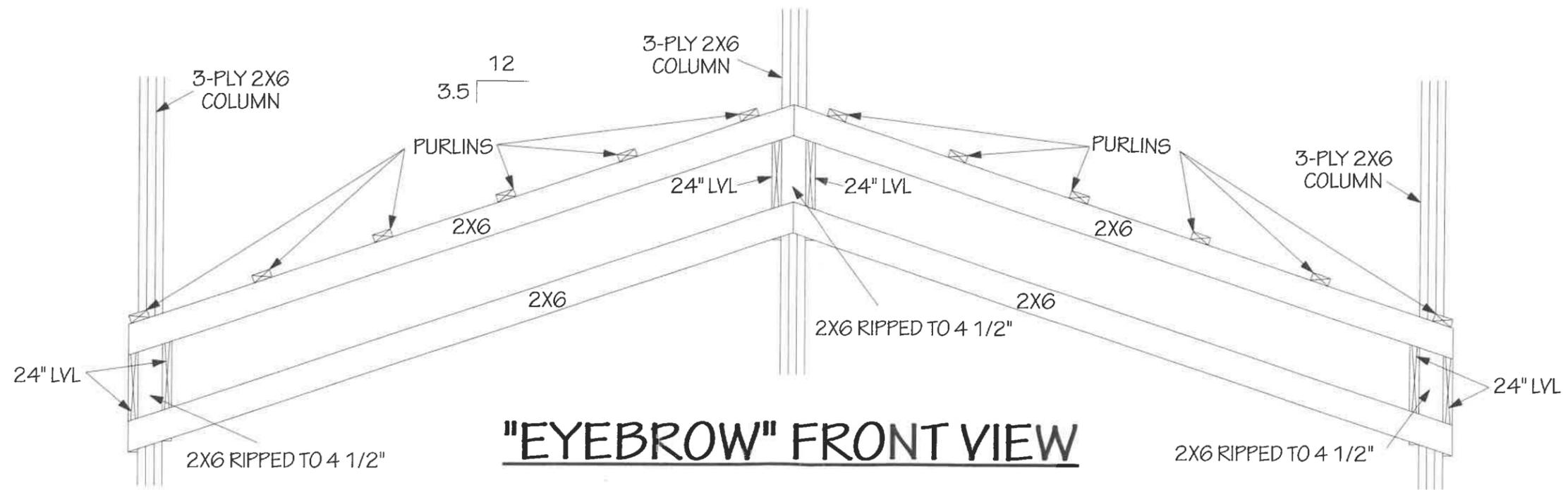
PROJECT NAME: **KELLY & KEVIN LUEDEMANN**
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"EYEBROW" TOP VIEW



"EYEBROW" FRONT VIEW

DRAWN BY: JOSH P.
 DATE: 8/15/2019
 SHEET 5 OF 5

PROJECT NAME: **KELLY & KEVIN LUEDEMANN**
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**CITY OF HANOVER
COUNTIES OF WRIGHT AND HENNEPIN
STATE OF MINNESOTA**

RESOLUTION NO 06-02-20-55

APPROVING NON-ENFORCEMENT OF GOVERNOR WALZ EXECUTIVE ORDERS

WHEREAS, it is a human right to travel, conduct trade, assemble and otherwise seek to further and enhance life, and;

WHEREAS, the Declaration of Independence recognizes the right to pursue happiness, and;

WHEREAS, the purpose of the government at all levels is to protect people’s rights, and;

WHEREAS, we and other elected officials took an oath to uphold the constitutions of the United States and the State of Minnesota, and;

WHEREAS, significant time has elapsed since the onset of the COVID-19 crisis, allowing for individuals and organizations to educate themselves thoroughly regarding the nature of the emergent threat and to devise well-considered mitigation, and;

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby declares that City resources, whether physical, financial or otherwise, including but not limited to law enforcement, city staff and personnel, city contractors and subcontractors, or assistance of any kind tied to the city, or any cooperation to any other governments including federal, state, or county, shall not be used to enforce any of Governor Walz’ Emergency Executive Orders.

Adopted by the City Council this 2nd day of June, 2020.

APPROVED BY:

ATTEST:

Chris Kauffman, Mayor

Brian Hagen, City Administrator